



CITY OF YANKTON

2018_07_23

COMMISSION MEETING



Mission Statement

To provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage and thrive.

YANKTON BOARD OF CITY COMMISSIONERS

Regular City Commission Meeting beginning at 7:00 P.M.

Monday, July 23, 2018

City of Yankton Community Meeting Room

Located at the Career Manufacturing Technical Education Academy formerly known as Technical Education Center • **1200 W. 21st Street • Room 114**

Rebroadcast Schedule: Tuesday @ 7:30pm, Thursday @ 6:30 pm, on channels 3 & 45

I. ROUTINE BUSINESS

1. **Roll Call**

2. **Approve Minutes of regular meeting of June 25, 2018 and regular meeting of July 9, 2018**

Attachment I-2

3. **City Manager’s Report**

Attachment I-3

4. **Public Appearances – Josh Svatos, Dive-In Yankton**

Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.

II. CONSENT ITEMS

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.

None

III. OLD BUSINESS

Old business includes items that have previously appeared on the City Commission’s agenda and require further consideration or action by the board.

1. **Public hearing for new Retail (on-Sale) Liquor License**

Consideration of Memorandum #18-153 regarding the request for a new Retail (on-sale) Liquor - Restaurant License for January 1, 2018, to December 31, 2018, from El Tapatio Family Mexican Restaurant, Inc., (Maria D. Guitron, President) dba El Tapatio Family Mexican Restaurant, 2502 Fox Run Parkway, Yankton, S.D.

Attachment III-1

Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.

IV. NEW BUSINESS

New business items are those that have not been discussed by the Commission previously.

- 1. School Resource Officer Agreement**
Consideration of Memorandum #18-156 regarding School Resource Officer Agreement between the City of Yankton and the Yankton School District
Attachment IV-1
- 2. Appointment of Naming Rights Committee**
Consideration of Memorandum #18-155 regarding Appointment of City Commissioners to Naming Rights Committee
Attachment IV-2
- 3. Sidewalk Café License – Walnut Bar**
Consideration of Memorandum #17-157 regarding Sidewalk Café License for Walnut Tavern -100 W 3rd Street
Attachment IV-3
- 4. Bid Award – Chan Gurney Airport Barrell Hangar Re-Roof**
Consideration of Memorandum #18-159 regarding Chan Gurney Municipal Airport Barrel Hangar Re-Roof Bid Recommendation
Attachment IV-4
- 5. Planning Commission – Plat Review**
Consideration of Memorandum #18-161 regarding Resolution #18-46, a Plat of Tract 2 of Block 3 in Missouri View Addition in the N 1/2 of the NE 1/4, Section 15, T93N R56W of the 5th P.M., Yankton County, South Dakota. Address, 2603 W. 11th Street. David and Mary Ellen Kline, owners
Attachment IV-5
- 6. Planning Commission – Vacation**
Consideration of Memorandum #18-162 regarding Resolution #18-47, A Vacation of the remainder of Lot 4 and all of Lots 5 and 6, Schrempp's Addition, in the South 1/2 of the Northeast 1/4, Section 2, T93N, R56W of the 5th P.M., Yankton County, South Dakota. And, A Plat of Lot 6 and Lot 7 of Block 1, Lots 4 – 7 of Block 2, Lots 4 – 10 of Block 3, Lots 1 – 5 of Block 5 and Lots 1 – 6 of Block 6, Benedict Estates Addition, Located in the SE 1/4 of the NE 1/4 of Section 2, T93N, R56W in Yankton County, South Dakota. Address, TBD Joseph Circle and Vincent Drive. Ralph J. Marquardt, Lucile M. Marquardt, Doug Marquardt and Peggy Marquardt owners.
Attachment IV-6
- 7. Planning Commission – Annexation**
Consideration of Memorandum #18-163 recommending approval of Resolution #18-48 annexing Lot 6 and Lot 7 of Block 1, Lots 4 – 7 of Block 2, Lots 4 – 10 of Block 3, Lots 1 – 5 of Block 5 and Lots 1 – 6 of Block 6, Benedict Estates Addition, Located in the SE 1/4 of the NE 1/4 of Section 2, T93N, R56W in Yankton County, South Dakota. Address, TBD Joseph Circle and Vincent Drive. Ralph J. Marquardt, Lucile M. Marquardt, Doug Marquardt and Peggy Marquardt owners.
Attachment IV-7

8. Letter of Intent with GreatLIFE Golf & Fitness

Consideration of Memorandum #18-158 regarding Letter of Intent with GreatLIFE Golf and Fitness Club

Attachment IV-8

V. OTHER BUSINESS

Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.

VI. ADJOURN INTO EXECUTIVE SESSION TO DISCUSS CONTRACTUAL, LITIGATION AND PERSONNEL MATTERS UNDER SDCL 1-25-2

Executive or closed meetings may be held by a majority vote of the governing body for the sole purposes of:

- *Discussing the qualifications, competence, performance, character or fitness of any public officer or employee.*
- *Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.*
- *Preparing for contract negotiations or negotiating with employees or employee representatives.*
- *Discussing marketing or pricing strategies by a board or commission of a business owned by the City, when public discussion may be harmful to the competitive position of the business.*

Any official action concerning such matters shall be made at an open official meeting.

VII. RECONVENE AS BOARD OF CITY COMMISSIONERS

1. Roll Call

VIII. ADJOURN THE MEETING OF JULY 23, 2018

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
June 25, 2018**

Board of City Commissioners of the City of Yankton was called to order by Mayor Johnson.

Roll Call: Present: Commissioners Carda, Benson, Ferdig, Gross, Hoffner, Maibaum, Miner and Moser. City Attorney Den Herder and City Manager Nelson were also present. Absent: None. Quorum present.

Action 18-194

Moved by Commissioner Gross, seconded by Commissioner Miner, to approve the Minutes of the regular meeting of June 11, 2018.

Roll Call: All members present voting "Aye;" voting "Nay:" None. Motion adopted.

City Manager Nelson submitted a written report giving an update on community projects and items of interest.

There were no public appearances.

Mayor Johnson stated that the three Consent Agenda Items would be separated for individual consideration.

Action 18-195

Moved by Commissioner Maibaum, seconded by Commissioner Carda, to establish July 9, 2018, as the date for the public hearing on the request for a Special Events RETAIL (on-sale) Malt Beverage License for 1 day, September 15, 2018 for Heritage Home Inc. (Rachel Cure, President), 509 Pine Street (yard party), Yankton, S.D. (Consent Agenda Item No. 1)

Roll Call: All members present voting "Aye;" voting "Nay:" None. Motion adopted.

Action 18-196

Moved by Commissioner Carda, seconded by Commissioner Miner, to approve the application for a Peddler's License for Southwestern Advantage for 1 person to go house-to-house to sell Educational Books. (Memorandum 18-135) (Consent Agenda Item No. 2)

Roll Call: Commissioners voting "Aye" were Carda, Benson, Ferdig, Gross, Miner, Moser and Mayor Johnson; Commissioners voting "Nay" were Hoffner and Maibaum. Motion adopted.

Action 18-197

Moved by Commissioner Maibaum, seconded by Commissioner Carda, to approve June 27, 2018 as the date for a Meet & Greet Reception for Library Director Candidates, no official commission action. (Consent Agenda Item No. 3)

Roll Call: All members present voting "Aye;" voting "Nay:" None. Motion adopted.

Action 18-198

This was the time and place for the public hearing on Resolution 18-29 approving the 2018 Assessment Roll of Noxious Vegetation and Tree Trimming. (Memorandum 18-131) No one was present to speak for or against the approval of the Resolution.

RESOLUTION 18-29
A Resolution Approving The 2018 Special Assessment Roll For
Abatement of Nuisances

BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota:

SECTION 1. That the special assessment roll for the assessment of the property assessable for the abatement of nuisances in the City of Yankton, South Dakota, is hereby approved and the assessments as set out in said special assessment roll approved this date are hereby levied against such property upon filing of said special assessment roll in the office of the City Finance Officer.

SECTION 2. The assessments set forth in the assessment role will become due and payable in one (1) annual installment together with interest at a rate prescribed by the Board of City Commissioners, by resolution, per annum, in accordance with SDCL 9-43.

The above assessments may be paid without interest to the City Finance Officer on or before July 26, 2018, thereafter, the entire assessment may be paid with interest from the date of filing with the City Finance Officer at the rate established by resolution of the Board of City Commissioners.

Moved by Commissioner Gross, seconded by Commissioner Carda, to approve Resolution 18-29.
Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 18-199

This was the time and place for the public hearing for the application of a Special Events Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for one day, July 21, 2018, from the Center (Christy Hauer, Executive Director), 900 Whiting Drive, Yankton, South Dakota. (Memorandum 18-128) No one was present to speak for or against the application.

Moved by Commissioner Miner, seconded by Commissioner Moser, to approve the application.
Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 18-200

This was the time and place for the public hearing for the application for a Special Events Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for one day, July 28, 2018, from the Center (Christy Hauer, Executive Director), 900 Whiting Drive, Yankton, South Dakota. (Memorandum 18-129) No one was present to speak for or against the application.

Moved by Commissioner Miner, seconded by Commissioner Gross, to approve the application.
Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 18-201

This was the time and place for the second reading and public hearing for Ordinance No. 1009, AN ORDINANCE AMENDING THE PERMISSIBLE USES OF REVENUE FROM THE “SECOND PENNY” SALES TAX.

Moved by Commissioner Gross, seconded by Commissioner Carda, to adopt Ordinance No. 1009.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 18-202

This was the time and place to award the bid for the 2018-2019 Annual Supply of Transport/Tank wagon Petroleum Products. Bids from the following companies were received and opened on June 14, 2018 at 3:00pm: Stern Oil, Freeman, SD; Gerstner Oil, Yankton, SD; Petroleum Traders Corporation, Fort Wayne, IN; and Country Pride Cooperative, Winner, SD. (Memorandum 18-133)

Moved by Commissioner Gross, seconded by Commissioner Miner, to award the bid to Country Pride Cooperative at the prices notated on the attached memorandum.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 18-203

This was the time and place to award the bid for the Highway 50 Sidewalk Project from Paddlewheel Drive to Ferdig. The following bids were received and opened on June 14, 2018 at 3:00pm: D&G Concrete Construction, Inc., Sioux Falls, SD for \$248,709.03; Masonry Components, Inc., Yankton, SD for \$253,291.80; C&C Concrete Construction, Inc., Shawnee, KS for \$304,605.65; and Hulstein Excavating, Inc., Edgerton, MN for \$486,663.15. (Memorandum 18-134)

Moved by Commissioner Miner, seconded by Commissioner Gross, to award the bid to D&G Concrete Construction, Inc., in the amount of \$248,709.03.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Commissioner Gross introduced and Mayor Johnson read the title of Ordinance No. 1010, AN ORDINANCE AMENDING VEHICLES FOR HIRE REGULATIONS WITHIN THE CITY OF YANKTON TO ACCOMMODATE TRANSPORTATION NETWORK COMPANIES, and set the date of the second reading and public hearing as July 9, 2018. (Memorandum 18-141)

Action 18-204

Moved by Commissioner Miner, seconded by Commissioner Moser, to approve the Funding Request from Cramer Kenyon Heritage Home. (Memorandum 18-130) Rachel Cure, President of the Board for the Cramer Kenyon Heritage House gave a short explanation of the needs and their fund raising efforts.

After some discussion, Miner amended her motion to include that the funding come from the Bed, Board, and Booze Fund, Moser seconded the amendment.

Roll Call: All members present voting “Aye;” voting “Nay:” None. Motion adopted to approve the amendment to the original request.

Action 18-205

Roll Call: All members present voting “Aye;” voting “Nay:” None. Motion adopted to approve the amended Funding Request from the Cramer Kenyon Heritage Home.

Action 18-206

Moved by Commissioner Gross, seconded by Commissioner Miner, to approve Resolution 18-39 and the purchase of a new 2018 Crafc0 Super Shot 125 crack and joint sealing machine for \$47,826.58 from Brock White Company, LLC of Sioux Falls, South Dakota based on the Minnesota State bid contract. (Memorandum 18-132)

RESOLUTION 18-39

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useable or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, destruction or other disposal of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

PROPERTY TO BE SURPLUSED

2002 Crafc0 SS125 heated joint seal machine #1C9SY101521418031

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 18-207

Moved by Commissioner Carda, seconded by Commissioner Moser, to adopt Resolution 18-40. (Memorandum 18-137)

RESOLUTION 18-40

Special Events Parking Request

WHEREAS, the City Commission adopted an Ordinance allowing for no parking designation for special events within the City of Yankton; and

WHEREAS, this Resolution would authorize the City of Yankton to tow vehicles that are parked in the defined area or areas and times specified for Special Events; and

WHEREAS, Meridian District has made a request to enact this no parking zone for their Crazy Days event to be held on July 14, 2018.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Yankton, South Dakota hereby approves the Special Event Parking Request on 3rd Street from Broadway to Capitol, keeping all intersections open. The no parking zone shall be in effect on July 14, 2018 from 7:00 AM to 7:00 PM.

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 18-208

Moved by Commissioner Gross, seconded by Commissioner Hoffner, to adopt Resolution 18-41. (Memorandum 18-136)

RESOLUTION 18-41
Special Events Parking Request

WHEREAS, the City Commission adopted an Ordinance allowing for no parking designation for special events within the City of Yankton; and

WHEREAS, this Resolution would authorize the City of Yankton to tow vehicles that are parked in the defined area or areas and times specified for Special Events; and

WHEREAS, Pathways Shelter for the Homeless has made a request to enact this no parking zone for their 5K event to be held on July 13, 2018.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Yankton, South Dakota hereby approves the Special Event Parking Request on 3rd Street from Broadway to the alleyway between Capitol & Pine. The no parking zone shall be in effect on July 13, 2018 from 5:30 PM to 8:00 PM.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 18-209

Moved by Commissioner Moser, seconded by Commissioner Miner, to allow camping in Riverside Park on Saturday, August 11, 2018 into the morning of Sunday, August 12, 2018 for the Pathways Shelter for the Homeless event. (Memorandum 18-138)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Ross Den Herder gave an orientation/refresher information of roles for the City Commissioners and the City Manager. No official action was taken. (Memorandum 18-139)

City Manager Nelson and Commissioner Maibaum requested some discussion and clarification on conflicts of interest by commissioners. City Attorney Den Herder opinion was that no local laws are necessary as we are already covered by state statute. (Memorandum 18-140)

Action 18-210

Moved by Commissioner Moser, seconded by Commissioner Ferdig, to approve the City Manager’s appointment of Mr. John W. Harris as Interim Police Chief. (Memorandum 18-142)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 18-211

Moved by Commissioner Carda, seconded by Commissioner Gross, to adjourn at 8:28 p.m.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Nathan V Johnson
Mayor

ATTEST:

Al Viereck
Finance Officer

Published July 11, 2018

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
July 9, 2018**

Board of City Commissioners of the City of Yankton was called to order by Mayor Johnson.

Roll Call: Present: Commissioners Benson, Carda, Ferdig, Gross, Hoffner, Maibaum, Miner and Moser. City Attorney Den Herder and City Manager Nelson were also present. Absent: None. Quorum present.

Action 18-212

Moved by Commissioner Gross, seconded by Commissioner Miner, to approve the Minutes of the budget meeting of June 18, 2018.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 18-213

Moved by Commissioner Carda, seconded by Commissioner Moser, that the Schedule of Bills be approved and warrants be issued.

Active Network-Software-\$2,090.00; AMG Occupational Medicine-Employment Testing-\$94.50; Auch/Sharon-Summer Program Refund-\$100.00; Auto Value Parts-Battery-\$451.26; Automatic Building Controls-Repairs-\$188.94; Avera Education-CPR Certification-\$20.00; Avera Sacred Heart Hospital-Employment Testing-\$87.00; Bain/Jade-Swim Lesson Refund-\$26.63; Bartlett & West-Gravity Sewer Design-\$22,720.50; Benjamin/Jeff And Jacie-Jr Golf Shirts-\$486.50; BMI-Annual Music Contract-\$349.00; Boller Printing-Envelopes-\$72.00; Borchers Supply-Weed Killer-\$618.00; Brenntag Great Lakes-Chemicals-\$482.10; BX Civil Construction-Dust Inhibitor-\$781.14; Callaway Golf-Golf Balls-\$355.84; Campbell/Stu-Books-\$59.04; Cedar Knox Public Power Dist-Elect-\$1,399.91; Centurylink-Phone-\$1,282.55; Chesterman Company-Pop-\$1,584.32; City Of Sioux Falls-Lab Test-\$14.50; City Of Vermillion-Jt Power Cash Trans-\$75,050.92; City Of Yankton-Central Garage-Rubbish-\$9.00; City Of Yankton-Landfill-Garbage-\$12.00; City Of Yankton-Parks-Garbage-\$507.05; City Of Yankton-Solid Waste-Compacted Garbage-\$40,119.71; City Of Yankton-Waste Water-Landfill Charges-\$12.00; City Of Yankton-Water-Landfill Charges-\$12.00; City Utilities-Wtr&Ww Charges-\$25,543.21; Cleveland Golf-Golf Balls-\$907.67; Cole Papers-Janitorial Supplies-\$235.30; Complete Wireless Technologies-Pager Repair-\$240.15; Concrete Material-Concrete-\$6,731.25; Conduent Enterprises Solutions-Maintenance Program-\$2,138.00; Conkling Dist/John A-Bear-\$2,559.80; Core & Main-Watermain Parts-\$2,170.36; Core Engineering & Consulting-Testing-\$805.00; Credit Collection Service-Ut Collection-\$44.03; D&G Concrete Const-WCLR Reconstruction-\$297,422.14; Dakota Beverage-Beer-\$2,462.15; Dakota Prairie Quilt-Refund-\$75.00; Danko Emergency Equipment-Repairs-\$331.97; Dept Of Corrections-Doc Work Program-\$1,213.80; Dept Of Environment-Drinking Water-\$5,325.00; Design Solutions & Integration-Supplies-\$4,957.25; Edelmann & Associates-Chopper/Mixer Pump-\$11,080.00; Ehresmann Engineering-Steel-\$283.24; Ethanol Products-Co2-\$2,144.76; Falkenberg Construction-Vegetation-\$575.00; Feimer Construction-2nd To 4th St Walnut-\$145,748.93; Ferguson Water Works Supply-Water Meter-\$1,407.45; Flannery/Kirt-Officer Stipend-\$25.00; Frick/Adam-Officer Stipend-\$25.00; Frick/Brian-Officer Stipend-\$50.00; The Garden Gate-Seedlings-\$30.00; Garys Repair-Tow Vehicle-\$125.00; Geotek Eng & Testing Serv-Testing-\$204.00; Gerstner Oil-Jet Fuel-\$8,305.67; Graymont Capital-Lime-\$27,920.62; Hanson Briggs Advertising-Envelopes-\$94.67; Hawkins-Chlorine-\$25,626.46; HDR

Engineering-Wtr Treatment Plant-\$73,427.62; Hill/Sue-Summer Programs-\$252.00; Holophane-Meridian Bridge Lights-\$1,013.77; Innovative Office Solutions-Doorknocker Notices-\$228.00; J&H Care & Cleaning Company-Cleaning Service-\$2,800.00; Jones Construction/John T-Wtr Plant Const-\$843,858.54; Kaiser Refrigeration-Trimmed Blades-\$32.97; Kleins Tree Service-Tree Removal-\$500.00; Larrys Heating & Cooling-Repairs-\$406.70; Light And Siren-Lights-\$1,466.00; Likness/Arlin-Summer Programs-\$888.00; Lilly/Paul-Summer Programs-\$352.00; Lippert/Susan-Mileage-\$180.94; McGrath North Mullin & Kratz-Professional Services-\$3,419.86; Menards-Lumber-\$371.84; Merkel Electric-Install Outlets-\$482.54; MidAmerican-Fuel-\$2,774.30; MidAmerican-Fuel-\$1,267.07; Midwest Alarm Company-Prof Services-\$291.00; Midwest Tape-Audiobooks-\$69.98; Moser/Brad-Officer Stipend-\$25.00; Moser/Stephanie-Travel Reimbursement-\$141.15; Mr Golf Car-Tournament Carts-\$1,099.00; National Field Archery Assn-Summer Programs-\$2,172.80; Nebraska Journal-Advertisement-\$282.50; Newton/Gregg-Agrilime-\$6,400.00; Northwestern-Elect-\$31,130.76; Observer-Advertisement-\$317.00; Pepsi-Cola-Pop-\$175.56; Pilger Sand And Gravel-Sand-\$695.01; Press Dakota-Lake Guide Ad-\$4,351.34; Printing Specialists-Envelopes-\$257.28; Pro Auto-Tow Vehicle-\$80.00; Pro Track And Tennis-Sac Tennis Court Paint-\$17,934.50; Prominent Systems-Carbon-\$9,636.00; Racom Corporation-Radio Access-\$932.41; Reeves-Name Tags-\$26.72; Reinhart Foods-Entree-\$2,477.76; Rose/Christine-Swim Lesson Refund-\$26.63; SD Public Assurance Alliance-Insurance-\$137.09; Sherwin Williams-Traffic Paint-\$592.08; Slowey Construction-Construction-\$254,625.25; South Dakota Golf Assn-Handicapping-\$6,869.00; Stern Oil-Fuel-\$32,113.42; Taylor Made-Golf Clubs-\$91.70; Thomson Reuters-Subscription-\$740.00; Top Notch Window Cleaning-Pro Services-\$50.00; Tour Edge Golf Group-Golf Clubs-\$166.00; Truck Trailer Sales-Equipment Repairs-\$5,371.78; Turman/Jeff-Program Refund-\$26.63; Us Post Office-Utility Post-\$1,400.00; United Parcel Service-Postage-\$108.00; United States Postal Service-Postage Meter-\$794.00; Us Bank Equipment Finance-Copier Lease-\$465.69; Us Bank Spa Lockbox Cm9695-Drinking Water-\$5,457.36; Us Kids Golf-Golf Clubs-\$1,052.80; Wage Works-Flex Service Fee-\$135.00; Walts Homestyle Foods-Candy-\$295.00; Warren/Nicole-Summer Programs-\$360.00; Water & Env Eng Research Ctr-Tests-\$122.00; West Sioux Ceramics-Clay Glazes-\$474.81; Wholesale Supply-Concessions-\$2,753.20; Woehl/Toby-Officer Stipend-\$25.00; Xerox Corporation-Copier Lease-\$219.08; Xerox Corporation-Copier Lease-\$1,114.24; Yankton Co 4h-Babysitting Clinics-\$75.00; Yankton County Ems-Summer Programs-\$102.00; Yankton Fire & Safety-Fire Ext Inspections-\$352.50; Yankton Medical Clinic-Preemployment Screening-\$312.00; Yankton Police Department-Permit-\$18.10; Yankton School District-Rtec Annual Rent-\$22,322.60; Yankton Transit-Sp Appropriation-\$20,000.00; Yankton Vol Fire Department-Fire Calls-\$1,320.00; Ziegler/William-Officer Stipend-\$50.00; AOX Welding Supply-Oxygen Accetalyne-\$292.87; ABM Parking Eppley Air-Travel Expense-\$24.00; Accucut-Office Supplies-\$42.00; Acushnet Billtrust-Golf Merchandise-\$6,083.59; Adobe Creative Cloud-Contract Service-\$53.24; Adobe Stock-Contract Service-\$31.94; Alaska-Conference-\$442.00; Alice Training-Training-\$10.00; Amazon Mktpplace-Clothing Allowance-\$427.12; Amazon Mktpplace-Binoculars-\$746.10; Amazon.Com-Summer Programs-\$137.39; Black Rifle-Supplies-\$41.93; Appera-Towels-\$349.50; Arbys-Travel Expense-\$16.75; AT&T-Cell Phone-\$369.40; AT&T-Data Services-\$1,134.13; Auto Value-Equipment Maintenance-\$34.44; Autozone-Cabinet-\$157.91; Baker/Taylor-Books-\$2,890.79; Battery Exchange-Battery Exchange-\$291.85; Bomgaars-Shop Towels-\$2,842.60; Bow Creek Metal-Adapter Plates-\$276.35; Coffee Cup-Travel Expense-\$25.07; Butcher-Ala Conference-\$51.72; Cr Supply-Water Tank Repair-\$318.40; Carus Corporation-Phosphate-\$1,324.35; Caseys Gen Store-Fuel-\$50.00; Caseys Gen Store-Staff Appreciation-\$7.37; Caseys Gen Store-Fuel-\$38.83; Cattlemans Club Steak-Training-\$38.00; Center Point-Large Print Books-\$267.84; Chewy.Com-K9 Meds-\$85.19; Child Safety Solutions-Safety City-\$95.65; Clarks Rentals-Equipment Rental-\$190.00; Coastal Commerece-911 Recorder Upgrade-\$295.00; Cole

