



Mission Statement

To provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage and thrive.

YANKTON BOARD OF CITY COMMISSIONERS

Regular City Commission Meeting beginning at 7:00 P.M.

Monday, June 14, 2021

City of Yankton Community Meeting Room

Located at the Career Manufacturing Technical Education Academy formerly known as Technical Education Center • **1200 W. 21st Street • Room 114**

If you would like to watch the City Commission meeting you can do so by accessing the City of Yankton’s YouTube Live Channel.

<https://www.youtube.com/channel/UCD1a1hf1dIkiLVSXnmdRQg/live>

Rebroadcast Schedule: Tuesday @ 7:30pm, on channels 3 & 45

I. ROUTINE BUSINESS

1. **Roll Call**
2. **Approve Minutes of work session of May 24, 2021 and regular meeting of May 24, 2021**

Attachment I-2
3. **Schedule of Bills**

Attachment I-3
4. **City Manager’s Report**

Attachment I-4
5. **Public Appearances**

Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.

II. CONSENT ITEMS

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.

1. **Budget Workshop Discussion**

Discussion to set Budget workshop meeting dates for June 28, 2021 starting at 5:30 pm & August 9-10, 2021 starting at 5:30 pm
2. **Possible Quorum Event**

June 16, 2021, at River Rock Event Center no official commission action

III. OLD BUSINESS

Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.

1. Public hearing – Medical Cannabis

Public hearing for Ordinance #1052 regarding medical cannabis

Attachment III-1

2. Public hearing – Board of Adjustment

The City Commission acting as the Board of Adjustment; Memorandum #21-126 consideration of a variance from the front yard setback requirements in a B-2 Highway Business District on Lot 4, Block 1, Walmart Addition in the City of Yankton, South Dakota. Address, 3007 Broadway Avenue. Jeff Koster, owner.

Attachment III-2

3. Public hearing – Ordinance #1049

Consideration of Memorandum #21-127, second reading and public hearing to consider Ordinance #1049 a rezoning from R-2 Single Family Residential to B-2 Highway Business on the North 220 feet of the West 700 feet of the SW 1/4 of the NW 1/4, Except KYNT Addition in Section 12, T93N, R56W of the 5th P.M., Yankton, South Dakota. Jim Tramp, LLC and Jason Tramp, LLC, owners. Address, 1301 W. 21st Street

Attachment III-3

4. Public hearing - Ordinance #1050

Consideration of Memorandum #21-128, second reading and public hearing to consider Ordinance #1050 a rezoning from R-2 Single Family Residential to R-3Two Family Residential on future Lots 1A, 1B, 6A, 6B, 7A and 7B, in Block 9 and 1A and 1B in Block 10. And, from R-2 Single Family Residential to R-4 Multiple Family Residential on future Outlots 4 and 5, all in Summit Heights Addition to the City of Yankton in the SW 1/4 of the NW 1/4, Section 12, T93N, R56W of the 5th P.M., Yankton, South Dakota. Jim Tramp, LLC and Jason Tramp, LLC, owners. Address, the 1900 Blocks of Kellen Gross Drive and Dakota Street.

Attachment III-4

5. Public hearing – Ordinance #1051

Consideration of Memorandum #21-129, second reading and public hearing to consider Ordinance #1051, amendments to the City of Yankton Zoning Ordinance #711. The proposed amendments are in Chapter 27, Article II, Section 36 Part G and Section 37, Part G, and if approved, would change the maximum allowable height of structures in the B-2 Highway Business District and B-3 Central Business District from the current 50 feet to 65 feet.

Attachment III-5

6. Public hearing for a New Retail (on-off sale) Malt Beverage

Consideration of Memorandum #21-119 regarding the request for a New Retail (on-off sale) Malt Beverage & SD Farm Wine License for July 1, 2021, to June 30, 2022, from South Dakota Publishing, LLC d/b/a Muddy Mo's Coffee House (Katie Hunhoff, Owner), 233 Broadway Avenue, Yankton, S.D.

Attachment III-6

Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.

IV. NEW BUSINESS

New business items are those that have not been discussed by the Commission previously.

1. **SAC Rental Rate Increase**
Consideration of Memorandum #21-106, regarding SAC Rental Rate Increase for 2023
Attachment IV-1
2. **HDR**
Consideration of Memorandum #21-99, regarding Agreement with HDR
Attachment IV-2
3. **Resolution – Bond Issuance Wastewater Facilities**
Consideration of Memorandum #21-120 and Resolution #21-43 giving approval to certain sewer facilities improvements; giving approval to the issuance and sale of a revenue bond to finance, directly or indirectly, the improvements to the facilities; approving the form of the loan agreement and the revenue bond and pledging revenues and collateral to secure the payment of the revenue bond; and creating special funds and accounts for the administration of funds for operation of the system and retirement of the revenue bond
Attachment IV-3
4. **Fireworks Public Display**
Consideration of Memorandum #21-122 regarding Request by the City of Yankton Parks and Recreation Department for a Fireworks Public Display on July 4, 2021
Attachment IV-4
5. **Special Events**
Consideration of Memorandum #21-124, and Resolution #21-49 regarding request by River City Domestic Violence Center and River City Family Connections for Special Events Parking Ordinance #933 to be in place during the Walk A Mile and Family Fun Day on August 28, 2021.
Attachment IV-5
6. **Kids in the Park**
Consideration of Memorandum #21-125, regarding Kids in the Park Event
Attachment IV-6
7. **Purchase of Taser Equipment**
Consideration of Memorandum #21-130 and Resolution #21-51, regarding purchase of taser equipment
Attachment IV-7
8. **Funding Request for Riverboat Days**
Consideration of Memorandum #21-132 regarding funding request for Riverboat Days
Attachment IV-8

9. ADA Downtown Parking Designation – The Boat House

Consideration of Memorandum #21-133 in Support of Resolution #21-52 regarding ADA Downtown Parking Designation – The Boat House

Attachment IV-9

VI. ADJOURN INTO EXECUTIVE SESSION TO DISCUSS CONTRACTUAL, LITIGATION AND PERSONNEL MATTERS UNDER SDCL 1-25-2

Executive or closed meetings may be held by a majority vote of the governing body for the sole purposes of:

- *Discussing the qualifications, competence, performance, character or fitness of any public officer or employee.*
- *Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.*
- *Preparing for contract negotiations or negotiating with employees or employee representatives.*
- *Discussing marketing or pricing strategies by a board or commission of a business owned by the City, when public discussion may be harmful to the competitive position of the business.*

Any official action concerning such matters shall be made at an open official meeting.

VII. RECONVENE AS BOARD OF CITY COMMISSIONERS

1. Roll Call

VIII. OTHER BUSINESS

Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.

IX. ADJOURN THE MEETING OF JUNE 14, 2021

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
CITY COMMISSION WORK SESSION, 6:00 P.M.
MAY 24TH, 2021**

Work Session of the Board of City Commissioners of the City of Yankton was called to order by Mayor Moser.

Roll Call: Present: Commissioners Benson, Brunick, Johnson, Maibaum, Miner and Villanueva. City Attorney Den Herder and City Manager Leon were also present. Absent: Commissioner Schramm and Webber. Quorum present.

There were no public appearances at this time.

City Manager, Amy Leon, pointed out that discussion would occur on three main items regarding cannabis: an ordinance, a rate resolution and a personnel policy. City Attorney Den Herder then reviewed those three items with the Commissioners. Consultant, Bill Effting, was present via Zoom Meeting to also answer questions about the three proposals. Minor wording changes were suggested but no official commission action was taken at this work session.

Action 21-123

Moved by Commissioner Benson, seconded by Commissioner Johnson, to adjourn at 6:56 p.m.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Stephanie Moser
Mayor

ATTEST:

Al Viereck
Finance Officer

Published June 4th, 2021

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
MAY 24TH, 2021**

Board of City Commissioners of the City of Yankton was called to order by Mayor Moser.

Roll Call: Present: Commissioners Benson, Brunick, Johnson, Maibaum, Miner and Villanueva. City Attorney Den Herder and City Manager Leon were also present. Absent: Commissioner Schramm and Webber. Quorum present.

Action 21-124

Moved by Commissioner Brunick, seconded by Commissioner Miner, to approve Minutes of regular meeting of May 10th, 2021.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

City Manager Leon submitted a written report giving an update on community projects and items of interest.

There were no public appearances at that time.

Action 21-125

Moved by Commissioner Maibaum, seconded by Commissioner Benson, to approve the following consent agenda items.

1. **Possible Quorum Event**
May 29, 2021, at Huether Family Aquatics Center, no official commission action

2. **Transient Merchant License**
Consideration of Memorandum #21-110 recommending approval of the applications from Rock ‘N’ Rumble, Inc. for:
A) Transient Merchant License for July 24, 2021;
B) Dance License for July 24, 2021.

3. **Transient Merchant License**
Consideration of Memorandum #21-112 recommending approval of the applications from 3rd on 3rd for:
A) Transient Merchant License for July 3, 2021;
B) Dance License for July 3, 2021.

4. **Establish public hearing for a New Retail (on-off sale) Malt Beverage**
Establish June 14, 2021, as the date for the public hearing on the request for a New Retail (on-off sale) Malt Beverage & SD Farm Wine License for July 1, 2021, to June 30, 2022, from South Dakota Publishing, LLC d/b/a Muddy Mo’s Coffee House (Katie Hunhoff, Owner), 233 Broadway Avenue, Yankton, S.D.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 21-126

This was the time and place for the public hearing for the Special Events (on-sale) Liquor License for July 3, 2021 from Rock ‘N’ Rumble, Inc. (Michael Carda, President), d/b/a 3rd on 3rd, Block of 3rd Street between Douglas & Capitol, Yankton, S.D. (Memorandum 21-100) No one was present to speak for or against the application.

Moved by Commissioner Maibaum, seconded by Commissioner Benson, to approve the license.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 21-127

This was the time and place for the public hearing for the Special Events (on-sale) Liquor License for July 24, 2021 from Rock ‘N’ Rumble, Inc. (Michael Carda, President), d/b/a Rock ‘N’ Rumble, 3rd St. from Douglas to ½ block East on Capitol, plus intersecting Capitol Street, ¼ Block North to ½ Block South, Yankton, S.D. (Memorandum 21-101) No one was present to speak for or against the application.

Moved by Commissioner Miner, seconded by Commissioner Brunick, to approve the license.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 21-128

This was the time and place for the public hearing for the applications of the Malt Beverage Licenses renewal for the 2021-2022 licensing period. (Memorandum 21-102) No one was present to speak for or against the applications.

Moved by Commissioner Benson, seconded by Commissioner Villanueva, to approve the license.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 21-129

This was the time and place for the public hearing for the Special Malt Beverage (on-sale) Retailers License, a Special (on-sale) Wine Retailers License and a Special Events (off-sale) Package Wine & Malt Beverage Dealers License for 1 day, July 17, 2021 from Yankton Area Arts, (Julie Amsberry, Executive Director) Meridian Bridge, rain date set for City Hall Auditorium, 416 Walnut, Yankton, S.D. (Memorandum 21-103) No one was present to speak for or against the application.

Moved by Commissioner Johnson, seconded by Commissioner Villanueva, to approve the license.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 21-130

This was the time and place for the public hearing for the Special Events Retail (on-sale) Liquor License for 9 days, July 1, 8, 15, 22, 29, August 5, 12, 19, 26, 2021, from Ben’s Brewing Co. (Ben Hanten, Owner), 222 West 3rd Street, Music at the Meridian, Parking Lot and Green Space Westside of Meridian Bridge & the enclosed area of Levee Street, Yankton, S.D. (Memorandum 21-104) No one was present to speak for or against the application.

Moved by Commissioner Miner, seconded by Commissioner Brunick, to approve the license.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Commissioner Johnson introduced and Mayor Moser read the title of Ordinance No. 1052, AN ORDINANCE ESTABLISHING LICENSING REGULATIONS FOR MEDICAL CANNABIS DISPENSARY BUSINESSES, and set the date of the second reading and public hearing as June 14th, 2021.

Commissioner Maibaum introduced and Mayor Moser read the title of Ordinance No. 1049 AN ORDINANCE TO REZONE PROPERTY DESCRIBED HEREIN BE IT ORDAINED, BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF YANKTON, SOUTH DAKOTA THAT THE FOLLOWING DESCRIBED PROPERTY HAS BEEN REZONED FROM AN EXISTING ZONING OF R-2 SINGLE FAMILY RESIDENTIAL TO B-2 HIGHWAY BUSINESS, THE NORTH 220 FEET OF THE WEST 700 FEET OF THE SW 1/4 OF THE NW 1/4, EXCEPT KYNT ADDITION THAT FRONTS 21ST STREET IN SECTION 12, T93N, R56W OF THE 5TH P.M., YANKTON, SOUTH DAKOTA, and set the date of the second reading and public hearing as June 14th, 2021.

Commissioner Miner introduced and Mayor Moser read the title of Ordinance No. 1050 AN ORDINANCE TO REZONE PROPERTY DESCRIBED HEREIN BE IT ORDAINED, BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF YANKTON, SOUTH DAKOTA THAT THE FOLLOWING DESCRIBED PROPERTY HAS BEEN REZONED FROM AN EXISTING ZONING OF R-2 SINGLE FAMILY RESIDENTIAL TO R-3, TWO FAMILY RESIDENTIAL, FUTURE LOTS 1A, 1B, 6A, 6B, 7A AND 7B, IN BLOCK 9 AND 1A AND 1B IN BLOCK 10; AND, FROM R-2 SINGLE FAMILY RESIDENTIAL TO R-4 MULTIPLE FAMILY RESIDENTIAL, FUTURE OUTLOTS 4 AND 5. ALL IN SUMMIT HEIGHTS ADDITION TO THE CITY OF YANKTON IN THE SW 1/4 OF THE NW 1/4, SECTION 12, T93N, R56W OF THE 5TH P.M., YANKTON, SOUTH DAKOTA, and set the date of the second reading and public hearing as June 14th, 2021.

Commissioner Benson introduced and Mayor Moser read the title of Ordinance No. 1051 AN ORDINANCE AMENDING CERTAIN LANGUAGE IN IDENTIFIED SECTIONS OF CHAPTER 27, ARTICLE II, and set the date of the second reading and public hearing as June 14th, 2021.

Action 21-131

Moved by Commissioner Johnson, seconded by Commissioner Maibaum, to approve the Resolution 21-35. (Memorandum 21-88)

RESOLUTION 21-35

WHEREAS, the A Replat of Lots 4 and 5 of the Replat of Lots 1, 2, 3, 10, 11 and 12 of Block 2, Airport Acres, in the City of Yankton, Yankton County, South Dakota, hereafter to be known as: Lots 4A and 5A, Block 2, Airport Acres, City and County of Yankton, South Dakota has been prepared by John L. Brandt, a registered land surveyor in the state of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City’s overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 21-132

Moved by Commissioner Villanueva, seconded by Commissioner Johnson, to approve the Resolution 21-36. (Memorandum 21-89)

RESOLUTION 21-36

WHEREAS, the plat of Lot 1, Whitetail Run, in the SE 1/4 of the NE 1/4 of Section 16, T93N, R56W of the 5th P.M., Yankton County, South Dakota, has been prepared by John L. Brandt, a registered land surveyor in the state of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City’s overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 21-133

Moved by Commissioner Benson, seconded by Commissioner Miner, to approve the Resolution 21-37. (Memorandum 21-90)

RESOLUTION 21-37

WHEREAS, the plat of Lot 2, Whitetail Run, in the SE 1/4 of the NE 1/4 of Section 16, T93N, R56W of the 5th P.M., Yankton County, South Dakota, has been prepared by John L. Brandt, a registered land surveyor in the state of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City’s overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 21-134

Moved by Commissioner Johnson, seconded by Commissioner Benson, to approve the Resolution 21-38. (Memorandum 21-91)

RESOLUTION 21-38

WHEREAS, the plat of Lot 11, Whitetail Run, in the SE 1/4 of the NE 1/4 of Section 16, T93N, R56W of the 5th P.M., Yankton County, South Dakota, has been prepared by John L. Brandt, a registered land surveyor in the state of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 21-135

Moved by Commissioner Brunick, seconded by Commissioner Villanueva, to approve the Resolution 21-39. (Memorandum 21-92)

RESOLUTION 21-39

WHEREAS, the Replat of Lots 6 and 8, Whitetail Run, in the SE 1/4 of the NE 1/4 of Section 16, T93N, R56W of the 5th P.M., Yankton County, South Dakota. Hereafter to be known as: Lot 12, Whitetail Run, in the SE 1/4 of the NE 1/4 of Section 16, T93N, R56W of the 5th P.M., Yankton County, South Dakota, has been prepared by John L. Brandt, a registered land surveyor in the state of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 21-136

Moved by Commissioner Villanueva, seconded by Commissioner Benson, to approve the Resolution 21-40. (Memorandum 21-93)

RESOLUTION 21-40

WHEREAS, the plat of Lot 15, Whitetail Run, in the NE 1/4 of the SE 1/4 of Section 16, T93N, R56W of the 5th P.M., Yankton County, South Dakota, has been prepared by John L. Brandt, a registered land surveyor in the state of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 21-137

Moved by Commissioner Miner, seconded by Commissioner Brunick, to approve the Resolution 21-41. (Memorandum 21-94)

RESOLUTION 21-41

WHEREAS, the Replat of Lot K-2 and the East 158’ of Parcel 2 of Lot K-1, in the N 1/2 of the NE 1/4 of Section 15, T93N, R56W of the 5th P.M., Yankton County, South Dakota, to be hereafter known as: Lots 1 and 2, Metz-Peterson Addition, in the N 1/2 of the NE 1/4 of Section 15, T93N, R56W of the 5th P.M., Yankton County, South Dakota, has been prepared by John L. Brandt, a registered land surveyor in the state of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City’s overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Roll Call: Commissioners voting “Aye” were Benson, Brunick, Johnson, Miner, Villanueva and Mayor Moser; Commissioners voting “Nay:” None. Abstain: Commissioner Maibaum.
Motion adopted.

The City Commission acting as the Board of Adjustment.

Commissioner Johnson introduced Memorandum 21-105 and Mayor Moser read the title of the variance for the front yard setback requirements in a B-2 Highway Business District on Lot 4, Block 1, Walmart Addition in the City of Yankton, South Dakota. Address, 3007 Broadway Avenue. Jeff Koster, owner and established June 14th, 2021 as the date for the second reading and public hearing.

Action 21-138

Moved by Commissioner Benson, seconded by Commissioner Villanueva, to approve Resolution 21-42. (Memorandum 21-107)

RESOLUTION 21-42

RESOLUTION OF SIDEWALK EXTENSION

WHEREAS, the City of Yankton, permits sidewalk cafes to operate on public sidewalks in the B-3 Central Business District, and

WHEREAS, the owner/operator of 102 & 104 East 3rd Street has requested a sidewalk cafe permit in a boardwalk extension to the existing public sidewalk, and

WHEREAS, the applicant has provided a detailed set of plans for a boardwalk extension to the public sidewalk, and

WHEREAS, the City of Yankton, South Dakota, after due review and consideration, has determined that applicant has met the minimum sidewalk cafe requirements, and

WHEREAS, the design: SD planning process and other redevelopment efforts in the Meridian District emphasize the creative use of public spaces, and

WHEREAS, the applicant has requested the boardwalk extension be formally recognized by the City Commission as a portion of the public sidewalk.

NOW THEREFORE BE IT RESOLVED, that boardwalk extension as shown in the 2021 sidewalk cafe application of 102 & 104 East 3rd Street be recognized as a portion of the public sidewalk during the time period during which it is installed.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 21-139

Moved by Commissioner Johnson, seconded by Commissioner Brunick, to approve a Sidewalk Cafe Permit to 100 West 3rd Street doing business as Walnut Tavern. (Memorandum 21-109)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 21-140

Moved by Commissioner Maibaum, seconded by Commissioner Benson, to approve Resolution 21-44. (Memorandum 21-113)

RESOLUTION 21-44

Special Events Parking Request

WHEREAS, the City Commission adopted an Ordinance allowing for no parking designation for special events within the City of Yankton; and

WHEREAS, this Resolution would authorize the City of Yankton to tow vehicles that are parked in the defined are or areas and times specified for Special Events; and

WHEREAS, the Rock ‘N’ Rumble committee has made a request to enact this no parking zone for their event on July 24-25, 2021.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Yankton, South Dakota hereby approves the Special Event Parking Request on 3rd Street between Douglas and Capitol and also a portion of Capitol Street from 6:00 am on Saturday, July 24, 2021 until 10:00 am on Sunday, July 25, 2021.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 21-141

Moved by Commissioner Johnson, seconded by Commissioner Maibaum, to approve Resolution 21-45. (Memorandum 21-114)

RESOLUTION 21-45

Special Events Parking Request

WHEREAS, the City Commission adopted an Ordinance allowing for no parking designation for special events within the City of Yankton; and

WHEREAS, this Resolution would authorize the City of Yankton to tow vehicles that are parked in the defined are or areas and times specified for Special Events; and

WHEREAS, 3rd on 3rd organizers have made a request to enact this no parking zone for their 3rd on 3rd event on July 3, 2021.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Yankton, South Dakota hereby approves the Special Event Parking Request on 3rd Street between Capital and Douglas, to be in effect from 8:00 AM on July 3, 2021 until 2:00 AM on July 4, 2021.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 21-142

Moved by Commissioner Maibaum, seconded by Commissioner Miner, to approve Resolution 21-46. (Memorandum 21-115)

RESOLUTION 21-46

Special Events Parking Request

WHEREAS, the City Commission adopted an Ordinance allowing for no parking designation for special events within the City of Yankton; and

WHEREAS, this Resolution would authorize the City of Yankton to tow vehicles that are parked in the defined are or areas and times specified for Special Events; and

WHEREAS, the Yankton Antique Mall Committee has made a request to enact this no parking zone for their vendor fair event on July 24, 2021.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Yankton, South Dakota hereby approves the Special Event Parking Request for the half block of 3rd Street from Douglas west to the alley, keeping intersections open starting at 6:00 am until 9:00 pm on Saturday, July 24, 2021.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 21-143

Moved by Commissioner Brunick, seconded by Commissioner Miner, to approve the Music at the Meridian Concert Series and grant the City Manager the ability to sign all documents/contracts for the event and approve the street closure. (Memorandum 21-116)

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 21-144

This was the time and place for the public hearing for the Bid Award for 23rd Street from West City Limits Road (WCLR) to Approximately 1300’ West – Street & Utility Reconstruction. The following bids were received and opened on May 13th, 2021 at 3:00 pm.: D&G Concrete Construction, Inc., Sioux Falls, SD for \$726,492.65; Hulstein Excavating, Inc., Edgerton, MN for \$835,695.00; Slowey Construction, Inc., Yankton, SD for \$836,819.00; and Feimer Construction, Inc., Yankton, SD for \$1,083,900.00. (Memorandum 21-108) Adam Haberman, Public Works Director, explained that the low bidder did not acknowledge the addendums for the project, thus the bid was not considered and awarded to the second lowest bidder.

Moved by Commissioner Johnson, seconded by Commissioner Miner, to award the bid for 23rd Street from West City Limits Road (WCLR) to Approximately 1300’ West – Street & Utility Reconstruction to Hulstein Excavation, Inc., in the amount of \$835,695.00.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 21-145

Moved by Commissioner Brunick, seconded by Commissioner Miner, to approve the citizens and City Commissioners, selected by the Mayor, to serve on the various City Advisory Boards and Commissions as outlined in Memorandum 21-111.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 21-146

Moved by Commissioner Benson, seconded by Commissioner Brunick, to approve Resolution 21-48. (Memorandum 21-118)

RESOLUTION 21-48

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useable or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, trade-in, destruction or other disposal of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

SURPLUS PROPERTY TO BE SURPLUSED

Belgian Malinois, Male (K-9 Reno)

4111-1731-3864

Police Department

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 21-147

Moved by Commissioner Johnson, seconded by Commissioner Maibaum, to adjourn at 8:00 p.m.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Stephanie Moser
Mayor

ATTEST:

Al Viereck
Finance Officer

Published June 4th, 2021

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
ALLEGIANT EMERGENCY SVS	SAW BLADES	448.00	REP. & MAINT. - EQUIPMEN	101.114.221		192839	080453	P	095	00001
AUTOMATIC BUILDING CONTR	FIRE INSPECTION	2,680.00	REP. & MAINT. - PLANT	601.601.221		226811	210142	P	079	00002
	FIRE INSPECTION	1,637.00	REP. & MAINT. - PLANT	611.611.221		228131	211013	P	079	00001
		4,317.00	*VENDOR TOTAL							
BACKDRAFT MAGAZINE	ADVERTISEMENT	155.00	ADVERTISING	203.203.211		48298	214579	P	079	00006
BALFANY/DON	TREE REIMBURSEMENT	45.00	EMERALD ASH BORE TREES	201.201.251		5.20.2021	214577	P	079	00005
BENJAMIN/JEFF AND JACI	HFAC PENS	186.00	BUILDINGS & STRUCTURES	505.505.320		19064	214578	P	079	00003
	SAC PENS	206.02	OFFICE SUPPLIES	203.203.232		19064	214578	P	079	00004
		392.02	*VENDOR TOTAL							
BRIGHTWAY ELECTRIC LLC	CITY HALL CORE DRILLING	589.29	EQUIPMENT	101.125.350		A4610	210001	P	079	00008
BROCK WHITE	SEALANT	28,644.00	ROAD MATERIALS	101.123.239		14646511-00	212527	P	079	00007
CAMP/SAMUEL	TREE REIMBURSEMENT	100.00	EMERALD ASH BORE TREES	201.201.251		5.20.21	214567	P	079	00023
CAMPBELL/STU	BOOKS	60.64	BOOKS	101.142.340		5.14.21	021842	P	078	00001
CEDAR KNOX PUBLIC POWER	ELECTRICITY	397.62	ELECTRICITY	201.201.272		5.11.21	005243	P	079	00014
	ELECTRICITY	845.54	ELECTRICITY	601.601.272		5.11.21	005176	P	079	00015
		1,243.16	*VENDOR TOTAL							
CENTRAL DIVERS LLC	DIVE INSPECTION	5,791.80	REP. & MAINT. - PLANT	611.611.221		1266	211014	P	079	00040
CENTURYLINK	PHONE	83.20	TELEPHONE	601.601.271		5.18.21	003059	P	079	00017
	PHONE	83.20	TELEPHONE	611.611.271		5.18.21	003059	P	079	00018
	PHONE	83.20	TELEPHONE	601.601.271		5.18.21	002828	P	079	00019
	PHONE	166.40	TELEPHONE	611.611.271		5.18.21	002828	P	079	00020
	PHONE	581.26	TELEPHONE	101.111.271		5.18.21	002829	P	079	00021
	PHONE	168.48	TELEPHONE	101.123.271		5.18.21	002829	P	079	00022
	PHONE	5.11	TELEPHONE	101.102.271		5.27.21	002262	P	079	00027
	PHONE	9.13	TELEPHONE	101.104.271		5.27.21	002262	P	079	00028
	PHONE	4.16	TELEPHONE	101.122.271		5.27.21	002262	P	079	00029
	PHONE	22.23	TELEPHONE	101.111.271		5.27.21	002262	P	079	00030
	PHONE	11.73	TELEPHONE	101.114.271		5.27.21	002262	P	079	00031

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
CENTURYLINK	PHONE	0.30	TELEPHONE	101.115.271		5.27.21	002262	P	079	00032
	PHONE	1.26	TELEPHONE	101.123.271		5.27.21	002262	P	079	00033
	PHONE	1.93	TELEPHONE	101.127.271		5.27.21	002262	P	079	00034
	PHONE	4.90	TELEPHONE	201.201.271		5.27.21	002262	P	079	00035
	PHONE	5.27	TELEPHONE	601.601.271		5.27.21	002262	P	079	00036
	PHONE	2.67	TELEPHONE	611.611.271		5.27.21	002262	P	079	00037
	PHONE	1.78	TELEPHONE	637.637.271		5.27.21	002262	P	079	00038
	PHONE	3.79	TELEPHONE	801.801.271		5.27.21	002262	P	079	00039
	PHONE	58.83	TELEPHONE	611.611.271		5.27.21	003065	P	079	00041
		1,298.83	*VENDOR TOTAL							
CHS	CHEMICALS	166.80	GARAGE GASOLINE & LUBRIC	801.801.238		123791	080376	P	079	00026
CIMPL'S	BORN LEARNING TRAIL	140.00	SPECIAL EVENTS - ACTIVIT	211.231.575		8556	214592	P	079	00042
CITY OF VERMILLION	JT POWER CASH TRANS	70,814.52	COST OF SERVICE PROVIDED	637.637.206		5.31.21	003067	P	090	00003
CITY OF YANKTON-CENTRAL	RUBBISH	12.00	LANDFILL	801.801.276		6.1.21	005523	P	090	00004
CITY OF YANKTON-CITY CLE	CITY WIDE CLEAN UP	7,574.45	CLEAN-UP WEEK TIPPING FE	631.631.218		6.1.21	005525	P	090	00006
CITY OF YANKTON-PARKS	LANDFILL CHARGES	264.51	LANDFILL	201.201.276		5.20.21	214573	P	079	00024
CITY OF YANKTON-SOLID WA	COMPACTED GARBAGE	14,559.21	LANDFILL TIPPING FEE	631.631.219		6.1.21	005524	P	090	00005
CITY UTILITIES	WTR-WW CHARGES	67.96	WATER SERVICE	101.142.274		5.20.21	002793	P	078	00002
	WTR-WW CHARGES	31.62	SEWER SERVICE	101.142.275		5.20.21	002793	P	078	00003
		99.58	*VENDOR TOTAL							
CLARK'S RENTAL	JACK HAMMER RENTAL	50.00	ROAD MATERIALS	101.123.239		283500	080372	P	079	00016
CONCRETE MATERIAL	CONCRETE	2,253.00	ROAD MATERIALS	101.123.239		230919	022151	P	079	00009
	SEWER LAGOONS	768.00	REP. & MAINT. - COLLECTI	611.611.226		235373	210140	P	079	00025
		3,021.00	*VENDOR TOTAL							
CORE & MAIN	PARTS	395.87	REP. & MAINT. - PLANT	601.601.221		0035164	210144	P	079	00010
	2" BALL CORP	328.49	REP. & MAINT. - PLANT	601.601.221		5.28.21	210152	P	090	00001
		724.36	*VENDOR TOTAL							

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
CO2 SYSTEMS INC	SAFETY UPGRADES	9,675.00	REP. & MAINT. - PLANT	601.601.221		4641	210151	P	090	00002
CREDIT COLLECTION SERVIC	UT COLLECTION	273.50	PROFESSIONAL SERVICES	601.601.202		5.14.21	001858	P	079	00011
	UT COLLECTION	25.87	PROFESSIONAL SERVICES	611.611.202		5.14.21	001858	P	079	00012
	UT COLLECTION	41.62	PROFESSIONAL SERVICES	631.631.202		5.14.21	001858	P	079	00013
		340.99	*VENDOR TOTAL							
D & G CONCRETE CONST.	RECONSTRUCTION	64,971.92	SPRUCE ST, 4TH TO 6TH	506.572.378		6.1.21	213005	P	090	00007
	RECONSTRUCTION	4,800.21	SPRUCE ST, 4TH TO 6TH	602.602.381		6.1.21	213005	P	090	00008
	RECONSTRUCTION	23,417.13	SPRUCE ST, 4TH TO 6TH	611.611.381		6.1.21	213005	P	090	00009
		93,189.26	*VENDOR TOTAL							
DEN HERDER LAW OFFICE, P	@FY@ CONTRACTED SERVICES	5,265.70	PROFESSIONAL SERVICES	101.103.202		7086	022134	P	079	00043
	CONTRACTED SERVICES	5,204.35	PROFESSIONAL SERVICES	101.103.202		7086	022134	P	079	00044
		10,470.05	*VENDOR TOTAL							
DESIGN SOLUTIONS & INTEG	TECH SUPPORT	21.44	REP. & MAINT. - PLANT	601.601.221		50089	210145	P	079	00045
EFTING/WILLIAM	CONSULTING	1,200.00	PROFESSIONAL SERVICES	101.101.202		5.31.21	203541	P	090	00010
ELECTION SYSTEM & SOFTWA	ELECTION BALLOTS	839.91	ELECTION	101.104.204		2002007&2008	022133	P	079	00046
ETHANOL PRODUCTS LLC	CHEMICALS	240.24	CHEMICALS & GASES	601.601.240		2285872	210141	P	079	00048
	CHEMICALS	1,282.92	CHEMICALS & GASES	601.601.240		2287257	210147	P	079	00047
		1,523.16	*VENDOR TOTAL							
FLYNNS FLOWING FLAGS	GROUND SLEEVES	1,389.50	EQUIPMENT	201.201.350		130842	021219	P	079	00049
GENERAL REPAIR SERVICE	OIL	1,491.53	REP. & MAINT. - PLANT	601.601.221		74705	210153	P	090	00052
GERSTNER OIL CO	FUEL	24,991.03	GARAGE GASOLINE & LUBRIC	801.801.238		182954	022154	P	079	00054
	DIESEL FUEL	1,306.14	GARAGE GASOLINE & LUBRIC	801.801.238		21845	022098	P	079	00053
	FUEL	667.47	GARAGE GASOLINE & LUBRIC	801.801.238		51836	022107	P	079	00052
		26,964.64	*VENDOR TOTAL							
GPSI CLUB CAR CONNECT	CONNECT RENTAL	3,840.00	GOLF CAR/GOLF CLUB RENTA	641.641.746		2660-2931	214591	P	079	00056

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
GRANICUS	LICENSING FEE	605.04	WEBSITE	211.231.567		139585	210010	P	079	00050
	WEBSITE CUSTOMIZATIONS	640.00	WEBSITE	211.231.567		139585	210011	P	079	00051
		1,245.04	*VENDOR TOTAL							
GRAYMONT WI LLC	CHEMICALS	4,855.18	CHEMICALS & GASES	601.601.240		160575 RI	210148	P	079	00055
HANSON BRIGGS ADVERTISIN	RECYCLE FLYERS	303.00	PRINTING	631.631.233		27224	022108	P	079	00064
	UTILITY CARDS	69.94	PROFESSIONAL SERVICES -	101.104.202		27271	203540	P	079	00067
		372.94	*VENDOR TOTAL							
HARN RO SYSTEMS INC	CHEMICALS	4,900.00	CHEMICALS & GASES	601.601.240		1387	210150	P	079	00057
HAWKINS INC	CHEMICALS	7,953.28	CHEMICALS & GASES	601.601.240		4933058	210143	P	079	00063
	CHEMICALS	8,243.46	CHEMICALS & GASES	202.202.240		4936285	214563	P	079	00060
	CHEMICALS	5,059.34	CHEMICALS & GASES	601.601.240		4941336	210146	P	079	00061
	CHEMICALS	1,145.74	CHEMICALS & GASES	203.203.240		4941348	214588	P	079	00059
	CHEMICALS	618.76	CHEMICALS & GASES	203.203.240		4945170	214589	P	079	00058
	CHEMICALS	14,710.61	CHEMICALS & GASES	601.601.240		5550 & 5646	210149	P	079	00066
		37,731.19	*VENDOR TOTAL							
HDR ENGINEERING INC	PROFESSIONAL SERVICES	3,100.00	DESIGN/CONSTRUCT N TAXIW	502.511.398		1200345348	022224	P	079	00065
	WWPT CONDITION EVAL	5,613.75	2019 WW IMPROVEMENTS PHA	611.611.332		312-619	014658	P	090	00013
	WWTP EDA IMPROVEMENTS	131,768.33	2019 WW IMPROVEMENTS PHA	611.611.332		313-616	021019	P	090	00011
	WATER PLANT CONSTRUCTION	2,484.30	WATER TREATMENT FACILITY	602.602.326		346-215	016185	P	090	00012
		142,966.38	*VENDOR TOTAL							
HEATEC INC	FIRE BOX REPLACEMENT	4,587.44	REP. & MAINT. - EQUIPMEN	101.123.221		94885	022083	P	079	00062
J & H CARE & CLEANING CO	JANITORIAL SERVICES	2,800.00	PROFESSIONAL SERVICES	203.203.202		100259	214575	P	079	00069
	JANITORIAL SERVICES	1,200.00	PROFESSIONAL SERVICES	101.142.202		100260	021845	P	078	00004
		4,000.00	*VENDOR TOTAL							
JANSEN ROOFING & CONSTRU	METAL ROOF INSTALLATION	19,912.65	SERTOMA PARK IMPROVEMENT	503.542.320		5.13.21	021218	P	079	00068
KLEINS TREE SERVICE	TREE REMOVAL	11,550.00	EMERALD ASH BORE STUMPS	201.201.250		1688	214571	P	079	00071
KNOWINK	ELECTION POLLBOOKS	3,900.00	ELECTION	101.104.204		7774	022138	P	079	00070

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
LUCKY LUKE LLC										
	BOOKS	50.00	BOOKS	701.701.340		D1115	002143	P	078	00005
	BOOKS	49.75	BOOKS	101.142.340		D1115	002143	P	078	00006
	SHIPPING	4.99	POSTAGE	101.142.231		D1115	002143	P	078	00007
		104.74	*VENDOR TOTAL							
LUMEN										
	INTERNET BILL	2,570.48	INTERNET ACCESS	101.105.270		222706074	210014	P	079	00072
MERKEL ELECTRIC										
	REPLACE LIGHT BASE	892.86	REP. & MAINT. - EQUIPMEN	101.126.221		9314-9328	022109	P	080	00003
MIDAMERICAN ENERGY										
	FUEL	255.44	FUEL-HEATING	101.142.273		5.27.21	002794	P	078	00008
	FUEL	21.77	FUEL-GENERATOR	101.115.273		5.28.21	003252	P	090	00026
	FUEL	262.15	FUEL-HEATING	101.141.273		5.28.21	003252	P	090	00027
	FUEL	1,118.39	HEATING FUEL - GAS	637.637.273		5.28.21	003252	P	090	00028
	FUEL	3,089.93	FUEL-HEATING	601.601.273		5.28.21	003252	P	090	00029
	FUEL	281.41	FUEL-HEATING	101.114.273		6.1.21	003253	P	090	00019
	FUEL	352.15	FUEL-HEATING	201.201.273		6.1.21	003253	P	090	00020
	FUEL	761.42	FUEL-HEATING	101.127.273		6.1.21	003254	P	090	00021
	FUEL	227.41	FUEL-HEATING	801.801.273		6.1.21	003254	P	090	00022
	FUEL	67.94	FUEL-HEATING	101.125.273		6.1.21	003254	P	090	00023
	FUEL	680.43	ROAD MATERIALS	101.123.239		6.1.21	003254	P	090	00024
		7,118.44	*VENDOR TOTAL							
MIDAMERICAN ENERGY										
	FUEL	2,374.84	FUEL-HEATING	611.611.273		6.1.21	002904	P	090	00025
MIDWEST ALARM COMPANY IN										
	PROFESSIONAL SERVICES	66.00	PROFESSIONAL SERVICES	101.101.202		278992	022135	P	080	00004
	ALARM MONITORING	66.00	REP. & MAINT. - BUILDING	101.114.223		279067	080456	P	095	00002
		132.00	*VENDOR TOTAL							
MIDWEST MINI MELTS										
	CONCESSIONS	1,344.00	MISCELLANEOUS CONCESSION	202.202.728		113776	214587	P	090	00030
MIDWEST TAPE										
	AV	662.82	AV - CAPITAL	101.142.342		5.20.21	021844	P	078	00009
MILLENIUUM RECYCLING										
	SINGLE STREAM FEE	2,537.50	CONTRACTED SERVICE-MILLE	631.631.204		476616	022160	P	080	00007
MUDDER/MADILYN										
	REFUND	200.00	RED CROSS LESSON-SAC	203.3484		5.26.21	214586	P	080	00001
	TAX	13.00	SALES TAX PAYABLE	203.2073		5.26.21	214586	P	080	00002
		213.00	*VENDOR TOTAL							
MUELLER/PETE										
	BOOT REIMBURSEMENT	130.00	UNIFORMS & DRY GOODS	101.123.244		5.19.21	212040	P	080	00005

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
MUNICIPAL CODE CORP.	ANNUAL SUBSCRIPTION	550.00	PROFESSIONAL SERVICES	101.101.202		357202	022132	P	080	00006
NORTHERN TRUCK EQUIPMENT	TRUCK SERVICE BODY	15,390.00	EQUIPMENT	801.801.350		SF1034364	020966	P	080	00009
	SERVICE BODY-AERIAL DEV	88,017.00	EQUIPMENT	101.126.350		1034333	021416	P	080	00008
		103,407.00	*VENDOR TOTAL							
NORTHWESTERN ENERGY	ELECTRICITY	1,397.71	ELECTRICITY	101.142.272		5.20.21	002795	P	078	00010
OBSERVER	ADVERTISEMENT	60.00	ADVERTISING	203.203.211		5.20.21	214569	P	080	00010
OPIS ENERGY GROUP	OPIS RACK REPORT	1,944.00	GARAGE GASOLINE & LUBRIC	101.127.238		442750	021945	P	080	00011
OVERHEAD DOOR CO	DOOR REPAIR	416.23	REP. & MAINT. - BUILDING	101.123.223		75186	080377	P	080	00012
POLICE CHIEFS' ASSN	ONLINE POST TESTING	245.00	PROFESSIONAL SERVICES	101.111.202		1618	214011	P	090	00051
PRENDABLE/DANIEL	TREE REIMBURSEMENT	100.00	EMERALD ASH BORE TREES	201.201.251		5.20.21	214576	P	080	00026
PRESS DAKOTA MSTAR SOLUT	911 COMM DISPATCHER AD	319.08	PROFESSIONAL SERVICES	208.208.202		116442	214005	P	080	00017
	WATER LAB MANAGER AD	261.39	PROFESSIONAL SERVICES	611.611.202		116699	214007	P	080	00022
	NOTICE	24.14	PUBLISHING	101.106.211		2504	021995	P	080	00018
	BIDS	57.21	PUBLISHING	101.122.211		2504	021996	P	080	00019
	NOTICES	23.57	PUBLISHING	101.101.211		2504	022118	P	080	00020
	COMMISSION MINUTES	354.65	PUBLISHING	101.101.211		2504	022124	P	080	00021
	NOTICES	32.88	PUBLISHING	101.106.211		2504	021998	P	080	00023
	NOTICES	41.63	PUBLISHING	101.101.211		2504	022122	P	080	00024
	BIDS	28.16	PRINTING & BINDING	101.123.233		2504	022084	P	080	00025
	SPRING SPORTS PREVIEW AD	315.00	ADVERTISING	203.203.211		3.16.21	214531	P	080	00016
	NOTICE	9.89	PUBLISHING	101.106.211		4.27.21	022220	P	080	00013
	NOTICE	15.59	PUBLISHING	101.104.211		4.30.21	022115	P	080	00014
	ELECTION BALLOT	490.00	PUBLISHING	101.104.211		4.30.21	022121	P	080	00015
		1,973.19	*VENDOR TOTAL							
RACOM CORPORATION	PROGRAM KEY	1,535.71	PROFESSIONAL SERV.-VOLUN	101.114.202		BB161114	014912	P	095	00003
	RADIO ACCESS	35.80	PROFESSIONAL SERVICES	101.111.202		210487	021004	P	080	00029
		1,571.51	*VENDOR TOTAL							
RESTAURANT DESIGN EQUIPM	FREEZERS HFAC	9,415.11	BUILDINGS & STRUCTURES	505.505.320		17178	214585	P	090	00031

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VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
ROBERT SHARP & ASSOCIATE WEBSITE	5,096.50	BUILDINGS & STRUCTURES	505.505.320		6.1.21	210005	P 090 00053
RON'S AUTO GLASS REPAIR PARK REPAIRS	200.00	REP. & MAINT. - BUILDING	201.201.223		95819	214568	P 080 00028
ROTH/JERRY TREE REIMBURSEMENT	79.08	EMERALD ASH BORE TREES	201.201.251		5.20.21	214574	P 080 00027
SANITATION PRODUCTS INC PARTS	2,606.51	GARAGE PARTS	801.801.249		79330	022155	P 080 00032
SD PUBLIC ASSURANCE ALLI INSURANCE	19,946.51	INSURANCE	202.202.201		1975	203542	P 090 00034
ADDITIONAL INSURANCE	271.91	INSURANCE	101.123.201		27662	203539	P 080 00033
	20,218.42	*VENDOR TOTAL					
SIOUX CITY JOURNAL ADVERTISING	2,000.00	ADVERTISING	202.202.211		5.20.21	214566	P 080 00036
SIOUX CITY JOURNAL ADS	943.00	ADVERTISING	202.202.211		5.20.21	214565	P 080 00037
SMALL/GRACIE REFUND	200.00	RED CROSS LESSON-SAC	203.3484		5.26.21	214590	P 080 00038
TAX	13.00	SALES TAX PAYABLE	203.2073		5.26.21	214590	P 080 00039
	213.00	*VENDOR TOTAL					
SNOW & ASSOCIATES INC/GA ASBESTOS INSPECTION	1,750.00	LAND	204.204.310		2021023-024	022223	P 080 00034
SOUTH DAKOTA AMATEUR SOF SOFTBALL REGISTRATION	600.00	PROFESSIONAL SERVICES	203.203.202		5.20.21	214562	P 080 00035
SOUTH DAKOTA 811 LOCATE FEE	362.92	LOCATES	601.601.208		3096	203500	P 080 00030
LOCATE FEE	362.93	LOCATES	611.611.208		3096	203500	P 080 00031
	725.85	*VENDOR TOTAL					
STOCKWELL ENGINEERS INC AQUATICS FACILITY DESIGN	52,312.19	BUILDINGS & STRUCTURES	505.505.320		12050	014213	P 090 00032
SWEENEY CONTROLS COMPANY VPN CONNECTION	780.00	REP. & MAINT. - PLANT	611.611.221		16284	211015	P 090 00033
THE ICEE COMPANY CONCESSIONS	868.53	MISCELLANEOUS CONCESSION	202.202.728		6119141	214584	P 090 00035
THIRD MILLENNIUM ASSO IN UTILITY BILLING	245.89	PROFESSIONAL SERVICES	601.601.202		26310	003880	P 080 00049
UTILITY BILLING	276.61	PROFESSIONAL SERVICES	611.611.202		26310	003880	P 080 00050

