

**MINUTES OF THE BOARD OF TRUSTEES MEETING  
YANKTON COMMUNITY LIBRARY  
Wednesday, May 8, 2019, at 5:30 p.m.  
Yankton Community Library Meeting Room**

Meeting called to order by President Lilah Gillis at 5:30 p.m. Present were Sue Otterman, Tonja Koenigs, Amy Nelson, Library Director Dana Schmidt, and Assistant Director Linda Dobrovolsky. Absent with regrets: Christine Tielke and Tony Maibaum  
Absent without regrets: Joe Healy

**Additions to the agenda:** None

**Minutes:**

Motion to approve the minutes of the April 10, 2019 meeting by Otterman, with second by Koenigs. Motion approved.

**Discussion of Bills and Financial Report:**

In addition to the printed reports, Dana noted that the 2019 budget will need to be supplemented by \$30,000 to cover HVAC replacement this year. It is currently planned to budget for \$20,000 in 2021 to replace the smaller units. She also noted that we are on track with spending for materials being at approximately fifty percent of the 2019 budget.

**Public Comment Period:** None.

**Director's Report:** In addition to the written report, Dana invited board members to a retirement reception for Loren on May 10. She noted plans to use J&H Cleaning Services during the remainder of May and June until further plans can be made. She discussed positive feedback from the "Librarian For A Day" event held during National Library Week and the intent to continue to invite community members to view the library behind the scenes throughout the year. She invited board members to act as tour guides for the Historic Cemetery Walk on June 4. Because of recent concerns in the community, Dana reported that she had talked to the staff about sex offenders in the library. We often don't know the background or history of many of our patrons that walk through the door. Everyone is welcome in the library and we as librarians should always make an effort to be aware of our surroundings and call the police if there is suspicious activity or a threat.

**Old Business:** None.

**New Business:**

- Proposed changes for removing extra language in the AV policy were presented. In addition, it was suggested that renewals be limited to a maximum of three and that the charge for not returning a piece of equipment be changed from purchase price to replacement cost. Motion to approve policy with changes by Nelson. Second by Otterman. Unanimous approval.

- The library will participate in Kids Art Fest from 5 – 7:30 pm on May 28. Board members are invited to volunteer.
- Dana proposed that the library close at 6:00 pm on Monday, July 29 to allow all staff to participate in the end of summer talent show. Motion by Koenigs. Second by Nelson. Unanimous approval.
- Dana recognized and thanked Tonja for her two terms of service on the board.

Tonja left the meeting at 6:00 pm.

- Dana requested feedback from board members regarding quantity and content of information in monthly reports. Those in attendance were satisfied with current format. Lilah suggested having the agenda as a separate item. Sue suggested highlighting different circulation/patron statistics each month.

**Other Business:** None.

**Adjourn the meeting of May 8, 2019**

Lilah adjourned the meeting at 6:10 pm

Respectfully submitted,  
Dana Schmidt, Library Director

Schedule of Bills (Fund/Dept)  
BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
GENERAL FUND	*****					
COMMUNITY LIBRARY	.....					
CITY UTILITIES						
WATER-WW CHARGES	90.53	WATER SERVICE	101.142.274	5.24.19	002793	P 082 00001
WATER-WW CHARGES	59.54	SEWER SERVICE	101.142.275	5.24.19	002793	P 082 00002
	150.07	*VENDOR TOTAL				
INYO ENTERTAINMENT						
MOVIE LICENSE	250.00	PROGRAM SUPPLIES	101.142.242	2019-02-21-3	020330	P 082 00008
J & H CARE & CLEANING CO						
JANITORIAL SERVICES	2,700.00	PROFESSIONAL SERVICES	101.142.202	10810	020335	P 082 00003
MIDAMERICAN ENERGY						
FUEL	20.25	FUEL-HEATING	101.142.273	5.24.19	002794	P 082 00004
MIDWEST TAPE						
AV	926.76	AV - CAPITAL	101.142.342	5.28.19	020334	P 082 00005
NORTHWESTERN ENERGY						
ELECT	1,553.06	ELECTRICITY	101.142.272	5.24.19	002795	P 082 00006
US BANK EQUIPMENT FINANC						
COPIER LEASE	346.85	RENTALS & XEROX SUPPLIES	101.142.212	5.28.19	020333	P 082 00009
	5,946.99	.....				
GENERAL FUND	5,946.99	*****				

Schedule of Bills (Fund/Dept)  
 BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
LIBRARY TRUST	*****					
LIBRARY TRUST	.....					
RAICHE/JOSEPH SUMMER PROGRAM	250.00	RECREATION SUPPLIES	701.701.242	4.30.19	020331 P	082 00007
YANKTON CO 4-H BABYSITTING CLINIC	375.00	RECREATION SUPPLIES	701.701.242	5.28.19	020336 P	082 00010
	625.00	.....				
LIBRARY TRUST	625.00	*****				

Schedule of Bills (Fund/Dept)  
BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:	6,571.99					

RECORDS PRINTED - 000010

Schedule of Bills (Fund/Dept)

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE ..... APPROVED BY .....  
.....  
.....

Schedule of Bills (Fund/Dept)  
 BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
GENERAL FUND	*****					
COMMUNITY LIBRARY	.....					
AMZN MKTP US*MN0D92BR2						
OFFICE SUPPLIES	19.95	OFFICE SUPPLIES	101.142.232	Dobrovolny		098 00098
BOOKS	69.25	BOOKS	101.142.340	Dobrovolny		098 00099
DVD'S	37.76	AV - CAPITAL	101.142.342	Dobrovolny		098 00100
	126.96	*VENDOR TOTAL				
AMZN MKTP US*MZ0EZ68A2						
OFFICE SUPPLIES	46.95	OFFICE SUPPLIES	101.142.232	Dobrovolny		098 00467
BOOKS	37.09	BOOKS	101.142.340	Dobrovolny		098 00468
DVD'S	61.74	AV - CAPITAL	101.142.342	Dobrovolny		098 00469
	145.78	*VENDOR TOTAL				
CENTER POINT LARGE PRI						
LARGE PRINT BOOKS	133.62	BOOKS	101.142.340	Schmidt		098 00039
DROPBOX*WNDY86HLC49H						
PROFESSIONAL SERVICES	99.00	PROFESSIONAL SERVICES	101.142.202	Schmidt		098 00184
FACEBK 5TJBMKNS42						
PUBLISHING	9.00	PUBLISHING	101.142.211	Schmidt		098 00227
GRAINGER						
JANITORIAL SUPPLY RETURN	107.70CR	JANITORIAL SUPPLIES	101.142.236	Reifenrath		098 00334
JANITORIAL SUPPLIES	80.21	JANITORIAL SUPPLIES	101.142.236	Reifenrath		098 00389
JANITORIAL SUPPLIES	32.20	JANITORIAL SUPPLIES	101.142.236	Reifenrath		098 00420
	4.71	*VENDOR TOTAL				
INT*IN *NICHE ACADEMY						
PROFESSIONAL SERVICES	1,400.00	PROFESSIONAL SERVICES	101.142.202	Schmidt		098 00020
KOPETSKYS ACE HDWE						
PROGRAM SUPPLIES	10.99	PROGRAM SUPPLIES	101.142.242	Lippert		098 00268
KWIK CASE, INC						
DVD CASES	268.40	OFFICE SUPPLIES	101.142.232	Dobrovolny		098 00398
MENARDS YANKTON SD						
MULCH	197.00	REP. & MAINT. - BUILDING	101.142.223	Miles		098 00160
OVERDRIVE DIST						
E-BOOKS	830.37	PROFESSIONAL SERVICES	101.142.202	Schmidt		098 00046
QUILL CORPORATION						
OFFICE SUPPLIES	52.72	OFFICE SUPPLIES	101.142.232	Schmidt		098 00053
OFFICE SUPPLIES	70.10	OFFICE SUPPLIES	101.142.232	Schmidt		098 00073
OFFICE SUPPLIES	13.09	OFFICE SUPPLIES	101.142.232	Schmidt		098 00087

