



CITY OF YANKTON

2018_02_26

COMMISSION MEETING



Mission Statement
To provide cost-effective public services as required by its citizens and to provide an environment so that both its citizens and the economy prosper.

YANKTON BOARD OF CITY COMMISSIONERS

Regular City Commission Meeting beginning at 7:00 P.M.

Monday, February 26, 2018

City of Yankton Community Meeting Room

Located at the Technical Education Center • 1200 W. 21st Street • Room 114

Rebroadcast Schedule: Tuesday @ 7:30pm, Thursday @ 6:30 pm, on channels 3 & 45

I. ROUTINE BUSINESS

1. Roll Call

2. Approve Minutes of regular meeting of February 12, 2018 and Special Meeting of February 16, 2018

Attachment I-2

3. City Manager's Report

Attachment I-3

4. Public Appearances

Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.

II. CONSENT ITEMS

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.

1. Work Session

Setting date of March 26, 2018, at 6:00 pm in Room #114 of the Regional Technical Education Center for the next work session of the Yankton City Commission to discuss Downtown Events

2. Establish public hearing for sale of alcoholic beverages

Establish March 12, 2018, as the date for the public hearing on the request for a Special Malt Beverage (on-sale) Retailers License for 1 day, August 18, 2018, from Yankton Rodeo Association (Douglas O Hevle, President), Rodeo Grounds, 404 Paddle Wheel Drive, Yankton, S.D.

Attachment II-2

3. Naming of Fire Department Chaplain

Consideration of Memorandum #18-40 regarding approval of new Fire Department Chaplain per Workers' Compensation and SDCL requirements

Attachment II-3

III. OLD BUSINESS

Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.

1. Public hearing for sale of alcoholic beverages

Consideration of Memorandum #18-29 regarding the request for a Special Events Malt Beverage (on-sale) Retailers License for one day, March 16, 2018, from the Center (Christy Hauer, Executive Director), 900 Whiting Drive, Yankton, South Dakota.

Attachment III-1

2. Public hearing for sale of alcoholic beverages

Consideration of Memorandum #18-30 regarding the request the request for a Special Events Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for one day, March 3, 2018, from the Center (Christy Hauer, Executive Director), 900 Whiting Drive, Yankton, South Dakota.

Attachment III-2

Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.

IV. NEW BUSINESS

New business items are those that have not been discussed by the Commission previously.

1. Planning Commission – Plat Review

Consideration of Memorandum #18-31 regarding Resolution #18-08, a Plat of Lots 1A, 1B, 2A, & 2B of Block 2 of Westbrook Estates Addition to the City of Yankton, Yankton County, South Dakota. Address, 2520, 2522, 2524 and 2526 Dorian Drive. KN Construction, Inc., owner.

Attachment IV-1

2. Planning Commission – Plat Review

Consideration of Memorandum #18-32 regarding Resolution #18-09, a Plat of Lots 3A, 3B, 4A, & 4B of Block 3 of Westbrook Estates Addition to the City of Yankton, Yankton County, South Dakota. Address, 2513, 2515, 2517 and 2519 Dorian Drive. KN Construction, Inc., owner.

Attachment IV-2

3. Planning Commission – Plat Review

Consideration of Memorandum #18-33 regarding Resolution #18-10, a Plat of Lots 1A, 1B, 1C, 1D, 2A, 2B, 2C, 2D, 4A, 4B, 4C, & 4D of Block 5 of Westbrook Estates Addition to the City of Yankton, Yankton County, South Dakota. Address, 1401, 1403, 1405, 1407, 1409, 1411, 1413, 1415, 1501, 1503, 1505, and 1507 W. 25th Street. KN Construction, Inc., owner.

Attachment IV-3

4. **Planning Commission – Plat Review**
Consideration of Memorandum #18-34 regarding Resolution #18-11, a Plat of Applied Engineering Subdivision in the SE 1/4 of the SE 1/4 of Section 8, T93N, R56W of the 5th P.M., Yankton County, South Dakota. Address, 2808 SD Hwy 50. Applied Engineering, Inc., owner.
Attachment IV-4
5. **Planning Commission – Plat Review**
Consideration of Memorandum #18-35 regarding Resolution #18-12, a Plat of Lot 3, in Lewis and Clark Business Center, in the South 645 Feet Except for Lot H2, of the N. 1/2 of the N.E. 1/4, Section 16, T93N, R56W of the 5th P.M., Yankton County, South Dakota. Address, North Side of the 3800 Block of W. 8th Street. T.J. Land, Inc., owner.
Attachment IV-5
6. **Establish Public Hearing – Ordinance Amendment**
Introduction and First Reading - Consideration of Memorandum #18-36, establish March 12, 2018 as the date for a public hearing to consider Ordinance #1004, amendments to Chapter 17 of the City of Yankton Code of Ordinances allowing the City Manager to appoint staff support for the Planning Commission, changing the annual reorganization from May to June and allowing the Chairman of the Planning Commission to determine a meeting is not necessary if there are no requests for action to be considered.
Attachment IV-6
7. **Final Project Acceptance & Payment for Crushing Concrete**
Consideration of Memorandum #18-38 regarding Final Project Acceptance and Payment for the Asphalt and Concrete Crushing
Attachment IV-7
8. **Bid Award – West City Limits Road**
Consideration of Memorandum #18-41 regarding Bid Award for West City Limits Road Pavement Replacement from 9th Street to 31st Street
Attachment IV-8
9. **Establish Public Hearing – Ordinance process to cancel or postpone City Commission Meetings**
Introduction and First Reading - Consideration of Memorandum #18-39, establish March 12, 2018 as the date for a public hearing to consider Ordinance #1005, amendments to Chapter 2 of the City of Yankton Code of Ordinances creating a process to cancel or postpone a regular or special meeting of the Board of Commissioners for the City of Yankton
Attachment IV-9

V. ADJOURN INTO ZONING BOARD OF ADJUSTMENT

1. Roll call
2. Approval of minutes from January 22, 2018.

Attachment V-2

3. Zoning Board of Adjustment Variance Request

Introduction and First Reading - Consideration of Memorandum #18-37, establish March 12, 2018 as the date for a Zoning Board of Adjustment public hearing to consider a variance from rear yard setback and lot coverage requirements in an R-3 two-family residential district on the South 67 feet of Lot 2, Block 10, Willow Ridge Subdivision in the City of Yankton, South Dakota. Address, 2831 Mary Street. Darwin Tessier, owner.

Attachment V-3

VI. ADJOURN AND RECONVENE AS BOARD OF CITY COMMISSIONERS

1. Roll call

VII. OTHER BUSINESS

Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.

VIII. ADJOURN THE MEETING OF FEBRUARY 26, 2018

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
FEBRUARY 12, 2018**

Board of City Commissioners of the City of Yankton was called to order by Mayor Hoffner.

Roll Call: Present: Commissioners Carda, Ferdig, Gross, Knoff, Maibaum and Miner. City Attorney Den Herder and City Manager Nelson were also present. Absent: Commissioners Johnson and Moser. Quorum present.

Action 18-28

Moved by Commissioner Gross, seconded by Commissioner Carda, to approve the Minutes of the regular meeting of January 22, 2018 and the Special City Commission Meeting of January 20, 2018.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 18-29

Moved by Commissioner Miner, seconded by Commissioner Gross, that the Schedule of Bills be approved and warrants be issued.

AOX Welding Supply Co Propane\$345.33; Ace Hardware Supplies\$33.96; Active Network Software \$7,399.86; Auto Value Parts Store Filters\$757.37; Aviands Strategic Planning\$ 323.54; Board of Operator Cert Recertification Fee\$12.00; Buhls Laundry Cleaners Linens \$14.00; Centurylink Phone \$1,392.61; Christensen Radiator & Repair Plow Shoe Assembly \$123.70; City Of Vermillion Jt Power Trans Station \$52,641.52; City Of Yankton City Hall Garbage \$12.00; City Of Yankton Compacted Garbage \$11,146.59; City Utilities Utilities \$4,641.43; Claritus Postage \$55.05; Community Partners Research Housing Study \$9,450.00; Complete Wireless Technologies Pager Repair \$314.42; Conduent Enterprises Solutions Software Maintenance \$2,138.00; Cornhusker International Truck Air Filters \$292.50; Country Pride Cooperative Fuel \$152.50; D & T Ventures LLC Web Support \$2,821.00; Dakota Beverage Beer \$54.70; Danko Emergency Equipment Gear Lockers \$2,114.98; Dept Of Corrections Doc Work \$1,551.06; Dept Of Revenue Lab Supplies \$786.00; Dex Media East Phone Book \$37.34; ECCO USA Golf Shoes \$1,681.00; Ehresmann Engineering Steel \$253.41; Erange Inc. Software License \$365.00; Fejfar Plumbing Water Heater \$153.07; Flannery/Kirt Officer Stipend \$25.00; Frick/Adam Officer Stipend \$25.00; Frick/Brian Officer Stipend \$50.00; Gerstner Oil Fuel \$1,779.80; Govconnection Plotter \$9,910.85; Graymont Capital Lime \$13,365.98; Hansen Locksmithing Repair Lock \$185.00; Hatch Furniture Carpet \$250.00; Hawkins Chemicals \$1,267.60; Hillcrest Golf Blade Sharpening \$1,890.00; IACP Membership IACP Membership \$875.00; Intl Inst Of Municipal Clerks Membership Renewal \$260.00; J & H Care Janitorial Service \$2,795.00; John T Jones Construction Water Plant Construction \$651,181.84; Kaiser Heating New Furnaces \$5,190.00; Larrys Home Center Maintenance \$185.26; Longs Propane Propane \$1,106.00; MailFinance Postage \$576.00; McLeods Printing Utility Bills \$1,439.80; Michael's Fence Repairs \$1,483.40; MidAmerican Fuel \$14,597.28; MidAmerican Fuel \$17,293.77; Midwest Tape Audiobook \$39.99; Millenium Recycling Single Stream \$1,686.50; Missouri Sedimentation Action Special Appropriation \$2,500.00; Moser/Brad Officer Stipend \$25.00; Jonathan May Summer Reading Program \$300.00; NAMI Sioux Falls Education \$120.00; National Field Archery Association Special Appropriation \$20,000.00; Nebraska Journal Leader Advertisement \$88.70; Northwestern Energy Elect \$69,597.55; Northwestern Energy Relocate Service \$251.37; Observer Advertisement \$408.00; Olson's Pest Technicians Pest Spray \$140.00; One Office Solution Toner \$250.95; Onward Yankton Special

