



The MISSION of the City of Yankton is to provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage, and thrive.

AGENDA
YANKTON PARK ADVISORY BOARD
Monday, March 4, 2019 – Community Room
CMTEA Building, 1200 W. 21st Street – 5:30 PM

I. ROUTINE BUSINESS

- A. Roll Call.
- B. Consideration of February 4, 2019 Minutes. (attachment)
- C. Public Appearances. Public appearance is a time for persons to address the Board on items not listed on the agenda.

II. OLD BUSINESS

- A. The City, the Soccer Association, and Yankton Area Progressive Growth are having some soil borings done on the 4030 property to gain understanding of what may be encountered underground throughout the property. Discussions will continue about a permanent home for youth soccer once those boring results are available to the City, Youth Soccer, and YAPG.
- B. Riverside Park Christmas Lighting and Decorating program. Dave Spencer, Bryan Schoenfelder, and Todd will meet with the Chamber on Friday, March 8, at 3:00pm at the Chamber, to see if there is an interest to work with local businesses to make this program a reality. Discussion points will be:
 - Who designs the lights/decorations?
 - Is there a theme, or businesses and civic groups can do their own thing?
 - Do we need guidelines on what is allowable and what is not allowed if they have freedom to do their own thing?
 - Will the businesses/groups buy the decorations and lights and donate to the City or do the businesses/groups keep these items and store them from year to year?
 - Who installs? The Parks Department could help with installation.
 - May need to speak with Riverboat Days to see if we can use their electric line infrastructure in the park.
 - What type of sponsorship signage is allowed by Code? These signs need to be neat and professional and weather proof.
- C. Westside Park Master Planning process. Dave Mingo, Eric Ambrosion from District III and Todd met with Avera Sacred Heart Hospital and Mount Marty College in separate meetings to gain their input on the park and what each of those organizations think the future at the park may entail. After the April 1 PAB meeting at 7:00pm at the CMTEA Meeting Room, we will schedule a public meeting to gain public input on the park and what the future at the park may entail. We will also utilize the May 6 and July 1 PAB meeting dates to present plans to the public that can be refined down to a plan that can be brought to the City Commission on July 22.

III. NEW BUSINESS

A. Discussion on the concessions ideas for the Huether Family Aquatic Center:

- Pizza by the slice or whole pizza. Cheese, pepperoni, hamburger. Need pizza warmers. Sell pizza slices at discount if it sits to the time limit.
 - Small hot dogs on bun (not ¼ pound hot dog). Ketchup. Mustard. No other condiments. Need hot dog roller. Sell hot dogs at discount if it sits to the time limit.
 - Small hot dog with nacho cheese on bun. Same nacho cheese and amount of cheese used for nachos and pretzels. Need to make sure we don't waste cheese. Need cheese warmer and dispenser.
 - Create meal deals. Limited times during day or all day? 12:00pm – 2:00pm and 5:00 - 7:00pm.
 - Two for Tuesdays and Thursdays?
 - Soft pretzel with nacho cheese. Plastic tray and built in cup for cheese. May need to prepare cups with lids containing cheese ahead of time to minimize wait time at window.
 - Nachos with nacho cheese. Plastic tray and built in cup for cheese.
 - Chips – can get peanut free option in Cheetos. Baked for healthy option. Limit chip options.
 - Cheddar Fries are our current best seller.
 - Beef jerky. Healthy option.
 - Beef and cheese sticks. Healthy option. Currently sell this and cheese part is not popular.
 - Granola bars. Healthy option.
 - Pre-packaged fruit cocktail cups? Healthy option.
 - Fountain pop. Only one diet option. Have only one size and make it smaller. No refills.
 - Bottled water? \$2.00 at Vermillion. Most complaints because of price.
 - Powerade in fountain selections
 - Jumbo Icee or have a slushie machine with multiple flavors?
 - Ice Cream Sandwich
 - Fudge Bar
 - Ice Cream Bar
 - Ice Cream Drumstick
 - Candy. Limit candy options.
 - Popcorn?
 - Birthday party package: Include party shelter for a set time, swimmer admission, slice of pizza, drink, and ice cream treat with coupon. No coupon, no food or drink.
- Water bottles are allowed in to facility, otherwise no outside food or drink.

