



**CITY OF YANKTON**

**2018\_03\_12**

**COMMISSION MEETING**



**Mission Statement**

*To provide cost-effective public services as required by its citizens and to provide an environment so that both its citizens and the economy prosper.*

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**YANKTON BOARD OF CITY COMMISSIONERS**

Regular City Commission Meeting beginning at 7:00 P.M.

**Monday, March 12, 2018**

City of Yankton Community Meeting Room

Located at the Technical Education Center • 1200 W. 21<sup>st</sup> Street • Room 114

Rebroadcast Schedule: Tuesday @ 7:30pm, Thursday @ 6:30 pm, on channels 3 & 45

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**I. ROUTINE BUSINESS**

**1. Roll Call**

**2. Approve Minutes of regular meeting of February 26, 2018 and Work Session of February 26, 2018**

**Attachment I-2**

**3. Schedule of Bills**

**Attachment I-3**

**4. Proclamation – Social Workers**

**Attachment I-4**

**5. City Manager’s Report**

**Attachment I-5**

**6. Public Appearances**

*Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.*

**II. CONSENT ITEMS**

*Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.*

**1. Possible Quorum Event**

March 15, 2018, for CVB Presentation, no official commission action

**2. Possible Quorum Event**

March 27, 2018, for Chamber Annual Dinner, no official commission action

**3. Possible Quorum Event**

April 5, 2018, for City Commission Forum, no official commission action

4. **Establish public hearing for sale of alcoholic beverages**  
 Establish March 26, 2018, as the date for the public hearing on the request for a Special Events (on-sale) Liquor License for 1 day, June 2, 2018, from Drotzmann & Portillo, LLC (Steve Drotzmann, Partner), d/b/a Rounding 3<sup>rd</sup> Bar and Casino, 304 W. 3<sup>rd</sup> Street and 309 Cedar Street, Diagram attached, Yankton, S.D.  

**Attachment II-4**
5. **Possible Quorum Event**  
 March 26, 2018, for social for Commissioner Knoff, no official commission action
6. **Establish public hearing for sale of alcoholic beverages**  
 Establish March 26, 2018, as the date for the public hearing on the request for a Special Events RETAIL (on-sale) Liquor License for 1 day, April 23, 2018, from Boomer's Inc., (Gary W. Boom, President) d/b/a Boomer's Lounge, NFAA, 800 Archery Lane, Yankton, South Dakota.  

**Attachment II-6**
7. **Possible Quorum Event**  
 March 26, 2018, for Interchange Forum, no official commission action

### **III. OLD BUSINESS**

*Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.*

1. **Public hearing for sale of alcoholic beverages**  
 Consideration of Memorandum #18-43 regarding the request for a Special Malt Beverage (on-sale) Retailers License for 1 day, August 18, 2018, from Yankton Rodeo Association (Douglas O Hevle, President), Rodeo Grounds, 404 Paddle Wheel Drive, Yankton, S.D.  

**Attachment III-1**
2. **Public Hearing – Ordinance Amendment**  
 Public Hearing - Consideration of Memorandum #18-47 regarding Ordinance #1004, amendments to Chapter 17 of the City of Yankton Code of Ordinances allowing the City Manager to appoint staff support for the Planning Commission, changing the annual reorganization from May to June and allowing the Chairman of the Planning Commission to determine a meeting is not necessary if there are no requests for action to be considered.  

**Attachment III-2**
3. **Public Hearing – Ordinance process to cancel or postpone City Commission Meetings**  
 Public hearing - Consideration of Memorandum #18-52, to consider Ordinance #1005, amendments to Chapter 2 of the City of Yankton Code of Ordinances creating a process to cancel or postpone a regular or special meeting of the Board of Commissioners for the City of Yankton  

**Attachment III-3**

*Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.*

## IV. NEW BUSINESS

*New business items are those that have not been discussed by the Commission previously.*

1. **Agreement with Boys & Girls Club**  
Consideration of Memorandum #18-44 regarding Agreement with Boys & Girls Club for Bus Storage  

**Attachment IV-1**
2. **2018 Bridge Re-Inspections**  
Consideration of Memorandum #18-45 regarding Resolution #18-13 for the 2018 Bridge Re-inspections  

**Attachment IV-2**
3. **Election Board**  
Consideration of Memorandum #18-46 approving the recommendation of election workers for the City of Yankton election on April 10, 2018, and establishing the compensation for said election workers  

**Attachment IV-3**
4. **Mayor's Appointments to Consolidated Board of Equalization**  
Consideration of Memorandum #18-42 recommending approval of the Mayor's Appointments to the Consolidated Board of Equalization  

**Attachment IV-4**
5. **Request for camping to be held in Riverside Park**  
Consideration of Memorandum #18-49, regarding Camping in Riverside Park during Kayak Event on May 25, 2018  

**Attachment IV-5**
6. **Mower Purchase for Fox Run Golf Course**  
Consideration of Memorandum #18-50 regarding mower purchase for Fox Run Golf Course  

**Attachment IV-6**
7. **Raising Delinquent Utility Fees**  
Consideration of Memorandum #18-51 regarding supporting Resolution #18-14 Raising Delinquent Utility Fees  

**Attachment IV-7**
8. **Pipeline License with BNSF**  
Consideration of Memorandum #18-53 authorizing the City Manager to enter into a Pipeline License with BNSF  

**Attachment IV-8**
9. **Pine Street Bridge Bid Results Discussion**  
Consideration of Memorandum #18-54 regarding discussion for Pine Street Bridge Bid Results  

**Attachment IV-9**

## **V. ADJOURN INTO ZONING BOARD OF ADJUSTMENT**

1. Roll call
2. Approval of minutes from February 26, 2018.

**Attachment V-2**

### **3. Zoning Board of Adjustment Variance Request**

Second Reading and Public Hearing - Consideration of Memorandum #18-48, a Zoning Board of Adjustment public hearing to consider a proposed variance from rear yard setback and lot coverage requirements in an R-3 two-family residential district on the South 67 feet of Lot 2, Block 10, Willow Ridge Subdivision in the City of Yankton, South Dakota. Address, 2831 Mary Street. Darwin Tessier, owner.

**Attachment V-3**

## **VI. ADJOURN AND RECONVENE AS BOARD OF CITY COMMISSIONERS**

1. Roll call

## **VII. OTHER BUSINESS**

*Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.*

## **VIII. RECONVENE AS BOARD OF CITY COMMISSIONERS**

1. Roll Call

## **IX. ADJOURN THE MEETING OF MARCH 12, 2018**

*The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.*

*Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.*

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS  
YANKTON, SOUTH DAKOTA  
FEBRUARY 26, 2018**

Board of City Commissioners of the City of Yankton was called to order by Mayor Hoffner.

**Roll Call:** Present: Commissioners Carda, Ferdig, Gross, Johnson, Knoff, Maibaum and Moser. City Attorney Den Herder and City Manager Nelson were also present. Absent: Commissioner Miner. Quorum present.

Action 18-51

Moved by Commissioner Gross, seconded by Commissioner Knoff, to approve the Minutes of the regular meeting of February 12, 2018 and Special Meeting of February 16, 2018.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

City Manager Nelson submitted a written report giving an update on community projects and items of interest.

Action 18-52

Mayor Hoffner stated that the Consent Agenda Items would be separated for individual consideration.

1. Work Session

Setting date of March 26, 2018, at 6:00 pm in Room #114 of the Regional Technical Education Center for the next work session of the Yankton City Commission to discuss Downtown Events

2. Establish public hearing for sale of alcoholic beverages

Establish March 12, 2018, as the date for the public hearing on the request for a Special Malt Beverage (on-sale) Retailers License for 1 day, August 18, 2018, from Yankton Rodeo Association (Douglas O Hevle, President), Rodeo Grounds, 404 Paddle Wheel Drive, Yankton, S.D.

3. Naming of Fire Department Chaplain

Consideration of Memorandum #18-40 regarding approval of new Fire Department Chaplain per Workers' Compensation and SDCL requirements

Action 18-53

Moved by Commissioner Carda, seconded by Commissioner Knoff, to approve setting the date of March 26, 2018, at 6:00 pm in Room #114 of the Regional Technical Education Center for the next work session of the Yankton City Commission to discuss Downtown Events. (Consent Agenda Item No. 1)

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 18-54

Moved by Commissioner Gross, seconded by Commissioner Johnson, to establish March 12, 2018, as the date for the public hearing on the request for a Special Malt Beverage (on-sale) Retailers License

for 1 day, August 18, 2018, from Yankton Rodeo Association (Douglas O Hevle, President), Rodeo Grounds, 404 Paddle Wheel Drive, Yankton, S.D. (Consent Agenda Item No. 2)

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 18-55

Moved by Commissioner Gross, seconded by Commissioner Knoff, to recognize Jerry Webber as a volunteer firefighter in the position of Department Chaplain and include this in the minutes of the February 26, 2018 City Commission meeting. (Memorandum 18-40) (Consent Agenda Item No. 3)

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 18-56

Moved by Commissioner Knoff, seconded by Commissioner Gross, to approve the application for a Special Malt Beverage (on-sale) Retailers License for 1 day, March 16, 2018, from The Center (Christy Hauer, Executive Director), 900 Whiting Drive, Yankton, S.D. (Memorandum 18-29)

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 18-57

Moved by Commissioner Johnson, seconded by Commissioner Moser, to approve the application for a Special Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 1 day, March 3, 2018, from The Center (Christy Hauer, Executive Director), 900 Whiting Drive, Yankton, S.D. (Memorandum 18-30)

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 18-58

Moved by Commissioner Knoff, seconded by Commissioner Gross, to adopt Resolution 18-08. (Memorandum 18-31)

**RESOLUTION 18-08**

WHEREAS, it appears from an examination of the plat of Lots 1A, 1B, 2A, & 2B of Block 2 of Westbrook Estates Addition to the City of Yankton, Yankton County, South Dakota prepared by Nicholas J. Johannsen, a registered land surveyor in the state of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City’s overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 18-59

Moved by Commissioner Johnson, seconded by Commissioner Carda, to adopt Resolution 18-09. (Memorandum 18-32)

**RESOLUTION 18-09**

WHEREAS, it appears from an examination of the plat of Lots 3A, 3B, 4A, & 4B of Block 3 of Westbrook Estates Addition to the City of Yankton, Yankton County, South Dakota prepared by Nicholas J. Johannsen, a registered land surveyor in the state of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

**Action 18-60**

Moved by Commissioner Knoff, seconded by Commissioner Gross, to adopt Resolution 18-10. (Memorandum 18-33)

**RESOLUTION 18-10**

WHEREAS, it appears from an examination of the plat of Lots 1A, 1B, 1C, 1D, 2A, 2B, 2C, 2D, 4A, 4B, 4C, & 4D of Block 5 of Westbrook Estates Addition to the City of Yankton, Yankton County, South Dakota prepared by Nicholas J. Johannsen, a registered land surveyor in the state of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

**Action 18-61**

Moved by Commissioner Gross, seconded by Commissioner Johnson, to adopt Resolution 18-11. (Memorandum 18-34)

**RESOLUTION 18-11**

WHEREAS, it appears from an examination of the plat of Applied Engineering Subdivision in the SE 1/4 of the SE 1/4 of Section 8, T93N, R56W of the 5th P.M., Yankton County, South Dakota prepared by Brett R. Kennedy, a registered land surveyor in the state of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.



Motion adopted.

Action 18-62

Moved by Commissioner Knoff, seconded by Commissioner Ferdig, to adopt Resolution 18-12. (Memorandum 18-35)

**RESOLUTION 18-12**

WHEREAS, it appears from an examination of the plat of Lot 3, in Lewis and Clark Business Center, in the South 645 Feet Except for Lot H2, of the N. 1/2 of the N.E. 1/4, Section 16, T93N, R56W of the 5<sup>th</sup> P.M., Yankton County, South Dakota prepared by Thomas Lynn Week, a registered land surveyor in the state of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

Action 18-63

Commissioner Gross introduced and Mayor Hoffner read the title of Ordinance No. 1004, AN ORDINANCE AMENDING CERTAIN LANGUAGE IN IDENTIFIED SECTIONS OF CHAPTER 17, and set the date of the second reading and public hearing as March 12, 2018. (Memorandum 18-36)

Action 18-64

Moved by Commissioner Johnson, seconded by Commissioner Knoff, to authorize the Finance Officer to issue a manual check in the amount of \$84,948.55 to Slowey Construction, Inc. for Asphalt and Concrete Crushing Project. (Memorandum 18-38)

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

Action 18-65

This was the time and place to award the bid for WCLR reconstruction project from 9<sup>th</sup> Street to 31<sup>st</sup> Street. The following bids were received and opened on February 13, 2018: D&G Concrete, Inc., Sioux Falls, SD, \$2,298,162.77; Hulstein Excavation, Edgerton, MN, \$2,413,245.00; Knife River Midwest, LLC, Sioux City, IA, \$2,485,720.50; Masonry Components, Inc., Yankton, SD, \$2,534,940.90; Feimer Construction, Inc., Yankton, SD, \$2,588,131.55; BX Civil & Construction, Inc., Dell Rapids, SD \$2,612,000.00. (Memorandum 18-41) Moved by Commissioner Knoff, seconded by Commissioner Ferdig, to award the bid to D&G Concrete, Inc., Sioux Falls, SD for \$2,298,162.77.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

Action 18-66

Commissioner Gross introduced and Mayor Hoffner read the title of Ordinance No. 1005, AN ORDINANCE CREATING A PROCESS TO CANCEL OR POSTPONE A REGULAR OR

SPECIAL MEETING OF THE BOARD OF COMMISSIONER FOR THE CITY OF YANKTON, and set the date of the second reading and public hearing as March 12, 2018. (Memorandum 18-39)

Action 18-67

Moved by Commissioner Gross, seconded by Commissioner Johnson, to adjourn into Zoning Board of Adjustment at 7:21p.m. to discuss **adjustment variance requests**.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

The meeting for Zoning Board of Adjustment of the City of Yankton was called to order by Mayor Hoffner.

**Roll Call:** Present: Commissioners Carda, Ferdig, Gross, Johnson, Knoff, Maibaum and Moser. City Attorney Den Herder and City Manager Nelson were also present. Absent: Commissioner Miner. Quorum present.

Action 18-68

Moved by Commissioner Moser, seconded by Commissioner Carda, to approve the Minutes of the regular meeting of January 22, 2018.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 18-69

Commissioner Gross introduced and lead the first reading of Memorandum 18-37, considering a variance request and set March 12, 2018 as the date of the second reading and public hearing.

Action 18-70

Moved by Commissioner Johnson, seconded by Commissioner Knoff, to adjourn the Zoning Board of Adjustment.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Regular meeting of the Board of City Commissioners of the City of Yankton was reconvened by Mayor Hoffner.

**Roll Call:** Present: Commissioners Carda, Ferdig, Gross, Johnson, Knoff, Maibaum and Moser. City Attorney Den Herder and City Manager Nelson were also present. Absent: Commissioner Miner. Quorum present.

Action 18-71

Moved by Commissioner Gross, seconded by Commissioner Carda, to adjourn at 7:23 p.m.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

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Jake Hoffner  
Mayor

ATTEST:

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Al Viereck  
Finance Officer

Published March 3, 2018

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS  
YANKTON, SOUTH DAKOTA  
CITY COMMISSION WORK SESSION, 6:00 P.M.  
FEBRUARY 26, 2018**

Work Session of the Board of City Commissioners of the City of Yankton was called to order by Mayor Hoffner.

**Roll Call:** Present: Commissioners Carda, Ferdig, Gross, Johnson, Knoff, Maibaum and Moser. City Attorney Den Herder and City Manager Nelson were also present. Absent: Commissioner Miner. Quorum present.

Representatives from Yankton Youth Soccer, Wes Chambers, Sondra Jensen, Cheri Loest, and Jeff Wolfgram, were in attendance to present their proposals to explore a new soccer field complex. General discussion ensued but no official commission action was taken.

Action 18-50

Moved by Commissioner Gross, seconded by Commissioner Knoff, to adjourn at 6:52 p.m.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

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Jake Hoffner  
Mayor

ATTEST:

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Al Viereck  
Finance Officer

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
A-OX WELDING SUPPLY CO I	COMPRESSED GASES	225.08	CHEMICALS & GASES	801.801.240		596680/593319	077081	P	422	00005
ACE HARDWARE	GRIND WHEEL	28.77	REP. & MAINT. - BUILDING	201.201.223		3175682	077400	P	422	00004
AMG OCCUPATIONAL MEDICIN	DRUG TEST	31.50	PROFESSIONAL SERVICES	611.611.202		4045600	019118	P	397	00001
ASSOCIATED SUPPLY CO.	MEM POOL MAINT SUPPLIES	3,274.37	REP. & MAINT. - BUILDING	202.202.223		88162	014932	P	422	00001
AUTO VALUE PARTS STORE	FILTERS	48.37	GARAGE PARTS	801.801.249		449009538	077076	P	397	00005
	HEADLIGHT,GLOVES	63.35	GARAGE PARTS	801.801.249		449009764	007685	P	397	00004
	BRASS	1.74	GARAGE PARTS	801.801.249		449009766	076986	P	397	00003
	FILTERS	50.33	GARAGE PARTS	801.801.249		449009771	077077	P	397	00002
	THERMOSTAT	14.77	GARAGE PARTS	801.801.249		449010343	077064	P	422	00006
	BATTERY	119.55	GARAGE PARTS	801.801.249		449010379	077083	P	422	00007
		298.11	*VENDOR TOTAL							
AUTOMATED DRIVE SYSTEMS	WASTEWATER PUMPS	6,717.14	REP. & MAINT. - PLANT	611.611.221		03260	019157	P	422	00002
AUTOMATIC BUILDING CONTR	FIRE ALARM INSPECTION	1,829.00	PROFESSIONAL SERVICES	611.611.202		218473	016735	P	422	00003
AVERA EDUCATION & STAFFI	CPR CARDS	520.00	PROFESSIONAL SERVICES	101.111.202		2462	017376	P	436	00001
AVERA SACRED HEART HOSPI	DOT CDL DRUG TESTING	58.00	PROFESSIONAL SERVICES	601.601.202		1-2	019117	P	430	00001
	DOT CDL DRUG TESTING	58.00	PROFESSIONAL SERVICES	101.123.202		1-2	019117	P	430	00002
		116.00	*VENDOR TOTAL							
BINDER/TIM	LUMBER	118.64	LEARNING	101.114.264		2.28.18	075889	P	435	00004
	TRAVEL EXP	90.00	LEARNING	101.114.264		2.28.18	075887	P	435	00005
		208.64	*VENDOR TOTAL							
BOW CREEK METAL INC	TEE MARKERS	1,086.80	REP. & MAINT. - BUILDING	641.641.223		1677	076666	P	422	00008
BRENNTAG GREAT LAKES LLC	WW CHEMICALS	482.10	CHEMICALS & GASES	611.611.240		BGL662283	016732	P	422	00010
	WW CHEMICALS	742.50	CHEMICALS & GASES	611.611.240		BGL662285	016733	P	422	00011
		1,224.60	*VENDOR TOTAL							
BRIAN PAULSON	TRAVEL EXPENSE	58.00	LEARNING	101.111.264		2.27.18	019329	P	431	00022

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
BROWN & SAENGER	PAPER	527.58	OFFICE SUPPLIES	637.637.232		2242830	017176	P	422	00009
CEDAR KNOX PUBLIC POWER	PARK ELECTRIC	544.24	ELECTRICITY	201.201.272		2.8.18	005243	P	397	00006
	WATER ELECTRIC	749.92	ELECTRICITY	601.601.272		2.8.18	005176	P	397	00007
		1,294.16	*VENDOR TOTAL							
CENTURYLINK	PHONE SERVICE	3.89	TELEPHONE	101.102.271		2.27.18	002262	P	431	00006
	PHONE SERVICE	6.99	TELEPHONE	101.104.271		2.27.18	002262	P	431	00007
	PHONE SERVICE	3.18	TELEPHONE	101.122.271		2.27.18	002262	P	431	00008
	PHONE SERVICE	17.02	TELEPHONE	101.111.271		2.27.18	002262	P	431	00009
	PHONE SERVICE	8.98	TELEPHONE	101.114.271		2.27.18	002262	P	431	00010
	PHONE SERVICE	0.23	TELEPHONE	101.115.271		2.27.18	002262	P	431	00011
	PHONE SERVICE	0.99	TELEPHONE	101.123.271		2.27.18	002262	P	431	00012
	PHONE SERVICE	1.48	TELEPHONE	101.127.271		2.27.18	002262	P	431	00013
	PHONE SERVICE	3.75	TELEPHONE	201.201.271		2.27.18	002262	P	431	00014
	PHONE SERVICE	4.04	TELEPHONE	601.601.271		2.27.18	002262	P	431	00015
	PHONE SERVICE	2.05	TELEPHONE	611.611.271		2.27.18	002262	P	431	00016
	PHONE SERVICE	1.36	TELEPHONE	637.637.271		2.27.18	002262	P	431	00017
	PHONE SERVICE	2.90	TELEPHONE	801.801.271		2.27.18	002262	P	431	00018
	PHONE SERVICE	581.26	TELEPHONE	101.111.271		2.28.18	002829	P	431	00001
	PHONE SERVICE	168.48	TELEPHONE	101.123.271		2.28.18	002829	P	431	00002
	PHONE SERVICE	105.77	TELEPHONE	611.611.271		2.28.18	003065	P	431	00003
	PHONE SERVICE	83.20	TELEPHONE	601.601.271		2.28.18	003059	P	431	00004
	PHONE SERVICE	83.20	TELEPHONE	611.611.271		2.28.18	003059	P	431	00005
	PHONE SERVICE	246.00	TELEPHONE	601.601.271		2.28.18	002828	P	436	00002
	PHONE SERVICE	166.40	TELEPHONE	611.611.271		2.28.18	002828	P	436	00003
		1,491.17	*VENDOR TOTAL							
CHRISTENSEN RADIATOR & R	REPAIR CONTROLLER	281.85	REP. & MAINT. - VEHICLES	101.114.222		23086	075890	P	435	00009
	PLOW PARTS	123.70	REP. & MAINT. - PLANT	611.611.221		23194	019158	P	436	00004
		405.55	*VENDOR TOTAL							
CITY OF VERMILLION	JT POWER CASH TRANS	46,318.54	COST OF SERVICE PROVIDED	637.637.206		2.28.18	003067	P	435	00007
CITY OF YANKTON-FOX RUN	CONSTRUCTION LANDFILL	41.16	LANDFILL	641.641.276		2.12.18	003739	P	422	00016
CITY OF YANKTON-PARKS	LICENSED GARBAGE	16.37	LANDFILL	201.201.276		2.12.18	003739	P	422	00017
CITY OF YANKTON-SOLID WA	COMPACTED GARBAGE	9,091.47	LANDFILL TIPPING FEE	631.631.219		3.1.18	005524	P	435	00008
CITY UTILITIES	WTR/WW CHARGES	136.65	WATER SERVICE	101.127.274		2.15.18	002642	P	397	00009
	WTR/WW CHARGES	60.19	WASTEWATER SERVICE	101.127.275		2.15.18	002642	P	397	00010

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
CITY UTILITIES								
	WTR/WW CHARGES	41.58	LANDFILL	101.127.276		2.15.18	002642	P 397 00011
	WTR/WW CHARGES	236.98	WATER SERVICE	101.125.274		2.15.18	002642	P 397 00012
	WTR/WW CHARGES	168.18	SEWER SERVICE	101.125.275		2.15.18	002642	P 397 00013
	WTR/WW CHARGES	186.54	WATER	637.637.274		2.15.18	002642	P 397 00014
	WTR/WW CHARGES	101.56	WW SERVICE	637.637.275		2.15.18	002642	P 397 00015
	WTR/WW CHARGES	20.79	LANDFILL	637.637.276		2.15.18	002642	P 397 00016
	WTR/WW CHARGES	136.94	WATER SERVICE	101.114.274		2.15.18	002642	P 397 00017
	WTR/WW CHARGES	31.12	SEWER SERVICE	101.114.275		2.15.18	002642	P 397 00018
	WTR/WW CHARGES	55.36	WATER SERVICE	631.631.274		2.15.18	002642	P 397 00019
	WTR/WW CHARGES	27.30	SEWER SERVICE	631.631.275		2.15.18	002642	P 397 00020
	WTR/WW CHARGES	71.66	WATER PURCHASED	801.801.274		2.15.18	002642	P 397 00021
	WTR/WW CHARGES	62.52	SEWER SERVICE	801.801.275		2.15.18	002642	P 397 00022
	WTR/WW CHARGES	20.79	LANDFILL	801.801.276		2.15.18	002642	P 397 00023
	WTR/WW CHARGES	336.47	WATER SERVICE	201.201.274		2.15.18	002642	P 397 00024
	WTR/WW CHARGES	162.03	SEWER SERVICE	201.201.275		2.15.18	002642	P 397 00025
	WTR/WW CHARGES	819.41	WATER SERVICE	611.611.274		2.15.18	002642	P 397 00026
	WTR/WW CHARGES	187.03	WATER SERVICE	101.141.274		2.15.18	002642	P 397 00027
	WTR/WW CHARGES	115.35	SEWER SERVICE	101.141.275		2.15.18	002642	P 397 00028
	WTR/WW CHARGES	164.34	WATER SERVICE	641.641.274		2.15.18	002642	P 397 00029
	WTR/WW CHARGES	78.08	SEWER SERVICE	641.641.275		2.15.18	002642	P 397 00030
	WTR/WW CHARGES	381.49	WATER SERVICE	203.203.274		2.15.18	002642	P 397 00031
	WTR/WW CHARGES	44.91	SEWER SERVICE	203.203.275		2.15.18	002642	P 397 00032
	WTR/WW CHARGES	293.54	WATER SERVICE	601.601.274		2.15.18	002642	P 397 00033
	WTR/WW CHARGES	149.71	WATER SERVICE	101.142.274		2.26.18	002793	P 421 00001
	WTR/WW CHARGES	127.09	SEWER SERVICE	101.142.275		2.26.18	002793	P 421 00002
		4,217.61	*VENDOR TOTAL					
CONDUENT ENTERPRISES SOL								
	MAINT PROGRAM SUPPORT	1,338.38	PROFESSIONAL SERVICES -	101.104.202		1441751	003925	P 397 00008
	MAINT PROGRAM SUPPORT	319.84	PROFESSIONAL SERVICES	601.601.202		1441751	003925	P 397 00073
	MAINT PROGRAM SUPPORT	359.82	PROFESSIONAL SERVICES	611.611.202		1441751	003925	P 397 00074
	MAINT PROGRAM SUPPORT	119.96	PROFESSIONAL SERVICES	631.631.202		1441751	003925	P 397 00075
		2,138.00	*VENDOR TOTAL					
CONKLING DIST/JOHN A								
	BEER	128.50	BEER	641.641.718		146539	019055	P 422 00018
	BEER	64.25	BEER	641.641.718		147317	019056	P 422 00019
		192.75	*VENDOR TOTAL					
CREDIT COLLECTION SERVIC								
	COLLECTIONS	58.36	PROFESSIONAL SERVICES	601.601.202		JAN 2018	001858	P 422 00012
	COLLECTIONS	15.13	PROFESSIONAL SERVICES	611.611.202		JAN 2018	001858	P 422 00013
	COLLECTIONS	50.10	PROFESSIONAL SERVICES	631.631.202		JAN 2018	001858	P 422 00014
		123.59	*VENDOR TOTAL					
CRESCENT ELECTRIC								
	LIGHTS	2,382.00	CAPITAL REPAIR & MAINTEN	101.127.301		S504645452001	017334	P 435 00006

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
DAKOTA BEVERAGE CO INC	BEER	57.00	BEER	641.641.718		7900355	019057	P	422	00024
DAKOTA PLAYGROUND	TRASH CAN HOLDER LIDS	525.00	EQUIPMENT	201.201.350		300104	018920	P	422	00023
DEPT OF CORRECTIONS	DOC WORK PROGRAM	186.47	REP. & MAINT. - BUILDING	201.201.223		C18D8349	077402	P	422	00025
	DOC WORK PROGRAM	186.47	REP. & MAINT. - TRAIL	204.204.223		C18D8349	077402	P	422	00026
	DOC WORK PROGRAM	186.47	REP. & MAINT. - BUILDING	621.621.223		C18D8349	077402	P	422	00027
	DOC WORK PROGRAM	186.47	REP. & MAINT. - BUILDING	641.641.223		C18D8349	077402	P	422	00028
		745.88	*VENDOR TOTAL							
DEPT OF REVENUE	LAB TESTING	90.00	PROFESSIONAL SERVICES	203.203.202		10581032	018894	P	422	00029
	LAB TESTING	382.00	PROFESSIONAL SERVICES	601.601.202		10581032	018894	P	422	00030
		472.00	*VENDOR TOTAL							
DEX MEDIA EAST	PHONE BOOK	10.74	PUBLISHING	101.101.211		110560176	003458	P	422	00020
	PHONE BOOK	16.20	PUBLISHING	101.111.211		110560176	003458	P	422	00021
	PHONE BOOK	10.74	SUBSCRIPTIONS & PUBLICAT	101.114.235		110560176	003458	P	422	00022
		37.68	*VENDOR TOTAL							
DZIWOGO/RACHEL J	EMPLOYEE APPRECIATION	168.00	EMPLOYEE COMMITTEE	101.101.141		2.8.18	019116	P	422	00031
EHRESMANN ENGINEERING IN	STEEL	311.34	ROAD MATERIALS	101.123.239		S14579	077079	P	422	00032
	ANGLE IRON	133.92	ROAD MATERIALS	101.123.239		S14614	077082	P	422	00033
		445.26	*VENDOR TOTAL							
ETHANOL PRODUCTS LLC	CARBON DIOXIDE	1,003.08	CHEMICALS & GASES	601.601.240		2202815	018887	P	431	00019
FALKENBERG CONSTRUCTION	NUISANCE ABATEMENT	278.00	ABATEMENT	101.106.204		1.31.18	017332	P	422	00037
FEIMER CONSTRUCTION	REPAIR MAIN BREAK	2,120.00	REP. & MAINT. - DISTRIBUT	601.601.226		4326	018833	P	422	00036
FEJFAR PLUMBING INC	CLEAR BLOCKED SEWER	93.73	REP. & MAINT. - BUILDING	101.141.223		50114	017333	P	422	00038
FELD EQUIPMENT CO INC/ED	HELMET HEADBAND	59.00	REP. & MAINT. - EQUIPMEN	101.114.221		324622	075879	P	435	00013
FERGUSON WATER WORKS SUP	SOFTWARE MAINT	1,200.00	PROFESSIONAL SERVICES	601.601.202		B095865	019019	P	422	00034
	SOFTWARE MAINT	1,200.00	PROFESSIONAL SERVICES	611.611.202		B095865	019019	P	422	00035
		2,400.00	*VENDOR TOTAL							



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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
FINANCE, DEPT OF	TRAVEL EXPENSE	33.00	CONFERENCE & MEETINGS	101.105.265		2.14.18	002604	P	422	00015
FIRST DAKOTA NATIONAL BA	LEASE AGREE ANNUAL FEE	1,000.00	OTHER DEBT SERVICE	101.114.431		3.5.18	019410	P	436	00005
FLANNERY/KIRT	OFFICER STIPEND	25.00	PROFESSIONAL SERV.-VOLUN	101.114.202		2.28.18	005653	P	435	00012
FRICK/ADAM	OFFICER STIPEND	25.00	PROFESSIONAL SERV.-VOLUN	101.114.202		2.28.18	005650	P	435	00010
FRICK/BRIAN	OFFICER STIPEND	50.00	PROFESSIONAL SERV.-VOLUN	101.114.202		2.28.18	005649	P	435	00011
GERSTNER OIL CO	OIL	156.10	GARAGE GASOLINE & LUBRIC	801.801.238		23360	077080	P	422	00039
	AVIATION OIL	165.42	GARAGE GASOLINE & LUBRIC	101.127.238		29435	072858	P	397	00034
	JET FUEL	21,133.70	GARAGE GASOLINE & LUBRIC	101.127.238		39857	018483	P	422	00040
		21,455.22	*VENDOR TOTAL							
GLASS CUTTER	REPAIR OPENER	79.48	REP. & MAINT. - BUILDING	101.114.223		11756	075882	P	435	00014
GOVT. FINANCE OFFICER AS	ANNUAL NEWLETTER	50.00	SUBSCRIPTIONS & PUBLICAT	101.104.235		169026S	019328	P	431	00020
GRAYMONT CAPITAL INC	LIME	4,686.50	CHEMICALS & GASES	601.601.240		116507	018891	P	397	00035
	LIME	4,762.94	CHEMICALS & GASES	601.601.240		117425	018896	P	436	00006
		9,449.44	*VENDOR TOTAL							
HAWKINS INC	SAC POOL CHEMICALS	53.50	CHEMICALS & GASES	203.203.240		2566879	077396	P	422	00042
	SAC POOL CHEMICALS	2,467.23	CHEMICALS & GASES	203.203.240		4226885/891	076834	P	397	00037
	FERRIC	1,612.35	CHEMICALS & GASES	601.601.240		422689	018892	P	397	00036
	SAC POOL CHEMICALS	56.50	CHEMICALS & GASES	203.203.240		4229583	077395	P	422	00041
		4,189.58	*VENDOR TOTAL							
HDR ENGINEERING INC	WATER PLANT CONSTRUCTION	79,817.84	WATER TREATMENT FACILITY	602.602.326		1200104342	016185	P	422	00043
J & H CARE & CLEANING CO	JANITORIAL SERVICES	2,795.00	CONTRACTED SERVICES	203.203.204		11950	077393	P	397	00038
JONES CONSTRUCTION/JOHN	WATER PLANT CONSTRUCTION	555,395.09	WATER TREATMENT FACILITY	602.602.326		2.26.18	016186	P	422	00044
KAISER HEATING & COOLING	REPLACE THERMOSTAT	257.79	REP. & MAINT. - BUILDING	101.114.223		59244	075880	P	435	00015

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
LARRY'S HOME CENTER	HVAC REPAIRS	789.48	REP. & MAINT. - BUILDING	101.141.223		21514	019202	P	422	00045
LIBRARY IDEAS LLC	FREGAL SUBSCRIPTION	1,750.00	PROFESSIONAL SERVICES	101.142.202		57241	016593	P	421	00003
LONG'S PROPANE INC	PROPANE	494.50	FUEL-HEATING	641.641.273		77226	007667	P	422	00046
MACH 3 ENTERPRISES	SUMMER READING PROGRAM	300.00	RECREATION SUPPLIES	701.701.242			016590	P	421	00004
MCGRATH NORTH MULLIN & K	PROFESSIONAL SERVICES	4,236.00	PROFESSIONAL SERVICES	101.103.202		509432	019259	P	422	00062
MCLEODS PRINTING	TRAFFIC TICKETS	1,114.80	PROFESSIONAL SERVICES	101.111.202		19731	017374	P	422	00061
MENARDS	OFFICE SUPPLIES	13.48	OFFICE SUPPLIES	101.122.232		25589	014100	P	422	00060
MIDAMERICAN ENERGY	FUEL	566.38	FUEL-HEATING	101.142.273		2.26.18	002794	P	421	00006
	FUEL	18.06	FUEL-GENERATOR	101.115.273		2.27.18	003252	P	422	00047
	FUEL	1,637.92	FUEL-HEATING	101.141.273		2.27.18	003252	P	422	00048
	FUEL	2,788.36	HEATING FUEL - GAS	637.637.273		2.27.18	003252	P	422	00049
	FUEL	981.32	FUEL-HEATING	601.601.273		2.27.18	003252	P	422	00050
	FUEL	1,696.37	FUEL-HEATING	101.127.273		2.27.18	003252	P	422	00051
	FUEL	1,012.40	FUEL-HEATING	801.801.273		2.27.18	003252	P	422	00052
	FUEL	1,628.31	FUEL-HEATING	101.125.273		2.27.18	003252	P	422	00053
	FUEL	100.00	ROAD MATERIALS	101.123.239		2.27.18	003252	P	422	00054
	FUEL	1,078.63	FUEL-HEATING	101.114.273		2.27.18	003252	P	422	00055
	FUEL	348.07	FUEL-HEATING	641.641.273		2.27.18	003252	P	422	00056
	FUEL	15.00	FUEL-HEATING	202.202.273		2.27.18	003252	P	422	00057
	FUEL	5,003.65	FUEL-HEATING	201.201.273		2.27.18	003252	P	422	00058
		16,874.47	*VENDOR TOTAL							
MIDAMERICAN ENERGY	FUEL	100.00	FUEL-HEATING	601.601.273		2.27.18	002904	P	435	00001
	FUEL	16,283.38	FUEL-HEATING	611.611.273		2.27.18	002904	P	435	00002
		16,383.38	*VENDOR TOTAL							
MIDWEST ALARM COMPANY IN	FIRE ALARM	384.53	REP. & MAINT. - BUILDING	641.641.223		191210	017284	P	397	00041
	ALARM MAINTENANCE	613.00	REP. & MAINT. - BUILDING	101.114.223		191714/191713	075883	P	435	00017
	PROF SERVICES	63.00	PROFESSIONAL SERVICES	101.101.202		192228	019114	P	397	00040
		1,060.53	*VENDOR TOTAL							
MIDWEST TAPE	AUDIO BOOKS	598.83	AV - CAPITAL	101.142.342		33593984	016591	P	421	00005

