



CITY OF YANKTON

2018_04_23

COMMISSION MEETING



Mission Statement
To provide cost-effective public services as required by its citizens and to provide an environment so that both its citizens and the economy prosper.

YANKTON BOARD OF CITY COMMISSIONERS

Regular City Commission Meeting beginning at 7:00 P.M.

Monday, April 23, 2018

City of Yankton Community Meeting Room

Located at the Technical Education Center • 1200 W. 21st Street • Room 114

Rebroadcast Schedule: Tuesday @ 7:30pm, Thursday @ 6:30 pm, on channels 3 & 45

I. ROUTINE BUSINESS

1. **Roll Call**
2. **Approve Minutes of regular meeting of April 9, 2018 and Special Meeting of April 13, 2018**

Attachment I-2
3. **Proclamation – National Child Abuse Prevention Month
Science Olympiad**

Attachment I-3
4. **City Manager’s Report**

Attachment I-4
5. **Public Appearances – Dick Thompson**

Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.

II. CONSENT ITEMS

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.

1. **Establish public hearing for sale of alcoholic beverages**
Establish May 14, 2018, as the date for the public hearing on the request for a Special Events Retail (on-sale) Liquor License for 7 days, July 5, 12, 19, 26 and August 2, 9, 16, 2018, from Ben’s Brewing Co. (Ben Hanten, Owner), Music at the Meridian, Parking Lot and Green Space Westside of Meridian Bridge & the enclosed area of Levee Street, Yankton, S.D.

Attachment II-1

2. Special Events Dance License

Consideration of Memorandum #18-80 recommending approval of the application from Habitat for Humanity Clay & Yankton Counties:

A) Special Events Dance License for June 21, 2018

Attachment II-2

3. Transient Merchant License

Consideration of Memorandum #18-81 recommending approval of the application from Meridian District:

A) Transient Merchant License from May – October 2018

Attachment II-3

4. Work Session

Setting date of May 29, 2018, at 6:00 pm in Room #114 of the Regional Technical Education Center for the next work session of the Yankton City Commission to discuss Strategic Planning and Mount Marty Water Tower

III. OLD BUSINESS

Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.

1. Public Hearing - Sidewalk Width

Public hearing and second reading of Ordinance #1007, regarding the Sidewalk Width

Attachment III-1

Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.

IV. NEW BUSINESS

New business items are those that have not been discussed by the Commission previously.

1. Sidewalk Reimbursement

Consideration of Memorandum #18-84 and Resolution #18-25 regarding the sidewalk reimbursement charges

Attachment IV-1

2. Bid Award – Utility Vehicle

Consideration of Memorandum #18-75 and Resolution #18-23 regarding Bid Award for Utility Vehicle for Golf Course

Attachment IV-2

3. Bid Award – Skid Loader

Consideration of Memorandum #18-76 and Resolution #18-24 regarding Bid Award for Skid Loader for Cemetery

Attachment IV-3

4. Planning Commission – Plat Review

Consideration of Memorandum #18-82 regarding Resolution #18-20, a plat of Lots 41, 42, 43, 44 and 67, Crestview Homes Subdivision in the NE 1/4 of Section 21, T93N, R56W of the 5th P.M., Yankton County, South Dakota. Location, Lilac Lane, Lilly Lane and Tulip Lane. Matthew Christensen, Managing Member, White Crane Estates, L.L.C., owner.

Attachment IV-4

5. Planning Commission – Plat Review

Consideration of Memorandum #18-83 regarding Resolution #18-21, a plat of Lots 6, 7, 8 and 9 of Blakey's Addition in the NW 1/4 of the NW 1/4, of Section 16, T93N, R55W of the 5th P.M., Yankton County, South Dakota. Address, 700 Block of Eagle Drive. Terry Saylor, Registered Agent for NMMC, Inc., owner.

Attachment IV-5

6. Bid Award – Lift Station Gravity Sewer Interceptor

Consideration of Memorandum #18-77 regarding Bid Award for Lift Station Gravity Sewer Interceptor

Attachment IV-6

7. Bid Award – Truck

Consideration of Memorandum #18-78 and Resolution #18-22 regarding Bid Award for Truck for the Water Department

Attachment IV-7

V. OTHER BUSINESS

Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.

VI. ADJOURN THE MEETING OF APRIL 23, 2018

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.

9CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
April 9, 2018

Board of City Commissioners of the City of Yankton was called to order by Mayor Hoffner.

Roll Call: Present: Commissioners Carda, Ferdig, Gross, Johnson, Maibaum, Miner, and Moser. City Attorney Den Herder and City Manager Nelson were also present. Absent: None. Quorum present.

Action 18-105

Moved by Commissioner Gross, seconded by Commissioner Carda, to approve the Minutes of the regular meeting of March 26, 2018 and work session of March 26, 2018.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 18-106

Moved by Commissioner Johnson, seconded by Commissioner Miner, that the Schedule of Bills be approved and warrants be issued.

Active Network-Online Registration Fee-\$750.00; All Star Pro Golf Inc-Golf Tees-\$877.42; American Fence Company-Lift Gate Installation-\$3,144.00; Associated Supply Co-Pool Supplies-\$1,880.99; Auto Unlock Locksmithing-Unlock Residence-\$30.00; Auto Value Parts Store-Switches/Brake Cleaner-\$514.10; Avera Sacred Heart Hospital-Drug Testing-\$29.00; Black Clover Enterprises LLC-Headwear-\$198.00; Brenntag Great Lakes LLC-Wastewater Chemicals-\$482.10; BSN Sports-Parks Conference-\$250.00; SD Building Officials-Training Seminar-\$150.00; Callaway Golf-Golf Equipment-\$6,216.17; Cameron/Jessica-Employee Committee Suppl-\$126.02; Wallace Caswell Inc-Filter Pipe Replacement-\$24,409.00; Cedar Knox Public Power Dist-Elect-\$1,636.78; Centurylink-Phone-\$1,275.73; City Of Vermillion-Jt Power Cash Trans-\$61,598.48; City Of Yankton-City Wide Clean Up-\$5,501.76; City Of Yankton/Fox Run-Landfill Charges-\$26.50; City Of Yankton/Parks-Landfill Charges-\$87.85; City Of Yankton/Solid Waste-Compacted Garbage-\$11,469.72; City Utilities-Water/Ww Charges-\$219.70; Cleveland Golf-Golf Balls-\$2,961.49; Complete Wireless Technologies-Repair Pagers-\$241.10; Concrete Material-Street Repairs-\$877.80; Conduent Enterprises Solution-Maint Program Support-\$2,138.00; Core & Main-Manhole Cover-\$2,147.87; Cornhusker Intl Truck Inc-Filters-\$573.80; Country Pride Cooperative-Fuel-\$82.50; Credit Collection Service Inc-Collection Service-\$68.55; Custom Truck & Equipment-Cylinder Assembly-\$671.26; Dakota Beverage Co Inc-Beer-\$202.55; Danko Emergency Equipment-Blade-\$40.89; De Lage Landen Public Finance-Golf Car Lease-\$33,165.64; Department Of Revenue-Lab Tests-\$380.00; Downtown Screenprinting-Uniforms-\$291.60; Ehresmann Engineering Inc-Flat Bars-\$15.03; Ethanol Products LLC-Carbon Dioxide-\$1,965.24; Fastenal Company-Nuts-\$58.41; Ferguson Water Works Supply-Water Meters-\$2,827.27; Fickbohm/Doug-Sound System Repair-\$60.00; Dept Of Finance-Postage-\$41.62; Flannery/Kirt-Officer Stipend-\$25.00; Foote/Jason-Room Reimbursement-\$218.84; Footjoy-Gloves-\$466.48; Frick/Adam-Officer Stipend-\$25.00; Frick/Brian-Officer Stipend-\$50.00; Gerstner Oil Co-Aviation Fuel-\$33,106.32; Golfnow G1 LLC-Golf Now Software-\$1,500.00; Graymont Capital Inc-Lime-\$9,322.04; Hanson Briggs Advertising Inc-Courtesy Cards-\$515.34; Hawkins Inc-Ferric Chloride-\$3,000.55; HDR Engineering Inc-Water Plant Construction-\$60,587.33; Heartland Humane Society-Animal Control-\$10,000.00; Innovative Office Solutions-Cash Register Rolls-\$151.36; J & H Care & Cleaning Company-Janitorial Services-\$2,800.00; John T Jones Construction-

Water Plant Construction-\$605,095.95; Kleins Tree Service-Street Tree Trimming-\$2,250.00; KVHT Radio Station-Advertising-\$625.00; Larry's Home Center-Blower Assembly-\$698.65; Light And Siren-Lights-\$983.00; Longs Propane Inc-Propane-\$643.50; McGrath North Mullin & Kratz-Professional Services-\$6,465.70; Mead Lumber-Bathroom Partitions-\$1,631.95; Merkel Electric-Service Call-\$66.33; Midamerican Energy-Fuel-\$14,674.90; Midamerican Energy-Fuel-\$8,465.74; Midwest Alarm Company Inc-Fire Alarm Monitoring-\$156.00; Midwest Tape-Audio Books-\$759.79; Midwest Wheel Companies-Mud Flaps And Floor Mats-\$178.84; Millennium Recycling-Single Stream Recycle-\$1,292.25; Moser/Brad-Officer Stipend-\$25.00; SD Dept Of Motor Vehicle-Title And Licenses-\$65.60; Municipal League SD-Regional Conference-\$233.00; Nebraska Journal-Advertisement-\$91.98; Nebraska Salt And Grain Co-Road Salt-\$7,061.85; Northwestern Energy-Elect-\$68,331.80; Observer-Advertisement-\$148.00; Overhead Door Co-Wall Button/Fuse Repairs-\$215.37; Pheasantland Industries-Repair Chairs-\$1,912.68; Police Chiefs Assn-Police Chief Banquet-\$85.00; Press Dakota Mstar Solutions-Advertisement-\$5,630.21; Printing Specialists-Envelopes-\$117.42; Raiche/Joe-Summer Reading Program-\$200.00; Reinhart Foods Inc-Food Supplies-\$584.39; Rosemount Inc-Transmitter-\$3,124.15; Sanitation Products Inc-Gutter Brooms-\$4,939.59; Sherwin Williams Co-Tray Liners-\$4.89; Shuey/Susan-Lifeguard Cert Refund-\$149.20; Sioux City Foundry Co-Plow Blades-\$390.00; Sioux Equipment Company Inc-Electronic Reset-\$537.66; Mt & Rc Smith Insurance Inc-Fire Pak Policy-\$18,896.00; Spencer Quarries Inc-Type 2a Chips-\$10,565.12; Stern Oil Co Inc-Fuel-\$25,716.42; Stockwell Engineers Inc-Downtown Streetscape-\$52,456.10; Suez Treatment Solutions Inc-UV Lamps-\$10,171.50; Titleist-Golf Equipment-\$5,421.08; Michael Todd Inc-Street Signs-\$18,191.02; Top Notch Window Cleaning-Sac Windows-\$610.00; Tour Edge Golf Group Inc-Golf Equipment-\$2,694.00; Traffic Control Corp-Monitor/Load Switch-\$1,827.00; Transource-Filters-\$311.28; Tristate Cleaning Service LLC-Vent Cleaning-\$440.00; U.S. Post Office-Utility Postage-\$1,400.00; United Parcel Service Inc-Postage-\$148.77; United States Postal Service-Postage-\$851.00; Us Bank Equipment Finance-Copier Contract-\$348.49; Volzke/Thomas-Deposit Refund-\$65.52; Wage Works Inc-Flex Service Fee-\$135.00; Water & Env Eng Research Ctr-Water Testing-\$211.00; Watertronics-Pump House Parts-\$1,989.87; Western Iowa Tech Comm College-Class Registration-\$90.00; Wexford Fulfillment Solutions-Merchandise-\$309.61; Wholesale Supply Inc-Candy-\$63.30; Wilson Sporting Goods-Golf Equipment-\$1,217.33; Woehl/Toby-Officer Stipend-\$25.00; Xerox Corporation-Copier Lease-\$191.52; Yankton Area Ice Association-Reimbursement-\$222.00; Yankton Basketball Inc-Reimbursement-\$1,625.68; Yankton Fire & Safety Co-Fire Ext Inspection-\$1,645.00; Yankton Medical Clinic-Pre-Employment Physical-\$708.00; Ziegler/William P-Officer Stipend-\$50.00; 3d Specialties Inc-Telespar Posts-\$9,258.45; AOx Welding Supply-Acetylene Gas-\$74.18; Amazon Mktplace-DVDs-\$390.30; Amazon Mktplace-Lifeguard Class-\$273.98; Amazon.Com-Merchandise-\$284.06; Amazon.Com-Books-\$184.14; Amer Lib Assoc-Conference Registration-\$320.00; American Public Works-APWA Conference-\$1,756.00; American Red Cross-Lifeguard Supplies-\$185.73; Anderson Bremer Andwin-Lab Muffle Furnace-\$165.88; Appeara-Towels-\$242.81; Applebees-Travel Expense-\$19.67; AT&T-Patrol Car Wireless Link-\$470.77; Auto Value-Helix Coil Kit-\$47.62; Autozone-Antifreeze-\$131.14; Avera Heart Hospital-Medical Supplies-\$909.00; Baker/Taylor-Books-\$6,318.20; Blackhawks-Nasa Training-\$17.50; Bomgaars-Tool Kit-\$1,049.71; Broadway Chrysler Dodge-Truck Repair-\$724.40; Brownells Inc-Weapon Supplies-\$246.60; Carhartt-Uniform Pants-\$50.32; Casey's Gen Store-Golf Leagues-\$51.57; Center Point Large-Large Print Books-\$133.62; City Of Yankton Park-Conference Registration-\$2,965.00; Clarks Rentals Custom-Lobe Pro Mounting-\$185.00; CorExcel-Midwest Parks Conference-\$315.65; Country Pride-Fuel Test Kits-\$110.00; Cox Auto Supply-Equipment Repair-\$363.01; Crescent Electric-Ventilation Transformer-\$494.80; Cuba Sandwicheria-Nasa Training-\$18.74; Culvers-Brookings Meeting-\$19.97; Dayhuff Enterprises-Janitorial Supplies-\$810.61; Demco Inc-Library Stickers-\$120.07; DX Service-

Salt-\$2,032.28; Echo Electric Supply-Sie Hub And Panel-\$182.89; Ehresmann Engineering-Bleacher Repairs-\$634.04; Facebk-Advertisement-\$54.10; Facebk-Advertisement-\$2.02; Fastenal Company-Plant Maint Hardware-\$1,624.30; Fejfar Plumbing-Plumbing Supplies-\$116.60; Fred Haar Company-Mower Repair-\$6.00; Hach Company-Lab Supplies-\$1,162.98; Hedahls-Truck Maintenance-\$106.66; HyVee Gas-Fuel-\$42.33; HyVee-Program Supplies-\$3.97; Hyvee-Concessions-\$205.52; HydraulicSDirect.Com-Plumbing Parts-\$61.49; Independence Waste-Porta Pottys-\$621.90; Int L Code Council Inc-Membership Dues-\$135.00; Int Sensource Inc-Door Counter Plates-\$25.80; Jacks Uniforms & Equi-Uniforms-\$355.99; Jcl Solutions-Cleaning Supplies-\$629.35; Kaiser Refrigeration-Park Repairs-\$319.59; Kohls Epc-K9 Reno Meds-\$50.00; Koletzky Implement Inc-Mower Repair-\$116.37; Konecranes Inc-Aeration Hoist Switch-\$655.20; Kopetskys Ace Hdwe-Equipment Repair-\$759.42; La Quinta Inn-Travel Expense-\$110.90; Lewis And Clark Ford-Door Trim Panel Repair-\$106.82; Locators And Supplies-Locate Supplies-\$293.13; Mark S Machinery Inc-Oil, Lawnmower Blades-\$885.43; Mcmaster-Carr-Wastewater Installation-\$390.82; Mead Lumber-Capital Building Repairs-\$1,969.55; Menards-Det Vehicle Storage-\$1,332.20; Midwest Laboratories-Monthly Nutrients-\$204.62; Midwest Radiator-Repair Supplies-\$58.00; Midwest Turf & Irrigat-Mower Repair-\$331.78; Mypilotstore.Com-Radio Antenna-\$62.90; Nartec Inc-Drug Testing Equipment-\$246.00; Nebraska PGA-Conference-\$50.00; Oconnor Company-Electronic Amplifier-\$205.82; Office Depot-Mailing Items-\$32.84; Olsons Pest Technician-Pest Control-\$78.00; One Office Solution-Office Supplies-\$154.87; OReilly Auto-Struts-\$710.39; Osteria Marco-Nasa Training-\$7.54; Overdrive Dist-Ebooks-\$3,170.63; Pack And Ship-Mower Repair-\$16.40; Paypal-Uniforms-\$95.06; Paypal-Software-\$65.00; Paypal-Camera Battery Charger-\$24.98; Paypal-Video Switch-\$69.95; Paypal-Hard Drives-\$276.00; Paypal-Conference-\$225.00; PBI Leasedequipment-Postage Meter Lease-\$122.00; Postage Refill-Postage Refill-\$200.00; Premier Biotech Inc-Drug Testing Equipment-\$236.42; Provanage-Antivirus Renewal-\$480.00; Quill Corporation-Wash Center For Pumps-\$119.99; Recreation Supply Comp-Recreation Supplies-\$712.30; Redlinger Bros Plumbing-Pool Repair-\$1,074.04; Renaissance Hotels-Nasa Training-\$270.00; Riverside Hydraulics-Hose,Ends,Plow Cylinder-\$1,118.95; Royal Sport Shop-Recreation Supplies-\$79.00; RTD East Central Park-Nasa Training-\$9.00; Rtd East Dia-Nasa Training-\$9.00; Sf Regional Airport-Nasa Training-\$21.00; Shell Oil-Fuel-\$90.13; Sherwin Williams-Pool Repairs-\$283.97; Shurco OutletService-Tarp Tubing-\$310.65; Sigma Aldrich Us-Lab Supplies-\$417.34; Specialty Store Service-Av Shelving-\$688.69; Bolo Stick LLC-School Safety Equipment-\$127.00; Wholesale Supp-Craft Night Supplies-\$37.65; Hanson Briggs-Seed Library Brochures-\$375.43; Sturdevants-Parts-\$9.89; Tabor Lumber Coop-Supplies-\$160.93; The Ups Store-Shipping-\$175.18; TMA Yankton-Tires-\$3,253.86; Truck Trailer Sales-Visor Clips-\$98.90; USA Blue Book-Repair Supplies-\$2,197.04; USPS Po-Postage-\$58.85; Viddler Inc-Video Hosting-\$41.27; VWR International Inc-Lab Supplies-\$1,707.73; VZWRLSS-Internet Access-\$516.18; Walmart-Employee Appreciation-\$966.19; Walmart.Com-Seed Library Labels-\$42.38; Watchguard Video-Watchguard Video Renewal-\$1,402.00; Wm Supercenter-DVDs-\$306.74; WW Grainger-Janitorial Supplies-\$257.43; Xtreme Car Wash-K9 Wash-\$7.00; Yankton Area Chamber-Chamber Annual Meeting-\$40.00; Yankton Medical Clinic-Firefighter Physical-\$72.00; Yankton Winnelson Co-Plumbing Supplies-\$182.35; Yanktonmediainc-Notice To Bid-\$110.17

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Salaries:

Administration \$39,480.72; Finance \$32,059.08; Community Development \$23,331.54;
Police/A.C./Dispatch \$158,352.03; Fire \$13,008.78; Engineering/Sr. Citizens \$41,227.78; Streets

\$43,671.69; Snow & Ice \$7,327.31; Traffic Control \$3,589.54; Library \$28,716.04; Parks/SAC \$63,271.89; Marne Creek \$3,644.84; Water \$38,096.16; Wastewater \$37,519.30; Cemetery \$3,805.90; Solid Waste \$20,929.26; Landfill/Recycle \$18,915.73; Golf Course \$15,361.41; Central Garage \$7,361.70

New Hires:

Kory Bromley \$12.50 hr, Rec Division; Robert Johnson \$11.50 hr, Rec Division; Paul McGlone \$9.50 hr, Rec Division; Jack Sasek \$9.75 hr, Parks Division; Maggie Schaefer \$9.50 hr, Rec Division; Stacia Sherman \$9.50 hr, Rec Division; Dylan Wilson \$1,653.50 bi-wk, Police.

Wage Change:

Allison Cappy \$10.00 hr, Rec Division; Gerrit Dykstra \$10.00 hr, Rec Division; Jannifer Guthmiller \$11.25 hr, Golf Division; Matt Hilson \$10.25 hr, Golf Division; Rachel Houdek \$10.15 hr, Rec Division; Phillip Hummel \$10.00 hr, Golf Division; Madison Johnson \$10.15 hr, Rec. Division; Makenzie Johnson \$10.35 hr, Rec. Division; Baylee Kenney \$10.00 hr, Golf Division; Josephine Krajewski \$9.75 hr, Rec. Division; Carol Miller \$12.00 hr, Rec. Division; Sharlotte Peterson \$12.75 hr, Rec. Division; Rachel Reiff \$10.50 hr, Rec. Division; Hunter Rockne \$10.00 hr, Rec. Division; Morgan Rodig \$10.00 hr, Golf Division; Vanessa Rockne \$11.00 hr, Rec. Division; Allison Spak \$12.75 hr, Rec. Division

Mayor Hoffner read the Arbor Day Proclamation, the Proclamation of National Public Safety Telecommunications Week, and the Library Proclamation.

City Manager Nelson submitted a written report giving an update on community projects and items of interest.

In the public appearances portion of the meeting, Tonya Ferrell, Library Director gave a presentation. Tonya handed out an annual report and gave a brief update on library activities.

Action 18-107

Moved by Commissioner Ferdig, seconded by Commissioner Moser, that the following items on the Consent Agenda be approved.

1. **Notice to Call for City of Yankton Election**
Establish 12:00 pm, on Friday, April 13, 2018, as the time and date of a “Notice to Call” a Special City Commission meeting to canvass the election returns of the City of Yankton Election to be held on Tuesday, April 10, 2018.
2. **Budget Workshop Meeting Date**
Consideration of Memorandum #18-71 regarding setting Budget workshop meeting date.
3. **Establishing date for 2nd City Commission Meeting in May**
Establish Tuesday, May 29, 2018, as the date for the second City Commission meeting in May due to the Monday, May 28, 2018 Memorial Day holiday. The meeting will begin at 7:00 P.M.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 18-108

This was the time and place for the second reading for Ordinance No. 1006, AN ORDINANCE AMENDING CHAPTER 13, ARTICLE III, DIVISION 4, SECTION 13-96 ON ANNUAL LICENSE FEES. No one was present to speak for or against adoption of the ordinance. Moved by Commissioner Gross, seconded by Commissioner Johnson, to adopt Ordinance No. 1006.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 18-109

After further discussion of the Ordinance No. 1006 approval, an amendment was agreed upon. Moved by Commissioner Johnson, seconded by Commissioner Miner, to amend Ordinance No. 1006 to limit Peddlers and Solicitors hours of operation to 8:00AM through 8:00PM.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 18-110

Moved by Commissioner Johnson, seconded by Commissioner Miner, to adopt Resolution 18-19.