Schedule of Bills (Fund/Dept)  
 BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
GENERAL FUND	*****					
COMMUNITY LIBRARY	.....					
QUILL CORPORATION						
OFFICE SUPPLIES	10.44	OFFICE SUPPLIES	101.142.232	Schmidt		098 00119
OFFICE SUPPLIES	70.36	OFFICE SUPPLIES	101.142.232	Schmidt		098 00159
	216.71	*VENDOR TOTAL				
RECORDED BOOKS						
CD REPLACEMENT	6.95	AV - CAPITAL	101.142.342	Dobrovolny		098 00404
RIVISTAS SUBSCRIPTION						
MAGAZINE SUBSCRIPTION	114.94	SUBSCRIPTIONS & PUBLICAT	101.142.235	Schmidt		098 00416
WAL-MART #1483						
PROGRAM SUPPLIES	21.76	PROGRAM SUPPLIES	101.142.242	Dobrovolny		098 00316
DVD	16.96	AV - CAPITAL	101.142.342	Dobrovolny		098 00317
OFFICE SUPPLIES	15.83	OFFICE SUPPLIES	101.142.232	Dobrovolny		098 00318
DVD RETURN	14.96CR	AV - CAPITAL	101.142.342	Raiche		098 00001
DVDS	17.96	AV - CAPITAL	101.142.342	Raiche		098 00447
	57.55	*VENDOR TOTAL				
WM SUPERCENTER #1483						
DVDS	150.60	AV - CAPITAL	101.142.342	Raiche		098 00084
	3,772.58	.....				



Schedule of Bills (Fund/Dept)  
 BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
LIBRARY TRUST	*****					
LIBRARY TRUST	.....					
AMZN MKTP US*MN0D92BR2 SUMMER READING SUPPLIES	8.99	RECREATION SUPPLIES	701.701.242	Dobrovolny		098 00101
AMZN MKTP US*MN4454M80 SUMMER READING SUPPLIES	31.90	RECREATION SUPPLIES	701.701.242	Dobrovolny		098 00095
AMZN MKTP US*MZ0EZ68A2 SUMMER READING SUPPLIES	53.83	RECREATION SUPPLIES	701.701.242	Dobrovolny		098 00470
KOPETSKYS ACE HDWE SEED LIBRARY	21.98	RECREATION SUPPLIES	701.701.242	Lippert		098 00243
SEED LIBRARY	21.98	RECREATION SUPPLIES	701.701.242	Lippert		098 00254
SEED LIBRARY	10.99	RECREATION SUPPLIES	701.701.242	Lippert		098 00269
	54.95	*VENDOR TOTAL				
MENARDS YANKTON SD STORY WALK	5.50	RECREATION SUPPLIES	701.701.242	Bornitz		098 00494
SUMMER READING SUPPLIES	11.98	RECREATION SUPPLIES	701.701.242	Raiche		098 00229
	17.48	*VENDOR TOTAL				
MEXICO VIEJO RESTAURAN STAFF APPRECIATION	82.01	RECREATION SUPPLIES	701.701.242	Schmidt		098 00296
OTC BRANDS, INC. SUMMER READING SUPPLIES	44.15	RECREATION SUPPLIES	701.701.242	Raiche		098 00112
PRESSING MATTERS PR STORY WALK	112.00	RECREATION SUPPLIES	701.701.242	Raiche		098 00423
WAL-MART #1483 STAFF APPRECIATION	11.48	RECREATION SUPPLIES	701.701.242	Dobrovolny		098 00319
STORY WALK SUPPLIES	9.44	RECREATION SUPPLIES	701.701.242	Raiche		098 00434
SUMMER READING SUPPLIES	6.97	RECREATION SUPPLIES	701.701.242	Raiche		098 00448
	27.89	*VENDOR TOTAL				
WM SUPERCENTER #1483 SUMMER READING SUPPLIES	36.72	RECREATION SUPPLIES	701.701.242	Raiche		098 00085
WM SUPERCENTER #3734 SUMMER READING SUPPLIES	13.32	RECREATION SUPPLIES	701.701.242	Raiche		098 00210
	483.24	.....				
LIBRARY TRUST	483.24	*****				

Schedule of Bills (Fund/Dept)

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE ..... APPROVED BY .....  
.....  
.....

