

MINUTES OF THE BOARD OF TRUSTEES MEETING

YANKTON COMMUNITY LIBRARY

September 12, 2018, at 5:30 p.m.

Yankton Community Library Meeting Room

Meeting called to order by President Lilah Gillis at 5:30 p.m. Present were Tony Maibaum, Amy Nelson, Sue Otterman, Christine Tielke, Tonja Koenigs ; Library Director Dana Schmidt and Assistant Library Director Linda Dobrovolny.

Absent without regrets: Todd Woods.

Minutes:

Motion to approve the minutes of the August 8, 2018 meeting by Nelson, with second by Koenigs; unanimous approval.

Discussion of Bills and Financial Report: None.

Communications and Correspondence:

Schmidt shared notes of appreciation from the Parents as Teachers group for volunteering at their fundraiser, a parent thanking Amanda and the library for the fun summer reading program, and from the Clothing Closet for agreeing to be a collection site for their coat drive.

Public Comment Period: None.

Director's Report:

In addition to the written report, Schmidt reported that the new MMC work study student was working with Amanda to provide some new STEM activities on Monday afternoons. Schmidt also mentioned that the library would be hosting an open house on September 17 to highlight the services and programs the library currently offers, as well as to get feedback from the community. This will also fulfill a requirement of receiving the NASA grant.

Old Business: None.

New Business:

- Review Board Bylaws-Maibaum made a suggestion to make a change in Article III, section 10, to change the wording to reflect quarters rather than specific months for tasks to be completed regarding the budget.
- Logo-The board reviewed the library logo that was created by Amy Bailey and made some suggestions for possible adjustments and changes. These suggestions will be passed along to Amy Bailey.
- Proctor Policy-Schmidt presented some proctor policies from other libraries for the board to review and suggested some changes or additions to Yankton Community Library's current proctor policy. Schmidt will create a draft of a proposed proctor policy for October's meeting for the board to review.

Other Business: None.

Adjourn the meeting of August 8, 2018

Motion by Maibaum to adjourn. Second by Nelson. Meeting adjourned.

Respectfully submitted,
Dana Schmidt, Library Director