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
THIRD MILLENNIUM ASSO IN	UTILITY BILLING	92.19	PROFESSIONAL SERVICES	631.631.202		26310	003880	P	080	00051
		614.69	*VENDOR TOTAL							
TOMS ELECTRIC	LABOR & MATERIALS	3,224.80	REP. & MAINT. - BUILDING	201.201.223		4653	214564	P	080	00048
TRAMP/KIM	REFUND	180.00	JOINT POOL PASS	202.3755		5.20.21	214572	P	080	00044
	REFUND	7.05	PROCESSING FEE	202.3659		5.20.21	214572	P	080	00045
	TAX	13.95	SALES TAX PAYABLE	202.2073		5.20.21	214572	P	080	00046
		201.00	*VENDOR TOTAL							
TRANSOURCE	SWITCH BUTTON	67.67	GARAGE PARTS	801.801.249		41P8309	022159	P	080	00042
TRANSPORTATION DEPT/S.D.	CEDAR STREET	3,426.39	CEDAR STREET BRIDGE	207.221.397		117741	213004	P	090	00036
	CEDAR STREET	3,053.17	CEDAR STREET BRIDGE	207.221.397		117741	213004	P	090	00037
		6,479.56	*VENDOR TOTAL							
TRE ENVIRONMENTAL STRATE	WET TEST	650.00	PROFESSIONAL SERVICES	611.611.202		3103	211011	P	080	00043
TRUCK TRAILER SALES INC	DOT INSPECTION	136.74	GARAGE PARTS	801.801.249		706	080375	P	080	00047
TRUGREEN	LAWN SERVICE	97.33	REP. & MAINT. - BUILDING	101.114.223		138175397	080454	P	095	00004
TUFF-GO LLC	PICNIC TABLES	24,600.00	BUILDINGS & STRUCTURES	505.505.320		5.30.21	020491	P	090	00054
	RIVER ROCK BENCHES	4,740.00	EQUIPMENT	201.201.350		543	020498	P	080	00041
	TRASH CAN HOLDERS	8,190.00	BUILDINGS & STRUCTURES	505.505.320		544	020497	P	080	00040
		37,530.00	*VENDOR TOTAL							
UNITED STATES POSTAL SER	POSTAGE METER	95.51	POSTAGE	101.122.231		5.31.21	002989	P	090	00038
	POSTAGE METER	115.08	POSTAGE	101.104.231		5.31.21	002989	P	090	00039
	POSTAGE METER	21.82	POSTAGE	101.111.231		5.31.21	002989	P	090	00040
	POSTAGE METER	8.67	POSTAGE	101.122.231		5.31.21	002989	P	090	00041
	POSTAGE METER	36.21	POSTAGE	637.637.231		5.31.21	002989	P	090	00042
	POSTAGE METER	16.83	POSTAGE	101.102.231		5.31.21	002989	P	090	00043
	POSTAGE METER	31.77	POSTAGE	101.106.231		5.31.21	002989	P	090	00044
	POSTAGE METER	72.83	POSTAGE	601.601.231		5.31.21	002989	P	090	00045
	POSTAGE METER	27.31	POSTAGE	611.611.231		5.31.21	002989	P	090	00046
	POSTAGE METER	14.20	OFFICE SUPPLIES	101.123.232		5.31.21	002989	P	090	00047
	POSTAGE METER	34.17	POSTAGE	203.203.231		5.31.21	002989	P	090	00048
	POSTAGE METER	81.93	POSTAGE	611.611.231		5.31.21	002989	P	090	00050
		556.33	*VENDOR TOTAL							

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
US BANK EQUIPMENT FINANC	COPIER LEASE	349.31	RENTALS & XEROX SUPPLIES	101.142.212		444117923	021167	P	078	00011
US BANK SPA LOCKBOX CM96										
	DRINK WATER 6 C462038-06	196,973.17	SRF LOAN BOND INTEREST	607.607.411		5.13.21	021719	P	080	00054
	DRINK WATER 6 C462038-06	236,543.67	SRF LOAN PRINCIPAL	607.607.441		5.13.21	021719	P	080	00055
	CLEAN WATER 3-C461038-03	8,885.09	SRF LOAN BOND INTEREST	614.614.411		5.13.21	021714	P	080	00058
	CLEAN WATER 3-C461038-03	97,609.50	PRINCIPAL	614.614.441		5.13.21	021714	P	080	00059
	DRINK WATER 4-C462038-04	8,526.40	SRF LOAN BOND INTEREST	604.604.411		5.13.21	021717	P	080	00060
	DRINK WATER 4-C462038-04	24,476.66	SRF LOAN PRINCIPAL	604.604.441		5.13.21	021717	P	080	00061
	DRINK WATER 3-C462038-03	11,118.87	SRF LOAN BOND INTEREST	604.604.411		5.13.21	021722	P	080	00062
	DRINK WATER 3-C462038-03	30,161.05	SRF LOAN PRINCIPAL	604.604.441		5.13.21	021722	P	080	00063
	DRINK WATER 2-C462038-02	3,585.98	SRF LOAN BOND INTEREST	604.604.411		5.13.21	021721	P	080	00064
	DRINK WATER 2-C462038-02	11,715.29	SRF LOAN PRINCIPAL	604.604.441		5.13.21	021721	P	080	00065
	DRINK WATER 1-C462038-01	5,118.57	SRF LOAN BOND INTEREST	604.604.411		5.13.21	021720	P	080	00066
	DRINK WATER 1-C462038-01	56,231.30	SRF LOAN PRINCIPAL	604.604.441		5.13.21	021720	P	080	00067
	CLEAN WATER 4-C461038-04	19,849.25	SRF LOAN BOND INTEREST	614.614.411		5.18.21	021716	P	080	00052
	CLEAN WATER 4-C461038-04	33,017.50	PRINCIPAL	614.614.441		5.18.21	021716	P	080	00053
	DRINK WATER 5 C462038-05	80,341.86	SRF LOAN BOND INTEREST	607.607.411		8.13.21	021718	P	080	00056
	DRINK WATER 5 C462038-05	70,298.40	SRF LOAN PRINCIPAL	607.607.441		8.13.21	021718	P	080	00057
		894,452.56	*VENDOR TOTAL							
VELLEK/RICH	SAFETY GLASSES	60.00	MEDICAL & SAFETY SUPPLIE	101.123.243		72347	080371	P	080	00068
WELFL CONSTRUCTION CORP	HFAC CONSTRUCTION	1,034,291.79	BUILDINGS & STRUCTURES	505.505.320		5.27.21	020819	P	090	00049
WHOLESALE SUPPLY INC	CONCESSIONS	3,665.35	MISCELLANEOUS CONCESSION	202.202.728		431508	214581	P	080	00072
	BORN LEARNING TRAIL	17.05	SPECIAL EVENTS - ACTIVIT	211.231.575		431544	214583	P	080	00071
	CONCESSIONS	158.50	MISCELLANEOUS CONCESSION	202.202.728		431571	214582	P	080	00073
		3,840.90	*VENDOR TOTAL							
WILLIAMS & COMPANY PC	AUDIT	3,258.00	AUDIT	101.101.203		82670	022142	P	090	00014
	AUDIT	2,353.00	AUDIT	601.601.203		82670	022142	P	090	00015
	AUDIT	2,353.00	AUDIT	611.611.203		82670	022142	P	090	00016
	AUDIT	543.00	AUDIT	631.631.203		82670	022142	P	090	00017
	AUDIT	543.00	AUDIT	637.637.203		82670	022142	P	090	00018
		9,050.00	*VENDOR TOTAL							
WYNIA/LARRY	REFUND	120.00	ANNUAL MEMBERSHIPS	203.3740		5.20.21	214570	P	080	00069
	TAX	9.00	SALES TAX PAYABLE	203.2073		5.20.21	214570	P	080	00070
		129.00	*VENDOR TOTAL							
XEROX FINANCIAL SERVICES	COPIER LEASE	410.99	COPIES	101.102.234		2620700	021748	P	080	00076
	COPIES	378.92	COPIES	101.102.234		2620700	021748	P	080	00077
	COPIER LEASE	141.94	CONTRACTED SERVICES	203.203.204		2620700	021748	P	080	00078

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
XEROX FINANCIAL SERVICES										
	COPIES	61.42	COPIES	203.203.234		2620700	021748	P	080	00079
	COPIER LEASE	141.94	COPIES	101.111.234		2620700	021748	P	080	00080
	COPIES	70.32	COPIES	101.111.234		2620700	021748	P	080	00081
	COPIER LEASE	141.94	POSTAGE	101.104.231		2620700	021748	P	080	00082
	COPIES	126.93	COPIES	101.104.234		2620700	021748	P	080	00083
		1,474.40	*VENDOR TOTAL							
XTREME CAR WASH										
	CAR WASHES	186.00	REP. & MAINT. - EQUIPMEN	101.111.221		5.18.21	211515	P	080	00084
	CAR WASHES	7.20	REP. & MAINT. - VEHICLES	101.114.222		6.3.21	080455	P	095	00005
		193.20	*VENDOR TOTAL							
YANKTON AREA PROG. GROWT										
	SUMMER PROGRAMS AD	125.00	ADVERTISING	203.203.211		331	214580	P	080	00074
YANKTON COUNTY AUDITOR										
	YC CAPITAL IMPROVE	15,740.81	RENT FOR SAFETY CENTER	101.111.212		5.13.21	022136	P	080	00085
YANKTON COUNTY DIRECTOR										
	PICTOMETRY PAYMENT	9,521.57	SUBSCRIPTIONS & PUBLICAT	101.105.235		301	210012	P	080	00086
YANKTON REDI MIX INC										
	CONCRETE	375.00	ROAD MATERIALS	101.123.239		56676	080373	P	080	00087
	CONCRETE	285.00	ROAD MATERIALS	101.123.239		56758	080378	P	080	00088
	CONCRETE	461.50	ROAD MATERIALS	101.123.239		56789	080379	P	080	00075
		1,121.50	*VENDOR TOTAL							
YANKTON VOL FIRE DEPARTM										
	FIRE CALLS-APRIL/MAY	1,160.00	PROFESSIONAL SERV.-VOLUN	101.114.202		6.3.21	080452	P	095	00006

Schedule of Bills

VENDOR NAME								
DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID LINE
REPORT TOTALS:	2,776,099.14							

RECORDS PRINTED - 000231

Schedule of Bills

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	190,558.62
201	PARKS AND RECREATION	22,447.56
202	HUETHER FAMILY AQUATICS CTR	37,370.35
203	SUMMIT ACTIVITY CENTER	6,818.05
204	MARNE CREEK	1,750.00
207	BRIDGE AND STREET	6,479.56
208	911/DISPATCH	319.08
211	LODGING SALES TAX	1,402.09
502	AIRPORT CAPITAL	3,100.00
503	PARK CAPITAL	19,912.65
505	HUETHER AQUATIC CENTER	1,134,091.59
506	SPECIAL CAPITAL IMPROV	64,971.92
601	WATER OPERATION	61,009.18
602	WATER RENEWAL/REPLACEMENT	7,284.51
604	2001 STATE REVOLVING LOAN	150,934.12
607	WATER PLANT RENOVATION	584,157.10
611	WASTE WATER OPERATION	176,500.99
614	STATE REVOLVING LOAN FUND	159,361.34
631	SOLID WASTE	25,650.97
637	JOINT POWER	72,513.90
641	GOLF COURSE	3,840.00
701	LIBRARY TRUST	50.00
801	CENTRAL GARAGE	45,575.56
TOTAL ALL FUNDS		2,776,099.14

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	2,776,099.14
TOTAL ALL BANKS		2,776,099.14

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

YANKTON FINANCIAL SYSTEM
06/07/2021 10:06:01

Schedule of Bills

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CITY OF YANKTON
GL060S-V08.15 RECAPPAGE
GL540R

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
AFSCME COUNCIL 65		06454							
	AFSCME COUNCIL 65	486.42	MISC. EMP. DED.	711.2079				076	00036
	AFSCME DEDUCTIONS	520.63	MISC. EMP. DED.	711.2079				076	00062
		1,007.05	*TOTAL						
CITY UTILITIES		00109							
	WTR-WW CHARGES	178.37	WATER SERVICE	101.114.274		002642	P	076	00009
	WTR-WW CHARGES	42.84	SEWER SERVICE	101.114.275		002642	P	076	00010
	WTR-WW CHARGES	154.51	WATER SERVICE	101.125.274		002642	P	076	00004
	WTR-WW CHARGES	58.82	SEWER SERVICE	101.125.275		002642	P	076	00005
	WTR-WW CHARGES	171.70	WATER SERVICE	101.127.274		002642	P	076	00001
	WTR-WW CHARGES	69.70	WASTEWATER SERVICE	101.127.275		002642	P	076	00002
	WTR-WW CHARGES	47.22	LANDFILL	101.127.276		002642	P	076	00003
	WTR-WW CHARGES	173.41	WATER SERVICE	101.141.274		002642	P	076	00022
	WTR-WW CHARGES	79.22	SEWER SERVICE	101.141.275		002642	P	076	00023
	WTR-WW CHARGES	876.44	WATER SERVICE	201.201.274		002642	P	076	00016
	WTR-WW CHARGES	199.43	SEWER SERVICE	201.201.275		002642	P	076	00017
	WTR-WW CHARGES	655.41	WATER SERVICE	203.203.274		002642	P	076	00018
	WTR-WW CHARGES	242.42	WATER SERVICE	203.203.274		002642	P	076	00019
	WTR-WW CHARGES	979.02	WATER SERVICE	601.601.274		002642	P	076	00020
	WTR-WW CHARGES	870.71	WATER SERVICE	611.611.274		002642	P	076	00021
	WTR-WW CHARGES	49.06	WATER SERVICE	631.631.274		002642	P	076	00014
	WTR-WW CHARGES	11.22	SEWER SERVICE	631.631.275		002642	P	076	00015
	WTR-WW CHARGES	194.62	WATER	637.637.274		002642	P	076	00006
	WTR-WW CHARGES	83.64	WW SERVICE	637.637.275		002642	P	076	00007
	WTR-WW CHARGES	23.61	LANDFILL	637.637.276		002642	P	076	00008
	WTR-WW CHARGES	105.42	WATER PURCHASED	801.801.274		002642	P	076	00011
	WTR-WW CHARGES	76.84	SEWER SERVICE	801.801.275		002642	P	076	00012
	WTR-WW CHARGES	23.61	LANDFILL	801.801.276		002642	P	076	00013
		5,367.24	*TOTAL						
DEPT OF SOCIAL SERVICES		01681							
	STATE SD CHILD SUPPORT	975.92	MISC. EMP. DED.	711.2079				076	00031
	STATE OF SD CHILD SUP	975.92	MISC. EMP. DED.	711.2079				076	00057
		1,951.84	*TOTAL						
FIRST DAKOTA NAT'L BANK		07493							
	HSA CONTRIBUTIONS	2,831.59	HSA EMPLOYER CONTRIBUTIO	711.2052				076	00028
	HSA CONTRIBUTIONS	2,831.59	HSA EMPLOYER CONTRIBUTIO	711.2052				076	00054
	HSA CONTRIBUTIONS	2,328.99	HSA EMPLOYEE CONTRIBUTIO	711.2053				076	00029
	HSA CONTRIBUTIONS	2,328.99	HSA EMPLOYEE CONTRIBUTIO	711.2053				076	00055
		10,321.16	*TOTAL						
FIRST NATIONAL BANK FSA		07494							
	DASFLEX-FNB CAFETERIA	342.50	FLEX DAYCARE	711.2054				076	00034
	CAFETERIA PLAN	342.50	FLEX DAYCARE	711.2054				076	00060
	DASFLEX-FNB CAFETERIA	246.66	FLEX MEDICAL	711.2055				076	00035
	CAFETERIA PLAN	246.66	FLEX MEDICAL	711.2055				076	00061
		1,178.32	*TOTAL						
HEALTH PARTNERS		07509							
	HEALTH PARTNERS INSUR	31,019.43	HSA PREMIUMS	711.2063				076	00039

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
	HEALTH PARTNERS	07509							
	HEALTH PARTNERS INSUR	60,748.02	HEALTH INSURANCE	711.2068				076	00040
	HEALTH PARTNERS INSUR	1,381.05	HEALTH INSURANCE	711.2068				076	00041
		93,148.50	*TOTAL						
	ICMA RETIREMENT TRUST -	00287							
	ICMA CONTRIBUTIONS	3,296.01	ICMA DEFERRED COMPENSATI	711.2067				076	00027
	ICMA RETIREMENT	3,296.01	ICMA DEFERRED COMPENSATI	711.2067				076	00053
		6,592.02	*TOTAL						
	MINNESOTA LIFE INSURANCE	06544							
	MINNESOTA LIFE	675.30	LIFE INSURANCE	711.2069				076	00042
	MINNESOTA LIFE	636.99	LIFE INSURANCE	711.2069				076	00065
		1,312.29	*TOTAL						
	MORROW/JOSEPH C.	03823							
	DESIGN WORK	4,800.00	PROFESSIONAL SERVICES	101.125.202	102	203540	P	076	00038
	DESIGN WORK	4,380.00	PROFESSIONAL SERVICES	101.125.202	4.30.21	203537	P	076	00037
		9,180.00	*TOTAL						
	NEBRASKA CHILD SUPPORT P	06206							
	STATE OF NE CHILD SUPP	471.50	MISC. EMP. DED.	711.2079				076	00030
	STATE OF NE CHILD SUP	471.50	MISC. EMP. DED.	711.2079				076	00056
		943.00	*TOTAL						
	NEBRASKA DOR - WH INCOME	07502							
	NE STATE INCOME TAX	1,068.41	NEBRASKA INCOME TAX	711.2057				076	00024
	RETIREMENT, SD	00519							
	SDRS PENSION	80,181.72	SD RETIREMENT SYSTEM	711.2066				076	00064
	SDSRP	04992							
	SD SUPPLEMENTAL RETIRE	4,178.00	ROTH 457 SDRS-SRP	711.2056				076	00033
	SD SUP RETIREMENT PLAN	4,178.00	ROTH 457 SDRS-SRP	711.2056				076	00059
	SD SUPPLEMENTAL RETIRE	3,535.50	SDRS SUPPLEMENTAL RETIRE	711.2058				076	00032
	SD SUP RETIREMENT PLAN	3,535.50	SDRS SUPPLEMENTAL RETIRE	711.2058				076	00058
		15,427.00	*TOTAL						
	SOUTH DAKOTA DEPT OF LAB	00636							
	FEDERAL WITHHOLDING TAX	28,350.22	WITHHOLDING	711.2064				076	00025
	FEDERAL WITHHOLDING TAX	28,482.32	WITHHOLDING	711.2064				076	00051
	FEDERAL WITHHOLDING TAX	47,113.30	OASI	711.2065				076	00026
	FEDERAL WITHHOLDING TAX	48,437.10	OASI	711.2065				076	00052
		152,382.94	*TOTAL						
	U.S. POST OFFICE-UTIL	00642							
	USPS UTILTY BILLING POS	806.73	PROFESSIONAL SERVICES	601.601.202	5.21	001855	P	076	00048
	USPS UTILTY BILLING POS	907.59	PROFESSIONAL SERVICES	611.611.202	5.21	001855	P	076	00049
	USPS UTILTY BILLING POS	302.53	PROFESSIONAL SERVICES	631.631.202	5.21	001855	P	076	00050
		2,016.85	*TOTAL						
	UKG WORKFORCE READY	07490							
	PAYROLL/HR.TLM SOFTWARE	1,763.56	PROFESSIONAL SERVICES	101.107.202	11761094	203533	P	076	00043
	PAYROLL/HR.TLM SOFTWARE	217.73	PROFESSIONAL SERVICES	601.601.202	11761094	203533	P	076	00044
	PAYROLL/HR.TLM SOFTWARE	65.32	PROFESSIONAL SERVICES	611.611.202	11761094	203533	P	076	00045
	PAYROLL/HR.TLM SOFTWARE	65.32	PROFESSIONAL SERVICES	631.631.202	11761094	203533	P	076	00046
	PAYROLL/HR.TLM SOFTWARE	65.32	PROFESSIONAL SERVICES &	637.637.202	11761094	203533	P	076	00047
		2,177.25	*TOTAL						

ACH Payment Register
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CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
	UNITED WAY	00918					
	UNITED WAY	118.00	UNITED FUND	711.2070			076 00063
		384,373.59	**CLAIMS TOTAL				

ACH Payment Register
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CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:		384,373.59					

RECORDS PRINTED - 000065

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	11,919.35
201	PARKS AND RECREATION	1,075.87
203	SUMMIT ACTIVITY CENTER	897.83
601	WATER OPERATION	2,003.48
611	WASTE WATER OPERATION	1,843.62
631	SOLID WASTE	428.13
637	JOINT POWER	367.19
711	EMPLOYEE BENEFIT	365,632.25
801	CENTRAL GARAGE	205.87
TOTAL ALL FUNDS		384,373.59

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	384,373.59
TOTAL ALL BANKS		384,373.59

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
A OX WELDING SUPPLY	PROPANE	75.40	CHEMICALS & GASES	801.801.240		Potts		094 00165
	CHEMICALS	228.25	CHEMICALS & GASES	202.202.240		Wattier		094 00117
		303.65	*VENDOR TOTAL					
ACCUCUT	SUMMER READING PROGRAM	248.50	RECREATION SUPPLIES	701.701.242		Schmidt		094 00295
ADOBE CREATIVE CLOUD	COMPUTER PROGRAM	53.24	CONTRACTED SERVICES - OP	201.201.204		Lacroix		094 00454
	COMPUTER PROGRAM	31.94	CONTRACTED SERVICES - OP	201.201.204		McHenry		094 00403
		85.18	*VENDOR TOTAL					
ADOBE STOCK	COMPUTER PROGRAM	31.94	CONTRACTED SERVICES - OP	201.201.204		Lacroix		094 00546
ALIEXPRESS	HELMET EAR PROTECTION	779.51	REP. & MAINT. - EQUIPMEN	101.111.221		Brandt		094 00524
AMAZON.COM	REFUND FOR DVD PREORDER	5.00CR	AV - CAPITAL	101.142.342		Dobrovolny		094 00281
AMAZON.COM JS5C43NK3	DVD'S	43.99	AV - CAPITAL	101.142.342		Dobrovolny		094 00279
AMAZON.COM 2R2DC52C1 A	HFAC SUPPLIES	25.21	RECREATION SUPPLIES	202.202.242		Orr		094 00057
AMAZON.COM 2R4UN4C52	DVD'S	33.21	AV - CAPITAL	101.142.342		Dobrovolny		094 00118
AMERICAN ASSOC OF CODE	CONFERENCE-CODE ENFORCE	565.00	CONFERENCE & MEETINGS	101.106.265		Bies		094 00025
AMERICAN RED CROSS	LIFEGUARD CERTIFICATIONS	312.00	RECREATION SUPPLIES	203.203.242		Wattier		094 00139
	LIFEGUARD CERTIFICATIONS	200.00	RECREATION SUPPLIES	203.203.242		Wattier		094 00213
	LIFEGUARD CERTIFICATIONS	147.00	RECREATION SUPPLIES	203.203.242		Wattier		094 00358
	LIFEGUARD CERTIFICATIONS	126.00	RECREATION SUPPLIES	203.203.242		Wattier		094 00388
	LIFEGUARD CERTIFICATIONS	200.00	RECREATION SUPPLIES	203.203.242		Wattier		094 00390
	LIFEGUARD CERTIFICATIONS	80.00	RECREATION SUPPLIES	203.203.242		Wattier		094 00470
	LIFEGUARD CERTIFICATIONS	21.00	RECREATION SUPPLIES	203.203.242		Wattier		094 00540
	LIFEGUARD CERTIFICATIONS	40.00	RECREATION SUPPLIES	203.203.242		Wattier		094 00547
		1,126.00	*VENDOR TOTAL					
AMZN MKTP US GW53G1X53	BOOK	11.12	BOOKS	101.142.340		Dobrovolny		094 00312
AMZN MKTP US KZ9FV9A53	CABLES	31.87	BUILDINGS & STRUCTURES	505.505.320		Johnson		094 00486

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
AMZN MKTP US N59PW9813	HFAC SUPPLIES	230.42	RECREATION SUPPLIES	202.202.242		Orr		094 00421
AMZN MKTP US ZR1CO0FG3	PROGRAM SUPPLIES	8.17	PROGRAM SUPPLIES	101.142.242		Dobrovolny		094 00526
	BOOKS	40.44	BOOKS	101.142.340		Dobrovolny		094 00527
	DVD'S	106.83	AV - CAPITAL	101.142.342		Dobrovolny		094 00528
	SUMMER PROGRAM SUPPLIES	167.80	RECREATION SUPPLIES	701.701.242		Dobrovolny		094 00529
		323.24	*VENDOR TOTAL					
AMZN MKTP US 0G0K45EK3	BOOKSHELF	415.01	RECREATION SUPPLIES	701.701.242		Dobrovolny		094 00386
AMZN MKTP US 1D0RJ35E3	SUMMER PROGRAM SUPPLIES	17.88	RECREATION SUPPLIES	701.701.242		Dobrovolny		094 00328
AMZN MKTP US 1I8UF17P3	OFFICE SUPPLIES	16.98	OFFICE SUPPLIES	101.101.232		Bailey		094 00493
AMZN MKTP US 2L0MM2ER2	HFAC-NETWORK SUPPLIES	54.09	PC NETWORK SUPPLIES	101.105.230		Peters		094 00255
AMZN MKTP US 2L3KY57N0	SNAP COVERS	21.98	REP. & MAINT. - EQUIPMEN	101.111.221		Foote		094 00198
AMZN MKTP US 2L4H121Z0	DVD	17.96	AV - CAPITAL	101.142.342		Dobrovolny		094 00265
AMZN MKTP US 2L4UF7GW0	DVD	17.96	AV - CAPITAL	101.142.342		Dobrovolny		094 00243
AMZN MKTP US 2L46069G2	FIRST AID SUPPLIES	33.90	MEDICAL,SAFETY, & LAB. S	202.202.243		Wattier		094 00166
AMZN MKTP US 2L5T87NI0	SHIPPING	4.63	POSTAGE	101.142.231		Dobrovolny		094 00284
	OFFICE SUPPLIES	9.11	OFFICE SUPPLIES	101.142.232		Dobrovolny		094 00285
	DVD'S	27.91	AV - CAPITAL	101.142.342		Dobrovolny		094 00286
	SUMMER PROGRAM SUPPLIES	51.96	RECREATION SUPPLIES	701.701.242		Dobrovolny		094 00287
		93.61	*VENDOR TOTAL					
AMZN MKTP US 2L51G9T12	BOOKS	77.90	BOOKS	101.142.340		Dobrovolny		094 00252
	DVD'S	75.94	AV - CAPITAL	101.142.342		Dobrovolny		094 00253
	SUMMER PROGRAM SUPPLIES	79.86	RECREATION SUPPLIES	701.701.242		Dobrovolny		094 00254
		233.70	*VENDOR TOTAL					
AMZN MKTP US 2L6G01B10	GAS STRUTS	27.38	REP. & MAINT. - VEHICLES	101.114.222		Kurtenbach		094 00220

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
AMZN MKTP US 2L6Y177L2	DVD	18.12	AV - CAPITAL	101.142.342		Dobrovolny		094 00162
AMZN MKTP US 2L6239PW1	LABELS	23.36	OFFICE SUPPLIES	101.104.232		Yardley		094 00349
	AIR FILTER	25.95	REP. & MAINT. - EQUIPMEN	101.104.221		Yardley		094 00350
		49.31	*VENDOR TOTAL					
AMZN MKTP US 2L6741662	ACCESS POINTS	212.46	OFFICE SUPPLIES	601.601.232		Johnson		094 00194
AMZN MKTP US 2L98K1PA1	SHIPPING	9.42	POSTAGE	101.142.231		Dobrovolny		094 00337
	BOOKS	53.80	BOOKS	101.142.340		Dobrovolny		094 00338
	DVD'S	72.83	AV - CAPITAL	101.142.342		Dobrovolny		094 00339
	SUMMER PROGRAM SUPPLIES	96.23	RECREATION SUPPLIES	701.701.242		Dobrovolny		094 00340
		232.28	*VENDOR TOTAL					
AMZN MKTP US 2R1PA5UU1	OFFICE SUPPLIES	17.20	OFFICE SUPPLIES	101.142.232		Dobrovolny		094 00034
AMZN MKTP US 2R1UX2SJ1	UMBRELLAS	335.95	RECREATION SUPPLIES	202.202.242		Wattier		094 00079
AMZN MKTP US 2R4650ZH1	AVERY STOCK,THERMAL ROLL	42.86	OFFICE SUPPLIES	101.104.232		Yardley		094 00196
AMZN MKTP US 2R7VH8D31	UMBRELLAS	418.45	RECREATION SUPPLIES	202.202.242		Wattier		094 00072
AMZN MKTP US 2R7ZR0052	SUMMER PROGRAM SUPPLIES	59.98	RECREATION SUPPLIES	203.203.242		Orr		094 00092
AMZN MKTP US 2R9A202M1	WHISTLES/SUNCREEN	159.98	RECREATION SUPPLIES	202.202.242		Wattier		094 00080
AMZN MKTP US 8G1NP84N3	CABLES	24.99	OFFICE SUPPLIES	101.106.232		Johnson		094 00335
	CABLES	44.95	BUILDINGS & STRUCTURES	505.505.320		Johnson		094 00336
		69.94	*VENDOR TOTAL					
ANIMAL HEALTH CLINIC	K9 MAX CARE-ANNUAL CHECK	58.56	K-9 UNIT MEDICAL CARE	101.111.246		Nolz		094 00257
AT&T BILL PAYMENT	CELL PHONE	26.73	TELEPHONE	201.201.271		Bailey		094 00301
	CELL PHONE	54.73	TELEPHONE	601.601.271		Bailey		094 00302
		81.46	*VENDOR TOTAL					

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
AUTO VALUE YANKTON								
	SPRINKLER SYSTEM REPAIR	33.60	REP. & MAINT. - PLANT	611.611.221		Gusso		094 00233
	MOWER REPAIRS	12.50	REP. & MAINT. - EQUIPMEN	201.201.221		Jensen		094 00087
	MOWER REPAIRS	36.42	REP. & MAINT. - EQUIPMEN	201.201.221		Jensen		094 00143
	TRAILER REPAIRS	12.99	REP. & MAINT. - EQUIPMEN	201.201.221		Jensen		094 00246
	TRUCK SUPPLIES	5.49	REP. & MAINT. -VEHICLES	201.201.222		Jensen		094 00307
	OIL FILTER	33.87	GARAGE PARTS	801.801.249		Kulhavy		094 00142
	FILTER, DRAIN PLUG	12.75	GARAGE PARTS	801.801.249		Kulhavy		094 00316
	PUMP FUEL FILTER	6.94	GARAGE PARTS	801.801.249		Kulhavy		094 00380
	FREON	34.99	GARAGE PARTS	801.801.249		Kulhavy		094 00513
	FILTERS	38.27	GARAGE PARTS	801.801.249		Nowak		094 00214
	FILTERS	91.34	GARAGE PARTS	801.801.249		Nowak		094 00291
	STARTING FLUID	11.77	GARAGE PARTS	801.801.249		Nowak		094 00476
	FILTERS	278.08	GARAGE PARTS	801.801.249		Robb		094 00176
	FILTERS	319.65	GARAGE PARTS	801.801.249		Robb		094 00179
	AIR FILTER	16.53	GARAGE PARTS	801.801.249		Robb		094 00260
	FILTERS	350.19	GARAGE PARTS	801.801.249		Robb		094 00277
	FILTERS	29.95	GARAGE PARTS	801.801.249		Robb		094 00401
	FILTERS	51.68	GARAGE PARTS	801.801.249		Robb		094 00495
	FILTERS	89.04	GARAGE PARTS	801.801.249		Robb		094 00496
		1,466.05	*VENDOR TOTAL					
AUTOZONE #3795								
	BATTERY	269.99	GARAGE PARTS	801.801.249		Kulhavy		094 00131
	WIPER BLADES,WASHR FLUID	148.06	GARAGE PARTS	801.801.249		Kulhavy		094 00169
	TRAILER ELECT CONNECTORS	11.54	REP. & MAINT. - VEHICLES	101.114.222		Nickles		094 00145
	FREON	69.72	GARAGE PARTS	801.801.249		Nowak		094 00289
	STARTING FLUID	6.50	GARAGE PARTS	801.801.249		Nowak		094 00305
	RELAYS	47.50	GARAGE PARTS	801.801.249		Nowak		094 00397
	BATTERY CLEANING TOOL	13.14	REP. & MAINT. - EQUIPMEN	101.126.221		Ryken		094 00516
		566.45	*VENDOR TOTAL					
AVERA HEALTH CRP								
	CPR CARD	20.00	LEARNING	101.111.264		Brandt		094 00320
AVERA SACRED HEART								
	EMPLOYEE TESTS - CDL	82.00	PROFESSIONAL SERVICES	101.123.202		Bailey		094 00030
AWWA.ORG								
	MEMBERSHIP DUES	143.50	MEMBERSHIP DUES	601.601.261		Goodmanson		094 00103
AXON								
	4 TASERS	5,946.08	EQUIPMENT	101.111.350		Foote		094 00519
AXVOICE INC								
	DIALER SERVICE	21.44	PROFESSIONAL SERVICES	601.601.202		Chytka		094 00449
BADGEANDWALLET.COM								
	BADGE/WALLET HOLDER	37.00	REP. & MAINT. - EQUIPMEN	101.111.221		Harris		094 00073

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
BAKER-TAYLOR								
	POSTAGE	39.65	POSTAGE	101.142.231		Schmidt		094 00238
	BOOKS	4,123.51	BOOKS	101.142.340		Schmidt		094 00239
	MEMORIAL BOOKS-KAPITAN	200.00	BOOKS	701.701.340		Schmidt		094 00240
		4,363.16	*VENDOR TOTAL					
BESTBUYCOM806451341432								
	OFFICE SUPPLIES	191.67	OFFICE SUPPLIES	101.101.232		Bailey		094 00522
BLACKBURN MANUFACTURIN								
	SURVEY SUPPLIES	195.38	OFFICE SUPPLIES	101.122.232		Haberman		094 00266
BOMGAARS #2 YANKTON								
	SPRAY GUN	42.99	AGRICULTURAL SUPPLIES	621.621.241		Bornitz		094 00061
	SIGN REPAIR	5.39	REP. & MAINT. - BUILDING	621.621.223		Bornitz		094 00155
	SHOP SUPPLIES	18.95	REP. & MAINT. - BUILDING	621.621.223		Bornitz		094 00204
	FLOWERS	19.98	AGRICULTURAL SUPPLIES	621.621.241		Bornitz		094 00206
	FLAGS	99.96	REP. & MAINT. - BUILDING	621.621.223		Bornitz		094 00369
	DRILL BIT SET	219.77	REP. & MAINT. - EQUIPMEN	621.621.221		Bornitz		094 00439
	SPRAYING SUPPLIES	17.28	REP. & MAINT. - EQUIPMEN	204.204.221		Delozier		094 00224
	SPRAYER REPAIRS	25.65	REP. & MAINT. - EQUIPMEN	204.204.221		Delozier		094 00231
	WEEDKILLER	44.98	AGRICULTURAL SUPPLIES	601.601.241		Dietsch		094 00383
	SHOP SUPPLIES	11.92	REP. & MAINT. - BUILDING	201.201.223		Eskens		094 00218
	SHOP SUPPLIES	15.17	REP. & MAINT. - BUILDING	201.201.223		Frick		094 00343
	SPOUT, UTILITY BOX	13.87	SMALL TOOLS & HARDWARE	101.123.247		Gobel		094 00359
	AG SUPPLIES	208.97	AGRICULTURAL SUPPLIES	611.611.241		Hanson		094 00032
	JANITORIAL SUPPLIES	34.98	JANITORIAL SUPPLIES	611.611.236		Hanson		094 00033
	LAB GLOVES	15.96	MEDICAL,SAFETY, & LAB. S	611.611.243		Hanson		094 00471
	SHOP SUPPLIES	11.78	REP. & MAINT. - BUILDING	201.201.223		Kirchner		094 00110
	SHOP SUPPLIES	11.92	REP. & MAINT. - BUILDING	201.201.223		Kirchner		094 00203
	SERTOMA BATHROOM REPAIRS	6.87	REP. & MAINT. - BUILDING	201.201.223		Kirchner		094 00248
	FOUNTAIN REPAIR	10.28	REP. & MAINT. - BUILDING	201.201.223		Kirchner		094 00319
	LANDSCAPING	16.47	AGRICULTURAL SUPPLIES	201.201.241		Kortan		094 00036
	FLOWERS	195.77	AGRICULTURAL SUPPLIES	201.201.241		Kortan		094 00197
	SHOP SUPPLIES	15.47	REP. & MAINT. - BUILDING	201.201.223		Kortan		094 00245
	WEEDKILLER	214.95	CHEMICALS & GASES	201.201.240		Kortan		094 00377
	ROUNDUP FOR LIFT STATION	59.48	REP. & MAINT. - DISTRIBU	601.601.226		Kuehler		094 00251
	UTILITY AND PUTTY KNIVES	159.00	SMALL TOOLS & HARDWARE	801.801.247		Kulhavy		094 00249
	HOLE SAW, AIR HOSE	29.17	SMALL TOOLS & HARDWARE	801.801.247		Kulhavy		094 00313
	WEEDKILLER	17.99	REP. & MAINT. - BUILDING	101.125.223		Miles		094 00038
	HOSE	7.74	GARAGE PARTS	801.801.249		Nowak		094 00083
	HITCH PINS	31.96	REP. & MAINT. - EQUIPMEN	101.123.221		Nowak		094 00085
	IMPACT SET	49.99	SMALL TOOLS & HARDWARE	801.801.247		Nowak		094 00086
	INNER TUBE	11.89	GARAGE PARTS	801.801.249		Nowak		094 00152
	FASTENERS	20.22	GARAGE PARTS	801.801.249		Nowak		094 00226
	FASTENERS CREDIT	0.70CR	GARAGE PARTS	801.801.249		Nowak		094 00235
	SHACKLE STRAPS AND BOLT	27.46	GARAGE PARTS	801.801.249		Nowak		094 00373
	K9 RENO DOG FOOD	54.99	K-9 UNIT MEDICAL CARE	101.111.246		Pekarek		094 00175
	PEST CONTROL	52.47	BUILDING REPAIR & MAINT.	637.637.223		Potts		094 00229

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
BOMGAARS #2 YANKTON								
	FLUSHER TRUCK FITTINGS	15.84	REP. & MAINT. - COLLECTI	611.611.226		Robinson		094 00163
	SHUT OFF VALVE	8.99	AGRICULTURAL SUPPLIES	101.127.241		Roinstad		094 00144
	SILICONE SEALANT	14.68	REP. & MAINT. - EQUIPMEN	101.126.221		Ryken		094 00158
	WEEDKILLER	127.46	AGRICULTURAL SUPPLIES	101.127.241		Ryken		094 00244
	CUTTING WHEEL	11.96	SMALL TOOLS & HARDWARE	101.126.247		Ryken		094 00267
	HAND WAND	25.99	AGRICULTURAL SUPPLIES	101.127.241		Ryken		094 00400
	SPRAY PAINT	23.16	REP. & MAINT. - BUILDING	201.201.223		Snyder		094 00121
	BATTERY	113.98	REP. & MAINT. -VEHICLES	601.601.222		Tramp		094 00150
	BULB, CHAIN LUBE	36.97	REP. & MAINT. - EQUIPMEN	101.123.221		Ulmer		094 00503
		2,180.02	*VENDOR TOTAL					
BURGER KING #6426 Q07								
	TRAVEL EXPENSE-PIERRE	5.81	TRAVEL EXPENSE	101.111.263		Brandt		094 00510
C & B YANKTON								
	TRUCK REPAIRS	37.86	REP. & MAINT. -VEHICLES	201.201.222		Jensen		094 00018
	BOLT FOR VICE	2.64	REP. & MAINT. - DISTRIBU	601.601.226		Tramp		094 00019
		40.50	*VENDOR TOTAL					
CENEX COFFEE C09890203								
	FUEL	69.57	TRAVEL EXPENSE	601.601.263		Rothermel		094 00051
CENTER POINT LARGE PRI								
	BOOKS	133.62	BOOKS	101.142.340		Schmidt		094 00105
CLARK 9575								
	FUEL-PIERRE	35.09	TRAVEL EXPENSE	101.111.263		Brandt		094 00507
CLARK 9655								
	BACKGROUND INVESTIGATION	18.19	TRAVEL EXPENSE	101.111.263		Larson		094 00132
CLARKS RENTALS CUSTOM								
	MOWER REPAIRS	25.72	REP. & MAINT. - EQUIPMEN	201.201.221		Jensen		094 00046
	RENTAL	23.76	REP. & MAINT. - BUILDING	201.201.223		Jensen		094 00202
	RENTAL	55.00	REP. & MAINT. - BUILDING	201.201.223		Kortan		094 00209
	EQUIPMENT FOR TRENCHING	130.00	AGRICULTURAL SUPPLIES	611.611.241		Monson		094 00242
	MARKING PAINT WANDS	54.00	REP. & MAINT. - DISTRIBU	601.601.226		Robinson		094 00136
	MARKING PAINT WANDS	54.00	REP. & MAINT. - COLLECTI	611.611.226		Robinson		094 00137
	MARKING PAINT WANDS	36.00	REP. & MAINT. - DISTRIBU	601.601.226		Robinson		094 00326
	JACKHAMMER RENTAL	50.00	RENTALS	101.123.212		Ulmer		094 00075
	JACKHAMMER RENTAL	150.00	ROAD MATERIALS	101.123.239		Ulmer		094 00168
	JACKHAMMER RENTAL	100.00	ROAD MATERIALS	101.123.239		Ulmer		094 00270
	JACKHAMMER RENTAL	65.00	ROAD MATERIALS	101.123.239		Ulmer		094 00348
		743.48	*VENDOR TOTAL					
CONCRETE MATERIALS SWE								
	PARK SUPPLIES	51.28	REP. & MAINT. - BUILDING	201.201.223		McHenry		094 00225
	PARK SUPPLIES	50.93	REP. & MAINT. - BUILDING	201.201.223		McHenry		094 00520
		102.21	*VENDOR TOTAL					

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
CORNWELL D-P TOOLS INC	SCANNER	4,788.90	SMALL TOOLS & HARDWARE	801.801.247		Kulhavy		094 00537
	CRIMPER	27.03	SMALL TOOLS & HARDWARE	801.801.247		Nowak		094 00009
		4,815.93	*VENDOR TOTAL					
CRESCENT ELECTRIC 029	PARK SUPPLIES	128.59	REP. & MAINT. - BUILDING	201.201.223		Frick		094 00247
	LIGHT BULBS	93.38	REP. & MAINT. - BUILDING	101.125.223		Miles		094 00044
	LIGHTS	520.82	REP. & MAINT. - EQUIPMEN	101.126.221		Ryken		094 00082
	ELECTRICAL PARTS	211.14	REP. & MAINT. - EQUIPMEN	101.126.221		Ryken		094 00327
		953.93	*VENDOR TOTAL					
CULLIGANWATERCONDITION	WATER FILTER RENTAL	50.00	REP. & MAINT. - PLANT	611.611.221		Hanson		094 00341
DATA AXLE-CITYDIRECTOR	BOOKS	390.00	BOOKS	101.142.340		Schmidt		094 00481
DAVIS EQUIPMENT TURFWE	EQUIPMENT REPAIRS	99.03	REP. & MAINT. - EQUIPMEN	201.201.221		Jensen		094 00355
DEPARTMENT OF ENVIRONM	PERMIT	256.25	BUILDINGS & STRUCTURES	505.505.320		Bailey		094 00174
DIANES GREENHOUSE	FLOWERS	900.00	AGRICULTURAL SUPPLIES	201.201.241		Kortan		094 00184
	FLOWERS	741.91	AGRICULTURAL SUPPLIES	201.201.241		Kortan		094 00185
	FLOWERS	900.00	AGRICULTURAL SUPPLIES	201.201.241		Kortan		094 00186
		2,541.91	*VENDOR TOTAL					
DOLLAR TREE	SUMMER READING PROGRAM	8.00	RECREATION SUPPLIES	701.701.242		Caine		094 00065
	PROGRAM SUPPLIES	3.00	PROGRAM SUPPLIES	101.142.242		Schmidt		094 00395
	SUMMER READING PROGRAM	12.00	RECREATION SUPPLIES	701.701.242		Schmidt		094 00396
		23.00	*VENDOR TOTAL					
DROPBOX 5YW1MTW411M3	PROFESSIONAL SERVICES	127.67	PROFESSIONAL SERVICES	101.142.202		Schmidt		094 00201
ECHO ELECTRIC SUPPLY -	LIGHT BULBS	73.86	REP. & MAINT. - BUILDING	101.141.223		Miles		094 00280
	WIRE CONNECTORS	101.70	REP. & MAINT. - EQUIPMEN	101.126.221		Ryken		094 00151
	FUSE	19.14	REP. & MAINT. - EQUIPMEN	101.126.221		Ryken		094 00157
		194.70	*VENDOR TOTAL					
EXC - ADV DEP	MOTEL ROOM RESERVATION	23.81	TRAVEL EXPENSE	101.111.263		Brandt		094 00205
FACEBK 8DPR83K8W2	ADVERTISMENT	50.02	SPECIAL EVENTS - ACTIVIT	211.231.575		Lacroix		094 00494