	ADOPTED BUDGET	REVISIED BUDGET	ANNUAL ACT MTD POSTED ACT YTD POSTED AND IN PROCESS AND IN PROCESS	REMAINING BALANCE	PCT
-----					
101 GENERAL FUND					
INTERGOVERNMENTAL REVENUES					
3380 COUNTY SHARE OF LIBRARY BUDG	24,000.00	24,000.00	12,000.00	12,000.00	12,000.00 50 -----
TOTAL: INTERGOVERNMENTAL REVENUES	24,000.00	24,000.00	12,000.00	12,000.00	12,000.00 50 -----
GOODS AND SERVICES					
3450 LIBRARY COPY FEES	0.00	0.00	0.00	0.00	0.00 0
3451 NON-RESIDENT LIBRARY CARDS	6,800.00	6,800.00	495.00	2,435.00	4,365.00 35 ---
3452 LIBRARY A.V. FEES	500.00	500.00	35.00	128.50	371.50 25 --
3453 LIBRARY LONG OR (SHORT)	10.00	10.00	2.49-	2.62	7.38 26 --
3454 SALE OF WITHDRAWN ITEMS	200.00	200.00	0.30	62.46	137.54 31 ---
3455 OTHER-LIBRARY REVENUES	1,500.00	1,500.00	127.00	504.70	995.30 33 ---
3456 PC PRINTING	6,000.00	6,000.00	872.40	2,712.35	3,287.65 45 -----
3490 SALE OF MATERIALS	100.00	100.00	0.00	0.00	100.00 0
3491 OTHER NON-TAXABLE	2,000.00	2,000.00	232.05	2,213.60	213.60- 110 -----]
3492 OTHER TAXABLE	0.00	0.00	0.00	0.00	0.00 0
TOTAL: GOODS AND SERVICES	17,110.00	17,110.00	1,759.26	8,059.23	9,050.77 47 ----
FINES					
3510 COURT FINES	3,000.00	3,000.00	16.25	305.72	2,694.28 10 -
3511 PARKING FINES	3,000.00	3,000.00	730.00	1,340.00	1,660.00 44 ----
3520 LIBRARY FINES	500.00	500.00	162.92	482.47	17.53 96 -----
TOTAL: FINES	6,500.00	6,500.00	909.17	2,128.19	4,371.81 32 ---
MISCELLANEOUS					
3610 INTEREST	40,000.00	40,000.00	8,301.11	42,016.91	2,016.91- 105 -----
3611 UTILITY REFUNDS	10,000.00	10,000.00	0.00	0.00	10,000.00 0
3612 SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00 0
3613 IN LIEU OF TAX	0.00	0.00	0.00	0.00	0.00 0
3614 BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00 0
3615 MISC REIMBURSEMENTS	4,000.00	4,000.00	260.42	835.00	3,165.00 20 --
3617 CAPITAL LEASE	0.00	0.00	0.00	0.00	0.00 0
3618 USDA RURAL DEVELOPMENT LOAN	0.00	0.00	0.00	0.00	0.00 0
3620 LAND RENT	0.00	0.00	0.00	0.00	0.00 0
3640 COMPENSATION LOSS & DAMAGE	3,000.00	3,000.00	7,714.81	8,174.32	5,174.32- 272 -----]]]]
3641 LIBR COMP FOR LOSS & DAMAGE	1,500.00	1,500.00	122.47	512.23	987.77 34 ---
TOTAL: MISCELLANEOUS	58,500.00	58,500.00	16,398.81	51,538.46	6,961.54 88 -----
TOTAL: GENERAL FUND	106,110.00	106,110.00	31,067.24	73,725.88	32,384.12 75 -----

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
701 LIBRARY TRUST						
3610 INTEREST	0.00	0.00	61.78	254.41	254.41- 9999	-----]]]]
3660 DONATIONS FROM PRIVATE	0.00	0.00	1,459.05	4,499.85	4,499.85- 9999	-----]]]]
TOTAL: LIBRARY TRUST	0.00	0.00	1,520.83	4,754.26	4,754.26- 9999	-----]]]]

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
101	GENERAL FUND					
142	COMMUNITY LIBRARY					
	PERSONAL SERVICES					
101	REGULAR WAGES	366,304.00	0.00	35,595.66	132,715.37	233,588.63 36 ---
102	TEMPORARY WAGES	84,000.00	0.00	6,482.32	22,181.63	61,818.37 26 --
103	OVERTIME WAGES	350.00	0.00	33.17	92.56	257.44 26 --
111	OASI	34,475.00	0.00	3,189.44	11,679.42	22,795.58 33 ---
121	RETIREMENT	21,999.00	0.00	2,110.73	7,941.50	14,057.50 36 ---
131	WORKMENS COMPENSATION	2,542.00	0.00	0.00	39.00-	2,581.00 1
132	GROUP INSURANCE	90,616.00	0.00	3,442.24	21,080.22	69,535.78 23 --
133	UNEMPLOYMENT INSURANCE	1,004.00	0.00	65.44	406.53	597.47 40 ----
TOTAL:	PERSONAL SERVICES	601,290.00	0.00	50,919.00	196,058.23	405,231.77 32 ---
	OTHER CURRENT EXPENDITURES					
201	INSURANCE	10,066.00	0.00	0.00	10,092.62	26.62- 100 -----
202	PROFESSIONAL SERVICES	30,000.00	0.00	4,447.71	13,344.27	16,655.73 44 ----
211	PUBLISHING	3,000.00	0.00	0.00	0.00	3,000.00 0
212	RENTALS & XEROX SUPPLIES	6,000.00	0.00	389.68	1,465.66	4,534.34 24 --
221	REP. & MAINT. - EQUIPMENT	3,000.00	0.00	9.28	206.36	2,793.64 6
223	REP. & MAINT. - BUILDINGS	4,000.00	0.00	77.48	537.17	3,462.83 13 -
224	REP. & MAINT.-CENTRAL GARAGE	0.00	0.00	0.00	0.00	0.00 0
231	POSTAGE	2,500.00	0.00	331.38	992.32	1,507.68 39 ---
232	OFFICE SUPPLIES	9,500.00	0.00	444.43	2,379.18	7,120.82 25 --
233	PRINTING & BINDING	0.00	0.00	0.00	0.00	0.00 0
234	COPIES	0.00	0.00	0.00	0.00	0.00 0
235	SUBSCRIPTIONS & PUBLICATIONS	9,500.00	0.00	764.82	6,015.52	3,484.48 63 -----
236	JANITORIAL SUPPLIES	3,000.00	0.00	332.39	1,422.84	1,577.16 47 ----
242	PROGRAM SUPPLIES	3,000.00	0.00	495.81	1,054.33	1,945.67 35 ---
248	PHOTOGRAPHY/AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00 0
261	MEMBERSHIP DUES	1,000.00	0.00	175.00	257.50	742.50 25 --
263	TRAVEL EXPENSE	3,500.00	0.00	0.00	36.39	3,463.61 1
265	CONFERENCE & MEETINGS	1,500.00	0.00	332.97	354.97	1,145.03 23 --
271	TELEPHONE	1,800.00	0.00	137.01	701.12	1,098.88 38 ---
272	ELECTRICITY	23,000.00	0.00	1,291.79	5,329.81	17,670.19 23 --
273	FUEL-HEATING	3,000.00	0.00	107.21	1,871.48	1,128.52 62 -----
274	WATER SERVICE	3,500.00	0.00	148.83	519.53	2,980.47 14 -
275	SEWER SERVICE	1,200.00	0.00	121.24	404.75	795.25 33 ---
276	LANDFILL	500.00	0.00	62.95	198.95	301.05 39 ---
277	RUBBLE	0.00	0.00	0.00	0.00	0.00 0
TOTAL:	OTHER CURRENT EXPENDITURES	122,566.00	0.00	9,669.98	47,184.77	75,381.23 38 ---
	CAPITAL OUTLAY					
301	CAPITAL REPAIR & MAINTENANCE	12,000.00	0.00	0.00	0.00	12,000.00 0
320	BUILDINGS	10,000.00	0.00	0.00	0.00	10,000.00 0
340	BOOKS	50,000.00	0.00	4,427.68	14,184.88	35,815.12 28 --
342	AV - CAPITAL	12,000.00	0.00	785.81	3,336.81	8,663.19 27 --
350	EQUIPMENT	1,000.00	0.00	0.00	0.00	1,000.00 0

