



The MISSION of the City of Yankton is to provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage, and thrive.

**AGENDA**  
**YANKTON PARK ADVISORY BOARD**  
**Monday, July 1, 2019 – Community Room**  
**CMTEA Building, 1200 W. 21<sup>st</sup> Street – 5:30 PM**

**I. ROUTINE BUSINESS**

- A. Roll Call. Dave Spencer will be absent.
- B. Consideration of May 6, 2019 Minutes. (attachment)
- C. Public Appearances. Public appearance is a time for persons to address the Board on items not listed on the agenda.

**II. OLD BUSINESS**

- A. Riverside Park Christmas Lighting and Decorating program. Update on committee discussions from June meeting at Chamber. (attachment)
- B. Westside Park Master Planning process. We will also utilize the August 5 PAB meeting dates to present plans to the public that can be refined down to a plan that can be brought to the City Commission on August 26. Through this process we've continued to hear the park is liked by patrons, but it would be great to have some facilities enhanced and a few new amenities added. Items that were common across the three plans that received positive feedback from survey results: Expanded parking, new play structure, expand trail system with trail lighting, new restrooms and restrooms on each side of park, ADA accessible fishing dock, and more picnic shelters. (attachment)

**III. NEW BUSINESS**

- A. Welcome new board appointees. Elizabeth Healy and Jason Tellus.
- B. 2020 Capital Improvements Plan (CIP) presentation. City Manager Amy Leon. (attachment)
- C. Walnut Street Fire Feature naming rights recommendation. Naming request is, "The Cheryl Ann Sommer Memorial Fire Feature."

The naming right "name" and sponsor names will stay in place at the site for the life of the fire feature or until a major renovation has to occur on the fire feature.

This recommendation will go to the City Commission on July 22. Ultimately, approval of this naming right is up to the City Commission.

- D. Veteran's naming wall project proposed layout in Fantle Memorial Park. (attachment)

- E. City staff will work with District III Planning and Development to identify federal assistance and grants money to apply for to help with the Marne Creek corridor and re-building of the maintenance trail. This is going to be multiple years of budgeting and securing of funds. FEMA initial meeting July 17.
- F. Future of Parks Advisory Board discussion.

As we move forward this year, we would like to have discussion and thought put in to some different ideas to see what the PAB should be in the future:

Board members should recruit future members and provide these names to the City so they may be asked to serve on the board.

- How do we make sure we are getting a good mix of gender, ages, and leisure interests for those who serve on the board?

The Board should review the by-laws and suggest updates/changes. (attachment)

- Discussions can include meeting days and times? Should there be meetings once-a-month, should the meetings be every other month, or quarterly? What times would work best for meetings to allow board members and the general public to attend? What day of the week would be best?

How does the Parks Board engage the public to get more input on specific park topics that we will discuss at meetings or when we are planning projects for the future?

There may be other thoughts you have about the board and how to better serve the public. Please bring these forward so we can have the discussion.

- G. General Discussion.

#### **IV. OTHER BUSINESS**

- A. Commission Information Memorandums. (2 CIM attachments)
  - Other completed work projects for the department are noted in the CIMs.
  - Next Meeting Monday, August 5, 2019. The meeting will be utilized to unveil a proposed master plan for Westside Park. The general public will be invited to the meeting specifically for the Westside Park presentation and discussion.

#### **V. ADJOURN**

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.