



CITY OF YANKTON

2019_01_28

COMMISSION MEETING



Mission Statement

To provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage and thrive.

YANKTON BOARD OF CITY COMMISSIONERS

Regular City Commission Meeting beginning at 7:00 P.M.

Monday, January 28, 2019

City of Yankton Community Meeting Room

Located at the Career Manufacturing Technical Education Academy formerly known as Technical Education Center • **1200 W. 21st Street • Room 114**

Rebroadcast Schedule: Tuesday @ 7:30pm, Thursday @ 6:30 pm, on channels 3 & 45

I. ROUTINE BUSINESS

- 1. **Roll Call**
- 2. **Approve Minutes of regular meeting of January 14, 2019** **Attachment I-2**
- 3. **Schedule of Bills** **Attachment I-3**
- 4. **City Manager’s Report** **Attachment I-4**
- 5. **Public Appearances**

Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.

II. CONSENT ITEMS

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.

- 1. **Appointment to Planning Commission Board**
Consideration of Memorandum #19-22 recommending approval of the Mayor’s Appointment to the Planning Commission Board **Attachment II-1**

III. OLD BUSINESS

Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.

1. **Public Hearing for Ordinance Change – Garbage**
Public hearing - Second reading and public hearing regarding Ordinance #1015, amending the Garbage Ordinance Chapter 10 and setting January 28, 2019 as second reading and public hearing of said Ordinance

Attachment III-1
2. **Public Hearing for Ordinance Change – Jake Braking**
Public hearing - Second reading and public hearing regarding Ordinance #1016, amending the Jake Braking Chapter 14 Article 213

Attachment III-2
3. **Public Hearing for Ordinance Change – Snow Emergency Route**
Public hearing - Second reading and public hearing regarding Ordinance #1017, amending the Snow Emergency Route Ordinance Chapter 21

Attachment III-3
4. **Public hearing for sale of alcoholic beverages**
Consideration of Memorandum #19-10 regarding the public hearing on the request for a Special Events Malt Beverage (on-sale) Retailers License and a Special RETAIL (on-sale) Wine dealers License for 1 day, February 2, 2019, from 6th Meridian LLC dba Counterfeit Catering, (Michelle Donner, Owner), NFAA, 800 Archery Lane, Yankton, SD 57078.

Attachment III-4
5. **Public hearing for sale of alcoholic beverages**
Consideration of Memorandum #19-11 regarding the public hearing on the request for a Special Events Malt Beverage (on-sale) Retailers License and a Special RETAIL (on-sale) Wine dealers License for 1 day, February 23, 2019, from 6th Meridian LLC dba Counterfeit Catering, (Michelle Donner, Owner), NFAA, 800 Archery Lane, Yankton, SD 57078.

Attachment III-5
6. **Public hearing for new Retail (on-off Sale) Malt Beverage**
Consideration of Memorandum #19-12 regarding the public hearing on the request for a New Retail (on-off sale) Malt Beverage License for July 1, 2018, to June 30, 2019, from BPO Elks Lodge 994 dba Elks Lodge 994, 504 W. 27th Street, Yankton, SD 57078.

Attachment III-6
7. **Public hearing for transfer of ownership of Retail (on-off Sale) Malt Beverage License**
Consideration of Memorandum #19-13 regarding the public hearing on the transfer of ownership and location of a Retail (on-off sale) Malt Beverage License for July 1, 2018, to June 30, 2019, from To Be Free, LLC (Courtney Villalobos, President), dba RB Beer & Burgers, 2901 Broadway Avenue, Suite C, to Diggers, Inc. (Larry Olson, President), d/b/a Gold Rush, 2020 Elm Street Suite 7B, Yankton, S.D.

Attachment III-7

8. **Public hearing for new Retail (on-off Sale) Malt Beverage**

Consideration of Memorandum #19-14 regarding the public hearing on the request for a New Retail (on-off sale) Malt Beverage License for July 1, 2018, to June 30, 2019, from To Be Free, LLC (Courtney Villalobos, President), RB Beer & Burgers, 2901 Broadway, Suite C, Yankton, SD 57078.

Attachment III-8

9. **Public hearing for sale of alcoholic beverages**

Consideration of Memorandum #19-15 regarding the public hearing on the request for a Special Events RETAIL (on-sale) Liquor License for 1 day, February 16, 2019 with March 2, 2019 as a rain date, from Boomer's Inc., (Gary W. Boom, President) d/b/a Boomer's Lounge, NFAA, 800 Archery Lane, Yankton, South Dakota.

Attachment III-9

Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.

IV. **NEW BUSINESS**

New business items are those that have not been discussed by the Commission previously.

1. **Planning Commission Recommendation – Plat Review**

Consideration of Memorandum #19-17 regarding Resolution #19-04, a Replat of the North One Quarter of Lot 13, Lot 14 except for the West 1/6 of the North Eight Feet thereof and the South Five Feet of the East 5/6 of Lot 15, all in Block 12, in that part of the City of Yankton platted and known as “Todd’s Yankton”, Hereafter to be known as: Lot 14A, Block 12, in that part of the City of Yankton platted and known as “Todd’s Yankton”. Address, 207 Walnut Street. Riverfront Partners, LLC., owner.

Attachment IV-1

2. **Rural Electric Cooperatives**

Consideration of Memorandum #19-18 in support of Resolution #19-05 regarding Rural Electric Cooperatives

Attachment IV-2

3. **Introduction and First Reading – Budget Ordinance**

Introduction, first reading of Ordinance #1018, the first reading and establishing February 11, 2019, as the date for the second reading and public hearing regarding the first supplement to the 2019 annual appropriation Ordinance #1011

Attachment IV-3

4. **Request for camping to be held in Riverside Park**

Consideration of Memorandum #19-20, regarding Camping in Riverside Park during RASDAK Event on May 31, 2019 and June 8, 2019

Attachment IV-4

5. **Request to apply for Grant**

Consideration of Memorandum #19-21 and Resolution #19-07 regarding request to apply for a grant from the SD Arts Council on behalf of the Meridian District Art Project

Attachment IV-5

6. **Salary Correction for City Attorney**

Consideration of Memorandum #19-23 and Resolution #19-06 regarding salary correction for the City Attorney

Attachment IV-6

V. OTHER BUSINESS

Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.

VI. ADJOURN INTO EXECUTIVE SESSION TO DISCUSS CONTRACTUAL, LITIGATION AND PERSONNEL MATTERS UNDER SDCL 1-25-2

Executive or closed meetings may be held by a majority vote of the governing body for the sole purposes of:

- Discussing the qualifications, competence, performance, character or fitness of any public officer or employee.*
- Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.*
- Preparing for contract negotiations or negotiating with employees or employee representatives.*
- Discussing marketing or pricing strategies by a board or commission of a business owned by the City, when public discussion may be harmful to the competitive position of the business.*

Any official action concerning such matters shall be made at an open official meeting.

VII. RECONVENE AS BOARD OF CITY COMMISSIONERS

1. Roll Call

VIII. ADJOURN THE MEETING OF JANUARY 28, 2019

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
January 14th, 2019**

Board of City Commissioners of the City of Yankton was called to order by Mayor Johnson.

Roll Call: Present: Commissioners Benson, Carda, Ferdig, Gross, Hoffner, Maibaum, Miner and Moser. City Attorney Den Herder and City Manager Leon were also present. Absent: None. Quorum present.

Action 19-01

Moved by Commissioner Gross, seconded by Commissioner Hoffner, to approve the Minutes of the regular meeting of December 20th, 2018.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 19-02

Moved by Commissioner Gross, seconded by Commissioner Ferdig, that the Schedule of Bills be approved and warrants be issued.

AOx Welding Supply Co-Propane-\$138.95; ABM Equipment Supple-Truck Inspection-\$2,461.89; Advanced Weighing Systems-Software Support-\$1,645.00; ASCAP-License Fee-\$357.00; Auto Value Parts Store-Tools-\$9.29; Bartlett & West-Engineer Services-\$72,896.01; Blackstrap-Road Salt-\$6,628.38; Board Of Operator Cert-Operator Cert Renew-\$12.00; Boller Printing-Printing-\$80.00; Building Sprinkler-Sprinkler Inspection-\$260.70; Cedar Knox Public Power Dist-Elect-\$1,169.08; Centurylink-Phone-\$117.94; City Of Sioux Falls-Lab Testing-\$14.50; City Of Vermillion-Jt Power Cash Trans-\$50,605.60; Coy/Central Garage-Rubbish-\$158.50; Coy/Parks-Landfill Charges-\$120.25; Coy/Senior Citizens-Garbage-\$23.20; Coy/Solid Waste-Compacted Garbage-\$11,338.45; City Utilities-WTR&WW Charges-\$4,181.82; Core Engineering & Consulting-Testing-\$2,041.80; Country Pride Cooperative-Gasoline-\$82.50; Credit Collection Service-Utility Collections-\$249.19; Danko Emergency Equipment-Thermal Cameras-\$1,350.00; Den Herder Law Office-Contracted Services-\$7,773.12; Dept Of Corrections-Doc Work Program-\$1,229.10; Dept Of Environment-Annual Wastewater Fee-\$14,500.00; Dept Of Revenue-Testing-\$2,307.00; Design Solutions-Control Panel Repair-\$10,369.00; Dougherty & Company-Service Fee-\$700.00; Falkenberg Construction-Office Remodel-\$573.49; Feimer Construction-Walnut St Construct-\$150,489.44; Ferguson Water Works Supply-Meter-\$1,756.85; Dept Of Finance-Petty Cash-\$16.64; First Dakota National Bank-Lease Agree Trust FD-\$1,000.00; Flannery/Kirt-Officer Stipend-\$25.00; Floor Tec-Sewer Cleanup-\$2,449.89; Frick/Adam-Officer Stipend-\$25.00; Frick/Brian-Officer Stipend-\$50.00; Geotek Eng & Testing Serv-Water Purification-\$18,848.50; Gerstner Oil Co-Fuel-\$19,050.74; Gilbarco-1yr Support Contract-\$591.00; Good Land Pump-Aeration Pump-\$29,276.15; Gramps-Fuel-\$68.57; Graymont Capital-Lime-\$9,211.02; Hanson Briggs Advertising-Seed Lib Brochure-\$336.40; Hawkins-Azone-\$6,153.62; HDR Engineering-Water Plant Const-\$48,324.76; Hi Rest Golf & Country Club-Marchand Cup Expense-\$626.83; IACP Net-Subscription-\$875.00; Interstate Commercial Laundry-Repair Washer-\$162.80; J&H Care & Cleaning-Janitorial Services-\$5,600.00; John T Jones Construction-Water Plnt Construct-\$1,139,888.38; Kadrmas Lee & Jackson-Airport Expansion-\$5,487.96; Kaiser Heating & Cooling-Electrical Repairs-\$3,010.80; Kaiser Refrigeration-Oil Caps-\$15.98; Kuehler/Dave-Safety Glasses-\$60.00; Larsen Carpet-Carpet Repairs-\$120.00; Longs Propane-Propane-\$994.60; McGrath North Mullin & Kratz-Professional Service-\$3,780.00; Mclaury

Engineering-Manhole Repair-\$8,208.75; Merkel Electric-Replace Ballast-\$287.48; Midamerican Energy-Fuel-\$2,987.93; Midamerican Energy-Fuel-\$7,632.43; Midwest Tape-Av Books-\$215.93; Millenium Recycling-Single Strm Recycle-\$1,879.20; Missouri Valley Shopper-Advertisement-\$272.39; Moser/Brad-Officer Stipend-\$25.00; Murguia/Javier-Boot Allowance-\$130.00; Northwestern Energy-Elect-\$61,238.58; Observer-Advertisement-\$228.00; Oil Price Information Service-Jet Fuel-\$948.00; Pheasantland Industries-Office Desks-\$1,350.00; Postmaster-Po Box Fee Rental-\$144.00; Press Dakota Mstar Solutions-Notice Of Election-\$4,401.61; Pro Auto-Towing-\$105.00; Racom Corporation-Radio Access-\$972.83; Raiche/Amanda-Travel Expense-\$70.85; Register Of Deeds-Copies-\$247.00; Rons Auto Glass Repair-Door Repair-\$1,100.00; Sdwwa-Membership-\$70.00; Sj Louis Construction-Gravity Sewer Const-\$598,914.97; Slowey Construction-8th St Improvements-\$256,295.48; South Dakota One Call-Message Fees-\$154.35; Southeast Firefighters Assoc-Membership-\$50.00; State Hygienic Laboratory-Lab Testing-\$550.00; Stockwell Engineers-Sewer Inspection-\$6,380.40; The Rope Warrior-Summer Reading Prog-\$175.00; Titan Machinery-Parts-\$189.08; Us Post Office-Utility Postage-\$1,400.00; United Parcel Service-Postage-\$121.29; United States Postal Service-Postage Meter-\$968.00; Us Bank Equipment Finance-Copier Lease-\$272.62; Wage Works-Flex Service Fee-\$125.00; Walker Process Equipment-Boiler Repairs-\$3,497.90; Welfl Construction Corp-RTec Maintenance-\$6,150.00; Woehl/Toby-Video License Refund-\$225.00; Woods Fuller Shultz & Smith-Professional Service-\$1,115.00; Xerox Corporation-Copier Lease-\$213.53; Xerox Corporation-Copier Lease-\$859.71; Xtreme Car Wash-Washes-\$14.40; Yankton Ag Service-Supplies-\$34.28; Yankton Area Ice Association-Open Skate Reimburse-\$2,006.17; Yankton Janitor Supply-Supplies-\$42.90; Yankton Vol Fire Department-Calls&Drills-\$300.00; Ziegler/William P-Officer Stipend-\$50.00; AOx Welding Supply-Hardware-\$88.42; Action Targets-Gun Clearing Device-\$761.10; Adobe Creative Cloud-Computer Program-\$53.24; Adobe Stock-Computer Program-\$31.94; Airnav-Airnav Renewal-\$80.00; Als Oasis Cafe-SDPRA Board Meeting-\$15.90; Amazon-Prime Membership-\$27.66; Amazon-Generator Maintenance-\$33.98; Amazon-Printer Ink-\$79.57; Amazon-Equipment For Classes-\$194.72; Amazon-Gun Locks-\$603.00; Amazon-Led Safety Flaes-\$35.44; Amazon-DVD-\$21.95; Amazon-Book-\$11.36; Amazon-DVD-\$23.72; Amazon-Indicator Lights-\$19.95; Amazon-DVDs-\$76.74; Amazon-Program Supplies-\$128.29; Amazon-Flags And Flagpole Parts-\$238.19; Amazon-Program Supplies-\$192.18; Amazon-Exit Signs-\$97.80; Amazon-Program Supplies-\$22.10; Amazon-DVD-\$9.80; Amazon-Books-\$50.98; Amazon-Grease Coupler-\$29.95; Amazon-A Basin Video Monitoring-\$112.31; Amazon-Books-\$184.97; Amazon-Office Supplies-\$188.20; Amazon-Book-\$11.89; Amazon-Internet Firewalls-\$6,055.29; Amazon-Office Supplies-\$59.96; Amazon-Rec Supplies-\$29.95; Animal Health Clinic-K9 Medical Treatment-\$639.10; Appeara-Towels-\$160.90; Arbys-K9 Training Expense-\$7.66; Arc Services-Training Registration-\$950.00; Associated Supply-Pool Repairs-\$41.50; AT&T-Cell Phone-\$353.53; AT&T-Cell Phone / Data-\$913.29; Auto Value-Park Shop Supplies-\$30.97; Autozone-Ignition Coil-\$1,178.58; Barcodes-Printer For Evidence-\$497.66; Boller Printing-Special Events Supplies-\$21.06; Bolo Stick-Special Order Drill Bits-\$49.45; Bomgaars-Ice Melt-\$2,486.36; Bound To Stay Bound-Books-\$451.96; Brandon Pizza Ranch-K9 Training Expense-\$21.09; Brownells-Weapon Parts-\$403.98; BSN Sports-Basketballs-\$99.98; Buhl Cleaners-Towels-\$215.40; Burger King-Training Expense-\$6.45; Carus Corporation-Phosphate-\$3,072.30; Caseys-Fuel-\$34.99; Cedar Shore Resort-SDPRA Board Meeting-\$15.85; Center Point-Books-\$137.82; Chewy.Com-K9 Training Aids-\$66.50; Chief Supply-Patrol Vehicle Bumper-\$651.99; Christensen Radiator-Snow Plow Repairs-\$577.73; City Of Raleigh-Conference-\$125.00; Classic Carwash-Car Wash-\$12.00; Coffee Cup-Fuel-\$35.87; Cornwell DP Tools-Impact/Socket Wrenches-\$819.81; Cox Auto Supply-Equipment Repair-\$465.22; Crescent Electric-Lights-\$2,633.94; Culvers-K9 Training Expense-\$20.81; Dakota Archery-Chest Waders-\$259.99; Danko Emergency Equip-Patrol Vehicle Strobes-\$429.72; Dash Medical Gloves-

Rubber Gloves-\$86.90; Davis Equipment-Equipment Repair-\$1,696.17; Dayhuff Enterprises-Janitorial Supplies-\$333.09; Deadwood Station-Travel Expense-\$13.00; Delta-Travel Expense-\$495.70; Dept Of Agriculture-Schools-\$150.00; DLT Solutions-Autocad-\$3,570.20; Dollar Tree-Supplies-\$18.00; Doubletree By Hilton-Conference Expense-\$241.90; Dunhams-Ammo-\$99.98; Earl Of Sandwich Rest-Conference Expense-\$37.50; Echo Electric Supply-Florescent Bulbs-\$85.18; Eco Water-Water System Rental-\$108.00; Elevatorkeys Dotcom-Hoistway Door Keys-\$40.43; Embroidery & Screen Works-Uniform Shirts-\$190.00; Exxonmobil-Fuel-\$38.01; Facebook-Advertisement-\$60.00; Facebook-Advertisement-\$25.00; Facebook-Advertisement-\$25.00; Facebook-Advertisement-\$35.00; Facebook-Advertisement-\$25.00; Fastenal-Bolts, Nuts-\$1,382.34; Future Pro-Backboard Padding-\$660.00; Desmoineregcir-Newspaper Subscription-\$549.14; Garminintl-K9 Collar-\$19.70; Globalindustrial-Carpet Extractor-\$2,762.05; Global Treat-PVC Injection-\$105.03; Glock -Weapon Parts-\$579.00; Grainger-Janitorial Supplies-\$136.52; Guadalajara At Cadilla-Conference Expense-\$26.34; Hach Company-Lab Reagents-\$965.95; Harbor Freight Tools-Tools-\$444.84; HyVee-K9 Training Expense-\$9.65; HyVee-Concessions-\$521.17; Ontact-911 Call Logger Upgrade-\$1,800.00; Complete Wireless-Repair Pagers-\$315.25; Creative Products-Dare Equipment-\$1,805.54; Powers Porta-Porta Potty-\$500.00; South Dakota Ad-Membership Dues-\$145.00; Intuit Water Tech-Pool Vacuum-\$277.95; JJ Benjis-Merchandise-\$5,164.45; Jacks Uniforms-New Holsters And Lights-\$3,242.03; JCL Solutions-Janitorial Supplies-\$484.03; Metrofax-Online Fax Service-\$7.95; Kaiser Refriger-Chainsaw & Accessories-\$1,371.27; Koletzky Implement-Tractor Repair-\$130.00; Kopetskys Ace-Ladder/Supplies-\$910.40; Language Line-Translation Service-\$33.04; Larrys Heating-Inspection For Leak-\$59.95; Longs Propane Service-Special Events-\$41.00; Loves Travel-Conference Expense-\$46.78; Marcos-Conference Expense-\$25.99; Marks Machinery-Skid Loader Parts-\$4,045.76; Mas Modern Marketing-Promotional Items-\$535.38; McDonalds-Supplies-\$2.15; Mead Lumber-Rec Supplies-\$166.34; Menards-Cemetery Sign-\$2,293.82; Midamerica Books-Books-\$1,757.75; MidwayUSA-Glock Magazines-\$257.59; Midwest Laboratories-Monthly Nutrient Testing-\$695.18; Midwest Turf & Irr-Equipment Repair-\$84.27; Mutt Mitt-Doggy Bags-\$1,546.72; NASRO-SRO Membership Dues-\$40.00; National Recreation-Membership Dues-\$175.00; Nebraska Air Filter-Filter Rolls-\$240.56; NFPA Natl Fire Protect-National Fire Code-\$1,372.41; Northern Tool-Oil Storage Tank-\$3,374.13; Norfolk Daily News-Newspaper Subscription-\$263.00; Odyssey-Travel For Meridian Dist-\$22.05; Office Depot-Evidence Room Equipment-\$71.88; Omaha World Herald-Book-\$19.95; One Office Solution-2 Chairs & File Cabinet-\$1,255.81; Orbitz-Travel Expense-\$35.00; Oreilly Auto-Oil-\$519.22; Overdrive Dist-Ebooks-\$4,063.89; Palace Hotel-Training Lodging-\$374.08; Paypal-Chemical Pumps-\$656.81; Paypal-Toner-\$66.99; Paypal-Toner Cartridges-\$27.16; Paypal-Investigation Training-\$190.00; Paypal-Batteries-\$81.70; Paypal-Fax Toner-\$22.99; Paypal-Display Adapter Cables-\$19.98; PBI Leased Equipment-Postage Machine Lease-\$154.00; Postage Refill-Postage-\$200.00; Potter County Implement-Equipment Repair-\$859.78; Cd Books-Audio Books-\$638.25; Provantage-Returned Item-\$6,600.88; Push Pedal Pull-Equipment Repair-\$198.40; Quill-Office Supplies-\$193.22; Rasmussen Mechanicals-Sludge Heater 3 Tubes-\$2,430.64; Rayallen.Com-K9 Equipment-\$48.96; Riverside Hydraulic-Hydraulic Lines-\$70.11; Rons Auto Glass-Repair Mirror-\$50.00; Royal Sport Shop-Employee Of The Year-\$12.30; Ruby Tuesday-Travel Expense-\$30.00; SD Firefighters Assoc-Membership Dues-\$1,100.00; SD Property Management-Flags-\$116.76; Sf Regional Airport-Parking At Airport-\$48.00; Shell Oil-Fuel-\$70.00; Sherwin Williams-Office Renovation-\$82.84; Shur-Co Outlet-Repair Tarp-\$230.00; Slim Chickens-K9 Training Expense-\$6.99; Smartsign-Signs-\$984.39; South Dakota Hist-Books-\$76.88; South Dakota Magazine-Books-\$79.90; Specialty Store Service-Office Supplies-\$176.18; Bread & Circus-Travel Expense-\$35.43; Expressions Photography-Cop Cards-\$717.91; Hansen Locksmith-Repair/Replace Lock-\$759.00; HW Wilson-Book-\$265.50; Stalker Radar-Radar Remotes-\$246.00; Staples Direct-

Laptop-\$559.99; Shutterstock-Program Supplies-\$58.00; Stop Stick-Stop Sticks-\$493.00; Swank Motion Pictures-Professional Services-\$459.00; The Kitchen Place-Furniture-\$687.00; The Lodge At Deadwood-Lodging-\$401.16; The Ups Store-Sampling Delivery-\$249.51; TMA Yankton-Tires-\$12,138.02; Tractor Supply Co-Equipment Repair-\$159.99; Travelocity-Conference-\$243.70; Truck Trailer Sales-Ecoclean-\$2,779.95; Turfwerks Omaha-Equipment Repair-\$2,680.33; USA Blue Book- Repair Supplies-\$635.88.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

December Salaries: Administration \$39,496.12; Finance \$32,565.13; Community Development \$23,331.52; Police/Dispatch \$172,429.97; Fire \$12,089.70; Engineering / Sr. Citizens \$41,431.37; Streets \$42,887.14; Snow & Ice \$9,459.66; Traffic Control \$3,571.46; Library \$28,583.50; Parks / SAC \$64,969.46; Marne Creek \$3,433.00; Water \$29,634.91; Wastewater \$37,241.70; Cemetery \$3,928.58; Solid Waste \$21,157.06; Landfill / Recycle \$18,455.28; Golf Course \$11,428.49; Central Garage \$8,892.56.