Expenditure Guideline  
 FOR THE PERIOD(S) JAN 01, 2019 THROUGH MAY 31, 2019

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
101 GENERAL FUND						
142 COMMUNITY LIBRARY						
TOTAL: CAPITAL OUTLAY	85,000.00	0.00	5,213.49	17,521.69	67,478.31	20 --
OTHER EXPENDITURES						
530 REFUNDS & REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0
TOTAL: OTHER EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0
TOTAL: COMMUNITY LIBRARY	808,856.00	0.00	65,802.47	260,764.69	548,091.31	32 ---
TOTAL: GENERAL FUND	808,856.00	0.00	65,802.47	260,764.69	548,091.31	32 ---

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
701 LIBRARY TRUST						
701 LIBRARY TRUST						
OTHER CURRENT EXPENDITURES						
202 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0
221 REP. & MAINT. - EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0
223 REP. & MAINT. - BUILDINGS	0.00	0.00	0.00	0.00	0.00	0
232 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0
235 SUBSCRIPTIONS & PUBLICATIONS	0.00	0.00	0.00	0.00	0.00	0
242 RECREATION SUPPLIES	0.00	0.00	3,210.61	4,666.52	4,666.52-	9999 -----]]]]
248 PHOTOGRAPHY/AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00	0
TOTAL: OTHER CURRENT EXPENDITURES	0.00	0.00	3,210.61	4,666.52	4,666.52-	9999 -----]]]]
CAPITAL OUTLAY						
340 BOOKS	0.00	0.00	73.16	207.20	207.20-	9999 -----]]]]
342 AV - CAPITAL	0.00	0.00	0.00	0.00	0.00	0
350 EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0
TOTAL: CAPITAL OUTLAY	0.00	0.00	73.16	207.20	207.20-	9999 -----]]]]
TOTAL: LIBRARY TRUST	0.00	0.00	3,283.77	4,873.72	4,873.72-	9999 -----]]]]
TOTAL: LIBRARY TRUST	0.00	0.00	3,283.77	4,873.72	4,873.72-	9999 -----]]]]

----FUND---- 701 LIBRARY TRUST

ACCOUNT	BEGINNING BALANCE	ACTUAL-THIS MONTH	ACTUAL-THIS YEAR	ENDING BALANCE	
-----					
ASSETS					
-----					
CURRENT ASSETS:					
701.1012					
	NOW ACCOUNT - 1ST DAKOTA	30,481.05	1,762.94CR	1,259.67CR	29,221.38
	TOTAL CURRENT ASSETS:	30,481.05	1,762.94CR	1,259.67CR	29,221.38
	TOTAL ASSETS:	30,481.05	1,762.94CR	1,259.67CR	29,221.38
LIABILITIES AND FUND BALANCE					
-----					
CURRENT LIABILITIES:					
701.2011					
	ACCOUNTS PAYABLE	1,140.21CR	0.00	1,140.21	0.00
	TOTAL CURRENT LIABILITIES:	1,140.21CR	0.00	1,140.21	0.00
	TOTAL LIABILITIES:	1,140.21CR	0.00	1,140.21	0.00
FUND BALANCE:					
701.2511					
	FUND BALANCE - UNDESIGNATED	24,607.63CR	0.00	0.00	24,607.63CR
701.2900					
	REVENUE CONTROL	16,319.60CR	1,520.83CR	4,754.26CR	21,073.86CR
701.2910					
	EXPENDITURE CONTROL	11,586.39	3,283.77	4,873.72	16,460.11
	TOTAL FUND BALANCE:	29,340.84CR	1,762.94	119.46	29,221.38CR
	TOTAL LIABILITIES AND FUND BALANCE:	30,481.05CR	1,762.94	1,259.67	29,221.38CR
	TOTAL FUND:	0.00	0.00	0.00	0.00



