

Notice Yankton Community Library Board of Trustees

There will be NO REGULAR MEETING in February.

The next regular meeting will be March 14, 2018.

515 Walnut Street – Yankton, SD 57078

For further information call 605-668-5275

**MINUTES OF THE BOARD OF TRUSTEES MEETING
YANKTON COMMUNITY LIBRARY**

Regular Meeting, January 10, 2018, at 5:30 p.m.
Yankton Community Library Meeting Room

Meeting called to order by President Lilah Gillis at 5:30 p.m. Present were Tonja Koenigs, David Koerner, Amy Nelson, Christine Tielke; library director Tonya Olson Ferrell and assistant library director Linda Dobrovlny.

Absent without regrets: Tony Maibaum, Todd Woods.

Minutes:

Motion to approve the minutes of the December 13, 2017 by Koerner, with second by Nelson; unanimous approval.

Discussion of Bills and Financial Report:

Olson Ferrell reported that the library is currently sitting at 80% of the 2017 budget expended. There will be a few bills for 2017 still coming through, including two large book orders from November and December.

Communications and Correspondence:

Dana received a nice email from a proctor student thanking her for the service. This is always nice to hear from the proctor students because the service is a lot of work and takes up a significant amount of staff time, especially at the beginning and end of semesters.

Public Comment Period: None.

Director's Report:

Olson Ferrell reported that we're focusing a lot on training right now as we've hired two part time staff in December and plan to hire two more in the coming weeks to get back up to full staff. We'll also be doing a lot of traveling for training related to summer reading program and the NASA grant we received last year. Additionally, Olson Ferrell will be traveling to Pierre for the Accreditation ceremony with the State Library in February.

Old Business

- 2018 Holiday/Closures
 - Olson Ferrell updated this document to include closing at 5:00 p.m. on December 31. There was a motion by Tielke, with a second by Koenigs, to approve the appended 2018 Holiday/Closures; unanimous approval.
- Unattended Children's Policy
 - Olson Ferrell updated this document with the changes discussed at the last board meeting. There was a motion by Nelson, with a second by Tielke, to approve the updated document; unanimous approval.

New Business: None.

Other Business

- The Friends of the Library will be holding their January meeting on Monday, January 22 at 5:15 p.m.
- Gillis is working on compiling end of year reviews on Olson Ferrell; City Manager Nelson will facilitate once compiled.

Adjourn until March 14, 2018:

Motion by Koerner to adjourn with second by Nelson. Meeting adjourned at 5:39 p.m.

Respectfully submitted,
Tonya Olson Ferrell, Library Director

Schedule of Bills (Fund/Dept)
 BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
GENERAL FUND	*****					
COMMUNITY LIBRARY					
LARRY'S PLUMBING SERVICE @FY@ SERVICE CALL	168.99	REP. & MAINT. - BUILDING	101.142.223	11695	016583 P	345 00001
WATERTOWN REGIONAL LIBRA @FY@ DAMAGED BOOK	15.00	LIBR COMP FOR LOSS & DAM	101.3641	1.12.18	016582 P	345 00002
GENERAL FUND	183.99	*****				

Schedule of Bills (Fund/Dept)
BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:	183.99					

RECORDS PRINTED - 000002

Schedule of Bills (Fund/Dept)

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
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Schedule of Bills (Fund/Dept)
 BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
GENERAL FUND	*****					
COMMUNITY LIBRARY					
CITY UTILITIES						
WATER-WW CHARGES	155.26	WATER SERVICE	101.142.274	1.29.18	002793 P	386 00001
WATER-WW CHARGES	132.96	SEWER SERVICE	101.142.275	1.29.18	002793 P	386 00002
	288.22	*VENDOR TOTAL				
MIDAMERICAN ENERGY						
FUEL-JAN	684.53	FUEL-HEATING	101.142.273	1.29.18	002794 P	386 00003
MIDWEST TAPE						
AUDIOBOOK	39.99	AV - CAPITAL	101.142.342	95718785	016584 P	386 00004
NORTHWESTERN ENERGY						
ELECT-JAN	1,504.52	ELECTRICITY	101.142.272	1.29.18	002795 P	386 00007
RECORDED BOOKS INC						
ONECLICKDIGITAL CONTRACT	234.14	PROFESSIONAL SERVICES	101.142.202	7132278	016585 P	386 00009
US BANK EQUIPMENT FINANC						
COPIER LEASE	304.13	RENTALS & XEROX SUPPLIES	101.142.212	349265793	016586 P	386 00010
	3,055.53				
GENERAL FUND	3,055.53	*****				

Schedule of Bills (Fund/Dept)
 BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
LIBRARY TRUST	*****					
LIBRARY TRUST					
MR MAGIC PRODUCTIONS						
SUMMER READING PROGRAM	240.00	RECREATION SUPPLIES	701.701.242	1.29.18	016588	P 386 00005
SUMMER READING PROGRAM	60.00	RECREATION SUPPLIES	701.701.242	1.29.18	016589	P 386 00006
	300.00	*VENDOR TOTAL				
PHEASANTLAND INDUSTRIES						
SEED LIBRARY SHIRTS	308.00	RECREATION SUPPLIES	701.701.242	106488	016587	P 386 00008
	608.00				
LIBRARY TRUST	608.00	*****				

Schedule of Bills (Fund/Dept)
BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:	3,663.53					

RECORDS PRINTED - 000010

Schedule of Bills (Fund/Dept)