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
MIDWEST WHEEL COMPANIES	TOOLBOX	17.02	GARAGE PARTS	801.801.249		1034902	077078	P	397	00039
MILLENNIUM RECYCLING	SINGLE STREAM FEE	1,656.50	CONTRACTED SERVICE-MILLE	631.631.204		129814	017194	P	422	00063
MILLER PAINTING & DECORA	MEM POOL PAINT	3,730.00	REP. & MAINT. - BUILDING	202.202.223		007-18	077281	P	397	00042
MOSER/BRAD	OFFICER STIPEND	25.00	PROFESSIONAL SERV.-VOLUN	101.114.202		2.28.18	005654	P	435	00016
MOTOR VEHICLE DEPT, SD	LICENSE PLATES RENEWAL	6.00	REP. & MAINT. -VEHICLES	101.111.222		1.25.18	018996	P	422	00059
NADA APPRAISAL GUIDES	POP	41.35	POP	641.641.720		391468/391873	019054	P	422	00083
NOHR ENGINEERING CO	ANTENNA PLAN REVIEW	980.00	EQUIPMENT	208.208.350		9319	180002	P	422	00064
NORTHWESTERN ENERGY	ELECT	588.73	ELECTRICITY	101.142.272		2.26.18	002795	P	421	00007
	ELECT	1,949.53	ELECTRICITY	101.127.272		3.5.18	003132	P	436	00007
	ELECT	232.42	ELECTRICITY	621.621.272		3.5.18	003132	P	436	00008
	ELECT	1,654.72	ELECTRICITY	101.125.272		3.5.18	003132	P	436	00009
	ELECT	97.04	ELECTRICITY	101.115.272		3.5.18	003132	P	436	00010
	ELECT	606.83	ELECTRICITY	637.637.272		3.5.18	003134	P	436	00011
	ELECT	1,661.70	ELECTRICITY	601.601.272		3.5.18	003134	P	436	00012
	ELECT	1,809.95	ELECTRICITY	611.611.272		3.5.18	003134	P	436	00013
	ELECT	2,201.46	ELECTRICITY	201.201.272		3.5.18	003137	P	436	00014
	ELECT	24,010.47	ELECTRICITY - STREET LIG	101.126.272		3.5.18	003135	P	436	00015
	ELECT	4,780.85	ELECTRICITY - STREET LIG	101.126.272		3.5.18	003136	P	436	00016
	ELECT	852.18	ELECTRICITY	101.114.272		3.5.18	003133	P	436	00017
	ELECT	901.78	ELECTRICITY	641.641.272		3.5.18	003133	P	436	00018
	ELECT	272.60	ELECTRICITY	637.637.272		3.5.18	003133	P	436	00019
	ELECT	238.62	ELECTRICITY	202.202.272		3.5.18	003133	P	436	00020
	ELECT	1,577.67	ELECTRICITY	101.141.272		3.5.18	003133	P	436	00021
		43,436.55	*VENDOR TOTAL							
O'CONNOR COMPANY	AIR FILTERS	1,033.28	REP. & MAINT. - PLANT	611.611.221		113889/526502	016729	P	422	00065
OBSERVER	ADVERTISMENT	48.00	ADVERTISING	203.203.211		2.12.18	077394	P	397	00043
PEACE OFFICERS ASSN/SD	MEMBERSHIP	50.00	MEMBERSHIP DUES	101.111.261		2.6.18	017372	P	397	00051

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
POLICE CHIEFS' ASSN	CONFERENCE REGISTRATION	85.00	LEARNING	101.111.264		2.27.18	019330	P	431	00021
POWER SOURCE ELECTRIC	INSTALL OUTLET	302.91	REP. & MAINT. - BUILDING	101.114.223		59138	075881	P	435	00018
PRESS DAKOTA MSTAR SOLUT	PUBLICATION	32.06	PUBLISHING	101.106.211		2504	017327	P	397	00044
	ADVERTISEMENT	440.00	ADVERTISING	203.203.211		2504	077242	P	397	00045
	PUBLICATION	15.83	PUBLISHING	101.101.211		2504	077443	P	397	00046
	PUBLICATION	83.37	PUBLISHING	101.101.211		2504	018823	P	397	00047
	PUBLICATION	278.63	PUBLISHING	101.101.211		2504	019012	P	397	00048
	PUBLICATION	64.17	PUBLISHING	101.101.211		2504	019008	P	397	00049
	PUBLICATION	12.22	PUBLISHING	101.106.211		2504	017328	P	397	00050
	ADVERTISEMENT	56.16	WEST CITY LIMITS ROAD	506.572.385		2504	014099	P	422	00067
		982.44	*VENDOR TOTAL							
PUSH PEDAL PULL	WORKOUT EQUIPMENT	14,069.94	EQUIPMENT	203.203.350		212359	016981	P	422	00066
RASMUSSEN MECHANICAL SEV	BOILER MAINTENANCE	2,267.12	REP. & MAINT. - BUILDING	101.125.223		52907	019201	P	422	00068
REINHART FOODS INC	ENTREE	216.35	ENTREE	641.641.710		820975	019058	P	422	00069
	JANITORIAL SUPPLIES	53.04	JANITORIAL SUPPLIES	641.641.236		820975	019058	P	422	00070
	ENTREE	80.97	ENTREE	641.641.710		820975	019058	P	422	00071
	ENTREE	14.78	ENTREE	641.641.710		820975	019058	P	422	00072
		365.14	*VENDOR TOTAL							
SAM BRUENING	BOOT ALLOWANCE	125.00	UNIFORMS	101.111.244		2.28.18	017375	P	435	00003
SANITATION PRODUCTS INC	BLK SW CARTS	3,250.00	EQUIPMENT	631.631.350		62713	017142	P	397	00053
SHERWIN WILLIAMS CO	PAINT EQUIPMENT	9,359.49	EQUIPMENT	101.123.350		5597-5	017186	P	397	00052
SOUTH DAKOTA ONE CALL	ONE CALL MESSAGE FEES	6.83	LOCATES	601.601.208		0097	019152	P	397	00054
	ONE CALL MESSAGE FEES	6.82	LOCATES	611.611.208		0097	019152	P	397	00076
	ONE CALL MESSAGE FEES	346.50	LOCATES	601.601.208		2246-2594-3738	019153	P	430	00003
	ONE CALL MESSAGE FEES	346.50	LOCATES	611.611.208		2246-2594-3738	019153	P	430	00004
		706.65	*VENDOR TOTAL							
STERN OIL CO INC	FUEL	21,207.70	GARAGE GASOLINE & LUBRIC	801.801.238		259267	017191	P	422	00074

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
STOCKWELL ENGINEERS INC	STREETSCAPE DESIGN	8,808.00	WALNUT - 2ND TO 4TH	506.572.381		7876	014097	P	431	00024
TITLEIST										
	GOLF BALLS	103.94	GOLF BALLS	641.641.760		905337103	017290	P	422	00077
	RANGE BALLS	4,704.00	DRIVING RANGE	641.641.754		905337104	017287	P	422	00080
	GOLF BALLS	3,273.13	GOLF BALLS	641.641.760		905341202	017290	P	422	00078
	GOLF HEADWEAR	185.66	GOLF CAPS/VISORS	641.641.764		905341579	017289	P	422	00075
	GOLF EQUIPMENT	257.00	GOLF EQUIPMENT	641.641.768		905345952	017288	P	422	00076
		8,523.73	*VENDOR TOTAL							
TOUR EDGE GOLF GROUP INC	GOLF EQUIPMENT	280.00	GOLF EQUIPMENT	641.641.768		1189565	017285	P	422	00079
TRUCK TRAILER SALES INC	TRUCK REPAIRS	2,070.40	GARAGE PARTS	801.801.249		71027	017192	P	397	00055
U.S. POST OFFICE-UTIL										
	UTILITY POSTAGE	560.00	POSTAGE	601.601.231		2.16.18	001855	P	397	00056
	UTILITY POSTAGE	630.00	POSTAGE	611.611.231		2.16.18	001855	P	397	00057
	UTILITY POSTAGE	210.00	POSTAGE	631.631.231		2.16.18	001855	P	397	00058
		1,400.00	*VENDOR TOTAL							
ULTRAMAX AMMUNITION	@FY@ ARMS LAUNCHER	1,025.00	EQUIPMENT	101.111.350		10.4.17	016864	P	430	00011
UNITED PARCEL SERVICE, I										
	DELIVERY SERVICE	21.60	POSTAGE	611.611.231		572347088	003830	P	435	00019
	DELIVERY SERVICE	21.60	POSTAGE	601.601.231		572347088	003830	P	435	00020
	DELIVERY SERVICE	21.60	REP. & MAINT. - EQUIPMEN	101.123.221		572347088	003830	P	435	00021
	DELIVERY SERVICE	21.60	POSTAGE	101.114.231		572347088	003830	P	435	00022
	DELIVERY SERVICE	21.60	PROFESSIONAL SERVICES -	101.127.202		572347088	003830	P	435	00023
		108.00	*VENDOR TOTAL							
UNITED STATES POSTAL SER										
	POSTAGE	92.65	POSTAGE	101.122.231		2.27.18	002989	P	431	00025
	POSTAGE	160.93	POSTAGE	101.104.231		2.27.18	002989	P	431	00026
	POSTAGE	119.47	POSTAGE	101.111.231		2.27.18	002989	P	431	00027
	POSTAGE	3.76	POSTAGE	201.201.231		2.27.18	002989	P	431	00028
	POSTAGE	0.94	POSTAGE	101.122.231		2.27.18	002989	P	431	00029
	POSTAGE	35.68	POSTAGE	637.637.231		2.27.18	002989	P	431	00030
	POSTAGE	23.93	POSTAGE	101.102.231		2.27.18	002989	P	431	00031
	POSTAGE	14.74	POSTAGE	101.106.231		2.27.18	002989	P	431	00032
	POSTAGE	15.14	POSTAGE	641.641.231		2.27.18	002989	P	431	00033
	POSTAGE	15.78	POSTAGE	203.203.231		2.27.18	002989	P	431	00034
	POSTAGE	2.73	POSTAGE	611.611.231		2.27.18	002989	P	431	00035
	POSTAGE	69.18	POSTAGE	601.601.231		2.27.18	002989	P	431	00036
	POSTAGE	77.83	POSTAGE	611.611.231		2.27.18	002989	P	431	00037
	POSTAGE	25.95	POSTAGE	631.631.231		2.27.18	002989	P	431	00038
	POSTAGE	3.29	POSTAGE	101.122.231		2.27.18	002989	P	431	00039
		662.00	*VENDOR TOTAL							

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
US BANK EQUIPMENT FINANC	COPIER LEASE	323.63	RENTALS & XEROX SUPPLIES	101.142.212		351514450	016592	P	421	00008
US BANK SPA LOCKBOX CM96										
	C462038-01 DRK WATER #1	11,139.66	SRF LOAN BOND INTEREST	604.604.411		3.2.18	019402	P	435	00029
	C462038-01 DRK WATER #1	50,210.21	SRF LOAN PRINCIPAL	604.604.441		3.2.18	019402	P	435	00030
	C462038-05 DRK WATER #5	85,928.53	SRF LOAN BOND INTEREST	607.607.411		3.2.18	019408	P	435	00031
	C462038-05 DRK WATER #5	63,114.79	SRF LOAN PRINCIPAL	607.607.441		3.2.18	019408	P	435	00032
	C462038-03 DRK WATER #3	13,910.81	SRF LOAN BOND INTEREST	604.604.411		3.2.18	019404	P	435	00033
	C462038-03 DRK WATER #3	27,369.11	SRF LOAN PRINCIPAL	604.604.441		3.2.18	019404	P	435	00034
	C462038-04 DRK WATER #4	10,792.15	SRF LOAN BOND INTEREST	604.604.411		3.2.18	019405	P	435	00035
	C462038-04 DRK WATER #4	22,210.91	SRF LOAN PRINCIPAL	604.604.441		3.2.18	019405	P	435	00036
	C461038-04 DRK WATER #4	5,609.30	SRF LOAN BOND INTEREST	614.614.411		3.2.18	019407	P	435	00037
	C461038-04 DRK WATER #4	4,288.37	PRINCIPAL	614.614.441		3.2.18	019407	P	435	00038
	C461038-03 DRK WATER #3	19,336.86	SRF LOAN BOND INTEREST	614.614.411		3.2.18	019406	P	435	00039
	C461038-03 DRK WATER #3	87,157.73	PRINCIPAL	614.614.441		3.2.18	019406	P	435	00040
	C462038-02 DRK WATER #2	4,755.80	SRF LOAN BOND INTEREST	604.604.411		3.2.18	019403	P	435	00041
	C462038-02 DRK WATER #2	10,545.47	SRF LOAN PRINCIPAL	604.604.441		3.2.18	019403	P	435	00042
		416,369.70	*VENDOR TOTAL							
VENTURE BALLISTIC COMPOS	@FY@ BALLISTIC SHIELD	3,500.00	EQUIPMENT	101.111.350		10.31.17	017349	P	430	00010
VILLANUEVA/MIKE	TRAVEL EXP	90.00	LEARNING	101.114.264		2.28.18	075886	P	435	00024
WAGE WORKS INC										
	FSA SERVICE FEE	65.00	PROFESSIONAL SERVICES -	101.104.202		INV535607	005311	P	397	00059
	FSA SERVICE FEE	5.00	PROFESSIONAL SERVICES	101.105.202		INV535607	005311	P	397	00060
	FSA SERVICE FEE	5.00	PROFESSIONAL SERVICES	101.111.202		INV535607	005311	P	397	00061
	FSA SERVICE FEE	5.00	PROFESSIONAL SERV.-VOLUN	101.114.202		INV535607	005311	P	397	00062
	FSA SERVICE FEE	5.00	PROFESSIONAL SERVICES	101.123.202		INV535607	005311	P	397	00063
	FSA SERVICE FEE	20.00	PROFESSIONAL SERVICES	101.142.202		INV535607			397	00064
	FSA SERVICE FEE	10.00	PROFESSIONAL SERVICES	201.201.202		INV535607			397	00065
	FSA SERVICE FEE	5.00	PROFESSIONAL SERVICES	203.203.202		INV535607			397	00066
	FSA SERVICE FEE	10.00	PROFESSIONAL SERVICES	208.208.202		INV535607			397	00067
	FSA SERVICE FEE	5.00	PROFESSIONAL SERVICES	641.641.202		INV535607			397	00068
		135.00	*VENDOR TOTAL							
WESTY'S ELECTRIC LLC	LOCKER ROOM MAINTENANCE	503.67	REP. & MAINT. - BUILDING	203.203.223		C45C001	077403	P	422	00084
WHOLESALE SUPPLY INC										
	CANDY	20.25	CANDY	641.641.714		391468/391873	019054	P	422	00081
	CANDY	9.65	CANDY	641.641.714		391468/391873	019054	P	422	00082
		29.90	*VENDOR TOTAL							
WOEHL/TOBY	OFFICER STIPEND	25.00	PROFESSIONAL SERV.-VOLUN	101.114.202		2.28.18	005652	P	435	00025

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
XEROX CORPORATION										
	COPIER LEASE	700.86	ACCOUNTS RECEIVABLE	713.1311		2418-2423	003976	P	436	00022
	COPIER LEASE	337.12	COPIES	101.111.234		2418-2423	003976	P	436	00023
	COPIER LEASE	210.55	ACCOUNTS RECEIVABLE	713.1311		2418-2423	003853	P	436	00024
	COPIER LEASE	163.42	CONTRACTED SERVICES	203.203.204		92073442	003971	P	397	00069
		1,411.95	*VENDOR TOTAL							
YANKTON AG SERVICE										
	PARKS SUPPLIES	20.89	REP. & MAINT. - BUILDING	201.201.223		43910	077280	P	397	00070
YANKTON AREA ARTS ASSN										
	SUMMER BAND	3,600.00	SUMMER BAND	101.131.559		2.14.18	077401	P	422	00085
YANKTON AREA ICE ASSOCIA										
	REIMBURSEMENT	423.95	CONTRACTUAL AGREEMENT	203.203.213		2.12.18	016980	P	422	00089
YANKTON AREA PROG. GROWT										
	MEETING REGISTRATION	30.00	CONFERENCE & MEETINGS	101.102.265		262	019258	P	422	00087
YANKTON COUNTY AUDITOR										
	YC CAPITAL IMPROVE COST	15,740.81	RENT FOR SAFETY CENTER	101.111.212		3.2.18	019409	P	435	00043
YANKTON FIRE & SAFETY CO										
	ANNUAL INSPECTION	231.00	REP. & MAINT. - BUILDING	101.127.223		2.14.18	072859	P	422	00086
	ANNUAL INSPECTION	367.50	MEDICAL & SAFETY SUPPLIE	201.201.243		23043	077279	P	422	00088
		598.50	*VENDOR TOTAL							
YANKTON JANITOR SUPPLY I										
	SUPPLIES	104.80	REP. & MAINT. - BUILDING	101.114.223		429248	075884	P	435	00028
YANKTON MEDICAL CLINIC										
	EMPLOYMENT SCREENING	268.00	PROFESSIONAL SERVICES	101.111.202		4274	077312	P	397	00071
	PRE-EMPLOYMENT SCREENING	50.00	PROFESSIONAL SERVICES	208.208.202		4274	019119	P	430	00005
	PRE-EMPLOYMENT SCREENING	50.00	PROFESSIONAL SERVICES	611.611.202		4274	019119	P	430	00006
	PRE-EMPLOYMENT SCREENING	155.00	PROFESSIONAL SERVICES	101.102.202		4274	019119	P	430	00007
		523.00	*VENDOR TOTAL							
YANKTON SCHOOL DISTRICT										
	SAC 4TH QRTR EXP	2,113.50	COMMON BLDG EQUIPMENT	506.571.350		1.15.18	018922	P	430	00008
	SAC 4TH QRTR EXP	28,861.54	COST OF SERVICE PROVIDED	203.203.206		1.15.18	018922	P	430	00009
		30,975.04	*VENDOR TOTAL							
YANKTON VOL FIRE DEPARTM										
	JAN/FEB FIRE CALLS/DRILL	1,700.00	PROFESSIONAL SERV.-VOLUN	101.114.202		3.5.18	075892	P	436	00025
ZIEGLER/WILLIAM P										
	OFFICER STIPEND	50.00	PROFESSIONAL SERV.-VOLUN	101.114.202		2.28.18	005651	P	435	00026
	TRAVEL EXP	90.00	LEARNING	101.114.264		2.28.18	075885	P	435	00027
		140.00	*VENDOR TOTAL							

Schedule of Bills

VENDOR NAME	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
DESCRIPTION							
3D SPECIALTIES INC	97.72	ROAD MATERIALS	101.123.239		200906	017172 P	397 00072
SIGNS							



VENDOR NAME								
DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID LINE
REPORT TOTALS:	1,413,466.28							

RECORDS PRINTED - 000289

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	123,007.33
201	PARKS AND RECREATION	9,410.36
202	PARK IMPROVEMENT	7,257.99
203	SUMMIT ACTIVITY CENTER	50,419.93
204	MARNE CREEK	186.47
208	911/DISPATCH	1,040.00
506	SPECIAL CAPITAL IMPROV	10,977.66
601	WATER OPERATION	21,326.90
602	WATER RENEWAL/REPLACEMENT	635,212.93
604	2001 STATE REVOLVING LOAN	150,934.12
607	WATER PLANT RENOVATION	149,043.32
611	WASTE WATER OPERATION	32,939.81
614	STATE REVOLVING LOAN FUND	116,392.26
621	CEMETERY OPERATION	418.89
631	SOLID WASTE	14,486.64
637	JOINT POWER	50,859.84
641	GOLF COURSE	13,195.74
701	LIBRARY TRUST	300.00
713	COPIES & POSTAGE	911.41
801	CENTRAL GARAGE	25,144.68
TOTAL ALL FUNDS		1,413,466.28

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	1,413,466.28
TOTAL ALL BANKS		1,413,466.28

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE ..... APPROVED BY .....

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CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
AFSCME COUNCIL 65	06454								
	EMPLOYEE DEDUCTION	685.83	MISC. EMP. DED.	711.2079		005136	F	412	00007
	EMPLOYEE DEDUCTION	685.83	MISC. EMP. DED.	711.2079		005136	F	412	00061
		1,371.66	*TOTAL						
AMERICAN FAMILY LIFE COR	00025								
	CANCER & ICU PREMIUMS	7,736.92	CANCER & ICU SUPPLEMENTA	711.2075		001234	F	412	00067
AVERA HEALTH PLANS	05140								
	HEALTH INS - MARCH	83,000.84	HEALTH INSURANCE	711.2068		005646	F	412	00066
AVERA MCKENNAN HOSPITAL	05529								
	2018 EAP INSURANCE	5,792.00	HEALTH INSURANCE	711.2068		005669	F	412	00098
DELTA DENTAL	04160								
	DENTAL INS - MARCH	8,140.26	DENTAL INSURANCE	711.2059		003190	F	412	00068
DEPT OF SOCIAL SERVICES	01681								
	EMPLOYEE DEDUCTION	848.75	MISC. EMP. DED.	711.2079		003562	F	412	00008
	EMPLOYEE DEDUCTION	848.75	MISC. EMP. DED.	711.2079		003562	F	412	00062
		1,697.50	*TOTAL						
DROTZMANN CONSTRUCTION L	07113								
	SIDEWALK OVERSIZING	1,168.00	BUILDINGS & STRUCTURES	101.123.320	459	017331	F	412	00053
ERICKSON/JOSEPH O.	07112								
	TRAINING	135.00	LEARNING	101.111.264		005661	F	412	00001
	TRAINING	150.00	LEARNING	101.111.264		005662	F	412	00002
	TRAINING	135.00	LEARNING	101.111.264		005663	F	412	00047
	TRAINING	150.00	LEARNING	101.111.264		005664	F	412	00048
		570.00	*TOTAL						
FIRST NATL BANK SOUTH DA	04389								
	EMPLOYEE DEDUCTION	729.15	AFLAC DAYCARE	711.2077		003301	F	412	00005
	EMPLOYEE DEDUCTION	729.15	AFLAC DAYCARE	711.2077		003301	F	412	00059
	EMPLOYEE DEDUCTION	612.08	AFLAC MEDICAL	711.2078		003301	F	412	00006
	EMPLOYEE DEDUCTION	612.08	AFLAC MEDICAL	711.2078		003301	F	412	00060
		2,682.46	*TOTAL						
FOOTE/JASON	05152								
	K9 CONFERENCE	520.00	CONFERENCE & MEETINGS	101.111.265		005670	F	412	00096
GOSOMA	06259								
	CONFERENCE REGISTRATION	150.00	CONFERENCE & MEETINGS	101.102.265		019262	F	412	00116
JONATHAN MAY	07229								
	REPLACE CHECK #61165	60.00	RECREATION SUPPLIES	701.701.242		005666	F	412	00049
	REPLACE CHECK #61165	240.00	RECREATION SUPPLIES	701.701.242		005665	F	412	00050
		300.00	*TOTAL						
JONES/MATTHEW	07230								
	MIDWEST REGION P&R CONF	1,250.00	MIDWEST REGION CONFERENC	201.201.205		018721	F	412	00013
MINNESOTA LIFE INSURANCE	06544								
	LIFE INSURANCE - MARCH	727.89	LIFE INSURANCE	711.2069		005179	F	412	00100
MURGUIA/JAVIER	06552								
	TRAINING	80.00	TRAVEL EXPENSE	101.111.263		005673	F	412	00104
NEUMAYER/BRIAN	07059								
	TRAINING	110.00	TRAVEL EXPENSE	101.111.263		005672	F	412	00102
	TRAINING	110.00	TRAVEL EXPENSE	101.111.263		005672	F	412	00103
		220.00	*TOTAL						

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
NOLZ/PAT		03928							
	TRAINING	64.00	LEARNING	101.111.264		005659	F	412	00011
	TRAINING	75.00	LEARNING	101.111.264		005660	F	412	00012
		139.00	*TOTAL						
POSTMASTER		04458							
	POSTAGE PERMIT FEE	123.75	POSTAGE	601.601.231		005668	F	412	00054
	POSTAGE PERMIT FEE	67.50	POSTAGE	611.611.231		005668	F	412	00056
	POSTAGE PERMIT FEE	33.75	POSTAGE	631.631.231		005668	F	412	00055
		225.00	*TOTAL						
RETIREMENT, SD		00519							
	SD RETIREMENT - FEB 2018	72,524.09	SD RETIREMENT SYSTEM	711.2066		002809	F	412	00065
SD PUBLIC ASSURANCE ALLI		05569							
	PROP/LIABILITY INSURANCE	11,845.23	INSURANCE	101.101.201	25119	019020	F	412	00069
	PROP/LIABILITY INSURANCE	419.24	INSURANCE	101.102.201	25119	019020	F	412	00070
	PROP/LIABILITY INSURANCE	757.30	INSURANCE	101.104.201	25119	019020	F	412	00071
	PROP/LIABILITY INSURANCE	284.82	INSURANCE	101.105.201	25119	019020	F	412	00072
	PROP/LIABILITY INSURANCE	465.82	INSURANCE	101.106.201	25119	019020	F	412	00073
	PROP/LIABILITY INSURANCE	20,240.74	INSURANCE	101.111.201	25119	019020	F	412	00074
	PROP/LIABILITY INSURANCE	592.26	INSURANCE	101.111.201	25119	019020	F	412	00075
	PROP/LIABILITY INSURANCE	827.84	INSURANCE	101.122.201	25119	019020	F	412	00076
	PROP/LIABILITY INSURANCE	19,689.74	INSURANCE	101.123.201	25119	019020	F	412	00077
	PROP/LIABILITY INSURANCE	3,738.57	INSURANCE	101.124.201	25119	019020	F	412	00078
	PROP/LIABILITY INSURANCE	17,180.94	INSURANCE	101.125.201	25119	019020	F	412	00079
	PROP/LIABILITY INSURANCE	2,877.46	INSURANCE	101.126.201	25119	019020	F	412	00080
	PROP/LIABILITY INSURANCE	10,986.80	INSURANCE	101.127.201	25119	019020	F	412	00081
	PROP/LIABILITY INSURANCE	3,789.15	INSURANCE	101.141.201	25119	019020	F	412	00082
	PROP/LIABILITY INSURANCE	9,120.84	INSURANCE	101.142.201	25119	019020	F	412	00083
	PROP/LIABILITY INSURANCE	15,171.24	INSURANCE	201.201.201	25119	019020	F	412	00084
	PROP/LIABILITY INSURANCE	199.64	INSURANCE	202.202.201	25119	019020	F	412	00085
	PROP/LIABILITY INSURANCE	833.16	INSURANCE	203.203.201	25119	019020	F	412	00086
	PROP/LIABILITY INSURANCE	443.20	INSURANCE	204.204.201	25119	019020	F	412	00087
	PROP/LIABILITY INSURANCE	5,953.24	INSURANCE	208.208.201	25119	019020	F	412	00088
	PROP/LIABILITY INSURANCE	57,967.20	INSURANCE	601.601.201	25119	019020	F	412	00089
	PROP/LIABILITY INSURANCE	93,967.45	INSURANCE	611.611.201	25119	019020	F	412	00090
	PROP/LIABILITY INSURANCE	553.67	INSURANCE	621.621.201	25119	019020	F	412	00091
	PROP/LIABILITY INSURANCE	6,856.94	INSURANCE	631.631.201	25119	019020	F	412	00092
	PROP/LIABILITY INSURANCE	15,067.43	INSURANCE POLICIES	637.637.201	25119	019020	F	412	00093
	PROP/LIABILITY INSURANCE	239.57	INSURANCE POLICIES	637.638.201	25119	019020	F	412	00094
	PROP/LIABILITY INSURANCE	5,796.19	INSURANCE	641.641.201	25119	019020	F	412	00095
		305,865.68	*TOTAL						
SDCMA		04882							
	REGISTRATION SDCMA	100.00	CONFERENCE & MEETINGS	101.102.265		019261	F	412	00117
SDDOT-OFFICE AIR RAIL TR		07118							
	AIRPORTS CONFERENCE	150.00	CONFERENCE & MEETINGS	101.127.265		017343	F	412	00099
SDML		04259							
	MUNICIPAL LEAGUE MEETING	15.00	CONFERENCE & MEETINGS	101.102.265		019260	F	412	00107
	MUNICIPAL LEAGUE MEETING	15.00	CONFERENCE & MEETINGS	101.104.265		019260	F	412	00106

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
SDML		04259							
	MUNICIPAL LEAGUE MEETING	15.00	CONFERENCE & MEETINGS	101.106.265		019260	F	412	00108
	MUNICIPAL LEAGUE MEETING	15.00	CONFERENCE & MEETINGS	101.106.265		019260	F	412	00109
	MUNICIPAL LEAGUE MEETING	15.00	CONFERENCE & MEETINGS	101.106.265		019260	F	412	00110
	MUNICIPAL LEAGUE MEETING	15.00	CONFERENCE & MEETINGS	101.122.265		019260	F	412	00111
	MUNICIPAL LEAGUE MEETING	15.00	LEARNING	101.123.264		019260	F	412	00112
	MUNICIPAL LEAGUE MEETING	15.00	LEARNING	101.123.264		019260	F	412	00113
	MUNICIPAL LEAGUE MEETING	15.00	CONFERENCE & MEETINGS	101.142.265		019260	F	412	00105
	MUNICIPAL LEAGUE MEETING	15.00	TRAVEL EXPENSE	611.611.263		019260	F	412	00114
	MUNICIPAL LEAGUE MEETING	15.00	TRAVEL EXPENSE	611.611.263		019260	F	412	00115
		165.00	*TOTAL						
SDSRP		04992							
	EMPLOYEE DEDUCTION	1,841.50	ROTH 457 SDRS-SRP	711.2056		003591	F	412	00004
	EMPLOYEE DEDUCTION	1,971.50	ROTH 457 SDRS-SRP	711.2056		003591	F	412	00058
	EMPLOYEE DEDUCTION	1,707.53	SDRS SUPPLEMENTAL RETIRE	711.2058		003591	F	412	00003
	EMPLOYEE DEDUCTION	1,707.53	SDRS SUPPLEMENTAL RETIRE	711.2058		003591	F	412	00057
		7,228.06	*TOTAL						
SUMMIT ACTIVITY CENTER		03787							
	EMPLOYEE DEDUCTION	775.60	SUMMIT ACTIVITIES CENTER	711.2062		002981	F	412	00064
SUN LIFE FINANCIAL		06804							
	VISION INSURANCE - FEB	1,098.50	HEALTH INSURANCE	711.2068		005313	F	412	00009
	VISION INSURANCE-MARCH	1,181.18	HEALTH INSURANCE	711.2068		005313	F	412	00097
		2,279.68	*TOTAL						
SURIANI, MARIO		.15399							
	REPLACE CHECK #61208	2.85	SALES TAX PAYABLE	203.2073		005667	F	412	00052
	REPLACE CHECK #61208	38.00	ANNUAL MEMBERSHIPS	203.3740		005667	F	412	00051
		40.85	*TOTAL						
UNITED WAY		00918							
	EMPLOYEE DEDUCTION	118.00	UNITED FUND	711.2070		001142	F	412	00063
VAST BROADBAND		06976							
	PHONE BILL - FEB	51.67	TELEPHONE	101.102.271		003513	F	412	00015
	PHONE BILL - FEB	96.91	TELEPHONE	101.102.271		003513	F	412	00031
	PHONE BILL - FEB	103.53	TELEPHONE	101.104.271		003513	F	412	00016
	PHONE BILL - FEB	181.06	TELEPHONE	101.104.271		003513	F	412	00032
	INTERNET SERVICE	1,068.74	INTERNET ACCESS	101.105.270		003751	F	412	00014
	PHONE BILL - FEB	12.64	TELEPHONE	101.105.271		003513	F	412	00017
	PHONE BILL - FEB	21.52	TELEPHONE	101.105.271		003513	F	412	00033
	PHONE BILL - FEB	48.00	TELEPHONE	101.106.271		003513	F	412	00018
	PHONE BILL - FEB	95.42	TELEPHONE	101.106.271		003513	F	412	00034
	PHONE BILL - FEB	20.15	TELEPHONE	101.111.271		003513	F	412	00019
	PHONE BILL - FEB	33.31	TELEPHONE	101.111.271		003513	F	412	00035
	PHONE BILL - FEB	62.58	TELEPHONE	101.114.271		003513	F	412	00020
	PHONE BILL - FEB	102.44	TELEPHONE	101.114.271		003513	F	412	00036
	PHONE BILL - FEB	96.60	TELEPHONE	101.122.271		003513	F	412	00021
	PHONE BILL - FEB	175.12	TELEPHONE	101.122.271		003513	F	412	00037
	PHONE BILL - FEB	37.11	TELEPHONE	101.123.271		003513	F	412	00022
	PHONE BILL - FEB	66.40	TELEPHONE	101.123.271		003513	F	412	00038

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
	VAST BROADBAND	06976							
	PHONE BILL - FEB	41.26	TELEPHONE	101.142.271		003513	F	412	00023
	PHONE BILL - FEB	80.50	TELEPHONE	101.142.271		003513	F	412	00039
	PHONE BILL - FEB	143.25	TELEPHONE	201.201.271		003513	F	412	00024
	PHONE BILL - FEB	236.77	TELEPHONE	201.201.271		003513	F	412	00040
	PHONE BILL - FEB	20.75	TELEPHONE	202.202.271		003513	F	412	00025
	PHONE BILL - FEB	34.30	TELEPHONE	202.202.271		003513	F	412	00041
	PHONE BILL - FEB	135.47	TELEPHONE	203.203.271		003513	F	412	00026
	PHONE BILL - FEB	223.91	TELEPHONE	203.203.271		003513	F	412	00042
	PHONE SERVICE	34.68	TELEPHONE	601.601.271		003976	F	412	00010
	PHONE BILL - FEB	87.74	TELEPHONE	601.601.271		003513	F	412	00027
	PHONE BILL - FEB	140.08	TELEPHONE	601.601.271		003513	F	412	00043
	PHONE BILL - FEB	12.64	TELEPHONE	611.611.271		003513	F	412	00028
	PHONE BILL - FEB	27.56	TELEPHONE	611.611.271		003513	F	412	00044
	PHONE BILL - FEB	20.15	TELEPHONE	637.637.271		003513	F	412	00029
	PHONE BILL - FEB	34.79	TELEPHONE	637.637.271		003513	F	412	00045
	PHONE BILL - FEB	38.85	TELEPHONE	641.641.271		003513	F	412	00030
	PHONE BILL - FEB	67.26	TELEPHONE	641.641.271		003513	F	412	00046
		3,653.16	*TOTAL						
	WEGNER AUTO CO INC	04954							
	2018 RAM PICKUP	28,444.00	EQUIPMENT	101.127.350	2-14-18	017341	F	412	00101
		537,115.65	**CLAIMS TOTAL						