RESOLUTION 18-19

WHEREAS, the City of Yankton has determined that it is necessary to adjust certain fees for Peddlers/Solicitors, and

WHEREAS, the city of Yankton last adjusted these fees in the year 1949, and

WHEREAS, the City Commission has discussed these fees,

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners:

That the following fees be adopted;

Peddlers and Solicitors shall be charged the following fees for operating in the City of Yankton

Fees are as follows per person:

\$200.00 Monthly

\$75.00 Weekly

\$25.00 Daily

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 18-111

This was the time and place to award the bid for the Model 16 Cubic Yard Rear Load Refuse Body. The following bids were received and opened on March 29th, 2018 at 3:00PM: Sanitation Products, Inc., Sioux Falls, SD, for \$69,142.00; Northern Truck & Equipment, Sioux Falls, SD, No Bid Received; and Olympic Sales Inc., West Fargo, ND, for \$74,911.00. (Memorandum 18-67)

Moved by Commissioner Carda, seconded by Commissioner Gross, to award the bid for a new 16 Cubic Yard Rear Load Refuse Body, to Sanitation Products Inc., Sioux Falls, South Dakota, in the amount of \$69,142.00 for the Department of Public Works, Solid Waste Division.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 18-112

This was the time and place to award the bid for the Annual Supply of Bituminous Mix. Only one bid was received and opened on March 29th, 2018 at 3:00PM. (Memorandum 18-69) Moved by Commissioner Johnson, seconded by Commissioner Ferdig, to award the bid to Concrete Materials of Sioux Falls, South Dakota, Yankton Asphalt Plant for the Annual Supply of Bituminous Mix at the price of \$66.50 per ton.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 18-113

This was the time and place to award the bid for the Annual Supply of Liquid Asphalt. Only one bid was received and opened on March 29th, 2018 at 3:00PM. (Memorandum 18-68) Moved by Commissioner Miner, seconded by Commissioner Moser, to award Jebro, Inc of Sioux City, Iowa, for the AC Grade Asphalt at \$405.98 per ton, MC 70 Grade Asphalt at \$2.79 per gallon and for the RC800 Grade Asphalt at \$3.00 per gallon.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 18-114

This was the time and place to award the bid for the Walnut Street Reconstruction Project from 2nd Street to 4th Street. The following bids were received and opened on March 29th, 2018 at 3:00PM: Feimer Construction, Inc., Yankton, SD, for \$1,974,233.50; Masonry Components, Inc., Yankton, SD, \$2,036,339.15; BX Civil & Construction, Inc., Dell Rapids, SD, \$2,100,966.83; D&G Concrete, Inc., Sioux Falls, SD, \$2,211,137.56; Slowey Construction, Inc., Yankton, SD for \$2,239,775.00. (Memorandum 18-70)

Moved by Commissioner Gross, seconded by Commissioner Johnson, award the contract to Feimer Construction, Inc., in the amount of \$2,003,633.50 for Walnut Street Reconstruction Project from 2nd Street to 4th Street.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 18-115

Moved by Commissioner Carda, seconded by Commissioner Miner, to approve Resolution 18-18 and the purchase of one 2018 Chevy Silverado in the amount of \$42,216 for the Yankton Police Department, Patrol Division, from Beck Motors of Pierre, South Dakota from the State bid contract. (Memorandum 18-66)

RESOLUTION #18-18

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useable or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, destruction or other disposal of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

SURPLUS PROPERTY TO BE SOLD OR DESTROYED

2013 Chevrolet Caprice VIN: 6G1MK5U28DL825238

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 18-116

Moved by Commissioner Ferdig, seconded by Commissioner Moser, to approve Sidewalk Café Permits for Boomers Inc, Rounding 3rd and the River Front Event Center. (Memorandum 18-73)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Commissioner Gross introduced and Mayor Hoffner read the title of Ordinance No. 1007, AN ORDINANCE AMENDING THE CITY OF YANKTON CODE OF ORDINANCES, CHAPTER 21, ARTICLE III, SECTION 21-47, TITLED “LOCATION AND WIDTH OF SIDEWALKS AND DRIVEWAYS”, and set the date of the second reading and public hearing as April 23, 2018.

Action 18-117

Moved by Commissioner Ferdig, seconded by Commissioner Carda, to adjourn at 7:48 p.m.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Jake Hoffner
Mayor

ATTEST:

Al Viereck
Finance Officer

Published April 17, 2018

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 18-119

Moved by Commissioner Gross, seconded by Commissioner Maibaum, to adjourn at 12:06 p.m.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Jake Hoffner
Mayor

ATTEST:

Al Viereck
Finance Officer

PROCLAMATION

NATIONAL CHILD ABUSE PREVENTION MONTH

WHEREAS, all children deserve to grow up in a caring and loving environment, yet across America hundreds of thousands of children are neglected and abused each year; and

WHEREAS, child abuse prevention is not only a community problem, but a nationwide problem and finding solutions depends on involvement among people throughout the community and our nation, with some of the first steps being taken at a community level; and

WHEREAS, statistics of children who are abused and neglected increase each year; and

WHEREAS, the effects of child abuse and neglect are lasting consequences, and are felt by the entire community; and

WHEREAS, our communities are stronger when all citizens are engaged in preventing child abuse and are involved in supporting families to ensure that every child grows up in a safe, stable and nurturing environment that is free from abuse and neglect; and

WHEREAS, effective child abuse prevention programs succeed because of partnerships created among law enforcement, schools, social service agencies, religious organizations, and each member of our community; and

WHEREAS, all citizens should become more aware of child neglect and abuse and its prevention within the community, and to become involved in supporting parents to raise their children in a safe and nurturing environment.

NOW, THEREFORE, I, JAKE HOFFNER, MAYOR OF YANKTON, SOUTH DAKOTA, do proclaim April as Child Abuse Prevention Month in Yankton, South Dakota. I call upon all citizens, community agencies, religious organizations, medical facilities, and businesses to increase their participation in our efforts to prevent child abuse, thereby strengthening the communities in which we live.

Jake Hoffner, Mayor

Date

Al Viereck

Date

Proclamation for Science Olympiad Teams

WHEREAS, Science Olympiad requires preparation, commitment, coaching and practice throughout the year.; and

WHEREAS, teamwork is a required skill in most scientific careers today, and Science Olympiad encourages group learning by designing events that build alliances; and

WHEREAS, The Yankton Middle School and Yankton High School Science Olympiad Teams continued their dominance in the State Science Olympiad Contest; and

WHEREAS, both teams won their respective divisions, which allows them to travel to the National Science Olympiad Competition; and

WHEREAS, this marks the 34th year in a row that YMS has won the state tournament and gone on to compete at the national tournament. This is the 31st year that YHS has won the state tournament and gone on to compete at the national tournament; and

WHEREAS, there have been middle school national Science Olympiad tournaments for 34 years and high school tournaments for 33 years; and

NOW, THEREFORE, BE IT RESOLVED, that I, Mayor Jake Hoffner, do hereby thank all of the team members, coaches, sponsors, parents, guardians and fans for all of the hard work and effort put in to earn the State Honor and to wish them good luck as they participate at the National Science Olympiad Competition on May 18-19, 2018

4/23/18

Mayor Jake Hoffner

4/23/18

Finance Officer Al Viereck



OFFICE OF THE CITY MANAGER

www.cityofyankton.org

VOL. 53, NUMBER 8

Commission Information Memorandum

The Yankton City Commission meeting on Monday, April 23, 2018, will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Human Resources Department Update

Some departments have completed their hiring process for summer seasonal position with new employees starting this week. However, there are still departments accepting applications to fill their open summer positions.

2) Finance Department Update

The April 10 municipal election had a voter turnout of 15.7% with 1,299 out of 8,249 active registered voters showing up at the polls. This was a very slight increase from the 2017 turnout of 15% in the City's last election. A total of 82 absentee voters in this election compared to 104 in 2017. The election canvass was held Friday, April 13. The final vote tally for each candidate is as follows: Craig Sommer-692 (21.6%), Nathan Johnson-838 (26.14%), Bridget Benson-822 (25.61%), and David Carda-857 (26.71%). The commission's annual re-organizational meeting will be held May 14 with Benson, Carda, and Johnson taking the Oath of Office.

Please see the enclosed Finance Monthly Report for March and the first quarter 2018 Revenues and Expenditures Report.

3) Fire Department Update

Fire Department Chaplain Rev. Rod Veldhuizen held a Dakota Territory Fire Chaplain's Association meeting and training at Fire Station #2 on April 5 and 6. Training topics were Suicide Prevention and Public Safety Responder Stress. Pastor Rod is the founder and President of this Association which has members throughout North and South Dakota.

We continue to monitor a hydraulic oil leak on the Ladder truck. As of now the leak has stopped. We will continue to monitor this issue and are working with the manufacturer on our warranty claim.

4) Library Update

The Library has received a resignation from one of our new 21-hour staff members. For personal reasons, she had to move back to Sioux Falls. Tonya submitted her resignation effective June 26, 2018 as she will be relocating to Omaha for her husband's job. Tonya will spend the next few months organizing things to make it a smooth transition for her replacement.

In other Library news, we are busy planning for both youth and adult summer reading. We will be using "Beanstack", an online program, to facilitate reading tracking this year. I expect there will be some transition hiccups as there always are, but think it will make things a lot easier for everyone involved. The theme this summer is "Libraries Rock" and we are trying to find as many community partners as

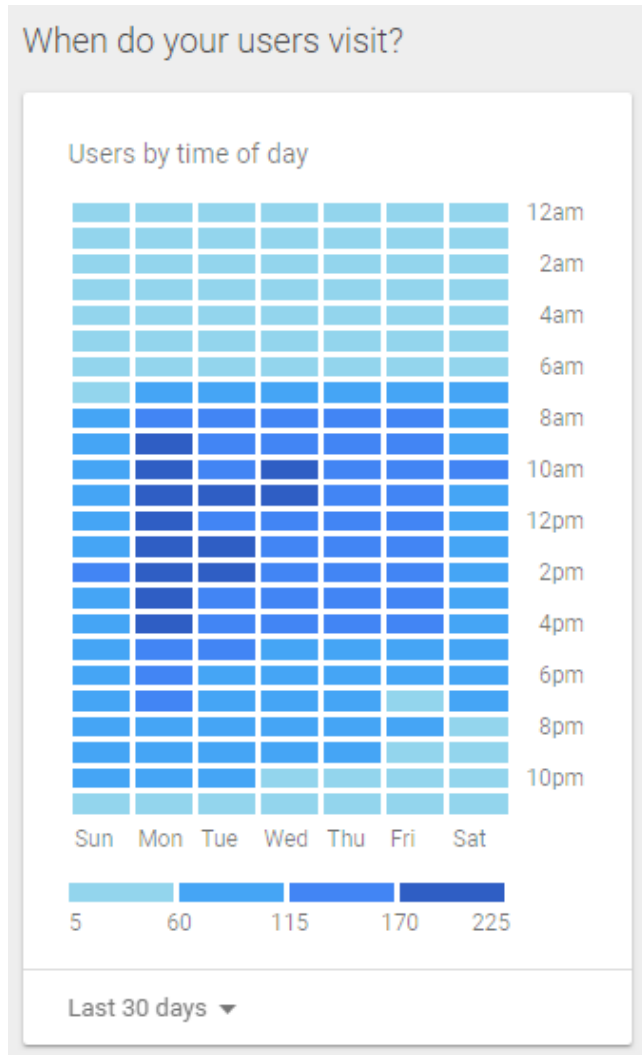
possible. We're working with Lewis & Clark Theatre on a potential talent show, Brittany LaCroix on some Market & Music at the Meridian tie-ins, and will have our annual Cemetery Walk as well. Stay tuned!

5) Information Services Department Update

The City's website has been updated to include the 2018 Projects map.

<http://www.cityofyankton.org/departments-services/information-services/city-construction-projects>

Traffic on the City's website for the first quarter of 2018 is up for slightly over 2017 for the total number of users (18,463 vs. 18412) and new users (16,405 vs. 16,315). Total page views are down about 5.8% (91,845) with the average user viewing 2.48 pages and spending about two and one-half minutes on the City's site. The heat map graph below outlines traffic to the City's site by day and time.



6) Environmental Services Department Update

Work continues on the water plant. John T Jones continues to install lower level walls and the ground level decking. The contractor is prepping the tanks for the leak testing. Once the tanks have been completed and all testing requirements pass, the contractor will begin to back fill the area. The contractor completed the installation of the diffuser pipe in the river. The sub-contractor completed the water main tie in west of the old bridge and will continue to install underground piping as weather permits.

The sewer repair is scheduled to begin April 23rd for the collapsed manhole. The intersection of 2nd and 3rd will be closed several weeks during the repair. The repair will include the installation of several manholes and approximately 200 feet of new sewer main. The schedule continues to be weather dependent.

Staff is continuing to work with Bartlett and West on an agreement for construction services for the gravity sewer project. A full-time inspector will be onsite during the project.

7) Police Department Update

Dylan Wilson is on the street in Phase A of the PTO program.

Discussions continue with Mount Marty College on Active Shooter Training. Active Shooter Training will be held at Lewis and Clark Behavioral Health on April 21, 2018.

Officers will be assisting at the Yankton High School Prom this weekend.

Patrol is conducting testing and evaluation on a new body camera system.

Det. Joe Erickson is now full time in the detective division as the new drug detective.

8) Community Development Update

Building Official Joe Morrow and Building Inspector Michael Hofer attended a building code seminar sponsored by the South Dakota Building Officials on April 5, 2018. The seminar covered significant changes to the 2018 International Building Code and provided an opportunity for continuing education units that are required to keep their code certifications current. The seminar also provided an opportunity for code officials, architects and engineers from around the state to discuss code changes with the goal of keeping building practices reasonable, affordable and safe.

9) Public Works Department Update

The 2018 Citywide Cleanup is complete. The Transfer Station was open for resident drop off from March 17 through April 14. Also, the Street Department picked materials left out for curbside pickup from April 2-12. The unseasonal weather slowed the curbside pickup, but the crews were still able to complete the event in a timely manner. There was a significant reduction in material left curbside this year. In past years, the curbside pickup typically takes 9 to 10 days to complete. This year the crews completed the curbside pickup in 6 days. There was a noticeable reduction in the amount of tree material curbside, which may be a result of the free trees and after-hours drop off at the Transfer Station. Attached to this CIM is a summary of materials hauled and the total cost for this year's Annual Citywide Cleanup. Also included for comparison are the results of the 2017 cleanup event.

The Street Department continues to address the winter weather events as they take place. Between weather events, crews are addressing pot holes as well as maintaining the snow removal equipment.

Enclosed with this packet is the bid advertisement for the East Highway 50 Sidewalk & Curb Project – Paddlewheel Drive to Ferdig Avenue.

Pavement removal for Phase I of the West City Limits Road project has been completed. The base course has been installed to grade. Concrete curb and gutter along with fillet sections are scheduled to be installed the week of April 16. If all goes well and the weather cooperates, there is a good chance that the road section north of the railroad tracks will be reopened to traffic by the end of the month.

Feimer Construction, a subcontractor on the job will then commence removals south of the section that was completed last year.

Installation of the underground utilities has been progressing on the 8th Street reconstruction. Water main replacement north up to Linn Street is completed. The contractor is waiting on test results prior to connecting service lines. Some of the storm sewer on Linn Street has also been installed. Work on 8th Street could start as early as the week of April 23.

The Notice of Award for the Walnut Street project was sent to Feimer Construction. Once the contract documents are all in order and a preconstruction meeting is held, the contractor will be free to start working. No start dates have been provided, to date.

Missouri River Events in May

Missouri River Watershed Education Festival will be held on Thursday, May 3, 2018 at Riverside Park for registered area schools. Students will attend six 15-minute sessions during the morning. Some of the sessions are hands on, showing students how to identify factors that can cause changes in stability of populations, communities and ecosystems along the Missouri River. A look at the historical and cultural aspects of the Missouri River will also be presented in the forms of reenactment and tribal lore. 424 area students are registered to attend.

The National Park Service along with the City of Yankton will be conducting the 15th Annual Missouri River Cleanup on May 5, 2018 meeting at Riverside Park boat ramp picnic shelter at 8:00 am for registration, coffee and doughnuts. All volunteers will be issued official T-shirts. Boats from the National Park Service and partner agencies will transport volunteers to and from cleanup sites along the river. The cleanup will end at noon with a lunch of bratwursts, chips, and cold drinks.

10) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

11) Monthly reports

Joint Powers Solid Waste and Fox Run Golf Course monthly reports are included for your review. Minutes from the Airport Advisory Board are also included.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Nelson
City Manager

FINANCE MONTHLY REPORT

Activity	MAR 2018	MAR 2017	MAR 2018 YTD	MAR 2017 YTD
UTILITY BILLING:				
Water				
Water Sold (in gallons per 1,000)	39,557	40,095	127,102	128,112
Water Billed	\$394,569.28	\$366,792.86	\$1,228,926.00	\$1,147,635.85
Basic Water Fee/Rate per 1000 ga	\$21.71/\$5.55	\$18.81/\$5.39		
Number of Accounts Billed	5,215	5,187	15,685	15,595
Number of Bills Mailed	5,215	5,187	15,685	15,595
Total Meters Read	5,662	5,624	17,017	16,862
Meter Changes/pulled	2	1	20	9
Total Days Meter Reading	1	1	3	3
Misreads found prior to billing	0	0	0	0
Customers requesting Rereads	0	0	0	0
Sewer				
Sewer Billed	\$278,479.07	\$268,357.85	\$872,324.16	\$835,067.47
Basic Sewer Fee/Rate per 1000 g	\$9.69/\$5.87	\$9.23/\$5.59		
Solid Waste				
Solid Waste Billed	\$97,986.04	\$94,957.21	\$294,482.48	\$285,145.35
Basic Solid Waste Fee	\$20.79	\$20.18		
Total Utility Billing:	\$771,034.39	\$730,107.92	\$2,395,732.64	\$2,267,848.67
Adjustment Total:	(\$20.00)	(\$1,011.74)	(\$316.84)	(\$1,436.96)
Misread Adjustments	\$0.00	\$0.00	\$0.00	\$0.00
Other Adjustments	\$0.00	(\$931.74)	(\$86.84)	(\$976.96)
Penalty Adjustments OFF	(\$30.00)	(\$100.00)	(\$250.00)	(\$480.00)
Penalty Adjustments ON	\$10.00	\$20.00	\$20.00	\$20.00
New Accounts/Connects	29	37	111	145
Accounts Finaled/Disconnects	39	34	124	146
New Accounts Set up	1	1	11	21
Delinquent Notices	345	313	1147	1072
Doorknockers	160	123	495	417
Delinquent Call List	108	82	306	258
Notice of Termination Letters	10	8	29	38
Shut-off for Non-payment	5	2	15	15
Delinquent Notice Penalties	\$3,450.00	\$3,130.00	\$11,470.00	\$10,720.00
Doorknocker Penalties	\$1,600.00	\$1,230.00	\$4,950.00	\$4,170.00
Other Office Functions:				
Interest Income	\$45,471.73	\$26,656.50	\$116,235.07	\$70,786.50
Interest Rate-Checking Account	1.94%	1.06%		
Interest Rate-CDs	N/A	N/A		
# of Monthly Vendor Checks	155	172		
Payments Issued to Vendors	\$1,937,775.95	\$2,032,825.92	\$6,176,175.79	\$5,073,194.55
# of Employees on Payroll	212	212		
Monthly Payroll	\$429,782.69	\$410,835.33	\$1,306,732.38	\$1,266,924.86

	01Jan2018 31Mar2018	01Jan2017 31Mar2017	YTD 2018	YTD 2017
101 General Fund				
Revenues	2,111,695.71	2,077,635.97	2,111,695.71	2,077,635.97
Expenditures	1,758,648.01	2,026,085.59	1,758,648.01	2,026,085.59
201 Parks				
Revenues	22,351.44	2,484.24	22,351.44	2,484.24
Expenditures	185,778.32	270,504.72	185,778.32	270,504.72
202 Memorial Pool				
Revenues	139.62	77.63	139.62	77.63
Expenditures	7,911.11	2,530.22	7,911.11	2,530.22
203 Summit Activity Center				
Revenues	121,262.76	116,774.46	121,262.76	116,774.46
Expenditures	172,556.23	126,988.97	172,556.23	126,988.97
204 Marne Creek				
Revenues	97.53	89.25	97.53	89.25
Expenditures	15,103.26	46,470.52	15,103.26	46,470.52
205 Casualty Reserve				
Revenues	172.20	92.64	172.20	92.64
Expenditures				
207 Bridge and Street				
Revenues		61.12		61.12
Expenditures		2,240.00		2,240.00
211 Lodging Sales Tax				
Revenues	102,502.59	95,292.97	102,502.59	95,292.97
Expenditures	158,670.28	215,152.50	158,670.28	215,152.50
241 Infrastructure Improvement				
Revenue	8,100.22	44,014.86	8,100.22	44,014.86
Expenditures				
501-504 Improvements/Capital				
Revenues		(42,542.65)		(42,542.65)
Expenditures		13,510.75		13,510.75
506 Special Capital Improvements				
Revenues	1,713,717.51	478,427.71	1,713,717.51	478,427.71
Expenditures	98,813.82	472.82	98,813.82	472.82
509 TID #2 Morgan Square				
Revenues				
Expenditures				
510 TID #5 Menards				
Revenues	3,901.41		3,901.41	
Expenditures				
511 TID #6 Westbrook Estates				
Revenues	6,967.91	570.08	6,967.91	570.08
Expenditures				
601-604 Water				
Revenues	12,782,346.99	2,450,818.93	12,782,346.99	2,450,818.93
Expenditures	2,660,056.11	837,182.11	2,660,056.11	837,182.11
611 Wastewater				
Revenues	1,766,807.83	276,825.12	1,766,807.83	276,825.12
Expenditures	1,047,787.30	1,243,164.59	1,047,787.30	1,243,164.59
621 Cemetery				
Revenues	5,658.88	7,222.13	5,658.88	7,222.13
Expenditures	18,750.87	17,008.24	18,750.87	17,008.24
631 Solid Waste Collection				
Revenues	990,288.78	1,000,031.71	990,288.78	1,000,031.71
Expenditures	268,092.80	332,106.78	268,092.80	332,106.78

	01Jan2018 31Mar2018	01Jan2017 31Mar2017	YTD 2018	YTD 2017
637 Joint Powers Landfill				
Revenues	254,240.69	(34,064.98)	254,240.69	(34,064.98)
Expenditures	279,156.95	253,693.41	279,156.95	253,693.41
641 Fox Run Golf Course				
Revenues	73,193.16	138,992.09	73,193.16	138,992.09
Expenditures	122,173.08	218,334.75	122,173.08	218,334.75

Memorandum

To: *Amy Nelson, City Manager*
From: *Corey Potts, Public Works Manager*
Subject: *Annual City Wide Cleanup Summary*
Date: *April 16, 2018*

The 2018 Citywide Cleanup is complete. The Transfer Station was open for resident drop off from March 17 through April 14 during regular business hours. Also, the Street Department picked materials left out for curbside pickup from April 2 through April 12.

Attached to this memorandum is a summary of materials hauled and the total cost for this years' Annual Citywide Cleanup. Also included for comparison are the results of the 2017 cleanup effort.

