



The MISSION of the City of Yankton is to provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage, and thrive.

**AGENDA**  
**YANKTON PARK ADVISORY BOARD**  
**Monday, April 1, 2019 – Community Room**  
**CMTEA Building, 1200 W. 21<sup>st</sup> Street – 5:30 PM**

**I. ROUTINE BUSINESS**

- A. Roll Call.
- B. Consideration of March 4, 2019 Minutes. (attachment)
- C. Public Appearances. Public appearance is a time for persons to address the Board on items not listed on the agenda.

**II. OLD BUSINESS**

- A. Riverside Park Christmas Lighting and Decorating program. Dave Spencer, Bryan Schoenfelder, and Todd met with the Chamber on Friday, March 8. There is interest to work with local businesses to make this program a reality. Carmen Schramm is going to invite some businesses and individuals from the community to a meeting in April to further the discussion. The invitees have expressed an interest to have a Christmas display to the Chamber in the past.
- B. Westside Park Master Planning process. April 1 at 7:00pm at the CMTEA Meeting Room. We will also utilize the May 6 and July 1 PAB meeting dates to present plans to the public that can be refined down to a plan that can be brought to the City Commission on July 22.

**III. NEW BUSINESS**

- A. Due to the flooding damage in March the Auld-Brokaw Trail is closed. The trail staff and other city staff are evaluating the trail, cleaning the trail, and will open parts of the trail as they are cleaned and deemed safe for the public. Some parts of the trail, especially south of 7<sup>th</sup> Street leading through Rotary Park and into Paddlewheel Point, no longer exist and will be closed indefinitely. The City is documenting damage and filling out FEMA paperwork as it is assumed there will be a Presidential Disaster Declaration for the state of SD. The repair and replacement of the flood hazard mitigation maintenance trail along the creek will be a long-term project.
- B. Bleachers have been replaced at Sertoma Park. All the bleachers on the north and south fields now meet safety standards.
- C. The 2019 Summer Recreation Brochure will be mailed to Yankton and area residents in the coming weeks. It will also be available on-line at the City's website and on the Yankton Convention and Visitor's Bureau's website. Summer recreation sign-up is scheduled to begin Tuesday, April 16.
- D. A few more Riverwalk statues and pedestals have been placed at The Lawn at the Plaza.

E. The Dive-In-Yankton group and City Staff have been meeting with Stockwell and Water Technologies to work through design details for the Huether Family Aquatics Center. The swim team met with the design team and also with the recreation staff to discuss ideas for the new facility. The elementary students in the community are going to be given the opportunity to vote on the play structure that will be in the zero-depth/leisure pool. The voting will happen with the next couple of weeks. The tentative plan is to present an updated facility design/plan to the community on May 21.

F. General Discussion.

#### **IV. OTHER BUSINESS**

A. Commission Information Memorandums. (2 CIM attachments)

- Other completed work projects for the department are noted in the CIMs.
- Next Meeting Monday, May 6, 2019.

#### **V. ADJOURN**

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.



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**MINUTES  
YANKTON PARK ADVISORY BOARD  
Monday, March 4, 2019**

**CMTEA Building, Community Room, 1200 W. 21<sup>st</sup> Street – 5:30 PM**

**I. ROUTINE BUSINESS**

Roll Call:

Present: Dave Spencer, Bryan Schoenfelder, Catherine Crandall, Katelyn Schramm and Commissioner Stephanie Moser.

Absent: Dave Withrow and Darcie Briggs.

Also present Director of Parks and Recreation Todd Larson, and Parks Secretary Chasity McHenry.

High School Appearances: None.

Public Appearances: None.

Minutes: February 4, 2019 minutes approved. Schramm motioned. Crandall second. Motion passes 3-0.

**II. OLD BUSINESS**

A. The City, the Soccer Association, and Yankton Area Progressive Growth are having some soil borings done on the 4030 property to gain understanding of what may be encountered underground throughout the property. Discussions will continue about a permanent home for youth soccer once those boring results are available to the City, Youth Soccer, and YAPG.