Papers-Changing Tables-\$594.52; Complete Wireless Tech-Repair Pagers-\$390.10; Concrete Materials-Mulch-\$1,068.46; Conoco-Fuel-\$31.39; Core & Main-Irrigation Parts-\$363.88; Country Inn-Training-\$104.16; Cox Auto Supply-Backup Alarm-\$471.06; Crescent Electric-Parks Lamp-\$654.37; Dairy Queen-Staff Appreciation-\$24.83; Danko Emergency-Road Safety Equipment-\$847.74; Dash Medical Gloves-Rubber Gloves-\$173.80; Dayhuff Enterprises-Janitorial Supplies-\$773.94; Days Inn-Lodging-\$603.06 ; Demco-Bookmark,Office Supplies-\$382.61; Diamond Mowers-Irrigation Mower Repair-\$748.87; Dollar Tree-Cemetery Walk-\$5.00; Dunhams-Supplies-\$125.04; Express Tolls-Training-\$9.00; Echo Electric Supply-GBT Fuses-\$279.37; Eco Water-Eco Water Rent-\$111.24; Ehresmann Engineering-Bridge Sign Repair-\$55.34; Embroidery & Screen-Shirts-\$164.00; Fastenal-Sewage Pump-\$2,006.52; FedEx-Tap Project-BNSF Permit-\$71.86; Fejfar Plumbing-Shop Irrigation Supplies-\$38.92; Filters Fast-Filters-\$119.98; Fred Haar Company-Equipment Supplies-\$406.39; Graham Tire-Trailer Tire And Rim-\$153.00; Grainger-Janitorial Supplies-\$443.65; Harding Glass-Supplies-\$35.00; Holiday Inn-Training-\$150.00; Houseneeds-Haz Mat Water Heater-\$161.65; Howe-Annual Fire Inspection-\$350.00; Hy Vee-Training Expense-\$7.50; HyVee-Concessions-\$514.88; Independence Waste-Porta Pots-\$577.85; Internation-Police Chief Ad-\$222.75; Jj Benjis-Safety City Shirts-\$1,095.00; Jacks Uniforms & Equi-Gun Lock-\$116.44; Jcl Solutions-Cleaning Supplies-\$2,078.22; Metrofax-Fax Line-\$7.95; Kaiser Heating-Capacitor-\$20.16; Kaiser Refrigeration -Park Supplies-\$820.54; Karls TV And Appliance-Dishwasher Repair-\$98.48; Kopetskys Ace-Sump Pump-\$1,638.11; Kwik Star-Training-\$54.06; Language Line-Translation Service-\$148.71; Le Meridien New Orlean-Travel Expense-\$662.31; Lewis And Clark Ford-Truck Repair-\$171.65; Locators And Supplies-Locating Tool-\$506.32; Lyft-Travel Expense-\$35.80; Entertainment-Magazine Subscription-\$49.95; People-Magazine Subscription-\$128.75; Marks Machinery-Equipment Repair-\$496.38; Marlins Family Restaur-Training Expense-\$16.00; Mead Lumber-Gridmarker-\$708.66; Menards-Shop Supplies-\$1,552.79; Midwest Laboratories-Monthly Effluent-\$194.12; Midwest Turf & Irrigation-Equipment Repair-\$2,865.64; Multiquip-Pump Parts-\$302.14; National League-National League Cities-\$1,489.00; Noodles & Co-Travel Expense-\$22.48; Noodles & Co-K9 Training Expense-\$10.85; Nordstroms Automotive-Spindle Knuckle-\$60.00; Olsons Pest Technician-Contracted Services-\$92.00; One Office Solution-Office Supplies-\$148.94; Opentip.Com-Pool Basketball-\$59.07; Orange Whip Trainer-Merchandise-\$538.77; Oreilly Auto-Brake Rotors-\$284.72; OTC Brands-Safety City-\$78.88; Overdrive Dist-Downloadable Books-\$1,387.64; Paypal-Uniform Shirts-\$127.65; Paypal-Fire Chaplain Membership-\$195.00; Leased Equipment-Postage Machine Lease-\$122.00; Peppers Grill-Training-\$41.74; Ponca State Park-Summer Programs-\$272.00; Randomhouse-Cd Books-\$93.75; Push Pedal Pull-Equipment Repair-\$262.30; Quality Flow Systems-Sludge Pump Parts-\$1,419.16; Recreation Supply Comp-Pool Supplies-\$105.87; Riverside Hydraulics-Hose And Fittings-\$555.83; The Golfworks-Equipment Repairs-\$88.98; Rons Auto Glass-Replace Glass Equip-\$615.00; Rosemount Measure-Bin Level Transducer-\$3,107.61; Royal Sport Shop-Guard Uniforms-\$377.12; Rr Products-Mower Repairs-\$1,296.46; Safety Kleen Systems-UV Bulb Recycling-\$354.00; SD Firefighters-State Fire School-\$285.00; Sherwin Williams-Paint-\$543.02; Sioux City Newspapers-Marketing Golf Course-\$733.50; Sky Zone-Summer Programs-\$847.70; Elm USA-DVD Cleaning-\$91.96; Sprinklerwarehousecom-Irrigation Supplies-\$1,065.26; Superior Tech-Chemicals-\$2,564.10; New Orleans-Ala Conference-\$40.00; Yankton Area-Director Interviews-\$50.00; Stalker Radar-Patrol Car Radar-\$275.00; Standard Signs-Runway Light-\$3,251.72; State Hygienic Lab-Lab Sampling-\$1,446.00; Steak N Shake-Training-\$9.62; Sub City On The Hill-Training-\$8.99; Taco Johns-Training-\$8.97; Tessman Company-Chemicals-\$2,572.00; The Golf Works-Equipment Repair-\$61.96; The Star Tribune-Subscription-\$131.95; The Ups Store-Shipping-\$595.68; Thermalpaperdirectcom-Receipt Paper-\$254.56; TMA Yankton-Mower Repair-\$1,124.93; Toolbarn.Com-Jaw Inserts-\$57.98; Tractor Supply Co-Shop Supplies-\$169.98; Truck Trailer Sales-Air Bag-\$265.98; Camilles Sidewalk-

Investigation Expense-\$7.18; The Ruby Slipper-Ala Conference-\$22.88; Turfwerks Eagan-Equipment Repair-\$245.05; Uline Supplies-Evidence Packaging-\$80.06; United Laboratories-Ag Chemicals-\$903.34; USA Blue Book-Hoses-\$3,700.95; USA Traffic Signs-Signs-\$546.16; USPS Po-Evidence Postage-\$17.60; Viddler-Video Hosting-\$41.46; Vzwrlss-Internet Access-\$516.15; Wal-Mart-Summer Programs-\$1,359.93; Wal-Mart-Programming-\$14.91; Walgreens-Office Supplies-\$23.97; Washingtonpavilion-Summer Programs-\$35.75; Wm Supercenter-Vehicle Medical Supplies-\$802.42; Wm Supercenter-Programming-\$9.92; NFAA Foundation-NFAA Vegas-\$239.75; Www.Superbrightleds.Com-Light Bulbs-\$17.65; X-Treme Car Wash-K9 Reno Wash-\$23.00; Xact Xpressions-Merchandise-\$129.92; Yankton Area Chamber-Leadership Program-\$653.30; Yankton County Observ-Observer Subscription-\$60.00; Yankton Pizza Ranch-Employee Appreciation-\$362.00; Zimco Supply-Chemicals-\$3,506.00; Dominos Pizza-Teen Night-\$180.57

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Administration \$57,010.20; Finance \$48,482.03; Community Development \$34,869.80; Police/A.C./Dispatch \$225,321.16; Fire\$ 17,706.55; Engineering / Sr. Citizens \$69,303.37; Streets \$70,760.76; Traffic Control \$5,306.97; Library \$44,678.80; Parks / SAC \$132,974.14; Memorial Pool \$20,381.80; Marne Creek \$8,613.97; Water \$55,740.87; Wastewater \$55,901.68; Cemetery \$8,520.44; Solid Waste \$31,424.11; Landfill / Recycle \$27,150.96; Golf Course \$51,065.75; Central Garage \$11,042.52

NEW HIRES

Samantha Aune \$9.65 hr. Rec. Division; Kobe Bowker \$10.00 hr. Parks Division; Derek Brenner \$9.50 hr. Golf Division; Madison Cordell \$20.00 hr. Rec. Division; Kaitlin Guthmiller \$10.00 hr. Rec. Division; Carson Haak \$9.50 hr. Rec. Division; Mikayla Heirigs \$10.00 hr. Rec. Division; Jerry Kosmatka \$9.50 hr. Golf Division; Lucas Lammers \$9.50 hr. Parks Division; Cole Lewno \$9.50 hr. Golf Division; Rebecca Moser \$9.50 hr. Rec. Division; Abigail Newman \$9.50 hr. Golf Division; Garet Novak \$9.50 hr. Trails Division; Erika Schenk \$9.50 hr. Rec. Division; Olivia Schmidt \$9.65 hr. Rec. Division; Kenneth Schroeder \$9.50 hr. Parks Division; Emma Stewart \$9.50 hr. Parks Division; Grace Taggart \$9.65 hr. Rec. Division; Melissa Tofflemire \$11.00 hr. Library; Jenna Trail \$10.50 hr. Rec. Division; John VerHeul \$11.00 hr. Streets; Lauren Vik \$9.50 hr. Parks Division; Austin Walker \$15.00 hr. City Mgr. Dept.; Carrie Wiebold \$11.00 hr. Library

WAGE CHANGE

Madalyn Arens \$10.15 hr. Rec. Division; Megan Balfany \$9.75 hr. Golf Division; Brianna N. Benjamin \$10.25 hr. Rec. Division; Lauren Brueining \$10.15 hr. Rec. Division; Jessica Cameron \$1,462.46 bi-wk. Finance; Sue Berke-Hanson \$2,513.35 bi-wk. Human Resources; Shaye Block \$9.90 hr. Rec. Division; Todd Brandt \$2,578.12 bi-wk. Police; Avery Brockberg \$10.50 hr. Rec. Division; Natalie Ferris \$9.75 hr. Rec. Division; Brianna Geigle \$10.50 hr. Rec. Division; Olivia Granaas \$9.90 hr. Rec. Division; Katie Hauser \$10.75 hr. Rec. Division; Jordan Houdek \$10.50 hr. Rec. Division; Arion Huntley \$10.15 hr. Rec. Division; Lisa Irwin \$10.25 hr. Rec. Division; Samantha Kanaly \$9.75 hr. Rec. Division; Sophie Kouri \$10.25 hr. Rec. Division; Chris Kinsley \$10.15 hr. Rec. Division; Matthew Krietzinger \$10.00 hr. Golf Division; Noel Kusek \$10.40 hr. Rec. Division; Emilee LaBarge \$10.25 hr. Rec. Division; Barbara Law \$12.00 hr. Rec. Division; Kyra Liebig \$10.75 hr. Rec. Division; Mary Loecker \$12.25 hr. Rec. Division; LaVonne Lorenzen \$12.25 hr. Rec. Division; Erin Luken \$10.25 hr. Rec. Division; Hunter Martin \$10.00 hr. Golf Division; Kellen Moser \$14.00 hr. Golf

Division; Owen Phillips \$9.90 hr. Rec. Division; Owen Phillips \$10.15 hr. Rec. Division; Tracy Raab \$12.00 hr. Rec. Division; Sarah Rockne \$10.50 hr. Rec. Division; Kylie Rodig \$10.25 hr. Golf Division; Meghan Schenk \$10.50 hr. Rec. Division; Katie Schmidt \$12.25 hr. Rec. Division; Mallory Schmidt \$13.25 hr. Rec. Division; Catherine Scott \$11.75 hr. Rec. Division; Gail Stocking \$1,543.50 bi-wk. Jt. Powers; Amanda Stucky \$1,462.46 bi-wk. Finance; Madason Tessier \$9.75 hr. Rec. Division; Lynette Uning \$11.00 hr. Parks Division; Kelsey Westerman \$10.00 hr. Rec. Division; Blake Wieseler \$10.25 hr. Rec. Division

STATUS CHANGE

Logan Wagner \$15.00 hr. Golf Shop to Asst. Golf Pro; Brianna Geigle \$11.75 hr. Lifeguard to Pool Co-Manager; Kyra Liebig \$11.25 hr. Lifeguard to Pool Asst.Manager; Andrew Peitz \$11.25 hr. Lifeguard to Pool Asst.Manager; Meghan Schenk \$11.75 hr. Lifeguard to Pool Co-Manager

City Manager Nelson submitted a written report giving an update on community projects and items of interest.

Larry Olson, citizen, inquired about whether or not the city had any interest in his store at 9th and Broadway. He has plans this winter if the city doesn't pursue the property.

John Harris, Interim Police Chief, was introduced. He gave a short biography on himself and his employment history.

Action 18-214

Moved by Commissioner Gross, seconded by Commissioner Miner, that the following items on the Consent Agenda be approved.

1. **Establishing public hearing for new Retail (on-Sale) Liquor License**
Establish July 23, 2018, as the date for the public hearing on the request for a new Retail (on-sale) Liquor - Restaurant License for January 1, 2018, to December 31, 2018, from El Tapatio Family Mexican Restaurant, Inc., (Maria D. Guitron, President) dba El Tapatio Family Mexican Restaurant, 2502 Fox Run Parkway, Yankton, S.D.
2. **Transient Merchant License**
Consideration of Memorandum 18-147 recommending approval of the application from Scott Luken Sculptures for a Transient Merchant License for craft booths at 109 Capital Street on studio location and property area on August 15, 2018 thru September 15, 2018.
3. **Budget Workshop Meeting Dates**
Consideration of Memorandum 18-152 regarding setting Budget workshop meeting dates in August
4. **Possible Work Session**
Setting date of July 23, 2018, at 6:00 pm in Room 114 of the Regional Technical Education Center for the next work session of the Yankton City Commission

Roll Call: All members present voting "Aye;" voting "Nay;" None.
Motion adopted.

Action 18-215

This was the time and place for the public hearing on the application for a Special Malt Beverage (on-sale) Retailers License for 1 day, September 15, 2018, from Heritage Home, Inc. (Rachel Cure, President), 509 Pine Street (yard Party), Yankton, S.D. (Memorandum 18-148) No one was present to speak for or against the approval of the license.

Moved by Commissioner Miner, seconded by Commissioner Moser, to approve the application

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 18-216

This was the time and place for the second reading and public hearing for Ordinance No. 1010, AN ORDINANCE AMENDING VEHICLES FOR HIRE REGULATIONS WITHIN THE CITY OF YANKTON TO ACCOMMODATE TRANSPORTATION NETWORK COMPANIES. No one was present to speak for or against the adoption of the ordinance. Moved by Commissioner Hoffner, seconded by Commissioner Gross, to adopt Ordinance No. 1010.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 18-217

Moved by Commissioner Carda, seconded by Commissioner Gross, to approve Resolution 18-42. (Memorandum 18-143)

RESOLUTION 18-42

WHEREAS, West City Limits Road (WCLR) between 9th Street and 31st Street is a legally dedicated public Right-of-Way (ROW), and

WHEREAS, the below described portions of the WCLR ROW are currently adjacent to, but outside the City of Yankton’s Municipal Corporate Limits, and

WHEREAS, Yankton County and the City of Yankton have agreed that the remaining portion of the ROW shall be annexed into the City of Yankton upon fulfilment of certain requirements, and

WHEREAS, all said requirements have been met.

NOW, THEREFORE, BE IT RESOLVED by The Board of City Commissioners of the City of Yankton, South Dakota, that the following described real property is hereby annexed into the corporate limits of the City of Yankton, South Dakota:

DESCRIPTIONS OF TRACTS TO BE ANNEXED

Exhibit A

The west 50 feet lying south of the northeasterly Railroad right-of-way and Lot R-6 lying north of the northeasterly Railroad right-of-way, except the north 65.48 feet and all being north of the north line of the East 648 feet of the South 609.22 feet of Lot 1, Block 1 of Tielke's Subdivision, all in the NW¼ of

the NW¼ of Section 1, Township 93 North, Range 56 West of the 5th P.M., Yankton County, South Dakota.

The East 33 feet lying north of the north line of the East 648 feet of the South 609.22 feet of Lot 1, Block 1 of Tielke's Subdivision, except the north 65.48 feet in the NE¼ of the NE¼ of Section 2, Township 93 North, Range 56 West of the 5th P.M., Yankton County, South Dakota.

Exhibit B

Lot R-7, except the North 612 feet, in the SW¼ of the NW¼ of Section 1, Township 93 North, Range 56 West of the 5th P.M., Yankton County, South Dakota.

Lot R-3, except the North 612 feet, in the SE¼ of the NE¼ of Section 2, Township 93 North, Range 56 West of the 5th P.M., Yankton County, South Dakota.

Exhibit C

Lot R-14 lying in the NW¼ of the NW¼ of Section 12, Township 93 North, Range 56 West of the 5th P.M., Yankton County, South Dakota.

Lot R-10 lying in the NE¼ of the NE¼ of Section 11, Township 93 North, Range 56 West of the 5th P.M., Yankton County, South Dakota.

Lot R-11 lying in the SE¼ of the NE¼ of Section 11, Township 93 North, Range 56 West of the 5th P.M., Yankton County, South Dakota.

The East 33 feet of the NE¼ of the SE¼ of Section 11, Township 93 North, Range 56 West of the 5th P.M., Yankton County, South Dakota.

Exhibit D

Lot R-18 and the east 50 feet of S.D. HWY 314 right-of-way lying in the NE¼ of the NE¼ of Section 14, Township 93 North, Range 56 West of the 5th P.M., Yankton County, South Dakota.

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 18-218

Moved by Commissioner Carda, seconded by Commissioner Miner, to approve Resolution 18-45. Jim Neu, citizen, was present and was opposed to reducing the speed limit to 30mph. (Memorandum 18-150)

After some discussion, moved by Commissioner Maibaum, seconded by Commissioner Gross, to amend the speed limit to 35mph.

Roll Call: Commissioners voting "Aye" were Benson, Ferdig, Gross, Maibaum, Miner, Moser, and Mayor Johnson; Commissioners voting "Nay" were Carda and Hoffner.
Motion adopted to amend Resolution 18-45.

Action 18-219

Was the vote to approve Resolution 18-45 as amended.

RESOLUTION 18-45
A RESOLUTION AMENDING RESOLUTION 86-4

WHEREAS, the Board of City Commissioners is authorized, by SDCL 9-31-3, to establish the speed at which motor vehicles may travel upon any street in the City, and

WHEREAS, the City of Yankton has reviewed the various speed regulations on West City Limits Road (WCLR) from 15th Street to 31st Street and on 21st Street from 500' west of Summit Street to West City Limits Road and have determined, and are making a recommendation to the Board of City Commissioners to reestablish the speed limit regulations on the above listed streets.

WHEREAS, the Board of City Commissioners has determined that this is an appropriate speed for the traffic on these streets.

NOW, THEREFORE, BE IT RESOLVED;

That no person shall drive a motor vehicle upon any highway or street in the City of Yankton at a speed greater than is reasonable and prudent under the conditions then existing, or any speed in excess of the designated speed on the designated streets as hereinafter provided and that Resolution No. 86-4 is hereby modified and expanded related to the speed limit designation for West City Limits Road and 21st Street as follows:

35 miles per hour will be the speed limit designation for West City Limits Road from 15th Street to 31st Street and for 21st Street from 500' west of Summit Street to West City Limits Road.

Roll Call: Commissioners voting "Aye" were Benson, Ferdig, Gross, Maibaum, Miner, Moser, and Mayor Johnson; Commissioners voting "Nay" were Carda and Hoffner.

Action 18-220

Moved by Commissioner Gross, seconded by Commissioner Moser, to authorize the City Manager to sign the attached grant agreement and associated amendment to our engineering contract.

(Memorandum 18-145)

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 18-221

Moved by Commissioner Gross, seconded by Commissioner Hoffner, to authorize the City Manager to provide written consent of assignability as provided for in the previously approved Resolution 13-28 and the associated Sales Tax Agreement. (Memorandum 18-144)

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 18-222

Moved by Commissioner Gross, seconded by Commissioner Carda, to adopt Resolution 18-44.

(Memorandum 18-149)

RESOLUTION 18-44

WHEREAS, it appears from an examination of the plat of Lots 5A, 5B, 6A, and 6B of Block 3, Westbrook Estates Addition to the City of Yankton, Yankton County, South Dakota prepared by Brian J. Benson, a registered land surveyor in the state of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 18-223

Moved by Commissioner Ferdig, seconded by Commissioner Moser, to adopt Resolution 18-43. (Memorandum 18-146)

RESOLUTION 18-43

WHEREAS, the City of Yankton owns property in the East Industrial Subdivision that is listed "for sale" for \$10,000 per acre, and

WHEREAS, Yankton Area Progressive Growth has offered to purchase approximately 10 acres of the land for \$100,000, and

WHEREAS, said transfer to Yankton Area Progressive Growth is contingent upon the subsequent transfer to a third party as described in the associated agreement, and

WHEREAS, the Yankton Board of City Commissioners desires to sell the below described land for the long term goal of community and economic development.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, hereby agrees to transfer the below described property to Yankton Area Progressive Growth for the purpose of sale to a third party, and

BE IT FURTHER RESOLVED that the City Manager is authorized to execute all documents associated with the described transfer.

Block One (1) except the West Six Hundred Feet (W 600'), East Industrial Subdivision, City and County of Yankton, South Dakota as depicted on the attached "Exhibit A."

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 18-224

Moved by Commissioner Maibaum, seconded by Commissioner Ferdig, to approve funding in the amount of \$825,000, to allow for the improvements to the HVAC, pool floor, and stainless steel doors/frames throughout the Summit Activities Center natatorium. Jayson Strauss, Account Representative with Johnson Controls Inc., was present to answer questions about their proposal.

(Memorandum 18-151)

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 18-225

Moved by Commissioner Maibaum, seconded by Commissioner Carda, to adjourn at 8:13 p.m.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Nathan V Johnson
Mayor

ATTEST:

Al Viereck
Finance Officer

Published July 14, 2018



OFFICE OF THE CITY MANAGER

www.cityofyankton.org

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Commission Information Memorandum

The Yankton City Commission meeting on Monday, July 23, 2018, will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Police Department Update

Dylan Wilson is on the street in Phase C of the PTO program.

YPD Shooting Range was temporarily shut down, due to water issues. The range was not damaged, but the surrounding area had large amounts of water.

Interim Chief John Harris started July 1.

Patrol is continuing with the testing and evaluation on a body camera system. Taylor hopes to purchase system early fall.

On July 16, 2018, 3 new patrol officers started their classroom training. They are Jericho Osborne, Omar Lopez and Jennifer Keitel. Fourth officer, Brook Jackson will start July 23.

Lt. Burgeson is attending the National School Safety Symposium in Denver, CO.

Working on building an IAP for Active Shooter response to the Yankton School District as well as Mount Marty College.

Old Iron Tractor event last weekend went well with 200 tractors in the city.

State shoot was held last week at our range.

Safety City is in full swing. There are two separate classes, one for 3-year olds which has 46 registered, and the other for 4-6 year olds which has 76 registered. Safety City is held at Calvary Baptist Church and runs June and July.

2) Human Resources Department Update

The HR Coordinator and Deputy Finance Officer attended a South Dakota Retirement System Authorized Agent training session at the Kelly Inn on July 16. This training is for agents who help members enroll into the retirement system.

A representative from SDSR Supplemental Program was here to visit with enrolled employees. The SDSR Supplemental Program offers an avenue for employees to make additional contributions to their retirement plans.

3) Community Development Update

The 2018 year to date vegetation related code enforcement activities are on a similar pace as 2017. Several actions this year are more complicated than most so the staffing commitment is greater than last year. Citizen complaints and other contacts with staff about vegetation are slightly down from last year. This level of activity is interesting because with the May rains, and then June / early July rains, we anticipated substantially more compliance issues this year. Yankton has already exceeded its average annual rainfall amount and we are only in the middle of July. With this amount of moisture, we believe that staying the same as last year is actually a positive trend. We are hopeful that our education efforts over the past several years are contributing to the improvements. Each year as property ownerships change and development occurs the situation will change, but we think the overall community understanding and expectations are moving in the right direction.

4) Finance Department Update

The City's interest bearing checking account has seen encouraging increases to interest rates over the past few years. The June 2018 interest rate was at 2.25% compared to 1.32% the same month a year ago. The cumulative interest earned through June 30 is at \$321,375 which is more than double the \$159,354 earned in the first six months of 2017. For additional comparisons, the following interest was earned for the preceding years as noted: 2016-\$178,530; 2015 - \$81,493; 2014 - \$54,425; and 2013 - \$50,100.

Please see the enclosed Finance Monthly Report for June and the second quarter 2018 Revenues and Expenditures Report.

5) Information Services Department Update

City staff has a demonstration piece of broadcast equipment for the public education and government channel (PEG). We hope to have a quote for both the replacement of the PEG channel equipment and the meeting room upgrade soon.

The 911 / Dispatch Center has changed scheduling effective July 15. The new rotation allows each dispatcher to have every other weekend off. Some of the shifts in the previous schedule required working every weekend.

The cutover for ESINET, the state-wide 911 system, is scheduled for the 2nd week of August. Prior to that time, we will be updating the call recording system to be compatible. That upgrade is scheduled for July 20.

6) Public Works Department Update

On July 30th and 31st, the Street Department and Dustrol Inc. will cold mill the asphalt surface on Mulberry Street from 8th to 15th and Peyton Lane from 19th Street to West Street. Once the milling is complete, the Street Department will work to pave a new asphalt mat on the milled surface at the two locations.

The Street Department continues to patch asphalt in areas where curb and gutter was replaced as well as streets scheduled for seal coating later this summer.

Pine Street Bridge

Swingen Construction continues to work on the abutment walls for the new Pine Street Bridge structure. Once the abutment work is complete, construction of the wing walls will begin. As the walls are completed, backfilling and rip rap placement will also take place.

West City Limits Road

The contractor just finished another paving phase on Monday, July 16. That leaves one more pave to complete the west two lanes all the way to 9th Street. The intent is to complete full width pavement removals, install full width base course and complete the final west pavement section by August 8. Once that is accomplished, the contractor can then make the adjustments to their paving machine and head back north for the east portion of paving.

8th Street

Phase I of the project is now complete. Paving from the east end of the project to the Locust Street intersection, is in place. The contractor plans on continuing with the next paving phase on Thursday, July 19. Slowey Construction continues work on the underground utilities. They have removed the pavement to just west of Maple Street and will proceed with water and storm sewer installation.

Walnut Street

The water main from 2nd Street to 3rd Street has been installed. It will be pressure tested and sampled for a bacterial test on Wednesday, July 18. Once testing is complete, Feimer Construction can begin to reconnect service lines. The gas line to the fire pit was installed on Monday, July 16. The electrical circuit as well as the base for the street light on 2nd & Walnut was installed on Tuesday, July 17. Once the footings for the raised planter south of the 2nd Street intersection have been placed, Masonry Components will be ready to proceed with curb and gutter installation. The work on the planter is scheduled for Friday, July 20. If all goes well, the 2nd & Walnut Street intersection could be back open to traffic by Riverboat Days.

7) Environmental Services Department Update

The Wastewater staff continues to address several issues at the plant. The sink hole on the west side of the aeration building continues to grow. Staff is meeting with engineers to look at possible solutions. The sink hole is most likely caused by failures in the main pipe going into the aeration building. Staff is also working on repairs to the secondary clarifier arm and repairs to one of the three main heat exchangers in the digester building.