Manual Check Register

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CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
REPORT TOTALS:		537,115.65							

RECORDS PRINTED - 000117

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	136,887.71
201	PARKS AND RECREATION	16,801.26
202	PARK IMPROVEMENT	254.69
203	SUMMIT ACTIVITY CENTER	1,233.39
204	MARNE CREEK	443.20
208	911/DISPATCH	5,953.24
601	WATER OPERATION	58,353.45
611	WASTE WATER OPERATION	94,105.15
621	CEMETERY OPERATION	553.67
631	SOLID WASTE	6,890.69
637	JOINT POWER	15,361.94
641	GOLF COURSE	5,902.30
701	LIBRARY TRUST	300.00
711	EMPLOYEE BENEFIT	194,074.96
TOTAL ALL FUNDS		537,115.65

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	537,115.65
TOTAL ALL BANKS		537,115.65

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE ..... APPROVED BY .....  
.....  
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P-Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
ACCUCUT, LLC								
	SUPPLIES	70.00	OFFICE SUPPLIES	101.142.232		Ferrell		434 00335
	DIECUT	30.00	PROGRAM SUPPLIES	101.142.242		Ferrell		434 00336
	SHIPPING	15.00	POSTAGE	101.142.231		Ferrell		434 00337
		115.00	*VENDOR TOTAL					
AMAZON MKTPLACE PMTS								
	PORT STORAGE DEVICES	155.74	OFFICE SUPPLIES	101.111.232		Brandt		434 00045
	EMERGENCY SIGN	12.95	MEDICAL, SAFETY, & LAB. S	601.601.243		Chytka		434 00172
	OFFICE SUPPLIES	77.72	OFFICE SUPPLIES	101.142.232		Dobrovolny		434 00020
	BOOKS	97.43	BOOKS	101.142.340		Dobrovolny		434 00176
	PROGRAM SUPPLIES	17.99	PROGRAM SUPPLIES	101.142.242		Dobrovolny		434 00177
	DVDS	203.14	AV - CAPITAL	101.142.342		Dobrovolny		434 00178
	BOOK	14.72	BOOKS	101.142.340		Dobrovolny		434 00481
	PLOTTER PAPER	152.92	OFFICE SUPPLIES	101.122.232		Goeden		434 00134
	DIARY PLANNERS	177.88	OFFICE SUPPLIES	101.122.232		Goeden		434 00210
	REPAIR PARTS	18.95	REP. & MAINT. - COLLECTI	611.611.226		Kirchner		434 00229
	EQUIPMENT SUPPLIES	84.95	REP. & MAINT. - EQUIPMEN	621.621.221		McHenry		434 00280
	RECREATION SUPPLIES	88.84	RECREATION SUPPLIES	203.203.242		McHenry		434 00330
	DOOR HANGERS	78.10	OFFICE SUPPLIES	201.201.232		McHenry		434 00478
	REPLACEMENT PHONE	68.84	OFFICE SUPPLIES	208.208.232		Peters		434 00488
	RECREATION SUPPLIES	99.95	RECREATION SUPPLIES	641.641.242		Schieffer		434 00073
	RECREATION SUPPLIES	89.95	RECREATION SUPPLIES	641.641.242		Schieffer		434 00130
	WATER BELTS	116.80	RECREATION SUPPLIES	203.203.242		Wattier		434 00412
		1,556.87	*VENDOR TOTAL					
AMAZON MKTPLACE PMTS W								
	FRIENDS GAMES	187.97	RECREATION SUPPLIES	701.701.242		Dobrovolny		434 00022
	BOOKS	52.54	BOOKS	101.142.340		Dobrovolny		434 00023
	DVDS	37.88	AV - CAPITAL	101.142.342		Dobrovolny		434 00024
	BOOKS	24.41	BOOKS	101.142.340		Dobrovolny		434 00346
	DVDS	45.83	AV - CAPITAL	101.142.342		Dobrovolny		434 00347
	GARDEN CLUB BOOK	12.99	OFFICE SUPPLIES	701.701.232		Dobrovolny		434 00362
	DVDS	62.01	AV - CAPITAL	101.142.342		Dobrovolny		434 00363
	BOOKS	120.48	BOOKS	101.142.340		Dobrovolny		434 00364
	GLUE STICKS	32.67	OFFICE SUPPLIES	101.142.232		Dobrovolny		434 00383
		576.78	*VENDOR TOTAL					
AMAZON VIDEO ON DEMAND								
	VIDEO	21.29	AV - CAPITAL	101.142.342		Dobrovolny		434 00217
	VIDEO RETURN	21.29CR	AV - CAPITAL	101.142.342		Dobrovolny		434 00219
		0.00	*VENDOR TOTAL					
AMAZON.COM								
	OFFICE SUPPLIES	125.93	OFFICE SUPPLIES	101.142.232		Dobrovolny		434 00341
	OFFICE SUPPLIES	23.42	OFFICE SUPPLIES	203.203.232		McHenry		434 00138
	UPS BATTERY	47.99	OFFICE SUPPLIES	641.641.232		Peters		434 00114
	TONER	88.70	OFFICE SUPPLIES	101.142.232		Peters		434 00310
		286.04	*VENDOR TOTAL					

P-Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
AMAZON.COM	AMZN.COM/BI DISPOSABLE GLOVES	148.04	MEDICAL,SAFETY, & LAB. S	601.601.243		Chytka		434 00147
AMERICAN LIBRARY ASSN	LIBRARY SUPPLIES	124.90	OFFICE SUPPLIES	101.142.232		Ferrell		434 00046
	SHIPPING	14.00	POSTAGE	101.142.231		Ferrell		434 00047
	BOOKS	57.60	BOOKS	101.142.340		Ferrell		434 00048
		196.50	*VENDOR TOTAL					
AMERICAN PUBLIC WORKS	APWA ANNUAL MEMBERSHIP	196.00	MEMBERSHIP DUES	101.122.261		Haberman		434 00342
AMERICAN RED CROSS	LIFEGUARD BOOKS	481.19	RECREATION SUPPLIES	203.203.242		Wattier		434 00307
APPEARA	TOWELS	173.35	CONTRACTED SERVICES	203.203.204		McHenry		434 00361
	TOWELS	104.13	CONTRACTED SERVICES-OPER	641.641.204		McHenry		434 00372
		277.48	*VENDOR TOTAL					
ARBYS 7664	DOC WORK PROGRAM	35.42	REP. & MAINT. - BUILDING	101.141.223		Miles		434 00365
AT&T*BILL PAYMENT	CELL PHONE	38.05	TELEPHONE	201.201.271		Bailey		434 00343
	CELL PHONE	55.98	TELEPHONE	101.127.271		Bailey		434 00441
	CELL PHONE	75.01	TELEPHONE	101.111.271		Bailey		434 00442
	CELL PHONE	29.58	TELEPHONE	201.201.271		Bailey		434 00443
	CELL PHONE	50.65	TELEPHONE	601.601.271		Bailey		434 00444
	CELL PHONE	40.11	TELEPHONE	611.611.271		Bailey		434 00445
	CELL PHONE	69.82	TELEPHONE	101.123.271		Bailey		434 00452
	PATROL CARS CELL ACCESS	336.01	REP. & MAINT. - EQUIPMEN	101.111.221		Brandt		434 00274
		695.21	*VENDOR TOTAL					
AUTOZONE #3795	WASHER FLUID	20.28	GARAGE PARTS	801.801.249		Robb		434 00004
	WIPER BLADES	15.00	GARAGE PARTS	801.801.249		Robb		434 00234
	ANTIFREEZE	35.94	GARAGE PARTS	801.801.249		Robb		434 00340
	ANTIFREEZE, WIPER BLADES	62.94	GARAGE PARTS	801.801.249		Robb		434 00344
	ANTIFREEZE CREDIT	47.94CR	GARAGE PARTS	801.801.249		Robb		434 00350
	ANTIFREEZE	53.94	GARAGE PARTS	801.801.249		Robb		434 00357
	WIPER BLADE,WASHER FLUID	100.50	GARAGE PARTS	801.801.249		Robb		434 00468
		240.66	*VENDOR TOTAL					
B & B TECHNOLOGIES INC	EQUIPMENT REPAIRS	628.46	REP. & MAINT. - EQUIPMEN	641.641.221		McHenry		434 00009
BOMGAARS #2 YANKTON	CEMETERY SUPPLIES	42.99	REP. & MAINT. - BUILDING	621.621.223		Bornitz		434 00173
	CEMETERY SUPPLIES	50.54	REP. & MAINT. - EQUIPMEN	621.621.221		Bornitz		434 00385
	PROMOTIONAL HEARTS	16.97	PROMOTIONAL	201.201.210		Bornitz		434 00449

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
BOMGAARS #2 YANKTON								
	SNOW SCRAPER	5.69	REP. & MAINT. -VEHICLES	601.601.222		Chytka		434 00264
	HOSE FITTINGS	17.28	REP. & MAINT. - PLANT	601.601.221		Chytka		434 00382
	FOAM SEAL	3.49	REP. & MAINT. - PLANT	601.601.221		Chytka		434 00490
	SHOP SUPPLIES	34.01	REP. & MAINT. - BUILDING	201.201.223		Frick		434 00495
	SHOP SUPPLIES	169.98	REP. & MAINT. - BUILDING	201.201.223		Gleich		434 00387
	SAMPLER PUMP TUBING	125.26	REP. & MAINT. - PLANT	611.611.221		Hanson		434 00057
	SMALL TOOLS	27.17	SMALL TOOLS & HARDWARE	611.611.247		Hanson		434 00146
	REPAIR SUPPLIES	27.90	REP. & MAINT. - DISTRIBU	601.601.226		Kirchner		434 00030
	REPAIR SUPPLIES	11.98	REP. & MAINT. - DISTRIBU	601.601.226		Kirchner		434 00031
	REPAIR PARTS	9.85	REP. & MAINT. - DISTRIBU	601.601.226		Kirchner		434 00184
	TOOLS	55.98	SMALL TOOLS & HARDWARE	601.601.247		Kirchner		434 00248
	PAINT	23.99	ROAD MATERIALS	101.123.239		Kulhavy		434 00163
	HARDWARE	3.99	SMALL TOOLS & HARDWARE	641.641.247		Metz		434 00254
	SMALL TOOLS	37.48	SMALL TOOLS & HARDWARE	641.641.247		Metz		434 00297
	EQUIPMENT SUPPLIES	19.98	REP. & MAINT. - EQUIPMEN	641.641.221		Metz		434 00326
	PAINT	55.91	ROAD MATERIALS	101.123.239		Rohde		434 00027
	WATER SHUTOFF	2.44	SMALL TOOLS & HARDWARE	101.123.247		Rohde		434 00311
	WIPER BLADES	35.98	REP. & MAINT. -VEHICLES	101.127.222		Roinstad		434 00155
	SMALL TOOLS & HARDWARE	97.92	SMALL TOOLS & HARDWARE	201.201.247		Snook		434 00446
		876.78	*VENDOR TOTAL					
BORDER STATES ELECTRIC								
	LAB AIR HANDLER	188.43	REP. & MAINT. - PLANT	611.611.221		Hanson		434 00473
BOYER FORD TRUCKS								
	ACTUATOR	39.09	GARAGE PARTS	801.801.249		Kulhavy		434 00090
BRENNTAG GREAT LAKES								
	CHLORINE	966.00	CHEMICALS & GASES	601.601.240		Hines		434 00332
BROADWAY CHRYSLER DODG								
	RECHARGE AC	91.88	GARAGE PARTS	801.801.249		Kulhavy		434 00132
	REPLACED PUMP ASSEMBLY	1,937.94	GARAGE PARTS	801.801.249		Kulhavy		434 00171
		2,029.82	*VENDOR TOTAL					
CASEYS GEN STORE 2260								
	STAFF APPRECIATION	7.12	RECREATION SUPPLIES	701.701.242		Ferrell		434 00243
CASEYS GEN STORE 2268								
	STAFF APPRECIATION	23.98	RECREATION SUPPLIES	701.701.242		Dobrovolny		434 00136
	STAFF APPRECIATION	12.18	RECREATION SUPPLIES	701.701.242		Schmidt		434 00129
		36.16	*VENDOR TOTAL					
CEDAR SHORE RESORT LOD								
	SDSPLS MEETING	57.00	TRAVEL EXPENSE	101.122.263		Bailey		434 00425
CENTER POINT LARGE PRI								
	LARGE PRINT BOOKS	271.44	BOOKS	101.142.340		Ferrell		434 00137

P-Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
CHANNING BETE CO AHA	TRAINING MANUALS	47.20	LEARNING	101.111.264		Burgeson		434 00391
	TRAINING MANUALS	64.95	LEARNING	101.111.264		Burgeson		434 00393
		112.15	*VENDOR TOTAL					
CHEWY.COM	K9 RENO MEDS	71.99	K-9 UNIT MEDICAL CARE	101.111.246		Pekarek		434 00049
	K9 RENO MEDS	70.43	K-9 UNIT MEDICAL CARE	101.111.246		Pekarek		434 00117
		142.42	*VENDOR TOTAL					
CHIEF SUPPLY CRM	PATROL CAR EQUIPMENT	374.95	REP. & MAINT. - EQUIPMEN	101.111.221		Burgeson		434 00398
CHOPS	JUMPSTART MEETING	22.00	TRAVEL EXPENSE	101.142.263		Raiche		434 00271
CHRISTENSEN RADIATOR & SNOWPLOW TRUCK REPAIR	EQUIPMENT SUPPLIES	353.30 8.04	REP. & MAINT. -VEHICLES REP. & MAINT. - EQUIPMEN	201.201.222 204.204.221		Gleich Wubben		434 00001 434 00054
	SNOWBLADE REPAIR	188.85	REP. & MAINT. - EQUIPMEN	204.204.221		Wubben		434 00070
	SNOWPLOW BLADE	207.35	REP. & MAINT. - EQUIPMEN	204.204.221		Wubben		434 00321
		757.54	*VENDOR TOTAL					
CITY OF YANKTON PARK A	MIDWEST P&R CONFERENCE	195.00	CONFERENCE & MEETINGS	201.201.265		Larson		434 00287
	PARKS CONFERENCE	195.00	MIDWEST PARKS & REC CONF	211.231.557		Nelson		434 00011
	PARKS CONFERENCE	195.00	MIDWEST PARKS & REC CONF	211.231.557		Nelson		434 00021
	MIDWEST PARKS CONFERENCE	195.00	MIDWEST PARKS & REC CONF	211.231.557		Nelson		434 00100
	MIDWEST PARKS CONFERENCE	125.00	MIDWEST PARKS & REC CONF	211.231.557		Nelson		434 00108
		905.00	*VENDOR TOTAL					
CLARKS RENTALS CUSTOM	REPAIR PARTS	65.00	REP. & MAINT. - DISTRIBU	601.601.226		Garvey		434 00196
	SCAFFOLDING RENTAL	70.00	RENTALS	601.601.212		Peterson		434 00156
		135.00	*VENDOR TOTAL					
CLOTHING SHOP ONLINE	UNIFORMS	87.69	UNIFORMS & DRY GOODS	208.208.244		Hussein		434 00276
COFFEE CUP #8	TRAVEL FUEL TO PIERRE	28.35	TRAVEL EXPENSE	101.111.263		Brandt		434 00379
	JUMPSTART MEETING	34.46	TRAVEL EXPENSE	101.142.263		Raiche		434 00240
		62.81	*VENDOR TOTAL					
CONCRETE MATERIALS	PARK SUPPLIES	166.50	REP. & MAINT. - BUILDING	201.201.223		McHenry		434 00394
CONOCO - FRESH START 1	TRAVEL TO PIERRE	31.22	TRAVEL EXPENSE	101.142.263		Ferrell		434 00221

P-Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
CONOCO - FRESH START 4	TESTIFY PORT YANKTON	31.19	CONFERENCE & MEETINGS	101.102.265		Nelson		434 00081
CORE & MAIN LP 131	GBT CHECK VALVE REPAIR	437.23	REP. & MAINT. - PLANT	611.611.221		Hanson		434 00018
CORNWELL TOOLS	DIAGNOSIS SCANNER	2,806.85	SMALL TOOLS & HARDWARE	801.801.247		Potts		434 00290
COWBOY #8	TRAINING FUEL	20.32	TRAVEL EXPENSE	101.111.263		Pekarek		434 00160
COX AUTO SUPPLY	GREASE GUNS	49.98	SMALL TOOLS & HARDWARE	601.601.247		Chytka		434 00224
	BEARINGS	19.72	REP. & MAINT. - PLANT	601.601.221		Chytka		434 00428
	TOOLS	24.99	SMALL TOOLS & HARDWARE	601.601.247		Kirchner		434 00180
	REPAIR PARTS	24.46	REP. & MAINT. - DISTRIBU	601.601.226		Kirchner		434 00194
	EQUIPMENT SUPPLIES	10.99	REP. & MAINT. - EQUIPMEN	641.641.221		Metz		434 00205
	EQUIPMENT REPAIRS	19.99	REP. & MAINT. - EQUIPMEN	641.641.221		Metz		434 00390
	EQUIPMENT SUPPLIES	14.58	REP. & MAINT. - EQUIPMEN	641.641.221		Metz		434 00408
	EQUIPMENT REPAIRS	91.20	REP. & MAINT. - EQUIPMEN	641.641.221		Metz		434 00427
		255.91	*VENDOR TOTAL					
CRESCENT ELECTRIC 029	REPLACEMENT BALLAST	14.82	REP. & MAINT. - BUILDING	101.125.223		Miles		434 00092
	REPLACEMENT BALLAST	32.57	REP. & MAINT. - BUILDING	101.125.223		Miles		434 00392
	REPLACEMENT BALLAST	222.92	REP. & MAINT. - EQUIPMEN	101.126.221		Ryken		434 00191
	LIGHT BULBS	98.50	REP & MAINT - RUNWAY & A	101.127.225		Ryken		434 00231
	TRAFFIC LIGHTS	73.05	REP. & MAINT. - EQUIPMEN	101.126.221		Ryken		434 00432
		441.86	*VENDOR TOTAL					
CULVER S OF SIOUX	INVESTIGATION EXPENSE	8.91	TRAVEL EXPENSE	101.111.263		Brandt		434 00201
D J*WALL ST JOURNAL	WALL STREET JOURNAL	582.40	SUBSCRIPTIONS & PUBLICAT	101.142.235		Ferrell		434 00388
DAYHUFF ENTERPRISES IN	JANITORIAL SUPPLIES	239.04	JANITORIAL SUPPLIES	101.125.236		Miles		434 00037
	CREDIT REFUND FOR RETURN	258.00CR	REP. & MAINT. - BUILDING	101.125.223		Miles		434 00292
	JANITORIAL SUPPLIES	232.00	JANITORIAL SUPPLIES	101.141.236		Miles		434 00316
	JANITORIAL SUPPLIES	148.20	JANITORIAL SUPPLIES	101.125.236		Miles		434 00322
	PAPER PRODUCTS	203.04	JANITORIAL SUPPLIES	101.125.236		Miles		434 00349
	JANITORIAL SUPPLIES	1,535.50	JANITORIAL SUPPLIES	101.125.236		Miles		434 00409
	BROOM HANDLES	17.40	REP. & MAINT. - EQUIPMEN	101.114.221		Nickles		434 00375
		2,117.18	*VENDOR TOTAL					
DAYS INN BROOKINGS	WASTEWATER CLASS HOTEL	160.96	TRAVEL EXPENSE	611.611.263		Hanson		434 00124
	HOTEL CREDIT	12.96CR	TRAVEL EXPENSE	611.611.263		Hanson		434 00128

P-Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
DAYS INN BROOKINGS	WASTEWATER CLASS HOTEL	148.00	TRAVEL EXPENSE	611.611.263		Monson		434 00119
		296.00	*VENDOR TOTAL					
DELMAR DELI	TRAVEL EXPENSE	6.17	TRAVEL EXPENSE	201.201.263		Lacroix		434 00215
DEMCO INC	SUPPLIES	37.93	OFFICE SUPPLIES	101.142.232		Ferrell		434 00284
	SUPPLIES	91.34	OFFICE SUPPLIES	101.142.232		Ferrell		434 00367
		129.27	*VENDOR TOTAL					
DETCO INDUSTRIES	JANITORIAL SUPPLIES	889.04	JANITORIAL SUPPLIES	611.611.236		Goodmanson		434 00162
DROPBOX*T6H9V7FRLC8P	PARKS 2018 DROPBOX FEE	99.00	CONTRACTED SERVICES - OP	201.201.204		Larson		434 00103
DX SERVICE	SALT	3,193.58	CHEMICALS & GASES	601.601.240		Hines		434 00278
ECHO ELECTRIC SUPPLY	220 VOLT PLUGS	51.96	SMALL TOOLS & HARDWARE	801.801.247		Rohde		434 00477
EHRESMANN ENGINEERING	SHOP SUPPLIES	30.71	REP. & MAINT. - BUILDING	201.201.223		Gleich		434 00118
	STEEL	18.41	EQUIPMENT REPAIR & MAINT	637.637.221		Rohde		434 00374
		49.12	*VENDOR TOTAL					
EMBROIDERY & SCREEN WO	UNIFORM HATS	209.30	UNIFORMS	101.111.244		Burgeson		434 00404
	PENS	175.00	MERCHANDISE	203.203.766		McHenry		434 00356
		384.30	*VENDOR TOTAL					
EXXONMOBIL 99136905	WINDSHIELD WIPER FLUID W	3.72	REP. & MAINT. - VEHICLES	101.106.222		Hofer		434 00125
FASTENAL COMPANY01	SHOP SUPPLIES	129.99	REP. & MAINT. - BUILDING	201.201.223		Frick		434 00197
	VFD MOUNTING	79.94	REP. & MAINT. - PLANT	611.611.221		Gusso		434 00082
	VFD MOUNTING	2.20	REP. & MAINT. - PLANT	611.611.221		Gusso		434 00087
	AIR LINE REPAIR	125.70	REP. & MAINT. - PLANT	611.611.221		Hanson		434 00312
	PLUMBING PARTS	10.96	REP. & MAINT. - PLANT	601.601.221		Peterson		434 00167
	PLUMBING SUPPLIES	8.38	REP. & MAINT. - PLANT	601.601.221		Peterson		434 00299
	TOOLS	33.22	SMALL TOOLS & HARDWARE	601.601.247		Peterson		434 00348
	NUTS AND BOLTS	12.82	GARAGE PARTS	801.801.249		Robb		434 00005
	PLOW BOLTS CREDIT	65.72CR	REP. & MAINT. - EQUIPMEN	101.123.221		Robb		434 00015
	NUTS AND BOLTS CREDIT	12.82CR	GARAGE PARTS	801.801.249		Robb		434 00017
	PLOW BOLTS	61.71	REP. & MAINT. - EQUIPMEN	101.123.221		Robb		434 00025
	PLOW BOLTS	65.72	REP. & MAINT. - EQUIPMEN	101.123.221		Robb		434 00062
	CABLE TIES	12.50	REP. & MAINT. - EQUIPMEN	631.631.221		Robb		434 00461

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
FASTENAL COMPANY01								
	PAINT	16.15	ROAD MATERIALS	101.123.239		Rohde		434 00185
	FASTENERS	21.14	SMALL TOOLS & HARDWARE	101.126.247		Ryken		434 00416
	JANITORIAL SUPPLIES	188.67	JANITORIAL SUPPLIES	203.203.236		Snyder		434 00080
	SHOP SUPPLIES	21.81	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		434 00003
	PARK SUPPLIES	8.31	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		434 00182
		720.68	*VENDOR TOTAL					
FEDEX 97215730								
	EVIDENCE MAILING	15.20	POSTAGE	101.111.231		Brandt		434 00305
FENNER DRIVES INC.								
	BELT	79.02	REP. & MAINT. - PLANT	601.601.221		Hines		434 00101
FLAT BREADZ LAS								
	TRAVEL EXPENSE-LAS VEGAS	30.70	PROFESSIONAL SERVICES	211.231.202		Mingo		434 00226
FRED HAAR COMPANY								
	EQUIPMENT REPAIR	27.88	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		434 00121
GCSAA EIFG								
	MEMBERSHIP DUES	380.00	MEMBERSHIP DUES	641.641.261		Metz		434 00371
GIRTON ADAMS CO								
	BOILER BUTTERFLY VALVE	269.00	REP. & MAINT. - PLANT	611.611.221		Hanson		434 00078
	PRESSURE RELIEF VALVE	577.50	REP. & MAINT. - PLANT	611.611.221		Hanson		434 00384
		846.50	*VENDOR TOTAL					
GOVERNORS INN								
	JUMPSTART MEETING	82.66	TRAVEL EXPENSE	101.142.263		Ferrell		434 00239
	JUMPSTART MEETING	82.66	TRAVEL EXPENSE	101.142.263		Ferrell		434 00249
		165.32	*VENDOR TOTAL					
HACH COMPANY								
	REAGENTS	23.75	MEDICAL,SAFETY, & LAB. S	601.601.243		Hines		434 00127
	LAB SUPPLIES	952.91	MEDICAL,SAFETY, & LAB. S	601.601.243		Hines		434 00192
		976.66	*VENDOR TOTAL					
HATCH FURNITURE								
	CARPETING	250.00	REP. & MAINT. - BUILDING	641.641.223		McHenry		434 00420
HEDAHL - YANKTON								
	SHOP SUPPLIES	24.83	REP. & MAINT. - BUILDING	201.201.223		Gleich		434 00465
	REPAIR PARTS	4.49	REP. & MAINT. -VEHICLES	601.601.222		Kirchner		434 00418
		29.32	*VENDOR TOTAL					
HOBBY LOBBY ECOMM								
	ADULT CRAFT NIGHT SUPPLY	161.94	RECREATION SUPPLIES	701.701.242		Lippert		434 00470

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
HOLIDAY STNSTORE 3881								
	K9 TRAINING FUEL	37.00	TRAVEL EXPENSE	101.111.263		Nolz		434 00133
	TRAINING FUEL	44.80	TRAVEL EXPENSE	101.111.263		Pekarek		434 00149
		81.80	*VENDOR TOTAL					
HY VEE 1899								
	DOC WORK PROGRAM	14.07	REP. & MAINT. - BUILDING	641.641.223		Metz		434 00055
	DOC WORK PROGRAM	5.97	REP. & MAINT. - BUILDING	641.641.223		Metz		434 00483
	JANITORIAL SUPPLIES	31.92	JANITORIAL SUPPLIES	101.125.236		Miles		434 00035
	CREDIT REFUND FOR TAXES	1.95CR	REP. & MAINT. - BUILDING	101.125.223		Miles		434 00053
	DOC WORK PROGRAM	8.00	REP. & MAINT. - BUILDING	101.141.223		Miles		434 00407
	CONCESSIONS	173.36	MISCELLANEOUS CONCESSION	203.203.728		Orr		434 00265
	CONCESSIONS	98.82	MISCELLANEOUS CONCESSION	203.203.728		Orr		434 00320
	ENTREE	15.89	ENTREE	641.641.710		Schieffer		434 00008
		346.08	*VENDOR TOTAL					
IACPNET								
	IACP YEARLY DUES	875.00	MEMBERSHIP DUES	101.111.261		Brandt		434 00141
INDEPENDENCE WASTE								
	PORTA POTTYS	278.95	CONTRACTED SERVICES-OPER	641.641.204		McHenry		434 00110
	PORTA POTTYS	342.95	CONTRACTED SERVICES - OP	201.201.204		McHenry		434 00111
		621.90	*VENDOR TOTAL					
INTL SOC ARBORICULTURE								
	MEMBERSHIP DUES	165.00	MEMBERSHIP DUES	201.201.261		Kortan		434 00116
IPY*MIDWEST ALARM								
	ALARM	63.00	PROFESSIONAL SERVICES	601.601.202		Goodmanson		434 00293
J.J. BENJI								
	HATS	233.70	UNIFORMS & DRY GOODS	201.201.244		McHenry		434 00352
	LEAGUE SHIRTS	2,145.00	AWARDS	203.203.784		Orr		434 00430
	LEAGUE SHIRTS	888.50	AWARDS	203.203.784		Wattier		434 00096
		3,267.20	*VENDOR TOTAL					
JACK S UNIFORMS & EQUI								
	NEW OFFICER EQUIPMENT	940.19	UNIFORMS	101.111.244		Burgeson		434 00014
JCL SOLUTIONS-SIOUX FA								
	JANITORIAL SUPPLIES	453.51	JANITORIAL SUPPLIES	203.203.236		Orr		434 00199
	JANITORIAL SUPPLIES	247.94	JANITORIAL SUPPLIES	203.203.236		Orr		434 00433
	HAND SOAP AND DISPENSER	46.43	JANITORIAL SUPPLIES	801.801.236		Robb		434 00423
	JANITORIAL SUPPLIES	167.70	JANITORIAL SUPPLIES	201.201.236		Snook		434 00179
		915.58	*VENDOR TOTAL					
KAISER REFRIGERATION I								
	REPAIR PARTS	47.95	REP. & MAINT. - DISTRIBU	601.601.226		Garvey		434 00417
	FILTERS	168.94	REP. & MAINT. - EQUIPMEN	101.123.221		McHenry		434 00467



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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
KAISER REFRIGERATION I	WINTER BAR OIL	35.98	REP. & MAINT. - EQUIPMEN	101.123.221		Rohde		434 00471
		252.87	*VENDOR TOTAL					
KENDELL DOORS & HARDWA	NEW DOOR - THE CENTER	73.80	REP. & MAINT. - BUILDING	101.141.223		Morrow		434 00438
	NEW DOOR - THE CENTER	129.35	REP. & MAINT. - BUILDING	101.141.223		Morrow		434 00447
		203.15	*VENDOR TOTAL					
KOHLLS EPC	K9 RENO MEDS	50.00	K-9 UNIT MEDICAL CARE	101.111.246		Pekarek		434 00405
KOPETSKYS ACE HDWE	TOOLS	61.98	SMALL TOOLS & HARDWARE	601.601.247		Chytka		434 00104
	SHOP SUPPLIES	31.94	REP. & MAINT. - BUILDING	201.201.223		Frick		434 00069
	SHOP SUPPLIES	16.77	REP. & MAINT. - BUILDING	201.201.223		Gleich		434 00209
	SNOW SHOVELS	41.98	SMALL TOOLS & HARDWARE	611.611.247		Hanson		434 00315
	REPAIR PARTS	21.11	REP. & MAINT. - DISTRIBU	601.601.226		Kirchner		434 00222
	JANITORIAL SUPPLIES	7.58	JANITORIAL SUPPLIES	641.641.236		Metz		434 00038
	SMALL TOOLS	16.58	SMALL TOOLS & HARDWARE	641.641.247		Metz		434 00041
	SMALL TOOLS	44.30	SMALL TOOLS & HARDWARE	641.641.247		Metz		434 00067
	CLUBHOUSE REPAIRS	11.69	REP. & MAINT. - BUILDING	641.641.223		Metz		434 00079
	JANITORIAL SUPPLIES	30.15	JANITORIAL SUPPLIES	641.641.236		Metz		434 00153
	HARDWARE	3.00	SMALL TOOLS & HARDWARE	641.641.247		Metz		434 00253
	BUILDING SUPPLIES	2.49	REP. & MAINT. - BUILDING	641.641.223		Metz		434 00267
	CLUBHOUSE SUPPLIES	16.99	REP. & MAINT. - BUILDING	641.641.223		Metz		434 00269
	CLUBHOUSE SUPPLIES	24.98	REP. & MAINT. - BUILDING	641.641.223		Metz		434 00281
	SMALL TOOLS	7.93	SMALL TOOLS & HARDWARE	641.641.247		Metz		434 00296
	SMALL TOOLS	21.97	SMALL TOOLS & HARDWARE	641.641.247		Metz		434 00306
	SMALL TOOLS	9.99	SMALL TOOLS & HARDWARE	641.641.247		Metz		434 00325
	SMALL TOOLS	26.37	SMALL TOOLS & HARDWARE	641.641.247		Metz		434 00329
	BUILDING REPAIRS	80.50	REP. & MAINT. - BUILDING	641.641.223		Metz		434 00400
	EQUIPMENT SUPPLIES	3.59	REP. & MAINT. - EQUIPMEN	641.641.221		Metz		434 00419
	BUILDING REPAIRS	13.98	REP. & MAINT. - BUILDING	641.641.223		Metz		434 00450
	FLAG POLE KEYS	8.97	REP. & MAINT. - BUILDING	101.125.223		Miles		434 00032
	REPLACEMENT TOILET PART	13.08	REP. & MAINT. - BUILDING	101.125.223		Miles		434 00327
	SUPPLIES	13.98	REP. & MAINT. - BUILDING	101.125.223		Miles		434 00386
	STREET SHOP FITTINGS	6.49	REP. & MAINT. - BUILDING	801.801.223		Miles		434 00448
	STREET SHOP PARTS	6.99	REP. & MAINT. - BUILDING	801.801.223		Miles		434 00475
	FROG TAPE	6.99	REP. & MAINT. - EQUIPMEN	101.114.221		Nickles		434 00228
	PAINT	21.53	GARAGE PARTS	801.801.249		Rohde		434 00019
	SHOVEL	26.99	SMALL TOOLS & HARDWARE	101.127.247		Roinstad		434 00334
	HARDWARE	39.98	SMALL TOOLS & HARDWARE	641.641.247		Schieffer		434 00466
	HARDWARE	51.69	SMALL TOOLS & HARDWARE	201.201.247		Snook		434 00094
	JANITORIAL SUPPLIES	12.98	JANITORIAL SUPPLIES	201.201.236		Snook		434 00204
	SMALL TOOLS	9.56	SMALL TOOLS & HARDWARE	201.201.247		Snook		434 00295
	PARK SUPPLIES	38.97	REP. & MAINT. - BUILDING	201.201.223		Snook		434 00472
	TRAIL SUPPLIES	7.98	REP. & MAINT. - EQUIPMEN	204.204.221		Wubben		434 00076
		762.05	*VENDOR TOTAL					

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
LANGUAGE LINE	INTERP FEE	22.11	PROFESSIONAL SERVICES	101.111.202		Brandt		434 00381
LARRY S PLUMBING SERVI	STREET SHOP SUPPLIES	8.70	REP. & MAINT. - BUILDING	801.801.223		Miles		434 00402
	STREET SHOP PARTS	2.40	REP. & MAINT. - BUILDING	801.801.223		Miles		434 00435
		11.10	*VENDOR TOTAL					
LARSEN CARPET	FLOOR SEALER	88.00	BUILDING REPAIR & MAINT.	637.637.223		Potts		434 00102
LEWIS AND CLARK FORD L	RETAINING KIT CREDIT	87.36CR	GARAGE PARTS	801.801.249		Kulhavy		434 00077
	RETAINING KIT & MOULDING	270.74	GARAGE PARTS	801.801.249		Kulhavy		434 00091
		183.38	*VENDOR TOTAL					
LOBEPRO	PUMP SHIPPING	378.60	REP. & MAINT. - PLANT	611.611.221		Hanson		434 00166
LOGMEIN*CENTRAL	SOFTWARE LOGMEIN	899.99	SUBSCRIPTIONS & PUBLICAT	101.105.235		Johnson		434 00378
LONG S PROPANE SERVICE	SUPPLIES	30.00	REP. & MAINT. - DISTRIBU	601.601.226		Kirchner		434 00460
MACQUEEN EQUIPMENT GRO	FAN SHAFT	690.33	GARAGE PARTS	801.801.249		Steffen		434 00258
MARK S MACHINERY INC	EQUIPMENT MAINTENANCE	138.84	REP. & MAINT. - EQUIPMEN	621.621.221		Bornitz		434 00093
	GASKET	41.80	GARAGE PARTS	801.801.249		Steffen		434 00203
		180.64	*VENDOR TOTAL					
MARSHALL BOND PUMPS	URETHANE CHECK BALL	283.14	REP. & MAINT. - PLANT	611.611.221		Hanson		434 00456
MC & R POOLS INC	TRAINING	620.00	LEARNING	201.201.264		Orr		434 00058
MCDONALD S F4208	DOC WORK PROGRAM	26.48	REP. & MAINT. - BUILDING	101.141.223		Miles		434 00368
	DOC WORK PROGRAM	26.58	REP. & MAINT. - BUILDING	101.141.223		Miles		434 00369
		53.06	*VENDOR TOTAL					
MCMASTER-CARR	AIR FILTER REGULATOR	633.77	REP. & MAINT. - PLANT	611.611.221		Hanson		434 00459
MEAD LUMBER YANKTON	TREATED LUMBER	176.55	ROAD MATERIALS	101.123.239		Gobel		434 00401