B. Riverside Park Christmas Lighting and Decorating program. Dave Spencer, Bryan Schoenfelder, and Todd will meet with the Chamber on Friday, March 8, at 3:00pm at the Chamber, to see if there is an interest to work with local businesses to make this program a reality. Discussion points will be:

- Who designs the lights/decorations?
- Is there a theme, or businesses and civic groups can do their own thing?
- Do we need guidelines on what is allowable and what is not allowed if they have freedom to do their own thing?
- Will the businesses/groups buy the decorations and lights and donate to the City or do the businesses/groups keep these items and store them from year to year?
- Who installs? The Parks Department could help with installation.
- May need to speak with Riverboat Days to see if we can use their electric line infrastructure in the park.
- What type of sponsorship signage is allowed by Code? These signs need to be neat and professional and weather proof.

On Facebook- check out Destination Duluth for lighting/decorating ideas.



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- C. Westside Park Master Planning process. Dave Mingo, Eric Ambrosion from District III and Todd met with Avera Sacred Heart Hospital and Mount Marty College in separate meetings to gain their input on the park and what each of those organizations think the future at the park may entail. After the April 1 PAB meeting at 7:00pm at the CMTEA Meeting Room, we will schedule a public meeting to gain public input on the park and what the future at the park may entail. We will also utilize the May 6 and July 1 PAB meeting dates to present plans to the public that can be refined down to a plan that can be brought to the City Commission on July 22.

### III. NEW BUSINESS

- A. Discussion on the concessions ideas for the Huether Family Aquatic Center:
- Pizza by the slice or whole pizza. Cheese, peperoni, hamburger. Need pizza warmers. Sell pizza slices at discount if it sits to the time limit.
  - Small hot dogs on bun (not ¼ pound hot dog). Ketchup. Mustard. No other condiments. Need hot dog roller. Sell hot dogs at discount if it sits to the time limit.
  - Small hot dog with nacho cheese on bun. Same nacho cheese and amount of cheese used for nachos and pretzels. Need to make sure we don't waste cheese. Need cheese warmer and dispenser.
    - Create meal deals. Limited times during day or all day? 12:00pm-2:00pm and 5:00-7:00pm.
    - Two for Tuesdays and Thursdays?
  - Soft pretzel with nacho cheese. Plastic tray and built in cup for cheese. May need to prepare cups with lids containing cheese ahead of time to minimize wait time at window.
  - Nachos with nacho cheese. Plastic tray and built in cup for cheese.
  - Chips – can get peanut free option in Cheetos. Baked for healthy option. Limit chip options.
    - Cheddar Fries are our current best seller.
  - Beef Jerky. Healthy option.
  - Beef and cheese sticks. Healthy option. Currently sell this and cheese part is not popular.
  - Granola bars. Healthy option.
  - Pre-packaged fruit cocktail cups? Healthy option.
  - Fountain pop. Only one diet option. Have only one size and make it smaller. No refills.
  - Bottled water? \$2.00 at Vermillion. Most complaints because of price.
  - PowerAde in fountain selections.
  - Jumbo Icee or have a slushie machine with multiple flavors?
  - Frozen pickle juice? Pickle slushies?
  - Ice Cream Sandwich
  - Fudge Bar
  - Ice Cream Bar
  - Ice Cream Drumstick
  - Candy. Limit candy options.
  - Popcorn? Will make a mess.
  - Birthday party package: Include party shelter for a set time, swimmer admission, slice of pizza, drink, and ice cream treat with coupon. No coupon, no food or drink.



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- Water bottles are allowed in to facility, otherwise no outside food or drink.
- Consider selling pickles and also frozen pickle juice. Ice Association has had good success with these items.

B. General Discussion.

**IV. OTHER BUSINESS**

- A. Commission information Memorandums (1 CIM attachment).
- B. Next Meeting Monday, April 1, 2019.