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
FASTENAL COMPANY 01SDY	WASHERS	62.69	GARAGE PARTS	801.801.249		Robb		094 00461
	LOCATE MARKING PAINT	15.39	REP. & MAINT. - DISTRIBU	601.601.226		Robinson		094 00283
		78.08	*VENDOR TOTAL					
FEDEX 90693729	SHIPPING	14.87	POSTAGE	101.111.231		Brandt		094 00487
FEDEX 91275303	SHIPPING	14.87	POSTAGE	101.111.231		Brandt		094 00056
FEJFAR PLUMBING & HEAT	SOFTBALL BATHROOM PARTS	353.40	REP. & MAINT. - BUILDING	201.201.223		Frick		094 00077
FERGUSON ENTERPRISES28	METER SUDS	425.62	REPAIR & MAINT.-WATER ME	601.601.227		Robinson		094 00391
	METER SUDS	425.63	REPAIR & MAINT.-WATER ME	611.611.227		Robinson		094 00392
		851.25	*VENDOR TOTAL					
FLUENT IMS	WHOS RESPONDING SUBSCRIP	386.00	SUBSCRIPTIONS & PUBLICAT	101.114.235		Kurtenbach		094 00149
FRONTIER MILLS	GRASS SEED	516.40	AGRICULTURAL SUPPLIES	611.611.241		Hanson		094 00178
	GRASS MIX	64.45	ROAD MATERIALS	101.123.239		Ulmer		094 00263
		580.85	*VENDOR TOTAL					
GAN 1085ARGUSLEADCIRC	SUBSCRIPTION	274.47	SUBSCRIPTIONS & PUBLICAT	101.142.235		Schmidt		094 00164
GIRTON ADAMS CO	SLUDGE HEATER IGNITION	29.84	REP. & MAINT. - PLANT	611.611.221		Hanson		094 00048
H & K OIL INC	BALANCE STEER TIRES	40.00	GARAGE PARTS	801.801.249		Nowak		094 00323
	BALANCE STEER TIRES	40.00	GARAGE PARTS	801.801.249		Nowak		094 00457
		80.00	*VENDOR TOTAL					
HACH COMPANY	PH PROBE	310.22	MEDICAL, SAFETY, & LAB. S	601.601.243		Chytka		094 00473
	LAB TESTING SUPPLIES	147.16	MEDICAL, SAFETY, & LAB. S	611.611.243		Dewald		094 00450
		457.38	*VENDOR TOTAL					
HARDING GLASS	TEMPORARY GLASS	52.60	REP. & MAINT. - BUILDING	101.125.223		Miles		094 00393
HUHOT MONGOLIAN GRILL	EXAM TRAVEL EXPENSE	14.71	TRAVEL EXPENSE	611.611.263		McClennen		094 00311

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
HY-VEE GAS YANKTON 589	POST FIRE CALL SUPPLIES	19.14	PROFESSIONAL SERV.-VOLUN	101.114.202		Kurtenbach		094 00058
HY-VEE YANKTON 1899	EMPLOYEE APPRECIATION	125.65	PROFESSIONAL SERVICES	101.101.202		Bailey		094 00207
	MEETING SUPPLIES	19.14	CONFERENCE & MEETINGS	101.102.265		Bailey		094 00324
	SUPPLIES	4.99	REP. & MAINT. - TRAIL	204.204.223		Delozier		094 00180
	DOC WORK PROGRAM	10.33	REP. & MAINT. - TRAIL	204.204.223		Delozier		094 00271
	DOC WORK PROGRAM	26.01	REP. & MAINT. - BUILDING	201.201.223		Eskens		094 00310
	POOL TOUR	35.91	SPECIAL EVENTS - ACTIVIT	211.231.575		Lacroix		094 00012
	OFFICE SUPPLIES	23.88	OFFICE SUPPLIES	101.102.232		Miles		094 00288
	PROGRAM SUPPLIES	47.29	PROGRAM SUPPLIES	101.142.242		Schmidt		094 00402
		293.20	*VENDOR TOTAL					
IN EMBROIDERY & SCREE	SHIRTS	445.50	UNIFORMS & DRY GOODS	101.127.244		Roinstad		094 00161
IN GUARDIAN ALLIANCE	BACKGROUND INVST COMPANY	100.00	PROFESSIONAL SERVICES	101.111.202		Foote		094 00104
IN POWERS PORT A POT	PORTA POTTIES	500.00	CONTRACTED SERVICES - OP	201.201.204		McHenry		094 00364
INFOPEOPLE	STAFF TRAINING	200.00	CONFERENCE & MEETINGS	101.142.265		Schmidt		094 00219
IPY MIDWEST ALARM	ALARM LINE	66.00	PROFESSIONAL SERVICES	611.611.202		Hanson		094 00045
JACKS UNIFORMS & EQUI	SUMMER UNIFORM	159.90	UNIFORMS	101.111.244		Brandt		094 00028
	UNIFORM	177.89	UNIFORMS	101.111.244		Brandt		094 00031
	SHIRTS	95.90	UNIFORMS	101.111.244		Brandt		094 00442
	PANTS AND SHIRTS	255.80	UNIFORMS	101.111.244		Brandt		094 00443
	SHIRTS	114.90	UNIFORMS	101.111.244		Brandt		094 00444
	PANTS AND SHIRTS	255.80	UNIFORMS	101.111.244		Brandt		094 00445
	PANTS AND SHIRTS	255.80	UNIFORMS	101.111.244		Brandt		094 00446
	PANTS AND SHIRTS	274.80	UNIFORMS	101.111.244		Brandt		094 00447
	PANTS AND SHIRTS	274.80	UNIFORMS	101.111.244		Brandt		094 00448
	UNIFORMS	95.90	UNIFORMS	101.111.244		Brandt		094 00451
	SHIRTS	114.90	UNIFORMS	101.111.244		Brandt		094 00453
	SHIRT	47.95	UNIFORMS	101.111.244		Brandt		094 00458
	PANTS AND SHIRTS	255.80	UNIFORMS	101.111.244		Brandt		094 00459
	SHIRTS AND PANTS	255.80	UNIFORMS	101.111.244		Brandt		094 00462
	SHIRT AND PANTS	144.89	UNIFORMS	101.111.244		Brandt		094 00463
	SHIRTS AND PANTS	255.80	UNIFORMS	101.111.244		Brandt		094 00464
	SHIRTS AND PANTS	175.85	UNIFORMS	101.111.244		Brandt		094 00466
	SHIRTS AND PANTS	255.80	UNIFORMS	101.111.244		Brandt		094 00467
	SUMMER UNIFORMS	109.85	UNIFORMS	101.111.244		Brandt		094 00468
	UNIFORMS	159.90	UNIFORMS	101.111.244		Brandt		094 00472
	SHIRTS AND PANTS	255.80	UNIFORMS	101.111.244		Brandt		094 00474

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
JACKS UNIFORMS & EQUI								
	SHIRTS AND PANTS	274.80	UNIFORMS	101.111.244		Brandt		094 00475
	SHIRTS AND PANTS	255.80	UNIFORMS	101.111.244		Brandt		094 00478
	SHIRTS AND PANTS	255.80	UNIFORMS	101.111.244		Brandt		094 00479
	SHIRT AND PANTS	127.90	UNIFORMS	101.111.244		Brandt		094 00482
	SHIRTS	95.90	UNIFORMS	101.111.244		Brandt		094 00484
	SHIRTS AND PANTS	267.80	UNIFORMS	101.111.244		Brandt		094 00490
	SHIRTS AND PANTS	255.80	UNIFORMS	101.111.244		Brandt		094 00491
		5,527.63	*VENDOR TOTAL					
JCL SOLUTIONS-SIOUX FA								
	CLEANING SUPPLIES	381.64	JANITORIAL SUPPLIES	201.201.236		Frick		094 00138
	CLEANING SUPPLIES	38.70	JANITORIAL SUPPLIES	201.201.236		Frick		094 00221
	CLEANING SUPPLIES	610.25	JANITORIAL SUPPLIES	201.201.236		Frick		094 00357
	CLEANING SUPPLIES	92.82	JANITORIAL SUPPLIES	201.201.236		Frick		094 00532
	CLEANING SUPPLIES	722.52	JANITORIAL SUPPLIES	202.202.236		Orr		094 00024
		1,845.93	*VENDOR TOTAL					
JJ BENJIS LLC								
	POLOS	60.00	PROFESSIONAL SERVICES	101.102.202		Bailey		094 00002
	POLOS	65.00	PROFESSIONAL SERVICES	101.111.202		Bailey		094 00003
	POLOS	270.00	PROFESSIONAL SERVICES	101.101.202		Bailey		094 00004
		395.00	*VENDOR TOTAL					
JOHNS SERVICE								
	TIRES	436.00	REP. & MAINT. - VEHICLES	101.114.222		Nickles		094 00159
J2 METROFAX								
	FAX	9.95	PROFESSIONAL SERVICES	601.601.202		Chytka		094 00480
KAISER HEATING AND COO								
	RIVERSIDE PK RENOVATIONS	1,227.55	REP. & MAINT. - BUILDING	201.201.223		McHenry		094 00140
KAISER REFRIGERATION I								
	OIL	29.99	REP. & MAINT. - EQUIPMEN	621.621.221		Bornitz		094 00290
	WEEDEATER REPAIR	372.57	REP. & MAINT. - EQUIPMEN	621.621.221		Bornitz		094 00298
	CHAINSAW REPAIR	21.99	REP. & MAINT. - EQUIPMEN	204.204.221		Delozier		094 00297
	WEEDEATER REPAIR	89.97	REP. & MAINT. - EQUIPMEN	201.201.221		Frick		094 00090
	WEEDEATER SUPPLIES	21.99	REP. & MAINT. - EQUIPMEN	201.201.221		Frick		094 00170
	WEEDEATER REPAIR	32.99	REP. & MAINT. - EQUIPMEN	201.201.221		Frick		094 00299
	STAFF ROOM APPLIANCES	1,049.95	REP. & MAINT. - BUILDING	202.202.223		McHenry		094 00049
	BAR OIL, CHAINSAW PARTS	24.97	REP. & MAINT. - EQUIPMEN	101.114.221		Nickles		094 00272
	2 CYCLE OIL	89.97	GARAGE GASOLINE & LUBRIC	801.801.238		Potts		094 00325
	WEEDEATER REPAIR	23.98	REP. & MAINT. - EQUIPMEN	201.201.221		Wampol		094 00069
		1,758.37	*VENDOR TOTAL					
KINDLE SVCS TJ1HO93J3								
	REIMBURSED CHARGE	5.31	REP. & MAINT. - BUILDING	201.201.223		McHenry		094 00389

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
KINDLE SVCS 820QLOYA3	REIMBURSED CHARGE	5.31	REP. & MAINT. - BUILDING	201.201.223		McHenry		094 00536
KINSMAN GARDEN CO., I	FLOWERS	119.76	AGRICULTURAL SUPPLIES	201.201.241		Kortan		094 00027
KOPETSKYS ACE HDWE	TOOLS	6.99	SMALL TOOLS & HARDWARE	621.621.247		Bornitz		094 00269
	SHOP SUPPLIES	101.96	REP. & MAINT. - BUILDING	201.201.223		Eskens		094 00352
	SHOP SUPPLIES	54.49	REP. & MAINT. - BUILDING	201.201.223		Eskens		094 00502
	COMMUNITY GARDEN HOSE	25.77	REP. & MAINT. - BUILDING	201.201.223		Frick		094 00172
	PLUMBING PARTS	21.53	REP. & MAINT. - BUILDING	201.201.223		Frick		094 00193
	PARK SUPPLIES	28.95	REP. & MAINT. - BUILDING	201.201.223		Frick		094 00545
	SERTOMA RESTROOM REPAIRS	10.17	REP. & MAINT. - BUILDING	201.201.223		Kirchner		094 00268
	SERTOMA RESTROOM REPAIRS	9.58	REP. & MAINT. - BUILDING	201.201.223		Kirchner		094 00278
	SHOP SUPPLIES	111.49	REP. & MAINT. - BUILDING	201.201.223		Kirchner		094 00322
	REFUND	48.00CR	AGRICULTURAL SUPPLIES	201.201.241		Kortan		094 00070
	WEEDKILLER	166.31	AGRICULTURAL SUPPLIES	201.201.241		Kortan		094 00078
	SPRAY PAINT	19.96	REP. & MAINT. - BUILDING	201.201.223		Kortan		094 00095
	FLOWERS	293.78	AGRICULTURAL SUPPLIES	201.201.241		Kortan		094 00146
	LANDSCAPE SUPPLIES	47.98	AGRICULTURAL SUPPLIES	201.201.241		Kortan		094 00344
	GRASS/WEEDKILLER	129.97	CHEMICALS & GASES	201.201.240		Kortan		094 00367
	FLOWERS	64.89	AGRICULTURAL SUPPLIES	201.201.241		Kortan		094 00533
	AIR FILTERS	9.98	REP. & MAINT. - BUILDING	101.141.223		Miles		094 00021
	AIR FILTERS	9.98	REP. & MAINT. - BUILDING	101.141.223		Miles		094 00022
	WEEDKILLER	39.99	REP. & MAINT. - BUILDING	101.125.223		Miles		094 00055
	AIR FILTERS	9.98	REP. & MAINT. - BUILDING	101.141.223		Miles		094 00222
	MARKING PAINT	80.87	REP. & MAINT. - COLLECTI	611.611.226		Robinson		094 00303
	REPAIR & MAINT-EQUIPMENT	5.98	REP. & MAINT. - EQUIPMEN	101.142.221		Schmidt		094 00399
	PARK SUPPLIES	9.57	REP. & MAINT. - BUILDING	201.201.223		Snyder		094 00465
	INFLATORS	89.99	RECREATION SUPPLIES	202.202.242		Wattier		094 00008
		1,302.16	*VENDOR TOTAL					
LANGUAGE LINE	INTERPRETATION SERVICE	107.21	PROFESSIONAL SERVICES	101.111.202		Brandt		094 00342
LARRYS HEATING AND CO	FURNACE FILTERS	97.92	REP. & MAINT. - BUILDING	801.801.223		Kulhavy		094 00011
LEWIS AND CLARK FORD L	REPLACE EGR ASSEMBLY	1,045.97	GARAGE PARTS	801.801.249		Kulhavy		094 00363
	REPLACE HVAC MODULE	575.94	GARAGE PARTS	801.801.249		Kulhavy		094 00379
	STEP ASSEMBLY	575.00	GARAGE PARTS	801.801.249		Kulhavy		094 00542
		2,196.91	*VENDOR TOTAL					
LIFEGUARD STORE - ONLI	REELS FOR LANE LINES	5,414.00	EQUIPMENT	202.202.350		Larson		094 00111
	POOL LANE REEL COVERS	1,617.07	EQUIPMENT	202.202.350		Larson		094 00123
	UNIFORMS	339.65	UNIFORMS & DRY GOODS	202.202.244		Wattier		094 00016
		7,370.72	*VENDOR TOTAL					

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
LOCATORS & SUPPLIES IN								
	MARKING PAINT	210.44	REP. & MAINT. - DISTRIBU	601.601.226		Robinson		094 00100
	MARKING PAINT	210.44	REP. & MAINT. - COLLECTI	611.611.226		Robinson		094 00101
	MARKING PAINT	216.92	REP. & MAINT. - DISTRIBU	601.601.226		Robinson		094 00306
		637.80	*VENDOR TOTAL					
MARK S MACHINERY INC								
	KUBOTA REPAIRS	66.29	REP. & MAINT. - EQUIPMEN	201.201.221		Jensen		094 00059
	KUBOTA REPAIRS	51.62	REP. & MAINT. - EQUIPMEN	201.201.221		Jensen		094 00114
	TRUCK REPAIRS	31.53	REP. & MAINT. -VEHICLES	201.201.222		Jensen		094 00375
	TRUCK REPAIRS	47.71	REP. & MAINT. -VEHICLES	201.201.222		Jensen		094 00511
	TRUCK REPAIRS	27.32	REP. & MAINT. -VEHICLES	201.201.222		Jensen		094 00525
	BLADE	55.47	GARAGE PARTS	801.801.249		Kulhavy		094 00068
	FRONT WINDOW	163.00	GARAGE PARTS	801.801.249		Kulhavy		094 00420
	OIL FILTERS	67.46	GARAGE PARTS	801.801.249		Nowak		094 00321
	TRACTOR BATTERY	280.00	REP. & MAINT. - EQUIPMEN	101.127.221		Ryken		094 00504
	CHARGE ACCUMULATOR	126.88	REP. & MAINT. - EQUIPMEN	101.123.221		Ulmer		094 00315
		917.28	*VENDOR TOTAL					
MEAD LUMBER YANKTON								
	SURVEY LUMBER	540.16	OFFICE SUPPLIES	101.122.232		Haberman		094 00094
	REBAR CHAIRS @ LAGOONS	31.00	REP. & MAINT. - DISTRIBU	601.601.226		Kuehler		094 00514
	REBAR @ LAGOONS	123.74	REP. & MAINT. - DISTRIBU	601.601.226		Kuehler		094 00530
	GRIDMARKER REFUND	9.49CR	REP. & MAINT. - BUILDING	201.201.223		Snyder		094 00440
	GRIDMARKERS	531.44	REP. & MAINT. - BUILDING	201.201.223		Snyder		094 00441
		1,216.85	*VENDOR TOTAL					
MENARDS YANKTON SD								
	SAFETY DECKING	6.97	ABATEMENT	101.106.204		Bies		094 00356
	SAFETY FENCING	179.15	ABATEMENT	101.106.204		Bies		094 00382
	FOUNTAIN PUMP & DYE	79.98	REP. & MAINT. - BUILDING	621.621.223		Bornitz		094 00232
	SHOP SUPPLIES	54.84	REP. & MAINT. - BUILDING	201.201.223		Eskens		094 00330
	SPRINKLER REPAIRS	99.22	AGRICULTURAL SUPPLIES	611.611.241		Gusso		094 00236
	SPRINKLER REPAIRS	41.31	AGRICULTURAL SUPPLIES	611.611.241		Gusso		094 00296
	SPRINKLERS	71.88	AGRICULTURAL SUPPLIES	611.611.241		Hanson		094 00125
	SMALL TOOLS & HARDWARE	29.97	SMALL TOOLS & HARDWARE	611.611.247		Hanson		094 00126
	CABLE TIES	49.76	SMALL TOOLS & HARDWARE	611.611.247		Hanson		094 00354
	PUMP BUILDING REPAIRS	45.92	REP. & MAINT. - PLANT	611.611.221		Hanson		094 00456
	DOG PARK REPAIRS	115.69	REP. & MAINT. - BUILDING	201.201.223		Kirchner		094 00187
	N FIRE STATION REPAIRS	44.39	REP. & MAINT. - BUILDING	101.114.223		Kirchner		094 00190
	POOL REPAIR	34.60	REP. & MAINT. - BUILDING	202.202.223		Kirchner		094 00455
	POOL SUPPLIES	287.83	REP. & MAINT. - BUILDING	202.202.223		Kirchner		094 00539
	PARK SUPPLIES	40.13	REP. & MAINT. - BUILDING	201.201.223		Kirchner		094 00544
	MULCH	1,197.60	AGRICULTURAL SUPPLIES	201.201.241		Kortan		094 00017
	FLOWERS	84.79	AGRICULTURAL SUPPLIES	201.201.241		Kortan		094 00040
	FLOWERS	170.51	AGRICULTURAL SUPPLIES	201.201.241		Kortan		094 00192
	IMPACT SOCKETS, WRENCHES	41.39	SMALL TOOLS & HARDWARE	801.801.247		Kulhavy		094 00093
	GARDEN HOSE	53.99	REP. & MAINT. - EQUIPMEN	801.801.221		Kulhavy		094 00156
	AIR FILTERS	98.64	REP. & MAINT. - BUILDING	101.125.223		Miles		094 00013
	SHELF PROJECT	20.71	REP. & MAINT. - BUILDING	101.125.223		Miles		094 00370
	AIR FRESHENERS	5.82	JANITORIAL SUPPLIES	101.125.236		Miles		094 00374

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
MENARDS YANKTON SD								
	POWER STRIP, MOUSE PADS	39.81	BUILDINGS & STRUCTURES	505.505.320		Morrow		094 00102
	OFFICE SUPPLIES	0.99	OFFICE SUPPLIES	101.105.232		Morrow		094 00292
	OFFICE SUPPLIES	3.59	OFFICE SUPPLIES	101.105.232		Morrow		094 00293
	HFAC CASH REGISTER HUBS	38.36	BUILDINGS & STRUCTURES	505.505.320		Morrow		094 00294
	HFAC BATHHOUSE SUPPLIES	106.68	JANITORIAL SUPPLIES	202.202.236		Orr		094 00097
	METER ROOM PLUMBING	142.31	REP. & MAINT. - BUILDING	601.601.223		Peterson		094 00089
	CAUTION TAPE	87.01	ROAD MATERIALS	101.123.239		Potts		094 00047
	MARKERS/TAPE	51.36	SMALL TOOLS & HARDWARE	801.801.247		Potts		094 00096
	LOCATE MARKING PAINT	212.04	REP. & MAINT. - DISTRIBU	601.601.226		Robinson		094 00282
	GROUNDING WIRE	67.94	REP. & MAINT. - EQUIPMEN	101.127.221		Ryken		094 00039
	SEALANT FOR PAD @ LAGOON	69.89	REP. & MAINT. - DISTRIBU	601.601.226		Tramp		094 00153
		3,675.07	*VENDOR TOTAL					
MIDWEST LABORATORIES								
	WASTEWATER SUPPLIES	181.84	PROFESSIONAL SERVICES	611.611.202		Hanson		094 00347
MIDWEST TIRE AND MUFFL								
	WHEELS FOR KUBOTA	56.20	REP. & MAINT. - EQUIPMEN	201.201.221		Jensen		094 00212
	ALIGNMENT	77.20	GARAGE PARTS	801.801.249		Kulhavy		094 00014
	TIRES	522.48	GARAGE PARTS	801.801.249		Kulhavy		094 00063
	TRUCK TIRES	1,856.00	GARAGE PARTS	801.801.249		Kulhavy		094 00273
	TIRES, FOAM FILL TIRES	3,662.00	GARAGE PARTS	801.801.249		Robb		094 00523
		6,173.88	*VENDOR TOTAL					
MIDWEST TURF & IRRIGAT								
	EQUIPMENT REPAIRS	947.31	REP. & MAINT. - EQUIPMEN	201.201.221		Jensen		094 00074
	EQUIPMENT PARTS	717.01	REP. & MAINT. - EQUIPMEN	201.201.221		Jensen		094 00264
		1,664.32	*VENDOR TOTAL					
NAPA AUTO PARTS								
	GBT 2 MOTOR BEARING	9.37	REP. & MAINT. - PLANT	611.611.221		Hanson		094 00371
	RACK & PINION BOOT	13.73	GARAGE PARTS	801.801.249		Kulhavy		094 00066
	OIL FILTER	61.41	GARAGE PARTS	801.801.249		Nowak		094 00001
	BOILER COUPLERS	39.74	REP. & MAINT. - EQUIPMEN	101.123.221		Nowak		094 00191
	LAMP	75.32	GARAGE PARTS	801.801.249		Nowak		094 00234
	COOLANT FILTER	13.99	GARAGE PARTS	801.801.249		Nowak		094 00512
		213.56	*VENDOR TOTAL					
NATIONAL AUDUBON SOCIE								
	SUBSCRIPTION	30.00	SUBSCRIPTIONS & PUBLICAT	101.142.235		Schmidt		094 00181
NBS CALIBRATIONS								
	CALIBRATION OF BALANCE	194.00	PROFESSIONAL SERVICES	611.611.202		Hanson		094 00195
	FIELD TEMPERATURE EQUIP	285.41	MEDICAL,SAFETY, & LAB. S	611.611.243		Hanson		094 00372
		479.41	*VENDOR TOTAL					
NITV FEDERAL SERVICES								
	RECERTIFICATION CVSA	790.00	LEARNING	101.111.264		Brandt		094 00154

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
NORTHTOWN AUTOMOTIVE	REPAIR TOWED VEHICLE	205.53	REP. & MAINT. -VEHICLES	101.111.222		Parker		094 00134
NRA MEMBERSHIP INTERNE	NRA MEMBERSHIP DUES	25.00	MEMBERSHIP DUES	101.111.261		Foote		094 00492
	NRA MEMBERSHIP DUES	25.00	MEMBERSHIP DUES	101.111.261		Foote		094 00498
	NRA MEMBERSHIP DUES	25.00	MEMBERSHIP DUES	101.111.261		Foote		094 00499
		75.00	*VENDOR TOTAL					
NURSERY WHOLESALERS	LIBERTY GARDEN FLOWERS	75.82	AGRICULTURAL SUPPLIES	201.201.241		Kortan		094 00006
	MEMORIAL PARK FLOWERS	1,572.84	AGRICULTURAL SUPPLIES	201.201.241		Kortan		094 00060
		1,648.66	*VENDOR TOTAL					
OLSONS PEST TECHNICIAN	PEST CONTROL	90.00	PROFESSIONAL SERVICES	101.142.202		Schmidt		094 00130
OREILLY AUTO PARTS 32	ROTORs, PADS, TIE ROD	345.25	GARAGE PARTS	801.801.249		Kulhavy		094 00052
	DEGREASER	379.99	GARAGE PARTS	801.801.249		Kulhavy		094 00062
	BATTERY	109.00	GARAGE PARTS	801.801.249		Kulhavy		094 00177
	ADAPTER	12.99	GARAGE PARTS	801.801.249		Kulhavy		094 00208
	ROTORs, BRAKE PADS	542.74	GARAGE PARTS	801.801.249		Kulhavy		094 00210
	IGNITION COIL, PLUG	59.79	GARAGE PARTS	801.801.249		Kulhavy		094 00259
	BATTERY	201.50	GARAGE PARTS	801.801.249		Kulhavy		094 00509
	CLEANER	19.48	REP. & MAINT. - PLANT	601.601.221		Schantz		094 00081
		1,670.74	*VENDOR TOTAL					
OVERDRIVE DIST	E-BOOKS	2,302.64	PROFESSIONAL SERVICES	101.142.202		Schmidt		094 00515
PAYPAL BAOFENGYUAN EB	SRT HELMET NVG MOUNTS	238.99	REP. & MAINT. - EQUIPMEN	101.111.221		Brandt		094 00538
PAYPAL EBAY US	TONER	149.89	OFFICE SUPPLIES	101.106.232		Peters		094 00381
PAYPAL NTOA	NTOA CERT COURSE	99.00	LEARNING	101.111.264		Brandt		094 00362
	NTOA CERT COURSE	99.00	LEARNING	101.111.264		Brandt		094 00384
	NTOA CERT COURSE	99.00	LEARNING	101.111.264		Brandt		094 00385
		297.00	*VENDOR TOTAL					
PAYPAL SHARKS	UPS-BATTERIES	55.54	OFFICE SUPPLIES	101.111.232		Peters		094 00183
PHENOVA, INC.	DMRQA TESTING KIT	982.88	PROFESSIONAL SERVICES	611.611.202		Hanson		094 00501

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
PILOT 00007161	FUEL-TRAINING-SRT	65.64	TRAVEL EXPENSE	101.111.263		Erickson		094 00365
PITNEY BOWES PBP	POSTAGE	200.00	POSTAGE	101.142.231		Schmidt		094 00517
POLO/RL GLENDALE 107	REIMBURSED CHARGE 5/7/21	60.06	PROFESSIONAL SERVICES -	101.104.202		Robinson		094 00485
PROVANTAGE	HFAC-PC-IO-PORT	63.00	PC NETWORK SUPPLIES	101.105.230		Peters		094 00029
	HFAC-FIREWALL	605.00	PROFESSIONAL SERVICES	101.105.202		Peters		094 00274
		668.00	*VENDOR TOTAL					
QUILL CORPORATION	STAFF APPRECIATION	25.78	RECREATION SUPPLIES	701.701.242		Schmidt		094 00318
	OFFICE SUPPLIES	79.02	OFFICE SUPPLIES	101.142.232		Schmidt		094 00505
	PROGRAM SUPPLIES	48.09	PROGRAM SUPPLIES	101.142.242		Schmidt		094 00506
		152.89	*VENDOR TOTAL					
RIVERSIDE HYDRAULICS I	HOSE, FITTINGS, O-RINGS	361.87	GARAGE PARTS	801.801.249		Kulhavy		094 00334
	FITTINGS, COUPLERS	118.72	GARAGE PARTS	801.801.249		Nowak		094 00216
	FILLER STRAINER	46.54	GARAGE PARTS	801.801.249		Nowak		094 00276
	HOSE AND UNION	113.38	GARAGE PARTS	801.801.249		Nowak		094 00317
	FLEX HOSE AND ENDS	73.31	GARAGE PARTS	801.801.249		Nowak		094 00376
		713.82	*VENDOR TOTAL					
RIVISTAS SUBSCRIPTION	SUBSCRIPTIONS	4,372.68	SUBSCRIPTIONS & PUBLICAT	101.142.235		Schmidt		094 00173
RONS AUTO GLASS	REPLACE WINDSHEILD	254.80	GARAGE PARTS	801.801.249		Kulhavy		094 00551
ROYAL SPORT SHOP	PLAQUE FOR DONATED BENCH	20.00	REP. & MAINT. - BUILDING	201.201.223		Larson		094 00122
SCHEELS SIOUX FALLS	FLASHLIGHT BATTERY	22.99	REP. & MAINT. - EQUIPMEN	101.111.221		Erickson		094 00422
SCHUURMANS FARM SUPPLY	EQUIPMENT MAINTENANCE	162.82	REP. & MAINT. - EQUIPMEN	621.621.221		Bornitz		094 00314
SD FIREFIGHTERS ASSOCI	STATE FIRE SCHOOL	50.00	LEARNING	101.114.264		Kurtenbach		094 00171
	FIRE SCHOOL REGISTRATION	200.00	LEARNING	101.114.264		Kurtenbach		094 00483
		250.00	*VENDOR TOTAL					
SHERWIN WILLIAMS 70301	PARK SUPPLIES	16.16	REP. & MAINT. - BUILDING	201.201.223		Eskens		094 00549

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
SHERWIN WILLIAMS 70301	TRAFFIC PAINT	2,357.58	ROAD MATERIALS	101.123.239		Gobel		094 00534
	AIR PIPING PAINT	65.99	REP. & MAINT. - PLANT	611.611.221		Hanson		094 00020
		2,439.73	*VENDOR TOTAL					
SMARTSIGN	SIGNS	1,072.34	ROAD MATERIALS	101.123.239		Potts		094 00329
SOUTH DAKOTA HUMANITIE	SUMMER READING PROGRAM	25.00	RECREATION SUPPLIES	701.701.242		Dobrovolny		094 00042
SP BIGTIMECLOCKS	CLOCKS HFAC	1,847.45	BUILDINGS & STRUCTURES	505.505.320		Orr		094 00518
SP KITES IN THE SKY	SUMMER READING PROGRAM	226.52	RECREATION SUPPLIES	701.701.242		Schmidt		094 00308
SP POOLWEB COM	UNIFORMS	34.94	UNIFORMS & DRY GOODS	202.202.244		Wattier		094 00488
SPRINKLER WAREHOUSE	IRRIGATION SUPPLIES	875.89	AGRICULTURAL SUPPLIES	201.201.241		Eskens		094 00345
	IRRIGATION SUPPLIES	1,223.98	AGRICULTURAL SUPPLIES	201.201.241		Frick		094 00227
		2,099.87	*VENDOR TOTAL					
SQ BUHLS CLEANERS	ALTERATIONS TO UNIFORM	16.00	REP. & MAINT. - EQUIPMEN	101.111.221		Brandt		094 00215
	TOWEL CLEANING	699.71	CONTRACTED SERVICES	203.203.204		McHenry		094 00332
		715.71	*VENDOR TOTAL					
SQ HANSON BRIGGS SPEC	DRY ERASE BOARD CHART	112.30	OFFICE SUPPLIES	101.111.232		Parker		094 00368
SQ LOS DESIGNS LLC D	WINDOW DECAL FOR HR	25.00	REP. & MAINT. - BUILDING	101.125.223		Homstad		094 00353
STAPLES DIRECT	SUMMER READING PROGRAM	180.33	RECREATION SUPPLIES	701.701.242		Schmidt		094 00188
STURDEVANTS-YANKTON #1	TRACTOR REPAIRS	4.50	REP. & MAINT. - EQUIPMEN	201.201.221		Jensen		094 00005
	FILTERS	95.99	GARAGE PARTS	801.801.249		Robb		094 00076
		100.49	*VENDOR TOTAL					
SUBWAY 31923	BACKGROUND INVESTIGATION	8.75	TRAVEL EXPENSE	101.111.263		Larson		094 00133
SUBWAY 42044	BACKGROUND INVESTIGATION	8.48	TRAVEL EXPENSE	101.111.263		Larson		094 00071

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
SUBWAY 58531	TRAVEL EXPENSE	11.27	TRAVEL EXPENSE	201.201.263		Kortan		094 00500
TACO JOHNS 9197	POST FIRE CALL SUPPLIES	83.19	PROFESSIONAL SERV.-VOLUN	101.114.202		Kurtenbach		094 00041
TESSMAN COMPANY SIOUX	FLOWERS	197.70	AGRICULTURAL SUPPLIES	201.201.241		Kortan		094 00035
	FLOWERS	188.00	AGRICULTURAL SUPPLIES	201.201.241		Kortan		094 00160
	AGRICULTURAL SUPPLIES	1,090.60	AGRICULTURAL SUPPLIES	201.201.241		Kortan		094 00541
	CHEMICALS	957.03	CHEMICALS & GASES	201.201.240		McHenry		094 00108
	CHEMICALS	240.00	CHEMICALS & GASES	201.201.240		McHenry		094 00112
	CHEMICALS	1,087.00	CHEMICALS & GASES	201.201.240		McHenry		094 00115
		3,760.33	*VENDOR TOTAL					
THE UPS STORE 6716	POSTAGE	379.32	POSTAGE	101.111.231		Foote		094 00460
	WET SHIPPING	276.91	PROFESSIONAL SERVICES	611.611.202		Hanson		094 00361
	SHIPPING	11.60	POSTAGE	601.601.231		Rothermel		094 00497
		667.83	*VENDOR TOTAL					
TIGER SUPPLIES	SURVEY SUPPLIES	109.95	OFFICE SUPPLIES	101.122.232		Haberman		094 00256
TOPGOLF RIVERWALK 013-	REIMBURSED CHARGE 5/7/21	128.95	PROFESSIONAL SERVICES -	101.104.202		Robinson		094 00508
TRACTOR-SUPPLY-CO #026	UV TOOLS	15.98	REP. & MAINT. - PLANT	611.611.221		Hanson		094 00333
	30W OIL	49.99	REP. & MAINT. - EQUIPMEN	101.123.221		Ulmer		094 00489
		65.97	*VENDOR TOTAL					
TRK HOSTING	WEB HOSTING	7.95	INTERNET ACCESS	101.105.270		Johnson		094 00300
TRUCK TRAILER SALES &	TRUCK REPAIRS	161.50	REP. & MAINT. - EQUIPMEN	201.201.221		Jensen		094 00026
	THERMOSTAT	70.03	GARAGE PARTS	801.801.249		Nowak		094 00084
	FILTERS	153.37	GARAGE PARTS	801.801.249		Nowak		094 00200
	TORQUE ARM & SUPPORT	275.25	GARAGE PARTS	801.801.249		Nowak		094 00304
	PUMP	688.25	GARAGE PARTS	801.801.249		Nowak		094 00452
		1,348.40	*VENDOR TOTAL					
USA BLUE BOOK	PIPETTS AND PH ELECTRODE	495.56	MEDICAL,SAFETY, & LAB. S	611.611.243		Dewald		094 00469
USPS PO 4698100078	POSTAGE	15.00	POSTAGE	101.111.231		Parker		094 00010
	POSTAGE	30.00	POSTAGE	101.111.231		Parker		094 00141
	POSTAGE	15.50	POSTAGE	101.111.231		Parker		094 00228
	POSTAGE	15.50	POSTAGE	101.111.231		Parker		094 00378

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
USPS	PO 4698100078							
	POSTAGE	15.00	POSTAGE	101.111.231		Parker		094 00531
	POSTAGE	11.95	POSTAGE	101.111.231		Parker		094 00548
		102.95	*VENDOR TOTAL					
VASTBROADBAND-VEXUS								
	PHONE	279.18	TELEPHONE	601.601.271		Yardley		094 00043
	PHONE	157.48	TELEPHONE	101.127.271		Yardley		094 00147
	PHONE	39.36	TELEPHONE	101.123.271		Yardley		094 00148
	INTERNET	868.99	INTERNET ACCESS	101.105.270		Yardley		094 00394
	PHONE	42.62	TELEPHONE	101.102.271		Yardley		094 00404
	PHONE	113.04	TELEPHONE	101.104.271		Yardley		094 00405
	PHONE	13.81	TELEPHONE	101.105.271		Yardley		094 00406
	PHONE	52.43	TELEPHONE	101.106.271		Yardley		094 00407
	PHONE	13.81	TELEPHONE	101.107.271		Yardley		094 00408
	PHONE	22.01	TELEPHONE	101.111.271		Yardley		094 00409
	PHONE	66.61	TELEPHONE	101.114.271		Yardley		094 00410
	PHONE	105.50	TELEPHONE	101.122.271		Yardley		094 00411
	PHONE	40.52	TELEPHONE	101.123.271		Yardley		094 00412
	PHONE	45.06	TELEPHONE	101.142.271		Yardley		094 00413
	PHONE	156.90	TELEPHONE	201.201.271		Yardley		094 00414
	PHONE	22.67	TELEPHONE	202.202.271		Yardley		094 00415
	PHONE	147.96	TELEPHONE	203.203.271		Yardley		094 00416
	PHONE	92.50	TELEPHONE	601.601.271		Yardley		094 00417
	PHONE	13.81	TELEPHONE	611.611.271		Yardley		094 00418
	PHONE	22.01	TELEPHONE	637.637.271		Yardley		094 00419
	PHONE	34.01	TELEPHONE	101.102.271		Yardley		094 00423
	PHONE	188.95	TELEPHONE	101.104.271		Yardley		094 00424
	PHONE	21.45	TELEPHONE	101.105.271		Yardley		094 00425
	PHONE	94.63	TELEPHONE	101.106.271		Yardley		094 00426
	PHONE	79.08	TELEPHONE	101.107.271		Yardley		094 00427
	PHONE	32.52	TELEPHONE	101.111.271		Yardley		094 00428
	PHONE	94.78	TELEPHONE	101.114.271		Yardley		094 00429
	PHONE	176.53	TELEPHONE	101.122.271		Yardley		094 00430
	PHONE	62.85	TELEPHONE	101.123.271		Yardley		094 00431
	PHONE	80.76	TELEPHONE	101.142.271		Yardley		094 00432
	PHONE	231.16	TELEPHONE	201.201.271		Yardley		094 00433
	PHONE	33.49	TELEPHONE	202.202.271		Yardley		094 00434
	PHONE	218.61	TELEPHONE	203.203.271		Yardley		094 00435
	PHONE	136.72	TELEPHONE	601.601.271		Yardley		094 00436
	PHONE	21.38	TELEPHONE	611.611.271		Yardley		094 00437
	PHONE	37.80	TELEPHONE	637.637.271		Yardley		094 00438
		3,860.99	*VENDOR TOTAL					
VIDDLER INC								
	VIDEO HOSTING	41.49	PROFESSIONAL SERVICES	101.101.202		Johnson		094 00275
VISTAPR VISTAPRINT.COM								
	BUSINESS CARDS	21.30	OFFICE SUPPLIES	101.142.232		Johnson		094 00199
	BUSINESS CARDS	21.20	OFFICE SUPPLIES	101.101.232		Johnson		094 00261
	BUSINESS CARDS	35.24	OFFICE SUPPLIES	101.102.232		Johnson		094 00262

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
VISTAPR	VISTAPRINT.COM	77.74	*VENDOR TOTAL					
VWR INTERNATIONAL INC	PYREX 12PK	73.02	MEDICAL,SAFETY, & LAB. S	611.611.243		Dewald		094 00331
VZWRLSS MY VZ VB P	INTERNET ACCESS	0.02	INTERNET ACCESS	101.105.270		Johnson		094 00106
	INTERNET ACCESS	57.98	INTERNET ACCESS	101.105.270		Johnson		094 00109
	INTERNET ACCESS	80.00	INTERNET ACCESS	101.105.270		Johnson		094 00116
	INTERNET ACCESS	80.02	PROFESSIONAL SERV.-VOLUN	101.114.202		Johnson		094 00119
	INTERNET ACCESS	908.28	INTERNET ACCESS	101.105.270		Johnson		094 00120
		1,126.30	*VENDOR TOTAL					
WAL-MART #1483	SUMMER READING PROGRAM	12.55	RECREATION SUPPLIES	701.701.242		Caine		094 00037
	SUMMER READING PROGRAM	80.22	RECREATION SUPPLIES	701.701.242		Caine		094 00127
	OFFICE SUPPLIES	107.02	OFFICE SUPPLIES	202.202.232		Eskens		094 00064
	OFFICE SUPPLIES	145.03	OFFICE SUPPLIES	202.202.232		Orr		094 00091
	OFFICE SUPPLIES	82.40	OFFICE SUPPLIES	203.203.232		Wattier		094 00346
		427.22	*VENDOR TOTAL					
WALGREENS #9806	OFFICE SUPPLIES	27.97	OFFICE SUPPLIES	202.202.232		McHenry		094 00237
	OFFICE SUPPLIES	55.46	OFFICE SUPPLIES	203.203.232		McHenry		094 00398
		83.43	*VENDOR TOTAL					
WALMART GROCERY	OFFICE SUPPLIES	90.82	OFFICE SUPPLIES	101.102.232		Bailey		094 00309
WALMART.COM AZ	DESK PHONE	47.99	OFFICE SUPPLIES	101.107.232		Pospisil		094 00535
WATCHGUARD VIDEO, INC.	PARTS FOR BODY CAMERAS	104.00	REP. & MAINT. - EQUIPMEN	101.111.221		Brandt		094 00360
WM SUPERCENTER #1483	MICROWAVE	88.08	REP. & MAINT. - BUILDING	621.621.223		Bornitz		094 00050
	PROGRAM SUPPLIES	4.92	PROGRAM SUPPLIES	101.142.242		Caine		094 00217
	STAFF APPRECIATION	6.72	RECREATION SUPPLIES	701.701.242		Clare		094 00230
	HFAC SUPPLIES	582.55	RECREATION SUPPLIES	202.202.242		Orr		094 00054
	STORAGE CONTAINERS,CORDS	159.39	REP. & MAINT. - BUILDING	202.202.223		Orr		094 00107
	OFFICE SUPPLIES	115.67	OFFICE SUPPLIES	202.202.232		Wattier		094 00015
	BATTERIES	32.48	OFFICE SUPPLIES	202.202.232		Wattier		094 00023
	WRIST BANDS	72.30	RECREATION SUPPLIES	202.202.242		Wattier		094 00135
		1,062.11	*VENDOR TOTAL					
WORKPLACEPRO	T-SHIRTS	152.35	RECREATION SUPPLIES	701.701.242		Schmidt		094 00113

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
WWW.DJI.COM	REPAIR SERVICE FOR UAV	232.00	REP. & MAINT. - EQUIPMEN	101.105.221		Yonke		094 00543
YANKTON CHAMBER OF COM	EMPLOYEE APPRECIATION	103.63	PROFESSIONAL SERVICES	101.101.202		Bailey		094 00250
	EMPLOYEE APPRECIATION	103.63	OFFICE SUPPLIES	101.101.232		Bailey		094 00258
		207.26	*VENDOR TOTAL					
YANKTON MEDICAL CLINC	EMPLOYEE EXAM	262.00	PROFESSIONAL SERVICES	101.107.202		Bailey		094 00098
	EMPLOYEE EXAM	274.00	PROFESSIONAL SERVICES	101.142.202		Bailey		094 00099
		536.00	*VENDOR TOTAL					
YANKTON NURSERIES LLC	FLOWERS	1,508.00	AGRICULTURAL SUPPLIES	201.201.241		Kortan		094 00129
YANKTON PIZZA RANCH	EMPLOYEE APPRECIATION	84.00	OFFICE SUPPLIES	101.101.232		Bailey		094 00189
	EMPLOYEE APPRECIATION	93.00	OFFICE SUPPLIES	101.101.232		Bailey		094 00211
		177.00	*VENDOR TOTAL					
YANKTON REXALL DRUG	K9 MEDS RENO	16.98	K-9 UNIT MEDICAL CARE	101.111.246		Pekarek		094 00550
YANKTON WINNELSON CO	PARK SUPPLIES	75.35	REP. & MAINT. - BUILDING	201.201.223		Frick		094 00387
	PARK SUPPLIES	119.16	REP. & MAINT. - BUILDING	201.201.223		Frick		094 00477
	PARK MAINTENANCE	152.77	REP. & MAINT. - BUILDING	201.201.223		Frick		094 00521
	PARK SUPPLIES	125.89	REP. & MAINT. - BUILDING	201.201.223		Kirchner		094 00223
		473.17	*VENDOR TOTAL					
YANKTONMEDIAINC	P & D SUBSCRIPTION	139.64	SUBSCRIPTIONS & PUBLICAT	203.203.235		McHenry		094 00007
YKT JANITORIAL & DT SC	JANITORIAL SUPPLIES	145.65	JANITORIAL SUPPLIES	101.125.236		Miles		094 00053
	TRASH BAGS,PAPER PRODUCT	184.70	JANITORIAL SUPPLIES	101.125.236		Miles		094 00351
		330.35	*VENDOR TOTAL					
1 OFFICE SOLUTION	OFFICE SUPPLIES	10.98	OFFICE SUPPLIES	101.122.232		Goeden		094 00124
	OFFICE SUPPLIES	26.76	OFFICE SUPPLIES	201.201.232		Goeden		094 00167
	OFFICE SUPPLIES	57.12	OFFICE SUPPLIES	101.122.232		Goeden		094 00182
	LAMINATOR	179.99	OFFICE SUPPLIES	203.203.232		McHenry		094 00067
	OFFICE SUPPLIES	9.67	OFFICE SUPPLIES	201.201.232		McHenry		094 00241
	OFFICE SUPPLIES	2.28	OFFICE SUPPLIES	101.111.232		Parker		094 00366
	LAMINATIONS	16.50	OFFICE SUPPLIES	202.202.232		Wattier		094 00088
	LAMINATIONS	12.00	OFFICE SUPPLIES	202.202.232		Wattier		094 00128
		315.30	*VENDOR TOTAL					

Credit Card Schedule of Bills

VENDOR NAME								
DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID LINE
REPORT TOTALS:	117,049.20							

RECORDS PRINTED - 000551

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	45,239.68
201	PARKS AND RECREATION	22,595.62
202	HUETHER FAMILY AQUATICS CTR	12,456.46
203	SUMMIT ACTIVITY CENTER	2,709.75
204	MARNE CREEK	80.24
211	LODGING SALES TAX	85.93
505	HUETHER AQUATIC CENTER	2,258.69
601	WATER OPERATION	3,119.78
611	WASTE WATER OPERATION	4,988.61
621	CEMETERY OPERATION	1,147.47
637	JOINT POWER	112.28
701	LIBRARY TRUST	2,006.71
801	CENTRAL GARAGE	20,247.98
TOTAL ALL FUNDS		117,049.20

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	117,049.20
TOTAL ALL BANKS		117,049.20

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
.....
.....



