



The MISSION of the City of Yankton is to provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage, and thrive.

## AGENDA

### **YANKTON PARK ADVISORY BOARD**

**Monday, August 5, 2019 – Community Room  
CMTEA Building, 1200 W. 21<sup>st</sup> Street – 5:30 PM**

#### **I. ROUTINE BUSINESS**

- A. Roll Call. Kate Schramm will be absent.
- B. Consideration of July 1, 2019 Minutes. (attachment)
- C. Public Appearances. Public appearance is a time for persons to address the Board on items not listed on the agenda.

#### **II. OLD BUSINESS**

- A. Riverside Park Christmas Lighting and Decorating program. A fourth meeting will take place. On Friday, August 9, Noon, at the Chamber Building. Their focus in the first year (hoping it will be 2019) will be the new white planters on Walnut, and wrapping historic replica light poles with white lights in the Meridian District.
- B. Westside Park Master Planning process. Present a master plan. Discuss and take input so the plan can be refined and brought to the City Commission on August 26. Through this process we've continued to hear the park is liked by patrons, but it would be great to have some facilities enhanced and a few new amenities added. Items that were common across the three plans that received positive feedback from survey results: Expanded parking, new play structure, expand trail system with trail lighting, new restrooms and restrooms on each side of park, ADA accessible fishing dock, and more picnic shelters. Eric Ambroson, Planning and Development District III, will have the visuals for the master plan at the meeting.

#### **III. NEW BUSINESS**

- A. Elect new Parks Advisory Board President.
- B. General Discussion.

#### **IV. OTHER BUSINESS**

- A. Commission Information Memorandums. (2 CIM attachments)
  - Other completed work projects for the department are noted in the CIMs.
  - Next Meeting **Tuesday**, September 3, 2019.

#### **V. ADJOURN**

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.



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**MINUTES**  
**YANKTON PARK ADVISORY BOARD**  
**Monday, July 1, 2019**  
**CMTEA Building, Community Room, 1200 W. 21<sup>st</sup> Street – 5:30 PM**

**I. ROUTINE BUSINESS**

Roll Call:

Present: Bryan Schoenfelder, Darcie Briggs, Katelyn Schramm, Elizabeth Healy, Jason Tellus, and Commissioner Stephanie Moser.

Absent: Dave Spencer.

Also present City Manager Amy Leon, Director of Parks and Recreation Todd Larson, and Parks Secretary Chasity McHenry.

High School Appearances: None.

Public Appearances: None.

Minutes: May 6, 2019 minutes approved. Briggs motioned. Schramm second. Motion passes 5-0.

**II. OLD BUSINESS**

- A. Riverside Park Christmas Lighting and Decorating program. The second meeting was set for Friday, July 12, to continue to discuss this idea. The Chamber will be scheduling a third meeting.
- B. Westside Park Master Planning process. A proposed master plan will be unveiled at the August 5 Parks Advisory Board Meeting. The public will be invited to this meeting. The plan presented to the board and public can be refined down based on comment and input so it can be brought to the City Commission on August 26. Through this process we've continued to hear the park is liked by patrons, but it would be great to have some facilities enhanced and a few new amenities added. Items that were common across the three plans that received positive feedback from survey results: Expanded parking, new play structure, expand trail system with trail lighting, new restrooms and restrooms on each side of park, ADA accessible fishing dock, and more picnic shelters.

**III. NEW BUSINESS**

- A. Welcome new board appointees. Elizabeth Healy and Jason Tellus.
- B. 2020 Capital Improvements Plan (CIP) presented by City Manager Amy Leon
- C. Walnut Street Fire Feature naming rights recommendation. Naming request is, "The Cheryl Ann Sommer Memorial Fire Feature." The naming right "name" and sponsor names will stay in place at the site for the life of the fire feature or until a major renovation has to occur on the fire feature. This recommendation will go to the City Commission on July 22. Ultimately, approval of this naming right



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is up to the City Commission. The Parks Advisory Board recommended the City Commission approve the naming right as "The Cheryl Ann Sommer Memorial Fire Feature." Briggs motion, Schramm second. Approved 5-0.

- D. Veteran's naming wall project proposal for land use in Fantle Memorial Park. The PAB had no issue with the land use proposal.
- E. City staff will work with District III Planning and Development to identify federal assistance and grants money to apply for to help with the Marne Creek corridor and re-building of the maintenance trail. This is going to be multiple years of budgeting and securing funds. The initial meeting with FEMA will be on July 17.
- F. Future of Parks Advisory Board discussion will be placed on next month's agenda. The board did not discuss this agenda item.
- G. General Discussion. Todd is supposed to check with the street department to make sure the cross walks on 2<sup>nd</sup> Street leading from the plaza to the new landscaped bump outs on Walnut are painted again.

#### **IV. OTHER BUSINESS**

- A. Commission information Memorandums (2 CIM attachments).
- B. Next Meeting: Monday, August 5, 2019.

#### **V. ADJOURN**

Briggs motioned, Schramm second. Motion carried 5-0.