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Appropriation \$20,000.00; Peace Officers Assn/SD Membership Dues \$100.00; Peterson/Sharlotte Uniform Refund \$100.00; Pheasantland Industries Library Seed Shirts \$308.00; Ping Golf Clubs \$468.95; Plan & Development Dist III Membership Dues \$13,842.00; Portable Computer Systems Maintenance Renewal \$1,965.00; Power Source Electric Repair Motor \$571.33; Press Dakota MStar Solutions Bids \$33.35; Printing Specialists Purchase Order Stock \$1,552.70; Pro Auto Tow Vehicle \$80.00; Racom Corporation Radio Access \$760.96; Recorded Books Inc. Oneclickdigital Contract \$234.14; Reinhart Foods Entree \$279.73; Ricoh USA Printer \$419.01; SD Redbook Fund Books \$243.00; SD NAFVSA Membership Network \$200.00; Small Business Development Special Appropriation \$4,500.00; Smith Insurance /MT & RC Airport Insurance \$12,281.00; Smith/Tammy Marne Creek Easement \$200.00; Stern Oil Co Fuel \$23,441.32; Suriani/Mario Refund \$35.15; Toben Tree Service Tree Service \$1,462.50; Tom Week Landsurvey Survey \$500.00; Tom's Electric Repairs \$864.86; TORO NSN Renew Service Contract \$8,389.00; Tre Environmental Strategies Wet Test \$950.00; U.S. Post Office Utility Post \$1,200.00; United Parcel Service Postage \$294.11; United States Postal Service Postage \$1,135.00; United Way 1/4 Special Appropriation \$9,275.00; US Bank Equipment Finance Copier Lease \$304.13; USGA Club Membership Membership Dues \$110.00; Wage Works FSA Monthly Fee \$130.00; Woehl/Toby Officer Stipend \$25.00; Xerox Copier Lease \$239.93; Xerox Copier Lease \$1,137.87; Xtreme Car Wash Car Washes \$14.40; Yankton Ag Service Corn \$13.51; Yankton Area Convention 1/4 Special Appropriation \$107,582.50; Yankton Area Ice Association Reimbursement \$1,241.83; Yankton County Auditor Safety Center \$10,330.61; Yankton Redi Mix Fibermesh \$81.00; Yankton Transit Special Appropriation \$20,000.00; Yankton Vol Fire Department Fire Calls \$1,930.00; Zep Manufacturing TKO Cleaner \$408.34; Ziegler/William Officer Stipend \$50.00; AOX Welding Supply Repair Equipment \$341.86; Accucut Inc. Accucut Cases \$200.00; Aircraft Spruce Tow Bar \$2,797.97; Alamo Travel Expense \$252.02; Amazon Sensory Station \$1,167.11; Amazon Building Maintenance \$452.48; Amazon Door Actuator \$62.99; Appera Towels \$243.38; Applied Ind Tech Annual Belt Order \$314.55; AT&T Bill Payment Computer Connection Cars \$745.74; Autozone Antifreeze/Wiper Blades \$162.33; Baker-Taylor Book \$9,798.68; Barnes & Noble Book \$7.57; Battery Exchange Bobcat Battery \$156.45; Bee Electronics Pager Cases \$148.32; Best Western Hotel Lodging \$744.00; Best Western Travel Expense \$13.00; Bomgaars Table Saw \$1,825.74; Book Systems 2018 ILS Renewal \$3,195.00; Total Stops Travel Expense \$18.09; Carus Corporation Phosphate \$2,648.70; Casey's Gen Store Fuel \$25.00; Casey's Gen Store Training Supplies \$89.42; Caseys Gen Store Staff Training \$142.12; Casey's Vermillion K9 Training \$34.02; Centurion Technologies Smart Shield Renewal \$120.00; Christensen Radiator Snow Plow Repair \$353.30; Clark's Rentals Custom Rental 2 Wheel Cart \$247.00; Concrete Materials Park Supplies \$224.90; Conoco Travel Expense \$36.59; Cox Auto Supply Equipment Repair \$213.93; Crescent Electric Lights \$2,284.94; Dayhuff Enterprises Janitorial Supplies \$618.62; Delight Donuts Employee Appreciation \$21.07; Demco Office Supplies \$644.08; Dept Of Agriculture Pesticide Certification \$50.00; Don S Sinclair Fuel \$48.25; Dx Service Salt \$1,161.30; Echo Electric Supply Light Fixture \$75.98; Eco Water Water Rent \$108.00; Ehresmann Engineering Cutting Edge \$65.72; Embassy Suites Omaha Lodging \$109.87; Essick Air Products Golf Equipment \$29.99; Facebook Advertisement \$8.00; Facebook Job Ad Boost \$20.00; Fastenal Company Diaphragm Pump Bolts \$352.72; Filters Fast Humidifier Filter \$59.99; Fred Haar Company Yankton Fuel Filter \$26.39; Hard Drive Central Copier \$23.42; Hartford Pizza Ranch K9 Training \$19.36; Hedahls Repair Parts \$70.16; HyVee Gas Trail Expense \$1.88; HyVee Concession \$239.04; IACP Membership Dues \$450.00; Independence Waste Porta Pottys \$621.90; Int L Code Council Examination Fees \$222.59; Human Factor Training Material \$1,260.00; Niche Academy Niche Academy Subscription \$1,400.00; Intoximeters Inc. Repair \$162.50; IR Industrial Air Compressor Maint Kit \$708.79; JJ Benji Merchandise \$3,279.63; Jacks Uniforms & Equipment Uniform \$109.44; JCL Solutions Cleaning

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Supplies \$724.93; Johnson Controls HVAC System Renewal \$8,691.18; Jon Don Ecomm Vacuum Parts \$76.25; Kaiser Heating & Cooling Building Repair \$7.80; Kaiser Chain Saw \$545.77; Kopetskys Ace Building Repairs \$932.42; La Minestra Travel Expense \$32.00; Lakeshore Learning Mat Sensory Station Supplies \$154.39; Larry's Heating Humidifier \$202.09; Lewis And Clark Patrol Car Repair \$1,116.09; Locators And Supplies Supplies \$263.35; Mad Mary's Steakhouse Travel Expense \$39.00; Main Stop Travel Expense \$50.00; Mark's Machinery Batteries \$708.94; McDonald's Travel Expense \$5.76; McMaster Air Line Regulator \$633.76; Mead Lumber SAC Bathroom Repairs \$311.17; Menard's Storage Supplies \$1,828.34; Microfilm Imaging System Microfilm Service Renew \$910.00; Mid States Organized Moci Membership Dues \$200.00; Midwest Laboratories Monthly Nutrients \$107.56; Midwest Radiator Park Bench Repair \$395.89; Midwest Turf & Irrigation Equipment Supplies \$390.53; Monta's Framing And Decorating Picture Matting \$265.78; Netop Tech Software \$1,490.00; One Office Solution Badge Cards \$501.47; Onlineaha.Org CPR Class \$95.40; O'Reilly Auto Fan Clutch \$233.56; Overdrive Dist Ebooks \$3,378.32; Panda Express Travel Expense \$10.80; Paypal Fire Chaplain Membership \$100.00; Paypal DVD Spray \$62.65; Paypal Equipment Repair \$86.62; Photography By Jerry Retirement Photo \$124.00; Pizza Hut Employee Meeting \$38.55; Powersports Plus Repair Parts \$70.66; Provantage Software \$183.35; RedRossa Italian Grill Travel Expense \$15.00; Repl Remotes Office Supplies \$9.94; Rivistas Subscription 2018 Magazine Renewals \$2,923.71; Ron's Auto Glass Car Windshield Repair \$245.00; Royal Sport Shop Recreation Supplies \$160.90; SD Firefighters Association SD Fire Service Instruct \$310.00; SDSPLS SD Prof Land Surveyors \$390.00; SF Regional Airport Travel Expense \$48.00; Sherwin Williams SAC Bathroom Repairs \$146.46; Shops Travel Expense \$7.37; Shur-Co Tarp And Tarp Repairs \$680.00; Sigma Dmrqa \$320.26; Sioux Equipment Equipment Repair \$672.53; H W Wilson Books \$292.75; Stan Houston Equip Co Shop Supplies \$286.90; State Hygienic Lab Source Water Testing \$493.00; Sturdevants Heater Core \$52.20; Swank Motion Pictures Movie License \$437.00; The UPS Store Wet Test Shipping \$530.80; TMA Yankton Tires \$2,887.58; Tractor Supply K9 Meds \$24.99; Truck Trailer Sales Heater \$112.25; Turfwerks Omaha Equipment Repair \$754.55; Ultra Max Ammunition \$1,035.00; United Travel Expense \$50.00; USA Blue Book Repair Parts \$1,191.53; USPS Holiday Of Lights \$2.38; Vcn*Yanktonrodctr Recording Easements \$62.50; Viddler Video Hosting \$39.68; Villa Italian Kitchen Travel Expense \$9.19; VWR International Lab Supplies \$1,075.94; Vzwrllss Internet Access \$516.18; Wal-Mart DVDs \$434.85; Watchguard Video Video Repair \$210.00; Wilsons Lodge Oglebay Travel Expense \$27.02; Wm Supercenter Office Supplies \$494.27; Wm Supercenter TVs \$498.00; Ww Grainger Janitorial Supplies \$271.53; Yankton Area Chamber Membership Dues \$555.00; Yankton Medical Clinic Firefighter Physical \$1,742.50; Yankton Winnelson Co Boiler Recirculate Pump \$1,610.01; Ye Olde Alpha Travel Expense \$26.40; Domino's Pizza Xmas Party Supplies \$128.61; AFSCME Council Employee Deduction \$1,347.79; American Family Life Cancer & ICU Premiums \$7,736.92; Avera Health Plans Health Ins \$84,501.90; Brandt/Todd Meeting \$40.00; Delta Dental Dental Insurance \$16,358.12; Dept Of Environment Operator Cert Exam \$20.00; Dept Of Social Services Employee Deduction \$1,697.50; First National Bank South Dakota Employee Deduction \$2,682.46; Foote/Jason Training \$56.00; Mingo/Dave Travel \$300.00; Minnesota Life Insurance Life Ins \$760.31; Postmaster Box Fee \$144.00; Premier Pyrotechnics July 4th Fireworks \$20,000.00; SD Retirement Retirement \$78,918.34; SDSRP Employee Deduction \$7,098.06; Slowey Construction Force Main \$24,679.75; Summit Activity Center Employee Deduction \$775.60; United Way Employee Deduction \$118.00; US Bank Spa Lockbox Clean Water \$167,844.46; Vast Broadband Internet Services \$3,997.75; Yankton Area Prog Growth Sales Tax Reimbursement 4th \$68,653.93

Roll Call: All Members Present Voting "Aye;" Voting "Nay;" None.
Motion Adopted.