OFFICE OF THE CITY MANAGER

www.cityofyankton.org

VOL. 56, NUMBER 11

Commission Information Memorandum

The Yankton City Commission meeting on Monday, June 14, 2021, will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Community & Economic Department Update

After a dry early spring, Mid-May rains mean lawns are greening up and growing faster around the community. Lawns, boulevards, and ditches must be maintained at 8 inches or lower and free of noxious weeds by ordinance. Weeds must be cut or chemically treated. Staff has published public notice of the 8 inch community standard as required by ordinance. On the whole, property owners are doing a good job of mowing, and staff has responded to a typical number of complaints for this time in the season. Each year for a two to three week period at the beginning of the growing season we experience a higher than average volume of overgrown properties, but with outreach, education, and enforcement that number steadily decreased. We've already seen the volume of proactive enforcement and citizen complaints begin to drop off for this year. As with all of our code enforcement efforts we focus first on outreach and education before moving into an enforcement phase.

2) Police Department Update

The Police department, Yankton dispatch, Yankton County Jail, and Yankton Sheriff's office received gift cards to DQ from The Military order of the Cooties Auxiliary. Thank you to the Military order of the Cooties Auxiliary for their support of public safety in Yankton.

Justin Paddack was sworn in as Yankton's newest police officer. Justin's father who is a Deputy in El Paso County Colorado attended the Oath of Office with his wife. Deputy Paddack pinned Officer Paddack's badge on for the first time. Officer Paddack has begun his Police Officer training.

Officer Cameron Voigt graduated from the State of South Dakota's Law Enforcement Academy.

School Resource Officer Preston Crissey participated in the firsts at the Huether Family Aquatics Center helping to raise money for the Guppy Grant. Officer Preston competed against Dr. Withrow in the spirit of the event Dr. Withrow was the first off the high dive jumping in his scrubs and SRO Crissey was the 2nd off the high dive jumping in his police uniform doing a cannon ball.

3) Finance Department Update

On March 11, 2021, the American Rescue Plan Act (ARPA) was signed into law to establish Fiscal Recovery Funds in order to provide support to State, local, and Tribal governments in responding to the impact of COVID-19. The State of South Dakota will receive \$65.2 million to be allocated to "non-entitlement units (NEUs)" otherwise defined as cities below 50,000 in population. Based on our population, the City of Yankton is projected to receive \$2,497,475.79 in ARPA funding.

For NEUs, the funding will be channeled through the State, who is currently in the process of setting up a portal. We are waiting for further guidance on when funds will be available. Once the state receives the funds, they are required to distribute it within 30 days (with a possible 30 day extension).

The funding may be used to cover eligible costs incurred after March 3, 2021 and before December 31, 2024. Having the funds obligated by December 31, 2024 counts, with projects to be completed by December 31, 2026. Reporting will be required, and funds not spent properly will have to be returned.

Allowed uses for the funding are:

- Support public health and economic impacts
 - COVID-19 mitigation; medical expenses, behavioral healthcare, and public health resources, including vaccination programs; public health and safety personnel; testing; PPE; investments in public facilities to meet pandemic operational needs; enhancement of healthcare capacity, including alternative care facilities; public communication efforts; support for vulnerable populations to access medical or public health services.
 - Economic impacts – you will need to identify whether and to what extent there has been economic harm, and the extent to which the use of funds would respond or address the harm. The use would need to be related and reasonably proportional to the extent and type of harm. Examples are assistance to unemployed workers; assistance to households; assistance to small business and non-profits; rehiring state, local, and tribal government staff; aid to impacted industries; services to address homelessness; affordable housing development.
- Provide premium pay for essential workers
 - Essential work is defined as work involving regular in-person interactions or regular physical handling of items that were also handled by others. Essential workers are those needed to maintain continuity of operations of essential critical infrastructure sectors. Must address the heightened risk to workers who must be physically present at the worksite. Amounts up to \$13 per hour in addition to wages; and an aggregate of \$25,000 per eligible worker. Cannot be used to reduce or substitute any current wages.
- Replace lost public sector revenue
 - May be used to the extent of the reduction of revenue experienced due to the COVID-19 public health emergency.
 - You will need to use their formula to compute the extent of the reduction in revenue by comparing actual revenue to an amount resulting from a trend of what could have been expected to occur in the absence of the epidemic. Recipients may use a growth adjustment factor of either 4.1 percent per year or the recipient’s average annual revenue growth over the three full fiscal years prior to the COVID-19 emergency, whichever is higher.
- Invest in water, sewer, and broadband infrastructure
 - Allows a broad range of necessary investments in projects that improve access to clean drinking water, improve wastewater and stormwater infrastructure systems; and provide access to high-quality broadband service.
 - Water and sewer provisions are generally aligned to the Clean Water State Revolving Fund and Drinking Water State Revolving Fund types of projects. Includes installation and replacement of failing treatment and distribution systems; and construction, improvement, and repair of wastewater treatment plants, control non-point sources of pollution, improve resilience of infrastructure due to severe weather events; create green infrastructure; and protect water bodies from pollution. May improve drinking water infrastructure, such as

building or upgrading facilities and transmission, distribution and storage systems, including replacement of lead service lines. May be used to support the consolidation or establishment of drinking water systems; may be used for cybersecurity needs to protect water or sewer infrastructure.

- Broadband infrastructure must be built to certain standards and encourages non-profit, government, and cooperative ownership. Projects are expected to focus on locations that are unserved or underserved.

Regarding restrictions, funds may not be used to pay off existing debt; pay for tax cuts; pay for judgements; or pay for pension funds.

4) Information Services Update

The 911 / Dispatch center had a second resignation. We will be working to fill both openings from our recently completed hiring list. If we are unable to field two qualified candidates, we will open up advertising again and conduct a second round of interviews. 911 calls for May were up, total year to date is down slightly over 2020.

The City of Yankton and specifically, GIS Analyst Kristin Yonke, were recognized again by ESRI for continued work in the GIS field. Every year, ESRI (Environmental Systems Research Institute) globally recognizes organizations' exemplary use of GIS technology by awarding Special Achievement in GIS Awards. Our City has been selected to receive this prestigious award, standing out from more than 100,000 users around the world. The City's innovative work with UAVs specifically caught the eye of our regional ESRI representative who nominated our City for the award with the following submission.

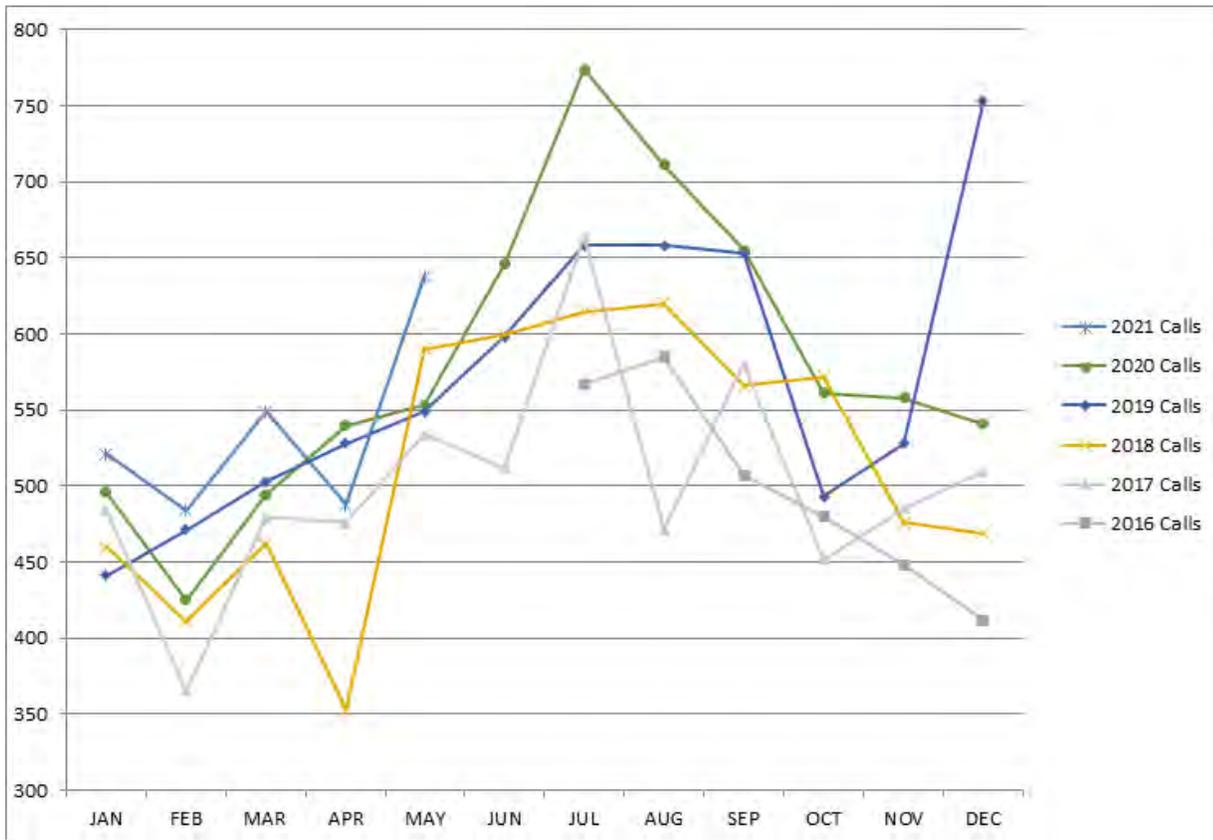
Imagery and Remote Sensing for Showcasing Development

The City of Yankton, SD has been leveraging UAVs to collect imagery and elevation data to monitor progress on construction projects around the city. Their main project was documenting the City's new, multimillion dollar aquatics facility. The 70+ year old pool had a divided & tumultuous past, and finally gaining enough support to replace it was a huge win for the City. They wanted a way to provide the community updates, so they deployed a StoryMap showing biweekly aerial imagery and video updates of the facility. With the stress of the past year and people being cooped up, watching the project come to life has been an interesting, shining, and hopeful spot in all the dreariness. The City also encountered a flood in 2019 that widened a stream channel and destroyed a very popular trail running through town. The City created 'after flood' imagery from data captured by a UAV and released a web app to display before and after imagery of the area. The end product proved essential to relaying to FEMA the devastating effects and securing FEMA funds. They plan to show progress of the reconstruction of the trail, which is set to begin in 2021. Their future plans include doing more promotional items, such as disc and golf course flyovers, economic site promotional images/videos, park, recreation & event promotion, and more to show their town is a great place to work, live, and visit.

[The Huether Family Aquatics Center Construction Progress StoryMap](#)

[2019 Flood Comparison Map](#)

[2021 Fantle Memorial Park Disc Golf Map](#)



5) Public Works Department Update

Street Department crews have been working on curb and gutter replacement at various locations throughout the city. Crews have also been patching asphalt at the locations where curbs have been replaced. Crews have also been busy painting pavement markings in the streets and parking lots and mowing various right-of-way locations in the city. The transfer station remains busy with a lot of contractor construction debris and residential household debris coming into the facility for disposal.

The Huether Family Aquatics Center

Although the Huether Family Aquatics Center is now open for business, there are still things that need to be addressed. Stockwell Engineers has sent Welfl Construction a letter with punch-list of construction items that need corrected and a timeline for that work to be accomplished.

23rd Street Construction and Utility Installation

The Notice of Award has been sent to Hulstein Excavating and the City is waiting for them to return the executed documents.

From phone conversations with the contractor, it looks like it will be July before they begin construction activities.

Spruce Street Reconstruction

Sanitary sewer installation is complete. Approximately 10% of the new water main has been installed. The contractor will concentrate on water main installation/tie-ins, at the 5th Street intersection. Removals will not take place on the south block until most of the water main, north of 5th Street, is installed.

Active Transportation

Advertisement for the sidewalk installation, behind the Yankton Middle School, was June 10th. This project will complete the sidewalk that is missing along the north side of 20th Street, the west side of Burleigh Street and the south side 21st Street.

6) Human Resources Update

Elizabeth Suing started with us on May 22 in the Parks Department as a Grounds Maintenance Worker. Elizabeth previously worked for us on a part-time basis.

Dylan Gobel and Shawn Stuen have been promoted to Senior Equipment Operators.

Ashley Bouza stated on May 31 in the Engineering Department as the Engineering Technician/Project Manager.

Interviewing has been completed for the Wastewater Sr. Lab Technician. We are reviewing the candidates with information to follow soon on the outcome.

Matt Hoilien has been promoted to Senior Wastewater Plant Operation Specialist.

A Housing Manager offer has been extended with an intended start date of June 14. Her name is Sasha Renteria.

We are completing our 2nd live payroll with UKG. The excel spreadsheets have proved valuable when comparing dual timesheets. As we move forward, expect that some departments will move away from the spreadsheets while some will continue for a little longer. Some departments are more complex and will take more time to educate all involved on the outcome of UKG's pay statements.

7) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

8) Library Update

As of June 8, we have 310 individuals signed up for the Summer Reading Program at the library. This includes 46 adults, 60 teens and 204 children. The children have already recorded 9,513 minutes read! We are excited for a wide variety of fun and engaging activities at the library as well as the opportunity to keep kids and families reading all summer long!

Our Cemetery Walk was held on Wednesday, June 2 and was another successful event. We sold out with 123 tickets! We partner with the Mead Cultural Education Center who select the graves and do research to pass along to the reenactors. The library also hosted a table at the Yankton Area Arts event, the Kids Art Fest on June 1. We had over 150 kids visit our table to do some crafts and share information about our summer reading program. We have 65 library activities scheduled throughout June and July. We'd love to see the Commissioners and their families join us for the fun and see what the library is up to this summer!

9) Fire Department Update

Eight Yankton firefighters attended this year's South Dakota State Fire School in Fort Pierre. Students attended classes involving hands on live fire training and firefighter rescue and had instruction from some of the top instructors in our region and in the nation. One firefighter completed a course to qualify him to instruct other firefighters in Yankton and around the state. Additionally, there firefighters were

able to network with other firefighters from all parts of South Dakota and competed in friendly competitions.

10) Environmental Services Department Update

Staff at the water plant are seeing increased water usage. The water plant has been producing over 4.5 million gallons per day and usage continues to increase with the hot dry weather. In winter months we typically treat 1.8 million gallons per day. Water plant staff are also working on completing a risk and resiliency assessment of the water system. The risk and resiliency assessment are required to be completed by July 1st and submitted to the EPA.

Staff continue to work with District III and EDA to address potential cost overages related to the EDA project. Project cost estimates are roughly \$300,000.00 higher than original cost estimates developed in the preliminary engineering report. However, due to the current market fluctuations it is difficult to estimate project cost. Staff continue to monitor similar projects and are seeing increased prices and a limited number of bidders.

11) Monthly reports / Minutes

Building, Salary and Yankton Police Department monthly reports are included for your review.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Leon
City Manager

PARKS AND RECREATION DEPARTMENT

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

The SAC has created an operations plan to coincide with Yankton School District operations. The SAC operation, which is located in a shared facility with the Yankton School District, is working under two goals:

- 1) safety of everyone- staff and patrons.
- 2) Help in the effort to have in-school classes.

There will be no rentals through Labor Day 2021.

- SAC member attendance for May 16 – 31 – 1,094 visits
(2020- 0 visits, 2019- 2,123 visits, 2018- 2,713 visits, 2017- 3,182 visits)
- New Members Joined– 34
(2020- 0 people, 2019- 40 new members, 2018- 45 people, 2017- 28 people)
 - Annual passes sold: 6
 - Monthly passes sold: 28
 - EFT passes sold: 0
 - The Huether Family Aquatics Center total passes sold- 2,100

Capital Building Rentals

- Days Rented – 4 Dates

Park Shelter Rentals

- Riverside- 10 Rentals
- Memorial – 1 Rentals
- Westside – 1 Rentals
- Rotary – 0 Rentals
- Sertoma – 0 Rentals
- Tripp – 0 Rentals
- Meridian Bridge – 0 Rentals

Saturday, May 29- The Huether Family Aquatics Center ribbon cutting, facility sponsors open swim, and the YSD Penny Drive winners open swim party.

Sunday, May 30- Pass holder appreciation day at The Huether Family Aquatics Center and also allowing the YSD Penny Driver winners to attend for a swim party also.

Monday, May 31- Grand Opening for The Huether Family Aquatics Center. 6:00am to 7:30pm. Day passes sold= 293. Individual Season Passes sold on Monday= 240. Total attendance of 866.

Brittany L. is working on 4th of July fireworks for 2021.

Brittany L. is planning for Music at the Meridian in 2021.

Brittany L. has been working with groups to schedule events for the summer and fall of 2021.

Brittany L. is planning for a new Saturday morning event series to take place on the green space out to the east of The Huether Family Aquatics Center entry way. The event series will take place June 26 through July 31. Times for the Saturday morning events will be 9:30am to 11:30am so it is right before the aquatics facility opens for the day at 11:30am. Brittany is collaborating with the library and some other organizations in the community for this special event series.

PARKS

The fountain has been put in the pond at Westside Park.

Todd is working with the Yankton Swim Team for the first ever swim meet that is to be held at The Huether Family Aquatics Center on June 26 and 27.

Lisa Kortan and her staff installed the flower baskets on the downtown light poles. The planters along Douglas and the large round planters in the downtown area are being planted with annuals also.

Riverside Park was prepared for the Yankton Area Arts kids' fest and the first night of the community band performances on Tuesday, June 1.

Todd and Brittany L. are working with the Yankton CVB and the Nebraska Department of Tourism on an attraction at the Meridian Bridge as an effort to bring tourism to the area from Nebraska as a part of their state's "passport" program. Numerous sites around Nebraska are on the passport and eight sites in the northeast region of Nebraska in 2021 so visitors need to visit all the sites and have the passport stamped to be entered into win prizes. We are optimistic this will bring some tourism to Yankton.

The ball fields at Sertoma Park, Summit Activities Center, and Riverside Park are being dragged and prepared each weekday according to game schedules submitted to the Parks Department.

The parks staff will move bleachers, benches, goals, trash cans, and other items in the coming weeks for the youth baseball, youth softball, youth soccer, and swim team events which will be taking place in Yankton on weekends in May, June and July.

City of Yankton Building Report

Permits Issued in the month of May, 2021

Issue Date	Permit #	Owner Name & Address	Use	Valuation	Contractor Name & Address	Fees
05/03/2021	BLDG-21-0101	Bold Pursuits LLC. 1200 EAST 15 ST	Windows	\$3,000.00	KUNTZ, LEE PO BOX 34 YANKTON, SD 57078	\$20.00
05/03/2021	BLDG-21-0102	CMC ADVENTURES, LLC PO Box 89323	Demolition	\$0.00	CMC ADVENTURES, LLC 902 E 8 St.	\$20.00
05/03/2021	BLDG-21-0103	VITEK, CHARLOTTE 1804 JOHN ST	Siding	\$6,000.00	Walsh Construction 1107 East 19th Street YANKTON, SD 57078	\$20.00
05/04/2021	BLDG-21-0104	MCNEELY, KRAIG 1208 WEST 17 ST	Single Family Home - Alteration/Repair	\$9,000.00	QUALITY HOME IMPROVEMENTS 2200 DOUGLAS #57 YANKTON, SD 57078	\$60.50
05/05/2021	BLDG-21-0105	Ostenson, Dwight 603 EAST 29 ST	Single Family Home - Alteration/Repair	\$1,500.00	Ostenson, Dwight 603 E 29 ST YANKTON, SD 57078	\$30.00
05/05/2021	BLDG-21-0106	DARRACH, NATHAN P 204 EAST 21 ST	Windows	\$3,000.00	Walsh Construction 1107 East 19th Street YANKTON, SD 57078	\$20.00
05/05/2021	BLDG-21-0107	KRUGER, STACEY M 513 PEARL ST	Single Family Home - Accessory Structure	\$4,000.00	KRUGER, STACEY M 2495 COUNTRY OAK DR YANKTON, SD 58601	\$40.50
05/06/2021	BLDG-21-0108	HOLLAND, TARA 614 EAST 17 ST	Roofing	\$16,048.50	1-800-Hansons 977 E. 14 Mile Rd TROY, MI 48083	\$20.00
05/06/2021	BLDG-21-0109	ROTH, DANNY R 1408 PICOTTE ST	Roofing	\$8,600.00	H & H Roofing 1600 Whiting Drive YANKTON, SD 57078	\$20.00
05/06/2021	BLDG-21-0110	HEEREN, KEVIN 810 EAST 18 ST	Roofing	\$23,000.00	H & H Roofing 1600 Whiting Drive YANKTON, SD 57078	\$20.00
05/06/2021	BLDG-21-0111	SCHULTE, GORDON J 905 EAST 15 ST	Roofing	\$9,600.00	H & H Roofing 1600 Whiting Drive YANKTON, SD 57078	\$20.00
05/06/2021	BLDG-21-0112	JOHNSON, CRAIG R II 518 DOUGLAS AVE	Roofing	\$5,000.00	H & H Roofing 1600 Whiting Drive YANKTON, SD 57078	\$20.00
05/06/2021	BLDG-21-0113	BUHL, KENNETH L REVOC TRUST 444 WEST 3 ST	Commercial - Alteration/Repair	\$1,000.00	BUHL, KENNETH L REVOC TRUST 444 WEST 3 ST YANKTON, SD 57078	\$22.50

05/07/2021	BLDG-21-0114	KNOFF, DAVID D 3010 PIPER ST.	Commercial - New	\$133,759.00	PINKELMAN SALES,INC. PO BOX 428 HARTINGTON, NE 68739	\$388.00
05/07/2021	BLDG-21-0115	CRANNY, MATTHEW M 122 WEST 12 ST	Roofing	\$4,500.00	H & H Roofing 1600 Whiting Drive YANKTON, SD 57078	\$20.00
05/07/2021	BLDG-21-0116	CAMP, STEPHANIE 103 ANNA ST	Single Family Home - Alteration/Repair	\$2,000.00	MART BROTHERS CONSTRUCTION 623 SHARPE VERMILLION, SD 57069	\$37.50
05/07/2021	BLDG-21-0117	STEPHENS HOUSE INC 415 LINN ST	Commercial - Alteration/Repair	\$4,500.00	STEPHENS HOUSE INC 801 WEST 25 ST YANKTON, SD 57078	\$44.50
05/10/2021	BLDG-21-0118	MENG, JEANETTE (LE) 303 NORTHERN AVE	Door	\$4,000.00	Deroos Renovations 906 First St CROFTON, NE 68730	\$20.00
05/10/2021	BLDG-21-0119	MOORE, PETER M 1221 MULBERRY ST	Roofing	\$2,500.00	H & H Roofing 1600 Whiting Drive YANKTON, SD 57078	\$20.00
05/11/2021	BLDG-21-0120	NEUHAUS, JANET 903 WEST 11 ST	Windows	\$1,000.00	NEUHAUS, JANET 903 WEST 11 YANKTON, SD 57078	\$20.00
05/11/2021	BLDG-21-0121	FOX RUN TOWNHOMES 804 W 25 ST	Commercial - New	\$4,540,000.00	PUETZ DESIGN BUILD 800 N. KIMBALL ST MITCHELL, SD 57301	\$6,997.00
05/12/2021	BLDG-21-0122	Conroy, Klint 614 EAST 15 ST	Windows	\$19,342.50	1-800-Hansons 977 E. 14 Mile Rd TROY, MI 48083	\$20.00
05/12/2021	BLDG-21-0123	WELLENSTEIN, TALIA MARIAH 612 LINN ST	Single Family Home - Accessory Structure	\$12,729.60	Jimmy B's Carpentry 2906 Master Avenue YANKTON, SD 57078	\$76.50
05/13/2021	BLDG-21-0124	HILL, AUSTIN W 2009 CEDAR ST	Windows	\$1,000.00	HILL, AUSTIN W 2009 CEDAR ST YANKTON, SD 57078	\$20.00
05/14/2021	BLDG-21-0125	JOHNSON, NICHOLAS P 3107 MULLIGAN DR	Single Family Home - Addition	\$18,000.00	BD CONSTRUCTION 1305 West 27th Street YANKTON, SD 57078	\$96.50
05/14/2021	BLDG-21-0126	MONA'S LLC 304 PICOTTE	Commercial - New	\$789,200.00	DROTMANN CONSTRUCTION LLC PO Box 161 YANKTON, SD 57078	\$1,372.00
05/14/2021	BLDG-21-0127	MECHTENBERG, SARAH 404 EAST 15 ST	Roofing	\$4,000.00	MECHTENBERG, SARAH 404 E 15TH YANKTON, SD 57078	\$20.00
05/14/2021	BLDG-21-0128	UPTON, DOUGLAS 1402 PEARL ST	Single Family Home - Accessory Structure	\$320.00	HEART WOOD REMODELING 126 Lake Street YANKTON, SD 57078	\$10.00

05/17/2021	BLDG-21-0129	HUNHOFF, BERNIE 707 RIVERSIDE DR	Single Family Home - Addition	\$25,000.00	DESHAZER, DOUG 105 WEST MAIN ST CROFTON, NE 68730	\$124.50
05/17/2021	BLDG-21-0130	RICHARDSON DEVELOPMENT LLC 903 PENINAH ST	Siding	\$5,000.00	RICHARDSON DEVELOPMENT LLC 1501 SUMMIT ST YANKTON, SD 57078	\$20.00
05/19/2021	BLDG-21-0131	KIRBY HOFER CONST CO INC 2811 ARLINGTON	Single Family Home - New	\$300,899.20	KIRBY HOFER CONST CO INC 30992 430 AVE YANKTON, SD 57063	\$638.50
05/20/2021	BLDG-21-0132	ALBRECHT, DANIEL F 314 EAST 25 ST	Siding/Roofing	\$26,990.00	Williams Brothers Construction 2901 Adkins Dr. Yankton, SD 57078	\$20.00
05/20/2021	BLDG-21-0133	WITTMEIER, ROBERT TRUST 316 EAST 25 ST	Siding	\$12,796.00	Williams Brothers Construction 2901 Adkins Dr. Yankton, SD 57078	\$20.00
05/20/2021	BLDG-21-0134	OLSON, JOHN A 318 EAST 25 ST	Siding	\$14,154.34	Williams Brothers Construction 2901 Adkins Dr. Yankton, SD 57078	\$20.00
05/20/2021	BLDG-21-0135	WOLLMAN, BRENDA 320 EAST 25 ST	Siding	\$14,762.91	Williams Brothers Construction 2901 Adkins Dr. Yankton, SD 57078	\$20.00
05/20/2021	BLDG-21-0136	KAISER, DIANNE M DEC OF TRUS 322 EAST 25 ST	Siding	\$20,954.03	Williams Brothers Construction 2901 Adkins Dr. Yankton, SD 57078	\$20.00
05/20/2021	BLDG-21-0137	ENGLER, JOAN 807 PICOTTE ST	Siding	\$1,024.00	ENGLER, JOAN 807 PICOTTE ST YANKTON, SD 57078	\$20.00
05/21/2021	BLDG-21-0138	T & T DEVELOPMENT LLC 1512 SUMMIT LANE	Single Family Home - New	\$256,088.40	T & T DEVELOPMENT LLC 2513 BURLEIGH ST YANKTON, SD 57078	\$572.50
05/21/2021	BLDG-21-0139	BURKE, BRYANT E 510 WALNUT ST	Single Family Home - Alteration/Repair	\$1,500.00	BURKE, BRYANT E PO BOX 310 YANKTON, SD 57066	\$30.00
05/21/2021	BLDG-21-0140	Daryl Jaster Construction 1005 DAKOTA ST	Single Family Home - Alteration/Repair	\$8,000.00	Daryl Jaster Construction 706 Walnut St YANKTON, SD 57078	\$56.50
05/25/2021	BLDG-21-0141	DOLEJSI, WANDA L 1109 CEDAR ST	Roofing	\$7,695.00	A+ IMPROVEMENTS INC PO BOX 111 YANKTON, SD 57078	\$20.00
05/25/2021	BLDG-21-0142	HOEBELHEINRICH, JARRETT R RV 1500 MULBERRY ST	Roofing	\$7,500.00	FRAZIER, RUSSELL 403 Windsor Street VOLIN, SD 57072	\$20.00
05/26/2021	BLDG-21-0143	N-K PROPERTIES INC 100 WEST 5 ST	Windows	\$2,000.00	N-K PROPERTIES INC 2200 BROADWAY AVE YANKTON, SD 57078	\$20.00

05/26/2021	BLDG-21-0144	DROTZMANN CONSTRUCTION LLC 1520 JOSEPH CIR	Single Family Home - New	\$223,512.80	DROTZMANN CONSTRUCTION LLC PO Box 161 YANKTON, SD 57078	\$523.00
05/26/2021	BLDG-21-0145	KOUPAL, JAMES M 2505 DUNHAM DR	Single Family Home - Accessory Structure	\$14,000.00	KIGER CONSTRUCTION 44926 300TH VOLIN, SD 57072	\$80.50
05/27/2021	BLDG-21-0146	Johannason Contracting Inc. 1605 & 1607 West 25th Street	Multi Family Home - New	\$184,398.40	Johannason Contracting Inc. 2400 West City Limits Rd. Ste.F Yankton, SD 57078	\$464.50
05/27/2021	BLDG-21-0147	WAGNER, SCOTT A 815 EAST 19 ST	Siding	\$20,000.00	Steffen Construction 300 Sherman AVE VOLIN, SD 57072	\$20.00
05/27/2021	BLDG-21-0148	HABITAT FOR HUMANITY YKTN CO 702 EAST 11 ST	Single Family Home - New	\$132,928.80	HABITAT FOR HUMANITY YKTN CO 218 CAPITAL ST YANKTON, SD 57078	\$386.50

May 2021 Total Valuation: \$6,905,803.48

Total Fees: \$12,592.00

May 2020 Total Valuation: \$3,351,722.20

2021 to Date Valuation: \$11,190,456.54

2020 to Date Valuation: \$12,734,102.50

May-21

YPD Calls For Service

911 HANG UP	9
911 OPEN	3
ALARM	9
ALCOHOL	4
AMBULANCE	34
ANIMAL	52
ASSAULT	5
ASSIST	7
ATTEMPT TO LOCATE	5
BANK ALARM	2
BOND VIOLATION	1
BURGLARY BUSINESS	1
BURGLARY RESIDENTIAL	5
CHILD ABUSE	6
CHILD CUSTODY	5
CIVIL DISPUTE	20
CRIMINAL ENTRY OF MV	2
DISORDERLY CONDUCT	36
DOMESTIC VIOLENCE	16
DRIVING COMPLAINT	31
DRIVING COMPLAINT 911	9
DRUG	18
ELDER ABUSE	2
ESCORT	11
EX PATRL	8
FAMILY OFFENSE	6
FIGHT	5
FIRE	8
FIREWORKS	1
FOREIGN AID	18
FRAUD	10
GAS DRIVE OFF	1
HARASS	21
HAZMAT	2
HIT&RUN	22
INFORMATION	25
INSPECT	5
JUV	32
LEWDNESS	1
LITTER	1
LOCK DOWN DRILL	1
LOST & FOUND	6
MENTAL ILLNESS	16
MISC	3
MISSING PERSON	4
MOTOR ASSIST	7
NOISE COMPLAINT	13
OPN DOOR	2
PARKING	26
PAROLE/PROBATION	8
PROPERTY	14
PROTECTION ORDER	3
REQUEST	1
RUNAWAY	2
SAFETY TALK	2
SEX CRIME	5
SIG 2	28
SIGNAL 1 INJURY	3
SUICIDE	15
SUSP ACTIVITY	15
SUSPICIOUS PERSON/VEHICLE	42
THEFT	25
THREAT	6
TRAFFIC CONTROL	2
TRAFFIC STOP	247
TRESPASS	17
TRUANCY	4
VANDALISM	23
VEHICLE/ROAD COMPLAINT	16
WARRANT	15
WEAPONS	7
WELFARE CHECK	47
Total:	1084

Adult Arrests:
Individuals Arrested: 65
Of Charges: 98

Juvenile Arrests:
Individuals Arrested: 1
Of Charges: 1

Total Citations: 110

May 2021
YPD
Activity Report

	GENERAL SUMMARY			
	THIS MONTH		Year To Date	
	This Year	Last Year	This Year	Last Year
POLICE INCIDENTS	1084	800	4946	4546
SHERIFF INCIDENTS	156	147	746	730
AMBULANCE CALLS (YPD)	34	20	116	96
FIRE / HAZMAT CALLS	10	7	30	23
FOREIGN AID CALLS	18	12	90	77
ALARMS	9	11	53	97
ANIMAL CALLS / COMPLAINTS	52	39	195	165
ANIMALS CLAIMED OR IMPOUNDED (HHS)	8	7	56	34
ANIMALS DISPOSED	0	0	0	0

	ACCIDENT SUMMARY			
	THIS MONTH		Year To Date	
	This Year	Last Year	This Year	Last Year
STATE REPORTABLE	15	9	74	51
NON REPORTABLE AND HIT & RUN	38	30	139	116
SIGNAL 1 INJURY	3	4	17	12
# PERSONS INJURED	3	5	13	12
FATALITIES	0	0	0	0
PEDESTRIAN ACCIDENT	1	0	3	1

May 2021
YPD
Citations

			THIS MONTH		YEAR TO DATE	
	This Month Juv / Adult		Total This Year	Total Last Year	Total This Year	Total Last Year
SUSPENDED, EXPIRED OR UNLICENSED DRIVER	2	12	14	14	80	64
CARELESS DRIVING	1	1	2	0	6	9
EXHIBITION DRIVING	1		1	8	8	18
SPEEDING	3	33	36	12	146	64
STOP SIGN, RED LIGHT VIOLATION		6	6	3	23	21
ANIMALS AT LARGE			0	0	0	0
MAINTENANCE OF FINANCIAL RESPONSIBILITY		7	7	1	42	32
OPEN CONTAINER		2	2	1	6	9
CONSUMPTION UNDERAGE (18-20 yoa)		3	3	2	8	15
LIQUOR VIOLATIONS / FURNISHING ALCOHOL TO A MINOR			0	0	5	0
MISDEAMEANOR DRUG VIOLATIONS (POSS. OF DRUG PARAPH)	2	18	20	9	92	37
TOBACCO VIOLATIONS	5		5	1	38	15
PETTY THEFT UNDER \$400			0	0	11	15
INTENTIONAL DAMAGE TO PROPERTY			0	0	1	0
OTHER VIOLATIONS	3	16	19	10	103	61
TOTAL TRAFFIC CITATIONS	17	98	115	61	569	360

May 2021
YPD
Adult Arrest

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
MURDER	0	0	0	0
RAPE	0	0	0	1
ROBBERY	0	0	0	0
DUI	13	8	56	32
DRIVING UNDER REVOCATION	1	1	21	9
BURGLARY	0	0	0	4
ASSAULT AGGRAVATED	1	1	5	8
ASSAULT SIMPLE	3	0	10	6
CRIMES AGAINST FAMILY / DOMESTIC VIOLENCE	4	10	27	34
DISORDERLY CONDUCT	0	0	2	1
SEXUAL CONTACT/SEX OFFENSES	0	0	0	1
THEFT PETTY	0	10	11	14
THEFT GRAND	0	0	3	0
THEFT AUTO	0	0	2	1
FORGERY & COUNTERFEITING	0	0	0	2
FRAUD	0	0	0	0
EMBEZZLEMENT	0	0	0	0
INTENTIONAL DAMAGE	1	0	3	4
NARCOTIC DRUG CHARGES	9	8	72	89
LIQUOR ARRESTS	0	0	2	2
WEAPONS VIOLATION	0	0	3	0
WARRANTS	25	8	126	68
PROTECTIVE CUSTODY	0	0	0	0
ALL OTHER OFFENSES	34	15	129	130
TOTAL ARRESTS	91	61	472	406

May 2021
YPD
Juvenile Arrests

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
CURFEW	0	7	2	20
RUNAWAY	1	1	6	7
MIC	0	0	5	2
MURDER	0	0	0	0
RAPE	0	0	0	0
ROBBERY	0	0	0	0
BURGLARY	0	0	0	0
ASSAULT AGGRAVATED	0	0	1	0
ASSAULT SIMPLE	0	0	0	6
CRIMES AGAINST FAMILY/ DOMESTIC VIOLENCE	0	0	0	0
DISORDERLY CONDUCT DISTURBANCE OF SCHOOL	1	0	2	6
SEXUAL CONTACT / SEX OFFENSES	0	0	0	0
THEFT PETTY	0	1	0	1
THEFT GRAND	0	0	0	0
THEFT AUTO	0	0	0	0
FORGERY & COUNTERFEITING	0	0	0	0
FRAUD	0	0	0	0
EMBEZZLEMENT	0	0	0	0
INTENTIONAL DAMAGE	0	0	0	0
NARCOTIC DRUG CHARGES	0	1	0	10
LIQUOR ARRESTS	0	0	0	1
DUI	1	0	1	0
WEAPONS VIOLATIONS	0	2	0	2
ALL OTHER OFFENSES	0	0	2	6
TOTAL ARRESTS	3	12	19	61

Publishing Dates: June 10 & 15, 2021

ADVERTISEMENT FOR BIDS

Notice is hereby given that the City of Yankton, South Dakota, will receive bids for the

2021 Active Transportation Project YMS Sidewalk Installation – 20th St./Burleigh Street/21st St.

The project includes the following major construction items:

Concrete C&G – Type B66	40	LF
6” Sidewalk	14000	SF
And Other Miscellaneous and Landscape Items		

Owner reserves the right to make the award based on the lowest responsive bid.

Sealed bids will be received for the City Commission of the City of Yankton, South Dakota, at the office of the City Finance Officer of said City until 3:00 PM or may be hand delivered to the place of opening at 3:00 PM on the 1st day of July, 2021, at which time they will be publicly opened and read in Meeting Room A, of City Hall, located at 416 Walnut Street in Yankton, South Dakota. Disposition of said bids is expected to be held on the 12th day of July, 2021, after 7:00 PM, in the Career Manufacturing Technical Education Academy, at 1200 W. 21st Street, Yankton, South Dakota.

Drawings, Specifications and Contract Documents may be obtained at the City Engineer’s Office, 416 Walnut Street, Yankton, SD, 57078, or by going to: <http://www.cityofyankton.org/how-do-i/bid-rfp-posts-list>. With any questions please call 605-668-5251.

The Bidder to whom the contract is awarded will be required to furnish a construction performance bond and a construction payment bond to the OWNER in the amount of one hundred percent (100%) of the contract award for each bond, in conformance with the requirements of the Contract Documents. The construction performance bond and construction payment bond shall remain in full force until the completion of the Contract as specified in the General Conditions.

Each Bid must be accompanied by a certified check, cashier’s check or draft in the amount of 5% of the base bid and all add alternates and drawn on a State or National Bank or a 10% bid bond issued by a surety authorized to do business in the State of South Dakota and made payable to the City of Yankton.

The bid guarantee will be retained by the OWNER as liquidated damages if the successful bidder refuses or fails to enter into an Agreement within ten (10) days after Notice of Award or fails at time of executing the contract to furnish a construction performance bond and construction payment bond guaranteeing the faithful performance of the work.

Bids may not be withdrawn after the time fixed for opening them. The OWNER reserves the right to reject any and all bids, and to waive any irregularities therein.

Adam Haberman, Public Works Director
City of Yankton, South Dakota

Salaries by Department: May 2021

ADMINISTRATION	\$51,654.45
FINANCE	\$32,876.35
COMMUNITY DEVELOPMENT	\$26,459.76
POLICE/DISPATCH	\$175,210.90
FIRE	\$13,465.33
ENGINEERING / SR. CITIZENS	\$48,047.41
STREETS	\$54,147.91
SNOW & ICE	\$0.00
TRAFFIC CONTROL	\$4,012.18
LIBRARY	\$29,758.25
PARKS / SAC	\$81,379.39
HUETHER AQUATIC CENTER	\$1,203.63
MARNE CREEK	\$4,824.26
WATER	\$39,518.49
WASTEWATER	\$42,142.71
CEMETERY	\$5,468.99
SOLID WASTE	\$22,650.65
LANDFILL / RECYCLE	\$20,351.49
CENTRAL GARAGE	\$7,681.60

Personnel Changes

New Hires:

Tatum Hohenthauer \$11.00 hr., Life Guard, Rec Div.; Lauren Tereshinki \$11.00 hr., Life Guard, Rec Div.; Jana Lane \$23.4423 hr., HR/Payroll Benefits Specialist, Human Resources; Michael Villanueva \$498.22 Mthly, City Commissioner; Justin Paddock \$1,898.35 bi-wkly, Police Officer, Police Dept.; Madisyn Bietz \$10.00 hr. Summer Program Instructor, Rec Div.; Heather Bicknell \$10.00 hr., Pool Cashier, Rec Div.; Katelyn Sternhagen \$11.00 hr., Lifeguard, Rec Div.; Dylan Prouty \$10.00 hr., Pool Cashier, Rec Div.; Tyson Prouty \$10.00 hr., Pool Cashier, Rec Div.; Bailey Kortan \$11.00 hr., Park Maintenance, Parks Div.; Jaden Kral \$10.00 hr., Pool Cashier, Rec Div.; Lauren Haberman \$11.00 hr., Lifeguard, Rec Div.; Justin Cap \$10.00 hr., Pool Cashier, Rec Div.; Braylen Bietz \$10.00 hr., Pool Cashier, Rec Div.; Jess Jussel \$10.00 hr., Pool Cashier, Rec Div.; Nicholas Taylor \$11.00 hr., Lifeguard, Rec Div.; Adley Swanson \$11.00 hr., Park Maintenance, Parks Div.; Kyra Liebig \$12.75 hr., Lifeguard Manager, Rec Div.; Blake Wieseler \$11.50 hr., Summer Programs, Rec Div.; Olivia Liebig \$10.00 hr., Pool Cashier, Rec Div.; Katie LaCroix \$10.00 hr., Pool Cashier, Rec Div.; Jordynn Salvatori \$10.00 hr., Pool Cashier, Rec Div.; Max Raab \$10.00 hr., Pool Cashier, Rec Div.; Tierney Faulk \$10.00 hr., Pool Cashier, Rec Div.; Rachel Hejna \$10.00 hr., Pool Cashier, Rec Div.; Porter Cuka \$10.00 hr.,

Pool Cashier, Rec Div.; Gavin Fortner \$10.00 hr., Pool Cashier, Rec Div.; Bergen O'Brien \$10.00 hr., Pool Cashier, Rec Div.; Jillian Schulte \$10.00 hr., Pool Cashier, Rec Div.; Emily Reinhardt \$10.00 hr., Pool Cashier, Rec Div.; Brianna Berger \$11.00 hr., Lifeguard, Rec Div.; Johannah DeVries \$11.00 hr., Lifeguard, Rec Div.; Aspen Ruth \$11.00 hr., Lifeguard, Rec Div.; Kayla Bryant \$11.00 hr., Lifeguard, Rec Div.

Wage Changes:

Diane Schramm \$10.75 hr., Summer Programs, Rec Div.; Keaton List \$10.50 hr., Tennis Instructor, Rec Div.; Ryan Schulte \$10.50 hr., Tennis Instructor, Rec Div.; Kayla Loecker \$14.50 hr., Safety City Instructor, Rec Div.; Lisa Yardley \$2,856.57 bi-wkly, Deputy Finance Officer, Finance Dept.; Robert Marlow \$12.00 hr., Cemetery Maintenance, Cemetery; Adam Lange \$12.00 hr., Parks Maintenance, Parks Div.; Emilee LaBarge \$11.00 hr., Pool Cashier, Rec Div.; Skyler Olson \$14.00 hr., Park Maintenance, Parks Rec; Alexandre Irwin \$11.00 hr., Trail Maintenance, Parks Div.

Position Changes:

William Jensen from Grounds Maintenance Worker at \$22.1038 hr. to Fleet Mechanic/Ground Maintenance at \$22.9168 hr.; Nathan Johnson from City Mayor at \$685.06 monthly to City Commissioner at \$498.22 monthly; Stephanie Moser from City Commissioner at \$498.22 to City Mayor at \$685.06; Camille Mertens from Housing Manager at \$1,423.35 bi-wkly to Executive Director Yankton Housing at \$24.0385

An Ordinance establishing licensing regulations for Medical Cannabis Dispensary businesses. Be it ordained that:

A new Division numbered Division 7 of Chapter 13, Article III, of the City of Yankton Code of Ordinances shall be titled as follows:

Division 7. Medical Cannabis Dispensaries

The following Sections of Division 7 of Chapter 13, Article III shall be enacted to read as follows:

Sec. 13-132. *Definitions*

The following words and phrases, when used in this section, shall have the meanings ascribed to them. In addition to the definitions contained in this section, other terms used in this section shall have the meaning ascribed to them in South Dakota Codified Law Article 34, Chapter 20G, Section 1, and SDCL § 22-42-1, and such definitions are hereby incorporated into this section by this reference.

Applicant shall mean any person or entity who has submitted an application for a license or renewal of a license issued pursuant to this Division. If the applicant is an entity and not a natural person, applicant shall include all persons who are the members, managers, officers, directors and shareholders of such entity.

Cannabis products shall mean any concentrated cannabis, cannabis extracts, and products that are infused with cannabis or an extract thereof, and are intended for use or consumption by humans. The term includes edible cannabis products, beverages, topical products, ointments, oils, and tinctures.

Cardholder shall mean any person who has been issued and possesses a valid registry identification card pursuant SDCL Chapter 34-20G.

Disqualifying felony offense shall mean a crime that was classified as a felony in the jurisdiction where the person was convicted.

Initial application shall mean the first application filed for a dispensary.

Licensed premises shall mean the building within which the dispensary operates.

Licensee shall mean any person or business entity that has been issued and holds a valid, current license pursuant to this Division. If the licensee is an entity and not a natural person, licensee shall include all persons who are the members, managers, officers, directors and shareholders of such entity.

Medical cannabis or *cannabis* shall mean marijuana as defined in SDCL § 22-42-1.

Medical cannabis dispensary or *dispensary* shall mean the entity registered with the South Dakota Department of Health pursuant to SDCL Chapter 34-20G and licensed by the City pursuant to this Ordinance that acquires, possesses, stores, delivers, transfers, transports, sells, supplies, or dispenses cannabis, cannabis products, paraphernalia, or related supplies and educational materials to cardholders. *Medical cannabis dispensary* does not include a cultivation facility, a cannabis testing facility, a cannabis product manufacturing facility, or a recreational cannabis dispensary.

Medical cannabis establishment shall mean a cannabis cultivation facility, a cannabis testing facility, a cannabis product manufacturing facility, or a cannabis dispensary as those terms are defined in SDCL § 34-20G-1.

Registry identification card shall mean a document issued by South Dakota Department of Health that identifies a person as a registered qualifying patient or registered designated caregiver, or documentation that is deemed a registry identification card pursuant to §§ 34-20G-29 to 34-20G-42, inclusive.

