

**MINUTES OF THE BOARD OF TRUSTEES MEETING  
YANKTON COMMUNITY LIBRARY**

**Wednesday, October 14, 2020, 5:30 p.m.**

**Virtual Meeting-GoToMeeting interface and physical location in the Meeting Room**

Meeting called to order by President Christine Tielke at 5:32 p.m. Present were Sue Otterman, Amy Nelson, David Koerner, Yankton City Commissioner Jerry Webber, Yankton County Commissioner Dan Klimisch, Assistant Library Director Linda Dobrovolny and Library Director Dana Schmidt.

Absent: Sarah Mechtenberg

Nelson excused herself at 6:20 due to another commitment.

**Additions to the Agenda** None.

**Approval of September 9, 2020 Minutes** Motion to approve the minutes of the September 9, 2020 meeting by Nelson with a second by Webber. Unanimous approval.

**Discussion of Bills / Financial Report** Schmidt reported that the CARES Act funding granted to the City needs to be used by the end of 2020. The library has added the plexiglass partition at the front desk and obtained PPE that has been covered with this funding. Motion to accept the financial report made by Koerner with a second by Webber. Unanimous approval.

**Communications and Correspondence** Schmidt shared some of the positive responses the library received in regards to the scavenger hunt that was put on around town during the month of September.

**Public Comment Period** None.

**Director's Report** In addition to the written report, Schmidt reported that the library received over 100 entries for the September scavenger hunt. We have received a lot of positive feedback and requests to do another event like this one. The library virtually hosted this year's One Book South Dakota author, Megan Phelps-Roper. The group was small but the presentation was powerful. Schmidt reported that the Story Walk boards on the Meridian Bridge were vandalized again. We will have to re-evaluate how and if we will go forward with this again next year.

**Old Business**

- **Reopen plan for the library-status update** Schmidt reported that curbside pick-ups remain busy. Grab & Go hours at YCL began on October 1 and has been going well. It is getting busier each day as word gets out. Having Grab & Go from 9am-12pm each day has helped improve the flow of individuals and in and out each day. We have seen our

circulation going up and it has been nice to see people in the library again. We have received a lot of positive comments about the Grab & Go and the safety precautions we have in place. We have a staff person greeter at the door to remind everyone to wear a mask and to use hand sanitizer when entering. The library is still quarantining returned items for 3 full days and wiping them down before returning them to the shelves.

- **By-laws** Additional changes to the by-laws were suggested after Schmidt consulted with the City Attorney. Koerner made a motion to approve the by-laws with a second by Webber. All in favor. Motion passed.

### **New Business**

- **Review of Library Conference Sessions:** Two Board members virtually attended library conference sessions to help contribute to the number of hours needed for the Yankton Library to maintain Exemplary status.
  - Nelson reported on the Library Ethics session she attended through the ARSL Conference.
  - Tielke reported on the Privacy in Libraries session she attended through the SDLA Conference
  - Schmidt and Dobrovolny also reported on some of the sessions they attended during these conferences.
- **November & December meetings**
  - Because the regular November Board meeting falls on a holiday (Veterans Day, November 11), the Board discussed moving the next regular meeting to November 18. Klimisch made a motion to hold November's regular board meeting on Wednesday, November 18 at 5:30pm, with a second by Webber. All in favor. Motion passed.
  - Routinely the Board does not meet in December. The Board did not want to make a decision at this time on whether or not to meet in December. Because of the frequent changes happening due to COVID-19, the Board may choose to have a December meeting to stay updated on the current status of the library.

**Other Business** None.

**Adjourn the meeting of October 14, 2020** A motion was made by Klimisch to adjourn the meeting at 6:34 with a second by Webber. Unanimous approval.

The Yankton Community Library is committed to making its facilities accessible to everyone. If you have additional accommodation requirements, please call 668-5276.