CITY OF YANKTON EMPLOYEE WAGES 2019

MONTHLY:

Benson/Bridget G- \$469.62; Carda/David C- \$469.62; Ferdig/Christopher A- \$469.62; Gross/Charles N- \$469.62; Hoffner/Jacob G- \$469.62; Johnson/Nathan- \$645.74; Maibaum/Anthony J- \$469.62; Miner/Amy- \$469.62; Moser/Stephanie K- \$469.62.

BI-WEEKLY:

Allington/Christopher D-\$1,415.96; Arens/James L-\$1,905.61; Bailey/Colleen T-\$1,760.08; Berke Hanson/Susan D-\$2,588.00; Bies/Brad M-\$2,437.61; Binde/Brad A-\$2,223.54; Boetger/Caitlin J-\$1,768.31; Bornitz/Chris C-\$1,884.27; Brandt/Todd M-\$2,687.69; Braxton/Jeremiah J-\$1,314.38; Bruening/Samantha-\$1,790.58; Buechler/Robert C-\$2,085.00; Cameron/Jessica L-\$1,525.27; Carda/Brian R-\$1,838.88; Carda/Garrett-\$1,381.92; Chytka/Sage E-\$2,408.12; Clare/Amy J-\$1,563.96; Clough/Ann L-\$2,572.61; Crissey/Preston W-\$1,836.00; Dather/Roger G-\$1,722.04; Davis/Matthew H-\$1,399.35; Den Herder/Ross -\$1,698.58; Delozier/Darrik D-\$1,771.96; Dewald/Richard L-\$2,464.46; Dobrovoly/Linda K-\$2,004.19; Erickson/Joseph O-\$1,903.61; Eskens/Rebecca J-\$1,544.00; Feilmeier/Michael D-\$1,831.19; Foote/Jason H-\$2,340.69; Frey/Brandon J-\$1,790.58; Frick/Brian M-\$1,884.27; Frick/Dan J-\$2,027.19; Garvey/Timothy J-\$2,621.00; Gleich/John E-\$1,697.84; Gobel/Dylan J-\$1,489.73; Goeden/Brooke A-\$1,452.88; Goodmanson/Kyle J-\$3,171.50; Graff/Guy M-\$1,381.92; Groves/Jordan M-\$1,416.96; Gullikson/Devin M-\$1,347.73; Gusso/Gregory E-\$2,295.31; Haberman/Adam J-\$3,457.61; Hagemann/Dustin J-\$1,988.80; Hanson/Douglas G-\$1,751.42; Hanson/Tanner L-\$2,661.80; Harris/John W-\$3,949.60; Hochstein/Sarah M-\$1,027.80; Hofer/Michael J-\$1,836.58; Hoilien/Matthew D-\$1,543.46; Horton/Ann M-\$2,735.56; Huber/Marlon R-\$1,838.88; Hussein/Julia M-\$2,615.04; Ibach/Eileen M-\$1,380.96; Ishmael/Maria J-\$1,454.42; Jackson/Brooke A-\$1,724.58; Johnson/Duane K-\$3,465.00; Johnson/Jeffrey E-\$2,173.42; Keitel/Jennifer N-\$1,724.58; Kirchner/Leslie R-\$1,623.31; Kooiker/Samantha-\$1,398.35; Kortan/Lisa A-\$2,002.19; Kuehler/Dave A-\$1,884.27; Kulhavy/Kevin D-\$2,003.46; Kurtenbach/Thomas R-\$3,372.46; LaCroix/Brittany N-\$2,001.35; Lammers/Joan F-\$1,838.88; Larson/Dean R-\$2,395.77; Larson/Todd R-\$3,593.27; Lee Jr/Larry L-\$1,991.04; Lee/Michael D-\$1,831.19; Leon/Amy M-\$4,222.50; Lippert/Susan M-\$1,381.92; Lockwood/Laurie L-\$2,027.19; Lopez/Omar I-\$1,724.58; Madetzke/Mary R-\$1,380.96; Mason/Daniel R-\$1,970.65;

McClennen/Ryan A-\$1,543.46; McHenry/Chasity D-\$1,416.96; McNinch/Jeremy T-\$1,859.12; Mertens/Camille S-\$1,364.73; Metz/Jason C-\$1,544.00; Miles/Connie M-\$1,827.35; Mingo/David W-\$3,742.08; Moderegger/Michele L-\$1,348.69; Monson/Joshua J-\$1,562.92; Morrow/Joseph C-\$2,678.27; Moser/Bradley C-\$2,989.58; Mueller/Peter F-\$1,945.04; Murguia/Javier-\$2,209.88; Eumayer/Brian M-\$1,836.00; Nickles/Larry E-\$2,846.35; Nighbert/Matthew D-\$1,633.42; Nolz/Patrick E-\$2,173.23; O'Farrell/Sarah C-\$2,065.58; O'Grady/Susan M-\$1,838.88; Olson/Jeremy J-\$1,882.54; Orr/Brittany A-\$2,077.96; Osborne/Jericho J-\$1,724.58; Parker/Brad R-\$2,339.31; Pekarek/Kyler E-\$1,881.88; Peters/Taylor J-\$3,051.73; Peterson/Alan L-\$2,128.54; Potts/Corey J-\$2,499.46; Raiche/Amanda K-\$1,768.88; Robb/Mary L-\$1,453.92; Robinson/Donnie E-\$1,771.96; Rohde/Levi J-\$2,001.35; Roinstead/Mike L-\$2,212.23; Rothenberger/Monty J-\$2,219.50; Russenberger/Courtney P-\$1,398.35; Ruter/Dylan R-\$1,381.92; Ryken/Robert R-\$2,199.73; Schantz/Dwayne K-\$1,746.88; Schieffer/Amanda D-\$1,771.38; Schindler/Edna V-\$1,380.96; Schindler/Scott A-\$2,049.92; Schmidt/Dana L-\$2,498.50; Schroeder/Roger W-\$1,838.88; Snook/James D-\$2,824.42; Nyder/Robert G-\$1,595.08; Sprakel/Marietta R-\$1,709.38; Steiner/Cody J-\$1,330.96; Stocking/Gail P-\$1,589.04; Storgaard/Kimberly A-\$1,808.31; Stucky/Amanda J-\$1,525.27; Stuen/Shawn A-\$1,324.96; Tramp/Jason L-\$1,861.58; Ulmer/Bruce K-\$1,831.19; VanWinkle/Logan W-\$1,347.73; Vanwinkle/Michael E-\$1,655.77; Vellek/Richard A-\$1,742.16; Viereck/Al R-\$3,613.78; Wadsworth/Tamara K-\$1,838.88; Walsh/David M-\$1,381.92; Wampol/Rockie L-\$2,525.46; Wattier/Sonya L-\$1,977.88; Wilson/Dylan R-\$1,724.58; Yonke/Kristin M-\$1,979.92.

HOURLY:

Albertos Asencio/Belen-\$9.65; Altwine/Samantha J-\$10.15; Anderson/Meghan L-\$9.50; Anderson/Neal M-\$10.00; Arens/Madalyn R-\$10.15; Arens/Natalie E-\$20.00; Aune/Samantha J-\$9.65; Barta/Kelia R-\$10.00; Becker/Krista J-\$11.50; Bender/Colton J-\$9.75; Benjamin/Brianna M-\$9.50; Benjamin/Brianna N-\$10.25; Bergeson/Dawn A-\$10.50; Bertsch/Amy A-\$11.50; Bishop/Paige-\$9.75; Bloch/Shaye E-\$9.90; Bowker/Kobe D-\$10.00; Brenner/Derek D-\$9.50; Brockberg/Avery A-\$10.50; Bromley/Kory M-\$12.50; Brown/Holly B-\$14.00; Bruening/Lauren A-\$10.15; Carr/Sara R-\$11.30; Carter/Elizabeth L-\$11.75; Cheskie/Drew A-\$10.15; Cihak/John G-\$20.00; Cordell/Madison N-\$20.00; Crissman/Dalton J-\$20.00; Delvaux/Jennica M-\$9.50; Dickman/Oliver L-\$11.33; Diedrichsen/Cole R-\$9.65; Dykstra/Gerrit R-\$10.00; Easton/Kenni N-\$9.85; Eide/Hanna J-\$9.50; Erdmann/Tracie R-\$11.00; Fejfar/Brian K-\$20.00; Fender/Trevor W-\$20.00; Fernandez/Mya N-\$9.50; Ferris/Natalie K-\$9.75; Forman/Karie K-\$12.75; Geigle/Brianna L-\$11.75; Geigle/Kellie R-\$10.15; Gillis/Danielle F-\$10.15; Girton/Anna D-\$20.00; Gokie/Joseph M-\$9.50; Granaas/Olivia M-\$9.90; Greenfield/Jana S-\$9.65; Groseth/Laura M-\$20.00; Gurney/Doug H-\$20.00; Gurney/Lynne T-\$20.00; Gurney/Tyler D-\$20.00; Guthmiller/Jannifer J-\$11.25; Guthmiller/Kaitlin H-\$10.00; Haak/Carson G-\$9.50; Haak/Lance D-\$10.00; Haak/Logan G-\$10.75; Hallock/Hunter R-\$9.50; Hamberger/Peggy A-\$10.76; Hastreiter/Leo S-\$10.00; Hauser/Katie-\$10.75; Heimes/Joan C-\$11.33; Heirigs/Mikayla L-\$10.00; Hejna/Payton Z-\$9.75; Hento/Bradley R-\$10.25; Herman/Norm F-\$20.00; Houdek/Jordan-\$10.50; Houdek/Rachel A-\$10.15; Hudson/Tyler J-\$14.05; Hunhoff/Walker J-\$10.40; Huntley/Arion B-\$10.15; Jaixen/Lindsey E-\$20.00; Jensen Jr/Keith R-\$10.25; Jensen/Benjamin J-\$10.25; Jensen/Mark A-\$10.50; Johanson/Robert S-\$11.50; Johnson/Madison M-\$10.15; Jueden/Cameron M-\$9.50; Jurado/Chad M-\$9.65; Kanaly/Samantha A-\$9.75; Kenney/Baylee L-\$10.00; Kenney/Brooke L-\$9.10; Kinsley/Christopher J-\$10.40; Kline/Rick A-\$20.00; Kokesh/Dave L-\$20.00; Koller/Julie A-\$12.75; Kopren/Michael S-\$9.50; Kosmatka/Jerry A-\$9.50; Kouri/Sophie G-\$10.25; Krajewski/Josephine M-\$9.75; Kramer/Daniel E-\$9.50; Kreitzinger/Matthew P-\$10.00; Kruse/Annie L-\$10.50; Kuipers/Jordan D-\$9.75; Kusek/Noel R-\$10.40; LaBarge/Emilee V-\$10.25; LaCroix/Amanda D-\$11.33; LaFave/Thomas A-\$9.75; Lammers/Lucas J-\$9.50; Lange/Grayson J-

\$9.65; Lanning/Glenda R-\$19.50; Larson/Haley L-\$9.50; Larson/Jacob D-\$9.50; Law/Barbara M-\$12.00; Leyden/James J-\$9.50; Liebig/Grace A-\$9.65; Liebig/Kyra R-\$11.25; Loecker/Kayla L-\$13.25; Loecker/Mary A-\$12.25; Lorenzen/Lavonne S-\$12.25; Luken/Erin M-\$10.25; Lundgren/Emily S-\$11.33; Maibaum/Dalton L-\$9.75; Marlow/Robert J-\$9.75; Marquardt/Doug J-\$20.00; Marquardt/Elsie O-\$9.50; Martin/Hunter B-\$10.00; Matthews/Bailey L-\$17.05; Max/Alexandria J-\$11.33; McClure/Emerson L-\$9.50; McDermott/Teresa L-\$20.00; McGlone/Paul C-\$9.50; McGlone/Tony S-\$10.00; Miller/Carol J-\$12.00; Miller/Daniel E-\$20.00; Moderegger/Ryan R-\$10.00; Morgan/Kendra L-\$9.65; Morrison/Benjamin R-\$9.50; Moser/Kellen M-\$14.00; Moser/Rebecca L-\$9.50; Mueller/Mitch L-\$10.50; Nedved/Elizabeth A-\$12.63; Nelson/Hannah E-\$9.65; Newman/Abigail M-\$9.50; Olson/Skyler R-\$9.75; Palsma/Jennifer I-\$17.05; Peitz/Andrew J-\$11.25; Peterson/Sharlotte I-\$12.75; Phillips/Owen C-\$10.15; Pigney/Gary D-\$20.00; Pinkleman/Lonnie D-\$20.00; Platt/Shana L-\$11.75; Raab/Tracy D-\$12.00; Ray/Susan E-\$20.00; Reichert/Melinda S-\$12.25; Reichle/Roy D-\$12.50; Reifenrath/Loren E-\$14.21; Rockne/Hunter D-\$10.00; Rockne/Lucas R-\$10.50; Rockne/Sarah R-\$10.50; Rockne/Vanessa M-\$11.00; Rohde/Zachary D-\$9.65; Roth/Case H-\$10.25; Roth/Curtis D-\$9.25; Roth/Kylie M-\$10.00; Rust/Lexi-\$9.75; Rutledge/Kris L-\$12.75; Rye/Terry D-\$15.04; Santiago/Cassandra E-\$11.50; Sasek/Jack D-\$9.75; Schaefer/Maggie K-\$9.50; Schenk/Erika L-\$9.50; Schenk/Meghan L-\$11.75; Schieffer/Patty E-\$11.75; Schmidt/Katrina L-\$12.25; Schmidt/Mallory L-\$13.25; Schmidt/Olivia R-\$9.65; Schramm/Diane R-\$9.50; Schwartz/Stephanie A-\$9.50; Scott/Catherine K-\$11.75; Sherman/Stacia K-\$9.50; Shimanuki/Luca-\$9.65; Sime/Brett A-\$14.50; Simonsen/Robert A-\$12.88; Smith/Madelynn Y-\$9.50; Smith/Steven R-\$9.50; Sorensen/Mandi M-\$9.75; Spak/Allison A-\$12.75; Sprakel/Andriana H-\$9.50; Steffen/Kelli A-\$10.15; Stewart/Emma E-\$9.50; Stibral/Twila D-\$12.50; Suing/Donald G-\$20.00; Suing/Elizabeth D-\$9.75; Taggart/Grace E-\$9.65; Thege/Hillary E-\$9.65; Thomas/Heather R-\$12.50; Thompson/Amber R-\$10.35; Thorson/James P-\$20.00; Todd/Jeff D-\$11.33; Trail/Jenna M-\$10.50; Trainer/Larissa C-\$20.00; Tramp/Darian R-\$9.50; Tramp/Denise G-\$12.25; Uhing/Lynnette M-\$11.00; Ulmer/Logan A-\$11.00; Vik/Lauren Y-\$9.50; Voagen/Bonnie R-\$13.20; Wagner/Austin C-\$9.75; Wagner/Larry J-\$10.25; Wagner/Logan L-\$15.00; Wallis/Maggie A-\$10.75; Washburn/Jeremy M-\$20.00; Westerman/Kelsey L-\$10.00; Wiebold/Carrie L-\$11.33; Wieseler/Blake J-\$10.25; Williams/Hannah R-\$10.10; Wuestewald/Francisco J-\$9.50.

Mayor Johnson read the City of Yankton Proclamation announcing the City of Yankton being incorporated for 150 years.

City Manager Leon submitted a written report giving an update on community projects and items of interest.

There were no public appearances at this time.

Action 19-03

Moved by Commissioner Carda, seconded by Commissioner Miner, that the following items on the Consent Agenda be approved.

1. **Work Session**

Setting date of January 28, 2019, at 6:00 pm in Room 114 of the Regional Technical Education Center for the next work session of the Yankton City Commission to discuss Polco

2. **Possible Quorum Event**

January 19, 2019, for 2019 Legislative Cracker Barrel, no official commission action

3. **Possible Quorum Event**

January 29, 2019, for 2019 Yankton Day at the Legislature, no official commission action

4. **Possible Quorum Event**

February 2, 2019, for 2019 Legislative Cracker Barrel, no official commission action

5. **Possible Quorum Event**

February 6, 2019, for Rib Dinner with the Legislature, no official commission action

6. **Possible Quorum Event**

March 2, 2019, for 2019 Legislative Cracker Barrel, no official commission action

7. **Setting date for Strategic Planning Advance**

Setting date of January 26, 2019 for the Strategic Planning Advance Session of the Yankton City Commission.

8. **Establish public hearing for sale of alcoholic beverages**

Establish January 28, 2019, as the date for the public hearing on the request for a Special Events Malt Beverage (on-sale) Retailers License and a Special RETAIL (on-sale) Wine dealers License for 1 day, February 2, 2019, from 6th Meridian LLC dba Counterfeit Catering, (Michelle Donner, Owner), NFAA, 800 Archery Lane, Yankton, SD 57078.

9. **Establish public hearing for sale of alcoholic beverages**

Establish January 28, 2019, as the date for the public hearing on the request for a Special Events Malt Beverage (on-sale) Retailers License and a Special RETAIL (on-sale) Wine dealers License for 1 day, February 23, 2019, from 6th Meridian LLC dba Counterfeit Catering, (Michelle Donner, Owner), NFAA, 800 Archery Lane, Yankton, SD 57078.

10. **Establishing public hearing for new Retail (on-off Sale) Malt Beverage**

Establish January 28, 2019, as the date for the public hearing on the request for a New Retail (on-off sale) Malt Beverage License for July 1, 2018, to June 30, 2019, from BPO Elks Lodge 994 dba Elks Lodge 994, 504 W. 27th Street, Yankton, SD 57078.

11. **Establishing public hearing for transfer of ownership of Retail (on-off Sale) Malt Beverage License**

Establish January 28, 2019, as the date for the public hearing on the transfer of ownership and location of a Retail (on-off sale) Malt Beverage License for July 1, 2018, to June 30, 2019, from To Be Free, LLC (Courtney Villalobos, President), dba RB Beer & Burgers, 2901 Broadway Avenue, Suite C, to Diggers, Inc. (Larry Olson, President), d/b/a Gold Rush, 2020 Elm Street Suite 7B, Yankton, S.D.

12. **Establishing public hearing for new Retail (on-off Sale) Malt Beverage**

Establish January 28, 2019, as the date for the public hearing on the request for a New Retail (on-off sale) Malt Beverage License for July 1, 2018, to June 30, 2019, from To Be Free, LLC

(Courtney Villalobos, President), RB Beer & Burgers, 2901 Broadway, Suite C, Yankton, SD 57078.

