



OFFICE OF THE CITY MANAGER

www.cityofyankton.org

VOL. 56, NUMBER 8

Commission Information Memorandum

The Yankton City Commission meeting on Monday, April 26, 2021, will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Community & Economic Department Update

Although there are always a few people that start too soon, we were happy to see that we had fewer offenders setting their Citywide Cleanup Week items out too early this year. There are a number of possible factors that could have contributed to this. Maybe it was last fall's free drop off, the timing of Easter, weather patterns or something else. We will be reviewing the situation in hopes of learning how to continue this positive trend.

On March 22nd the City Commission approved a Business Improvement District #1 Board of Director's recommendation to assist with the cost of the NAIA Indoor Track and Field Championships that were held at Mount Marty University. The action approved \$7,000 in funding with the possibility of reducing that amount by having the Yankton Convention and Visitor's Bureau (CVB) help with the funding. The CVB has agreed to fund \$2,000 from their events budget so the amount provided by the BID fund will be \$5,000.

2) Finance Department Update

The April 13th municipal election had a voter turnout of 22.26% with 2,031 out of 9,125 active registered voters showing up at the polls. This was a decrease from the 2020 turnout of 32.3% in the City's last June election combined with Yankton County. There were a total of 1,362 absentee voters in this election compared to 1,868 in June 2020. The election canvass was held Friday, April 16. The official vote tally for each candidate is as follows: Mike Villanueva-1,639 (28.8%); Stacey Nickels-440 (7.7%); Nathan V. Johnson-1,374 (24.2%); Curt Bernard-480 (8.4%); Michael Grave-374 (6.6%); Thomas Bixler-113 (2%); and Bridget Benson-1,264 (22.2%). The commission's annual re-organizational meeting will be held May 10th with Bridget Benson, Nathan Johnson, and Mike Villanueva taking the Oath of Office.

Please see the enclosed Finance Monthly Report for March and the first quarter 2021 Revenues and Expenditures Report.

3) Police Department Update

This week, Commander Brandt presented a case study of a sex offender at the Sex Offender registry conference.

Chief Harris, Commander Foote, Sergeant Larson, and the City Manager attended the awards banquet at the Chiefs and Sheriffs Association Banquet, where Officer Dylan Wilson received Officer of the Year

for the State of South Dakota and Business owners Kevin and Courtney Opshal received citizen of the year for their support of law enforcement with their Stronger Together Event.

Officers are actively working an animal cruelty case. Dr. Mary Green at Lewis and Clark Veterinary Clinic has been very helpful in this case.

Officer Dylan Wilson completed Crisis Intervention Training in Sioux Falls. We continue to strive to get 100% of our officers trained in Crisis Intervention Training. Crisis Intervention Training helps officer learn to deal with individuals who are having mental health crisis.

Officer Justin Paddack has begun his training part time with the police department. Justin will graduate in May from Mount Marty University.

4) Public Works Department Update

Citywide Cleanup is underway and crews are making their way through the routes picking up materials put out for curbside collection. Once Citywide Cleanup is complete, street crews will begin annual street maintenance projects.

The Household Hazardous Waste Collection Event held Saturday April 17th in Yankton was a success. 299 vehicles materials off during the four-hour event.

The Engineering Department received a request to remove the “no parking” area on Second Street, from Pearl Street to Third Street. The “no parking” zones are remnants from when Second Street was a SDDOT Highway route with four lanes and no on-street parking. When the Discovery Bridge was built, Second Street was no longer needed as a SDDOT Highway route and was transferred to the City. The City restriped the corridor to a three-lane configuration, which allowed for parallel parking along each side of the street. On-street parking is currently allowed from Broadway Avenue to Mulberry Street, which supports the Downtown Business model along the corridor. Since the lane reconfiguration took place, business has developed on Second Street from Pearl Street to Third Street necessitating the need for on-street parking. Staff will make the necessary adjustments to the current signage to allow on-street parking in this location.

The Huether Family Aquatics Center

The substantial completion date for the project was April 16th. Welfl Construction is currently being assessed liquidated damages as per the contract. At the appropriate time, staff and the consulting engineer, Stockwell Engineering will review their request for a time extension.

With the forecasted weather, I would anticipate most if not all of the concrete other than the parking lot pavement would be done by April 24th. This would include all of the trail/sidewalk associated with the project within Memorial Park.

As far as interior work that has been accomplished, the cabinets in the concession and office areas has been installed. Lighting and ceilings are complete in the men’s bathroom.