		ANNUAL	ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT		
		REVISED BUDGET	ENCUMBERED	AND IN PROCESS	AND IN PROCESS	BALANCE		
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F 9	FIL
101	GENERAL FUND							
142	COMMUNITY LIBRARY PERSONAL SERVICES							
101	REGULAR WAGES	366,304.00	0.00	35,595.66	132,715.37	233,588.63	36 ---	
P-050319-066	PAYROLL INTERFACE	050319		12,007.18	CODE-Y, PER#-1, FUND-	101		A
P-051719-069	PAYROLL INTERFACE	051719		12,445.43	CODE-Y, PER#-2, FUND-	101		A
P-053119-093	PAYROLL INTERFACE	053119		11,143.05	CODE-Y, PER#-3, FUND-	101		A
102	TEMPORARY WAGES	84,000.00	0.00	6,482.32	22,181.63	61,818.37	26 --	
P-050319-066	PAYROLL INTERFACE	050319		2,341.95	CODE-Y, PER#-1, FUND-	101		A
P-051719-069	PAYROLL INTERFACE	051719		2,125.21	CODE-Y, PER#-2, FUND-	101		A
P-053119-093	PAYROLL INTERFACE	053119		2,015.16	CODE-Y, PER#-3, FUND-	101		A
103	OVERTIME WAGES	350.00	0.00	33.17	92.56	257.44	26 --	
P-050319-066	PAYROLL INTERFACE	050319		33.17	CODE-Y, PER#-1, FUND-	101		A
111	OASI	34,475.00	0.00	3,189.44	11,679.42	22,795.58	33 ---	
P-050319-066	PAYROLL INTERFACE	050319		1,084.22	CODE-Y, PER#-1, FUND-	101		A
P-051719-069	PAYROLL INTERFACE	051719		1,098.62	CODE-Y, PER#-2, FUND-	101		A
P-053119-093	PAYROLL INTERFACE	053119		1,006.60	CODE-Y, PER#-3, FUND-	101		A
121	RETIREMENT	21,999.00	0.00	2,110.73	7,941.50	14,057.50	36 ---	
P-050319-066	PAYROLL INTERFACE	050319		722.42	CODE-Y, PER#-1, FUND-	101		A
P-051719-069	PAYROLL INTERFACE	051719		719.73	CODE-Y, PER#-2, FUND-	101		A
P-053119-093	PAYROLL INTERFACE	053119		668.58	CODE-Y, PER#-3, FUND-	101		A
131	WORKMENS COMPENSATION	2,542.00	0.00	0.00	39.00-	2,581.00	1	
132	GROUP INSURANCE	90,616.00	0.00	3,442.24	21,080.22	69,535.78	23 --	
P-050319-066	PAYROLL INTERFACE	050319		1,721.12	CODE-Y, PER#-1, FUND-	101		A
P-051719-069	PAYROLL INTERFACE	051719		1,721.12	CODE-Y, PER#-2, FUND-	101		A
133	UNEMPLOYMENT INSURANCE	1,004.00	0.00	65.44	406.53	597.47	40 ----	
P-050319-066	PAYROLL INTERFACE	050319		27.98	CODE-Y, PER#-1, FUND-	101		A
P-051719-069	PAYROLL INTERFACE	051719		22.43	CODE-Y, PER#-2, FUND-	101		A
P-053119-093	PAYROLL INTERFACE	053119		15.03	CODE-Y, PER#-3, FUND-	101		A
TOTAL: PERSONAL SERVICES		601,290.00	0.00	50,919.00	196,058.23	405,231.77	32 ---	
OTHER CURRENT EXPENDITURES								
201	INSURANCE	10,066.00	0.00	0.00	10,092.62	26.62-	100 -----	
202	PROFESSIONAL SERVICES	30,000.00	0.00	4,447.71	13,344.27	16,655.73	44 ----	
M-050619-056	.13843 OVERDRIVE DIST	201904	Schmidt	2,417.43	E-BOOKS		N	A
M-050619-056	.14274 OLSONS PEST TECHNICIAN	201904	Schmidt	90.00	PEST CONTROL		N	A
M-050619-056	.13843 OVERDRIVE DIST	201904	Schmidt	55.00	E-BOOKS		N	A

		ANNUAL	ACT MTD POSTED	ACT YTD POSTED	REMAINING			
		REVISED BUDGET	ENCUMBERED	AND IN PROCESS	AND IN PROCESS	BALANCE	PCT	
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F 9	FILE
101	GENERAL FUND							
142	COMMUNITY LIBRARY							
	OTHER CURRENT EXPENDITURES							
202	PROFESSIONAL SERVICES							
M-050619-056	.13843 OVERDRIVE DIST	201904	Schmidt	1,850.58	E-BOOKS		N	A
D-051319-030	05140 AVERA HEALTH PLANS	063120	19862	9.70	FLEX SPENDING MONEY	005311	P N	A
D-051319-050	.16144 RAPID CITY LIBRARY	063216	4.18.19	25.00	LOST BOOK	020322	P N	A
D-051319-050	.16145 WILLIAMS LIBRARY	063252	4.8.19	40.00	LOST BOOK	020321	P N	A
J-053119-061	MAY JOURNAL ENTRIES	JE 139		40.00-	VOID AP CHECK #63252			A
211	PUBLISHING	3,000.00	0.00	0.00	0.00	3,000.00	0	
212	RENTALS & XEROX SUPPLIES	6,000.00	0.00	389.68	1,465.66	4,534.34	24 --	
D-051319-050	07098 US BANK EQUIPMENT FINANC	063246	4.24.19	389.68	COPIER LEASE	020326	P N	A
221	REP. & MAINT. - EQUIPMENT	3,000.00	0.00	9.28	206.36	2,793.64	6	
M-050619-056	.15543 GRAINGER	201904	Reifenrath	9.28	REPAIR SUPPLIES		N	A
223	REP. & MAINT. - BUILDINGS	4,000.00	0.00	77.48	537.17	3,462.83	13 -	
M-050619-056	.12377 HARDING GLASS	201904	Miles	47.93	REPLACEMENT SCREEN		N	A
M-050619-056	.14179 MENARDS YANKTON SD	201904	Miles	1.69	BREAK ROOM PROJECT		N	A
M-050619-056	.14179 MENARDS YANKTON SD	201904	Miles	19.98	BREAK ROOM PROJECT		N	A
M-050619-056	.14179 MENARDS YANKTON SD	201904	Miles	1.69-	BREAK ROOM PROJECT		N	A
M-050619-056	.14377 KOPETSKYS ACE HDWE	201904	Miles	1.59	BREAK ROOM PROJECT		N	A
M-050619-056	.14179 MENARDS YANKTON SD	201904	Miles	7.98	LIBRARY BREAK ROOM SHELF		N	A
M-050619-056	.14179 MENARDS YANKTON SD	201904	Miles	5.02	PHONE CORDS		N	A
M-050619-056	.14179 MENARDS YANKTON SD	201904	Miles	5.02-	RETURNED PHONE CORDS		N	A
224	REP. & MAINT.-CENTRAL GARAGE	0.00	0.00	0.00	0.00	0.00	0	
231	POSTAGE	2,500.00	0.00	331.38	992.32	1,507.68	39 ---	
M-050619-056	.11787 DEMCO INC	201904	Raiche	44.33	POSTAGE		N	A
M-050619-056	.11798 BAKER-TAYLOR	201904	Schmidt	41.14	POSTAGE		N	A
M-050619-056	.16124 PITNEY BOWES PBP	201904	Schmidt	200.00	POSTAGE		N	A
M-050619-056	.11787 DEMCO INC	201904	Schmidt	34.95	POSTAGE		N	A
M-050619-056	.16195 AMZN MKTP US*MW1J04S70	201904	Dobrovolny	10.96	POSTAGE		N	A
232	OFFICE SUPPLIES	9,500.00	0.00	444.43	2,379.18	7,120.82	25 --	
M-050619-056	.16152 AMZN MKTP US*MZ3KH3G32	201904	Dobrovolny	38.59	OFFICE SUPPLIES		N	A
M-050619-056	.13881 BOOK SYSTEMS INC	201904	Dobrovolny	36.36	OFFICE SUPPLIES		N	A
M-050619-056	.13320 WM SUPERCENTER #1483	201904	Dobrovolny	6.71	OFFICE SUPPLIES		N	A
M-050619-056	.11787 DEMCO INC	201904	Schmidt	43.54	OFFICE SUPPLIES		N	A
M-050619-056	.13320 WM SUPERCENTER #1483	201904	Dobrovolny	29.57	OFFICE SUPPLIES		N	A
M-050619-056	.11774 QUILL CORPORATION	201904	Schmidt	44.66	OFFICE SUPPLIES		N	A
M-050619-056	.16081 ONE OFFICE SOLUTION -	201904	Schmidt	245.00	OFFICE SUPPLIES		N	A