The water plant project continues to move forward. The contractor is continuing to backfill around the structures. The second level exterior walls are almost complete. HDR has requested a new site security plan for the area. John T Jones will be submitting a security plan for review at the next progress meeting. The contractor is making plans for access for vendors during Riverboats Days.

The contractor is expected to mobilize the gravity sewer project sometime in July. High discharges from the dam will result in higher than expected ground water levels in the project area. We do have language in the contract that if ground water elevations reach a certain elevation, the project will be postponed. At this time, we are still below that elevation.

8) Library Update

July has been eventful at the library. We have hosted a variety of events for all ages highlighting the Summer Reading theme "Libraries Rock". We especially enjoyed hosting about 50 kids and 30 adults for our Family Dance Party on July 13. It was fun to see our regular patrons in a different setting. We are hoping to turn it into an annual event.

Unfortunately, one of our air conditioning units has reached the end of its life and will need to be replaced.

On the staff side, applications for the Senior Library Assistant position will close on July 20.

We have three college students and a full time teacher among our part time staff and have enjoyed them having more flexible schedules this summer. We have begun to look at their school schedules and how to best cover our evening and weekend shifts as we transition into fall.

9) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

10) Monthly reports

Fox Run Golf Course and Joint Powers Solid Waste monthly reports are included for your review. Minutes from the Planning Commission are also included.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Nelson
City Manager

FINANCE MONTHLY REPORT

Activity	JUNE 2018	JUNE 2017	JUNE 2018 YTD	JUNE 2017 YTD
UTILITY BILLING:				
Water				
Water Sold (in gallons per 1,000)	60,348	63,612	275,666	279,647
Water Billed	\$525,985.42	\$510,990.48	\$2,599,885.03	\$2,441,253.44
Basic Water Fee/Rate per 1000 gal.	\$21.71/\$5.55	\$18.81/\$5.39		
Number of Accounts Billed	5,412	5,425	31,628	31,529
Number of Bills Mailed	5,412	5,425	31,628	31,529
Total Meters Read	5,691	5,638	34,062	33,763
Meter Changes/pulled	5	7	30	20
Total Days Meter Reading	1	1	6	6
Misreads found prior to billing	0	0	0	0
Customers requesting Rereads	0	0	0	0
Sewer				
Sewer Billed	\$312,078.39	\$306,705.82	\$1,786,395.37	\$1,708,420.30
Basic Sewer Fee/Rate per 1000 gal.	\$9.69/\$5.87	\$9.23/\$5.59		
Solid Waste				
Solid Waste Billed	\$99,370.65	\$95,840.78	\$590,986.32	\$571,803.69
Basic Solid Waste Fee	\$20.79	\$20.18		
Total Utility Billing:	\$937,434.46	\$913,537.08	\$4,977,266.72	\$4,721,477.43
Adjustment Total:	(\$120.00)	(\$327.98)	(\$289.17)	(\$4,526.03)
Misread Adjustments	\$0.00	\$0.00	\$0.00	\$0.00
Other Adjustments	\$0.00	(\$117.98)	\$310.83	(\$3,616.03)
Penalty Adjustments OFF	(\$130.00)	(\$210.00)	(\$630.00)	(\$930.00)
Penalty Adjustments ON	\$10.00	\$0.00	\$30.00	\$20.00
New Accounts/Connects	132	199	395	540
Accounts Finaled/Disconnects	14	67	248	354
New Accounts Set up	6	6	37	36
Delinquent Notices	386	353	2344	2140
Doorknockers	170	161	944	813
Delinquent Call List	107	105	582	481
Notice of Termination Letters	15	10	57	72
Shut-off for Non-payment	6	5	30	33
Delinquent Notice Penalties	\$3,860.00	\$3,530.00	\$23,440.00	\$21,400.00
Doorknocker Penalties	\$1,700.00	\$1,610.00	\$9,440.00	\$8,130.00
Other Office Functions:				
Interest Income	\$74,021.81	\$32,602.93	\$321,374.89	\$159,353.93
Interest Rate-Checking Account	2.25%	1.32%		
Interest Rate-CDs	N/A	N/A		
# of Monthly Vendor Checks	184	185		
Payments Issued to Vendors	\$ 3,364,714.99	\$ 2,162,123.55	\$ 13,480,233.52	\$ 10,877,551.62
# of Employees on Payroll	294	278		
Monthly Payroll*	\$ 722,012.67	\$ 686,947.99	\$ 2,883,403.60	\$ 2,767,838.75

*NOTE: There were 3 payperiods in June 2018

	01Apr2018 30Jun2018	01Apr2017 30Jun2017	YTD 2018	YTD 2017
101 General Fund				
Revenues	3,987,038.09	3,893,584.82	6,102,179.48	5,971,220.79
Expenditures	2,141,896.97	2,488,538.38	3,900,544.98	4,514,623.97
201 Parks				
Revenues	14,406.27	12,851.63	36,757.71	15,335.87
Expenditures	303,472.79	382,104.93	489,251.11	652,609.65
202 Memorial Pool				
Revenues	13,605.40	19,439.00	13,745.02	19,516.63
Expenditures	37,730.47	37,851.94	45,641.58	40,382.16
203 Summit Activity Center				
Revenues	172,691.41	165,414.86	293,954.17	282,189.32
Expenditures	201,225.00	221,010.64	344,919.69	347,999.61
204 Marne Creek				
Revenues	356.16	256.91	453.69	346.16
Expenditures	22,001.58	27,276.89	37,104.84	73,747.41
205 Casualty Reserve				
Revenues	327.25	178.31	499.45	270.95
Expenditures				
207 Bridge and Street				
Revenues	.73	10,789.72	.73	10,850.84
Expenditures		9,180.00		11,420.00
211 Lodging Sales Tax				
Revenues	145,062.29	136,734.28	247,564.88	232,027.25
Expenditures	103,300.57	99,052.50	261,970.85	314,205.00
241 Infrastructure Improvement				
Revenue	52,662.13	46,750.40	60,762.35	90,765.26
Expenditures				
501-504 Improvements/Capital				
Revenues	5,073.82	44,184.83	(2,488.93)	1,642.18
Expenditures	1,777.00	68,919.02	1,777.00	82,429.77
506 Special Capital Improvements				
Revenues	1,412,124.38	1,069,904.13	2,990,801.76	1,548,331.84
Expenditures	912,863.92	192,095.74	941,605.40	192,568.56
509 TID #2 Morgan Square				
Revenues	24,134.86	25,196.59	24,134.86	25,196.59
Expenditures	23,823.78	25,196.59	23,823.78	25,196.59
510 TID #5 Menards				
Revenues	68,269.48	79,435.96	72,170.89	79,435.96
Expenditures				
511 TID #6 Westbrook Estates				
Revenues	87,997.13	19,447.45	94,965.04	20,017.53
Expenditures	102,196.32		94,746.41	
601-604 Water				
Revenues	3,876,433.66	1,354,583.20	16,658,780.65	3,805,402.13
Expenditures	4,101,377.44	2,086,280.50	5,970,203.85	2,923,462.61
611 Wastewater				
Revenues	801,685.09	872,720.72	2,568,492.92	1,149,545.84
Expenditures	1,207,679.45	1,614,168.81	2,282,024.37	2,857,333.40
621 Cemetery				
Revenues	8,653.10	9,520.97	14,311.98	16,743.10
Expenditures	25,224.79	33,939.10	43,975.66	50,947.34
631 Solid Waste Collection				
Revenues	286,790.61	(446,840.76)	1,277,079.39	553,190.95
Expenditures	312,107.08	905,071.41	601,734.12	1,237,178.19

	01Apr2018 30Jun2018	01Apr2017 30Jun2017	YTD 2018	YTD 2017
637 Joint Powers Landfill				
Revenues	358,790.77	1,072,627.30	613,031.46	1,038,562.32
Expenditures	419,529.59	350,015.43	705,723.04	603,708.84
641 Fox Run Golf Course				
Revenues	322,596.78	281,600.82	395,789.94	420,592.91
Expenditures	337,127.54	256,527.24	464,239.38	474,861.99

Commission Information Memorandum

PARKS AND RECREATION DEPARTMENT

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

1st - half of July information:

Fitness Classes-	
Early Bird Boot Camp class	26 participants
Power Abs	48 participants
Prime Time Senior class	49 participants
Tabata class	57 participants
Water aerobics	164 participants
Work-Out Express class	68 participants
Yoga classes	22 participants
Zumba class	23 participants
Booty Blaster class	Class will resume in the fall/winter

Rentals-

o Birthday rentals-	0 parties
o SAC courts-	0 hours
o Theater-	0 hours
o Meeting rooms-	2 hours
o City Hall courts-	3 hours
o Capital Building-	5 dates
o Riverside shelters-	9 rentals
o Memorial shelters-	4 rentals
o Westside shelter-	1 rentals
o Rotary outdoor classroom-	0 rentals
o Sertoma shelter-	0 rentals
o Tripp shelter-	0 rentals
o Meridian Bridge	1 rental

SAC members-	2,044 people
SAC memberships-	1000
SAC attendance-	2,343 visits
New members-	34 people

Summer Specials started at the SAC. 5% off quarterly memberships and 12% off annual memberships.

First session summer recreation classes ended in June. Second session summer recreation classes started the week of July 9.

Wednesday, July 4- Memorial Pool Swim Carnival. Postponed due to the weather. Held Saturday, July 7.

Saturday, July 7- Memorial Pool Swim Carnival. Free watermelon, crafts, coin dive, water balloons, temporary tattoos, and games for all ages. 331 participants.

Monday, July 9- Summer Recreation Programs Session 2 started. 1,210 participants.

Thursday, July 12- Late Night for Teens. Partnered with the Boys and Girls Club and their teen night. 100 participants.

The tennis courts at the Summit Activities Center are being repainted. The work began on July 11. It will take 16 consecutive days so it would end on July 26 if there are no weather interruptions.

Todd has been working with Jessica Scott to set-up and take down the Market at the Meridian on Saturday mornings.

Brittany LaCroix has been meeting with Jessica Scott, part-time downtown coordinator, in regards to Downtown Events for the summer, and fall 2018 seasons.

Todd met with Eric Ambrosion, from the District III office, to begin master planning for Westside Park and also The Lawn at the Plaza.

PARKS

Jim Snook used a weed trimmer head and the push button for the trim line feed to create the push button needed to operate the splash pad at the Meridian Plaza. The Plaza splash pad opened back up on July 9.

Brian Frick and Chris Bornitz have been working with the Chopper Johnson Foundation to get the brick pathway installed leading up to Shelter #3 at Riverside Park.

The Parks Staff used wire ties and tied the bottom of the fence to the bottom rails at the softball fields at the SAC.

The Parks Staff worked late on Monday, July 9, to help the volunteers from youth softball add agri-lime and re-slope the infield on Diamond D at the Sertoma Park four-plex. The Parks Staff will haul in agri-lime as needed and the youth softball volunteers will continue to level and slope the infield areas. The base anchors, pitcher's plate anchors, and irrigation heads need to be raised as these fields are worked on.

The Before I Die chalkboard was installed on the inside of the Memorial Pool so patrons can use chalk to write what they are looking forward to in a new facility.

The Parks Staff started to work on improvements that have been planned by the Keep His Smile Alive Foundation for Ridgeway Park. A retaining wall was installed around the tree on the north side of the new basketball court. Black dirt was hauled in to create a slope from the new basketball court into the turf area of the park. The irrigation was repaired around the court. The dirt will be seeded with grass. The basketball pole and backboard need to be installed for the court to be ready for play.

The fountain in the Meridian Bridge Plaza has not been operational as the pump was replaced with a larger one and it now needs an electrician to install the proper convertors for the power source that is currently there.

The ball fields at Memorial Park, Sertoma Park, Summit Activities Center, and Riverside Park are being dragged and prepared each weekday according to game schedules submitted to the Parks Department.

The parks staff has been moving bleachers, benches, goals, trash cans, and other items for the youth baseball, youth softball, youth soccer, and swim team events which take place in Yankton on weekends in May, June and July. (Youth Baseball Tournament at Sertoma- June 22, 23, & 24).

The parks staff has been moving picnic tables, trash cans, and other items for special events that are taking place in the community (Bragging Rights on Thursday Nights, 3rd on 3rd, Old Iron Tractor Ride, Rockin' Rumble, Bridging Yankton- Helpline Center, Pathways Shelter, RiverCity Family Connections Family Strong Event).

TRAILS

Bob Wubben has announced he will be retiring from his City position, as a Parks Senior Grounds Maintenance Worker, as of October 1, 2018. The City conducted three interviews with current City employees. Darrik DeLozier, Senior Equipment Operator in the Street Department, has been hired and will start working alongside of Bob on August 6 so there is training and job knowledge transfer.

Description	Yankton Transfer	Vermillion Landfill	Total Joint	6 Month Budget	Legal 2018 Budget
Joint Power Transfer/Landfill					
<i>Total Revenue</i>	\$608,628.26	\$405,605.68	\$1,014,233.94	\$937,680.00	\$1,880,360.00
<i>Expenses:</i>					
Personal Services	146,489.57	143,408.67	289,898.24	338,846.50	677,693.00
Operating Expenses	129,194.77	197,044.98	326,239.75	378,636.00	757,272.00
Depreciation (est)	94,007.07	140,326.98	234,334.05	200,228.50	400,457.00
Trench Depletion	0.00	78,026.49	78,026.49	103,934.00	207,868.00
Closure/Postclosure Resrv	0.00	4,230.84	4,230.84	4,310.50	8,621.00
Amortization of Permit	0.00	554.24	554.24	565.00	1,130.00
<i>Total Operating Expenses</i>	369,691.41	563,592.20	933,283.61	1,026,520.50	2,053,041.00
<i>Non Operating Expense-Interest</i>	0.00	24,319.01	24,319.01	59,940.50	119,881.00
<i>Landfill Operating Income</i>	238,936.85	(182,305.53)	56,631.32	(148,781.00)	(292,562.00)
Joint Recycling Center					
<i>Total Revenue</i>	0.00	55,219.01	55,219.01	114,127.50	228,255.00
<i>Expenses:</i>					
Personal Services	0.00	118,984.54	118,984.54	110,172.50	220,345.00
Operating Expenses	0.00	32,847.19	32,847.19	58,600.00	117,200.00
Depreciation (est)	0.00	18,577.98	18,577.98	37,998.50	75,997.00
<i>Total Operating Expenses</i>	0.00	170,409.71	170,409.71	206,771.00	413,542.00
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	0.00	0.00
<i>Recycling Operating Income</i>	0.00	(115,190.70)	(115,190.70)	(92,643.50)	(185,287.00)
<i>Total Operating Income</i>	\$238,936.85	(\$297,496.23)	(\$58,559.38)	(\$241,424.50)	(\$477,849.00)
Tonage in Trench:	<u>6/30/2017</u>	<u>6/30/2018</u>			
Asbestos	30.70	40.39	40.39	25.00	50.00
Centerville	116.16	118.12	118.12	140.00	280.00
Beresford	633.76	682.51	682.51	712.50	1,425.00
Clay County Garbage	6,441.45	6,652.06	6,652.06	6,650.00	13,300.00
Elk Point	523.45	514.96	514.96	565.00	1,130.00
Yankton County Garbage	11,257.71	11,223.04	11,223.04	11,500.00	23,000.00
<i>Total Tonage in Trench</i>	19,003.23	19,231.08	19,231.08	19,592.50	39,185.00
Operating Cost per ton			\$48.53	\$55.45	\$55.45

This report is based on the following:

Revenue accrual thru June 30, 2018

Expenses cash thru June 30, 2018 with July's Bills

Joint Powers Solid Waste Authority
Financial Report Thru June 30, 2018

Description	Yankton Transfer	Vermillion Landfill	Total Joint	6 Month Budget	Legal 2018 Budget
Source of Funds					
<i>Beginning Balance</i>	\$667,904.00	\$1,049,572.00	\$1,717,476.00	\$1,717,476.00	\$1,717,476.00
<i>Operating Revenue:</i>					
Net Income	238,936.85	(297,496.23)	(58,559.38)	(238,924.50)	(477,849.00)
Depreciation	94,007.07	158,904.96	252,912.03	238,227.00	476,454.00
Trench Depletion	0.00	78,026.49	78,026.49	103,934.00	207,868.00
Amortization of Permit	0.00	554.24	554.24	565.00	1,130.00
<i>Non Operating Revenue:</i>					
Grant	0.00	0.00	0.00	0.00	0.00
Loan Proceeds	0.00	0.00	0.00	0.00	0.00
Contributed Capital	0.00	0.00	0.00	0.00	0.00
Sale Proceeds	0.00	0.00	0.00	0.00	0.00
Comp. for Loss & Damage	0.00	0.00	0.00	0.00	0.00
Fire Related Expenses	0.00	0.00	0.00	0.00	0.00
Interest	4,403.20	8,288.93	12,692.13	3,900.00	7,800.00
<i>Cash Flow Transfer:</i>					
Joint Power Transfer/Landfill	(376,448.00)	376,448.00	0.00	56,011.00	112,022.00
Joint Recycling Center	0.00	0.00	0.00	0.00	0.00
Total Funds Available	628,803.12	1,374,298.39	2,003,101.51	1,881,188.50	2,044,901.00
Application of Funds Available					
<i>Joint Power Transfer/Landfill</i>					
Equipment	6.54	0.00	6.54	171,000.00	342,000.00
Trench	0.00	0.00	0.00	0.00	0.00
Closure/Postclosure Cash Res.	0.00	4,230.84	4,230.84	4,310.50	8,621.00
<i>Joint Recycling Center</i>					
Equipment	0.00	0.00	0.00	77,500.00	155,000.00
<i>Payment Principal</i>	24,477.42	56,193.13	80,670.55	118,992.50	237,985.00
<i>Appropriation to Reserve</i>	0.00	0.00	0.00	0.00	0.00
Total Applied	24,483.96	60,423.97	84,907.93	371,803.00	743,606.00
Ending Balance	\$604,319.16	\$1,313,874.42	\$1,918,193.58	\$1,509,385.50	\$1,301,295.00

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	6 Month Budget	Legal 2018 Budget
<i>Revenue: (accrual)</i>					
Asbestos	\$0.00	\$2,625.45	\$2,625.45	\$1,750.00	\$3,500.00
Elk Point	0.00	24,150.77	24,150.77	26,272.50	\$52,545.00
Centerville	0.00	5,542.93	5,542.93	6,510.00	13,020.00
Beresford	0.00	32,019.70	32,019.70	33,150.00	66,300.00
Clay County Garbage	0.00	324,430.64	324,430.64	331,725.00	663,450.00
Compost-Yd Waste-Wood	0.00	7,973.68	7,973.68	2,500.00	5,000.00
Contaminated Soil	0.00	2,431.66	2,431.66	2,000.00	4,000.00
White Goods	0.00	1,462.52	1,462.52	2,500.00	5,000.00
Tires	0.00	1,290.70	1,290.70	2,000.00	4,000.00
Electronics	0.00	2,366.80	2,366.80	2,500.00	5,000.00
Other Revenue	2,709.60	1,310.83	4,020.43	10,050.00	20,100.00
Less Recycling Tipping Fee	0.00	0.00	0.00	(58,277.50)	(116,555.00)
Cash long	(16.89)	0.00	(16.89)	0.00	0.00
Yard Waste	0.00	0.00	0.00	0.00	0.00
Rubble	16,536.37	0.00	16,536.37	26,000.00	52,000.00
Transfer Fees	588,088.88	0.00	588,088.88	549,000.00	1,098,000.00
Metal	1,310.30	0.00	1,310.30	0.00	5,000.00
Other Operational - Solid Waste	0.00	0.00	0.00	0.00	0.00
Total Revenue	608,628.26	405,605.68	1,014,233.94	937,680.00	1,880,360.00
<i>Expenses: (cash)</i>					
Personal Services	146,489.57	143,408.67	289,898.24	338,846.50	677,693.00
Insurance	17,680.50	4,657.14	22,337.64	13,528.50	27,057.00
Professional Service/Fees	2,545.45	39,586.30	42,131.75	36,000.00	72,000.00
Non Professional Fees	0.00	0.00	0.00	0.00	0.00
Processing- Reduction	0.00	0.00	0.00	0.00	0.00
State Fees	0.00	19,231.08	19,231.08	19,500.00	39,000.00
Professional - Legal/Audit	0.00	0.00	0.00	625.00	1,250.00
Publishing & Advertising	570.34	1,977.11	2,547.45	900.00	1,800.00
Rental	0.00	0.00	0.00	250.00	500.00
Hauling fee	0.00	0.00	0.00	0.00	0.00
Equipment repair	1,043.54	43,177.40	44,220.94	28,000.00	56,000.00
Motor vehicle repair	126.80	3,299.73	3,426.53	11,750.00	23,500.00
Vehicle fuel & maintenance	63,084.17	19,066.54	82,150.71	117,000.00	234,000.00
Equip, Mat'l & Labor	22,431.26	0.00	22,431.26	6,000.00	12,000.00
Building repair	1,520.36	796.24	2,316.60	12,000.00	24,000.00
Facility repair & maintenance	0.00	3,249.89	3,249.89	17,500.00	35,000.00
Postage	235.94	5.19	241.13	375.00	750.00
Office supplies	877.24	1,147.99	2,025.23	1,600.00	3,200.00
Copy supplies	51.57	2.93	54.50	187.50	375.00
Uniforms	0.00	2,133.57	2,133.57	2,350.00	4,700.00
Small Tools & Hardware	149.90	0.00	149.90	125.00	250.00
Travel & Training	0.00	1,104.73	1,104.73	2,250.00	4,500.00
Operating supply	954.92	38,249.26	39,204.18	73,800.00	147,600.00
Electricity	4,789.61	8,076.67	12,866.28	15,100.00	30,200.00
Heating Fuel - Gas	10,748.08	10,014.79	20,762.87	16,000.00	32,000.00
Water	1,113.69	233.90	1,347.59	1,500.00	3,000.00
WW service	603.49	0.00	603.49	650.00	1,300.00
Landfill	124.74	0.00	124.74	100.00	200.00
Telephone	543.17	1,034.52	1,577.69	1,545.00	3,090.00
Depreciation (est)	94,007.07	140,326.98	234,334.05	200,228.50	400,457.00
Trench Depletion		78,026.49	78,026.49	103,934.00	207,868.00
Closure/Postclosure Resrv		4,230.84	4,230.84	4,310.50	8,621.00
Amortization of Permit		554.24	554.24	565.00	1,130.00
Total Op Expenses	369,691.41	563,592.20	933,283.61	1,026,520.50	2,053,041.00

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	6 Month Budget	Legal 2018 Budget
<i>Non Operating Expense-Interest</i>	0.00	24,319.01	24,319.01	59,940.50	119,881.00
<i>Operating Income (Loss)</i>	\$238,936.85	(\$182,305.53)	\$56,631.32	(\$148,781.00)	(\$292,562.00)
<i>Capital:</i>					
Capital Outlay	\$6.54	\$0.00	\$6.54	\$171,000.00	\$342,000.00
Landfill Development	0.00	0.00	0.00	127,000.00	\$254,000.00
Capital Lease	0.00	0.00	0.00	0.00	\$0.00
<i>Total Capital Expenditures</i>	\$6.54	\$0.00	\$6.54	\$298,000.00	\$596,000.00
<i>Grant Reimbursement</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Equipment Sale Proceeds</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Cash Flow Transfer</i>	(\$376,448.00)	\$376,448.00	\$0.00	\$0.00	\$0.00
<i>Tonage in Trench:</i>					
Asbestos		40.39	40.39	25.00	50.00
Beresford		682.51	682.51	712.50	1,425.00
Centerville Garbage		118.12	118.12	140.00	280.00
Clay County Garbage		6,652.06	6,652.06	6,650.00	13,300.00
Elk Point		514.96	514.96	565.00	1,130.00
Yankton County Garbage		11,223.04	11,223.04	11,500.00	23,000.00
<i>Total Tonage in Trench</i>		19,231.08	19,231.08	19,592.50	39,185.00
Operating Cost per ton			\$48.53	\$55.45	\$55.45

Joint Recycling Center	Yankton	Vermillion	Total	6 Month	Legal
Description	Transfer	Center	Joint	Budget	2018 Budget
<i>Revenue:</i>					
Tipping Fees	\$0.00	0.00	\$0.00	58,277.50	116,555.00
Magazines	0.00	1,418.18	1,418.18	1,500.00	3,000.00
Metal/Tin	0.00	(593.00)	(593.00)	600.00	1,200.00
Plastic	0.00	596.58	596.58	7,500.00	15,000.00
Aluminum	0.00	9,502.85	9,502.85	7,000.00	14,000.00
Newsprint	0.00	3,899.56	3,899.56	6,000.00	12,000.00
Cardboard	0.00	26,016.08	26,016.08	22,500.00	45,000.00
High Grade Paper	0.00	6,406.25	6,406.25	2,500.00	5,000.00
Other Material	0.00	7,972.51	7,972.51	4,000.00	8,000.00
Contributions/Operating Grants	0.00	0.00	0.00	4,250.00	8,500.00
Total Revenue	0.00	55,219.01	55,219.01	114,127.50	228,255.00
<i>Expenses:</i>					
Personal Services	0.00	118,984.54	118,984.54	110,172.50	220,345.00
Insurance	0.00	664.98	664.98	1,250.00	2,500.00
Professional Service/Fees	0.00	0.00	0.00	9,000.00	18,000.00
Hazardous Waste Collection	0.00	1,007.05	1,007.05	17,000.00	34,000.00
Professional-Legal	0.00	0.00	0.00	0.00	0.00
Publishing & Advertising	0.00	93.58	93.58	1,000.00	2,000.00
Rental	0.00	0.00	0.00	0.00	0.00
Equipment repair	0.00	1,056.68	1,056.68	5,375.00	10,750.00
Vehicle repair & maintenance	0.00	1,304.22	1,304.22	375.00	750.00
Vehicle fuel	0.00	2,238.75	2,238.75	2,500.00	5,000.00
Building repair & maintenance	0.00	1,538.86	1,538.86	1,500.00	3,000.00
Postage	0.00	1.30	1.30	325.00	650.00
Freight	0.00	6,690.00	6,690.00	1,000.00	2,000.00
Office supplies	0.00	348.03	348.03	500.00	1,000.00
Uniforms	0.00	233.04	233.04	250.00	500.00
Materials Purchases	0.00	2,451.25	2,451.25	2,250.00	4,500.00
Travel & Training	0.00	1,000.00	1,000.00	750.00	1,500.00
Operating Supplies	0.00	2,667.93	2,667.93	5,000.00	10,000.00
Copy Supply	0.00	3.04	3.04	175.00	350.00
Electricity	0.00	2,960.62	2,960.62	3,250.00	6,500.00
Heating Fuel-Gas	0.00	2,959.27	2,959.27	2,250.00	4,500.00
Water	0.00	272.24	272.24	325.00	650.00
WW service	0.00	769.86	769.86	600.00	1,200.00
Telephone	0.00	402.58	402.58	425.00	850.00
Revenue Sharing	0.00	4,183.91	4,183.91	3,500.00	7,000.00
Transportation to Vermillion	0.00	0.00	0.00	0.00	0.00
Processing Recyclables	0.00	0.00	0.00	0.00	0.00
Depreciation (est)	0.00	18,577.98	18,577.98	37,998.50	75,997.00
Total Op Expenses	0.00	170,409.71	170,409.71	206,771.00	413,542.00
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	0.00	0.00
Operating Income (Loss)	\$0.00	(\$115,190.70)	(\$115,190.70)	(\$92,643.50)	(\$185,287.00)
Capital Outlay	\$0.00	\$0.00	\$0.00	\$77,500.00	\$155,000.00
Grant Reimbursement/Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cash Flow Transfer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