**V. ADJOURN**

Spencer motioned, Crandall second. Motion carried 4-0.

Commission Information Memorandum

PARKS AND RECREATION DEPARTMENT

**SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS**

2nd - half of February information:

Fitness Classes-	
Early Bird Boot Camp class	34 participants
Power Abs	102 participants
Prime Time Senior class	71 participants
Tabata class	122 participants
Water aerobics	163 participants
Work-Out Express class	113 participants
Yoga classes	68 participants
Zumba class	31 participants

Rentals-

○ Birthday rentals-	1 parties
○ SAC courts-	13.5 hours
○ Theater-	0 hours
○ Meeting rooms-	18 hours
○ City Hall courts-	27.5 hours
○ Capital Building-	0 dates
○ Riverside shelters-	0 rentals
○ Memorial shelters-	0 rentals
○ Westside shelter-	0 rentals
○ Rotary outdoor classroom-	0 rentals
○ Sertoma shelter-	0 rentals
○ Tripp shelter-	0 rentals
○ Meridian Bridge	0 rental

SAC members-	2,187 people
SAC memberships-	1,080
SAC attendance-	3,324 visits (does not include GreatLIFE attendees)
New members-	71 people

Entire month of February- 35% off the Yankton Summer Season Pool Pass. \$1 day passes to the SAC.  
10% off annual memberships purchased in February.

- Pool Passes Sold for Month – 292 Passes Sold (465-2018, 50% off in 2018)
  - 176 Family Pool Pass (276 – 2018)
  - 71 Family Pool Pass with SAC Discount (112 – 2018)
  - 37 Individual Pool Pass (60 – 2018)
  - 8 Individual Pool Pass with SAC Discount (17 – 2018)

February Wellness Challenge. 91 members registered and three winners were drawn and given a gift basket.

YBI Bucks Basketball Program ended- 108 participants.

February 18- No School Special- 202 daily passes purchased. SAC Members free.

February 19- No School Fun Day- Bounce houses in gym, gym games, open swim. 218 daily passes purchased. SAC Members free.

February 16- Special Olympics Basketball Tournament at the SAC.

The Recreation staff are finalizing the summer recreation brochure.

Brittany is working on the fireworks order for July 4, 2019. Brittany is planning on having the fireworks display from the upper deck of the Meridian Bridge.

## **PARKS**

Todd is working with the National Park Service for the Missouri National Recreational River on the prospective donation of the City of Yankton owned property in Nebraska to NPS-MNRR. Since the effort began in early 2018, NPS has undergone some senior leadership changes combined with some large scale planning initiatives (e.g Goat Island Management Plan and an emergent sandbar habitat determination pertaining to the Missouri River Recovery Mgm't. Plan developed by the Corps) that has prevented the NPS from moving the donation proposal forward. The City needs to alert the SD Congressional delegation about the desire to transfer the property based upon the established working relationship between the two entities and the mutual hope of improving the connectivity of Green Island property and overall desired visitor experience within the Yankton area prior to the NPS moving the proposal forward to Washington, DC.

Brittany LaCroix has launched a social media "photo" campaign for the Facebook pages.

It's time to show some LOVE for Yankton ♥ Take a photo with a heart or your favorite place in Yankton using [#ILoveYankton](#) during the month of February.

The Parks Department has been making and maintaining outdoor ice for ice skating. The outdoor ice areas in Sertoma Park and Tripp Park are open.

The Parks Department is planning to replace bleachers at Sertoma Park. The Rodeo Association is interested in our bleachers that can be currently found in the four-plex at Sertoma Park. The City will consider rodeos use of the old bleachers.

The Parks Department is working with the Street Department to take down dead, diseased, or hazardous trees on City property and in street ROW's. Parks staff are trimming trees in parks and green spaces maintained by the City. The Street Department helps in this effort with large limbs. Ash trees are being removed also as a part of the Emerald Ash Borer Mitigation Plan for ROW's, boulevards, and City owned property. The goal is to take approximately 100 Ash trees each year for six years to avoid having to take down the Ash trees once the EAB is in our area.