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
MEAD LUMBER YANKTON								
	SHOP SUPPLIES	7.49	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		434 00175
	SHOP SUPPLIES	1.58	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		434 00207
	POOL REPAIRS	25.79	REP. & MAINT. - BUILDING	203.203.223		Vanwinkle		434 00429
		211.41	*VENDOR TOTAL					
MED-VET								
	SHARPS CONTAINERS	447.00	OPERATING SUPPLIES & MAT	637.637.240		Robb		434 00126
MENARDS YANKTON SD								
	EQUIPMENT SUPPLIES	41.75	REP. & MAINT. - EQUIPMEN	621.621.221		Bornitz		434 00056
	CEMETERY SUPPLIES	25.34	REP. & MAINT. - EQUIPMEN	621.621.221		Bornitz		434 00131
	CEMETERY SUPPLIES	384.97	REP. & MAINT. - EQUIPMEN	621.621.221		Bornitz		434 00314
	PROMOTIONAL EASTER EGGS	49.49	PROMOTIONAL	201.201.210		Bornitz		434 00395
	PROMOTIONAL EASTER EGGS	185.65	PROMOTIONAL	201.201.210		Bornitz		434 00426
	PROMOTIONAL EGGS	55.98	PROMOTIONAL	201.201.210		Bornitz		434 00462
	PLUMBING PARTS	14.80	REP. & MAINT. - PLANT	601.601.221		Chytka		434 00029
	ELECTRICAL SUPPLIES	2.94	REP. & MAINT. - PLANT	601.601.221		Chytka		434 00188
	ELECTRICAL SUPPLIES	22.79	REP. & MAINT. - PLANT	601.601.221		Chytka		434 00211
	JANITORIAL SUPPLIES	70.48	JANITORIAL SUPPLIES	601.601.236		Chytka		434 00247
	PLUMBING FITTINGS	36.26	REP. & MAINT. - PLANT	601.601.221		Chytka		434 00366
	PHONE LINE SUPPLIES	25.47	REP. & MAINT. - PLANT	601.601.221		Chytka		434 00414
	FLASHLIGHT	24.99	SMALL TOOLS & HARDWARE	601.601.247		Chytka		434 00415
	SHOP SUPPLIES	43.87	REP. & MAINT. - BUILDING	201.201.223		Eskens		434 00453
	PROMOTIONAL HEARTS	89.22	PROMOTIONAL	201.201.210		Eskens		434 00492
	SHOP SUPPLIES	125.62	REP. & MAINT. - BUILDING	201.201.223		Frick		434 00135
	SHOP SUPPLIES	181.97	REP. & MAINT. - BUILDING	201.201.223		Frick		434 00139
	SHOP SUPPLIES	32.84	REP. & MAINT. - BUILDING	201.201.223		Frick		434 00195
	AERATION BUILDING REPAIR	24.89	REP. & MAINT. - BUILDING	611.611.223		Hanson		434 00186
	SHOP ELECTRICAL	26.90	REP. & MAINT. - PLANT	611.611.221		Hanson		434 00291
	SMALL TOOLS	28.47	SMALL TOOLS & HARDWARE	611.611.247		Hanson		434 00313
	RATCHET	74.00	SMALL TOOLS & HARDWARE	801.801.247		Kulhavy		434 00144
	GARAGE SUPPLIES	32.94	GARAGE PARTS	801.801.249		Kulhavy		434 00145
	CLUBHOUSE REPAIRS	166.85	REP. & MAINT. - BUILDING	641.641.223		Metz		434 00043
	BUILDING REPAIRS	27.84	REP. & MAINT. - BUILDING	641.641.223		Metz		434 00065
	EQUIPMENT SUPPLIES	38.94	REP. & MAINT. - EQUIPMEN	641.641.221		Metz		434 00084
	GOLF COURSE SUPPLIES	74.06	REP. & MAINT. - BUILDING	641.641.223		Metz		434 00089
	HARDWARE	9.97	SMALL TOOLS & HARDWARE	641.641.247		Metz		434 00161
	HARDWARE	34.63	SMALL TOOLS & HARDWARE	641.641.247		Metz		434 00206
	BUILDING REPAIRS	20.45	REP. & MAINT. - BUILDING	641.641.223		Metz		434 00360
	BUILDING REPAIRS	53.74	REP. & MAINT. - BUILDING	641.641.223		Metz		434 00454
	BUILDING REPAIRS	69.50	REP. & MAINT. - BUILDING	641.641.223		Metz		434 00457
	SMALL TOOLS	151.34	SMALL TOOLS & HARDWARE	641.641.247		Metz		434 00493
	WINDSHIELD FLUID	8.50	REP. & MAINT. - EQUIPMEN	101.125.221		Miles		434 00040
	SUPPLIES	22.62	REP. & MAINT. - BUILDING	101.141.223		Miles		434 00351
	REPLACEMENT DOORBELL	21.94	REP. & MAINT. - BUILDING	101.141.223		Miles		434 00376
	PARTS	5.58	REP. & MAINT. - BUILDING	801.801.223		Miles		434 00411
	PLUMBING PARTS	21.48	REP. & MAINT. - BUILDING	101.141.223		Morrow		434 00174
	PLUMBING SUPPLIES	12.28	REP. & MAINT. - PLANT	601.601.221		Peterson		434 00122
	PLUMBING PARTS	5.78	REP. & MAINT. - PLANT	601.601.221		Peterson		434 00262
	JANITORIAL SUPPLIES	5.49	JANITORIAL SUPPLIES	601.601.236		Peterson		434 00263

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
MENARDS YANKTON SD								
	PLUMBING SUPPLIES	37.73	REP. & MAINT. - PLANT	601.601.221		Peterson		434 00324
	ANCHORS	43.40	REP. & MAINT. - BUILDING	801.801.223		Potts		434 00142
	SRP - JUMPSTART MATERIAL	4.56	RECREATION SUPPLIES	701.701.242		Raiche		434 00358
	GARAGE PART	2.79	GARAGE PARTS	801.801.249		Rohde		434 00059
		2,441.10	*VENDOR TOTAL					
MIDWEST LABORATORIES								
	MONTHLY NUTRIENT TESTING	107.56	PROFESSIONAL SERVICES	611.611.202		Hanson		434 00328
MIDWEST TURF & IRRIGAT								
	GOLF COURSE EQUIPMENT	482.76	REP. & MAINT. - EQUIPMEN	641.641.221		McHenry		434 00099
MINERVA GRILL AND BAR								
	SRP JUMPSTART EXPENSE	58.74	RECREATION SUPPLIES	701.701.242		Raiche		434 00140
NEBRASKA GOLF ASSOCIAT								
	SCHOOLING	40.00	LEARNING	641.641.264		Jeffers		434 00164
	SCHOOLING	40.00	LEARNING	641.641.264		Jeffers		434 00193
		80.00	*VENDOR TOTAL					
NEBRASKA PGA - BLUE GO								
	SCHOOLING	30.00	LEARNING	641.641.264		Jeffers		434 00464
NORTHTOWN AUTOMOTIVE								
	VEHICLE REPAIRS	6,201.06	GARAGE PARTS	801.801.249		Kulhavy		434 00406
OLSONS PEST TECHNICIAN								
	PEST CONTROL	81.00	CONTRACTED SERVICES-OPER	641.641.204		Jeffers		434 00259
ONE OFFICE SOLUTION								
	OFFICE SUPPLIES	39.97	OFFICE SUPPLIES	101.111.232		Bass		434 00064
	OFFICE SUPPLIES	24.81	OFFICE SUPPLIES	201.201.232		Kortan		434 00115
	OFFICE SUPPLIES	11.49	OFFICE SUPPLIES	801.801.232		Robb		434 00300
	OFFICE SUPPLIES	11.49	OFFICE SUPPLIES	637.637.232		Robb		434 00301
	OFFICE SUPPLIES	9.58	OFFICE SUPPLIES	801.801.232		Robb		434 00302
	OFFICE SUPPLIES	23.18	REP. & MAINT. - EQUIPMEN	631.631.221		Robb		434 00303
	OFFICE SUPPLIES	103.54	OFFICE SUPPLIES	801.801.232		Robb		434 00304
		224.06	*VENDOR TOTAL					
ONLINEAHA.ORG								
	TAX REIMBURSEMENT	1.80CR	CONFERENCE & MEETINGS	208.208.265		Hussein		434 00389
	TRAINING	31.80	CONFERENCE & MEETINGS	208.208.265		Hussein		434 00458
	SALE TAX REFUND	1.80CR	CONFERENCE & MEETINGS	208.208.265		Peters		434 00060
	TRAINING	31.80	CONFERENCE & MEETINGS	208.208.265		Peters		434 00480
		60.00	*VENDOR TOTAL					
OREILLY AUTO #3232								
	RADIATOR FLUSH	6.49	GARAGE PARTS	801.801.249		Kulhavy		434 00071
	EVAPORATOR CORE	100.00	GARAGE PARTS	801.801.249		Kulhavy		434 00170
	WEATHER STRIPPING	19.98	GARAGE PARTS	801.801.249		Kulhavy		434 00200

P-Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
OREILLY AUTO #3232								
	HEATER CORE	67.55	GARAGE PARTS	801.801.249		Kulhavy		434 00227
	ACTUATOR	28.64	GARAGE PARTS	801.801.249		Kulhavy		434 00272
	WIPER BLADES	39.44	GARAGE PARTS	801.801.249		Kulhavy		434 00277
	ACTUATOR CREDIT	23.28CR	GARAGE PARTS	801.801.249		Kulhavy		434 00283
	BRAKE CALIPER	60.03	GARAGE PARTS	801.801.249		Kulhavy		434 00397
	EQUIPMENT SUPPLIES	13.38	REP. & MAINT. - EQUIPMEN	641.641.221		Metz		434 00487
		312.23	*VENDOR TOTAL					
OVERDRIVE DIST								
	EBOOKS	3,159.89	PROFESSIONAL SERVICES	101.142.202		Schmidt		434 00190
PANCHEROS MEXICAN GRIL								
	CODE EXAM TRAVEL EXPENSE	12.15	PROFESSIONAL SERVICES	101.106.202		Hofer		434 00120
PAYPAL *FRIENDSMISS								
	2018 MEMBERSHIP MNRR	125.00	MEMBERSHIP DUES	201.201.261		Larson		434 00345
PAYPAL *GLOBALRADIO								
	MONITOR ADAPTERS	168.15	PC NETWORK SUPPLIES	101.105.230		Peters		434 00331
PAYPAL *IMAGEWAREHO								
	OFFICE SUPPLIES	109.99	OFFICE SUPPLIES	101.114.232		Peters		434 00050
PAYPAL *NTOA								
	NTOA DUES	150.00	MEMBERSHIP DUES	101.111.261		Burgeson		434 00106
PERKINS RESTAU17726274								
	JUMPSTART MEETING	30.88	TRAVEL EXPENSE	101.142.263		Raiche		434 00288
PICTOMETRY INT L CORP								
	PICTOMETRY ONLINE	1,650.00	SUBSCRIPTIONS & PUBLICAT	101.105.235		Johnson		434 00088
PIERRE CLUBHOUSE HOTEL								
	TESTIFY PORT YANKTON	103.38	CONFERENCE & MEETINGS	101.102.265		Nelson		434 00074
	TESTIFY PORT YANKTON	164.42	CONFERENCE & MEETINGS	101.102.265		Nelson		434 00083
	TESTIFY PORT YANKTON	103.38	CONFERENCE & MEETINGS	101.102.265		Nelson		434 00085
	TESTIFY PORT YANKTON	164.42	CONFERENCE & MEETINGS	101.102.265		Nelson		434 00086
		535.60	*VENDOR TOTAL					
PORTABLE COMPUTER SYST								
	NETMOTION SOFTWARE	1,965.00	PROFESSIONAL SERVICES	101.111.202		Peters		434 00220
	SUPPORT SERVICES	483.00	PROFESSIONAL SERVICES	101.111.202		Peters		434 00338
	SUPPORT SERVICES	483.00	PROFESSIONAL SERVICES	208.208.202		Peters		434 00339
		2,931.00	*VENDOR TOTAL					
POSTAGE REFILL								
	POSTAGE REFILL	200.00	POSTAGE	101.142.231		Ferrell		434 00484

P-Card Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
PRANDOMHOUSE8007333000 AUDIOBOOK	10.00	AV - CAPITAL	101.142.342		Ferrell		434 00373
PUSH PEDAL PULL-CORPOR EQUIPMENT REPAIRS	375.40	REP. & MAINT. - EQUIPMEN	203.203.221		McHenry		434 00075
RAYALLEN.COM ! JJDOG.C K9 EQUIPMENT	40.59	REP. & MAINT. - EQUIPMEN	101.111.221		Nolz		434 00439
REDROSSA ITALIAN GRILL JUMPSTART MEETING	43.20	TRAVEL EXPENSE	101.142.263		Schmidt		434 00279
RIVERSIDE HYDRAULICS, CYLINDER REPAIR, BUSHING HOSE CONNECTOR	599.48 22.20 621.68	GARAGE PARTS REP. & MAINT. - EQUIPMEN *VENDOR TOTAL	801.801.249 801.801.221		Steffen Steffen		434 00235 434 00236
ROSEMOUNT MEASURE TOWER LEVEL TRANSDUCER	1,367.95	REP. & MAINT. - PLANT	601.601.221		Hines		434 00198
ROTHHAMMER INTERNATION SWIM GOGGLES WATER STEPS	184.18 525.14 709.32	MERCHANDISE RECREATION SUPPLIES *VENDOR TOTAL	203.203.766 203.203.242		Wattier Wattier		434 00010 434 00436
ROYAL SPORT SHOP OFFICE SUPPLIES	49.34	OFFICE SUPPLIES	101.102.232		Bailey		434 00359
SAFARILAND, LLC EVIDENCE PACKAGING EQUIP	76.24	REP. & MAINT. - EQUIPMEN	101.111.221		Bass		434 00052
SD LIB ASSOCIATION SDLA MEMBERSHIP	175.00	MEMBERSHIP DUES	101.142.261		Ferrell		434 00051
SESAC INC MEMBERSHIP DUES	417.00	MEMBERSHIP DUES	201.201.261		McHenry		434 00377
SF REGIONAL AIRPORT AIRPORT PARKING GARAGE	25.00	PROFESSIONAL SERVICES	211.231.202		Mingo		434 00189
SHELL OIL 57444720205 FUEL - RENTAL CAR	15.10	PROFESSIONAL SERVICES	211.231.202		Mingo		434 00413
SHERWIN WILLIAMS 70301 PAINT PARK SUPPLIES	38.79 39.92 78.71	ROAD MATERIALS REP. & MAINT. - BUILDING *VENDOR TOTAL	101.123.239 201.201.223		Gobel Snook		434 00403 434 00152
SKYDINE SIOUX FALLS TRAVEL EXPENSE	15.89	PROFESSIONAL SERVICES	211.231.202		Mingo		434 00244

P-Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
SO PT CORONADO CAFE	TRAVEL EXPENSE-LAS VEGAS	52.87	PROFESSIONAL SERVICES	211.231.202		Mingo		434 00245
SO PT HOTEL AND CASINO	HOTEL ROOM - DAVE MINGO	260.75	PROFESSIONAL SERVICES	211.231.202		Mingo		434 00202
	HOTEL ROOM-JAKE HOFFNER	260.75	PROFESSIONAL SERVICES	211.231.202		Mingo		434 00212
	HOTEL ROOM - B LACROIX	260.75	PROFESSIONAL SERVICES	211.231.202		Mingo		434 00225
		782.25	*VENDOR TOTAL					
SPIKERS	TRAVEL EXPENSE	22.10	TRAVEL EXPENSE	641.641.263		Jeffers		434 00223
STATE HYGIENIC LAB	SOURCE WATER TESTING	911.00	PROFESSIONAL SERVICES	601.601.202		Hines		434 00233
STURDEVANTS-YANKTON #1	EQUIPMENT REPAIR	32.59	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		434 00333
	TRAILER REPAIRS	6.47	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		434 00482
	SWITCH ASSEMBLY	41.54	GARAGE PARTS	801.801.249		Kulhavy		434 00463
		80.60	*VENDOR TOTAL					
SUBWAY 00102038	TESTIFY PORT YANKTON	41.95	CONFERENCE & MEETINGS	101.102.265		Nelson		434 00072
TAXI SVC LAS VEGAS	TAXI	36.74	PROFESSIONAL SERVICES	211.231.202		Mingo		434 00216
TELEDYNE INSTRUMENTS I	SAMPLER TUBING/STRAINER	448.37	REP. & MAINT. - PLANT	611.611.221		Dewald		434 00007
TESSMAN COMPANY SIOUX	PLANTS	1,115.86	AGRICULTURAL SUPPLIES	201.201.241		Kortan		434 00421
THE UPS STORE #6716	WATER SAMPLE SHIPPING	128.24	POSTAGE	601.601.231		Chytka		434 00097
	SHIPPING	11.11	POSTAGE	601.601.231		Chytka		434 00218
	PERMIT POSTAGE	46.78	POSTAGE	601.601.231		Chytka		434 00476
	POSTAGE	29.12	POSTAGE	641.641.231		Schieffer		434 00150
		215.25	*VENDOR TOTAL					
THOMAS SCIENTIFIC	LAB RUBBER BULBS	63.54	MEDICAL, SAFETY, & LAB. S	611.611.243		Hanson		434 00491
TMA YANKTON	PATROL CAR REPAIRS	19.72	REP. & MAINT. -VEHICLES	101.111.222		Brandt		434 00250
TRUCK TRAILER SALES &	ANTENNA, SLEEVE, BREAKER	60.75	GARAGE PARTS	801.801.249		Kulhavy		434 00494
	LIGHT SWITCH	40.75	REP. & MAINT. -VEHICLES	101.127.222		Ryken		434 00380

P-Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
TRUCK TRAILER SALES & HEATER AND KIT	155.54	GARAGE PARTS	801.801.249			Steffen		434 00026
AIR BAG	142.86	GARAGE PARTS	801.801.249			Steffen		434 00123
ELBOW	11.50	GARAGE PARTS	801.801.249			Steffen		434 00143
ALTERNATOR	240.35	GARAGE PARTS	801.801.249			Steffen		434 00309
	651.75	*VENDOR TOTAL						
TRUE-SURFACE BY TURFLI EQUIPMENT REPAIR	674.25	REP. & MAINT. - EQUIPMEN	641.641.221			McHenry		434 00002
ULINE *SHIP SUPPLIES SAMPLE BOXES RETURN	44.37CR	OFFICE SUPPLIES	601.601.232			Chytka		434 00168
SAMPLE BOXES	41.66	OFFICE SUPPLIES	601.601.232			Chytka		434 00169
SAMPLE BOXES	44.37	OFFICE SUPPLIES	601.601.232			Chytka		434 00230
	41.66	*VENDOR TOTAL						
UNITED LABORATORIES DEGREASER WIPES	719.62	REP. & MAINT. - PLANT	611.611.221			Hanson		434 00479
USPS PO 4698100078 BOOK BAG SHIPPING	23.59	POSTAGE	101.142.231			Ferrell		434 00285
CERTIFIED MAIL	6.23	POSTAGE	101.106.231			Hofer		434 00434
POSTAGE	4.94	OFFICE SUPPLIES	203.203.232			Wattier		434 00109
	34.76	*VENDOR TOTAL						
VESSCO, INC. ACTUATORS	10,705.00	REP. & MAINT. - PLANT	601.601.221			Hines		434 00154
VIDDLER INC VIDEO HOSTING	41.33	PROFESSIONAL SERVICES	101.101.202			Johnson		434 00237
VISTAPR*VISTAPRINT.COM SUMMER READING CLINGS	222.71	OFFICE SUPPLIES	101.142.232			Schmidt		434 00286
VOGT S FINE CLEANERS PARKS REPAIR	30.00	REP. & MAINT. - BUILDING	201.201.223			Eskens		434 00036
VWR INTERNATIONAL INC LAB RUBBER STOPPERS	31.43	MEDICAL, SAFETY, & LAB. S	611.611.243			Dewald		434 00098
LAB RUBBER STOPPERS	28.85	MEDICAL, SAFETY, & LAB. S	611.611.243			Dewald		434 00252
LAB PIPET CONTROLLER	58.21	MEDICAL, SAFETY, & LAB. S	611.611.243			Dewald		434 00260
LAB 1000 ML FLASK	51.21	MEDICAL, SAFETY, & LAB. S	611.611.243			Dewald		434 00266
LAB BOD BOTTLES	310.36	MEDICAL, SAFETY, & LAB. S	611.611.243			Dewald		434 00270
	480.06	*VENDOR TOTAL						
VZWR LSS*MY VZ VB P INTERNET ACCESS	80.02	INTERNET ACCESS	101.105.270			Johnson		434 00095
INTERNET ACCESS	436.16	INTERNET ACCESS	101.105.270			Johnson		434 00107
	516.18	*VENDOR TOTAL						



P-Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
WAL-MART #1483								
	OFFICE SUPPLIES	19.97	OFFICE SUPPLIES	101.106.232		Bies		434 00431
	PROMOTIONAL WOODEN HEART DVDS	16.96	PROMOTIONAL	201.201.210		Bornitz		434 00424
	DVDS	30.92	AV - CAPITAL	101.142.342		Ferrell		434 00255
	WIPES	13.47	OFFICE SUPPLIES	101.142.232		Ferrell		434 00256
	SHOP SUPPLIES	55.04	REP. & MAINT. - BUILDING	201.201.223		Gleich		434 00451
	REFUND	55.18CR	OFFICE SUPPLIES	201.201.232		Kortan		434 00241
	OFFICE SUPPLIES	55.18	OFFICE SUPPLIES	201.201.232		Kortan		434 00298
	OFFICE SUPPLIES	12.85	OFFICE SUPPLIES	201.201.232		Lacroix		434 00257
	PATROL CAR CLEANING EQP DVDS	15.25	REP. & MAINT. -VEHICLES	101.111.222		Pekarek		434 00489
	DVDS	33.92	AV - CAPITAL	101.142.342		Raiche		434 00157
	SRP JUMPSTART SUPPLIES	55.42	RECREATION SUPPLIES	701.701.242		Raiche		434 00158
	TRAPS, DISH SOAP, WIPES	22.08	JANITORIAL SUPPLIES	101.123.236		Robb		434 00213
	TRAPS, DISH SOAP, WIPES	22.16	OFFICE SUPPLIES	637.637.232		Robb		434 00214
	ENTREE	15.32	ENTREE	641.641.710		Schieffer		434 00105
	JANITORIAL SUPPLIES	30.84	JANITORIAL SUPPLIES	641.641.236		Schieffer		434 00151
	ENTREE	14.87	ENTREE	641.641.710		Schieffer		434 00319
	ENTREE	13.98	ENTREE	641.641.710		Schieffer		434 00474
	FRUIT FOR FRIDAY	17.87	RECREATION SUPPLIES	203.203.242		Wattier		434 00148
	FRUIT FOR FRIDAY	26.15	RECREATION SUPPLIES	203.203.242		Wattier		434 00399
		417.07	*VENDOR TOTAL					
WAL-MART #3734								
	PROGRAM SUPPLIES	6.72	PROGRAM SUPPLIES	101.142.242		Raiche		434 00063
WALMART.COM								
	DVD	14.99	AV - CAPITAL	101.142.342		Ferrell		434 00282
WATCHGUARD VIDEO								
	PATROL VIDEO SYSTEM EQP	32.00	REP. & MAINT. - EQUIPMEN	101.111.221		Brandt		434 00323
WENDY S #5133								
	DOC WORK PROGRAM	40.75	REP. & MAINT. - BUILDING	101.141.223		Miles		434 00370
WILD WATER CAR WAS								
	SUPPLIES	9.00	REP. & MAINT. - BUILDING	201.201.223		Gleich		434 00246
WM SUPERCENTER #1483								
	EMPLOYEE APPRECIATION PROGRAM SUPPLIES	39.45	CONFERENCE & MEETINGS	101.102.265		Bailey		434 00486
	PROGRAM SUPPLIES	5.91	PROGRAM SUPPLIES	101.142.242		Dobrovolny		434 00112
	DVDS	142.72	AV - CAPITAL	101.142.342		Dobrovolny		434 00113
	SUPPLIES	14.52	OFFICE SUPPLIES	101.142.232		Ferrell		434 00317
	DVDS	124.68	AV - CAPITAL	101.142.342		Ferrell		434 00318
	OFFICE SUPPLIES	51.81	OFFICE SUPPLIES	201.201.232		Kortan		434 00261
	PROGRAM SUPPLIES	30.96	PROGRAM SUPPLIES	101.142.242		Raiche		434 00006
	JANITORIAL SUPPLIES	3.94	JANITORIAL SUPPLIES	641.641.236		Schieffer		434 00066
	ENTREE	28.61	ENTREE	641.641.710		Schieffer		434 00159
	ENTREE	3.84	ENTREE	641.641.710		Schieffer		434 00232
	HARDWARE	1.94	SMALL TOOLS & HARDWARE	641.641.247		Schieffer		434 00485

P-Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
WM SUPERCENTER #1483								
	FRUIT FOR FRIDAY	30.26	RECREATION SUPPLIES	203.203.242		Wattier		434 00068
	FRUIT FOR FRIDAY	16.39	RECREATION SUPPLIES	203.203.242		Wattier		434 00268
		495.03	*VENDOR TOTAL					
WW GRAINGER								
	SAFETY SWITCH	55.17	REP. & MAINT. - PLANT	601.601.221		Chytka		434 00294
	BALL VALVE REPAIR KITS	385.86	REP. & MAINT. - PLANT	601.601.221		Chytka		434 00469
	VACUUM BAGS	16.73	JANITORIAL SUPPLIES	101.142.236		Reifenrath		434 00012
	VACUUM	269.50	REP. & MAINT. - EQUIPMEN	101.142.221		Reifenrath		434 00013
	CLEANING SUPPLIES	39.44	JANITORIAL SUPPLIES	101.142.236		Reifenrath		434 00016
	SEALANT	29.28	REP. & MAINT. - BUILDING	101.142.223		Reifenrath		434 00165
	JANITORIAL SUPPLIES	143.84	JANITORIAL SUPPLIES	101.142.236		Reifenrath		434 00181
	CLEANING MASKS	4.33	JANITORIAL SUPPLIES	101.142.236		Reifenrath		434 00183
	JANITORIAL SUPPLIES	90.84	JANITORIAL SUPPLIES	101.142.236		Reifenrath		434 00187
	LIGHT BULBS	68.14	REP. & MAINT. - BUILDING	101.142.223		Reifenrath		434 00396
	JANITORIAL SUPPLIES	154.68	JANITORIAL SUPPLIES	101.142.236		Reifenrath		434 00437
		1,257.81	*VENDOR TOTAL					
X-TREME CAR WASH								
	K-9 WASH	9.00	PROFESSIONAL SERVICES	101.111.202		Pekarek		434 00028
YANKTON AREA CHAMBER O								
	YANKTON DAY IN PIERRE	10.00	CONFERENCE & MEETINGS	101.101.265		Bailey		434 00353
	YANKTON DAY IN PIERRE	10.00	CONFERENCE & MEETINGS	101.106.265		Bailey		434 00354
	YANKTON DAY IN PIERRE	10.00	CONFERENCE & MEETINGS	201.201.265		Bailey		434 00355
	CHAMBER EVENT LUNCH	30.00	CONFERENCE & MEETINGS	101.106.265		Goeden		434 00208
		60.00	*VENDOR TOTAL					
YANKTON 5								
	PROGRAM SUPPLIES	20.00	PROGRAM SUPPLIES	101.142.242		Dobrovolny		434 00034
YANKTONMEDIAINC								
	8TH STREET PROJECT	63.21	8TH ST-LINN TO SUMMIT	506.572.374		Bailey		434 00238
	SUBSCRIPTION - P&D	148.82	SUBSCRIPTIONS & PUBLICAT	101.102.235		Bailey		434 00410
		212.03	*VENDOR TOTAL					
YEARLI.COM								
	1095 FORM CORRECTION	3.29	PROFESSIONAL SERVICES -	101.104.202		Clough		434 00440
ZENSHIN ASIAN RESTAURA								
	TRAVEL EXPENSE	27.89	TRAVEL EXPENSE	201.201.263		Lacroix		434 00251
1821 DOMINOS PIZZA								
	EMPLOYEE APPRECIATION	94.48	PROFESSIONAL SERVICES	101.102.202		Bailey		434 00422
	EMPLOYEE APPRECIATION	25.77	PROFESSIONAL SERVICES	101.102.202		Bailey		434 00455
		120.25	*VENDOR TOTAL					

P-Card Schedule of Bills

VENDOR NAME								
DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID LINE
REPORT TOTALS:	85,271.34							

RECORDS PRINTED - 000485

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	22,879.70
201	PARKS AND RECREATION	5,968.28
203	SUMMIT ACTIVITY CENTER	6,460.52
204	MARNE CREEK	412.22
208	911/DISPATCH	699.53
211	LODGING SALES TAX	1,668.55
506	SPECIAL CAPITAL IMPROV	63.21
601	WATER OPERATION	20,006.09
611	WASTE WATER OPERATION	6,313.43
621	CEMETERY OPERATION	769.38
631	SOLID WASTE	35.68
637	JOINT POWER	587.06
641	GOLF COURSE	4,648.91
701	LIBRARY TRUST	524.90
801	CENTRAL GARAGE	14,233.88
TOTAL ALL FUNDS		85,271.34

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	85,271.34
TOTAL ALL BANKS		85,271.34

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE ..... APPROVED BY .....

.....

.....

**Social Work Month 2018**

**“SOCIAL WORKERS: LEADERS. ADVOCATES. CHAMPIONS.”**

WHEREAS, the Social Work Profession is dedicated to enhancing the well-being of others and meeting the basic needs of all people, especially the most vulnerable in our society;

WHEREAS, Social Workers are present throughout our society, including the government, schools, universities, social service agencies, communities, the military and in health care and mental health organizations;

WHEREAS, Social Workers are the largest group of suppliers of mental health services in the United States;

WHEREAS, Social Workers are present in times of crisis, helping people overcome issues such as death and grief and helping people and communities recover from natural disasters such as floods and hurricanes;

WHEREAS, Social Workers help people in every stage of life function better in their environments, improve their relationships with others, and solve personal and family problems;

WHEREAS, Social Workers have pushed for decades to ensure rights for all, including women, African Americans, Latinos, people who are disabled, people who are LGBTQ and various ethnic, cultural and religious groups;

WHEREAS, Social Workers continue to engage and bring together individuals, communities, agencies and government to help society solve some of the most pressing issues, including immigration reform, equal rights for all, affordable and good health care and mental health care for all; and protecting the environment;

NOW, THEREFORE, I, Jake Hoffner, Mayor of the City of Yankton, South Dakota, in recognition of numerous contributions made by America's 650,000 Social Workers, I proclaim the month of March, 2018 as National Social Work Month and call upon all citizens of Yankton to join with the National Association of Social Workers and National Association of Social Workers - South Dakota in celebration and support of the Social Work profession.

\_\_\_\_\_  
Mayor Jake Hoffner                      3/12/18  
Date

\_\_\_\_\_  
Finance Officer Al Viereck                      3/12/18  
Date



**OFFICE OF THE CITY MANAGER**

[www.cityofyankton.org](http://www.cityofyankton.org)

VOL. 53, NUMBER 5

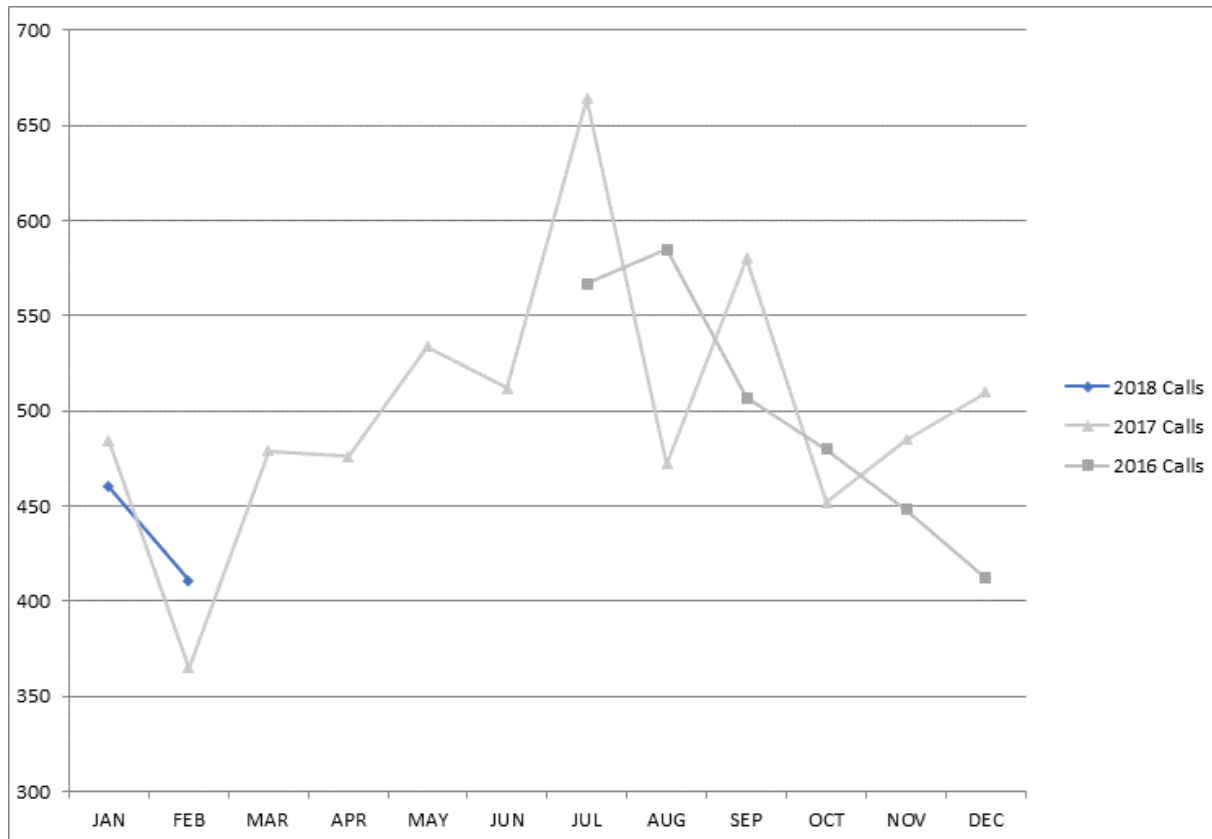
**Commission Information Memorandum**

The Yankton City Commission meeting on Monday, March 12, 2018, will begin at 7:00 pm.

**Non-Agenda Items of Interest**

**1) Information Services Department Update**

Staff located a used video switcher to replace the failed unit for the PEG channel. Unfortunately, video playback will be unavailable until the switcher is replaced or new equipment is purchased. We hope to get the channel fully operational again while we research and procure new equipment. We will be reaching out to current contributors examine switching from DVDs / VHS to a file based system. City and Chamber of Commerce staff will be demoing replacement equipment over the next few months. 911 calls continue to trend slightly higher with February's call volume up 12.6%.



**2) Community Development Update**

Congratulations to Community and Economic Development Department staff member Michael Hofer on passing his International Code Council (ICC) Building Inspectors Certification Test. Achieving this certification demonstrates that Michael has a comprehensive understanding of building codes,

construction standards, and principles. The Insurance Standards Office (ISO), also recognizes communities that participate in the ICC Code Certification Programs. Having our staff attain certifications such as this can improve the City's ISO rating and help lower building insurance rates for all property owners in the City. The goal of the International Code Council is to set building code standards that allow for safe and affordable housing.

