



OFFICE OF THE CITY MANAGER

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Commission Information Memorandum

The Yankton City Commission meeting on Monday, July 22, 2019, will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Community & Economic Department Update

Despite a spring marked by weather-delayed projects 2019 building permit values have started out stronger than average with \$22,578,786 in permits being issued through June. The Mount Marty fieldhouse (\$11,150,000) and the 70 unit Marriott hotel at the mall (\$5,300,000) have been our largest permitted projects for the first half of the year. The Community Development Department anticipates issuing permits for the mall façade renovation and a distribution center on Yankton's east side in July. The second phase of Jim Tramp's Summit Heights 32-unit apartment complex is anticipated to begin framing later this summer. As of this date permits for (12) single family homes and (1) four-unit townhome have been issued, for a total of 16 housing units. Along with building code compliance reviews in the design phase of these projects, staff is on-site multiple times during construction for foundation and framing inspections and to review storm water management practices. Staff also conducts a final inspection prior to occupancy of the structures.

2) Police Department Update

Commander Brandt and Chief Harris attended the Optimist meeting on Monday July 8.

Staff met with Jeff Dayhuff and his staff on planning for the upcoming "Rock and Rumble" event that is scheduled for July 26-27, 2019.

Chief Harris was the keynote speaker for the Drug Court graduation last week.

Chief Harris, City Manager Leon and Community Service Officer Parker attended a meeting to discuss Animal control issues.

Community Service Officer Parker met with Attorney Den Herder, and Commissioner Miner involving HHS and YPD's policies on handling animals. We will be conducting public education on topics relating to animals to better communicate these policies.

Yankton School District, Dakota State University and YPD Detectives are discussing the criminal case involving YSD being "hacked" and records deleted.

We are meeting and working with public safety for the upcoming air show.

YPD was involved in assisting the "Old Iron" Tractor group with their event Friday and Saturday. This involved directing traffic so they could access the city streets safely

3) Human Resources Department Update

Seven applications were received for the Sanitation/Truck Operator position. This included both internal and external applications. The applications are in the review process for interview selections. This open position was created by the promotion of Garrett Carda to Equipment Operator.

4) Public Works Department Update

Street Department crews are replacing curb and gutter at various locations throughout the city. These curb replacements are generally on streets that are scheduled for chip sealing this year. The chip seal list has been included in this packet.

Crews are also tending to streets that have been damaged due to the extreme temperatures. The intersection of 19th Street and Peninah Street is currently closed due to concrete buckling.

BNSF Railroad was originally scheduled to be in Yankton the week of July 22nd to replace the rail crossings at 15th Street and at West City Limits Road. Due to a derailment, BNSF crews have notified staff they have rescheduled the replacements for the first part of August.

Walnut Street from 2nd to 4th

The contractor has been working with the supplier of the “Yankton” lanterns to complete the fixture installation. Some of the glass for the fixtures was damaged during delivery to the contractor, and some was damaged during installation on Walnut Street. The contractor ordered replacement glass from the supplier, which, when delivered, was broken. The contractor has reordered the replacement glass, and once received, will have it installed.

21st Street from Broadway Avenue to Douglas Avenue

New water main has been installed from Broadway Avenue up to the Douglas Avenue intersection.

There is substantial utility work to be completed in the Douglas intersection.

Masonry Components has mobilized to the site and has started the curb and gutter installation. They are scheduled to start main line paving the week of July 22nd.

Auld-Brokaw Trail – West City Limits Road and 31st Street

The majority of the trail has been installed. Everything other than the trail at the railroad right-of-way and that on the Jason List property has been completed. Arrangements are being made to have these two sections done.

Pearl Street Water Main Replacement from 2nd to 3rd

This project is currently advertised for bids. Bid opening is scheduled for August 1, 2019.

5) Finance Department Update

Enclosed in your packet is the Monthly Finance Report for June activity and the second quarter 2019 Revenues and Expenditures Report comparing quarterly and year-to-date totals with 2018 figures.

6) Library Update

We are excited to host Gail Blankenau, a genealogist and author, on Tuesday, July 23 at 6pm. She will be doing a presentation on Women Homesteaders and how you can use those documents to further explore your own family genealogy. We encourage anyone who has an interest in genealogy or local history to come and hear this great speaker!

The Library will be hosting our 2nd Annual Talent Show on Monday, July 29 at 6pm at the Marion Auditorium on the campus of Mount Marty College. Performers will receive swag bags and there will be prize drawings that night for audience members. The library staff is busy putting together our own act for the show! This has been a fun opportunity to do some team building and be able to enjoy each other's personalities and have some laughs along the way. We are excited to see the talents of our community showcased on stage that night. The show is open to the public and there is no charge.

7) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

8) Environmental Department Update

John T Jones continues to move forward with the Water Plant Project. The project is scheduled to be substantially completed by October 1st. Final completion is scheduled for May, 2020. The project is scheduled to start treating water in mid-September. The contractors continue to work on plumbing, HVAC, electrical and painting. The roofing contractors continue to work on the roof when weather allows.

S.J. Louis staff has demobilized from the gravity sewer project. City staff has met with the contractor and we continue to negotiate a solution to complete the project. We have involved City Attorney DenHerder to assist us as we move forward.

Water distribution staff worked on several distribution system issues over the past couple weeks. A water main break on 10th Street resulted in determining a connection still existed to an abandon water line. Staff worked with Feimer Construction to locate the connection and disconnect it. Slowey Construction hit several water lines along the 21st Street project requiring staff to shut down the water main. The water main on Douglas Street was excavated and it was determined the line failed under the railroad tracks. The current line is not installed to railroad specifications. A casing pipe will need to be installed to meet specifications. Once a casing pipe is installed, a new section of water main will be installed inside the casing pipe. Staff shutdown the water main for a hydrant relocation as part of the water plant project. The valve at 2nd Street and Douglas Street failed and will need to be replaced.

9) Fire Department Update

The Yankton Fire Department would like to announce the retirement of long-time member Dan "Boone" Frick. Boone joined the Yankton Volunteer Fire Department in 1989 and have been a very active member throughout his 30 years of membership. Thank you to Boone for his service that he has provided to the citizen of Yankton and the surrounding area. The Frick family has a long-standing relationship with the Fire Department throughout many generations.

10) Monthly reports

Joint Powers Solid Waste monthly reports are included for your review. Minutes from the Planning Commission, Parks Advisory Board and Airport Board are also included.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Leon
City Manager