

**MINUTES OF THE BOARD OF TRUSTEES MEETING
YANKTON COMMUNITY LIBRARY
Wednesday, June 10, 2020, 5:30 p.m.
Virtual Meeting-GoToMeeting Interface & physical location at Library Meeting Room**

Meeting called to order by President Christine Tielke at 5:35 p.m. Present were Sue Otterman, Lilah Gillis, Amy Nelson, David Koerner, Yankton County Commissioner Dan Klimisch, Yankton City Commissioner Jerry Webber, Assistant Library Director Linda Dobrovonly and Library Director Dana Schmidt.

Additions to the Agenda: None

Minutes: Motion to approve the minutes of the May 13, 2020 meeting by Webber with a second by Nelson. Unanimous approval.

Discussion of Bills / Financial Report: In addition to the reports, Schmidt reported that plexiglass was being installed around the front desk with a materials estimate of \$750. Motion to accept the financial reports by Webber, with a second by Nelson. Unanimous approval.

Communications and Correspondence:

- Schmidt shared a note of thanks from a patron, highlighting their gratitude for the curbside pickup service.

Public Comment Period: None

Director's Report: In addition to the written report, Schmidt gave the Board a virtual tour of the library to show some of the changes that have been put in place to facilitate different services during closure to the public, including curbside pick-up service and quarantining returned items. Schmidt reported that Yankton Community Library received a \$2,000 technology grant through the SD State Library and the CARES Act. One of the features she is hoping to add with this money is the ability to accept credit card payments.

Old Business:

- Reopen plan for the library-status update-Schmidt reported on the reopening plan. The library has been averaging about 40 curbside pickups per day-the service has been very popular and well-received. Koerner asked how long we plan to continue this service. Schmidt reported that this may be a permanent addition to services going forward. Plexiglass is being installed around the front desk and additional safety measures are being taken in preparation for allowing the public back into the building. The next step of the reopening phases will include computer appointments.

New Business

- **Petitions & Solicitations Policy**-A policy was created by reviewing policies in place at other libraries. City Attorney, Ross DenHerder, reviewed the policy prior to the meeting. The Board discussed the possibility of allowing petitioners to reserve the meeting room. The Board suggested Schmidt do additional research about the possibility of allowing the use of the meeting room and to see what other libraries in the state allow in regards to signing petitions in the library.
- **Technology Plan**-This plan needs to be updated regularly so the library can continue to receive Exemplary status from the SD State Library. Schmidt requested that the Board review the policy and share any comments or suggestions as we work at updating the policy over the next couple of months. Koerner stated that he feels the mission and vision statements of the Technology Plan are still relevant.

Other Business: The next meeting for the Library Board of Trustees will be on Wednesday, July 8 at 5:30 p.m.. We will continue to meet via Zoom for the time being with the physical location in the library's Meeting Room also available to the Board members and to the public.

Adjourn the meeting of June 10, 2020: A motion was made by Koerner to adjourn the meeting at 6:09 p.m., with a second by Webber. Unanimous approval.

The Yankton Community Library is committed to making its facilities accessible to everyone.
If you have additional accommodation requirements, please call 668-5276.