2017 Citywide Clean Up Summary

Route	Type of Material Hauled By City Crews			Concrete			Metal			Wood		
	No. Loads	Transfer Tons	Tipping Fee	No. Loads	Tons	Tipping Fee	No. Loads	Tons	Tipping Fee	Loads	Tons	Old Tipping fee
Monday- 2 days	37	38.49	\$2,114.46							37	35.89	\$ 197.40
Tuesday- 3 days	43	28.93	\$1,562.22	1	7.44	\$40.92				43	40.59	\$ 223.25
Wednesday- 1 day	42	32.91	\$1,777.14							19	11.05	\$ 60.78
Thursday- 1 day	40	30.72	\$1,666.20							18	22.5	\$ 123.75
Friday- 1 day	18	9.96	\$537.84							14	12.44	\$ 68.42
<i>Subtotal</i>	180	141.01	\$7,657.86	1	7.44	\$40.92	0	0	\$0.00	131	122.47	\$ 673.59
Type of Material Hauled By City Residents												
3/18 thru 3/24/17	197	39.94	\$2,700.12				5		\$27.50			
3/25/ thru 3/31/17	206	41.14	\$3,074.49				1		\$5.50			
4/1 thru 4/7/17	298	65.2	\$4,581.67				3	0.14	\$16.50			
4/8 thru 4/15/17	401	85.31	\$6,222.84									
<i>Subtotal</i>	1102	231.59	\$16,579.12	0	0	\$0.00	9	0.14	\$49.50			
Total	1282	372.6	\$24,236.98	1.00	7.44	\$40.92	9.00	0.14	\$49.50	131	122.47	\$ 673.59

	Total Cost of Citywide Clean-up		Amount	Amount including wood w/old tipping fee (for comparison)
	Hours	O/T		
Labor	986.5	80	\$32,270.46	\$32,270.46
Equipment	796		\$38,807.72	\$38,807.72
Tipping Fee			\$24,327.40	\$25,000.99
<i>Total</i>			\$95,405.58	\$96,079.17
Less iron sold at Jensen's			\$575.80	\$575.80
Total			\$94,829.78	\$96,654.97

2018 Citywide Clean Up Summary

Route	Transfer			Concrete			Metal		
	No. Loads	Tons	Tipping Fee	No. Loads	Tons	Tipping Fee	No. Loads	Tons	Tipping Fee
Monday- 3 days	73	73.96	\$4,289.68						
Tuesday- 1 day	28	33.94	\$1,968.52						
Wednesday- 1/2 day	17	17.62	\$1,021.96						
Thursday- 1/2 day	16	13.76	\$798.08						
Friday- 1 day	34	33.98	\$1,970.84						
<i>Subtotal</i>	168	173.26	\$10,049.08	0	0	\$0.00	0	0	\$0.00
Type of Material Hauled By City Residents									
3/17/18 thru 3/23/18	95	16.88	\$1,276.70				2		\$11.00
3/24/ thru 3/30/18	202	35.34	\$2,551.02				1		\$5.50
3/31 thru 4/6/18	155	33.29	\$2,604.36						
4/7 thru 4/14/18	240	36.9	\$3,632.94				4		\$22.00
<i>Subtotal</i>	692	122.41	\$10,065.02	0	0	\$0.00	7	0	\$38.50
Total	860	295.67	\$20,114.10	0.00	0	\$0.00	7.00	0	\$38.50

Total Cost of Citywide Clean-Up			
	Hours	O/T	Amount
Labor	495.5	19	\$15,896.89
Equipment	414.5		\$21,973.75
Tipping Fee			\$20,152.60
<i>Total</i>			\$58,023.24
Less iron sold at Jensen's	\$733.10		\$733.10
Total			\$57,290.14

Commission Information Memorandum

PARKS AND RECREATION DEPARTMENT

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

1st - half of April information:

Fitness Classes-	
Early Bird Boot Camp class	28 participants
Power Abs	83 participants
Prime Time Senior class	71 participants
Tabata class	105 participants
Water aerobics	147 participants
Work-Out Express class	102 participants
Yoga classes	42 participants
Zumba class	26 participants
Booty Blaster class	33 participants

Rentals-

o Birthday rentals-	9 parties
o SAC courts-	0 hours
o Theater-	0 hours
o Meeting rooms-	9 hours
o City Hall courts-	15.5 hours
o Capital Building-	1 dates
o Riverside shelters-	0 rentals
o Memorial shelters-	0 rentals
o Westside shelter-	0 rentals
o Rotary outdoor classroom-	0 rentals
o Sertoma shelter-	0 rentals
o Tripp shelter-	0 rentals
o Meridian Bridge	0 rental

SAC members-	2,262 people
SAC memberships-	1,042
SAC attendance-	2,989 visits
New members-	38 people

Monday, April 2- No School Special. 22 paid participants. Members are free.

Saturday, April 7 and Sunday, April 8- The SAC hosted the Pacesetter Basketball Tournament in the main gym.

Friday, April 13- April Pool's Day Water Safety Event. Free event. 50 participants. Weather was poor.

Summer Recreation Sign-Up will began for SAC Members on Monday, April 16. On-line registration for the general public began on Tuesday, April 17 at 11:00am.

Todd, Colleen, and the Recreation staff are planning for the Midwest Park and Recreation Conference that will be held in Yankton on April 23, 24, and 25, 2018. The preliminary schedule and the registration have been released and are being sent to the different state park and recreation organizations in the region. The conference preview document and the registration can be found on the South Dakota Park and Recreation Association website: <http://www.sdpra.com/> or on the City's website: <http://www.cityofyankton.org/departments-services/parks-recreation-128>.

Brittany LaCroix has been meeting with Jessica Scott and planning Meridian District events for the summer and fall of 2018.

Brittany LaCroix is working on the fireworks order for July 4, 2018.

Brittany LaCroix has all the musical acts booked for the 2018 Music at the Meridian concert series for this summer. It will be the Thursdays in July and the first three Thursdays in August, including the Thursday before Riverboat Days. Please check out the Music at the Meridian Facebook Page. The Meridian District Farmer's Market is also moving to The Lawn at the Meridian Plaza and will be there both on Thursday nights and Saturday mornings.

PARKS

Fantle Memorial Park- the north softball field- sod was removed between home plate and the backstop. Agri-lime was placed in the area where the sod was removed. The Parks Staff fixed the backstop and placed permanent side fences with yellow safety tubing along the top rail.

The Parks, Trails, and Cemetery staff remove snow and ice as needed from City properties or public right-of-ways. The Trails staff will monitor the trail for flooding during the spring thaw. The low-water crossings will be closed periodically as the Marne Creek flows rise enough to have the crossings under water.

When the weather starts to change, nights warm up, and things dry out the City Parks Staff will work on these items at Riverside Softball Field:

1. Paint the foul poles orange
2. Add agri-lime to the short stop and second base areas to help lower the slope in these areas. We can utilize the City Engineering Department to help with the slopes.
3. Re-align bases with foul poles starting with 1st and 3rd then aligning second base and the pitcher's plate. We can utilize the City Engineering Department to help with this alignment.

TRAILS

The Trails Staff installed a park bench along the trail leading from the Chamber Trailhead down to Paddlewheel Point. Placing a bench about half way down from the Chamber Trailhead was a request from a citizen who uses the trail quite a bit.

The Trails Staff is planning on ordering perennial flowers and planting these flowers in three different areas along the Auld-Brokaw Trail.

FOX RUN GOLF COURSE

The new carts and Shark Experience modules were delivered the week of March 26. The course did open to play with carts on Wednesday, March 28. There was a good number of golfers out on the course on Friday, March 30. Unfortunately, the forecast through the middle of April has not been favorable for outdoor golf.

The Facebook Advertising/Marketing Campaign notified people of the course opening and allowing carts. It also featured the link to the Shark Experience that has been installed in the course's carts.

Leagues were scheduled to begin the week of April 16 but the weather has not allowed leagues to begin. Couples league will start in May.

Publishing Dates: T.B.D., 2018

ADVERTISEMENT FOR BIDS

Notice is hereby given that the City of Yankton, South Dakota, will receive bids for the **East Highway 50 Sidewalk & Curb Project – Paddlewheel Drive to Ferdig Avenue.**

The project includes the following major construction items:

6" Approach PCC Pavement	9828 SF
6"x 12" Vertical Curb	1130 LF
6" Concrete Sidewalk	20162 SF
And Other Miscellaneous Items	

Owner reserves the right to make the award based on the lowest responsive bid.

Sealed bids will be received for the City Commission of the City of Yankton, South Dakota, at the office of the City Finance Officer of said City until 3:00 PM or may be hand delivered to the place of opening at 3:00 PM on the T.B.D., 2018, at which time they will be publicly opened and read in the Second Floor Meeting Room located at 416 Walnut Street in Yankton, South Dakota. Disposition of said bids is expected to be held on the T.B.D., 2018, after 7:00 PM, in the Technical Education Center at 1200 W. 21st Street, Yankton, South Dakota.

Drawings, Specifications and Contract Documents may be obtained at the City Engineer's Office, 416 Walnut Street, Yankton, SD, 57078, or by going to: <http://www.cityofyankton.org/how-do-i/bid-rfp-posts-list>. With any questions please call 605-668-5251.

The Bidder to whom the contract is awarded will be required to furnish a construction performance bond and a construction payment bond to the OWNER in the amount of one hundred percent (100%) of the contract award for each bond, in conformance with the requirements of the Contract Documents. The construction performance bond and construction payment bond shall remain in full force until the completion of the Contract as specified in the General Conditions.

Each Bid must be accompanied by a certified check, cashier's check or draft in the amount of 5% of the base bid and all add alternates and drawn on a State or National Bank or a 10% bid bond issued by a surety authorized to do business in the State of South Dakota and made payable to the City of Yankton.

The bid guarantee will be retained by the OWNER as liquidated damages if the successful bidder refuses or fails to enter into an Agreement within ten (10) days after Notice of Award or fails at time of executing the contract to furnish a construction performance bond and construction payment bond guaranteeing the faithful performance of the work.

Bids may not be withdrawn after the time fixed for opening them. The OWNER reserves the right to reject any and all bids, and to waive any irregularities therein.

Adam Haberman, Public Works Director
City of Yankton, South Dakota

Publishing Dates: April 14 and April 21, 2018

NOTICE TO BIDDERS

Sealed bids will be received by the City Commission of the City of Yankton, South Dakota, at the office of the City Finance Officer of said City until 3:00 PM or may be hand delivered to the place of opening at 3:00 PM on April 26th, 2018 at which time they will be publicly opened and read in Meeting Room A located at 416 Walnut Street in Yankton, South Dakota. Disposition of said bids is expected to be held on May 14th, 2018 after 7:00 PM, in the Technical Education Center at 1200 W. 21st Street, Yankton, South Dakota.

Bids will be received on the following:

COLD APPLIED PLASTIC PAVEMENT MARKING INSTALLATION

Estimated quantities of the installation are listed below:

Cold Applied Plastic Pavement Marking, 4" Yellow-	6,450 LF
Cold Applied Plastic Pavement Marking, 4" White-	300 LF
Cold Applied Plastic Pavement Marking, 12" Yellow-	0 LF
Cold Applied Plastic Pavement Marking, 24" White-	12.5 LF
Cold Applied Plastic Pavement Marking, Arrow-	13 EA
Groove Pavement for Marking, 4"-	6,450 LF
Groove Pavement for Marking, 24"-	12.5 LF
Groove Pavement for Marking, Arrow-	13 EA

Copies of the specifications and bidding forms can be obtained at the office of the Public Works Manager, 700 Levee Street, Yankton, South Dakota 57078 or by telephoning (605) 668-5211. All bids must be submitted on forms provided by the City of Yankton.

Payment shall be in cash based on 90% monthly payments for all completed work including the actual cost (exclusive of overhead and profit to the contractor and subcontractors) of materials suitably stored at the site.

The City of Yankton, South Dakota reserves the right to reject any or all bids and to waive any informalities therein to determine which is the best and lowest bid and to approve the bond.

Adam Haberman PE
Director of Public Works
City of Yankton, South Dakota

Dated: April 14, 2018

-THE CITY OF YANKTON IS AN EQUAL OPPORTUNITY EMPLOYER-

Joint Powers Solid Waste Authority
Financial Report Thru March 31, 2018

Description	Yankton Transfer	Vermillion Landfill	Total Joint	3 Month Budget	Legal 2018 Budget
Joint Power Transfer/Landfill					
<i>Total Revenue</i>	\$252,193.75	\$152,858.20	\$405,051.95	\$468,840.00	\$1,875,360.00
<i>Expenses:</i>					
Personal Services	66,063.29	73,024.63	139,087.92	169,423.25	677,693.00
Operating Expenses	82,538.92	81,391.59	163,930.51	189,243.00	756,972.00
Depreciation (est)	33,852.57	70,163.49	104,016.06	100,114.25	400,457.00
Trench Depletion	0.00	30,091.07	30,091.07	51,967.00	207,868.00
Closure/Postclosure Resrv	0.00	1,734.67	1,734.67	2,155.25	8,621.00
Amortization of Permit	0.00	227.24	227.24	282.50	1,130.00
<i>Total Operating Expenses</i>	182,454.78	256,632.69	439,087.47	513,185.25	2,052,741.00
<i>Non Operating Expense-Interest</i>	0.00	11,005.25	11,005.25	29,970.25	119,881.00
<i>Landfill Operating Income</i>	69,738.97	(114,779.74)	(45,040.77)	(74,315.50)	(297,262.00)
Joint Recycling Center					
<i>Total Revenue</i>	428.34	23,042.82	23,471.16	58,313.75	233,255.00
<i>Expenses:</i>					
Personal Services	0.00	54,041.56	54,041.56	55,086.25	220,345.00
Operating Expenses	239.57	13,335.28	13,574.85	29,375.00	117,500.00
Depreciation (est)	10,060.20	9,288.99	19,349.19	18,999.25	75,997.00
<i>Total Operating Expenses</i>	10,299.77	76,665.83	86,965.60	103,460.50	413,842.00
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	0.00	0.00
<i>Recycling Operating Income</i>	(9,871.43)	(53,623.01)	(63,494.44)	(45,146.75)	(180,587.00)
<i>Total Operating Income</i>	\$59,867.54	(\$168,402.75)	(\$108,535.21)	(\$119,462.25)	(\$477,849.00)
Tonage in Trench:	<u>3/31/2017</u>	<u>3/31/2018</u>			
Asbestos	13.84	7.14	7.14	12.50	50.00
Centerville	59.65	51.40	51.40	70.00	280.00
Beresford	288.81	305.70	305.70	356.25	1,425.00
Clay County Garbage	2,449.63	2,536.86	2,536.86	3,325.00	13,300.00
Elk Point	250.07	235.51	235.51	282.50	1,130.00
Yankton County Garbage	4,783.48	4,748.27	4,748.27	5,750.00	23,000.00
<i>Total Tonage in Trench</i>	7,845.48	7,884.88	7,884.88	9,796.25	39,185.00
Operating Cost per ton			\$55.69	\$55.45	\$55.45

This report is based on the following:

Revenue accrual thru March 31, 2018

Expenses cash thru March 31, 2018 with April's Bills

Joint Powers Solid Waste Authority
Financial Report Thru March 31, 2018

Description	Yankton Transfer	Vermillion Landfill	Total Joint	3 Month Budget	Legal 2018 Budget
Source of Funds					
<i>Beginning Balance</i>	\$667,904.00	\$1,049,572.00	\$1,717,476.00	\$1,717,476.00	\$1,717,476.00
<i>Operating Revenue:</i>					
Net Income	59,867.54	(168,402.75)	(108,535.21)	(119,462.25)	(477,849.00)
Depreciation	43,912.77	79,452.48	123,365.25	119,113.50	476,454.00
Trench Depletion	0.00	30,091.07	30,091.07	51,967.00	207,868.00
Amortization of Permit	0.00	227.24	227.24	282.50	1,130.00
<i>Non Operating Revenue:</i>					
Grant	0.00	0.00	0.00	0.00	0.00
Loan Proceeds	0.00	0.00	0.00	0.00	0.00
Contributed Capital	0.00	0.00	0.00	0.00	0.00
Sale Proceeds	0.00	0.00	0.00	0.00	0.00
Comp. for Loss & Damage	0.00	0.00	0.00	0.00	0.00
Fire Related Expenses	0.00	0.00	0.00	0.00	0.00
Interest	1,618.60	3,568.57	5,187.17	1,950.00	7,800.00
<i>Cash Flow Transfer:</i>					
Joint Power Transfer/Landfill	(160,558.54)	160,558.54	0.00	28,005.50	112,022.00
Joint Recycling Center	0.00	0.00	0.00	0.00	0.00
Total Funds Available	612,744.37	1,155,067.15	1,767,811.52	1,799,332.25	2,044,901.00
Application of Funds Available					
<i>Joint Power Transfer/Landfill</i>					
Equipment	6.54	0.00	6.54	85,500.00	342,000.00
Trench	0.00	0.00	0.00	0.00	0.00
Closure/Postclosure Cash Res.	0.00	1,734.67	1,734.67	2,155.25	8,621.00
<i>Joint Recycling Center</i>					
Equipment	0.00	0.00	0.00	38,750.00	155,000.00
<i>Payment Principal</i>	0.00	16,313.96	16,313.96	59,496.25	237,985.00
<i>Appropriation to Reserve</i>	0.00	0.00	0.00	0.00	0.00
Total Applied	6.54	18,048.63	18,055.17	185,901.50	743,606.00
Ending Balance	\$612,737.83	\$1,137,018.52	\$1,749,756.35	\$1,613,430.75	\$1,301,295.00

Joint Powers Solid Waste Authority
Financial Report Thru March 31, 2018

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	3 Month Budget	Legal 2018 Budget
<i>Revenue: (accrual)</i>					
Asbestos	\$0.00	\$464.15	\$464.15	\$875.00	\$3,500.00
Elk Point	0.00	11,020.01	11,020.01	13,136.25	\$52,545.00
Centerville	0.00	2,407.09	2,407.09	3,255.00	13,020.00
Beresford	0.00	14,309.63	14,309.63	16,575.00	66,300.00
Clay County Garbage	0.00	121,547.64	121,547.64	165,862.50	663,450.00
Compost-Yd Waste-Wood	0.00	1,165.06	1,165.06	1,250.00	5,000.00
Contaminated Soil	0.00	20.44	20.44	1,000.00	4,000.00
White Goods	0.00	280.39	280.39	1,250.00	5,000.00
Tires	0.00	562.60	562.60	1,000.00	4,000.00
Electronics	0.00	870.00	870.00	1,250.00	5,000.00
Other Revenue	2,679.91	211.19	2,891.10	5,025.00	20,100.00
Less Recycling Tipping Fee	0.00	0.00	0.00	(29,138.75)	(116,555.00)
Cash long	0.52	0.00	0.52	0.00	0.00
Yard Waste	0.00	0.00	0.00	0.00	0.00
Rubble	5,874.76	0.00	5,874.76	13,000.00	52,000.00
Transfer Fees	243,638.56	0.00	243,638.56	274,500.00	1,098,000.00
Other Operational - Solid Waste	0.00	0.00	0.00	0.00	0.00
Total Revenue	252,193.75	152,858.20	405,051.95	468,840.00	1,875,360.00
<i>Expenses: (cash)</i>					
Personal Services	66,063.29	73,024.63	139,087.92	169,423.25	677,693.00
Insurance	15,067.43	(89.77)	14,977.66	6,689.25	26,757.00
Professional Service/Fees	1,858.30	12,683.69	14,541.99	18,000.00	72,000.00
Non Professional Fees	0.00	0.00	0.00	0.00	0.00
Processing- Reduction	0.00	0.00	0.00	0.00	0.00
State Fees	0.00	7,884.88	7,884.88	9,750.00	39,000.00
Professional - Legal/Audit	0.00	0.00	0.00	312.50	1,250.00
Publishing & Advertising	0.00	336.00	336.00	450.00	1,800.00
Rental	0.00	0.00	0.00	125.00	500.00
Hauling fee	0.00	0.00	0.00	0.00	0.00
Equipment repair	455.32	12,186.56	12,641.88	14,000.00	56,000.00
Motor vehicle repair	0.00	3,184.61	3,184.61	5,875.00	23,500.00
Vehicle fuel & maintenance	35,765.68	8,496.92	44,262.60	58,500.00	234,000.00
Equip, Mat'l & Labor	8,064.83	0.00	8,064.83	3,000.00	12,000.00
Building repair	1,274.41	333.84	1,608.25	6,000.00	24,000.00
Facility repair & maintenance	0.00	0.00	0.00	8,750.00	35,000.00
Postage	112.82	3.69	116.51	187.50	750.00
Office supplies	1,179.12	428.75	1,607.87	800.00	3,200.00
Copy supplies	25.83	0.41	26.24	93.75	375.00
Uniforms	0.00	920.65	920.65	1,175.00	4,700.00
Small Tools & Hardware	18.99	0.00	18.99	62.50	250.00
Travel & Training	0.00	375.00	375.00	1,125.00	4,500.00
Operating supply	447.00	21,867.24	22,314.24	36,900.00	147,600.00
Electricity	2,745.91	3,799.63	6,545.54	7,550.00	30,200.00
Heating Fuel - Gas	7,848.09	8,450.20	16,298.29	8,000.00	32,000.00
Water	515.22	81.90	597.12	750.00	3,000.00
WW service	6,825.38	0.00	6,825.38	325.00	1,300.00
Landfill	62.37	0.00	62.37	50.00	200.00
Telephone	272.22	447.39	719.61	772.50	3,090.00
Depreciation (est)	33,852.57	70,163.49	104,016.06	100,114.25	400,457.00
Trench Depletion		30,091.07	30,091.07	51,967.00	207,868.00
Closure/Postclosure Resrv		1,734.67	1,734.67	2,155.25	8,621.00
Amortization of Permit		227.24	227.24	282.50	1,130.00
Total Op Expenses	182,454.78	256,632.69	439,087.47	513,185.25	2,052,741.00

Joint Powers Solid Waste Authority
Financial Report Thru March 31, 2018

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	3 Month Budget	Legal 2018 Budget
<i>Non Operating Expense-Interest</i>	0.00	11,005.25	11,005.25	29,970.25	119,881.00
<i>Operating Income (Loss)</i>	\$69,738.97	(\$114,779.74)	(\$45,040.77)	(\$74,315.50)	(\$297,262.00)
<i>Capital:</i>					
Capital Outlay	\$6.54	\$0.00	\$6.54	\$85,500.00	\$342,000.00
Landfill Development	0.00	0.00	0.00	63,500.00	\$254,000.00
Capital Lease	0.00	0.00	0.00	0.00	\$0.00
<i>Total Capital Expenditures</i>	\$6.54	\$0.00	\$6.54	\$149,000.00	\$596,000.00
<i>Grant Reimbursement</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Equipment Sale Proceeds</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Cash Flow Transfer</i>	(\$160,558.54)	\$160,558.54	\$0.00	\$0.00	\$0.00
<i>Tonage in Trench:</i>					
Asbestos		7.14	7.14	12.50	50.00
Beresford		305.70	305.70	356.25	1,425.00
Centerville Garbage		51.40	51.40	70.00	280.00
Clay County Garbage		2,536.86	2,536.86	3,325.00	13,300.00
Elk Point		235.51	235.51	282.50	1,130.00
Yankton County Garbage		4,748.27	4,748.27	5,750.00	23,000.00
<i>Total Tonage in Trench</i>		7,884.88	7,884.88	9,796.25	39,185.00
Operating Cost per ton			\$55.69	\$55.45	\$55.45

Joint Recycling Center	Yankton	Vermillion	Total	3 Month	Legal
Description	Transfer	Center	Joint	Budget	2018 Budget
<i>Revenue:</i>					
Tipping Fees	\$0.00	0.00	\$0.00	29,138.75	116,555.00
Magazines	0.00	1,592.10	1,592.10	750.00	3,000.00
Metal/Tin	428.34	(593.00)	(164.66)	1,550.00	6,200.00
Plastic	0.00	(1,037.72)	(1,037.72)	3,750.00	15,000.00
Aluminum	0.00	5,589.60	5,589.60	3,500.00	14,000.00
Newsprint	0.00	1,658.06	1,658.06	3,000.00	12,000.00
Cardboard	0.00	13,207.93	13,207.93	11,250.00	45,000.00
High Grade Paper	0.00	687.60	687.60	1,250.00	5,000.00
Other Material	0.00	1,938.25	1,938.25	2,000.00	8,000.00
Contributions/Operating Grants	0.00	0.00	0.00	2,125.00	8,500.00
Total Revenue	428.34	23,042.82	23,471.16	58,313.75	233,255.00
<i>Expenses:</i>					
Personal Services	0.00	54,041.56	54,041.56	55,086.25	220,345.00
Insurance	239.57	61.73	301.30	700.00	2,800.00
Professional Service/Fees	0.00	0.00	0.00	4,500.00	18,000.00
Hazardous Waste Collection	0.00	449.28	449.28	8,500.00	34,000.00
Professional-Legal	0.00	0.00	0.00	0.00	0.00
Publishing & Advertising	0.00	36.00	36.00	500.00	2,000.00
Rental	0.00	0.00	0.00	0.00	0.00
Equipment repair	0.00	760.47	760.47	2,687.50	10,750.00
Vehicle repair & maintenance	0.00	0.00	0.00	187.50	750.00
Vehicle fuel	0.00	907.04	907.04	1,250.00	5,000.00
Building repair & maintenance	0.00	746.86	746.86	750.00	3,000.00
Postage	0.00	0.92	0.92	162.50	650.00
Freight	0.00	2,020.00	2,020.00	500.00	2,000.00
Office supplies	0.00	189.36	189.36	250.00	1,000.00
Uniforms	0.00	0.00	0.00	125.00	500.00
Materials Purchases	0.00	892.75	892.75	1,125.00	4,500.00
Travel & Training	0.00	500.00	500.00	375.00	1,500.00
Operating Supplies	0.00	175.97	175.97	2,500.00	10,000.00
Copy Supply	0.00	0.52	0.52	87.50	350.00
Electricity	0.00	1,403.12	1,403.12	1,625.00	6,500.00
Heating Fuel-Gas	0.00	2,085.68	2,085.68	1,125.00	4,500.00
Water	0.00	137.34	137.34	162.50	650.00
WW service	0.00	594.18	594.18	300.00	1,200.00
Telephone	0.00	198.11	198.11	212.50	850.00
Revenue Sharing	0.00	2,175.95	2,175.95	1,750.00	7,000.00
Transportation to Vermillion	0.00	0.00	0.00	0.00	0.00
Processing Recyclables	0.00	0.00	0.00	0.00	0.00
Depreciation (est)	10,060.20	9,288.99	19,349.19	18,999.25	75,997.00
Total Op Expenses	10,299.77	76,665.83	86,965.60	103,460.50	413,842.00
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	0.00	0.00
Operating Income (Loss)	(\$9,871.43)	(\$53,623.01)	(\$63,494.44)	(\$45,146.75)	(\$180,587.00)
Capital Outlay	\$0.00	\$0.00	\$0.00	\$38,750.00	\$155,000.00
Grant Reimbursement/Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cash Flow Transfer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