This report is based on the following:

Revenue accrual thru June 30, 2018

Expenses cash thru June 30, 2018 with July's Bills

2018 Joint Powers Total Operations Recap

Month	Yankton Transfer	Vermillion Landfill	Total	Total Tons	\$ per ton	Recycling			Yankton Operations	Vermillion Operations	Total Operations
						Yankton	Vermillion	Total			
January	16,041.14	(32,788.43)	(16,747.29)	2,696.97	53.89	0.00	(27,733.35)	(27,733.35)	16,041.14	(60,521.78)	(44,480.64)
February	6,325.01	(39,330.29)	(33,005.28)	2,317.61	63.58	0.00	(11,367.08)	(11,367.08)	6,325.01	(50,697.37)	(44,372.36)
Subtotal	22,366.15	(72,118.72)	(49,752.57)	5,014.58	58.37	0.00	(39,100.43)	(39,100.43)	22,366.15	(111,219.15)	(88,853.00)
March	43,806.85	(31,655.77)	12,151.08	2,870.30	51.00	0.00	(14,720.58)	(14,720.58)	43,806.85	(46,376.35)	(2,569.50)
Subtotal	66,173.00	(103,774.49)	(37,601.49)	7,884.88	55.69	0.00	(53,821.01)	(53,821.01)	66,173.00	(157,595.50)	(91,422.50)
April	49,973.11	(27,616.80)	22,356.31	3,519.39	46.68	0.00	(19,972.52)	(19,972.52)	49,973.11	(47,589.32)	2,383.79
Subtotal	116,146.11	(131,391.29)	(15,245.18)	11,404.27	53.23	0.00	(73,793.53)	(73,793.53)	116,146.11	(205,184.82)	(89,038.71)
May	67,659.98	4,508.29	72,168.27	4,081.03	35.51	0.00	(20,031.38)	(20,031.38)	67,659.98	(15,523.09)	52,136.89
Subtotal	183,806.09	(126,883.00)	56,923.09	15,485.30	48.56	0.00	(93,824.91)	(93,824.91)	183,806.09	(220,707.91)	(36,901.82)
June	54,839.64	(31,103.52)	23,736.12	3,745.78	48.39	0.00	(21,365.79)	(21,365.79)	54,839.64	(52,469.31)	2,370.33
Subtotal	238,645.73	(157,986.52)	80,659.21	19,231.08	48.53	0.00	(115,190.70)	(115,190.70)	238,645.73	(273,177.22)	(34,531.49)

7/3/2018

City of Yankton Transfer Station
Recap of Customer Tonnage

Date	City	Licensed Haulers						Sub-Total	All Other	Total Transfer
	Compactors (577)	Janssen (547)	Arts (586)	Fischer (590)	Independence (627)	Loren Fischer (648)	Kortan (673)			
January 2017	227.38	502.19	367.33	35.07	0.00	65.26	7.51	977.36	273.30	1,478.04
February 2017	202.70	484.93	336.77	29.14	0.00	59.30	11.20	921.34	288.46	1,412.50
March 2017	237.30	616.06	434.47	12.48	0.00	63.43	11.30	1,137.74	417.16	1,792.20
April 2017	227.30	591.85	486.98	0.00	0.00	64.29	13.47	1,156.59	771.69	2,155.58
May 2017	252.91	693.56	536.92	0.00	0.00	75.06	7.97	1,313.51	465.54	2,031.96
June 2017	239.77	701.18	649.20	0.00	0.00	85.82	18.33	1,454.53	483.34	2,177.64
July 2017	235.82	669.19	465.38	0.00	0.00	84.20	12.77	1,231.54	509.76	1,977.12
August 2017	270.08	737.19	577.34	0.00	0.00	85.68	13.52	1,413.73	498.79	2,182.60
September 2017	235.66	641.84	464.10	0.00	0.00	83.83	18.47	1,208.24	529.19	1,973.09
October 2017	237.61	699.36	554.25	0.00	19.20	81.27	18.07	1,372.15	398.57	2,008.33
November 2017	249.77	615.69	457.07	0.00	1.69	110.42	17.48	1,202.35	400.12	1,852.24
December 2017	225.56	519.09	483.74	0.00	0.00	91.53	14.08	1,108.44	357.59	1,691.59
2017 Total	2,841.86	7,472.13	5,813.55	76.69	20.89	950.09	164.17	14,497.52	5,393.51	22,732.89
January 2018	239.65	530.30	436.12	0.00	0.00	81.67	7.84	1,055.93	252.70	1,548.28
February 2018	181.66	488.25	370.51	0.00	0.00	77.18	10.55	946.49	234.16	1,362.31
March 2018	227.12	601.25	477.74	0.00	0.00	83.07	7.49	1,169.55	415.05	1,811.72
April 2018	227.43	561.75	490.33	0.00	0.00	94.10	9.61	1,155.79	613.24	1,996.46
May 2018	273.68	715.67	609.17	0.00	0.00	72.24	8.68	1,405.76	466.41	2,145.85
June 2018	247.08	678.97	575.57	0.00	0.00	95.46	11.05	1,361.05	599.25	2,207.38
2018 Total	1,396.62	3,576.19	2,959.44	0.00	0.00	503.72	55.22	7,094.57	2,580.81	11,072.00

07/11/18

Fox Run Golf Course
Statement of Revenues & Expenses

	01Jun2018 30Jun2018	01Jun2017 30Jun2017	01Jan2018 30Jun2018	01Jan2017 30Jun2017	Legal Budget
Direct Revenues:					
Concessions	25,683.25	29,074.87	67,308.24	66,022.55	161,700.00
Pro Shop	10,460.63	14,907.33	39,181.29	32,652.64	91,200.00
Course	36,854.03	51,581.42	288,524.97	321,920.63	466,900.00
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Total Direct Revenues	72,997.91	95,563.62	395,014.50	420,595.82	719,800.00
Direct Expenses:					
Concessions	16,577.71	11,917.21	23,015.60	23,275.91	62,700.00
Pro Shop	8,082.79	19,548.32	51,290.45	38,172.68	45,000.00
Course			37,921.21	28,564.81	38,500.00
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Total Direct Expenses	24,660.50	31,465.53	112,227.26	90,013.40	146,200.00
Add Beginning Inventory					
Less Ending Inventory					
Net Direct Income (Loss)					
Indirect Revenues -	124.07	(.29)	775.44	(2.91)	1,000.00
Indirect Expenses:					
Personal Services	58,442.46	55,465.81	171,588.90	186,616.11	405,872.00
Insurance			6,694.95	6,259.93	6,710.00
Professional Services	2,407.26	2,026.26	19,912.22	13,023.48	22,900.00
Advertising	786.28	2.66	4,959.04	3,682.68	4,500.00
Repair & Maintenance	8,390.43	3,278.45	34,059.10	24,575.27	52,500.00
Supplies & Materials	8,860.87	8,523.25	22,356.46	21,890.81	59,600.00
Travel, Conference & Dues	762.78	653.81	2,249.45	1,370.56	3,250.00
Utilities	2,258.70	2,806.95	11,512.80	11,369.09	37,600.00
Billing and Administration					
Depreciation	5,893.62	4,218.78	30,337.20	25,312.68	55,745.00
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Total Indirect Expenses	87,802.40	76,975.97	303,670.12	294,100.61	648,677.00
Net Operating Income	(39,340.92)	(12,878.17)	(20,107.44)	36,478.90	(74,077.00)
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Capital Outlay	22,650.00		48,342.00	90,747.98	82,000.00
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Fox Run Golf Course
Statement of Revenues

	01Jun2018 30Jun2018	01Jun2017 30Jun2017	01Jan2018 30Jun2018	01Jan2017 30Jun2017	Legal Budget
Concessions					
CASH Long	211.84	438.59	620.15	772.89	1,000.00
PREPARED FOOD	5,916.15	5,867.71	18,852.63	16,744.71	40,000.00
PRE-PACKAGED FOOD	899.95	1,368.10	2,291.61	2,852.03	10,700.00
BEER	15,671.11	17,867.98	37,696.15	38,029.20	85,000.00
BOTTLED POP	2,984.20	3,532.49	7,847.70	7,623.72	25,000.00
MISCELLANEOUS CONCESSIONS					
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Total Concessions	25,683.25	29,074.87	67,308.24	66,022.55	161,700.00
Pro Shop					
GOLF BALLS	3,298.28	2,486.03	9,357.76	6,557.52	19,000.00
GLOVES	1,015.58	820.10	2,191.52	1,869.16	6,000.00
GOLF CAPS/VISORS	694.28	971.60	1,439.77	1,711.42	7,000.00
MERCHANDISE	2,370.77	3,869.34	6,055.91	6,427.45	16,000.00
MERCHANDISE NON-TAX					200.00
GOLF EQUIPMENT	2,160.67	5,360.12	16,972.19	11,053.96	30,000.00
MISCELLANEOUS MERCHANDISE	42.96		42.96		
CLUB REPAIRS	680.72	653.62	2,285.29	3,793.60	11,000.00
LESSONS	197.37	746.52	835.89	1,239.53	2,000.00
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Total Pro Shop	10,460.63	14,907.33	39,181.29	32,652.64	91,200.00
Course					
SIMULATOR			5,795.59	4,698.29	7,000.00
SIMULATOR NON-TAXABLE					600.00
SEASON PASS	1,707.89	6,040.74	141,628.23	166,289.98	169,000.00
SEASON PASS NON-TAX					3,500.00
GREEN FEES-WEEKENDS/HOLIDAYS	9,058.57	13,066.54	21,887.51	25,396.29	52,000.00
GRREN FEES NON-TAX	209.38	112.20	2,635.38	1,982.48	6,500.00
GREEN FEES - WEEKDAYS	8,426.96	11,856.98	17,006.09	20,279.46	70,000.00
GOLF CAR RENTAL	13,400.39	16,029.67	44,184.07	40,119.18	73,000.00
GOLF CAR STORAGE (NON-TAX)	1,084.51	490.62	16,156.33	20,413.49	21,600.00
TRAIL FEES	520.94	653.06	21,400.26	23,422.02	29,000.00
PULL CART RENTAL	74.80	86.02	172.04	235.62	500.00
GOLF CLUB RENTAL					800.00
DRIVING RANGE	2,206.30	2,868.26	9,939.67	10,438.21	18,500.00
DRIVING RANGE NON-TAX		1.81	224.00	23.53	800.00
HANDICAPING	164.29	375.52	7,120.80	8,168.08	8,500.00
LEAGUES					
JUNIOR GOLF PROGRAM					4,000.00
GOLF CART WRAPS			375.00	450.00	1,000.00
LEAGUE SOFTWARE ADS				4.00	
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Total Course	36,854.03	51,581.42	288,524.97	321,920.63	466,900.00
Total Direct Revenues	72,997.91	95,563.62	395,014.50	420,595.82	719,800.00
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07/11/18

Fox Run Golf Course
Statement of Expenditures

1

	01Jun2018 30Jun2018	01Jun2017 30Jun2017	01Jan2018 30Jun2018	01Jan2017 30Jun2017	Legal Budget
Concessions					
CASH SHORT	326.00	147.95	931.36	409.52	1,200.00
PREPARED FOODS	6,469.61	4,348.46	10,017.05	9,868.69	22,000.00
CANDY	436.20	273.65	801.85	934.40	3,500.00
BEER	7,746.45	6,288.25	9,017.35	9,533.55	27,000.00
POP	1,599.45	858.90	2,247.99	2,529.75	9,000.00
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Total Concessions	16,577.71	11,917.21	23,015.60	23,275.91	62,700.00
Pro Shop					
GOLF BALLS	2,709.07	1,887.00	10,064.37	2,963.49	10,000.00
GLOVES			3,320.80	2,778.45	3,000.00
GOLF CAPS/VISORS	344.37		1,897.62		1,000.00
MERCHANDISE	1,153.42	10,626.62	4,791.29	10,696.66	10,000.00
GOLF EQUIPMENT	3,875.93	7,021.46	31,110.22	20,710.46	15,000.00
TRADE IN GOLF EQUIPMENT					
CLUB REPAIRS		13.24	106.15	1,023.62	6,000.00
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Total Pro Shop	8,082.79	19,548.32	51,290.45	38,172.68	45,000.00
Course					
GOLF CAR RENTAL			33,165.64	24,455.81	25,500.00
REIMBURSEMENT-GOLF SHED RENTAL					
PULL CART RENTAL					
DRIVING RANGE			4,704.00	4,109.00	4,200.00
HANDICAPING					7,800.00
JUNIOR GOLF PROGRAM					1,000.00
GOLF CART WRAPS					
LEAGUE SOFTWARE ADS					
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Total Course			37,921.21	28,564.81	38,500.00
Total Direct Expenditures	24,660.50	31,465.53	112,227.26	90,013.40	146,200.00
	=====	=====	=====	=====	=====

CITY of YANKTON
PLANNING COMMISSION MEETING MINUTES
for
Monday, June 11th, 2018 @ 5:30PM

The meeting was called to order at 5:31p.m. by Chairman Pier

ROLL CALL:

Present – Deb Specht, Mike Healy, Marc Mooney, Jon Economy, Dr. Scott Schindler, Bruce Viau, City Commission Liaison Dave Carda, ETJ Representative Michael Welch and Chairman Steve Pier,

Unable to attend: Brad Wenande, Lynn Peterson

Chairman Pier called for approval of the May 14th, 2018 meeting minutes.

18-25 **MINUTES** – May 14th, 2018

MOTION – It was moved by Commissioner Specht and seconded by Commissioner Schindler to approve the minutes from May 14th, 2018.

VOTE – Voting “Aye” – all members present. Voting “Nay” – none.

MOTION – PASSED

Chairman Pier stated there were no consent items.

Chairman Pier stated there was no Old Business.

ADJOURN SINE DIE –

MOTION – It was moved by Commissioner Healy and seconded by Commissioner Economy to Adjourn Sine Die.

ROLL CALL:

1). Welcome returning Planning Commission members Lynn Peterson, Steve Pier and Jon Economy. City Commissioner Dave Carda has been reappointed by the Mayor to serve as the Planning Commission’s liaison to the City Commission.

2). **Action Items:** Election of Chair and Vice Chair

NOMINATION FOR CHAIRMAN– Commissioner Schindler nominated Steve Pier for Chairman. Nomination was seconded by Commissioner Healy. There were no other nominations.

18-26 **VOTE** – Voting “Aye” – all members present. Voting “Nay” – none.

MOTION to re-elect Steve Pier as Chairman unanimously PASSED.

NOMINATION FOR VICE-CHAIRMAN– Commissioner Specht nominated Marc Mooney for Vice- Chairman. Nomination was seconded by Commissioner Schindler. There were no other nominations.

- 18-27 **VOTE** – Voting “Aye” – all members present. Voting “Nay” – none.
MOTION to elect Marc Mooney as Vice-Chairman unanimously PASSED.

Chairman Pier stated there was no New Business.

Chairman Pier moved on to discuss the May 2018 Building Report. The total valuation for May 2018 was \$787,573.00 which is significantly lower than May 2017 which was \$36,735,177.00. This is because the permit for the Water Treatment Plant was issued last year.

Chairman Pier moved on to discuss the status of the Comprehensive Plan Review. The packet included a detailed schedule of the implementation goals of the Comprehensive Plan when it was written. The schedule outlined the types of goals and length of term anticipated for completion of each activity. Mingo provided background details and highlights of many of the goals. The purpose of the update is to help measure the status of goal implementation and changes that have occurred over time.

- 18-28 **ADJOURNMENT**
MOTION – It was moved by Commissioner Schindler and seconded by Commissioner Economy to adjourn at 6:12PM

VOTE – Voting “Aye” – all members present. Voting “Nay” – none.
MOTION – PASSED

Respectfully submitted,



Dave Mingo, Secretary

Publishing Dates: July 26 & August 2, 2018

NOTICE TO BIDDERS

Sealed bids will be received by the City Commission of the City of Yankton, South Dakota, at 416 Walnut Street Yankton, South Dakota, at the office of the City Finance Officer of said City until 3:00 P.M. or may be hand delivered to the place of opening at 3:00 P. M. on the 9th day of August, 2018, at which time they will be publicly opened and read in the Second Floor Meeting Room of City Hall, Yankton, South Dakota. Disposition of said bid will be held on the 27th day of August, 2018, at 7:00 P.M. in the City of Yankton Community Meeting Room located in the Technical Education Center at 1200 W. 21st Street, Yankton, South Dakota.

Bids will be received on the following:

ANNUAL SUPPLY OF BULK DE-ICING SALT FOR THE 2018-2019 SEASON

The work to be done under this contract consists of the supplying and delivery of bulk street de-icing salt FOB City of Yankton's salt storage facility.

Copies of the specifications may be obtained at the office of the Department of Public Works, Street Division, 700 East Levee Street, Yankton, South Dakota or by phoning (605) 668-5211.

All bids must be submitted on forms provided by the City of Yankton.

The City of Yankton, South Dakota reserves the right to reject any or all bids and to waive any informalities therein to determine which is the best and most advantageous bid to the City.

Adam Haberman, PE
Director of Public Works
City of Yankton, South Dakota

Dated: July 26, 2018

- THE CITY OF YANKTON IS AN EQUAL OPPORTUNITY EMPLOYER -

Yankton Taxable Sales and Sales Tax Receipts Due

Total Yankton Sales Tax (combined first penny, second penny, and BBB)

	2015	2016	2017	2018		
	Total Tax Due	Total Tax Due	Total Tax Due	Total Tax Due	Monthly % Diff.	Accum. % Diff.
Jan	\$849,976	\$898,888	\$881,111	\$931,740	5.75%	5.75%
Feb	\$707,902	\$720,155	\$748,057	\$780,257	4.30%	5.08%
Mar	\$655,013	\$716,110	\$670,903	\$701,758	4.60%	4.94%
Apr	\$800,120	\$764,378	\$790,100	\$815,507	3.22%	4.50%
May	\$753,514	\$764,033	\$786,113	\$810,439	3.09%	4.22%
Jun	\$791,322	\$818,572	\$834,294	\$855,079	2.49%	3.91%
Jul	\$862,407	\$856,690	\$933,678			
Aug	\$863,864	\$832,579	\$846,345			
Sep	\$819,745	\$857,562	\$834,196			
Oct	\$772,673	\$803,694	\$870,920			
Nov	\$782,979	\$794,862	\$828,894			
Dec	\$762,457	\$765,698	\$811,262			
Totals	\$9,421,973	\$9,593,221	\$9,835,872	\$4,894,779		

**Top Ten First Class Cities Plus Vermillion
Through June**

Cities	2017	2018	
	Total Tax Due	Total Tax Due	Accum. % Diff.
Sioux Falls	\$62,795,586	\$65,861,279	4.88%
Rapid City	\$28,486,743	\$28,867,458	1.34%
Aberdeen	\$8,959,093	\$9,535,201	6.43%
Watertown	\$7,445,019	\$7,705,180	3.49%
Brookings	\$7,150,329	\$7,271,747	1.70%
Mitchell	\$5,602,027	\$5,872,928	4.84%
Yankton	\$4,710,577	\$4,894,780	3.91%
Pierre	\$4,094,451	\$4,117,014	0.55%
Spearfish	\$3,721,618	\$3,880,463	4.27%
Huron	\$3,321,729	\$3,619,984	8.98%
Vermillion	\$1,960,828	\$1,911,153	-2.53%
Totals	\$138,247,999	\$143,537,185	3.83%

Yankton Taxable Sales and Sales Tax Receipts Due

Yankton Sales Tax (first and second penny combined)

	2015		2016		2017		2018			
	General Taxable Sales	General Tax Due	General Taxable Sales	General Tax Due	General Taxable Sales	General Tax Due	General Taxable Sales	General Tax Due	Monthly % Diff.	Accum. % Diff.
Jan	\$40,005,454	\$800,502	\$42,469,953	\$850,457	\$41,624,934	\$832,527	\$43,963,784	\$880,367	5.75%	5.75%
Feb	\$32,859,742	\$657,372	\$33,620,236	\$672,805	\$34,591,106	\$698,955	\$36,611,583	\$732,802	4.84%	5.33%
Mar	\$30,707,640	\$614,617	\$33,071,639	\$666,827	\$31,409,630	\$628,413	\$32,806,331	\$656,668	4.50%	5.09%
Apr	\$37,554,403	\$753,857	\$35,814,797	\$717,021	\$36,980,518	\$739,796	\$37,900,165	\$759,728	2.69%	4.48%
May	\$35,318,461	\$707,146	\$35,670,433	\$713,445	\$36,830,743	\$736,702	\$37,962,931	\$762,156	3.46%	4.27%
Jun	\$36,810,258	\$738,560	\$38,014,836	\$764,051	\$38,941,946	\$779,687	\$39,964,498	\$799,441	2.53%	3.96%
Jul	\$40,178,479	\$805,573	\$40,038,133	\$800,806	\$43,250,834	\$874,067				
Aug	\$39,861,102	\$800,036	\$38,414,224	\$771,508	\$39,119,479	\$782,738				
Sep	\$38,022,599	\$760,707	\$39,941,412	\$800,981	\$38,890,159	\$778,389				
Oct	\$36,110,867	\$723,851	\$37,347,465	\$747,035	\$40,326,340	\$810,454				
Nov	\$36,658,409	\$733,577	\$37,134,407	\$743,292	\$38,865,087	\$777,730				
Dec	\$35,915,704	\$720,336	\$36,046,055	\$721,999	\$37,911,167	\$758,468				
Totals	\$440,003,118	\$8,816,135	\$447,583,589	\$8,970,226	\$458,741,942	\$9,197,927	\$229,209,294	\$4,591,163		

Yankton BBB Sales Tax

	2015		2016		2017		2018			
	BBB Taxable Sales	BBB Tax Due	BBB Taxable Sales	BBB Tax Due	BBB Taxable Sales	BBB Tax Due	BBB Taxable Sales	BBB Tax Due	Monthly % Diff.	Accum. % Diff.
Jan	\$4,947,368	\$49,474	\$4,843,075	\$48,431	\$4,858,386	\$48,584	\$5,137,286	\$51,373	5.74%	5.74%
Feb	\$5,052,952	\$50,530	\$4,734,979	\$47,350	\$4,879,644	\$49,101	\$4,745,451	\$47,454	-3.35%	1.17%
Mar	\$4,039,693	\$40,397	\$4,928,340	\$49,283	\$4,248,966	\$42,490	\$4,508,928	\$45,089	6.12%	2.67%
Apr	\$4,626,338	\$46,263	\$4,735,739	\$47,357	\$5,030,400	\$50,304	\$5,573,439	\$55,779	10.88%	4.84%
May	\$4,636,808	\$46,368	\$5,058,772	\$50,588	\$4,941,116	\$49,411	\$4,828,282	\$48,283	-2.28%	3.37%
Jun	\$5,276,114	\$52,761	\$5,452,029	\$54,520	\$5,460,679	\$54,607	\$5,563,819	\$55,637	1.89%	3.10%
Jul	\$5,681,807	\$56,834	\$5,588,416	\$55,884	\$5,961,050	\$59,610				
Aug	\$6,266,342	\$63,828	\$6,106,205	\$61,072	\$6,341,098	\$63,606				
Sep	\$5,903,828	\$59,038	\$5,658,190	\$56,582	\$5,580,671	\$55,807				
Oct	\$4,882,161	\$48,822	\$5,665,879	\$56,659	\$6,046,602	\$60,466				
Nov	\$4,940,215	\$49,402	\$5,156,961	\$51,570	\$5,076,991	\$51,164				
Dec	\$4,212,060	\$42,121	\$4,369,933	\$43,699	\$5,279,448	\$52,795				
Totals	\$60,465,686	\$605,837	\$62,298,518	\$622,995	\$63,705,051	\$637,945	\$30,357,205	\$303,616		

Municipal Tax Due for Returns Filed in June 2018 and 2017

CITY	2018	2017	% Change
Sioux Falls	11,587,999.94	10,835,130.76	6.95
Aberdeen	1,729,892.68	1,524,786.04	13.45
Watertown	1,296,171.37	1,304,334.64	-0.63
Yankton	855,079.23	834,293.99	2.49
Pierre	715,009.52	747,210.65	-4.31

CITY	2018	2017	% Change
Rapid City	5,324,125.47	5,046,278.01	5.51
Brookings	1,306,722.10	1,251,561.72	4.41
Mitchell	1,038,011.66	1,032,765.72	0.51
Spearfish	748,098.42	708,938.00	5.52
Huron	655,502.31	571,785.75	14.64

