

**MINUTES OF THE BOARD OF TRUSTEES MEETING**

**YANKTON COMMUNITY LIBRARY**

August 8, 2018, at 5:30 p.m.

Yankton Community Library Meeting Room

Meeting called to order by President Lilah Gillis at 5:30 p.m. Present were Tony Maibaum, Amy Nelson, Sue Otterman, Christine Tielke; Library Director Dana Schmidt and Assistant Library Director Linda Dobrovolny.

Absent with regrets: Tonja Koenigs and Todd Woods.

**Minutes:**

Motion to approve the minutes of the July 11, 2018 meeting by Tielke, with second by Nelson; unanimous approval.

**Discussion of Bills and Financial Report:**

Schmidt reported that the malfunctioning air conditioning unit has been replaced. There is money remaining in the capitol budget from the door replacement project to cover the cost.

**Communications and Correspondence:**

Schmidt shared two notes of appreciation from library patrons.

**Public Comment Period:** None.

**Director's Report:**

In addition to the written report, Schmidt reported that she had made an offer to Amy Clare for the Senior Library Assistant position and also to Joan Heimes for a 21 hour Circulation Assistant position. Both accepted and are expected to start in late August. She also shared that YCL has partnered with the Yankton Sack Pack Program to provide a location for participants to pick up items during the interim period when the summer lunch program has ended and the program is up and running again for the new school year. Approximately 20 bags were distributed during the first week.

**Old Business:**

Community spaces update - Schmidt will attend the next meeting scheduled for August 28.

**New Business:**

Library Assistant Susie Lippert shared her experiences at the South Dakota State Library Institute over the last four years.

**Other Business:** None.

**Adjourn the meeting of August 8, 2018**

Motion by Nelson to adjourn. Second by Otterman. Meeting adjourned.

Respectfully submitted,  
Dana Schmidt, Library Director