This report is based on the following:

Revenue accrual thru March 31, 2018

Expenses cash thru March 31, 2018 with April's Bills

2018 Joint Powers Total Operations Recap

Month	Yankton Transfer	Vermillion Landfill	Total	Total Tons	\$ per ton	Recycling			Yankton Operations	Vermillion Operations	Total Operations
						Yankton	Vermillion	Total			
January	19,339.54	(32,788.43)	(13,448.89)	2,696.97	53.89	(3,298.40)	(27,733.35)	(31,031.75)	16,041.14	(60,521.78)	(44,480.64)
February	9,906.98	(39,330.29)	(29,423.31)	2,317.61	63.58	(3,581.97)	(11,367.08)	(14,949.05)	6,325.01	(50,697.37)	(44,372.36)
Subtotal	29,246.52	(72,118.72)	(42,872.20)	5,014.58	58.37	(6,880.37)	(39,100.43)	(45,980.80)	22,366.15	(111,219.15)	(88,853.00)
March	40,230.25	(31,655.77)	8,574.48	2,870.30	51.00	(2,991.06)	(14,522.58)	(17,513.64)	37,239.19	(46,178.35)	(8,939.16)
Subtotal	69,476.77	(103,774.49)	(34,297.72)	7,884.88	55.69	(9,871.43)	(53,623.01)	(63,494.44)	59,605.34	(157,397.50)	(97,792.16)

4/2/2018

City of Yankton Transfer Station
Recap of Customer Tonnage

Date	City	Licensed Haulers						Sub-Total	All Other	Total Transfer
	Compactors (577)	Janssen (547)	Arts (586)	Fischer (590)	Independence (627)	Loren Fischer (648)	Kortan (673)			
January 2017	227.38	502.19	367.33	35.07	0.00	65.26	7.51	977.36	273.30	1,478.04
February 2017	202.70	484.93	336.77	29.14	0.00	59.30	11.20	921.34	288.46	1,412.50
March 2017	237.30	616.06	434.47	12.48	0.00	63.43	11.30	1,137.74	417.16	1,792.20
April 2017	227.30	591.85	486.98	0.00	0.00	64.29	13.47	1,156.59	771.69	2,155.58
May 2017	252.91	693.56	536.92	0.00	0.00	75.06	7.97	1,313.51	465.54	2,031.96
June 2017	239.77	701.18	649.20	0.00	0.00	85.82	18.33	1,454.53	483.34	2,177.64
July 2017	235.82	669.19	465.38	0.00	0.00	84.20	12.77	1,231.54	509.76	1,977.12
August 2017	270.08	737.19	577.34	0.00	0.00	85.68	13.52	1,413.73	498.79	2,182.60
September 2017	235.66	641.84	464.10	0.00	0.00	83.83	18.47	1,208.24	529.19	1,973.09
October 2017	237.61	699.36	554.25	0.00	19.20	81.27	18.07	1,372.15	398.57	2,008.33
November 2017	249.77	615.69	457.07	0.00	1.69	110.42	17.48	1,202.35	400.12	1,852.24
December 2017	225.56	519.09	483.74	0.00	0.00	91.53	14.08	1,108.44	357.59	1,691.59
2017 Total	2,841.86	7,472.13	5,813.55	76.69	20.89	950.09	164.17	14,497.52	5,393.51	22,732.89
January 2018	239.65	530.30	436.12	0.00	0.00	81.67	7.84	1,055.93	252.70	1,548.28
February 2018	181.66	488.25	370.51	0.00	0.00	77.18	10.55	946.49	234.16	1,362.31
March 2018	227.12	601.25	477.74	0.00	0.00	83.07	7.49	1,169.55	415.05	1,811.72
2018 Total	648.43	1,619.80	1,284.37	0.00	0.00	241.92	25.88	3,171.97	901.91	4,722.31

City of Yankton
2018 Joint Powers

Description	January	February	March	Year To Date
Revenue: (accrual)				
Cash long	0.00	0.60	-0.08	0.52
Yard Waste	0.00	0.00	0.00	0.00
Misc. - Non Taxable	0.00	2,417.49	0.22	2,417.71
Rubble	1,982.69	1,186.77	2,705.30	5,874.76
Transfer Fees	75,540.70	69,904.73	98,193.13	243,638.56
Other Operational - Solid Waste	0.00	0.00	0.00	0.00
Total Revenue	77,523.39	73,509.59	100,898.57	251,931.55
Expenses: (cash)				
Personal Services	18,549.14	23,606.49	23,907.66	66,063.29
Insurance	1,595.00	13,472.43	0.00	15,067.43
Professional fees	0.00	1,697.12	161.18	1,858.30
Audit	0.00	0.00	0.00	0.00
Publishing & Advertising	0.00	0.00	0.00	0.00
Rental	0.00	0.00	0.00	0.00
Hauling fee	0.00	0.00	0.00	0.00
Equip repair	0.00	18.41	436.91	455.32
Motor vehicle repair	0.00	0.00	0.00	0.00
Vehicle fuel & Maint.	20,868.71	6,607.62	8,289.35	35,765.68
Equip, Mat'l & Labor	1,914.44	1,706.84	4,443.55	8,064.83
Building repair	272.39	88.00	914.02	1,274.41
Postage	46.15	35.68	30.99	112.82
Office supplies	93.56	561.23	524.33	1,179.12
Copy supplies	8.10	10.98	6.75	25.83
Sml Tools & Hardware	0.00	0.00	18.99	18.99
Travel & Learning	0.00	0.00	0.00	0.00
Operating Supplies	0.00	447.00	0.00	447.00
Agricultural Supplies	0.00	0.00	0.00	0.00
Uniforms	0.00	0.00	0.00	0.00
Electricity	1,014.31	879.43	852.17	2,745.91
Heating Fuel - Gas	2,160.33	2,788.36	2,899.40	7,848.09
Water	175.44	186.54	153.24	515.22
WW service	89.82	101.56	6,634.00	6,825.38
Landfill	20.79	20.79	20.79	62.37
Telephone	91.48	89.94	90.80	272.22
Depreciation (est)	11,284.19	11,284.19	11,284.19	33,852.57
Total Op Expenses	58,183.85	63,602.61	60,668.32	182,454.78
Difference	19,339.54	9,906.98	40,230.25	69,476.77
Capital outlay	6.54	0.00	0.00	6.54
Non Operating Revenue (Expense)				
Interest	0.00	853.22	765.38	1,618.60
Sale of Assets	0.00	0.00	0.00	0.00
Miscellaneous Reimbursements	164.52	73.26	24.42	262.20
Compensation Loss & Damage	0.00	0.00	0.00	0.00
Total Non Operating	164.52	926.48	789.80	1,880.80
Cash Flow Transfer	52,641.52	46,318.54	61,598.48	160,558.54

City of Yankton
2018 Joint Powers

Description	January	February	March	Year To Date
Joint Recycling				
Revenue: (accrual)				
Metal	55.00	11.00	362.34	428.34
Aluminum	0.00	0.00	0.00	0.00
Newspaper	0.00	0.00	0.00	0.00
Cardboard	0.00	0.00	0.00	0.00
County Contr.-Recycle	0.00	0.00	0.00	0.00
Tipping Fee	0.00	0.00	0.00	0.00
Total Revenue	55.00	11.00	362.34	428.34
Expenses:				
Personal Services	0.00	0.00	0.00	0.00
Insurance	0.00	239.57	0.00	239.57
Professional Services	0.00	0.00	0.00	0.00
Publishing/Advertising	0.00	0.00	0.00	0.00
Trans. to Vermillion	0.00	0.00	0.00	0.00
Processing Recyclable	0.00	0.00	0.00	0.00
Equip Repair	0.00	0.00	0.00	0.00
Motor Vehicle Repair	0.00	0.00	0.00	0.00
Building Repair & Maint	0.00	0.00	0.00	0.00
Vehicle fuel & Maint.	0.00	0.00	0.00	0.00
Postage	0.00	0.00	0.00	0.00
Office Supplies	0.00	0.00	0.00	0.00
Copy Supplies	0.00	0.00	0.00	0.00
Operating Supplies & Materials	0.00	0.00	0.00	0.00
Uniforms	0.00	0.00	0.00	0.00
Travel	0.00	0.00	0.00	0.00
Depreciation	3,353.40	3,353.40	3,353.40	10,060.20
Total Op Expenses	3,353.40	3,592.97	3,353.40	10,299.77
Interest Expense	0.00	0.00	0.00	0.00
Difference	-3,298.40	-3,581.97	-2,991.06	-9,871.43
Capital outlay	0.00	0.00	0.00	0.00
Non Operating Rev (Exp)				
Grant Reimbursement	0.00	0.00	0.00	0.00
State Loan	0.00	0.00	0.00	0.00
Principal Payment	0.00	0.00	0.00	0.00
Interest Expense	0.00	0.00	0.00	0.00
Total Non Operating	0.00	0.00	0.00	0.00
Cash Flow Transfer	0.00	0.00	0.00	0.00

This report is based on the following:
Revenue accrual thru March 31, 2018
Expenses thru March 31, 2018 with April's bills

JOINT POWERS VERMILLION OPERATIONS
2018

LANDFILL: REVENUE	JAN	FEB	MARCH	TOTALS
BERESFORD	4,856.04	4,256.33	5,197.26	14,309.63
CLAY COUNTY GARBAGE	43,736.89	35,341.43	42,469.32	121,547.64
ELK POINT	3,756.03	3,359.37	3,904.61	11,020.01
CENTERVILLE	723.56	734.13	949.40	2,407.09
BON HOMME				-
UNION COUNTY				-
COMPOST-YD WASTE-WOOD	725.61	117.61	321.84	1,165.06
CONTAMINATED SOIL	20.44	-	-	20.44
ASBESTOS	10.41	254.81	198.93	464.15
WHITE GOODS	91.00	77.50	111.89	280.39
ELECTRONICS	260.00	100.00	510.00	870.00
TIRES	190.00	172.10	200.50	562.60
OTHER REVENUE	-	-	211.19	211.19
YANKTON PROFIT TO VERMILLION	-	52,641.52	46,318.54	98,960.06
LESS RECYCLING TIPPING FEES				-
TOTAL REVENUE	54,369.98	97,054.80	100,393.48	251,818.26
TONNAGE IN TRENCH				
ASBESTOS	0.16	3.92	3.06	7.14
BERESFORD	104.43	90.69	110.58	305.70
BON HOMME				-
CLAY COUNTY GARBAGE	920.16	734.62	882.08	2,536.86
CENTERVILLE GARBAGE	15.56	15.64	20.20	51.40
ELK POINT	80.81	71.59	83.11	235.51
YANKTON CO GARBAGE	1,575.85	1,401.15	1,771.27	4,748.27
TOTAL TONNAGE IN TRENCH	2,696.97	2,317.61	2,870.30	7,884.88
OPERATING EXPENDITURES				
TOTAL PERSONNEL	35,371.45	21,891.06	15,762.12	73,024.63
INSURANCE	(89.77)	-	-	(89.77)
PROFESSIONS SERVICE & FEES	4,260.67	7,989.05	433.97	12,683.69
NON PROFESSIONAL FEES				-
STATE FEES	2,696.97	2,317.61	2,870.30	7,884.88
PROFESSIONAL-LEGAL	-	-	-	-
PROCESSING-REDUCTION	-	-	-	-
PUBLISHING & ADVERTISING	300.00	-	36.00	336.00
MOTOR REPAIR & MAINT.	-	2,541.53	643.08	3,184.61
EQPT REPAIR & MAINT.	928.79	279.50	10,978.27	12,186.56
BLDG REPAIR & MAINT.	269.87	63.97	-	333.84
FACILITY REPAIRS & MAINT.	-	-	-	-
OFFICE SUPPLIES	108.25	229.03	91.47	428.75
OPERATING SUPPLIES & MATERIALS	6,656.62	5,617.11	9,593.51	21,867.24
MOTOR FUEL & SUPPLIES	353.09	4,308.45	3,835.38	8,496.92
COPY SUPPLY	-	-	0.41	0.41
POSTAGE	3.31	-	0.38	3.69
EQUIPMENT RENTAL				-
UNIFORMS	277.31	326.52	316.82	920.65
TRAVEL & TRAINING	375.00	-	-	375.00

JOINT POWERS VERMILLION OPERATIONS

2018

ELECTRICITY	-	1,954.44	1,845.19	3,799.63
WATER	-	43.60	38.30	81.90
HEATING FUEL-GAS	2,017.20	4,411.20	2,021.80	8,450.20
TELEPHONE	179.62	133.53	134.24	447.39
DEPRECIATION	23,387.83	23,387.83	23,387.83	70,163.49
TRENCH DEPLETION	9,391.14	7,672.48	13,027.45	30,091.07
CLOSURE/POSTCLOSURE RESERVE	593.33	509.87	631.47	1,734.67
AMORTIZATION OF PERMIT	77.73	66.79	82.72	227.24
TOTAL OPERATING EXPENSES	<u>87,158.41</u>	<u>83,743.57</u>	<u>85,730.71</u>	<u>256,632.69</u>
LANDFILL OPERATING PROFIT	<u>(32,788.43)</u>	<u>13,311.23</u>	<u>14,662.77</u>	<u>(4,814.43)</u>
CAPITAL EXPENDITURES:				
BUILDING & STRUCTURES				-
FURNITURE & EQUIPMENT				-
LAND				-
MACHINERY & AUTO				-
LANDFILL DEVELOPMENT				-
TOTAL CAPITAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NON OPERATING REVENUE -(EXPENSE)				
INTEREST INCOME	(172.56)	2,423.00	1,318.13	3,568.57
SALE OF EQUIPMENT				-
YANKTON OPERATING TRANSFER				-
STATE GRANT				-
STATE LOAN-Dozer				-
INSURANCE REIMBURSEMENT				-
CONTRIBUTED CAPITAL				-
FIRE RELATED EXPENSES				-
BUILDING INSURANCE RESERVE				-
PRINCIPAL PAYMENT		(16,313.96)		(16,313.96)
INTEREST EXPENSE		(11,005.25)		(11,005.25)
TOTAL NON OPERATING REVENUE-EXPENSE	<u>(172.56)</u>	<u>(24,896.21)</u>	<u>1,318.13</u>	<u>(23,750.64)</u>
LANDFILL GAIN (LOSS)	<u>(32,960.99)</u>	<u>(11,584.98)</u>	<u>15,980.90</u>	<u>(28,565.07)</u>

JOINT POWERS VERMILLION OPERATIONS
2018

RECYCLING

REVENUE	JAN	FEB	MARCH	TOTALS
TIPPING FEES	-	-	-	-
MAGAZINES VERMILLION	-	-	1,592.10	1,592.10
PLASTIC	(1,037.72)	-	-	(1,037.72)
TIN	(593.00)	-	-	(593.00)
ALUMINUM VERMILLION	-	-	5,589.60	5,589.60
NEWSPRINT VERMILLION	(0.94)	1,659.00	-	1,658.06
CARDBOARD VERMILLION	3,349.72	6,140.18	3,718.03	13,207.93
OTHER MATERIAL	825.93	1,112.32	-	1,938.25
HIGH GRADE PAPER VERMILLION	(21.90)	-	709.50	687.60
ALUMINUM YANKTON	-	-	-	-
NEWSPRINT YANKTON	-	-	-	-
CARDBOARD YANKTON	-	-	-	-
COUNTY CONTRIBUTION	-	-	-	-
YANKTON CONTRIBUTION	-	-	-	-
TOTAL REVENUE	2,522.09	8,911.50	11,609.23	23,042.82
OPERATING EXPENDITURES:				
TOTAL PERSONNEL EXPENSES	24,252.94	12,927.63	16,860.99	54,041.56
INSURANCE	61.73	-	-	61.73
PROFESSIONAL SERVICES & FEES	-	-	-	-
NON PROFESSIONAL FEES & SERVICE	-	-	-	-
HAZERDOUS WASTE COLLECTION	110.51	230.01	108.76	449.28
PROFESSIONAL FEES-LEGAL	-	-	-	-
PUBLISHING & ADVERTISING	-	-	36.00	36.00
RENTAL OF EQUIPMENT	-	-	-	-
MOTOR VEHICLE REPAIR & MAINT.	-	-	-	-
EQUIPMENT REPAIR & MAINTENANCE	711.10	43.29	6.08	760.47
BLDG REPAIR & MAINTENANCE	501.86	245.00	-	746.86
OFFICE SUPPLIES	37.50	37.50	114.36	189.36
OPERATING SUPPLIES	175.97	-	-	175.97
MOTOR VEHICLE FUEL & SUPPLIES	-	392.92	514.12	907.04
COPY SUPPLIES	0.11	-	0.41	0.52
POSTAGE	0.83	-	0.09	0.92
FREIGHT	-	1,110.00	910.00	2,020.00
UNIFORMS	-	-	-	-
MATERIALS PURCHASES	196.50	380.75	315.50	892.75
REVENUE SHARING	-	-	2,175.95	2,175.95
TRAVEL & TRAINING	500.00	-	-	500.00
ELECTRICITY	452.12	486.02	464.98	1,403.12
WATER	27.51	61.30	48.53	137.34
SEWER	69.89	69.89	454.40	594.18
HEATING FUEL-GAS	-	1,130.01	955.67	2,085.68
TELEPHONE	60.54	67.93	69.64	198.11
DEPRECIATION	3,096.33	3,096.33	3,096.33	9,288.99
TOTAL OPERATING EXPENDITURES	30,255.44	20,278.58	26,131.81	76,665.83
RECYCLING OPERATING PROFIT	(27,733.35)	(11,367.08)	(14,522.58)	(53,623.01)

JOINT POWERS VERMILLION OPERATIONS

2018

CAPITAL EXPENDITURES:

BUILDING & STRUCTURES	-	-	-	-
FURNITURE & MINOR EQUIPMENT	-	-	-	-
MACHINERY & AUTO EQUIPMENT	-	-	-	-
TOTAL CAPITAL EXPENDITURES	-	-	-	-

NON OPERATING REVENUE:

GRANTS/DONATIONS	-	-	-	-
TOTAL RECYCLING GAIN (LOSS)	(27,733.35)	(11,367.08)	(14,522.58)	(53,623.01)

TOTAL VERMILLION JOINT POWERS
GAIN (LOSS)

	(60,694.34)	(22,952.06)	1,458.32	(82,188.08)
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MISSOURI VALLEY RECYCLING
TONNAGE MARKETED

	JAN	FEB	MARCH	TOTALS
			17.69	
Magazines -30405				-
PLASTIC -30406				-
TIN -30407				-
V-ALUMINUM -30408			4.66	4.66
Y-ALUMINUM -30413				-
V-NEWSPRNT -30409		22.12		22.12
Y-NEWSPRNT -30414				-
V-CARDBOARD -30410	44.04	66.36	44.31	154.71
Y-CARDBOARD -30415				-
OTHER METALS/MATERIALS -30411				-
HIGH GRADE PAPER -30412			4.30	4.30
TOTAL TONNAGE	44.04	88.48	70.96	185.79

04/05/18

Fox Run Golf Course
Statement of Revenues & Expenses

	01Mar2018 31Mar2018	01Mar2017 31Mar2017	01Jan2018 31Mar2018	01Jan2017 31Mar2017	Legal Budget
Direct Revenues:					
Concessions	1,106.36	2,519.88	4,670.33	7,115.61	161,700.00
Pro Shop	2,181.21	1,104.99	4,313.59	5,157.48	91,200.00
Course	22,739.01	61,725.19	63,600.38	126,721.66	466,900.00
	-----	-----	-----	-----	-----
Total Direct Revenues	26,026.58	65,350.06	72,584.30	138,994.75	719,800.00
Direct Expenses:					
Concessions	745.87	1,124.39	1,069.51	1,626.03	62,700.00
Pro Shop	4,099.73	376.49	4,719.65	3,367.14	45,000.00
Course	4,704.00	3,744.00	4,704.00	3,744.00	38,500.00
	-----	-----	-----	-----	-----
Total Direct Expenses	9,549.60	5,244.88	10,493.16	8,737.17	146,200.00
Add Beginning Inventory					
Less Ending Inventory					
Net Direct Income (Loss)					
Indirect Revenues -	597.89	(2.51)	608.86	(2.66)	1,000.00
Indirect Expenses:					
Personal Services	19,480.12	26,495.65	61,000.68	78,188.37	405,872.00
Insurance		5,392.55	5,796.19	6,259.93	6,710.00
Professional Services	813.78	1,474.18	10,307.74	2,164.34	22,900.00
Advertising		137.50		507.34	4,500.00
Repair & Maintenance	4,567.51	1,615.21	14,439.81	4,757.44	52,500.00
Supplies & Materials	817.17	1,609.19	1,291.65	1,896.28	59,600.00
Travel, Conference & Dues	512.10	283.37	882.10	568.37	3,250.00
Utilities	2,243.94	1,782.96	5,305.41	3,729.17	37,600.00
Billing and Administration					
Depreciation	4,218.78	4,218.78	12,656.34	12,656.34	55,745.00
	-----	-----	-----	-----	-----
Total Indirect Expenses	32,653.40	43,009.39	111,679.92	110,727.58	648,677.00
Net Operating Income	(15,578.53)	17,093.28	1,020.08	19,527.34	125,923.00
	=====	=====	=====	=====	=====
Capital Outlay		98,870.00		98,870.00	82,000.00
	=====	=====	=====	=====	=====