CITY	2018	2017	%	CITY	2018	2017	%	CITY	2018	2017	%
Akaska	2,170.76	1,732.44	25.30	Corsica	26,446.10	24,922.22	6.11	Hill City	104,747.25	91,557.31	14.41
Alcester	15,551.97	21,847.03	-28.81	Crooks	18,036.92	14,598.15	23.56	Hitchcock	1,098.91	1,494.48	-26.47
Alexandria	10,968.00	10,356.92	5.90	Custer	158,886.19	151,287.45	5.02	Hosmer	4,871.57	6,436.05	-24.31
Alpena	9,617.28	9,893.79	-2.79	Dallas	2,108.56	2,381.23	-11.45	Hot Springs	141,094.60	136,849.46	3.10
Andover	1,522.99	1,527.66	-0.31	Dante	805.51	0.00	0.00	Hoven	12,128.44	12,108.44	0.17
Arlington	38,697.26	73,821.83	-47.58	Davis	2,565.11	1,720.32	49.11	Howard	31,049.37	27,807.14	11.66
Armour	24,711.10	20,600.65	19.95	De Smet	46,750.69	54,138.62	-13.65	Hudson	24,223.08	16,214.08	49.40
Artesian	982.53	1,490.43	-34.08	Deadwood	282,874.82	263,243.22	7.46	Humboldt	18,999.55	17,184.85	10.56
Ashton	1,393.99	935.96	48.94	Dell Rapids	97,867.71	98,115.06	-0.25	Hurley	4,851.35	8,594.61	-43.55
Astoria	1,234.55	628.41	96.46	Delmont	4,418.41	3,503.91	26.10	Interior	2,790.68	3,645.74	-23.45
Aurora	7,607.11	8,887.69	-14.41	Dimock	2,270.85	2,389.40	-4.96	Ipswich	40,479.32	36,448.82	11.06
Avon	15,882.49	17,151.04	-7.40	Doland	6,997.12	4,453.08	57.13	Irene	9,487.07	8,174.64	16.05
Baltic	11,569.59	15,274.19	-24.25	Dupree	4,163.81	4,239.21	-1.78	Iroquois	2,599.07	2,927.02	-11.20
Belle Fourche	250,562.08	234,591.04	6.81	Eagle Butte	42,446.18	36,630.04	15.88	Isabel	5,705.32	7,756.42	-26.44
Belvidere	1,162.14	515.82	125.30	Eden	1,855.52	1,909.69	-2.84	Java	1,322.63	1,210.21	9.29
Beresford	86,763.13	97,549.40	-11.06	Edgemont	22,727.73	18,257.95	24.48	Jefferson	13,678.17	11,308.56	20.95
Big Stone City	36,007.54	31,177.23	15.49	Egan	3,874.32	3,380.24	14.62	Kadoka	24,810.05	24,502.96	1.25
Bison	15,194.98	13,345.60	13.86	Elk Point	47,989.60	40,965.02	17.15	Kennebec	8,519.22	9,142.78	-6.82
Blunt	6,526.48	5,081.58	28.43	Elkton	14,668.77	14,789.09	-0.81	Keystone	96,706.48	88,886.86	8.80
Bonesteel	6,634.61	7,587.67	-12.56	Emery	9,057.50	11,879.56	-23.76	Kimball	48,045.17	25,404.34	89.12
Bowdle	35,093.70	13,103.78	167.81	Estelline	15,185.62	13,938.39	8.95	Kranzburg	2,243.53	2,391.52	-6.19
Box Elder	162,523.63	154,489.33	5.20	Ethan	6,496.19	7,315.31	-11.20	La Bolt	535.37	8,847.96	-93.95
Bradley	1,330.57	1,046.26	27.17	Eureka	25,299.69	25,624.27	-1.27	Lake Andes	22,510.19	16,020.53	40.51
Brandon	339,508.83	279,082.46	21.65	Fairfax	2,789.07	2,684.60	3.89	Lake City	721.23	0.00	0.00
Brandt	1,150.70	1,633.63	-29.56	Fairview	388.96	587.82	-33.83	Lake Norden	144,179.33	30,136.05	378.43
Bridgewater	6,324.55	9,283.12	-31.87	Faith	25,581.21	22,038.38	16.08	Lake Preston	15,230.91	12,173.45	25.12
Bristol	4,888.26	9,024.62	-45.83	Faulkton	29,001.11	30,660.64	-5.41	Langford	6,658.37	5,538.66	20.22
Britton	67,709.81	58,828.89	15.10	Flandreau	61,093.40	58,707.79	4.06	Lead	65,191.19	55,646.91	17.15
Bruce	3,289.61	2,303.43	42.81	Florence	2,887.00	6,998.82	-58.75	Lemmon	53,941.62	59,203.38	-8.89
Bryant	12,936.84	11,784.06	9.78	Fort Pierre	101,278.86	108,297.35	-6.48	Lennox	50,680.61	57,668.64	-12.12
Buffalo	18,913.12	14,679.44	28.84	Frankfort	2,160.12	1,760.67	22.69	Leola	10,996.60	11,779.61	-6.65
Buffalo Chip	4,318.48	3,399.19	27.04	Frederick	1,465.02	2,165.42	-32.34	Lesterville	2,102.34	1,466.29	43.38
Burke	24,708.22	24,965.00	-1.03	Freeman	55,069.02	54,805.82	0.48	Letcher	3,788.06	3,770.97	0.45
Camp Crook	481.87	404.07	19.25	Garretson	37,671.97	38,793.43	-2.89	Madison	267,367.91	290,225.08	-7.88
Canistota	15,640.90	15,624.95	0.10	Gary	3,239.63	4,120.54	-21.38	Marion	24,265.18	25,056.08	-3.16
Canova	1,727.11	2,053.66	-15.90	Gayville	3,618.20	7,427.74	-51.29	Martin	39,456.01	37,904.36	4.09
Canton	94,503.12	91,242.78	3.57	Geddes	6,402.96	5,617.50	13.98	McIntosh	2,202.10	6,266.21	-64.86
Carthage	3,450.90	3,125.21	10.42	Gettysburg	50,390.24	50,678.55	-0.57	McLaughlin	16,127.47	12,870.87	25.30
Castlewood	12,367.16	11,781.76	4.97	Glenham	4,348.43	3,017.79	44.09	Mellette	3,818.10	3,106.67	22.90
Cavour	2,270.75	1,619.94	40.17	Gregory	55,255.33	56,679.81	-2.51	Menno	18,735.59	19,360.16	-3.23
Centerville	16,675.30	15,751.38	5.87	Grenville	1,359.73	1,673.88	-18.77	Midland	5,755.99	6,587.33	-12.62
Central City	6,185.99	5,142.92	20.28	Groton	50,551.26	51,368.20	-1.59	Milbank	239,137.00	200,317.24	19.38
Chamberlain	133,281.85	136,046.51	-2.03	Harrisburg	131,774.52	99,411.76	32.55	Miller	67,067.52	70,128.77	-4.37
Chancellor	7,621.49	3,889.54	95.95	Harrold	24,590.65	1,621.12	1,416.89	Mission	37,010.41	37,201.23	-0.51
Clark	37,229.28	38,499.14	-3.30	Hartford	80,374.99	85,434.31	-5.92	Mobridge	164,349.96	152,096.68	8.06
Clear Lake	44,122.45	42,094.75	4.82	Hayti	6,164.66	5,763.88	6.95	Monroe	696.24	756.72	-7.99
Colman	15,942.08	20,679.66	-22.91	Hazel	1,600.67	1,433.77	11.64	Montrose	4,736.93	5,413.84	-12.50
Colome	5,740.79	6,862.88	-16.35	Hecla	3,962.30	4,036.60	-1.84	Morristown	504.62	1,191.26	-57.64
Colton	16,447.79	10,428.24	57.72	Henry	2,455.31	4,732.85	-48.12	Mound City	2,192.04	1,256.98	74.39
Columbia	3,080.01	1,804.43	70.69	Hermosa	14,388.11	13,122.41	9.65	Mount Vernon	7,121.37	6,300.40	13.03
Conde	3,257.46	2,037.24	59.90	Herreid	18,355.27	29,059.93	-36.84	Murdo	41,426.92	37,938.77	9.19
Corona	1,716.44	1,474.92	16.38	Highmore	38,217.03	29,818.28	28.17	New Effington	2,892.53	3,216.86	-10.08

Municipal Tax Due for Returns Filed in June 2018 and 2017

CITY	2018	2017	% Change
Sioux Falls	11,587,999.94	10,835,130.76	6.95
Aberdeen	1,729,892.68	1,524,786.04	13.45
Watertown	1,296,171.37	1,304,334.64	-0.63
Yankton	855,079.23	834,293.99	2.49
Pierre	715,009.52	747,210.65	-4.31

CITY	2018	2017	% Change
Rapid City	5,324,125.47	5,046,278.01	5.51
Brookings	1,306,722.10	1,251,561.72	4.41
Mitchell	1,038,011.66	1,032,765.72	0.51
Spearfish	748,098.42	708,938.00	5.52
Huron	655,502.31	571,785.75	14.64

CITY	2018	2017	%	CITY	2018	2017	%
New Underwood	9,029.03	8,486.14	6.40	Utica	423.40	425.91	-0.59
Newell	17,464.65	15,489.41	12.75	Valley Springs	7,375.66	8,648.13	-14.71
Nisland	1,231.60	2,066.98	-40.42	Veblen	5,797.59	5,196.75	11.56
North Sioux City	310,915.27	258,397.93	20.32	Vermillion	324,794.30	364,121.97	-10.80
Oacoma	47,551.46	51,967.65	-8.50	Viborg	25,981.00	22,977.51	13.07
Oldham	2,366.17	1,540.25	53.62	Volga	47,102.62	37,985.67	24.00
Olivet	917.20	516.36	77.63	Volin	3,400.92	1,625.57	109.21
Onida	31,770.45	19,790.53	60.53	Wagner	64,124.48	62,349.82	2.85
Orient	1,496.68	1,159.18	29.12	Wakonda	5,189.21	-6,842.01	-175.84
Parker	35,395.78	27,906.68	26.84	Wall	105,457.58	118,612.86	-11.09
Parkston	55,243.27	53,570.07	3.12	Wallace	1,555.44	656.09	137.08
Peever	1,718.38	1,425.65	20.53	Ward	1,723.55	1,301.18	32.46
Philip	47,947.29	39,573.50	21.16	Warner	4,507.88	4,373.53	3.07
Pickstown	10,531.78	7,545.84	39.57	Wasta	210.30	972.97	-78.39
Piedmont	21,610.30	21,405.57	0.96	Waubay	11,275.03	10,071.01	11.96
Pierpont	1,233.32	1,275.60	-3.31	Webster	100,144.68	91,246.42	9.75
Plankinton	17,357.04	15,967.61	8.70	Wentworth	3,935.58	4,034.77	-2.46
Platte	63,116.39	65,505.45	-3.65	Wessington	7,011.87	5,290.42	32.54
Pollock	9,086.01	10,390.40	-12.55	Wessington Springs	30,474.42	31,869.32	-4.38
Presho	13,652.72	11,478.29	18.94	Westport	10,190.87	1,191.67	755.18
Pringle	1,797.09	4,230.35	-57.52	White	5,998.16	5,221.39	14.88
Pukwana	4,088.71	4,016.89	1.79	White Lake	10,612.45	6,794.59	56.19
Quinn	386.47	474.65	-18.58	White River	6,179.96	15,167.04	-59.25
Ramona	1,570.69	3,504.27	-55.18	Whitewood	26,221.30	23,372.75	12.19
Redfield	88,447.50	90,420.91	-2.18	Willow Lake	7,683.76	6,398.04	20.10
Reliance	6,247.71	3,985.07	56.78	Wilmot	12,698.93	10,946.11	16.01
Reville	1,230.22	2,575.01	-52.22	Winner	152,746.84	136,131.97	12.20
Roscoe	8,889.83	9,282.93	-4.23	Witten	460.94	442.58	4.15
Rosholt	6,101.36	8,049.12	-24.20	Wolsey	10,485.37	9,949.92	5.38
Roslyn	2,495.05	3,366.85	-25.89	Wood	1,147.07	855.17	34.13
Saint Lawrence	1,935.01	3,199.80	-39.53	Woonsocket	17,133.76	16,828.11	1.82
Salem	46,236.21	38,389.37	20.44	Worthing	10,020.07	10,886.25	-7.96
Scotland	30,057.04	26,101.87	15.15	Yale	1,009.71	821.87	22.86
Selby	24,092.56	22,651.55	6.36				
Sherman	360.34	320.23	12.53				
Sisseton	100,550.25	104,617.43	-3.89				
South Shore	1,017.00	1,433.37	-29.05				
Spencer	1,671.23	1,673.98	-0.16				
Springfield	20,597.26	19,163.59	7.48				
Stickney	10,534.28	13,213.09	-20.27				
Stratford	1,936.73	1,543.24	25.50				
Sturgis	287,192.03	281,026.53	2.19				
Summerset	59,740.79	62,989.89	-5.16				
Summit	12,903.46	17,033.20	-24.25				
Tabor	8,802.84	7,716.94	14.07				
Tea	118,159.59	116,161.47	1.72				
Timber Lake	18,949.61	16,327.57	16.06				
Toronto	9,274.21	4,702.48	97.22				
Trent	1,034.30	1,104.65	-6.37				
Tripp	11,473.20	9,277.44	23.67				
Tulare	4,646.99	3,847.37	20.78				
Tyndall	32,089.08	25,071.60	27.99				

The dollar amounts in this report are a result of municipal tax due and municipal gross receipts tax due reported on the SD tax returns. These figures include amounts paid through Audits.

Figures compiled by SD Dept. of Revenue

Memorandum #18-160

To: Amy Nelson, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Planning Commission Recommendation on the Five Year Capital Improvement Plan
Date: July 16, 2018

Thank you for presenting the proposed Five-Year Capital Improvement Plan (CIP) to the Planning Commission at their meeting on July 9, 2018. Per the requirements set forth in South Dakota Codified Law, the Yankton City Planning Commission made a recommendation on the CIP after your presentation and the subsequent discussion of items in the plan.

In Planning Commission Action #18-30 the Planning Commission recommended approval of the 2018 – 2022, Five Year CIP as presented to them in draft form.

Please reference the minutes from the July 9, 2018 Planning Commission meeting for further details regarding the discussion that led to this recommendation.

Respectfully submitted,



Dave Mingo, AICP
Community and Economic Development Director

Recommendation: It is recommended that the City Commission consider the Planning Commission's recommendation on the CIP as the budget moves through the adoption process.

Memorandum #18-153

To: City Manager
From: Finance Officer
Date: July 17, 2018
Subject: New Retail (on-sale) Liquor-Restaurant License- El Tapatio


We have received an application for a New Retail (on-sale) Liquor - Restaurant License for January 1, 2018, to December 31, 2018, from El Tapatio Family Mexican Restaurant, Inc., (Maria D. Guitron, President) dba El Tapatio Family Mexican Restaurant, 2502 Fox Run Parkway, Yankton, S.D.

The above application is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A Police check on the applicant revealed no felony convictions or wants. An inspection by the Building Inspector and Fire Marshal has been done and is in compliance with all city codes.



Al Viereck
Finance Officer

Memorandum No. 18-156

TO: Mayor and City Commissioners
FROM: Amy Nelson, City Manager 
RE: School Resource Officer
DATE: July 16, 2018

On December 11, 2017, the City Commission authorized the Yankton Police Department to hire a full-time School Resource Officer (SRO) to serve the Yankton School District. The intent of this authorization was to hire someone within our department to work with the then part-time School Resource Officer Dan Thompson for the remainder of the school year.

A hire was unable to be made prior to Officer Thompson retiring.

Interim Chief Harris and I have been working closely with Dr. Kindle, Dr. Johnke, and Todd Dvoracek to define the terms of the attached agreement.

While the SRO will be a City of Yankton employee, the City of Yankton and Yankton School District will share the costs of the officer's salary and benefits, 75% of which will be the responsibility of the City of Yankton and 25% will be the responsibility of the Yankton School District. Other terms detailing the agreement can be found within.

The dates and schedule of the SRO will be determined by the Chief of Police and School Superintendent or their designee.

This agreement will be considered by the Yankton School District at their first meeting in August.

Officer Preston Crissey has been selected to serve in this position.

Recommendation: It is recommended that the City Commission approve the agreement, authorize the City Manager to sign, and enter into the School Resource Officer Agreement with the Yankton School District for the 2018-2019 school year.

_____ Roll call

SCHOOL RESOURCE OFFICER AGREEMENT

WHEREAS, the Yankton School District 63-3 (“School District”) and the City of Yankton (“the City”) believe it is in both parties’ best interest to implement a School Resource Officer (“SRO”) Program, this School Resource Officer Agreement (“Agreement”) is entered into this 23rd day of July, 2018, and outlines the responsibilities and obligations of each party with respect to the SRO Program.

1.0 GOALS AND OBJECTIVES

It is understood and agreed that the School District and the City share the following goals and objectives in regarding to the SRO Program:

- 1.1 To build a bridge between the community, school, school district and police department through effective communication, cooperation, and addressing crime and disorder by increasing public interaction to reduce fear of crime and in maintaining order.
- 1.2 To foster educational programs and activities that will increase students’ knowledge of and respect for the law and the function of law enforcement agencies.
- 1.3 To provide awareness and education to establish a positive relationship in a cooperative effort to prevent crime, juvenile delinquency, truancy, and disruptions, and to assist in student development.
- 1.4 To provide an atmosphere which will be conducive to learning by maintaining a safe and secure environment, and addressing changes in the environment in and around the schools.
- 1.5 To promote the attendance of law enforcement officers at extracurricular activities in the schools, such as group meetings, athletic events, concerts, etc.
- 1.6 To respond to disruptions and criminal offenses at school, such as trespassing, disorderly conduct, possession or use of weapons on campus, possession or sale of controlled substances, etc.
- 1.7 To provide traffic enforcement and controls as schools when deemed necessary for the safety and protection of students, staff, and the community.
- 1.8 To provide a resource to students to report crime, threats, bullying, and other activities in the school or throughout the community.

2.0 EMPLOYMENT AND ASSIGNMENT OF THE SCHOOL RESOURCE OFFICER

- 2.1 The District agrees to utilize and the City agrees to provide one (1) Fulltime SRO during the term of this Agreement. The SRO shall remain the employee of the City and shall be subject to the administration, supervision, and control of the City, except as such administration, supervision, and control are subject to the terms and conditions of this Agreement. The SRO shall report directly to the Chief of Police or her or his designee within the Yankton Police Department, who, as the SRO's supervisor, shall work with the School Administration for the performance of services outlined in this Agreement.
- 2.2 The City agrees to provide the SRO's salary and benefits. 75% of the salary and benefits will be paid for by the City. 25% of the salary and benefits will be paid for by the School District. The SRO shall be subject to all personnel policies and practices of the Yankton Police Department and City of Yankton.
- 2.3 The City, in its sole discretion, shall have the power and authority to discharge and discipline the SRO. The City shall hold the School District free, harmless, and indemnified from and against any and all claims, suits or causes of action arising out of allegations of unfair or unlawful employment practices brought by the SRO.
- 2.4 The SRO's main post of duty shall be at the Yankton High School. The School District shall schedule or otherwise assign the SRO to periodic duty at the Yankton Middle School and Yankton Elementary Schools, at the discretion of the Superintendent or her or his designee.
- 2.5 In the event the SRO is absent from work, the SRO shall notify both his/her direct supervisor at the City of Yankton and the principal or her or his designee at the Yankton High School.

3.0 DUTY HOURS

- 3.1 The hours of duty shall be arranged between the Yankton School District, Yankton Police Department, and the SRO.
- 3.2 On days when school is not in session and children are not present (i.e. school events, snow days and holidays), the SRO is not required to be present on campus. The School District shall provide the City with a school district calendar for such scheduling purposes. On days when school is not in session due to unforeseen circumstances (i.e. inclement weather) the SRO is not required to be

on campus.

- 3.3 It is understood and agreed that time spent by the SRO attending court for juvenile and/or criminal cases arising from and/or out of their employment as an SRO, shall be considered as hours worked under this agreement.

4.0 QUALIFICATIONS AND SELECTION OF THE SCHOOL RESOURCE OFFICER

The officer appointed to serve as the SRO shall be mutually agreed upon by the parties to this Agreement and shall have the following qualifications:

- 4.1 Shall be a certified officer and should have two years of law enforcement experience.
- 4.2 Shall possess a sufficient knowledge of applicable Federal and state laws and city ordinances, along with City and School Board policies.
- 4.3 Shall be capable of conducting criminal investigations.
- 4.4 Shall possess an even temperament and set a good example for students.
- 4.5 Shall possess communication skills that would enable the officer to function effectively within the school.

5.0 DUTIES OF THE SCHOOL RESOURCE OFFICER

- 5.1 At the request of the superintendent, principal or the principal's designee, the SRO shall assist the School District administration in developing plans and strategies to prevent and/or minimize dangerous situations that may occur on campus.
- 5.2 At the request of the superintendent, principal or the principal's designee, the SRO shall conduct classroom presentations for students. Recommended subjects include the role of law enforcement, drug awareness, criminal law, career opportunities in law enforcement, gang resistance education, tolerance, anti-bullying campaigns, etc.
- 5.3 The SRO shall interact with students on an individual basis and in small groups. At the request of the superintendent, principal or the principal's designee the SRO may be required to counsel students individually, including students suspected of engaging in criminal misconduct.
- 5.4 At the request of the superintendent, principal or the principal's designee the SRO

shall be available for conferences involving the School District administration, faculty and parents.

- 5.5 The SRO shall be familiar with agencies and resources that offer assistance to youth and their families and make referrals to such agencies when necessary. The SRO shall notify the superintendent, principal or principal's designee in writing of such referrals.
- 5.6 The SRO may, by way of the exercise of his or her discretion as a sworn police officer, take law enforcement action as required. Pursuant to District policy, if a student is given a citation or arrested, or it becomes necessary to remove the student from school grounds, whenever possible the student shall be sent or called to the principal's office to effect the arrest, citation, or removal from school. If it shall become necessary for the SRO to remove a student from the school premises, the SRO shall inform the principal or the principal's designee, who, as soon as practical shall make reasonable efforts to notify the student's parent, guardian or legal custodian in accordance with District policy. Efforts to contact the student's parent, guardian or legal custodian shall be documented.

When an SRO arrests or takes a juvenile into custody, he/she shall select the course of action which is appropriate and in compliance with South Dakota law, and which meets the immediate needs of the juvenile and school.

When an SRO arrests or takes into custody a student age 18 or older, he/she shall select the course of action which is appropriate and in compliance with South Dakota law and which meets the immediate needs of the school.

- 5.7 At the request of the superintendent, principal or the principal's designee the SRO shall take appropriate law enforcement action against intruders or unwanted guests who may appear on school property or at related school functions, to the extent that the SRO may do so under the authority of law.
- 5.8 The SRO may assist other law enforcement officials with outside investigations concerning student(s) attending in the School District.
- 5.9 The SRO shall not be used as a school disciplinarian, as disciplining students is a School District responsibility. It is agreed and understood that the principal and appropriate school staff shall be responsible for investigating and determining, in their discretion, whether a student has violated School District disciplinary codes or standards and the appropriate administrative action to take. However, this shall not be construed to prevent the SRO from sharing information with school administration and staff, which may aid in the determination of whether a disciplinary offense has occurred.

Upon assignment, the SRO will be provided with copies of the School District's disciplinary policies and codes for each school. The SRO shall become familiar with the District disciplinary codes and standards.

- 5.10 Notwithstanding the previous paragraph, the SRO may enforce school rules and policies as outlined in Board of Education policies, the Student Handbook, and the Emergency Manual, in the discretion of the Superintendent or designee.
- 5.11 If the principal or school administration believes an incident may be a violation of criminal or juvenile law, the individual may advise the SRO of the incident who shall then determine whether law enforcement action is appropriate.
- 5.12 The SRO may be present when District staff conducts an administrative search pursuant to the search procedure in the District's policy handbook.
- 5.13 At the request of the principal or the principal's designee, the SRO shall assist the District's truancy officers in enforcing truancy policies of the School District and the laws of the State of South Dakota regarding truancy. The City will continue to assist with truancy by using on duty officers assigned to patrol.
- 5.14 The SRO shall comply with the laws of the State of South Dakota, Yankton Police Department procedures, and shall at all times be cognizant the SRO's role as it pertains to school district policy and the needs of school officials.
- 5.15 Should it become necessary for the SRO to conduct formal police interviews with students, the SRO shall comply with the School District's Policy Manual, as well as other legal requirements of such interviews.

6.0 SUPPLIES, EQUIPMENT, AND FACILITIES

The City agrees to provide the SRO with the following equipment:

- 6.1 Motor vehicle. The City shall provide a patrol vehicle for the SRO. The School District agrees to regular maintenance of the vehicle and pay for gasoline, oil.
- 6.2 The City will pay the costs of tires, liability insurance, and other expenses, associated with the operation of the vehicle.
- 6.3 Major repairs to the SRO vehicle or replacement shall be the responsibility of the City.
- 6.4 Weapons, ammunition, uniforms, radio, laptop, equipment, and supplies. The City agrees to provide the standard issue firearm and ammunition for the SRO, standard issued uniforms; standard issue communication devices; and all other

equipment and supplies customarily issued to a City of Yankton Police Officer. While working in the school the SRO will be provided City issued Polo's for identification purposes.

- 6.5 The School District agrees to provide a cellphone reimbursement of \$50 per month directly to the SRO.
- 6.6 The School District agrees to provide the following materials and facilities:
 - 6.61 Office supplies. The School District agrees to provide the usual and customary office supplies and school-related forms required in the performance of SRO duties.
 - 6.62 Equipment. The School District agrees to provide the SRO with a printer, a copy machine, and access to a fax machine.
 - 6.63 Facilities. The School District agrees to provide the SRO with access to a secure private office containing a telephone line for general business purposes, and a desk with drawers, a chair, side chairs, lockable filing cabinet, and a secured storage area both at Yankton High School and Yankton Middle School.