B. General Discussion.

IV. OTHER BUSINESS

A. Commission Information Memorandums. (2 CIM attachments)

- Other completed work projects for the department are noted in the CIMs.

B. Next Meeting Monday, April 1, 2019.

V. ADJOURN

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.



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MINUTES
YANKTON PARK ADVISORY BOARD
Monday, February 4, 2019
CMTEA Building, Community Room, 1200 W. 21st Street – 5:30 PM

I. ROUTINE BUSINESS

Roll Call:

Present: Darcie Briggs, Bryan Schoenfelder, Catherine Crandall, Katelyn Schramm and Commissioner Stephanie Moser.

Absent: Dave Withrow and Dave Spencer.

Also present Director of Parks and Recreation Todd Larson, and Parks Secretary Chasity McHenry.

High School Appearances: None.

Public Appearances: None.

Minutes: January 7, 2019 minutes approved. Briggs motioned. Crandall second. Motion passes 3-0.

II. OLD BUSINESS

- A. The City (Todd, Amy, and Dave Mingo) have met with representatives from the Soccer Association a third time regarding the 40/30 Foundation land and utilizing both 40/30 land and City land along Highway 81 north and Highway 50 west to plan a permanent home for soccer. The City Commission discussed the idea at their strategic planning meeting and have agreed to participate in funding, along with youth soccer and Yankton Area Progressive Growth if both of those groups approve, to have some borings done on the property to start to gain understanding of what may be encountered underground throughout the 40/30 property. Discussions will continue once those boring results are available to the City, Youth Soccer, and YAPG.

III. NEW BUSINESS

- A. Riverside Park Christmas Lighting and Decorating program. Dave Spencer has offered to meet with the Chamber to see if there is an interest to have a committee at the Chamber that will work with local businesses to make this program a reality. Bryan Schoenfelder volunteered to team up with Dave to start discussions with the Chamber.
- B. Westside Park Master Planning process. Dave Mingo and Todd met with District III representative Eric Ambroson. They have penciled out a process to gain public input for this master planning process and they will be utilizing PAB meeting nights as a part of the process. They are going to meet with Avera Sacred Heart Hospital and Mount Marty College in separate meetings in February to gain their input on the park and what each of those organizations think the future at the park may entail. Then after the April 1 PAB meeting at 7:00pm at the CMTEA Meeting Room, they will schedule a public meeting to gain public input



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on the park and what the future at the park may entail. They will also utilize the May 6 and July 1 PAB meeting dates to present plans to the public that can be refined down to a plan that can be brought to the City Commission on July 22.

- C. Hillcrest Golf property along Peninah. A presentation was mad to the Hillcrest Board in regards to installing a sidewalk/path along Peninah on Hillcrest Golf property. The City will continue those discussions to determine if Hillcrest will partner with the City to see that sidewalk/path become a reality in the near future. Hillcrest is interested in putting in the sidewalk/paths and would like to get it done this year.
- D. February is Get Up and Play Month at the Summit Activities Center.
 - a. Details can be found on the City's website. <http://www.cityofyankton.org/departments-services/parks-recreation/summit-activities-center/get-up-and-play-month-february>
 - b. The SAC has \$1 day passes all month. Fitness classes, open swims, gymnasiums, and the fitness/cardio equipment are all a part of the day passes.
 - c. The Yankton Summer Season Pool Pass is discounted 35% for the entire month of February and can be purchased at the front desk of the SAC. The form to be filled out for the pass can be found on the City's Get Up and Play webpage.
 - d. Anytime during February, anyone who purchases (or renews) an annual membership will receive the "Get Up and Play" discount. All annual memberships will be reduced 10% if purchased from February 1st – 28th! This offer excludes all corporate and EFT memberships.
- E. General Discussion.

IV. OTHER BUSINESS

- A. Commission information Memorandums (1 CIM attachment).
- B. Next Meeting Monday, March 4, 2019.

V. ADJOURN

Briggs motioned, Schramm second. Motion carried 4-0.