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
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Schedule of Bills (Fund/Dept)
BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
GENERAL FUND	*****					
COMMUNITY LIBRARY					
AMAZON MKTPLACE PMTS						
BOOKS	26.28	BOOKS	101.142.340	Dobrovolny		387 00095
DVDS	66.99	AV - CAPITAL	101.142.342	Dobrovolny		387 00096
DVD	9.57	AV - CAPITAL	101.142.342	Dobrovolny		387 00193
BOOK	6.94	BOOKS	101.142.340	Dobrovolny		387 00269
BOOK	12.77	BOOKS	101.142.340	Dobrovolny		387 00333
POSTAGE	5.17	POSTAGE	101.142.231	Dobrovolny		387 00334
	127.72	*VENDOR TOTAL				
AMAZON MKTPLACE PMTS W						
CD	15.92	AV - CAPITAL	101.142.342	Dobrovolny		387 00190
OFFICE SUPPLIES	24.97	OFFICE SUPPLIES	101.142.232	Dobrovolny		387 00250
BUILDING MAINTENANCE	199.99	REP. & MAINT. - BUILDING	101.142.223	Dobrovolny		387 00251
BOOKS	47.64	BOOKS	101.142.340	Dobrovolny		387 00306
DVDS	105.73	AV - CAPITAL	101.142.342	Dobrovolny		387 00307
JANITORIAL SUPPLIES	8.99	JANITORIAL SUPPLIES	101.142.236	Dobrovolny		387 00308
OFFICE SUPPLIES	49.24	OFFICE SUPPLIES	101.142.232	Dobrovolny		387 00309
	452.48	*VENDOR TOTAL				
BAKER-TAYLOR						
@FY@ BOOKS	3,896.78	BOOKS	101.142.340	Ferrell		387 00278
@FY@ POSTAGE	37.49	POSTAGE	101.142.231	Ferrell		387 00279
@FY@ BOOKS	5,809.41	BOOKS	101.142.340	Ferrell		387 00455
@FY@ POSTAGE	55.00	POSTAGE	101.142.231	Ferrell		387 00456
	9,798.68	*VENDOR TOTAL				
BOOK SYSTEMS INC						
2018 ILS RENEWAL	3,195.00	PROFESSIONAL SERVICES	101.142.202	Ferrell		387 00141
CENTURION TECHNOLOGIES						
SMART SHIELD RENEWAL	120.00	PROFESSIONAL SERVICES	101.142.202	Ferrell		387 00348
DEMCO INC						
OFFICE SUPPLIES	644.08	OFFICE SUPPLIES	101.142.232	Dobrovolny		387 00026
ECHO ELECTRIC SUPPLY						
@FY@ LIGHT FIXTURE	75.98	REP. & MAINT. - BUILDING	101.142.223	Miles		387 00445
ECO WATER						
WATER RENT	108.00	REP. & MAINT. - EQUIPMEN	101.142.221	Ferrell		387 00116
FACEBK ELDUPENBP2						
@FY@ JOB AD BOOST	20.00	PUBLISHING	101.142.211	Ferrell		387 00412

Schedule of Bills (Fund/Dept)
BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
GENERAL FUND	*****					
COMMUNITY LIBRARY					
FILTERS FAST HUMIDIFIER FILTER	59.99	REP. & MAINT. - EQUIPMEN	101.142.221	Reifenrath		387 00281
INT*IN *NICHE ACADEMY NICHE ACADEMY SUBSCRIPTN	1,400.00	PROFESSIONAL SERVICES	101.142.202	Ferrell		387 00374
JON DON ECOMM #999 VACUUM PARTS	76.25	REP. & MAINT. - EQUIPMEN	101.142.221	Reifenrath		387 00162
LARRYS HEATING AND @FY@ HUMIDIFIER	174.37	REP. & MAINT. - BUILDING	101.142.223	Dobrovolny		387 00432
MICROFILM IMAGING SYST MICROFILM SERVICE RENEW	910.00	PROFESSIONAL SERVICES	101.142.202	Ferrell		387 00323
OVERDRIVE DIST EBOOK	60.00	PROFESSIONAL SERVICES	101.142.202	Ferrell		387 00303
@FY@ EBOOKS	975.86	PROFESSIONAL SERVICES	101.142.202	Ferrell		387 00415
EBOOKS	2,202.48	PROFESSIONAL SERVICES	101.142.202	Schmidt		387 00060
EBOOKS	139.98	PROFESSIONAL SERVICES	101.142.202	Schmidt		387 00106
	3,378.32	*VENDOR TOTAL				
PAYPAL *JFJDISCREPA DVD SPRAY	47.94	OFFICE SUPPLIES	101.142.232	Ferrell		387 00284
SHIPPING	14.71	POSTAGE	101.142.231	Ferrell		387 00285
	62.65	*VENDOR TOTAL				
RIVISTAS SUBSCRIPTION 2018 MAGAZINE RENEWALS	2,923.71	SUBSCRIPTIONS & PUBLICAT	101.142.235	Ferrell		387 00305
SQ *SQ *H W WILSON BOOKS	292.75	BOOKS	101.142.340	Dobrovolny		387 00045
SWANK MOTION PICTURES MOVIE LICENSE	437.00	PROFESSIONAL SERVICES	101.142.202	Dobrovolny		387 00064
WAL-MART #1483 DVDS	56.88	AV - CAPITAL	101.142.342	Dobrovolny		387 00139
PROGRAM SUPPLIES	19.78	PROGRAM SUPPLIES	101.142.242	Dobrovolny		387 00140
OFFICE SUPPLIES RETURNS	17.19CR	OFFICE SUPPLIES	101.142.232	Ferrell		387 00318
OFFICE SUPPLIES	39.68	OFFICE SUPPLIES	101.142.232	Ferrell		387 00367
OFFICE SUPPLIES	27.03	OFFICE SUPPLIES	101.142.232	Ferrell		387 00397
PROGRAM SUPPLIES	3.97	PROGRAM SUPPLIES	101.142.242	Ferrell		387 00398
DVDS	47.88	AV - CAPITAL	101.142.342	Ferrell		387 00399