The Community and Economic Development Maintenance Staff, with assistance from the Department of Corrections have finished stripping and waxing the floors at the Center. This project includes the areas in the assembly portion of the building. Staff coordinates this effort with the Center's schedule to create the least disruption possible for their activities. As in the past, we found that changing our schedules to complete the project over a weekend causes the least impact in the Center's daily operations.

### **3) Human Resources Department Update**

We coordinated with our AFLAC representative to order debit cards for employees who have flexible spending accounts to use for eligible health care expenses. By using the card, the expense comes directly from their spending account and this avoids the hassle of submitting claim forms.

We closed on applications for the two part-time positions, Library Page and Library Circulation Assistant on March 2. Applications will be reviewed by the Library Director and interviews will be scheduled.

### **4) Public Works Department Update**

Yankton Citywide Cleanup is scheduled to begin curbside pickup April 2, 2018. Placing items curbside before March 24, 2018 is not permitted, and those items may be removed at the property owner's expense.

The Transfer Station will begin accepting no charge drop-off from regular collection route customers on March 17, 2018. Residents may also participate, at no additional cost, by placing items into sorted piles, by type, at their homes. Please have items placed curbside by your regular collection day. Piles should be located directly in front of your property, not in the street, alley, or neighboring property. Items not eligible for disposal include: tires, grass clippings, leaves, recyclables, refrigerator, air conditioners, dehumidifiers, paint, chemicals or household hazardous waste, oils, and batteries. Motor oil may be taken to the transfer station and disposed of free of charge year around. Please place garbage cans for regular collection at your normal collection point and away from piles. For more information, on citywide cleanup and Transfer Station hours, visit [www.cityofyankton.org](http://www.cityofyankton.org) or call (605) 668-5211.

Street department crews continue to clean up after the recent snow fall events. Also, as the temperatures fluctuate, the street crews continue to address street breakup and potholes throughout the City's street system. The street department has been bringing in the bike racks and trash can holders from the Meridian District for repainting from the dark green color to the black color.

Engineering continues to work on the design and plan preparations for the 2018 construction project list. The Walnut Street from 2<sup>nd</sup> Street to 4<sup>th</sup> Street Reconstruction and Streetscape Project is currently being advertised for a March 29, 2018 bid letting. The 26<sup>th</sup> Street from Douglas Avenue to Mulberry Street Reconstruction plans and the Trail Project along east 4<sup>th</sup> Street from the Chamber Building to Archery Lane are under review and will be advertised in the near future

### **5) Parks and Recreation Department Update**

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

## **6) Library Update**

The Library celebrated Dr. Seuss Day last week with a special craft day. We welcomed nearly 50 children and their caregivers for a total of 68 participants.

We also hosted our annual Oscars marathon this past weekend, where 97 patrons enjoyed 5 Oscar nominated films.

## **7) Finance Department Update**

There are four candidates running for three open city commission seats in the April 10 municipal election. The candidates will be in the following order on the ballot: Craig L. Sommer, Nathan V. Johnson, Bridget Benson, and David Carda. The Yankton School District will not be conducting an election with the City this year as the incumbent, Kathy Greenway, and newcomer Jill Sternquist have run unopposed for the two open seats on the school board.

Absentee voting will be available starting Monday, March 26 in the City Finance Office. March 26 is also the deadline for voter registration in order to participate in this year's municipal election.

## **8) Environmental Services Department Update**

Work continues on the water plant. John T. Jones has completed the removal of the concrete from the collapsed wall. Structural engineers are inspecting the rebar that is currently in place. Some of the rebar was damaged and had to be removed. The contractor will be required to add additional rebar to the wall to meet specifications.

South Dakota Department of Environment and Natural Resources has completed the final review and approved the plans for the gravity sewer project. The project is eligible for State Revolving Funds (SRF) under our current SRF loan. The engineers estimate is \$2,400,000.00. The current SRF loan will not cover the entire cost. Staff can request an amendment to the current SRF or apply for an additional SRF loan to cover the shortfall if needed. The gravity line will connect the new lift station to the existing gravity line along Highway 50. This will allow staff to decommission and remove the Chesterman lift station. Staff is scheduled to advertise for bids this week.

## **9) Monthly reports**

Salary, Building and Yankton Police Department monthly reports are included for your review. Minutes from the Park Advisory Board are also included.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Nelson  
City Manager



Commission Information Memorandum

PARKS AND RECREATION DEPARTMENT

**SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS**

2nd - half of February information:

Fitness Classes-	
Early Bird Boot Camp class	27 participants
Power Abs	73 participants
Prime Time Senior class	57 participants
Tabata class	95 participants
Water aerobics	146 participants
Work-Out Express class	95 participants
Yoga classes	no classes
Zumba class	31 participants
Booty Blaster class	29 participants

Rentals-

o Birthday rentals-	5 parties
o SAC courts-	14 hours
o Theater-	35 hours
o Meeting rooms-	5 hours
o City Hall courts-	49.5 hours
o Capital Building-	0 dates
o Riverside shelters-	0 rentals
o Memorial shelters-	0 rentals
o Westside shelter-	0 rentals
o Rotary outdoor classroom-	0 rentals
o Sertoma shelter-	0 rentals
o Tripp shelter-	0 rentals
o Meridian Bridge	0 rental

SAC members-	2,542 people
SAC memberships-	1,223
SAC attendance-	3,472 visits
New members-	91 people

The Summit Activities Center no longer has a Yoga instructor on staff. The City will continue to search for a Yoga instructor to add to our part-time staff, but until that time, the SAC will not be able to offer Yoga classes.

Entire month of February was Get Up & Play month. SAC special promotions included the half-price Yankton Summer Season Pool Pass. \$1 day passes at the SAC. 10% off quarterly memberships purchased in February. 15% off annual memberships purchased in February.

Summer Pool Passes sold during February- 465. 276 family passes. 112 family passes with SAC member discount. 60 individual passes. 17 individual passes with SAC member discount. In 2017, 365 passes were sold in February.

Friday, February 16- Nutritional Class offered- Healthy Eating for the Aging Adult. 9 attendees and it was a free class for SAC members.

Saturday, February 18- Special Olympics Basketball Tournament at the SAC.

Monday, February 19- No School Special. 77 paid attendance. Free for SAC members.

Thursday, February 22- SAC Winter Swim Lessons concluded. 114 participants.

The Yankton Basketball Incorporated Bucks and Gazelles Basketball Program concluded in February. 130 participants in 2018. In 2017, there were 150 participants.

Todd, Colleen, and the Recreation staff are planning for the Midwest Park and Recreation Conference that will be held in Yankton on April 23, 24, and 25, 2018. The preliminary schedule and the registration have been released and are being sent to the different state park and recreation organizations in the region. The conference preview document and the registration can be found on the South Dakota Park and Recreation Association website: <http://www.sdpra.com/> or on the City's website: <http://www.cityofyankton.org/departments-services/parks-recreation-128>.

Brittany LaCroix is working on the fireworks order for July 4, 2018.

## **PARKS**

The Parks, Trails, and Cemetery staff remove snow and ice as needed from City properties or public right-of-ways. The Trails staff will monitor the trail for flooding during the spring thaw. The low-water crossings will be closed periodically as the Marne Creek flows rise enough to have the crossings under water.

Parks staff are trimming trees in parks and green spaces maintained by the City. The Street Department helps in this effort with large limbs and also helps with removing trees from the City's Parks and ROW areas.

When the weather starts to change, nights warm up, and things dry out the City Parks Staff will work on these items at Riverside Softball Field:

1. Paint the foul poles orange
2. Knock down the crown at the pitcher's mound and move the agri-lime back towards short stop and second base. We can utilize the City Engineering Department to help with the slopes.
3. Re-align bases with foul poles starting with 1st and 3rd then aligning second base and the pitcher's plate. We can utilize the City Engineering Department to help with this alignment.

## **FOX RUN GOLF COURSE**

The golf simulator is up and in operation at the clubhouse. Winter simulator leagues began in December.

Summer Golf League Meetings will be:

Monday, 3-26 @ 7 pm: Men's Leagues (NEW for 2018 will be a Scramble league)

Tuesday, 3-27 @ 7 pm: Senior League

Wednesday, 3-28 @ 7 pm: Ladies League

Leagues begin week of April 16th

The 2018 Facebook Advertising/Marketing Campaign has begun.

The Golf staff have been making improvements to the Clubhouse at Fox Run. Improvements include painting, air vent cleaning and painting, and removing the half-wall that separated the pro shop area and the rest of the clubhouse. The staff is planning to have the chairs re-upholstered.

## **New for 2018 PGA Jr. League**

PGA Jr. League brings friends & family together around fun, team golf experiences with expert coaching from a PGA Professional.

Fox Run is forming 2 teams of 8 to 12 players. Players must not turn 14 before 8-1 and may be of any skill level. We will play teams from Hillcrest & The Bluffs.

**An All Star Team consisting of players from Fox Run , Hillcrest and The Bluffs will be chosen to compete for a chance to play in a National Tournament.**

**If you are interested in or have questions about the PGA Jr. League contact Fox Run Golf Course at (605)668-5205**

## **Also keep in Mind:**

**Fox Run's Junior Golf Program Beginning in June.**

Look for some exciting new additions to our program such as the NEW \*Yearly Junior Club Rental.

***\*You no longer need to spend \$150 or more on a set your kids will grow out of in 1 year.***

**Sign up starts April 17th at the Summit Center.**

Salary - February 2018

DEPARTMENT NAMES		\$
ADMINISTRATION		39,480.73
FINANCE		32,217.03
COMMUNITY DEVELOPMENT		23,331.54
POLICE/A.C./DISPATCH		148,114.74
FIRE		13,008.78
ENGINEERING / SR. CITIZENS		41,148.65
STREETS		43,588.13
SNOW & ICE		11,068.98
TRAFFIC CONTROL		3,537.98
LIBRARY		28,477.71
PARKS / SAC		65,933.82
MEMORIAL POOL		-
MARNE CREEK		3,747.35
WATER		38,050.50
WASTEWATER		37,302.23
CEMETARY		3,695.24
SOLID WASTE		20,780.21
LANDFILL / RECYCLE		18,109.64
GOLF COURSE		15,162.69
CENTRAL GARAGE		7,361.70
		594,117.65

NEW HIRES

Personnel Changes & New Hires

Joseph Gokie	9.50 hr.	Rec. Division
Cassandra Santiago	11.50 hr.	Rec. Division
Alexandria Max	9.50 hr.	Library

## City of Yankton Building Report

Issued Dates: 02/01/2018-02/28/2018

Issue Date	Permit #	Owner Name & Address	Use	Valuation	Contractor Name & Address	Fees
02/02/2018	BLDG-18-0013	DROTZMANN, STEVEN A 200 WEST 22 STREET	Single Family Home - New	\$124,110.20	DROTZMANN, STEVEN A 623 AUGUSTA CIR YANKTON, SD 5707	\$374.50
02/02/2018	BLDG-18-0014	Frontier Lodging of Yankton LLC 508 W. 21st Street	Commercial - New	\$80,000.00	New Generation Construction (NGC) 1000 O Street LINCOLN, NE 68508	\$287.00
02/05/2018	BLDG-18-0015	METHENY, WILLIAM D 109 FRANCIS ST	Single Family Home - Accessory Structure	\$15,000.00	I Saw I 770 Rolling Hills Dr. Yankton, SD 5707	\$84.50
02/27/2018	BLDG-18-0016	QUALITY HOLDINGS LLC 2001 BROADWAY AVE	Commercial - Alteration/Repair	\$15,000.00	Promes Construction 3312 W. 8th St. YANKTON, SD 5707	\$84.50

<b>(Current Month) Total Valuation:</b>	<b>\$234,110.20</b>	<b>Total Fees:</b>	<b>\$830.50</b>
<b>(Prior Year Month) Total Valuation:</b>	<b>\$1,746,741.00</b>		
<b>(Current Year) to Date Valuation:</b>	<b>\$1,299,555.20</b>		
<b>(Prior Year) to Date Valuation:</b>	<b>\$2,359,490.00</b>		

	<b>GENERAL SUMMARY</b>			
	<b>THIS MONTH</b>		<b>Year To Date</b>	
	<b>This Year</b>	<b>Last Year</b>	<b>This Year</b>	<b>Last Year</b>
POLICE INCIDENTS	<b>928</b>	<b>979</b>	<b>1896</b>	<b>1964</b>
SHERIFF INCIDENTS	<b>147</b>	<b>127</b>	<b>304</b>	<b>271</b>
AMBULANCE CALLS (YPD)	<b>17</b>	<b>26</b>	<b>42</b>	<b>58</b>
FIRE / HAZMAT CALLS	<b>2</b>	<b>3</b>	<b>4</b>	<b>8</b>
FOREIGN AID CALLS	<b>16</b>	<b>10</b>	<b>36</b>	<b>30</b>
ALARMS	<b>14</b>	<b>15</b>	<b>36</b>	<b>22</b>
ANIMAL CALLS/COMPLAINTS	<b>44</b>	<b>12</b>	<b>90</b>	<b>22</b>
ANIMALS CLAIMED OR IMPOUNDED (HHS)	<b>8</b>	<b>5</b>	<b>15</b>	<b>14</b>
ANIMALS DISPOSED	<b>1</b>	<b>3</b>	<b>1</b>	<b>3</b>

	<b>ACCIDENT SUMMARY</b>			
	<b>THIS MONTH</b>		<b>Year To Date</b>	
	<b>This Year</b>	<b>Last Year</b>	<b>This Year</b>	<b>Last Year</b>
STATE REPORTABLE	<b>10</b>	<b>8</b>	<b>23</b>	<b>35</b>
NON REPORTABLE AND HIT & RUN	<b>19</b>	<b>18</b>	<b>54</b>	<b>49</b>
SIGNAL 1 INJURY	<b>2</b>	<b>2</b>	<b>4</b>	<b>10</b>
# PERSONS INJURED	<b>3</b>	<b>N/A</b>	<b>5</b>	<b>N/A</b>
FATALITIES	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
PEDESTRIAN	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## February 2018 YPD Citations

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
DUI	5	16	20	29
DRIVING UNDER REVOCATION	5	15	8	24
SUSPENDED, EXPIRED OR UNLICENSED DRIVER	17	23	36	46
CARELESS DRIVING	4	1	6	1
EXHIBITION DRIVING	1	0	1	0
SPEEDING	9	29	25	47
STOP SIGN, RED LIGHT VIOLATION	5	3	8	14
IMPROPER TURNING	1	2	5	2
YIELD RIGHT OF WAY	0	1	0	2
OPEN CONTAINER	0	3	1	7
MIC (17 yoa or under)	2	1	9	1
CONSUMPTION UNDERAGE (18-20 yoa)	0	4	0	9
LIQUOR VIOLATIONS / FURNISHING ALCOHOL TO A MINOR	0	0	0	0
MISDEMEANOR DRUG CITATIONS AND (Poss. Of Drug Paraph.)	20	18	45	29
TOBACCO VIOLATIONS	3	1	4	1
PETTY THEFT	7	1	7	3
INTENTIONAL DAMAGE TO PROPERTY	1	0	1	0
OTHER VIOLATIONS	16	52	38	77
<b>TOTAL TRAFFIC CITATIONS</b>	<b>96</b>	<b>170</b>	<b>214</b>	<b>292</b>

## February 2018 YPD Adult Arrest

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
MURDER	0	0	0	0
RAPE	0	0	0	0
ROBBERY	0	0	0	0
BURGLARY	0	4	5	6
ASSAULT AGGRAVATED	1	1	2	2
ASSAULT SIMPLE	1	3	2	6
CRIMES AGAINST FAMILY / DOMESTIC VIOLENCE	5	3	13	4
DISORDERLY CONDUCT	0	1	0	1
SEXUAL CONTACT/SEX OFFENSES	0	0	0	0
THEFT PETTY	2	1	4	2
THEFT GRAND	0	1	0	1
THEFT AUTO	0	0	0	1
FORGERY & COUNTERFEITING	0	0	0	0
FRAUD	0	0	0	0
EMBEZZLEMENT	0	0	0	0
INTENTIONAL DAMAGE	0	3	1	4
NARCOTIC DRUG CHARGES	40	26	80	52
LIQUOR ARRESTS	1	0	1	1
WEAPONS VIOLATION	0	0	0	2
WARRANTS	22	13	34	26
PROTECTIVE CUSTODY	0	0	0	0
ALL OTHER OFFENSES	30	43	66	77
<b>TOTAL ARRESTS</b>	<b>102</b>	<b>99</b>	<b>208</b>	<b>185</b>



# February 2018 YPD Juvenile Arrests

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
CURFEW	0	0	0	0
RUNAWAY	1	0	1	1
MURDER	0	0	0	0
RAPE	0	0	0	0
ROBBERY	0	0	0	0
BURGLARY	0	1	0	1
ASSAULT AGGRAVATED	0	0	0	1
ASSAULT SIMPLE	1	0	1	1
CRIMES AGAINST FAMILY/ DOMESTIC VIOLENCE	0	0	0	0
DISORDERLY CONDUCT	0	0	0	0
SEXUAL CONTACT / SEX OFFENSES	0	0	0	0
THEFT PETTY	0	0	0	2
THEFT GRAND	0	0	0	0
THEFT AUTO	0	0	0	0
FORGERY & COUNTERFEITING	0	0	0	0
FRAUD	0	0	0	0
EMBEZZLEMENT	0	0	0	0
INTENTIONAL DAMAGE	0	1	0	3
NARCOTIC DRUG CHARGES	0	4	4	4
LIQUOR ARRESTS	0	0	0	0
WEAPONS VIOLATIONS	0	2	0	2
ALL OTHER OFFENSES	3	3	3	5
TOTAL ARRESTS	5	11	9	20



The MISSION of the Yankton Department of Parks and Recreation is to enhance the quality-of-life (social, cultural, educational, and physical well-being) for the citizens of Yankton and the surrounding area through responsible, innovative, and cost-effective creation, maintenance, and management of high quality parks, facilities, programs, and community special events.

**MINUTES**  
**YANKTON PARK ADVISORY BOARD**  
**Monday, February 5, 2018**  
**Technical Education Center, 1200 W. 21<sup>st</sup> Street – 5:30 PM**

**I. ROUTINE BUSINESS**

Roll Call:

Present: Lola Harens, Bryan Schoenfelder, Darcie Briggs, Catherine Crandall, Commissioner Stephanie Moser, Dave Spencer.

Absent: Dave Withrow.

Also present were Director of Parks and Recreation Todd Larson, and Department Secretary Chasity McHenry.

High School Appearances: Noel Kusek.

Public Appearances: Craig Sommer. Informed the board he is planning to turn in a petition to have his name placed on the ballot for the City Commission election in April.

Minutes: January 2, 2018 minutes approved. Harens motioned, Briggs second. Motion carried 5-0.

**II. OLD BUSINESS**

A. None.

**III. NEW BUSINESS**

- A. Yankton is hosting the Midwest Parks and Recreation Conference April 23, 24, 25, 2018.
1. Possible attendance of 125 – 175 from states of North Dakota, South Dakota, Nebraska, Kansas, Colorado, and Wyoming. We are reaching out to Iowa and Minnesota also.
  2. Utilizing the Best Western Kelly Inn for rooms.
  3. Utilizing the NEYAC building for the conference.
  4. Conference information and the registration can be found on the City's website. The address is <http://cityofyanktonsac.maxgalaxy.net/BrowseActivities.aspx> (attachments).
- B. February is Get Up and Play Month at the Summit Activities Center.
1. Details can be found on the City's website. <http://www.cityofyankton.org/departmentservices/parks-recreation/summit-activities-center/get-up-and-play-month-february>
  2. The SAC has \$1 day passes all month. Fitness classes, open swims, gymnasiums, and the fitness/cardio equipment are all a part of the day passes.



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3. The Yankton Summer Season Pool Pass is half price for the entire month of February and can be purchased at the front desk of the SAC. The form to be filled out for the pass can be found on the City's website- <http://www.cityofyankton.org/home/showdocument?id=3746> In the first five day 17 family pool passes, 9 SAC family pool passes, and 1 single pool pass has been sold.
4. Anytime during February, anyone who purchases \_or renews) a membership will receive the "Get Up and Play" discount! All annual memberships will be reduced 15% and all quarterly memberships will be reduced 10%, but only if purchased from February 1<sup>st</sup> – 28<sup>th</sup>! This offer excludes all corporate and EFT memberships. Take advantage of the savings in February!

C. Discussion of sports facilities and aquatics facilities improvements working to a future recommendation for City Commission.

1. Dive-In-Yankton will present to the PAB at an upcoming meeting, but Todd does not have a date yet for presentation. The cost estimate range they have released to the public is \$11 - \$16 Million. They are currently working on large donations from the private sector.
2. Todd met with the Youth Softball Association in regards to planning for the 2018 National Tournament.
  - i. Asking to add an additional 20' dugouts on the north field at the SAC closer to home plate.
  - ii. Discussed adding lights to the Summit fields. The planning has been stopped and waiting to hear what will be built by the 4030 Foundation as it affects user groups on the baseball and softball fields in Yankton.
3. Memorial Park- north softball field. Installing posts, fence, and yellow safety tubing as the weather permits.
4. It seems at this time, there will be no combination of efforts for funding multiple sports facilities' improvements and the aquatics facility.
5. The board discussed the formation of a local sports commission which would have representatives from all sports facilities user groups. This group could share information between groups and help coordinate facility improvements. The Parks Advisory Board could be involved in this commission and trying to get the groups to work together more in the future.

D. General Discussion

1. Todd has ordered red recyclable garbage can holders for certain areas in our parks system. A recycling plan in the parks will be started in the spring.
2. Westbrook Estates- City engineers to shoot elevations and the park needs to be shaped for drainage from south to north. Then improvements could start.
3. Planning to install a sidewalk on the outside of the fence from the west drive-in gate to the northwest walk0in gate at Riverside Baseball Stadium.
4. Fall 2018- make infield smaller on the north field at the SAC. Pull agri-lime into infield area and add sod or seed grass to make infield area smaller. Would need to adjust irrigation for the new area of sod/grass.



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#### **IV. OTHER BUSINESS**

- A. Commission information Memorandums (2 CIM attachments).
- B. Next Meeting Monday, March 5, 2018.

#### **V. ADJOURN**

Briggs motioned, Spencer second. Motion carried 5-0.

**CITY of YANKTON**  
**PLANNING COMMISSION MEETING MINUTES**  
for  
**Tuesday, February 13<sup>th</sup>, 2018**

The meeting was called to order at 5:31 p.m. by Vice Chairman Wenande

**ROLL CALL:**

Present – Deb Specht, Mike Healy, Lynn Peterson, Marc Mooney, Bruce Viau, Jon Economy, Dr. Scott Schindler, Brad Wenande, ETJ Member Michael Welch, City Commission Liaison Dave Carda

Unable to attend: Chairman Pier

Vice Chairman Wenande called for approval of the January 8<sup>th</sup>, 2018 meeting minutes.

18-05 **MINUTES** – January 8<sup>th</sup>, 2018

**MOTION** – It was moved by Commissioner Shindler and seconded by Commissioner Economy to approve the minutes from January 8<sup>th</sup>, 2018.

**VOTE** – Voting “Aye” – all members present. Voting “Nay” – none.

**MOTION – PASSED**

Vice -Chairman Wenande stated there were no consent items.

Vice-Chairman Wenande moved on to Old Business to discuss the Public hearing to consider amendments to the City of Yankton Code of Ordinances allowing the City Manager to appoint staff support for the Planning Commission, changing the annual reorganization from May to June and allowing the Chairman of the Planning Commission to determine a meeting is not necessary if there are no requests for action to be considered. Dave Mingo spoke on this subject and stated this is more of a “housekeeping situation and didn’t foresee any issues.

18-06 **MOTION** – It was moved by Commissioner Mooney and seconded by Commissioner Healy to recommend approval of the amendments to the City of Yankton Code of Ordinances allowing the City Manager to appoint staff support for the Planning Commission, changing the annual reorganization from May to June and allowing the Chairman of the Planning Commission to determine a meeting is not necessary if there are no requests for action to be considered.

**VOTE** – Voting “Aye” – all members present. Voting “Nay” – none.

**MOTION – PASSED**

Vice Chairman Wenande moved on to New Business to discuss the consideration of a variance from the rear yard setback and lot coverage requirements in an R-3 two-family residential district on the South 67 feet of Lot 2, Block 10, Willow Ridge Subdivision in the City of Yankton, South Dakota. Address, 2831 Mary Street. Darwin Tessier, owner.

Dave Mingo provided background on the subject and thanked Darwin Tessier for his cooperation with the matter. Mr. Mingo reminded members present at the meeting that

this is a quasi-judicial matter so the appropriate protocols such as avoiding ex-parte communication are in place. Mr. Mingo continued stating the proposal constitutes two variance requests. Enclosing the deck would by definition change it from a deck to a house addition which would encroach in the rear yard setback and make the structure coverage of the property exceed the maximum allowed in the zoning district. Therefore, the two issues are:

1. The proposal would establish the addition at 18 feet from the rear lot line. The required rear yard setback in the district is 25 feet
2. The proposal would create a situation where the maximum lot coverage on the site is exceeded. Although the amount is minimal, it would cover 35.9 percent of the lot. The coverage allowed is 35 percent.

Mr. Mingo discussed the purposed defined in city ordinance and South Dakota Codified Law for granting a variance. In both instances the defined purpose for granting a variance is a hardship approaching confiscation of the use of property as opposed from granting a special privilege to an individual property owner. Mr. Mingo stated that this instance is not a hardship by definition and therefore is a request from the applicant for a special privilege. Based on this, staff recommends that the proposed variance be denied.

Darwin Tessier addressed the commission and his wife circulated photos of the proposed project. Mr. Tessier thanked Mr. Mingo and the city staff for their assistance with this effort; and thanked the Commission for their role in public service. Mr. Tessier continued by pointing out how beautiful the current deck is and how unfortunate it is that he and his wife cannot use it due to some weather conditions, insects and varmints. Mr. Tessier sited current Homeowner's Association's laws for additions, which the current project abides by. Additionally, members of the Association's Architectural Design Committee also attended meeting in a show of support for Mr. Tessier's proposed project. Leah Smith from the committee stated that they supported the variance and that others would not have spent the money to do as nice of a project as the Tessiers did.

Commissioner Mooney asked for clarity regarding proof of hardship. Mr. Tessier re-stated that due to a childhood illness (caused by an insect bite) he and his wife were terrified of weather, insects and varmints, thus not allowing them to use the current deck.

Commissioner Economy asked why they didn't put windows in when the deck was originally constructed. Mr. Mingo said the permits in place are for an open deck with roof or shade feature. Commissioner Economy stated his concern about setting a precedence for future variance requests. Dave Mingo spoke, in reference, to using the word "precedence", as there was a time in Yankton's past when there were multiple variance requests per meeting and are each considered individually. That was not productive or responsible. The ordinance was re-written allowing certain things described in many variance requests and holding the line on others.

Commissioner Healy asked about the property to the west of the Tessier's and whether or not it was developed or for sale. Mr. Tessier confirmed that the lots were not yet developed, but purchasing one to accommodate the variance request wasn't an option at this time.

Dave Mingo stated that in unique situations, variances can be granted for hardships, but that it's a case-by-case and often a complex situation. He stated that it is his recommendation that we continue only granting variances for hardships by definition and this instance is not a hardship.

18-07 **MOTION** – It was moved by Commissioner Economy and seconded by Commissioner Viau to deny the variance request from the rear yard setback and lot coverage requirements in an R-3 two-family residential district on the South 67 feet of Lot 2, Block 10, Willow Ridge Subdivision in the City of Yankton, South Dakota. Address, 2831 Mary Street. Darwin Tessier, owner.

**VOTE** – Voting “Aye” – all members present. Voting “Nay” – none.

**MOTION – PASSED**

The topic moves on to the following schedule:

**HEARING SCHEDULE:**

February 26, 2018: Zoning Board of Adjustment sets March 12, 2018 as the date for a public hearing to consider the variance.

March 12, 2018: Zoning Board of Adjustment hears testimony and makes final decision. Granting of a variance requires a vote of at least two-thirds of the Board.

Vice Chairman Wenande continued on to discuss the Plat review of Lots 1A, IB, 2A, & 2B of Block 2 of Westbrook Estates Addition to the City of Yankton, Yankton County, South Dakota. Address, 2520, 2522, 2524 and 2526 Dorian Drive. KN Construction, Inc., owner.

All adjacent public infrastructure is accounted for. Of primary focus in this type of plat review is the design of the utility connections. Each unit will have a separate water and sanitary sewer connection which meets City requirements related to this type of subdivision.

Dave Mingo stated that staff recommends approval of all 3 Westbrook plats. They are duplex and four-plex lot plats supported by the original subdivision approval.

18-08 **MOTION** – It was moved by Commissioner Schindler and seconded by Commissioner Viau to approve the plat review of Lots 1A, IB, 2A, & 2B of Block 2 of Westbrook Estates Addition to the City of Yankton, Yankton County, South Dakota. Address, 2520, 2522, 2524 and 2526 Dorian Drive.

**VOTE** – Voting “Aye” – Economy, Schindler, Viau, Healy, Peterson, Money and Wenande. Voting “Nay” – none. Abstaining - Specht

**MOTION – PASSED**

The topic moves on to the following schedule:

**HEARING SCHEDULE:**

February 26, 2018: City Commission reviews the plat and takes action.

Vice Chairman Wenande continued on to discuss the plat review of Lots 3A, 3B, 4A, & 4B of Block 3 of Westbrook Estates Addition to the City of Yankton, Yankton County,

South Dakota. Address, 2513, 2515, 2517 and 2519 Dorian Drive. KN Construction, Inc., owner.

18-09 **MOTION** – It was moved by Commissioner Mooney and seconded by Commissioner Peterson to approve the plat review of Lots 1A, 1B, 2A, & 2B of Block 2 of Westbrook Estates Addition to the City of Yankton, Yankton County, South Dakota. Address, 2520, 2522, 2524 and 2526 Dorian Drive.

**VOTE** – Voting “Aye” – Economy, Shindler, Viau, Healy, Peterson, Money and Wenande. Voting “Nay” – none. Abstaining - Specht.

**MOTION – PASSED**

The topic moves on to the following schedule:

**HEARING SCHEDULE:**

February 26, 2018: City Commission reviews the plat and takes action.

Vice Chairman Wenande continued on to discuss the plat review of Lots 1A, 1B, 1C, 1D, 2A, 2B, 2C, 2D, 4A, 4B, 4C, & 4D of Block 5 of Westbrook Estates Addition to the City of Yankton, Yankton County, South Dakota. Address, 1401, 1403, 1405, 1407, 1409, 1411, 1413, 1415, 1501, 1503, 1505, and 1507 w• 25~” Street. KN Construction, Inc., owner

18-10 **MOTION** – It was moved by Commissioner Economy and seconded by Commissioner Schindler to approve the plat review of Lots 1A, 1B, 1C, 1D, 2A, 2B, 2C, 2D, 4A, 4B, 4C, & 4D of Block 5 of Westbrook Estates Addition to the City of Yankton, Yankton County, South Dakota. Address, 1401, 1403, 1405, 1407, 1409, 1411, 1413, 1415, 1501, 1503, 1505, and 1507 w• 25~” Street.

**VOTE** – Voting “Aye” – Economy, Shindler, Viau, Healy, Peterson, Money and Wenande. Voting “Nay” – none. Abstaining - Specht

**MOTION – PASSED**

The topic moves on to the following schedule:

**HEARING SCHEDULE:**

February 26, 2018: City Commission reviews the plat and takes action.

Vice Chairman Wenande continued on to discuss the plat review of Applied Engineering Subdivision in the SE 1 4 of the SE 1 4 of Section 8, T93N, R56W of the 5th P.M., Yankton County, South Dakota. Address, 2808 SD Hwy 50. Applied Engineering, Inc., owner.

Commissioner Economy asked if this was a plan to clean up the lot. Dave Mingo responded that the attached plat takes three lots and combines them into one. Applied Engineering is requesting this plat to consolidate their property in preparation of adding on to their plant. All adjacent public infrastructure is accounted for. They will not get any additional access to Highway 50. They have requested, and will be granted an additional access to Bill Bagg’s Road if this plat is approved. There are no right-of-way dedication



requirements associated with this plat. Mr. Mingo stated that staff recommends approval of the proposed plat.

- 18-11 **MOTION** – It was moved by Commissioner Specht and seconded by Commissioner Peterson to approve the plat review of Applied Engineering Subdivision in the SE 1 4 of the SE 1 4 of Section 8, T93N, R56W of the 5th P.M., Yankton County, South Dakota. Address, 2808 SD Hwy 50.

**VOTE** – Voting “Aye” – all members present. Voting “Nay” – none.

**MOTION – PASSED**

The topic moves on to the following schedule:

**HEARING SCHEDULE:**

February 26, 2018: City Commission reviews the plat and takes action.

Vice Chairman Wenande continued on to discuss the plat review of Lot 3, in Lewis and Clark Business Center, in the South 645 Feet Except for Lot H2, of the N. 1 2 of the N.E. 1 4, Section 16, T93N, R56W of the 5th P.M., Yankton County, South Dakota. Address, North Side of the 3800 Block of W. 8th Street. T.J. Land, Inc., owner.

Mr. Mingo explained that the location of the proposed parcel is within the City’s three mile plating jurisdiction which allows the City to require the dedication of right-of-way along the extension of the planned street grid. The proposed plat is located in a previously approved subdivision with dedicated ROW and easements serving as the primary access to the development. The previous right-of-way dedications meet the requirements of the City’s review process for the location. The proposal will be subject to county platting and land use approval requirements as it forward through that process.

Dave Mingo stated that staff recommends approval of the proposed plat.

- 18-12 **MOTION** – It was moved by Commissioner Peterson and seconded by Commissioner Economy to approve the Plat review of Lot 3, in Lewis and Clark Business Center, in the South 645 Feet Except for Lot H2, of the N. 1 2 of the N.E. 1 4, Section 16, T93N, R56W of the 5th P.M., Yankton County, South Dakota. Address, North Side of the 3800 Block of W. 8th Street.

**VOTE** – Voting “Aye” – all members present. Voting “Nay” – none.

**MOTION – PASSED**

The topic moves on to the following schedule:

**HEARING SCHEDULE:**

February 26, 2018: City Commission reviews the plat and takes action.

Vice Chairman Wenande moved on to discuss the January 2018 Building Report. The total valuation for January 2018 was \$1,065,440.00 which is significantly higher than January 2017 which was \$612,749.00.

Vice Chairman Wenande moved on to discuss Planning Activities / Orientation Discussion. Dave Mingo requested to delay this discussion until Chairman Pier can participate. Topic moves to March 12<sup>th</sup>, 2018 meeting agenda.

Vice Chairman Wenande moved on to discuss the Planning Commission volunteer for Façade Grant Committee. Mike Healy was recommended and a motion to formally appoint him on Façade Grant Committee was made.

18-13 **MOTION** – It was moved by Commissioner Peterson and seconded by Commissioner Viau appoint Mike Healy as volunteer for Façade Grant Committee.

**VOTE** – Voting “Aye” – all members present. Voting “Nay” – none.

**MOTION – PASSED**

#### **ADJOURNMENT**

18-14 **MOTION** – It was moved by Commissioner Peterson and seconded by Commissioner Viau to adjourn at 6:22PM

**VOTE** – Voting “Aye” – all members present. Voting “Nay” – none.

**MOTION – PASSED**

Respectfully submitted,

Dave Mingo, Secretary

Publishing Dates: March 1 & March 8, 2018

## **NOTICE TO BIDDERS**

Sealed bids will be received by the City Commission of the City of Yankton, South Dakota, at 416 Walnut Street Yankton, South Dakota, at the office of the City Finance Officer of said City until 3:00 P.M. or may be hand delivered to the place of opening at 3:00 P. M. on the 15<sup>th</sup> day of March, 2018, at which time they will be publicly opened and read in the Second Floor Meeting Room of City Hall, Yankton, South Dakota. Disposition of said bid will be held on the 26<sup>th</sup> day of March, 2018, at 7:00 P.M. in the City of Yankton Community Meeting Room located in the Technical Education Center at 1200 W. 21<sup>st</sup> Street, Yankton, South Dakota.

