

**MINUTES OF THE BOARD OF TRUSTEES MEETING  
YANKTON COMMUNITY LIBRARY  
Wednesday, April 14, 2021, 5:30 p.m.  
Virtual Meeting-GoToMeeting interface and physical location in the Meeting Room**

Meeting called to order by President Christine Tielke at 5:30 p.m. Present were Sue Otterman, Amy Nelson, Sarah Mechtenberg, David Koerner, Yankton City Commissioner Jerry Webber, Yankton County Commissioner Dan Klimisch, Assistant Library Director Linda Dobrovolny and Library Director Dana Schmidt. Also present: Library staff members Danita Eckert and Kelly O'Dea.

**Additions to the Agenda:** New library staff members Danita Eckert and Kelly O'Dea introduced themselves to the board.

**Approval of March 10, 2021 Minutes:** Klimisch made a motion to approve the March 10, 2021 minutes with a second by Koerner. Unanimous approval.

**Public comment Period:** None

**Discussion of Bills / Financial Report:** Klimisch made a motion to accept the financial report with a second by Webber. Unanimous approval.

**Communications and Correspondence:** Schmidt shared that the library staff had received some treats from patrons during National Library Week. She also shared a couple of thank you notes about the library's genealogy research services.

**Director's Report:** In addition to the written report, Schmidt reported that the new Board member would be starting in July. Otterman has agreed to serve another term on the board. Nelson has reached her term limit and will attend her last board meeting in June.

**Old Business:**

- **Reopen plan for the library-status update:** Schmidt reported that the library had extended its open hours beginning in April. Hours will be Monday and Tuesday 9am-8pm, Wednesday and Thursday 9am to 6pm and Friday and Saturday (9am to 5pm). Grab & Go hours will also extend to 9am to close each day. Schmidt reported there have been more patrons through the doors with the extended hours and nicer weather. Curbside pickup will still be available for the time being. Schmidt asked that the Board keep the mask policy in place until library staff have been vaccinated, which would likely be at the end of May. Schmidt asked for the board's input about meeting in person or virtually in the future. It was agreed upon to try to meet in person at least once per quarter with the other meetings being virtual. The first in-person meeting is planned for July. Koerner said he would help find some technology to make hybrid meetings run more smoothly.

**New Business**

- **Annual Report:** Schmidt shared the annual report with the Board. She noted some of the differences this year included counting the library's open hours. A special designation was made for hours the library was operating under a limited capacity. Additionally, virtual programs were counted based on whether they were live or pre-recorded and how many views these events

had. The Board President needs to sign off on the annual report. Klimisch made a motion to authorize Tielke to sign the annual report on behalf of the Board with a second by Webber. Unanimous approval.

**Other Business:** None

**Public Comment Period:** None

**Adjourn the meeting of April 14, 2021:** Webber made a motion to adjourn the meeting at 6:05pm with a second by Otterman. Unanimous approval.