

**MINUTES OF THE BOARD OF TRUSTEES MEETING
YANKTON COMMUNITY LIBRARY
Wednesday, July 10, 2019, at 5:30 p.m.
Yankton Community Library, Meeting Room**

Meeting called to order by President Lilah Gillis at 5:30 p.m. Present were Sue Otterman, Christine Tielke, David Koerner, Amy Nelson, Yankton County Commissioner Joe Healy, Yankton City Commissioner Jerry Webber, Library Director Dana Schmidt, and Assistant Director Linda Dobrovolny.

Welcome new board members: David Koerner and Jerry Webber

Additions to the agenda: Director's one year evaluation under new business

Minutes:

Motion to approve the minutes of the May 8, 2019 meeting with a correction that Joe Healy was absent with regrets due to lack of receiving packet by e-mail by Nelson, with second by Otterman. Motion approved.

Discussion of Bills and Financial Report:

Bathroom project will be completed under budget for a total of approximately \$5,200. Schmidt reported that the City Commission meeting would be August 12. Healy reported a proposed reduction of county contract by 50%.

Communications and Correspondence: Schmidt shared a card of thanks from previous staff person, Jeff Todd.

Public Comment Period: None.

Director's Report: In addition to the written report, Schmidt reported that Carrie Weibold and Jeff Todd had resigned from their positions as Library Assistants due to other job offers. Schmidt gave a brief introduction of new staff members, Jill Paulson, Ellie Walker, Nicole Andrews and mentioned Emily Lundgren's promotion to Library Assistant. Schmidt reported that there would be an active shooter training held at the library on Thursday, August 15 and invited Board members to attend.

Old Business: None.

New Business:

- Election of officers for 2019-2020.
 - Gillis called for nominations for President. Nelson nominated with a second by Healy. No further nominations; unanimous approval.

- Gillis called for nominations for Vice President. Healy nominated Nelson with a second by Webber. No further nominations; unanimous approval.
- Director's one year evaluation
 - Schmidt reported that City Manager, Amy Leon would send out an evaluation form to board members and that she would reach out to the board president to discuss options for how the evaluation would be carried out.

Other Business:

- Schmidt invited the Board to attend the end of summer Talent Show on July 29. She also inquired if the Board knew of any new locations that the library could hang posters about their events or different ways to spread the word.

Adjourn the meeting of March 13, 2019

Motion by Koerner to adjourn with second by Nelson. Unanimous approval. Meeting adjourned at 6:00 p.m.

Respectfully submitted,
Dana Schmidt, Library Director