



The MISSION of the City of Yankton is to provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage, and thrive.

## AGENDA

### **YANKTON PARK ADVISORY BOARD**

**Tuesday, September 3, 2019 – Community Room  
CMTEA Building, 1200 W. 21<sup>st</sup> Street – 5:30 PM**

#### **I. ROUTINE BUSINESS**

- A. Roll Call.
- B. Consideration of August 5, 2019 Minutes. (attachment)
- C. Public Appearances. Public appearance is a time for persons to address the Board on items not listed on the agenda.

#### **II. OLD BUSINESS**

- A. Riverside Park Christmas Lighting and Decorating program. Update on “Light Up Yankton” committee plan for 2019.

#### **III. NEW BUSINESS**

- A. Parks improvement update for 2019.
  - a. Renovation to restroom and concession stand building at Riverside Baseball Stadium so it can be heated for fall and spring use prior to when other facilities have water turned on. Work to start after September 3.
  - b. Bocce Ball Court- donation for two courts. Located north of horse shoe pits in Fantle Memorial Park. (2 attachments- see attached map for location). Work to begin after September 3.
- B. Future of Parks Advisory Board discussion.

As we move forward this year, we would like to have discussion and thought put in to some different ideas to see what the PAB should be in the future:

Board members should recruit future members and provide these names to the City so they may be asked to serve on the board.

- How do we make sure we are getting a good mix of gender, ages, and leisure interests for those who serve on the board?

The Board should review the by-laws and suggest updates/changes. (attachment)

- Discussions can include meeting days and times? Should there be meetings once-a-month, should the meetings be every other month, or quarterly? What times would work best for meetings to allow board members and the general public to attend? What day of the week would be best?

How does the Parks Board engage the public to get more input on specific park topics that we will discuss at meetings or when we are planning projects for the future?

There may be other thoughts you have about the board and how to better serve the public. Please bring these forward so we can have the discussion.

C. General Discussion.

#### **IV. OTHER BUSINESS**

A. Commission Information Memorandums. (2 CIM attachments)

- Other completed work projects for the department are noted in the CIMs.
- Next Meeting Monday, October 7, 2019.

#### **V. ADJOURN**

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.



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**MINUTES**  
**YANKTON PARK ADVISORY BOARD**  
**Monday, August 5, 2019**  
**CMTEA Building, Community Room, 1200 W. 21<sup>st</sup> Street – 5:30 PM**

**I. ROUTINE BUSINESS**

Roll Call:

Present: Bryan Schoenfelder, Darcie Briggs, Dave Spencer, Elizabeth Healy, Jason Tellus, and Commissioner Stephanie Moser.

Absent: Katelyn Schramm.

Also present Director of Parks and Recreation Todd Larson, and Parks Secretary Chasity McHenry.

High School Appearances: None.

Public Appearances: None.

Minutes: July 1, 2019 minutes approved. Briggs motioned. Spencer second. Motion passes 5-0.

**II. OLD BUSINESS**

- A. Riverside Park Christmas Lighting and Decorating program. A fourth meeting will take place. On Friday, August 9, Noon, at the Chamber Building. Their focus in the first year (hoping it will be 2019) will be the new white planters on Walnut, and wrapping historic replica light poles with white lights in the Meridian District.
- B. Westside Park Master Planning process. Presented the master plan. Discussed the plan and took input so the plan can be refined and brought to the City Commission on August 26. Through the planning process we've continued to hear the park is liked by patrons, but it would be great to have some facilities enhanced and a few new amenities added. Items that were common across the three plans that received positive feedback from survey results: Expanded parking, new play structure, expand trail system with trail lighting, new restrooms and restrooms on each side of park, ADA accessible fishing dock, and more picnic shelters. Eric Ambrosion, Planning and Development District III, had the visuals of the master plan at the meeting. Public comments included:
- Should there be more parking on south side of park? There needs to be an examination of street parking on 5<sup>th</sup> Street and on Spruce Street.
  - Where will Mt. Marty athletes cross Summit to access their property on the north side of the park? Sidewalk by stoplight at 8<sup>th</sup> Street and walk down trail to field, or have permanent crosswalk on Summit that serves the MMC athletes? Summit Street to the stoplight at 8<sup>th</sup> Street is a state highway and the state is only going to allow one formal crosswalk in the stretch that abuts Westside Park.
  - One citizen, who worked at the museum, thinks the geese are a problem for park visitors as the geese can be aggressive.