04/05/18

Fox Run Golf Course
Statement of Revenues

1

	01Mar2018 31Mar2018	01Mar2017 31Mar2017	01Jan2018 31Mar2018	01Jan2017 31Mar2017	Legal Budget
Concessions					
CASH Long	6.51	76.26	27.42	102.88	1,000.00
PREPARED FOOD	502.88	801.97	1,935.03	2,440.61	40,000.00
PRE-PACKAGED FOOD	20.18	121.67	223.29	259.33	10,700.00
BEER	473.49	1,165.75	2,007.71	3,452.73	85,000.00
BOTTLED POP	103.30	354.23	476.88	860.06	25,000.00
MISCELLANEOUS CONCESSIONS					
	-----	-----	-----	-----	-----
Total Concessions	1,106.36	2,519.88	4,670.33	7,115.61	161,700.00
Pro Shop					
GOLF BALLS	46.80	104.21	158.45	279.71	19,000.00
GLOVES	61.97	95.05	166.70	209.22	6,000.00
GOLF CAPS/VISORS	26.95	79.51	89.80	108.20	7,000.00
MERCHANDISE	119.97	240.20	295.23	658.33	16,000.00
MERCHANDISE NON-TAX					200.00
GOLF EQUIPMENT	1,617.91	205.03	3,104.85	2,737.84	30,000.00
MISCELLANEOUS MERCHANDISE					
CLUB REPAIRS	213.71	380.99	357.71	1,164.18	11,000.00
LESSONS	93.90		140.85		2,000.00
	-----	-----	-----	-----	-----
Total Pro Shop	2,181.21	1,104.99	4,313.59	5,157.48	91,200.00
Course					
SIMULATOR	1,278.44	564.13	5,558.35	4,698.29	7,000.00
SIMULATOR NON-TAXABLE					600.00
SEASON PASS	14,678.55	39,738.03	39,815.42	81,808.38	169,000.00
SEASON PASS NON-TAX					3,500.00
GREEN FEES-WEEKENDS/HOLIDAYS		958.55	39.08	1,059.01	52,000.00
GRREN FEES NON-TAX					6,500.00
GREEN FEES - WEEKDAYS		368.50		695.89	70,000.00
GOLF CAR RENTAL	1,255.82	4,222.19	3,764.19	8,525.10	73,000.00
GOLF CAR STORAGE (NON-TAX)	2,087.80	6,145.64	5,355.40	11,258.41	21,600.00
TRAIL FEES	2,663.80	7,075.20	6,557.90	12,779.19	29,000.00
PULL CART RENTAL		14.96		14.96	500.00
GOLF CLUB RENTAL					800.00
DRIVING RANGE	117.44	1,196.93	515.61	2,689.99	18,500.00
DRIVING RANGE NON-TAX					800.00
HANDICAPING	657.16	1,441.06	1,619.43	3,192.44	8,500.00
LEAGUES					
JUNIOR GOLF PROGRAM					4,000.00
GOLF CART WRAPS			375.00		1,000.00
LEAGUE SOFTWARE ADS					
	-----	-----	-----	-----	-----
Total Course	22,739.01	61,725.19	63,600.38	126,721.66	466,900.00
Total Direct Revenues	26,026.58	65,350.06	72,584.30	138,994.75	719,800.00
	=====	=====	=====	=====	=====

04/05/18

Fox Run Golf Course
Statement of Expenditures

1

	01Mar2018 31Mar2018	01Mar2017 31Mar2017	01Jan2018 31Mar2018	01Jan2017 31Mar2017	Legal Budget
Concessions					
CASH SHORT	20.26	73.76	45.79	75.61	1,200.00
PREPARED FOODS	404.61	594.13	702.72	1,030.32	22,000.00
CANDY	29.90	53.65	29.90	53.65	3,500.00
BEER	249.75	322.35	249.75	385.95	27,000.00
POP	41.35	80.50	41.35	80.50	9,000.00
	-----	-----	-----	-----	-----
Total Concessions	745.87	1,124.39	1,069.51	1,626.03	62,700.00
Pro Shop					
GOLF BALLS	3,377.07	1,076.49	3,377.07	1,076.49	10,000.00
GLOVES					3,000.00
GOLF CAPS/VISORS	185.66		185.66		1,000.00
MERCHANDISE				402.50	10,000.00
GOLF EQUIPMENT	537.00	(700.00)	1,156.92	1,310.76	15,000.00
TRADE IN GOLF EQUIPMENT					
CLUB REPAIRS				577.39	6,000.00
	-----	-----	-----	-----	-----
Total Pro Shop	4,099.73	376.49	4,719.65	3,367.14	45,000.00
Course					
GOLF CAR RENTAL					25,500.00
REIMBURSEMENT-GOLF SHED RENTAL					
PULL CART RENTAL					
DRIVING RANGE	4,704.00	3,744.00	4,704.00	3,744.00	4,200.00
HANDICAPING					7,800.00
JUNIOR GOLF PROGRAM					1,000.00
GOLF CART WRAPS					
LEAGUE SOFTWARE ADS					
	-----	-----	-----	-----	-----
Total Course	4,704.00	3,744.00	4,704.00	3,744.00	38,500.00
Total Direct Expenditures	9,549.60	5,244.88	10,493.16	8,737.17	146,200.00
	=====	=====	=====	=====	=====

City of Yankton
Airport Advisory Board Meeting Minutes
For
March 21st, 2018
unapproved

The meeting was called to order at 8:04AM by Chairman Cox

ROLL CALL:

Present: Chairman Jim Cox, Steve Hamilton, Roger Huntley, George Munn, Jr., Mark Yonke, and City Commission Liaison Tony Maibaum.

Unable to attend: Dawn Steffes.

Also present: Amy Nelson, Jake Hoffner, Dave Tunge, Harold Schramm, Brooke Goeden, Mike Roinstad, and Dave Mingo

18-05 **MINUTES** – February 21st, 2018

MOTION -- It was moved by Mark Yonke, and seconded by Roger Huntley to approve the minutes from the February 21st, 2018 meeting with some minor amendments.

VOTE – Voting “Aye” – all members present. Voting “Nay” –none.

MOTION – PASSED

Harold Schramm was introduced to meeting attendees.

Mike Roinstad provided the Monthly Fuel Report for February 2018. During the month of February 2018 there were 33 transactions totaling 3,096.80 gallons. In February 2017, there were 34 transactions totaling 3,612.20 gallons sold.

Staff Report

Dave Mingo spoke about repairs being made to the jet fuel pump. It pumps very slowly. In the interim, we are able to get by with the fuel truck. Members of the Airport Advisory Board were also reminded about the Airports Conference on April 11th & 12th, 2018 in Deadwood, SD.

Update on Apron & Hangar Relocation Project

The consultant, staff, FAA officials and SD officials will meet at the airports conference in Deadwood to continue the and FAA Environmental staff has scheduled a meeting with the State to identify the next steps to keep the project moving forward.

Update on Hangar Leases

After the February 21st, 2018 meeting, Steve Hamilton circulated the working draft of the lease to all hangar owners and gathered feedback. The feedback was discussed at the meeting and a copy of the written feedback was given to Dave Mingo. Mingo reiterated

the importance of getting all lease owners on the same lease cycle, to ensure fairness for all. There are a number of recommended changes that will help protect the hangar owner's investments. There are also recommended changes that will provide a process for future discussions about lease rate adjustments. Further edits to the lease document were made. Dave Mingo will work on the adjusted language and discuss the document with the City Attorney with the goal of having an updated draft at the next meeting.

Other Business

Chairman Cox commented on the ongoing discussion regarding the airport's 75th Anniversary and Oshkosh Promotion. The City Commission will need to approve the event before additional plans are made. Mark Yonke commented that he reached out to a BBQ vendor in February to gauge interest in cooking for event. The vendor was interested, but no decisions were made at that time. Also, First National Bank will donate cake and ice cream for the celebration.

ADJOURNMENT

18-06 **MOTION** – it was moved by Roger Huntley and seconded by Mark Yonke to adjourn the meeting.

VOTE – Voting “Aye” – all members present. Voting “Nay” – none.

Meeting adjourned at 9:12AM

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Events Retail (on-sale) Liquor License for 7 days, July 5, 12, 19, 26 and August 2, 9, 16, 2018, from Ben's Brewing Co. (Ben Hanten, Owner), Music at the Meridian, Parking Lot and Green Space Westside of Meridian Bridge & the enclosed area of Levee Street, Yankton, S.D.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, May 14, 2018 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Technical Education Center, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,
This 23rd day of April, 2018.



Al Viereck
FINANCE OFFICER

____ Voice vote

Memorandum #18-80

To: City Manager
From: Finance Officer
Date: April 10, 2018
Subject: Special Events Dance for Habitat for Humanity Clay & Yankton Counties

We have received the following application for a Special Event Dance License:

Habitat for Humanity Clay & Yankton Counties

Habitat for Humanity Clay & Yankton Counties has applied for a license to hold a street dance on June 21, 2018, 218 Capital Street, Yankton, S.D.

A license fee of \$5.00 has been paid.

Proof of insurance has been provided.



Al Viereck
Finance Officer

____ Voice vote

Memorandum #18-81

To: City Manager
From: Finance Department
Date: April 11, 2018
Subject: Transient Merchant License Application

We have received the following application for a Transient Merchant License:

Meridian District
104 W. 3rd Street
Yankton, SD 57078

The applicant is requesting a license to have a vendors Farmers Market May thru October on Thursday evenings and Saturday mornings at the Parking Lot and Green space west side of Meridian Bridge & the enclosed area of Levee Street.

The applicant is in compliance with all police codes as checked by the Police Department.



Al Viereck
Finance Officer

____ Voice vote

Memorandum

To: Amy Nelson, City Manager
From: Bradley Moser, Civil Engineer
Subject: Public Hearing - Amendment to Ordinance #1007 for Sidewalk Locations and Widths
Date: April 18, 2018

April 23, 2018 is the date that has been established for a public hearing for the Amendment to Ordinance #1007. As explained in Memorandum #18-74, the Amendment would amend language in the City of Yankton's Code of Ordinances to establish a minimum sidewalk width of five (5) feet. Currently the minimum width for sidewalk installation is four (4) feet. In situations where the new width would not be feasible, the ordinance would still enable the Public Works Director to allow a narrower sidewalk.

Copies of Memorandum #18-74, with attachments, and Ordinance #1007 are enclosed for your consideration.

Attachments

_____ Roll call

Memorandum #18-74

To: Amy Nelson, City Manager
From: Bradley Moser, Civil Engineer
Subject: Introduction and First Reading of the Amendment to the Ordinance #1007 for Sidewalk Locations and Widths and Setting April 23, 2018 as the Second Reading and Public Hearing of Said Ordinance
Date: April 4, 2018

The Active Transportation Plan was adopted on March 13, 2017, called for a change in our ordinance relating to sidewalk width. The attached Ordinance #1007 would amend language in the City of Yankton's Code of Ordinances to establish a minimum sidewalk width of five (5) feet. Currently the minimum width for sidewalk installation is four (4) feet. In situations where the new width would not be feasible, the ordinance would still enable the Public Works Director to allow a narrower sidewalk.

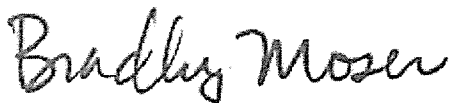
Increasing the minimum width would provide adequate space for two people to walk side-by-side or to pass one another, eliminating the need for one or both to move to the side or completely off the sidewalk. Five-foot sidewalks accommodate safe travel of youth that are learning to ride bicycles, scooters or other forms of transportation. Additionally, more width provides added space for those using baby strollers, walkers or wheelchairs.

Although not all of South Dakota's communities have made the change to wider sidewalks, quite a few have. Cities like Vermillion, Pierre, Mitchell, Rapid City and Sioux Falls have implemented a 5' minimum sidewalk for various situations/locations in their communities.

A search of the Federal Highway Administration (FHWA) website indicates that they too have made the switch to a 5' width minimum. They state that "Any width less than this does not meet the minimum requirements for people with disabilities." I have attached the FHWA document, which includes further reasoning for widening our current standards and also provides very good information on the elements/requirements in having a safe and successful urban sidewalk system.

The proposed amendment would also change the thickness of the sidewalk at ADA ramps and through driveways. Doing so provides consistency with what the city currently installs during construction projects.

Respectfully submitted,



Bradley Moser
Civil Engineer

Recommendation: It is recommended that the City Commission introduce and conduct the first reading of Ordinance #1007 and set April 23, 2018 as the second reading and public hearing of said Ordinance.

X I concur with the recommendation.

_____ I do not concur with the recommendation.

Amy Nelson
City Manager

cc: Adam Haberman

ORDINANCE NO. 1007

AN ORDINANCE AMENDING THE CITY OF YANKTON CODE OF ORDINANCES, CHAPTER 21, ARTICLE III, SECTION 21-47, TITLED "LOCATION AND WIDTH OF SIDEWALKS AND DRIVEWAYS".

BE IT ORDAINED, BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF YANKTON, SOUTH DAKOTA **THAT THE FOLLOWING CODE OF THE CITY ORDINANCES BE AMENDED:**

CHAPTER 21

Sec. 21-47. - Location and width of sidewalks and driveways.

(a) *Sidewalks*. All sidewalks required by this article:

- (1) Shall be located on public property or a dedicated sidewalk easement and shall be located as specified by the director of public works.
- (2) Shall be of the same width as sidewalks immediately adjacent thereto but of not less than ~~four (4)~~ five (5) feet; or, in cases where a sidewalk abuts the curb, the sidewalk shall be not less than six (6) feet in width. Where sidewalks adjacent thereto are of different widths, then the director of public works shall determine the width thereof.
- (3) All sidewalks constructed on Third Street between Mulberry Street and Linn Street, on Broadway Avenue between Third Street and Fourth Street, on Walnut Street between Third Street and Fourth Street and on Douglas Avenue between Second Street and Fourth Street shall extend in width from the lot line to the curbline.
- (4) Shall be a minimum thickness of four (4) inches except at residential driveways **and ADA ramps, including the turning space**, where the thickness shall be a minimum of ~~five and one half (5½)~~ **six (6)** inches, and commercial driveways shall be as prescribed by the director of public works.
- (5) Shall be constructed with Portland cement concrete or equivalent as determined by the director of public works.

(b) *Driveways*. All driveways and driveway approaches required by this article:

- (1) Shall be limited to one (1) access point. A second access point may be allowed for residential properties if the property is located on a corner lot: one (1) access point to each street frontage may be permitted. Multiple access points may be allowed for residential, business and industrial properties where, in the opinion of the director of public works, the driveway design will not interfere with traffic safety. In all cases where a second or multiple-driveway access is requested, it must be approved by the director of public works.
- (2) Shall have a minimum width of ten (10) feet for residential properties and sixteen (16) feet for business and industrial properties. The curb opening shall be not greater than the buildable area width, plus three (3) feet extended from the driveway edge for

residential properties and forty (40) feet for business and industrial properties. In no case shall the driveway opening extend beyond the property line.

- (3) Shall not be located closer than twenty-five (25) feet from the projected curblines of the intersecting street.
- (4) Shall be constructed of Portland cement concrete from the curblines to the property line; and, from the property line to the structure or parking lot, may be of Portland cement concrete, asphalt concrete or an equivalent material approved by the director of public works.

L E S S O N 13

Walkways, Sidewalks, and Public Spaces

13.1 Purpose

No single design feature can ensure that a streetscape will be attractive to pedestrians. Rather, the best places for walking combine many design elements to create streets that “feel right” to people on foot. Street trees, separation from traffic, seating areas, pavement design, lighting, and many other factors should be considered in locations where pedestrian travel is accommodated and encouraged. This lesson provides an overview of these design elements, with examples of successful streetscapes throughout the United States.

13.2 Basic Urban Sidewalk Requirements

All urban sidewalks require the following basic ingredients for success: adequate width of travel lanes, a buffer from the travel lane, curbing, minimum width, gentle cross-slope (2 percent or less), a buffer to private properties, adequate sight distances around corners and at driveways, shy distances to walls and other structures, a clear path of travel free of street furniture, continuity, a well-maintained condition, ramps at corners, and flat areas across driveways. Sidewalks also require sufficient storage capacity at corners so that the predicted volume of pedestrians can

gain access to and depart from signalized intersections in an orderly and efficient manner.

Minimum Width of Sidewalks

Sidewalks require a minimum width of 5.0 feet if set back from the curb or 6.0 feet if at the curb face. Any width less than this does not meet the minimum requirements for people with disabilities. Walking is a social activity. For any two people to walk together, 5.0 feet of space is the bare minimum. In some areas, such as near schools, sporting complexes, some parks, and many shopping districts, the minimum width for a sidewalk is 8.0 feet. Thus, any existing 4.0-foot-wide sidewalks (permitted as an AASHTO minimum) often force pedestrians into the roadway



in order to talk. Even children walking to school find that a 4.0-foot width is not adequate.

Desirable Sidewalk Width

The desirable width for a sidewalk is often much greater. Some shopping districts require 12, 20, 30, and even 40 feet of width to handle the volumes of pedestrian traffic they encounter. Pennsylvania Avenue in Washington, D.C. has 30-foot sidewalk sections to handle tour bus operations, K Street in Washington, D.C. has 20-foot sections to handle transit off-loading and commercial activity, the commercially successful Paseo de Gracia boulevard in Barcelona, Spain has 36 to 48 feet in most sections.

Designers must pay close attention to minimums, and only use variances below these levels for short sections. On the other side of the width equation, overly ample sidewalk widths are rarely justified. It is essential to work out the peak volumes of transit discharge, the likely commercial appeal of an area, and the influence of large tour buses and other factors when designing public space.

Chapter 13 of the *Highway Capacity Manual* covers the topics of sidewalk width and pedestrian level of service.



For two people to walk abreast, 5 feet is the bare minimum for sidewalk width.

Be sure to calculate the commercial need for outdoor cafes, kiosks, corner gathering spots, and other social needs for a sidewalk. Sidewalk widths have not been given sufficient attention by most designers. When working in a commercial area, designers should always consult property owners, chambers of commerce, and landscape architects to make certain that the desired width is realistic. Corner or mid-block

bulb-outs can be used to their advantage for creating both storage space for roadway crossings and for social space.

The safety needs of motorists and bicyclists in the roadway must be considered when determining the desirable widths of adjacent sidewalks. There is compelling evidence that generous lane width (12-foot) standards applied to downtown and commercial streets are counterproductive and lead to faster traffic.

AASHTO specifically permits 10- or 11-foot travel lanes on arterials in commercial districts, and also permits turning lanes to be restricted to 10 feet. Truck volumes and the volume of bicycles must also be factored into this equation. As a general rule, when speeds are at or near bicycle speeds (15 to 20 mph), then bike lanes may not be as essential as the appropriate width of sidewalk. The designer is reminded that in Central Business Districts (CBD), the pedestrian volume may be 50 to 90 percent of total traffic. When these needs are not met, the commercial and social success of the community is lessened, and safety may be compromised.

Paving Materials

Although most sidewalks are made of concrete, in some instances, asphalt can provide a useful surface. On trails, joggers and some others prefer asphalt. As a general rule,



Including amenities such as newspaper stands and kiosks along corners creates lively, more defined spaces; however, they should not interrupt the flow of pedestrian traffic.

however, the long life of concrete, and the distinct pattern and lighter color are preferred. Paver stones can also be used, and in some applications, they have distinct advantages (see section later in this lesson).

Border Areas and Buffers

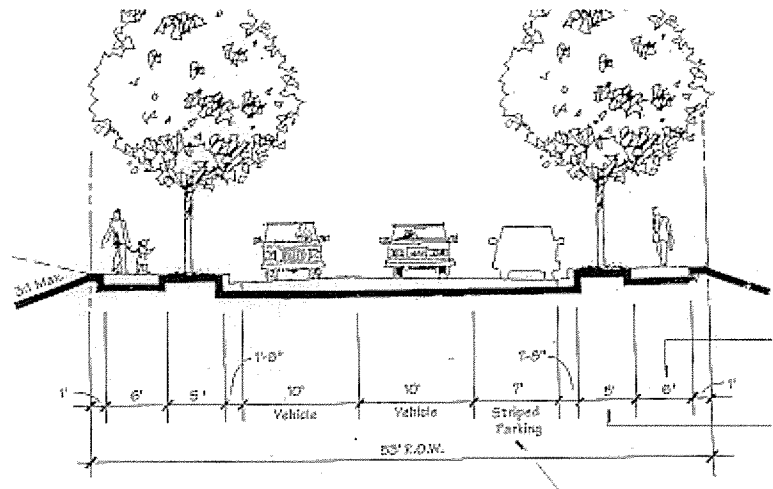
A border area should be provided along streets for the safety of motorists and pedestrians as well as for aesthetic reasons. The border area between the roadway and the right-of-way line should be wide enough to serve several purposes, including provision of a buffer space between pedestrians and vehicular traffic, sidewalk space, snow storage, an area for placement of underground utilities, and an area for maintainable esthetic features such as grass or other landscaping. The border width may be a minimum of 5 feet, but desirably, it should be 10 feet or wider. Wherever practical, an additional obstacle-free buffer width of 12 feet or more should be provided between the curb and the sidewalk for safety and environmental enhancement. In residential areas, wider building setback controls can be used to attain these features. (AASHTO, *A Policy on Geometric Design of Highways & Streets*, 1990)

The preferred minimum width for a nature strip is 5 to 7 feet. A nature strip this wide provides ample storage room for many utilities. The width provides:

- An essential buffer between an out-of-control motorist and a pedestrian.
- Improved sight distances at driveways.
- Adequate width for landscaping and street trees.

A tree set back from the roadway 4.0 feet meets minimum AASHTO standards for fixed objects when a barrier curb is used (30 mph or less), and is adequate for most species. The area is ample for most snow storage. When this preferred minimum cannot be achieved, any width, down to 4.0 feet or even 2.0 feet, is still beneficial.

Nature strips, especially in downtown areas, may be a good location to use paver stones for easy and affordable access to underground utilities. In



The width of a natural buffer provides the essential space needed for situations such as protecting pedestrians from out-of-control vehicles.

downtown areas, nature strips are also a convenient location for the swing-width of a door, for placement of parking meters, hydrants, lampposts, and other furniture.

Another way to achieve border width and the needed buffer from traffic is to provide bike lanes. This 5-foot space creates a minimal safe width to the sidewalk, even when at the back of the curb; reduces the effects of noise and splashing; and provides a higher level of general comfort to the pedestrian.

On-street parking has two distinct advantages for the pedestrian. First, it creates the needed physical separation from the motorist. Second, on-street parking has been shown to reduce motorist travel speeds. This creates an environment for safer street crossings.

On the back side of sidewalks, a minimum width buffer of 1 to 3 feet is essential. Without such a buffer, vegetation, walls, buildings, and other objects encroach on the usable sidewalk space. With just several months of growth, many shrubs will dominate a sidewalk space. This setback is essential, not only to the walking comfort of a pedestrian, but to ensure essential sight lines at each residential and commercial driveway.

Placement of Street Furniture/Shy Distances

Pedestrians require a shy distance from fixed objects, such as walls, fences, shrubs, buildings, parked cars, and other features. The desired shy distance for a



Parked cars can also serve as a buffer between the sidewalk and the street.

pedestrian is 2.0 feet. Allow for this shy distance in determining the functional width of a sidewalk.

Note that attractive windows in shopping districts create momentary stoppage of curious pedestrians. This is a desired element of a successful street. These window watchers take up about 18 to 24 inches of space. The remaining sidewalk width will be constrained. This is often desirable on sidewalks not at capacity. But if this stoppage forces pedestrians into the roadway, the sidewalk is too narrow.

Newspaper racks, mail boxes, and other street furniture should not encroach into the walking space. Either place these items in the nature strip, or create a separate storage area behind the sidewalk, or in a corner or mid-block bulb-out. These items need to be bolted in place.

Parking meters on a narrow sidewalk create high levels of discomfort. In a retrofit situation, place meters at the back of the walk, or use electronic parking meters every 50 or 100 feet.

Parking garages on commercial district walks are ideally placed away from popular walking streets. If this cannot be done, keep the driveways and curb radii tight to maximize safety and to minimize the discomfort to pedestrians.

Grade

If possible, grade should be kept to no more than 5 percent, and, terrain permitting, avoid grades greater

than 8 percent. When this is not possible, railings and other aids can be considered to help elder adults. The Americans With Disabilities Act (ADA) does not require designers to change topography, but only to work within its limitations and constraints. Do not create any man-made grade that exceeds 8 percent.

Stairs

Since falls are common with poorly designed stairs, every effort should be made to create a slip-free, easily detected, well-constructed set of stairs. The following principles apply: Stairs require railings on at least one side, and they need to extend 18 inches beyond the top and bottom stair. When an especially wide set of stairs is created, such as at transit stations, consider rails on both sides and one or two in mid-stair areas. Avoid open risers, and use a uniform grade with a constant tread to rise along the stairway length. All steps need to be obvious. Stairs should be lit at night. A minimum stairway width is 42 inches (to allow two people to pass). The forward slope should be 1 percent in order to drain water. Stairs in high nightlife pedestrian centers can be lit both above and at the side.