Sec. 13-133. *Purpose and Intent*

The purpose of this section is to provide for licensing of medical cannabis dispensaries within the jurisdictional limits of the City of Yankton in the interest of public health, safety, and general welfare. Nothing in this section is intended to promote or condone the sale, distribution, possession, or use of marijuana in violation of any applicable law.

Sec. 13-134. *Other Laws*

If the state adopts any stricter regulation governing a medical cannabis dispensary than that set forth in this Division, the stricter regulation shall control the establishment or operation of any medical cannabis dispensary in the City. A licensee shall be required to demonstrate, upon demand by the City, or by law enforcement officers, that the source and quantity of any cannabis found upon the licensed premises are in full compliance with applicable state regulation. If the state prohibits the sale or other distribution of medical cannabis, any license issued under this Section shall be deemed immediately revoked by operation of law, with no ground for appeal or other redress by the licensee.

Sec. 13-135. *Authority*

The City Manager or the City Manager's designee shall have authority pursuant to the SDCL Chapter 34-20G and this Division to grant or deny licenses and to inspect the premises and business of a dispensary to confirm compliance with all licensure requirements.

Sec. 13-136. *Medical Cannabis Dispensary License Required*

No person or business entity shall operate a medical cannabis dispensary within the jurisdictional limits of the City unless that person or business entity has first obtained a medical cannabis dispensary license from the City. Such license shall be kept current at all times, and the failure to maintain a current license shall constitute a violation of this Section.

Sec. 13-137. *Limitation on the Number of Medical Cannabis Establishments*

Under the authority granted by SDCL 34-20G-56, there shall be no more than two (2) active medical cannabis dispensaries that may be registered by the State of South Dakota to operate within the jurisdictional limits of the City of Yankton at any given time. The City of Yankton hereby directs the State to give registration preference only to those applicants that have received a medical cannabis dispensary license certificate issued by the City of Yankton pursuant to this Division. No other medical cannabis establishment shall be permitted to operate within the jurisdictional limits of the City of Yankton.

Sec. 13-138. *Term of License*

Each license issued under this Division shall be effective upon issuance and shall terminate on the last day of December of the year issued.

Sec. 13-139. *License Not Transferrable*

Licenses issued under this division shall not be transferable to any other person, business entity, or location and shall lapse automatically upon a change of ownership or location. A license issued under this Division is not a property right.

Sec. 13-140. *Dispensary Requirements*

A medical cannabis dispensary licensee is subject to the following requirements:

- (a) No owner, LLC member or manager, shareholder, principal officer, or board member of a licensee may have served as an owner, LLC member or manager, shareholder, principal officer, or board member for a medical cannabis dispensary that has had its state registration certificate or any local, municipal, or county license revoked;

- (b) No owner, LLC member or manager, shareholder, principal officer, or board member may be under twenty-one years of age;
- (c) A licensee shall be prohibited from employing any employee convicted of a disqualifying felony offense;
- (d) A licensee shall be prohibited from employing any employee under twenty-one (21) years of age;
- (e) A medical cannabis dispensary shall not share office space with or refer a patient to a practitioner. *See* SDCL § 34-20G-67.
- (f) A medical cannabis dispensary shall not permit any person to consume cannabis upon the property of the licensed premises. *See* SDCL § 34-20G-68.
- (g) At least one of the owners, LLC members, or shareholders shall be a resident of this state;
- (h) The licensed premises shall be located only within a B-2 Highway Business District, B-3 Central Business District, or Industrial District;
- (i) The licensed premises shall be located no less than five hundred (500) feet from the nearest property line of any school, church, licensed childcare facility, correctional facility, mental health facility, or substance abuse facility, unless the dispensary is located in a B-3 Central Business District or the area east of Broadway Avenue and south of 4th Street. No separation is required for a dispensary located in a B-3 Central Business District or the area east of Broadway Avenue and south of 4th Street;
- (j) The licensed premises shall not be located within any building containing a dwelling unit, a pediatrician's office, hotel, motel, boarding house, or lodging facility except that a dispensary that is located in a B-3 Central Business District may be located in a building containing a dwelling unit or dwelling units;
- (k) The licensed premises shall be located no less than four hundred (400) feet from the nearest property line of another dispensary;
- (l) The licensed premises shall not be located within a single development project that contains another marijuana establishment of any kind. With regard to this subsection and to subsection (k) above, in the event that applications for licensure of more than one medical cannabis dispensary or other marijuana business are pending at the same time and one proposed location is within 400 feet of another proposed location, the City Manager or his or her designee shall consider and act first upon the application determined by the City Manager or his or her designee to have first been a complete application without regard to the proposed location that is set forth in any application determined to have been complete later in time;
- (m) The licensed premises shall not be located within the City's Extraterritorial Zoning Jurisdiction; and
- (n) The licensed premises shall remain in compliance with applicable federal, state, and local laws and building codes (including, but not limited to, the prevailing building, plumbing, electrical, mechanical, fuel gas and fire codes adopted by the City of Yankton at the time of licensure).

For purposes of this section, a “*single development project*” shall mean and include any area in which the property proposed for use as a medical cannabis dispensary shares a common interest in common property, such as parking areas or sidewalk areas, or is a member of a property owners’ association with another marijuana business. The distances set forth in this section shall be computed by direct measurement in a straight line from the nearest property line of the land used for the purposes stated above, respectively, to the nearest portion of the building in which the medical cannabis dispensary is located. The locational criteria contained in this section shall apply to all proposed changes in the location of an existing license.

Sec. 13-141. *Application for Medical Cannabis Dispensary License*

To obtain a medical cannabis dispensary license, or to renew a license previously issued under this Division, the applicant shall file in the office of the finance officer an application on a form furnished by the finance officer or the finance officer’s designee, which shall comply with Yankton Ordinance Sec. 13-17 and provide the following additional information:

- (a) The name, address, and date of birth of each owner, shareholder, LLC member and manager, principal officer, and board member of the proposed medical cannabis dispensary, as well as the name address and date of birth of any current employees at the time such application is filed;
- (b) A copy of the deed reflecting the applicant’s ownership of, or a lease reflecting the right of the applicant to possess, the proposed licensed premises for the proposed use;
- (c) A “to scale” sketch of the floor plan of the proposed licensed premises reflecting compliance with the City’s cannabis dispensary design requirements;
- (d) A “to scale” site plan reflecting all structures and boundaries of the proposed licensed premises reflecting compliance with the City’s cannabis dispensary design requirements;
- (e) An elevation drawing or rendering of the exterior of the proposed licensed premises;
- (f) A description of safety and security measures reflecting compliance with the City’s dispensary design and operational requirements; and
- (g) Any other additional information as the City Manager or his or her designee may deem necessary for an investigator to evaluate the character and business responsibility of the applicant.

Sec. 13-142. *Application Fee*

At the time an applicant files an application according to Sec. 13-141, applicant shall pay a non-refundable fee to the City in an amount established by resolution of the Board of City Commissioners to defray the costs incurred by the City for background investigations, review of the application, inspection of the proposed premises, and any other costs and labor associated with processing the application.

Sec. 13-143. *Annual License Fee*

Within thirty (30) days of receiving a cannabis dispensary registration from the State of South Dakota pursuant to SDCL Chap. 34-20G, and at the time an applicant files a renewal application, the licensee shall tender to the City an annual license fee in an amount established by resolution of the Board of City Commissioners. The annual license fee is in addition to the initial application fee required pursuant to Sec. 13-142. The annual license fee shall be paid on the basis of a full calendar year regardless of the date of issuance, and no proration or discount shall be given.

Sec. 13-144. *Additional permits and licenses*

A license issued pursuant to this Ordinance is in addition to and does not eliminate the need for the licensee to obtain other required permits or licenses related to the operation of the medical cannabis dispensary including, without limitation, the registration issued by the State of South Dakota pursuant to SDCL Chap. 34-20G, and any zoning related permits, plat approvals, or building or construction-related permits required by the Yankton Code of Municipal Ordinances or South Dakota law.

Sec. 13-145. *Background Checks, Inspections and Facility Standards*

During review of the application and at all reasonable times after a license is issued, the City Manager or the City Manager's designee may make any reasonable inquiry into the criminal history of any owner, shareholder, LLC member and manager, principal officer, board member, and employee. It shall be a violation of this Chapter and grounds for revocation of any license issued hereunder for a licensee to allow any new principal officer, board member, or employee to begin work before supplementing the information required under section Sec. 13-141(a) for each prospective new principal officer, board member, or employee. In addition, the City Manager or his or her designee, during review of the application and at all reasonable times after a license is issued, may enter and inspect the premises designated in the application or license to determine if the premises meets or continues to meet the requirements of all city ordinances and state statutes, and is being maintained in accordance with the following facility standards:

- (a) The facility shall have an entry-only breezeway area securely locked and partitioned from the dispensary sales floor wherein each customer must remain until the customer's identity, legal age, and registry identification card can be verified before each customer is admitted entry into the dispensary sales area. The facility must utilize a separate one-directional exit for customers, which exit does not permit entry from the outside without a key.
- (b) The facility shall have locked display cases only accessible to staff during business hours. The facility shall have a locked vault or Drug Enforcement Agency storage

cage in which all cannabis, cannabis products, and undeposited funds shall be stored outside business hours.

- (c) The facility shall conform to the prevailing building, plumbing, electrical, mechanical, fuel gas and fire codes adopted by the City of Yankton at the time of licensure. This includes, but is not limited to, codes regarding accessibility, egress and life safety.
- (d) All exterior entrances and exits, all parking areas, and all sidewalks adjacent to the dispensary facility shall be lighted at all times after dark.
- (e) High-definition cameras of sufficient quantity and quality shall be mounted in a manner to fully capture the facial features of all people entering the facility at each point of entry or exit, and to capture the facial features and actions of all people in all locations inside the facility, excepting only the restrooms. The camera system shall securely store high-definition camera footage for no less than thirty (30) days.
- (f) The facility shall have a functional commercial alarm system triggered by the press of a button, by the breaking of glass, and by forcing open a locked door.

Sec. 13-146. *Approval Process*

- (a) Upon receipt of a complete application, the City Manager or the City Manager's designee shall circulate the application to all affected service areas and departments of the City to determine whether the application is in full compliance with all applicable laws, rules, and regulations. No license shall be approved until after the City Manager or the City Manager's designee has caused the proposed premises to be inspected to determine compliance of the premises with all applicable requirements of this Division and the Code of Municipal Ordinances, and with the plans and descriptions submitted as part of the application. The City Manager or the City Manager's designee shall deny any application that does not meet the requirements or limitations of this Ordinance. The City Manager or the City Manager's designee shall deny any application that contains any false, misleading, or incomplete information.
- (b) If the City Manager or the City Manager's designee has determined that all requirements for a dispensary license are met and upon payment of the application fee in advance by the applicant, the City Manager or City Manager's designee may, in his or her discretion, approve the issuance of a license if the City Manager or City Manager's designee believes the issuance to be in the public's best interest. When the City Manager or the City Manager's designee considers a dispensary application, he or she may consider all contents and proposals within the application, the observations and results of any inspection undertaken pursuant to section 13-145, the impact to the public that may result, whether the proposed dispensary is located in a zone that permits its operation, the manner in which the applicant previously operated a dispensary or other business licensed by the City of Yankton, history of compliance with city ordinances and state law.

- (c) Within thirty (30) days after the completion of the investigation of the application, the City Manager or City Manager's designee shall issue a written decision approving or denying the application for licensure, which decision shall state the reason(s) for the decision and be sent via first class mail and via certified mail to the applicant at the address shown in the application.
- (d) If approved, the City Manager or City Manager's designee shall issue to the applicant a cannabis license certificate specifying the date of issuance, the period of licensure, the name of the licensee, the physical address of the licensed premises, and a sworn statement certifying that the licensed establishment as proposed does not violate the City's enacted zoning restrictions as required under SDCL 34-20G-55(1)(d). The City Manager or City Manager's designee shall also promptly transmit a copy of the license certificate to the South Dakota Department of Health to satisfy SDCL 34-20G-55(1)(e).

Sec. 13-147. *Issuance or Denial of Application*

If a license is denied by the City Manager or his or her designee, an applicant shall have thirty (30) days to request in writing that the denied application be submitted to the Board of City Commissioners for reconsideration at a regularly scheduled meeting using the same criteria governing the issuance of a license by the City Manager. The Board of City Commissioners shall consider the application on its merits and take action on the appeal at properly noticed public meeting no later than sixty (60) days following the City's receipt of a timely written request for appeal. Notwithstanding anything to the contrary no medical cannabis dispensary license shall be issued until the applicant has demonstrated compliance with this Ordinance and the City zoning ordinance.

Sec. 13-148. *Preliminary Approval and Issuance of License*

If approved, the City's issuance of a license following an initial application shall be provisional and subject to automatic termination if:

- (a) The licensee does not receive or fails to qualify for the state registration certificate required under SDCL Chapter 34-20G within 120 days of issuance of the license; or
- (b) At least two (2) other holders of an active and unrevoked medical cannabis license have previously received a state registration certificate required under SDCL Chapter 34-20G; or
- (c) The licensee fails to pay the annual license fee to the City within thirty (30) days of the issuance of the state registration certificate in accordance with Sec. 13-143; or

- (d) The licensee fails to obtain a certificate of occupancy from the City of Yankton in accordance with Sec. 13-149 within one hundred eighty (180) days of issuance of the state registration certificate issued under SDCL Chapter 34-20G.

No licensee may engage in the sale of cannabis products under a provisional license.

Sec. 13-149. *Certificate of Occupancy*

Licensee shall not begin operation or open its doors to the public until it receives from the City a certificate of occupancy. The City shall not issue a certificate of occupancy until the City Manager or the City Manager's designee has fully inspected the licensed premises and determined that the establishment satisfies all requirements of licensure as set forth in this ordinance, all applicable zoning requirements, and all other applicable federal, state, and local laws and building codes, and that the licensed establishment is ready for occupancy with such equipment and security measures in place as may be necessary to comply with the applicable provisions of this Ordinance and state law. The City shall not issue a certificate of occupancy until the licensee provides written evidence that the licensee has paid the Annual License Fee under Sec. 13-143, and all registration application fees due to the state in connection with the South Dakota Department of Health's review of the application.

Sec. 13-150. *Annual license fee refundable*

If a provisional license is automatically terminated by operation of Sec. 13-148, the annual license fee paid pursuant to Sec. 13-143 shall be refunded to applicant. The initial application fee paid pursuant Sec. 13-142 shall not be refunded. If a license is revoked pursuant to Sec. 13-152 and/or Sec. 13-24, the annual license fee shall not be refunded.

Sec. 13-151. *Medical Cannabis Dispensary License Rules of Operation*

Each dispensary shall be operated only in accordance with the following rules:

- (a) Each licensee shall display the license issued by the City in a prominent location within the licensed premises;
- (b) The hours of operation of each dispensary shall be confined between the hours of 9:00 am to 9:00 pm Monday through Sunday.
- (c) Each dispensary shall be owned, operated, kept, and maintained in accordance with the dispensary requirements set forth in Sec. 13-140 and facility standards set forth in Sec. 13-145; and

- (d) Each dispensary shall operate in accordance with all applicable local and state laws concerning medical cannabis.

Sec. 13-152. *License Revocation and Penalties*

- (a) Any medical cannabis dispensary license may be cancelled or suspended in accordance with section 13-24.
- (b) Any person operating a dispensary without a license is subject to a civil fine of up to two hundred dollars (\$200.00). Each day a dispensary is operated without a license shall be a separate offence.
- (c) Operating a dispensary without a license shall be deemed a public nuisance and subject to the provisions of Chapter 15 of the Yankton Code of Municipal Ordinances. Such nuisance may be abated in any manner permitted by Ordinance or other applicable law, including, but not limited to, an action for injunctive relief.
- (d) Automatic suspension if a licensee or any of its employees or agents has been convicted of selling a cannabis product to any person under the age of twenty-one (21). In order to reinstate a license to active status, the applicant must tender a reinstatement fee of ten thousand dollars (\$10,000.00) for the first suspension under this Section, or fifteen thousand dollars (\$15,000.00) for the second offense. Upon conviction for the third such offense, the license shall automatically terminate and may not be reinstated or renewed.

Sec. 13-153. *No City Liability; Indemnification; No Defense*

- (a) By accepting a license issued pursuant to this Division, the licensee waives any claim concerning, and releases the City, its officers, elected officials, employees, attorneys and agents from, any liability for injuries or damages of any kind that result from any arrest or prosecution of business owners, operators, employees, clients or customers of the licensee for a violation of state or federal laws, rules or regulations.
- (b) By accepting a license issued pursuant to this Division, all licensees, jointly and severally if more than one, agree to indemnify, defend and hold harmless the City, its officers, elected officials, employees, attorneys, agents, insurers and self-insurance pool against all liability, claims and demands on account of any injury, loss or damage, including without limitation claims arising from bodily injury, personal injury,

sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever arising out of or in any manner connected with the operation of the medical cannabis dispensary that is the subject of the license.

- (c) The issuance of a license pursuant to this section shall not be deemed to create an exception, defense or immunity for any person in regard to any potential criminal liability the person may have under state or federal law for the cultivation, possession, sale, distribution, or use of marijuana.

Secs. 13-154 thru 13-200. - Reserved.

Adopted:
1st Reading:
2nd Reading:
Publication Date:
Effective Date:

Stephanie Moser, Mayor

Attest:

Al Viereck, Finance Officer

***Board of Adjustment Public Hearing
Variance from Setback Regulations***

Memorandum #21-126

To: Amy Leon, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Zoning Board of Adjustment Hearing on Planning Commission Action
Number 21-14.
Date: May 27, 2021

REQUEST FOR VARIANCE TO ZONING REGULATIONS

ACTION NUMBER: 21-14

E.T.J. MEMBER ACTION REQUIRED: No

APPLICANT / OWNER: Jeff Koster, owner.

ADDRESS / LOCATION: 3007 Broadway Avenue.

PROPERTY DESCRIPTION: Lot 4, Block 1, Walmart Addition in the City of Yankton, South Dakota.

ZONING DISTRICT: B-2 Highway Business District.

VARIANCE REQUEST: The proposal is for a variance from the front yard setback requirement. Specifically, the proposal would allow a building addition to be 10 feet from the front (east) lot line. The required front yard setback in the B-2 Highway Business District is 15 feet.

PREVIOUS ACTION: None.

COMMENTS: While these comments are specific to the address, they are only specific based on the location being in a B-2 district and would also apply to all B-2 locations if there was a similar request somewhere else. To maintain a legally defensible position, it is imperative to apply the ordinance uniformly to all properties and not grant special privileges. As discussed in past requests similar to this, the consideration should be about the district regulation and if the adopted setback still represents the outcome the community wants to achieve.

In the past when the City has considered issues like this we have discussed whether or not we should change the ordinance for all property rather than granting a special privilege

_____ Roll Call (action to grant the variance would require a 2/3's majority)

for one property owner. The 15-foot front yard setback has applied to all of the development on properties in the B-2 District for many decades. Specific locations to the south of this request may have a reduced setback because there are provisions in the code that allows a new structure to be in line with older structures built before the ordinance was adopted.

This specific setback was discussed at length during the ordinance re-write in 1995 and multiple several times since as permits or other requests have been considered. Some other provisions of the ordinance have been changed through the years with dimensions reduced. Changes like that occur through a Planning Commission and City Commission amendment to the ordinance as it applies to all rather than granting variances for individual property owners.

It is the staff's opinion that the 15-foot setback continues to represent the intended goals. A majority of the discussions that the Planning Commission has had regarding the front yard setback in the B-2 District have been about 15 feet being a bare minimum and that the dimension should possibly be increased, not decreased. The 15-foot dimension has been maintained because a majority of the northern commercial development in town has occurred under that setback criteria over many decades. Changing the code to reduce front yard setbacks everywhere in the B-2 District would not be fair to those that have complied with the setback for many years. A reduction would also impact the visual corridor of some of the most travelled streets in the community.

There is no doubt that Mr. Koster has constructed a very nice structure and developed a successful business at the location. The material submitted by him, included in your packet, describes his business, an explanation of its impact on the community and his desire to expand. Please note that Mr. Koster uses the term "right of way" to describe the distance he measured from the curb at multiple locations of other businesses along Broadway Avenue. As you know, the curb is the edge of the roadway and the right of way includes additional land that varies in dimension based on the need for utilities, sidewalks, storm water management and grading. A majority of the examples referenced in his letter have a 15 foot or greater front yard setback. Some of them are further south in the older developed area of the community where adjacent, previously constructed buildings, establish the setback line. Zoning ordinances function by being based uniformly off the property line, not the curb line.

The information in the letter of application is informative and interesting but not of consequence for consideration of a variance. We are not aware of any place in case law or statute that includes sales volumes or taxes generated in the definition of a hardship. We can also note that when originally constructed, there was the opportunity for the structure to be placed further west on the lot which would have provided space for the addition he is now requesting. The applicant also has the option of reducing the size of the addition to comply with the required setback.

Proof of hardship is the test that must be passed when considering a variance request. The below Section 27-11-2 of the code describes the parameters under which variances

_____ Roll Call (action to grant the variance would require a 2/3's majority)

are considered by the City. The applicable section of the city code states the reason for granting a variance to be:

(2) The board shall be satisfied by the evidence heard before it that the granting of any variance permitted in SDCL will alleviate a hardship approaching confiscation as distinguished from special privileges sought by the owner, and be the minimum variance that will afford relief to the property owner.

The applicable section of SDCL related to granting a variance states:

11-6-25. Board of adjustment to consider variances in hardship cases--Municipal planning and zoning adjustment provisions apply. The city council may provide for a board of adjustment, or may authorize the planning and zoning commission to serve as a board of adjustment to make special exceptions or grant variances to the regulations adopted under § 11-6-24 in specific cases, in order that unwarranted hardship, which constitutes an unreasonable deprivation of use as distinguished from the mere grant of a privilege, may be avoided.

Based on the applicable codes and SDCL, there is no documentable hardship at the site.

City staff has been contacted by two adjacent owners subsequent to sending out the notice for the Planning Commission meeting. Both just asked about the application and did not state a position for or against the proposal.

Staff recommends that the variance request be denied.

HEARING SCHEDULE:

- April 12, 2021: Planning Commission hears testimony and makes a recommendation to the Zoning Board of Adjustment.
- April 26, 2021: Zoning Board of Adjustment sets May 10, 2021 as the date for a public hearing to consider the variance.
- May 10, 2021: The applicant requested the process to be restarted because of a scheduling conflict.
- May 24, 2021: Zoning Board of Adjustment sets June 14, 2021 as the date for a public hearing to consider the variance
- June 14, 2021: Zoning Board of Adjustment hears testimony and makes final decision. Granting of a variance requires an affirmative vote of at least two-thirds of the Board.

Planning Commission results: The Planning Commission recommended that the proposed variance be denied.

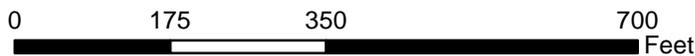
_____ Roll Call (action to grant the variance would require a 2/3's majority)



City of Yankton

Variance Application Location Map

3007 Broadway Avenue
City of Yankton, Yankton County, South Dakota.



April 5, 2021

Dave Mingo, AICP
Community and Economic Development Director
City of Yankton
416 Walnut St.
Yankton, SD 57078

Dear Mr. Mingo,

Xtreme Car Wash located at 3007 N. Broadway is seeking a Variance of 5 feet for a \$1.5 million expansion project to add a Tunnel Wash to its existing site.

This wash will increase City Revenue and offer new, expanded service options to Yankton residents and visitors alike. Not only will it add considerable additional Sales Tax and Water & Sewer Revenue for the City of Yankton, it will dramatically reduce wait times for customers who are spending locally. Projected increased Sales Tax Revenue from this addition is \$39,420.00 per year as well as an increase to Water & Sewer Revenue of \$4,000.00 - \$6,000.00 per month. Combined Revenue Increase for the City of Yankton is over \$100,000.00 annually from the project.

We are not asking for City Property; we are requesting a Variance to use 5 feet of our own property. Currently, there is 10 feet of utility easement in place; there is no need for additional easement. The existing sidewalk is already on the other side of the 10 feet of utility easement, (Brandt Engineering & Survey, Survey Exhibit 1).

Attached you will also find an overhead picture of the site to demonstrate the remaining expanse, (Aerial Photo, Exhibit 2). The outer red line (East, closest to Broadway) is the actual Xtreme Car Wash property line. The two small red lines indicate the 10 feet of utility easement. The two yellow lines indicate the 30 feet needed for the expansion.

To help you see the possibilities, Exhibit 3 provides an overhead picture of the Xtreme site with the potential addition clearly delineated. I have also enclosed an artist rendering of what the completed project will look like if allowed to continue, (Rendering, Exhibit 4).

Our City has clearly set precedents for allowable and differing variances on the West side of Broadway Avenue. After completion, the new building will still be 71 feet from the right of way. Existing businesses that are closer than that are as follows:

1. Holiday Inn Express - 65 feet
2. O'Reilly Auto Parts - 25 feet

3. Pizza Hut - 20 feet
4. Walk-in-Clinic - 45 feet
5. Dairy Queen - 42 feet
6. Ron's Auto Glass - 46 feet
7. Yankton Computer - 31 feet
8. Luken Memorials - 8 feet

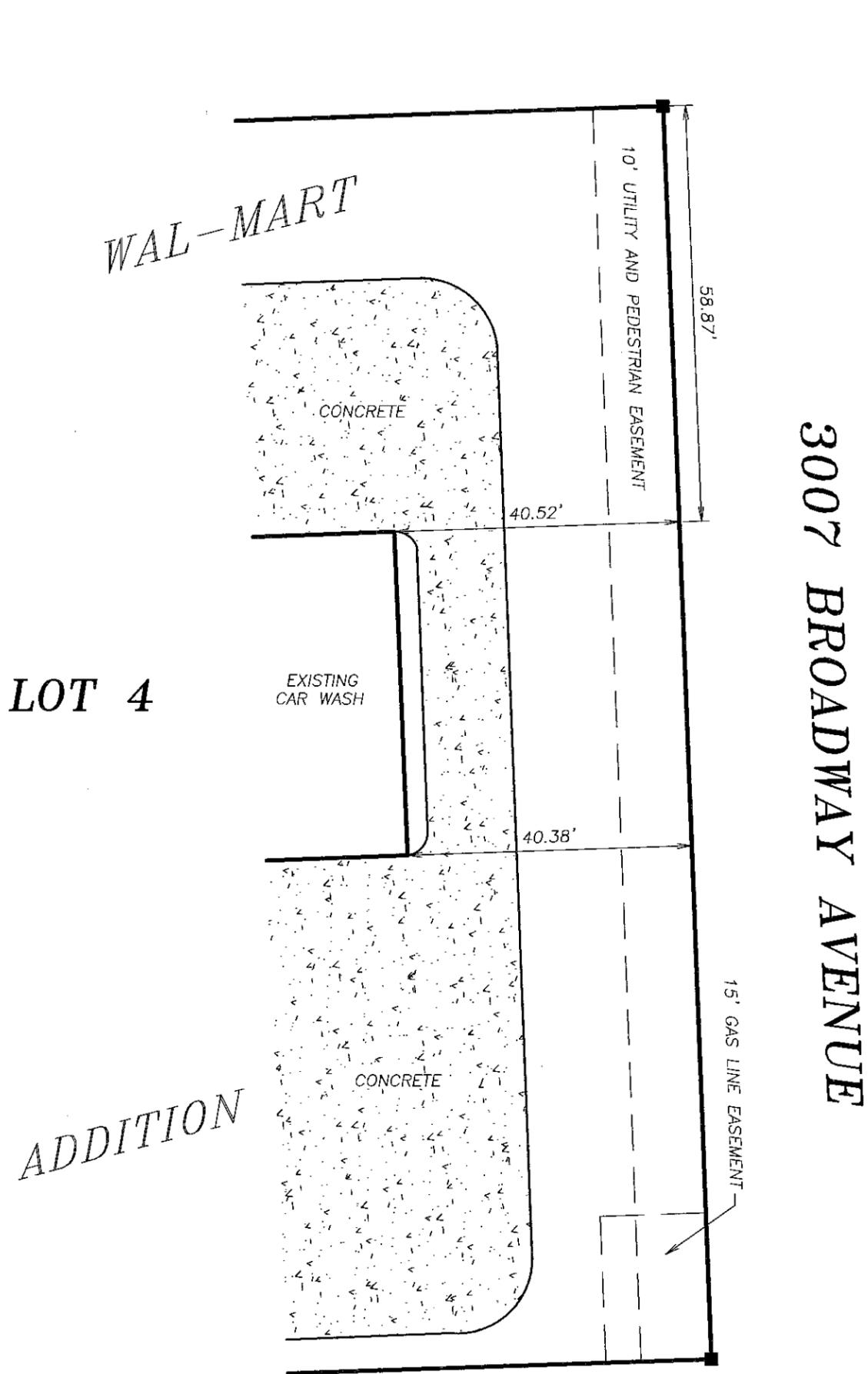
We hope you have found this material informative; we appreciate your time and consideration in this matter.

Thanking you in advance,

Jeff Koster

President and Owner
Xtreme Car Wash
3007 N. Broadway Ave.
Yankton, SD 57078

**SITE PLAN
FOR XTREME CAR WASH**



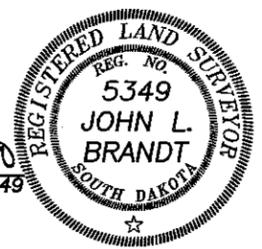
SURVEYOR'S CERTIFICATE

I, JOHN L. BRANDT, A LICENSED LAND SURVEYOR IN THE STATE OF SOUTH DAKOTA, HAVE AT THE REQUEST OF JEFF KOSTER, COMPLETED A TOPOGRAPHIC SURVEY OF A PORTION OF LOT 4, WALMART ADDITION, AN ADDITION TO THE CITY OF YANKTON, SOUTH DAKOTA

I CERTIFY THAT THIS MAP SHOWS THE CONDITIONS AT THE TIME OF THE SURVEY AND SAID SURVEY IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

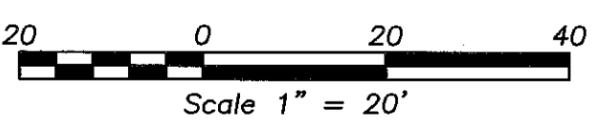
DATED THIS 19TH DAY OF MARCH, 2021.

John L. Brandt
JOHN L. BRANDT NO. 5349



NOTE:
BASIS OF BEARING
BY GPS OBSERVATION

PREPARED BY:
BRANDT LAND SURVEYING
1202 WILLOWDALE ROAD
YANKTON, SD 57078
(605) 665-8455



LEGEND
■ FOUND 5/8" REBAR



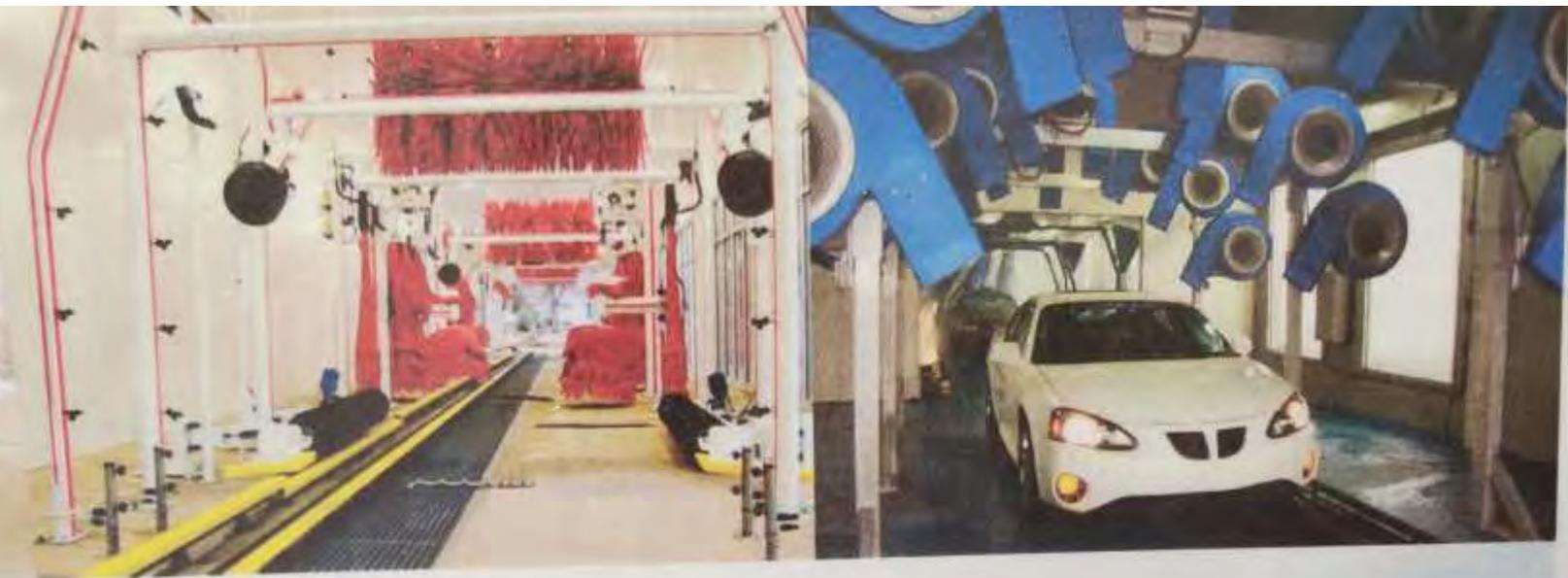


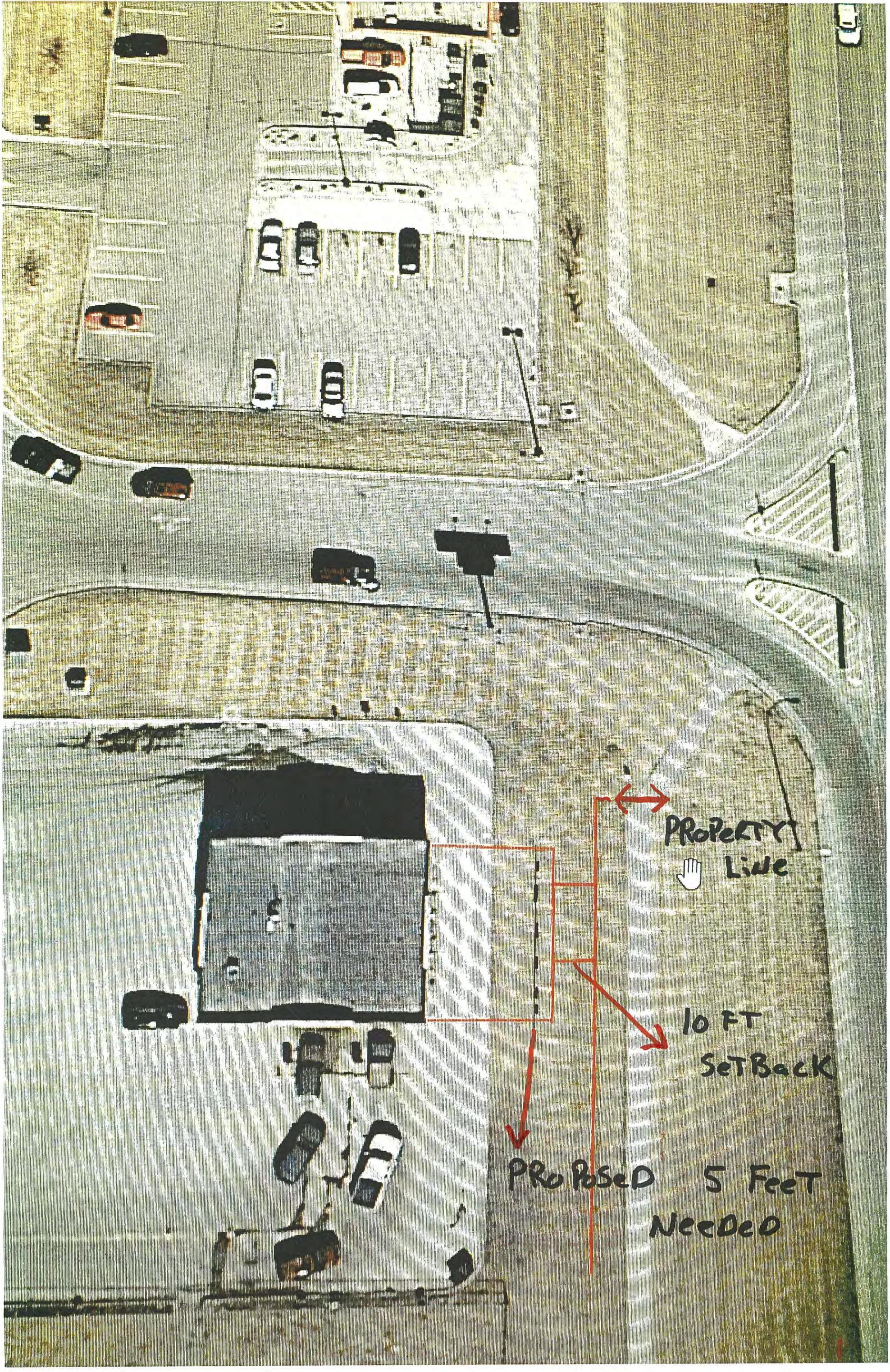
© 2012 Google

Google earth

1991

Imagery Date: 5/9/2012 42°54'23.74" N 97°23'53.36" W elev 1259 ft eye alt 1501 ft





PROPERTY
LINE



10 FT
SETBACK

PROPOSED 5 FEET
NEEDED



CAR WASH

ENTRANCE

Super Tunnel

X-TREME
Super Tunnel
Car Wash

X-TREME
Super Tunnel
CAR WASH



X-TREME

Super Seasonal

CAR WASH



Second Reading and Public Hearing

Memorandum #21-127

To: Amy Leon, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Proposed Rezoning, Ordinance #1049
Date: May 27, 2021

PROPOSED REZONING

ACTION NUMBER: 21-18

E.T.J. MEMBER ACTION REQUIRED: No

APPLICANT / OWNER: Jim Tramp, LLC and Jason Tramp, LLC.

ADDRESS / LOCATION: 1301 W. 21st Street.

REZONING REQUEST & PROPERTY DESCRIPTION:

From R-2 Single Family Residential to B-2 Highway Business, the North 220 feet of the West 700 feet of the SW 1/4 of the NW 1/4, Except KYNT Addition that fronts 21st Street in Section 12, T93N, R56W of the 5th P.M., Yankton, South Dakota as identified on the associated Rezoning Location Map.

PREVIOUS ACTION: None.

COMMENTS: This is an owner petitioned rezoning request which means the owner circulated a petition and acquired enough signatures to bring the request to the city for consideration.

The land is located in a transition zone between existing residential occupancies a couple of blocks south and an arterial street (21st Street) with industrial occupancies to the north. Storm water management requirements for the area mean that development adjacent to the south or east sides of the site are not possible. The only vehicle access to the site will be from 21st Street. The drainage area will provide a significant separation from any area of residential occupancies. The land on the north side of 21st Street is zoned industrial.

The proposal follows the general direction set forth in the Comprehensive Plan. That direction being to create transition areas whenever possible between lower density residential occupancies which in this case are to the south, and the industrial occupancies which are north of the site. In this instance, the space needed for storm water management also contributes significantly to the appropriate transition.

There are also reasons why the existing zoning of R-2 Single Family Residential is not appropriate.

- It is not practical from a market perspective, or advisable from a land use perspective for single family home construction to occur at this location on an arterial street across from an industrial zone.
- Our access management policies would not support the placement of multiple driveways for single family homes on the arterial street (21st Street).

If approved, the rezoning would allow the construction of commercial and / or high density residential occupancies (apartments). Such types of development would allow the city to better manage the access management concerns by reducing the number of access points.

Staff has received a contact about the proposal during the time the applicant was circulating the petition. The questions were general in nature and the person did not state any opposition to the proposal.

In accordance with the general provisions set forth in the City's Comprehensive Plan, staff is recommending approval of the proposed owner petitioned rezoning of the described property from R-2 single family residential to B-2 Highway Business.

HEARING SCHEDULE:

April 12, 2021	The Planning Commission established May 10, 2021, as the date for a public hearing.
May 10, 2021	The Planning Commission conducted a public hearing to consider the issue. All appropriate notices were published.
May 24, 2021	The City Commission established June 14, 2021 as the date for a public hearing.
June 14, 2021	The City Commission holds a public hearing to consider the issue. All appropriate notices will have been published and mailed. A super majority (6-3) vote of the City Commission cannot be protested out by the neighborhood. A simple majority (5-4) could be.
June 25, 2021	Record of City Commission action published in the newspaper.
July 15, 2021	The City Commission action is effective.

Planning Commission results: The Planning Commission recommended approval of the proposed rezoning.

ORDINANCE NO. 1049

AN ORDINANCE TO REZONE PROPERTY DESCRIBED HEREIN

BE IT ORDAINED, BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF YANKTON, SOUTH DAKOTA THAT THE FOLLOWING DESCRIBED PROPERTY HAS BEEN REZONED:

Section 1.

From an existing zoning of R-2 Single Family Residential to B-2 Highway Business, the North 220 feet of the West 700 feet of the SW 1/4 of the NW 1/4, Except KYNT Addition that fronts 21st Street in Section 12, T93N, R56W of the 5th P.M., Yankton, South Dakota.

As depicted on the associated map.

Section 2. Saving Clause.

Should any section, clause, or provision of this ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

Section 3. Effective Clause.

This ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

Adopted:

1st Reading:

2nd Reading:

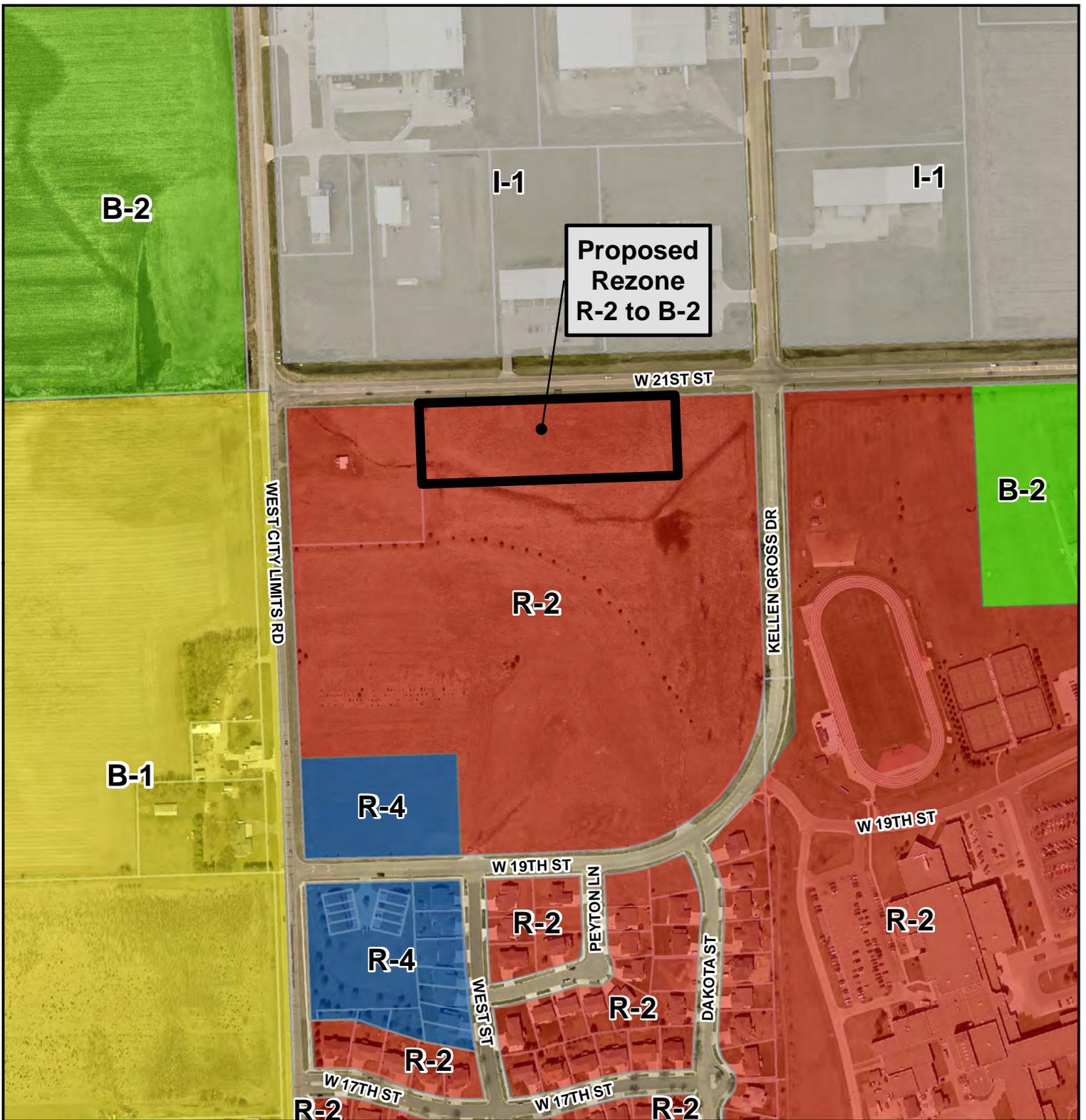
Publication Date:

Effective Date:

Stephanie Moser, Mayor

ATTEST:

Al Viereck, Finance Officer



City of Yankton

Rezone from R-2 Single Family Residential to B-2 Highway Business, the North 220 feet of the West 700 feet of the SW 1/4 of the NW 1/4, Except KYNT Addition, that fronts 21st Street in Section 12, T93N, R56W of the 5th P.M., Yankton, South Dakota

Second Reading and Public Hearing

Memorandum #21-128

To: Amy Leon, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Proposed Rezoning, Ordinance #1050
Date: May 27, 2021

PROPOSED REZONING

ACTION NUMBER: 21-19

E.T.J. MEMBER ACTION REQUIRED: No

APPLICANT / OWNER: Jim Tramp, LLC and Jason Tramp, LLC.

ADDRESS / LOCATION: 1900 Blocks of Kellen Gross Drive and Dakota Street.