13. Establish public hearing for sale of alcoholic beverages

Establish January 28, 2019, as the date for the public hearing on the request for a Special Events RETAIL (on-sale) Liquor License for 1 day, February 16, 2019 with March 2, 2019 as a rain date, from Boomer’s Inc., (Gary W. Boom, President) d/b/a Boomer’s Lounge, NFAA, 800 Archery Lane, Yankton, South Dakota.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 19-04

Moved by Commissioner Gross, seconded by Commissioner Carda, to adopt Resolution 19-01.
(Memorandum 19-01)

RESOLUTION 19-01

WHEREAS, SDCL 9-14-28 requires that the salaries of municipal officers be fixed and determined by City resolution,

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, effective January 1, 2019, that the salary of the Finance Officer shall be at an annual rate of \$97,996.43.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 19-05

Moved by Commissioner Moser, seconded by Commissioner Miner, to adopt Resolution 19-02.
(Memorandum 19-02)

RESOLUTION 19-02

WHEREAS, SDCL 9-14-28 requires that the salaries of municipal officers be fixed and determined by City resolution,

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, effective January 1, 2019, that the salary of the City Attorney shall be at an annual rate of \$45,487.98

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 19-06

Moved by Commissioner Carda, seconded by Commissioner Gross, to adopt Resolution 19-03.
(Memorandum 19-03)

RESOLUTION 19-03

WHEREAS, SDCL 9-14-28 requires that the salaries of municipal officers be fixed and determined by City resolution,

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, effective January 1, 2019, that the salary of the City Manager shall be at an annual rate of \$117,469.91.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 19-07

Moved by Commissioner Gross, seconded by Commissioner Ferdig, to approve the Personnel Contract for the City Manager. (Memorandum 19-04)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 19-08

Moved by Commissioner Ferdig, seconded by Commissioner Carda, to approve the professional services agreement with Stockwell Engineers and any other documents pertaining to this project. (Memorandum 19-05) John Brown, President of Stockwell Engineers, was present to answer questions and explain the scope of the engineering agreement.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Commissioner Gross introduced and Mayor Johnson read the title of Ordinance No. 1015, AN ORDINANCE AMENDING CHAPTER 10 OF THE CODE OF ORDINANCES OF THE CITY OF YANKTON BY AMENDING AND REPLACING THE ENTIRETY OF CHAPTER 10, and set the date of the second reading and public hearing as January 28th, 2019. (Memorandum 19-06)

Commissioner Gross introduced and Mayor Johnson read the title of Ordinance No. 1016, AN ORDINANCE AMENDING THE DEFINITION OF UNMUFFLED DYNAMIC ENGINE BRAKING TO CONFORM WITH SOUTH DAKOTA DEPARTMENT OF TRANSPORTATION REGULATIONS, and set the date of the second reading and public hearing as January 28th, 2019. (Memorandum 19-07)

Commissioner Carda introduced and Mayor Johnson read the title of Ordinance No. 1017, AN ORDINANCE AMENDING THE DESIGNATION OF STREETS AND AVENUES AS SNOW EMERGENCY ROUTES, and set the date of the second reading and public hearing as January 28th, 2019. (Memorandum 19-08)

Action 19-09

Moved by Commissioner Carda, seconded by Commissioner Gross, to approve the closeout of Chan Gurney Airport Environmental Assessment Report for the Apron Expansion Project No. 3-46-0062-026-2015. (Memorandum 19-09)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 19-10

Moved by Commissioner Gross, seconded by Commissioner Ferdig, to approve the Letter of Support for Missouri River Sedimentation Action Coalition. (Memorandum 19-16)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 19-11

Moved by Commissioner Ferdig, seconded by Commissioner Gross, to adjourn into Executive Session at 7:46 p.m. to discuss **contractual litigation** matters under SDCL 1-25-2.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Regular meeting of the Board of City Commissioners of the City of Yankton was reconvened by Mayor Johnson.

Roll Call: Present: Commissioners Benson, Carda, Ferdig, Gross, Hoffner, Maibaum, Miner and Moser. City Attorney Den Herder and City Manager Leon were also present. Absent: None. Quorum present.

Action 19-12

Moved by Commissioner Miner, seconded by Commissioner Hoffner, to adjourn at 8:38 p.m.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Nathan V Johnson
Mayor

ATTEST:

Al Viereck
Finance Officer

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
ACUSHNET COMPANY							
@FY@GOLF EQUIPMENT	1,261.38	GOLF EQUIPMENT	641.641.768		MUTILPLE	020302	P 905 00020
@FY@GOLF EQUIPMENT	1,253.96	GOLF EQUIPMENT	641.641.768		MUTILPLE	018960	P 905 00021
	2,515.34	*VENDOR TOTAL					
AUTO VALUE PARTS STORE							
@FY@FILTERS	15.57	GARAGE PARTS	801.801.249		449020300	077912	P 905 00044
AUTOZONE							
@FY@ANTIFREEZE & WIPERS	102.40	GARAGE PARTS	801.801.249		3795950953	078014	P 905 00043
AVERA SACRED HEART HOSPI							
@FY@PROFESSIONAL SERVICE	621.00	PROFESSIONAL SERVICES	101.111.202		6000073168	014374	P 905 00024
BARTLETT & WEST INC							
@FY@PROFESSIONAL SERVICE	8,218.82	LIFT STATION GRAVITY MAI	611.611.328		730069443	016195	P 905 00002
BLACKSTRAP INC							
@FY@ROAD SALT	6,842.84	CHEMICALS	101.124.240		966975	014433	P 905 00045
BUSHNELL HOLDINGS INC							
@FY@GOLF EQUIPMENT	354.57	GOLF EQUIPMENT	641.641.768		139501/190667	018958	P 905 00023
CITY OF SIOUX FALLS							
@FY@WATER TESTING	14.50	PROFESSIONAL SERVICES	601.601.202		42	014318	P 905 00029
CORE & MAIN							
@FY@PIPE AND FITTINGS	216.86	REP. & MAINT. - COLLECTI	611.611.226		141939	020011	P 905 00033
@FY@PIPE AND FITTINGS	218.40	REP. & MAINT. - DISTRIBU	601.601.226		141939	020011	P 905 00034
	435.26	*VENDOR TOTAL					
COUNTRY PRIDE COOPERATIV							
@FY@FUEL	18,636.73	GARAGE GASOLINE & LUBRIC	801.801.238		12.3&12.24.18	020099	P 905 00041
CREDIT COLLECTION SERVIC							
@FY@UTILTIY COLLECTIONS	15.77	PROFESSIONAL SERVICES	601.601.202		1.14.19	001858	P 905 00035
@FY@UTILTIY COLLECTIONS	9.59	PROFESSIONAL SERVICES	611.611.202		1.14.19	001858	P 905 00036
@FY@UTILTIY COLLECTIONS	12.33	PROFESSIONAL SERVICES	631.631.202		1.14.19	001858	P 905 00037
	37.69	*VENDOR TOTAL					
DEN HERDER LAW OFFICE, P							
@FY@CONTRACTED SERVICES	1,809.50	PROFESSIONAL SERVICES	101.103.202		4706	020301	P 905 00022
DEPT OF HEALTH							
@FY@WATER TESTS	1,735.00	PROFESSIONAL SERVICES	601.601.202		10585672	020045	P 905 00005
@FY@WATER TESTS	15.00	PROFESSIONAL SERVICES	203.203.202		10585672	020045	P 905 00006
	1,750.00	*VENDOR TOTAL					
FEIMER CONSTRUCTION							
@FY@KPI HYDRANT	579.44	REP. & MAINT. - DISTRIBU	601.601.226		4551	020013	P 905 00046

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
GEAR FOR SPORTS @FY@GOLF MERCHANDISE	224.22	MERCHANDISE	641.641.766		46777/48385	018965	P 905 00031
HDR ENGINEERING INC @FY@WATER PLANT	53,054.68	WATER TREATMENT FACILITY	602.602.326		1200168134	016185	P 905 00001
LONG'S PROPANE INC @FY@PROPANE	422.40	FUEL-HEATING	641.641.273		80059	078050	P 905 00039
MENARDS @FY@SUPPLIES	11.28	REP. & MAINT. - PLANT	601.601.221		47966	014319	P 905 00025
MERKEL ELECTRIC @FY@MOTOR INSTALLATION	2,876.05	REP. & MAINT. - EQUIPMEN	101.127.221		8009	017810	P 905 00026
MIDAMERICAN ENERGY @FY@FUEL	1,541.73	FUEL-HEATING	101.127.273		1.10.19	003254	P 905 00047
@FY@FUEL	1,002.14	FUEL-HEATING	801.801.273		1.10.19	003254	P 905 00048
@FY@FUEL	8.00	FUEL-GENERATOR	101.115.273		1.10.19	003252	P 905 00049
@FY@FUEL	2,712.24	HEATING FUEL - GAS	637.637.273		1.10.19	003252	P 905 00050
@FY@FUEL	809.77	FUEL-HEATING	601.601.273		1.10.19	003252	P 905 00051
@FY@FUEL	604.45	FUEL-HEATING	101.114.273		1.10.19	003253	P 905 00052
@FY@FUEL	262.75	FUEL-HEATING	641.641.273		1.10.19	003253	P 905 00053
@FY@FUEL	15.00	FUEL-HEATING	202.202.273		1.10.19	003253	P 905 00054
@FY@FUEL	1,102.14	FUEL-HEATING	201.201.273		1.10.19	003253	P 905 00055
	8,058.22	*VENDOR TOTAL					
MIZUNO USA INC @FY@GOLF EQUIPMENT	421.26	GOLF EQUIPMENT	641.641.768		5671618RI	018964	P 905 00032
OBSERVER @FY@ADVERTISMENT	318.00	ADVERTISING	203.203.211		2018	078067	P 905 00007
PING @FY@GOLF EQUIPMENT	738.85	GOLF EQUIPMENT	641.641.768		14477208	018959	P 905 00027
SIOUX EQUIPMENT COMPANY @FY@FILTER CHANGE/INSPEC	2,523.35	REP. & MAINT. - EQUIPMEN	101.127.221		165942	014521	P 905 00028
SOUTH DAKOTA ONE CALL @FY@MESSAGE FEES	30.98	LOCATES	601.601.208		SD-18-4113	020044	P 905 00003
@FY@MESSAGE FEES	30.97	LOCATES	611.611.208		SD-18-4113	020044	P 905 00004
	61.95	*VENDOR TOTAL					
SWEENEY CONTROLS COMPANY @FY@REPAIRS	874.00	REP. & MAINT. - PLANT	611.611.221		1.11.2019	191001	P 905 00019
TAYLOR MADE @FY@GOLF EQUIPMENT	270.18	GOLF EQUIPMENT	641.641.768		38654/82246	018963	P 905 00030

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
TOMS ELECTRIC	@FY@TRAIL LIGHTS	360.91	REP. & MAINT. - TRAIL	204.204.223		4351	078066	P	905	00008
TRANSOURCE	@FY@FILLER CAP	126.18	GARAGE PARTS	801.801.249		C71675	020098	P	905	00040
TRUCK TRAILER SALES INC	@FY@TRUCK REPAIRS	630.75	GARAGE PARTS	801.801.249		457/480/473	020113	P	905	00042
WAGE WORKS INC	@FY@FLEX SERVICE FEES	65.00	PROFESSIONAL SERVICES -	101.104.202		12.31.18	005311	P	905	00009
	@FY@FLEX SERVICE FEES	5.00	PROFESSIONAL SERVICES	101.105.202		12.31.18	005311	P	905	00010
	@FY@FLEX SERVICE FEES	5.00	PROFESSIONAL SERVICES	101.111.202		12.31.18	005311	P	905	00011
	@FY@FLEX SERVICE FEES	5.00	PROFESSIONAL SERV.-VOLUN	101.114.202		12.31.18	005311	P	905	00012
	@FY@FLEX SERVICE FEES	5.00	PROFESSIONAL SERVICES	101.123.202		12.31.18	005311	P	905	00013
	@FY@FLEX SERVICE FEES	20.00	PROFESSIONAL SERVICES	101.142.202		12.31.18	005311	P	905	00014
	@FY@FLEX SERVICE FEES	10.00	PROFESSIONAL SERVICES	201.201.202		12.31.18	005311	P	905	00015
	@FY@FLEX SERVICE FEES	5.00	PROFESSIONAL SERVICES	203.203.202		12.31.18	005311	P	905	00016
	@FY@FLEX SERVICE FEES	10.00	PROFESSIONAL SERVICES	208.208.202		12.31.18	005311	P	905	00017
	@FY@FLEX SERVICE FEES	5.00	PROFESSIONAL SERVICES	641.641.202		12.31.18	005311	P	905	00018
		135.00	*VENDOR TOTAL							
XEROX CORPORATION	@FY@COPIER LEASE	157.94	CONTRACTED SERVICES	203.203.204		1.10.19	003971	P	905	00038

Schedule of Bills

VENDOR NAME								
DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID LINE
REPORT TOTALS:	113,198.88							

RECORDS PRINTED - 000055

Schedule of Bills

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	16,931.92
201	PARKS AND RECREATION	1,112.14
202	PARK IMPROVEMENT	15.00
203	SUMMIT ACTIVITY CENTER	495.94
204	MARNE CREEK	360.91
208	911/DISPATCH	10.00
601	WATER OPERATION	3,415.14
602	WATER RENEWAL/REPLACEMENT	53,054.68
611	WASTE WATER OPERATION	9,350.24
631	SOLID WASTE	12.33
637	JOINT POWER	2,712.24
641	GOLF COURSE	5,214.57
801	CENTRAL GARAGE	20,513.77
TOTAL ALL FUNDS		113,198.88

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	113,198.88
TOTAL ALL BANKS		113,198.88

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

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.....



OFFICE OF THE CITY MANAGER

www.cityofyankton.org

VOL. 54, NUMBER 02

Commission Information Memorandum

The Yankton City Commission meeting on Monday, January 28, 2019, will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Community Development Update

An upcoming change in staffing will also change the way we do one specific type of business. For the past 23 years, the City has been fortunate to have a certified plumbing inspector on staff. Joe Morrow, who is certified to issue permits and conduct inspections, will be retiring in May and it is not feasible to have someone with a that certificate on staff by that time. Without a certified plumbing inspector, the City of Yankton is required to turn permitting and inspection duties over to the South Dakota Plumbing Commission. We have long been one of six, class 1 cities in the state to have certified staff issue plumbing permits and conduct inspections. Some of those communities, and other smaller towns have changed their processes back and forth regularly based on the availability of local certified staff. The process for the customer will be fairly similar other than they will get a state permit instead of a local one. Long term, we will foster an environment of learning in hopes that the new Building Official will also become certified at some point. There are other certifications that are required of the position and the new hire will be on the clock for achieving those goals first.

The South Dakota Plumbing Commission Executive Director, Nina Ripley, has requested that the City of Yankton formally notify the plumbing Commission by April 1, 2019, of this transition. The City of Yankton does have the option to take back the permitting and inspection process at a later date if we have staff with the applicable certification in place.

2) Human Resources Department Update

We have a number of job announcements in progress. We are taking internal applications for Police Commander (previously titled Police Lieutenant). This opening is due to the retirement of Mike Burgeson last December. The closing date for this position is January 28. The Water Plant Supervisor position also closes on January 28. This position is open due to the promotion of Sage Chytka to Water Plant Superintendent. We have started advertising for our summer seasonal positions. We made adjustments to our pay scale for all of these positions. Preference will be given to applications received by March 29 and then positions will be filled as needed during the season from applications on file. The Police Department has started advertising for Police Officer in order to form a hiring list. Closing date for these applications is February 4 and testing for candidates will be on February 11.

The Public Works department received three applications for the Fleet Mechanic position. Those applications are being reviewed and interviews will be scheduled.

3) Finance Department Update

The Finance Office continues to work on 2018 end of fiscal year activities. Employee W-2 Wage and Tax Statement forms were sent out on January 17. There were 393 W-2s issued for 2018 compared to 383 for 2017. Work continues on the Affordable Care Act (ACA) 1095-C health insurance documents for fulltime, covered employees as well as vendor 1099 tax forms that will be issued on or before January 31 to the applicable vendors who have provided services over the past year.

Finance has begun preparations for the City's 2019 municipal election set for Tuesday, April 9, 2019. Notice of Vacancies for the election are being published on January 17 and 24. Friday, January 25 is the first day that interested parties may circulate nominating petitions. Commissioners whose terms expire in May are Charlie Gross, Tony Maibaum, and Amy Miner. Any individual who is interested in running for a seat on the commission must be a resident of the city of Yankton as well as being a registered voter within the city. Petitions may be picked up at the City Finance Office at 416 Walnut or obtained online at the Secretary of State's website. The deadline for filing nominating petitions is Friday, February 22 at 5:00 p.m.

Please see the enclosed Monthly Finance Report for December and the December Revenues and Expenditures Report.

4) Public Works Department Update

Street department crews have been working on the annual street-tree removal list. Crews also continue to perform winter maintenance projects on both equipment and the streets.

26th Street from Douglas Avenue to Mulberry Street:

The 26th Street reconstruction project has been advertised for bid. A recommendation will be on the February 25th commission agenda. The project consists of reconstructing the entire roadway, along with driveway approaches. Sidewalk will be replaced and installed, where needed. There is not utility work included in this project.

Riverside Drive and 21st Street:

Both of these projects are currently in the design stage. Sample advertisements for them will be in future commission packets. Target dates, for advertising these projects, are late February to early March. Both of these projects are larger, in scope, than the 26th Street project. These will include utility work as well as street reconstruction.

5) Police Department Update

Chief Harris was in Pierre during the week of January 14th through the 18th, finishing up his reciprocity requirements to become a certified law enforcement officer in the State of South Dakota. Chief Harris is now officially certified.

On January 17, 2019, Cpl. Parker and Lt. Brandt presented to employees at Great Western Bank on general safety and security topics.

Sgt. Dean Larson attended Investigator training on January 17th and 18th. Training was held at the Council Bluffs Police Department.

The Battle of the Badges was a huge success this year! However, the police had to reluctantly give up the traveling trophy to the Fire Department! The committee is already planning for next year. Officer Jeremy McNinch and Cpl. Parker did a great job assisting with organizing this event, which benefited the Avera Cancer Institute and Special Olympics.



6) Library Update

The library was closed on Monday, January 21 for staff training and in-service. This is such a great opportunity for the staff to meet and focus on training and team building. Because several of our staff only work certain nights and weekends, we rarely get the chance to all be in the same place at the same time. We took part in some safety training, including how to protect your back when lifting, pushing and pulling heavy items which happens a lot in the library. As part of our day, I invited Rebecca Johnson from Soul Story Yoga in to teach the staff some chair yoga. She demonstrated good breathing techniques to help with stress management as well as various poses and stretches when we need a little break. The staff greatly enjoyed this and we appreciate Rebecca taking the time to come in and teach us!

Another part of our training day including planning for upcoming events at the library. We have committees made up of staff members to help plan and execute the different events. We are currently planning for our popular Oscar Movie Marathon weekend in February, National Library Week in April, and hosting an escape room event. We are also looking ahead to the Adult and Children's Summer Reading programs. Though it feels like summer is still a long way off, a lot of planning goes into the busy summers at the library to provide fun and exciting activities for our community. We have already booked a few performers for our summer program and have requested assistance with funding from the Friends of the Library.

The Library Foundation Board had its annual meeting on January 17. Amy Leon joined us to give the board an update about the city's perspective on the potential of a new library/collaborative space in the future. The board appreciated the information she shared and felt that it helped clear up some misinformation that was out there. It also sparked some good conversation for steps the Foundation can take.

7) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department

8) Information Services Department Update

Web traffic for the City’s website was up over 2017 with 84,308 users. Total users up 22.3%, total sessions up 6.5% and total pageviews up 1.7%.

Website Visits

(January 1 - December 31)

Year	Users	Sessions	Pageviews
2016	60,311	141,094	370,644
2017	68,960	152,476	364,387
2018	84,308	162,317	370,523
Difference	15,348	9,841	6,136
% Change	22.3%	6.5%	1.7%

9) Environmental Services Department Update

John T. Jones continues to work on the water plant project. The final concrete work for the shop floor is scheduled for this week. The walls in the office area are framed and sub contractors are working on the HVAC, electrical, and plumbing in the office area. Process pumping and equipment installation continues in the treatment area. The contractor is also starting the pipe replacement in the high service pump area. This will include several shut downs of the 1972 plant and of reservoir 3. Staff will be operating the 1929 for extended periods of time during this time.