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SALARIES JANUARY

Administration \$42,122.30; Finance \$34,251.10; Community Development \$26,473.21; Police/AC/Dispatch \$167,511.81; Fire \$14,478.01; Engineering / Sr. Citizens \$42,325.71; Streets \$47,794.47; Snow & Ice \$2,954.11; Traffic Control \$4,116.91; Library \$28,074.53; Parks/Sac \$67,112.29; Marne Creek \$4,983.03; Water \$43,618.54; Wastewater \$37,206.11; Cemetary \$4,794.67; Solid Waste \$23,027.32; Landfill/Recycle \$19,682.63; Golf Course \$23,038.68; Central Garage \$8,199.87

PERSONNEL CHANGES & NEW HIRES

New Hire: Kendra Morgan \$9.65 hr SAC

Wage Changes: Timothy Garvey \$31.43 hr Wastewater; Samantha Altwine \$9.90 hr Recreation Div; Lauren Bruening \$9.90 hr Recreation Div; Kellie Geigle \$9.90 hr Recreation Div; Danielle Gillis \$10.15 hr Recreation Div; Walker Hunhoff \$10.15 hr Recreation Div; Noel Kusek \$10.15 hr Recreation Div; Tristan Roy \$10.35 hr Recreation Div; Ross DenHerder \$1,698.58 Bi Weekly City Attorney

Mayor Hoffner read the Mayor's Proclamation proclaiming February 25, 2018 as Mike and Gerrie Healy Day.

City Manager Nelson submitted a written report giving an update on community projects and items of interest.

Action 18-30

Mayor Hoffner stated that the Consent Agenda Items would be separated for individual consideration.

1. Establish public hearing for sale of alcoholic beverages
Establish February 26, 2018, as the date for the public hearing on the request for a Special Events Malt Beverage (on-sale) Retailers License for one day, March 16, 2018, from the Center (Christy Hauer, Executive Director), 900 Whiting Drive, Yankton, South Dakota.
2. Establish public hearing for sale of alcoholic beverages
Establish February 26, 2018, as the date for the public hearing on the request for a Special Events Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for one day, March 3, 2018, from the Center (Christy Hauer, Executive Director), 900 Whiting Drive, Yankton, South Dakota.
3. Transient Merchant License and Special Events Dance License
Consideration of Memorandum #18-20 recommending approval of the applications from the Riverboat Days Committee for:
 - A) Transient Merchant License for August 17 to 19, 2018;
 - B) Special Events Dance License for August 17 to 19, 2018
4. Dance License
Consideration of Memorandum #18-25 regarding the application for a Type B dance license for Cheers Bar & Grill, Yankton, S.D

February 12, 2018

Action 18-31

Moved by Commissioner Knoff, seconded by Commissioner Ferdig, to establish February 26, 2018, as the date for the public hearing on the request for a Special Events Malt Beverage (on-sale) Retailers License for one day, March 16, 2018, from the Center (Christy Hauer, Executive Director), 900 Whiting Drive, Yankton, South Dakota. (Consent Agenda Item No. 1)

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 18-32

Moved by Commissioner Carda, seconded by Commissioner Knoff, to establish February 26, 2018, as the date for the public hearing on the request for a Special Events Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for one day, March 3, 2018, from the Center (Christy Hauer, Executive Director), 900 Whiting Drive, Yankton, South Dakota. (Consent Agenda Item No. 2)

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 18-33

Moved by Commissioner Miner, seconded by Commissioner Carda, to approve the applications from the Riverboat Days Committee for a Transient Merchant License for August 17 to 19, 2018 and a Special Events Dance License for August 17 to 19, 2018. (Memorandum 18-20) (Consent Agenda Item No. 3)

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 18-34

Moved by Commissioner Knoff, seconded by Commissioner Miner, to approve a Type B dance license for Cheers Bar & Grill, Yankton, S.D. (Memorandum 18-25) (Consent Agenda Item No. 4)

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 18-35

This was the time and place for the Public hearing on the application for a Special Events RETAIL (on-sale) Liquor License for one day, February 24, 2018, from Boomer's Inc., (Gary W. Boom, President) d/b/a Boomer's Lounge, NFAA, 800 Archery Lane, Yankton, South Dakota. (Memorandum 18-15) No one was present to speak for or against approval of the license. Moved by Commissioner Carda, seconded by Commissioner Miner, to approve the license.

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 18-36

This was the time and place for the Public hearing on the application for a Special Events (on-sale) Liquor License for 1 day, March 16, 2018 from Dayhuff Enterprises, Inc., (Jeff Dayhuff, President) d/b/a O'Malley's Bar, NFAA, 800 Archery Lane, Yankton, S.D. (Memorandum 18-16) No one was present to speak for or against approval of the license. Moved by Commissioner Ferdig, seconded by Commissioner Miner, to approve the license

Roll Call: All members present voting "Aye;" voting "Nay:" None.

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Motion adopted.

Action 18-37

This was the time and place for the Public hearing on the application for a Special Malt Beverage (on-sale) Retailers License for 3 days, August 17-19, 2018 from Yankton Area Riverboat Days, Inc. (Milissa Wuebben, Treasurer), Riverside Park, Yankton, S.D. (Memorandum 18-17) No one was present to speak for or against approval of the license. Moved by Commissioner Carda, seconded by Commissioner Miner, to approve the license.

Roll Call: Members present voting “Aye” were Commissioners Carda, Ferdig, Gross, Knoff, Maibaum and Miner; voting “Nay:” None. Mayor Hoffner abstained from voting.

Motion adopted.

Action 18-38

This was the time and place for the Public hearing on the application for a Special Malt Beverage (on-sale) Retailers License for 3 days, August 17-19, 2018 from Yankton Area Riverboat Days, Inc. (Milissa Wuebben, Treasurer), City Hall Auditorium, Yankton, S.D. (Memorandum 18-18) No one was present to speak for or against approval of the license. Moved by Commissioner Miner, seconded by Commissioner Carda, to approve the license.

Roll Call: Members present voting “Aye” were Commissioners Carda, Ferdig, Gross, Knoff, Maibaum and Miner; voting “Nay:” None. Mayor Hoffner abstained from voting.

Motion adopted.

Action 18-39

This was the time and place for the Public hearing on the application for the application for a Special Malt Beverage (on-sale) Retailers License and a Special Events RETAIL (on-sale) Wine dealers License for 1 day, March 17, 2018 from Lewis & Clark Theatre Company (Katie Fargo, Executive Director), 328 Walnut, Yankton, S.D. (Memorandum 18-19) No one was present to speak for or against approval of the license. Moved by Commissioner Ferdig, seconded by Commissioner Miner, to approve the license.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 18-40

This was the time and place for the second reading and public hearing for Ordinance No. 1003, AN ORDINANCE AMENDING ORDINANCE NO. 1001, THE 2018 ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF YANKTON, SD. No one was present to speak for or against adoption of the ordinance. Moved by Commissioner Gross, seconded by Commissioner Carda, to adopt Ordinance No. 1003.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 18-41

Moved by Commissioner Carda, seconded by Commissioner Ferdig, adopt Resolution 18-06 authorizing the issuance of the \$1,585,000.00 Certificates of Participation Refunding Bonds, Series 2018. (Memorandum 18-24)

February 12, 2018

RESOLUTION 18-06

A RESOLUTION AUTHORIZING THE REFUNDING OF CERTAIN CERTIFICATES OF PARTICIPATION, SERIES 2009, AUTHORIZING THE AMENDMENT OF THE LEASE AND APPROVING AND AUTHORIZATION OF RELATED DOCUMENTS

WHEREAS, the City of Yankton (the “City”) and First Dakota National Bank, Yankton, South Dakota (the “Trustee”) have entered into a Ground Lease, dated February 12, 2009 (the “Ground Lease”), whereby the City leases land to the Trustee; and

WHEREAS, the Trustee caused the acquisition, remodeling, expansion, construction or equipping of a new Fire Station on the Land (the “Facilities”) and the Trustee and City have entered into a Lease-Purchase Agreement, dated February 12, 2009 (the “Lease”), by which the Trustee subleases its leasehold interest in the Land and leases its interest in the Facilities to the City with the option to purchase the Facilities at the end of the Lease; and

WHEREAS, a Trust and Trust Fund have been created by the City and the Trustee where the City assigned to the Trust its interest in and to the Lease, including its right to receive Lease Payments thereunder, and the Ground Lease, and to issue Certificates of Participation (the “Series 2009 Certificates”), the Series 2009 Certificates together with any Additional Certificates issued as provided in the Trust Indenture (hereinafter referred to as the “Certificates”) in the trust, representing undivided interests in the Lease and the right to receive the Lease Payments thereunder; and

WHEREAS, the City at its option may refund the Series 2009 Certificates and amend the Lease; and

WHEREAS, the proceeds of the purchase, together with investment earnings thereon, will be used, pursuant to (1) pay the outstanding principal portions of the lease payments represented by the Series 2009 Certificates maturing December 1, 2018 to December 1, 2028 in the aggregate principal amount of \$1,530,000 (the “Refunded Series 2009 Certificates”) at a price equal to the principal amount thereof; and

WHEREAS, the Lease is to be assigned and amended in full conformance with SDCL 6-8B-30 through 6-8B-52.

NOW THEREFORE, BE IT RESOLVED by the Commission of the City of Yankton, South Dakota, as follows:

1. The Commission hereby finds and determines that the refunding of the Series 2009 Certificates will be in the best interests of the public and the health, safety and welfare of the citizens and taxpayers of this City. The Series 2009 Certificates were issued pursuant to a resolution passed on October 13, 2008, which shall remain in full force and effect to the effect not modified by this resolution. Capitalized terms not defined herein shall have the meanings as defined in the Lease or Trust Indenture.

2. The City hereby authorizes the Mayor, Finance Officer and Trustee to take such actions and enter into such agreements and amendments of existing documents as may be necessary to currently refund the Series 2009 Certificates under the Lease and Trust Indenture.

February 12, 2018

3. The City authorizes the Mayor, Finance Officer and Trustee to amend the Lease, refunding the Series 2009 Certificates, assign the Lease and Ground Lease and terminate the Trust Indenture, all actions in full conformity with SDCL §6-8B-30 through 6-8B-50 and that after delivery of the Amended Lease for value, such actions shall be uncontestable for any cause.

The City will pay to the Purchaser promptly when due, all of the Lease Payments (as defined in the Lease) and other amounts required by the Lease, as amended. To provide moneys to make such payments, the City will include in its annual budget, for each fiscal year during the term of the Lease, moneys sufficient to pay and for the purpose of paying all Lease Payments and other amounts payable under the Lease, and will take all other actions necessary to provide moneys for the payment of the obligations of the City under the Lease from sources of the City lawfully available for this purpose. The agreements of the City in this paragraph are subject to the provisions for modification set forth in the Lease, which shall provide that the Lease will be subject to modification by the City, without penalty, at the end of any fiscal year of the City, if the City Council notifies the Purchaser, not later than July 1, of that fiscal year that it will no budget or appropriate money for the payment of the City's Obligations under the Lease for the succeeding fiscal year. The Certificates are payable from the Lease Payment Account (as defined in the Lease) and the moneys held in the funds and accounts established pursuant to the Trust Agreement, by the Trustee subject to the provisions of the Trust Agreement permitting the application thereof for or to the purposes and on the terms and conditions set forth in the Trust Agreement. Terms not defined herein shall have the meaning set forth in the Trust Agreement. THE OBLIGATION OF THE CITY TO MAKE LEASE PAYMENTS IS SUBJECT TO ANNUAL APPROPRIATION OF THE CITY FOR THE PAYMENT OF LEASE PAYMENTS WHEN DUE.