Bids will be received on the following:

### **ONE (1) NEW 2018 OR NEWER MODEL 37,000 GVW 4X2 CLASS TRUCK**

#### **FOR THE PUBLIC WORKS DEPARTMENT SOLID WASTE DIVISION**

Copies of the specifications and bidding forms can be obtained at the office of the Department of Public Works, 416 Walnut Street, Yankton, South Dakota 57078 or by telephoning (605) 668-5211.

All bids must be submitted on forms provided by the City of Yankton.

The City of Yankton, South Dakota reserves the right to reject any or all bids and to waive any informalities therein to determine which is the best and most advantageous bid to the City.

Adam Haberman PE  
Director of Public Works  
City of Yankton, South Dakota

Dated: March 1, 2018

**-THE CITY OF YANKTON IS AN EQUAL OPPORTUNITY EMPLOYER-**

Publishing Dates: March 1 and March 8, 2018

## **NOTICE TO BIDDERS**

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Bids will be received on the following:

### **ONE (1) NEW 2019 MODEL 56,000 GVW 6x4 CLASS TRUCK**

#### **FOR THE PUBLIC WORKS DEPARTMENT STREET DIVISION**

Copies of the specifications and bidding forms can be obtained at the office of the Department of Public Works, 416 Walnut Street, Yankton, South Dakota 57078 or by telephoning (605) 668-5211.

All bids must be submitted on forms provided by the City of Yankton.

The City of Yankton, South Dakota reserves the right to reject any or all bids and to waive any informalities therein to determine which is the best and most advantageous bid to the City.

Adam Haberman, PE  
Director of Public Works  
City of Yankton, South Dakota

Dated: March 1, 2018

**-THE CITY OF YANKTON IS AN EQUAL OPPORTUNITY EMPLOYER-**

Publishing Dates: March 1 and March 8, 2018

NOTICE TO BIDDERS

Sealed bids will be received by the City Commission of the City of Yankton, South Dakota, at 416 Walnut Street Yankton, South Dakota, at the office of the City Finance Officer of said City until 3:00 P.M. or may be hand delivered to the place of opening at 3:00 P. M. on the 15th day of March, 2018, at which time they will be publicly opened and read in the Second Floor Meeting Room of City Hall, Yankton, South Dakota. Disposition of said bid will be held on the 26th day of March, 2018, at 7:00 P.M. in the City of Yankton Community Meeting Room located in the Technical Education Center at 1200 W. 21<sup>st</sup> Street, Yankton, South Dakota.

Bids will be received on the following:

**ONE (1) NEW STEEL TRANSFER STATION WALKING FLOOR TRAILER**

**FOR  
THE DEPARTMENT OF PUBLIC WORKS  
CITY OF YANKTON/JOINT POWERS DEPARTMENT**

Copies of the specifications may be obtained at the office of the Public Works Manager, 700 Levee Street, Yankton, South Dakota 57078 or by telephoning (605) 668-5211.

All bids must be submitted on forms provided by the City of Yankton.

The City of Yankton, South Dakota reserves the right to reject any or all bids and to waive any informalities therein to determine which is the best and the lowest bid, and to approve the bond, if required.

Adam Haberman, PE  
Director of Public Works  
City of Yankton, South Dakota

Dated: March 1, 2018

**-THE CITY OF YANKTON IS AN EQUAL OPPORTUNITY EMPLOYER-**

Publishing Dates: March 15 & March 22, 2018

## **NOTICE TO BIDDERS**

Sealed bids will be received by the City Commission of the City of Yankton, South Dakota, at 416 Walnut Street Yankton, South Dakota, at the office of the City Finance Officer of said City until 3:00 P.M. or may be hand delivered to the place of opening at 3:00 P. M. on the 22<sup>nd</sup> day of March, 2018, at which time they will be publicly opened and read in the Second Floor Meeting Room of City Hall, Yankton, South Dakota. Disposition of said bid will be held on the 9<sup>th</sup> day of April, 2018, at 7:00 P.M. in the City of Yankton Community Meeting Room located in the Technical Education Center at 1200 W. 21<sup>st</sup> Street, Yankton, South Dakota.

Bids will be received on the following:

### **ONE (1) NEW 2018 MODEL 16 CUBIC YARD REAR LOADING REFUSE BODY**

#### **FOR THE PUBLIC WORKS DEPARTMENT SOLID WASTE DIVISION**

Copies of the specifications and bidding forms can be obtained at the office of the Department of Public Works, 416 Walnut Street, Yankton, South Dakota 57078 or by telephoning (605) 668-5211.

All bids must be submitted on forms provided by the City of Yankton.

The City of Yankton, South Dakota reserves the right to reject any or all bids and to waive any informalities therein to determine which is the best and most advantageous bid to the City.

Adam Haberman, PE  
Director of Public Works  
City of Yankton, South Dakota

Dated: March 15, 2018

**-THE CITY OF YANKTON IS AN EQUAL OPPORTUNITY EMPLOYER-**

NOTICE OF HEARING UPON APPLICATION  
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Events (on-sale) Liquor License for 1 day, June 2, 2018, from Drotzmann & Portillo, LLC (Steve Drotzmann, Partner), d/b/a Rounding 3<sup>rd</sup> Bar and Casino, 304 W. 3<sup>rd</sup> Street and 309 Cedar Street, Diagram attached, Yankton, S.D.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, March 26, 2018 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Technical Education Center, 1200 West 21<sup>st</sup> Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,  
this 12<sup>th</sup> day of March 2018.



Al Viereck  
FINANCE OFFICER

\_\_\_\_ Voice vote

NOTICE OF HEARING UPON APPLICATION  
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Events RETAIL (on-sale) Liquor License for 1 day, April 23, 2018, from Boomer's Inc., (Gary W. Boom, President) d/b/a Boomer's Lounge, NFAA, 800 Archery Lane, Yankton, South Dakota.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, March 26, 2018, at 7:00 p.m. in the City of Yankton Community Meeting Room at the Technical Education Center, 1200 West 21<sup>st</sup> Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,  
this 12<sup>th</sup> day of March, 2018.



Al Viereck  
FINANCE OFFICER

\_\_\_\_ Voice vote



***Memorandum #18-43***

*To: City Manager*  
*From: Finance Department*  
*Date: February 28, 2018*  
*Subject: Special Events Malt Beverage License for Yankton Rodeo Assn.*

We have received an application for a Special Malt Beverage (on-sale) Retailers License for 1 day, August 18, 2018, from Yankton Rodeo Association (Douglas O Hevle, President), Rodeo Grounds, 404 Paddle Wheel Drive, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. The applicant is in compliance with all building and fire codes.



Al Viereck  
Finance Officer

**Second Reading and Public Hearing**

**Memorandum #18-47**

**To:** Amy Nelson, City Manager  
**From:** Dave Mingo, Community and Economic Development Director  
**Subject:** Ordinance Amendments  
**Date:** March 1, 2018

Attached is a working version of Ordinance No. 1004 which describes solutions to a couple of “housekeeping” issues in our ordinance that have been discussed by staff and the Planning Commission over time. The scope of the proposed amendments can best be described by the agenda and public notice titles:

*Amendments to the City of Yankton Code of Ordinances allowing the City Manager to appoint staff support for the Planning Commission, changing the annual reorganization from May to June and allowing the Chairman of the Planning Commission to determine a meeting is not necessary if there are no requests for action to be considered*

These amendments simply recognize how we currently do business. As you can see, the current ordinance has the Planning Commission appointing staff support which is not how we function. Also, it is not possible for the Planning Commission to reorganize prior to the City Commission reorganization in May. Therefore, the proposal changes the Planning Commission reorganizing to June.

The Planning Commission has reviewed the amendments and recommended that they be approved. I will be happy to answer questions about individual components of the proposal during the second reading and public hearing on March 12th.

Respectfully submitted,




Dave Mingo, AICP  
Community and Economic Development Director

**Recommendation:** It is recommended that the City Commission approve Ordinance No. 1004.

I concur with this recommendation.

I do not concur with this recommendation.

  
\_\_\_\_\_  
Amy Nelson, City Manager

**ORDINANCE NO. 1004**

**AN ORDINANCE AMENDING CERTAIN LANGUAGE IN IDENTIFIED SECTIONS OF CHAPTER 17**

**BE IT ORDAINED, BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF YANKTON, SOUTH DAKOTA THAT:**

**Section 1.**

Chapter 17 of the revised Code of Ordinances shall be amended as a means of allowing the City Manager to appoint staff support for the Plan Commission, changing the annual reorganization from May to June and allowing the Chairman of the Plan Commission to determine a meeting is not necessary if there are no requests for action to be considered. Identified language of Sections of Chapter 17 shall be amended as follows:

**Sec. 17-22. - Organization.**

Upon appointment, the city plan commission shall be called together by the mayor and shall organize by choosing from its members a chairman and a vice-chairman for a term of one (1) year, with eligibility for reelection, and may fill such other of its offices as it may create in a manner prescribed by its rules. Any qualified full-time city employee selected by a ~~majority vote of the city plan commission~~ the City Manager shall act as secretary of the city plan commission, but shall not be a member thereof. Annually, in the month of ~~May~~ June, the city plan commission shall choose its officers.

**Sec. 17-23. - Meetings.**

The city plan commission shall hold at least one (1) regular meeting each month, and may hold such additional or special meetings as it, in its discretion, may deem necessary. However, the Chairman of the plan commission may determine that any monthly meeting is not necessary if there are no requests for action to be considered.

**Section 2.** Saving Clause.

Should any section, clause, or provision of this ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

**Section 3.** Effective Clause.

This ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

Adopted:

1st Reading:

2nd Reading:

Publication Date:

Effective Date:

\_\_\_\_\_  
Jake Hoffner, Mayor

Attest:

\_\_\_\_\_  
Al Viereck, Finance Officer

**ORDINANCE NO. 1004**

**AN ORDINANCE AMENDING CERTAIN LANGUAGE IN IDENTIFIED SECTIONS OF CHAPTER 17**

**BE IT ORDAINED, BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF YANKTON, SOUTH DAKOTA THAT:**

**Section 1.**

Chapter 17 of the revised Code of Ordinances shall be amended as a means of allowing the City Manager to appoint staff support for the Plan Commission, changing the annual reorganization from May to June and allowing the Chairman of the Plan Commission to determine a meeting is not necessary if there are no requests for action to be considered. Identified language of Sections of Chapter 17 shall be amended as follows:

**Sec. 17-22. - Organization.**

Upon appointment, the city plan commission shall be called together by the mayor and shall organize by choosing from its members a chairman and a vice-chairman for a term of one (1) year, with eligibility for reelection, and may fill such other of its offices as it may create in a manner prescribed by its rules. Any qualified full-time city employee selected by the City Manager shall act as secretary of the city plan commission, but shall not be a member thereof. Annually, in the month of June, the city plan commission shall choose its officers.

**Sec. 17-23. - Meetings.**

The city plan commission shall hold at least one (1) regular meeting each month, and may hold such additional or special meetings as it, in its discretion, may deem necessary. However, the Chairman of the plan commission may determine that any monthly meeting is not necessary if there are no requests for action to be considered.

**Section 2. Saving Clause.**

Should any section, clause, or provision of this ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

**Section 3. Effective Clause.**

This ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

Adopted:

1st Reading:

2nd Reading:

Publication Date:

Effective Date:

\_\_\_\_\_  
Jake Hoffner, Mayor

Attest:

\_\_\_\_\_  
Al Viereck, Finance Officer

**Memorandum No. 18-52**

**TO:** Mayor and City Commissioners  
**FROM:** Amy Nelson, City Manager *AN*  
**RE:** Ordinance #1005 to Create Process to Cancel or Postpone Meeting  
**DATE:** March 7, 2018

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Attached is an amendment to Ordinance 1005 relating to the scheduling of City Commission meetings.

Currently there is no process (other than the absence of a quorum) to cancel a meeting. This language allows for the City Manager to cancel a City Commission meeting in the event of inclement weather or to protect the public or City Commission's safety.

**Recommendation:** It is recommended that the City Commission approve the changes to Ordinance #1005 to include provisions for canceling City Commission meetings when specific conditions warrant cancellation.

\_\_\_\_\_ Roll call

**An Ordinance creating a process to cancel or postpone a regular or special meeting of the Board of Commissioners for the City of Yankton. Be it ordained that:**

**ARTICLE II. - BOARD OF COMMISSIONERS**

**DIVISION 2. MEETINGS**

**Sec. 2-31 shall be amended to read as follows:**

**Sec. 2-31 Regular Meetings.**

- (a) The regular meetings of the Board of Commissioners shall be held at the Yankton Community Meeting Room located at the Technical Education Center at 1200 West 21st Street, on the second and fourth Mondays of each month at 7:00 p.m., or such room as the Board of Commissioners may designate by majority vote. At any meeting, the Board of Commissioners may change the date of any future regular meeting by majority vote.
  
- (b) The City Manager shall have the power and discretion to cancel any regular meeting of the Board of Commissioners due to inclement weather or for purposes of protecting the safety of the public, the City's employees, or the Board of Commissioners. The cancellation shall be posted upon the City's public website in a conspicuous place, and the Board of Commissioners and the local media shall be notified of the cancellation in a reasonably timely and convenient manner. If any regular meeting is canceled for any reason, the regular meeting may be rescheduled in the same manner as a special meeting may be called in accordance with State law and City ordinance. Notwithstanding the foregoing, in no event shall there be less than one regular meeting in any given month.

**Sec. 2-32 shall be amended to read as follows:**

**Sec. 2-32 Special Meetings.**

- (a) Special meetings of the board of commissioners may be called by the mayor or by any two (2) commissioners at any time to consider such

matters as shall be mentioned in the call for the meeting. At any meeting, the Board of Commissioners may also schedule or change the date of any future special meeting by majority vote.

- (b) The City Manager shall have the power and discretion to cancel any special meeting of the Board of Commissioners due to inclement weather or for purposes of protecting the safety of the public, the City's employees, or the Board of Commissioners. The cancellation shall be posted upon the City's public website in a conspicuous place, and the Board of Commissioners and the local media shall be notified of the cancellation in a reasonably timely and convenient manner. If any special meeting is canceled for any reason, the special meeting may be rescheduled in the same manner as a special meeting may be called in accordance with State law and City ordinance.

Adopted:  
1st Reading:  
2nd Reading:  
Publication Date:  
Effective Date:

---

Jake Hoffner, Mayor

Attest:

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Al Viereck, Finance Officer

**Memorandum #18-44**

To: Amy Nelson, City Manager  
From: Todd R. Larson, Director of Parks, Recreation & City Events  
Date: March 7, 2018  
Subject: Yankton Boys and Girls Club Bus Storage Request

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The Yankton Boys and Girls Club has requested use of some parking space at the Parks Shop, 1900 Ferdig, to park a 68-passenger bus during the school year (please see attached agreement). The request is for the ability to plug the bus in also.

The City is willing to grant the Club a non-transferrable License to access and use the Licensed Premises to park and store the Club's bus. During the summer months (non-school year), the bus will be used by the Club and be parked at the Middle School Parking Lot.

The City has the right to direct where the Club will park and store the bus on the Licensed Premises.

The term of this agreement shall be for two (2) years. Upon the expiration of the initial term of this License, this License shall automatically renew for additional terms of two (2) years each unless either party notifies the other of intent to terminate.

**Recommendation: It is recommended that the City Commission grant the City permission to enter into a written agreement with the Yankton Boys and Girls Club for bus storage at the Parks Shop.**

Respectfully submitted,



Todd R. Larson  
Director of Parks, Recreation & City Events

I concur with this recommendation.

I do not concur with this recommendation.

  
\_\_\_\_\_  
Amy Nelson, City Manager

\_\_\_\_ Roll call



## LICENSE AGREEMENT

THIS LICENSE is effective the \_\_ day of \_\_\_\_\_, 2018, between the **City of Yankton**, a South Dakota municipality (the “City”), as Landlord, and **Boys & Girls Club of Brookings, SD, Inc.**, a non-profit corporation organized and existing under the laws of the State of South Dakota, (the “Club”), of Yankton, South Dakota, as Tenant:

### BACKGROUND

1. City owns real property in and around the Department of Parks and Recreation Shop lot (the Licensed Premises) located at 1900 Ferdig Street, Yankton, South Dakota.
2. Club operates Boys & Girls Clubs in Brookings, Flandreau and Yankton, South Dakota and conducts related educational and recreational activities at various club sites.
3. Club owns a 62-passenger bus and would like to store the bus from time to time on the Licensed Premises.
4. City is willing to grant Club a non-transferrable License to access and use the Licensed Premises to park and store the Club’s bus.

**NOW, THEREFORE**, the parties agree as follows:

### SECTION ONE LICENSE GRANT

1.1 **Premises.** City grants to Club a non-transferrable license for the Term to access and use adequate and appropriate space within the Licensed Premises to park and store Club’s bus while not in frequent use during the school year. City has the right to direct where Club will park and store the bus on the Licensed Premises.

1.2 **Term of License/Options.** The term of this agreement shall be for two (2) years, commencing on March 1, 2018, and ending on February 28, 2020. Upon the expiration of the initial term of this License, this License shall automatically renew for additional terms of two (2) years each unless either party notifies the other of intent to terminate in writing no less than sixty (60) days prior to the end of the then-current term..

1.3 **License fee.** Club agrees to pay a License Fee to City in the amount of one dollar (\$1.00) on or before the beginning of each term.

1.4 **Termination.** The City may terminate this License Agreement upon thirty (30) day’s prior notice to the Club if the City determines that the Club has misused the Licensed Premises or abused its license privileges granted herein in any way, or if the City determines that it has a need to use the bus parking space utilized by the Club for its own storage or operations and no suitable alternative suitable storage space is available.

## SECTION TWO PERMITTED USE AND INDEMNIFICATION

2.1 **Permitted Use.** Club may use the Licensed Premises to park and store Club's bus during all times of the year, however, the bus will likely be off the Licensed Premises except during the school year. Club should contact Todd Larson or his successor to obtain access to the Licensed Premises for parking and storage.

2.2 **Other Use Not Permitted.** Club cannot use the Licensed Premises for purposes other than specified in this Agreement.

2.3 **Breach and Indemnification.** Club shall indemnify, defend, and hold City harmless from any and all claims and damages (including attorney fees and costs) arising from any breach or default in the terms of this License Agreement, or arising from any act, negligence, fault or omission of Club or Club's agents, employees, or invitees, and from and against any and all costs, attorneys fees, expenses and liabilities incurred on such claim or any action or proceeding brought on such claim. No indemnification is required, however, with respect to losses or liabilities arising by reason of the negligence of the City or the City's agents. The Club recognizes that the City provides no insurance coverage for any casualty or loss of Club vehicles or property.

## SECTION THREE ACCESS

3.1 **Access.** City and its agents shall have the right to require Club move its Bus within or off of the Licensed Premises at reasonable times for any purpose reasonably connected with the City's use of the Licensed Premises.

## SECTION FOUR MISCELLANEOUS PROVISIONS

4.1 **Amendment and Modification.** This Agreement may be amended, modified or supplemented only by a written agreement signed by the City and the Club.

4.2 **Time.** Time is of the essence of this License Agreement.

4.3 **Waiver.** Failure of either party at any time to require performance of any provision of this Agreement shall not limit the party's right to enforce the provision, nor shall any waiver of any breach of any provision be a waiver of any succeeding breach of any provision or a waiver of the provision itself for any other provision.

4.4 **Parties in Interest.** No provision in this Agreement shall be construed to be to the benefit of any third party, nor is it intended that any provision shall be for the benefit of any third party.

4.5 **Savings Clause.** If any provision of this Agreement, or the application of such provision to any person or circumstance, shall be held invalid, the remainder of this License, or the application of such provision to persons or circumstances other than those as to which it is held invalid, shall not be affected thereby.

4.6 **Governing Law.** This Agreement and all obligations created by this Agreement shall be governed by and construed and enforced in accordance with the laws of the State of South Dakota.

4.7 **Titles and Captions.** All article, section and paragraph titles or captions contained in this Agreement are for convenience only and shall not be deemed part of the context nor affect the interpretation of this Agreement.

4.8 **Entire Agreement.** This Agreement contains the entire understanding between and among the parties and supersedes any prior understandings and agreements among them respecting the subject matter of this Agreement.

4.9 **Notice.** Any notice required by this Agreement shall be sent by electronic or registered mail, postage prepaid, at the address last furnished by the other party.

4.10 **Binding Effect.** This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

4.11 **Execution of Agreement.** Each party has been given the reasonable opportunity to obtain independent legal counsel for advice and representation in the negotiation and execution of this Agreement. This Agreement was executed voluntarily without any duress or undue influence on the part of or on behalf of either of the parties. The parties acknowledge that they have read and understood this Agreement and its legal effect.

Dated this \_\_\_ day of \_\_\_\_\_, 2018.

Dated this \_\_\_ day of \_\_\_\_\_, 2018

**BOYS & GIRLS CLUB OF  
BROOKINGS, SD, INC.**

**CITY OF YANKTON**

By: \_\_\_\_\_, Board President

By: \_\_\_\_\_, \_\_\_\_\_

## Memorandum #18-45

To: Amy Nelson, City Manager  
From: Bradley Moser, Civil Engineer  
Subject: 2018 Bridge Re-inspections  
Date: March 5, 2018

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The City of Yankton has been notified by the South Dakota Department of Transportation (SDDOT) that City owned bridges are due for inspection this year. The Federal Highway Administration requires that all bridges be inspected at least every two (2) years. Also required is that reinforced concrete box culverts (RCBC), which meet specific criteria, be inspected at intervals not to exceed four years. The City has eleven (11) structures that need to be re-inspected this year.

In an effort to assist Cities in securing Federal funds for bridge inspection, the SDDOT has undertaken competitive negotiations with several consulting engineering firms. A list of firms, that have been qualified to sign retainer agreements, has been compiled. Included on the list is Banner Associates, Inc. Although we have never contracted with them to complete bridge inspections, we have worked with Banner Associates, on other projects for the City of Yankton. City staff was pleased with their performance and would recommend utilizing their services for the 2018 bridge inspections.

The Federal Highway Administration will pay 80% of the cost associated with inspecting the structures. The remaining 20% will be the responsibility of the City of Yankton. The 20% City match has typically been less than \$1000.00.

In order to utilize Federal Bridge Replacement Funds and to hire Banner Associates, Inc., from the State contract list, the City needs to indicate, in a resolution to the South Dakota Department of Transportation, the firm the City chooses to use and a pledge to provide the 20% local match.

Attached is Resolution #18-13, which would authorize the State to issue a work order to Banner Associates, Inc., to proceed with inspection of City owned bridge structures, as stated in Memorandum #18-45. It is recommended that Resolution #18-13 be approved.

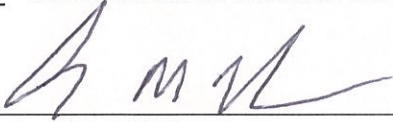
Respectfully submitted,



Bradley Moser, Civil Engineer

**Recommendation: It is recommended that the City Commission approve Resolution #18-13, which would authorize the State to issue a work order to Banner Associates, Inc. to proceed with inspection of City owned bridge structures as stated in Memorandum #18-45.**

I concur with this recommendation.  
 I do not concur with this recommendation.

  
\_\_\_\_\_  
Amy Nelson  
City Manager

cc: Adam Haberman  
file

\_\_\_\_\_ Roll call

**RESOLUTION #18-13**

**BRIDGE RE-INSPECTION PROGRAM RESOLUTION  
FOR USE WITH SOUTH DAKOTA DEPARTMENT OF TRANSPORTATION (SDDOT)  
RETAINER CONTRACT**

**WHEREAS**, Title 23, Section 151, United States Code and Title 23, Part 650, Subpart C, Code of Federal Regulations, requires initial inspection of all bridges and re-inspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are re-inspected at intervals not to exceed four years.

**THEREFORE**, the City of Yankton is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

The City of Yankton requests SDDOT to hire Banner Associates, Inc. (Consulting Engineers) for the inspection work. SDDOT will secure Federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the City for 20% of the cost. The City of Yankton will be responsible for the required 20% matching funds.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2018, at Yankton, South Dakota.

Adopted:

\_\_\_\_\_  
Jake Hoffner  
Mayor City of Yankton

ATTEST:

\_\_\_\_\_  
Al Viereck  
Finance Officer

## ***Memorandum #18-46***

*To: Finance Officer*  
*From: Deputy Finance Officer*  
*Date: March 2, 2018*  
*Subject: Municipal Election Board*

South Dakota Codified Law 9-13-16.1 requires that the governing body shall appoint a minimum of two deputies and one superintendent for each precinct and set the compensation to be paid.

I recommend the following election workers to be appointed to serve for the City of Yankton Municipal Election to be held on April 10, 2018.

VOTE CENTER 1

Julie Blunck - Superintendent  
Janet Moderegger - Deputy  
Sharon Fiedler - Deputy  
Malena Diede - Deputy  
Bob (Wayne) Diede – Deputy

VOTE CENTER 2

Carol Peterson - Superintendent  
Flora Jean Knodel - Deputy  
Elaine Harty – Deputy  
Nora Lee - Deputy  
JoAnn Huitema - Deputy

VOTE CENTER 3 (ABSENTEE)

Sandy Skinner  
Myrna Hunhoff

Vote Center Reserve List

Nancy Fisher  
Paula Hallberg  
Nancy Nissen

I recommend that compensation be set at \$170.00 for the Superintendents and \$160.00 for the Deputies, with an additional \$15.00 for those attending the Poll Worker Training and Election School.



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Al Viereck  
Finance Officer

## Memorandum #18-42

**To:** City Commission  
**From:** Finance Officer  
**Date:** 3/7/2018  
**Subject:** Mayor's Appointments to Consolidated Board of Equalization

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The Yankton County Commission, Yankton City Commission, and the Yankton School Board have, by resolution, formed a Consolidated Board of Equalization to hear valuation, classification, and assessment questions and appeals. The Consolidated Board will be comprised of the five Yankton County Commissioners, three members of the Yankton City Commission (Charlie Gross, Craig Sommer, and Dave Carda served in 2017 with Tony Maibaum as the alternate) and one member of the Yankton School Board.

The board shall meet annually on April 27, 2018 at 12:00 noon and continue in session, adjourning from time to time, until all properly filed appeals have been determined and equalization is completed. The board shall remain in session no longer than three weeks after the second Tuesday of April (SDCL 10-11-71). Municipal board members may participate and vote only in the equalization of property within the boundaries of the City's taxing district.

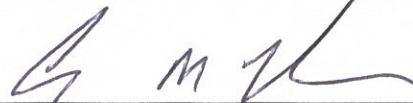
The Mayor, at this Commission Meeting, shall appoint three commissioners to serve on this Consolidated Board of Equalization. The action then needs to be approved by the City Commission.

Thank you,



Al Viereck  
Finance Officer

I concur with the above recommendation  
 I do not concur with the above recommendation



Amy Nelson, City Manager

\_\_\_\_ Roll call



**Memorandum #18-49**

**To:** Amy Nelson, City Manager  
**From:** Todd Larson, Director of Parks, Recreation & City Events  
**Subject:** South Dakota Kayak Association camping in Riverside Park on May 25  
**Date:** March 7, 2018

Jarett Bies, organizer for the South Dakota Kayak Association is requesting camping in Riverside Park for the annual South Dakota Kayak Challenge which is set for May 25-26. The South Dakota Kayak Challenge is a marathon-endurance paddling race. It is being organized by the South Dakota Kayak and Canoe Association. For more information about the race please visit <http://sdkayakchallenge.org>

Racers will face 72 miles on the Missouri National Recreational River, starting in history-rich Yankton, S.D., and ending in less than 30 hours in South Sioux City, Nebraska. The race has had over 180 racers the past couple of years.

The start of the race will be on Saturday, May 26, at 7 a.m. on the sandy shore by the floating dock (south of the Capitol Replica) in Riverside Park.

The race organizers are requesting the City Commission allow tent camping in Riverside Park on the Friday night before the race. The group will be renting the Capitol Building as a shelter location in case there are weather issues during the evenings. This is the same request as in the other years.

The camping area will be limited to the grass area in front of the Capitol Replica and spreading to the east as numbers dictate. There were no issues with park campers in the previous years.

Mr. Bies is aware of the closure of the parking lot for this event. Mr. Bies has confirmed that they will have the campers unload kayaks on Levee and park in the East parking lot or in the public parking lot behind Hatch Furniture.

**Recommendation: It is recommended that the Commission allow camping in Riverside Park on Friday night, May 25, for the South Dakota Kayak Association event.**

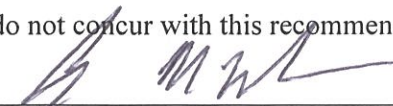
Respectfully submitted,



Todd R. Larson  
 Director of Parks, Recreation & City Events

I concur with this recommendation.

I do not concur with this recommendation.



\_\_\_\_\_  
 Amy Nelson, City Manager

\_\_\_\_ Roll call

## Memorandum #18-50

To: Amy Nelson, City Manager  
From: Todd R. Larson, Director of Parks, Recreation & City Events  
Date: March 7, 2018  
Subject: Jacobsen Greens King IV Plus Golf Course Mower

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The City of Yankton participates in the cooperative purchasing agreements through its membership in the **National Joint Powers Alliance (NJPA)**. These cooperative purchasing agreements were established through a competitive bidding process.

The golf course would like to purchase a Jacobsen Greens King IV Plus mower for \$25,692.00. The mower that will be replaced was purchased in 2003. The adopted replacement plan for a greens mower is five (5) years so the mower should have been replaced in 2008. The course historically has used the older greens mowers as tee box mowers after new greens mowers are purchased.

There is \$27,000 budgeted to replace the greens mower.

Each year the golf capital improvement plan budget is adjusted based on priority needs determined by the course maintenance staff.

**Recommendation: It is recommended that the City Commission allow Fox Run Golf Course to purchase the Jacobsen Greens King IV Plus mower for \$25,692.00.**

Respectfully submitted,



Todd R. Larson  
Director of Parks, Recreation & City Events

I concur with this recommendation.

I do not concur with this recommendation.



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Amy Nelson, City Manager

\_\_\_\_ Roll call

# TurfWerks

Eagan, MN - Johnston, IA - Sioux Falls, SD - Omaha, NE - St Louis, MO

## Equipment Quote

<b>Customer Name</b>	Fox Run Golf Course	<b>Date</b>	2/2/18
<b>Account Number</b>	S70780	<b>Ship Address</b>	600 W 27th St
<b>Contact Person</b>	Jason Metz	<b>City</b>	Yankton
<b>Phone Number</b>	605-660-1728	<b>State</b>	SD
<b>Mobile Number</b>		<b>Zip Code</b>	57078
<b>Fax Number</b>		<b>Email Address</b>	jcm@turf5@outlook.com

PO Number  \_\_\_\_\_

Salesman Nick Sherer *AS herer @ turfwerks.com*

Deliver Date  \_\_\_\_\_

Special Terms 612-308-0102

MODEL #	QTY	PRODUCT DESCRIPTION	UNIT PRICE		TOTAL
062306	1	Jacobsen Greens King IV Plus Vanguard Gas engine, power steering	\$	25,692.00	\$ 25,692.00
062848	2	TrueSet Cutting Unit 22" 15 Blade RH		Included	Included
062847	1	TrueSet Cutting Unit 22" 15 Blade LH		Included	Included
068614	3	22" Grooved Machined Alum. Rollers		Included	Included

<b>Subtotal</b>	\$	25,692.00
<b>Sales Tax</b>		
<b>TOTAL</b>		✓

**Notes**

*Applicable Taxes Not Included*

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## *Memorandum #18-51*

**To:** City Commission  
**From:** Finance Officer  
**Date:** 3/7/2018  
**Subject:** Supporting Resolution #18-14 Raising Delinquent Utility Fees

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Commissioner Tony Maibaum has requested the Finance Office bring forth a Resolution proposing an increase to our delinquent utility charges. He recently had a discussion with our Utility Accounting Clerks about our fees and how long it has been since we last had an increase. The last increase in the delinquent utility charges took effect on January 1, 2007 when it went from \$5.00 to \$10.00. The Finance Officer list serve asks frequently what other Cities charges for this fee and the answers vary from \$5.00 to \$30.00 with the average being approximately \$20.00.

At the time of this last increase (January 1, 2007) we also set fees for:

- turning water back on for utility shut-offs at \$45.00
- hourly service calls for frozen meters at \$45.00 hourly service call fee during normal working hours and \$60.00 per hour for other times, plus actual cost of any materials needed
- turning water on or getting a reading to change an account from one name to another at \$25.00
- hydrant meter fees at \$25.00 a month plus the normal usage fee

Commissioner Maibaum requested that the fees be proposed as a range with the City Commission discussing and setting the rates within the proposed ranges.

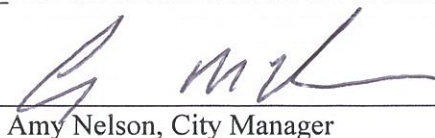
**It is recommended that the Commission discuss the ranges and adopt Resolution #18-14 with a set amount for each fee to be effective June 1, 2018.**

Thank you,



Al Viereck  
Finance Officer

I concur with the above recommendation  
 I do not concur with the above recommendation




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Amy Nelson, City Manager

\_\_\_\_\_ Roll call

**RESOLUTION #18-14**

**WHEREAS**, the City of Yankton has determined that it is necessary to adjust certain fees for Utility users, and

**WHEREAS**, the city of Yankton last adjusted these fees on January 1, 2007, and

**WHEREAS**, the City Commission has discussed these fees,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of City Commissioners:

That the following municipal service fees be adopted;

1. Delinquent Account late fees from the current \$10.00 to (range of \$15.00 - \$30.00) \$ \_\_\_\_\_
2. Turning water back on for utility shut-offs from the current \$45.00 to (range of \$50.00 - \$65.00) \$ \_\_\_\_\_
3. Hourly service call fees from the current \$45.00 hourly service call fee during normal working hours and \$60.00 per hour for other times, plus actual cost of any materials needed to (range of \$50.00 - \$60.00 hourly service call fee during normal working hours, plus actual cost of any materials needed and range of \$65.00 - \$80.00 per hour for other times, plus actual cost of any materials needed to)
 

Normal working hours fee \$ \_\_\_\_\_

Other hours fee \$ \_\_\_\_\_
4. Turning water on or getting a reading to change an account form one name to another from the current fee of \$25.00 to (range of \$30.00 - \$40.00) \$ \_\_\_\_\_
5. Hydrant meter fees from the current \$25.00 a month plus customary usage fees to (range of \$50.00 - \$75.00 plus customary usage fees) \$ \_\_\_\_\_
6. These fees shall be effective June 1, 2018.

Adopted:

\_\_\_\_\_  
Jake Hoffner, Mayor

ATTEST:

\_\_\_\_\_  
Al Viereck, Finance Officer

## Memorandum #18-53

To: Amy Nelson, City Manager  
From: Adam Haberman, PE, Public Works Director  
Subject: Pipeline License Agreement with BNSF  
Date: March 8, 2018

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Attached is a Pipeline License Agreement with BNSF Railway Company that is in regards to the TAP Trail Agreement that the City has with the State of South Dakota. The proposed TAP trail will cross the BNSF right-of-way at the West City Limits Road rail crossing location. The existing BNSF right-of-way acts as a drainage ditch for storm water drainage. A 30-inch reinforced concrete pipe will need to be installed in the right-of-way for the trail to cross the ditch. BNSF requires the City to obtain a BNSF Pipeline License to place the pipe in their right-of-way. In order for the State to proceed in preparing the project for bid letting, we must execute this Agreement with BNSF. This is the first of two Agreements that will need to be executed on fulfilling the requirements with BNSF. The second Agreement, for the pedestrian rail crossing, has not been finalized by BNSF and will come before the City Commission at a future meeting.