Schedule of Bills (Fund/Dept)
 BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
GENERAL FUND	*****					
COMMUNITY LIBRARY					
WAL-MART #1483 DVD	14.96 192.99	AV - CAPITAL *VENDOR TOTAL	101.142.342	Raiche		387 00020
WM SUPERCENTER #1483 CLOSET STORAGE SHELF DVDS	69.97 49.88	OFFICE SUPPLIES AV - CAPITAL	101.142.232 101.142.342	Ferrell Raiche		387 00209 387 00287
PROGRAM SUPPLIES OFFICE SUPPLIES	26.79 29.88	PROGRAM SUPPLIES OFFICE SUPPLIES	101.142.242 101.142.232	Raiche Raiche		387 00288 387 00289
	176.52	*VENDOR TOTAL				
WW GRAINGER BUILDING MAINTENANCE JANITORIAL SUPPLIES	50.15 113.77	REP. & MAINT. - BUILDING JANITORIAL SUPPLIES	101.142.223 101.142.236	Reifenrath Reifenrath		387 00407 387 00408
	163.92	*VENDOR TOTAL				
YANKTON AREA CHAMBER O CHAMBER SESSION	10.00	CONFERENCE & MEETINGS	101.142.265	Ferrell		387 00392
	24,800.41				

Schedule of Bills (Fund/Dept)
BY FUND AND DEPARTMENT

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
LIBRARY TRUST	*****					
LIBRARY TRUST					
ACCUCUT, LLC ACCUCUT CASES	200.00	RECREATION SUPPLIES	701.701.242	Ferrell		387 00355
AMAZON MKTPLACE PMTS SENSORY STATION	132.66	RECREATION SUPPLIES	701.701.242	Dobrovolny		387 00075
SENSORY STATION	233.85	RECREATION SUPPLIES	701.701.242	Dobrovolny		387 00194
SENSORY STATION	54.99	RECREATION SUPPLIES	701.701.242	Dobrovolny		387 00268
	421.50	*VENDOR TOTAL				
CASEYS GEN STORE 2268 STAFF APPRECIATION	9.06	RECREATION SUPPLIES	701.701.242	Schmidt		387 00153
HY VEE 1899 STAFF APPRECIATION	37.98	RECREATION SUPPLIES	701.701.242	Schmidt		387 00200
LAKESHORE LEARNING MAT SENSORY STATION SUPPLIES	154.39	RECREATION SUPPLIES	701.701.242	Raiche		387 00218
WAL-MART #1483 SEED LIBRARY PROGRAM	17.56	RECREATION SUPPLIES	701.701.242	Lippert		387 00357
SENSORY STATION SUPPLIES	14.19	RECREATION SUPPLIES	701.701.242	Raiche		387 00021
	31.75	*VENDOR TOTAL				
	854.68				
LIBRARY TRUST	854.68	*****				

Schedule of Bills (Fund/Dept)

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
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	ADOPTED BUDGET	REVISIED BUDGET	ANNUAL ACT MTD POSTED ACT YTD POSTED AND IN PROCESS AND IN PROCESS	REMAINING BALANCE	PCT
101 GENERAL FUND					
3380 COUNTY SHARE OF LIBRARY BUDG	24,000.00	24,000.00	0.00	0.00	24,000.00 0
3450 LIBRARY COPY FEES	0.00	0.00	0.00	0.00	0.00 0
3451 NON-RESIDENT LIBRARY CARDS	6,800.00	6,800.00	555.00	555.00	6,245.00 8
3452 LIBRARY A.V. FEES	700.00	700.00	0.00	0.00	700.00 0
3453 LIBRARY LONG OR (SHORT)	10.00	10.00	0.00	0.00	10.00 0
3454 SALE OF WITHDRAWN ITEMS	200.00	200.00	83.60	83.60	116.40 41 ----
3455 OTHER-LIBRARY REVENUES	1,500.00	1,500.00	100.50	100.50	1,399.50 6
3456 PC PRINTING	6,000.00	6,000.00	420.65	420.65	5,579.35 7
3490 SALE OF MATERIALS	100.00	100.00	0.00	0.00	100.00 0
3491 OTHER NON-TAXABLE	2,000.00	2,000.00	547.50	547.50	1,452.50 27 --
3492 OTHER TAXABLE	0.00	0.00	0.00	0.00	0.00 0
3510 COURT FINES	3,000.00	3,000.00	0.00	0.00	3,000.00 0
3511 PARKING FINES	3,000.00	3,000.00	160.00	160.00	2,840.00 5
3520 LIBRARY FINES	3,000.00	3,000.00	59.50	59.50	2,940.50 1
3610 INTEREST	16,500.00	16,500.00	0.00	0.00	16,500.00 0
3611 UTILITY REFUNDS	0.00	0.00	0.00	0.00	0.00 0
3612 SALE OF FIXED ASSETS	10,000.00	10,000.00	0.00	0.00	10,000.00 0
3613 IN LIEU OF TAX	0.00	0.00	0.00	0.00	0.00 0
3614 BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00 0
3615 MISC REIMBURSEMENTS	4,000.00	4,000.00	4.50	4.50	3,995.50 0
3617 CAPITAL LEASE	0.00	0.00	0.00	0.00	0.00 0
3618 USDA RURAL DEVELOPMENT LOAN	0.00	0.00	0.00	0.00	0.00 0
3620 LAND RENT	0.00	0.00	0.00	0.00	0.00 0
3640 COMPENSATION LOSS & DAMAGE	3,000.00	3,000.00	0.00	0.00	3,000.00 0
3641 LIBR COMP FOR LOSS & DAMAGE	1,500.00	1,500.00	203.83	203.83	1,296.17 13 -
TOTAL: GENERAL FUND	85,310.00	85,310.00	2,135.08	2,135.08	83,174.92 3

	ADOPTED BUDGET	REVISED BUDGET	ANNUAL ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
701 LIBRARY TRUST						
3610 INTEREST	0.00	0.00	0.00	0.00	0.00	0
3660 DONATIONS FROM PRIVATE	0.00	0.00	1,577.50	1,577.50	1,577.50-	9999 -----]]]]
TOTAL: LIBRARY TRUST	0.00	0.00	1,577.50	1,577.50	1,577.50-	9999 -----]]]]

