

**MINUTES OF THE BOARD OF TRUSTEES MEETING
YANKTON COMMUNITY LIBRARY**

Regular Meeting, May 9, 2018, at 5:30 p.m.
Yankton Community Library Meeting Room

Meeting called to order by President Lilah Gillis at 5:30 p.m. Present were David Koerner, Tony Maibaum, Amy Nelson, Christine Tielke; library director Tonya Olson Ferrell and assistant library director Linda Dobrovolny.

Absent with regrets: Tonja Koenigs and Todd Woods.

Minutes:

Motion to approve the minutes of the March 14, 2018 and April 6, 2018 meetings by Maibaum, with second by Nelson; unanimous approval.

Discussion of Bills and Financial Report:

Olson Ferrell reported that budget preparations have begun. She will be seeking funding for a part time library assistant to focus on youth services. As City Manager Nelson has asked department heads to prepare 0% increase budgets, she's proposing reductions in several line items including materials, professional services, and subscriptions; she feels the youth services department greatly needs the backup and it's worth reductions in other areas as so much of our traffic is youth services.

Communications and Correspondence: Nothing to report.

Public Comment Period: None.

Director's Report:

Olson Ferrell reported that City Manager Nelson has approved an increase in the starting wage of circulation assistants to \$11.00/hour from \$9.50. It's getting harder and harder to find part time help and they are asked to know how to do a lot of things. We are thrilled with this increase and hope it will help recruit better candidates who will stay longer term as we're currently hiring 3 part time positions.

Old Business

- Annual Report
 - No further action needed.
- Meeting Room Policy
 - No further action needed.

New Business: None.

Other Business

- Certificate of Appreciation
 - A certificate of appreciation was presented to Board of Trustees member David Koerner in appreciation for his service on the Library Board over the past 6 years.

Adjourn the meeting of May 9, 2018

Motion by Koerner to adjourn with second by Maibaum. Meeting adjourned at 6:00 p.m.

Respectfully submitted,
Tonya Olson Ferrell, Library Director