4. Forms of all documents referred to in this Resolution will be filed in the office of the Finance Officer of City of Yankton and are open for public inspection at regular business hours. The documents are approved for execution with such insertions, deletions and variances as deemed necessary. The amendment of the Lease and modification of the Trust Indenture is approved.

The Mayor and Finance Officer are authorized and directed to prepare and furnish a certified copy of this resolution and such other affidavits and certificates as may be required in connection with the amendment of the Lease and modification of the Trust Indenture. All such certified copies, certificates and affidavits shall constitute representations of the City as to the truth of all statements made by the City and contained therein. Such officers are further authorized and directed to execute and deliver such collateral certificates and agreements as may be necessary or convenient in connection with the amendment of the Lease. In the event any of the officers of the City authorized to execute documents under this resolution shall for any reason be unable to do so, any member of the commission, or any other officer of the City, is hereby directed and authorized to do so on behalf of the City, with the same effect as if executed by the officer authorized to do so in this resolution.

Roll Call: All members present voting "Aye;" voting "Nay;" None.
Motion adopted.

Action 18-42

Moved by Commissioner Gross, seconded by Commissioner Carda, approve moving forward with the Walnut Street Reconstruction and Streetscape/Landscape Plan for 2018. (Memorandum 18-27) David Locke from Stockwell Engineers was present and gave a PowerPoint presentation.

February 12, 2018

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 18-43

Moved by Commissioner Knoff, seconded by Commissioner Gross, to approve an Amended Agreement with Stockwell Engineers regarding the Walnut Street Lighting project. (Memorandum 18-28)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 18-44

This was the time and place to award the bid for the 8th Street reconstruction and utility improvement project, from Linn Street to Summit Street. The following bids, with a base bid + alternative #1, were received and opened on January 31, 2018: BX Civil & Construction for \$3,115,649.46; Knife River Midwest for \$2,793,097.81; Thorstad Companies for \$2,900,683.00; Feimer Construction for \$2,957,680.05; D&G Concrete Construction for \$2,727,008.52; and Slowey Construction for \$2,533,271.30. (Memorandum 18-26) Moved by Commissioner Knoff, seconded by Commissioner Carda, award the contract for the 8th Street Reconstruction from Linn Street to Summit Street to Slowey Construction in the amount of \$2,533,271.30.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 18-45

This was the time and place to award the bid for the Hay Lease at Chan Gurney Airport. The following bids were received and opened on January 31, 2018: Justin Frick for \$66.51 per acre and Delos Warriner for \$51.00 per acre. (Memorandum 18-23) Moved by Commissioner Maibaum, seconded by Commissioner Ferdig, to approve the bid from Justin Frick, of 907 E. 18th Street, Yankton, South Dakota in the amount \$66.51 per acre for each year of the five-year lease.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 18-46

Moved by Commissioner Knoff, seconded by Commissioner Carda, to approve the “Shark Experience” entertainment system be added to the Fox Run Golf Carts for the lease years of 2018 – 2022 at the yearly cost of \$33,497.76. (Memorandum 18-21)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 18-47

Moved by Commissioner Knoff, seconded by Commissioner Ferdig, to adopt the Fox Run golf cart fees proposed for 2018. (Memorandum 18-22)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Toby Morris, Dougherty Company, gave an update on the Yankton Mall - Hotel Project.

February 12, 2018

Action 18-48

Moved by Commissioner Carda, seconded by Commissioner Maibaum, to adjourn into Executive Session at 8:15 p.m. to discuss personnel and contractual litigation matters under SDCL 1-25-2.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Regular meeting of the Board of City Commissioners of the City of Yankton was reconvened by Mayor Hoffner.

Roll Call: Present: Commissioners Carda, Ferdig, Gross, Knoff, Maibaum and Miner. City Attorney Den Herder and City Manager Nelson were also present. Absent: Commissioners Johnson and Moser. Quorum present.

Action 18-49

Moved by Commissioner Carda, seconded by Commissioner Maibaum, to adjourn at 8:47 p.m.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Jake Hoffner
Mayor

ATTEST:

Al Viereck
Finance Officer

Published February 22, 2018

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
SPECIAL CITY COMMISSION MEETING
YANKTON, SOUTH DAKOTA
FEBRUARY 16, 2018**

Board of City Commissioners of the City of Yankton was called to order by Mayor Hoffner.

Roll Call: Present: Commissioners Carda, Gross, Ferdig, Knoff, Maibaum, and Moser. City Manager Nelson and City Attorney Den Herder were also present. Absent: Commissioners Johnson and Miner. Quorum present.

Action 18-28

Moved by Commissioner Carda, seconded by Commissioner Knoff, to approve Resolution 18-07 to support the mission of Yankton Area Progressive Growth and its Port Yankton efforts.

RESOLUTION 18-07

**A Resolution Supporting the Port Yankton effort as proposed by
Yankton Area Progressive Growth (“YAPG”)**

WHEREAS, Yankton Area Progressive Growth Inc is a registered 501(c)6 Non-Profit Organization and no part of the net earnings of which insures the benefit of any private shareholder or individual, and

WHEREAS, the stated mission of Yankton Area Progressive Growth Inc is “to advance and develop the City of Yankton by offering assistance to both industries and businesses either located or proposed to be located in or around Yankton,” and

WHEREAS, Yankton Area Progressive Growth Inc has proposed Port Yankton - a major entertainment complex and convention center that could be “a cornerstone for activities” and “provide resources that could improve our quality of life for Yankton and the region,” and

WHEREAS, Yankton Area Progressive Growth Inc is actively reaching out to the Yankton community and state officials for advice and input, and

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, to support the mission of Yankton Area Progressive Growth and its Port Yankton efforts.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 18-29

Moved by Commissioner Knoff, seconded by Commissioner Carda, to adjourn the Special City Commission Meeting at 12:01 p.m.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Jake Hoffner
Mayor

ATTEST:

Al Viereck
Finance Officer



OFFICE OF THE CITY MANAGER

www.cityofyankton.org

VOL. 53, NUMBER 4

Commission Information Memorandum

The Yankton City Commission meeting on Monday, February 26, 2018, will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Community Development Update

The Community and Economic Development Department seeks ways to work cooperatively with community members and property owners to resolve difficult property maintenance situations. Recently through a partnership with Lewis and Clark Behavior Health we were able to remove a blighted property (1020 Walnut Street) that had become a regular code enforcement problem. The structures on the property had deteriorated significantly and were in need of exterior repair. There was also a buildup of scrap metal, inoperable vehicles, and trash at the site. Despite enforcement efforts over several years that included legal action and court ordered cleanups, the situation was never quite completely resolved. Staff was able to work with a willing seller and a willing buyer to help facilitate a sale that involved the demolition of the structures and removal of the remaining nuisance vehicles and trash. Our staff's experience in coordinating cleanup and demolition assisted the new owner in seeking private contractors to do the work. The community benefited by having a nuisance property removed and Lewis and Clark was able to secure an adjacent property for their future development needs.

2) Human Resources Department Update

Positions still being advertised include: School Resource Officer; Part-time Library Circulation Assistant and a Library Page – both positions close on March 2; and Summer Seasonal positions – preference will be given to applications received by March 30 and then positions will be filled as needed during the season from applications on file. School Resource Officer interviews will be held the week of February 26.

3) Information Services Department Update

Dispatchers Courtney Russenberger & Samantha Kooiker are scheduled to attend the Dispatch 2-week State Certification Course in Pierre from February 25, 2018 through March 9, 2018. During this 2-week period, they will attend a number of training courses to learn state standards and become certified with the state of South Dakota as 911 Dispatchers. The courses will include call taking standards, prioritizing of calls, dispatching resources, legal liabilities, NCIC/NLETS certification, use of Emergency Medical Dispatch, Incident Command System, Handling Suicidal Callers, Stress, Responder Safety, and many other courses which pertain to their jobs. The graduation ceremony will be held at the Law Enforcement Training Academy in Pierre on March 9, 2018.

4) Police Department Update

Yankton Police wrapped up our security details with the end of the NFAA tournament. We'll have an After Action Review in the next couple of weeks.

5) Public Works Department Update

Street department crews continue to clean up after the recent snow fall events. Also, as the temperatures fluctuate, the street crews continue to address street breakup and potholes throughout the City's street system.

Yankton Citywide Cleanup is scheduled to begin curbside pickup April 2, 2018. Placing items curbside before March 24th is not permitted, and those items may be removed at the property owner's expense.

The Transfer Station will begin accepting no charge drop-off from regular collection route customers on March 17. Residents may also participate, at no additional cost, by placing items into sorted piles, by type, at their homes. Please have items placed curbside by your regular collection day. Piles should be located directly in front of your property, not in the street, alley, or neighboring property. Items not eligible for disposal include: tires, grass clippings, leaves, recyclables, refrigerator, air conditioners, dehumidifiers, paint, chemicals or household hazardous waste, oils, and batteries. Motor oil may be taken to the transfer station and disposed of free of charge year around. Please place garbage cans for regular collection at your normal collection point and away from piles. For more information, on citywide cleanup and Transfer Station hours, visit www.cityofyankton.org or call (605) 668-5211.

Bids for the West City Limits Road Reconstruction project were opened on February 13. Included in this packet is the award recommendation from City staff.

Design work has commenced for the trail installation along the south side of Highway 50, east of the Chamber of Commerce. This project is being designed and administered in-house. It is possible that the bid package could be ready within the next couple of weeks.

Plans for the 26th Street Pavement Reconstruction project are ready for review. City staff will be completing the specifications in preparation for a bid advertisement in the near future.

6) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

7) Fire Department Update

On Saturday, February 17, The Yankton Fire Department assisted the Yankton Police Department in handing out awards at the Special Olympics event. Members always enjoy participating in this event.

The Yankton Fire Department has appointed Jerry Webber as our new Fire Department Chaplain. Current Chaplain Rev Rod Veldhuizen will be retiring in early June. Rev Rod has been the Fire Department Chaplain since July, 2006. Jerry will work with Rev Rod in a training capacity until his retirement. Jerry works in the mental health field and her father is a former Yankton volunteer firefighter. There is a Commission action asking you to approve Jerry's appointment and add her to the work comp insurance to be acted in at your next meeting. We will have more on Jerry's appointment and Rev Rod's retirement in a future CIM.

8) Library Update

Our Oscars Movie Marathons are set for the weekends of March 3-4 and March 24-25. The lineup is as follows: *Coco* (PG), *Darkest Hour* (PG-13), and *Roman J. Israel, Esq.* (PG-13) on Saturday, March 3; *Three Billboards Outside Ebbing Missouri* (R) and *Dunkirk* (PG-13) on Sunday, March 4; *Ferdinand* (PG), *Call Me By Your Name* (R), and *The Shape of Water* (R) on Saturday, March 24; and *The Big Sick* (R) and *Get Out* (R) on Sunday, March 25.