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
101	GENERAL FUND					
142	COMMUNITY LIBRARY					
	PERSONAL SERVICES					
101	REGULAR WAGES	355,762.00	0.00	19,017.85	19,017.85	336,744.15 5
102	TEMPORARY WAGES	59,699.00	0.00	1,792.89	1,792.89	57,906.11 3
103	OVERTIME WAGES	350.00	0.00	0.00	0.00	350.00 0
111	OASI	31,810.00	0.00	1,564.27	1,564.27	30,245.73 4
121	RETIREMENT	21,367.00	0.00	1,141.07	1,141.07	20,225.93 5
131	WORKMENS COMPENSATION	2,542.00	0.00	0.00	0.00	2,542.00 0
132	GROUP INSURANCE	82,378.00	0.00	4,447.94	4,447.94	77,930.06 5
133	UNEMPLOYMENT INSURANCE	1,004.00	0.00	66.59	66.59	937.41 6
TOTAL:	PERSONAL SERVICES	554,912.00	0.00	28,030.61	28,030.61	526,881.39 5
	OTHER CURRENT EXPENDITURES					
201	INSURANCE	10,066.00	0.00	0.00	0.00	10,066.00 0
202	PROFESSIONAL SERVICES	39,000.00	0.00	0.00	0.00	39,000.00 0
211	PUBLISHING	3,000.00	0.00	0.00	0.00	3,000.00 0
212	RENTALS & XEROX SUPPLIES	8,000.00	0.00	0.00	0.00	8,000.00 0
221	REP. & MAINT. - EQUIPMENT	3,000.00	0.00	0.00	0.00	3,000.00 0
223	REP. & MAINT. - BUILDINGS	4,000.00	0.00	0.00	0.00	4,000.00 0
224	REP. & MAINT.-CENTRAL GARAGE	0.00	0.00	0.00	0.00	0.00 0
231	POSTAGE	2,500.00	0.00	0.00	0.00	2,500.00 0
232	OFFICE SUPPLIES	9,500.00	0.00	0.00	0.00	9,500.00 0
233	PRINTING & BINDING	0.00	0.00	0.00	0.00	0.00 0
234	COPIES	0.00	0.00	0.00	0.00	0.00 0
235	SUBSCRIPTIONS & PUBLICATIONS	10,500.00	0.00	0.00	0.00	10,500.00 0
236	JANITORIAL SUPPLIES	2,500.00	0.00	0.00	0.00	2,500.00 0
242	PROGRAM SUPPLIES	4,000.00	0.00	0.00	0.00	4,000.00 0
248	PHOTOGRAPHY/AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00 0
261	MEMBERSHIP DUES	1,000.00	0.00	0.00	0.00	1,000.00 0
263	TRAVEL EXPENSE	3,500.00	0.00	0.00	0.00	3,500.00 0
265	CONFERENCE & MEETINGS	1,500.00	0.00	0.00	0.00	1,500.00 0
271	TELEPHONE	1,700.00	0.00	127.28	127.28	1,572.72 7
272	ELECTRICITY	22,000.00	0.00	0.00	0.00	22,000.00 0
273	FUEL-HEATING	3,000.00	0.00	0.00	0.00	3,000.00 0
274	WATER SERVICE	3,200.00	0.00	0.00	0.00	3,200.00 0
275	SEWER SERVICE	1,000.00	0.00	0.00	0.00	1,000.00 0
276	LANDFILL	500.00	0.00	32.00	32.00	468.00 6
277	RUBBLE	0.00	0.00	0.00	0.00	0.00 0
TOTAL:	OTHER CURRENT EXPENDITURES	133,466.00	0.00	159.28	159.28	133,306.72 0
	CAPITAL OUTLAY					
301	CAPITAL REPAIR & MAINTENANCE	22,000.00	0.00	0.00	0.00	22,000.00 0
320	BUILDINGS	0.00	0.00	0.00	0.00	0.00 0
340	BOOKS	53,000.00	0.00	0.00	0.00	53,000.00 0
342	AV - CAPITAL	13,500.00	0.00	0.00	0.00	13,500.00 0
350	EQUIPMENT	1,000.00	0.00	0.00	0.00	1,000.00 0

Expenditure Guideline
 FOR THE PERIOD(S) JAN 01, 2018 THROUGH JAN 31, 2018

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
101 GENERAL FUND						
142 COMMUNITY LIBRARY						
TOTAL: CAPITAL OUTLAY	89,500.00	0.00	0.00	0.00	89,500.00	0
OTHER EXPENDITURES						
530 REFUNDS & REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0
TOTAL: OTHER EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0
TOTAL: COMMUNITY LIBRARY	777,878.00	0.00	28,189.89	28,189.89	749,688.11	3
TOTAL: GENERAL FUND	777,878.00	0.00	28,189.89	28,189.89	749,688.11	3

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
701 LIBRARY TRUST						
701 LIBRARY TRUST						
OTHER CURRENT EXPENDITURES						
202 PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0
221 REP. & MAINT. - EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0
223 REP. & MAINT. - BUILDINGS	0.00	0.00	0.00	0.00	0.00	0
232 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0
235 SUBSCRIPTIONS & PUBLICATIONS	0.00	0.00	0.00	0.00	0.00	0
242 RECREATION SUPPLIES	0.00	0.00	0.00	0.00	0.00	0
248 PHOTOGRAPHY/AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00	0
TOTAL: OTHER CURRENT EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0
CAPITAL OUTLAY						
340 BOOKS	0.00	0.00	0.00	0.00	0.00	0
342 AV - CAPITAL	0.00	0.00	0.00	0.00	0.00	0
350 EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0
TOTAL: CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
TOTAL: LIBRARY TRUST	0.00	0.00	0.00	0.00	0.00	0
TOTAL: LIBRARY TRUST	0.00	0.00	0.00	0.00	0.00	0

----FUND---- 701 LIBRARY TRUST

ACCOUNT	BEGINNING BALANCE	ACTUAL-THIS MONTH	ACTUAL-THIS YEAR	ENDING BALANCE
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ASSETS				

