



The MISSION of the City of Yankton is to provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage, and thrive.

**AGENDA**  
**YANKTON PARK ADVISORY BOARD**  
**Monday, November 15, 2021, 5:30 PM, in the Community Room**  
**CMTEA Building, 1200 W. 21<sup>st</sup> Street**

**I. ROUTINE BUSINESS**

- A. Roll Call. Jason Tellus is board President. Joey Bryan has resigned his position on the PAB (relocating for employment). Bridget Benson will be absent.
- B. Consideration of September 20, 2021 Minutes. (attachment)
- C. Public Appearances. Public appearance is a time for persons to address The Board on items not listed on the agenda.

**II. OLD BUSINESS**

- A. No old business.

**III. NEW BUSINESS**

- A. 2022 Capital projects update.

Due to some private donations we working on some projects from the Master Plan for Westside Park (design in 2021/2022 and bid/build in 2022). The City did receive approval for the Land, Water, and Conservation Fund Grant for the Westside Park play equipment. The City has removed the play structure from Westside Park. New play equipment will be installed in 2022. The Yankton Territorial Museum is working to have buildings removed in the fall of 2021 and the spring of 2022.

There was a second group meeting to discuss more baseball and softball fields. The group consists of The Yankton Baseball Association, Yankton Sertoma Club, The Yankton Girls Softball Association, Mount Marty University Softball, and Men's Slow-Pitch Softball Association. An update can be given on what this group is discussing for the future. Girls' softball has been added as a sanctioned sport for the high school starting in 2022 and the South Dakota High School Athletic Association is still working to determine when the season will be played (spring or fall). The preliminary plan would be to utilize fields at Sertoma Park until the SAC facility can be updated to the fields are regulation for high school softball.

- B. General Discussion.

**IV. OTHER BUSINESS**

- A. Commission Information Memorandums. (4 CIM attachments for previous two months)
  - Other completed work projects for the department are noted in the CIMs.
  - Next Meeting Monday, January 17, 2022.

**V. ADJOURN**

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.



The MISSION of the City of Yankton is to provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage, and thrive.

**MINUTES**  
**YANKTON PARK ADVISORY BOARD**  
**Monday, September 20, 2021, 5:30PM, in the Community Room**  
**CMTEA Building, 1200 W. 21<sup>st</sup> Street**

**I. ROUTINE BUSINESS**

Roll Call:

Present: Jeannine Economy, Joey Bryan and Jason Tellus.

Absent: Tom Bixler, Elizabeth Healy, Daniel Prendable and Commissioner Bridget Benson.

Also present Director of Parks and Recreation Todd Larson, and Parks Secretary Chasity McHenry.

Public Appearances: None.

Minutes: July 19, 2021 minutes approved. Tellus motioned. Bryan second. Motion passed 3-0.

**II. OLD BUSINESS**

- A. The Huether Family Aquatics Center update. Facility data from the month of August and summer totals. Concessions totals from sales are from the point-of-sale software. Concessions expenses are from the City's financial system software and the concessions data would all be preliminary at this point as we need to make sure all invoices have been received and coded appropriately. The City has purchased two trailers for storage during the winter months. As of now, staff is learning how to winterize the facility.

**III. NEW BUSINESS**

- A. 2021 Capital Projects update.

New poles and lights at Sertoma football field.

Due to some private donations we are working on some projects from the Master Plan for Westside Park (design in 2021 and bid/build in 2022). The City did receive approval for the Land, Water, and Conservation Fund Grant for the Westside Park play equipment. The City will remove the play structure from Westside Park this fall. New play equipment will be installed in 2022. The Yankton Territorial Museum is working to have buildings removed in the fall of 2021 and the spring of 2022.

There is a group meeting to discuss more baseball and softball fields. This group consists of The Yankton Baseball Association, Yankton, Sertoma Club, The Yankton Girls Softball Association, Mount Marty University Softball, and Men's Slow-Pitch Softball Association. An update can be given on what this group is discussing for the future. It has been reported that girls' softball may be added as a sanctioned sport for the high school in the next few years. The preliminary plan would be to utilize the SAC facility for their practices and games.



