

**MINUTES OF THE BOARD OF TRUSTEES MEETING
YANKTON COMMUNITY LIBRARY**

Regular Meeting, March 14, 2018, at 5:30 p.m.
Yankton Community Library Meeting Room

Meeting called to order by President Lilah Gillis at 5:30 p.m. Present were Tonja Koenigs, David Koerner, Tony Maibaum, Amy Nelson, Christine Tielke; library director Tonya Olson Ferrell and assistant library director Linda Dobrovlny.

Absent with regrets: Todd Woods.

Minutes:

Motion to approve the minutes of the January 10, 2018 by Nelson, with second by Koenigs; unanimous approval.

Discussion of Bills and Financial Report: Nothing to report.

Communications and Correspondence:

A thank you note to Dana about help with genealogy research was passed around.

Public Comment Period: None.

Director's Report:

The date of the upcoming April meeting was incorrect in the original Director's Report. That will be updated to the correct date of April 11, 2018.

Old Business

- 2018 Holiday/Closures
- Unattended Children's Policy

New Business:

- Annual Report
 - Olson Ferrell presented the 2017 Annual Report. She reported that she will also be presenting the report to the City Commission on April 9. There was a motion by Maibaum, with a second by Koerner, to approve the 2017 Annual Report; unanimous approval.
- Meeting Room Policy
 - Olson Ferrell reported that the question of whether tutors can use the library to conduct sessions had come up and that led her to looking over the Meeting Room policy in general. They did some cleaning up of redundant language, changed how far in advance things can be booked, and added stronger language about library programs taking priority. There was a motion by Nelson, with a

second by Koenigs, to approve the updated Meeting Room Policy as written;
unanimous approval.

Other Business

Adjourn until April 11, 2018:

Motion by Tielke to adjourn with second by Koerner. Meeting adjourned at 6:00 p.m.

Respectfully submitted,
Tonya Olson Ferrell, Library Director