

**MINUTES OF THE BOARD OF TRUSTEES MEETING
YANKTON COMMUNITY LIBRARY
Wednesday, November 18, 2020, 5:30 p.m.
Virtual Meeting-GoToMeeting interface and physical location in the Meeting Room**

Meeting called to order by President Christine Tielke at 5:32 p.m. Present were Sue Otterman, Amy Nelson, David Koerner, Sarah Mechtenberg, Yankton City Commissioner Jerry Webber, Yankton County Commissioner Dan Klimisch, Assistant Library Director Linda Dobrovolny and Library Director Dana Schmidt.

Additions to the Agenda Schmidt reported that the City Attorney advised that we do a roll call vote at our virtual meetings to ensure that everyone has a chance to vote and no one is limited by any technology glitches that may occur.

Approval of October 14, 2020 Minutes Motion to approve the minutes of the October 14, 2020 meeting by Webber with a second by Klimisch. Unanimous approval.

Approval of the October 28, 2020 Special Meeting Minutes Motion to approve the minutes of the October 28, 2020 special meeting by Webber, with a second by Nelson. Unanimous approval.

Discussion of Bills / Financial Report Webber made a motion to accept the financial report with a second by Klimisch. Unanimous approval.

Communications and Correspondence Schmidt shared a couple of cards that the library had received with kudos for the work being done for the community.

Public Comment Period None.

Director's Report In addition to the written report, Schmidt reported on some of the ongoing and upcoming library events including a special Dino-delivery hour for DiNovember. The library continues to invite guest readers to join us for story time and looking to offer a monthly virtual meditation group over the winter. Another project includes compiling some local history and reflections of 2020 with the hopes of binding the submissions together to preserve the history and to share it with the community.

Old Business

Reopen plan for the library-status update Schmidt reported that she continues to monitor COVID numbers in the community and library services may have to be adjusted accordingly. The library will remain operating at reduced hours for the month of December (Mon-Thurs 8am-6pm; Fri-Sat 8am-5pm). In October, the staff reported 730 curbside pick ups, over 650 patrons in for Grab & Go and additional 250 appointments

in the afternoon. Staff are staying busy in providing services, planning and employing engaging virtual programs and employing additional safety measures.

- **By-laws** Additional changes to the by-laws were suggested after Schmidt consulted with the City Attorney. Nelson made a motion to approve the by-laws with a second by Koerner. Unanimous approval. Motion passed.

New Business

- **County Agreement for the Provision of Library Services Update** Due to a scheduling error, the agreement was pushed back to a later meeting and will be brought before the County on December 1. If approved, the agreement will be reviewed for approval at the City Commission meeting on December 14.
- **2021 Calendar** The holiday/closure calendar was presented to the Board. The calendar reflects that the library would follow the City's holiday calendar, with the addition of Monday, January 18 for a training day and Saturday, August 21 for Riverboat days. Webber made a motion to approve the 2021 Calendar of closures as presented with a second by Nelson. Unanimous approval.
- **December meeting** Nelson made a motion to cancel the regular December Board meeting unless business arises with a second by Mechtenberg. Unanimous approval.

Other Business None.

Adjourn the meeting of November 18, 2020 A motion was made by Klimisch to adjourn the meeting at 6:07 with a second by Koerner. Unanimous approval.

The Yankton Community Library is committed to making its facilities accessible to everyone. If you have additional accommodation requirements, please call 668-5276.