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- B. General Discussion. The Parks department is awaiting a quote on dredging the pond and re-drilling the well at Westside Park. There are thoughts on moving the skate park to where the museum currently sits and changing the current skatepark area into pickle ball courts. The City Department Heads will have a strategic planning session on October 21. The City Commissioners have a strategic planning session on October 22. Jason Tellus mentioned the possibility of the City adding outdoor fitness equipment to a park or trail in the future.

#### **IV. OTHER BUSINESS**

- A. Commission information Memorandums (4 CIM attachments).
- B. Next Meeting: November 15, 2021.

#### **V. ADJOURN**

Economy motioned, Tellus second. Motion carried 3-0.

PARKS AND RECREATION DEPARTMENT

**SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS**

After discussing the rentals and outside use of school facilities, rentals will begin again on September 7, 2021. This will be subject to change as the school monitors the COVID situation in our community and in the schools.

- SAC member attendance for August 16-31 – 1,128 visits  
(2020- 690 visits, 2019- 1,804 visits, 2018- 2,457 visits, 2017- 2,466 visits)
- New Members Joined– 44  
(2020- 4 people, 2019- 42 new members, 2018- 73 people, 2017- 21 people)
  
- Great Life Payment for July- \$1,041.

**Capital Building Rentals**

- Days Rented – 0 Dates

**Park Shelter Rentals**

- Riverside- 1 Rentals
- Memorial – 2 Rentals
- Westside – 0 Rentals
- Rotary – 0 Rentals
- Sertoma – 0 Rentals
- Tripp – 0 Rentals
- Meridian Bridge – 0 Rentals

**The Huether Family Aquatics Center August data:**

- Season passes sold: 19
- Total season Passes sold: 3,970 (this does not account for refunded passes)
- Average daily attendance in August- 644
- Average daily pass sales in August- 218
- Average daily gross concession sales in August- \$1,20.96
- AM check-ins (includes swim team, lap swimmers, water walkers)- August 9 was largest day with 123 check-ins. Total August check-ins was 2,285.
- The Pooch Plunge was held on August 24- 120 dogs participated.

Summer co-ed softball- 15 teams participated.

Summer co-ed sand volleyball- 15 teams participated.

Summer women's sand volleyball- 11 teams participated.

Brittany L. has been working with groups to schedule events for the fall of 2021.

## **PARKS**

We have one summer staff that has returned to work for the parks department this fall and we've also hired a retired gentleman to work for us this fall.

Music at the Meridian concert series wrapped up in August.

The ball fields at Sertoma Park, Summit Activities Center, and Riverside Park are being dragged and prepared each weekday according to game schedules submitted to the Parks Department. Special Olympics softball, High School softball, and Mount Marty University fall softball utilize fields in the fall.

The Parks Staff are delivering picnic tables, benches, trash cans, dumpsters, fence, and other event support materials for community event.

The parks staff will move bleachers, benches, goals, trash cans, and other items in the coming weeks as needed for any sports tournaments that are scheduled. The parks staff will be involved with preparing Riverside Park for the archery tournaments.

PARKS AND RECREATION DEPARTMENT

**SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS**

- After discussing the rentals and outside use of school facilities, rentals began again on September 7, 2021. This will be subject to change as the school monitors the COVID situation in our community and in the schools.
  - SAC member attendance for September 1-15 – 966 visits  
(2020- 604 visits, 2019- 1,763 visits, 2018- 1,939 visits, 2017- 2,466 visits)
  - New Members Joined– 38  
(2020- 63 people, 2019- 38 new members, 2018- 34 people, 2017- 21 people)
- The SAC will resume open swims on the weekends beginning October 2.
- Modified fitness class schedule to resume October 18.
- There will be access to the auxiliary gym for all ages as long as there is not a school sponsored activity taking place in the auxiliary gym.
- The SAC Pool was dumped for cleaning and maintenance on Monday, September 13. The slide is being cleaned and repainted. Tentative re-opening of pool is scheduled for Monday, September 27.

