



The MISSION of the City of Yankton is to provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage, and thrive.

AGENDA

YANKTON PARK ADVISORY BOARD

**Monday, December 3, 2018 – Community Room
CMTEA Building, 1200 W. 21st Street – 5:30 PM**

I. ROUTINE BUSINESS

- A. Roll Call.
- B. Consideration of November 5, 2018 Minutes. (attachment)
- C. Public Appearances. Public appearance is a time for persons to address the Board on items not listed on the agenda.

II. OLD BUSINESS

- A. Parks improvements update for 2018.
 - New heat, ventilation, air-conditioning (HVAC) unit installed for the pool at the SAC. Unfortunately, the project took longer than expected due to a couple of oversights by the contractor (not having a structural engineer sign off on the plans, not draining the boiler once the HVAC was removed from the facility allowing parts to freeze) and then a seal that needed to be replaced once all the boiler parts were repaired and put back together. The pool floor tile was repaired and grouted. The main entrance doors and windows into the pool area were replaced.
 - New swing set, two-bay, for Morgen Park. Fund raised by Larry Nickels. Swings were not delivered until this week so we will still try to install them if the weather allows. We will reduce three sand diggers down to one. Sand fall material has been removed and wood chips installed. Sand digger will have its own sand pit.
 - Open-air shelter at Sertoma Park.
 - Anderson Storage built the shelter on-site.
 - Dave Stevens will pour the concrete pad for the shelter next spring. Then a wall on the east end will be added to the shelter to protect users from errant balls during team warm-ups in the area.
 - Matt & Tracie Dvorak donated the funds to have the shelter built.
- B. Update for Dive-in-Yankton effort.
 - 1. The Special Election has been set for Tuesday, December 11.
 - 2. Information in regards to the current facility or the proposed facility can be found on the City's website, <http://www.cityofyankton.org/departments-services/parks-recreation/yankton-parks/historic-memorial-park-pool-information>.

III. NEW BUSINESS

- A. The City (Todd and Amy) met with representatives from the Soccer Association regarding discussions associated with their potential land acquisition and a graduated temporary lease from the City on the current HSC property. Soccer is also going to approach the 40/30 foundation again to determine what that group's next steps are. One or two Commissioners, if interested, will be

asked to be involved with soccer meetings as we begin discussing the future of soccer in our community.

- B. If the City Commission approves an operating lease for GreatLIFE Golf and Fitness at the December 10 Commission Meeting, the plan is to bring the three full-time employees who currently work for the City at the Fox Run Golf Course into the Parks Department to improve maintenance operations throughout the Parks Division.
- C. General Discussion.

IV. OTHER BUSINESS

- A. Commission Information Memorandums. (2 CIM attachments)
 - Other completed work projects for the department are noted in the CIMs.
- B. Next Meeting Monday, January 7, 2019.

V. ADJOURN

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.



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MINUTES
YANKTON PARK ADVISORY BOARD
Monday, November 5, 2018
CMTEA Building, Community Room, 1200 W. 21st Street – 5:30 PM

I. ROUTINE BUSINESS

Roll Call:

Present: Darcie Briggs, Bryan Schoenfelder, Katelyn Schramm and Commissioner Stephanie Moser.

Absent: Dave Withrow, Dave Spencer, and Catherine Crandall.

Also present Director of Parks and Recreation Todd Larson, and Parks Secretary Chasity McHenry.

High School Appearances: Noel Kusek.

Public Appearances: None.

Minutes: October 1, 2018 minutes approved. Briggs motion, Schramm second. Motion carried 3-0.

II. OLD BUSINESS

A. None.

III. NEW BUSINESS

A. Parks improvements update for 2018.

- Project at the Summit Activities Center will be finished by November 16- new Heat, Ventilation, Air-Conditioning (HVAC) unit will be installed for the pool. The pool floor tile will be replaced and grouted. The main entrance doors and windows into the pool area will also be replaced.
- New swing set, two-bay, for Morgen Park. Fund raised by Larry Nickels. Swings will be delivered by Monday, November 19. Will reduce three sand diggers down to one. Sand fall material has been removed and wood chips installed. Sand digger will have its own sand pit.
- Sand digger has been added to Ridgeway Park.
- Open-air shelter at Sertoma Park.
 - Working with Mead Lumber to build shelter on-site.
 - Dave Stevens has poured the concrete pad for shelter.

B. Update for Dive-in-Yankton.

1. The Special Election has been set for Tuesday, December 11.
2. Dave Spencer thinks the special election for the pool will see the opt-out pass.



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C. General Discussion

- Christmas Decorating at Riverside Park. Will look to have organizational meetings in 2019 to see if community is in support of project, both financially and in volunteering. Can the decorating be a “decorate-a-tree” contest where civic groups, businesses, citizens can decorate a tree on their own time and own money?

IV. OTHER BUSINESS

- A. Commission information Memorandums (2 CIM attachments).
- B. Next Meeting Monday, December 3, 2018.

V. ADJOURN

Briggs motioned, Schramm second. Motion carried 3-0.

