



The MISSION of the City of Yankton is to provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage, and thrive.

**AGENDA**  
**YANKTON PARK ADVISORY BOARD**  
**Monday, February 4, 2019 – Community Room**  
**CMTEA Building, 1200 W. 21<sup>st</sup> Street – 5:30 PM**

**I. ROUTINE BUSINESS**

- A. Roll Call. Dave Spencer will be absent.
- B. Consideration of January 7, 2019 Minutes. (attachment)
- C. Public Appearances. Public appearance is a time for persons to address the Board on items not listed on the agenda.

**II. OLD BUSINESS**

- A. The City (Todd, Amy, and Dave Mingo) have met with representatives from the Soccer Association a third time regarding the 40/30 Foundation land and utilizing both 40/30 land and City land along Highway 81 north and Highway 50 west to plan a permanent home for soccer. The City Commission discussed the idea at their strategic planning meeting and have agreed to participate in funding, along with youth soccer and Yankton Area Progressive Growth if both of those groups approve, to have some borings done on the property to start to gain understanding of what may be encountered underground throughout the 4030 property. Discussions will continue once those boring results are available to the City, Youth Soccer, and YAPG.

**III. NEW BUSINESS**

- A. Riverside Park Christmas Lighting and Decorating program. Dave Spencer has offered to meet with the Chamber to see if there is an interest to have a committee at the Chamber that will work with local businesses to make this program a reality. Are there any other board members interested in teaming up with Dave to start discussions with the Chamber?
- B. Westside Park Master Planning process. Dave Mingo and myself met with District III representative Eric Ambroson. We have penciled out a process to gain public input for this master planning process and we will be utilizing PAB meeting nights as a part of the process. We are going to meet with Avera Sacred Heart Hospital and Mount Marty College in separate meetings in February to gain their input on the park and what each of those organizations think the future at the park may entail. Then after the April 1 PAB meeting at 7:00pm at the CMTEA Meeting Room, we will schedule a public meeting to gain public input on the park and what the future at the park may entail. We will also utilize the May 6 and July 1 PAB meeting dates to present plans to the public that can be refined down to a plan that can be brought to the City Commission on July 22.
- C. Hillcrest Golf property along Peninah. A presentation was made to the Hillcrest Board in regards to installing a sidewalk/path along Peninah on Hillcrest Golf property. The City will continue those discussions to determine if Hillcrest will partner with the City to see that sidewalk/path become a reality in the near future.
- D. February is Get Up and Play Month at the Summit Activities Center.
  - a. Details can be found on the City's website. <http://www.cityofyankton.org/departments-services/parks-recreation/summit-activities-center/get-up-and-play-month-february>

- b. The SAC has \$1 day passes all month. Fitness classes, open swims, gymnasiums, and the fitness/cardio equipment are all a part of the day passes.
- c. The Yankton Summer Season Pool Pass is discounted 35% for the entire month of February and can be purchased at the front desk of the SAC. The form to be filled out for the pass can be found on the City's Get Up and Play webpage.
- d. Anytime during February, anyone who purchases (or renews) an annual membership will receive the "Get Up and Play" discount. All annual memberships will be reduced 10% if purchased from February 1<sup>st</sup> – 28<sup>th</sup>! This offer excludes all corporate and EFT memberships.

E. General Discussion.

#### **IV. OTHER BUSINESS**

- A. Commission Information Memorandums. (2 CIM attachments)
  - Other completed work projects for the department are noted in the CIMs.
- B. Next Meeting Monday, March 4, 2019.

#### **V. ADJOURN**

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.



The MISSION of the City of Yankton is to provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage, and thrive.

**MINUTES**  
**YANKTON PARK ADVISORY BOARD**  
**Monday, January 7, 2019**  
**CMTEA Building, Community Room, 1200 W. 21<sup>st</sup> Street – 5:30 PM**

**I. ROUTINE BUSINESS**

Roll Call:

Present: Darcie Briggs, Bryan Schoenfelder, Catherine Crandall, Dave Spencer and Katelyn Schramm.

Absent: Dave Withrow and Commissioner Stephanie Moser.

Also present Director of Parks and Recreation Todd Larson, and Parks Secretary Chasity McHenry.

High School Appearances: Noel Kusek.

Public Appearances: None.

Minutes: December 3, 2018 minutes approved. Briggs motioned. Crandall second. Motion passes 5-0.