9) Finance Department Update

The deadline for filing nominating petitions for the city commission vacancies is Friday, February 23 at 5:00 p.m. Individuals who have filed petitions and are candidates for the city commission as of Tuesday, February 20 are David Carda, Bridget Benson, Nathan Johnson, and Craig Sommer. The municipal election will be held Tuesday, April 10.

Please see the enclosed Monthly Finance Report for January.

10) Environmental Services Department Update

The water plant project continues to move forward. John T Jones continues to work on lower level walls and the second level floors. The contractor is still on schedule to complete the project on time.

The water plant staff is scheduled to have the 1972 plant shut down for roughly a week for a filter head piping replacement. Caswell Plumbing will be replacing the original piping. Staff has been replacing portions of the piping each year for the last three years. The piping has several small holes in the pipe and is need of replacement.

Wastewater staff will be replacing a waste activated sludge pump at the plant. The pump was installed as part of the upgrades in 2000. The new pump is a rotary lobe pump that will be more efficient than the current installation.

The doors of the new lift station are warped and do not close properly. New doors arrived onsite and the contractor, Gridor Construction will be onsite to install the new doors.

11) Monthly reports

Joint Powers Solid Waste monthly reports are included for your review.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Nelson
City Manager

FINANCE MONTHLY REPORT

Activity	JAN 2018	JAN 2017	JAN 2018 YTD	JAN 2017 YTD
UTILITY BILLING:				
Water				
Water Sold (in gallons per 1,000)	43,377	44,707	43,377	44,707
Water Billed	\$414,745.80	\$394,960.75	\$414,745.80	\$394,960.75
Basic Water Fee/Rate per 1000 gal.	\$21.71/\$5.55	\$18.81/\$5.39		
Number of Accounts Billed	5,240	5,206	5,240	5,206
Number of Bills Mailed	5,240	5,206	5,240	5,206
Total Meters Read	5,676	5,615	5,676	5,615
Meter Changes/pulled	11	5	11	5
Total Days Meter Reading	1	1	1	1
Misreads found prior to billing	0	0	0	0
Customers requesting Rereads	0	0	0	0
Sewer				
Sewer Billed	\$294,193.47	\$285,463.56	\$294,193.47	\$285,463.56
Basic Sewer Fee/Rate per 1000 gal.	\$9.69/\$5.87	\$9.23/\$5.59		
Solid Waste				
Solid Waste Billed	\$98,356.19	\$95,095.51	\$98,356.19	\$95,095.51
Basic Solid Waste Fee	\$20.79	\$20.18		
Total Utility Billing:	\$807,295.46	\$775,519.82	\$807,295.46	\$775,519.82
Adjustment Total:	(\$186.84)	(\$220.38)	(\$186.84)	(\$220.38)
Misread Adjustments	\$0.00	\$0.00	\$0.00	\$0.00
Other Adjustments	(\$86.84)	(\$0.38)	(\$86.84)	(\$0.38)
Penalty Adjustments OFF	(\$100.00)	(\$220.00)	(\$100.00)	(\$220.00)
Penalty Adjustments ON	\$0.00	\$0.00	\$0.00	\$0.00
New Accounts/Connects	46	58	46	58
Accounts Finaled/Disconnects	39	64	39	64
New Accounts Set up	8	11	8	11
Delinquent Notices	434	418	434	418
Doorknockers	167	137	167	137
Delinquent Call List	97	89	97	89
Notice of Termination Letters	8	16	8	16
Shut-off for Non-payment	4	6	4	6
Delinquent Notice Penalties	\$4,340.00	\$4,180.00	\$4,340.00	\$4,180.00
Doorknocker Penalties	\$1,670.00	\$1,370.00	\$1,670.00	\$1,370.00
Other Office Functions:				
Interest Income	\$37,301.29	\$23,039.31	\$37,301.29	\$23,039.31
Interest Rate-Checking Account	1.82%	1.01%		
Interest Rate-CDs	0.00%	0.00%		
# of Monthly Vendor Checks	134	164		
Payments Issued to Vendors	\$ 2,441,269.35	\$ 1,774,226.00	\$ 2,441,269.35	\$ 1,774,226.00
# of Employees on Payroll	211	218		
Monthly Payroll	\$ 450,922.21	\$ 451,642.52	\$ 450,922.21	\$ 451,642.52

Commission Information Memorandum

PARKS AND RECREATION DEPARTMENT

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

1st - half of February information:

Fitness Classes-	
Early Bird Boot Camp class	22 participants
Power Abs	84 participants
Prime Time Senior class	37 participants
Tabata class	127 participants
Water aerobics	133 participants
Work-Out Express class	93 participants
Yoga classes	no classes
Zumba class	26 participants
Booty Blaster class	27 participants

Rentals-	
o Birthday rentals-	6 parties
o SAC courts-	19 hours
o Theater-	4 hours
o Meeting rooms-	7 hours
o City Hall courts-	48.5 hours
o Capital Building-	0 dates
o Riverside shelters-	0 rentals
o Memorial shelters-	0 rentals
o Westside shelter-	0 rentals
o Rotary outdoor classroom-	0 rentals
o Sertoma shelter-	0 rentals
o Tripp shelter-	0 rentals
o Meridian Bridge	0 rental

SAC members-	2,233 people
SAC memberships-	1022
SAC attendance-	3,170 visits
New members-	41 people

The Summit Activities Center no longer has a Yoga instructor on staff. The City will continue to search for a Yoga instructor to add to our part-time staff, but until that time, the SAC will not be able to offer Yoga classes.

Entire month of February is Get Up & Play month. SAC special promotions include the half-price Yankton Summer Season Pool Pass. \$1 day passes at the SAC. 10% off quarterly memberships purchased in February. 15% off annual memberships purchased in February.

Saturday, February 10- Yankton Swim Team Swim Meet at the SAC.

Todd, Brittany LaCroix, Brittany Orr, and Sonya Wattier worked at the 2018 Indoor Archery World Championships. Brittany L. was the on-site coordinator for volunteers for eight days. Brittany O. and Sonya helped her staff the volunteer check-in desk site. Todd was involved with the anti-doping program on Sunday, February 18, and Monday, February 19.

Todd, Colleen, and the Recreation staff are planning for the Midwest Park and Recreation Conference that will be held in Yankton on April 23, 24, and 25, 2018. The preliminary schedule and the registration have been released and are being sent to the different state park and recreation organizations in the region. The conference preview document and the registration can be found on the South Dakota Park

and Recreation Association website: <http://www.sdpra.com/> or on the City's website: <http://www.cityofyankton.org/departments-services/parks-recreation-128>.

Brittany LaCroix is working on the fireworks order for July 4, 2018.

PARKS

A trash can has been installed at the bike trail intersection with Riverside Drive, west of Discovery Bridge. This was a request from a citizen.

The Parks staff have been flooding the ice skating areas at Tripp Park and Sertoma Park.

The Parks, Trails, and Cemetery staff remove snow and ice as needed from City properties or public right-of-ways.

Parks staff are trimming trees in parks and green spaces maintained by the City. The Street Department helps in this effort with large limbs and also helps with removing trees from the City's Parks and ROW areas.

FOX RUN GOLF COURSE

The golf simulator is up and in operation at the clubhouse. Winter simulator leagues began in December.

Summer Golf League Meetings will be:

Monday, 3-26 @ 7 pm: Men's Leagues (NEW for 2018 will be a Scramble league)

Tuesday, 3-27 @ 7 pm: Senior League

Wednesday, 3-28 @ 7 pm: Ladies League

Leagues begin week of April 16th

The 2018 Facebook Advertising/Marketing Campaign has begun.

The Golf staff have been making improvements to the Clubhouse at Fox Run. Improvements include painting, air vent cleaning and painting, and removing the half-wall that separated the pro shop area and the rest of the clubhouse. The staff is planning to have the chairs re-upholstered.

Joint Powers Solid Waste Authority
Financial Report Thru January 31, 2018

Description	Yankton Transfer	Vermillion Landfill	Total Joint	1 Month Budget	Legal 2018 Budget
Joint Power Transfer/Landfill					
<i>Total Revenue</i>	\$77,523.39	\$54,369.98	\$131,893.37	\$156,280.00	\$1,875,360.00
<i>Expenses:</i>					
Personal Services	18,549.14	35,371.45	53,920.59	56,474.42	677,693.00
Operating Expenses	28,350.52	18,336.93	46,687.45	63,081.00	756,972.00
Depreciation (est)	11,284.19	23,387.83	34,672.02	33,371.42	400,457.00
Trench Depletion	0.00	9,391.14	9,391.14	17,322.33	207,868.00
Closure/Postclosure Resrv	0.00	593.33	593.33	718.42	8,621.00
Amortization of Permit	0.00	77.73	77.73	94.17	1,130.00
<i>Total Operating Expenses</i>	58,183.85	87,158.41	145,342.26	171,061.75	2,052,741.00
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	9,990.08	119,881.00
<i>Landfill Operating Income</i>	19,339.54	(32,788.43)	(13,448.89)	(24,771.83)	(297,262.00)
Joint Recycling Center					
<i>Total Revenue</i>	55.00	5,885.45	5,940.45	19,437.92	233,255.00
<i>Expenses:</i>					
Personal Services	0.00	24,252.94	24,252.94	18,362.08	220,345.00
Operating Expenses	0.00	2,906.17	2,906.17	9,791.67	117,500.00
Depreciation (est)	3,353.40	3,096.33	6,449.73	6,333.08	75,997.00
<i>Total Operating Expenses</i>	3,353.40	30,255.44	33,608.84	34,486.83	413,842.00
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	0.00	0.00
<i>Recycling Operating Income</i>	(3,298.40)	(24,369.99)	(27,668.39)	(15,048.92)	(180,587.00)
<i>Total Operating Income</i>	\$16,041.14	(\$57,158.42)	(\$41,117.28)	(\$39,820.75)	(\$477,849.00)
Tonage in Trench:	1/31/2017	1/31/2018			
Asbestos	1.80	0.00	0.00	4.17	50.00
Centerville	20.37	15.56	15.56	23.33	280.00
Beresford	91.32	104.43	104.43	118.75	1,425.00
Clay County Garbage	777.10	920.32	920.32	1,108.33	13,300.00
Elk Point	92.03	80.81	80.81	94.17	1,130.00
Yankton County Garbage	1,543.90	1,575.85	1,575.85	1,916.67	23,000.00
<i>Total Tonage in Trench</i>	2,526.52	2,696.97	2,696.97	3,265.42	39,185.00
Operating Cost per ton			\$53.89	\$55.45	\$55.45

This report is based on the following:

Revenue accrual thru January 31, 2018

Expenses cash thru January 31, 2018 with February's Bills

Joint Powers Solid Waste Authority
Financial Report Thru January 31, 2018

Description	Yankton Transfer	Vermillion Landfill	Total Joint	1 Month Budget	Legal 2018 Budget
Source of Funds					
<i>Beginning Balance</i>	\$667,904.00	\$1,049,572.00	\$1,717,476.00	\$1,717,476.00	\$1,717,476.00
<i>Operating Revenue:</i>					
Net Income	16,041.14	(57,158.42)	(41,117.28)	(39,820.75)	(477,849.00)
Depreciation	14,637.59	26,484.16	41,121.75	39,704.50	476,454.00
Trench Depletion	0.00	9,391.14	9,391.14	17,322.33	207,868.00
Amortization of Permit	0.00	77.73	77.73	94.17	1,130.00
<i>Non Operating Revenue:</i>					
Grant	0.00	0.00	0.00	0.00	0.00
Loan Proceeds	0.00	0.00	0.00	0.00	0.00
Contributed Capital	0.00	0.00	0.00	0.00	0.00
Sale Proceeds	0.00	0.00	0.00	0.00	0.00
Comp. for Loss & Damage	0.00	0.00	0.00	0.00	0.00
Fire Related Expenses	0.00	0.00	0.00	0.00	0.00
Interest	0.00	454.72	454.72	650.00	7,800.00
<i>Cash Flow Transfer:</i>					
Joint Power Transfer/Landfill	(52,641.52)	52,641.52	0.00	9,335.17	112,022.00
Joint Recycling Center	0.00	0.00	0.00	0.00	0.00
Total Funds Available	645,941.21	1,081,462.85	1,727,404.06	1,744,761.42	2,044,901.00
Application of Funds Available					
<i>Joint Power Transfer/Landfill</i>					
Equipment	6.54	0.00	6.54	28,500.00	342,000.00
Trench	0.00	0.00	0.00	0.00	0.00
Closure/Postclosure Cash Res.	0.00	593.33	593.33	718.42	8,621.00
<i>Joint Recycling Center</i>					
Equipment	0.00	0.00	0.00	12,916.67	155,000.00
<i>Payment Principal</i>	0.00	0.00	0.00	19,832.08	237,985.00
<i>Appropriation to Reserve</i>	0.00	0.00	0.00	0.00	0.00
Total Applied	6.54	593.33	599.87	61,967.17	743,606.00
Ending Balance	\$645,934.67	\$1,080,869.52	\$1,726,804.19	\$1,682,794.25	\$1,301,295.00

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	1 Month Budget	Legal 2018 Budget
<i>Revenue: (accrual)</i>					
Asbestos	\$0.00	\$10.41	\$10.41	\$291.67	\$3,500.00
Elk Point	0.00	3,756.03	3,756.03	4,378.75	\$52,545.00
Centerville	0.00	723.56	723.56	1,085.00	13,020.00
Beresford	0.00	4,856.04	4,856.04	5,525.00	66,300.00
Clay County Garbage	0.00	43,736.89	43,736.89	55,287.50	663,450.00
Compost-Yd Waste-Wood	0.00	725.61	725.61	416.67	5,000.00
Contaminated Soil	0.00	20.44	20.44	333.33	4,000.00
White Goods	0.00	91.00	91.00	416.67	5,000.00
Tires	0.00	190.00	190.00	333.33	4,000.00
Electronics	0.00	260.00	260.00	416.67	5,000.00
Other Revenue	0.00	0.00	0.00	1,675.00	20,100.00
Less Recycling Tipping Fee	0.00	0.00	0.00	(9,712.92)	(116,555.00)
Cash long	0.00	0.00	0.00	0.00	0.00
Yard Waste	0.00	0.00	0.00	0.00	0.00
Rubble	1,982.69	0.00	1,982.69	4,333.33	52,000.00
Transfer Fees	75,540.70	0.00	75,540.70	91,500.00	1,098,000.00
Other Operational - Solid Waste	0.00	0.00	0.00	0.00	0.00
Total Revenue	77,523.39	54,369.98	131,893.37	156,280.00	1,875,360.00
<i>Expenses: (cash)</i>					
Personal Services	18,549.14	35,371.45	53,920.59	56,474.42	677,693.00
Insurance	1,595.00	(89.77)	1,505.23	2,229.75	26,757.00
Professional Service/Fees	0.00	4,260.67	4,260.67	6,000.00	72,000.00
Non Professional Fees	0.00	0.00	0.00	0.00	0.00
Processing- Reduction	0.00	0.00	0.00	0.00	0.00
State Fees	0.00	2,696.97	2,696.97	3,250.00	39,000.00
Professional - Legal/Audit	0.00	0.00	0.00	104.17	1,250.00
Publishing & Advertising	0.00	300.00	300.00	150.00	1,800.00
Rental	0.00	0.00	0.00	41.67	500.00
Hauling fee	0.00	0.00	0.00	0.00	0.00
Equipment repair	0.00	928.79	928.79	4,666.67	56,000.00
Motor vehicle repair	0.00	0.00	0.00	1,958.33	23,500.00
Vehicle fuel & maintenance	20,868.71	353.09	21,221.80	19,500.00	234,000.00
Equip, Mat'l & Labor	1,914.44	0.00	1,914.44	1,000.00	12,000.00
Building repair	272.39	269.87	542.26	2,000.00	24,000.00
Facility repair & maintenance	0.00	0.00	0.00	2,916.67	35,000.00
Postage	46.15	3.31	49.46	62.50	750.00
Office supplies	93.56	108.25	201.81	266.67	3,200.00
Copy supplies	8.10	0.00	8.10	31.25	375.00
Uniforms	0.00	277.31	277.31	391.67	4,700.00
Small Tools & Hardware	0.00	0.00	0.00	20.83	250.00
Travel & Training	0.00	375.00	375.00	375.00	4,500.00
Operating supply	0.00	6,656.62	6,656.62	12,300.00	147,600.00
Electricity	1,014.31	0.00	1,014.31	2,516.67	30,200.00
Heating Fuel - Gas	2,160.33	2,017.20	4,177.53	2,666.67	32,000.00
Water	175.44	0.00	175.44	250.00	3,000.00
WW service	89.82	0.00	89.82	108.33	1,300.00
Landfill	20.79	0.00	20.79	16.67	200.00
Telephone	91.48	179.62	271.10	257.50	3,090.00
Depreciation (est)	11,284.19	23,387.83	34,672.02	33,371.42	400,457.00
Trench Depletion		9,391.14	9,391.14	17,322.33	207,868.00
Closure/Postclosure Resrv		593.33	593.33	718.42	8,621.00
Amortization of Permit		77.73	77.73	94.17	1,130.00
Total Op Expenses	58,183.85	87,158.41	145,342.26	171,061.75	2,052,741.00

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	1 Month Budget	Legal 2018 Budget
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	9,990.08	119,881.00
<i>Operating Income (Loss)</i>	\$19,339.54	(\$32,788.43)	(\$13,448.89)	(\$24,771.83)	(\$297,262.00)
<i>Capital:</i>					
Capital Outlay	\$6.54	\$0.00	\$6.54	\$28,500.00	\$342,000.00
Landfill Development	0.00	0.00	0.00	21,166.67	\$254,000.00
Capital Lease	0.00	0.00	0.00	0.00	\$0.00
<i>Total Capital Expenditures</i>	\$6.54	\$0.00	\$6.54	\$49,666.67	\$596,000.00
<i>Grant Reimbursement</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Equipment Sale Proceeds</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Cash Flow Transfer</i>	(\$52,641.52)	\$52,641.52	\$0.00	\$0.00	\$0.00
<i>Tonage in Trench:</i>					
Asbestos		0.00	0.00	4.17	50.00
Beresford		104.43	104.43	118.75	1,425.00
Centerville Garbage		15.56	15.56	23.33	280.00
Clay County Garbage		920.32	920.32	1,108.33	13,300.00
Elk Point		80.81	80.81	94.17	1,130.00
Yankton County Garbage		1,575.85	1,575.85	1,916.67	23,000.00
<i>Total Tonage in Trench</i>		2,696.97	2,696.97	3,265.42	39,185.00
Operating Cost per ton			\$53.89	\$55.45	\$55.45

Joint Recycling Center Description	Yankton Transfer	Vermillion Center	Total Joint	1 Month Budget	Legal 2018 Budget
<i>Revenue:</i>					
Tipping Fees	\$0.00	3,363.36	\$3,363.36	9,712.92	116,555.00
Magazines	0.00	0.00	0.00	250.00	3,000.00
Metal/Tin	55.00	(593.00)	(538.00)	516.67	6,200.00
Plastic	0.00	(1,037.72)	(1,037.72)	1,250.00	15,000.00
Aluminum	0.00	0.00	0.00	1,166.67	14,000.00
Newsprint	0.00	(0.94)	(0.94)	1,000.00	12,000.00
Cardboard	0.00	3,349.72	3,349.72	3,750.00	45,000.00
High Grade Paper	0.00	(21.90)	(21.90)	416.67	5,000.00
Other Material	0.00	825.93	825.93	666.67	8,000.00
Contributions/Operating Grants	0.00	0.00	0.00	708.33	8,500.00
Total Revenue	55.00	5,885.45	5,940.45	19,437.92	233,255.00
<i>Expenses:</i>					
Personal Services	0.00	24,252.94	24,252.94	18,362.08	220,345.00
Insurance	0.00	61.73	61.73	233.33	2,800.00
Professional Service/Fees	0.00	0.00	0.00	1,500.00	18,000.00
Hazardous Waste Collection	0.00	110.51	110.51	2,833.33	34,000.00
Professional-Legal	0.00	0.00	0.00	0.00	0.00
Publishing & Advertising	0.00	0.00	0.00	166.67	2,000.00
Rental	0.00	0.00	0.00	0.00	0.00
Equipment repair	0.00	711.10	711.10	895.83	10,750.00
Vehicle repair & maintenance	0.00	0.00	0.00	62.50	750.00
Vehicle fuel	0.00	0.00	0.00	416.67	5,000.00
Building repair & maintenance	0.00	501.86	501.86	250.00	3,000.00
Postage	0.00	0.83	0.83	54.17	650.00
Freight	0.00	0.00	0.00	166.67	2,000.00
Office supplies	0.00	37.50	37.50	83.33	1,000.00
Uniforms	0.00	0.00	0.00	41.67	500.00
Materials Purchases	0.00	196.50	196.50	375.00	4,500.00
Travel & Training	0.00	500.00	500.00	125.00	1,500.00
Operating Supplies	0.00	175.97	175.97	833.33	10,000.00
Copy Supply	0.00	0.11	0.11	29.17	350.00
Electricity	0.00	452.12	452.12	541.67	6,500.00
Heating Fuel-Gas	0.00	0.00	0.00	375.00	4,500.00
Water	0.00	27.51	27.51	54.17	650.00
WW service	0.00	69.89	69.89	100.00	1,200.00
Telephone	0.00	60.54	60.54	70.83	850.00
Revenue Sharing	0.00	0.00	0.00	583.33	7,000.00
Transportation to Vermillion	0.00	0.00	0.00	0.00	0.00
Processing Recyclables	0.00	0.00	0.00	0.00	0.00
Depreciation (est)	3,353.40	3,096.33	6,449.73	6,333.08	75,997.00
Total Op Expenses	3,353.40	30,255.44	33,608.84	34,486.83	413,842.00
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	0.00	0.00
Operating Income (Loss)	(\$3,298.40)	(\$24,369.99)	(\$27,668.39)	(\$15,048.92)	(\$180,587.00)
Capital Outlay	\$0.00	\$0.00	\$0.00	\$12,916.67	\$155,000.00
Grant Reimbursement/Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cash Flow Transfer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