		ANNUAL	ENCUMBERED	ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT		
		REVISED BUDGET		AND IN PROCESS	AND IN PROCESS	BALANCE			
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F	9	FIL
101	GENERAL FUND								
142	COMMUNITY LIBRARY OTHER CURRENT EXPENDITURES								
233	PRINTING & BINDING	0.00	0.00	0.00	0.00	0.00	0		
234	COPIES	0.00	0.00	0.00	0.00	0.00	0		
235	SUBSCRIPTIONS & PUBLICATIONS	9,500.00	0.00	764.82	6,015.52	3,484.48	63	-----	
M-050619-056	.13249 GAN*1085ARGUSLEADCIRC	201904	Schmidt	244.82	NEWSPAPER SUBSCRIPTION		N		A
M-050619-056	.14468 NYT*TIMES E-BILLING	201904	Schmidt	520.00	NEWSPAPER SUBSCRIPTION		N		A
236	JANITORIAL SUPPLIES	3,000.00	0.00	332.39	1,422.84	1,577.16	47	----	
M-050619-056	.15543 GRAINGER	201904	Reifenrath	107.70	JANITORIAL SUPPLIES		N		A
M-050619-056	.15543 GRAINGER	201904	Reifenrath	202.23	JANITORIAL SUPPLIES		N		A
M-050619-056	.12434 WAL-MART #1483	201904	Dobrovolny	3.74	JANITORIAL SUPPLIES		N		A
M-050619-056	.15543 GRAINGER	201904	Reifenrath	18.72	JANITORIAL SUPPLIES		N		A
242	PROGRAM SUPPLIES	3,000.00	0.00	495.81	1,054.33	1,945.67	35	---	
M-050619-056	.16152 AMZN MKTP US*MZ3KH3G32	201904	Dobrovolny	131.40	PROGRAM SUPPLIES		N		A
M-050619-056	.16156 AMZN MKTP US*MZ8JM6B20	201904	Dobrovolny	72.23	PROGRAM SUPPLIES		N		A
M-050619-056	.11902 YANKTON PIZZA RANCH	201904	Raiche	29.50	TEEN EVENT SUPPLIES		N		A
M-050619-056	.14977 WM SUPERCENTER #3734	201904	Raiche	7.74	PROGRAM SUPPLIES		N		A
M-050619-056	.13320 WM SUPERCENTER #1483	201904	Lippert	13.57	PROGRAM SUPPLIES		N		A
M-050619-056	.16195 AMZN MKTP US*MW1J04S70	201904	Dobrovolny	7.98	PROGRAM SUPPLIES		N		A
M-050619-056	.12434 WAL-MART #1483	201904	Dobrovolny	9.44	PROGRAM SUPPLIES		N		A
M-050619-056	.11774 QUILL CORPORATION	201904	Schmidt	223.95	PROGRAM SUPPLIES		N		A
248	PHOTOGRAPHY/AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00	0		
261	MEMBERSHIP DUES	1,000.00	0.00	175.00	257.50	742.50	25	--	
M-050619-056	.16033 SD LIBRARY ASSOCIATION	201904	Schmidt	175.00	SDLA MEMBERSHIP		N		A
263	TRAVEL EXPENSE	3,500.00	0.00	0.00	36.39	3,463.61	1		
265	CONFERENCE & MEETINGS	1,500.00	0.00	332.97	354.97	1,145.03	23	--	
M-050619-056	.16167 SKILLPATH / NATIONAL	201904	Schmidt	332.97	STAFF TRAINING-SEMINAR		N		A
271	TELEPHONE	1,800.00	0.00	137.01	701.12	1,098.88	38	---	
P-050319-066	PAYROLL INTERFACE	050319		10.50	CODE-Y, PER#-1, FUND- 101				A
M-053119-068	06976 VAST BROADBAND	007912		78.28	PHONE CHARGES	003513	F	N	A
M-053119-068	06976 VAST BROADBAND	007913		48.23	PHONE CHARGES	003513	F	N	A
272	ELECTRICITY	23,000.00	0.00	1,291.79	5,329.81	17,670.19	23	--	
D-051319-050	00455 NORTHWESTERN ENERGY	063203	4.22.19	1,291.79	ELECT	002795	P	N	A
273	FUEL-HEATING	3,000.00	0.00	107.21	1,871.48	1,128.52	62	-----	
D-051319-050	00303 MIDAMERICAN ENERGY	063195	4.24.19	107.21	FUEL	002794	P	N	A

		ANNUAL		ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT		
		REVISED BUDGET	ENCUMBERED	AND IN PROCESS	AND IN PROCESS	BALANCE			
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F	9	FIL
101	GENERAL FUND								
142	COMMUNITY LIBRARY OTHER CURRENT EXPENDITURES								
274	WATER SERVICE	3,500.00	0.00	148.83	519.53	2,980.47	14	-	
D-051319-050	00109 CITY UTILITIES	063139 4.22.19		148.83	WATER-WW CHARGES	002793	P	N	A
275	SEWER SERVICE	1,200.00	0.00	121.24	404.75	795.25	33	---	
D-051319-050	00109 CITY UTILITIES	063139 4.22.19		121.24	WATER-WW CHARGES	002793	P	N	A
276	LANDFILL	500.00	0.00	62.95	198.95	301.05	39	---	
M-050619-056	.12984 KAISER REFRIGERATION I	201904 Schmidt		18.95	REFRIGERATOR DISPOSAL			N	A
D-051319-050	07123 CITY OF YANKTON-LIBRARY	063136 303262		12.00	GARBAGE	020323	P	N	A
J-053119-061	MAY JOURNAL ENTRIES	JE 146		32.00	DUMPSTERS - MAY 2019				A
277	RUBBLE	0.00	0.00	0.00	0.00	0.00	0		
TOTAL: OTHER CURRENT EXPENDITURES		122,566.00	0.00	9,669.98	47,184.77	75,381.23	38	---	
CAPITAL OUTLAY									
301	CAPITAL REPAIR & MAINTENANCE	12,000.00	0.00	0.00	0.00	12,000.00	0		
320	BUILDINGS	10,000.00	0.00	0.00	0.00	10,000.00	0		
340	BOOKS	50,000.00	0.00	4,427.68	14,184.88	35,815.12	28	--	
M-050619-056	.11785 CENTER POINT LARGE PRI	201904 Schmidt		133.62	LARGE PRINT BOOKS			N	A
M-050619-056	.11798 BAKER-TAYLOR	201904 Schmidt		4,201.96	BOOKS			N	A
M-050619-056	.16195 AMZN MKTP US*MW1J04S70	201904 Dobrovolny		92.10	BOOKS			N	A
342	AV - CAPITAL	12,000.00	0.00	785.81	3,336.81	8,663.19	27	--	
M-050619-056	.16152 AMZN MKTP US*MZ3KH3G32	201904 Dobrovolny		85.71	DVD'S			N	A
M-050619-056	.13320 WM SUPERCENTER #1483	201904 Dobrovolny		82.80	DVD'S			N	A
M-050619-056	.16195 AMZN MKTP US*MW1J04S70	201904 Dobrovolny		62.53	DVD'S			N	A
M-050619-056	.12434 WAL-MART #1483	201904 Dobrovolny		76.80	DVDS			N	A
D-051319-050	04785 MIDWEST TAPE	063198 4.23.19		117.97	AV	020325	P	N	A
D-051319-050	05863 RANDOM HOUSE INC	063215 4.8.19		360.00	AV	020320	P	N	A
350	EQUIPMENT	1,000.00	0.00	0.00	0.00	1,000.00	0		
TOTAL: CAPITAL OUTLAY		85,000.00	0.00	5,213.49	17,521.69	67,478.31	20	--	
OTHER EXPENDITURES									
530	REFUNDS & REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0		
TOTAL: OTHER EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0		
TOTAL: COMMUNITY LIBRARY		808,856.00	0.00	65,802.47	260,764.69	548,091.31	32	---	
TOTAL: GENERAL FUND		808,856.00	0.00	65,802.47	260,764.69	548,091.31	32	---	