10) Monthly reports

Joint Powers Solid Waste monthly report is included for your review.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Leon
City Manager

	01Dec2018 31Dec2018	01Dec2017 31Dec2017	YTD 2018	YTD 2017
101 General Fund				
Revenues	707,412.20	1,569,646.65	11,386,856.63	11,921,630.83
Expenditures	1,193,161.52	1,208,232.19	9,220,845.57	9,226,645.17
201 Parks				
Revenues	5,067.49	5,379.06	72,104.73	80,799.81
Expenditures	96,869.78	130,028.86	1,125,826.94	1,300,740.88
202 Memorial Pool				
Revenues	227.44	132.05	61,064.94	60,097.69
Expenditures	762.29	1,751.44	167,807.12	188,802.63
203 Summit Activity Center				
Revenues	40,238.49	42,517.62	472,891.80	460,481.43
Expenditures	69,830.07	76,255.17	740,127.28	733,328.20
204 Marne Creek				
Revenues	95.61	163.74	1,171.51	1,085.84
Expenditures	17,143.39	20,822.34	122,872.94	156,868.74
205 Casualty Reserve				
Revenues	263.14	148.98	1,345.44	814.64
Expenditures				3,231.78
207 Bridge and Street				
Revenues	21,397.10	10,698.55	21,401.58	21,705.18
Expenditures			928.79	61,280.54
211 Lodging Sales Tax				
Revenues	51,795.19	112,961.11	671,559.65	666,557.69
Expenditures	6,485.64	34,006.55	518,205.27	565,075.37
241 Infrastructure Improvement				
Revenue	2,710.48	145,844.20	70,647.76	249,442.79
Expenditures				
501-504 Improvements/Capital				
Revenues		7,562.75	104,325.32	22,599.74
Expenditures	16,349.12	32,454.76	85,461.12	117,642.21
506 Special Capital Improvements				
Revenues	390,650.38	847,657.11	5,312,530.06	4,272,701.79
Expenditures	1,626,850.94	660,629.60	8,157,354.11	2,743,935.03
509 TID #2 Morgan Square				
Revenues		24,874.47	48,267.15	50,393.18
Expenditures	24,440.80	25,196.59	48,264.58	50,393.18
510 TID #5 Menards				
Revenues			138,028.88	146,280.68
Expenditures				
511 TID #6 Westbrook Estates				
Revenues		4.69	114,757.77	28,087.54
Expenditures	20,011.56	7,449.91	114,757.97	28,087.54
601-604 Water				
Revenues	7,472,175.43	(692,771.07)	27,191,222.05	6,324,081.21
Expenditures	3,374,445.29	(6,312,321.96)	16,965,449.95	3,334,444.20
611 Wastewater				
Revenues	817,373.63	697,710.04	5,041,616.25	4,668,812.32
Expenditures	892,913.47	(1,534,364.64)	4,853,312.21	2,847,462.09
621 Cemetery				
Revenues	585.64	1,054.54	27,390.88	33,663.69
Expenditures	10,780.19	11,054.45	133,019.91	96,035.22

CITY OF YANKTON
Revenues and Expenditures

	01Dec2018 31Dec2018	01Dec2017 31Dec2017	YTD 2018	YTD 2017
631 Solid Waste Collection				
Revenues	104,301.59	135,659.54	1,870,856.32	1,148,040.47
Expenditures	85,385.28	(103,648.11)	1,192,477.44	1,509,658.13
637 Joint Powers Landfill				
Revenues	74,688.00	(347,521.39)	1,287,017.25	1,222,768.68
Expenditures	163,780.91	47,539.97	1,667,623.99	1,277,282.21
641 Fox Run Golf Course				
Revenues	16,058.05	20,304.34	670,933.99	771,635.51
Expenditures	48,644.43	(68,965.33)	950,319.79	838,427.29

FINANCE MONTHLY REPORT

Activity	DEC 2018	DEC 2017	DEC 2018 YTD	DEC 2017 YTD
UTILITY BILLING:				
Water				
Water Sold (in gallons per 1,000)	40,240	46,249	652,696	736,504
Water Billed	\$438,415.09	\$429,924.77	\$5,905,230.84	\$5,968,919.75
Basic Water Fee/Rate per 1000 gal.	\$24.61/\$5.83	\$21.71/\$5.55		
Number of Accounts Billed	5,348	5,317	64,559	64,312
Number of Bills Mailed	5,348	5,317	64,559	64,312
Total Meters Read	5,726	5,669	68,338	67,711
Meter Changes/pulled	3	-	46	36
Total Days Meter Reading	1	1	12	112
Misreads found prior to billing	-	-	-	-
Customers requesting Rereads	-	-	-	2
Sewer				
Sewer Billed	\$292,758.83	\$307,430.36	\$3,712,877.40	\$3,630,832.95
Basic Sewer Fee/Rate per 1000 gal.	\$10.18/\$6.17	\$9.69/\$5.87		
Solid Waste				
Solid Waste Billed	\$104,635.21	\$98,764.74	\$1,198,998.78	\$1,153,966.12
Basic Solid Waste Fee	\$21.83	\$20.79		
Total Utility Billing:	\$835,809.13	\$836,119.87	\$10,817,107.02	\$10,753,718.82
Adjustment Total:	(\$128.80)	(\$50.00)	\$5,303.19	(\$6,153.21)
Misread Adjustments	\$0.00	\$0.00	\$6,874.84	\$0.00
Other Adjustments	\$41.20	\$0.00	(\$181.65)	(\$4,573.21)
Penalty Adjustments OFF	(\$180.00)	(\$80.00)	(\$1,450.00)	(\$1,680.00)
Penalty Adjustments ON	\$10.00	\$30.00	\$60.00	\$100.00
New Accounts/Connects	84	67	874	963
Accounts Finaled/Disconnects	92	117	1,167	990
New Accounts Set up	5	2	70	66
Delinquent Notices	427	368	4,762	4,473
Doorknockers	158	115	1,798	1,598
Delinquent Call List	77	30	990	970
Notice of Termination Letters	34	5	152	137
Shut-off for Non-payment	20	2	89	67
Delinquent Notice Penalties	\$4,270.00	\$3,680.00	\$47,620.00	\$44,730.00
Doorknocker Penalties	\$0.00	\$0.00	\$16,400.00	\$14,830.00
Other Office Functions:				
Interest Income	\$68,373.02	\$34,512.39	\$748,764.60	\$358,928.09
Interest Rate-Checking Account	2.65%	1.63%		
Interest Rate-CDs	N/A	N/A		
# of Monthly Vendor Checks	218	231		
Payments Issued to Vendors	\$4,233,861.63	\$2,674,749.38	\$36,644,913.35	\$27,659,441.95
# of Employees on Payroll	221	218		
Monthly Payroll	\$421,916.81	\$616,985.53	\$5,793,607.71	\$5,504,075.25

*3 payperiods in December 2017

Commission Information Memorandum

PARKS AND RECREATION DEPARTMENT

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

1st - half of January information:

Fitness Classes-	
Early Bird Boot Camp class	34 participants
Power Abs	57 participants
Prime Time Senior class	89 participants
Tabata class	64 participants
Water aerobics	168 participants
Work-Out Express class	82 participants
Yoga classes	67 participants
Zumba class	21 participants

Rentals-

o Birthday rentals-	3 parties
o SAC courts-	15 hours
o Theater-	0 hours
o Meeting rooms-	0 hours
o City Hall courts-	14.5 hours
o Capital Building-	0 dates
o Riverside shelters-	0 rentals
o Memorial shelters-	0 rentals
o Westside shelter-	0 rentals
o Rotary outdoor classroom-	0 rentals
o Sertoma shelter-	0 rentals
o Tripp shelter-	0 rentals
o Meridian Bridge	0 rental

SAC members-	2,252 people
SAC memberships-	1096
SAC attendance-	3,646 visits
New members-	55 people

Tuesday, January 1- No School Special- \$1/admittance for non-members. 140 paid participants.

Wednesday, January 2- No School Special- \$1/admittance for non-members. 69 paid participants.

Monday, January 7- Winter Swim Lessons Registration for SAC members only.

Tuesday, January 8- Winter Swim Lessons Registration for general public began.

Registration for the Bucks and Gazelles Youth Basketball program is currently taking place and the registrations are being collected by the Summit Activities Center.

Registration is currently taking place for winter swim lessons at the Summit Activities Center.

Brittany is working on the fireworks order for July 4, 2019. Brittany is planning on having the fireworks display from the upper deck of the Meridian Bridge.

PARKS

The Parks Department has been trying to make outdoor ice for ice skating. With the warm ground temperatures and the above normal warm air temperatures, the months of November and December were not conducive for making outdoor ice. January temperatures have been colder so the crews continue to try and have good outdoor ice.

The Parks Department is planning to replace bleachers at Sertoma Park. The Rodeo Association is interested in our bleachers that can be currently found in the four-plex at Sertoma Park. The City will consider rodeos use of the old bleachers.

The Parks Department is working with the Street Department to take down dead, diseased, or hazardous trees on City property and in street ROW's. Parks staff are trimming trees in parks and green spaces maintained by the City. The Street Department helps in this effort with large limbs. Ash trees are being removed also as a part of the Emerald Ash Borer Mitigation Plan for ROW's, boulevards, and City owned property. The goal is to take approximately 100 Ash trees each year for six years to avoid having to take down the Ash trees once the EAB is in our area.

The Parks Department is beginning to prepare for 2019 Capital purchases.

The Parks, Trails, and Cemetery staff remove snow and ice as needed from City properties or public right-of-ways.

Joint Powers Solid Waste Authority
Financial Report Thru December 31, 2018

Description	Yankton Transfer	Vermillion Landfill	Total Joint	12 Month Budget	Legal 2018 Budget
Joint Power Transfer/Landfill					
<i>Total Revenue</i>	\$1,275,221.63	\$952,330.53	\$2,227,552.16	\$1,875,360.00	\$1,880,360.00
<i>Expenses:</i>					
Personal Services	306,435.15	291,175.87	597,611.02	677,693.00	677,693.00
Operating Expenses	259,961.67	360,051.33	620,013.00	757,272.00	757,272.00
Depreciation (est)	194,195.67	326,619.60	520,815.27	400,457.00	400,457.00
Trench Depletion	0.00	154,876.10	154,876.10	207,868.00	207,868.00
Closure/Postclosure Resrv	0.00	8,984.79	8,984.79	8,621.00	8,621.00
Amortization of Permit	0.00	1,177.01	1,177.01	1,130.00	1,130.00
<i>Total Operating Expenses</i>	760,592.49	1,142,884.70	1,903,477.19	2,053,041.00	2,053,041.00
<i>Non Operating Expense-Interest</i>	(9,237.04)	51,828.33	42,591.29	119,881.00	119,881.00
<i>Landfill Operating Income</i>	523,866.18	(242,382.50)	281,483.68	(297,562.00)	(292,562.00)
Joint Recycling Center					
<i>Total Revenue</i>	0.00	113,087.19	113,087.19	228,255.00	228,255.00
<i>Expenses:</i>					
Personal Services	0.00	239,951.43	239,951.43	220,345.00	220,345.00
Operating Expenses	0.00	121,780.32	121,780.32	117,200.00	117,200.00
Depreciation (est)	0.00	30,832.92	30,832.92	75,997.00	75,997.00
<i>Total Operating Expenses</i>	0.00	392,564.67	392,564.67	413,542.00	413,542.00
<i>Non Operating Expense-Interest</i>	(9,237.04)	0.00	0.00	0.00	0.00
<i>Recycling Operating Income</i>	9,237.04	(279,477.48)	(279,477.48)	(185,287.00)	(185,287.00)
<i>Total Operating Income</i>	\$533,103.22	(\$521,859.98)	\$2,006.20	(\$482,849.00)	(\$477,849.00)
Tonage in Trench:	<u>12/31/2017</u>	<u>12/31/2018</u>			
Asbestos	43.03	83.36	83.36	50.00	50.00
Centerville	240.34	243.84	243.84	280.00	280.00
Beresford	1,344.73	1,417.15	1,417.15	1,425.00	1,425.00
Clay County Garbage	13,826.95	14,513.04	14,513.04	13,300.00	13,300.00
Elk Point	1,055.51	1,057.43	1,057.43	1,130.00	1,130.00
Yankton County Garbage	23,159.62	23,525.20	23,525.20	23,000.00	23,000.00
<i>Total Tonage in Trench</i>	39,670.18	40,840.02	40,840.02	39,185.00	39,185.00
Operating Cost per ton			\$46.61	\$55.45	\$55.45

This report is based on the following:

Revenue accrual thru December 31, 2018

Expenses cash thru December 31, 2018

Joint Powers Solid Waste Authority
Financial Report Thru December 31, 2018

Description	Yankton Transfer	Vermillion Landfill	Total Joint	12 Month Budget	Legal 2018 Budget
Source of Funds					
<i>Beginning Balance</i>	\$667,904.00	\$1,049,572.00	\$1,717,476.00	\$1,717,476.00	\$1,717,476.00
<i>Operating Revenue:</i>					
Net Income	533,103.22	(521,859.98)	11,243.24	(477,849.00)	(477,849.00)
Depreciation	194,195.67	357,452.52	551,648.19	476,454.00	476,454.00
Trench Depletion	0.00	154,876.10	154,876.10	207,868.00	207,868.00
Amortization of Permit	0.00	1,177.01	1,177.01	1,130.00	1,130.00
<i>Non Operating Revenue:</i>					
Grant	0.00	0.00	0.00	0.00	0.00
Loan Proceeds	0.00	0.00	0.00	0.00	0.00
Contributed Capital	0.00	12,130.00	12,130.00	0.00	0.00
Sale Proceeds	1,512.00	0.00	1,512.00	0.00	0.00
Comp. for Loss & Damage	0.00	0.00	0.00	0.00	0.00
Fire Related Expenses	0.00	0.00	0.00	0.00	0.00
Interest	10,283.46	22,318.19	32,601.65	7,800.00	7,800.00
<i>Cash Flow Transfer:</i>					
Joint Power Transfer/Landfill	(785,751.56)	785,751.56	0.00	112,022.00	112,022.00
Joint Recycling Center	0.00	0.00	0.00	0.00	0.00
<i>Total Funds Available</i>	<u>621,246.79</u>	<u>1,861,417.40</u>	<u>2,482,664.19</u>	<u>2,044,901.00</u>	<u>2,044,901.00</u>
Application of Funds Available					
<i>Joint Power Transfer/Landfill</i>					
Equipment	65,002.20	44,000.00	109,002.20	342,000.00	342,000.00
Trench	0.00	0.00	0.00	0.00	0.00
Closure/Postclosure Cash Res.	0.00	8,984.79	8,984.79	8,621.00	8,621.00
<i>Joint Recycling Center</i>					
Equipment	0.00	20,800.00	20,800.00	155,000.00	155,000.00
<i>Payment Principal</i>	63,738.58	234,195.95	297,934.53	237,985.00	237,985.00
<i>Appropriation to Reserve</i>	0.00	0.00	0.00	0.00	0.00
<i>Total Applied</i>	<u>128,740.78</u>	<u>307,980.74</u>	<u>436,721.52</u>	<u>743,606.00</u>	<u>743,606.00</u>
<i>Ending Balance</i>	<u>\$492,506.01</u>	<u>\$1,553,436.66</u>	<u>\$2,045,942.67</u>	<u>\$1,301,295.00</u>	<u>\$1,301,295.00</u>

Joint Powers Solid Waste Authority
Financial Report Thru December 31, 2018

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	12 Month Budget	Legal 2018 Budget
<i>Revenue: (accrual)</i>					
Asbestos	\$0.00	\$5,418.56	\$5,418.56	\$3,500.00	\$3,500.00
Elk Point	0.00	49,637.50	49,637.50	52,545.00	\$52,545.00
Centerville	0.00	11,451.77	11,451.77	13,020.00	13,020.00
Beresford	0.00	66,547.78	66,547.78	66,300.00	66,300.00
Clay County Garbage	0.00	712,017.28	712,017.28	663,450.00	663,450.00
Compost-Yd Waste-Wood	0.00	9,677.55	9,677.55	5,000.00	5,000.00
Contaminated Soil	0.00	75,226.96	75,226.96	4,000.00	4,000.00
White Goods	0.00	6,400.42	6,400.42	5,000.00	5,000.00
Tires	0.00	3,797.50	3,797.50	4,000.00	4,000.00
Electronics	0.00	5,044.60	5,044.60	5,000.00	5,000.00
Other Revenue	2,867.66	7,110.61	9,978.27	20,100.00	20,100.00
Less Recycling Tipping Fee	0.00	0.00	0.00	(116,555.00)	(116,555.00)
Cash long	(14.58)	0.00	(14.58)	0.00	0.00
Yard Waste	0.00	0.00	0.00	0.00	0.00
Rubble	39,923.51	0.00	39,923.51	52,000.00	52,000.00
Transfer Fees	1,229,000.82	0.00	1,229,000.82	1,098,000.00	1,098,000.00
Metal	2,335.02	0.00	2,335.02	0.00	5,000.00
Other Operational - Solid Waste	1,109.20	0.00	1,109.20	0.00	0.00
Total Revenue	1,275,221.63	952,330.53	2,227,552.16	1,875,360.00	1,880,360.00
<i>Expenses: (cash)</i>					
Personal Services	306,435.15	291,175.87	597,611.02	677,693.00	677,693.00
Insurance	17,956.31	6,714.64	24,670.95	27,057.00	27,057.00
Professional Service/Fees	8,520.60	53,503.63	62,024.23	72,000.00	72,000.00
Non Professional Fees	0.00	0.00	0.00	0.00	0.00
Processing- Reduction	0.00	0.00	0.00	0.00	0.00
State Fees	0.00	40,840.02	40,840.02	39,000.00	39,000.00
Professional - Legal/Audit	2,679.30	0.00	2,679.30	1,250.00	1,250.00
Publishing & Advertising	1,107.53	2,007.11	3,114.64	1,800.00	1,800.00
Rental	0.00	0.00	0.00	500.00	500.00
Hauling fee	0.00	0.00	0.00	0.00	0.00
Equipment repair	2,289.60	60,388.38	62,677.98	56,000.00	56,000.00
Motor vehicle repair	13,757.30	5,255.26	19,012.56	23,500.00	23,500.00
Vehicle fuel & maintenance	130,127.10	46,223.98	176,351.08	234,000.00	234,000.00
Equip, Mat'l & Labor	48,950.03	0.00	48,950.03	12,000.00	12,000.00
Building repair	1,988.89	1,991.79	3,980.68	24,000.00	24,000.00
Facility repair & maintenance	0.00	13,243.51	13,243.51	35,000.00	35,000.00
Postage	523.95	5.19	529.14	750.00	750.00
Office supplies	1,790.92	2,337.83	4,128.75	3,200.00	3,200.00
Copy supplies	100.17	4.97	105.14	375.00	375.00
Uniforms	442.49	4,618.86	5,061.35	4,700.00	4,700.00
Small Tools & Hardware	296.70	0.00	296.70	250.00	250.00
Travel & Training	0.00	3,271.39	3,271.39	4,500.00	4,500.00
Operating supply	1,920.17	87,074.89	88,995.06	147,600.00	147,600.00
Electricity	8,636.77	17,211.83	25,848.60	30,200.00	30,200.00
Heating Fuel - Gas	14,083.30	12,901.27	26,984.57	32,000.00	32,000.00
Water	2,247.37	585.60	2,832.97	3,000.00	3,000.00
WW service	1,199.43	0.00	1,199.43	1,300.00	1,300.00
Landfill	251.56	0.00	251.56	200.00	200.00
Telephone	1,092.18	1,871.18	2,963.36	3,090.00	3,090.00
Depreciation (est)	194,195.67	326,619.60	520,815.27	400,457.00	400,457.00
Trench Depletion		154,876.10	154,876.10	207,868.00	207,868.00
Closure/Postclosure Resrv		8,984.79	8,984.79	8,621.00	8,621.00
Amortization of Permit		1,177.01	1,177.01	1,130.00	1,130.00
Total Op Expenses	760,592.49	1,142,884.70	1,903,477.19	2,053,041.00	2,053,041.00

Joint Powers Solid Waste Authority
Financial Report Thru December 31, 2018

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	12 Month Budget	Legal 2018 Budget
<i>Non Operating Expense-Interest</i>	(9,237.04)	51,828.33	42,591.29	119,881.00	119,881.00
<i>Operating Income (Loss)</i>	\$523,866.18	(\$242,382.50)	\$281,483.68	(\$297,562.00)	(\$292,562.00)
<i>Capital:</i>					
Capital Outlay	\$65,002.20	\$44,000.00	\$109,002.20	\$342,000.00	\$342,000.00
Landfill Development	0.00	0.00	0.00	254,000.00	\$254,000.00
Capital Lease	0.00	0.00	0.00	0.00	\$0.00
<i>Total Capital Expenditures</i>	\$65,002.20	\$44,000.00	\$109,002.20	\$596,000.00	\$596,000.00
<i>Grant Reimbursement</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment Sale Proceeds	\$1,512.00	\$0.00	\$1,512.00	\$0.00	\$0.00
<i>Cash Flow Transfer</i>	(\$785,751.56)	\$785,751.56	\$0.00	\$0.00	\$0.00
<i>Tonage in Trench:</i>					
Asbestos		83.36	83.36	50.00	50.00
Beresford		1,417.15	1,417.15	1,425.00	1,425.00
Centerville Garbage		243.84	243.84	280.00	280.00
Clay County Garbage		14,513.04	14,513.04	13,300.00	13,300.00
Elk Point		1,057.43	1,057.43	1,130.00	1,130.00
Yankton County Garbage		23,525.20	23,525.20	23,000.00	23,000.00
<i>Total Tonage in Trench</i>		40,840.02	40,840.02	39,185.00	39,185.00
Operating Cost per ton			\$46.61	\$55.45	\$55.45