Landscaping

“Landscaping should be provided for esthetic and erosion control purposes in keeping with the character of the street and its environment. Landscaping should be arranged to permit sufficiently wide, clear, and safe pedestrian walkways. Combinations of turf, shrubs, and trees are desirable in border areas along the roadway. However, care should be exercised to ensure that guidelines for sight distances and clearance to obstructions are observed, especially at intersections.” (AASHTO, *A Policy on Geometric Design of Highways & Streets*, 1990)

Landscaping can also be used to partially or fully control crossing points of pedestrians. Low shrubs in commercial areas and near schools are often desirable to channel pedestrians to crosswalks or crossing areas.

Sidewalks must be graded and placed in areas where water will not pond or where large quantities of water will not sheet across.

Rural Sidewalks

Sidewalks along rural roadway sections should be provided as near the right-of-way line as is practicable. If a swale is used, the sidewalk should be placed at the back of the swale. If a guardrail is used, the sidewalk must be at the back of the guardrail. There will be times in near-urban spaces where the placement of sidewalks is not affordable or feasible. Wide paved shoulders on both sides of the roadway will be an appropriate substitute in some cases. However, the potential for growth in near-urban areas requires that rights-of-way be preserved. When sidewalks are placed at the back of the right-of-way, it may be necessary to bring the walkways forward at intersections in order to provide a roadway crossing where it will be anticipated by motorists. Security issues are also important on rural area sidewalks, so street lighting should be given full consideration. This lighting can act as part of the transitional area alerting higher speed motorists that they are arriving in an urban area.

Bridge Sidewalks

Bridge crossings are essential to pedestrians and bicyclists. Whenever possible, the sidewalks should be continued with their full width. Sidewalks on bridges should be placed to eliminate the possibility of falling into the roadway or over the bridge itself. Sidewalks should be placed on both sides of bridges. Under extreme conditions, sidewalks can be used on one side only, but this should only be done when safe crossings can be provided on both ends of the bridge. When sidewalks are placed on only one side, they should be wider in order to accommodate large volumes of pedestrian traffic.

Corners

Management of land on the corner is essential to the successful commercial street. This small public space is used to enhance the corner sight triangle; to permit underground piping of drainage so that street water can be captured on both sides of the crossing; to provide a resting place and telephone; to store pedestrians waiting to cross the roadway; and to provide

other pedestrian amenities. Well-designed corners, especially in a downtown or other village-like shopping district can become a focal point for the area. Benches, telephones, newspaper racks, mailboxes, bike racks, and other features help enliven this area. Corners are often one of the most secure places on a street. An unbuilt corner, in contrast, is often a magnet for litter and it erodes the aesthetics of the street.

13.3 Street Lighting

For both safety and security reasons, most sidewalks require street lighting. Lighting is needed for both lateral movement of pedestrians and for detection by motorists when the pedestrian crosses the roadway. As a general rule, the normal placement of street luminaries, such as cobra heads, provide sufficient lighting to ensure pedestrian movement. However, in commercial districts, it is often important to improve the level of lighting, especially near ground level. Successful retail centers often use low street lamps in addition to or in lieu of high angle lamps. Some designs permit both the high angle highway lamp and the low angle street lamp on the same pole.

Pedestrians on a pedestrian-oriented street design (shopping district) require three sources of lighting. The first is the overall street lighting, the second is the low placement of lamps (usually tungsten) that reach between and below most trees, and the third is



the light emitted from stores that line the street. The omission of any one of these lights can result in an undesirable effect, and can reduce the desire to walk or shop at night.

Lights are needed in all areas where there are crosswalks or raised channel islands. Lighting can be either direct or can be placed to create a silhouette effect. Either treatment aids the motorist in detecting the pedestrian.

Pedestrians are less attracted to a commercial zone, or any area where there are dark spots. The potential to be victimized keeps many pedestrians from traveling through an area at night. Thus, lighting from shops, street lamps, and highway luminaries are essential to the success of a commercial district. Even one dark spot along a block may force some pedestrians to the opposite side of the street.

13.4 Sidewalk Placement

Sidewalks are recommended on both sides of all urban arterial, collector, and most local roadways. Although local codes vary, AASHTO and other national publications insist that separation of the pedestrian from motorized traffic is an essential design feature of a safe and functional roadway.

Although the AASHTO Policy on Geometric Design of Highways and Streets (Greenbook) does not fully address the issue of sidewalk placement, in lightly

developed areas, the Greenbook does recommend that rights-of-way be preserved on all arterial and collector roadways. Although AASHTO and many other organizations suggest that some short sections of local streets can have sidewalks on one side only, the designer should consider that single-side sidewalks can create unwanted motorist/pedestrian conflicts.

Priority Construction of Sidewalks

Many communities, such as Tallahassee, Florida, have small (\$250,000), but significant, sidewalk construction funds set aside for community development and pedestrian safety. When prioritizing missing sidewalks, it is important to provide sidewalks to fill gaps on arterials and collectors at the following locations:

- Schools (within 1/4 mile).
- To all transit stops.
- Parks, sports arenas.
- Shopping districts, other commercial areas.
- Recreational corridors.
- Retirement homes.
- Medical complexes/hospitals.
- All public buildings.

Costs and Benefits of Sidewalks

A typical neighborhood lot sidewalk of 5 feet and two street border trees raise the cost of the undeveloped lot by 1 to 3 percent. In comparison, residential lot streets with sidewalks and trees often show an increased property value of \$3,000 to \$5,000.



Pedestrians on a pedestrian-oriented street (shopping district) require three sources of lighting.

13.5 Ambiance, Shade, and Other Sidewalk Enhancements

The above discussion provides a basis for meeting the most basic needs of a pedestrian. In many parts of a city, it is essential to create highly successful walking corridors. The following elements are often

found to be desirable to achieve robust commercial activity and to encourage added walking versus single-occupant motor vehicle trips. One or two very attractive features create a highly successful block ... and one or two highly offending or unsafe conditions will leave one side of the street nearly vacant.

Trees

It is hard to imagine any successful walking corridor fully void of trees. The richness of a young or mature canopy of trees cannot be matched by any amount of pavers, colorful walls or other fine architecture, or other features. Although on higher speed roads (40 mph and above) trees are often set at the back of the sidewalk, the most charming streets are those with trees gracing both sides of a walkway. This canopy effect has a quality that brings pedestrians back again and again. If only one side can be achieved, then on low-speed roadways, again the trees are best if placed between the walkway and the curb. A 4-foot setback from the curb is required.

In older pre-WW II neighborhoods, trees were often placed every 25, 30, or 35 feet apart. It is essential to keep trees back far enough from the intersection to leave an open view of traffic. With bulb-outs, this can often allow trees near the corner.

Paver Stones

Colorful brick, stone, and even tile ceramics are often used to define corners, to create a mood for a block or commercial district, or to help guide those with visual impairments. These bricks or pavers need to be set on a concrete pad for maximum life and stability.

Paver stones can also be used successfully in neighborhoods. Denmark is one of many European countries that use concrete 1-meter-square paver stones as sidewalks. These stones are placed directly over compressed earth. When it is time to place new utilities, or to make repairs, the paver stones are simply lifted, stacked, and replaced when the work is complete.



The designer of this pre-WW II neighborhood in Birmingham, AL knew the value of street trees.

Awnings

Retail shops should be encouraged to provide protective awnings to create shade, protection from rain and snow, and to otherwise add color and attractiveness to the street. Awnings are especially important in hot climates on the sunny side of the street.

Outdoor Cafes

There are many commercial actions that can help bring back life to a street. Careful regulation of street vendors, outdoor cafes, and other commercial activity, including street entertainers, help enliven a place. The more activity, the better. One successful outdoor cafe helps create more activity and, in time, an entire evening shopping district can be helped back to life. When outdoor cafes are offered, it is essential to maintain a reasonable walking passageway. The elimination of two or three parking spaces in the street and the addition of a bulb-out area can often provide the necessary extra space when cafe seating space is needed.

Alleys and Narrow Streets

Alleys can be cleaned up and made attractive for walking. Properly lit and planned they can be secure and inviting. Some alleys can be covered over and made into access points for a number of shops. The tasteful and elegant Bussy Place alley in Boston was a run-down alley between buildings. With a roof overhead and a colorful interior with escalators, this



Alleys can be made attractive and can serve as access points to shops.

alley is now the grand entry to a number of successful downtown shops. Other alleys become attractive places for outdoor cafes, kiosks, and small shops.

Victoria, on Vancouver Island, British Columbia, has a host of 30 or more alleys that channel a major portion of its pedestrian traffic between colorful buildings and quaint shops. Some alleys that were originally hard-wood bricks are now polished and provide a true walk through history.

The expansion of a mid-block set of crossings can help make these alleyways a prime commercial route and can lessen some of the pedestrian activity on several main roads.

Kiosks

Small tourist centers, navigational kiosks, and attractive outlets for other information can be handled through small-scale or large-scale kiosks. Well-positioned interpretive kiosks, plaques, and other instructional or historic place markers are essential to visitors. These areas can serve as safe places for people to meet and can generally help with navigation.

Play Areas and Public Art

Public play areas and interactive art can help enliven a corner or central plaza. One especially creative linear space in Norway provided a fence and a 40-foot-long jumping box. Children were invited to see how far they could jump, and compare their jump with record holders, kangaroos, grasshoppers, dogs, and other critters.

Pedestrian Streets, Transit Streets, and Pedestrian Malls

A number of European cities are reclaiming streets that are no longer needed for cars. Cars still have access to many of these streets before 10:00 a.m. and after midnight. Other streets in both the East and West are being converted to transit and pedestrian streets (e.g., 15th Street Mall in Denver). These conversions need to be made with a master plan so that traffic flow and pedestrian movements are fully provided for. There are many streets in America that

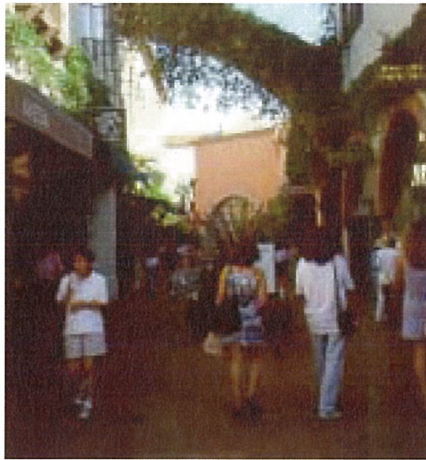
have been temporarily converted to pedestrian streets and later, following a lack of use, were then converted back to traffic. There are many instances where it is not possible to generate enough pedestrian traffic to keep a street “alive.” Under these conditions, the presence of on-street auto traffic creates security for the pedestrian.

13.6 Pedestrian Plazas

Many plazas constructed in the recent past have been too large and uncomfortable for pedestrians, serving more to enhance the image of the building on the lot. Some of these are products of zoning laws that encouraged plaza construction in exchange for increased building height. However, bonus systems haven’t ensured that the “public space” will actually be a public benefit. Decisions have been based on inches and feet, instead of on activity, use, or orientation. The result has been a number of plazas with problems: some are windswept, others are on the shady side of buildings, while others break the continuity of shopping streets, or are inaccessible because of grade changes. Most are without benches, planters, cover, shops, or other pedestrian comforts. To be comfortable, large spaces should be divided into smaller ones. Landscaping, benches, and wind and rain protection should be provided, and shopping and eating should be made accessible.

It has been demonstrated that *no* extra room should be provided. In fact, it is usually better to be a bit crowded than too open, and to provide many smaller

spaces instead of a few large ones. It is better to have places to sit, planters, and other conveniences for pedestrians than to have a clean, simple, and “architectural” space. It is better to have windows for browsing and stores adjacent to the plaza space, with cross-circulation between different uses than to have the plaza serve one use. It is better to have retailers rather than offices border the plaza. And, finally, it is better to have the plaza be a part of the sidewalk instead of separated from the sidewalk by walls.



Small protected spaces provide separation from noise and traffic.

Where is the best place for a plaza? Plazas ideally should be located in places with good sun exposure and little wind exposure, in places that are protected from traffic noise and in areas that are easily accessible from streets and shops. A plaza should have a center as well as several sub-centers.

The planner should inventory downtown for spaces that can be used for plazas, especially small ones. Appropriate spaces include: space where buildings may be demolished and new ones constructed, vacant land, or streets that may be closed to traffic or may connect to parking.

New stores can sometimes be set back 8 to 10 feet from the street to allow plaza space in exchange for increased density.

Some suggestions for planners and developers of plazas include the following:

- Limit plaza size to create small, human-scaled spaces. A maximum size of 2,500 square feet is appropriate, with several small plazas being better than one large one.



In some European countries, streets have been turned over to pedestrians.

- Enclose a plaza on one or two sides.
- Plan for at least 20 percent of the plaza to be landscaped.
- Provide seating in the sun and make it readily accessible to the public.
- Develop shops and stores along the plazas, excluding large banks, travel agents, and offices that attract few pedestrians.
- Do not use large expanses of blank wall.

- Plan for prevailing sun angles and climatic conditions, using as a rule of thumb a minimum of 20 percent of daily sunshine hours on March 21.
- Encourage the use of bandstands, public display areas, outdoor dining space, skating rinks, and other features which attract crowds. In cold or rainy areas, a covered galleria would benefit pedestrians more than an open plaza.
- Integrate indoor and outdoor space to make it more useful. Plan spaces to be small and informal in character and quality so as to be inviting, comfortable, and non-oppressive.

- Avoid sunken plazas, since access is difficult and people feel uncomfortable in them. Keep them level or just slightly below sidewalk grade. For instance, at Rockefeller Center in New York City, the lower level originally had shops, that failed and were converted to the now famous ice skating rink. Most people view the rink from above, while only users go below.



Streets with a raised median will usually have lower pedestrian crash rates.

- Avoid architectural and geometrical bench arrangements. Instead, consider where and how most people would prefer to sit. One reason so-called “undesirables” frequent many plazas is that benches are not usable by pedestrians. Movable chairs, heavy enough not to be stolen, but light enough to move, are recommended so that people can choose where they want to sit and what arrangement they prefer.

13.7 Exercise: Design a Pedestrian Space

Part 1

Choose an existing public space that currently does not encourage walking and redesign it to better accommodate pedestrians. Your plan should be



developed at a conceptual level. You should prepare a plan view drawing with enough information to identify major existing features, proposed improvements, and impacts. Profile and cross-section view drawings are also helpful in presenting particular details required to construct your proposed improvements. Aerial photographs and U.S. Geological Survey topographic maps often provide a good background for overlaying proposed improvements.

Part 2

Conduct a pedestrian capacity analysis for the Piedmont Park case study location (as described in Exercise 3.8 of Lesson 3) using procedures described in the *Highway Capacity Manual*. The four major park entrances, as indicated on the Site Location Map, should be evaluated to determine the pedestrian level of service (LOS). In order to conduct this evaluation, the following assumptions should be utilized:

- Expand 15-minute pedestrian counts included in the park usage data to represent hourly volumes.
- All of the pedestrian volume at each of the four entrances accesses the park on existing 5-foot-wide feet wide sidewalks.

Utilize and document other assumptions as necessary in order to conduct the LOS analysis. Be sure to evaluate the sensitivity of values related to your assumptions.

Determine the existing level of service for pedestrians at the four major park entrances. Do the sidewalks need to be widened? In addition, evaluate pedestrian level of service under the following scenarios:

- Average weekday pedestrian traffic is anticipated to double in 5 years, will 5-foot-wide sidewalks be adequate?
- Special events will generate pedestrian volumes five times those measured for an average weekday.

13.8 References

Text and graphics for this lesson were derived from the following sources:

Florida Department of Transportation, *Florida's Pedestrian Planning and Design Guidelines*, 1997.

Oregon Department of Transportation, *Oregon's Bicycle and Pedestrian Plan*, 1995.

Richard Untermann, *Accommodating the Pedestrian*, 1984.

Wilmington Area Planning Council, *Mobility-Friendly Design Standards*, 1997.

For more information on this topic, please refer to:

AASHTO, *A Policy on Geometric Design of Highways & Streets*, 1990.

Institute of Transportation Engineers, *Design and Safety of Pedestrian Facilities*, 1998.

Office of Transportation Engineering and Development, *Pedestrian Design Guidelines Notebook*, Portland, OR, 1997.

Memorandum #18-84

To: Amy Nelson, City Manager
From: Bradley Moser, Civil Engineer
Subject: Memorandum in Support of Resolution #18-25, Establishing Sidewalk Oversizing and Replacement Reimbursement Rates
Date: April 17, 2018

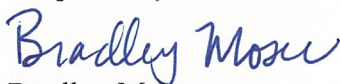
In 2014 the City Commission approved Resolution #14-56 which increased the rate of our sidewalk oversizing reimbursement from \$2.50 to \$4.00 per square foot for 4" sidewalk and \$2.75 to \$4.75 for 6" sidewalk. This adjustment was necessary to bring the oversizing rate up into the same range as the unit prices for sidewalk installation experienced during that time.

Now staff is addressing the issue again. Since construction costs fluctuate, staff recommends implementing a system in which the rate would be adjusted yearly. Each year, staff would review unit prices from the successful bidders on that year's City projects to calculate an average unit price to be used for the following years oversizing reimbursement rate. The calculated rate would be determined by the end of December, in order to have the rate established for the following year.

Additionally, one component of the adopted 2016 Active Transportation Plan is to establish a sidewalk replacement reimbursement rate as an incentive for homeowners to maintain their sidewalks in a safe condition. With this incentive in place, it is hopeful that property owners will be more willing to replace sidewalk that is in poor condition, creating a safer environment for those that utilize it. Staff suggests that this rate also be adjusted yearly and recommend setting this amount at 35% of the rate calculated for oversizing.

The attached Resolution #18-25, if approved, would implement the plans discussed above giving staff the means to adjust the oversizing and reimbursement rates each year.

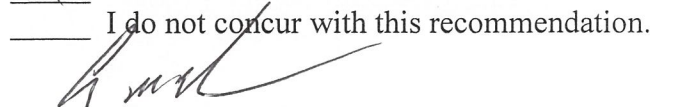
Respectfully submitted,



Bradley Moser
Civil Engineer

Recommendation: It is recommended that the City Commission approve Resolution #18-25 Establishing Sidewalk Oversizing and Reimbursement Rates, as explained in Memorandum #18-84.

I concur with this recommendation.
 I do not concur with this recommendation.



 Amy Nelson, City Manager

cc: Adam Haberman

RESOLUTION #18-25

**A RESOLUTION ESTABLISHING SIDEWALK
OVERSIZING AND REPLACEMENT REIMBURSEMENT RATES**

WHEREAS, the City provides infrastructure for its citizenry that serves their needs, and;

WHEREAS, the City has established minimum sidewalk construction requirements, and;

WHEREAS, in areas where there is an anticipated larger volume of pedestrian traffic, it is desirous to widen the sidewalk section, and;

WHEREAS, construction costs can fluctuate from one year to another, and;

WHEREAS, it is the City's desire to get sidewalks repaired, in a timely manner, when in poor condition, and;

WHEREAS, the City is willing to reimburse the adjacent property owner, at a fair rate, for the oversizing and maintenance costs.

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, SD, for those sidewalks, required by the City, to be wider than the current minimum standard, the City will reimburse the adjacent property owner at a rate calculated yearly. Upon approval of Resolution #18-25, staff will utilize unit prices from successful bidders to find an average cost of sidewalk installation from 2017 city projects. This price will then be applied in reimbursement of oversizing projects in 2018. Each year following, a new rate for oversizing will be calculated, by December, to be used for the next year.

Also, the replacement reimbursement rate will be set at 35% of each year's oversizing rate.

Dated: _____

Jake Hoffner
Mayor

ATTEST:

Al Viereck
Finance Officer

Memorandum #18-75

To: Amy Nelson, City Manager
From: Todd R. Larson, Director of Parks, Recreation & City Events
Date: April 18, 2018
Subject: John Deere Gator Golf Course Utility Vehicle

Fox Run Golf Course would like to purchase a John Deere ProGator 2020 utility vehicle for \$22,650.00. The utility vehicle that will be replaced was purchased in 2000. The adopted replacement plan for a utility vehicle is seven (7) years so the utility vehicle should have been replaced in 2007. The Cushman Turf Utility vehicle will be passed on to the Parks Department and we will surplus the 2001 John Deere Gator.

There is \$30,000 budgeted to replace the utility vehicle.

This John Deere ProGator will allow for the Parks Department and Fox Run Golf Course to share a chemical sprayer as the Parks Department also has a ProGator.

Each year the golf capital improvement plan budget is adjusted based on priority needs determined by the course maintenance staff.

Recommendation: It is recommended that the City Commission allow Fox Run Golf Course to purchase the John Deere ProGator 2020 utility vehicle for \$22,650.00, to allow the transfer of the Cushman Turf Utility vehicle from the Marne Creek Division, and surplus the 2001 John Deere Gator.

Respectfully submitted,



Todd R. Larson
Director of Parks, Recreation & City Events

I concur with this recommendation.

I do not concur with this recommendation.



Amy Nelson, City Manager

____ Roll call

RESOLUTION #18-23

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useable or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, destruction or other disposal of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

PROPERTY TO BE SURPLUSED

2001 John Deere Gator VIN #2968

Adopted:

Jake Hoffner
Mayor

ATTEST:

Al Viereck
Finance Officer

Selling Equipment

Quote Id: 17101955

Customer: FOX RUN MUNICIPAL GOLF COURSE

Hours:

Stock Number:

				Selling Price
				\$ 22,650.00
Code	Description	Qty	Unit	Extended
1404TC	MY17 ProGator 2020A (Gas)	1	\$ 27,265.00	\$ 27,265.00
Standard Options - Per Unit				
001A	US/Canada	1	\$ 0.00	\$ 0.00
1139	Standard Front Tires 23x10.5-12 (4 PR)	1	\$ 0.00	\$ 0.00
1162	Wide Rear Multi-Trac (2) Tires and (2) Wheels, 26 x 14-12 (4 PR)	1	\$ 0.00	\$ 0.00
1190	2WD Traction Unit	1	\$ 0.00	\$ 0.00
2200	Factory Installed Auxiliary Hydraulics	1	\$ 0.00	\$ 0.00
9773	Electronic Multi-Mode Throttle/ Governor Control Kit	1	\$ 329.00	\$ 329.00
9776	Cargo Box	1	\$ 1,975.00	\$ 1,975.00
9778	Quick Connect Kit	1	\$ 144.00	\$ 144.00
9837	Canopy with rear view mirror kit	1	\$ 670.00	\$ 670.00
Standard Options Total				\$ 3,118.00
Value Added Services Total				\$ 0.00
Other Charges				
	Setup	1	\$ 550.00	\$ 550.00
Other Charges Total				\$ 550.00
Suggested Price				\$ 30,933.00
Customer Discounts				
Customer Discounts Total			\$ -8,283.00	\$ -8,283.00
Total Selling Price				\$ 22,650.00

Memorandum #18-76

To: Amy Nelson, City Manager
 From: Todd R. Larson, Director of Parks, Recreation & City Events
 Date: April 18, 2018
 Subject: Bobcat skid-steer loader for Cemetery

The City of Yankton participates in the cooperative purchasing agreements through its membership in the **National Joint Powers Alliance (NJPA)**. These cooperative purchasing agreements were established through a competitive bidding process.

The cemetery would like to purchase a Bobcat S595 T4 Skid-Steer Loader, forks, back-hoe, and snow blower for \$38,578.65 with trade. The skid-steer and snow blower that will be replaced were purchased in 2007. The adopted replacement plan for a skid-steers is ten (10) years so the skid-steer should have been replaced in 2016.

There is \$27,000 budgeted to replace the skid-steer. The Parks Department will reduce the Fantle Memorial Park trails replacement allocation by \$11,600 to cover the extra costs for the skid-steer.