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- On the master plan, the MMC private property should be darkened in color so it doesn't look like public green space.
- Should there be parking, in the park, to service the tennis courts on the northeast corner of the park?
- One citizen spoke to the importance of keeping a crosswalk by the hospital for employees and visitors. She felt the Mt. Marty athletes would not be burdened by having to utilize the crossing at the stop light at 8<sup>th</sup> Street.

### III. NEW BUSINESS

- A. Elect new Parks Advisory Board President. Briggs nominated Schoenfelder. Spencer moved to close nominations. Board voted unanimously. Schoenfelder is president for another term.
- B. General Discussion.
  - Discussed the 4030 Foundation land, youth soccer buying that land, giving it to the City, and the City creating a 99-year lease for the land currently being used for soccer and some more land adjacent to the current land as a permanent home for soccer.
  - Discussed having the Park Advisory Board contact youth softball and youth baseball about future planning for fields and field use now that no more youth ball fields are being built by the 4030 Foundation.
  - Final week for Fantle Memorial Pool. Specials.
    - Friday, August 9 – Last Teen Night 8-10pm
    - Saturday, August 10 – First 300 in the door will receive a free mini beach ball.
    - Sunday, August 11 – FREE Family Night 6-8pm
    - Monday, August 12 – First 300 in the door will receive a free dive toy
    - Tuesday, August 13 – Free watermelon feed from 5-8pm
    - Wednesday, August 14 – Last \$1 Buck Night 5-8pm
    - Thursday, August 15 – FREE Family Night 6-8pm and 2 for 1 Concessions 12:30-7:30pm
    - Friday, August 16 – FREE Admission and 2 for 1 Concessions 12:30-5pm
      - Pool closing for the FINAL time at 5pm
      - Having Duke Ellingson swim the last lap at 5pm