Joint Recycling Center Description	Yankton Transfer	Vermillion Center	Total Joint	12 Month Budget	Legal 2018 Budget
<i>Revenue:</i>					
Tipping Fees	\$0.00	0.00	\$0.00	116,555.00	116,555.00
Magazines	0.00	1,418.18	1,418.18	3,000.00	3,000.00
Metal/Tin	0.00	(593.00)	(593.00)	1,200.00	1,200.00
Plastic	0.00	8,276.28	8,276.28	15,000.00	15,000.00
Aluminum	0.00	14,439.10	14,439.10	14,000.00	14,000.00
Newsprint	0.00	8,255.94	8,255.94	12,000.00	12,000.00
Cardboard	0.00	51,869.57	51,869.57	45,000.00	45,000.00
High Grade Paper	0.00	11,826.95	11,826.95	5,000.00	5,000.00
Other Material	0.00	17,594.17	17,594.17	8,000.00	8,000.00
Contributions/Operating Grants	0.00	0.00	0.00	8,500.00	8,500.00
Total Revenue	0.00	113,087.19	113,087.19	228,255.00	228,255.00
<i>Expenses:</i>					
Personal Services	0.00	239,951.43	239,951.43	220,345.00	220,345.00
Insurance	0.00	1,723.73	1,723.73	2,500.00	2,500.00
Professional Service/Fees	0.00	106.00	106.00	18,000.00	18,000.00
Hazardous Waste Collection	0.00	43,278.35	43,278.35	34,000.00	34,000.00
Professional-Legal	0.00	0.00	0.00	0.00	0.00
Publishing & Advertising	0.00	1,349.58	1,349.58	2,000.00	2,000.00
Rental	0.00	0.00	0.00	0.00	0.00
Equipment repair	0.00	8,606.01	8,606.01	10,750.00	10,750.00
Vehicle repair & maintenance	0.00	915.93	915.93	750.00	750.00
Vehicle fuel	0.00	4,938.74	4,938.74	5,000.00	5,000.00
Building repair & maintenance	0.00	4,505.41	4,505.41	3,000.00	3,000.00
Postage	0.00	1.30	1.30	650.00	650.00
Freight	0.00	16,440.00	16,440.00	2,000.00	2,000.00
Office supplies	0.00	778.68	778.68	1,000.00	1,000.00
Uniforms	0.00	310.44	310.44	500.00	500.00
Materials Purchases	0.00	5,014.30	5,014.30	4,500.00	4,500.00
Travel & Training	0.00	2,012.20	2,012.20	1,500.00	1,500.00
Operating Supplies	0.00	11,085.09	11,085.09	10,000.00	10,000.00
Copy Supply	0.00	12.52	12.52	350.00	350.00
Electricity	0.00	6,133.72	6,133.72	6,500.00	6,500.00
Heating Fuel-Gas	0.00	3,546.76	3,546.76	4,500.00	4,500.00
Water	0.00	510.67	510.67	650.00	650.00
WW service	0.00	1,121.22	1,121.22	1,200.00	1,200.00
Telephone	0.00	949.93	949.93	850.00	850.00
Revenue Sharing	0.00	8,439.74	8,439.74	7,000.00	7,000.00
Transportation to Vermillion	0.00	0.00	0.00	0.00	0.00
Processing Recyclables	0.00	0.00	0.00	0.00	0.00
Depreciation (est)	0.00	30,832.92	30,832.92	75,997.00	75,997.00
Total Op Expenses	0.00	392,564.67	392,564.67	413,542.00	413,542.00
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	0.00	0.00
Operating Income (Loss)	\$0.00	(\$279,477.48)	(\$279,477.48)	(\$185,287.00)	(\$185,287.00)
Capital Outlay	\$0.00	\$20,800.00	\$20,800.00	\$155,000.00	\$155,000.00
Grant Reimbursement/Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cash Flow Transfer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

This report is based on the following:

Revenue accrual thru December 31, 2018

Expenses cash thru December 31, 2018

2018 Joint Powers Total Operations Recap

Month	Yankton Transfer	Vermillion Landfill	Total	Total Tons	\$ per ton	Recycling			Yankton Operations	Vermillion Operations	Total Operations
						Yankton	Vermillion	Total			
January	16,041.14	(32,788.43)	(16,747.29)	2,696.97	53.89	0.00	(27,733.35)	(27,733.35)	16,041.14	(60,521.78)	(44,480.64)
February	6,325.01	(39,330.29)	(33,005.28)	2,317.61	63.58	0.00	(11,367.08)	(11,367.08)	6,325.01	(50,697.37)	(44,372.36)
Subtotal	22,366.15	(72,118.72)	(49,752.57)	5,014.58	58.37	0.00	(39,100.43)	(39,100.43)	22,366.15	(111,219.15)	(88,853.00)
March	43,806.85	(31,655.77)	12,151.08	2,870.30	51.00	0.00	(14,720.58)	(14,720.58)	43,806.85	(46,376.35)	(2,569.50)
Subtotal	66,173.00	(103,774.49)	(37,601.49)	7,884.88	55.69	0.00	(53,821.01)	(53,821.01)	66,173.00	(157,595.50)	(91,422.50)
April	49,973.11	(27,616.80)	22,356.31	3,519.39	46.68	0.00	(19,972.52)	(19,972.52)	49,973.11	(47,589.32)	2,383.79
Subtotal	116,146.11	(131,391.29)	(15,245.18)	11,404.27	53.23	0.00	(73,793.53)	(73,793.53)	116,146.11	(205,184.82)	(89,038.71)
May	67,659.98	4,508.29	72,168.27	4,081.03	35.51	0.00	(20,031.38)	(20,031.38)	67,659.98	(15,523.09)	52,136.89
Subtotal	183,806.09	(126,883.00)	56,923.09	15,485.30	48.56	0.00	(93,824.91)	(93,824.91)	183,806.09	(220,707.91)	(36,901.82)
June	54,839.64	(31,103.52)	23,736.12	3,745.78	48.39	0.00	(21,365.79)	(21,365.79)	54,839.64	(52,469.31)	2,370.33
Subtotal	238,645.73	(157,986.52)	80,659.21	19,231.08	48.53	0.00	(115,190.70)	(115,190.70)	238,645.73	(273,177.22)	(34,531.49)
July	54,781.27	(10,328.56)	44,452.71	3,934.18	44.58	0.00	(22,798.63)	(22,798.63)	54,781.27	(33,127.19)	21,654.08
Subtotal	293,427.00	(168,315.08)	125,111.92	23,165.26	47.86	0.00	(137,989.33)	(137,989.33)	293,427.00	(306,304.41)	(12,877.41)
August	64,429.06	12,952.41	77,381.47	4,093.05	40.27	0.00	(5,679.51)	(5,679.51)	64,429.06	7,272.90	71,701.96
Subtotal	357,856.06	(155,362.67)	202,493.39	27,258.31	46.72	0.00	(143,668.84)	(143,668.84)	357,856.06	(299,031.51)	58,824.55
September	55,163.66	11,499.43	66,663.09	3,553.92	42.36	0.00	(18,420.80)	(18,420.80)	55,163.66	(6,921.37)	48,242.29
Subtotal	413,019.72	(143,863.24)	269,156.48	30,812.23	46.22	0.00	(162,089.64)	(162,089.64)	413,019.72	(305,952.88)	107,066.84
October	56,854.21	(8,645.09)	48,209.12	3,767.70	42.56	0.00	(17,934.48)	(17,934.48)	56,854.21	(26,579.57)	30,274.64
Subtotal	469,873.93	(152,508.33)	317,365.60	34,579.93	45.82	0.00	(180,024.12)	(180,024.12)	469,873.93	(332,532.45)	137,341.48
November	34,299.75	7,756.36	42,056.11	3,478.33	40.11	0.00	(76,396.80)	(76,396.80)	34,299.75	(68,640.44)	(34,340.69)
Subtotal	504,173.68	(144,751.97)	359,421.71	38,058.26	45.30	0.00	(256,420.92)	(256,420.92)	504,173.68	(401,172.89)	103,000.79
December	10,008.87	(45,802.20)	(35,793.33)	2,781.76	64.55	0.00	(23,056.56)	(23,056.56)	10,008.87	(68,858.76)	(58,849.89)
Subtotal	514,182.55	(190,554.17)	323,628.38	40,840.02	46.61	0.00	(279,477.48)	(279,477.48)	514,182.55	(470,031.65)	44,150.90

1/4/2019

City of Yankton Transfer Station
Recap of Customer Tonnage

Date	City	Licensed Haulers						Sub-Total	All Other	Total Transfer
	Compactors (577)	Janssen (547)	Arts (586)	Fischer (590)	Independence (627)	Loren Fischer (648)	Kortan (673)			
January 2017	227.38	502.19	367.33	35.07	0.00	65.26	7.51	977.36	273.30	1,478.04
February 2017	202.70	484.93	336.77	29.14	0.00	59.30	11.20	921.34	288.46	1,412.50
March 2017	237.30	616.06	434.47	12.48	0.00	63.43	11.30	1,137.74	417.16	1,792.20
April 2017	227.30	591.85	486.98	0.00	0.00	64.29	13.47	1,156.59	771.69	2,155.58
May 2017	252.91	693.56	536.92	0.00	0.00	75.06	7.97	1,313.51	465.54	2,031.96
June 2017	239.77	701.18	649.20	0.00	0.00	85.82	18.33	1,454.53	483.34	2,177.64
July 2017	235.82	669.19	465.38	0.00	0.00	84.20	12.77	1,231.54	509.76	1,977.12
August 2017	270.08	737.19	577.34	0.00	0.00	85.68	13.52	1,413.73	498.79	2,182.60
September 2017	235.66	641.84	464.10	0.00	0.00	83.83	18.47	1,208.24	529.19	1,973.09
October 2017	237.61	699.36	554.25	0.00	19.20	81.27	18.07	1,372.15	398.57	2,008.33
November 2017	249.77	615.69	457.07	0.00	1.69	110.42	17.48	1,202.35	400.12	1,852.24
December 2017	225.56	519.09	483.74	0.00	0.00	91.53	14.08	1,108.44	357.59	1,691.59
2017 Total	2,841.86	7,472.13	5,813.55	76.69	20.89	950.09	164.17	14,497.52	5,393.51	22,732.89
January 2018	239.65	530.30	436.12	0.00	0.00	81.67	7.84	1,055.93	252.70	1,548.28
February 2018	181.66	488.25	370.51	0.00	0.00	77.18	10.55	946.49	234.16	1,362.31
March 2018	227.12	601.25	477.74	0.00	0.00	83.07	7.49	1,169.55	415.05	1,811.72
April 2018	227.43	561.75	490.33	0.00	0.00	94.10	9.61	1,155.79	613.24	1,996.46
May 2018	273.68	715.67	609.17	0.00	0.00	72.24	8.68	1,405.76	466.41	2,145.85
June 2018	247.08	678.97	575.57	0.00	0.00	95.46	11.05	1,361.05	599.25	2,207.38
July 2018	272.18	733.32	567.02	0.00	0.00	94.97	15.23	1,410.54	626.27	2,308.99
August 2018	282.50	706.92	596.38	0.00	0.00	109.81	14.84	1,427.95	523.76	2,234.21
September 2018	236.77	612.38	522.99	0.00	0.00	74.52	14.76	1,224.65	581.55	2,042.97
October 2018	257.08	670.47	558.52	0.00	0.00	89.01	13.71	1,331.71	518.12	2,106.91
November 2018	259.05	597.64	497.55	0.00	0.00	96.01	18.78	1,209.98	387.83	1,856.86
December 2018	224.52	523.59	415.26	0.00	0.00	67.88	17.63	1,024.36	239.52	1,488.40
2018 Total	2,928.72	7,420.51	6,117.16	0.00	0.00	1,035.92	150.17	14,723.76	5,457.86	23,110.34

City of Yankton 4/9/19 Municipal Election

January 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10 <i>Send Notice of Vacancy to P & D</i>	11	12
13	14 <i>Commission Meeting</i>	15	16 <i>Set up Synergy Graphics</i>	17 <i>1st Notice of Vacancy</i> 9-13-6	18	19
20	21	22	23	24 <i>2nd Notice of Vacancy</i> 9-13-6	25 <i>1st day to circulate Nominating Petition</i> 9-13-9	26
27	28 <i>Commission Meeting</i>	29 <i>Call Election Workers</i>	30	31		

City of Yankton 4/9/19 Municipal Election

February 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11 <i>Commission Meeting</i>	12	13	14	15	16
17	18	19	20	21	22 <i>Last day to file petitions by 5 PM & deadline to withdraw 9-13-7 9-13-7.1</i>	23
24	25 <i>Commission Meeting</i>	26	27	28		

City of Yankton 4/9/19 Municipal Election

March 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7 <i>1st Notice Voter Registration</i> <i>12-4-5.2</i>	8	9
10	11 <i>Commission Meeting</i>	12	13	14 <i>2nd Notice Voter Registration</i> <i>12-4-5.2</i>	15	16
17	18	19	20	21	22	23
24	25 <i>Commission Meeting</i>	26	27	28 <i>1st Notice of Election w/facsimile Of ballot & Notice of Test Tab. Equipment</i> <i>9-13-13 12-17B-5</i>	29	30
31						

City of Yankton 4/9/19 Municipal Election

April 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4 <i>2nd Notice of Election w/facsimile of ballot Test Tab. Equipment.</i>	5	6
7	8 <i>Commission Meeting</i>	9 <i>Election Day: Polls Open 7 AM to 7 PM 3 PM deadline to Absentee vote</i> 9-13-1 12-9-2.1	10	11	12 <i>Canvas—Noon Notice to Persons Elected</i> 6-13-24 9-13-28	13
14	15	16	17	18	19	20
21	22 <i>Commission Meeting</i>	23	24	25	26	27
28	29	30				

Publishing Dates: January 17 & January 24, 2019

NOTICE TO BIDDERS

Sealed bids will be received by the City Commission of the City of Yankton, South Dakota, at 416 Walnut Street Yankton, South Dakota, at the office of the City Finance Officer of said City until 3:00 P.M. or may be hand delivered to the place of opening at 3:00 P. M. on the 31st day of January 2019, at which time they will be publicly opened and read in the Second Floor Meeting Room of City Hall, Yankton, South Dakota. Disposition of said bid will be held on the 11th day of February, 2019 at 7:00 P.M. in the City of Yankton Community Meeting Room located in the Technical Education Center at 1200 W. 21st Street, Yankton, South Dakota.

Bids will be received on the following:

TWO (2) NEW STEEL TRANSFER STATION WALKING FLOOR TRAILERS

FOR
THE DEPARTMENT OF PUBLIC WORKS
CITY OF YANKTON/JOINT POWERS DEPARTMENT

Copies of the specifications may be obtained at the office of the Public Works Manager, 700 Levee Street, Yankton, South Dakota 57078 or by telephoning (605) 668-5211.

All bids must be submitted on forms provided by the City of Yankton.

The City of Yankton, South Dakota reserves the right to reject any or all bids and to waive any informalities therein to determine which is the best and the lowest bid, and to approve the bond, if required.

Adam Haberman, PE
Director of Public Works
City of Yankton, South Dakota

Dated: January 17, 2019

-THE CITY OF YANKTON IS AN EQUAL OPPORTUNITY EMPLOYER-

Publishing Dates: January 24 & January 31, 2019

NOTICE TO BIDDERS

Sealed bids will be received by the City Commission of the City of Yankton, South Dakota, at 416 Walnut Street Yankton, South Dakota, at the office of the City Finance Officer of said City until 3:00 P.M. or may be hand delivered to the place of opening at 3:00 P. M. on the 7th day of February, 2019, at which time they will be publicly opened and read in the Second Floor Meeting Room of City Hall, Yankton, South Dakota. Disposition of said bid will be held on the 25th day of February, 2019, at 7:00 P.M. in the City of Yankton Community Meeting Room located in the Technical Education Center at 1200 W. 21st Street, Yankton, South Dakota.

Bids will be received on the following:

TWO (2) NEW 2020 MODEL 56,000 GVW 6x4 CLASS TRUCKS

**FOR THE PUBLIC WORKS DEPARTMENT
STREET DIVISION**

Copies of the specifications and bidding forms can be obtained at the office of the Department of Public Works, 416 Walnut Street, Yankton, South Dakota 57078 or by telephoning (605) 668-5211.

All bids must be submitted on forms provided by the City of Yankton.

The City of Yankton, South Dakota reserves the right to reject any or all bids and to waive any informalities therein to determine which is the best and most advantageous bid to the City.

Adam Haberman, PE
Director of Public Works
City of Yankton, South Dakota

Dated: January 24, 2019

-THE CITY OF YANKTON IS AN EQUAL OPPORTUNITY EMPLOYER-

Memorandum #19-22

To: Amy Leon, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Mayor's recommendation to fill an open position on the Yankton City Planning Commission.
Date: January 21, 2019

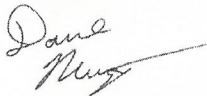
Last month, Dr. Scott Shindler announced his resignation from the Yankton City Planning Commission. Dr. Shindler was a long-time member of the Planning Commission, but a move away from town necessitated his resignation. We are appreciative of Dr. Shindler's years of service on the Planning Commission.

The move leaves an open seat that expires in 2019. Per our usual process, the Mayor made some inquiries about volunteers and identified Mr. Warren Erickson as his recommendation to fill the remainder of the position's term.

As a resident of the City of Yankton, Mr. Erickson meets the qualifications to be a member of the Planning Commission. Mr. Erickson has also served on other community boards in the past and is interested in contributing on the Planning Commission.

Recommendation: It is recommended that the City Commission approve the Mayor's recommendation and formally appoint Mr. Warren Erickson to the Yankton City Planning Commission for the remaining term of the currently open position.

Respectfully submitted,



Dave Mingo, AICP
Community and Economic Development Director

I concur with this recommendation.

I do not concur with this recommendation.



Amy Leon, City Manager

____ Voice Vote

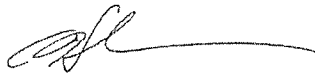
Memorandum #19-06

To: Amy Leon, City Manager
From: Adam Haberman PE, Public Works Director
Subject: Amendment to the Ordinance for Chapter 10 – Garbage and Trash
Date: January 15, 2019

Since 2016 there have been many changes to the City of Yankton transfer station and solid waste collection operations. Some changes include the implementation of a roll-cart collection system, single stream recycling, and after-hours yard waste disposal. These changes have created a need to update the City garbage and trash ordinance to properly reflect the City's current solid waste collection and transfer station operations. City staff have worked with the City Attorney Den Herder to rewrite Chapter 10 – Garbage and Trash, of the Code of Ordinances.

Attached is an ordinance amending chapter 10 of the Code of Ordinances of the City of Yankton, which replaces Chapter 10 in its entirety.

Respectfully submitted,

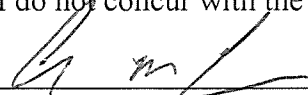


Adam Haberman, PE
Public Works Director

Recommendation: It is recommended that the City Commission hold the public hearing on January 28, 2019 for Ordinance #1015.

I concur with the recommendation.

I do not concur with the recommendation.



Amy Leon
City Manager

Roll call

ORDINANCE #1015

AN ORDINANCE AMENDING CHAPTER 10 OF THE CODE OF ORDINANCES OF THE CITY OF YANKTON BY AMENDING AND REPLACING THE ENTIRETY OF CHAPTER 10 AS FOLLOWS.

BE IT ORDAINED, BY THE CITY COMMISSION OF THE CITY OF YANKTON, SOUTH DAKOTA THAT:

Chapter 10 - SOLID WASTE

ARTICLE I. - IN GENERAL

Sec. 10-1. - Definitions.

For the purposes of this chapter, the following words shall have the meanings indicated:

Carts means city issued waste disposal containers.

Commercial collector means any person who hauls or transports garbage or receivable solid waste through or upon the streets or alleys of this city for a consideration of a fee.

Commercial solid waste means solid waste generated by stores, offices, restaurants, warehouses, apartments or townhome units without separate water meters for each unit, hotels and motels, printing shops, service stations, and other nonmanufacturing, nonhousehold sources, excluding rubble or scrap.

Composting means the biological process by which microorganisms decompose the organic fraction of waste.

Garbage means all refuse packaging; all accumulation of animal or vegetable matter resulting from the processing, preparation, transportation, cooking, eating, or storage of meat, fish, vegetables and fruit; and all other common household waste.

Household waste means solid waste derived from households, including single residences, apartment and townhome units with separate water meters for each unit. Household waste shall include, among other things, kitchen refuse, cans, bottles, paper and other waste material commonly or ordinarily originating on household premises.

Industrial waste means solid waste generated by manufacturing or industrial processes.

Infectious waste means medical waste that contains any disposable equipment, instruments, utensils, human tissue, laboratory waste, blood specimens, or substances that carry pathogenic organisms from rooms of patients who have been diagnosed or are suspected of having a communicable disease; disposable substances that carry pathogenic organisms; and surgical operating room pathogenic specimens or substances that carry pathogenic organisms.

Tree limbs and branches means any non-grass woody vegetation, including chip brush and bush trimmings.

Litter means any discarded, used, or unconsumed substance or waste, including any garbage, trash, refuse, debris, rubbish, solid waste, recyclable material, grass clippings or other lawn or garden waste, newspaper, magazines, glass, scrap, scrap metal, plastic, or paper containers or other packaging, construction material, tires, motor vehicle parts, broken furniture or furniture designed for interior use, oil or other petroleum product, carcass of a dead animal, any nauseous or offensive matter of any kind, any object likely to injure any person or create a traffic hazard, hazardous waste as defined under SDCL Chapter 34A-11 (SDCL 34A-11-1 et seq.), or anything else of an unsightly or unsanitary nature, which has been discarded, abandoned or otherwise disposed of improperly.

Medical waste means disposable equipment, instruments, utensils, human tissue, laboratory waste, blood specimens, or other substances that could carry pathogenic organisms.

Municipal solid waste transfer station ("transfer station") means the area provided by the city for the dumping or depositing of receivable solid waste.