**Capital Building Rentals**

- Days Rented – 4 Dates

**Park Shelter Rentals**

- Riverside- 17 Rentals
- Memorial – 1 Rentals
- Westside – 0 Rentals
- Rotary – 0 Rentals
- Sertoma – 0 Rentals
- Tripp – 0 Rentals
- Meridian Bridge – 2 Rentals

Brittany LaCroix has been working with groups to schedule events for the fall of 2021.

- Touch-a-Truck took place on Saturday, September 18, and this is a City of Yankton sponsored event. Approximately 750 attended the event.
- There are a couple of parades for homecomings (Yankton and Mount Marty) happening in the next weeks.
- Mount Marty tailgating is still taking place at Fantle Memorial Park on Saturday mornings of home games.
- Brittany is also working with the archery tournaments taking place in Yankton as a support staff person.

Monday, September 13- Yankton Bucks and Gazelles Youth Singers program began. 15 3<sup>rd</sup>/4<sup>th</sup> grade participants. 6 5<sup>th</sup>/6<sup>th</sup> grade participants.

## **PARKS**

The Huether Family Aquatics Center spray zone closed to the public on Sunday, September 12 at 8:00pm.

We have one summer staff that has returned to work for the parks department this fall and we've also hired a retired gentleman to work for us this fall.

The ball fields at Sertoma Park, Summit Activities Center, and Riverside Park are being dragged and prepared each weekday according to game schedules submitted to the Parks Department. Special Olympics softball, High School softball, and Mount Marty University fall softball utilize fields in the fall.

The Parks Staff are delivering picnic tables, benches, trash cans, dumpsters, fence, and other event support materials for community event.

The parks staff will move bleachers, benches, goals, trash cans, and other items in the coming weeks as needed for any sports tournaments that are scheduled. The parks staff will be involved with preparing Riverside Park for the archery tournaments.

PARKS AND RECREATION DEPARTMENT

**SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS**

- After discussing the rentals and outside use of school facilities, rentals began again on September 7, 2021. This will be subject to change as the school monitors the COVID situation in our community and in the schools.
  - SAC member attendance for September 16-30 – 1,056 visits  
(2020- 923 visits, 2019- 1,881 visits, 2018- 2,297 visits, 2017- 2,173 visits)
  - New Members Joined– 41  
(2020- 23 people, 2019- 31 new members, 2018- 23 people, 2017- 37 people)
- The SAC resumed open swims on the weekends beginning October 2. Staffing of lifeguards is a challenge.
  - Saturday, October 2- 14 day passes sold for swimming.
  - Sunday, October 3- 33 day passes sold for swimming.
- Modified fitness class schedule to resume October 18.
- There will be access to the auxiliary gym for all ages as long as there is not a school sponsored activity taking place in the auxiliary gym.
- The SAC Pool was dumped for cleaning and maintenance on Monday, September 13.
- Monday, September 27- The SAC Pool re-opened after completed cleaning and maintenance. SAC water slide was cleaned and repainted. Welfl Construction put in some new bolts at the base of the support columns for the water slide.

**Capital Building Rentals**

- Days Rented – 0 Dates (utilized by the archery tournaments)

**Park Shelter Rentals**

- Riverside- 0 Rentals (utilized by the archery tournaments)
- Memorial – 3 Rentals
- Westside – 1 Rentals
- Rotary – 0 Rentals
- Sertoma – 0 Rentals
- Tripp – 0 Rentals
- Meridian Bridge – 0 Rentals (utilized on Saturday, September 25, for archery fireworks show)



Brittany LaCroix has been working with groups to schedule events for the fall of 2021.

- Touch-a-Truck took place on Saturday, September 18, and this is a City of Yankton sponsored event. Approximately 750 attended the event.
- There are a couple of parades for homecomings (Mount Marty is Oct. 16) happening in the next weeks.
- Mount Marty tailgating is still taking place at Fantle Memorial Park on Saturday mornings of home games.
- March to the Meridian is October 9
- Harvest Halloween planning.
- Holiday Festival of Lights planning.