REZONING REQUEST & PROPERTY DESCRIPTION:

From an existing zoning of R-2 Single Family Residential to R-3, Two Family Residential, on future Lots 1A, 1B, 6A, 6B, 7A and 7B, in Block 9 and 1A and 1B in Block 10, and

from an existing zoning of R-2 Single Family Residential to R-4 Multiple Family Residential, on future Outlots 4 and 5,

all in Summit Heights Addition to the City of Yankton in the SW 1/4 of the NW 1/4, Section 12, T93N, R56W of the 5th P.M., Yankton, South Dakota as identified on the associated Rezoning Location Map.

PREVIOUS ACTION: None.

COMMENTS: This is an owner petitioned rezoning requests which means the owner circulated a petition and acquired enough signatures to bring the request to the city for consideration.

The land is located in a residential transition area with single family occupancies to the south and higher intensity uses north of 21st Street. The proposal follows the general direction set forth in the Comprehensive Plan. That direction being to create transition areas whenever possible between lower density residential occupancies which in this case are to the south and the higher intensity uses associated with an arterial street and industrial zones to the north.

The area was substantially undeveloped at the time the City's Comprehensive Plan was adopted. A considerable amount of property around the site remains undeveloped at this time. The Comprehensive Plan identified an area in the large undeveloped tract for medium density residential. While the exact location of that designation was slightly north of the described property, staff feels that

based on the undeveloped status of a majority of the area, the intent of the plan would be met by the proposal.

If approved, the proposed change of the areas from R-2 to R-3 would allow for the construction of duplex units. There are many examples in the community where the mix of duplex units with single family units has been successful and created a good fit from a land use perspective with no adverse impacts on surrounding uses.

The proposal strategically identifies an area off of Kellen Gross Drive for a change to R-4 multiple family zoning. The site access would be from Kellen Gross Drive only, away from single family occupancies in the area. This is similar to the current configuration of the multiple family zoned areas to the west on 19th Street and southwest on Summit Lane. The change would be contiguous with the High School Summit Activities Center site which is a conditional use in an R-2 District.

Staff has received a contact about the proposal during the time the applicant was circulating the petition. The questions were general in nature and they did state that they had some concerns. They referenced an example of another location in the community that they did not want to reoccur at this location. The location they referenced was not in the Summit Heights subdivision.

In accordance with the general provisions set forth in the City's Comprehensive Plan, staff is recommending approval of the proposed owner petitioned rezoning of the described properties as identified on the associated rezoning map.

HEARING SCHEDULE:

- | | |
|----------------|--|
| April 12, 2021 | The Planning Commission established May 10, 2021, as the date for a public hearing. |
| May 10, 2021 | The Planning Commission held a public hearing to consider the issue. All appropriate notices were published. |
| May 24, 2021 | The City Commission established June 14, 2021 as the date for a public hearing. |
| June 14, 2021 | The City Commission holds a public hearing to consider the issue. All appropriate notices will have been published and mailed. A super majority (6-3) vote of the City Commission cannot be protested out by the neighborhood. A simple majority (5-4) could be. |
| June 25, 2021 | Record of City Commission action published in the newspaper. |
| July 15, 2021 | The City Commission action is effective. |

Planning Commission results: The Planning Commission recommended approval of the proposed rezoning.

ORDINANCE NO. 1050

AN ORDINANCE TO REZONE PROPERTY DESCRIBED HEREIN

BE IT ORDAINED, BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF YANKTON, SOUTH DAKOTA THAT THE FOLLOWING DESCRIBED PROPERTY HAS BEEN REZONED:

Section 1.

From an existing zoning of R-2 Single Family Residential to R-3, Two Family Residential, future Lots 1A, 1B, 6A, 6B, 7A and 7B, in Block 9 and 1A and 1B in Block 10; and, from R-2 Single Family Residential to R-4 Multiple Family Residential, future Outlots 4 and 5.

All in Summit Heights Addition to the City of Yankton in the SW 1/4 of the NW 1/4, Section 12, T93N, R56W of the 5th P.M., Yankton, South Dakota

As depicted on the associated map.

Section 2. Saving Clause.

Should any section, clause, or provision of this ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

Section 3. Effective Clause.

This ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

Adopted:

1st Reading:

2nd Reading:

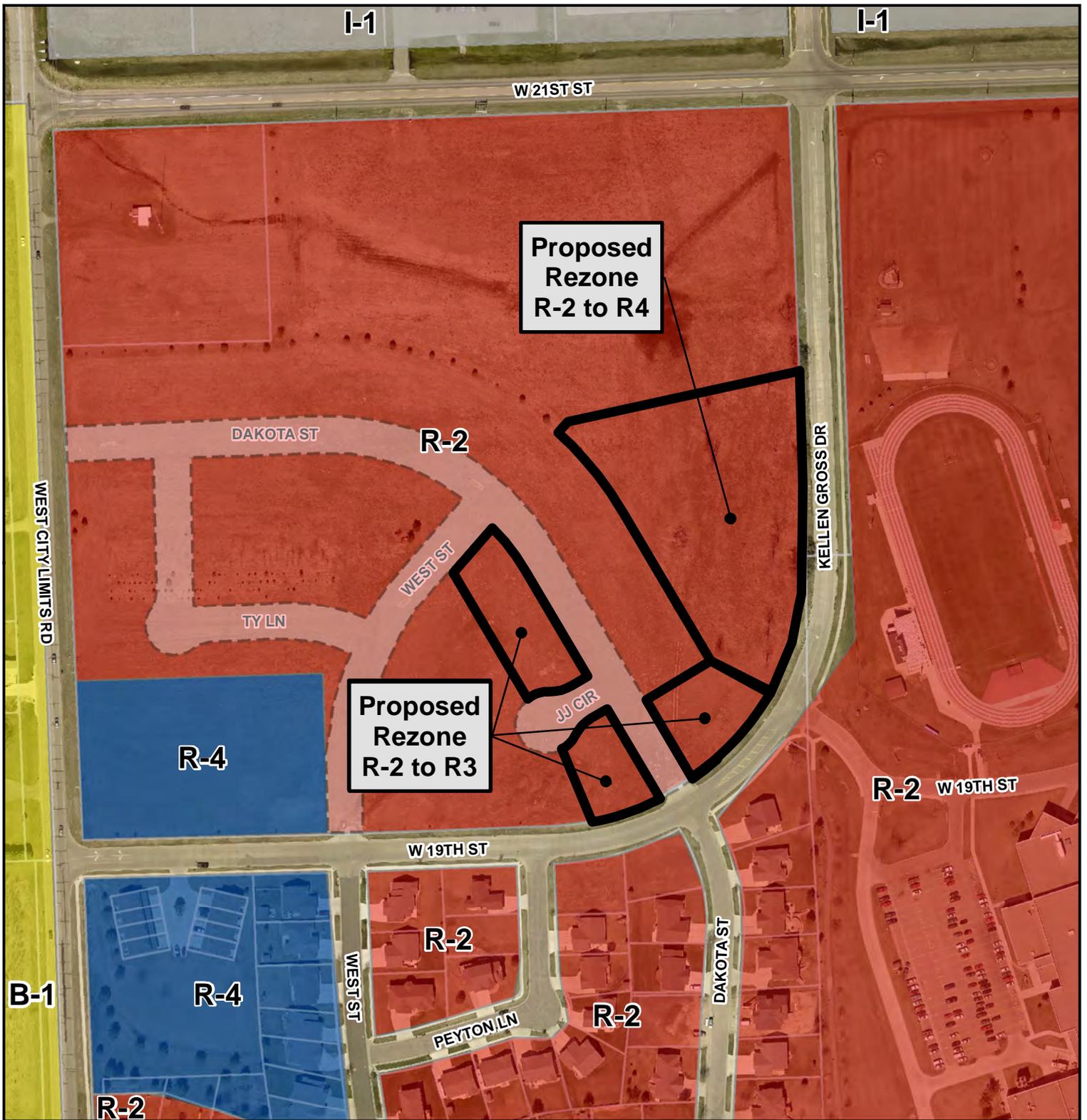
Publication Date:

Effective Date:

Stephanie Moser, Mayor

ATTEST:

Al Viereck, Finance Officer



City of Yankton

Rezone R-2 Single Family to R-3 Two Family,
Future Lots 1A, 1B, 6A, 6B, 7A and 7B, in Block 9, Summit Heights Addition
Rezone R-2 Single Family to R-4 Multiple Family,
Future Outlots 4 and 5

Second Reading and Public Hearing

Memorandum #21-129

To: Amy Leon, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Proposed Rezoning, Ordinance #1051
Date: May 27, 2021

PROPOSED ZONING ORDINANCE AMENDMENT

PLANNING COMMISSION ACTION NUMBER: 21-20

We have increasingly heard requests to change the maximum allowable structure height in our B-3 Central Business and B-2 Highway Business Districts. The requests are for the current 50-foot maximum height limitation to be increased and stem from property owner's desires to have taller ceilings heights per floor. Additional height would also provide the space needed to hide heating, air conditioning and ventilation (HVAC) ductwork and equipment in the floor structures without reducing the number of floors in a building. The modern desires for ceiling heights of 10 or 11 feet in these zoning districts makes it difficult to construct anything more than a three-story building under the current 50-foot height limit.

We have surveyed most communities our size in the state and have not found a common dimension for structure height regulations in commercial districts. The maximum heights in other cities have ranged from 50 feet all the way to not having a restriction. The average, however, is higher than Yankton's 50 feet.

City staff is in favor of a modest change that would reflect current architectural design desires without having a dramatic impact on the viewscape of the city. We currently have provisions in code that permit certain types of tower structures to be 65 feet tall in the referenced zoning districts. Another benefit of a minor change would be providing the ability for slightly increased housing densities in the B-3 District at a time when housing units are in short supply.

Staff recommends approval of amending the ordinance to allow structures 65 feet tall in the referenced zoning districts.

HEARING SCHEDULE:

April 12, 2021	The Planning Commission established May 10, 2021, as the date for a public hearing.
May 10, 2021	The Planning Commission held a public hearing to consider the issue. All appropriate notices were published.

May 24, 2021	The City Commission established June 14, 2021 as the date for a public hearing.
June 14, 2021	The City Commission holds a public hearing to consider the issue. All appropriate notices will have been published.
June 25, 2021	Record of City Commission action published in the newspaper.
July 15, 2021	The City Commission action is effective.

Planning Commission results: The Planning Commission recommended approval of the proposed zoning ordinance amendment.

ORDINANCE NO. 1051

**AN ORDINANCE AMENDING CERTAIN LANGUAGE IN IDENTIFIED SECTIONS
OF CHAPTER 27, ARTICLE II**

**BE IT ORDAINED, BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF
YANKTON, SOUTH DAKOTA THAT:**

Section 1.

Chapter 27 of the revised Code of Ordinances shall be amended as a means changing the maximum building height or structure in the designated zoning districts to 65 feet. Language in the identified sections shall be amended as follows:

Section 27-36. - B-2 highway business district, Part G Maximum Height shall be 65 feet.

Section 27-37. - B-3 highway business district, Part G Maximum Height shall be 65 feet.

Section 2. Saving Clause.

Should any section, clause, or provision of this ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

Section 3. Effective Clause.

This ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

Adopted:

1st Reading:

2nd Reading:

Publication Date:

Effective Date:

Stephanie Moser, Mayor

Attest:

Al Viereck, Finance Officer

Memorandum #21-119

To: City Manager
From: Finance Officer
Date: May 27, 2021
Subject: New Retail (on-off sale) Malt Beverage & SD Farm Wine-Muddy Mo's

We have received an application for a New Retail (on-off sale) Malt Beverage & SD Farm Wine License for July 1, 2021, to June 30, 2022, from South Dakota Publishing, LLC d/b/a Muddy Mo's Coffee House (Katie Hunhoff, Owner), 233 Broadway Avenue, Yankton, S.D.

The above application is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A Police check on the applicant revealed no felony convictions or wants. An inspection by the Building Inspector and Fire Marshal has been done and the premises are in compliance with building and fire codes.



Al Viereck
Finance Officer

Memorandum #21-106

To: Amy Leon, City Manager
 From: Todd R. Larson, Director of Parks, Recreation, & Events
 Date: May 24, 2021
 Subject: Summit Activities Center Rates 2023

It is the recommendation of the City and School Summit Activities Center Committee to adjust the Summit Activities Center rental rates (attachment 1) to help ease the yearly subsidy from the City's budget and cover the on-going expenses from the School's budget. The SAC rental rates for 2021 that go into effect on July 1, 2021, were approved by both the City Commission and the Yankton School Board in 2019. The SAC rental rates for 2022 that go into effect on July 1, 2022 were approved by both the City Commission and the Yankton School Board in June of 2020. The proposed rates for 2023 are the rates the City Commission needs to approve at this time. The rate increase from 2022 to 2023 is approximately 3%. The 2023 rates would become effective July 1, 2023.

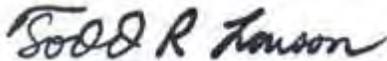
The City has drafted the two-year rate chart reflecting current and projected rates so all groups will know well in advance what fees they would be subject to for future rentals. Rates do not follow the City's calendar year budget. Rates are effective for the school district's fiscal year from July 1 to June 30 of the next year.

The City of Yankton and the Yankton School District's websites will reflect the new rates and effective date. Rates will be posted in the Summit Activities Center and each future invoice will include an insert with the new fee structure and projections for the upcoming two years.

The City-School Committee believes the proposed SAC rental rates maintain the facility and its offerings as a very good value for anyone in the Yankton area.

It is the recommendation of the City-School Committee to implement the proposed rate structure for 2023 on July 1, 2023.

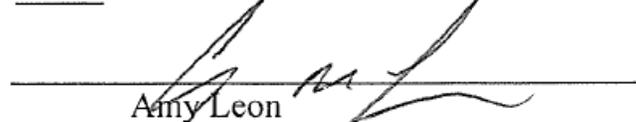
Respectfully submitted,



Todd R. Larson, Director of Parks, Recreation, & City Events

I concur with the recommendation.

I do not concur with the recommendation.


 Amy Leon
 City Manager

Roll call

Summit Activities Center and Yankton High School Schedule of Charges

Rentals are from time doors are unlocked to time doors are locked- based on custodial pre-event notes and actual times documented.

Weekday/Weekend Schedule	July 1, 2022		July 1, 2023	
	Up to 4 Hour Maximum	All DAY	4 Hour	All DAY
Main Gym° °additional fees apply for sound and light technicians	\$215.00	\$327.00	\$222.00	\$337.00
Auxiliary Gym	\$186.00	\$299.00	\$192.00	\$308.00
Commons	\$123.00	\$235.00	\$127.00	\$242.00
Theater° °additional fees apply for sound and light technicians	\$215.00	\$327.00	\$222.00	\$337.00
YCAH° °additional fees apply for sound and light technicians	\$123.00	\$235.00	\$127.00	\$242.00
Educational Classroom° °additional fees apply for sound and light technicians	\$123.00	\$235.00	\$127.00	\$242.00
Hallway for concessions		\$74.00		\$76.00
Lockers (1)		\$59.00		\$61.00

ALL RENTALS- Additional fees apply for set-up, clean-up and custodial work in all areas based on actual hours worked by event support staff. Support staff charges will be \$25/labor hour (plus applicable sales tax).

\$26/hour (plus applicable sales tax)

The four areas below are handled by the SAC staff.

***applies to all days of year	Hourly		
Meeting Room (One)	\$	20.00	
Wrestling Area	\$	20.00	
Open Court Space	\$	30.00	
Water Activities Area*	2 guards= \$100	3 guards= \$125	4 guards= \$150
*water area rentals are charged per hour by number of guards			

Summit Activities Center and Yankton High School Schedule of Charges

Rentals are from time doors are unlocked to time doors are locked- based on custodial pre-event notes and actual times documented.

	July 1, 2022	July 1, 2022	July 1, 2023	July 1, 2023
Premium Schedule	Up to 4 Hour Maximum	All DAY	4 Hour	All DAY
Veteran's Day, Thanksgiving Friday, Christmas Eve, New Year's Day, President's Day, Good Friday, Easter Monday				
If holiday is Monday or Tuesday or Thursday or Friday, adjoining weekend days are premium rate also.				
Main Gym°	\$308.00	\$422.00	\$318.00	\$435.00
°additional fees apply for sound and light technicians				
Auxiliary Gym	\$247.00	\$359.00	\$255.00	\$370.00
Commons	\$215.00	\$327.00	\$222.00	\$337.00
Theater°	\$308.00	\$422.00	\$318.00	\$435.00
°additional fees apply for sound and light technicians				
YCAH°	\$215.00	\$327.00	\$222.00	\$337.00
°additional fees apply for sound and light technicians				
Educational Classroom°	\$215.00	\$327.00	\$222.00	\$337.00
°additional fees apply for sound and light technicians				
Hallway for concessions		\$149.00		\$154.00
Lockers (1)		\$112.00		\$115.00
ALL RENTALS- Additional fees apply for set-up, clean-up and custodial work in all areas based on actual hours worked by event support staff. Support staff charges will be \$34/labor hour.				\$35/hour

City of Yankton and the Yankton School District can use facilities with no charge as co-owners.

Holiday closed dates for the SAC facilities (include set-up, take down days, snow and ice removal):

4th of July, Labor Day, Thanksgiving, Christmas Day, Easter Sunday, Memorial Day.

If holiday is Monday or Tuesday or Thursday or Friday, adjoining weekend days are premium rate also.

MEMORANDUM #21-99

To: Amy Leon, City Manager
From: Kyle Goodmanson, Director of Environmental Services
Date: June 3, 2021
Subject: HDR Contract for EDA Distribution and Collection Master Planning

As the Commission is aware, the need to make substantial improvements to our wastewater system including improvements at the plant and improvements to our collection system has been identified.

There are two major components to this project.

1. This project will include 11 construction projects within the wastewater system.
2. The project will also include analysis of our collection and distribution systems.

Once these projects are complete, we will have three master plans.

1. A collection system master plan
2. A distribution system master plan
3. A wastewater treatment plant master plan

This project received funding through Economic Development Administration. EDA funds will be utilized to pay for construction projects and for portion of the project that are bid out such as surveying, GIS data collection, and televising.

State Revolving Loan Funds will be used for engineering services, the required 20% matching funds for the EDA grant, and overages on construction projects that come in higher than the estimates in the preliminary engineering report.

The original cost estimates were developed as part of a required Preliminary Engineering Report in the EDA grant program application. The grant requires that all projects included in the original Preliminary Engineering Report must be completed as scoped. The scope of the project means a detailing of the various elements of each project and assigning a cost to each of the project components.

If an applicant uses a Request For Proposals process to hire an engineer and pays for it with EDA funds, all work defined in the RFP scope has to be completed. If an applicant hires and pays for an engineer to create the project scope independent of EDA funding, there is flexibility in the detail of work performed. In other words, the latter provides more opportunity to manage project costs.

Therefore, we are asking that we hire HDR to develop the scope and specifications for the collection and distribution projects and complete master planning.

_____ Roll call

HDR is already under contract with the City of Yankton for construction design and for the wastewater treatment plant master plan. We are recommending that the City Commission enter a second contract with HDR to manage and create the distribution and collection systems master plans.

This proposed HDR contract fee would not be eligible for reimbursement through the EDA grant. The funds previously budgeted for this work will be applied toward construction overages. In other words, we will draw down on the full grant amount.

It is recommended that the City Commission authorize the City Manager to execute the attached contract for professional services with HDR in an amount no to exceed \$387,729.00.

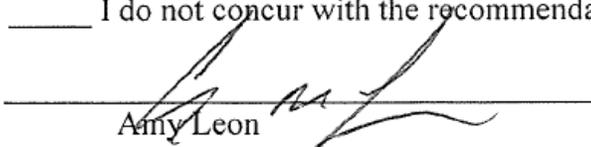
Respectfully submitted,



Kyle Goodmanson
Director of Environmental Services

Recommendation: It is recommended that the City Commission authorize the City Manager to execute the attached contract for professional services with HDR in an amount not to exceed \$387,729.00.

I concur with the recommendation.
 I do not concur with the recommendation.



Amy Leon
City Manager

____ Roll call

Memo

Date: Wednesday, May 26, 2021

Project: City of Yankton

To: Kyle Goodmanson, Director of Environmental Services

From: Bill Moran, Dakotas-Wyoming Water Lead

Subject: Water Distribution system Master Plan and Sanitary Sewer Collection System Master Plan

Key Items in the Contract:

The purpose of these utility master plans is to review existing system condition and their ability to reliably meet existing system demands and future development. The plan will provide recommended improvements with opinions of cost, prioritization and timing.

- Scope provides a 20-year master plan of both water distribution and wastewater collection systems.
- Water Distribution and Collection system models will be prepared under the direction of Scott Humphrey who has over 28 years of experience specifically with Water and Wastewater hydraulic modelling and master planning. Scott has worked on over 200 similar projects to what is being planned for the City of Yankton.
- HDR will employ two specialty sub-contractors to assist with the project.
 - KLM Engineering Services, Woodbury, MN specializes in elevated water tank inspections and will perform inspections of each of the two elevated tanks. The total cost for this service is \$8,000.
 - Tech Sales, Minneapolis, MN will provide and install flow monitoring equipment in an estimated nine locations within the sanitary sewer system. This information is needed to perform a capacity analysis of the sanitary sewer system. This service will be provided for an estimated \$55,000.
- HDR's contract includes developing bid specification, bidding support and QA/QC review of surveying and GIS services necessary to develop the water distribution and sewer collection system models and provide for future asset management of the water and sewer utilities.
 - A separate contract between the City and selected consultant will be required for the Surveying and GIS task. This work will not be performed by HDR and should be work that fit within the capabilities of other engineering consultants serving the City of Yankton. The contracts and bidding process will allow for the City to use EDA funds for reimbursement, if desired.
- HDR's contract includes developing bid specifications, bidding support, part-time inspection, and contract administration for a sewer cleaning program and CCTV inspection of select sanitary sewers within the City's system.
 - A separate contract between the City and selected contractor will be required for the sewer cleaning contractor. This work will not be performed by HDR. The contracts and bidding process will allow for the City to use EDA funds for reimbursement, if desired.

The original EDA grant application included the following budgets for these services:

Waster Distribution Master Plan	\$250K
Collection System Master Plan *	<u>\$460K</u>
Sub Total	\$710K

* Includes Cleaning and Televising work.

Taking our proposed fee from these budget leaves approximately \$320K for the cleaning and inspection.

Project Team

Bill Moran – Principal In Charge – Bill serves as HDR’s water lead in Dakotas-Wyoming having 38 years of experience in municipal engineering including water, wastewater, storm water utilities and municipal transportation.

Roger Null – QA/QC – Utility Management Services National Practice Lead –Roger has 45 years of experience specializing in utility master planning, utility financial planning and rate studies, capital improvement program management, asset management programs, and the conduct of operational and management efficiency evaluations.

Kathryn (Kabby) Jones – Technical Lead – Kabby has 26 years of project experience includes long-range planning for water and wastewater systems, utility rate analysis, water supply, treatment, distribution and storage design, and development of water conservation programs for utilities.

Gabe Laber – Project Manager - Gabe brings over 17 years of municipal engineering experience, with a focus on water and wastewater conveyance and treatment. Projects have included planning, public meetings, property owner negotiations, permitting, right-of-way, and easement acquisition, design, construction administration and observation.

Scott Humphrey – Model Lead - Scott has a civil engineering background with over 30 years’ experience on water, wastewater, and recycled water hydraulic modeling and master planning. He is knowledgeable in Geographic Information Systems (GIS) using ArcGIS (ArcINFO) and Autodesk Map, including Geodatabase (GDB) design and maintenance and Spatial Database Engine (SDE) database management.

Kevin Newman – Engineer V Water – Kevin has over three decades of experience in project management, analysis, design and construction of water and wastewater conveyance and treatment facilities. Kevin will provide technical guidance regarding water system compliance and writing of the master plan.

Michelle Carter – Engineer V Sanitary Sewer - Michelle Carter has more than fifteen years of experience in design of gravity sanitary sewers, sanitary sewer rehabilitation, including bypass pumping. Michelle is a technical expert in sanitary sewer assessment and rehabilitation techniques. Her responsibility on this project will be to assist in the preparation of the sewer cleaning and inspection RFP.

Kyle Lentsch – Engineer III Sanitary Sewer- Kyle has eleven years of practical engineering experience with an emphasis on water and wastewater projects including sewer design and rehabilitation. Kyle will assist in data collection and analysis and preparation of the master plan documents.

Steve Muir – Engineer III Water – Steve is a water and sewer system planner and modeler with 8 years of experience. Steve will assist in the master planning and sanitary sewer modelling efforts.

Andy Hanson – Engineer II - Andy is an experienced water and wastewater design engineer with 6 years of experience. Andy will assist with review of sewer cleaning and CCTV reports, CIP development and estimates of cost.

Yuki Miyaki – Hydraulic Modeler – Yuki has 12 years of experience as an engineering technician specializing in water and sanitary sewer modelling

Josh Hellman – GIS Analyst - Josh brings 12 years of professional experience with ESRI ArcGIS software His hands-on experience includes creating web applications and maps for online or offline use with interactive maps, displaying data and information relevant to various users' requests.

Related Project Experience Performed by Team Members

City of Sioux Falls Collections Master Plan, Sioux Falls, South Dakota

City of Tea, Water System Model Update, Tea, South Dakota

City of Tea, Water and Wastewater Facility Plan, Tea, South Dakota

City of Sioux Falls, CIPP Sewer Lining and Manhole Sioux Falls, South Dakota

City of Sioux Falls Sanitary Sewer Modeling, Sioux Falls, South Dakota

City of Sioux Falls, Water Source Project 2020 modeling, Sioux Falls, South Dakota

City of Sioux Falls, Sioux River South Interceptor Lining Sioux Falls, South Dakota

City of Watertown, Sanitary Sewer Model, Watertown, South Dakota

City of Bismarck Condition Assessment and Water Treatment Plant Master Plan, Bismarck, North Dakota

Metropolitan Utilities District, Water System Master Plan, Omaha, Nebraska

City of Bellevue Nebraska, Quail Creek Master Plan, Bellevue, Nebraska

City of Papillion, Water System Master Plan- Future Growth Area, Papillion, Nebraska

City of Ankeny, Sanitary Sewer Master Plan, Ankeny, Iowa

City of Cedar Rapids, Sanitary Master Plan Update, Cedar Rapids, Iowa

City of Rochester Minnesota, WHKS Rochester Sewer Modeling On-Call, Rochester, Minnesota

City of Lee's Summit WW Master Plan Update, Lee's Summit, Missouri

City of Arvada, Arvada Sanitary Sewer Master Plan, Arvada, Colorado

City and County of Denver, Storm Drainage Master Plan Phase B, Denver, Colorado

Denver Water, Treated Water Planning Study, Denver, Colorado

Cheyenne BOPU, Sanitary Sewer Rehabilitation, Cheyenne, Wyoming

Santa Fe County Water/Wastewater Master Plan, Santa Fe, New Mexico

City of Missoula Water System Master Plan, Missoula, Montana

City of Billings Water Distribution Master Plan, Billings, Montana

City-County of Butte-Silver Bow, Butte Water Master Plan Update, Butte, Montana

City of Carlsbad Water, Wastewater and Recycled Water Master Plan, Carlsbad, California

Contra Costa Water District, 2021 Treated Water Master Plan, Concord, California

San Juan Water District, Retail Master Plan Update, San Juan Water District, Granite Bay, California

City of Everett 2020 Comp Water Plan, Everett, California

City of Santa Monica Wastewater Master Plan, Santa Monica, California

City of Gig Harbor, Wastewater System Comp Planning Update, Gig Harbor, Washington

City of Beaverton Master Sewer Plan, Beaverton, Washington

Our team has completed many other Facilities Plans necessary for SRF funding in South Dakota containing some of the same elements as a Master Plan.

**SHORT FORM AGREEMENT BETWEEN OWNER AND
HDR ENGINEERING, INC. FOR PROFESSIONAL SERVICES**

THIS AGREEMENT is made as of this _____ day of _____, 2021, between City of Yankton, South Dakota (“OWNER”) and HDR ENGINEERING, INC., (“ENGINEER” or “CONSULTANT”) for services in connection with the project known as Water Distribution System Master Plan and Sanitary Sewer Collection System Master Plan. (“Project”);

WHEREAS, OWNER desires to engage ENGINEER to provide professional engineering, consulting and related services (“Services”) in connection with the Project; and

WHEREAS, ENGINEER desires to render these Services as described in SECTION I, Scope of Services.

NOW, THEREFORE, OWNER and ENGINEER in consideration of the mutual covenants contained herein, agree as follows:

SECTION I. SCOPE OF SERVICES

ENGINEER will provide Services for the Project, which consist of the Scope of Services as outlined on the attached Exhibit A.

SECTION II. TERMS AND CONDITIONS OF ENGINEERING SERVICES

The HDR Engineering, Inc. Terms and Conditions, which are attached hereto in Exhibit B, are incorporated into this Agreement by this reference as if fully set forth herein.

SECTION III. RESPONSIBILITIES OF OWNER

The OWNER shall provide the information set forth in paragraph 6 of the attached “HDR Engineering, Inc. Terms and Conditions for Professional Services.”

SECTION IV. COMPENSATION

Compensation for ENGINEER’S services under this Agreement shall be on the basis of

Time and Materials, with a not-to-exceed limit of **\$387,729.00**

The amount of any sales tax, excise tax, value added tax (VAT), or gross receipts tax that may be imposed on this Agreement shall be added to the ENGINEER’S compensation as Reimbursable Expenses.

Compensation terms are defined as follows:

Time and Materials shall mean an hourly rate to be paid as total compensation for each hour an employee works on the project, plus Reimbursable Expenses. Hourly Rates are outlined in the “HDR Engineering - 2021 Hourly Billing Rates” attached in Exhibit C.

Reimbursable Expense shall mean the actual expenses incurred directly or indirectly in connection with the Project for transportation travel, subconsultants, subcontractors, technology charges, telephone, telex, shipping and express, and other incurred expense. ENGINEER will add ten percent (10%) to invoices received by ENGINEER from subconsultants and subcontractors to cover administrative expenses and vicarious liability.

SECTION V. PERIOD OF SERVICE

Upon receipt of written authorization to proceed, ENGINEER shall perform the services described in Exhibit A within a reasonable period of time.

Unless otherwise stated in this Agreement, the rates of compensation for ENGINEER’S services have been agreed to in anticipation of the orderly and continuous progress of the project through completion. If any specified dates for the completion of ENGINEER’S services are exceeded through no fault of the ENGINEER, the time for performance of those services shall be automatically extended for a period which may be reasonably required for their completion and all rates, measures and amounts of ENGINEER’S compensation shall be equitably adjusted.

SECTION VI. SPECIAL PROVISIONS

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first written above.

CITY OF YANKTON, SOUTH DAKOTA
"OWNER"

BY: _____
NAME: _____
TITLE: _____
ADDRESS: _____

HDR ENGINEERING, INC.
"ENGINEER"

BY: 
NAME: Jason Kjenstad
TITLE: Vice President
ADDRESS: 101 S. Phillips, Suite 401
Sioux Falls, SD 57104

EXHIBIT A

SCOPE OF SERVICES



Scope of Services

Water Distribution System Master Plan, Sanitary Sewer Collection System Master Plan City of Yankton, South Dakota

April 27, 2021

The City of Yankton (City) has contracted with HDR to develop a Water Distribution System Master Plan (WDSMP) and Sanitary Sewer Collection System Master Plan (SSCMP) in accordance with South Dakota Department of Agricultural and Natural Resources (DANR) Requirements. The WDSMP and SSCMP, as two separate, but interrelated, documents. The primary tasks in developing the WDSMP and SSCMP include:

Task 1. Project Management

Objective

Coordinate task activities among the various HDR and City staff involved in preparing the WDSMP, SSCMP, RRA, and ERP. Manage the scope, schedule, and budget.

Consultant Services

- 1) Prepare project management plan, documenting key deliverables, schedule, and budget items for project staff.
- 2) Routine communications among the project team.
- 3) Hold monthly conference calls between HDR and City project managers.
- 4) Monitor internal costs, work products, quality control process, and schedule performance over the course of the project.
- 5) Prepare and submit monthly invoices. Prepare brief written progress reports each month to accompany the invoice.

City Responsibilities

- 1) Participate in monthly project management conference calls.
- 2) Review monthly progress reports and respond to issues identified, if applicable.
- 3) Process monthly invoices. Communicate questions or issues to HDR Project Manager.

ASSUMPTIONS

- Monthly project management conference calls are assumed to be no longer than one hour in duration.
- The WDSMP will be completed by December 1, 2021.
- The SSCSMP will be completed by December 1, 2022.
- Nineteen (19) monthly invoices

DELIVERABLES

- Participation in conference calls as described above, including follow-up notes on key decisions and action items.
- Project Management Plan.
- Monthly invoice and progress report.



Task 2. Kickoff, Data Collection and Facility Inventory

Objective

Create a common vision of the project to be accomplished along with acceptance of task responsibilities. Identify and acquire information from City records and facility tour needed for HDR to carry out its assigned tasks. Review of available information will indicate if additional information will be required. Limited flow monitoring will be procured under this agreement and conducted for calibration of a sanitary sewer collection model as described in Task 200.

Consultant Services

- 1) Facilitate project kickoff meeting. Discuss scope, schedule, and data request.
- 2) Prepare a prioritized data request for submittal to the City listing information needed, years to be covered, and preferred units and data format.
- 3) Review incoming data provided by the City. Maintain and update the data request. Review progress of data transfer with City Project Manager periodically.
- 4) Visit key project facilities with City staff, including:
 - Water Distribution System Facilities: Water Storage Reservoirs (West and Memorial), Booster Pumping Stations (Westside and Peninah).
 - Three lift stations within the Sanitary Sewer Collection System
 - Record operational concerns and problems.

City Responsibilities

- 1) Participate in kickoff meeting and provide feedback on meeting minutes.
- 2) Provide water system data within the prioritized timeframe and in the formats requested in the data request matrix.
- 3) Participate in facility tour and provide information. The City staff participating in facility tours which should at a minimum include the City's Project Manager as well as operations staff who operate and maintain the facilities on a day to day basis and can speak to operational concerns, problems and potential security or vulnerability risks.
- 4) Provide Information to support development of water and sewer master plans including but not limited to:
 - Lift Station and Pumping Information
 - WWTF Flow Records
 - Water billing information
 - Current Comprehensive Development Plan
 - Land Use Plans
 - Development Plans
 - Known water or wastewater system improvement projects
 - Electronic copies of ACAD/GIS water and sewer system maps.
 - Other Pertinent Information



ASSUMPTIONS

- Yankton will coordinate City staff to participate in kick-off meeting and facility tour. The City will arrange the meeting space for the kick-off meeting.
- Up to 3 HDR staff will participate in the kick-off meeting and facility tour.
- Kick-off meeting will be up to four (4) hours in duration.
- Facility tour will be up to eight (8) hours in duration.
- All survey information required for the models will be provided as part of the Survey and GIS collection conducted by a separate contractor as described in Task 3.

DELIVERABLES

- Kickoff meeting minutes.
- Data request list, updated periodically as materials are provided by the City.
- Document inventory

Task 3. Development of Survey/GIS Request for Proposals and QC Collected Data

Objective

The City of Yankton desires to improve their existing Utility GIS system for drinking water distribution and sanitary sewer collection. It is the intent of this task to develop a Request for Proposal to solicit field data collection and input into the City's GIS system. This work shall be accomplished in a manner that will allow for migration into the Water Distribution System and Sanitary Sewer Collection System models used for capacity analysis and master planning purposes and support the collection of other asset management related information.

Consultant Services

- 1) Meet with City to gain understanding of City's GIS operations and system requirements.
- 2) Define utility attributes required for water and sewer modelling (location, pipe size, inverts, etc.)
- 3) Establish a GIS data framework (database design) that is appropriate for import into a water distribution and sanitary sewer collection system hydraulic model.
- 4) Develop RFP for review by City of Yankton and funding agencies.
- 5) Assist in answering questions from Contractors during bidding
- 6) QC contractor provided data as collected
- 7) Assist in evaluating proposals and recommending award.

City Responsibilities

- 1) Provide access and assistance to consultant for as-constructed drawings

ASSUMPTIONS

- Request for Proposals will be published on City Website. All costs associated with proposal solicitation shall be paid for by the City.



- Correction of errors identified in survey or GIS database will be performed by the Survey/GIS contractor.

Task 4. Develop RFP for Sewer Collection System Cleaning and CCTV Inspection/Monitor data collection

Objective

The City of Yankton desires to determine the condition of their sanitary sewer collection system and if damages occurred as the result of the 2019 flooding. This task will develop a Request for Proposals to solicit bids for cleaning, televising, and providing a condition assessment of identified sewer lines.

Consultant Services

- 1) Meet with the City to target areas for sewer inspection.
- 2) Review sewer maintenance and complaint logs to determine areas of potential issues and gather baseline condition information for a reliability assessment of various ages and materials in the sewer collection system.
- 3) Generate RFP to identify acceptable cleaning procedures, data collection, pipe evaluation and reporting requirements, bid quantities and payment terms that will satisfy the requirements of the funding agencies.
- 4) Answer questions of Contractors during bidding.
- 5) Solicit proposals, evaluate bids and make recommendation of award.
- 6) Monitor cleaning and CCTV inspection (assumes 1 day/week for 8 weeks)

City Responsibilities

- 1) Provide sanitary sewer maintenance and complaint history,
- 2) Provide history of areas of the City and sewer system most likely impacted by the flooding of 2019.

ASSUMPTIONS

- The amount of sewer system cleaning and inspection shall be prioritized based upon available budget.
- Request for Proposals will be published on City Website. All costs associated with proposal solicitation shall be paid for by the City.

DELIVERABLES

- Request for Proposal
- Recommendation of award.

Task 5. Identify and Monitor Wastewater Flows for Model Development and Calibration

Objective

HDR will work with the City to identify a minimum of three (3) lift stations (including force mains) and nine (9) gravity sewer locations in the Trunk Sewer System for flow monitoring



Consultant Services

- 1) Coordinate with City of Yankton to determine location, schedule and duration of flow monitoring.
- 2) Coordinate with sub-consultant regarding equipment installation and data collection.

City Responsibilities

- 1) Provide access to sanitary sewer and Lift Stations

ASSUMPTIONS

- Flow monitoring will extend for eight weeks and locations monitored over the same period.
- HDR will provide equipment required to collect data for the flow monitoring through a subconsultant, Tech Sales.

DELIVERABLES

- HDR provided Flow Monitoring Plan
- Draft and Final technical memorandum on temporary wastewater flow monitoring results as provided by flow monitoring firm. (electronic copy delivered by email or file transfer protocol).

Task 6. Develop Sanitary Sewer Collection System Model

Objective

Build an existing wastewater collection system model using InnoVyzze InfoSWMM software by importing the data developed in Task 3, and 5. Identify any data gaps.

Consultant Services

- 1) Import the File Geodatabase (developed in Task 3) into a InfoSWMM sewer system hydraulic model.
- 2) Perform a "dry-run" hydraulic analysis to determine continuity errors and data gaps.
- 3) Develop a field verification plan to identify areas that need additional field verification, based on the initial hydraulic modeling results.
- 4) It is assumed that one model review meeting will be held at the City to go over the results of the "dry-run" and discuss preliminary results and data gaps.

City Responsibilities

- 1) Perform field review of some model findings as applicable.

DELIVERABLES

- InfoSWMM "dry-run" hydraulic model.
- Field verification plan that identifies field survey needs.

Task 7. Finalize Sewer Model for Existing and Planning Horizon

Objective

Finalize the existing system hydraulic model based upon data obtained in the field survey and load the model based upon existing wastewater collection system flow data.



Consultant Services

- 1) Incorporate adjusted field survey data (as required) into the sewer model.
- 2) Load existing dry weather and wet weather flows into the hydraulic model, based upon existing flow data.
- 3) Complete quality control (QC) review of the model.
- 4) Conduct meeting with City Planning staff to discuss current and future development and land use assumptions to be incorporated into the Sewer Model.
- 5) Develop and confirm applicable master planning wastewater collection system design criteria.
- 6) Develop a spatial coverage of future flows for loading into the hydraulic model. Future flows to be developed in conjunction with City staff and will be based on known development information and the future development assumptions developed by City staff.
- 7) Perform a hydraulic analysis on the existing and future system alternatives to identify deficiencies and identify necessary upgrades.
- 8) Identify the discrete system improvements needed to correct the deficiencies identified during the system analysis described above. Develop a list of Capital Improvement Program (CIP) projects for further review in Task 16.
- 9) Complete quality control (QC) review of the model and results.
- 10) Evaluate nonmonetary criteria for alternative evaluation and prioritization
- 11) Conduct sanitary sewer collection system model review meeting

City Responsibilities

- 1) Review and comment on Existing Sanitary Sewer Model
- 2) Review Tech memo and assist in resolving inconsistent model inputs.

ASSUMPTIONS

- InfoSWMM software will be used for modeling purposes
- Wet weather flows will be developed using the R,T,K method, calibrated to existing flow data.

DELIVERABLES

- Final sewer model (InfoSWMM) with recommended system improvements.
- Tech Memo identifying system existing and future system deficiencies with proposed solutions.
- Basin Map of the City Collection System

Task 8. Water Distribution System Overview

Objective

Describe the characteristics of the City's water distribution system and service area to provide a basis for system planning and to meet SDDANR requirements for this information. Establish design criteria for subsequent analysis of water distribution infrastructure needs and improvements.

Consultant Services

- 1) Prepare a description of the existing water system including the service area, estimates of water use, and operation and maintenance requirements.
- 2) Develop maps and schematics of the water system showing size and location of facilities.
- 3) Develop an estimate of average day demand, maximum day demand, and peak hour demand



from historical billing data and/or water use data.

- 4) List state and federal drinking water regulations for distribution systems applicable to the City, including existing, proposed, and anticipated regulations.
- 5) Review the City's water quality monitoring plans and compliance data from the most recent six years and document compliance status in a summary table format.
- 6) Prepare technical memorandum providing description of the existing water system, water quality, and level of service goals.

City Responsibilities

- 1) Provide information in response to data request.
- 2) Review and provide comments to system maps and schematics
- 3) Review and provide comments to existing system TM

ASSUMPTIONS

- For system planning purposes, HDR can rely on the system data provided.
- The City has existing water quality monitoring plans to be reviewed.
- One round of review comments will be addressed after the draft submittal.

DELIVERABLES

- Maps and schematics of water system.
- Draft and Final technical memorandum providing description of existing water system (electronic copy delivered by email or file transfer protocol).

Task 9. Assistance with Water Storage Condition Assessment

Objective

Perform a condition assessment of Yankton's two existing elevated water reservoirs

Consultant Services

- 1) Through a qualified sub-contractor perform inspection and evaluation of the City's two elevated water storage reservoirs.
 - Field evaluation shall include examination of the entire reservoir.
 - The evaluation shall be performed via diver or remote operated vehicle.
 - A report in narrative format shall be provided.
- 2) Coordinate with City of Yankton to schedule the field evaluation.
- 3) Review report and identify any necessary capital or maintenance projects for Task 16.

City Responsibilities

- 1) Provide access to water reservoirs
- 2) Provide one worker to stay near the reservoir during the evaluation.



ASSUMPTIONS

- Reservoir inspection will be done by a consultant under direct contract with the City of Yankton
- Reservoirs to be inspected include:
 - 1.0 MGD Memorial Reservoir located at 21st Street and Mulberry Street (Low Zone)
 - 1.0 MGD West Reservoir located at 8th and West Streets (High Zone)
- Reservoir inspection shall be done while full. Should initial inspection identify a dry evaluation this will be considered out of scope and a contract amendment negotiated.

DELIVERABLES

- Tank Inspection Report

Task 10. Prepare Water Demand Forecast

Objective

Develop water demand projections consistent with the City's economic development and long-range plans that will be used for supply planning and system evaluation.

Consultant Services

- 1) Meet with City to obtain and review water production/sales information.
- 2) Compile and process water demand projections data using readily available demographic information and population forecasts. This task includes reviewing reports, databases, and communications with City staff.
- 3) Develop water use factors and non-revenue water based on 3-4 years of production/sales data provided by the City.
- 4) Prepare technical memorandum to include summary of planning basis and assumptions for the demand forecast.

City Responsibilities

- 1) Provide information in response to data request.
- 2) Interview Industrial, Commercial, and Institutional (ICI) customers to estimate changes in water demands over the 20-year planning horizon. Report findings to HDR in written format.
- 3) Review and provide comments on draft technical memorandum.

ASSUMPTIONS

- The demand forecast will generally be aligned with the applicable comprehensive planning documents and be based on their adopted planning horizons.
- The City will provide ICI demand assumptions to HDR as a basis to apply demand forecast.
- Population projections will be based on data from the U.S. Census Bureau.
- One round of review comments will be addressed after the draft submittal.

DELIVERABLES

- Draft and Final technical memorandum on Yankton's water demand forecast (electronic copy delivered by email or file transfer protocol).



Task 11. Water Distribution System Hydraulic Model Development and Calibration

Objective

Develop and calibrate a hydraulic model for use in capacity and operation evaluations.

Build and calibrate a model using Innovyze InfoWATER software by importing the data developed in Task 3, and 10.

Consultant Services

Model Network Development

- 1) Import the File Geodatabase (developed by separate consultant in Task 3) into hydraulic model platform.
- 2) Review and input pipe and node network, pumping stations, pressure reducing valves (PRVs), and storage facilities into hydraulic model.
- 3) Input relevant attributes from GIS and/or as-built drawings, including ground elevations, pipe diameters, pipe materials, pipe age, and locations of closed valves.
- 4) Review and input pump station and reservoir/tank operation and controls information, as well as PRV settings.
- 5) Prepare system schematic.

Model Demands Development

- 1) Incorporate user class and account level finding developed in Task 8
- 2) Assign the appropriate average day demand value (or water use factor) to each customer class, which will then be assigned to demand nodes in the model during the demand allocation process.
- 3) Develop maximum day demands for the largest customers (assumed up to 10) within the City using billing information and/or data collected in Task 2.
- 4) Select model nodes that will be used as demand nodes within the model (excluding nodes on transmission mains, nodes near facilities, etc.). Using land use/zoning information, assign a land use type to each demand node.
- 5) Using geocoded water billing records, allocate water demand, other than the largest users, to each demand node in the model. Demands for the largest users will be allocated individually.
- 6) Create a demand scenario for the future planning horizon and allocate future demands by planning area boundaries and/or land use.

Field Testing

- 1) Review previously collected flow and pressure monitoring data, if available.
- 2) Identify locations and timing for flow testing, flow monitoring, and/or pressure recording. Prepare summary with map describing proposed field testing.
- 3) Obtain and review field testing data collected by HDR for use in model calibration.
- 4) Obtain and review SCADA data during field testing period for use in model calibration.