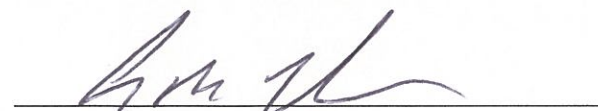
Respectfully submitted,



Adam Haberman, PE  
Public Works Director

**Recommendation: It is recommended that the City Commission approve the attached Pipeline License Agreement and authorize the City Manager to enter into the Agreement with BNSF, as detailed in Memorandum #18-53.**

I concur with this recommendation.  
 I do not concur with this recommendation.



Amy Nelson  
City Manager

\_\_\_\_ Roll call

**PIPELINE LICENSE**  
(SOUTH DAKOTA UTILITY)

THIS PIPELINE LICENSE ("**License**") is made to be effective \_\_\_\_\_, 2018 (the "**Effective Date**") by and between **BNSF RAILWAY COMPANY**, a Delaware corporation ("**Licensor**") and **CITY OF YANKTON**, a South Dakota, ("**Licensee**").

In consideration of the mutual covenants contained herein, the parties agree to the following:

**GENERAL**

1. Licensor hereby grants Licensee a non-exclusive license, subject to all rights, interests, and estates of third parties, including, without limitation, any leases, use rights, easements, liens, or other encumbrances, and upon the terms and conditions set forth below, to construct and maintain, in strict accordance with the drawings and specifications approved by Licensor as part of Licensee's application process (the "**Drawings and Specifications**"), one (1) steel pipeline, thirty (30") inches in diameter (the "**Pipeline**"), across or along Licensor's rail corridor at or near the station of Yankton, County of Yankton, State of SD, Line Segment 2001, Mile Post 577.64 as shown on the attached Drawing No. 71605, dated January 12, 2018, attached hereto as **Exhibit "A"** and incorporated herein by reference (the "**Premises**").
2. Term. This License shall commence on the Effective Date and shall continue as a permanent use right, unless otherwise terminated as provided for herein.
3. Existing Improvements. Licensee shall not disturb any improvements of Licensor or Licensor's existing lessees, licensees, easement beneficiaries or lien holders, if any, or interfere with the use, repair, maintenance or replacement of such improvements.
4. Use of the Premises. Licensee shall use the Premises solely for construction, maintenance, and use of the Pipeline in accordance with the Drawings and Specifications. The Pipeline shall carry storm water drainage, and Licensee shall not use the Pipeline to carry any other material or use the Premises for any other purpose.
5. Alterations. Except as set forth in this License, Licensee may not make any alterations to the Premises or permanently affix anything to the Premises or any buildings or other structures adjacent to the Premises without Licensor's prior written consent.

**COMPENSATION**

6. License Fee. Licensee shall pay Licensor, prior to the Effective Date, a one-time payment (in lieu of recurring periodic fixed license fees) in the amount of Seven Hundred, Fifty and No/100 Dollars (\$750.00) as compensation for the use of the Premises. Notwithstanding the foregoing, however, Licensor and Licensee acknowledge and agree that Licensee shall not be required to pay to Licensor the aforementioned compensation when the Line is located within a section line, public road or highway, public streets, alleys or public grounds (as defined by South Dakota law).
7. Costs and Expenses.
  - 7.1 For the purpose of this License, "cost" or "costs" and "expense" or "expenses" includes, but is not limited to, actual labor and material costs including all assignable additives, and material and supply costs at current value where used.

7.2 Licensee agrees to reimburse Licensor (pursuant to the terms of **Section 8** below) for all costs and expenses incurred by Licensor in connection with Licensee's use of the Premises or the presence, construction and maintenance of the Pipeline, including but not limited to the furnishing of Licensor's flaggers and any vehicle rental costs incurred. Licensee shall bear the cost of flagger services and other safety measures provided by Licensor, when deemed necessary by Licensor's representative. Flagging **costs** shall include, but not be limited to, the following: pay for at least an eight (8) hour basic day with time and one-half or double time for overtime, rest days and holidays (as applicable); vacation allowance; paid holidays (as applicable); railway and unemployment insurance; public liability and property damage insurance; health and welfare benefits; transportation; meals; lodging and supervision. **Negotiations for railway labor or collective bargaining agreements and rate changes authorized by appropriate Federal authorities may increase flagging rates. Flagging rates in effect at the time of performance by the flaggers will be used to calculate the flagging costs pursuant to this Section 7.**

8. Payment Terms. All invoices are due thirty (30) days after the date of invoice. If Licensee fails to pay any monies due to Licensor within thirty (30) days after the invoice date, then Licensee shall pay interest on such unpaid sum from the due date until paid at an annual rate equal to the lesser of (i) the prime rate last published in *The Wall Street Journal* in the preceding December plus two and one-half percent (2-1/2%), or (ii) the maximum rate permitted by law.

#### LICENSOR'S RESERVED RIGHTS

9. Reserved Rights of Use. Licensor excepts and reserves the right, to be exercised by Licensor and any other parties who may obtain written permission or authority from Licensor:

9.1 to maintain, use, operate, repair, replace, modify and relocate any utility, power or communication pipe/lines/cables and appurtenances (other than the Pipeline) and other facilities or structures of like character upon, over, under or across the Premises existing as of the Effective Date;

9.2 to construct, maintain, renew, use, operate, change, modify and relocate any tracks or additional facilities, structures and related appurtenances upon, over, under or across the Premises; or

9.3 to use the Premises in any manner as Licensor in its sole discretion deems appropriate, provided Licensor uses all commercially reasonable efforts to avoid material interference with the use of the Premises by Licensee for the purpose specified in **Section 4** above.

10. Right to Require Relocation. If at any time during the term of this License, Licensor desires the use of its rail corridor in such a manner as would, in Licensor's reasonable opinion, be interfered with by the Pipeline, Licensee shall, at its sole expense, within thirty (30) days after receiving written notice from Licensor to such effect, make such changes in the Pipeline as in the sole discretion of Licensor may be necessary to avoid interference with the proposed use of Licensor's rail corridor, including, without limitation, the relocation of the Pipeline, or the construction of a new pipeline to replace the Pipeline. Notwithstanding the foregoing, Licensee agrees to make all emergency changes and minor adjustments, as determined by Licensor in its sole discretion, to the Pipeline promptly upon Licensor's request.

#### LICENSEE'S OPERATIONS

11. Construction and Maintenance of the Pipeline.

11.1 Licensee shall notify Licensor's Roadmaster, Richard.Woodside@BNSF.com or 605-373-4310, at least ten (10) business days prior to installation of the Pipeline and prior to entering the Premises for



any subsequent maintenance thereon. In the event of emergency, Licensee shall notify Licensor of Licensee's entry onto the Premises at the telephone number above as soon as practicable and shall promptly thereafter follow up with written notice of such entry.

- 11.2 Licensee's on-site supervisors shall retain/maintain a fully executed copy of this License at all times while on the Premises.
- 11.3 While on the Premises, Licensee shall use only public roadways to cross from one side of Licensor's tracks to the other.
- 11.4 Any contractors or subcontractors performing work on the Pipeline or entering the Premises on behalf of Licensee shall be deemed servants and agents of Licensee for purposes of this License.
- 11.5 Under no conditions shall Licensee be permitted to conduct any tests, investigations or any other activity using mechanized equipment and/or machinery, or place or store any mechanized equipment, tools or other materials, within twenty-five (25) feet of the centerline of any railroad track on the Premises unless Licensee has obtained prior written approval from Licensor. Licensee shall, at its sole cost and expense, perform all activities on and about the Premises in such a manner as not at any time to endanger or interfere with (i) the existence or use of present or future tracks, roadbeds, or property of Licensor, (ii) the safe operation and activities of Licensor or existing third parties, or (iii) the rights or interests of third parties. If ordered to cease using the Premises at any time by Licensor's personnel due to any hazardous condition, Licensee shall immediately do so. Notwithstanding the foregoing right of Licensor, the parties agree that Licensor has no duty or obligation to monitor Licensee's use of the Premises to determine the safe nature thereof, it being solely Licensee's responsibility to ensure that Licensee's use of the Premises is safe. Neither the exercise nor the failure by Licensor to exercise any rights granted in this Section will alter the liability allocation provided by this License.
- 11.6 Licensee shall, at its sole cost and expense, construct and maintain the Pipeline in such a manner and of such material that the Pipeline will not at any time endanger or interfere with (i) the existence or use of present or future tracks, roadbeds, or property of Licensor, (ii) the safe operation and activities of Licensor or existing third parties, or (iii) the rights or interests of third parties. The construction of the Pipeline shall be completed within one (1) year of the Effective Date, and any subsequent maintenance shall be completed within one (1) year of initiation. Within fifteen (15) days after completion of the construction of the Pipeline or the performance of any subsequent maintenance thereon, Licensee shall, at Licensee's own cost and expense, restore the Premises to substantially their state as of the Effective Date, unless otherwise approved in advance by Licensor in writing. On or before expiration or termination of this License for any reason, Licensee shall, at its sole cost and expense, surrender the Premises to Licensor pursuant to the terms and conditions set forth in **Section 24** hereof.
- 11.7 Licensor may direct one or more of its field engineers to observe or inspect the construction and/or maintenance of the Pipeline at any time for compliance with the Drawings and Specifications and Legal Requirements (defined below). If ordered at any time to halt construction or maintenance of the Pipeline by Licensor's personnel due to non-compliance with the Drawings and Specifications or any other hazardous condition, Licensee shall immediately do so. Notwithstanding the foregoing right of Licensor, the parties agree that Licensor has no duty or obligation to observe or inspect, or to halt work on, the Pipeline, it being solely Licensee's responsibility to ensure that the Pipeline is constructed and maintained in strict accordance with the Drawings and Specifications and in a safe and workmanlike manner in compliance with all terms hereof. Neither the exercise of, nor the failure by Licensor to exercise, any right granted by this Section will alter in any way the liability allocation

provided by this License. If at any time Licensee shall, in the sole judgment of Licensor, fail to properly perform its obligations under this **Section 11**, Licensor may, at its option and at Licensee's sole expense, arrange for the performance of such work as it deems necessary for the safety of its operations and activities. Licensee shall promptly reimburse Licensor for all costs and expenses of such work, pursuant to the terms of **Section 8**. Licensor's failure to perform any obligations of Licensee shall not alter the liability allocation hereunder.

12. Boring and Excavation.

- 12.1 Prior to Licensee conducting any boring, excavation, or similar work on or about any portion of the Premises, Licensee shall explore the proposed location for such work with hand tools to a depth of at least three (3) feet below the surface of the ground to determine whether pipelines or other structures exist below the surface, provided, however, that in lieu of the foregoing, Licensee shall have the right to use suitable detection equipment or other generally accepted industry practice (e.g., consulting with the Underground Services Association) to determine the existence or location of pipelines and other subsurface structures prior to drilling or excavating with mechanized equipment. Licensee may request information from Licensor concerning the existence and approximate location of Licensor's underground lines, utilities, and pipelines at or near the vicinity of the proposed Pipeline by contacting Licensor's Telecommunications Helpdesk at least thirty (30) business days prior to installation of the Pipeline. Upon receiving Licensee's timely request, Licensor will provide Licensee with the information Licensor has in its possession regarding any existing underground lines, utilities, and pipelines at or near the vicinity of the proposed Pipeline and, if applicable, identify the location of such lines on the Premises pursuant to Licensor's standard procedures. Licensor does not warrant the accuracy or completeness of information relating to subsurface conditions of the Premises and Licensee's operations will be subject at all times to the liability provisions herein.
- 12.2 For all bores greater than 26-inch diameter and at a depth less than 10.0 feet below bottom of rail, a soil investigation must be performed by Licensee and reviewed by Licensor prior to construction. This study is to determine if granular material is present, and to prevent subsidence during the installation process. If the investigation determines in Licensor's reasonable opinion that granular material is present, Licensor may select a new location for Licensee's use, or may require Licensee to furnish for Licensor's review and approval, in Licensor's sole discretion, a remedial plan to deal with the granular material. Once Licensor has approved any such remedial plan in writing, Licensee shall, at Licensee's sole cost and expense, carry out the approved plan in accordance with all terms thereof and hereof.
- 12.3 Any open hole, boring, or well constructed on the Premises by Licensee shall be safely covered and secured at all times when Licensee is not working in the actual vicinity thereof. Following completion of that portion of the work, all holes or borings constructed on the Premises by Licensee shall be:
- 12.3.1 filled in to surrounding ground level with compacted bentonite grout; or
- 12.3.2 otherwise secured or retired in accordance with any applicable Legal Requirement. No excavated materials may remain on Licensor's property for more than ten (10) days, but must be properly disposed of by Licensee in accordance with applicable Legal Requirements.

**LIABILITY AND INSURANCE**13. Liability and Indemnification.

- 13.1 For purposes of this License: (a) "**Indemnitees**" means Licensor and Licensor's affiliated companies, partners, successors, assigns, legal representatives, officers, directors, shareholders, employees, and agents; (b) "**Liabilities**" means all claims, liabilities, fines, penalties, costs, damages, losses, liens, causes of action, suits, demands, judgments, and expenses (including, without limitation, court costs, reasonable attorneys' fees, costs of investigation, removal and remediation, and governmental oversight costs) environmental or otherwise; and (c) "**Licensee Parties**" means Licensee or Licensee's officers, agents, invitees, licensees, employees, or contractors, or any party directly or indirectly employed by any of them, or any party they control or exercise control over.
- 13.2 **TO THE FULLEST EXTENT PERMITTED BY LAW, LICENSEE SHALL, AND SHALL CAUSE ITS CONTRACTOR TO, RELEASE, INDEMNIFY, DEFEND AND HOLD HARMLESS INDEMNITEES FOR, FROM, AND AGAINST ANY AND ALL LIABILITIES OF ANY NATURE, KIND, OR DESCRIPTION DIRECTLY OR INDIRECTLY ARISING OUT OF, RESULTING FROM, OR RELATED TO (IN WHOLE OR IN PART):**
- 13.2.1 **THIS LICENSE, INCLUDING, WITHOUT LIMITATION, ITS ENVIRONMENTAL PROVISIONS,**
- 13.2.2 **ANY RIGHTS OR INTERESTS GRANTED PURSUANT TO THIS LICENSE,**
- 13.2.3 **LICENSEE'S OCCUPATION AND USE OF THE PREMISES,**
- 13.2.4 **THE ENVIRONMENTAL CONDITION AND STATUS OF THE PREMISES CAUSED BY OR CONTRIBUTED TO BY LICENSEE, OR**
- 13.2.5 **ANY ACT OR OMISSION OF ANY LICENSEE PARTY.**
- 13.3 **TO THE FULLEST EXTENT PERMITTED BY LAW, LICENSEE NOW AND FOREVER WAIVES ANY AND ALL CLAIMS THAT BY VIRTUE OF ENTERING INTO THIS LICENSE, LICENSOR IS A GENERATOR, OWNER, OPERATOR, ARRANGER, OR TRANSPORTER FOR THE PURPOSES OF THE COMPREHENSIVE ENVIRONMENTAL RESPONSE, COMPENSATION, AND LIABILITY ACT, AS AMENDED ("CERCLA") OR OTHER ENVIRONMENTAL LAWS (DEFINED BELOW). LICENSEE WILL INDEMNIFY, DEFEND, AND HOLD THE INDEMNITEES HARMLESS FROM ANY AND ALL SUCH CLAIMS. NOTHING IN THIS LICENSE IS MEANT BY EITHER PARTY TO CONSTITUTE A WAIVER OF ANY INDEMNITEE'S COMMON CARRIER DEFENSES AND THIS LICENSE SHOULD NOT BE SO CONSTRUED. IF ANY AGENCY OR COURT CONSTRUES THIS LICENSE TO BE A WAIVER OF ANY INDEMNITEE'S COMMON CARRIER DEFENSES, LICENSEE AGREES TO INDEMNIFY, HOLD HARMLESS, AND DEFEND INDEMNITEES FOR ANY LIABILITIES RELATED TO THAT CONSTRUCTION OF THIS LICENSE. IN NO EVENT AS BETWEEN LICENSOR AND LICENSEE AS TO USE OF THE PREMISES AS CONTEMPLATED BY THIS LICENSE SHALL LICENSOR BE RESPONSIBLE TO LICENSEE FOR THE ENVIRONMENTAL CONDITION OF THE PREMISES.**
- 13.4 **IF ANY EMPLOYEE OF ANY LICENSEE PARTY ASSERTS THAT HE OR SHE IS AN EMPLOYEE OF ANY INDEMNITEE, TO THE FULLEST EXTENT PERMITTED BY LAW, LICENSEE SHALL, AND SHALL CAUSE ITS CONTRACTOR TO, RELEASE, INDEMNIFY, DEFEND, AND HOLD THE INDEMNITEES HARMLESS FROM AND AGAINST ANY LIABILITIES ARISING OUT OF OR**

RELATED TO (IN WHOLE OR IN PART) ANY SUCH ASSERTION INCLUDING, BUT NOT LIMITED TO, ASSERTIONS OF EMPLOYMENT BY AN INDEMNITEE RELATED TO THE FOLLOWING OR ANY PROCEEDINGS THEREUNDER: THE FEDERAL EMPLOYERS' LIABILITY ACT, THE SAFETY APPLIANCE ACT, THE LOCOMOTIVE INSPECTION ACT, THE OCCUPATIONAL SAFETY AND HEALTH ACT, THE RESOURCE CONSERVATION AND RECOVERY ACT, AND ANY SIMILAR STATE OR FEDERAL STATUTE.

- 13.5 THE FOREGOING OBLIGATIONS OF LICENSEE SHALL NOT APPLY TO THE EXTENT LIABILITIES ARE PROXIMATELY CAUSED BY THE GROSS NEGLIGENCE OR WILLFUL MISCONDUCT OF ANY INDEMNITEE, BUT SHALL APPLY TO ALL OTHER LIABILITIES, INCLUDING THOSE ARISING FROM OR ATTRIBUTED TO ANY OTHER ALLEGED OR ACTUAL NEGLIGENCE, INTENTIONAL ACTS, OR STRICT LIABILITY OF ANY INDEMNITEE.
- 13.6 Upon written notice from Licensor, Licensee agrees to assume the defense of any lawsuit or other proceeding brought against any Indemnitee by any entity, relating to any matter covered by this License for which Licensee has an obligation to assume liability for and/or save and hold harmless any Indemnitee. Licensee shall pay all costs and expenses incident to such defense, including, but not limited to, reasonable attorneys' fees, investigators' fees, litigation and appeal expenses, settlement payments, and amounts paid in satisfaction of judgments.
14. Personal Property Risk of Loss. ALL PERSONAL PROPERTY, INCLUDING, BUT NOT LIMITED TO, FIXTURES, EQUIPMENT, OR RELATED MATERIALS UPON THE PREMISES WILL BE AT THE RISK OF LICENSEE ONLY, AND NO INDEMNITEE WILL BE LIABLE FOR ANY DAMAGE THERETO OR THEFT THEREOF, WHETHER OR NOT DUE IN WHOLE OR IN PART TO THE NEGLIGENCE OF ANY INDEMNITEE.
15. Insurance. Licensee shall, at its sole cost and expense, procure and maintain during the life of this License the following insurance coverage:
- 15.1 Commercial General Liability Insurance. This insurance shall contain broad form contractual liability with a combined minimum of \$1,000,000 each occurrence and an aggregate limit of at least \$2,000,000 but in no event shall less than the amount otherwise carried by Licensee.

Coverage must be purchased on a post 2004 ISO occurrence or equivalent and include coverage for, but not limited to, the following:

- Bodily Injury and Property Damage
- Personal Injury and Advertising Injury
- Fire legal liability
- Products and completed operations

This policy shall also contain the following endorsements or language, which shall be indicated on the certificate of insurance:

- The definition of insured contract shall be amended to remove any exclusion or other limitation for any work being done within 50 feet of railroad property.
- Waiver of subrogation in favor of and acceptable to Licensor.
- Additional insured endorsement in favor of and acceptable to Licensor and Jones Lang LaSalle Brokerage, Inc.
- Separation of insureds.
- The policy shall be primary and non-contributing with respect to any insurance carried by Licensor.

It is agreed that the workers' compensation and employers' liability related exclusions in the Commercial General Liability Insurance policy(s) required herein are intended to apply to employees of the policy holder and shall not apply to Licensor's employees.

No other endorsements limiting coverage may be included on the policy.

15.2 Business Automobile Insurance. This insurance shall contain a combined single limit of at least \$1,000,000, and include coverage for, but not limited to the following:

- Bodily injury and property damage.
- Any and all vehicles owned, used or hired.

This policy shall also contain the following endorsements, which shall be indicated on the certificate of insurance:

- Waiver of subrogation in favor of and acceptable to Licensor.
- Additional insured endorsement in favor of and acceptable to Licensor.
- Separation of insureds.
- The policy shall be primary and non-contributing with respect to any insurance carried by Licensor.

15.3 Workers' Compensation and Employers' Liability Insurance. This insurance shall include coverage for, but not limited to:

- Licensee's statutory liability under the workers' compensation laws of the state(s) in which the services are to be performed. If optional under state laws, the insurance must cover all employees anyway.
- Employers' Liability (Part B) with limits of at least \$500,000 each accident, \$500,000 by disease policy limit, \$500,000 by disease each employee.

This policy shall also contain the following endorsements or language, which shall be indicated on the certificate of insurance:

- Waiver of subrogation in favor of and acceptable to Licensor.

15.4 Railroad Protective Liability Insurance. This insurance shall name only Licensor as the Insured with coverage of at least \$2,000,000 per occurrence and \$6,000,000 in the aggregate. The coverage obtained under this policy shall only be effective during the initial installation and/or construction of the Pipeline. **THE CONSTRUCTION OF THE PIPELINE SHALL BE COMPLETED WITHIN ONE (1) YEAR OF THE EFFECTIVE DATE.** If further maintenance of the Pipeline is needed at a later date, an additional Railroad Protective Liability Insurance Policy shall be required.

The policy shall be issued on a standard ISO form CG 00 35 12 03 and include the following:

- Endorsed to include the Pollution Exclusion Amendment.
- Endorsed to include the Limited Seepage and Pollution Endorsement.
- Endorsed to include Evacuation Expense Coverage Endorsement.
- No other endorsements restricting coverage may be added.
- The original policy must be provided to Licensor prior to performing any work or services under this License.
- Definition of "Physical Damage to Property" shall be endorsed to read: "means direct and accidental loss of or damage to all property owned by any named insured and all property in any named insured's care, custody and control arising out of the acts or omissions of the contractor named on the Declarations."

In lieu of providing a Railroad Protective Liability Policy, for a period of one (1) year from the Effective Date, Licensee may participate in Licensor's Blanket Railroad Protective Liability Insurance Policy available to Licensee or its contractor. The limits of coverage are the same as above. The cost is \$1,899.00.

I **elect** to participate in Licensor's Blanket Policy;

I **elect not** to participate in Licensor's Blanket Policy.

15.5 Intentionally deleted.

15.6 Other Requirements:

15.6.1 Where allowable by law, all policies (applying to coverage listed above) shall contain no exclusion for punitive damages.

15.6.2 Licensee agrees to waive its right of recovery against Licensor for all claims and suits against Licensor. In addition, Licensee's insurers, through the terms of the policy or a policy endorsement, must waive their right of subrogation against Licensor for all claims and suits, and the certificate of insurance must reflect the waiver of subrogation endorsement. Licensee further waives its right of recovery, and its insurers must also waive their right of subrogation against Licensor for loss of Licensee's owned or leased property, or property under Licensee's care, custody, or control.

15.6.3 Licensee is not allowed to self-insure without the prior written consent of Licensor. If granted by Licensor, any self-insured retention or other financial responsibility for claims shall be covered directly by Licensee in lieu of insurance. Any and all Licensor liabilities that would otherwise, in accordance with the provisions of this License, be covered by Licensee's insurance will be covered as if Licensee elected not to include a self-insured retention or other financial responsibility for claims.

15.6.4 Prior to entering the Premises, Licensee shall furnish to Licensor an acceptable certificate(s) of insurance including an original signature of the authorized representative evidencing the required coverage, endorsements, and amendments. Licensee shall notify Licensor in writing at least 30 days prior to any cancellation, non-renewal, substitution, or material alteration. In the event of a claim or lawsuit involving Licensor arising out of this License, Licensee will make available any required policy covering such claim or lawsuit.

15.6.5 Any insurance policy shall be written by a reputable insurance company acceptable to Licensor or with a current Best's Guide Rating of A- and Class VII or better, and authorized to do business in the state(s) in which the service is to be provided.

15.6.6 If coverage is purchased on a "claims made" basis, Licensee hereby agrees to maintain coverage in force for a minimum of three years after expiration or termination of this License. Annually, Licensee agrees to provide evidence of such coverage as required hereunder.

15.6.7 Licensee represents that this License has been thoroughly reviewed by Licensee's insurance agent(s)/broker(s), who have been instructed by Licensee to procure the insurance coverage required by this License. Allocated Loss Expense shall be in addition to all policy limits for coverages referenced above.

- 15.6.8 Not more frequently than once every five years, Licensor may reasonably modify the required insurance coverage to reflect then-current risk management practices in the railroad industry and underwriting practices in the insurance industry.
- 15.6.9 If any portion of the operation is to be subcontracted by Licensee, Licensee shall require that the subcontractor shall provide and maintain insurance coverages as set forth herein, naming Licensor as an additional insured, and shall require that the subcontractor shall release, defend and indemnify Licensor to the same extent and under the same terms and conditions as Licensee is required to release, defend and indemnify Licensor herein.
- 15.6.10 Failure to provide evidence as required by this **Section 15** shall entitle, but not require, Licensor to terminate this License immediately. Acceptance of a certificate that does not comply with this Section shall not operate as a waiver of Licensee's obligations hereunder.
- 15.6.11 The fact that insurance (including, without limitation, self-insurance) is obtained by Licensee shall not be deemed to release or diminish the liability of Licensee, including, without limitation, liability under the indemnity provisions of this License. Damages recoverable by Licensor shall not be limited by the amount of the required insurance coverage.
- 15.6.12 These insurance provisions are intended to be a separate and distinct obligation on the part of the Licensee. Therefore, these provisions shall be enforceable and Licensee shall be bound thereby regardless of whether or not indemnity provisions are determined to be enforceable.
- 15.6.13 For purposes of this **Section 15**, Licensor shall mean "Burlington Northern Santa Fe, LLC", "BNSF Railway Company" and the subsidiaries, successors, assigns and affiliates of each.

## **COMPLIANCE WITH LAWS, REGULATIONS, AND ENVIRONMENTAL MATTERS**

### 16. Compliance with Laws, Rules, and Regulations.

- 16.1 Licensee shall observe and comply with any and all laws, statutes, regulations, ordinances, orders, covenants, restrictions, or decisions of any court of competent jurisdiction ("**Legal Requirements**") relating to the construction, maintenance, and use of the Pipeline and the use of the Premises.
- 16.2 Prior to entering the Premises, Licensee shall and shall cause its contractor(s) to comply with all of Licensor's applicable safety rules and regulations. Licensee must ensure that each of its employees, contractors, agents or invitees entering upon the Premises completes the safety orientation program at the Website "[www.BNSFcontractor.com](http://www.BNSFcontractor.com)" (the "**Safety Orientation**") within one year prior to entering upon the Premises. Additionally, Licensee must ensure that each and every employee of Licensee, its contractors, agents and invitees possess a card certifying completion of the Safety Orientation prior to entering upon the Premises. Licensee must renew the Safety Orientation annually.
- 16.3 Licensee shall obtain on or before the date it or its contractor enters the Premises, any and all additional rights-of way, easements, licenses and other agreements relating to the grant of rights and interests in and/or access to the Premises (collectively, the "**Rights**") and such other rights, licenses, permits, authorizations, and approvals (including without limitation, any necessary local, state, federal or tribal authorizations and environmental permits) that are necessary in order to permit

Licensee to construct, maintain, own and operate the Pipeline and otherwise to perform its obligations hereunder in accordance with the terms and conditions hereof.

- 16.4 Licensee shall either require that the initial stated term of each such Rights be for a period that does not expire, in accordance with its ordinary terms, prior to the last day of the term of this License or, if the initial stated term of any such Right expires in accordance with its ordinary terms on a date earlier than the last day of the term of this License, Licensee shall, at its cost, exercise any renewal rights thereunder, or otherwise acquire such extensions, additions and/or replacements as may be necessary, in order to cause the stated term thereof to be continued until a date that is not earlier than the last day of the term of this License.
- 16.5 Upon the expiration or termination of any Right that is necessary in order for Licensee to own, operate or use the Pipeline in accordance with the terms and conditions of this License, this License thereby shall automatically expire upon such expiration or termination of the Right.

17. Environmental.

- 17.1 Licensee shall strictly comply with all federal, state and local environmental Legal Requirements and regulations in its use of the Premises, including, but not limited to, the Resource Conservation and Recovery Act, as amended (RCRA), the Clean Water Act, the Oil Pollution Act, the Hazardous Materials Transportation Act, and CERCLA (collectively referred to as the "**Environmental Laws**"). Licensee shall not maintain a treatment, storage, transfer or disposal facility, or underground storage tank, as defined by Environmental Laws on the Premises. Licensee shall not release or suffer the release of oil or hazardous substances, as defined by Environmental Laws on or about the Premises.
- 17.2 Licensee covenants that it will not handle or transport "hazardous waste" or "hazardous substances", as "hazardous waste" and "hazardous substances" may now or in the future be defined by any federal, state, or local governmental agency or body through the Pipeline on Licensor's property. Licensee agrees periodically to furnish Licensor with proof, satisfactory to Licensor that Licensee is in compliance with the provisions of this **Section 17.2**.
- 17.3 Licensee shall give Licensor immediate notice to Licensor's Resource Operations Center at (800) 832-5452 of any known (i) release of hazardous substances on, from, or affecting the Premises, (ii) violation of Environmental Laws, or (iii) inspection or inquiry by governmental authorities charged with enforcing Environmental Laws with respect to Licensee's use of the Premises. Licensee shall use the best efforts to promptly respond to any release on, from, or affecting the Premises. Licensee also shall give Licensor immediate notice of all measures undertaken on behalf of Licensee to investigate, remediate, respond to or otherwise cure such release or violation.
- 17.4 If Licensor has notice from Licensee or otherwise of a release or violation of Environmental Laws arising in any way with respect to the Pipeline which occurred or may occur during the term of this License, Licensor may require Licensee, at Licensee's sole risk and expense, to take timely measures to investigate, remediate, respond to or otherwise cure such release or violation affecting the Premises or Licensor's right-of-way.
- 17.5 Licensee shall promptly report to Licensor in writing any conditions or activities upon the Premises known to Licensee which create a risk of harm to persons, property or the environment and shall take whatever action is necessary to prevent injury to persons, property, or the environment arising out of such conditions or activities; provided, however, that Licensee's reporting to Licensor shall not relieve Licensee of any obligation whatsoever imposed on it by this License. Licensee shall promptly respond to Licensor's request for information regarding said conditions or activities.



**DISCLAIMER OF WARRANTIES**18. No Warranties.

18.1 LICENSOR'S DUTIES AND WARRANTIES ARE LIMITED TO THOSE EXPRESSLY STATED IN THIS LICENSE AND SHALL NOT INCLUDE ANY IMPLIED DUTIES OR IMPLIED WARRANTIES, NOW OR IN THE FUTURE. NO REPRESENTATIONS OR WARRANTIES HAVE BEEN MADE BY LICENSOR OTHER THAN THOSE CONTAINED IN THIS LICENSE. LICENSEE HEREBY WAIVES ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, WITH RESPECT TO THE PREMISES OR WHICH MAY EXIST BY OPERATION OF LAW OR IN EQUITY, INCLUDING, WITHOUT LIMITATION, ANY WARRANTY OF MERCHANTABILITY, HABITABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

18.2 LICENSOR MAKES NO WARRANTY, REPRESENTATION OR CONDITION OF ANY KIND, EXPRESS OR IMPLIED, CONCERNING (A) THE SCOPE OF THE LICENSE OR OTHER RIGHTS GRANTED HEREUNDER TO LICENSEE OR (B) WHETHER OR NOT LICENSEE'S CONSTRUCTION, MAINTENANCE, OWNERSHIP, USE OR OPERATION OF THE PIPELINE WILL VIOLATE OR INFRINGE UPON THE RIGHTS, INTERESTS AND ESTATES OF THIRD PARTIES, INCLUDING, WITHOUT LIMITATION, ANY LEASES, USE RIGHTS, EASEMENTS AND LIENS OF ANY THIRD PARTY.

19. Disclaimer of Warranty for Quiet Enjoyment. LICENSOR DOES NOT WARRANT ITS TITLE TO THE PREMISES NOR UNDERTAKE TO DEFEND LICENSEE IN THE PEACEABLE POSSESSION OR USE THEREOF. NO COVENANT OF QUIET ENJOYMENT IS MADE.

20. Eviction at Risk of Licensee. In case of the eviction of Licensee by anyone owning, claiming title to, or claiming any interest in the Premises, or by the abandonment by Licensor of the affected rail corridor, Licensor shall not be liable (i) to refund Licensee any compensation paid hereunder, except for the pro-rata part of any recurring charge paid in advance, or (ii) for any damage Licensee sustains in connection with the eviction.

**LIENS AND TAXES**

21. Liens and Charges. Licensee shall promptly pay and discharge any and all liens arising out of any construction, alterations or repairs done, suffered or permitted to be done by Licensee on Premises. Licensor is hereby authorized to post any notices or take any other action upon or with respect to Premises that is or may be permitted by law to prevent the attachment of any such liens to Premises; provided, however, that failure of Licensor to take any such action shall not relieve Licensee of any obligation or liability under this **Section 21** or any other Section of this License.

22. Taxes. Licensee shall pay when due any taxes, assessments or other charges (collectively, "**Taxes**") levied or assessed by any governmental or quasi-governmental body upon the Pipeline or any other improvements constructed or installed on the Premises by or for Licensee (collectively, the "**Improvements**") or any Taxes levied or assessed against Licensor or the Premises that are attributable to the Improvements.

**DEFAULT, TERMINATION, AND SURRENDER**

23. Default and Termination. In addition to and not in limitation of Licensor's right to terminate for failure to provide evidence of insurance as required pursuant to the terms of **Section 15**, the following events are also deemed to be events of default pursuant to which Licensor has the right to terminate as set forth below:

- 23.1 If default shall be made in any of Licensee's covenants, agreements, or obligations contained in this License and Licensee fails to cure said default within thirty (30) days after written notice is provided to Licensee by Licensor, or in case of any assignment or transfer of this License in violation of **Section 26** below, Licensor may, at its option, terminate this License by serving five (5) days' notice in writing upon Licensee. Notwithstanding the foregoing, Licensor shall have the right to terminate this License immediately if Licensee fails to provide evidence of insurance as required in **Section 15**.
- 23.2 Should Licensee not comply fully with the obligations of **Section 17** regarding the handling or transporting of hazardous waste or hazardous material, notwithstanding anything contained in any other provision of this License, Licensor may, at its option, terminate this License by serving five (5) days' notice of termination upon Licensee.
- 23.3 Any waiver by Licensor of any default or defaults shall not constitute a waiver of the right to terminate this License for any subsequent default or defaults, nor shall any such waiver in any way affect Licensor's ability to enforce any Section of this License. The remedy set forth in this **Section 23** shall be in addition to, and not in limitation of, any other remedies that Licensor may have at law or in equity.
- 23.4 In addition to and not in limitation of Licensor's rights to terminate this License for failure to provide evidence of insurance or occurrence of defaults as described above, this License may be terminated by either party, at any time, by serving thirty (30) days' written notice of termination upon the other party. Such termination shall not release either party hereto from any liability or obligation under the License, whether of indemnity or otherwise, resulting from any acts, omissions or events happening prior to the date of termination or thereafter in case by the terms of the License it is provided that anything shall or may be done after termination hereof.