7.0 EVALUATION OF THE SRO AND TRAINING

- 7.1 It is agreed that the School District shall evaluate on a quarterly basis the SRO Program and the officer assigned to the program, in a manner developed jointly by the parties. It is further understood that the School District's evaluation of the SRO is advisory only, and that the City retains the final authority to evaluate the performance of the SRO in accordance with the personnel policies of the City.
- 7.2 In the event that the School District, through its officials, believes that the SRO is not effectively performing his/her duties and responsibilities, or is not complying with the terms of this Agreement, the Superintendent shall contact the Chief of Police. If the Chief of Police desires, the Superintendent/designee and the Chief of Police shall meet with the SRO to mediate or resolve any problems which may exist.
- 7.3 At the end of the school year, the SRO shall provide an overview of the past years activities to the Yankton City Commission and Yankton School Board.
- 7.4 Any training opportunities for the SRO will be mutually agreed upon by the Chief of Police and Superintendent of schools. Registration, travel and per diem associated with SRO related training will be the responsibility of the School District. General law enforcement training and associated travel will be the responsibility of the City.

8.0 INSURANCE AND INDEMNIFICATION

- 8.1 The City shall purchase and/or maintain in full force and effect during the term of this Agreement a general comprehensive liability insurance policy with coverage in the amount of not less than one million dollars (\$1,000,000) for any acts or omissions that occur, or claims that arise during the term of this Agreement.
- 8.2 The City agrees to hold the School District, its agents and employees free, harmless and indemnified from and against any and all claims, suits, or causes of action arising from or in any way out of the performance of the duties of the SRO or from the SRO Program.
- 8.3 The SRO position will be funded where the City pays 75% of the salary and benefits and the School District pays 25%. The City will bill the School District for its portion of the SRO salary on a quarterly basis.

9.0 TERM OF AGREEMENT

The term of this agreement is one (1) year, commencing on August 1, 2018 and ending on August 1, 2019. This Agreement shall be automatically renewed and extended annually for additional and successive one-year terms, unless notice of nonrenewal is given by either party in writing, prior to March 1 of the initial or any succeeding term.

10.0 AMENDMENT TO THE AGREEMENT

This Agreement constitutes a final written expression of all the terms of this Agreement and is complete and is exclusive statement of those terms. Modification of this Agreement may be made upon mutual agreement of the parties.

11.0 CHOICE OF LAW, VENUE

The parties agree that this Agreement shall be construed in accordance with the substantive laws of the State of South Dakota and that any litigation involving this Agreement shall be placed in the venue of a court of competent jurisdiction in Yankton County, South Dakota.

12.0 NOTICE

Any and all notice required under this agreement shall be given to the parties as follows:

Amy Nelson, City Manager
Email: anelson@cityofyankton.org
416 Walnut Street
PO Box 176
Yankton, SD 57078
(605) 668-5221

Dr. Wayne Kindle, Superintendent
Email: wkindle@ysd.k12.sd.us
2410 West City Limits Road
PO Box 738
Yankton, SD 57078
(605) 665-3998

13.0 PARTIAL INVALIDITY

If any of the provisions of this Agreement are held to be invalid or unenforceable, all other provisions of this Agreement shall nevertheless continue in full force and effect.

IN WITNESS THEREOF, the parties have caused this Agreement to be signed by their duly authorized officers

Dated this ___ day of _____, 2018.

City of Yankton


Dated this ___ day of _____, 2018.

Yankton School District #63-3

By: Amy Nelson
Its: City Manager

By: Dr. Wayne Kindle
Its: Superintendent

Memorandum No. 18-155

TO: Mayor and City Commissioners
FROM: Amy Nelson, City Manager 
RE: Naming Rights Committee
DATE: July 16, 2018

Attached is the Sponsorship and Naming Rights Policy that was approved in 2013 by the Yankton City Commission.

Because our naming rights committee has not met in sometime, it is appropriate to name a new committee.

The standing committee is comprised of two appointed City Commissioners, the City Manager, the City Finance Officer, the manager of the affected department or his/her representative, a member of the department's advisory board or other appropriate community representative, and the Director of Community Development or his/her representative.

We currently have an item for consideration by the Sponsorship and Naming Rights Committee to discuss. There is a party interested in either a sponsorship or naming rights of the Walnut Street Fire Feature.

Commissioner Maibaum has expressed interested in serving on this committee.

It is likely this committee will become more active as Dive-In Yankton fundraising continues.

Recommendation: Staff recommends naming and approving two City Commissioners to serve on the Sponsorship and Naming Rights Committee.

_____ Roll call

DONATIONS, SPONSORSHIPS, AND NAMING RIGHTS POLICIES AT CITY OF YANKTON PROPERTIES

Introduction

The City of Yankton provides services which are primarily funded from the City's general fund. In recent years demands upon such funds have increased, a trend that is expected to continue. To maintain and enhance the City's properties, the City is seeking to establish alternate revenue streams that will increase its ability to deliver services to the community and/or provide enhanced levels of service beyond the core levels funded from the City's general fund. One of the alternate funding sources being pursued is sponsorship.

Policy Statement

It is the policy of the City of Yankton to seek sponsorships for its events, services, facilities, and properties from individuals, foundations, corporations, nonprofit organizations, service clubs, and other entities. The purpose of such sponsorships is to increase the City's ability to deliver services to the community and/or provide enhanced levels of service beyond the core levels funded from the City's general fund. In appreciation of such support, it is the policy of the City of Yankton to provide sponsors with suitable acknowledgement of their contributions. However, such recognition shall adhere to the aesthetic values and purpose of the City's events, services, facilities, and properties. In addition, such recognition shall not detract from the visitor's experience or expectation, nor shall it impair the visual qualities of the site or be perceived as creating a proprietary interest. Signs shall conform to all applicable laws and ordinances.

Definitions

For the purpose of this policy the following definitions apply:

Advertising – the activity of attracting the public's attention to a particular product or service.

City Facility – a building owned by the City of Yankton exclusively.

Corporate Slogan – a word or phrase that may be attached to a corporate name or logo, e.g., Keep Yankton Beautiful, Healthy Yankton.

Donations – the gift of in-kind goods, property, and/or money for which NO BENEFITS are sought.

Interpretive Sign – a sign within a City property that interprets natural, historic, and/or cultural features.

Logo – a symbol and/or name that is used to brand an organization.

Manager – the management positions within the City of Yankton including the City Manager and each of its identified departments that are responsible for events, services, facilities, and properties having a citywide impact.

Property – land owned by the City of Yankton.

Plate – a flat memorial plate containing information that is either engraved or in bold relief.

Recognition Benefits – opportunities given to the sponsor to have its logo appear on City property or materials for a specified period of time.

Sign – a structure that is used to identify a specific property, to convey directions to users, and/or to inform the public of the relevant regulations and other pertinent information.

Sponsorship – financial or in-kind support from an individual or corporation for a specific event, service, facility, and property in return for certain benefits.

Sponsorship Agreement – the written legal instrument that sets out the terms and conditions the parties have agreed to.

Temporary Sign – a sign that is erected for a short, known period of time.

Type A - City of Yankton Sponsorship Program: A sponsorship (of 100%) that includes placing a recognition plate on the amenity sponsored. The recognition plate will be sized so it is visible by close proximity foot traffic only. The recognition plate will be purchased and installed by the managing department. A recognition plate will be in place until the original item is no longer functional. No signage separate from the recognition plate on the donated amenity will be allowed. Brochure attached.

Type B - Memorial Tree Sponsorship Program: A sponsorship (of 100%) that includes placing a granite marker of recognition on City property. The granite marker will be at ground level and will be visible by close proximity foot traffic only. No signage separate from the granite marker will be allowed. The recognition marker will be in place until it is no longer readable/functional. Brochure attached.

Type C - Site-Specific Event Sponsorship: A business, local merchant or local branch of a corporation sponsors a time-limited event or program at a City facility. The sponsorship will be a percentage of estimated costs to be determined event by event by the standing committee for naming rights. Marketing materials and advertising signage at the event will be a benefit of this sponsorship. Marketing and sponsorship advertising will end when the event has ended.

(City Sign Ordinance Applies)

Examples:

- 4th of July Fireworks
- Pro-Am Golf Tournament
- Summer Band Concerts

Type D - Fixed-Term Sponsorship/Naming Right: A sponsorship agreement (for a significant contribution to be determined event by event by the standing committee for naming rights) that includes the naming display of recognition of the corporate sponsor of an item, facility, or portion of a facility for a predetermined limited amount of time. (City Sign Ordinance Applies)

Examples:

- Aquatics Facility
- New Building
- Athletic Field
- Field Fence Advertising
- Scoreboards
 - If the scoreboard was purchased by an association, installed by the association, and the association purchases the maintenance contract for the scoreboard, then the association will be granted the right to sell sponsorships on the scoreboard. The sponsorship agreement will end when the original equipment is no longer functional.

Guiding Principles

SPONSORSHIP PROPOSALS

The following principles form the basis of the City's consideration of sponsor proposals:

1. All sponsorships must directly relate to the intent of the City Property, Facility, Event, or Service, and its master plan.
2. Sponsorships cannot be made conditional on City of Yankton performance.
3. Sponsorship benefits offered should be commensurate with the relative value of the sponsorship.
4. Individual sponsors should not limit the City of Yankton's ability to seek other sponsors.
5. On-going operating costs associated with the sponsor's proposal should be considered.
6. The mission of a sponsorship organization should not conflict with the mission of the City of Yankton.
7. Sponsorships will need to provide a positive and desirable image to the community.
8. Recognition benefits to be offered do not compromise the design standards and visual integrity of the property or facility.

9. An evaluation of the potential sponsor which shall not be limited to:
 - Principles of the company
 - Products/services offered
 - Company's record of involvement in environmental stewardship and social responsibility
 - Sponsor's rationale for its interest in the City of Yankton
 - Sponsor's expectations
 - Sponsor's timeliness and/or readiness to enter into an agreement

All sponsorship proposals that exceed \$10,000 will be brought to the City Commission for approval.

RECOGNITION OF SPONSORS

The following principles form the basis of the City's recognition of sponsors:

1. The City of Yankton appreciates all sponsorships that enable it to further its mission.
2. In recognition of a sponsor's contribution, preference will be given to providing a form of recognition that is not displayed within City property.
3. Recognition of a sponsorship shall not suggest in any way the endorsement of the sponsor's goods or services by the City of Yankton, or any proprietary interest of the sponsor in the City of Yankton .
4. Any physical form of on-site recognition shall not interfere with visitor use or routine City Facility operations.
5. The form of any on-site recognition shall be of an appropriate size and color and shall not detract from the property surroundings or any interpretive message. (City's Sign Ordinance applies)
6. All sponsorship agreements will be for defined period of time having regard to the value of the sponsorship and the life of the asset being sponsored.
7. Naming of events and/or areas within a City Facility or Property in recognition of a sponsor is permitted providing such names are subordinate to the name of the City Facility or Property.

8. Where naming/renaming as a sponsorship benefit is to be offered in recognition of a sponsorship the sponsorship proposal will then be considered by a standing committee that comprises two appointed City Commissioners, the City Manager, the City Finance Officer, the manager of the affected department or his/her representative, a member of the department's advisory board or other appropriate community representative, and the Director of Community Development or his/her representative.

This committee shall:

- Review the proposed request for its adherence to the policies of the City of Yankton.
- Review the proposed request for its adherence to the City's Sign Ordinance.
- Ensure that supporting information has been authenticated.
- Take into consideration the comments of the affected Department's advisory board.
- The standing committee may seek to refer the matter to the affected Department to convene a public meeting to gain additional information prior to taking the matter to the City Commission for a final decision.

The standing committee will then present a recommendation to the City Commission which may either accept or reject any proposal.

Procedures & Guidelines

These procedures and guidelines have been established to ensure all sponsors are treated in an equitable and appropriate manner and that in recognizing a sponsor's support, the values and purpose of a particular City Facility and/or Property is not diminished. The guidelines and procedures contained within this policy do not apply to donations and/or grants for which there is no benefit or recognition.

SPONSORSHIP CATEGORIES

Sponsorships are appropriate for the following broad types of activities:

- Amenities- financial support for items that enhance a City Facilities or Properties user experience.
- Program Delivery – financial or in-kind support that facilitates the ongoing delivery of a particular citywide or site-specific program.
- Events – financial or in-kind support for an event organized by the City of Yankton on City Property.
- City Facility/City Property Development – financial or in-kind support associated with the design and construction of a particular facility or property.

TYPES OF RECOGNITION

Partial sponsors for items/events under \$10,000 will be provided with a level of recognition that is commensurate with their contribution. In acknowledging a partial sponsor, preference will be given to an off-site form of recognition that may include one or more of the following:

- A thank you letter.
- Publicity through the City of Yankton's website, newsletters, and/or media releases, and through the sponsor's corporate newsletter, annual report, and/or website.
- Events such as a press conference, photo opportunity, ground breaking or ribbon cutting ceremony.
- Mayoral and/or City Commission acknowledgement at civic functions.
- Commemorative items such as a framed picture or plaque.
- Acknowledgement on printed City materials.
- Inclusion of the individual's name, organization's logo, or company logo on a sponsorship recognition wall at a city building or the administrative offices of the City of Yankton.

Where on-site recognition is to be provided due to 100% sponsorship, types of recognition may include:

- Type A - City of Yankton Sponsorship Program
 - Recognition plate (permanency is limited to the life of the asset).
- Type B - Memorial Tree Sponsorship Program
 - Granite marker (permanency limited to the life of the marker).
- Type C - Site-Specific Event Sponsorship
 - Temporary signs, which may include the use of logos, acknowledging a sponsor during the event (advertising ends when the event has ended).
- Type D - Fixed-Term Sponsorship/Naming Right
 - Temporary signs, which may include the use of logos, acknowledging a sponsor during the construction or restoration of a particular City Facility or Property.
 - Fixed-Term naming of a particular City Facility or Property where the sponsorship will be for a significant contribution as determined on a case-by-case basis by the standing committee for naming rights. The fixed-term for the naming will be limited to a pre-determined amount of time by the standing committee for naming rights. The appropriate maximum size of type D signs is dependent on proposed site characteristics and shall be determined by the managing department.

DETERMINING TYPES OF RECOGNITION

In determining the type and extent of recognition benefits, current market research data will be used to determine the value for each tangible and intangible benefit offered to the sponsor.

DETERMINING DESIGN STANDARDS FOR VARIOUS TYPES OF RECOGNITION

Design and location of recognition plates:

will be standardized and handled by the managing Department.

Design and location of granite markers:

will be standardized and handled by the managing Department.

Design of temporary signs:

recognition of a sponsor shall be permitted on either a temporary sign or a sign that is of a directional, informative or interpretive nature. In such circumstances the sponsor's logo shall be designed so that it does not dominate the sign in terms of scale or color. The standing committee shall determine approval of a sponsor's logo on signs. Likewise, the standing committee shall also approve the design and content of plaques. (City's Sign Ordinance applies)

Location of temporary signs:

The site location of temporary signs and plaques shall be determined by the standing committee. In the event of consensus not being reached, the City Commission's decision shall be final. (City's Sign Ordinance applies)

Design and Location of Sponsorship Boards:

The standing committee shall determine the design of sponsorship boards. In developing a suitable design, the standing committee shall consider a format that allows for the recognition of sponsors using small name plates, plaques or tiles so sponsor details can be added or removed easily. The standing committee, in consultation with the Architect, shall determine the location of sponsorship boards within facilities. In the event of consensus not being reached, the City Commission's decision shall be final. (City's Sign Ordinance applies)

Design and Information Requirements for Website:

The standing committee, in consultation with the City Information Services Manager, shall determine the design and information to be posted on the City's website as it relates to sponsor recognition.

SPONSORSHIP AGREEMENT

All sponsorship offers shall be the subject of a written sponsorship agreement with terms decided on a case-by-case basis.

Ongoing administration of the written sponsorship agreement and the management of the sponsor's relationship with the City shall be the responsibility of the affected Department Manager.

TERMINATING SPONSORSHIPS

The City of Yankton reserves the right to terminate any sponsorship should conditions arise during the life of that sponsorship that results in the sponsorship conflicting with this policy or the sponsorship is no longer in the best interests of the City of Yankton, including if the sponsoring business, organization, or person for whom it is named turns out to be disreputable or subsequently acts in a disreputable way. Decisions to terminate a sponsorship shall be made by the standing committee. In the event of consensus not being reached, the City Commission's decision shall be final

ETHICAL CONSIDERATIONS ASSOCIATED WITH SPONSORSHIPS

Sponsorships are an important way in which the City of Yankton can obtain additional resources to support the pursuit of its mission. However, sponsorships may come with unintended consequences and, as such, all sponsorship offers need to receive careful consideration. On occasion the City of Yankton may need to reject a sponsorship offer. The City reserves the right to reject a sponsorship for any reason including:

- The potential sponsor seeks to secure a contract, permit or lease.
- The potential sponsor seeks to impose conditions that are inconsistent with the City of Yankton's mission, values, policies, and/or planning documents.
- Acceptance of a potential sponsorship would create a conflict of interest or policy, e.g., a sponsorship from a tobacco company or political campaign.
- The potential sponsor is in litigation with the City of Yankton.

MONITORING AND REPORTING SPONSORSHIP PERFORMANCE

Fundamental to improving the management and performance of the City of Yankton's sponsorship activities is the need for an effective program of review and reporting. Accordingly, the following performance indicators have been established and will be reported upon annually to the affected Department's Advisory Board and to the City Commission:

- Number of active sponsorships.
- Dollar value of active sponsorships.
- Number of proposals presented to potential sponsors.
- Number of sponsorship proposals declined by potential sponsors.

Memorandum #18-157

To: Amy Nelson, City Manager
From: Joe Morrow, Building Official
Subject: Sidewalk Café Permit Application, Walnut Tavern
Date: July 16, 2018

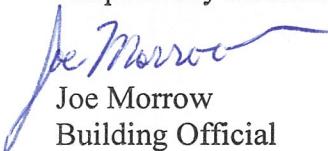
Attached is a Sidewalk Café permit application along with a site drawing “Exhibit A” detailing the location of 4 tables with umbrellas to be located on the sidewalk in front of the Walnut Tavern at 100 W. 3rd Street,

Sidewalk Cafés are permitted in defined areas of a B-3 Central Business District. Several considerations included in the approval of permits are:

- Outdoor food or beverage sales and dining may only occur on the sidewalks that are adjacent to the building or structure in which the business is located.
- A five-foot wide pedestrian zone must be maintained, not including the curb zone, the two-foot area nearest the curb.
- The pedestrian zone shall be kept easily navigable.
- Once approved, the location of the pedestrian zone cannot change without City Commission action in the form of an amendment to the existing permit, or as part of the annual renewal process.
- No food or beverage service devices can be attached to the sidewalk or other public areas without approval.
- All equipment must be moved indoors during non-business hours, unless the tables and chairs are secured in an approved manner or constructed of such material and placed so that they cannot be inadvertently moved or blown by the wind. Residential style plastic chairs and tables are not permitted.
- All garbage and cigarette refuse containers must be specifically manufactured for their intended use.
- The outdoor café area must be monitored and cleared of empty cans, bottles and other refuse during business hours and at closing time. Sidewalk areas shall be swept and cleaned as needed.

It is recommended that the City Commission approve the attached Sidewalk Permit Application for the Walnut Tavern at 100 W. 3rd Street.

Respectfully Submitted,

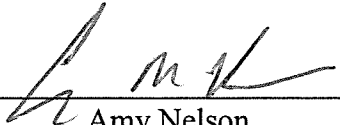

Joe Morrow
Building Official

_____ Roll Call

Recommendation: It is recommended that the City Commission approve Memorandum #18-157 for a Sidewalk Café Permit located at 100 W. 3rd Street for the Walnut Tavern.

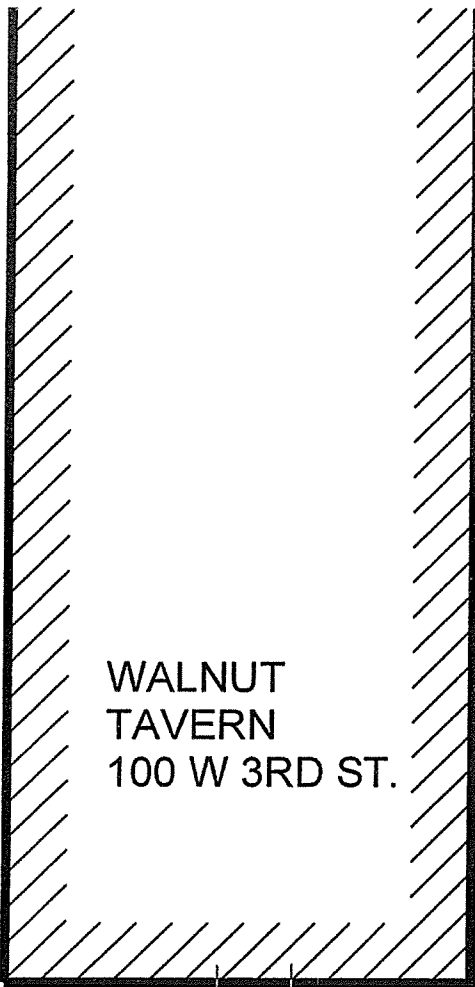
I concur with this recommendation.

I do not concur with this recommendation.

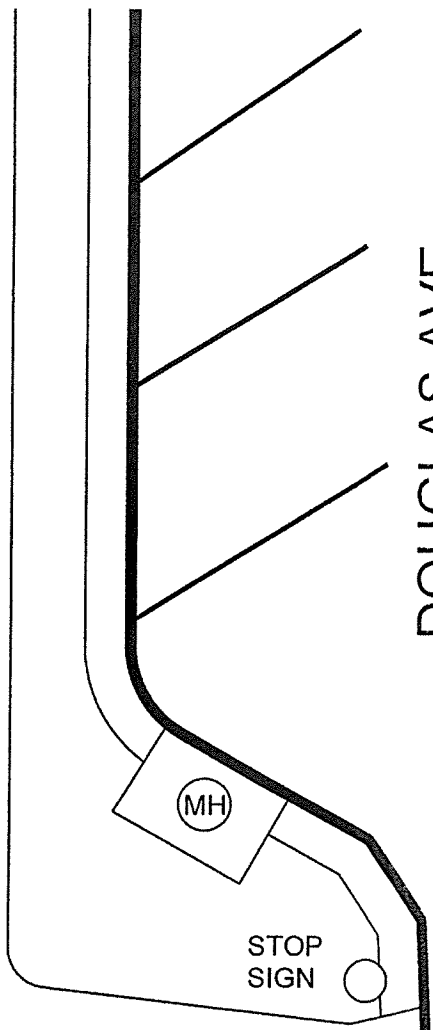


Amy Nelson
City Manager

____ Roll Call



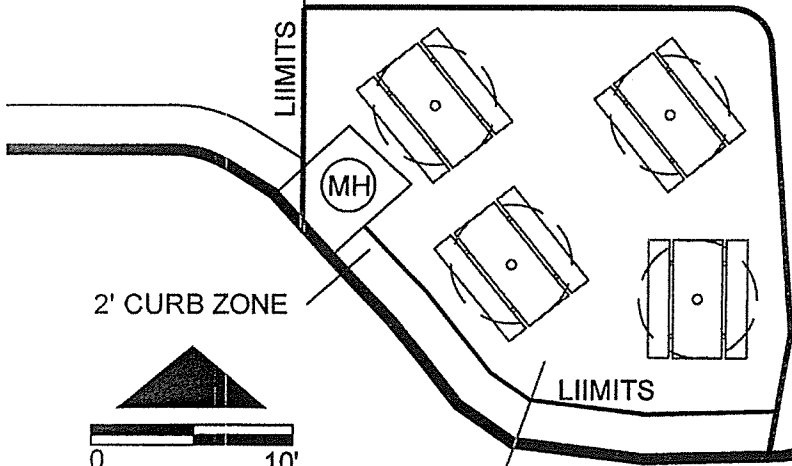
PEDESTRIAN ZONE 5'-0"



PEDESTRIAN ZONE 5'-0"
LIMITS

LIMITS

LIMITS



SIDEWALK RAMP

LIGHT

CURB LINE



EXHIBIT A

3RD ST.

(4) 6' X 5' TABLES WITH
UMBRELLAS, PLACED AS
SHOWN

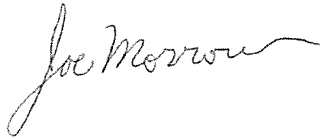
Memorandum #18-159

To: Amy Nelson, City Manager
From: Joe Morrow, Building Official
Subject: Bid Results for the Chan Gurney Municipal Airport Barrel Hangar Re-roof
Date: July 16, 2018

One bid was received for the Chan Gurney Municipal Airport Barrel Hanger Re-roofing project. The bid opening was held on July 16, 2018 with Roy Johnson Roofing of Yankton submitting a bid in the amount of \$76,885.02. This bid amount is \$885.02 over the budgeted / estimated project cost of \$76,000. This is an important project to get completed this year and we can make the additional cost fit into the department's budget.

It is recommended that the City Board of Commission accept the bid from Roy Johnson Roofing in the amount of \$76,885.02.

Respectfully Submitted,

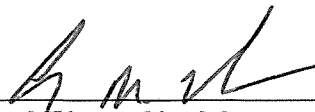


Joe Morrow
Building Official

Recommendation: In accordance with the bid documents, it is recommended that the City Commission accept the Chan Gurney Municipal Airport Barrel Hanger Re-roofing bid in the amount of \$76,885.02 from Roy Johnson Roofing, Yankton, South Dakota.

I concur with this recommendation.

I do not concur with this recommendation.