CURRENT ASSETS:				
701.1012				
NOW ACCOUNT - 1ST DAKOTA	25,506.01	679.12	679.12	26,185.13
TOTAL CURRENT ASSETS:	25,506.01	679.12	679.12	26,185.13
TOTAL ASSETS:	25,506.01	679.12	679.12	26,185.13
LIABILITIES AND FUND BALANCE				

CURRENT LIABILITIES:				
701.2011				
ACCOUNTS PAYABLE	898.38CR	898.38	898.38	0.00
TOTAL CURRENT LIABILITIES:	898.38CR	898.38	898.38	0.00
TOTAL LIABILITIES:	898.38CR	898.38	898.38	0.00
FUND BALANCE:				
701.2511				
FUND BALANCE - UNDESIGNATED	22,831.89CR	0.00	0.00	22,831.89CR
701.2900				
REVENUE CONTROL	12,118.27CR	1,577.50CR	1,577.50CR	13,695.77CR
701.2910				
EXPENDITURE CONTROL	10,342.53	0.00	0.00	10,342.53
TOTAL FUND BALANCE:	24,607.63CR	1,577.50CR	1,577.50CR	26,185.13CR
TOTAL LIABILITIES AND FUND BALANCE:	25,506.01CR	679.12CR	679.12CR	26,185.13CR
TOTAL FUND:	0.00	0.00	0.00	0.00

		ANNUAL	ENCUMBERED	ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT		
		REVISED BUDGET		AND IN PROCESS	AND IN PROCESS	BALANCE			
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F	9	FIL
101	GENERAL FUND								
142	COMMUNITY LIBRARY PERSONAL SERVICES								
101	REGULAR WAGES	355,762.00	0.00	19,017.85	19,017.85	336,744.15	5		
P-011218-365	PAYROLL INTERFACE	011218		12,609.30	CODE-Y,PER#-1,FUND-	101			A
P-012618-366	PAYROLL INTERFACE	012618		12,849.34	CODE-Y,PER#-2,FUND-	101			A
J-013118-378	JANUARY JOURNAL ENTRIES	JE 1		6,440.79-	REVERSING PAYABLES #476				A
102	TEMPORARY WAGES	59,699.00	0.00	1,792.89	1,792.89	57,906.11	3		
P-011218-365	PAYROLL INTERFACE	011218		1,193.51	CODE-Y,PER#-1,FUND-	101			A
P-012618-366	PAYROLL INTERFACE	012618		1,411.88	CODE-Y,PER#-2,FUND-	101			A
J-013118-378	JANUARY JOURNAL ENTRIES	JE 1		812.50-	REVERSING PAYABLES #476				A
103	OVERTIME WAGES	350.00	0.00	0.00	0.00	350.00	0		
111	OASI	31,810.00	0.00	1,564.27	1,564.27	30,245.73	4		
P-011218-365	PAYROLL INTERFACE	011218		1,028.16	CODE-Y,PER#-1,FUND-	101			A
P-012618-366	PAYROLL INTERFACE	012618		1,063.25	CODE-Y,PER#-2,FUND-	101			A
J-013118-378	JANUARY JOURNAL ENTRIES	JE 2		527.14-	REVERSING PAYABLES #477				A
121	RETIREMENT	21,367.00	0.00	1,141.07	1,141.07	20,225.93	5		
P-011218-365	PAYROLL INTERFACE	011218		756.55	CODE-Y,PER#-1,FUND-	101			A
P-012618-366	PAYROLL INTERFACE	012618		770.96	CODE-Y,PER#-2,FUND-	101			A
J-013118-378	JANUARY JOURNAL ENTRIES	JE 2		386.44-	REVERSING PAYABLES #477				A
131	WORKMENS COMPENSATION	2,542.00	0.00	0.00	0.00	2,542.00	0		
132	GROUP INSURANCE	82,378.00	0.00	4,447.94	4,447.94	77,930.06	5		
P-011218-365	PAYROLL INTERFACE	011218		2,223.97	CODE-Y,PER#-1,FUND-	101			A
P-012618-366	PAYROLL INTERFACE	012618		2,223.97	CODE-Y,PER#-2,FUND-	101			A
133	UNEMPLOYMENT INSURANCE	1,004.00	0.00	66.59	66.59	937.41	6		
P-011218-365	PAYROLL INTERFACE	011218		44.17	CODE-Y,PER#-1,FUND-	101			A
P-012618-366	PAYROLL INTERFACE	012618		45.63	CODE-Y,PER#-2,FUND-	101			A
J-013118-378	JANUARY JOURNAL ENTRIES	JE 2		23.21-	REVERSING PAYABLES #477				A
TOTAL:	PERSONAL SERVICES	554,912.00	0.00	28,030.61	28,030.61	526,881.39	5		
OTHER CURRENT EXPENDITURES									
201	INSURANCE	10,066.00	0.00	0.00	0.00	10,066.00	0		
202	PROFESSIONAL SERVICES	39,000.00	0.00	0.00	0.00	39,000.00	0		
211	PUBLISHING	3,000.00	0.00	0.00	0.00	3,000.00	0		
212	RENTALS & XEROX SUPPLIES	8,000.00	0.00	0.00	0.00	8,000.00	0		
221	REP. & MAINT. - EQUIPMENT	3,000.00	0.00	0.00	0.00	3,000.00	0		