24. Surrender of the Premises.

- 24.1 On or before expiration or termination of this License for any reason, Licensee shall, at its sole cost and expense:
- 24.1.1 if so directed by Licensor in writing, remove the Improvements, the Pipeline and all appurtenances thereto, or, at the sole discretion of Licensor, fill and cap or otherwise appropriately decommission the Pipeline with a method satisfactory to Licensor;
- 24.1.2 report and restore any damage to the Premises or Licensor's other property arising from, growing out of, or connected with Licensee's use of the Premises;
- 24.1.3 remedy any unsafe conditions on the Premises created or aggravated by Licensee; and
- 24.1.4 leave the Premises in substantially the condition which existed as of the Effective Date.
- 24.2 Upon any expiration or termination of this License, if Licensee fails to surrender the Premises to Licensor or if Licensee fails to complete its obligations under **Section 24.1** above (the "**Restoration Obligations**"), Licensee shall have a limited license to enter upon the Premises solely to the extent necessary for Licensee to complete the Restoration Obligations, and all liabilities and obligations of Licensee hereunder shall continue in effect until the Premises are surrendered and the Restoration Obligations are completed. Neither termination nor expiration shall release Licensee from any liability or obligation under this License, whether of indemnity or otherwise, resulting from any acts,

omissions or events happening prior to the date of termination, or, if later, the date when Licensee surrenders the Premises and all of the Restoration Obligations are completed.

- 24.3 If Licensee fails to complete the Restoration Obligations within thirty (30) days after the date of such termination of its tenancy, then Licensor may, at its election, either: (i) remove the Pipeline and the other Improvements or otherwise restore the Premises, and in such event Licensee shall, within thirty (30) days after receipt of bill therefor, reimburse Licensor for cost incurred, (ii) upon written notice to Licensee, take and hold the Pipeline and the other Improvements and personal property as its sole property, without payment or obligation to Licensee therefor, or (iii) specifically enforce Licensee's obligation to restore and/or pursue any remedy at law or in equity against Licensee for failure to so restore. Further, if Licensor has consented to the Pipeline and the other Improvements remaining on the Premises following termination, Licensee shall, upon request by Licensor, provide a bill of sale in a form acceptable to Licensor conveying the Pipeline and the other Improvements to Licensor.

## MISCELLANEOUS

25. Successors and Assigns. All provisions contained in this License shall be binding upon, inure to the benefit of, and be enforceable by the respective successors and assigns of Licensor and Licensee to the same extent as if each such successor and assign was named a party to this License.
26. Assignment.
- 26.1 Licensee may not sell, assign, transfer, or hypothecate this License or any right, obligation, or interest herein (either voluntarily or by operation of law, merger, or otherwise) without the prior written consent of Licensor, which consent may not be unreasonably withheld or delayed by Licensor. Any attempted assignment by Licensee in violation of this **Section 26** shall be a breach of this License and, in addition, shall be voidable by Licensor in its sole and absolute discretion.
- 26.2 For purposes of this **Section 26**, the word "assign" shall include without limitation (a) any sale of the equity interests of Licensee following which the equity interest holders of Licensee immediately prior to such sale own, directly or indirectly, less than 50% of the combined voting power of the outstanding voting equity interests of Licensee, (b) any sale of all or substantially all of the assets of (i) Licensee and (ii) to the extent such entities exist, Licensee's parent and subsidiaries, taken as a whole, or (c) any reorganization, recapitalization, merger or consolidation involving Licensee. Notwithstanding the foregoing, any reorganization, recapitalization, merger or consolidation following which the equity interest holders of Licensee immediately prior to such reorganization, recapitalization, merger or consolidation own, directly or indirectly, at least 50% of the combined voting power of the outstanding voting equity interests of Licensee or any successor thereto or the entity resulting from such reorganization, recapitalization, merger or consolidation shall not be deemed an assignment. THIS LICENSE SHALL NOT RUN WITH THE LAND WITHOUT THE EXPRESS WRITTEN CONSENT OF LICENSOR, SUCH CONSENT TO BE IN LICENSOR'S SOLE DISCRETION.
- 26.3 Notwithstanding the provisions of **Section 26.1** above or anything contained in this License to the contrary, if Licensee sells, assigns, transfers, or hypothecates this License or any interest herein in contravention of the provisions of this License (a "**Purported Assignment**") to another party (a "**Purported Transferee**"), the Purported Transferee's enjoyment of the rights and privileges granted under this License shall be deemed to be the Purported Transferee's agreement to be bound by all of the terms and provisions of this License, including but not limited to the obligation to comply with the provisions of **Section 15** above concerning insurance requirements. In addition to and not in limitation of the foregoing, Licensee, for itself, its successors and assigns, shall indemnify, defend and hold harmless Licensor for all Liabilities of any nature, kind or description of any person or entity

directly or indirectly arising out of, resulting from or related to (in whole or in part) a Purported Assignment.

26.4 The provisions of this **Section 26** shall survive the expiration or earlier termination of this License.

27. Notices. Any notice, invoice, or other writing required or permitted to be given hereunder by one party to the other shall be in writing and the same shall be given and shall be deemed to have been served and given if (i) placed in the United States mail, certified, return receipt requested, or (ii) deposited into the custody of a nationally recognized overnight delivery service, addressed to the party to be notified at the address for such party specified below, or to such other address as the party to be notified may designate by giving the other party no less than thirty (30) days' advance written notice of such change in address.

If to Licensor: Jones Lang LaSalle Brokerage, Inc.  
4200 Buckingham Road, Suite 110  
Fort Worth, TX 76155  
Attn: Permits/Licenses

with a copy to: BNSF Railway Company  
2500 Lou Menk Dr. – AOB3  
Fort Worth, TX 76131  
Attn: Senior Manager Real Estate

If to Licensee: City of Yankton  
416 Walnut St.  
Yankton, SD 57078

28. Survival. Neither termination nor expiration will release either party from any liability or obligation under this License, whether of indemnity or otherwise, resulting from any acts, omissions or events happening prior to the date of termination or expiration, or, if later, the date when the Pipeline and the other Improvements are removed and the Premises are restored to its condition as of the Effective Date.
29. Recordation. It is understood and agreed that this License shall not be placed or allowed to be placed on public record.
30. Applicable Law. All questions concerning the interpretation or application of provisions of this License shall be decided according to the substantive laws of the State of Texas without regard to conflicts of law provisions.
31. Severability. To the maximum extent possible, each provision of this License shall be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this License shall be prohibited by, or held to be invalid under, applicable law, such provision shall be ineffective solely to the extent of such prohibition or invalidity, and this shall not invalidate the remainder of such provision or any other provision of this License.
32. Integration. This License is the full and complete agreement between Licensor and Licensee with respect to all matters relating to Licensee's use of the Premises, and supersedes any and all other agreements between the parties hereto relating to Licensee's use of the Premises as described herein. However, nothing herein is intended to terminate any surviving obligation of Licensee or Licensee's obligation to defend and hold Licensor harmless in any prior written agreement between the parties.

33. Joint and Several Liability. If Licensee consists of two or more parties, all the covenants and agreements of Licensee herein contained shall be the joint and several covenants and agreements of such parties.
34. Waiver. The waiver by Licensor of the breach of any provision herein by Licensee shall in no way impair the right of Licensor to enforce that provision for any subsequent breach thereof.
35. Interpretation.
- 35.1 This License shall be interpreted in a neutral manner, and not more strongly for or against any party based upon the source of the draftsmanship; both parties hereby agree that this License shall not be subject to the principle that a contract would be construed against the party which drafted the same. Article titles, headings to sections and paragraphs and the table of contents (if any) are inserted for convenience of reference only and are not intended to be a part or to affect the meaning or interpretation hereof. The exhibit or exhibits referred to herein shall be construed with and as an integral part of this License to the same extent as if they were set forth verbatim herein.
- 35.2 As used herein, "include", "includes" and "including" are deemed to be followed by "without limitation" whether or not they are in fact followed by such words or words of like import; "writing", "written" and comparable terms refer to printing, typing, lithography and other means of reproducing words in a visible form; references to any person are also to that person's successors and permitted assigns; "hereof", "herein", "hereunder" and comparable terms refer to the entirety hereof and not to any particular article, section, or other subdivision hereof or attachment hereto; references to any gender include references to the masculine or feminine as the context requires; references to the plural include the singular and vice versa; and references to this License or other documents are as amended, modified or supplemented from time to time.
36. Counterparts. This License may be executed in multiple counterparts, each of which shall, for all purposes, be deemed an original but which together shall constitute one and the same instrument, and the signature pages from any counterpart may be appended to any other counterpart to assemble fully executed documents, and counterparts of this License may also be exchanged via email or electronic facsimile machines and any email or electronic facsimile of any party's signature shall be deemed to be an original signature for all purposes.
37. Licensor's Representative. Jones Lang LaSalle Brokerage, Inc. is acting as representative for BNSF Railway Company.

**END OF PAGE – SIGNATURE PAGE FOLLOWS**

This License has been duly executed by the parties hereto as of the date below each party's signature; to be effective, however, as of the Effective Date.

**LICENSOR:**

**BNSF Railway Company**, a Delaware corporation

**By:** Jones Lang LaSalle Brokerage, Inc.  
4200 Buckingham Road, Suite 110  
Fort Worth, TX 76155

By: \_\_\_\_\_

Name: Shane Krueger

Title: Vice President

Date: \_\_\_\_\_

**LICENSEE:**

**CITY OF YANKTON**

416 Walnut St.  
Yankton, SD 57078

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

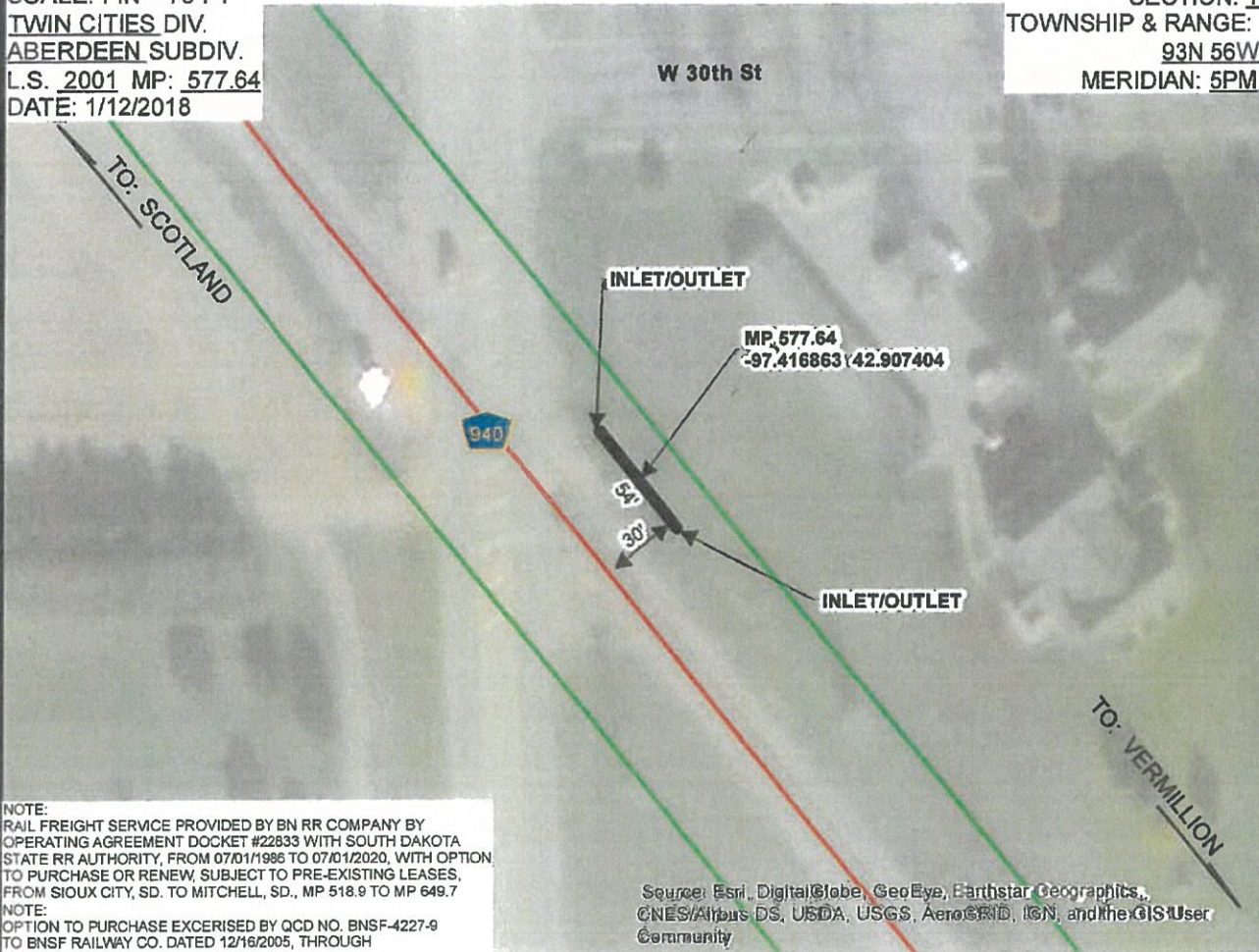
**EXHIBIT "A"**  
 ATTACHED TO CONTRACT BETWEEN  
**BNSF RAILWAY COMPANY**  
 AND



**CITY OF YANKTON**

SCALE: 1 IN = 75 FT  
 TWIN CITIES DIV.  
 ABERDEEN SUBDIV.  
 L.S. 2001 MP: 577.64  
 DATE: 1/12/2018

SECTION: 1  
 TOWNSHIP & RANGE:  
93N 56W  
 MERIDIAN: 5PM



NOTE:  
 RAIL FREIGHT SERVICE PROVIDED BY BN RR COMPANY BY  
 OPERATING AGREEMENT DOCKET #22833 WITH SOUTH DAKOTA  
 STATE RR AUTHORITY, FROM 07/01/1986 TO 07/01/2020, WITH OPTION  
 TO PURCHASE OR RENEW, SUBJECT TO PRE-EXISTING LEASES,  
 FROM SIOUX CITY, SD. TO MITCHELL, SD., MP 518.9 TO MP 649.7  
 NOTE:  
 OPTION TO PURCHASE EXERCISED BY QCD NO. BNSF-4227-9  
 TO BNSF RAILWAY CO. DATED 12/16/2005, THROUGH  
 YANKTON COUNTY, MP 562.29 - 593.47

DESCRIPTION OF PIPELINE  
 PIPELINE SHOWN BOLD

	CARRIER PIPE	CASING PIPE		CARRIER PIPE	CASING PIPE
SIZE:	<u>30"</u>	<u>-</u>	LENGTH ON R/W:	<u>54'</u>	<u>-</u>
CONTENTS:	<u>STORM WATER DRAINAGE</u>		WORKING PRESSURE:	<u>0</u>	
PIPE MATERIAL:	<u>RCP</u>	<u>-</u>	BURY: BASE/RAIL TO TOP OF CASING	<u>-</u>	
SPECIFICATIONS / GRADE:	<u>CLASS 3</u>	<u>-</u>	BURY: NATURAL GROUND	<u>2.25'</u>	
WALL THICKNESS:	<u>3.5"</u>	<u>-</u>	BURY: ROADWAY DITCHES	<u>-</u>	
COATING:	<u>CONCRETE</u>	<u>-</u>	CATHODIC PROTECTION	<u>-</u>	

VENTS: NUMBER     SIZE     HEIGHT OF VENT ABOVE GROUND      
 NOTE: CARRIER TO BE TRENCHED

**YANKTON**  
 COUNTY OF YANKTON

STATE OF SD

TR

## Memorandum #18-54

To: Amy Nelson, City Manager  
 From: Adam Haberman, PE, Public Works Director  
 Subject: Pine Street Bridge Bid Result  
 Date: March 8, 2018

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The South Dakota Department of Transportation (SDDOT) received bids for the replacement of the Pines Street Bridge on March 8, 2018. The Engineer's estimate for the project is \$1,373,810.20. Swingen Construction Company of Fargo, North Dakota submitted the low bid in the amount of \$1,709,466.10, which is \$335,655.90 above the Engineer's Estimate. The SDDOT indicated that the bids received were generally in line with each other. The higher bid amounts may be due to the added architectural and historic features as well as working with projected estimates from 2016.

In April, 2016, the City was awarded \$854,904.60 BIG Grant funding for the bridge replacement project with the City portion of the project to be \$645,936.40, for a total project cost of \$1,500,841.00. The BIG Grant award amounts are capped each year, so the \$854,904.60 award is the most grant money the City can receive for the project.

The current City portion of the project, with construction engineering fees, is estimated to be \$888,750.82, which is \$242,814.42 higher than the 2016 estimated portion of the project. Staff feels the additional funds should be pulled from the current capital budget and the project should move forward for 2018 construction.

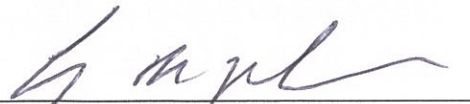
Respectfully submitted,



Adam Haberman, PE  
 Public Works Director

**Recommendation: It is recommended that the City Commission approve moving forward with the Pine Street Bridge replacement project as outlined in Memorandum#18-54.**

I concur with this recommendation.  
 I do not concur with this recommendation.



Amy Nelson  
 City Manager



**ZONING BOARD OF ADJUSTMENT  
YANKTON, SOUTH DAKOTA  
FEBRUARY 26, 2018**

Regular meeting of the Zoning Board of Adjustment of the City of Yankton was called to order by Mayor Hoffner at 7:21pm.

**Roll Call:** Present: Commissioners Carda, Gross, Ferdig, Johnson, Knoff, Maibaum, and Moser. City Attorney DenHerder and City Manager Nelson were also present. Absent: Commissioner Miner. Quorum present.

Action 18-68

Moved by Commissioner Moser, seconded by Commissioner Carda, to approve the Minutes of the regular meeting of January 22, 2018.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

Action 18-69

Commissioner Gross introduced and lead the first reading of Memorandum 18-37, considering a variance request and set March 12, 2018 as the date of the second reading and public hearing.

Action 18-70

Moved by Commissioner Johnson, seconded by Commissioner Knoff, to adjourn the Zoning Board of Adjustment.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.  
Motion adopted.

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Jake Hoffner  
Mayor

ATTEST:

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Al Viereck  
Finance Officer

## *Second Reading and Public Hearing*

### *Memorandum #18-48*

**To:** Amy Nelson, City Manager  
**From:** Dave Mingo, AICP Community and Economic Development Director  
**Subject:** Zoning Board of Adjustment Hearing on Planning Commission Action  
Number 18-06.  
**Date:** March 01, 2018



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## REQUEST FOR VARIANCE TO ZONING REGULATIONS

**ACTION NUMBER: 18-06**

**E.T.J. MEMBER ACTION REQUIRED:** No

**APPLICANT / OWNER:** Darwin Tessier.

**ADDRESS / LOCATION:** 2831 Mary Street.

**PROPERTY DESCRIPTION:** The South 67 feet of Lot 2, Block 10, Willow Ridge Subdivision in the City of Yankton, South Dakota.

**ZONING DISTRICT:** R-3 Two Family Residential in the Willow Ridge Planned Unit Development.

**VARIANCE REQUEST:** The proposal constitutes two variance requests. Enclosing the deck would by definition change it from a deck to a house addition which would encroach in the rear yard setback and make the structural coverage of the property exceed the maximum allowed in the zoning district. Therefore, the two issues are:

1. The proposal would establish the addition at 18 feet from the rear lot line. The required rear yard setback in the district is 25 feet.
2. The proposal would create a situation where the maximum lot coverage on the site is exceeded. Although the amount is minimal, it would cover 35.9 percent of the lot. The coverage allowed is 35 percent.

**PREVIOUS ACTION:** This address is the genesis of an ordinance amendment that currently allows rear yard decks to extend into the required rear yard setback. Mr. Tessier's request in 2013 was the reason a section of the ordinance was rewritten to allow rear yard decks, with a roof or shade feature, to extend to a point within 10 feet of the rear lot line while not counting against the structural lot coverage area. The Building

Code requires railings around any deck 30 inches or higher above the adjacent grade. The combination of the provisions in the current Zoning Ordinance and Building Code establish the regulations that allowed Mr. Tessier to build his rear yard deck as it currently exists, in compliance with all applicable regulations.

**COMMENTS:** The provisions of the applicable ordinances make the requirements for improvements to a rear yard deck very clear. Enclosing the current covered deck by adding windows is not permitted because it would change the classification of the improvement from a rear yard deck to a house addition. The purpose and discussion associated with the ordinance amendment in 2013 allowing rear yard decks to extend into the required rear yard setback centered around decks being considered open space and therefore part of the yard rather than the structure.

The level of improvement that Mr. Tessier has made to date is allowed by ordinance. To the eye, it appears that it may already be a home addition or extra room in the house. However, when applying ordinances uniformly across the community, we must rely on technical definitions that are included in code. Considering the ordinances involved, enclosing the deck with windows effectively changes the classification of the improvement to a home addition.

In the past when the City has considered issues like this we have discussed whether or not we should change the ordinance for all property rather than granting a special privilege for one property owner. On many occasions, like rear yard decks or corner lot rear yard setbacks, the Planning Commission and City Commission have amended the ordinance as it applies to all rather than granting variances for individual property owners. Staff does not feel that an ordinance amendment is an option in this instance. Changing the code to reduce rear yard setbacks everywhere would dramatically impact the open space in the community. It would also create a situation where people that have investments in their property could argue that the City has not protected their investment.

This situation essentially leaves the City with one path of consideration for the Tessier proposal and that is to consider a variance as the owner has presented. Mr. Tessier has constructed a very nice deck with permitted roof and rail that meets the current code.

Proof of hardship is the test that must be passed when considering a variance request. The below Section 27-11-2 of the code describes the parameters under which variances are considered by the City. The applicable section of the city code states the reason for granting a variance to be:

*(2) The board shall be satisfied by the evidence heard before it that the granting of any variance permitted in SDCL will alleviate a hardship approaching confiscation as distinguished from special privileges sought by the owner, and be the minimum variance that will afford relief to the property owner.*

The applicable section of SDCL related to granting a variance states:

*11-6-25. Board of adjustment to consider variances in hardship cases-- Municipal planning and zoning adjustment provisions apply. The city council may provide for a board of adjustment, or may authorize the planning and zoning commission to serve as a board of adjustment to make special exceptions or grant variances to the regulations adopted under § 11-6-24 in specific cases, in order that unwarranted hardship, which constitutes an unreasonable deprivation of use as distinguished from the mere grant of a privilege, may be avoided.*

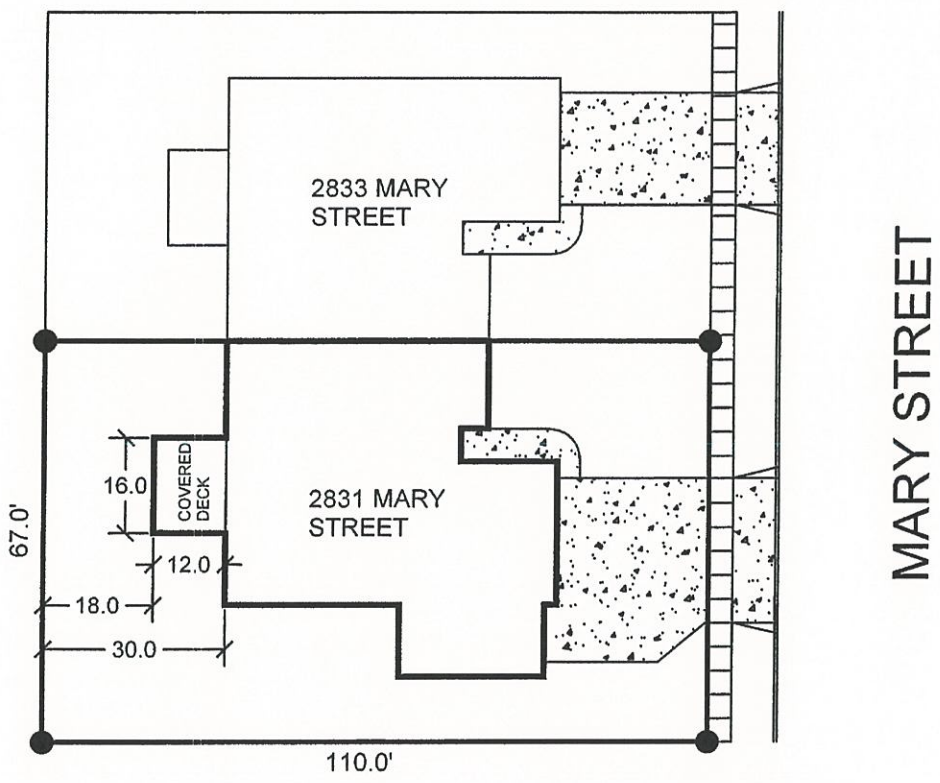
City staff has not been contacted by anyone subsequent to sending out the notice for the Planning Commission meeting.

Staff recommends that the variance request be denied.

**HEARING SCHEDULE:**

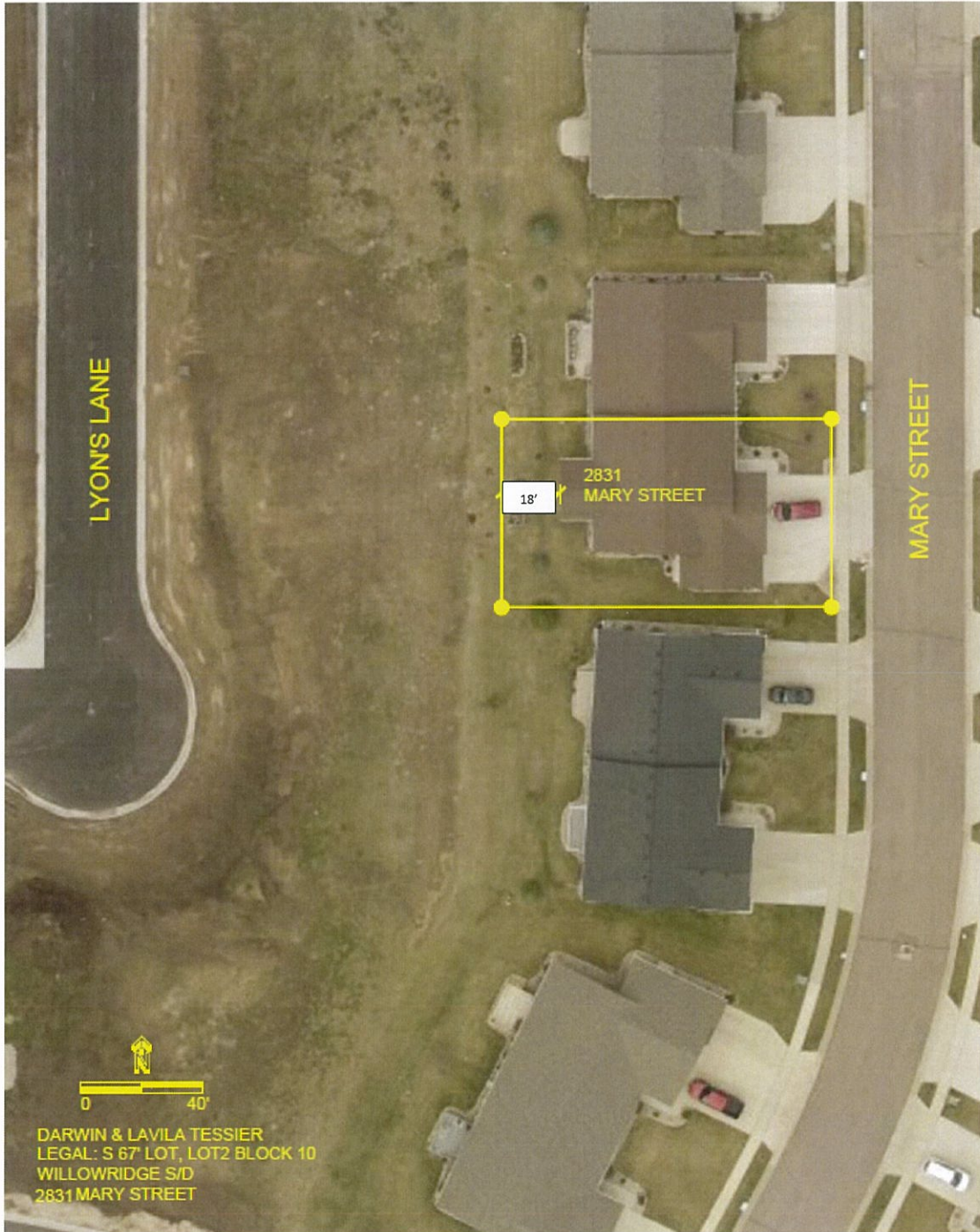
- |                    |  |
|--------------------|--|
| February 13, 2018: | Planning Commission hears testimony and makes a recommendation to the Zoning Board of Adjustment.  |
| February 26, 2018: | Zoning Board of Adjustment sets March 12, 2018 as the date for a public hearing to consider the variance.  |
| March 12, 2018:    | Zoning Board of Adjustment hears testimony and makes final decision. Granting of a variance requires a vote of at least two-thirds of the Board. |

**Planning Commission results:** The Planning Commission unanimously recommended that the proposed variance be denied.



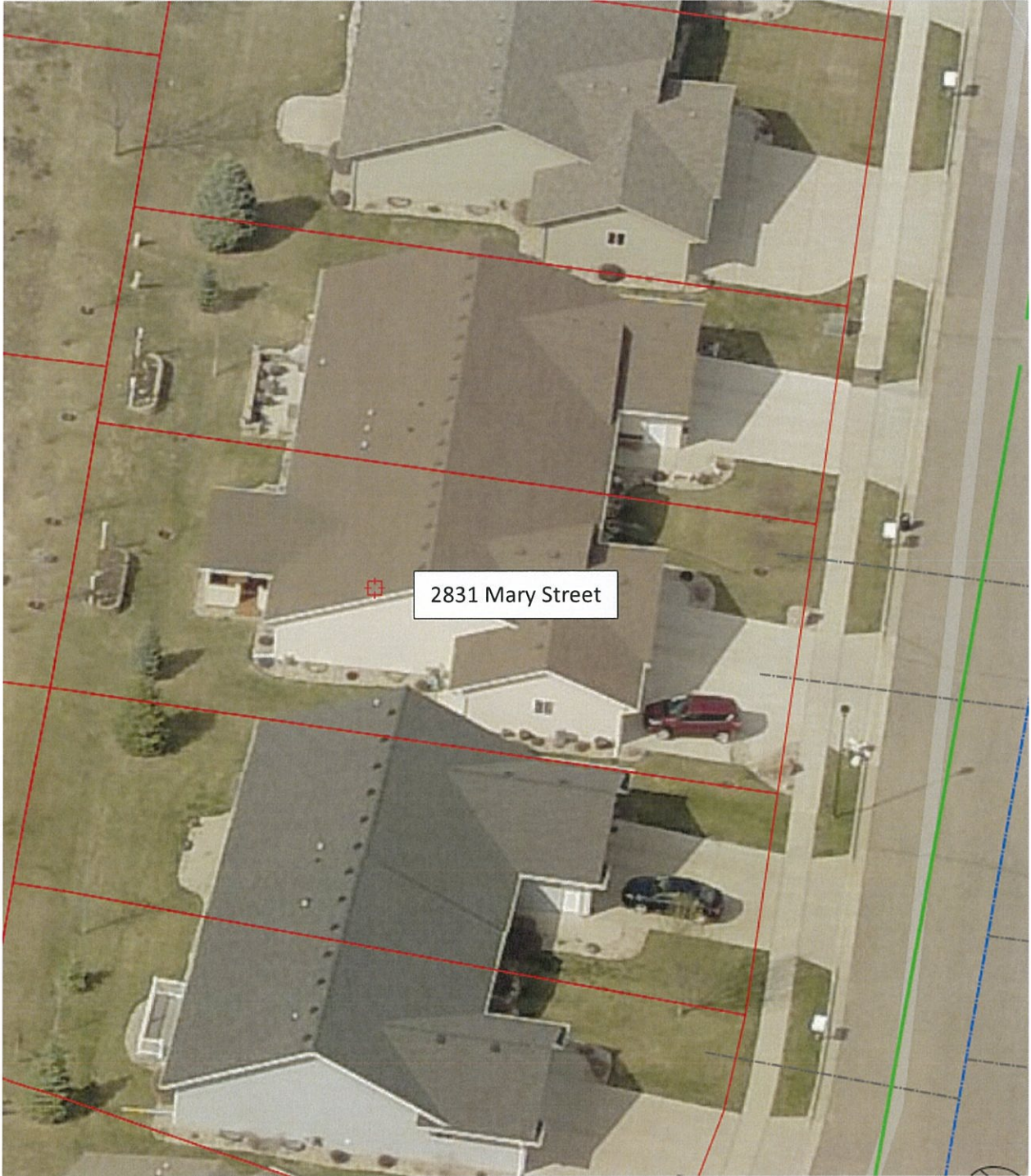
2831 MARY STREET  
 LEGAL: S. 67' LOT 2, BLOCK 10  
 WILLOW RIDGE SUBDIVISION

Variance Location Map  
2831 Mary Street



**Variance Request - 2831 Mary Street**  
**View from South Looking North**

North



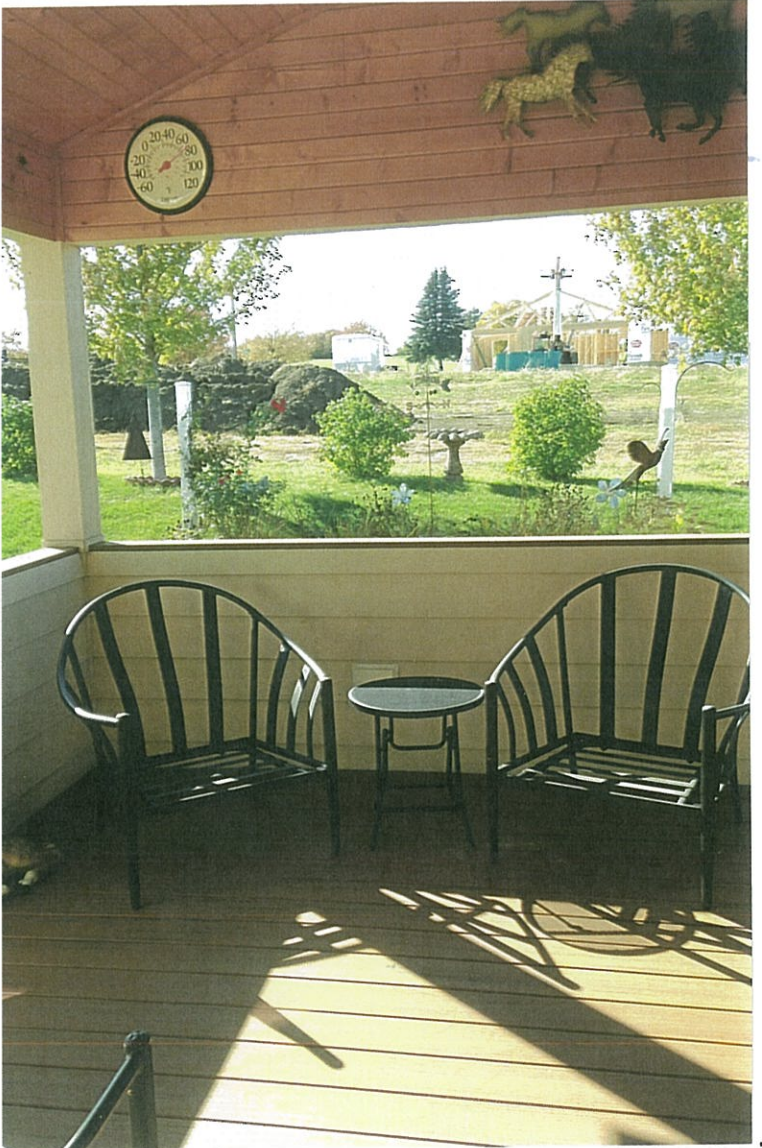
**Variance Request - 2831 Mary Street**  
**Landscape View from West Looking East**







LOOKING S ↓



Looking West ↗

Looking W & N ↘