Even with all this work being completed, there is still much to do. Items such as pool lining, irrigation and landscaping still remain. Staff has asked the contractor to provide a detailed schedule on the remaining items.

Marne Creek Bank Stabilization and Maintenance Trail Reconstruction

No new information to share for this project. Work continues on the plan development and submittal.

23rd Street Construction and Utility Installation

This project has been advertised with a bid closing date of May 13th. If all goes as planned, a recommendation for bid acceptance will be on the May 24th commission agenda.

Spruce Street Reconstruction

The project was awarded to D&G Construction. All the contract documents have been submitted. A preconstruction meeting will be held, prior to work beginning.

5) Environmental Services Department Update

The wastewater plant was in violation of our discharge permit. Our Total Suspended Solids (TSS) 30 day average was 32.6 mg/L , exceeding the discharge permit limit of 30mg/L. Staff continues to work with the South Dakota DENR to address the issue and has submitted the required action plan. Staff discovered that some of the elevated levels were coming from material build up on the final discharge piping and UV system channels. Staff has cleaned the pipe and UV channels and will continue to do so on regular schedule. Staff is also looking into some additional chemical to aid in the final flocculation to help settle out the suspended solids. No other action is required at this time.

Staff will be sending out letters for Lead and Copper sampling. The City is required to complete additional Lead and Copper sampling because of the new treatment process. 40 samples will be collected and staff will send the samples to the South Dakota Health lab. If the results are similar to last time, and continue to show no increased levels of lead or copper, the City will be able to return to a reduced sampling cycle.

Staff is also closely monitoring the new Lead and Copper rule being administered by the EPA. The new rule does have language for removal of lead service lines. The responsibility to remove the lead service lines is unclear. Staff is also monitoring the potential funding for a Lead Service Line Removal Program.

6) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

7) Information Services Update

We have signed agreement with Robert Sharp & Associates for the design of the new website for the Huether Family Aquatics Center. The goal will be to have the site operational by Memorial Day utilizing stock images and updating it as we capture new images and video when the facility is fully operational. We are still waiting on delivery for a few of the technology related pieces for the pool to be delivered but have backup plans in place if we don't receive the missing pieces by opening. Staff is also currently interviewing candidates for the 911 Dispatcher opening that we have.

8) Human Resources Update

Summer seasonal recruitment is in full swing. The SD Dept of Labor is working with us on additional advertising through their website and Facebook. We are still advertising too, and we have hired on many summer employees. The Parks department has 8 and is looking for a couple more, the airport is complete, solid waste has one and looking for a couple more. We are full on youth program instructors; we have 47 lifeguards thus far and are looking for 8-12 more and have a few cashiers/concessions employees.

We are interviewing this week for the Fleet Mechanic/Grounds Maintenance position left vacant after John Gleich's retirement.

We are advertising for the Waste Water's Sr. Lab Technician that will become available when Rich DeWald retires in June.

We are interviewing for the 911 Communications Dispatcher position vacated by Julie Fleek. We have a good group of applications; and are hopeful we will be able to add to our talented dispatch group.

UKG is currently in dual punch mode. All employees are using the system to clock in/out and request time off while still using the current method for payroll. This will give us a good comparison when performing a parallel payroll. We've run one payroll as a comparison to taxes and deduction/benefits and we've made some corrections. We continue to meet with UKG module experts four times per week to make adjustments as they arise and gain continued experience within the system. We are still on pace to go live starting Saturday, May 8th.

9) Library Update

We are currently working with the Yankton Middle School Librarian, Tracy Robinson, to do a pilot program this summer to give every 6th grader a library card to Yankton Community Library. With their card, the students will have access to physical items at the library as well as e-books through the Libby app. We want to encourage reading and using the library through the summer months (and all year long)! We are hoping this program will get some new individuals and families into the public library or bring some families back that might not have used the library in a while. We want to thank Tracy for her support in this program and for sharing her enthusiasm for libraries and reading with her students!

The library will be hosting a virtual book talk with South Dakota Poet Laureate, Christine Stewart Nuñez on Monday, April 26 at 7:00 pm. She will be discussing a book she recently edited, *South Dakota in Poems*. We are looking forward to a great evening of discussion and poetry.

10) Monthly reports / Minutes

Yankton Police Department monthly reports are included for your review. Minutes from the Planning Commission are also included.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Leon
City Manager