**II. OLD BUSINESS**

A. Update for Dive-In-Yankton effort.

1. The City Commission will be asked to approve a contract with Stockwell Engineers to design the aquatics facility. It will go to the City Commission on the January 14 meeting.
2. The outdoor pool will be open for the entire outdoor swim season in 2019. Closing date would be Friday, August 16.

**III. NEW BUSINESS**

A. Emerald Ash Borer (EAB) Mitigation Plan for the City of Yankton can be found at this webpage: <http://www.cityofyankton.org/home/showdocument?id=5169>

A new funding program to encourage City residents to plant trees in street right-of-ways/boulevards is being introduced in 2019. The form for applying for reimbursement funds to plant trees in public right-of-ways can be found at this webpage: <http://www.cityofyankton.org/home/showdocument?id=6609>

B. Reviewed 2019 Parks Department Capital Improvement Plan.

1. Discussed the Sports Facilities Improvement Plan from the 2014 Stockwell report and how it is worked into the budget as funds permit each year.



The MISSION of the City of Yankton is to provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage, and thrive.

C. Parks planning philosophies to consider for 2019 and beyond:

Evaluation of Parks and Fees

- Special Events, SAC, Memorial Pool, Cemetery, Parks, Shelter Houses, Trail, Fox Run Golf Course
- Fees for outdoor field use?
  - Investment in quality of life for community, investment in citizens who live here
  - Effect on quality of life offerings
- How do we capture visitor's dollars? BBB, sales tax, BID
- Investing in community so there are positive public relations (PR) efforts, benefit to everybody's well-being, nice facilities to host events.
- Sustainability
  - On-going maintenance
  - Updating infrastructure and amenities
  - New purchases
  - Use of volunteers
  - Sponsorships
  - Limiting expenses
- Increasing revenues
  - Philosophical- do we keep things affordable or do we charge higher, reasonable rates?
  - Need facility and staff to do new programs
  - Need to raise rates at current facilities that do charge
  - Charging fees at events
    - Entrance fees
- Parks and Recreation – Duplication of services within own department, with private sector
  - Maximize usage before building new
  - Change facilities if very low usage as currently programmed
    - Natural turf to artificial turf
    - Tennis to pickle ball
    - Create low maintenance areas
  - Connect all amenities to the trail system
- 30 year replacement plan for the play structures throughout park system
- Benches need back rest and arm rests to meet ADA standards

D. There has been a request to consider tennis courts at Fox Run Park.

E. The City (Todd, Amy, and Dave Mingo) met with representatives from the Soccer Association a second time regarding the 40/30 Foundation land and utilizing both 40/30 land and City land along Highway 81 north and Highway 50 west to plan a permanent home for soccer.



The MISSION of the City of Yankton is to provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage, and thrive.

These discussions are very preliminary and will involve the City Commission as ideas are proposed.

F. General Discussion.

- Dave Spencer wants the City to consider adding Christmas displays at Riverside Park in 2019. Todd Larson and family traveled to Creighton, NE to see the Christmas displays. This idea will be explored in 2019.

**IV. OTHER BUSINESS**

- A. Commission information Memorandums (1 CIM attachment).
- B. Next Meeting Monday, February 4, 2019.

**V. ADJOURN**

Briggs motioned, Spencer second. Motion carried 5-0.

Commission Information Memorandum

PARKS AND RECREATION DEPARTMENT

**SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS**

2nd - half of December information:

Fitness Classes-	
Early Bird Boot Camp class	19 participants
Power Abs	21 participants
Prime Time Senior class	58 participants
Tabata class	62 participants
Water aerobics	102 participants
Work-Out Express class	62 participants
Yoga classes	42 participants
Zumba class	9 participants

Rentals-

○ Birthday rentals-	3 parties
○ SAC courts-	11 hours
○ Theater-	0 hours
○ Meeting rooms-	9 hours
○ City Hall courts-	18.5 hours
○ Capital Building-	1 dates
○ Riverside shelters-	0 rentals
○ Memorial shelters-	0 rentals
○ Westside shelter-	0 rentals
○ Rotary outdoor classroom-	0 rentals
○ Sertoma shelter-	0 rentals
○ Tripp shelter-	0 rentals
○ Meridian Bridge	0 rental

SAC members-	2,239 people
SAC memberships-	1090
SAC attendance-	2,989 visits
New members-	59 people

Wednesday, December 26- No School Special- \$1/admittance for non-members. 77 paid admittance.