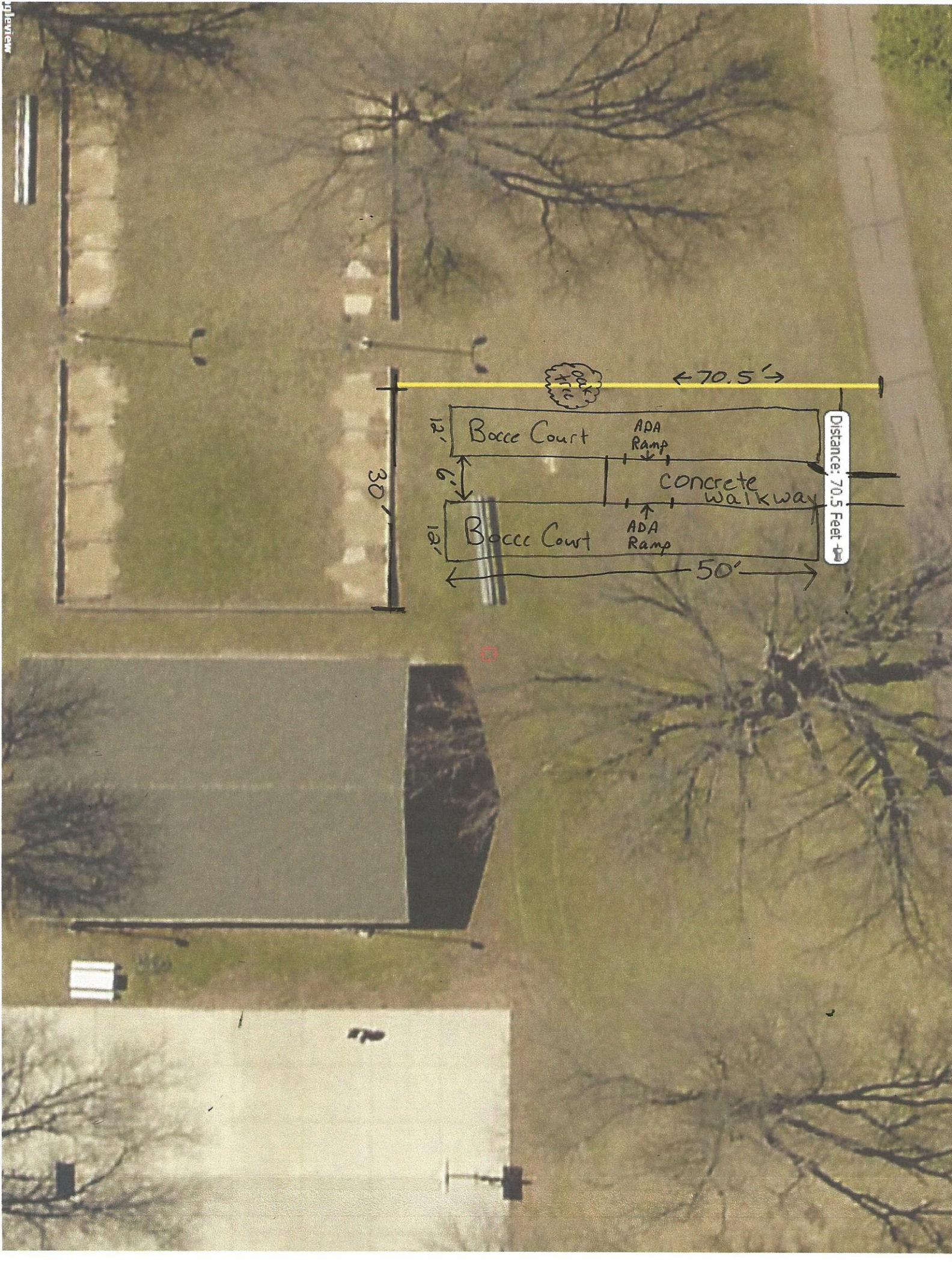
### IV. OTHER BUSINESS

- A. Commission information Memorandums (2 CIM attachments).
- B. Next Meeting: **Tuesday**, September 3, 2019.

### V. ADJOURN

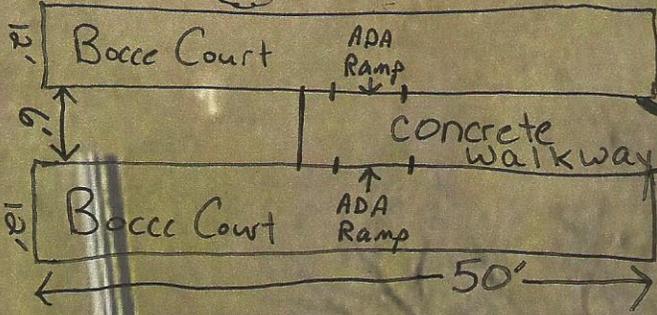
Briggs motioned, Spencer second. Motion carried 5-0.





Bocce Court

← 70.5' →



Bocce Court

ADA Ramp

Distance: 70.5 Feet

18'

6'

concrete walkway

Bocce Court

ADA Ramp

18'

50'

30'

Commission Information Memorandum

PARKS AND RECREATION DEPARTMENT

**SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS**

2nd half of July information:

Fitness Classes-	
Early Bird Boot Camp class	34 participants
Power Abs	71 participants
Prime Time Senior class	112 participants
Tabata class	73 participants
Water aerobics	211 participants
Work-Out Express class	81 participants
Yoga classes	51 participants
Zumba class	37 participants

Rentals-

○ Birthday rentals-	1 parties
○ SAC courts-	0 hours
○ Theater-	0 hours
○ Meeting rooms-	0 hours
○ City Hall courts-	6 hours
○ Capital Building-	3 dates
○ Riverside shelters-	9 rentals
○ Memorial shelters-	5 rentals
○ Westside shelter-	0 rentals
○ Sertoma shelter-	0 rentals
○ Tripp shelter-	0 rentals
○ Meridian Bridge-	0 rental

SAC members-	2,006 people
SAC memberships-	1,036
SAC attendance-	2,513 visits (does not include GreatLIFE attendees)
New members-	36 people
Great Life reimbursement payment for May 2019:	\$1,552.50
Great Life reimbursement payment for June 2019:	\$1,300.50.

June and July- Summer Special at the SAC. Renew or purchase a SAC quarterly or annual membership and they will receive a free month. This summer special will be in place in June and July.

The Yankton Summer Pool Pass is valid from May 1 to August 31 and can be used at the SAC Open Swims and at Memorial Pool during open swims.