Model Calibration

- 1) Develop diurnal curves from SCADA data to approximate system demands in model at the time of



various hydrant tests. Seasonal peaking factors for both winter and summer conditions will be defined.

- 2) Update pipe roughness factors based on material type and age, incorporating system condition assessment data, if available.
- 3) Calibrate pump station, storage tank, and control valve operations.

Model Documentation

- 1) Prepare and submit draft technical memorandum describing hydraulic model development and calibration for City review and comment.
- 2) Prepare and submit final technical memorandum incorporating City comments.

City Responsibilities

- 1) Provide information in response to data request, including as-builts, GIS and SCADA data.
- 2) Review system schematic.
- 3) Review field testing plan developed by HDR. Provide labor and equipment to conduct hydrant flow testing and provide results to HDR.
- 4) Review and provide comments on technical memorandum.

ASSUMPTIONS

- Up to 15 hydrant test locations will be identified to collect data for model calibration.
- HDR staff will not be present in the field for hydrant testing but will be available by phone if needed to answer questions from City staff.
- One round of review comments will be addressed after the Draft technical memorandum submittal.

DELIVERABLES

- Draft and Final memo documenting hydraulic model platform selection (electronic copy delivered by email or file transfer protocol).
- System schematic.
- Field testing plan with map of proposed testing locations.
- Calibrated hydraulic model of storage and distribution system.
- Draft and Final technical memorandum describing hydraulic model development and calibration (electronic copy delivered by email or file transfer protocol).

Task 12. Storage Volume and Operational Requirements

Objective

Evaluate existing and future storage needs, including developing an operational plan for fully utilizing the City's existing storage.

Consultant Services

- 1) Identify existing storage, including associated pump station capacity and/or transmission capacity.
- 2) Set up a storage evaluation in MS Excel to identify storage needs by pressure zone for each of the three planning horizons including operational (pumped storage only), peaking, fire,



emergency, and dead storage. The baseline emergency scenario will consist of a 72-hour emergency power outage.

- 3) Compare requirements to existing in-system storage. Identify deficiencies for each planning horizon.
- 4) Prepare technical memorandum providing information on storage volume and operational requirements.

City Responsibilities

- 1) Provide information on operational limits of each source of supply, including availability and capacity of back-up power facilities for each supply.

ASSUMPTIONS

- Storage analysis will be performed in spreadsheet format. No hydraulic modeling will be performed.
- One round of review comments will be addressed after the draft submittal.

DELIVERABLES

- Draft and Final technical memorandum on storage volume and operational requirements (electronic copy delivered by email or file transfer protocol).

Task 13. Water System Evaluation and Model Demonstration

Task 13.1 System Evaluation Objective

Use the calibrated hydraulic model of the water distribution system to identify hydraulic deficiencies, perform fire flow analysis, identify capital project needs and develop preliminary sizing of proposed new or updated facilities.

Consultant Services

- 1) Identify current or projected future deficiencies in water supply capacity and/or water storage needs for the City in each service zone and in total through each planning horizon (defined in Task 10). Evaluate storage and supply alternatives identified in previous tasks.
- 2) Select model nodes that will be used as fire flow nodes within the model (excluding nodes in areas lacking hydrants or on transmission lines). Using adjacent land use/zone information, assign an appropriate fire flow goal based on customer class fire flow requirements.
- 3) For each planning horizon:
 - a. Evaluate system pressure at peak hour conditions to identify areas that do not meet the City's level of service pressure standard for normal operating conditions.
 - b. Analyze fire flow at all fire flow nodes for available fire flow according to their associated land use level of service goals (e.g., 1000 gpm for residential; 3,000 gpm for non-residential or as required by local regulation). Fire flow evaluation will be performed under maximum day demand conditions. Locations where available fire flow does not meet level of service goals will be identified.
- 4) Perform preliminary water age analysis to identify where looping may be beneficial. This analysis will be performed for normal winter operating conditions (low demand period when water age is highest).



- 5) Identify the discrete system improvements needed to correct the deficiencies identified during the system analysis described above. Develop a list of Capital Improvement Program (CIP) projects for further review in Task 16.
- 6) Prepare technical memorandum providing description and results of system analysis.

City Responsibilities

- 1) Provide information in response to data request.
- 2) Provide fire flow requirements to assume for customer classes in the City.
- 3) Review results of system evaluation and provide input on projects identified for inclusion in the CIP.

ASSUMPTIONS

- Steady-state analysis will be used to evaluate system to determine if pressure and fire flow level of service goals are met.
- Fire flow will be evaluated at model nodes closest to hydrant locations.
- Extended Period Simulation (EPS) analysis will be used to evaluate water age and operational and supply alternatives. Water age will not be calibrated but only used as an indicator of system performance.
- Up to 3 looping scenarios, as directed by the City, may be performed to discern possible impact on water age if loop was completed.
- One round of review comments will be addressed after the draft submittal.

DELIVERABLES

- Draft and Final technical memorandum providing description and results of system analysis (electronic copy delivered by email or file transfer protocol).

Task 13.2. Model Demonstration Objective

Provide in-person model demonstration to familiarize City staff with the capabilities of the hydraulic model developed in Task 11.

Consultant Services

- 1) Prepare demonstration materials based on the existing modeling scenarios and evaluations developed for the WDSMP as well as common modeling tasks such as future development and fire flow availability.
- 2) Provide up to a four-hour demonstration. Develop agenda for demonstration and provide to the City project manager prior to scheduled demonstration date. Demonstration topics may be as follows:
 - a. Model file overview – Describe how the model file is set up; how model analyses are run and how results are viewed.
 - b. Scenario structure – How scenarios are used in the model software, including how to set up new scenarios.
 - c. Development alternatives – Example of adding new development to the model including new facilities and loading.
 - d. Fire flow analysis – Example of performing fire flow analysis.
 - e. Operation alternatives – Example of making changes to operations.



City Responsibilities

- 1) Identify City staff to participate in demonstration.

ASSUMPTIONS

- Demonstration materials will consist of “tip sheets” related to topics covered, as well as a copy of the presentation used in the demonstration session.
- Facilities for the demonstration will be provided by the City.
- Up to 3 HDR staff will participate in demonstration.
- Hydraulic modelling software will not be provided to the City.

DELIVERABLES

- Demonstration agenda
- Electronic copies of demonstration materials.
- Model input files will be delivered to City.

Task 14. Operations Training and O&M Needs

Objective

Define operations and maintenance (O&M) best practices, identify current O&M gaps, and provide recommendations for improvement in terms of O&M and operator safety.

Consultant Services

- 1) Review Operations and Maintenance Plan document to identify shortcomings and improvements.
- 2) Based upon site visits of task 2 and interviews with City operations staff, identify gaps in maintenance best practices and record operational concerns and problems.
- 3) Prepare a brief technical memorandum (up to 5 pages) documenting O&M best practices, current gaps, and recommendations.

City Responsibilities

- 1) Participate in operations tour and provide information.

ASSUMPTIONS

- Yankton will coordinate City staff to participate in operations tour with HDR operations specialist.
- One round of review comments will be addressed after the draft submittal.

DELIVERABLES

- Draft and Final technical memorandum documenting best practices and operations and maintenance recommendations (electronic copy delivered by email or file transfer protocol).

Task 15. Finance

Objective

Review options to finance infrastructure improvements identified in the WDSMP and SSCMP. Describe



alternatives to finance water system improvements.

Consultant Services

- 1) Review financial data provided by the City during the data request under Task 2.
- 2) Prepare technical memorandum providing descriptions of alternative financing sources to fund capital projects.

City Responsibilities

- 1) Provide information necessary to complete review. Data required may include current rates, charges, and fees used to fund the water system and details of past loans and grants.

ASSUMPTIONS

- The financial analysis will be limited to compliance with SDDANR requirements to provide financing recommendations for the Plan's CIP.
- HDR services do not include (1) serving as a "municipal advisor" for purposes of the registration requirements of Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) or the municipal advisor registration rules issued by the Securities and Exchange Commission, or (2) advising Owner, or any municipal entity or other person or entity, regarding municipal financial products or the issuance of municipal securities, including advice with respect to the structure, timing, terms, or other similar matters concerning such products or issuances.
- One round of review comments will be addressed after the draft submittal.

DELIVERABLES

- Draft and final technical memorandum describing the financial information needed to fund capital projects. (electronic copy delivered by email or file transfer protocol).

Task 16. Capital Improvement Program Development

Objective

Prepare the WDSMP/CCSMP technical memorandum that summarized the City's Capital Improvement Program (CIP), including project descriptions, schedule, and opinion of probable capital costs (OPCC).

Consultant Services

- 1) Compile system improvements identified in other tasks necessary to remedy system deficiencies, meet regulatory requirements, and support system growth.
- 2) Review recent and current CIP documents, and determine projects that remain to be completed and their current applicability. Projects that still are relevant will be compiled with the other improvements identified.
- 3) Prepare project OPCCs for improvements, based upon a standard cost methodology developed in coordination with the City. HDR will use recent City bid tabulations, and current and projected construction cost trends to develop suitable planning-level costs for the CIP.
- 4) Prepare a draft CIP table. The table will be supplemented with brief narrative descriptions of each project, and a summary of key assumptions used in developing OPCCs (e.g., unit costs for piping, contingencies, etc.). After review by the City, these materials will be revised as necessary



to support the prioritization workshop (see item 5) below).

- 5) Hold a workshop with key City staff to discuss and develop project evaluation, screening, and prioritization criteria to be used in selecting and prioritizing the identified potential improvements. The contents of the CIP table will also be reviewed and refined at this workshop.
- 6) Schedule prioritized projects in a logical manner, considering current schedules for known projects and coordination with other planned utility projects and street improvements as identified by the City.
- 7) Prepare technical memorandum for the Capital Improvement Plan.

City Responsibilities

- 1) Provide input on existing and anticipated CIP projects.
- 2) Participate in workshop and help to select project prioritization criteria.
- 3) Provide recent City water, sewer and paving project bid tabulations to be used in developing the opinions of probable project costs, adjusted as necessary for current construction prices.

ASSUMPTIONS

- Unit costs will be based upon recent City bid tabulations, to the extent practicable.
- CIP project OPCCs will be Class 4 estimates as defined by AACE International (i.e., with a contingency equal to up to 50% of estimated project costs).
- One round of review comments will be addressed after the draft submittal.

DELIVERABLES

- Draft CIP table.
- Map of City distribution and collection system showing locations of projects identified in the CIP table with attached project number for cross-referencing the CIP table.
- Summary minutes of City workshop.
- Draft and final technical memorandum describing Capital Improvement Plan recommendations
(electronic copy delivered by email or file transfer protocol).

Task 17. Sanitary Sewer Collection System Master Plan Preparation

Objective

Prepare a Sanitary Sewer Collection System Master Plan document that effectively communicates the elements described in this Scope of Services.

Consultant Services

- 1) Following review and response to comments on individual technical memorandums covered under the previous tasks, prepare complete draft SSCMP for City review.
- 2) Address City comments on initial draft of SSCMP document (Deliverable 1).
- 3) Address City management comments on draft SSCMP document (Deliverable 2).

City Responsibilities



- 1) Provide one unified set of comments on each iteration of the SSCMP.
- 2) Work with HDR to address stakeholder comments. Provide responses to comments for which it is not appropriate for HDR to provide responses (e.g., policy-related comments). Review HDR's proposed responses.

ASSUMPTIONS

- Major, substantive comments on the SSCMP's content will already have been addressed through the City's review of individual technical memorandums under the previous tasks. Comments on the complete draft plan will be limited to minor adjustments or limited final updated, formatting, and consistency across document.

DELIVERABLES

- Initial draft Sanitary Sewer Collection System Master Plan document for City staff review and comment (electronic copy delivered by email or file transfer protocol).
- Corrected Draft Sanitary Sewer Collection System Master Plan document for City management review (electronic copy by email or file transfer protocol, 2 bound hard copies).
- Final Sanitary Sewer Collection System Master Plan document (electronic copy by email or file transfer protocol, 2 bound hard copies).

Task 18. Water Distribution System Master Plan Preparation

Objective

Prepare a Water System Master Plan document that effectively communicates the elements described in this Scope of Services.

Consultant Services

- 1) Following review and response to comments on individual technical memorandums covered under the previous tasks, prepare complete draft WDSMP for City review.
- 2) Address City comments on initial draft of WDSMP document (Deliverable 1).
- 3) Address City management comments on draft WDSMP document (Deliverable 2).

City Responsibilities

- 1) Provide one unified set of comments on each iteration of the WDSMP.
- 2) Work with HDR to address stakeholder comments. Provide responses to comments for which it is not appropriate for HDR to provide responses (e.g., policy-related comments). Review HDR's proposed responses.

ASSUMPTIONS

- Major, substantive comments on the WDSMP's content will already have been addressed through the City's review of individual technical memorandums under the previous tasks. Comments on the complete draft plan will be limited to minor adjustments or limited final updated, formatting, and consistency across document.

DELIVERABLES

- Initial draft Water System Master Plan document for City staff review and comment (electronic copy delivered by email or file transfer protocol).



- Corrected Draft Water System Master Plan document for City management review (electronic copy by email or file transfer protocol, 2 bound hard copies).
- Final Water System Master Plan document (electronic copy by email or file transfer protocol, 2 bound hard copies).

Attachment I - Hours and Fee Spreadsheet



Water Distribution System Master Plan, Sanitary Sewer Collection System Master Plan

Labor Hours by Category																	Expenses			Totals			
Labor Category	Project Principal	Senior PM/QC	Technical Lead	Project Manager III	Model Lead	Engineer V	Engineer V	Engineer III	Engineer III	Engineer II	Hydraulic Modeler/EIT	Engineer I	CADD/GIS Technician II	Project Controller	Project Assistant	Project Assistant	Travel	Sub-Consultant	Printing and Exp.	Total Expenses Cost	Total Labor Hours	Total Labor Cost	Total Cost with Expenses
Job Code	MGT.MGT 100			MGT.MGT 100		ESA.ESA 300		ESA.ESA 200	ESA.ESA 200	ESA.ESA 100		ECLECI 050	ENS.GIS 120	FIN.FIN 210	ADM.ADM 200	ADM.ADM 400							
Project Staff / Personnel	Bill Moran	Roger Null	Kathryn Jones	Gabe Laber	Scott Humphrey	Kevin Newman	Michelle Carter	Kyle Lentsch	Steve Muir	Andy Hanson	Yuki Miyaki	Caleb Musick	Josh Hellman	Brooke Davis	Elizabeth Coday	Karen Westenberg							
Billing Rate	\$225	\$250	\$225	\$195	\$235	\$180	\$180	\$145	\$145	\$130	\$115	\$115	\$105	\$95	\$90	\$90							
Task 1.0: Project Management																							
Project Management Plan/Internal Project Reviews	4	2		4	4										4	4	\$100		\$10	\$110	22	\$3,840	\$3,950
Project Team Coordination				52															\$10	\$10	58	\$10,710	\$10,720
HDR/City monthly meetings				36.5	33												\$2,000		\$10	\$2,010	69.5	\$14,873	\$16,883
Project Tracking and Invoicing				3	3									21					\$10	\$10	27	\$3,285	\$3,295
QA/QC		8																	\$10	\$10	12	\$2,360	\$2,370
Task 1 Subtotal	4	10	0	95.5	40	0	0	0	0	0	0	0	0	27	4	8	\$2,100	\$0	\$50	\$2,150	188.5	\$35,068	\$37,218
Task 2.0: Kickoff, Data Collection and Facility Inventory																							
Kickoff meeting with City	4			6	8			4									\$150			\$150	23	\$4,620	\$4,770
Data Collection and Review				4	8	2		8												\$150	24	\$4,360	\$4,360
Visit key project facilities				8		8														\$150	17	\$3,090	\$3,240
Task 2 Subtotal	4	0	0	18	16	10	0	12	0	0	0	0	0	0	0	4	\$300	\$0	\$0	\$300	64	\$12,070	\$12,370
Task 3.0: Development of Survey/GIS Request for Proposals and QC Collected Data																							
City Meeting	2			6	4								6				\$150			\$150	19	\$3,280	\$3,430
Determine Utility Attributes				2	2								4						\$10	\$10	8	\$1,280	\$1,290
Develop GIS data framework			1	2	2						2		4						\$10	\$10	11	\$1,735	\$1,745
RFP Development	2			8	2								2						\$10	\$10	18	\$3,050	\$3,060
Assist in Answering questions from Contractors				8	2								2						\$10	\$10	12	\$2,240	\$2,250
QC Data as collected				4	16						16		4				\$150		\$10	\$160	42	\$6,980	\$7,140
Evaluate Proposals and recommend award.				4									4				\$150		\$10	\$160	10	\$1,380	\$1,540
Task 3 Subtotal	4	0	1	34	28	0	0	0	0	0	18	0	26	0	0	9	\$450	\$0	\$60	\$510	120	\$19,945	\$20,455
Task 4.0: Develop RFP for Sewer Collection system Cleaning/CCTV Inspection and monitor data collection																							
City Meeting				1				4									\$150			\$150	5	\$915	\$1,065
RFP Development	2			4				8											\$10	\$10	18	\$3,030	\$3,040
Assist in Answering questions from Contractors				4				4											\$10	\$10	8	\$1,500	\$1,510
Evaluate Proposals and recommend award.				4															\$150	\$150	6	\$960	\$1,110
Monitor Cleaning and CCTV Inspection				4						80							\$1,000			\$1,000	86	\$11,360	\$12,360
Task 4 Subtotal	2	0	0	17	0	0	16	0	0	80	0	0	0	0	0	8	\$1,300	\$0	\$20	\$1,320	123	\$17,765	\$19,085
Task 5.0: Identify and Monitor Wastewater Flows for Model Development and Calibration																							
City Meeting				2	2			2											\$10	\$10	6	\$1,150	\$1,160
Develop Flow Monitoring Plan				2	2							4	4						\$10	\$10	8	\$1,320	\$1,330
Coordinate with Flow Modelling Sub				2						4							\$54,782		\$10	\$54,792	10	\$1,370	\$56,162
Prepare Technical Memorandum				2	2			30											\$10	\$10	36	\$5,390	\$5,400
Field Documentation				4				4								2			\$10	\$10	8	\$940	\$950
Task 5 Subtotal	0	0	0	8	6	0	0	36	0	4	8	0	0	0	2	4	\$0	\$54,782	\$50	\$54,832	68	\$10,170	\$65,002
Task 6.0: Develop Sanitary Sewer Collection System Model																							
Prepare Collection System Model				2	8						24								\$10	\$10	34	\$5,030	\$5,030
Perform "dry-run" analysis and determine additional data needs			1	2	4						8								\$10	\$10	15	\$2,475	\$2,485
Model Review Meeting	2			4	3						3								\$10	\$10	12	\$2,280	\$2,440
Memo outlining field verification or additional data needs.				8	8						4								\$10	\$10	22	\$4,080	\$4,090
Task 6 Subtotal	2	0	1	16	23	0	0	0	0	0	39	0	0	0	0	2	\$150	\$0	\$30	\$180	83	\$13,865	\$14,045
Task 7.0: Finalize Sewer Model for Existing and Planning Horizon																							
Incorporate field data changes				2							8								\$10	\$10	10	\$1,390	\$1,390
Incorporate flow data information				8							16								\$10	\$10	24	\$3,720	\$3,730
QA/QC of Model		4		10							4								\$10	\$10	18	\$3,810	\$3,820
Add future development				4							16								\$10	\$10	20	\$2,780	\$2,790
Identify system deficiencies				4							8								\$10	\$10	12	\$1,860	\$1,870
Tech Memo summarizing modelling results.	2	2		4	4			16			16								\$10	\$10	48	\$7,190	\$7,200
Sewer collection System Review Meeting				4	2						2								\$150	\$150	8	\$1,480	\$1,630
Task 7 Subtotal	2	6	0	8	34	0	0	16	0	0	70	0	0	0	0	4	\$150	\$0	\$50	\$200	140	\$22,230	\$22,430
Task 8.0: Water Distribution System Overview																							
Prepare description of existing water system				1	1			8											\$10	\$10	10	\$1,590	\$1,590
Develop maps and schematics of water system								2				6							\$10	\$10	8	\$920	\$930
Develop estimates of water demands				4				4				8							\$10	\$10	18	\$2,620	\$2,630
Review and analyze water regulations for distribution systems								8											\$10	\$10	10	\$1,620	\$1,630
Review and document compliance status								4				8							\$10	\$10	14	\$1,820	\$1,830
Tech Memo describing water system, water quality and level of service goals	2	2	1	4	16			4									\$150		\$10	\$160	31	\$5,755	\$5,915
Task 8 Subtotal	2	2	1	1	9	28	0	18	0	0	0	16	6	0	0	8	\$150	\$0	\$50	\$200	91	\$14,325	\$14,525
Task 9.0: Assistance with Water Storage Condition Assessment																							
City Meeting	2			2															\$10	\$10	4	\$840	\$840
Assist City in soliciting proposals for reservoir inspection				1								1							\$7,700	\$7,710	2	\$310	\$8,020
Review results and determine recommendations for CIP				4								4							\$10	\$10	8	\$1,240	\$1,250
Task 9 Subtotal	2	0	0	7	0	0	0	0	0	0	0	5	0	0	0	0	\$0	\$7,700	\$20	\$7,720	14	\$2,390	\$10,110
Task 10.0: Prepare Water Demand Forecast																							
Meet with City to obtain and review water production/sales	2			4													\$150		\$10	\$160	6	\$1,230	\$1,390
Prepare Water Demand Projections				4	4						8	8							\$10	\$10	24	\$3,560	\$3,570
Develop water use and non-revenue water projections				4							8	8							\$10	\$10	20	\$2,620	\$2,630
Tech Memo describing planning basis and assumptions		2		8	2			4				8							\$10	\$10	28	\$4,390	\$4,400

Attachment I - Hours and Fee Spreadsheet



Water Distribution System Master Plan, Sanitary Sewer Collection System Master Plan

Labor Hours by Category																	Expenses			Totals				
Labor Category	Project Principal	Senior PM/QC	Technical Lead	Project Manager III	Model Lead	Engineer V	Engineer V	Engineer III	Engineer III	Engineer II	Hydraulic Modeler/EIT	Engineer I	CADD/GIS Technician II	Project Controller	Project Assistant	Project Assistant	Travel	Sub-Consultant	Printing and Exp.	Total Expenses Cost	Total Labor Hours	Total Labor Cost	Total Cost with Expenses	
Job Code	MGT.MGT 100			MGT.MGT 100		ESA.ESA 300		ESA.ESA 200	ESA.ESA 200	ESA.ESA 100		ECLECI 050	ENS.GIS 120	FIN.FIN 210	ADM.ADM 200	ADM.ADM 400								
Project Staff / Personnel	Bill Moran	Roger Null	Kathryn Jones	Gabe Laber	Scott Humphrey	Kevin Newman	Michelle Carter	Kyle Lentsch	Steve Muir	Andy Hanson	Yuki Miyaki	Caleb Musick	Josh Hellman	Brooke Davis	Elizabeth Coday	Karen Westenberg								
Billing Rate	\$225	\$250	\$225	\$195	\$235	\$180	\$180	\$145	\$145	\$130	\$115	\$115	\$105	\$95	\$90	\$90								
Task 10 Subtotal	2	2	0	20	6	0	0	4	0	0	16	24	0	0	4		\$150	\$0	\$40	\$190	78	\$11,800	\$11,990	
Task 11.0: Water Distribution system Hydraulic Model Development and Calibration																								
Model Network Development			1		1						16											18	\$2,300	\$2,300
Model Demand Development				4	20						48											72	\$11,000	\$11,010
Flow Testing				4	8					24	16	24					\$450		\$2,000			76	\$10,380	\$12,830
Model Calibration			1	4	8						16											29	\$4,725	\$4,735
Model Documentation		2		2	8						8					4						24	\$4,050	\$4,060
Meeting with City to review model and documentation	2			4	2						2						\$150		\$10			10	\$1,930	\$2,090
Task 11 Subtotal	2	2	2	18	47	0	0	0	0	24	106	24	0	0	0	4	\$600	\$0	\$2,040	\$2,640	229	\$34,385	\$37,025	
Task 12.0: Storage Volume and Operational Analysis																								
Review existing storage and pump station capacity				4								8										12	\$1,700	\$1,710
Perform evaluation to identify storage needs by pressure zone					8						16											24	\$3,720	\$3,730
Tech Memo describing storage volume and operational requirements				12	8											2						22	\$4,400	\$4,410
Task 12 Subtotal	0	0	0	16	16	0	0	0	0	0	16	8	0	0	0	2	\$0	\$0	\$30	\$30	58	\$9,820	\$9,850	
Task 13.0: Water System Evaluation and Model Demonstration																								
Identify current and projected system deficiencies in water storage				4	4						8											16	\$2,640	\$2,650
Perform fire flow analysis				2	2						16											20	\$2,700	\$2,710
Perform peak flow Analysis				2	2						16											20	\$2,700	\$2,710
Perform water age analysis				2	2	8					16											28	\$4,140	\$4,150
Perform analysis to correct deficiencies				4	8	4					16											32	\$5,220	\$5,230
Tech Memo describing storage volume and operational requirements	2			16	16						8					4						46	\$8,610	\$8,620
Model Demonstration	2	4		8	8						4						\$375		\$10			26	\$5,350	\$5,735
Task 13 Subtotal	4	4	0	38	42	12	0	0	0	0	84	0	0	0	0	4	\$375	\$0	\$70	\$445	188	\$31,360	\$31,805	
Task 14.0: Operations Training and O&M Needs																								
Review Operation and Maintenance Documents				8	4		4															16	\$3,220	\$3,230
Interviews with City staff				8																		8	\$1,560	\$1,570
Tech Memo describing O&M Best Practices	2			8	4	12	8									4						38	\$6,910	\$6,920
Task 14 Subtotal	2	0	0	24	8	12	12	0	0	0	0	0	0	0	0	4	\$0	\$0	\$30	\$30	62	\$11,690	\$11,720	
Task 15.0: Finance																								
Financial Data Review	2			8	8																	18	\$3,890	\$3,900
Meeting with City	8			12																		20	\$4,140	\$4,450
Tech Memo describing funding of capital projects.	2			8	2											4						16	\$2,840	\$2,850
Task 15 Subtotal	12	0	0	28	10	0	0	0	0	0	0	0	0	0	0	4	\$300	\$0	\$30	\$330	54	\$10,870	\$11,200	
Task 16.0: Capital Improvement Program Development																								
Review current CIP documents				8																		8	\$1,560	\$1,570
Compile Recommended Water and Sewer Improvements				4						16												36	\$4,940	\$4,950
Prepare OPCC for recommended improvements				4						16												60	\$7,700	\$7,710
Develop Draft CIP table				4						16												20	\$3,100	\$3,110
Workshop with City to develop project prioritization	2			4						4												10	\$1,810	\$1,970
Schedule prioritized projects				8						8												16	\$2,720	\$2,730
Tech Memo describing Capital Improvement Plan Recommendations	2			4						16						4						34	\$4,830	\$4,840
Task 16 Subtotal	4	0	0	36	0	0	0	76	0	0	16	48	0	0	0	4	\$150	\$0	\$70	\$220	184	\$26,660	\$26,880	
Task 17.0: Sanitary Sewer System Master Plan Preparation																								
Compile Tech memos from Tasks 4-7. mad 14-16 into draft SSC Master Plan	2			4						24		24										66	\$8,910	\$8,920
Present Master Plan and receive comments.	2			8	4					8												26	\$4,470	\$4,630
Present Final Master Plan to Management and Council	2			8						4												18	\$2,950	\$3,110
Task 17 Subtotal	6	0	0	20	4	0	0	36	0	24	0	0	0	0	0	0	\$300	\$0	\$30	\$330	110	\$16,330	\$16,660	
Task 18.0: Water Distribution System Master Plan Preparation																								
Compile Tech memos from Tasks 8 - 16 into draft WDS Master Plan	2			4						24		24										66	\$8,550	\$8,560
Present Master Plan and receive comments.	2			8						8												22	\$3,530	\$3,690
Present Final Master Plan to Management and Council	2			8						4												18	\$2,950	\$3,110
Task 18 Subtotal	6	0	0	20	0	0	0	36	0	0	0	24	0	0	0	0	\$150	\$0	\$30	\$330	106	\$15,030	\$15,360	
Project Total Hours	60	26	5	424.5	289	62	28	234	0	132	373	149	32	27	6	113								
Project Total Costs	\$13,500	\$6,500	\$1,125	\$82,778	\$67,915	\$11,160	\$5,040	\$33,930	\$0	\$17,160	\$42,895	\$17,135	\$3,360	\$2,565	\$540	\$10,170	\$6,775	\$62,482	\$2,700	\$71,957	\$1,961	\$315,773	\$387,729	

Total Cost Summary	
Total Labor Hours	1961
Total Labor Cost	\$315,773
Total Expenses Cost	\$71,957
Total Not to Exceed Fee	\$387,729

EXHIBIT B

TERMS AND CONDITIONS

HDR Engineering, Inc. Terms and Conditions for Professional Services

1. STANDARD OF PERFORMANCE

The standard of care for all professional engineering, consulting and related services performed or furnished by ENGINEER and its employees under this Agreement will be the care and skill ordinarily used by members of ENGINEER's profession practicing under the same or similar circumstances at the same time and in the same locality. ENGINEER makes no warranties, express or implied, under this Agreement or otherwise, in connection with ENGINEER's services.

2. INSURANCE/INDEMNITY

ENGINEER agrees to procure and maintain, at its expense, Workers' Compensation insurance as required by statute; Employer's Liability of \$250,000; Automobile Liability insurance of \$1,000,000 combined single limit for bodily injury and property damage covering all vehicles, including hired vehicles, owned and non-owned vehicles; Commercial General Liability insurance of \$1,000,000 combined single limit for personal injury and property damage; and Professional Liability insurance of \$1,000,000 per claim for protection against claims arising out of the performance of services under this Agreement caused by negligent acts, errors, or omissions for which ENGINEER is legally liable. If flying an Unmanned Aerial System (UAS or drone), ENGINEER will procure and maintain aircraft unmanned aerial systems insurance of \$1,000,000 per occurrence. OWNER shall be made an additional insured on Commercial General and Automobile Liability insurance policies and certificates of insurance will be furnished to the OWNER. ENGINEER agrees to indemnify OWNER for third party personal injury and property damage claims to the extent caused by ENGINEER's negligent acts, errors or omissions. However, neither Party to this Agreement shall be liable to the other Party for any special, incidental, indirect, or consequential damages (including but not limited to loss of use or opportunity; loss of good will; cost of substitute facilities, goods, or services; cost of capital; and/or fines or penalties), loss of profits or revenue arising out of, resulting from, or in any way related to the Project or the Agreement from any cause or causes, including but not limited to any such damages caused by the negligence, errors or omissions, strict liability or breach of contract.

3. OPINIONS OF PROBABLE COST (COST ESTIMATES)

Any opinions of probable project cost or probable construction cost provided by ENGINEER are made on the basis of information available to ENGINEER and on the basis of ENGINEER's experience and qualifications, and represents its judgment as an experienced and qualified professional engineer. However, since ENGINEER has no control over the cost of labor, materials, equipment or services furnished by others, or over the contractor(s) methods of determining prices, or over competitive bidding or market conditions, ENGINEER does not guarantee that proposals, bids or actual project or construction cost will not vary from opinions of probable cost ENGINEER prepares.

4. CONSTRUCTION PROCEDURES

ENGINEER's observation or monitoring portions of the work performed under construction contracts shall not relieve the contractor from its responsibility for performing work in accordance with applicable contract documents. ENGINEER shall not control or have charge of, and shall not be responsible for, construction means, methods, techniques, sequences, procedures of construction, health or safety programs or precautions connected with the work and shall not manage, supervise, control or have charge of construction. ENGINEER shall not be responsible for the acts or omissions of the contractor or other parties on the project. ENGINEER shall be entitled to review all construction contract documents and to require that no provisions extend the duties or liabilities of ENGINEER

beyond those set forth in this Agreement. OWNER agrees to include ENGINEER as an indemnified party in OWNER's construction contracts for the work, which shall protect ENGINEER to the same degree as OWNER. Further, OWNER agrees that ENGINEER shall be listed as an additional insured under the construction contractor's liability insurance policies.

5. CONTROLLING LAW

This Agreement is to be governed by the law of the state where ENGINEER's services are performed.

6. SERVICES AND INFORMATION

OWNER will provide all criteria and information pertaining to OWNER's requirements for the project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expandability, and any budgetary limitations. OWNER will also provide copies of any OWNER-furnished Standard Details, Standard Specifications, or Standard Bidding Documents which are to be incorporated into the project.

OWNER will furnish the services of soils/geotechnical engineers or other consultants that include reports and appropriate professional recommendations when such services are deemed necessary by ENGINEER. The OWNER agrees to bear full responsibility for the technical accuracy and content of OWNER-furnished documents and services.

In performing professional engineering and related services hereunder, it is understood by OWNER that ENGINEER is not engaged in rendering any type of legal, insurance or accounting services, opinions or advice. Further, it is the OWNER's sole responsibility to obtain the advice of an attorney, insurance counselor or accountant to protect the OWNER's legal and financial interests. To that end, the OWNER agrees that OWNER or the OWNER's representative will examine all studies, reports, sketches, drawings, specifications, proposals and other documents, opinions or advice prepared or provided by ENGINEER, and will obtain the advice of an attorney, insurance counselor or other consultant as the OWNER deems necessary to protect the OWNER's interests before OWNER takes action or forebears to take action based upon or relying upon the services provided by ENGINEER.

7. SUCCESSORS, ASSIGNS AND BENEFICIARIES

OWNER and ENGINEER, respectively, bind themselves, their partners, successors, assigns, and legal representatives to the covenants of this Agreement. Neither OWNER nor ENGINEER will assign, sublet, or transfer any interest in this Agreement or claims arising therefrom without the written consent of the other. No third party beneficiaries are intended under this Agreement.

8. RE-USE OF DOCUMENTS

All documents, including all reports, drawings, specifications, computer software or other items prepared or furnished by ENGINEER pursuant to this Agreement, are instruments of service with respect to the project. ENGINEER retains ownership of all such documents. OWNER may retain copies of the documents for its information and reference in connection with the project; however, none of the documents are intended or represented to be suitable for reuse by OWNER or others on extensions of the project or on any other project. Any reuse without written verification or adaptation by ENGINEER for the specific purpose intended will be at OWNER's sole risk and without liability or legal exposure to ENGINEER, and OWNER will defend, indemnify and hold harmless ENGINEER from all claims, damages, losses and expenses, including attorney's fees, arising or resulting therefrom. Any such verification or adaptation will

entitle ENGINEER to further compensation at rates to be agreed upon by OWNER and ENGINEER.

9. TERMINATION OF AGREEMENT

OWNER or ENGINEER may terminate the Agreement, in whole or in part, by giving seven (7) days written notice to the other party. Where the method of payment is "lump sum," or cost reimbursement, the final invoice will include all services and expenses associated with the project up to the effective date of termination. An equitable adjustment shall also be made to provide for termination settlement costs ENGINEER incurs as a result of commitments that had become firm before termination, and for a reasonable profit for services performed.

10. SEVERABILITY

If any provision of this agreement is held invalid or unenforceable, the remaining provisions shall be valid and binding upon the parties. One or more waivers by either party of any provision, term or condition shall not be construed by the other party as a waiver of any subsequent breach of the same provision, term or condition.

11. INVOICES

ENGINEER will submit monthly invoices for services rendered and OWNER will make payments to ENGINEER within thirty (30) days of OWNER's receipt of ENGINEER's invoice.

ENGINEER will retain receipts for reimbursable expenses in general accordance with Internal Revenue Service rules pertaining to the support of expenditures for income tax purposes. Receipts will be available for inspection by OWNER's auditors upon request.

If OWNER disputes any items in ENGINEER's invoice for any reason, including the lack of supporting documentation, OWNER may temporarily delete the disputed item and pay the remaining amount of the invoice. OWNER will promptly notify ENGINEER of the dispute and request clarification and/or correction. After any dispute has been settled, ENGINEER will include the disputed item on a subsequent, regularly scheduled invoice, or on a special invoice for the disputed item only.

OWNER recognizes that late payment of invoices results in extra expenses for ENGINEER. ENGINEER retains the right to assess OWNER interest at the rate of one percent (1%) per month, but not to exceed the maximum rate allowed by law, on invoices which are not paid within thirty (30) days from the date OWNER receives ENGINEER's invoice. In the event undisputed portions of ENGINEER's invoices are not paid when due, ENGINEER also reserves the right, after seven (7) days prior written notice, to suspend the performance of its services under this Agreement until all past due amounts have been paid in full.

12. CHANGES

The parties agree that no change or modification to this Agreement, or any attachments hereto, shall have any force or effect unless the change is reduced to writing, dated, and made part of this Agreement. The execution of the change shall be authorized and signed in the same manner as this Agreement. Adjustments in the period of services and in compensation shall be in accordance with applicable paragraphs and sections of this Agreement. Any proposed fees by ENGINEER are estimates to perform the services required to complete the project as ENGINEER understands it to be defined. For those projects involving conceptual or process development services, activities often are not fully definable in the initial planning. In any event, as the project progresses, the facts developed may dictate a change in the services to be performed, which may alter the scope. ENGINEER will inform OWNER of such situations so that changes in scope and adjustments to the time of performance and compensation can be made as required. If such change, additional services, or suspension of services results in an increase or decrease in the cost of or time required for performance of the services, an equitable adjustment shall be made, and the Agreement modified accordingly.

13. CONTROLLING AGREEMENT

These Terms and Conditions shall take precedence over any inconsistent or contradictory provisions contained in any proposal, contract, purchase order, requisition, notice-to-proceed, or like document.

14. EQUAL EMPLOYMENT AND NONDISCRIMINATION

In connection with the services under this Agreement, ENGINEER agrees to comply with the applicable provisions of federal and state Equal Employment Opportunity for individuals based on color, religion, sex, or national origin, or disabled veteran, recently separated veteran, other protected veteran and armed forces service medal veteran status, disabilities under provisions of executive order 11246, and other employment, statutes and regulations, as stated in Title 41 Part 60 of the Code of Federal Regulations § 60-1.4 (a-f), § 60-300.5 (a-e), § 60-741 (a-e).

15. HAZARDOUS MATERIALS

OWNER represents to ENGINEER that, to the best of its knowledge, no hazardous materials are present at the project site. However, in the event hazardous materials are known to be present, OWNER represents that to the best of its knowledge it has disclosed to ENGINEER the existence of all such hazardous materials, including but not limited to asbestos, PCB's, petroleum, hazardous waste, or radioactive material located at or near the project site, including type, quantity and location of such hazardous materials. It is acknowledged by both parties that ENGINEER's scope of services do not include services related in any way to hazardous materials. In the event ENGINEER or any other party encounters undisclosed hazardous materials, ENGINEER shall have the obligation to notify OWNER and, to the extent required by law or regulation, the appropriate governmental officials, and ENGINEER may, at its option and without liability for delay, consequential or any other damages to OWNER, suspend performance of services on that portion of the project affected by hazardous materials until OWNER: (i) retains appropriate specialist consultant(s) or contractor(s) to identify and, as appropriate, abate, remediate, or remove the hazardous materials; and (ii) warrants that the project site is in full compliance with all applicable laws and regulations. OWNER acknowledges that ENGINEER is performing professional services for OWNER and that ENGINEER is not and shall not be required to become an "arranger," "operator," "generator," or "transporter" of hazardous materials, as defined in the Comprehensive Environmental Response, Compensation, and Liability Act of 1990 (CERCLA), which are or may be encountered at or near the project site in connection with ENGINEER's services under this Agreement. If ENGINEER's services hereunder cannot be performed because of the existence of hazardous materials, ENGINEER shall be entitled to terminate this Agreement for cause on 30 days written notice. To the fullest extent permitted by law, OWNER shall indemnify and hold harmless ENGINEER, its officers, directors, partners, employees, and subconsultants from and against all costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused by, arising out of or resulting from hazardous materials, provided that (i) any such cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or injury to or destruction of tangible property (other than completed Work), including the loss of use resulting therefrom, and (ii) nothing in this paragraph shall obligate OWNER to indemnify any individual or entity from and against the consequences of that individual's or entity's sole negligence or willful misconduct.

16. EXECUTION

This Agreement, including the exhibits and schedules made part hereof, constitute the entire Agreement between ENGINEER and OWNER, supersedes and controls over all prior written or oral

understandings. This Agreement may be amended, supplemented or modified only by a written instrument duly executed by the parties.

17. ALLOCATION OF RISK

OWNER AND ENGINEER HAVE EVALUATED THE RISKS AND REWARDS ASSOCIATED WITH THIS PROJECT, INCLUDING ENGINEER'S FEE RELATIVE TO THE RISKS ASSUMED, AND AGREE TO ALLOCATE CERTAIN OF THE RISKS, SO, TO THE FULLEST EXTENT PERMITTED BY LAW, THE TOTAL AGGREGATE LIABILITY OF ENGINEER (AND ITS RELATED CORPORATIONS, SUBCONSULTANTS AND EMPLOYEES) TO OWNER AND THIRD PARTIES GRANTED RELIANCE IS LIMITED TO THE LESSER OF \$1,000,000 OR ITS FEE, FOR ANY AND ALL INJURIES, DAMAGES, CLAIMS, LOSSES, OR EXPENSES (INCLUDING ATTORNEY AND EXPERT FEES) ARISING OUT OF ENGINEER'S SERVICES OR THIS AGREEMENT REGARDLESS OF CAUSE(S) OR THE THEORY OF LIABILITY, INCLUDING NEGLIGENCE, INDEMNITY, OR OTHER RECOVERY.

18. LITIGATION SUPPORT

In the event ENGINEER is required to respond to a subpoena, government inquiry or other legal process related to the services in connection with a legal or dispute resolution proceeding to which ENGINEER is not a party, OWNER shall reimburse ENGINEER for reasonable costs in responding and compensate ENGINEER at its then standard rates for reasonable time incurred in gathering information and documents and attending depositions, hearings, and trial.

19. NO THIRD PARTY BENEFICIARIES

No third party beneficiaries are intended under this Agreement. In the event a reliance letter or certification is required under the scope of services, the parties agree to use a form that is mutually acceptable to both parties.

20. UTILITY LOCATION

If underground sampling/testing is to be performed, a local utility locating service shall be contacted to make arrangements for all utilities to determine the location of underground utilities. In addition, OWNER shall notify ENGINEER of the presence and location of any underground utilities located on the OWNER's property which are not the responsibility of private/public utilities. ENGINEER shall take reasonable precautions to avoid damaging underground utilities that are properly marked. The OWNER agrees to waive any claim against ENGINEER and will indemnify and hold ENGINEER harmless from any claim of liability, injury or loss caused by or allegedly caused by ENGINEER's damaging of underground utilities that are not properly marked or are not called to ENGINEER's attention prior to beginning the underground sampling/testing.

21. UNMANNED AERIAL SYSTEMS

If operating UAS, ENGINEER will obtain all permits or exemptions required by law to operate any UAS included in the services. ENGINEER's operators have completed the training, certifications and licensure as required by the applicable jurisdiction in which the UAS will be operated. OWNER will obtain any necessary permissions for ENGINEER to operate over private property, and assist, as necessary, with all other necessary permissions for operations.

22. OPERATIONAL TECHNOLOGY SYSTEMS

OWNER agrees that the effectiveness of operational technology systems ("OT Systems") and features designed, recommended or assessed by ENGINEER are dependent upon OWNER's continued operation and maintenance of the OT Systems in accordance with all standards, best practices, laws, and regulations that govern the operation and maintenance of the OT Systems. OWNER shall be solely responsible for operating and maintaining the OT System in accordance with applicable industry standards (i.e. ISA, NIST, etc.)

and best practices, which generally include but are not limited to, cyber security policies and procedures, documentation and training requirements, continuous monitoring of assets for tampering and intrusion, periodic evaluation for asset vulnerabilities, implementation and update of appropriate technical, physical, and operational standards, and offline testing of all software/firmware patches/updates prior to placing updates into production. Additionally, OWNER recognizes and agrees that OT Systems are subject to internal and external breach, compromise, and similar incidents. Security features designed, recommended or assessed by ENGINEER are intended to reduce the likelihood that OT Systems will be compromised by such incidents. However, ENGINEER does not guarantee that OWNER's OT Systems are impenetrable and OWNER agrees to waive any claims against ENGINEER resulting from any such incidents that relate to or affect OWNER's OT Systems.

23. FORCE MAJEURE

ENGINEER shall not be responsible for delays caused by factors beyond ENGINEER's reasonable control, including but not limited to delays because of strikes, lockouts, work slowdowns or stoppages, government ordered industry shutdowns, power or server outages, acts of nature, widespread infectious disease outbreaks (including, but not limited to epidemics and pandemics), failure of any governmental or other regulatory authority to act in a timely manner, failure of the OWNER to furnish timely information or approve or disapprove of ENGINEER's services or work product, or delays caused by faulty performance by the OWNER's or by contractors of any level or any other events or circumstances not within the reasonable control of the party affected, whether similar or dissimilar to any of the foregoing. When such delays beyond ENGINEER's reasonable control occur, the OWNER agrees that ENGINEER shall not be responsible for damages, nor shall ENGINEER be deemed in default of this Agreement, and the parties will negotiate an equitable adjustment to ENGINEER's schedule and/or compensation if impacted by the force majeure event or condition.

EXHIBIT C

HDR Engineering 2021 Hourly Billing Rates

Enclosed are the 2021 Hourly Billing Rates for HDR Engineering. These rates shall be adjusted annually to reflect any salary adjustments incurred by employees. The rates listed below do not include reimbursable expenses or hourly rates for equipment as defined below.