		ANNUAL	ACT MTD POSTED	ACT YTD POSTED	REMAINING	PCT		
		REVISED BUDGET	AND IN PROCESS	AND IN PROCESS	BALANCE			
SOURCE-JE-ID	VENDOR/CUSTOMER/EXPLANATION	REF/REC/CHK	INVOICE	AMOUNT	DESCRIPTION	P.O.	F 9	FIL
101	GENERAL FUND							
142	COMMUNITY LIBRARY OTHER CURRENT EXPENDITURES							
223	REP. & MAINT. - BUILDINGS	4,000.00	0.00	0.00	0.00	4,000.00	0	
224	REP. & MAINT.-CENTRAL GARAGE	0.00	0.00	0.00	0.00	0.00	0	
231	POSTAGE	2,500.00	0.00	0.00	0.00	2,500.00	0	
232	OFFICE SUPPLIES	9,500.00	0.00	0.00	0.00	9,500.00	0	
233	PRINTING & BINDING	0.00	0.00	0.00	0.00	0.00	0	
234	COPIES	0.00	0.00	0.00	0.00	0.00	0	
235	SUBSCRIPTIONS & PUBLICATIONS	10,500.00	0.00	0.00	0.00	10,500.00	0	
236	JANITORIAL SUPPLIES	2,500.00	0.00	0.00	0.00	2,500.00	0	
242	PROGRAM SUPPLIES	4,000.00	0.00	0.00	0.00	4,000.00	0	
248	PHOTOGRAPHY/AUDIO-VISUAL	0.00	0.00	0.00	0.00	0.00	0	
261	MEMBERSHIP DUES	1,000.00	0.00	0.00	0.00	1,000.00	0	
263	TRAVEL EXPENSE	3,500.00	0.00	0.00	0.00	3,500.00	0	
265	CONFERENCE & MEETINGS	1,500.00	0.00	0.00	0.00	1,500.00	0	
271	TELEPHONE	1,700.00	0.00	127.28	127.28	1,572.72	7	
P-011218-365	PAYROLL INTERFACE	011218		10.50	CODE-Y, PER#-1, FUND-	101		A
M-013118-346 06976	VAST BROADBAND	007272		41.26	PHONE BILL	003513	F N	A
M-013118-346 06976	VAST BROADBAND	007273		75.52	PHONE BILL	003513	F N	A
272	ELECTRICITY	22,000.00	0.00	0.00	0.00	22,000.00	0	
273	FUEL-HEATING	3,000.00	0.00	0.00	0.00	3,000.00	0	
274	WATER SERVICE	3,200.00	0.00	0.00	0.00	3,200.00	0	
275	SEWER SERVICE	1,000.00	0.00	0.00	0.00	1,000.00	0	
276	LANDFILL	500.00	0.00	32.00	32.00	468.00	6	
J-013118-378	JANUARY JOURNAL ENTRIES	JE 18		32.00	DUMPSTER CHARGES-JAN 18			A
277	RUBBLE	0.00	0.00	0.00	0.00	0.00	0	
TOTAL:	OTHER CURRENT EXPENDITURES	133,466.00	0.00	159.28	159.28	133,306.72	0	
	CAPITAL OUTLAY							
301	CAPITAL REPAIR & MAINTENANCE	22,000.00	0.00	0.00	0.00	22,000.00	0	
320	BUILDINGS	0.00	0.00	0.00	0.00	0.00	0	
340	BOOKS	53,000.00	0.00	0.00	0.00	53,000.00	0	
342	AV - CAPITAL	13,500.00	0.00	0.00	0.00	13,500.00	0	
350	EQUIPMENT	1,000.00	0.00	0.00	0.00	1,000.00	0	
TOTAL:	CAPITAL OUTLAY	89,500.00	0.00	0.00	0.00	89,500.00	0	
	OTHER EXPENDITURES							
530	REFUNDS & REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0	
TOTAL:	OTHER EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0	
TOTAL:	COMMUNITY LIBRARY	777,878.00	0.00	28,189.89	28,189.89	749,688.11	3	
TOTAL:	GENERAL FUND	777,878.00	0.00	28,189.89	28,189.89	749,688.11	3	

Trust Fund	12/28/2017 - 1/27/2018					
Expenditure Ledger	Description	Previous Balance	Amount Received	Amount Spent	Line Item Balance	
701.701.200	<u>Unrestricted Funds</u>	\$15,197.20			\$15,197.20	
Donations	Town & Country Garden Club	\$22.56			\$22.56	
	Master Gardener's	\$299.48			\$299.48	
	Tech Club	\$607.00			\$607.00	
	Farm Credit Services	\$31.54			\$31.54	
	GFWC (Joan Neubauer)	\$25.00			\$25.00	
	Jean B. Mielenz memorial	\$250.00			\$250.00	
	Girl Scouts	\$22.22			\$22.22	
	Ferrell	\$28.91			\$28.91	
1023.2	<u>Professional Services</u>					
	book bags/earbuds/pens	\$211.87	\$18.00		\$229.87	
701.701.232	<u>Office Supplies</u>					
	DVD cleaning	-\$607.00			-\$607.00	
701.701.235	<u>Subscriptions/Publications</u>					
701.701.242	<u>Recreation Supplies</u>					
	Teget	\$2,792.12		\$47.04	\$2,745.08	
	Summer Reading/Story Walk	\$1,173.01		\$300.00	\$873.01	
	After School Program	\$173.85			\$173.85	
	Parents' Night Out	\$389.57			\$389.57	
	Teen Advisory Board	\$327.65			\$327.65	
	Adult Craft Night	\$695.48			\$695.48	
	Parade float	\$216.65			\$216.65	
	1,000 Bks Before Kindg. (Friends)	\$72.75			\$72.75	
	SDLA/Rural Conference	-\$428.27			-\$428.27	
	Cemetery Walk	\$100.00			\$100.00	
	Babysitting Clinic	\$0.00			\$0.00	
	Yankton Seed Library	\$134.14	\$458.50	\$325.56	\$267.08	
	NASA Programming Stipend	\$484.54			\$484.54	
	Vishay	\$300.00			\$300.00	
	Friends Donations	\$0.00		\$790.08	-\$790.08	
1131.78	<u>Capital Outlay</u>					
	Building Fund	\$175.00			\$175.00	
701.701.340	<u>Books - Adult</u>	\$990.57			\$990.57	
701.701.342	<u>AV - Capital</u>	\$4,805.89	\$32.00		\$4,837.89	
	Total	\$28,491.73	\$508.50	\$1,462.68	\$27,537.55	
				Monthly Interest (including year-end)	\$0.00	
				Current Balance	\$27,537.55	

Yankton Community Library
Director's Report
February 2018

Youth Activities

Stay and Play numbers seem to be increasing in the last few weeks, which I'm very happy about! I think it's a great opportunity for families to participate in something different at the library and get out of the house to socialize. We had a Winter Olympics celebration for Craft Club last week, which was very cute and our other afterschool activities are continuing as normal this month. Kids Art Club is coming up this weekend and we will have supplies out for kiddos to make valentines.