Commission Information Memorandum

PARKS AND RECREATION DEPARTMENT

**SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS**

2nd half of June information:

Fitness Classes-	
Early Bird Boot Camp class	26 participants
Power Abs	35 participants
Prime Time Senior class	84 participants
Tabata class	47 participants
Water aerobics	179 participants
Work-Out Express class	71 participants
Yoga classes	61 participants
Zumba class	23 participants
Rentals-	
o Birthday rentals-	0 parties
o SAC courts-	4 hours
o Theater-	0 hours
o Meeting rooms-	7 hours
o City Hall courts-	24 hours
o Capital Building-	1 dates
o Riverside shelters-	5 rentals
o Memorial shelters-	1 rentals
o Westside shelter-	1 rentals
o Sertoma shelter-	0 rentals
o Tripp shelter-	0 rentals
o Meridian Bridge-	0 rental
SAC members-	2,027 people
SAC memberships-	1,044
SAC attendance-	2,248 visits (does not include GreatLIFE attendees)
New members-	36 people

June and July- Summer Special at the SAC. Renew or purchase a SAC quarterly or annual membership and they will receive a free month. This summer special will be in place in June and July.

First session summer recreation classes ended in June. Second session summer recreation classes will start the week of July 8.

Brittany L. has all the musical acts booked for the 2019 Music at the Meridian concert series for this summer. It will be the Thursdays in July and the first three Thursdays in August, including the Thursday before Riverboat Days. Please check out the Music at the Meridian Facebook Page for more information.

Brittany L. is working on the July 4 event. The fireworks display will be from the upper deck of the Meridian Bridge. The first night of Music at the Meridian will have a concert that lasts longer than normal Thursday nights to entertain the crowd up until the fireworks. The Lawn will be a great place to view the fireworks since they will be shot from the bridge.

Brittany L. is working with the air show group in preparing for the event on Labor Day Weekend.

Brittany L. is working on plans for the Welcome to Walnut Event on Friday, August 30, that will be in conjunction with the Labor Day weekend air show.

## **PARKS**

The Parks Department prepared Sertoma Park fields for the youth baseball tournament that was held on Saturday, June 22, and Sunday, June 23.

The new welcome banners for Broadway and 4<sup>th</sup> Street have been installed. The new Meridian District banners for 3<sup>rd</sup> Street and the new The Lawn banners have been installed.

Westside Park Master Planning process has continued with work by Todd, Dave Mingo, and Eric Ambroson. A single concept will be brought to the Parks Advisory Board and the public on August 5, at the Parks Advisory Board Meeting, for more input. This proposed concept is based on the input gathered from the last public meeting and the on-line feedback in regards to the three concept plans which were unveiled.

There are a handful of residents who have inquired about the tree replacement reimbursement program for the street right-of-way trees. This is an encouraging sign and will help the City in regards to its total tree count as a part of our urban forest.

The ball fields at Memorial Park, Sertoma Park, Summit Activities Center, and Riverside Park are being dragged and prepared each weekday according to game schedules submitted to the Parks Department.

The parks staff will move bleachers, benches, goals, trash cans, and other items in the coming weeks for the youth baseball, youth softball, youth soccer, and swim team events which will be taking place in Yankton on weekends in May, June and July.

The parks staff will be moving picnic tables, trash cans, orange fencing, and other items for special events that will be held in the Meridian District or other areas of the community in the coming weeks.

Commission Information Memorandum

PARKS AND RECREATION DEPARTMENT

**SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS**

1st half of July information:

Fitness Classes-	
Early Bird Boot Camp class	33 participants
Power Abs	46 participants
Prime Time Senior class	98 participants
Tabata class	47 participants
Water aerobics	168 participants
Work-Out Express class	65 participants
Yoga classes	37 participants
Zumba class	28 participants
Rentals-	
o Birthday rentals-	2 parties
o SAC courts-	0 hours
o Theater-	0 hours
o Meeting rooms-	4 hours
o City Hall courts-	4.5 hours
o Capital Building-	4 dates
o Riverside shelters-	7 rentals
o Memorial shelters-	1 rentals
o Westside shelter-	1 rentals
o Sertoma shelter-	0 rentals
o Tripp shelter-	0 rentals
o Meridian Bridge-	0 rental
SAC members-	2,008 people
SAC memberships-	1,032
SAC attendance-	2,084 visits (does not include GreatLIFE attendees)
New members-	38 people

June and July- Summer Special at the SAC. Renew or purchase a SAC quarterly or annual membership and they will receive a free month. This summer special will be in place in June and July.

Thursday, July 4- Memorial Park Pool Swim Carnival. 12:30pm – 4:00pm. 302 in attendance.

Second session summer recreation classes will start the week of July 8. 1,140 participants across all programs.

Friday, July 12- Late night for teens at Memorial Park Pool. 116 participants.

The 2019 Music at the Meridian concert series began on July 4. The concert and fireworks were well attended. Music at the Meridian will be the Thursdays in July and the first three Thursdays in August, including the Thursday before Riverboat Days. Please check out the Music at the Meridian Facebook Page for more information.

The fireworks display from the upper deck of the Meridian Bridge was well received. The Lawn was a great place to view the fireworks. Ben's Brewing and the food trucks that were at the Lawn were pleased with the crowds and their sales.

Brittany L. is working with the air show group in preparing for the event on Labor Day Weekend.

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P&R Department CIM

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