Receivable solid waste means and includes rubble, scrap, tree limbs and branches, yard waste, garbage, and commercial or industrial waste which are nonhazardous in character and all household waste, all as limited by the City's applicable permits issued by the South Dakota Department of Environment and Natural Resources, and City policy adopted in accordance with Sec. 10-12(d).

Recyclable materials means materials or products that may be readily separated from the solid waste stream and may be used or reused as a substitute for raw materials or other items, and shall be more narrowly defined in City policy adopted in accordance with Sec. 10-12(d).

Recycling means any process by which materials that would otherwise become waste, are collected, separated or processed, and revised or returned to use in the form of raw materials products.

Rubble means stone, brick, concrete, dirt, gravel or sand, construction and demolition debris, discarded construction material, and similar inorganic material.

Scrap means furniture, carpet, sheet rock, asphalt singles, unused construction supplies and materials, and similar waste.

Scrap metal means waste or refuse metals.

Single stream recycling means recycling in which all recyclable material can be commingled in the same recycling container.

Solid waste means any garbage, refuse, tires, scrap metal, sludge from a waste treatment plant, water supply treatment plant or air pollution control facility and other discarded materials, including solid, liquid, semisolid or contained gaseous material resulting from industrial, commercial and agricultural operations and from community activities, but does not include mining waste in connection with a mine permitted under SDCL Title 45, hazardous waste as defined under SDCL Chapter 34A-11 (SDCL 34A-11-1 et seq.), solid or dissolved materials in domestic sewage or dissolved materials in irrigation return flows or industrial discharges which are

point sources subject to permits under section 402 of the Federal Water Pollution Control Act, as amended, or source, special nuclear or byproduct material as defined by the Atomic Energy Act of 1954, as amended.

Yard waste means leaves, grass clippings, garden waste and similar non-woody vegetation.

Sec. 10-2. - Containers required; specifications.

The occupant of every dwelling, house, or apartment and of every place of business and building shall utilize a suitable watertight metallic or plastic can, cart, or container in which the occupants shall cause to be deposited receivable solid waste accumulating upon the premises, which containers shall be kept in a location accessible to the collector. If the premises is serviced by the City of Yankton for garbage collection, the occupants shall utilize the carts issued by the City of Yankton within the limits imposed by Sec. 10-12. The vicinity of containers shall be kept free from litter.

All tree limbs and branches and yard waste shall be presented separate from other receivable solid waste for disposal at the transfer station. All tree limbs and branches and yard waste shall be disposed of in a reasonable time after accumulation by hauling to the transfer station, chipping and depositing for landscaping or composting, or contracting with a commercial collector, or other lawful means of disposal. All composting shall be contained and actively managed in an appropriate container designed for such purposes, which shall be located only in rear and side yards.

Sec. 10-3. - Litter prohibited.

No person shall throw or deposit litter on any public or private property within the city, whether owned by such person or not; except that the owner or person in control of private property may maintain authorized private receptacles for collection awaiting prompt disposal in such a manner that such litter will be prevented from being carried or deposited by the elements upon any street, sidewalk or other public place or upon any private property.

Sec. 10-4. - Owner to maintain premises free of waste.

All owners and persons in control of any private property shall at all times maintain the premises free of commercial waste, household waste, garbage, infectious waste, medical waste, industrial waste, rubble, litter, scrap, tires, scrap metal, solid waste, recyclable material, tree limbs and branches, and yard waste except as expressly permitted by ordinance. However, this section shall not prohibit the storage of receivable solid waste and recyclable material in authorized receptacles for collection.

Sec. 10-5. - RESERVED.

Sec. 10-6. - Removal of receivable solid waste.

All owners and persons in control of any private property shall cause the receivable solid waste accumulated, collected, and stored in authorized receptacles to be removed from the property within eight (8) days for all waste. All owners and persons in control of any private property shall cause the recyclable material accumulated, collected, and stored in authorized receptacles to be removed from the property within fifteen (15) days. All receivable solid waste and recyclable material shall be

disposed of at the transfer station or disposed of by other lawful means. All yard waste shall be stored in separate receptacles and shall contain no other materials.

Sec. 10-7. - Vehicle loads causing litter.

No person shall drive or move any vehicle carrying any material as defined in section 10-1 within the city or to the municipal landfill unless such vehicle is so constructed or loaded as to prevent any such load or portion of such load from being blown or deposited upon any street, highway, or other public place.

Sec. 10-8. - Violation of article declared a public nuisance and misdemeanor; penalty generally.

Each violation of this Chapter 10, Article I is hereby declared to be a public nuisance. Any person who violates a provision of this Chapter 10, Article I shall be guilty of a class 2 misdemeanor and, upon conviction thereof, shall be subject to a penalty as provided in section 1-8 of this Code.

Sec. 10-9. – RESERVED.

ARTICLE II. - CITY COLLECTIONS

Sec. 10-10. - City collection of solid waste or recyclable materials.

- (a) As long as sufficient facilities and/or contracts are available for disposal of garbage, household waste, and/or recyclable materials, the city may provide a collection service for such materials from all residences with separate water meters for each residence, which are located upon residential collection routes.
- (b) The owner or person in control of commercial properties located upon residential collection routes may elect to utilize the City's collection service for disposal of garbage, recyclable materials, and/or commercial solid waste.

Sec. 10-11. - RESERVED.

Sec. 10-12. - Preparation of waste for City collection.

- (a) Each person accumulating garbage, household waste, commercial solid waste, or recyclable materials for collection by the City must place it in a city issued cart. All carts shall be maintained in accordance with the City's waste collection policies as established from time to time by the City Manager or his or her designee, which shall be on file in the office of the City Finance Officer.
- (b) For purposes of collection, a person having placed acceptable waste in a cart shall place the cart for collection only in accordance with the City's waste collection policies as established from time to time by the board of commissioners by the City Manager or his or her designee, which shall be on file in the office of the City Finance Officer.
- (c) It shall be unlawful for any person to place yard waste and tree limbs and branches in any cart. Yard waste and Tree limbs and branches will not be collected by the City. However, from time

to time at the discretion of the City Manager or his or her designee, the City may collect yard waste and/or tree limbs and branches, which must be presented for collection separate from other waste and in accordance with the instructions of the City Manager or his or her designee.

- (d) The City's collection services provided in accordance with Ordinance Sec. 10-10 shall be operated and acceptable waste shall be prepared, collected, and maintained in accordance with the City's collection policies as established from time to time by the City Manager or City Manager's designee, which shall be on file in the office of the City Finance Officer.

Sec. 10-13. - Collection charges generally.

The charges for collection by the city of garbage, household waste, recyclable materials, and/or commercial solid waste shall be as established from time to time by the Board of Commissioners by resolution and shall be on file in the office of the City Finance Officer.

Sec. 10-14. - Billing, payment and delinquency of collection charges.

- (a) The owner, tenant, and person(s) in control of each residence with a separate water meter which is located upon a residential collection route shall be jointly and severally liable for the cost of waste collection services available to such residence regardless of whether such individuals are utilizing the City's collection service.
- (b) The City may bill for waste collection in conjunction with billing for water service or separately, and the owner, tenant, and/or person(s) in control of the property shall make payment to the City in the office of the City Finance Officer in accordance with the City's billing policy and at the rates established from time to time by resolution of the Board of City Commissioners.
- (c) Payment of charges imposed by this article shall become delinquent twenty (20) days after the end of the period in which the service was rendered and billed, and if an account is not paid before it becomes delinquent, the city may impose late fee(s) and may discontinue service rendered pursuant to this article until the account has been paid in full.
- (d) This section shall apply to all waste collection charges, whether incurred before or after the date of adoption of this Code.

Sec. 10-15. Maintenance of City Issued Carts.

- (a) The City-issued carts remain the property of the City, and each property owner, tenant or person in control of the property shall be a bailee of the cart as that term is defined by applicable state law. Every cart shall be maintained by the property owner in a reasonably sanitary condition.
- (b) The City may, at the discretion of City staff, replace a Cart or parts thereof damaged by ordinary wear and tear at City expense.
- (c) The property owner, tenant, and person(s) in control of the property to which a cart has been assigned shall be jointly and severally liable for repairing or replacing the cart damaged by any cause other than ordinary wear and tear.

Sec. 10-16. – Misdemeanor and Penalty.

Any person who violates any Section of this Article II shall be guilty of a class 2 misdemeanor and, upon conviction thereof, shall be subject to a penalty as provided in section 1-8 of this Code.

Secs. 10-17—10-19. – RESERVED.

ARTICLE III. - COMMERCIAL COLLECTION OF SOLID WASTE

Sec. 10-20. - License required.

It shall be unlawful for commercial collectors to use the city streets without a valid city license.

It shall be unlawful for commercial collectors to use the streets for the collection, removal or disposal of any receivable solid waste and yard waste without first having obtained a license to perform such services from the finance officer. As a condition to the granting of any said license, all commercial collectors shall agree to abide by all city ordinances or landfill regulations involving the collection or depositing of any receivable solid waste and yard waste. In the event any commercial collector fails to abide by these said ordinances or regulations the City of Yankton reserves the right to terminate said license.

This requirement does not apply to building contractors removing and disposing of receivable solid waste incidental to a construction contract, nor to any firm or individual who, for a fee engages in the removal of receivable solid waste for disposal for fewer than two (2) days in any calendar year.

The fee for a license as a commercial collector shall be as set by the city commission by resolution.

Sec. 10-21. - Same application; plate to be displayed.

Application for license shall be filed at the office of the finance officer five (5) days prior to any consideration and approval by the city commission. All licenses expire December 31 in the year they are issued. The license plate or placard issued shall be displayed on each such vehicle at all times.

Each license applicant shall, at the time of the submission of the license application, provide written verification to the finance officer that the applicant met the financial liability requirement of state law for liability insurance coverage for the vehicles used in the commercial collector business.

Sec. 10-22. - Submission of rates and schedules with license applications.

Each applicant for a license required by this article shall submit with his application a schedule of charges, a schedule of collection time, and a list of manpower to be used in connection with his license.

Sec. 10-23. - Transferability of license.

A license issued pursuant to this article shall be nonrefundable and nontransferable from person to person; however, a license issued pursuant to this article may be transferred from one vehicle to another upon application and inspection as required by this article.

Sec. 10-24. - Vehicles for collection.

Licensed commercial collectors shall provide themselves with suitable vehicles which shall be all metal, watertight as specified by manufacturer, and be of the packer type. Such vehicles shall be thoroughly washed at such times, not to exceed once each day, as may be directed by the supervising department or as may be necessary to keep vehicles in a proper sanitary condition when conveying and garbage shall be so loaded and unloaded that the contents shall not fall or spill upon the ground. No article or item shall be carried on such vehicles so as to drag upon the street.

Licensed commercial collectors hauling yard waste and tree limbs and branches shall provide themselves with suitable vehicles which, when transporting or loading, do not permit the contents to spill upon the ground. No articles or items shall be carried on such vehicles so as to drag upon the streets.

Sec. 10-25. - Vehicles and equipment; inspections.

- (a) All equipment used for the collection and removal of receivable solid waste shall be so constructed and enclosed so as to prevent loss or droppage during loading and transporting of such waste.
- (b) Before a license to operate as a commercial collector shall be issued, the commercial collector shall procure liability and indemnity insurance covering operations as a commercial collector. The policies of insurance shall be conditioned to pay any final judgment rendered against the commercial collector arising out of any action for death of or injury to any passenger, or loss or damage to property of a passenger in case of a carrier or passenger, and for loss or damage to property in case of a carrier of property, and shall be further conditioned to pay any final judgment rendered against the commercial collector arising out of any action for the death of or injury to any person other than a passenger, or loss or damage to any property not in transit. In the event of cancellation of such insurance policy, notice thereof shall be given by the insurer to the City Finance Officer.
- (c) It shall be the duty of each commercial collector to maintain in good mechanical condition for safe operation each motor vehicle operated by it. The motor vehicles may be inspected by the City, and if any mechanical defect is found sufficient to endanger the safe operation of the vehicle, the commercial collector shall not operate the vehicle until the defect is remedied.
- (d) Failure to maintain a vehicle subject to this section in the proper condition shall be cause for revoking the license by the Board of City Commissioners.

Sec. 10-26. - Commercial collection of solid waste.

Commercial collectors shall be under no obligation to remove receivable solid waste unless the payments for the removal of such receivable solid waste, as provided by arrangement with the customer, shall have been made.

Every licensed commercial collector may, in addition to the regular collection, collect yard waste. Every licensed commercial collector must inspect each container of residential deposit of yard waste. This inspection shall be made prior to the collector emptying or debagging the container and depositing the yard waste in the collector's vehicles for transportation to the transfer station.

Sec. 10-27. - Duty of commercial collectors.

Licensed commercial collectors shall obey all the ordinances and all the rules and regulations of the City of Yankton or its designated officer and report to the supervising department any violation of this chapter which may come to their notice. All licensed commercial collectors may provide a subscription service for each customer. All charges for the collection of yard waste shall be made separate and distinct from any basic charges for all other collection services of receivable solid waste. Any violation of this chapter or other rules and regulations that may be made from time to time by the City of Yankton, or any nonpayment of the fees provided by this article will result in the suspension or revocation of the license to haul.

Sec. 10-28. Subject to business licensure Ordinances.

All Licensed commercial collectors shall be subject to the provisions of Ordinance Chapter 13, Sec. 13-1 through Sec. 13-35.

Secs. 10-29. - RESERVED.

ARTICLE IV. - DISPOSAL

Sec. 10-30. - Prohibited deposits in the municipal transfer station.

Notwithstanding any other ordinance provision, it shall be unlawful for any person, including a licensed commercial collector to deposit or cause to be deposited in the transfer station any of the following:

- (a) Hazardous waste (except household hazardous waste, which may be deposited at the transfer station only at times and with such conditions and limitations as may be determined by the City Manager or his or her designee);
- (b) Infectious waste;
- (c) Dead livestock or other large dead animals;
- (d) Raw sewage sludge and septic tank pumpings;
- (e) Lead acid batteries;
- (f) Pesticides and unexpended pesticide containers;
- (g) Ash except from a woodburning stove or other household sources;
- (h) Volatile substances, explosives, and such materials and items which are hereby excluded from receivable solid waste as defined in section 10-1; and
- (i) All waste items prohibited by the City's transfer station permit issued by the South Dakota Department of Environment and National Resources or by applicable state regulations or statute.

Sec. 10-31. - Deposits restricted to hours of operation.

All deposits of receivable solid waste and recyclable material except yard waste and tree limbs and branches made into the transfer station shall be made only during the regular hours of operation and designated days as established by the City of Yankton. The city manager acting on behalf of the city commission is authorized to make changes in hours and days of operation to accommodate holidays.

Commercial collectors shall only deposit yard waste and tree limbs and branches during regular transfer station hours. Individuals and businesses paying for City garbage collection services shall be permitted to deposit yard waste and tree limbs and branches only in the designated collection areas at the transfer station outside regular business hours. All yard waste and tree limbs and branches shall be segregated and deposited separately from all other receivable solid wastes in the designated collection areas.

Except as set forth herein, it shall be unlawful for any person or licensed commercial collector to deposit or cause to be deposited any receivable solid waste or yard waste or tree limbs and branches at the transfer station in any location other than the designated location for such waste or at any time after closing hours as posted at the entrance to the transfer station.

Sec. 10-32. - Removal prohibited.

It shall be unlawful for any person to remove or cause to be removed from the transfer station of this city any article or material of any kind after the same has been deposited there. The city reserves the right to enter into a contract with a person or persons for the right of salvaging at the transfer station and to contract for the lawful transfer and disposal of all forms of waste deposited at the transfer station.

Sec. 10-33. - The city commission to designate municipal solid waste transfer station; dumping elsewhere prohibited; penalty.

- (a) The city commission shall designate by resolution an area to be known as the transfer station, which area shall be for depositing receivable solid waste and yard waste. The City Commission may by resolution establish a fee schedule for the deposit of the different forms of solid waste and yard waste at the transfer station.
- (b) It shall be unlawful for any person to deposit or cause to be deposited any litter in or upon any park, street, alley, gutter, or in or upon any other private or public property within the city or upon any property on the route between the city and the transfer station.

Sec. 10-34. - Deposit of non-county refuse prohibited.

No person shall deposit any material as defined in section 10-1 within the transfer station which was generated outside of Yankton County unless said person has entered into a contractual agreement with the City of Yankton permitting the use of the transfer station or with special permission of the city manager provided that the city manager has determined that such material is being received in compliance with all terms and conditions of the city's transfer station permit.

Sec. 10-35. – Misdemeanor and Penalty.

Any person who violates any Section of this Article IV shall be guilty of a class 2 misdemeanor and, upon conviction thereof, shall be subject to a penalty as provided in section 1-8 of this Code.

Secs. 10-36—10-41. - RESERVED.

First Reading:

Second Reading and Adoption:

Publication:

Effective Date:

Nathan V. Johnson, Mayor

Attest: _____
Al Viereck, Finance Officer

Memorandum #19-07

To: Amy Leon, City Manager
From: Adam Haberman PE, Public Works Director
Subject: Amendment to the Ordinance for Chapter 14, Section 14-213 Use of engine compression brakes.
Date: January 15, 2019

The South Dakota Department of Transportation (SDDOT) currently maintains "DYNAMIC ENGINE BRAKING PROHIBITED" signs on the State highway routes leading into the city of Yankton. Recently the SDDOT announced a new sign design that will say "UNMUFFLED DYNAMIC ENGINE BRAKING PROHIBITED" which will replace the existing engine braking prohibited sign design. Any new requests for dynamic engine braking prohibited signs as well as the replacement of existing signs by the SDDOT will require the City ordinance to state that "*unmuffled dynamic engine braking is prohibited*".

Attached is an ordinance amending Chapter 14, Section 14-213.-Use of engine compression brakes, to conform to the South Dakota Department of Transportation regulations.

Respectfully submitted,



Adam Haberman, PE
Public Works Director

Recommendation: It is recommended that the City Commission hold the public hearing on January 28, 2019 for Ordinance #1016.

I concur with the recommendation.

I do not concur with the recommendation.



Amy Leon
City Manager

Roll call

ORDINANCE #1016

**AN ORDINANCE AMENDING THE DEFINITION OF UNMUFFLED DYNAMIC
ENGINE BRAKING TO CONFORM WITH SOUTH DAKOTA DEPARTMENT OF
TRANSPORTATION REGULATIONS**

BE IT ORDAINED, BY THE CITY COMMISSION OF THE CITY OF YANKTON,
SOUTH DAKOTA THAT:

**Section 14-213 of the Yankton Code of Ordinances is hereby amended to read as
follows:**

Sec. 14-213. - Use of unmuffled dynamic engine braking prohibited.

Unmuffled dynamic engine braking (also known as engine compression braking or
Jake braking) is prohibited in the city.

First Reading:

Second Reading and Adoption:

Publication:

Effective Date:

Nathan V. Johnson, Mayor

Attest: _____
Al Viereck, Finance Officer

Memorandum #19-08

To: *Amy Leon, City Manager*
From: *Adam Haberman PE, Public Works Director*
Subject: *Amendment to the Ordinance for Chapter 21, Section 21-127, Designation of Snow
Emergency Routes*
Date: *January 15, 2019*

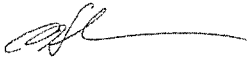
With the past and current expansion of the City of Yankton’s west side, and in order to improve snow removal operations and increase accessibility to all residents during and immediately after a winter storm, it is recommended the Ordinance for designation of snow emergency routes be adjusted.

The West City Limits Road (WCLR) corridor, from 9th Street to 31st Street, was annexed into the City of Yankton in 2018. The current Ordinance designates WCLR from 8th Street to 9th Street as an emergency snow route. With the recent annexation it is recommended to adjust the Ordinance to designate WCLR from 9th Street to 31st Street as an emergency snow route as well.

Adkins Drive serves as a signal access to the Fox Run Development in northwest Yankton. In an effort to maintain access to this development during and immediately after winter storm events, it is recommended to add Adkins Drive, from Abbott Drive to 31st Street, to the Ordinance for designation of snow emergency routes.

Attached is an ordinance amending Chapter 21, Section 21-127, to include West City Limits Road from 9th Street to 31st Street and Adkins Drive from Abbott Drive to 31st Street as snow emergency routes.

Respectfully submitted,

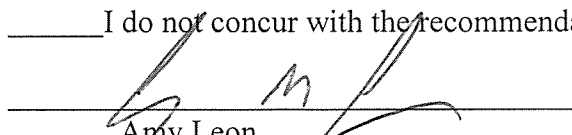


Adam Haberman, PE
Public Works Director

Recommendation: It is recommended that the City Commission hold the public hearing on January 28, 2019 for Ordinance #1017.

I concur with the recommendation.

I do not concur with the recommendation.



 Amy Leon
 City Manager

_____ Roll call

ORDINANCE #1017

**AN ORDINANCE AMENDING THE DESIGNATION OF STREETS AND AVENUES
AS SNOW EMERGENCY ROUTES**

BE IT ORDAINED, BY THE CITY COMMISSION OF THE CITY OF YANKTON,
SOUTH DAKOTA, THAT:

Sec. 21-127. - Designation of snow emergency routes.

The following streets and avenues or portions thereof within the City of Yankton are designated as snow emergency routes:

(1) *Commercial districts:*

Third Street from Mulberry Street to Linn Street.

Broadway Avenue from Second Street to Fifth Street.

Capital Street from Second Street to Fourth Street.

Douglas Avenue from Riverside Drive to Fourth Street.

Walnut Street from Second Street to Fourth Street.