Homework Help

We had four students at the first session of Homework Help at the end of January, but zero the next week. There was an article in the paper about it, so we will continue to get the word out and hope that people take advantage.

Library Reaccreditation

I will be attending the ceremony for this in Pierre on February 13.

Food for Fines

We collected 30 cans of fruit in January. We are currently accepting any type of soap, with all donations going to the Contact Center. We are trying to promote this as more of a food drive since we're fining less now, in hopes that our numbers will not decrease.

Teen Tech Tutors

Our numbers on Teen Tech Tutors have been a little low the last few months. However, those who do attend really appreciate it and it's nice to have something to offer to people. We have the third Saturday of each month scheduled with the National Honors Students through May.

February Teen Event

We will be making "Solar Cockroaches" on Feb 17. They are small robotic cockroaches. We've pushed the time of teen events to 3 p.m. to hopefully draw in a bigger audience.

Unplug, Unwind, Craft

Craft Night is back after our winter break. This month's program is scheduled for February 20. Attendees will be making jewelry. The class is already almost full! We had tried having this class at 6:00 last year to give more time for people to complete their crafts. However, it seemed like we were having a bit of a dip in attendance. We are going back to 6:30 to see if that makes an impact.

Seed Library

The Seed Library started meeting again in January. Their February classes will be on the 13th and they will be discussing garden planning. They have done 2 orders of t-shirts in the past few months, which we made a small amount of money on. We are also excited to use them to get the word out around town as people wear them about.

Blind Date with a Book

Our Blind Date with a Book program and display is back! We have a display of wrapped books for people to browse and check out, as well as a survey patrons can take. If they take the survey, we will match them up with a specific book, which they can pick up on Valentine's Day.

Jump Start Host Site

We will be hosting a session for the State Library summer reading training on February 16. Amanda and Dana will be attending a training day in Pierre on February 9 in anticipation of leading this event. We receive a "mini-grant" from the State Library for hosting/leading the training, which goes towards summer reading supplies.

Oscars Weekend

We have scheduled two 2018 Oscars Weekends for March 3-4 and March 24-25. We will be showing *Coco*, *Darkest Hour*, *Roman J. Israel Esq.*, *Three Billboards Outside Ebbing MO*, and *Dunkirk* the first weekend. The second weekend we have *Ferdinand*, *Call Me By Your Name*, *The Shape of Water*, *The Big Sick*, and *Get Out* planned. We worked with the movie theater last year and they provided popcorn, so we are hoping we are able to do that again.

Dr. Seuss Celebration / Craft Club

We will be having celebrating Dr. Seuss on Thursday, March 1 in conjunction with our normal afterschool craft club. Amanda will be in Denver at NASA training that day, but she is planning it and Scott will carry it out.

Friends of the Library Meeting

The Friends of the Library will be having their meeting on February 12 at 5:15 p.m. in my office. All are welcome.

Presidents' Day Closure

We will be closed on Monday, February 19 for Presidents' Day.

March Meeting

The March meeting is scheduled for March 14, 2017 at 5:30 p.m.

January Additions: 403

	Adult	YA	JR	Easy
Fiction	157	23	57	30
Nonfiction	67	1	23	9
DVD	29	-	3	-
Audiobooks	3	0	0	0
Music CD's	0	-	-	0
Book Club Bags	1	-	-	-
Professional	0	-	-	-
Total	257	24	83	39

January 2018 Program Statistics

Recurring Programs	Date	Time	Kids	Adults
Stay & Play	Jan. 3	10:30 AM	1	1
	Jan. 10	10:30 AM	3	3
	Jan. 17	10:30 AM	6	4
	Jan. 24	10:30 AM	4	2
	Jan. 31	10:30 AM	3	3
Total:			17	13

Story Time	Jan. 8	5:30 PM	13	10
	Jan. 9	10:30 AM	24	15
	Jan. 11	10:30 AM	9	8
	Jan. 16	10:30 AM	16	8
	Jan. 18	10:30 AM	13	11
	Jan. 22	5:30 PM	closed	
	Jan. 23	10:30 AM	11	6
	Jan. 25	10:30 AM	22	12
	Jan. 29	5:30 PM	11	12
	Jan. 30	10:30 AM	14	12
Total:			133	94

Homework Help	Jan. 22	4:00 PM	closed	
	Jan. 29	4:00 PM	5	0
Total:			5	0

Thursday Kids Activities				
Craft Club: Polar Bears	Jan. 4	3:45 PM	16	6
LEGO Club	Jan. 11	3:45 PM	8	5
Science Club	Jan. 18	3:45 PM	15	7
<i>Despicable Me 3</i>	Jan. 25	3:45 PM	7	1
Total:			46	19

Friday Wii	Jan. 5	3:30 PM	4	
	Jan. 12	3:30 PM	4	
	Jan. 19	3:30 PM	5	
	Jan. 26	3:30 PM	4	
Total:			17	

Teen Events				
TAB	Jan. 8	7:00 PM	4	
Painting Event	Jan. 20	3:00 PM	3	
Total:			7	

Miscellaneous				
Kid's Art Club	Jan. 13	-	25	11
Total:			25	11

Adult Programs	Date	Time	Num.
Seed Library	Jan. 9	1:00 PM	46
Seed Library	Jan. 9	6:30 PM	20
<i>The Wizard of Oz</i>	Jan. 14	2:00 PM	6
Teen Tech Tutors	Jan. 20	1:00 PM	4
Total:			76

Food for Fines		
Canned Fruit	January 1-10	30

Book Clubs			
Reader's Anonymous	Jan. 9	1:00 PM	4
Overreader's Anonymous	Jan. 14	5:30 PM	10
Between the Lines	Jan. 28	5:30 PM	8
Total:			22