Amy Nelson, City Manager

cc: Dave Mingo
Al Viereck

____ Roll Call

Barrel Hangar Re-roofing
Project No. 2018-005
Bid Opening: July 16th, 2018 @ 3:00PM

Name	Acknowledge Addendums	Bid Bond	Total Cost
Roy Jonhson Roofing 500 Burleigh Street Yankton, SD 57078		BASE BID	76,885 ⁰²
H & H Roofing 407 Ruth Street Yankton, SD 57078		ALTERNATE	29,039 ⁰⁴
Williams Brothers Roofing & Construction 2901 Adkins Drive Yankton, SD 57078			105,924 ¹⁴
A + Improvements, Inc. 815 Pearl Street Yankton, SD 57078			
A + Improvements, Inc. 815 Pearl Street Yankton, SD 57078			
YANKTON STORM RESTORATION 1118 W. 9TH ST. YANKTON, SD 57078			

PRESENT AT BID OPENING

at Yankton
Joe Meyer

Joe Meyer
Joe Meyer

Memorandum #18-161

To: Amy Nelson, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Planning Commission Action #18-32 / Resolution #18-46
Date: July 17, 2018



PLAT REVIEW

ACTION NUMBER: 18-32

E.T.J. MEMBER ACTION REQUIRED: No

APPLICANT / OWNER: David and Mary Ellen Kline.

ADDRESS / LOCATION: 2603 West 11th Street. Please reference the attached map.

PROPERTY DESCRIPTION: Tract 2 of Block 3, Missouri View Addition in the N 1/2 of the NE 1/4, Section 15, Township 93 North, Range 56 West of the 5th P.M., in Yankton County, South Dakota.

ZONING DISTRICT: County jurisdiction.

PREVIOUS ACTION: Original Missouri View Addition plat.

COMMENTS: The location of the proposed plat is in the City's three mile plating jurisdiction. This allows the City to require the dedication of right-of-way along the extension of the planned street grid. The proposed plat is located in a previously approved subdivision with identified right-of-way corridors serving as the primary access to the property. The previous right-of-way dedications meet the requirements of the City's review process for the location. The plat is not adjacent to the City's corporate limits so the Subdivision Ordinance requirements do not apply.

The proposal will be subject to county platting and land use approval requirements as it moves forward through that process.

Staff recommends approval of the proposed plat.

HEARING SCHEDULE:

July 9, 2018: The Planning Commission reviews the plat and makes a recommendation to the City Commission.

July 23, 2018: The City Commission reviews the plat and makes a final decision.

Planning Commission results: The Planning Commission recommended approval of the proposed plat.

RESOLUTION #18-46

WHEREAS, it appears from an examination of the plat of Tract 2 of Block 3, Missouri View Addition in the N 1/2 of the NE 1/4, Section 15, Township 93 North, Range 56 West of the 5th P.M., in Yankton County, South Dakota prepared by Travis J. Kropuenske, a registered land surveyor in the state of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Adopted:

Nathan V. Johnson, Mayor

ATTEST:

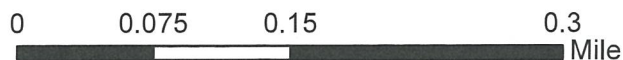
Al Viereck, Finance Officer

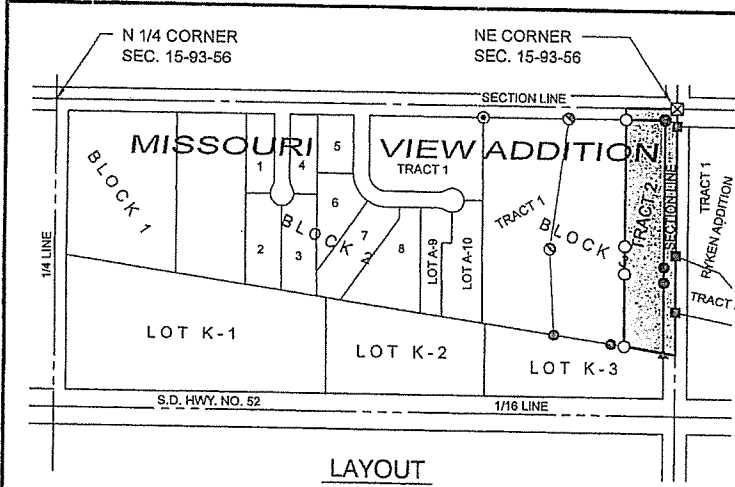


City of Yankton

Plat Location Map

Tract 2 of Block 3 in Missouri River View Addition
in the N1/2 of the NE1/4, Section 15, T93N R56W
of the 5th P.M., Yankton County, South Dakota

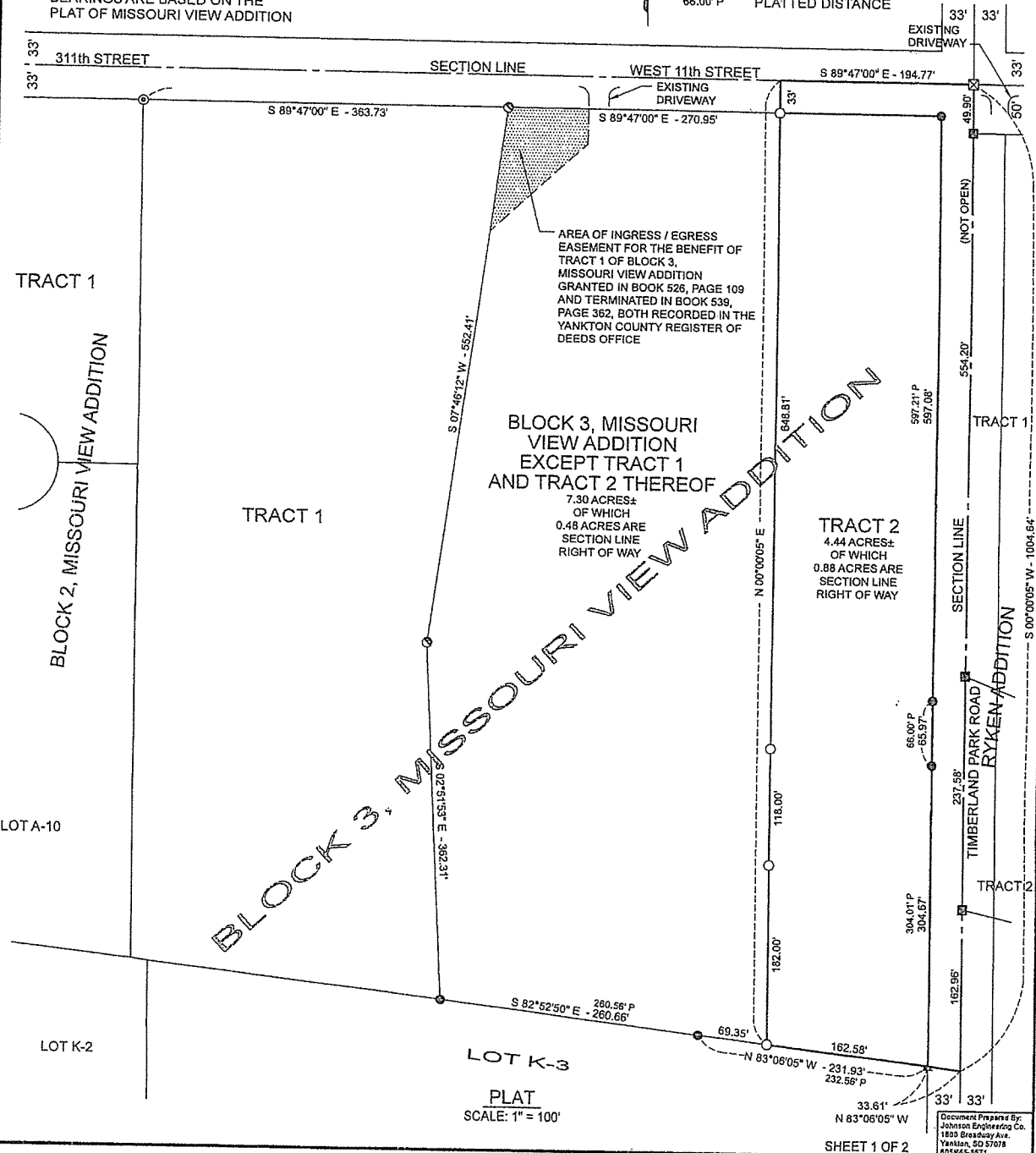




PLAT OF
 TRACT 2 OF BLOCK 3, MISSOURI VIEW ADDITION
 IN THE N 1/2 OF THE NE 1/4,
 SECTION 15, TOWNSHIP 93 NORTH,
 RANGE 56 WEST OF THE 5th P.M.,
 IN YANKTON COUNTY, SOUTH DAKOTA

- LEGEND**
- ⊙ FOUND 3/4" DIA. STEEL PIPE
 - ▲ FOUND 1" DIA. STEEL PIPE
 - ⊠ FOUND 3/8" REBAR
 - FOUND 5/8" REBAR WITH CAP STAMPED "TOM WEEK PELS 2912"
 - ⊙ FOUND 3/4" STEEL PIPE WITH CAP STAMPED "JOHNSON LS 2919"
 - ⊙ FOUND 5/8" x 24" REBAR WITH CAP STAMPED "TJK RLS 6841"
 - SET 5/8" x 24" REBAR WITH CAP STAMPED "TJK RLS 6841"
 - 65.97' MEASURED DISTANCE
 - 66.00' P PLATTED DISTANCE

BASIS OF BEARINGS
 BEARINGS ARE BASED ON THE
 PLAT OF MISSOURI VIEW ADDITION



PLAT
 SCALE: 1" = 100'

Memorandum #18-162

To: Amy Nelson, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Planning Commission Action #18-33 / Resolution #18-47
Date: July 18, 2018



PLAT REVIEW

ACTION NUMBER: 18-33

E.T.J. MEMBER ACTION REQUIRED: No

APPLICANT / OWNER: Ralph J. Marquardt, Lucile M. Marquardt, Doug Marquardt and Peggy Marquardt.

ADDRESS / LOCATION: TBD Joseph Circle and Vincent Drive.

PROPERTY DESCRIPTION:

A Vacation of the remainder of Lot 4 and all of Lots 5 and 6, Schrempp's Addition, in the South 1/2 of the Northeast 1/4, Section 2, T93N, R56W of the 5th P.M., Yankton County, South Dakota

and

A Plat of Lot 6 and Lot 7 of Block 1, Lots 4 – 7 of Block 2, Lots 4 – 10 of Block 3, Lots 1 – 5 of Block 5 and Lots 1 – 6 of Block 6, Benedict Estates Addition, Located in the SE 1/4 of the NE 1/4 of Section 2, T93N, R56W in Yankton County, South Dakota.

ZONING DISTRICT: ETJ R-2 Single Family Residential.

PREVIOUS ACTION: Preliminary plat in August, 2012. Marquardt Subdivision Plat with Developer's Agreement in July, 2013. Benedict Estates Plat in 2014.

COMMENTS: The Marquardts have an agreement with Jason Drotzmann Construction to develop the identified property west of the existing Benedict Estates. The proposal is similar in layout to the original Marquardt preliminary plan that was previously reviewed.

All of the public improvements will be constructed by the developer prior to acceptance by the City. The previously approved Developer's Agreement will remain in place and the new Developer's Agreement, focused on this property is attached. The property will also be required to be annexed into the municipal corporate limits as a part of the process.

Staff recommends approval of the proposed Benedict Estates plat including the associated Developer's Agreement.

HEARING SCHEDULE:

July 9, 2018: Planning Commission reviews the plat and makes a recommendation to the City Commission.

July 23, 2018: City Commission reviews the plat and makes a final decision.

Planning Commission results:

RESOLUTION #18-47

WHEREAS, it appears from an examination of A Vacation of the remainder of Lot 4 and all of Lots 5 and 6, Schrempp's Addition, in the South 1/2 of the Northeast 1/4, Section 2, T93N, R56W of the 5th P.M., Yankton County, South Dakota. And, A Plat of Lot 6 and Lot 7 of Block 1, Lots 4 – 7 of Block 2, Lots 4 – 10 of Block 3, Lots 1 – 5 of Block 5 and Lots 1 – 6 of Block 6, Benedict Estates Addition, located in the SE 1/4 of the NE 1/4 of Section 2, T93N, R56W in Yankton County, South Dakota prepared by Travis J. Kropuenske, a registered land surveyor in the state of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

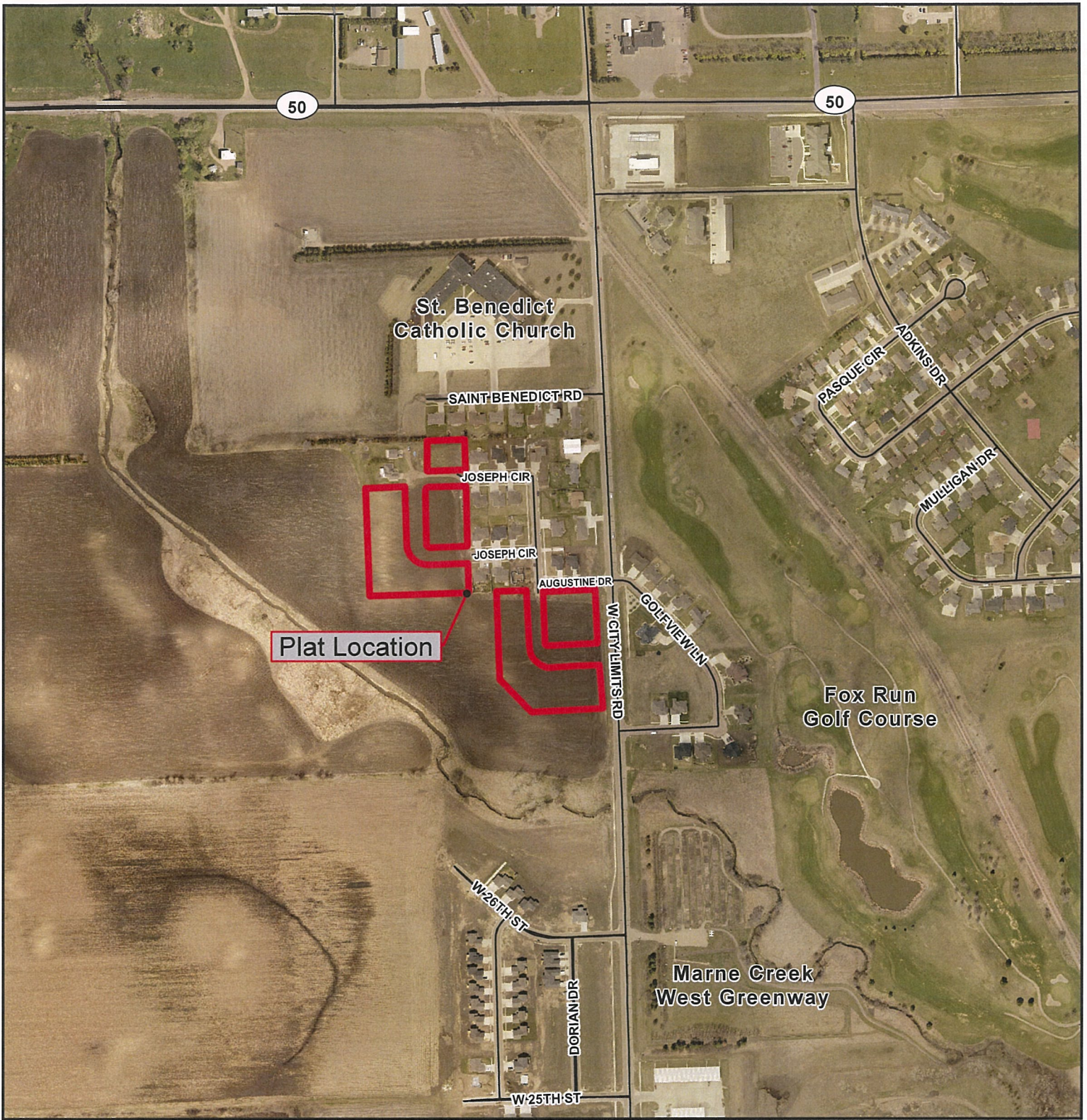
NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat and associated Developer's Agreement for the above described property are hereby approved.

Adopted:

Nathan V. Johnson, Mayor

ATTEST:

Al Viereck, Finance Officer



City of Yankton

Plat Location Map

Plat of Lot 6 & 7 of Block 1, Lots 4-7 of Block 2, Lots 4-10 of Block 3, Lots 1-5 of Block 5 and Lots 1-6 of Block 6, in Benedict Estates Addition in the SE 1/4 of the NE 1/4 of Section 2, T93N, R56W in Yankton County, South Dakota



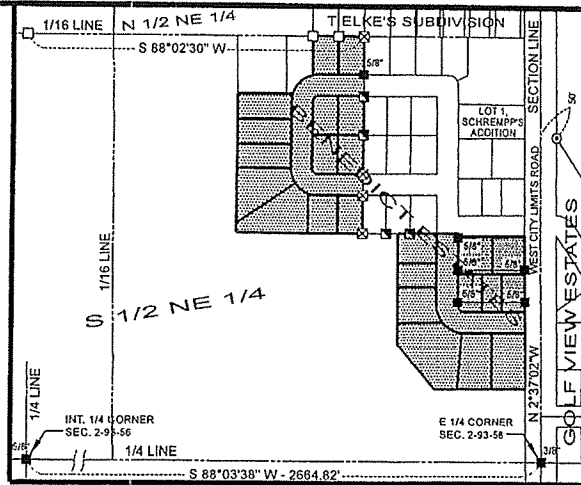
A VACATION OF THE REMAINDER OF LOT 4 AND ALL OF LOTS 5 AND 6, SCHREMP'S ADDITION, IN THE SOUTH 1/2 OF THE NORTHEAST 1/4, SECTION 2, TOWNSHIP 93 NORTH, RANGE 56 WEST OF THE 5th P.M., YANKTON COUNTY, SOUTH DAKOTA AND A

PLAT OF

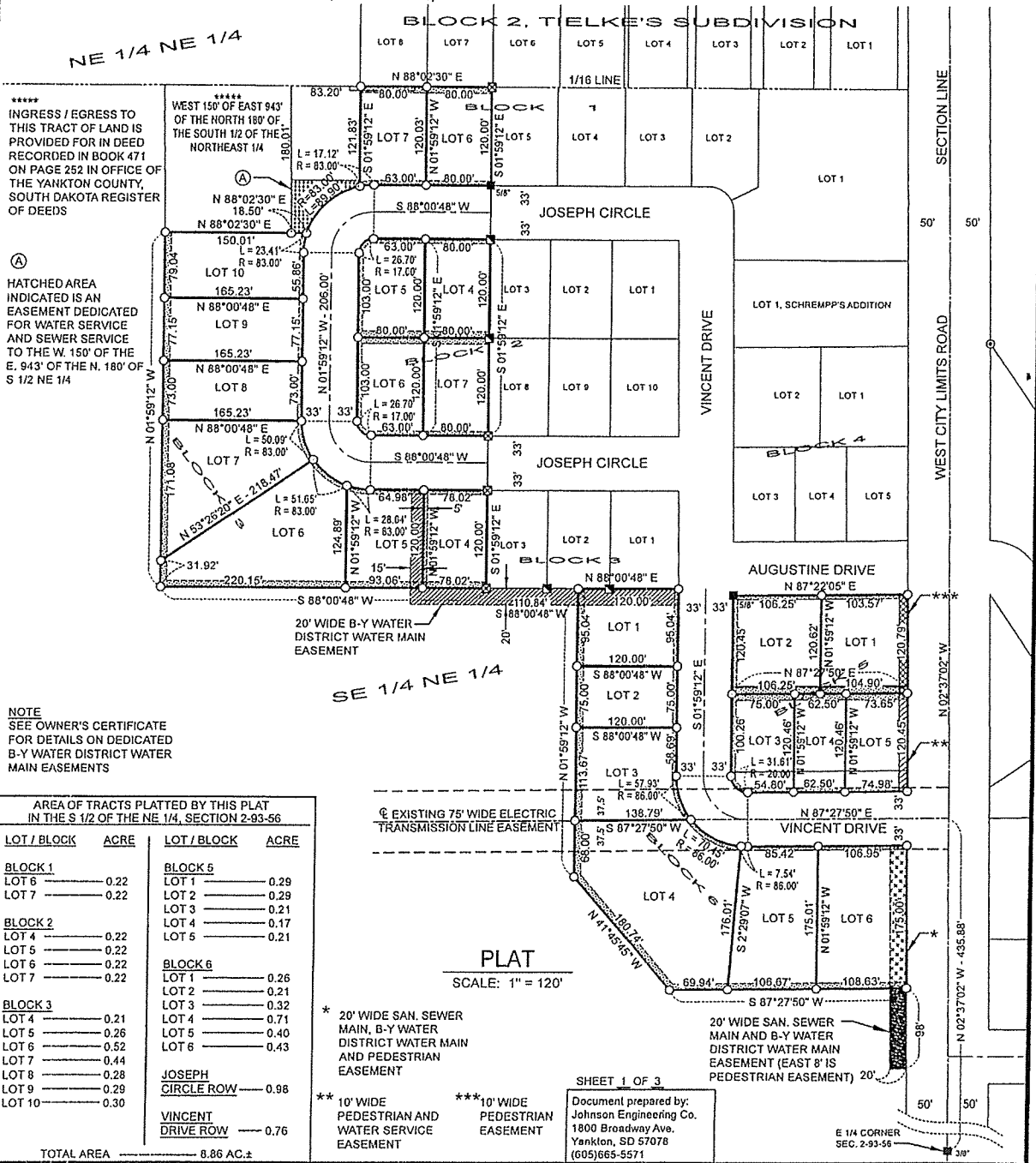
LOT 6 AND LOT 7 OF BLOCK 1, LOTS 4 - 7 OF BLOCK 2, LOTS 4 - 10 OF BLOCK 3, LOTS 1 - 5 OF BLOCK 5 AND LOTS 1 - 6 OF BLOCK 6, BENEDICT ESTATES ADDITION, LOCATED IN THE SE 1/4 OF THE NE 1/4 OF SECTION 2-193N - R56W IN YANKTON COUNTY, SOUTH DAKOTA

LEGEND

- FOUND REBAR (SIZE AS SHOWN)
- ⊗ FOUND 3/4" X 16" STEEL PIPE W/ CAP STAMPED "JOHNSON LS 2919"
- ⊠ FOUND REBAR W/ CAP STAMPED "JOHNSON LS 5816"
- SET 5/8" X 24" REBAR W/ CAP STAMPED "TJK RLS 6841"
- ▣ FOUND REBAR W/ CAP STAMPED "KENNEDY LS 6350"
- UTILITY EASEMENT 5' ON ALL STREETS AND 7.5' ON ALL REAR LOT LINES EXCEPT AS SHOWN
- FOUND REBAR W/ CAP STAMPED "B & E ENGR. C-329"
- VACATED SCHREMP'S ADDITION LOT LINE
- ▨ VACATED AREA OF SCHREMP'S ADDITION, BY THIS PLAT (THE REMAINDER OF LOT 4, LOT 6 AND LOT 6)



LAYOUT OF THE S 1/2 OF THE NE 1/4, SECTION 2-93-56
SCALE: 1" = 360'



INGRESS / EGRESS TO THIS TRACT OF LAND IS PROVIDED FOR IN DEED RECORDED IN BOOK 471 ON PAGE 252 IN OFFICE OF THE YANKTON COUNTY, SOUTH DAKOTA REGISTER OF DEEDS

(A)
HATCHED AREA INDICATED IS AN EASEMENT DEDICATED FOR WATER SERVICE AND SEWER SERVICE TO THE W. 150' OF THE E. 943' OF THE N. 180' OF S 1/2 NE 1/4

NOTE
SEE OWNER'S CERTIFICATE FOR DETAILS ON DEDICATED B-Y WATER DISTRICT WATER MAIN EASEMENTS

AREA OF TRACTS PLATTED BY THIS PLAT IN THE S 1/2 OF THE NE 1/4, SECTION 2-93-56

LOT / BLOCK	ACRE	LOT / BLOCK	ACRE
BLOCK 1			
LOT 6	0.22	LOT 1	0.29
LOT 7	0.22	LOT 2	0.29
BLOCK 2			
LOT 4	0.22	LOT 3	0.21
LOT 5	0.22	LOT 4	0.17
LOT 6	0.22	LOT 5	0.21
LOT 7	0.22	BLOCK 6	
BLOCK 3			
LOT 4	0.21	LOT 1	0.26
LOT 5	0.26	LOT 2	0.21
LOT 6	0.52	LOT 3	0.32
LOT 7	0.44	LOT 4	0.71
LOT 8	0.28	LOT 5	0.40
LOT 9	0.29	LOT 6	0.43
LOT 10	0.30	JOSEPH CIRCLE ROW — 0.98	
VINCENT DRIVE ROW — 0.76			
TOTAL AREA		0.86 AC.±	

* 20' WIDE SAN. SEWER MAIN, B-Y WATER DISTRICT WATER MAIN AND PEDESTRIAN EASEMENT

** 10' WIDE PEDESTRIAN AND WATER SERVICE EASEMENT

*** 10' WIDE PEDESTRIAN EASEMENT

SHEET 1 OF 3
Document prepared by:
Johnson Engineering Co.
1800 Broadway Ave.
Yankton, SD 57078
(605)665-5571

E 1/4 CORNER SEC. 2-93-56

Prepared by:
The City of Yankton
PO Box 176
Yankton, SD 57078

Developer's Agreement

Benedict Estates Addition Located in the SE 1/4 of the NE 1/4, Section 2, T93N, R556W of the 5th PM. City of Yankton, South Dakota

This agreement made this ____ day of _____, 2018, between Ralph J. Marquardt, Lucille M. Marquardt, Doug Marquardt and Peggy Marquardt, hereinafter called "Developer" and the City of Yankton, a municipal corporation of the State of South Dakota, located in Yankton County, hereinafter called the "City".

WHEREAS, the Developer is the owner of approximately 8.86 acres of land adjacent to the City, said land being described as follows to wit:

A Vacation of the remainder of Lot 4 and all of Lots 5 and 6, Schrempp's Addition, in the South 1/2 of the Northeast 1/4, Section 2, T93N, R56W of the 5th P.M., Yankton County, South Dakota.