The skid-steer from the cemetery is used for parks projects and is also utilized in the winter for snow removal at the cemetery and in helping the parks department with snow removal.

Recommendation: It is recommended that the City Commission allow the cemetery to purchase the Bobcat S595 T4 Skid-Steer Loader, forks, back-hoe, and snow blower for \$38,578.65 with trade-in of the 2007 S185 Skid Loader with 709 back-hoe and SB200 Snowblower.

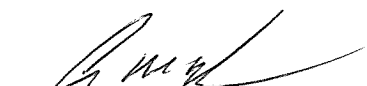
Respectfully submitted,



Todd R. Larson
 Director of Parks, Recreation & City Events

I concur with this recommendation.

I do not concur with this recommendation.



Amy Nelson, City Manager

_____ Roll call

RESOLUTION #18-24

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useable or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, destruction or other disposal of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

PROPERTY TO BE TRADED IN

S185 Skid Loader #530318806 with 709 back-hoe
SB200 Snowblower #712801672

Adopted:

Jake Hoffner
Mayor

ATTEST:

Al Viereck
Finance Officer



Bobcat.

Product Quotation

Quotation Number: RLF-01726

Date: 2018-04-10 12:13:41

Ship to	Bobcat Dealer	ORDERS TO BE PLACED WITH: Contract Holder/Manufacturer
CITY OF YANKTON Attn: CHRIS BORNITZ YANKTON, SD 57078 Phone: (605) 760-3369	Mark's Machinery, Yankton, SD 3211 EAST HIGHWAY 50 YANKTON SD 57078 Phone: (605) 665-4540 Fax: (605) 665-9251	Clark Equipment Company dba Bobcat Company 250 E Beaton Dr, PO Box 8000 West Fargo, ND 58078 Phone: 701-241-8719 Fax: 701-280-7860 Contact: Heather Messmer Heather.Messmer@doosan.com

Description	Part No	Qty	Price Ea.	Total
S595 T4 Bobcat Skid-Steer Loader	M0247	1	\$31,679.20	\$31,679.20
74.0 HP Tier 4 Turbo Diesel Engine	Lift Arm Support			
2-Speed Travel	Lift Path: Vertical			
Auxiliary Hydraulics: Variable Flow	Lights, Front & Rear			
Backup Alarm	Operator Cab			
Bob-Tach	Includes: Adjustable Suspension Seat, Top & Rear			
Bobcat Interlock Control System (BICS)	Windows, Parking Brake, Seat Bar & 3-Point Seat			
Controls: Bobcat Standard	Belt			
Cylinder Cushioning - Lift, Tilt	Roll Over Protective Structure (ROPS) meets SAE-J1040			
Engine/Hydraulic Systems Shutdown	& ISO 3471			
Glow Plugs (Automatically Activated)	Falling Object Protective Structure (FOPS) meets SAE-			
Horn	J1043 & ISO 3449, Level I; (Level II is available			
Instrumentation: Engine Temperature & Fuel Gauges,	through Bobcat Parts)			
Hourmeter, RPM and Warning Lights	Spark Arrestor Exhaust System			
	Tires: 31 x 12-16.5, 10 PR, Bobcat Heavy Duty			
	Machine Warranty: 12 Months, unlimited hours			
	Bobcat Engine Warranty: Additional 12 Months or total			
	of 2000 hours after initial 12 month warranty			
A91 Option Package	M0247-P01-A91	1	\$5,504.80	\$5,504.80
Cab enclosure with Heat and AC	Power Bob-Tach			
High Flow Hydraulics	Deluxe Instrument Panel			
Sound Reduction	Keyless Start			
Hydraulic Bucket Positioning	Attachment Control Kit			
	Cab Accessories Package			
Selectable Joystick Controls (SJC)	M0247-R01-C04	1	\$556.50	\$556.50
Radio	M0247-R26-C02	1	\$291.90	\$291.90
Telematics US	M0247-R51-C02	1	\$0.00	\$0.00
68" Low Profile Bucket	6731418	1	\$763.80	\$763.80
--- Bolt-On Cutting Edge, 68"	6718006	1	\$148.71	\$148.71
9BH Backhoe	7237275	1	\$10,008.44	\$10,008.44
--- Quick-Tach Rear Stabilizer Kit	6811449	1	\$2,289.93	\$2,289.93
--- Rear Auxiliary Hydraulic Kit	7229294	1	\$1,880.60	\$1,880.60
--- Quick-Tach Mounting Kit	7152508	1	\$451.00	\$451.00
--- 20" MX3 XCHG TEETH	7323821	1	\$775.96	\$775.96
--- 36" MX3 XCHG TEETH	7323825	1	\$972.80	\$972.80
SB200 Snowblower - 66" Width	M7002	1	\$3,451.16	\$3,451.16
--- 9.6 Hyd Motor Package (25 - 31 gpm)	M7002-R01-C04	1	\$927.20	\$927.20
4K Heavy Duty Pallet Fork Frame	7294305	1	\$300.20	\$300.20
--- 48" 4K Heavy Duty Pallet Fork Teeth	6540182	1	\$224.20	\$224.20

Total of Items Quoted

\$60,226.40

Freight Charges		\$1,271.00
Dealer Assembly Charges		\$1,781.25
Trade-in	Bobcat S185	(\$18,000.00)
Trade-in	Bobcat 709BH	(\$4,500.00)
Trade-in	bobcat SB200	(\$2,200.00)
Quote Total - US dollars		\$38,578.65

**Prices per the NJPA Contract #042815-CEC. Effective thru 05-19-2019*

**Customer must be a Coop Member to buy off contract – Log onto www.njpacoop.org if not a member to sign up.*

**Terms Net 30 Days. Credit cards accepted.*

**FOB Origin – Prepay and Add to Quote*

**Delivery: 60 to 90 days from ARO.*

**State Sales Taxes apply. IF Tax Exempt, please include Tax Exempt Certificate with order.*

**TID# 38-0425350*

**Orders Must Be Placed with: Clark Equipment Company dba Bobcat Company, Govt Sales, 250 E Beaton Drive, PO Box 6000, West Fargo, ND 58078.*

Prices & Specifications are subject to change. Please call before placing an order. Applies to factory ordered units only.

Notes:

All prices subject to change without prior notice or obligation. This price quote supersedes all preceding price quotes.

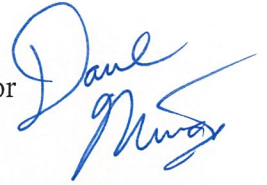
Customer Acceptance: _____ Purchase Order: _____

Authorized Signature: _____

Print: _____ Sign: _____ Date: _____

Memorandum #18-82

To: Amy Nelson, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Planning Commission Action #18-20 / Resolution #18-20
Date: April 17, 2018



PLAT REVIEW

ACTION NUMBER: 18-20

E.T.J. MEMBER ACTION REQUIRED: No

APPLICANT / OWNER: Matthew Christensen, Managing Member, White Crane Estates, L.L.C.

ADDRESS / LOCATION: Lilac Lane, Lilly Lane and Tulip Lane. Please reference the attached map.

PROPERTY DESCRIPTION: Lots 41, 42, 43, 44 and 67, Crestview Homes Subdivision in the NE 1/4 of Section 21, T93N, R56W of the 5th P.M., Yankton County, South Dakota.

ZONING DISTRICT: County jurisdiction.

PREVIOUS ACTION: Approval of Subdivision layout and prior development phases in 2007 - 2015.

COMMENTS: The location of the proposed plat is in the City's three mile plating jurisdiction. This allows the City to require the dedication of right-of-way along the extension of the planned street grid. The proposed plat is located in a previously approved subdivision with identified right-of-way corridors serving as the primary access to the property. The previous right-of-way dedications meet the requirements of the City's review process for the location. The plat is not adjacent to the City's corporate limits so the Subdivision Ordinance requirements do not apply.

The proposal will be subject to county platting and land use approval requirements as it moves forward through that process.

Staff recommends approval of the proposed plat

HEARING SCHEDULE:

April 16, 2018: The Planning Commission reviews the plat and makes a recommendation to the City Commission.

April 23, 2018: The City Commission reviews the plat and makes a final decision.

Planning Commission results: The Planning Commission recommended approval of the proposed plat.

RESOLUTION #18-20

WHEREAS, it appears from an examination of the plat of Lots 41, 42, 43, 44 and 67, Crestview Homes Subdivision in the NE 1/4 of Section 21, T93N, R56W of the 5th P.M., Yankton County, South Dakota prepared by John L. Brandt, a registered land surveyor in the state of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

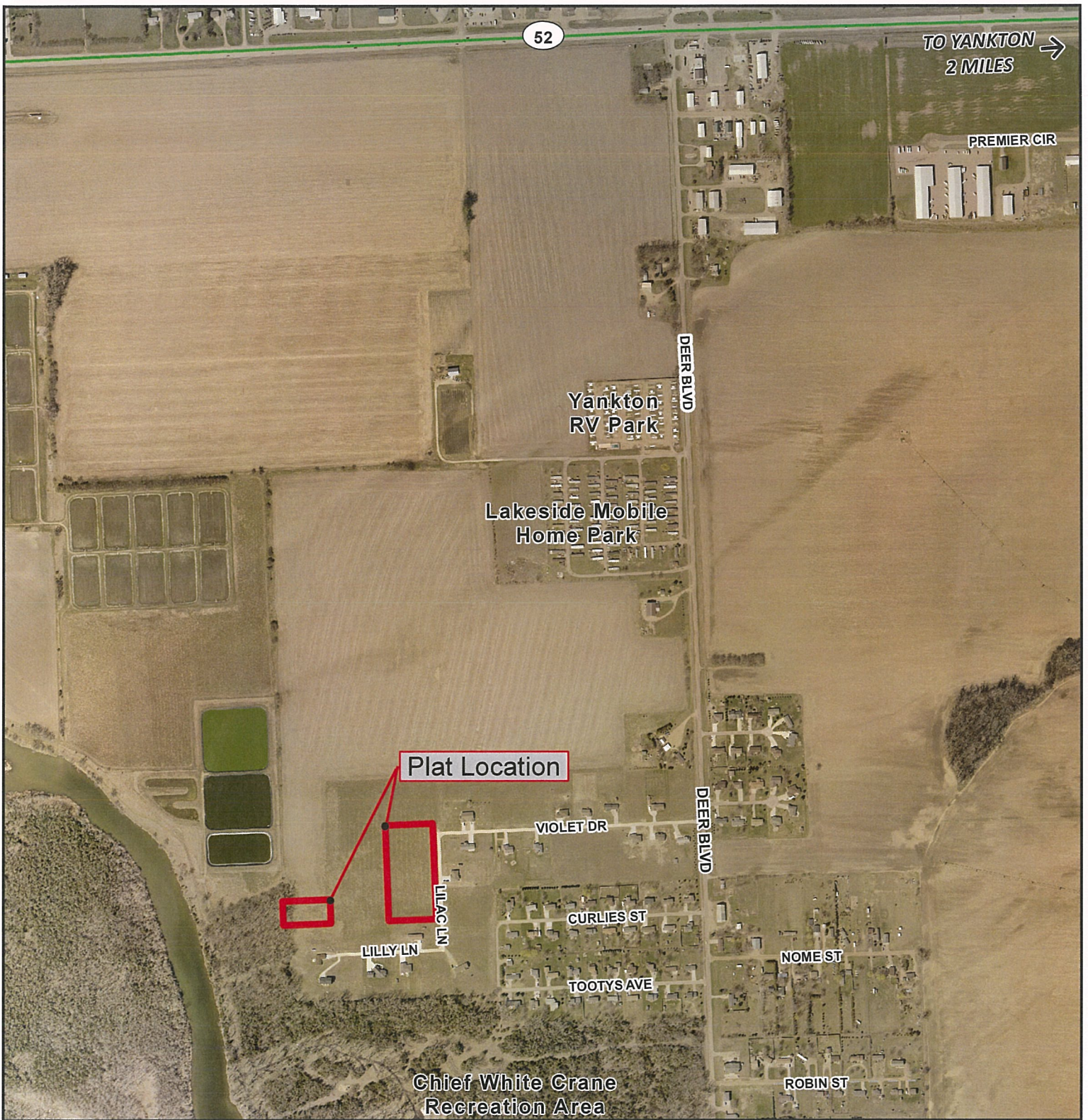
NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Adopted:

Jake Hoffner, Mayor

ATTEST:

Al Viereck, Finance Officer



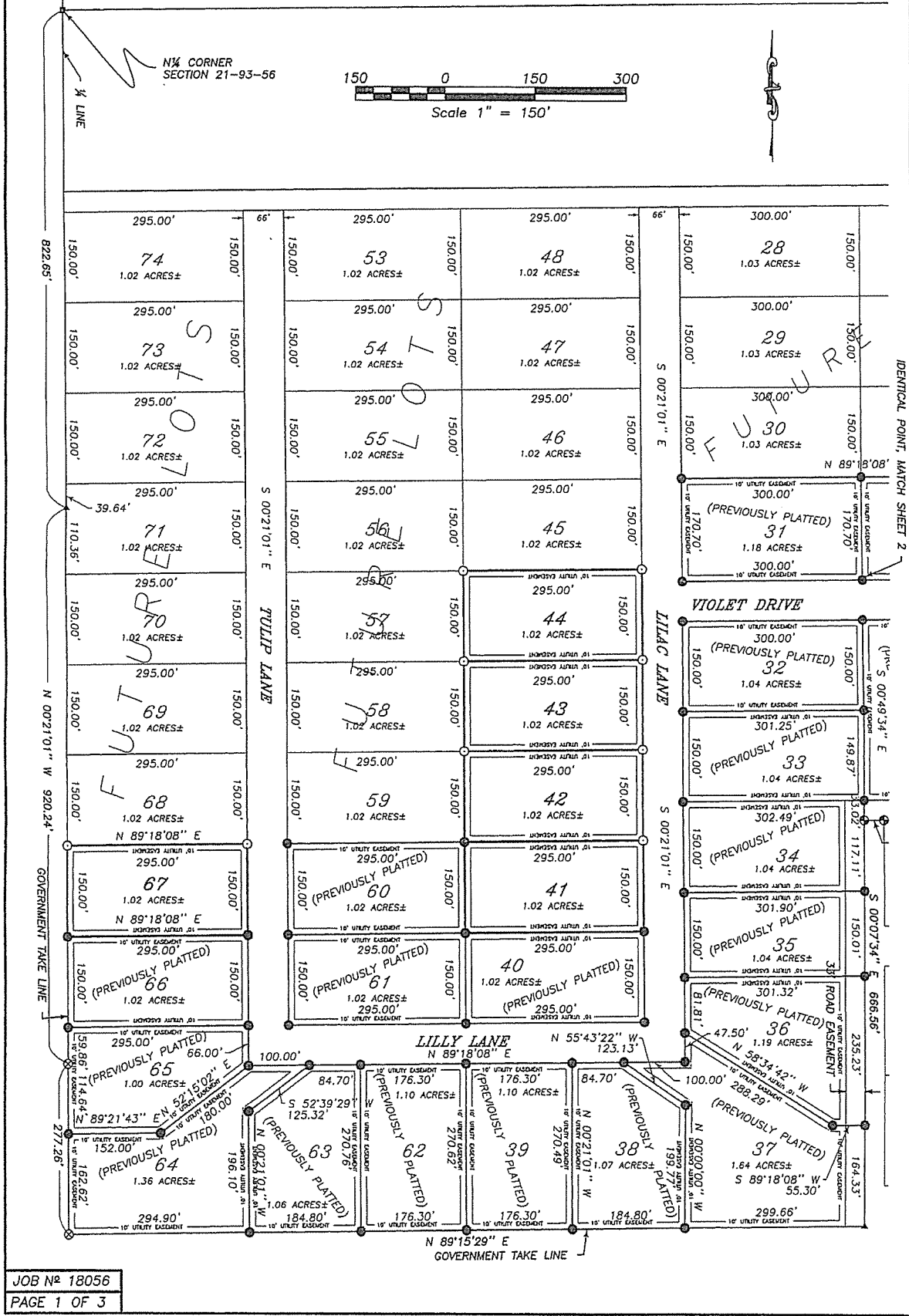
City of Yankton

Plat Location Map

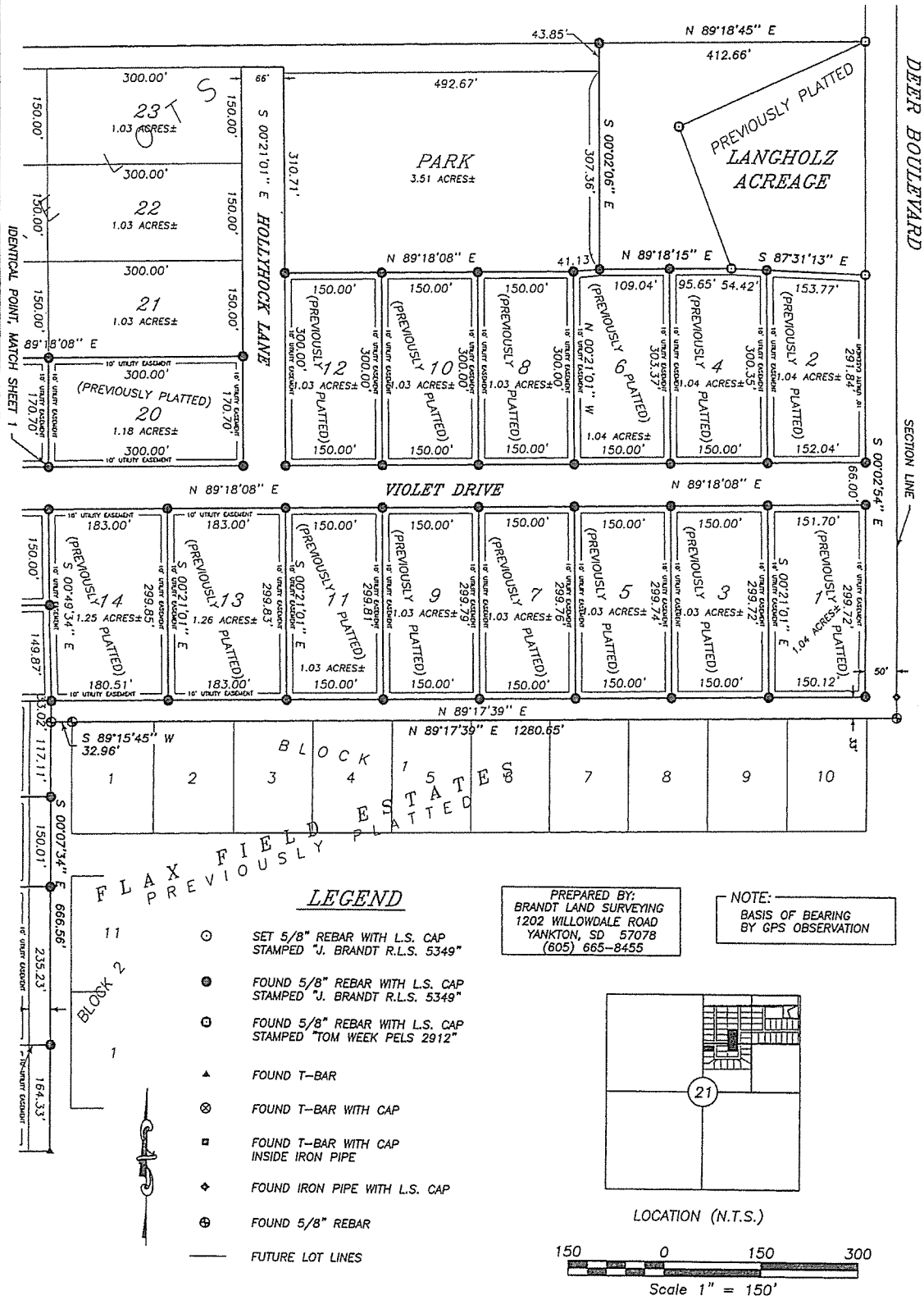
Plat of Lots 41, 42, 43, 44, and 67 of the Crestview Homes Subdivision located in the NE1/4 of Section 21, T93N, R56W of the 5th P.M., Yankton County, South Dakota



PLAT OF LOTS 41, 42, 43, 44 AND 67, CRESTVIEW HOMES SUBDIVISION
 IN THE NE¼ OF SECTION 21, T93N, R56W OF THE 5TH P.M., YANKTON
 COUNTY, SOUTH DAKOTA.



PLAT OF LOTS 41, 42, 43, 44 AND 67, CRESTVIEW HOMES SUBDIVISION
 IN THE NE¼ OF SECTION 21, T93N, R56W OF THE 5TH P.M., YANKTON
 COUNTY, SOUTH DAKOTA.



Memorandum #18-83

To: Amy Nelson, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Planning Commission Action #18-21 / Resolution #18-21
Date: April 17, 2018



PLAT REVIEW

ACTION NUMBER: 18-21

E.T.J. MEMBER ACTION REQUIRED: No

APPLICANT / OWNER: Terry Sayler, Registered Agent for NMMC, Inc.

ADDRESS / LOCATION: 700 Block of Eagle Drive. Please reference the attached map.

PROPERTY DESCRIPTION: Lots 6, 7, 8 and 9 of Blakey's Addition in the NW 1/4 of the NW 1/4, of Section 16, T93N, R55W of the 5th P.M., Yankton County, South Dakota.

ZONING DISTRICT: ETJ I-1 Industrial.

PREVIOUS ACTION: Original Blakey's Addition Plat.

COMMENTS: The location of the proposed plat is in the City's three mile plating jurisdiction. This allows the City to require the dedication of right-of-way along the extension of the planned street grid. The proposed plat is located adjacent to a previously approved subdivision with identified right-of-way corridors serving as the primary access to the property. The previous adjacent right-of-way dedications identify the location of the corridor that needs to be included in the proposed plat. This plat includes the required dedication for Eagle Drive. The plat is not adjacent to the City's corporate limits so the Subdivision Ordinance requirements do not apply.

The proposal will also be subject to county platting review as it moves forward through the process.

Staff recommends approval of the proposed plat.

HEARING SCHEDULE:

April 16, 2018: The Planning Commission reviews the plat and makes a recommendation to the City Commission.

April 23, 2018: The City Commission reviews the plat and makes a final decision.

Planning Commission results: The Planning Commission recommended approval of the proposed plat.