This report is based on the following:

Revenue accrual thru January 31, 2018

Expenses cash thru January 31, 2018 with February's Bills

2018 Joint Powers Total Operations Recap

Month	Yankton Transfer	Vermillion Landfill	Total	Total Tons	\$ per ton	Recycling			Yankton Operations	Vermillion Operations	Total Operations
						Yankton	Vermillion	Total			
January	19,339.54	(32,788.43)	(13,448.89)	2,696.97	53.89	(3,298.40)	(24,369.99)	(27,668.39)	16,041.14	(57,158.42)	(41,117.28)

2/1/2018

City of Yankton Transfer Station
Recap of Customer Tonnage

Date	City	Licensed Haulers							All Other	Total Transfer	Recycling
	Compactors (577)	Janssen (547)	Arts (586)	Fischer (590)	Independence (627)	Loren Fischer (648)	Kortan (673)	Sub-Total			Plastic Tonnage
January 2017	227.38	502.19	367.33	35.07	0.00	65.26	7.51	977.36	273.30	1,478.04	4.80
February 2017	202.70	484.93	336.77	29.14	0.00	59.30	11.20	921.34	288.46	1,412.50	4.51
March 2017	237.30	616.06	434.47	12.48	0.00	63.43	11.30	1,137.74	417.16	1,792.20	4.11
April 2017	227.30	591.85	486.98	0.00	0.00	64.29	13.47	1,156.59	771.69	2,155.58	3.02
May 2017	252.91	693.56	536.92	0.00	0.00	75.06	7.97	1,313.51	465.54	2,031.96	
June 2017	239.77	701.18	649.20	0.00	0.00	85.82	18.33	1,454.53	483.34	2,177.64	
July 2017	235.82	669.19	465.38	0.00	0.00	84.20	12.77	1,231.54	509.76	1,977.12	
August 2017	270.08	737.19	577.34	0.00	0.00	85.68	13.52	1,413.73	498.79	2,182.60	
September 2017	235.66	641.84	464.10	0.00	0.00	83.83	18.47	1,208.24	529.19	1,973.09	
October 2017	237.61	699.36	554.25	0.00	19.20	81.27	18.07	1,372.15	398.57	2,008.33	
November 2017	249.77	615.69	457.07	0.00	1.69	110.42	17.48	1,202.35	400.12	1,852.24	
December 2017	225.56	519.09	483.74	0.00	0.00	91.53	14.08	1,108.44	357.59	1,691.59	
2017 Total	2,841.86	7,472.13	5,813.55	76.69	20.89	950.09	164.17	14,497.52	5,393.51	22,732.89	16.44

January 2018 239.65 530.30 436.12 0.00 0.00 81.67 7.84 1,055.93 252.70 1,548.28

Total Tons	1,548.28
X \$3	3.00
Recycling Fee	<u>4,644.84</u>

Publishing Dates: March 1 & March 8, 2018

NOTICE TO BIDDERS

Sealed bids will be received by the City Commission of the City of Yankton, South Dakota, at 416 Walnut Street Yankton, South Dakota, at the office of the City Finance Officer of said City until 3:00 P.M. or may be hand delivered to the place of opening at 3:00 P. M. on the 15th day of March, 2018, at which time they will be publicly opened and read in the Second Floor Meeting Room of City Hall, Yankton, South Dakota. Disposition of said bid will be held on the 26th day of March, 2018, at 7:00 P.M. in the City of Yankton Community Meeting Room located in the Technical Education Center at 1200 W. 21st Street, Yankton, South Dakota.

Bids will be received on the following:

ONE (1) NEW 2018 OR NEWER MODEL 37,000 GVW 4X2 CLASS TRUCK

FOR THE PUBLIC WORKS DEPARTMENT SOLID WASTE DIVISION

Copies of the specifications and bidding forms can be obtained at the office of the Department of Public Works, 416 Walnut Street, Yankton, South Dakota 57078 or by telephoning (605) 668-5211.

All bids must be submitted on forms provided by the City of Yankton.

The City of Yankton, South Dakota reserves the right to reject any or all bids and to waive any informalities therein to determine which is the best and most advantageous bid to the City.

Adam Haberman PE
Director of Public Works
City of Yankton, South Dakota

Dated: March 1, 2018

-THE CITY OF YANKTON IS AN EQUAL OPPORTUNITY EMPLOYER-

Publishing Dates: March 1 and March 8, 2018

NOTICE TO BIDDERS

Sealed bids will be received by the City Commission of the City of Yankton, South Dakota, at 416 Walnut Street Yankton, South Dakota, at the office of the City Finance Officer of said City until 3:00 P.M. or may be hand delivered to the place of opening at 3:00 P. M. on the 15th day of March, 2018, at which time they will be publicly opened and read in the Second Floor Meeting Room of City Hall, Yankton, South Dakota. Disposition of said bid will be held on the 26th day of March, 2018, at 7:00 P.M. in the City of Yankton Community Meeting Room located in the Technical Education Center at 1200 W. 21st Street, Yankton, South Dakota.

Bids will be received on the following:

ONE (1) NEW 2019 MODEL 56,000 GVW 6x4 CLASS TRUCK

FOR THE PUBLIC WORKS DEPARTMENT STREET DIVISION

Copies of the specifications and bidding forms can be obtained at the office of the Department of Public Works, 416 Walnut Street, Yankton, South Dakota 57078 or by telephoning (605) 668-5211.

All bids must be submitted on forms provided by the City of Yankton.

The City of Yankton, South Dakota reserves the right to reject any or all bids and to waive any informalities therein to determine which is the best and most advantageous bid to the City.

Adam Haberman, PE
Director of Public Works
City of Yankton, South Dakota

Dated: March 1, 2018

-THE CITY OF YANKTON IS AN EQUAL OPPORTUNITY EMPLOYER-

Publishing Dates: TBD

NOTICE TO BIDDERS

Sealed bids will be received by the City Commission of the City of Yankton, South Dakota, at 416 Walnut Street Yankton, South Dakota, at the office of the City Finance Officer of said City until 3:00 P.M. or may be hand delivered to the place of opening on the TBD, at which time they will be publicly opened and read in the Second Floor Meeting Room of City Hall, Yankton, South Dakota. Disposition of said bid will be held on the TBD in the City of Yankton Community Meeting Room located in the Technical Education Center at 1200 W. 21st Street, Yankton, South Dakota.

Bids will be received on the following:

ANNUAL SUPPLY BITUMINOUS MIX

Copies of the specifications may be obtained at the office of the Department of Public Works, 416 Walnut Street, Yankton, South Dakota 57078 or by telephoning (605) 668-5211.

All bids must be submitted on forms provided by the City of Yankton.

The City of Yankton, South Dakota reserves the right to reject any or all bids and to waive any informalities therein to determine which is the best and the most advantageous bid to the City, and to approve the bond, if required.

Adam Haberman, PE
Director of Public Works
City of Yankton, South Dakota

Dated: February 26, 2018

-THE CITY OF YANKTON IS AN EQUAL OPPORTUNITY EMPLOYER-

Publishing Dates: March 1 and March 8, 2018

NOTICE TO BIDDERS

Sealed bids will be received by the City Commission of the City of Yankton, South Dakota, at 416 Walnut Street Yankton, South Dakota, at the office of the City Finance Officer of said City until 3:00 P.M. or may be hand delivered to the place of opening at 3:00 P. M. on the 15th day of March, 2018, at which time they will be publicly opened and read in the Second Floor Meeting Room of City Hall, Yankton, South Dakota. Disposition of said bid will be held on the 26th day of March, 2018, at 7:00 P.M. in the City of Yankton Community Meeting Room located in the Technical Education Center at 1200 W. 21st Street, Yankton, South Dakota.

Bids will be received on the following:

ONE (1) NEW STEEL TRANSFER STATION WALKING FLOOR TRAILER

**FOR
THE DEPARTMENT OF PUBLIC WORKS
CITY OF YANKTON/JOINT POWERS DEPARTMENT**

Copies of the specifications may be obtained at the office of the Public Works Manager, 700 Levee Street, Yankton, South Dakota 57078 or by telephoning (605) 668-5211.

All bids must be submitted on forms provided by the City of Yankton.

The City of Yankton, South Dakota reserves the right to reject any or all bids and to waive any informalities therein to determine which is the best and the lowest bid, and to approve the bond, if required.

Adam Haberman, PE
Director of Public Works
City of Yankton, South Dakota

Dated: March 1, 2018

-THE CITY OF YANKTON IS AN EQUAL OPPORTUNITY EMPLOYER-

Publishing Dates: TBD

NOTICE TO BIDDERS

Sealed bids will be received by the City Commission of the City of Yankton, South Dakota, at 416 Walnut Street Yankton, South Dakota, at the office of the City Finance Officer of said City. or may be hand delivered to the place of opening at TBD, at which time they will be publicly opened and read in the Second Floor Meeting Room of City Hall, Yankton, South Dakota. Disposition of said bid will be held on the TBD. in the City of Yankton Community Meeting Room located in the Technical Education Center at 1200 W. 21st Street, Yankton, South Dakota.

Bids will be received on the following:

ANNUAL SUPPLY OF LIQUID ASPHALT

Copies of the specifications may be obtained at the office of the Department of Public Works, 416 Walnut Street, Yankton, South Dakota 57078 or by telephoning (605) 668-5211.

All bids must be submitted on forms provided by the City of Yankton.

The City of Yankton, South Dakota reserves the right to reject any or all bids and to waive any informalities therein to determine which is the best and the most advantageous bid to the City, and to approve the bond, if required.

Adam Haberman, PE
Director of Public Works
City of Yankton, South Dakota

Dated: February 26, 2018

-THE CITY OF YANKTON IS AN EQUAL OPPORTUNITY EMPLOYER-

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special Malt Beverage (on-sale) Retailers License for 1 day, August 18, 2018, from Yankton Rodeo Association (Douglas O Hevle, President), Rodeo Grounds, 404 Paddle Wheel Drive, Yankton, S.D.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, March 12, 2018 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Technical Education Center, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota,
this 26th day of February, 2018.