## Director's Report-June 2019

**Summer Reading:** As of Tuesday, June 4, we had a total of 209 participants registered for the Summer Reading program (133 children, 42 teens and 34 adults). We allow registration throughout the summer. In past years, we typically have a total between 400 and 450 registrants by the end of summer. We had a successful Kick-Off event on June 3 with games, crafts and fun photo ops for families to enjoy.

**Cemetery Walk:** This year's cemetery walk was another great success. We sold out with 122 tickets sold. The groups visited 5 new gravesites this year and were greeted by dedicated reenactors that volunteered their time to make this such a great event. The Mead Cultural Education Center partnered with us again to select the graves and providing research for the reenactors. Proceeds from the ticket sales go to the Mead Center. Tours were led by Library Board members and both current and previous library staff.

**Staffing:** We are starting the summer with some new staff members. Ellie Walker is our Youth Services Assistant. This is the first time the library has had an assistant for the Youth Services. With the extensive number of youth programs offered during the summer, this position will fill a strong need at our library and hopefully strengthen our programming even more. This position was budgeted for 2019 as a year-round twenty hour per week position. We decided to start it as a summer position to get a good feel of the work flow for this position as well as any possible changes for the Youth Services Librarian.

Jill Paulson and Nicole Andrews were offered part time Circulation Assistant positions. They will be helping out at the front desk and shelving.

Emily Lundgren was offered our full-time Library Assistant position. She was hired in November 2018 in a part-time position and has shown her strong dedication and work ethic and we look forward to working with her in this new capacity.

We had an all-staff meeting on May 28 to prepare the staff for our Summer Reading program. We discussed ways to use and troubleshoot on Beanstack, our reading tracking software. We also talked about some of our upcoming activities. To finish, we toured the library pointing out safety features such as locations of fire extinguishers, first aid kits and the library's AED. I would like to plan another all-staff meeting for this summer. It's a rare opportunity for all our staff to be together and a great time to do some training. In light of recent events, I plan to schedule active-shooter training for the staff.

**New Items:** YCL added 487 items to our collection in the month of May.

**Library Fun Fact:** For June and July, we currently have 75 library-sponsored activities on our calendar! We work hard to provide programs for all ages and abilities with a variety of topics and interests. If you ever hear someone say "There's nothing to do in Yankton" send them to the library!

## May 2019 Program Statistics

Recurring Programs	Date	Time	Kids	Adults
Thursday Kids Activities				
Craft Club	2-May	3:45 PM	3	1
LEGO Club	9-May	3:45 PM	15	7
Science Club	16-May	3:45 PM	25	6
<i>Movie</i>	23-May	3:45 PM	1	1
LEGO Club	30-May	3:45 PM	20	4
<b>Total:</b>			<b>64</b>	<b>19</b>

Adult Programs	Date	Time	Num.
LifeServe Blood Drive	31-May		2
Kora Presentation-GAR Hall	16-May	7:00 PM	42
Seed Library	14-May	2:00 PM	28
Seed Library	14-May	6:30 PM	15
Explore Crafts	9-May	1:00 PM	14
Explore Crafts	9-May	6:00 PM	15
<b>Total:</b>			<b>116</b>

Friday Wii	3-May	3:30 PM	0	
	10-May	3:30 PM	0	
	17-May	3:30 PM	0	
	24-May	3:30 PM	0	
<b>Total:</b>			<b>0</b>	

Food for Fines		
Paper Products	May 1-10	54

Tours/ Class visits				
Kindergarten Screening	1-May	x	0	0
Benson - 1st grade	6-May	2:00 AM	21	1
Vanwinkle - 1st grade	7-May	2:00 AM	21	1
Fitzsimmons - 1st grade	9-May	1:00 PM	21	1
Sacred Heart	13-May		60	0
<b>Total:</b>			<b>123</b>	<b>3</b>

Book Clubs			
Reader's Anonymous	14-May	1:00 PM	3
Between the Lines	28-May	5:30 PM	9
<b>Total:</b>			<b>12</b>

Outreach / Speaking Engagements			
Susie - PEO (Seed Library)	16-May	9:30 AM	15
<b>Total:</b>			<b>15</b>

Miscellaneous				
Storytime at the Bridge	2-May	10:30 AM	8	6
Pop-up Stay & Play	8-May	10:30 AM	8	5
Kid's Art Club	11-May	-	6	7
Pop-up Stay & Play	15-May	10:30 AM	15	9
Homeschool Group	17-May	10:00 AM	26	7
Pop-up Stay & Play	23-May	10:30 AM	22	11
Kid's Art Fest	28-May		30	60
<b>Total:</b>			<b>115</b>	<b>105</b>

## May 2019 Usage & Circulation Statistics

### Total Circulation Statistics\*

	2019	2018
Adult	8892	8,675
Juvenile	4318	4,685
<b>Total</b>	<b>13,210</b>	<b>13,360</b>

\*Includes physical collection, ILL, and eBooks

### Physical Collection Circulation

	2019	2018
Adult	6,812	7,127
Juvenile	4,088	4,538
<b>Total</b>	<b>10,900</b>	<b>11,665</b>