And, A

Plat of Lot 6 and Lot 7 of Block 1, Lots 4 – 7 of Block 2, Lots 4 – 10 of Block 3, Lots 1 – 5 of Block 5 and Lots 1 – 6 of Block 6, Benedict Estates Addition, Located in the SE 1/4 of the NE 1/4 of Section 2, T93N, R56W in Yankton County, South Dakota.

WHEREAS, the Developer desires to improve land for residential purposes; and

WHEREAS, the Planning Commission of the City has recommended to the City Commission that the proposed subdivision of the above described land be given final approval when the plat thereof has been presented to the Planning Commission and City Commission on the condition that the Subdivider enter into an agreement with the City relative to the manner and method by which said land is to be developed; that the developer not be in default as to said agreement and all laws and regulations governing said development; and

WHEREAS, the Developer agrees to develop said land as herein described in accordance with this agreement, all City Ordinances, and all laws, plans and regulations governing said development.

NOW, THEREFORE, IN CONSIDERATION OF THE GRANTING OF APPROVAL OF A PLAT OF THE ABOVE DESCRIBED LAND AND THE DEVELOPMENT THEREOF BY THE CITY COMMISSION, the Developer does hereby agree to improve and develop said land as follows and as otherwise regulated by City Ordinances and all laws, plans and regulations governing said development.

Section I. Improvements. Standard for all Subdivisions

All Provisions of Section I apply unless otherwise addressed in Section II.

A. Roads and Streets. The Developer hereby agrees:

1. To grade and surface all roads and streets in the above described property in accordance with the plat of said subdivision and the plans and specifications on file in the Office of the Director of Public Services.

2. That roads and streets will be completed and presented to the City before occupancy is permitted.

3. That no occupancy will be permitted until roads and streets have been dedicated to and accepted by the City.

B. Sanitary Sewer. The Developer hereby agrees:

1. To construct, furnish, install and provide a complete sewerage system throughout the entire subdivision, all in accordance with the plans, specifications and drawings on file in the Office of the Director of Public Works. Materials oversizing expenses resulting from City service requirements that are over what the developer would normally be responsible for will be reimbursed to the developer by the City.

2. That construction of a sanitary sewer will be completed and acceptable to the City before any occupancy is permitted.

3. That no occupancy will be permitted until the sanitary sewer lines have been dedicated to and accepted by the City.

C. Water. The Developer hereby agrees:

1. To construct, install, furnish and provide a complete system of water distribution throughout the entire subdivision in accordance with the plans and specifications on file in the office of the Director of Public Works. Materials oversizing expenses resulting from City service requirements that are over what the developer would normally be responsible for will be reimbursed to the developer by the City.

2. That construction of the system of water distribution will be completed and acceptable to the City before any occupancy is permitted.

3. That no occupancy will be permitted until the water distribution system has been dedicated to and accepted by the City.

D. Surface Water Drainage. The Developer hereby agrees:

1. To construct, install, furnish and provide adequate facilities for storm and surface water drainage throughout the entire subdivision in accordance with the plans and specifications on file in the office of the Director of Public Works.

2. That construction of surface and storm water drainage facilities shall be completed and acceptable to the City before occupancy is permitted.

3. To provide facilities to transmit the existing surface drainage across the subdivision. These facilities shall be designed to accommodate the anticipated storm water flows resulting from development of the adjacent property if applicable. The Developer further agrees to provide proper facilities to transmit the surface drainage from the subdivision to a stream, waterway or dedicated easement that has adequate capacity to transmit the anticipated flows from the subdivision and adjacent property.

E. Sidewalks. The Developer hereby agrees:

1. To construct, install, furnish and provide a complete system of sidewalks along all public streets and dedicated pedestrian walkways within the entire subdivision in accordance with the plans and specifications on file in the office of the Director of Public Works.

2. The construction of all sidewalks shall be completed for each lot by either the Developer or owner prior to permitting occupancy of the property.

F. Street Lights. The Developer hereby agrees:

1. To install a street lighting system in the subdivision according to a plan prepared by the Northwestern Energy Company and on file in the office of the Director of Public Works.

Section II. Provisions Specific to This Subdivision

1. The property is located adjacent to the City's corporate limits and therefore shall be annexed into the City as a part of this process. Plat approval is contingent upon the Developer agreeing to, and signing the applicable annexation petition that has been prepared by the City.

2. The subdivision is located outside of the City's water service jurisdiction. Therefore, the provisions identified in Section 1, Part C must be met through the utilization of the water service provider in the area.

3. West City Limits Road is a limited access principle arterial. Therefore, there shall be no individual lot access to WCLR permitted. All lots must have public street access to an adjacent local street.

Section III. Dedication

Subject to all of the other provisions of this agreement and the exhibits hereto attached the Developer shall, without charge to the City, upon completion of all of the above described improvements, unconditionally give, grant, convey and fully dedicate the same to the City, its successors and assigns forever free and clear of all encumbrances. After such dedication, the City shall have the right to connect or integrate other sewer or water facilities provided hereunder as the City decides, with no payment or award to, or constitute acceptance of any improvement by the City.

Section IV. Miscellaneous Requirements.

A. Deed Restrictions. The Developer hereby agrees to execute and record all deed restrictions, if any, before approval of the final plat and file a copy thereof in the office of the City Finance Officer.

B. Survey Monuments. The Developer hereby agrees to properly place and install all survey or other monuments required by statute or ordinance prior to final plat approval. Interior piping shall be installed after the improvements are completed; before the sale of any lot and prior to the City's final street acceptance.

C. Grade. The Developer hereby agrees to furnish to the Director of Public Works a copy of a plan showing the street grade in front of each lot and finished yard grade. This information shall be provided prior to the issuance of any building permits for each phase of the project.

D. Reimbursement of Costs to the City.

The Developer hereby agrees to reimburse the City for any costs incurred by the City for engineering, inspection, administrative and legal expenses.

1. Engineering and administrative costs shall be based on regular City pay rate (or overtime, if applicable) plus all fringe benefits for any time actually spent on the project with a maximum of 2 1/2% of construction costs to be charged to the Developer. Any costs for outside consultants shall be charged at the rate the consultant charges the City.

2. Legal costs shall be based on the statements of the City Attorney with no overhead added by the City. Legal costs shall not be incurred without prior notice given to the Developer.

3. The City shall immediately inform the Developer of any excessive or unusual costs which may arise under this section.

Section V. Roads, Sanitary Sewer, Water and Storm Water Guaranty.

The Developer shall guarantee the improvement described in this agreement against defect due to faulty materials or workmanship which appear within a period of one year from the date of acceptance by the City as herein provided and shall pay for any damages resulting there from to City property.

Section VI. Method of Improvement.

The Developer hereby agrees to engage contractors for all work included in this agreement who are qualified to perform the work and who shall be listed as qualified for such work by the City. The Developer further agrees to use materials and make the various installations in accordance with the approved plans and specifications made a part of this agreement by reference and including those standard specifications of the City.

Section VII. Issuance of Occupancy Permits.

The Developer hereby agrees no occupancy shall be permitted until all streets, public utilities and improvements have been installed and are approved for connection by the City of Yankton. No building permits shall be issued until the improvements in Section I., A, B, C and D are contracted for and copies of the executed contract are supplied to the City.

The Developer agrees to cooperate with the City to prevent the occupancy of any dwelling units before required improvements have been accepted. The City will not be obligated to provide any services to any unit built in the Subdivision until all required improvements have been accepted and may terminate any services provided during construction if a unit is occupied before an occupancy permit is issued by the City.

Section VIII. City Responsibility.

The Developer hereby agrees the City will perform no repair, maintenance or snow removal or provide utility services on any improvements until accepted by the City.

Section IX. Transferability.

The Developer hereby agrees that it is further acknowledged that this agreement shall be binding upon any grantees, heirs, devisees, legatees or assigns of the undersigned with the same force and effect and validity as agreed by the undersigned personally.

IN WITNESS WHEREOF, the Developer has caused this Agreement to be signed this _____ day of _____, 2018.

by: Ralph Marquardt by Doug Marquardt P.O.A
Signature Ralph J. Marquardt

by: _____
Lucille M. Marquardt

by: Doug Marquardt
Signature Doug Marquardt

by: Peggy Marquardt
Peggy Marquardt

ss: State of South Dakota
County of Yankton

Be it remembered that on this 17 day of July, 2018, before me the undersigned, a notary public within and for the County and State aforesaid, personally appeared Ralph J. Marquardt, Lucille M. Marquardt, Doug Marquardt and Peggy Marquardt known to me to be the persons who are described herein and who executed the within and foregoing instrument and certificate and acknowledged to me that he executed the same.

by Doug Marquardt, P.O.A
DA
7/17/18

Wanda Husby
Notary Public

seal

Yankton County, South Dakota
My commission expires on:

Accepted pursuant to Resolution adopted by the Board of City Commissioners of the City of Yankton this _____ day of _____, 2018.

Nathan V. Johnson, Mayor

ATTEST:

Al Viereck, Finance Officer

Memorandum #18-163

To: Amy Nelson, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Benedict Estates Phase 2 Annexation
Date: July 18, 2018

Attached is a letter of petition, resolution, and location map describing a requested annexation of land into the City's municipal corporate limits. The petitioners are the Marquardts, owners of property adjacent to the current city limits. This proposal represents land that will be available for Phase 2 of Benedict Estates. Jason Drotzmann is the contractor constructing the houses in the development.

Approval of this request would constitute a basic petitioned annexation of property by resolution as provided for in South Dakota Codified Law (SDCL). This action does not approve any development proposals or specifications. The details of how the property will be developed are addressed in the platting and subdivision process including execution of a Developer's Agreement.

The described property is adjacent to the existing corporate limits and as such, can be annexed with the owner's petition and subsequent concurrence from the City Commission.

Respectfully submitted,

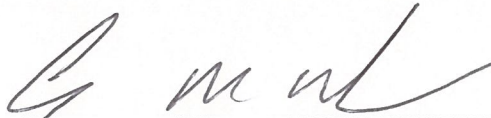


Dave Mingo, AICP
Community and Economic Development Director

Recommendation: It is recommended that the City Commission approve Resolution #18-48 annexing the described property based on the voluntary petition process as described in SDCL.

I concur with this recommendation.

I do not concur with this recommendation.



Amy Nelson, City Manager

____ Roll Call

Prepared by:
City of Yankton
PO Box 176
Yankton, SD 57078
605-668-5252

RESOLUTION NO. 18-48

WHEREAS, Ralph J. Marquardt, Lucile M. Marquardt, Doug Marquardt and Peggy Marquardt are the owners of land adjacent to the City of Yankton's Municipal Corporate Limits, and have petitioned the City, pursuant to SDCL 9-4-1, to annex certain real property into the corporate limits of the City of Yankton.

NOW, THEREFORE, BE IT RESOLVED by The Board of City Commissioners of the City of Yankton, South Dakota, that the following described real property is hereby annexed into the corporate limits of the City of Yankton, South Dakota:

DESCRIPTION OF TRACT TO BE ANNEXED

Lot 6 and Lot 7 of Block 1, Lots 4 – 7 of Block 2, Lots 4 – 10 of Block 3, Lots 1 – 5 of Block 5 and Lots 1 – 6 of Block 6, Benedict Estates Addition and all right of ways therein, located in the SE 1/4 of the NE 1/4 of Section 2, T93N, R56W in Yankton County, South Dakota containing 8.86 acres more or less.

As shown on the attached Exhibit A.

Adopted this _____ day of _____, 2018.

Nathan V. Johnson, Mayor

ATTEST:

Al Viereck, Finance Officer

PETITION OF ANNEXATION

To: The Honorable Mayor and
Board of City Commissioners
City of Yankton, South Dakota

The undersigned landowner(s), pursuant to SDCL 9-4-1, respectfully petition the Mayor and Board of City Commissioners of the City of Yankton, South Dakota, for annexation to the City of Yankton of the following described unincorporated territory in the County of Yankton, State of South Dakota, to-wit;

DESCRIPTION OF TRACT TO BE ANNEXED

Lot 6 and Lot 7 of Block 1, Lots 4 – 7 of Block 2, Lots 4 – 10 of Block 3, Lots 1 – 5 of Block 5 and Lots 1 – 6 of Block 6, Benedict Estates Addition, located in the SE 1/4 of the NE 1/4 of Section 2, T93N, R56W in Yankton County, South Dakota containing 8.86 acres more or less.

As shown on the attached Exhibit A.

And in support of the said petition, the petitioner(s) show the Board of City Commissioners:

1. That said territory abuts upon and is contiguous to the City of Yankton, South Dakota; and
2. That the petitioner(s) is the sole and absolute owner(s) of not less than three-fourths of the value of the territory sought to be annexed to the City of Yankton, South Dakota; and
3. That the petitioner(s) claim that there are not, as of the date of signing, any registered voters residing in the territory petitioned to be annexed.

This petition is accompanied by a map of the territory to be annexed, showing with reasonable certainty the territory to be annexed, the boundaries thereof, and its relationship to the established corporate limits of the City of Yankton, South Dakota.

Signature of Petitioner(s) _____

by: Ralph Marquardt by Doug Marquardt AA
Signature Ralph J. Marquardt

by: _____
Lucille M. Marquardt

by: Doug Marquardt
Signature Doug Marquardt

by: Peggy Marquardt
Peggy Marquardt

Date signed by petitioners: July 17, 2018

Exhibit A

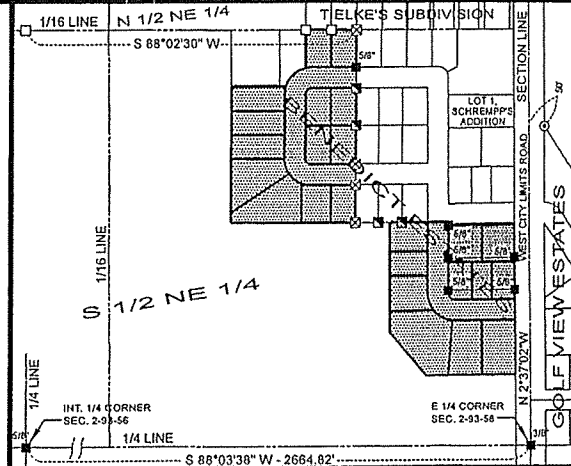
Annexation

Benedict Estates Addition

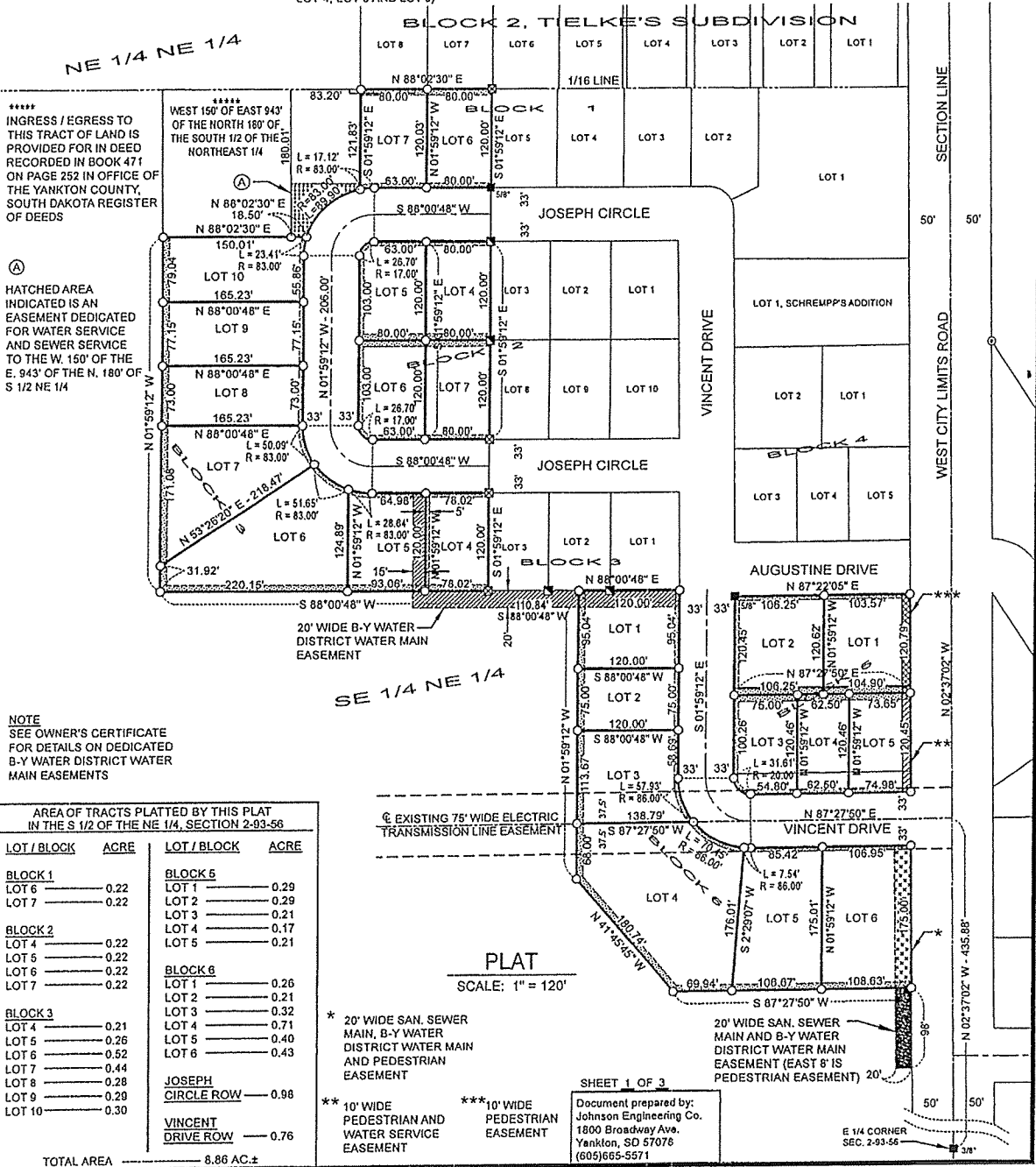
LOT 6 AND LOT 7 OF BLOCK 1, LOTS 4 - 7 OF BLOCK 2,
 LOTS 4 - 10 OF BLOCK 3, LOTS 1 - 5 OF BLOCK 5 AND
 LOTS 1 - 6 OF BLOCK 6, BENEDICT ESTATES ADDITION,
 LOCATED IN THE SE 1/4 OF THE NE 1/4 OF SECTION 2 -
 T93N - R56W IN YANKTON COUNTY, SOUTH DAKOTA

LEGEND

- FOUND REBAR (SIZE AS SHOWN)
- ⊙ FOUND 3/4" X 16" STEEL PIPE W/ CAP STAMPED "JOHNSON LS 2919"
- ⊠ FOUND REBAR W/ CAP STAMPED "JOHNSON LS 5816"
- SET 5/8" X 24" REBAR W/ CAP STAMPED "TJK RLS 8841"
- ▣ FOUND REBAR W/ CAP STAMPED "KENNEDY LS 5350"
- UTILITY EASEMENT, 5' ON ALL STREETS AND 7.5' ON ALL REAR LOT LINES EXCEPT AS SHOWN
- FOUND REBAR W/ CAP STAMPED "B & E ENGR. C-329"
- VACATED SCHREMP'S ADDITION LOT LINE
- ▨ VACATED AREA OF SCHREMP'S ADDITION, BY THIS PLAT (THE REMAINDER OF LOT 4, LOT 5 AND LOT 6)



LAYOUT OF THE S 1/2 OF THE NE 1/4, SECTION 2-93-56
 SCALE: 1" = 360'



 INGRESS / EGRESS TO THIS TRACT OF LAND IS PROVIDED FOR IN DEED RECORDED IN BOOK 471 ON PAGE 252 IN OFFICE OF THE YANKTON COUNTY, SOUTH DAKOTA REGISTER OF DEEDS

Ⓐ
 HATCHED AREA INDICATED IS AN EASEMENT DEDICATED FOR WATER SERVICE AND SEWER SERVICE TO THE W. 150' OF THE E. 943' OF THE N. 180' OF THE S 1/2 NE 1/4

NOTE
 SEE OWNER'S CERTIFICATE FOR DETAILS ON DEDICATED B-Y WATER DISTRICT WATER MAIN EASEMENTS

AREA OF TRACTS PLATTED BY THIS PLAT
 IN THE S 1/2 OF THE NE 1/4, SECTION 2-93-56

LOT / BLOCK	ACRE	LOT / BLOCK	ACRE
BLOCK 1			
LOT 6	0.22	LOT 1	0.29
LOT 7	0.22	LOT 2	0.29
BLOCK 2			
LOT 4	0.22	LOT 3	0.21
LOT 5	0.22	LOT 4	0.17
LOT 6	0.22	LOT 5	0.21
LOT 7	0.22		
BLOCK 3			
LOT 4	0.21	LOT 1	0.26
LOT 5	0.26	LOT 2	0.21
LOT 6	0.52	LOT 3	0.32
LOT 7	0.44	LOT 4	0.71
LOT 8	0.28	LOT 5	0.40
LOT 9	0.29	LOT 6	0.43
LOT 10	0.30		
JOSEPH CIRCLE ROW — 0.98			
VINCENT DRIVE ROW — 0.76			

- * 20' WIDE SAN. SEWER MAIN, B-Y WATER DISTRICT WATER MAIN AND PEDESTRIAN EASEMENT
- ** 10' WIDE PEDESTRIAN AND WATER SERVICE EASEMENT
- *** 10' WIDE PEDESTRIAN EASEMENT

SHEET 1 OF 3
 Document prepared by:
 Johnson Engineering Co.
 1800 Broadway Ave.
 Yankton, SD 57076
 (605)655-5571

TOTAL AREA ——— 8.86 AC.±

Memorandum No. 18-158

TO: Mayor and City Commissioners
FROM: Amy Nelson, City Manager 
RE: Letter of Intent GreatLIFE Golf & Fitness Club
DATE: July 16, 2018

On Friday, July 13, 2018, Todd Larson and I met with Donn Hill of GreatLIFE Golf & Fitness Club to discuss an Interim Management Agreement for the remainder of the season at Fox Run. This Interim Management Agreement will be for the golf operations only as we will be able to provide course maintenance. GreatLIFE is willing to assist us with some staffing as early as July 30, 2018. This will be beneficial as it will allow for our current seasonal staff to work with GreatLIFE before they leave for their fulltime employment or school commitments.

In order to get something in place by July 30, 2018, we will need to take some quick action.

Attached is a Letter of Intent (LOI) between the City of Yankton and GreatLIFE Golf & Fitness Club for your consideration. The Letter of Intent establishes the basic terms of an Interim Management Agreement. An Interim Management Agreement is being negotiated and brought will be brought before you at the August 13, 2018 City Commission Meeting.

This Letter of Intent commits us to an initial fee payment to GreatLIFE Golf and Fitness Club of \$9,740. This fee was determined by calculating wages for staff GreatLIFE Golf & Fitness hires to assist us, travel and lodging as well as a management/service fee.

Donn Hill, of GreatLIFE Golf & Fitness Club will be attending our meeting to discuss this Letter of Intent and answer any questions you may have.

If approved, Mr. Hill and his staff intend to hold a meeting sometime the first week of August for Fox Run members and interested public to answer questions and respond to feedback relating to the interim management agreement as well as the opportunity for a future lease arrangement with the City of Yankton.

Once this Letter of Intent is in place, we will fine tune the Interim Management Agreement for the remainder of the 2018 season.

For future knowledge, once an Interim Management Agreement for the remainder of 2018 is in place, we will begin to negotiate a lease agreement with GreatLIFE to commence January 1, 2019.

There was a Fox Run Golf Advisory Meeting on Thursday, July 19, 2018. The Fox Run Golf Advisory Board was updated regarding where we are in this process.

_____ Roll call

Recommendation: Staff recommends the City Commission approve the Letter of Intent with GreatLIFE Golf & Fitness Club and authorize the City Manager and Director of Parks, Recreation, and Special Events to negotiate the final terms of an Interim Management Agreement.

_____Roll call



Live. Play. Better.

TO ENRICH THE LIVES OF
FAMILIES AND INDIVIDUALS
THROUGH GOLF, FITNESS
AND HEALTHY LIFESTYLES.

July 18, 2018

Amy Nelson, City Manager
City of Yankton
416 Walnut Street
Yankton, SD 57078

RE: Letter of Intent

Dear Amy,

Thank you for meeting with me to work toward a potential management agreement and future lease between the City of Yankton and GreatLIFE (GL Management, L.L.C.) for Fox Run Golf Course. Our mission at GreatLIFE is to enrich the lives of families and individuals through golf, fitness and healthy lifestyles. The purpose of this letter is to provide for GreatLIFE's assistance in managing and operating Fox Run through August 13, 2018, at which time we intend to have a management agreement in place for the remainder of 2018. It is understood that the management agreement requires formal approval by the City of Yankton and GL Management, L.L.C. Below are the major points we have agreed upon for the interim.

1. The term of the interim agreement is July 30, 2018-August 13, 2018.
2. It is the desire of both the City of Yankton and GL Management to provide a smooth transition from current operations to a management agreement.
3. GL Management will provide oversight of all operations at Fox Run Golf Course. These operations include but are not limited to golf course maintenance, food and beverage services, and golf shop operations. For purposes golf course operations, City of Yankton personnel will report to the on-duty manager designated by GL Management.
4. GL Management will determine when the course must be closed or whether carts are allowed or restricted due weather or course conditions.
5. GL Management will provide a minimum of two full-time equivalent GreatLIFE team members with experience in golf course operations to oversee the operations of Fox Run. GL will also provide support and expertise from its director of golf and other senior staff.
6. The City of Yankton will continue to provide at its expense other golf course personnel to staff Fox Run according to normal practices. These include all golf course maintenance personnel, food and beverage personnel, and other golf personnel. The City will also continue to pay all other costs of operations.
7. The City of Yankton will pay GL Management a one-time fee of \$9740 for interim services. Payment is due August 15, 2018.

We look forward to working with you to enrich the lives of families and individuals in the City of Yankton.

Sincerely,

Donn

Donn W. Hill

Donn W. Hill, GL Management, LLC

7-18-18

Date

Amy Nelson, City of Yankton

Date