(2) *Other streets and avenues:*

Second Street from Broadway Avenue to South Dakota Highway 50.

Fourth Street (Highway 50) from Fifth Street to Ferdig Avenue.

Eighth Street from West City Limits Road to South Dakota Highway 50.

Ninth Street from West City Limits Road to Summit Street.

Fifteenth Street from Summit Street to Ferdig Avenue.

Nineteenth Street from Broadway Avenue to Ferdig Avenue.

Twenty-first Street from west city limits to Peninah Street.

Thirty-first Street from Broadway Avenue to Peninah Street.

Broadway Avenue from Fifth Street to Thirty-first Street.

Burleigh Street from Fourth Street to Twenty-fifth Street.

Douglas Avenue from Fourth Street to Thirty-first Street.
Mulberry Street from Fifteenth Street to Twenty-fifth Street.
Peninah Street from Eighth Street to Twenty-fifth Street.
Summit Street from Fifth Street to Twenty-first Street.
Whiting Drive from Burleigh Street to east city limits.
Kellen Gross Drive from Twenty-first to Twenty-third Street.
Twenty-third Street from Kellen Gross Drive to Mulberry Street.
Twenty-fifth Street from Broadway to Mulberry Street.
Mulberry Street from Twenty-fifth to Donohoe Boulevard.
Donohoe Boulevard from Mulberry Street to Regal Drive.
Burleigh Street from Fourth Street to Peninah Street.
Peninah Street from Twenty-fifth Street to Thirty-first Street.
West City limits road from Eighth Street to Thirty-first Street.
Adkins Drive from Thirty-first Street to Abbott Drive.

First Reading:
Second Reading and Adoption:
Publication:
Effective Date:

Nathan V. Johnson, Mayor

Attest: _____
Al Viereck, Finance Officer

Memorandum #19-10

To: City Manager
From: Finance Department
Date: January 18, 2019
Subject: Special Events Malt Beverage & Wine-Counterfeit Catering

We have received an application for a Special Malt Beverage (on-sale) Retailers License and a Special Events RETAIL (on-sale) Wine dealers License for 1 day, February 2, 2019, from 6th Meridian LLC dba Counterfeit Catering, (Michelle Donner, Owner), NFAA, 800 Archery Lane, Yankton, SD 57078.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck
Finance Officer

Memorandum #19-11

To: City Manager
From: Finance Department
Date: January 18, 2019
Subject: Special Events Malt Beverage & Wine-Counterfeit Catering

We have received an application for a Special Malt Beverage (on-sale) Retailers License and a Special Events RETAIL (on-sale) Wine dealers License for 1 day, February 23rd, 2019, from 6th Meridian LLC dba Counterfeit Catering, (Michelle Donner, Owner), NFAA, 800 Archery Lane, Yankton, SD 57078.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck
Finance Officer

Memorandum #19-12

To: City Manager
From: Finance Officer
Date: January 18, 2019
Subject: New Retail (on-off sale) Malt Beverage License-Elks Lodge

We have received an application for a New Retail (on-off sale) Malt Beverage License for July 1, 2018, to June 30, 2019, from BPO Elks Lodge 994 dba Elks Lodge 994, 504 W. 27th Street, Yankton, SD 57078.

The above application is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A Police check on the applicant revealed no felony convictions or wants. An inspection by the Building Inspector and Fire Marshal has been done and the premises are in compliance with building and fire codes.



Al Viereck
Finance Officer

Memorandum #19-13

To: City Manager
From: Finance Department
Date: January 18, 2019
Subject: Transfer Retail (on-off sale) Malt Bev. – Gold Rush

We have received an application for the transfer of ownership and location of a Retail (on-off sale) Malt Beverage License for July 1, 2018, to June 30, 2019, from To Be Free, LLC (Courtney Villalobos, President), dba RB Beer & Burgers, 2901 Broadway Avenue, Suite C, to Diggers, Inc. (Larry Olson, President), d/b/a Gold Rush, 2020 Elm Street Suite 7B, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck
Finance Officer

Memorandum #19-14

To: City Manager
From: Finance Officer
Date: January 18, 2019
Subject: New Retail (on-off sale) Malt Beverage License-RB Beer & Burgers

We have received an application for a New Retail (on-off sale) Malt Beverage License for July 1, 2018, to June 30, 2019, from To Be Free, LLC (Courtney Villalobos, President), RB Beer & Burgers, 2901 Broadway, Suite C, Yankton, SD 57078.

The above application is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A Police check on the applicant revealed no felony convictions or wants. An inspection by the Building Inspector and Fire Marshal has been done and the premises are in compliance with building and fire codes.



Al Viereck
Finance Officer

Memorandum #19-15

To: City Manager
From: Finance Department
Date: January 18, 2019
Subject: Special Events RETAIL (on-sale) Liquor License

We have received an application for a Special Events RETAIL (on-sale) Liquor License for one day, February 16, 2019 with March 2, 2019 as a rain date, from Boomer's Inc., (Gary W. Boom, President) d/b/a Boomer's Lounge, NFAA, 800 Archery Lane, Yankton, South Dakota.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck
Finance Officer

Memorandum #19-17

To: Amy Leon, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Planning Commission Action #19-03 / Resolution #19-04
Date: January 16, 2019



PLAT REVIEW

ACTION NUMBER: 19-03

E.T.J. MEMBER ACTION REQUIRED: No

APPLICANT / OWNER: Riverfront Partners, LLC.

ADDRESS / LOCATION: 207 Walnut Street.

PROPERTY DESCRIPTION: A Replat of the North One Quarter of Lot 13, Lot 14 except for the West 1/6 of the North Eight Feet thereof and the South Five Feet of the East 5/6 of Lot 15, all in Block 12, in that part of the City of Yankton platted and known as "Todd's Yankton", Hereafter to be known as: Lot 14A, Block 12, in that part of the City of Yankton platted and known as "Todd's Yankton".

ZONING DISTRICT: B-3 Central Business.

PREVIOUS ACTION: Original Todd's Addition Plats.

COMMENTS: The proposed plat would separate a portion of the privately owned parking lot from property that includes the building on the southwest corner of 3rd and Walnut. The property is located in the B-3 Central Business District and therefore, the division as proposed would be permissible by ordinance. The original plat and adjacent infrastructure improvements fulfilled all of the subdivision ordinance requirements.

Staff recommends approval of the proposed plat.

HEARING SCHEDULE:

January 14, 2019: Planning Commission reviews the plat and makes a recommendation to the City Commission.

January 28, 2019: City Commission reviews the plat and makes a final decision.

Planning Commission results: The Planning Commission recommended approval of the proposed plat.

RESOLUTION #19-04

WHEREAS, it appears from an examination of a Replat of the North One Quarter of Lot 13, Lot 14 except for the West 1/6 of the North Eight Feet thereof and the South Five Feet of the East 5/6 of Lot 15, all in Block 12, in that part of the City of Yankton platted and known as "Todd's Yankton", Hereafter to be known as: Lot 14A, Block 12, in that part of the City of Yankton platted and known as "Todd's Yankton" prepared by Brian J. Benson, a registered land surveyor in the state of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat of the above described property is hereby approved.

Adopted:

Nathan V. Johnson, Mayor

ATTEST:

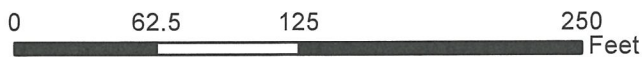
Al Viereck, Finance Officer



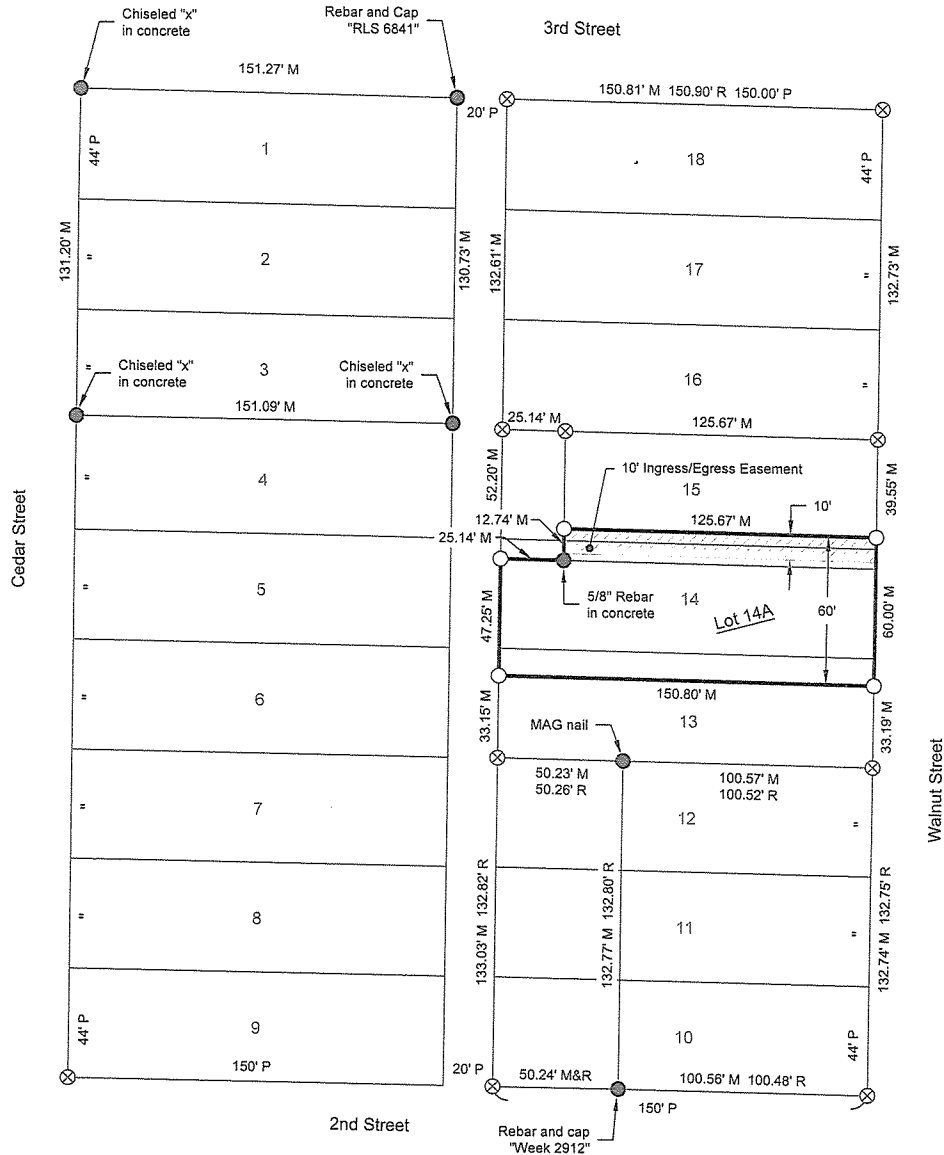
City of Yankton

Plat Location Map

Replat of the N 1 Quarter of Lot 13, Lot 14 except for the W 1/6 of the N 8 ft thereof and the S 5 ft of the E 5/6 of Lot 15, all in Block 12, in that part of the City of Yankton platted and known as "Todd's Yankton", Hereafter to be known as Lot 14A, Block 12, in that part of the City of Yankton platted and known as "Todd's Yankton".



Replat of the North One Quarter of Lot 13, Lot 14 except for the West 1/6 of the North Eight Feet thereof and the South Five Feet of the East 5/6 of Lot 15, all in Block 12, in that part of the City of Yankton platted and known as "Todd's Yankton", Hereafter to be known as: Lot 14A, Block 12, in that part of the City of Yankton platted and known as "Todd's Yankton".



Surveyor's Certificate

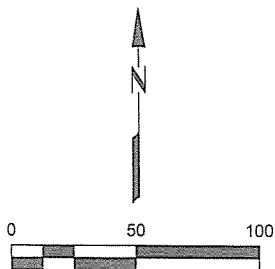
I hereby certify that this Replat of the North One Quarter of Lot 13, Lot 14 except for the West 1/6 of the North Eight Feet thereof and the South Five Feet of the East 5/6 of Lot 15, all in Block 12, in that part of the City of Yankton platted and known as "Todd's Yankton", Hereafter to be known as: Lot 14A, Block 12, in that part of the City of Yankton platted and known as "Todd's Yankton", was made by me or under my direct supervision and is true and accurate to the best of my knowledge, and that I am a duly Registered Land Surveyor under the laws of the State of South Dakota.

Brian J. Benson
 Brian J. Benson, LS 11950
 1/4/2019
 Date



Legend

- Found Corner (As Noted)
- Set Chiseled "X" in concrete
- ⊗ Computed Corner
- M Measured Distance
- R Record Distance
- P Plat Distance



Date: 1/4/2019
Job Number: 18033
Drawn by: BRIANB
Page: 1 of 2

Meridian
 LAND SURVEYING LLC

Brian J. Benson
 1109 Douglas Ave.
 Yankton, SD 57078

402-860-4332
 brian@meridianrls.com

Memorandum No. 19-18

TO: Mayor and City Commissioners
FROM: Amy Leon, City Manager 
RE: Rural Electric Cooperatives Resolution
DATE: January 17, 2019

As you are aware, the Rural Electric Cooperatives are planning to bring legislation which would prevent a city's utilities (in this case, their electric utilities) from growing along with the city boundaries.

Under current law, when a municipality which has an electric utility grows, the municipality has the option of buying out the service territory of the entity providing electricity in the new area. These laws have been in place with very little controversy for over forty years. Now, the Rural Electric Cooperatives want to stop the municipality's right to grow and develop their utility services along with their boundaries.

The South Dakota Municipal League is asking all cities (those with or without municipal electric utilities) to join them in opposing any such legislation that would stifle a municipality's ability to grow and provide municipal utilities who chose to reside in the city.

Recommendation: Adopt the resolution and statement relating to municipal electric utilities benefits.

Resolution #19-05
Statement of Municipal Electric Utilities Benefits

WHEREAS, the municipal electric utilities of South Dakota represent the values of the communities they serve, providing that the decisions on the operation of the municipal utility are made locally, by Members of the Community, at Open and Public meetings;

WHEREAS, the municipal electric utilities of South Dakota are uniquely positioned to respond to the Community's needs, to build on the Community's strengths, and to reflect and advance the Community's values, being governed by the persons living in that Community;

WHEREAS, the municipal electric utilities of South Dakota provide for local control of rates;

WHEREAS, the municipal electric utilities of South Dakota reinvest revenues locally, any revenue generated from a municipal electric utility is reinvested in the city utility, city infrastructure, city library or recreational facility, or the city public school;

WHEREAS, the municipal electric utilities of South Dakota are committed to the future of the community by bringing growth and economic development to the community and by bringing innovation to the city;

WHEREAS, the municipal electric utilities of South Dakota wish to bring all of these services and innovation to all of the citizens of the community, including new citizens brought in by annexation:

NOW, THEREFORE, BE IT RESOLVED, that I, Nathan V Johnson, Mayor of the City of Yankton, together with the City Commissioners for the City of Yankton, that the service territory of municipal electric utilities must be able to grow with their city and to serve the customers who chose to reside in the city.

Nathan V Johnson
Mayor

Al Viereck
Finance Officer

Memorandum #19-19

To: City Commission
From: Finance Officer
Date: January 17, 2019
Subject: Introduction and First Reading of Ordinance #1018 and Set February 11, 2019 as Second Reading and Public Hearing of Ordinance #1018, Supplement #1 to Ordinance #1011, the 2019 Annual Appropriations Ordinance

Attached is “Ordinance #1018” amending “Ordinance #1011” the 2019 annual appropriations ordinance. This supplemental appropriations ordinance is prepared to re-appropriate for those projects which were budgeted or contracted in 2018, but not completed. I have *italicized and underlined* the actual expenditure estimates that were originally budgeted in 2018. The other numbers are just the sub-totals, totals, and how the transfers and funding flow through the actual budget ordinance.

SECTION I – GENERAL FUND

1. *Information Services from \$47,000.00 to \$185,452.00, an increase of \$138,452.00 for various computer / technological equipment and the dispatch radio project in account 101.105.350 budgeted in 2018 but not completed.* This increases Information Services total appropriations from \$445,275.00 to \$583,727.00, an increase of \$138,452.00. Financing for this increase will be from monies carried over into 2019.
2. **Total General Government** from \$2,510,182.00 to \$2,648,634.00, an increase of \$138,452.00 for the projects listed in #1 above.
3. *Police Department from \$7,100.00 to \$9,700.00 an increase of \$2,600.00 in account 101.111.263 for training travel expenses; from \$9,000.00 to \$13,000.00, an increase of \$4,000.00 in account 101.111.264 for Learning expenses; and from \$142,900.00 to \$616,526.00, an increase of \$473,626.00 in account 101.111.350 (\$423,626.00 for the radio equipment project in dispatch, \$45,000.00 for vehicle replacement, and \$5,000.00 for in car computer) budgeted in 2018 but not yet purchased.* This increases Police Department total appropriations from \$3,204,890.00 to \$3,685,116.00, an increase of \$480,226.00. Financing for this increase will be from monies carried over into 2019.
4. *Fire Department from \$379,657.00 to \$389,657.00, an increase of \$10,000.00 in account 101.114.350 for technology improvements budgeted in 2018 but not completed.* This increases Fire Department total appropriations from \$946,850.00 to \$956,850.00, an increase of \$10,000.00. Financing for this increase will be from monies carried over into 2019.
5. **Total Public Safety** from \$4,161,030.00 to \$4,651,256.00, an increase of \$490,226.00 for the projects listed in #3-4 above.

6. *Traffic Control from \$45,000.00 to \$61,000.00, an increase of \$16,000.00 in account 101.126.350 for Street Light replacements budgeted in 2018, but not completed.* This increases Traffic Control total appropriations from \$492,550.00 to \$508,550.00, an increase of \$16,000.00. Financing for this increase will be from monies carried over into 2019.
7. **Total Public Works** from \$4,402,765.00 to \$4,418,765.00, an increase of \$16,000.00 for the project listed in #6 above.
8. *Other Financing Uses / Transfers Out from \$669,099.00 to \$1,308,554.00, an increase of \$639,455.00 in account 101.182.627 Transfer to Dispatch for the projects explained in #14 below; and from \$87,000.00 to \$122,850.00, an increase of \$35,850.00 in account 101.182.653 Transfer to Park Capital for the projects explained in #19 below.* This increases Other Financing Uses / Transfers Out total appropriations from \$5,146,874.00 to \$5,822,179.00, an increase of \$675,305.00. Financing for this increase will be from monies carried over into 2019.
9. **Total General Fund Appropriations** from \$17,216,266.00 to \$18,536,249.00, an increase of \$1,319,983.00 for the projects listed in #'s 1-8 above.
10. **Total General Fund Unappropriated Balance** from \$2,838,788.00 to \$4,158,771.00, an increase of \$1,319,983.00.
11. **Total General Fund Means of Finance** from \$17,216,266.00 to \$18,536,249.00, an increase of \$1,319,983.00 for the projects listed in #'s 1-10 above.

SECTION II – SPECIAL REVENUE

12. *Marne Creek from \$30,000.00 to \$60,000.00, an increase of \$30,000.00 in account 204.204.310 land purchases budgeted in 2018 but not yet purchased, and from \$30,000.00 to \$50,000.00, an increase of \$20,000.00 in account 204.204.320 for maintenance trail construction budgeted in 2018 but not yet completed (both of these supplements will be used in conjunction with the stabilization and reconstruction along the trail near the Chamber/ Visitor area and the Burleigh Street crossing near 7th Street).* The increases Marne Creek total appropriations from \$206,171.00 to \$256,171.00, an increase of \$50,000.00. Financing for this increase will be from an increased transfer from the Special Capital Improvement Fund (506) as listed in #20 below.
13. *Bridge and Street from \$0.00 to \$15,000.00, an increase of \$15,000.00 in account 207.221.392 for Pine Street Bridge Historic Marker budgeted in 2018 but not yet completed.* This increases Bridge and Street total appropriations from \$70,000.00 to \$85,000.00, an increase of \$15,000.00. Financing for this increase will be from an increased transfer from the Special Capital Improvement Fund (506) as listed in #20 below.

14. *Dispatch from \$4,000.00 to \$643,455.00, an increase of \$639,455.00 in account 208.208.350 for the radio project) budgeted in 2018 but not yet purchased.* This increases Dispatch total appropriations from \$813,112.00 to \$1,452,567.00, an increase of \$639,455.00. Financing for this increase will be from an increased transfer from the General Fund as listed in #8 above.
15. **Total Special Revenue Appropriations** from \$6,420,237.00 to \$7,124,692.00, an increase of \$704,455.00 for the projects listed in #'s 12-14 above.
16. **Total Transfer from General Fund** from \$4,705,617.00 to \$5,345,072.00, an increase of \$639,455.00 as explained in # 8 above.
17. **Total Transfer from Special Capital Fund (506)** from \$108,602.00 to \$173,602.00, an increase of \$65,000.00 as explained in #'s 12 and 13 above.
18. **Total Special Revenue Means of Finance** from \$7,537,370.00 to \$8,241,825.00, an increase of \$704,455.00 as listed in #'s 16 and 17 above.