## **PARKS**

Todd has been working with other City staff to prepare for the Annual Enrollment for City Benefits which takes place at the end of October.

Todd has been working with play equipment vendors to prepare the order for Westside Park replacement play equipment in 2022. The Land, Water, Conversation Fund Grant of \$90,000 will be utilized for this project along with City of Yankton matching funds.

Brian Frick has started the process of turning off water to certain parks facilities (irrigation systems, drinking fountains, comfort stations, fountains). The goal is to have all the water shut off in the parks system by October 30. That date can be earlier as the department monitors night time temperatures to avoid damage caused by freezing.

Lisa Kortan has been working with some private individuals for our Memorial Tree Sponsorship Program. Three plantings and memorial stones are being placed this fall.

The ball fields at Sertoma Park, Summit Activities Center, and Riverside Park are being dragged and prepared each weekday according to game schedules submitted to the Parks Department. Special Olympics softball, High School softball, and Mount Marty University fall softball utilize fields in the fall.

The Parks Staff are delivering picnic tables, benches, trash cans, dumpsters, fence, and other event support materials for community events.

The parks staff will move bleachers, benches, goals, trash cans, and other items in the coming weeks as needed for any sports tournaments that are scheduled. The parks staff has been involved with the archery tournaments and the youth soccer tournament.

PARKS AND RECREATION DEPARTMENT

**SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS**

- After discussing the rentals and outside use of school facilities, rentals began again on September 7, 2021. This will be subject to change as the school monitors the COVID situation in our community and in the schools.
  - SAC member attendance for October 1-15 – 1,142 visits  
(2020- 885 visits, 2019- 2,321 visits, 2018- 2,903 visits, 2017- 2,397 visits)
  - New Members Joined– 41  
(2020- 42 people, 2019- 38 new members, 2018- 52 people, 2017- 44 people)

Great Life Payment for August- \$1,012.50

- The SAC resumed open swims on the weekends beginning October 2. Staffing of lifeguards is a challenge. Open swim hours are from Noon to 3:00pm
- Modified fitness class schedule to resume October 18.
- There will be access to the auxiliary gym for all ages as long as there is not a school sponsored activity taking place in the auxiliary gym.
- Adult Volleyball League Registration- 41 teams in 2021. (43 teams in 2019)
- Birthday party rentals at the SAC- 4.

**Capital Building Rentals**

- Days Rented – 3 Dates

**Park Shelter Rentals**

- Riverside- 2 Rentals
- Memorial – 0 Rentals
- Westside – 1 Rentals
- Rotary – 0 Rentals
- Sertoma – 0 Rentals
- Tripp – 0 Rentals
- Meridian Bridge – 0 Rentals

Brittany LaCroix has been working with groups to schedule events for the fall of 2021.

- Mount Marty tailgating is still taking place at Fantle Memorial Park on Saturday mornings of home games.
- Bark in the Park at the dog park October 28.
- Harvest Halloween planning.
- Holiday Festival of Lights planning.

## **PARKS**

Todd has been working with other City staff to prepare for the Annual Enrollment for City Benefits which takes place at the end of October.

Todd has been working with play equipment vendors to prepare the order for Westside Park replacement play equipment in 2022. The Land, Water, Conversation Fund Grant of \$90,000 will be utilized for this project along with City of Yankton matching funds. Todd met on-site with a vendor to finalize the areas for play equipment on Tuesday, October 12.

Brian Frick has started the process of turning off water to certain parks facilities (irrigation systems, drinking fountains, comfort stations, fountains). The goal is to have all the water shut off in the parks system by October 30. That date can be earlier as the department monitors night time temperatures to avoid damage caused by freezing.

Lisa Kortan has been working with some private individuals for our Memorial Tree Sponsorship Program. Three plantings and memorial stones are being placed this fall.

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