RESOLUTION #18-21

WHEREAS, it appears from an examination of the plat of Lots 6, 7, 8 and 9 of Blakey's Addition in the NW 1/4 of the NW 1/4, of Section 16, T93N, R55W of the 5th P.M., Yankton County, South Dakota prepared by Thomas Lynn Week, a registered land surveyor in the state of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

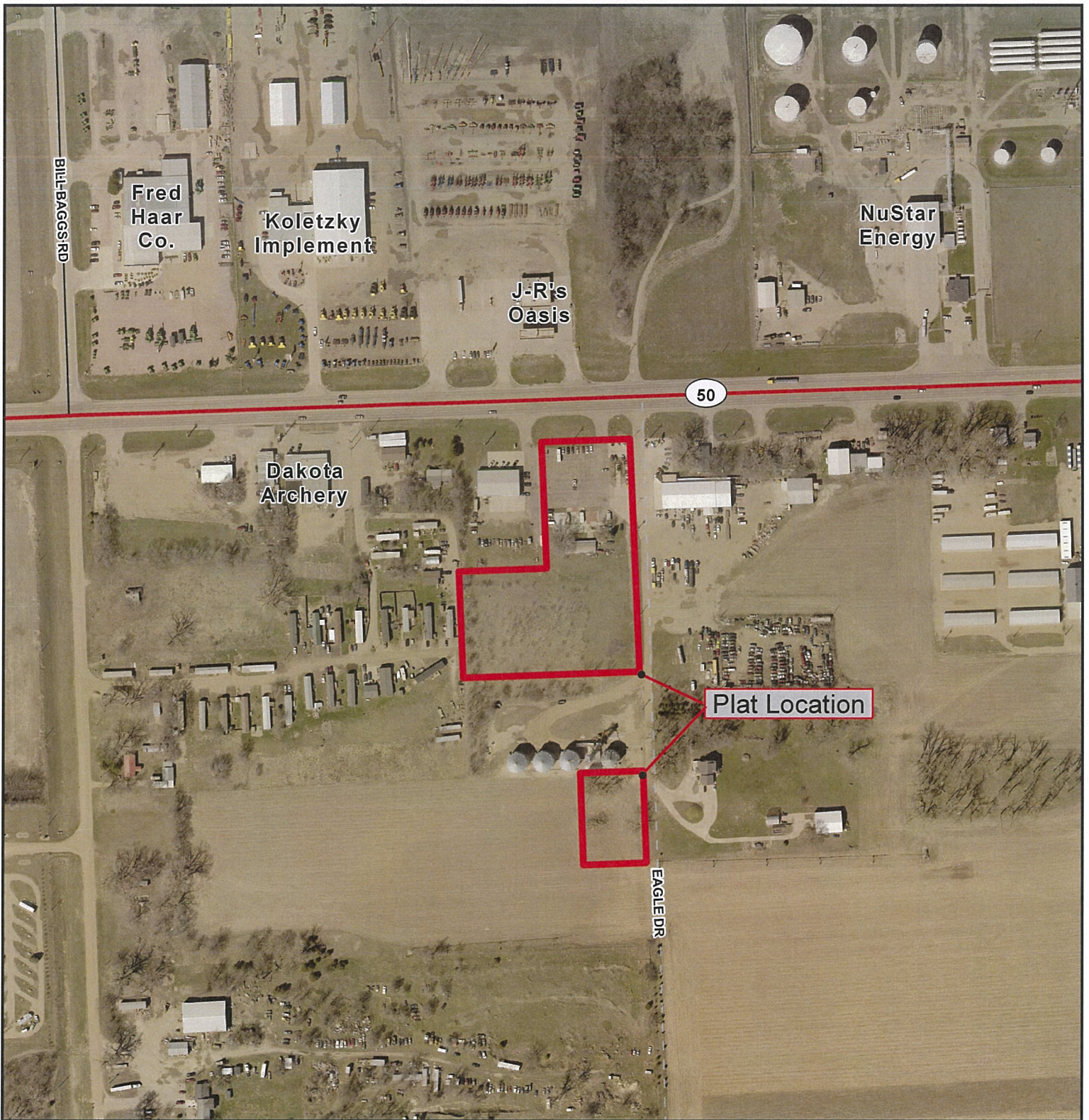
NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Adopted:

Jake Hoffner, Mayor

ATTEST:

Al Viereck, Finance Officer



City of Yankton

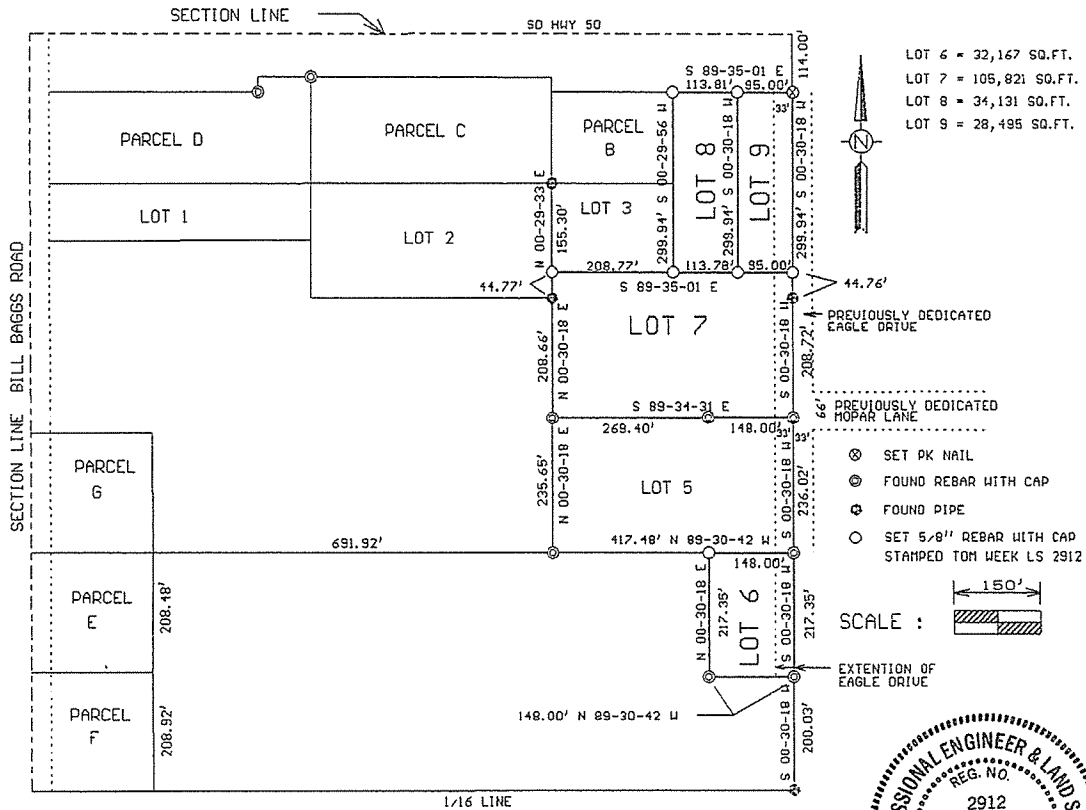
Plat Location Map

Plat of Lots 6, 7, 8, and 9 of Blakey's Addition located in the NW 1/4 of the NW 1/4 of Section 16, T93N, R56W of the 5th P.M., Yankton County, South Dakota

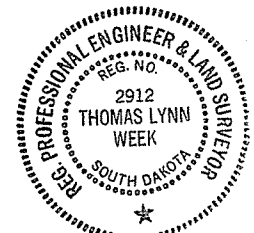


PLAT OF LOTS 6, 7, 8 AND 9 OF BLAKEY'S ADDITION, IN THE NW 1/4 OF THE NW 1/4, OF SECTION 16, T93N, R55W OF THE 5TH. P.M., YANKTON COUNTY, SD.

PREVIOUSLY DESCRIBED AS PARCEL A EXCEPT FOR LOT H-1 OF BLAKEY'S ADDITION; LOT 3 EXCEPT FOR THE WEST 208.70 FEET OF THE NORTH 155.30 FEET OF BLAKEY'S ADDITION, LOT 4 OF BLAKEY'S ADDITION; AND THE EAST 148 FEET OF THE SOUTH 417.4 FEET EXCEPT FOR THE SOUTH 200 FEET, ALL IN THE NW 1/4 OF THE NW 1/4 OF SECTION 16, T93N, R55W OF THE 5TH. P.M., YANKTON COUNTY, SOUTH DAKOTA.



NW 1/4, NW 1/4, SECTION 16-93-55, YANKTON COUNTY, S.D.



SURVEYORS CERTIFICATE

I, THOMAS LYNN WEEK, REGISTERED LAND SURVEYOR IN YANKTON, SOUTH DAKOTA. HAVE AT THE DIRECTION OF THE OWNER, MADE A SURVEY OF LOTS 6, 7, 8 AND 9 OF BLAKEY'S ADDITION, IN THE NW 1/4 OF THE NW 1/4, SECTION 16, T93N, R55W, OF THE 5TH. P.M., YANKTON COUNTY, SOUTH DAKOTA. I HAVE SET IRON PINS AS SHOWN, AND SAID SURVEY AND PLAT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

DATED THIS 2ND. DAY OF APRIL, 2018.

Thomas Lynn Week
 THOMAS LYNN WEEK
 REGISTERED LAND SURVEYOR
 REG. NO. 2912

CERTIFICATE OF STREET AUTHORITY

THE LOCATION OF THE EXISTING ACCESS APPROACH ENTERING THIS ADDITION, IS HEREBY APPROVED. ANY CHANGE IN THE EXISTING ACCESS SHALL REQUIRE ADDITIONAL APPROVAL.

DATED THIS 3rd DAY OF April, 2018.

Bradley Bell
 STATE AUTHORITY

RESOLUTION OF COUNTY PLANNING COMMISSION

BE IT RESOLVED BY THE YANKTON COUNTY PLANNING COMMISSION, THAT THE ABOVE PLAT REPRESENTING LOTS 6, 7, 8 AND 9 OF BLAKEY'S ADDITION, IN THE NW 1/4 OF THE NW 1/4, SECTION 16, T93N, R55W, OF THE 5TH. P.M., YANKTON COUNTY, SOUTH DAKOTA, BE AND THE SAME IS HEREBY APPROVED.

 CHAIRMAN, PLANNING COMMISSION

Memorandum #18-77

To: Amy Nelson, City Manager
From: Kyle Goodmanson, Environmental Services Director
Subject: Bid Award for Lift Station Gravity Sewer Interceptor
Date: April 17, 2018

Construction contract bids for the Gravity Sewer Project were received on April 12, 2018. This project includes the construction of approximately 4,530 feet of 20-inch sewer, 16 manholes and 830 feet of water main. The Gravity Sewer is the third and final portion of wastewater improvements in the area. Completed improvements include a new lift station and force main. This project will allow the Chesterman Lift Station to be decommissioned. The removal of the lift station is not part of this project due to fund source limitations. The Gravity Sewer portion of the project will be funded with the current SRF loan. Completed portions of the project were funded with SRF and EDA funds.

The Bids received are listed below. Engineers estimate \$2,337,000.00

	Base Bid
1. H&W Contracting, LLC	\$1,869,969.40
2. Carstensen Contracting, Inc	\$2,532,826.00
3. Slowey Construction, Inc	\$1,960,321.00
4. SJ Louis Construction, Inc	\$1,670,000.00

SJ Louis Construction, Midwest division is located in Rockville, Minnesota. SJ Louis has been in business since 1983 and includes a southern division based in Texas. SJ Louis specializes in deep, open cut water and wastewater construction projects. SJ Louis has complete projects for the City of Sioux Falls and Lewis Clark Water System.

The low bid of \$1,670,000.00 is less than the engineer's estimate of \$2,337,000.00. City staff recommends the bid be awarded, subject to the concurrence of the South Dakota Department of Environment and Natural Resources to SJ Louis Construction for \$1,670,000.00.

Respectfully submitted,



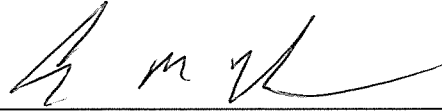
Kyle Goodmanson
 Environmental Services Director

_____ Roll call

Recommendation: It is recommended that the City Commission approve Memorandum #18-77 awarding the bid for the Gravity Sewer Interceptor to SJ Louis Construction, in the total amount of \$1,670,000.00.

I concur with this recommendation.

I do not concur with this recommendation.



Amy Nelson – City Manager

Roll call



5900 S Western Avenue, Suite 101
Sioux Falls, SD 57108
ph (605) 274-7415
www.bartlettwest.com

April 16, 2018

Kyle Goodmanson
Environmental Services Director
City of Yankton
416 Walnut Street
Yankton, SD 57078

Re: City of Yankton
SRF Project C-461038-04 - City of Yankton Gravity Sewer Interceptor Project
Recommendation for Award

Dear Mr. Goodmanson:

On Thursday, April 12, 2018, a public bid opening was held for the City of Yankton Gravity Interceptor Project. Four (4) bids were received and opened. A certified bid tab of the received bids has been provided to you.

Based upon our review, the bid received from SJ Louis Construction, Inc. from Rockville, MN for the construction of Yankton Gravity Sewer Interceptor project appears to be in accordance with the Advertisement for Construction Bids and the Bid Documents.

The bid is thus considered to be a responsible and responsive Bid and therefore we recommend awarding Yankton Gravity Sewer Interceptor project to SJ Louis Construction, Inc. for the low bid price of \$1,670,000.00. This recommendation is contingent upon the review and approval of your attorney and the SDDENR, which is the primary funding agency.

If you have any questions or comments please let me know.

Sincerely,

A handwritten signature in blue ink that reads "Mark Bultze".

Bartlett & West

5900 S Western Ave. Suite #101
Sioux Falls, SD
(605)-274-7415

BID TABULATION

Project: City of Yankton Gravity Sewer Interceptor
Date: 3:00pm Thursday, April 12, 2018
Project No.: SRF C-461038-04

Item No.	Description	QTY	Unit	Engineer's Estimate		H&W Contracting, LLC		Carstensen Contracting, Inc.		Slowey Construction, Inc.		SJ Louis Construction, Inc.	
				Unit Price	Total Est. Price	Unit Price	Total Est. Price	Unit Price	Total Est. Price	Unit Price	Total Est. Price	Unit Price	Total Est. Price
1	Mobilization and Bonding	1	LS	\$ 100,000	\$ 100,000	\$ 260,000.00	\$ 260,000.00	\$ 106,400.00	\$ 106,400.00	\$ 195,000.00	\$ 195,000.00	\$ 123,084.00	\$ 123,084.00
2	20" Sanitary Sewer-In Place, C905 DR 25 Gasket PVC	4,279	LF	\$ 37.50	\$ 161,000	\$ 125.00	\$ 534,875.00	\$ 44.00	\$ 188,276.00	\$ 35.00	\$ 149,765.00	\$ 80.00	\$ 342,320.00
3	20" Type 1A -Excavation, Backfill, & Compaction	1,358	LF	\$ 140.00	\$ 191,000	\$ 10.00	\$ 13,580.00	\$ 234.00	\$ 317,772.00	\$ 153.00	\$ 207,774.00	\$ 70.00	\$ 95,060.00
4	20" Type 1B -Excavation, Backfill, & Compaction	346	LF	\$ 135.00	\$ 47,000	\$ 8.00	\$ 2,768.00	\$ 180.00	\$ 62,280.00	\$ 150.00	\$ 51,900.00	\$ 70.00	\$ 24,220.00
5	20" Type 2A -Excavation, Backfill, & Compaction	625	LF	\$ 130.00	\$ 82,000	\$ 8.00	\$ 5,000.00	\$ 173.00	\$ 108,125.00	\$ 148.00	\$ 92,500.00	\$ 70.00	\$ 43,750.00
6	20" Type 2B -Excavation, Backfill, & Compaction	1,305	LF	\$ 125.00	\$ 164,000	\$ 6.00	\$ 7,830.00	\$ 140.00	\$ 182,700.00	\$ 146.00	\$ 190,530.00	\$ 70.00	\$ 91,350.00
7	20" Type 3A -Excavation, Backfill, & Compaction	660	LF	\$ 125.00	\$ 83,000	\$ 5.00	\$ 3,300.00	\$ 140.00	\$ 92,400.00	\$ 145.00	\$ 95,700.00	\$ 70.00	\$ 46,200.00
8	20" C905 RJ Certa-Lok DR 25 PVC	265	LF	\$ 70.00	\$ 19,000	\$ 125.00	\$ 33,125.00	\$ 142.00	\$ 37,630.00	\$ 105.00	\$ 27,825.00	\$ 140.00	\$ 37,100.00
9	20" TransCanada Crossing, Bore to grade, 140 LF 30" Highway 50 Crossing Bore to Grade w/Steel Encasement, 110 LF	1	LS	\$ 70,000	\$ 70,000	\$ 85,000.00	\$ 85,000.00	\$ 113,600.00	\$ 113,600.00	\$ 82,000.00	\$ 82,000.00	\$ 95,000.00	\$ 95,000.00
10	5-Foot Dia. Type 1 -Eccentric, Standard MH	4	EA	\$ 8,000	\$ 32,000	\$ 6,385.00	\$ 25,540.00	\$ 13,240.00	\$ 52,960.00	\$ 7,900.00	\$ 31,600.00	\$ 9,500.00	\$ 38,000.00
12	5-Foot Dia. Type 1 -Eccentric, Drop MH	3	EA	\$ 12,000	\$ 36,000	\$ 7,275.00	\$ 21,825.00	\$ 14,700.00	\$ 44,100.00	\$ 10,400.00	\$ 31,200.00	\$ 11,000.00	\$ 33,000.00
13	5-Foot Dia. Type 2 -Eccentric, Standard MH	5	EA	\$ 7,000	\$ 35,000	\$ 5,985.00	\$ 29,925.00	\$ 11,920.00	\$ 59,600.00	\$ 7,355.00	\$ 36,775.00	\$ 9,000.00	\$ 45,000.00
14	5-Foot Dia. Type 2 -Eccentric, Drop MH	1	EA	\$ 11,000	\$ 11,000	\$ 6,520.00	\$ 6,520.00	\$ 14,330.00	\$ 14,330.00	\$ 9,275.00	\$ 9,275.00	\$ 11,000.00	\$ 11,000.00
15	5-Foot Dia. Type 3 -Eccentric, Standard MH	2	EA	\$ 6,000	\$ 12,000	\$ 6,160.00	\$ 12,320.00	\$ 11,345.00	\$ 22,690.00	\$ 6,550.00	\$ 13,100.00	\$ 8,500.00	\$ 17,000.00
16	5-Foot Dia. Type 3 -Eccentric, Drop MH	1	EA	\$ 10,000	\$ 10,000	\$ 6,575.00	\$ 6,575.00	\$ 14,060.00	\$ 14,060.00	\$ 8,450.00	\$ 8,450.00	\$ 10,000.00	\$ 10,000.00
17	Manholes, 4-foot DIA Eccentric, Standard MH	1	EA	\$ 4,500	\$ 5,000	\$ 3,345.00	\$ 3,345.00	\$ 6,340.00	\$ 6,340.00	\$ 2,975.00	\$ 2,975.00	\$ 4,000.00	\$ 4,000.00
18	6" Water Main C900, DR 18 PVC, w/ Excavation, Compaction, Backfill & Connection to Existing	823	LF	\$ 40.00	\$ 33,000	\$ 34.40	\$ 28,311.20	\$ 35.00	\$ 28,805.00	\$ 23.00	\$ 18,929.00	\$ 30.00	\$ 24,690.00
19	6" C900 RJ Certa-Lok DR 18 PVC or 6-inch Fusible PVC C900, DR 18 (Pipe Material Only)	140	LF	\$ 80.00	\$ 12,000	\$ 11.20	\$ 1,568.00	\$ 13.00	\$ 1,820.00	\$ 12.00	\$ 1,680.00	\$ 12.00	\$ 1,680.00
20	6" TransCanada Water Main Crossing, Directional Bore or Open Cut, 140 LF	1	EA	\$ 42,000	\$ 42,000	\$ 5,000.00	\$ 5,000.00	\$ 20,888.00	\$ 20,888.00	\$ 2,450.00	\$ 2,450.00	\$ 13,000.00	\$ 13,000.00
21	Fire Hydrant Assembly (incl. Valve and Tee)	2	EA	\$ 3,500	\$ 7,000	\$ 4,300.00	\$ 8,600.00	\$ 5,064.00	\$ 10,128.00	\$ 4,655.00	\$ 9,310.00	\$ 6,500.00	\$ 13,000.00
22	6" Valve and Valve Box	2	EA	\$ 1,200	\$ 3,000	\$ 1,000.00	\$ 2,000.00	\$ 1,474.00	\$ 2,948.00	\$ 1,095.00	\$ 2,190.00	\$ 1,700.00	\$ 3,400.00
23	14' Gravel Access Road and Gravel Placement	1,878	Sq Yd	\$ 70.00	\$ 132,000	\$ 7.00	\$ 13,146.00	\$ 16.50	\$ 30,987.00	\$ 4.50	\$ 8,451.00	\$ 7.00	\$ 13,146.00
24	Asphalt Removal and Replacement W/Culverts Remove, and Abandon Existing Sewer Line & Manhole, Archery Lane	3,854	Sq Yd	\$ 110.00	\$ 424,000	\$ 40.30	\$ 155,316.20	\$ 60.00	\$ 231,240.00	\$ 35.50	\$ 136,817.00	\$ 50.00	\$ 192,700.00
25	Existing Sewer Under Highway 50, Abandon MH #2	1	LS	\$ 15,000	\$ 15,000	\$ 3,000.00	\$ 3,000.00	\$ 5,840.00	\$ 5,840.00	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00
27	Dewatering & Disposal	1	LS	\$ 350,000	\$ 350,000	\$ 475,000.00	\$ 475,000.00	\$ 646,800.00	\$ 646,800.00	\$ 440,000.00	\$ 440,000.00	\$ 250,000.00	\$ 250,000.00
28	Site Clearing and Grubbing and Tree Purchase/Restoration	1	LS	\$ 75,000	\$ 75,000	\$ 5,500.00	\$ 5,500.00	\$ 14,090.00	\$ 14,090.00	\$ 13,600.00	\$ 13,600.00	\$ 3,500.00	\$ 3,500.00
29	Temporary Environmental & Erosion Control / SWPPP & NPDES Permit	1	LS	\$ 40,000	\$ 40,000	\$ 9,500.00	\$ 9,500.00	\$ 11,800.00	\$ 11,800.00	\$ 2,000.00	\$ 2,000.00	\$ 1,300.00	\$ 1,300.00
30	Seeding and Fertilizing (Permanent or Temporary)	1	LS	\$ 25,000	\$ 25,000	\$ 7,500.00	\$ 7,500.00	\$ 3,874.00	\$ 3,874.00	\$ 7,000.00	\$ 7,000.00	\$ 8,000.00	\$ 8,000.00
31	Traffic Control and Signage	1	LS	\$ 35,000	\$ 35,000	\$ 10,000.00	\$ 10,000.00	\$ 15,000.00	\$ 15,000.00	\$ 7,025.00	\$ 7,025.00	\$ 7,500.00	\$ 7,500.00
TOTAL BID PRICE					\$ 2,337,000	\$ 1,869,969.40	\$ 2,532,826.00	\$ 1,960,321.00	\$ 1,670,000.00				



MEMORANDUM 18-78

To: Amy Nelson, City Manager
 From: Kyle Goodmanson, Director of Environmental Services
 Date: April 17, 2018
 Subject: Recommendation for Vehicle Purchase from the State Bid List for the Environmental Services Department

The 2018 budget provides for the purchase of one replacement pickup for the Environmental Services Department. The vehicle to be replaced is a 2005 Chevy 1500 4x4 with 123,000 miles. Replacement of this vehicle meets the approved equipment replacement plan for ten years or 100,000 miles. The 2005 Chevy 1500 vehicle will be passed on to the Wastewater Department and we will surplus the Wastewater Department 2002 Chevy K1500.

The State of South Dakota has completed their bidding for 2018 models. Beck Motors of Pierre, South Dakota has the State bid contract for the proposed vehicle which allows the City to purchase the new vehicle from Beck Motors at the State bid price. The vehicle requested for purchase is a 2018 Dodge Ram 1500 4x4. The Dodge Ram 1500 has a base price of \$23,725.00. The 2018 budget provides \$29,000 for this vehicle.

Therefore, it is recommended the City Commission approve the vehicle to be purchased from Beck Motors of Pierre, South Dakota based on the State bid amount. Delivery of the vehicle will be approximately 60-90 days.

Respectfully submitted,

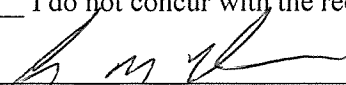


Kyle Goodmanson
 Director of Environmental Services

Recommendation: It is recommended that the City Commission approve Memorandum #18-78 for the purchase of one 2018 Dodge Ram 1500 in the amount of \$23,725.00 for the Environmental Services Department from Beck Motors of Pierre, South Dakota from the State bid contract, allow the transfer of the 2005 Chevy 1500 4x4 to the Wastewater Department and to surplus the 2002 Chevy K1500.

I concur with the recommendation.

I do not concur with the recommendation.



 Amy Nelson
 City Manager

____ Roll call

RESOLUTION #18-22

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useable or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, destruction or other disposal of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

SURPLUS PROPERTY TO BE SOLD OR DESTROYED

2002 Chevrolet K1500 VIN: 1GCEK14V42Z320612

Adopted:

Jake Hoffner
Mayor

ATTEST:

Al Viereck
Finance Officer