The 2019 Music at the Meridian concert series began on July 4. The concert and fireworks were well attended. Music at the Meridian will be the Thursdays in July and the first three Thursdays in August, including the Thursday before Riverboat Days. Please check out the Music at the Meridian Facebook Page for more information.

Brittany L. is working with the Connecting Cultures group to plan an event for the evening of Thursday, August 22, that will take place on The Lawn at the Meridian Bridge Plaza. It will be similar to a Music at the Meridian event.

Brittany L. is working with the air show group in preparing for the event on Labor Day Weekend.

Brittany L. is working on plans for the Welcome to Walnut Event on Friday, August 30, that will be in conjunction with the Labor Day weekend air show.

## **PARKS**

Brian Frick has been working to install more bricks for this year's addition to the Chopper Johnson Foundation brick walkway leading up to Shelter #3 at Riverside Park.

Westside Park Master Planning process has continued with work by Todd, Dave Mingo, and Eric Ambroson. A single concept was brought to the Parks Advisory Board and the public on August 5, at the Parks Advisory Board Meeting, for more input. There was some public comments at the meeting and those comments are being incorporated into the plan that will be presented to the City Commission on August 26. The proposed concept is based on the input gathered from the public meetings and the on-line feedback in regards to the three concept plans which were presented to the public.

There are a handful of residents who have inquired about the tree replacement reimbursement program for the street right-of-way trees. This is an encouraging sign and will help the City in regards to its total tree count as a part of our urban forest.

The ball fields at Memorial Park, Sertoma Park, Summit Activities Center, and Riverside Park are being dragged and prepared each weekday according to game schedules submitted to the Parks Department.

The parks staff will be moving picnic tables, trash cans, orange fencing, and other items for special events that will be held in the Meridian District or other areas of the community in the coming weeks.

Commission Information Memorandum

PARKS AND RECREATION DEPARTMENT

**SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS**

1st half of August information:

Fitness Classes-	
Early Bird Boot Camp class	29 participants
Power Abs	51 participants
Prime Time Senior class	92 participants
Tabata class	54 participants
Water aerobics	212 participants
Work-Out Express class	59 participants
Yoga classes	55 participants
Zumba class	52 participants
Rentals-	
o Birthday rentals-	2 parties
o SAC courts-	0 hours
o Theater-	0 hours
o Meeting rooms-	2 hours
o City Hall courts-	7.5 hours
o Capital Building-	1 dates
o Riverside shelters-	6 rentals
o Memorial shelters-	4 rentals
o Westside shelter-	0 rentals
o Sertoma shelter-	0 rentals
o Tripp shelter-	0 rentals
o Meridian Bridge-	0 rental
SAC members-	1,964 people
SAC memberships-	1,032
SAC attendance-	2,265 visits (does not include GreatLIFE attendees)
New members-	38 people

The Yankton Summer Pool Pass is valid from May 1 to August 31 and can be used at the SAC Open Swims and at Memorial Pool during open swims.

Thursday, August 1- Great Day of Play at Memorial Pool- free swim. 292 participants.

Friday & Saturday, August 2 & 3- Yankton Senior Games. 25 participants.

Saturday & Sunday, August 3 & 4 – 2019 Coed Adult Softball end of season tournaments. 28 teams participated.

August 1 – 7. Memorial pool free swim with School Supply Donation.

Friday, August 9- Late Night for Teens at Memorial Pool. 77 participants.

The 2019 Music at the Meridian concert series has been extended by one week as Brittany LaCroix is working with the Connecting Cultures group to have another concert celebrating the Hispanic culture. Please check out the Music at the Meridian Facebook Page for more information.

Brittany L. is working with the air show group in preparing for the event on Labor Day Weekend.

Brittany L. is working on plans for the Welcome to Walnut Event on Friday, August 30, that will be in conjunction with the Labor Day weekend air show.

## **PARKS**

There are a handful of residents who have inquired about the tree replacement reimbursement program for the street right-of-way trees. This is an encouraging sign and will help the City in regards to its total tree count as a part of our urban forest.

The ball fields at Memorial Park, Sertoma Park, Summit Activities Center, and Riverside Park are being dragged and prepared each weekday according to game schedules submitted to the Parks Department.

All but one of the Parks summer staff have left our employment so the regular crew is working to keep up with the demands of the system in the fall.