Thursday, December 27- No School Special- \$1/admittance for non-members. 15 paid admittance.

Friday, December 28- No School Special- Optimist Club Free Swim & Gym. 134 participants.

Monday, December 31- No School Special- \$1/admittance for non-members. 47 paid participants.

Registration for the Bucks and Gazelles Youth Basketball program is currently taking place and the registrations are being collected by the Summit Activities Center.

Registration is currently taking place for winter swim lessons at the Summit Activities Center.

Brittany is working on the fireworks order for July 4, 2019. Brittany is planning on having the fireworks display from the upper deck of the Meridian Bridge.

## **PARKS**

The Parks Department received a Thank You card from the JLB Mission 23 Foundation committee thanking us for the time and effort in preparing Ridgeway Park for the Jaxson Boomsma event again in 2018.

The Parks Department tried to make outdoor ice for ice skating. With the warm ground temperatures and the above normal warm air temperatures, the months of November and December were not conducive for making outdoor ice.

The Parks Department is working with the Street Department to take down dead, diseased, or hazardous trees on City property and in street ROW's. Parks staff are trimming trees in parks and green spaces maintained by the City. The Street Department helps in this effort with large limbs. Ash trees are being removed also as a part of the Emerald Ash Borer Mitigation Plan for ROW's, boulevards, and City owned property. The goal is to take approximately 100 Ash trees each year for six years to avoid having to take down the Ash trees once the EAB is in our area.

The Parks Department is in the process of taking down Christmas decorations.

The Parks Department is beginning to prepare for 2019 Capital purchases.

The Parks, Trails, and Cemetery staff remove snow and ice as needed from City properties or public right-of-ways.

Commission Information Memorandum

PARKS AND RECREATION DEPARTMENT

**SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS**

1st - half of January information:

Fitness Classes-	
Early Bird Boot Camp class	34 participants
Power Abs	57 participants
Prime Time Senior class	89 participants
Tabata class	64 participants
Water aerobics	168 participants
Work-Out Express class	82 participants
Yoga classes	67 participants
Zumba class	21 participants

Rentals-

○ Birthday rentals-	3 parties
○ SAC courts-	15 hours
○ Theater-	0 hours
○ Meeting rooms-	0 hours
○ City Hall courts-	14.5 hours
○ Capital Building-	0 dates
○ Riverside shelters-	0 rentals
○ Memorial shelters-	0 rentals
○ Westside shelter-	0 rentals
○ Rotary outdoor classroom-	0 rentals
○ Sertoma shelter-	0 rentals
○ Tripp shelter-	0 rentals
○ Meridian Bridge	0 rental

SAC members-	2,252 people
SAC memberships-	1096
SAC attendance-	3,646 visits
New members-	55 people

Tuesday, January 1- No School Special- \$1/admittance for non-members. 140 paid participants.

Wednesday, January 2- No School Special- \$1/admittance for non-members. 69 paid participants.

Monday, January 7- Winter Swim Lessons Registration for SAC members only.

Tuesday, January 8- Winter Swim Lessons Registration for general public began.

Registration for the Bucks and Gazelles Youth Basketball program is currently taking place and the registrations are being collected by the Summit Activities Center.

Registration is currently taking place for winter swim lessons at the Summit Activities Center.

Brittany is working on the fireworks order for July 4, 2019. Brittany is planning on having the fireworks display from the upper deck of the Meridian Bridge.



## **PARKS**

The Parks Department has been trying to make outdoor ice for ice skating. With the warm ground temperatures and the above normal warm air temperatures, the months of November and December were not conducive for making outdoor ice. January temperatures have been colder so the crews continue to try and have good outdoor ice.

The Parks Department is planning to replace bleachers at Sertoma Park. The Rodeo Association is interested in our bleachers that can be currently found in the four-plex at Sertoma Park. The City will consider rodeos use of the old bleachers.

The Parks Department is working with the Street Department to take down dead, diseased, or hazardous trees on City property and in street ROW's. Parks staff are trimming trees in parks and green spaces maintained by the City. The Street Department helps in this effort with large limbs. Ash trees are being removed also as a part of the Emerald Ash Borer Mitigation Plan for ROW's, boulevards, and City owned property. The goal is to take approximately 100 Ash trees each year for six years to avoid having to take down the Ash trees once the EAB is in our area.

The Parks Department is beginning to prepare for 2019 Capital purchases.

The Parks, Trails, and Cemetery staff remove snow and ice as needed from City properties or public right-of-ways.