Commission Information Memorandum

PARKS, RECREATION, AND CITY EVENTS DEPARTMENT

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

2nd - half of October information:

Fitness Classes-	
Early Bird Boot Camp class	44 participants
Power Abs	71 participants
Prime Time Senior class	92 participants
Tabata class	89 participants
Water aerobics	24 participants
Work-Out Express class	90 participants
Yoga classes	98 participants
Zumba class	31 participants
Booty Blaster class	Class will resume in the fall/winter

Rentals-

○ Birthday rentals-	0 parties
○ SAC courts-	5 hours
○ Theater-	10 hours
○ Meeting rooms-	12 hours
○ City Hall courts-	4.5 hours
○ Capital Building-	2 dates
○ Riverside shelters-	0 rentals
○ Memorial shelters-	0 rentals
○ Westside shelter-	0 rentals
○ Rotary outdoor classroom-	0 rentals
○ Sertoma shelter-	0 rentals
○ Tripp shelter-	0 rentals
○ Meridian Bridge	0 rental

SAC members-	2,146 people
SAC memberships-	1,045
SAC attendance-	2,519 visits
New members-	36 people

Thursday, October 11- SAC Fall Swim Lessons concluded- 53 participants.

Thursday, October 18- SAC pool drained and cleaned. The pool will have a new HVAC unit installed, broken tiles and the entire pool floor and walls will be re-grouted, and the main pool entry doors will be replaced. The pool area will be closed through Friday, November 15.

Brittany LaCroix has been meeting with Jessica Scott, part-time downtown coordinator, in regards to Downtown Events to plan for Holiday Festival of Lights.

Todd met with Eric Ambrosion, from the District III office, to begin master planning for Westside Park and also The Lawn at the Plaza. Public meetings will be needed to gather input from the public.

PARKS

The tennis courts at Fantle Memorial Park have been re-surfaced. New net posts have been installed.

The Parks Staff are working in conjunction with the concrete crews that are installing driveways along the south side of Highway 50 on the east side of town. The Parks Staff are installing PVC piping under all

driveways to help with the installation of irrigation lines as the ROW from the Chamber all the way out to Archery Lane will now be irrigated.

A new swing set, two-bay with two swings in each bay, has been donated to the City for Morgen Park. The funds (\$1,999.07) were raised by Larry Nickels. The play area will see a reduction from three sand diggers down to one sand digger. The sand fall material has been removed and wood chips have been installed under the entire play area. The one remaining sand digger will have its own sand pit. Work is proceeding at Morgen Park on this project and the new swings are scheduled to arrive by Monday, November 19.

A sand digger has been added to the Ridgeway Park play area. The sand digger and costs associated with installation (\$1,750) were funded by an adjacent property owner. The sand digger has its own pit of sand as the fall material under the play area is engineered wood fiber.

The parks staff has been moving picnic tables, trash cans, and other items for special events that are taking place in the community.

Commission Information Memorandum

PARKS, RECREATION, AND CITY EVENTS DEPARTMENT

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

1st - half of November information:

Fitness Classes-	
Early Bird Boot Camp class	38 participants
Power Abs	68 participants
Prime Time Senior class	61 participants
Tabata class	93 participants
Water aerobics	0 participants
Work-Out Express class	77 participants
Yoga classes	104 participants
Zumba class	31 participants
Booty Blaster class	Class will resume in the winter

Rentals-

○ Birthday rentals-	0 parties
○ SAC courts-	11.5 hours
○ Theater-	8 hours
○ Meeting rooms-	20 hours
○ City Hall courts-	6 hours
○ Capital Building-	2 dates
○ Riverside shelters-	0 rentals
○ Memorial shelters-	0 rentals
○ Westside shelter-	0 rentals
○ Rotary outdoor classroom-	0 rentals
○ Sertoma shelter-	0 rentals
○ Tripp shelter-	0 rentals
○ Meridian Bridge	0 rental

SAC members-	2,190 people
SAC memberships-	1,060
SAC attendance-	2,661 visits
New members-	36 people

Through November 30, the pool area is closed for installation of the new HVAC unit, replacement of broken tiles and new grout for the pool vessel, and to have the main doors into the pool area replaced.

Friday, November 2- Men's Basketball Registrations due. 14 teams have registered.

Brittany LaCroix has been meeting with Jessica Scott, part-time downtown coordinator, in regards to Downtown Events to plan for Holiday Festival of Lights.

Todd met with Eric Ambrosion, from the District III office, to begin master planning for Westside Park and also The Lawn at the Plaza. Public meetings will be needed to gather input from the public.

PARKS

A new swing set, two-bay with two swings in each bay, has been donated to the City for Morgen Park. The funds (\$1,999.07) were raised by Larry Nickels. The play area will see a reduction from three sand diggers down to one sand digger. The sand fall material has been removed and wood chips have been installed under the entire play area. The one remaining sand digger will have its own sand pit. Work is proceeding at Morgen Park on this project and the new swings are scheduled to arrive by Monday, November 19.

The Keep His Smile Alive Foundation will be donating the funds to cover expenses for placing concrete pads underneath the new benches in Ridgeway Park, Augusta Park, and Riverside Park, in the amount of \$2,250.

The parks staff have been winterizing facilities and equipment.

The parks staff have placed the holiday snowflakes, holiday banners, and the garland with bows in the downtown area and along Broadway.