Commission Information Memorandum

PARKS AND RECREATION DEPARTMENT

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

2nd - half of January information:

Fitness Classes-	
Early Bird Boot Camp class	32 participants
Power Abs	64 participants
Prime Time Senior class	71 participants
Tabata class	96 participants
Water aerobics	175 participants
Work-Out Express class	94 participants
Yoga classes	68 participants
Zumba class	30 participants

Rentals-	
o Birthday rentals-	11 parties
o SAC courts-	8 hours
o Theater-	0 hours
o Meeting rooms-	3 hours
o City Hall courts-	20.5 hours
o Capital Building-	1 dates
o Riverside shelters-	0 rentals
o Memorial shelters-	0 rentals
o Westside shelter-	0 rentals
o Rotary outdoor classroom-	0 rentals
o Sertoma shelter-	0 rentals
o Tripp shelter-	0 rentals
o Meridian Bridge	0 rental

SAC members-	2,278 people
SAC memberships-	1109
SAC attendance-	3,839 visits
New members-	54 people

Saturday, January 19- Bucks and Gazelles Youth Winter Basketball League began. 108 participants.

Tuesday, January 22- SAC Winter Swim Lessons started- 150 participants.

Friday, January 25- No School Special. 72 paid participants, members attend for free.

Brittany is working on the fireworks order for July 4, 2019. Brittany is planning on having the fireworks display from the upper deck of the Meridian Bridge.

PARKS

Brittany LaCroix has launched a social media "photo" campaign for the Facebook pages.

It's time to show some LOVE for Yankton ♥ Take a photo with a heart or your favorite place in Yankton using [#ILoveYankton](#)

The Parks Department was able to make outdoor ice for ice skating. The outdoor ice areas in Sertoma Park and Tripp Park opened on January 25.

P&R Department CIM

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The Parks Department is planning to replace bleachers at Sertoma Park. The Rodeo Association is interested in our bleachers that can be currently found in the four-plex at Sertoma Park. The City will consider rodeos use of the old bleachers.

The Parks Department is working with the Street Department to take down dead, diseased, or hazardous trees on City property and in street ROW's. Parks staff are trimming trees in parks and green spaces maintained by the City. The Street Department helps in this effort with large limbs. Ash trees are being removed also as a part of the Emerald Ash Borer Mitigation Plan for ROW's, boulevards, and City owned property. The goal is to take approximately 100 Ash trees each year for six years to avoid having to take down the Ash trees once the EAB is in our area.

The Parks Department is beginning to prepare for 2019 Capital purchases.

The Parks, Trails, and Cemetery staff remove snow and ice as needed from City properties or public right-of-ways.

Commission Information Memorandum

PARKS AND RECREATION DEPARTMENT

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

1st - half of February information:

Fitness Classes-	
Early Bird Boot Camp class	33 participants
Power Abs	72 participants
Prime Time Senior class	83 participants
Tabata class	101 participants
Water aerobics	162 participants
Work-Out Express class	107 participants
Yoga classes	56 participants
Zumba class	29 participants

Rentals-

○ Birthday rentals-	4 parties
○ SAC courts-	11.5 hours
○ Theater-	10 hours
○ Meeting rooms-	18 hours
○ City Hall courts-	24 hours
○ Capital Building-	1 dates
○ Riverside shelters-	0 rentals
○ Memorial shelters-	0 rentals
○ Westside shelter-	0 rentals
○ Rotary outdoor classroom-	0 rentals
○ Sertoma shelter-	0 rentals
○ Tripp shelter-	0 rentals
○ Meridian Bridge	0 rental

SAC members-	2,287 people
SAC memberships-	1,118
SAC attendance-	3,468 visits
New members-	40 people

Saturday, January 19 – February 16. Bucks and Gazelles Youth Winter Basketball League. 108 participants.

Entire month of February- 35% off the Yankton Summer Season Pool Pass. \$1 day passes to the SAC. 10% off annual memberships purchased in February.

The Recreation staff are finalizing the summer recreation brochure.

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PARKS

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It’s time to show some LOVE for Yankton ♥ Take a photo with a heart or your favorite place in Yankton using #ILoveYankton during the month of February.

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