### Interlibrary Loan

	2019	2018
Requested	145	115
Supplied	189	159
<b>Total</b>	<b>334</b>	<b>274</b>

### Electronic Resources

	2019	2018
OverDrive	1,378	1,175
TumbleBooks	230	147
<b>Total</b>	<b>1,608</b>	<b>1,322</b>

### Freegal

	2019	2018
Songs Downloaded	45	31
Patrons Downloading	3	5
Songs Streamed	69	68
Patrons Streaming	3	4

### Public Computer Use

	2019	2018
Uses	1,286	1,331
Hours	957.0	917.6

### WiFi Usage

	2019	2018
Sessions	1,950	
Total Session Hours	1,862	
Unique Users	467	

### Meeting Room Use

	2019	2018
Library Uses	13	20
Library Hours	68.0	60.0
Non-Library Uses	18	25
Non-Library Hours	40.0	51.0

### Study Room Use

	2019	2018
Uses	29	40
Hours	48.0	56.0

### Notary

	2019	2018
Requests	2	2

### Proctor

	2019	2018
Tests	15	28

**Adult Outreach**

	2019	2018
Locations	14	11
Patrons	43	37
Circulations	254	258

**Daycare Outreach-Summer Break**

	2019	2018
Locations	n/a	n/a
Patrons	n/a	n/a
Circulations	n/a	n/a

<b>Current Cards</b>	2019	2018
Resident	5,182	4,679
Non-Resident	244	239
Mount Marty	40	29
Teacher	48	42
Yankton County	1,015	999
<b>Total</b>	<b>6,529</b>	<b>5,988</b>

**Traffic**

	2019	2018
Count		x

\*south door count estimated

\*in 2018 door counter was not working properly

**Genealogy Requests**

	2019	2018
Patrons	0	4
Hours	0.0	4.0

**Teacher Requests**

	2019	2018
Requests	2	0

**Courier**

	2019	2018
Total Incoming	316	418
Total Outgoing	326	412
<b>Grand Total</b>	<b>642</b>	<b>830</b>

**Yankton County**

	2019	2018
Households	47	38

<b>Yankton County</b>	Cards	Adults	Kids
New Cards	8	9	1
Renewals	29	55	41

<b>Non-Resident</b>	Cards	Adults	Kids
New Cards	3	6	
Renewals	8	11	10



## Yankton Community Library • June 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>Food for Fines Breakfast Cereal June 1-10</b>	<b>Yankton Community Library—515 Walnut Street</b> <a href="http://library.cityofyankton.org">http://library.cityofyankton.org</a> <b>605-668-5275 — library@cityofyankton.org</b> Hours: Mon/Tues, 9a-8p; Wed/Thurs, 9a-6p; Fri/Sat, 9a-5p; Closed Sun.					1  Friends Book Sale 9:30 - 12 pm
2  <i>Library Closed</i>	3  Summer Reading Kick-Off Party 6pm	4  Story Time, 10:30a Cemetery Walk, 6p Craft, 2p	5  Stay & Play, 10:30a Hands-on activity, 2p	6  Story Time, 10:30a LEGO Club, 2p	7  Movie, 2p	8  Kid's Art Club, 9 a
9  <i>Library Closed</i>	10  Rope Warrior, 10:30a Teen event, 2p	11  Story Time, 10:30a Readers Anon, 1p Seed Library 2/6:30 Craft, 2p	12  Stay & Play, 10:30 Hands-on activity, 2p Library Board, 5:30p	13  Story Time, 10:30a LEGO Club, 2p	14  Wii, 10-11a Movie, 2p	15  One Book SD Author Kent Nerburn 2p
16  <i>Library Closed</i>	17  Story Time, 6p	18  Story Time, 10:30a Craft, 2p Pup-Up Library @ Dog Park 6pm	19  Explore Plant Care, 10a Stay & Play, 10:30a Hands-on activity, 2p	20  Story Time, 10:30a LEGO Club, 2p	21  Wii, 10-11a Movie, 2p	22
23  <i>Library Closed</i>	24  Omaha Zoo, 11am Story Time, 6p Unplug, Unwind, Craft, 6p	25  Story Time, 10:30a Craft, 2p Between/Lines, 5:30p	26  Stay & Play, 10:30a Hands-on activity, 2p	27  Story Time, 10:30a LEGO Club, 2p	28  Wii, 10-11a Movie, 2p	29
30  <i>Library Closed</i>						

## Yankton Community Library • July 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>Summer Reading Key:</b> All Ages/Family Event Teen Program Youth Program Preschool Program Adult Program Community Program	1  Story Time, 6p	2  Story Time, 10:30a Drop-In Coloring 1-5p	3  Stay & Play, 10:30a Drop-In Space Games 1-5p Library Closes at 5 pm	4  Library Closed	5  Library Closed	6  Friends Book Sale 9:30 - 12 pm
7	8  Teen Event, 2p Will Stuck-Storyteller 6pm	9  Story Time, 10:30a Readers Anon, 1p Craft, 2p Seed Library 2/6:30	10  Stay & Play, 10:30 Hands-on activity, 2p Library Board, 5:30p	11  Story Time, 10:30a LEGO Club, 2p Bad Art Night @ Willa B's 6:30p	12  Wii, 10-11a Movie, 2p	13  Kid's Art Club, 9a
14  <i>Library Closed</i>	15  Story Time, 6p	16  Story Time, 10:30a Craft, 2p Unplug, Unwind, Craft 6p	17  Stay & Play, 10:30a Hands-on activity, 2p	18  Story Time, 10:30a LEGO Club, 2p	19  Wii, 10-11a Movie, 2p	20
21  <i>Library Closed</i>	22  Red Beard/Blue Beard 6 pm	23  Story Time, 10:30a Craft, 2p Women Homesteaders presentation 6pm	24  Stay & Play, 10:30a Hands-on activity, 2p	25  Story Time, 10:30a LEGO Club, 2p	26  Wii, 10-11a Movie, 2p	27
28  <i>Library Closed</i>	29  LifeServe Blood Drive 8:30a-11a TALENT SHOW—MMC Marion Auditorium, 6p	30	31  Stay & Play, 10:30a	<b>Yankton Community Library—515 Walnut Street</b> <a href="http://library.cityofyankton.org">http://library.cityofyankton.org</a> <b>605-668-5275 — library@cityofyankton.org</b> Hours: Mon/Tues, 9a-8p; Wed/Thurs, 9a-6p; Fri/Sat, 9a-5p; Closed Sun.  <b>Food for Fines: Pasta July 1—10</b>		