



Mission Statement

To provide cost-effective public services as required by its citizens and to provide an environment so that both its citizens and the economy prosper.

YANKTON BOARD OF CITY COMMISSIONERS

Regular City Commission Meeting beginning at 7:00 P.M.

Monday, June 11, 2018

City of Yankton Community Meeting Room

Located at the Career Manufacturing Technical Education Academy formerly known as Technical Education Center • **1200 W. 21st Street • Room 114**

Rebroadcast Schedule: Tuesday @ 7:30pm, Thursday @ 6:30 pm, on channels 3 & 45

I. ROUTINE BUSINESS

- 1. **Roll Call**
- 2. **Approve Minutes of regular meeting of May 29, 2018 and Work Session of May 29, 2018** **Attachment I-2**
- 3. **Schedule of Bills** **Attachment I-3**
- 4. **City Manager’s Report** **Attachment I-4**
- 5. **Public Appearances**

Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.

II. CONSENT ITEMS

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.

- 1. **CIP Budget Workshop Meeting Dates**
Consideration of Memorandum #18-119 regarding setting CIP Budget workshop meeting dates on June 18 & June 19 if necessary **Attachment II-1**
- 2. **Transient Merchant License**
Consideration of Memorandum #18-112 recommending approval of the application from Martha’s Crafts:
A) Transient Merchant License from June 12, 2018 – July 11, 2018 **Attachment II-2**

3. Transient Merchant License

Consideration of Memorandum #18-113 recommending approval of the application from Martha's Crafts:

A) Transient Merchant License from August 1, 2018 – August 31, 2018

Attachment II-3

4. Possible Quorum Event

June 25, 2018, for Environmental Assessment Hearing for Chan Gurney Airport Apron and Hangar Relocation Project, no official commission action

5. Transient Merchant License

Consideration of Memorandum #18-122 recommending approval of the application from Meridian District:

A) Transient Merchant License from July 28, 2018

Attachment II-5

6. Establish public hearing for sale of alcoholic beverages

Establish June 25, 2018, as the date for the public hearing on the request for a Special Events Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for one day, July 21, 2018, from the Center (Christy Hauer, Executive Director), 900 Whiting Drive, Yankton, South Dakota.

Attachment II-6

7. Establish public hearing for sale of alcoholic beverages

Establish June 25, 2018, as the date for the public hearing on the request for a Special Events Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for one day, July 28, 2018, from the Center (Christy Hauer, Executive Director), 900 Whiting Drive, Yankton, South Dakota.

Attachment II-7

8. Possible Quorum Event

June 19, 2018, for Ag Gala, no official commission action

9. Possible Quorum Event

June 14, 2018, for Governor McMaster Memorial Plaque unveiling ceremony, no official commission action

III. OLD BUSINESS

Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.

1. Public hearing for sale of alcoholic beverages

Consideration of Memorandum #18-107 regarding the request for a Special Events Malt Beverage (on-sale) Retailers License for 1 day, July 3, 2018, from Capitol Street Pub, (Garrett Horn, President), 3rd Street between Walnut and Douglas, Yankton, S.D.

Attachment III-1

2. Public hearing for sale of alcoholic beverages

Consideration of Memorandum #18-108 regarding the request for a Special Events (on-sale) Liquor License for 1 day, June 19, 2018, from Drotzmann & Portillo, LLC (Steve Drotzmann, Partner), d/b/a Rounding 3rd Bar and Casino, Yankton Ice Arena, 901 Whiting Drive, Yankton, S.D.

Attachment III-2

3. Public hearing for sale of alcoholic beverages

Consideration of Memorandum #18-109 regarding the request for a Special Events Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for one day, October 20, 2018, from the Center (Christy Hauer, Executive Director), 900 Whiting Drive, Yankton, South Dakota.

Attachment III-3

4. Public hearing for transfer of ownership

Consideration of Memorandum #18-110 regarding the request for a transfer of ownership of a Retail (on-off sale) Malt Beverage License for July 1, 2018, to June 30, 2019, from Xtreme, Inc. (Jeff Koster, President) dba Gramps to Arrowhead Holdings, LLC (Rick Daugherty, Member) dba Gramps, 700 East 4th Street, Yankton, S.D.