SECTION III – CAPITAL PROJECT FUNDS

19. *Park Capital from \$0.00 to \$5,000.00, an increase of \$5,000.00 in account 503.549.321 for Park Signs budgeted in 2018 but not completed; from \$10,000.00 to \$30,000.00, an increase of \$20,000.00 in account 503.549.361 for Banners and Decorations budgeted in 2018 but not completed; and from \$0.00 to \$10,850.00, an increase of \$10,850.00 in account 503.549.364 for Commission ideas budgeted in 2018 but not completed.* This increases Park Capital total appropriations from \$97,000.00 to \$132,850.00, an increase of \$35,850.00. Financing for this increase will be from an increased transfer from the General Fund as listed in #8 above.
20. *Special Capital Improvement from \$0.00 to \$1,452,648.00, an increase of \$1,452,648.00 in account 506.572.379 31st Street Pedestrians Enhancements budgeted in 2018 but not completed; from \$0.00 to \$139,545.00, an increase of \$139,545.00 in account 506.572.394 Park Street South of 4th Ave. budgeted in 2018 but not completed; from \$0.00 to \$511,000.00, an increase of \$511,000.00 in account 506.572.395 4th Street Reconstruction budgeted in 2018 but not completed; from \$48,602.00 to \$63,602.00, an increase of \$15,000.00 in account 506.572.626 Transfer to Bridge and Street Fund for the Historical Marker Sign for the Pine Street Bridge; and from \$60,000.00 to \$110,000.00, an increase of \$50,000.00 in account 506.573.623 Transfer to Marne Creek for the project listed in #12 above.* This increases Special Capital Improvement total appropriations from \$5,509,840.00 to \$7,678,033.00, an increase of \$2,168,193.00. Financing for this increase will be from monies carried over into 2019.
21. **Total Capital Projects Funds Appropriations** from \$7,909,829.00 to \$10,113,872.00, an increase of \$2,204,043.00 for those projects listed in #'s 19-20 above.
22. **Capital Project Funds Unappropriated Balance** from \$(450,471.00) to \$1,717,722.00, an increase of \$2,168,193.00 as explained in #20 above.

- 23. **Transfer from General Fund** from \$166,669.00 to \$202,519.00, an increase of \$35,850.00 as explained in #’s **8 and 19** above.
- 24. **Total Other Financing Sources** from \$777,303.00 to \$813,153.00, an increase of \$35,850.00 as explained in #’s **8, 19, and 23** above.
- 25. **Total Capital Projects Means of Finance** from \$6,435,745.00 to \$8,639,788.00, an increase of \$2,204,043.00 as listed in #’s **22-24** above.

It is recommended that the City Commission introduce Ordinance #1018 and set February 11, 2019 as the second reading and public hearing of Ordinance #1018 amending Ordinance #1011, the 2019 annual appropriations ordinance.

Thank You


 Al Viereck
 Finance Officer

I concur with the above recommendation
 I do not concur with the above recommendation



 Amy Leon, City Manager

ORDINANCE NO. 1018

AN ORDINANCE AMENDING AND SUPPLEMENTING ORDINANCE 1011, THE 2019
ANNUAL APPROPRIATIONS ORDINANCE OF THE CITY OF YANKTON

Be it ordained by the City of Yankton, South Dakota, that Ordinance No. 1011 is amended to wit:

SECTION I - GENERAL FUND

		<u>Ord. 1011</u>		
A. Appropriations				
General Government:				
Board of City Commissioners	\$ 159,133			
City Manager	369,191			
City Attorney	96,604			
Finance Office	653,233			
Information Services	445,275	1.	138,452	583,727
Community Development	486,746			
Contingency	300,000			
TOTAL GENERAL GOVERNMENT	2,510,182	2.	138,452	2,648,634
Public Safety:				
Police Department	3,204,890	3.	480,226	3,685,116
Fire Department	946,850	4.	10,000	956,850
Civil Defense	9,290			
TOTAL PUBLIC SAFETY	4,161,030	5.	490,226	4,651,256
Public Works:				
Engineering & Inspection	660,456			
Street & Highways	2,084,122			
Snow & Ice Removal	343,200			
City Hall	216,947			
Traffic Control	492,550	6.	16,000	508,550
Chan Gurney Airport	605,490			
TOTAL PUBLIC WORKS	4,402,765	7.	16,000	4,418,765
Special Appropriations	123,912	<u>Ord</u>		

TOTAL SPECIAL APPROPRIATIONS	<u>123,912</u>	1. 1018		
Culture - Recreation:				
Senior Citizens Center	62,647			
Community Library	<u>808,856</u>			
TOTAL CULTURE - RECREATION	<u>871,503</u>			
Other Financing Uses / Transfers Out	<u>5,146,874</u>	8.	<u>675,305</u>	<u>5,822,179</u>
TOTAL OTHER FINANCING USES	<u>5,146,874</u>	8.	<u>675,305</u>	<u>5,822,179</u>
TOTAL APPROPRIATIONS	<u>\$ 17,216,266</u>	9.	<u>\$ 1,319,983</u>	<u>\$ 18,536,249</u>
B. Means of finance				
Unappropriated Fund Balances	<u>\$ 2,838,788</u>	10.	<u>1,319,983</u>	<u>4,158,771</u>
Current Property Taxes	2,684,845			
Sales & Other Taxes	6,035,197			
Licenses & Permits	349,675			
Intergovernmental Revenue	692,087			
Charges for Goods & Services	2,308,850			
Fines & Forfeits	6,500			
Miscellaneous Revenues	<u>59,000</u>			
TOTAL REVENUE	<u>12,136,154</u>			
Other Financing Sources / Transfers In	<u>2,241,324</u>			
TOTAL MEANS OF FINANCE	<u>\$ 17,216,266</u>	11.	<u>\$ 1,319,983</u>	<u>\$ 18,536,249</u>

SECTION II - SPECIAL REVENUE

A. Appropriations				
Parks & Recreation	\$ 1,412,942			
Memorial Park Pool	2,215,460			
Summit Activies Center	811,195			
Marne Creek	206,171	12.	50,000	256,171
Casualty Reserve Fund	5,000			
Bridge & Street Fund	70,000	13.	15,000	85,000
911/Dispatch	813,112	14.	639,455	1,452,567
Business Improvement District	128,800			
Lodging Sales Tax	712,837			
Infrastructure Impr. Revolving - Transfer to Infr. Imp. Constr.	44,720			
TOTAL APPROPRIATIONS	<u>\$ 6,420,237</u>	15.	<u>\$ 704,455</u>	<u>\$ 7,124,692</u>
B. Means Of Finance				
Unappropriated Fund Balance	<u>\$ 1,166,281</u>			
Parks & Recreation Revenue	15,230			
Memorial Pool Revenue	57,600			
Summit Activies Center Revenue	469,120			
Marne Creek Revenue	300			
Casualty Reserve - Interest	250			
Bridge & Street Revenue	21,497			
911/Dispatch	144,013			
Business Improvement District	142,500			
Lodging Tax	661,640			
Infrastructure Improvement Revolving	44,720			
TOTAL REVENUE	<u>1,556,870</u>			
Transfer From General Fund	<u>4,705,617</u>	16.	<u>639,455</u>	<u>5,345,072</u>
Transfer From Special Capital Fund	<u>108,602</u>	17.	<u>65,000</u>	<u>173,602</u>
TOTAL MEANS OF FINANCE	<u>\$ 7,537,370</u>	18.	<u>\$ 704,455</u>	<u>\$ 8,241,825</u>

SECTION III - CAPITAL PROJECT FUNDS

		Ord. 1018		
A.	Appropriations			
	Public Improvement	\$ -		
	Airport Capital Projects	1,850,000		
	Park Capital Projects	97,000	19.	35,850 132,850
	Infrastructure Improvement Construction	100,000		
	Special Capital Improvement	5,509,840	20.	2,168,193 7,678,033
	Tax Incr. District #2 Morgan Square	50,393		
	Tax Incr. District #5 Menards	192,850		
	Tax Incr. District #6 Westbrook Estates	94,746		
	Tax Incr. District #7 West 10th Street	10,000		
	Tax Incr. District #8 Westbrook Phase 2	5,000		
	TOTAL APPROPRIATIONS	<u>\$ 7,909,829</u>	21.	<u>\$ 2,204,043</u> <u>\$ 10,113,872</u>
B.	Means of Finance			
	Unappropriated Fund Balance	\$ (450,471)	22.	\$ 2,168,193 \$ 1,717,722
	Public Improvement Revenue	-		
	Airport Capital Projects	1,215,000		
	Park Capital Revenue	-		
	Infrastructure Improvement Construction	-		
	Special Capital Improvement	4,596,838		
	TID #2 Morgan Square	50,393		
	TID #5 Menards	136,936		
	TID #6 Westbrook Estates	94,746		
	TID #7 West 10th Street	10,000		
	TID #8 Westbrook Phase 2	5,000		
	TOTAL REVENUE	<u>6,108,913</u>		

Transfer from General Fund	166,669	23.	35,850	202,519
Transfer from Park Improvement Fund	-			
Transfer from BBB Fund	65,914			
Transfer from Infrastructure Impr. Fund	44,720			
Transfer from Special Capital Fund	-			
Loan from General Fund	-			
Loan from Special Capital Fund	500,000			
TOTAL OTHER FINANCING SOURCES	<u>777,303</u>	24.	<u>35,850</u>	<u>813,153</u>
 TOTAL MEANS OF FINANCE	 <u>\$ 6,435,745</u>	 25.	 <u>\$ 2,204,043</u>	 <u>\$ 8,639,788</u>

SECTION VII - EFFECTIVE DATE

This Ordinance being necessary for the support of the government of the City of Yankton an existing institutions shall take effect upon its passage and publication.

Adopted:

Nathan V. Johnson

ATTEST :

Al Viereck, Finance Officer

Introduction and first reading: January 28, 2019

Second reading : February 11, 2019

Published in the Yankton Daily Press and Dakotan, Offical Newspaper:

I so certify

Al Viereck, Finance Officer

Memorandum #19-20

To: Amy Leon, City Manager
From: Brittany LaCroix, Events and Promotions Coordinator
Subject: RASDak camping in Riverside Park on May 31st and June 8th
Date: January 18, 2019

Kasi Haberman, CVB Director, is requesting camping in Riverside Park for the annual Bike Ride Across South Dakota (RASDak) as Yankton has been selected as the destination community for 2019.

The race will begin in Custer State Park with riders arriving on June 1st and they will return to Yankton on June 8th. For more information on the race please visit <http://rasdak.com/>

The race organizers are requesting the City Commission allow tent camping in Riverside Park on the Friday night before the bus's departure for Custer on June 1st, likely leaving at 6am, and camping again on June 8th when they return to Yankton for one evening. The number of riders that would utilize this option is unknown at this point, but will be given to both the CVB Director and City of Yankton when confirmation comes in.

The camping area will be limited to the grass area in front of the Capitol Replica and spreading to the east as numbers dictate. The organizers are aware of the construction happening in the area and the parking lot closure.

Recommendation: It is recommended that the City Commission allow camping in Riverside Park on May 31st and again on June 8th for the RASDak group.

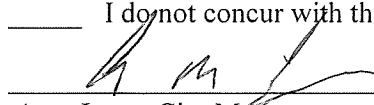
Respectfully submitted,



Brittany LaCroix
Events and Promotions Coordinator

I concur with this recommendation.

I do not concur with this recommendation.



Amy Leon, City Manager

____ Roll call

Memorandum #19-21

To: Amy Leon, City Manager
From: Brittany LaCroix, Events and Promotions Coordinator
Subject: Permission to Apply for a Project Grant from the South Dakota Arts Council
Date: January 21, 2019

The Department of Parks, Recreation, & City Events would like permission to apply for a Project Grant from the South Dakota Arts Council on behalf of the Meridian District Art Project.

The Project Grant assists South Dakota nonprofit or government organizations in presenting an activity in any arts discipline(s) that serves the general public and meets specific needs of the applicant organization. The funding category is designed to:

- Enable nonprofit organizations in South Dakota to reach the public more effectively through special arts projects.
- Recognize and assist artistic endeavors of excellence that contribute to quality of life in the applicant's community or region.
- Accommodate projects with creative/innovative potential

In reviewing the 2018 Meridian District Art Project budget, the committee would request \$850 from the Project Grant, as it is a matching grant. The matching funds are not coming from the City, they will be coming from the MD Art Project.

The MD Art Project plans to use this grant money for the artist fee and supplies for the second painted mural in the Meridian District. Planning for this mural has already begun and we are working with an artist and potential business owners for a location.

The Meridian District Art Project is a public art program formed through Design SD community conversations. The MD Art Project works to raise funds and is a liaison between property owners and local artists to bring creative, interactive and cultural art installations into downtown Yankton. Through art, the MD Art Project will help build a vibrant destination place, a welcoming focal point for community gatherings, and a desirable place to shop, dine and walk. The MD Art Project hopes to further expand on this non-traditional public art gallery with two new art installations a year, building a unique, vibrant and livable place for all.

Recommendation: It is the recommended that the City Commission approve Resolution #19-07 and authorize the Department of Parks, Recreation and City Events to apply for a Project Grant from the South Dakota Arts Council on behalf of the Meridian District Art Project and authorize the Parks and Recreation Director to sign all documents regarding this grant.

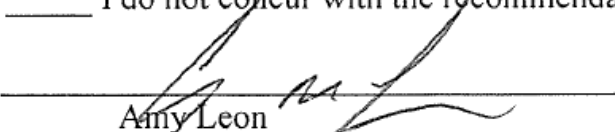
Respectfully submitted,



Brittany LaCroix
Events and Promotions Coordinator

I concur with the recommendation.

I do not concur with the recommendation.



Amy Leon
City Manager

____ Roll call

RESOLUTION #19-07

WHEREAS, the Department of Parks, Recreation, & City Events would like permission to apply for a Project Grant from the South Dakota Arts Council on behalf of the Meridian District Art Project; and

WHEREAS, the Project Grant assists South Dakota nonprofit or government organizations in presenting an activity in any arts discipline(s) that serves the general public and meets specific needs of the applicant organization.

NOW, THEREFORE, BE IT RESOLVED that the Yankton City Commission hereby authorizes the Department of Parks, Recreation and City Events to apply for a project grant from the South Dakota Arts Council and authorizes the Parks and Recreation Director to sign any and all documents pertaining to this grant.

Adopted:

Nathan V Johnson, Mayor

ATTEST:

Al Viereck, Finance Officer



Project Grant

Purpose

Project Grants assist South Dakota nonprofit organizations in presenting an activity in any arts discipline(s) that serves the general public and meets specific needs of the applicant organization.

The funding category is designed to:

- Enable nonprofit organizations in South Dakota to reach the public more effectively through special arts projects.
- Recognize and assist artistic endeavors of excellence that contribute to quality of life in the applicant's community or region.
- Accommodate projects with creative/innovative potential

Eligible

South Dakota nonprofit organizations that (1) are seeking funds for a single arts activity and (2) are designated as federally tax-exempt under the IRS Section 501(c)(3), units of government, or nonprofit educational institutions may apply for a Project Grant.

Nonprofit organizations without 501(c)(3) status may apply under the auspices of a qualifying organization which then becomes responsible for all fiscal and contractual arrangements.

South Dakota Organizations that for logical reasons share a 501(c)(3) tax ID number with another organization are eligible to apply for project grants provided that

- the relationship between the organizations is real and not contrived merely for the purpose of each writing a separate grant proposal. [Appropriate examples include but are not limited to (1) college/university organizations and departments that for practical reasons share the school's nonprofit status and tax number; (2) an organization that functions independently but has a legal working relationship with a parent company whose tax number it shares; (3) a consortium of separate organizations each with its own board of directors which for fiscal purposes share the same tax number.]
- the financial records relating to any and all SDAC grant activities are separately maintained and demonstrate each organization's autonomous, financially independent status.

South Dakota Organizations failing to meet eligibility guidelines for Small Organization Season Support grants should apply for a Project Grant, even if they are seeking funds for more than one activity.

Ineligible

Organizations may apply for only one Project Grant per granting cycle.

Recipients of Arts Challenge Grants, Importation of Musicians Grants, Small Organization Season Support Grants and Statewide Services Grants are not eligible to apply for Project Grants.

Deadline

All applications must be submitted on-line only by March 1. Applicants may start to apply on December 1. Grant awards will be announced in May for the fiscal year that begins the following July 1.

Grant Amount

No more than 50% of the total project costs may be requested from the Arts Council. Grants must be matched at least dollar for dollar. A strong cash commitment by the applicant is encouraged. In many cases, SDAC will only be able to provide a grant of no more than one-half the artist's fees and travel associated with the proposed activity. The range of South Dakota Arts Council Project Grants is generally

[Accessibility](#)

[Artists in Schools & Communities](#)

[Art for State Buildings](#)

[Artist Opportunities](#)

[ArtsLab](#)

[Congressional Art Competition](#)

[Directories](#)

[First Lady's Prairie Art Showcase](#)

[Grants](#)

[Our Partners](#)

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\$500 to \$5,000. Please be realistic in the amount requested when preparing an application. Funds may be requested as needed throughout the fiscal year. The final payment (10% of grant) will be made upon receipt of the evaluation.

Criteria for Awarding Grants

Applications are reviewed by arts discipline panels and SDAC with consideration given to:

- Complete description of the project.
- How the project will make a positive contribution to the arts and/or quality of life in the community or region.
- Quality within the art form(s) as determined from artistic documentation.
- Realistic budget showing cash support from other public and private sources.
- Organizational and fiscal management; indication of the applicant's ability to manage and complete the proposed activity.

Bonus points will be given to applications that reveal:

- Especially innovative or creative projects.
- Involvement of disabled, minority, geographically isolated or new constituencies as specifically addressed in the narrative.
- Inclusion or development of advocacy, visibility, or public awareness of the arts as specifically addressed in the narrative.
- Specific plans for enhancing K-12 arts education.

Application Procedure How to Prepare and Submit an Application Applications for a Project Grant must be submitted on line through the South Dakota Arts Council's e-grant system on or before March 1. Hard-copy applications submitted through the mail will **not** be accepted. When you log into the e-grant system, you will be asked to complete some on line forms and attach several different supporting documents as Word or PDF files. Although you can work back and forth from the e-grant system to the documents, you may find it more expedient to **prepare the following documents ahead of time** and have them ready to attach.

1. A grant narrative of no more than 4 pages.

- Introduce the narrative by providing a description of the project for which you are requesting funds. The description should help grant review panelists visualize what will occur during the project period. Assume that the panelists know NOTHING about you, your organization or your proposed project. Be as specific as necessary to give panelists a good understanding of what you propose.

- Following the project description, explain how the proposed project will make a positive impact on the arts and/or quality of life in your community or region by restating and answering each of the following questions:

- What are the identified needs that this project addresses?
- What are the outcomes the project is expected to achieve?
- How will SDAC grant funds be used to support the project?
- How will the success of the project be evaluated?

- Following your answers to these questions, provide explanations of any items on the budget page that the review panel may find unclear. (For example, if you budget \$500 for travel, explain what the travel entails and how you calculated the amount. If you budget \$600 dollars for marketing, how will this money be used?)

2. **Biographies or resumes** of key administrative and artistic personnel

3. **Documentation** that attests to the **artistic quality** of the proposed project. (Types of artistic documentation MAY include, but are not limited to, DVDs of performances, digital images of artists represented in visual art exhibitions, biographies or resumes of performing artists, etc. Instructions for attaching written documents, digital images, and audio clips are included in the e-grant instructions.)

4. **Additional supporting materials** (optional), i.e. programs, brochures, posters, reviews, letters of recommendation, etc.

When you log onto the e-grant system you will be asked to:


- Complete an Applicant Profile
- Complete an Applicant Information form
- Create and upload (attach) a narrative that explains the project in detail.
- Complete a pre-existing budget form outlining all project expenses (for the project only) and income.
- Complete a Project Summary & Information form
- Create and upload (attach) biographies or resumes of key personnel involved with the project.
- Upload (attach) examples of artistic documentation.
- Scan and upload (attach) or mail supporting print materials, i.e. reviews, letters of recommendation, etc. If some supporting materials are in a form that prohibits scanning, mail 5 copies to SDAC with the signature page.
- Complete Signature Page
- Electronically submit application
- Mail Signature Page to SDAC

Specific instructions for completing and submitting the above information will be provided after you log into the e-grant system (<https://sdac.gosmart.org/>) and complete the Applicant Profile.

Evaluation

Grant Evaluation Form. Evaluations are due no later than 30 days after the end of the fiscal year. An evaluation form will be provided with grant award materials. It is also available on SDAC's website: www.artscouncil.sd.gov

Memorandum #19-23

TO: Mayor and City Commissioners
FROM: Amy Leon, City Manager 
RE: Salary Adjustment City Attorney
DATE: January 22, 2019

The position of the City Manager, City Finance Officer, and City Attorney are not included in the salary resolution adopted for members of the City of Yankton's Collective Bargaining Unit or the City of Yankton employees that are not represented by the labor union. Rather, salaries for these positions are set annually by the City Commission.

An error was made at the January 14, 2019 City Commission meeting in regard to the City Attorney's salary.

The following is the salary recommendation for the City Attorney position for 2019.

City Attorney \$ 46,061.13

Recommendation: It is recommended that the City Commission approve Resolution #19-06 regarding the salary adjustment for City Attorney, to be retroactive to January 1, 2019.

RESOLUTION # 19-06

WHEREAS, SDCL 9-14-28 requires that the salaries of municipal officers be fixed and determined by City resolution,

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, effective January 1, 2019, that the salary of the City Attorney shall be at an annual rate of \$46,061.13.

Adopted:

Nathan V Johnson, Mayor

Attest:

Al Viereck, Finance Officer