The Parks Department is beginning to prepare for 2019 Capital purchases.

The Parks, Trails, and Cemetery staff remove snow and ice as needed from City properties or public right-of-ways.

Commission Information Memorandum

PARKS AND RECREATION DEPARTMENT

**SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS**

1st - half of March information:

Fitness Classes-	
Early Bird Boot Camp class	24 participants
Power Abs	62 participants
Prime Time Senior class	93 participants
Tabata class	67 participants
Water aerobics	197 participants
Work-Out Express class	93 participants
Yoga classes	68 participants
Zumba class	29 participants

Rentals-	
o Birthday rentals-	12 parties
o SAC courts-	33 hours
o Theater-	7 hours
o Meeting rooms-	22 hours
o City Hall courts-	27.5 hours
o Capital Building-	1 dates
o Riverside shelters-	0 rentals
o Memorial shelters-	0 rentals
o Westside shelter-	0 rentals
o Rotary outdoor classroom-	0 rentals
o Sertoma shelter-	0 rentals
o Tripp shelter-	0 rentals
o Meridian Bridge	0 rental

SAC members-	2,208 people
SAC memberships-	1,101
SAC attendance-	3,362 visits (does not include GreatLIFE attendees)
New members-	57 people

Friday, March 1- Coed Dodgeball Registration due. 4 teams registered (5 teams in 2018). Women's Basketball League Registration due. 1 team interested. No league in 2018 either.

Saturday, March 2- Youth Quickstart Tennis Program started. 37 participants (19 participants in 2018).

Sunday, March 3- All Adult volleyball leagues concluded.  
Women's Power- 4 teams.  
Women's Competitive- 8 teams.  
Women's Recreational- 8 teams.  
Men's- 5 teams.  
Coed- 13 teams.

Tuesday, March 5- On-line registration for spring swim lessons began.

Friday, March 15- No School Special. Swim and Gym. 83 paid participants. SAC Members are free.

The Recreation staff are finalizing the summer recreation brochure.

Brittany is working on the fireworks order for July 4, 2019. Brittany is planning on having the fireworks display from the upper deck of the Meridian Bridge.

P&R Department CIM

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## **PARKS**

Todd was a part of the City's Incident Command Center during the weather events on Wednesday, Thursday and Friday, March 13, 14, and 15.

The Capitol Building had some water issues in the crawl space underneath it on Wednesday, March 13, but the Parks staff was able to keep the water to a minimum and also dealt with some sewage backup. They were successful at keeping that to a minimum also.

The Parks Department assisted the Street Department with barricading flooded roads on Wednesday, March 13.

The Trails and Parks Department staff set-up trail closed and type 3 barricades at the high access points along the A-B Trail on Wednesday, March 13 and Thursday, March 14.

The Parks Department placed orange fence and no trespassing signs at access points to Rotary Park and Paddlewheel Point on Tuesday, March 19.

Sunday, March 17- SAC pool closed and drained for bi-annual maintenance and cleaning. Scheduled to re-open on Friday, March 22.

Todd has been reviewing the copy and the pictures for the City's pages on the Convention and Visitor's Bureau website.

Todd is working with the National Park Service for the Missouri National Recreational River on the prospective donation of the City of Yankton owned property in Nebraska to NPS-MNRR. Since the effort began in early 2018, NPS has undergone some senior leadership changes combined with some large scale planning initiatives (e.g Goat Island Management Plan and an emergent sandbar habitat determination pertaining to the Missouri River Recovery Mgm't. Plan developed by the Corps) that has prevented the NPS from moving the donation proposal forward. The City needs to alert the SD Congressional delegation about the desire to transfer the property based upon the established working relationship between the two entities and the mutual hope of improving the connectivity of Green Island property and overall desired visitor experience within the Yankton area prior to the NPS moving the proposal forward to Washington, DC.

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