Attachment III-4

5. Public hearing - Administrative Inspections

Public hearing – 2nd reading of Ordinance #1008, regarding an Ordinance Amendments: Administrative Inspections and Warrants

Attachment III-5

Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.

IV. NEW BUSINESS

New business items are those that have not been discussed by the Commission previously.

1. Meridian District- Special Events Parking Request

Consideration of Memorandum #18-118 and Resolution #18-36 regarding request by Meridian District for Special Events Parking Ordinance #933 to be in place during 3rd on 3rd event on July 3, 2018 and suspension of alcohol Consumption

Attachment IV-1

2. Special Events Dance License

Consideration of Memorandum #18-116 recommending approval of the application from Meridian District:

A) Special Events Dance License for July 3, 2018

Attachment IV-2

3. Harvest Halloween - Special Events Parking Request

Consideration of Memorandum #18-117 and Resolution #18-37 regarding request by Harvest Halloween for Special Events Parking Ordinance #933 to be in place during Harvest Halloween Event on July 27-28, 2018

Attachment IV-3

4. **Agreement between City of Yankton & Monica Iverson**
Consideration of Memorandum #18-121 regarding Agreement between Monica Iverson and the City of Yankton
Attachment IV-4
5. **BID Board Expenditure Recommendation - NFAA**
Consideration of Memorandum #18-100 regarding Business Improvement District #1 Board of Director's Expenditure recommendation, final expenditure for the National Field Archery Association Building Expansion Project
Attachment IV-5
6. **BID Board Expenditure Recommendation – Mount Marty College**
Consideration of Memorandum #18-101 regarding Business Improvement District #1 Board of Director's Expenditure recommendation for the Mount Marty College Fieldhouse
Attachment IV-6
7. **Introduction and First Reading – Sales Tax**
Introduction, first reading of Ordinance #1009, the first reading and establishing June 25, 2018, as the date for the second reading and public hearing regarding the Sales Tax Amendment Ordinance
Attachment IV-7
8. **Funding Request – Heartland Humane Society**
Consideration of Memorandum #18-114 regarding Funding Request from Heartland Humane Society
Attachment IV-8
9. **Mayor's Appointments of City Commissioners to City Advisory Boards and Commissions**
Consideration of Memorandum #18-111 recommending approval of the Mayor's appointments of City Commissioners to various City Advisory Boards and Commissions
Attachment IV-9
10. **Permissive Use of Right of Way for Walnut Street**
Consideration of Memorandum #18-123 and Resolution #18-38 regarding Permissive Use of Right-of-Way for Walnut Street
Attachment IV-10
11. **Swing King / Shark Experience – Fox Run Golf Course**
Consideration of Memorandum #18-115 regarding Swing King game of chance for the Shark Experience carts at Fox Run.
Attachment IV-11
12. **Strategic Planning**
Consideration of Memorandum #18-120 regarding Strategic Planning
Attachment IV-12

13. License for Bicycle Path/Pedestrian Walkway with Burlington Northern Santa Fe Railroad

Consideration of Memorandum #18-125 authorizing the City Manager to enter into a License for Bicycle Path/Pedestrian Walkway with Burlington Northern Santa Fe (BNSF) Railroad

Attachment IV-13

14. Change Order – Pine Street Bridge

Consideration of Memorandum #18-126 regarding Change Order Number 1 for the Pine Street Bridge Project

Attachment IV-14

V. OTHER BUSINESS

Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.

VI. ADJOURN INTO EXECUTIVE SESSION TO DISCUSS CONTRACTUAL, LITIGATION & PERSONNEL MATTERS UNDER SDCL 1-25-2

Executive or closed meetings may be held by a majority vote of the governing body for the sole purposes of:

- Discussing the qualifications, competence, performance, character or fitness of any public officer or employee.*
- Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.*
- Preparing for contract negotiations or negotiating with employees or employee representatives.*
- Discussing marketing or pricing strategies by a board or commission of a business owned by the City, when public discussion may be harmful to the competitive position of the business.*

Any official action concerning such matters shall be made at an open official meeting.

VII. RECONVENE AS BOARD OF CITY COMMISSIONERS

1. Roll Call

VIII. ADJOURN THE MEETING OF JUNE 11, 2018

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.