

**MINUTES OF THE BOARD OF TRUSTEES MEETING  
YANKTON COMMUNITY LIBRARY**

Wednesday, November 14, 2018, at 5:30 p.m.  
Yankton Community Library, Meeting Room

Meeting called to order by President Lilah Gillis at 5:30 p.m. Present were Tonja Koenigs, Amy Nelson, Sue Otterman, Christine Tielke; Library Director Dana Schmidt and Assistant Library Director Linda Dobrovolny. Tony Maibaum participated via phone.

Absent without regrets: Todd Woods.

**Minutes:**

Noted that Todd Woods was absent without regrets. Motion to approve the minutes of the Oct 10, 2018 meeting with corrections by Nelson, with second by Koenigs; unanimous approval.

**Discussion of Bills/Financial Report:**

Schmidt reported that there were additional unexpected expenses due to additional electrical and plumbing upgrades needed when replacing the drinking fountain.

**Communications and Correspondence:**

Schmidt shared that Master's Gardeners had made donations of \$300 to the library and an additional \$250 to the Seed Library.

**Public Comment Period:**

None.

**Director's Report:**

Schmidt reported that the custodian was still out due to health issues and daily cleaning was being done by an employee at J&H Cleaning.

**Old Business:**

None.

**New Business:**

Tielke made a motion to approval the 2019 Holiday Closures and Board Meeting Calendar, with second by Otterman; unanimous approval.

Nelson made a motion to suspend the December meeting until January unless any urgent business would arise, second by Koenigs; unanimous approval.

**Other Business:** None.

**Adjourn the Meeting of November 14, 2018:**

Motion by Koenigs, second by Tielke; unanimous approval.