January 2018 Usage & Circulation Statistics

Total Circulation Statistics*

	2018	2017
Adult	8,767	8,441
Juvenile	4,196	3,882
Total	12,963	12,323

*Includes physical collection, ILL, and eBooks

Physical Collection Circulation

	2018	2017
Adult	7,342	7,007
Juvenile	3,927	3,580
Total	11,269	10,587

Interlibrary Loan

	2018	2017
Requested	148	59
Supplied	177	159
Total	325	218

Electronic Resources

	2018	2017
OverDrive	1,100	1,216
TumbleBooks	269	302
Total	1,369	1,518

Freegal

	2018	2017
Songs Downloaded	56	
Patrons Downloading	8	
Songs Streamed	185	
Patrons Streaming	6	

Adult Outreach

	2018	2017
Locations	11	10
Patrons	42	37
Circulations	276	265

Daycare Outreach

	2018	2017
Locations	20	18
Patrons	280	-
Circulations	318	376

Public Computer Use

	2018	2017
Uses	1,218	1,209
Hours	894.0	842

Meeting Room Use

	2018	2017
Library Uses	35	34
Library Hours	82.0	69.0
Non-Library Uses	12	12
Non-Library Hours	21.5	24.0

Study Room Use

	2018	2017
Uses	32	29
Hours	54.0	68.0

Notary

	2018	2017
Requests	1	1

Proctor

	2018	2017
Tests	16	5

Traffic

	2018	2017
Count	11,840*	7,004*

*south door count estimated

Genealogy Requests

	2018	2017
Patrons	1	7
Hours	1.0	3.5

Teacher Requests

	2018	2017
Patrons	7	3

Courier

	2018	2017
Total Incoming	451	351
Total Outgoing	485	330
Grand Total	936	681

Current Cards

	2018	2017
Resident	4,513	4,192
Non-Resident	227	216
Mount Marty	24	21
Teacher	58	79
Yankton County	944	856
Total	5,766	5,364

Yankton County

	2018	2017
Households	33	

Yankton County

	Cards	Adults	Kids
New Cards	9	12	4
Renewals	25	58	28

Non-Resident

	Cards	Adults	Kids
New Cards	3	6	5
Renewals	11	17	8

Yankton Community Library • February 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
"Food" for Fines Soap (any kind) February 1-10	Try Blind Date with a Book! For the matchmaker option take our survey at the desk or goo.gl/NLVkkC by February 11. Or, pick up a "date" all month on our speed dating display.			1 Story Time 10:30 am Winter Olympics celebration, 3:45	2 Wii, 3:30 pm	3 Friends Book Sale 9:30 - 12 pm
4	5 Homework Help 4-5:15 pm Story Time, 5:30 p TAB, 7 pm	6 Story Time 10:30 am	7 Stay & Play 10:30 am	8 Story Time 10:30 am LEGO Club, 3:45	9 LifeServe Blood Drive, 9a-1p Wii, 3:30 pm	10 Kid's Art Club
11 Classic Movie Series: <i>In the Heat of the Night</i> , 2pm	12 Homework Help 4-5:15 pm Story Time, 5:30p	13 Story Time 10:30 am Seed Library: Garden Planning, 1p/6:30p Readers Anon, 1p	14 Stay & Play 10:30 am	15 Story Time 10:30 am Science Club, 3:45p Stitches in the Stacks, 6 pm	16 Wii, 3:30 pm	17 Teen Tech Tutors 1-3 pm Solar Cockroaches Teen Event, 3
18	19 Library Closed	20 Story Time 10:30 am Unplug, Unwind, Craft: Jewelry Making, 6:30	21 Stay & Play 10:30 am	22 Story Time 10:30 am <i>Cars 3</i> , 3:45	23 Wii, 3:30 pm	24
25	26 Homework Help 4-5:15 pm Story Time, 5:30p	27 Story Time 10:30 am Between the Lines 5:30	28 Stay & Play 10:30 am	Yankton Community Library—515 Walnut Street http://library.cityofyankton.org 605-668-5275 — library@cityofyankton.org Hours: Mon-Thurs, 9a-8p; Fri-Sat, 9a-5p; Sun, 1p-5p		

Yankton Community Library • March 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Yankton Community Library—515 Walnut Street http://library.cityofyankton.org 605-668-5275 — library@cityofyankton.org Hours: Monday-Thursday, 9a-8p; Friday-Saturday, 9a-5p; Sunday, 1p-5p			Food for Fines Mac 'n Cheese March 1-10	1 Story Time 10:30 am Craft Club, 3:45	2 Wii, 3:30 pm	3 Friends Book Sale 9:30 - 12 pm Oscars Weekend Movie Marathon!
4 Oscars Weekend Movie Marathon!	5 Homework Help 4-5:15 pm Story Time, 5:30 p TAB, 7 pm	6 Story Time 10:30 am	7 Stay & Play 10:30 am	8 Story Time 10:30 am LEGO Club, 3:45	9 Wii, 3:30 pm	10 Kid's Art Club
11 Classic Movie Series: <i>Rear Window</i> 2pm	12 Homework Help 4-5:15 pm Story Time, 5:30p	13 Story Time 10:30 am Seed Library: Seed Starting, 1p/6:30p Readers Anon, 1p	14 Stay & Play 10:30 am Library Board Meeting, 5:30 pm	15 Story Time 10:30 am Science Club, 3:45p Stitches in the Stacks, 6 pm	16 Wii, 3:30 pm	17 Teen Tech Tutors 1-3 pm Teen Event, 3p
18	19 Homework Help 4-5:15 pm Story Time, 5:30p	20 Story Time 10:30 am Unplug, Unwind, Craft, 6:30	21 Stay & Play 10:30 am	22 Story Time 10:30 am <i>Coco</i> , 3:45	23 Wii, 3:30 pm	24
25	26 Homework Help 4-5:15 pm Story Time, 5:30p	27 Story Time 10:30 am Between the Lines 5:30	28 Stay & Play 10:30 am	29 Story Time 10:30 am	30 Wii, 3:30 pm	31