<u>Description</u>	<u>Billing Rate/Hour</u>
Managing Principal	225
Senior Project Manager	205
Project Manager III	195
Project Manager II	180
<u>Project Manager I</u>	<u>165</u>
Engineer VI	195
Engineer V	180
Engineer IV	165
Engineer III	145
Engineer II	130
<u>Engineer I</u>	<u>115</u>
<u>ASME Disciplines</u>	<u>180</u>
Engineering/Field Services Technician IV	155
Engineering/Field Services Technician III	125
Engineering/Field Services Technician II	105
<u>Engineering/Field Services Technician I</u>	<u>95</u>
Cadd/GIS Technician IV	135
Cadd/GIS Technician III	115
Cadd/GIS Technician II	105
<u>Cadd/GIS Technician I</u>	<u>95</u>
Right of Way IV	195
Right of Way III	175
Right of Way II	155
Right of Way I	120
<u>Right of Way Coordinator</u>	<u>95</u>
Environmental Scientist V	175
Environmental Scientist IV	160
Environmental Scientist III	140
Environmental Scientist II	125
<u>Environmental Scientist I</u>	<u>110</u>
Senior Land Surveyor	150
Land Surveyor	130
Survey Technician III	120
Survey Technician II	110
<u>Survey Technician I</u>	<u>95</u>
Senior Construction Manager	195
Construction Manager	155
Construction Engineer	125
<u>Construction Inspector</u>	<u>95</u>
Strategic Communications/Graphic Designer IV	165
Strategic Communications/Graphic Designer III	145
Strategic Communications/Graphic Designer II	125
<u>Strategic Communications/Graphic Designer I</u>	<u>95</u>
Project Controller	95
Project Assistant	90
Admin Assistant	70

HDR has technical experts in various geographic locations that may be utilized based on specific project need. This specialized expertise is not subject to the above rates and associated billing rates are to be determined at the time of contract negotiation.

Description	Billing Rate/Hour
Senior Utility Planner - Roger Null	250
Utility Planner/Senior Modeler - Kathryn Jones/Scott Humphrey	235

Direct Expenses

Traffic Counting Equipment	\$120.00 per hour
Survey/GPS Equipment	\$50.00 per hour
Robotic Total Station	\$50.00 per hour
Side-by-Side Utility Vehicle	\$25.00 per hour
Handheld GPS	\$20.00 per hour
Mileage	\$0.75 per mile
Printing:	
B&W 8.5x11	\$0.041 each
Color 8.5x11	\$0.138 each
B&W 11x17	\$0.079 each
Color 11x17	\$0.273 each
Plots Bond	\$0.459 per sq. ft.

OTHER REIMBURSABLE EXPENSES

Reimbursable Expense shall mean the actual expenses incurred directly or indirectly in connection with the Project for transportation travel, subconsultants, subcontractors, computer usage, telephone, telex, shipping and express, and other incurred expense. Unless negotiated otherwise in the contract, ENGINEER will add 10% to invoices received by ENGINEER from subconsultants and subcontractors to cover administrative expenses and vicarious liability. Hourly equipment charges apply to specific equipment used on the project.

MEMORANDUM #21-120

To: Amy Leon, City Manager
From: Kyle Goodmanson, Director of Environmental Services
Date: May 27, 2021
Subject: Resolution 21-43 for Wastewater Improvements

In continuing action related to wastewater improvements, City of Yankton was approved for a \$4,500,000.00 Clean Water State Revolving Fund (SRF) Loan. The attached Authorizing Resolution #21-43 identifies a funding source for the wastewater improvements and authorizes issuance and sale of revenue bonds.

The City has identified the need to make substantial improvements to our wastewater system including improvements at the plant and collection system. This project will include 11 construction projects, collection system master plan, and a wastewater plant master plan. This project also received fund through Economic Development Administration. SRF funds will be used for engineering, required 20% matching funds, and construction overages due to inflation.

It is recommended that the City Commission consider the adoption of Authorizing Resolution #20-43.

Respectfully submitted,

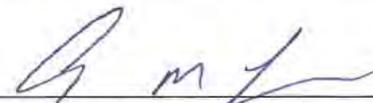


Kyle Goodmanson
Director of Environmental Services

It is recommended that the City Commission consider the adoption of Authorizing Resolution #20-43.

I concur with the recommendation.

I do not concur with the recommendation.



Amy Leon, City Manager

____ Roll call

RESOLUTION NO. 21-43

RESOLUTION GIVING APPROVAL TO CERTAIN SEWER FACILITIES IMPROVEMENTS; GIVING APPROVAL TO THE ISSUANCE AND SALE OF A REVENUE BOND TO FINANCE, DIRECTLY OR INDIRECTLY, THE IMPROVEMENTS TO THE FACILITIES; APPROVING THE FORM OF THE LOAN AGREEMENT AND THE REVENUE BOND AND PLEDGING REVENUES AND COLLATERAL TO SECURE THE PAYMENT OF THE REVENUE BOND; AND CREATING SPECIAL FUNDS AND ACCOUNTS FOR THE ADMINISTRATION OF FUNDS FOR OPERATION OF THE SYSTEM AND RETIREMENT OF THE REVENUE BOND.

WHEREAS, one of the purposes of SDCL Chapter 9-40 (the “Act”) as found and determined by the Legislature is to provide for financing the acquisition, maintenance, operation, extension or improvement of any system or part of any system for the collection, treatment and disposal of sewage and other domestic, commercial and industrial wastes; or any system for the control of floods and drainage; or any combination thereof, together with extensions, additions, and necessary appurtenances; and,

WHEREAS, a municipality is authorized to issue revenue bonds to defray the cost of extensions, additions and improvements to any utility previously owned and is authorized to pledge the net income or revenues from the system in accordance with Section 15 of the Act; and,

WHEREAS, the City of Yankton (the “City”) currently operates a sewer system for the collection, treatment and disposal of sewage and other domestic, commercial and industrial wastes; and for the control of floods and drainage and has determined that improvements to the sewer facilities are necessary for the conduct of its governmental programs and qualifies as an improvement, extension or addition to its sewer system; and,

WHEREAS, the City has determined to issue its revenue bonds to finance the improvements to its sewer system for the purpose of collecting, treating and disposing of sewage and other domestic, commercial and industrial wastes (the “System”) and has applied to the South Dakota Conservancy District (the “District”) for a Clean Water State Revolving Fund Loan to finance the improvements;

WHEREAS, the City shall adopt rates and charges for the improvements to be pledged, segregated and used for the payment of the Bonds.

NOW THEREFORE BE IT RESOLVED by the City as follows:

SECTION 1. Definitions. The terms when used in this Resolution shall have the following meanings set forth in this section unless the context clearly requires otherwise. All terms used in this Resolution which are not defined herein shall have the meanings assigned to them in the Loan Agreement unless the context clearly otherwise requires.

“Act” means South Dakota Codified Laws Chapter 9-40.

“Loan” means the Loan made by the South Dakota Conservancy District to the City pursuant to the terms of the Loan Agreement and as evidenced by the Revenue Bond.

“Project” means the City of Yankton Wastewater Treatment Plant Improvements.

“Revenue Bond” means the revenue bond or bonds issued the date of the Loan Agreement by the City to the South Dakota Conservancy District to evidence the City’s obligation to repay the principal of and pay interest and Administrative Expense Surcharge on the Loan.

“System” means the City’s system of collecting, treating and disposing of sewage and other domestic, commercial and industrial wastes.

SECTION 2. Declaration of Necessity and Findings.

2.1. Declaration of Necessity. The City hereby determines and declares it is necessary to construct and finance improvements to its System described as the Project.

2.2. Findings. The City does hereby find as follows:

2.2.1. The City hereby expressly finds that if the Project is not undertaken, the System will pose a health hazard to the City and its inhabitants, and will make the City unable to comply with state and federal law.

2.2.2. Because of the functional interdependence of the various portions of the System, the fact that the System may not lawfully operate unless it complies with State and federal laws, including SDCL Chapter 34A-2, and the federal Clean Water Act, and the nature of the improvements financed, the City hereby finds and determines that the Project will substantially benefit the entire System and all of its users within the meaning of Sections 15 and 17 of the Act.

2.2.3. The City hereby determines and finds that for the purposes of the Act, including, in particular, Sections 15 and 17 of the Act, that only the net income from the system as improved, financed by the Revenue Bond, be pledged for its payment.

SECTION 3. Authorization of Loan, Pledge of Revenue and Security.

3.1. Authorization of Loan. The City hereby determines and declares it necessary to finance up to \$4,500,000 of the costs of the Project through the issuance of bonds payable from net revenues of the system and other funds secured by the City. The City hereby determines that because the Revenue Bond is issued in connection with a

financing agreement described in SDCL 46A-1-49, pursuant to Section 15 of the Act no election is required to issue the Revenue Bond.

3.2. Approval of Loan Agreement. The execution and delivery of the Revenue Obligation Loan Agreement (the “Loan Agreement”), the form of which is on file with the City Finance Officer (the “Finance Officer”) and open to public inspection, between the City as Borrower and the District, are hereby in all respects authorized, approved and confirmed, and the Mayor and Finance Officer are hereby authorized and directed to execute and deliver the Loan Agreement in the form and content attached hereto, with such changes as the attorney for the City deems appropriate and approves, for and on behalf of the City. The Mayor and Finance Officer are hereby further authorized and directed to implement and perform the covenants and obligations of the City set forth in or required by the Loan Agreement. The Loan Agreement herein referred to and made a part of this Resolution is on file in the office of the Finance Officer and is available for inspection by any interested party.

3.3. Approval of Revenue Bond. The issuance of a revenue bond in a principal amount not to exceed \$4,500,000 as determined according to the Loan Agreement in the form and content set forth in Appendix B attached to the form of Loan Agreement (the “Revenue Bond”) shall be and the same is, in all respects, hereby authorized, approved, and confirmed and the Mayor, Finance Officer, and other appropriate officials shall be and are hereby authorized and directed to execute and seal the Revenue Bond and deliver the Revenue Bond to the District, for and on behalf of the City, upon receipt of the purchase price, and to use the proceeds thereof in the manner set forth in the Loan Agreement. The Mayor and Finance Officer are hereby authorized to approve the final terms of the Revenue Bond and their execution and delivery thereof shall evidence that approval. The Revenue Bond shall be issued under the authority of SDCL Chapter 9-40 and SDCL Chapter 6-8B, and the provisions of the Act are hereby expressly incorporated herein as provided in Section 19 of the Act.

3.4. Pledge of Revenues. The Revenue Bond together with the interest thereon, shall not constitute a charge against the City's general credit or taxing power, but shall be a limited obligation of the City payable solely out of the Project Debt Service Account, which payments, revenues and receipts are hereby and in the Loan Agreement pledged and assigned for the equal and ratable payments of the Revenue Bond and shall be used for no other purpose than to pay the principal of, interest and Administrative Surcharge on the Revenue Bond, except as may be otherwise expressly authorized in the Loan Agreement (including the purpose of securing Additional Bonds issued as permitted by the terms thereof). The City hereby irrevocably pledges to the South Dakota Conservancy District all income and revenues of the System, including, without limitation, fees, charges to users of the System, penalties and hook-up fees, sign-up fees, proceeds of business interruption insurance, proceeds from the sale of property constituting part of the System and investment income on all such revenues, but only to the extent that the revenues exceed the amounts necessary to operate and maintain the System, provided there shall be excluded from this pledge the proceeds of any federal or state grant or loan, and the

investment income therefrom, to the extent such exclusion is a condition of such grant or loan. The City covenants and agrees to charge rates for all services from the System or establish charges or rates which will be sufficient to provide for the payments upon the Revenue Bond issued hereunder as and when the same become due, and as may be necessary to provide for the operation and maintenance and repairs of the System, and depreciation, and the Rate Ordinance shall be revised from time to time so as to produce these amounts. The City hereby reserves the right to determine on a periodic basis the appropriate allocation of operation and maintenance expenses, depreciation, repair and reserves associated with the facilities financed with the Revenue Bond, provided that such determination of allocable operation and maintenance expenses shall in no event abrogate, abridge or otherwise contravene the covenant of the City set forth in this Section 3 or any other covenant or agreement in the Loan Agreement.

SECTION 4. Rates, Certification, Segregation and Review.

4.1. Rates and collection There shall be charged rates for each fiscal year which shall ensure that its Net Revenues Available for Debt Service will equal at least 110% of its System Debt Service for such fiscal year.

4.2. Certification. In each fiscal year, or as soon as practicable, and in any event by the date of the delivery of the unaudited financial statements required in the Loan Agreement, the City shall (a) calculate its Net Revenues Available for Debt Service and System Debt Service for the fiscal year, and (b) certify such figures to the South Dakota Conservancy District. The certification described in clause (b) of the preceding sentence shall be substantially in the form of the certificate attached as Appendix E to the Loan Agreement. If the City fails to meet the Rate Covenant set forth in Section 6.4 of the Loan Agreement, the City shall supply the District with quarterly reports on the actions it is taking to correct its coverage deficiency until it delivers an annual coverage certificate showing compliance with the first sentence of this Section.

4.3. Segregation. The Finance Officer shall setup bookkeeping accounts in accordance with South Dakota Legislative Audit guidelines for the segregation of the revenue.

4.4. Periodic review. The sewer rates shall be reviewed from time to time, not less than yearly, and shall be modified in order to produce such funds as are necessary and required to comply with the Loan Agreement's rate covenant and to pay principal of, interest and Administrative Surcharge on the Revenue Bond when due. The rates may be set by ordinance or resolution in accordance with this Section. The rate ordinance or resolution shall be necessary for the support of government and shall be effective upon passage.

SECTION 5. Additional Bonds. As permitted by Sections 8 and 9 of the Act, Additional Bonds payable from revenues and income of the System may be issued, as permitted in the Loan Agreement, and no provision of this Resolution shall have the effect of restricting the issuance

of, or impairing the lien of, such additional parity bonds with respect to the net revenues or income from the extensions, additions or improvements. The City shall have the right to issue additional bonds secured by a lien subordinate to the lien from the Revenue Bond pursuant to the Loan Agreement.

SECTION 6. Project Fund Accounts. For the purpose of application and proper allocation of net income of the System and to secure the payment of principal, Administrative Surcharge and interest on the Revenue Bond, the following mandatory asset segregations shall be included in the sewer system account of the City and shall be used solely for the following respective purposes until payment in full of the principal of and interest on the Revenue Bond:

6.1. Project Revenue Account. There shall be deposited periodically into the Project Revenue Account the net revenues as defined in Section 17 of the Act derived from the operation of the Project collected pursuant to the ordinances and resolutions of the City of Yankton, South Dakota (collectively the “Rate Ordinance”). Moneys from the Project Revenue Account shall be transferred periodically into separate funds and accounts as provided below.

6.2. Project Debt Service Account. Out of the revenues in the Project Revenue Account, there shall be set aside no later than the 25th day of each month into the account designated Project Debt Service Account, a sum sufficient to provide for the payment as the same become due of the next maturing principal, interest and Administrative Surcharge on the Revenue Bonds and any reserve determined by the City’s governing body to be necessary. The amount set aside monthly shall be not less than one-third of the total principal, interest, and Administrative Surcharge payable on the following January 15, April 15, July 15 and October 15 and if there shall be any deficiency in the amount previously set aside, then the amount of such deficiency shall be added to the current requirement.

6.3. Depreciation Account. There shall be established a General Depreciation Account. Out of the revenues of the Project Revenue Account there shall be set aside each month into the General Depreciation Account an amount determined by the City Council to be a proper and adequate amount for repair and depreciation of the Project.

6.4. Project Surplus Account. There shall be established the Project Surplus Account. Revenues remaining in the Project Revenue Account at the end of any fiscal year after all periodic transfers have been made therefrom as above required, shall be deemed to be surplus and shall be transferred to the Project Surplus Account. If at any time there shall exist any default in making any periodic transfer to the Project Debt Service Account, the Commission shall authorize the City Finance Officer to rectify such default so far as possible by the transfer of money from the Project Surplus Account. If any such default shall exist as to more than one account or fund at any time, then such transfer shall be made in the order such funds and accounts are listed above.

When not required to restore a current deficiency in the Project Debt Service Account, moneys in the Project Surplus Account from time to time may be used for any of the following purposes and not otherwise:

- (a) To redeem and prepay the Revenue Bond when and as such Revenue Bond becomes prepayable according to its terms;
- (b) To pay for repairs of or for the construction and installation of improvements or additions to the System; and, if the balances in the Project Debt Service Account and the Project Depreciation Account are sufficient to meet all payments required or reasonably anticipated to be made there from prior to the end of the then current fiscal year, then:
- (c) To be held as a reserve for redemption and prepayment of any bonds of the System which are not then but will later be prepayable according to their terms; or
- (d) To be used for any other authorized municipal purpose designated by the Commission.
- (e) No moneys shall at any time be transferred from the Project Surplus Account or any other account of the Fund to any other fund of the City, nor shall such moneys at any time be loaned to other municipal funds or invested in warrants, special improvements bonds or other obligations payable from other funds, except as provided in this Section.

SECTION 7. Approval of Paying Agent/Registrar. The Revenue Bond shall be payable at the office of U.S. Bank National Association, St. Paul, Minnesota, hereby designated as paying agent and registrar.

SECTION 8. Approval of Bond Counsel. Meierhenry Sargent LLP is hereby retained as Bond Counsel with respect to the Revenue Bond.

SECTION 9. Tax Matters. The Interest on the Revenue Bond shall be excludable from gross income for federal income tax purposes under the Internal Revenue Code of 1986, as amended (“the Code”) and applicable Treasury Regulations (the “Regulations”).

SECTION 10. Covenants. The City hereby covenants and agrees with the District and other owners of the Revenue Bond as follows:

10.1. The City will punctually perform all duties with reference to the Project, the System and the Revenue Bond required by the constitution and laws of the State of South Dakota and by this Resolution.

10.2. The City agrees and covenants that it will promptly construct the improvements included in the Project.

10.3. The City covenants and agrees that pursuant to Sections 25 through 27 of the Act, the lawful holders of the Revenue Bond shall have a statutory mortgage lien upon the Project and the extensions, additions and improvements thereto acquired pursuant to the Act, until the payment in full of the principal, interest and Administrative Surcharge on the Revenue Bond, and the City agrees not to sell or otherwise dispose of the System, the Project, or any substantial part thereof, except as provided in the Loan Agreement and shall not establish, authorize or grant a franchise for the operation of any other utility supplying like products or services in competition therewith, or permit any person, firm or corporation to compete with it in the distribution of water for municipal, industrial, and domestic purposes within the City.

10.4. The City covenants and agrees with the District and other owners of the Revenue Bond that it will maintain the System in good condition and operate the same in an efficient manner and at a reasonable cost, so long as any portion of the Revenue Bond remains outstanding; that it will maintain insurance on the System for the benefit of the holders of the Revenue Bond in an amount which usually would be carried by private companies in a similar type of business; that it will prepare, keep and file records, statements and accounts as provided for in this Resolution and the Loan Agreement. The Revenue Bond shall refer expressly to this Resolution and the Act and shall state that it is subject to all provisions and limitations thereof pursuant to Section 19 of the Act.

SECTION 11. Depositories. The Finance Officer shall cause all moneys pertaining to the Funds and Accounts to be deposited as received with one or more banks which are duly qualified public depositories under the provisions of SDCL Ch. 4-6A, in a deposit account or accounts, which shall be maintained separate and apart from all other accounts of the City, so long as any of the Bonds and the interest thereon shall remain unpaid. Any of such moneys not necessary for immediate use may be deposited with such depository banks in savings or time deposits. No money shall at any time be withdrawn from such deposit accounts except for the purposes of the Funds and Accounts as authorized in this Resolution; except that moneys from time to time on hand in the Funds and Accounts may at any time, in the discretion of the City's governing body, be invested in securities permitted by the provisions of SDCL 4-5-6; provided, however, that the Depreciation Fund may be invested in such securities maturing not later than ten years from the date of the investment. Income received from the deposit or investment of moneys shall be credited to the Fund or Account from whose moneys the deposit was made or the investment was purchased, and handled and accounted for in the same manner as other moneys therein.

SECTION 12. Consent to Appointment. In the event of mismanagement of the Project, a default in the payment of the principal or interest of the Revenue Bond, or in any other condition thereof materially affecting the lawful holder of the Revenue Bond, or if the revenues of the Project are dissipated, wasted or diverted from their proper application as set forth in the Loan Agreement, Revenue Bond, or herein, the City hereby consents to the appointment of a receiver pursuant to Section 33 of the Act, and agrees that the receiver will have the powers set forth therein, and in Sections 34 and 35 of the Act to operate and administer the Project, and charge and collect rates as described therein.

SECTION 13. Severability. If any section, paragraph, clause or provision of this Resolution, the Loan Agreement, the Revenue Bond, or any other Loan Document shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this Resolution or said Loan Agreement, Revenue Bond, or any other Loan Document.

SECTION 14. Authorization of City Officials. The Mayor, Finance Officer, City Attorney and City officials shall be and they are hereby authorized to execute and deliver for and on behalf of the City any and all other certificates, documents or other papers and to perform such other acts as they may deem necessary or appropriate in order to implement and carry out the actions authorized herein.

SECTION 15. Effective Date. This Resolution shall take effect on the 20th day following its publication, unless suspended by a referendum.

Adopted at Yankton, South Dakota, this ___ day of _____ 2021.

APPROVED:

Mayor Stephanie Moser

(SEAL)

Attest: _____
City Finance Officer Al Viereck

Published: _____

Effective: _____

Memorandum #21-122

To: Amy Leon, City Manager
From: Brittany LaCroix, Events and Promotions Coordinator
Subject: Request by the Parks and Recreation Department for a Fireworks Public Display on July 4, 2021
Date: June 8, 2021

The City of Yankton Parks and Recreation Department is requesting the approval of a public fireworks display within the city limits on July 4, 2021 located on the top level of the Meridian Bridge. Staff will follow city procedure of closing the bridge to pedestrian traffic. The top level of the bridge will close no earlier than 8:00am for set-up by Premier Pyrotechnics staff on July 4, 2021 and will remain closed during the day. The lower level of the bridge will close to the public at 9:00pm. The bridge will open back up for pedestrian use by 6:00am on July 5, 2021. Per municipal code, this request needs to be approved by the City Commission. The fire department has reviewed the request and is comfortable with the request being approved.

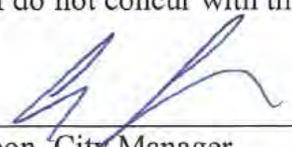
Recommendation: It is recommended that the Commission approve the request for a public firework display hosted by Parks and Recreation on July 4, 2021.

Respectfully submitted,



Brittany LaCroix
Events & Promotions Coordinator

I concur with the recommendation
 I do not concur with the recommendation



Amy Leon, City Manager

____ Roll call

FIREWORKS PUBLIC DISPLAY PERMIT FOR YANKTON COUNTY

PERMIT # _____
(USE APPLICATION PICKUP DATE FOR PERMIT #)

NAME OF APPLICANT Parks Recreation + City Events (Brittany LaCroix)

ADDRESS 1900 Ferdig CITY Yankton STATE SD ZIP 57078

PHONE 605.648.5232 CELL _____ OTHER _____

PERSON(S) ACTUALLY IN CHARGE OF/SHOOTING DISPLAY:

NAME Premier Pyrotechnics ADDRESS _____ CITY _____ STATE _____ ZIP _____

NAME _____ ADDRESS _____ CITY _____ STATE _____ ZIP _____

DATE/TIME DISPLAY TO DISCHARGED Sunday, July 4, 2021 @ 10:00 pm

LOCATION DISPLAY WILL BE DISCHARGED Meridian Bridge

TYPE OF FIREWORKS TO BE DISCHARGED: CLASS B EXPLOSIVES (SPECIAL FIREWORKS) X
CLASS C COMMON FIREWORKS _____

IF APPLYING FOR CLASS B FIREWORKS, HAVE YOU ATTENDED A SHOOTERS SCHOOL X YES _____ NO

I, Brittany LaCroix DECLARE AND AFFIRM UNDER THE PENALTY OF PERJURY THAT THIS FIREWORKS DISPLAY PERMIT HAS BEEN EXAMINED BY ME AND TO THE BEST OF MY KNOWLEDGE AND BELIEF IS TRUE AND CORRECT.

DATED THIS 7 DAY OF June, 2021. Brittany LaCroix
Signature of applicant

Notary public only
Subscribed and sworn to (or affirmed) this _____ day of _____ 20____
Notary Public _____ expires _____

FIRE DEPARTMENT SIGNATURE /TITLE Lynn E. Niple DATE 6/7/21

LAW ENFORCEMENT SIGNATURE/TITLE Paul C. Vlahakis Sheriff DATE 6/7/21

Permit issued subject to applicable laws and regulations. SDCL 34-36, SDCL 34-37. NFPA 1123 - CURRENT EDITION, AND LOCAL ADOPTED FIRE CODES. This permit may not be transferred or reassigned without issuing authority permission (2010)

Memorandum #21-124

To: *Amy Leon, City Manager*
From: *Brittany LaCroix, Events and Promotions Coordinator*
Subject: *Request River City Domestic Violence Center and River City Family Connections for a Special Events Parking Ordinance #933 to be in place during the Walk A Mile and Family Fun Day on August 28, 2021.*
Date: *June 8, 2021*

River City Domestic Violence Center and River City Family Connections is requesting a Special Event No Parking street closure be put in place for the Walk A Mile and Family Fun Day events on Saturday, August 28, 2021. The street closure would include the alley west of The Lawn and Riverside Drive east of the alley, including the parking lot. The closure will be in effect from 8:00 AM to 4:00 PM on August 28, 2021.

These are annual events that coexist together to create one large awareness event. The main event components will happen in the grassy area of The Lawn. Organizers are requesting closures to ensure the safety of the kids and families that will be there migrating between the event and the bridge.

The committee is working with the Events Coordinator to arrange for picnic tables, barricades, cones, garbage cans and special event signs to be picked up or delivered by the parks and streets departments.

In 2010, the City Commission adopted an ordinance allowing for a no parking designation for special events designated by a resolution before the governing body. This resolution would authorize the City to tow vehicles that are parked in the defined area and times.

River City Domestic Violence Center and River City Family Connections is requesting that Special Events Parking zone identifying boundaries of the zone and Tow Authorization be granted during this event for car traffic. Event organizers will place no parking signs 48 hours prior to the event on Wednesday, August 25, 2021. River City Domestic Violence Center and River City Family Connections will create a temporary sign to attach identifying details of the event. Organizers is also requesting A-frame be provided to hang no parking signs and barricades to be used to close the streets as mentioned above. River City Domestic Violence Center and River City Family Connections will coordinate with the Streets & Parks Departments to locate signs in appropriate areas.

Recommendation: It is recommended that the Commission approve the special event with the special event parking ordinance in force for the area of the parking lot west of the Meridian Bridge, the alley west of The Lawn and Riverside Drive east of the alley.

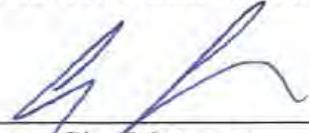
Respectfully submitted,



Brittany LaCroix
Events & Promotions Coordinator

I concur with the recommendation

I do not concur with the recommendation



Amy Leon, City Manager

____ Roll call

Resolution #21-49

Special Events Parking Request

WHEREAS, the City Commission adopted an Ordinance allowing for no parking designation for special events within the City of Yankton; and

WHEREAS, this Resolution would authorize the City of Yankton to tow vehicles that are parked in the defined are or areas and times specified for Special Events; and

WHEREAS, River City Domestic Violence Center and River City Family Connections committees has made a request to enact this no parking zone for their Walk A Mile and Family Fun Day events on August 28, 2021.

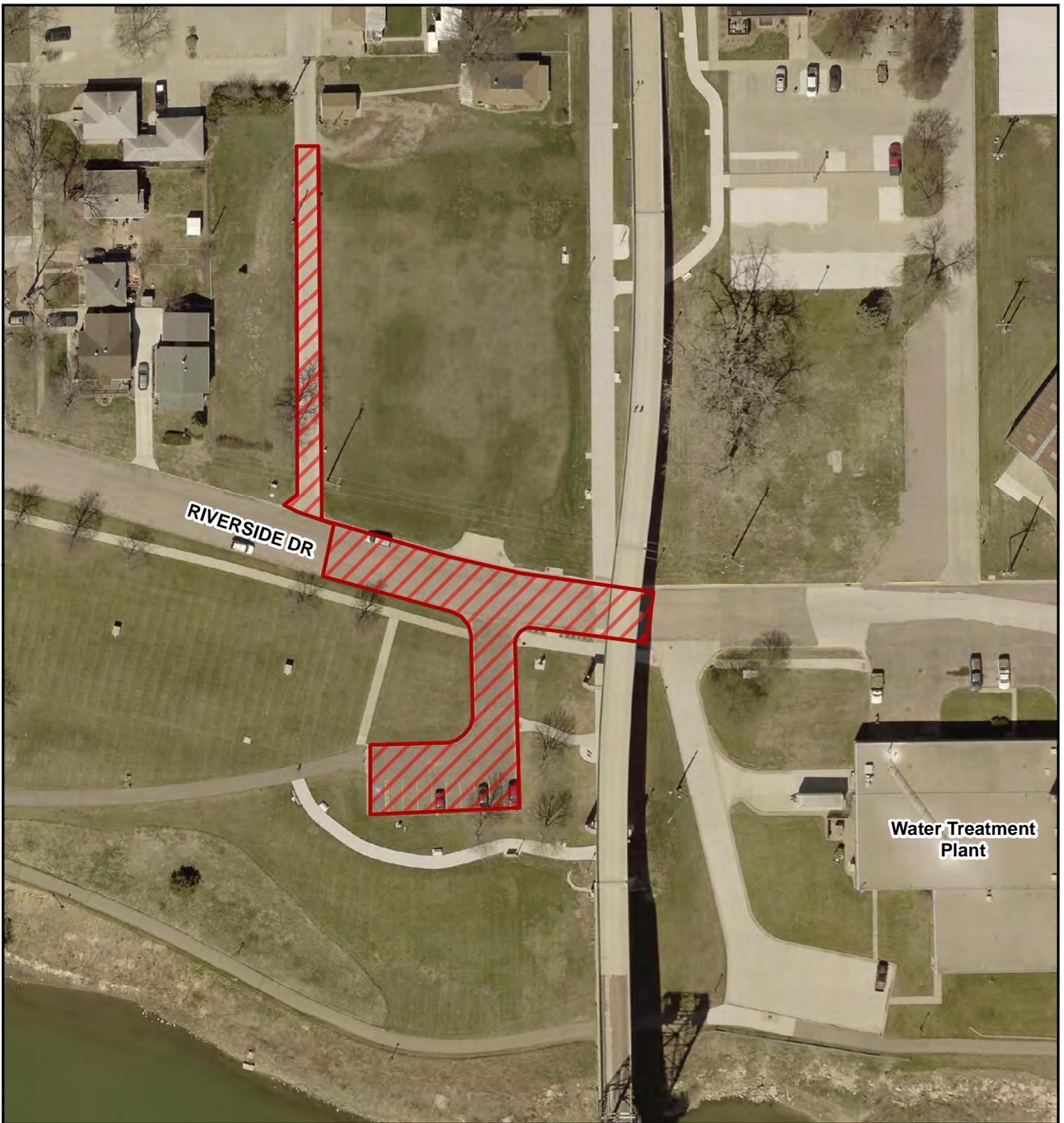
NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Yankton, South Dakota hereby approves the Special Event Parking Request on the alley west of The Lawn and Riverside Drive from the alley east, including the parking lot starting at 8:00 am until 4:00 pm on Saturday, August 28, 2021.

Adopted:

Stephanie Moser, Mayor

ATTEST:

Al Viereck, Finance Officer



City of Yankton

Walk A Mile in Their Shoes & Family Fun Day
August 28, 2021

 Special Event
No Parking



Memorandum #21-125

To: Amy Leon, City Manager
From: Brittany LaCroix, Events and Promotions Coordinator
Subject: Kids in the Park
Date: June 8, 2021

Kids in the Park is a new event organized by the Parks, Recreation and City Events Department. This reoccurring event will be held on Saturday mornings in July from 9:30am-11:30am in Fantle Memorial Park near disc golf hole #14, just south of the playground. Each week will feature different entertainment designed for young kids and their families.

Kids in the Park Schedule:

July 3rd – Koo Koo Kanga Roo

July 10th – Big Bang Bubbles (in partnership with the Yankton Community Library)

July 17th – Great Plains Zoomobile Presentations

July 24th – The Lucky Band (in partnership with Connecting Cultures)

July 31st – Phil Baker

Parks, Recreation and City Events will utilize the stage purchased for events for the entertainers and will also utilize local sound production. Attendees are encouraged to bring their own chair or blankets for seating in the grassy areas.

Community partnerships are important to the Parks, Recreation and City Events Department. You will see that two of the entertainers are in partnership with other community organizations. We will continue to work with outside organizations and businesses to bring a fun and unique atmosphere to the Kids in the Park event.

At this time, there are no food trucks scheduled to be at the event. We will promote that the concessions stand at The Huether Family Aquatics Center will be open on the park side.

It is important to note that the end time of the event, 11:30am, is also when The Huether Family Aquatics Center opens to the public for open swim. It is our hope that the event and aquatics center paired together will attract those visiting and those from surrounding areas to spend the day in our community.

The Department is asking for the City Manager to be granted the ability to sign all documents/contracts needed for the event.

_____ Roll call

Recommendation: It is recommended that the Commission approve the Kids in the Park event series and allow for the City Manager to be granted the ability to sign all documents/contracts needed for the event.

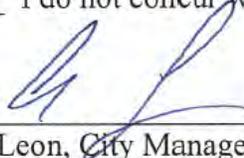
Respectfully submitted,



Brittany LaCroix
Events and Promotions Coordinator

I concur with this recommendation.

I do not concur with this recommendation.



Amy Leon, City Manager

____ Roll call

Memorandum #21-130

To: City Manager Leon and City Commission
From: Jason Foote, Commander
Subject: Taser Equipment Request
Date: May 28, 2021

The Yankton Police Department is seeking to exchange TASER equipment with the Westminster Police Department located at 9110 Yates St., Westminster, Colorado 80031.

A TASER is known as a Conducted Electrical Weapon (CEW) and is an additional tool used by sworn law enforcement across the country. The TASER is used to help control agitated and potentially violent people leaving a minimal chance for injuries or the loss of life during calls for service. In most cases, an officer will utilize the TASER in a less lethal situation, preventing further escalation from occurring. This generally will help officers and the public from being severely injured if deployed correctly.

There have been a small number of incidents across the country in recent years of an officer mistakenly using their handgun when trying to use their TASER. A recent example of this was on April 12, 2021 in Brooklyn Center, Minnesota. It was reported an ex-police officer of 26 years on the department mistakenly used her handgun, when she meant to use her TASER in a less lethal situation. This incident sparked protests as a life was lost in their community.

Some possible causes for this would be using a cross draw holster for the TASER. Currently at the YPD all sworn law enforcement officers are issued cross draw holsters. This means when an officer is justified to draw their TASER in a less lethal situation, the officer must use their dominate hand and reach their arm across the front part of their body to grab their TASER from the holster. When this is done, the officer possesses their TASER in their dominate hand. This sometimes can cause confusion as a sworn law enforcement officer is trained multiple times in a year using their handguns in the dominate hand. The officers at YPD carry handguns or better known as a lethal tool on their dominate side.

The YPD is seeking approval to change course and start to utilize straight draw holsters for the X2 TASER, which will be carried on the less lethal side of our patrol officers. Officer Crissey, who recently recertified to instruct, was given an opportunity from the Master TASER instructor named Commander Tim Read from the Westminster Police Department to purchase new and some used straight draw holsters from his department. As Westminster Police Department depart from using the X2 TASER's and move on to using the TASER 7, the YPD

____ Roll call

has the opportunity to obtain their X2 equipment for half the price as they will no longer utilize this equipment.

Commander Tim Read has requested the YPD purchase equipment from Axon, formally known as TASER International in exchange to upgrade the YPD to switch from the cross-draw TASER holsters to straight draw holsters. Also, in the agreement, the YPD would also receive other X2 TASER equipment for half the cost. Some of these items would include TASER cartridges and tactical power performance magazine (TASER battery).

Below is what Westminster PD would receive from the YPD in an order that would be directly shipped to Westminster.

SKU	Description	Unit Price	QTY	Total
11508	AXON Body 2/3 Double Molle Mount	\$41.75	40	\$1,670.00
74210	AXON BODY 3 - 8 BAY DOCK	\$1,495.00	1	\$1,495.00
74211	AXON BODY 3 - 1 BAY DOCK	\$200.00	2	\$400.00
11507	AXON BODY 2/3 - SINGLE MOLLE MOUNT	\$31.30	20	\$626.00
				\$4,191.00

Below is what the YPD would receive from Westminster Police Department and would be directly shipped to YPD

SKU	Description	Unit Price	QTY	Total
22012	X2 TPPM	\$68.00	15	\$1,020.00
22504	LEFT - X2 BLADE TECH STRAIGHT DRAW HOLSTER	\$81.75	32	\$2,616.00
22501	RIGHT - X2 BLADE TECH STRAIGHT DRAW HOLSTER	\$81.75	2	\$163.50
22151	TASER X2 SMART CARTRIDGE 25 FOOT LIVE	\$39.70	120	\$4,764.00
				\$8,563.50

If approved, the TASER purchase would be made and equipment would be disbursed to officers and the necessary training would be given to YPD officers in the transition to straight draw TASER holsters.

This has been discussed with Finance Officer Al Viereck, as well as Deputy Finance Officer, Lisa Yardley, and both have indicated that this purchase between departments is ok.

Recommendation: It is recommended that the City Commission approve this transaction to help protect the safety and security of the officers and public the YPD may encounter on future calls for service.

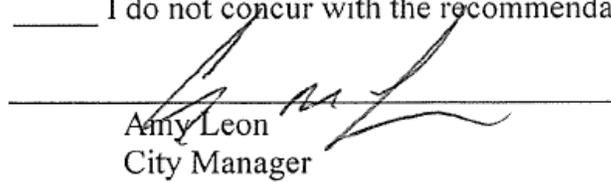
Respectfully Submitted,



Jason Foote
Commander

I concur with the recommendation.

I do not concur with the recommendation.



Amy Leon
City Manager

Roll call

RESOLUTION #21-51

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useable or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, trade-in, destruction or other disposal of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

SURPLUS PROPERTY TO BE TRADED WITH OTHER GOVERNMENT AGENCY

SKU	Description	Unit Price	QTY	Total
11508	AXON Body 2/3 Double Molle Mount	\$41.75	40	\$1,670.00
74210	AXON BODY 3 - 8 BAY DOCK	\$1,495.00	1	\$1,495.00
74211	AXON BODY 3 - 1 BAY DOCK	\$200.00	2	\$400.00
11507	AXON BODY 2/3 - SINGLE MOLLE MOUNT	\$31.30	20	\$626.00
				\$4,191.00

Adopted:

Stephanie Moser
Mayor

Attest:

Al Viereck
Finance Officer

Memorandum No. 21-132

TO: Mayor and City Commissioners
FROM: Amy Leon, City Manager
RE: Funding Request Riverboat Days
DATE: June 4, 2021

Due to the 2020 COVID-19 Pandemic, the local Riverboat Days Committee elected not to hold Riverboat Days last summer. In an effort to bring Yankton's premier summer event back, Riverboat Days 2021 is featuring a headlining entertainer and is making enhancements to their children's area.

As many of you know, this year's headlining entertainer is country western and Grammy nominated star Jodee Messina. The children's area has a new ticket booth and will feature a duck pond. Other plans are in the works to enhance the children's area of the event and make children a focus of this year's event.

In a typical year, staging and lighting for more local entertainment can total approximately \$8,000 to \$10,000. The typical investment in the entertainment itself is also approximately \$10,000 as well. Having a headlining entertainer will double the investment for both the entertainer and the set up.

Riverboat Days is also finding that more investment in the event infrastructure is needed. Tents, ticket booths, and equipment are used for the event. Much of the equipment is twenty plus years old and is starting to show its age due to normal wear and tear.

A typical Riverboat Days can run approximately \$190,000 to host. In 2019, after all expenses were paid, Riverboat Days profited only \$2,500.

The success of Riverboat Days has also resulted in huge benefits to our local economy. Particularly, events like Riverboat Days contribute significantly to the BBB fund, as well as sales tax to our general fund. In addition, the Riverboat Days Committee believes that by changing and growing their event, attendance at the event will also grow.

The City of Yankton supports Riverboat Days with special events overtime and provides support through the Yankton Parks, Recreation, and City Events department. Riverboat Days appreciates the support of the City Employees and expressed gratitude for the strong partnerships they have enjoyed with the City of Yankton over the years.

Riverboat Days is requesting a contribution from the City of \$20,000 from the BBB to assist in increased cost for this year's entertainment, costs associated with upkeep of their event infrastructure, and bolstering the children's area of the event.

_____ Roll call

Recommendation: It is recommended that the City Commission approve a contribution of \$20,000 from the Bed, Board, and Booze fund to Riverboat Days to assist with the cost of hosting Riverboat Days 2021.

Memorandum #21-133

To: Amy Leon, City Manager
From: Bradley Moser, Civil Engineer
Subject: Establishing ADA Parking Stall – 3rd & Pine
Date: June 8, 2021

Attached is Resolution #21-52 which if passed, establishes one (1) ADA disability parking stall on the southeast corner of 3rd & Pine.

This resolution has been prepared in response to the change in occupancy and use for the building at this location. What was once a lumber yard is now the Boat House, which is a bar/restaurant type business with various recreational activities. The owner of the Boat House has asked that the City consider establishing an ADA parking spot adjacent to his business.

With the additional amount of “walk-in” clientele that these types of businesses will draw and to help meet federal regulations for ADA requirements, staff has determined that this would be a good location for ADA parking stalls.

In general, there is adequate ADA parking stalls in the downtown area, however, the further east that you travel along 3rd Street the amount of established ADA parking decreases. If properties in this area, continue to have a change in use which is the case here the need for additional ADA stalls will need to be reviewed.

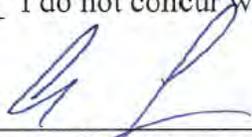
Respectfully submitted,



Bradley Moser
Civil Engineer

Recommendation: It is recommended that the City Commission adopt Resolution #21-52 establishing one (1) disability parking stall on the southeast corner of 3rd and Pine and as depicted in the attached Exhibit A.

I concur with this recommendation.
 I do not concur with this recommendation.



Amy Leon, City Manager

cc: Adam Haberman

____ Roll call

RESOLUTION 21-52

A RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A DISABILITY
PARKING SPACE ON THE SOUTHEAST CORNER OF 3RD & PINE

WHEREAS, the City of Yankton desires to provide vehicle parking spaces, for persons with physical disabilities, within the community, and;

WHEREAS, in order to provide convenient parking for persons with disabilities, designated parking stalls need to be established, and;

WHEREAS, said parking spaces shall be reserved for the parking of vehicles displaying a physically disabled parking permit or license plate, only.

NOW, THEREFORE IT BE RESOLVED, by the Board of City Commissioners of the City of Yankton, that one (1) disability parking stall at the following location:

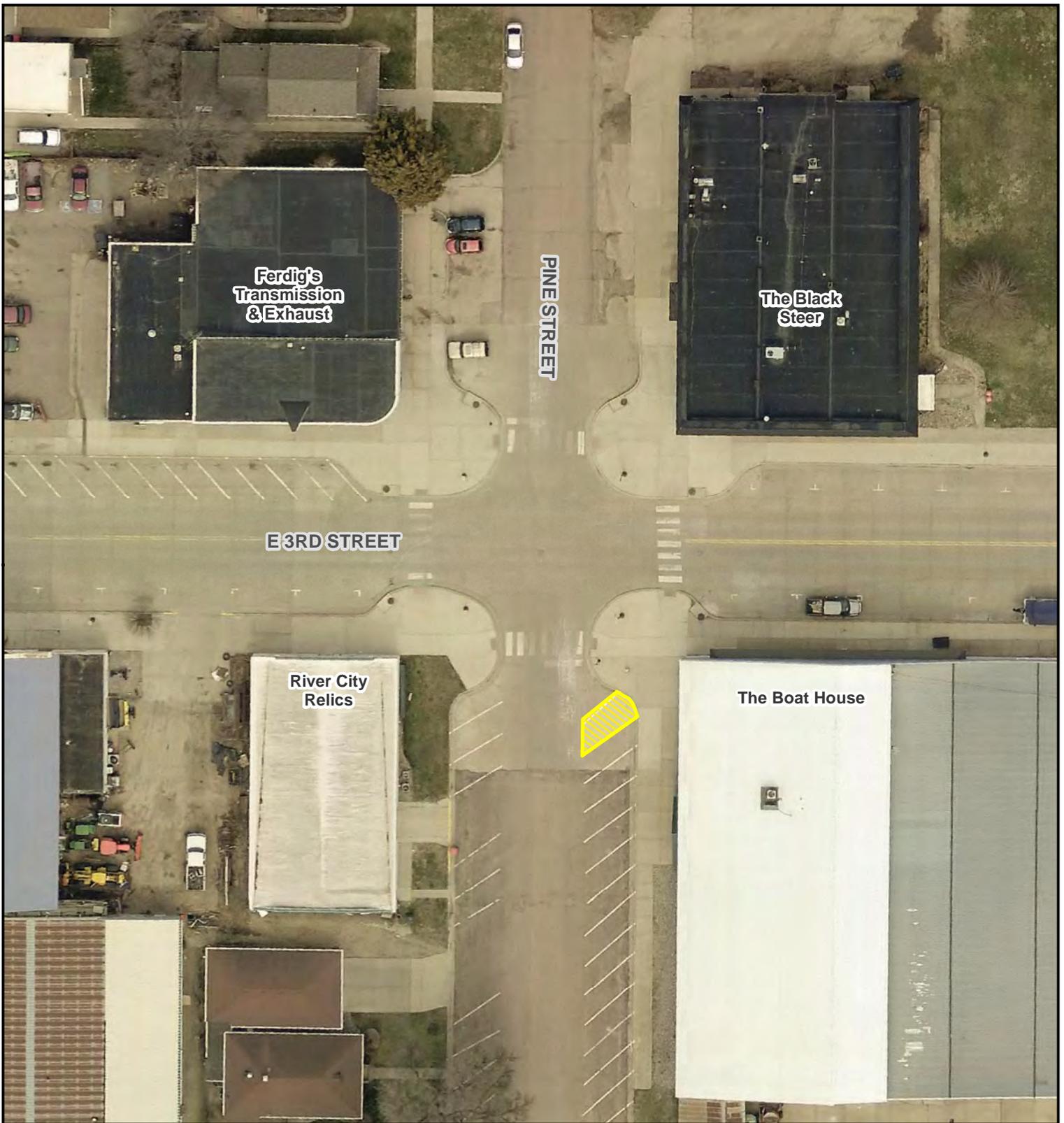
Northeastern most parking stall, on Pine, south of 3rd Street

Adopted:

Stephanie Moser
Mayor

ATTEST:

Al Viereck
Finance Officer



City of Yankton

Proposed ADA Parking

Exhibit A

 ADA Parking

