

MINUTES OF THE BOARD OF TRUSTEES MEETING

YANKTON COMMUNITY LIBRARY

Wednesday, August 11, 2021, 5:30 p.m.

Virtual Meeting-GoToMeeting interface and physical location in the Meeting Room

Meeting called to order by President Sarah Mechtenberg at 5:30 p.m. Present were Sue Otterman, Jean Huff, David Koerner, Yankton City Commissioner, Jerry Webber, Yankton County Commissioner Dan Klimisch (remotely), Assistant Library Director Linda Dobrovolsky and Library Director Dana Schmidt.

Absent with regrets: Christine Tielke

Approval of July 14, 2021 Minutes: 2020-2021 Officers & July 14, 2021 Minutes: 2021-2022 Officers: Koerner made a motion to approve both sets of minutes with corrections from July 14, 2021 minutes with a second by Webber. Unanimous approval.

Public comment Period: None

Discussion of Bills / Financial Report: Webber made a motion to accept the financial report with a second by Huff. Unanimous approval.

Communications and Correspondence: None.

Director's Report: In addition to the written report, Schmidt reported that the library is partnering with Yankton Food for Thought in September to do a special nutrition-themed story time. YFFT will be providing some guest readers as well as a healthy snack for participants. The Seed Library will be resuming classes at the library in September and October and then plan to begin again in early 2022. The Library Foundation has met recently and would like to work on ways to help educate the community about the Foundation. Ideas include offering a class at the library providing information about items like wills, trusts, and IRAs as well as mentioning local foundations and organizations that may be good options for donations.

Old Business:

- **Follow-up from training video-**Schmidt updated the Board on Attorney Ross DenHerder's clarifications about insurance coverage for the Board as well as updated rules about Open Meeting laws. Specifically, according to 1-25-1.5, in teleconference meetings, voice votes are acceptable unless someone votes in the negative, then the vote shall proceed to a roll call vote.
- **Library Training Video-** Board members participated in 15 minutes of training and discussion about Library Board meetings.
- **Marketing Plan-**Schmidt included the Library's marketing plan in the Board packet for review. Discussion was had about the relevancy of the plan as is and some potential updates. Suggested edits will be included and discussed at a future meeting.
- **Accreditation requirements-**Schmidt reported that the library's Exemplary status through the SD State Library is up for renewal in December 2021. One of the requirements includes 45 hours of training for Library Board members. Schmidt has arranged for a live virtual training from the SD State Library during the September meeting to work towards fulfilling this requirement.

Other Business: None.

Public Comment Period: None.

Adjourn the meeting of August 11, 2021: Koerner made a motion to adjourn the meeting at 6:22pm with a second by Klimisch. Unanimous approval.