Al Viereck
FINANCE OFFICER

____ Voice vote

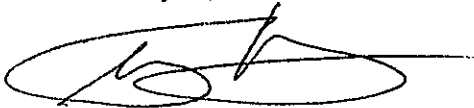
Memorandum #18-40

To: *City Commission*
From: *Thomas Kurtenbach, Fire Chief*
Date: *February 20, 2018*
Subject: *A Memorandum Approving an Additional Volunteer Firefighter*

The South Dakota Municipal League suggests that the City read into the official minutes of the Yankton City Commission the names of all volunteer firefighters. This includes an annual action to list all firefighters as well as periodic actions to add firefighters to the roster as they are accepted by the volunteer membership. The issue pertains to workers' compensation coverage for volunteers.

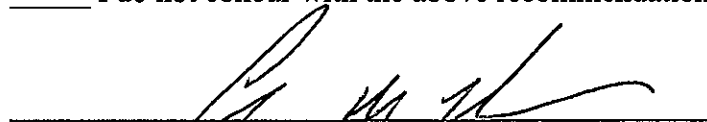
It is recommended that the City Commission recognize Jerry Webber as a volunteer firefighter in the position of Department Chaplain and include this in the minutes of the February 26, 2018 City Commission meeting.

Thank you,



Thomas Kurtenbach
Fire Chief

I concur with the above recommendation
 I do not concur with the above recommendation



Amy Nelson, City Manager

Memorandum #18-29

To: City Manager
From: Finance Department
Date: February 15, 2018
Subject: Special Events Malt Beverage License-The Center

We have received an application for a Special Malt Beverage (on-sale) Retailers License for 1 day, March 16, 2018, from The Center (Christy Hauer, Executive Director), 900 Whiting Drive, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck
Finance Officer

Memorandum #18-30

To: City Manager
From: Finance Department
Date: February 15, 2018
Subject: Special Events Malt Beverage/Wine License-The Center

We have received an application for a Special Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 1 day, March 3, 2018, from The Center (Christy Hauer, Executive Director), 900 Whiting Drive, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck
Finance Officer

Memorandum #18-31

To: Amy Nelson, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Planning Commission Action #18-07 / Resolution #18-08
Date: February 14, 2018



PLAT REVIEW

ACTION NUMBER: 18-07

E.T.J. MEMBER ACTION REQUIRED: No

APPLICANT / OWNER: KN Construction, Inc.

ADDRESS / LOCATION: 2520, 2522, 2524 and 2526 Dorian Drive. Please reference the attached air photo.

PROPERTY DESCRIPTION: Lots 1A, 1B, 2A, & 2B of Block 2 of Westbrook Estates Addition to the City of Yankton, Yankton County, South Dakota.

ZONING DISTRICT: R-4 Multiple Family.

PREVIOUS ACTION: Approved area final plats, Developer's Agreement and public infrastructure construction in 2016 - 2017.

COMMENTS: The attached plat divides an existing lot in a way that allows individual ownership of separate units of a du-plex. The structures will be constructed with the code requirements associated with a common wall in mind.

All adjacent public infrastructure is accounted for. Of primary focus in this type of plat review is the design of the utility connections. Each unit will have a separate water and sanitary sewer connection which meets City requirements related to this type of subdivision.

Staff recommends approval of the proposed plat.

MEETING SCHEDULE:

February 13, 2018: Planning Commission reviews the plat and makes a recommendation to the City Commission.

February 26, 2018: City Commission reviews the plat and takes action.

Planning Commission results: The Planning Commission recommended approval of the proposed plat.

_____ Roll Call

RESOLUTION #18-08

WHEREAS, it appears from an examination of the plat of Lots 1A, 1B, 2A, & 2B of Block 2 of Westbrook Estates Addition to the City of Yankton, Yankton County, South Dakota prepared by Nicholas J. Johannsen, a registered land surveyor in the state of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Adopted:

Jake Hoffner, Mayor

ATTEST:

Al Viereck, Finance Officer



City of Yankton

Plat Location Map

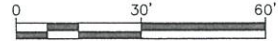
Lots 1A, 1B, 2A, & 2B
of Block 2 of Westbrook Estates Addition
in the City of Yankton, Yankton County, South Dakota



**PLAT OF
LOTS 1A, 1B, 2A AND 2B, BLOCK 2,
WESTBROOK ESTATES ADDITION
TO THE CITY OF YANKTON,
YANKTON COUNTY, SOUTH DAKOTA**



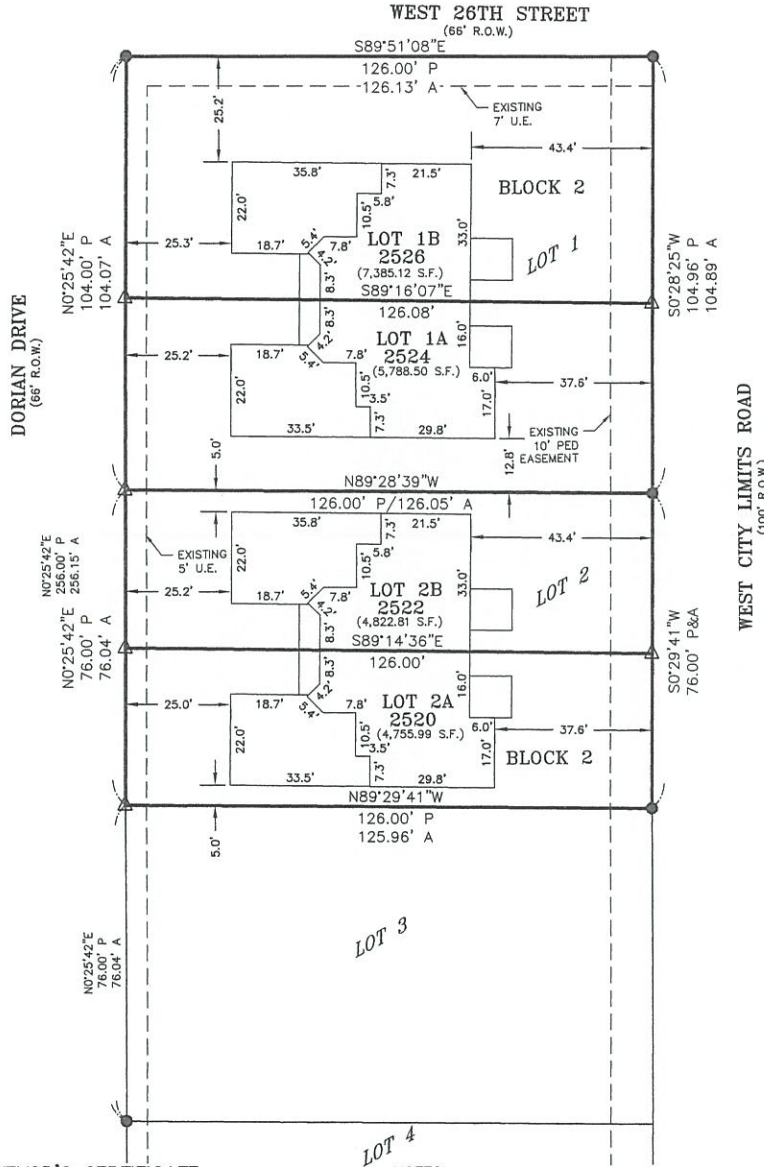
NORTH
SCALE 1" = 30'



VICINITY MAP
NOT TO SCALE

LEGEND

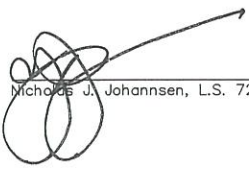
- P - PLAT DISTANCE
- A - SURVEYED DISTANCE
- - FOUND SURVEY POINT
- △ - SET SURVEY POINT, 5/8" X 24" REBAR WITH CAP #7289
- U.E. - UTILITY EASEMENT
- D.E. - DRAINAGE EASEMENT
- S.S.E. - SANITARY SEWER EASEMENT
- S.A.E. - SUMP ACCESS EASEMENT

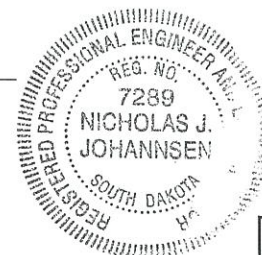


SURVEYOR'S CERTIFICATE

I, Nicholas J. Johannsen, a Registered Land Surveyor of the State of South Dakota, do hereby certify that I did on or before January 4th, 2018, survey a parcel of land described as the Lots 1 and 2, Block 2, Westbrook Estates Addition to the City of Yankton, Yankton County, South Dakota, and divided the same into "LOTS 1A, 1B, 2A AND 2B, BLOCK 2, WESTBROOK ESTATES ADDITION TO THE CITY OF YANKTON, YANKTON COUNTY, SOUTH DAKOTA", containing areas as shown on the above plat.

I further certify that the above parcel was surveyed by me or under my direct personal supervision and that the plat as shown is a true and accurate representation of that survey.


Nicholas J. Johannsen, L.S. 7289



NOTES:

1. ALL DIMENSIONS ON CURVES ARE ARC DISTANCES.
2. THE AREA OF THE PLAT IS 22,752.43 S.F. OR 0.52 ACRES ±.
3. THE BEARING SYSTEM IS AN ASSUMED LOCAL BEARING SYSTEM.
4. ALL PROPERTY CORNERS AND CURVE POINTS ARE SET WITH 5/8" X 24" REBAR WITH CAP #7289.



Project No. SD171142	PAGE 1 OF 2
ENGINEERING	PLANNING
LAND SURVEYING	
300 N. Dakota Ave., Ste. 114 • Sioux Falls, South Dakota 57104 • 605/339-7215	

Memorandum #18-32

To: Amy Nelson, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Planning Commission Action #18-08 / Resolution #18-09
Date: February 14, 2018



PLAT REVIEW

ACTION NUMBER: 18-08

E.T.J. MEMBER ACTION REQUIRED: No

APPLICANT / OWNER: KN Construction, Inc.

ADDRESS / LOCATION: 2513, 2515, 2517 and 2519 Dorian Drive. Please reference the attached air photo.

PROPERTY DESCRIPTION: Lots 3A, 3B, 4A, & 4B of Block 3 of Westbrook Estates Addition to the City of Yankton, Yankton County, South Dakota.

ZONING DISTRICT: R-4 Multiple Family.

PREVIOUS ACTION: Approved area final plats, Developer's Agreement and public infrastructure construction in 2016 - 2017.

COMMENTS: The attached plat divides an existing lot in a way that allows individual ownership of separate units of a du-plex. The structures will be constructed with the code requirements associated with a common wall in mind.

All adjacent public infrastructure is accounted for. Of primary focus in this type of plat review is the design of the utility connections. Each unit will have a separate water and sanitary sewer connection which meets City requirements related to this type of subdivision.

Staff recommends approval of the proposed plat.

MEETING SCHEDULE:

February 13, 2018: Planning Commission reviews the plat and makes a recommendation to the City Commission.

February 26, 2018: City Commission reviews the plat and takes action.

Planning Commission results: The Planning Commission recommended approval of the proposed plat.

_____ Roll Call

RESOLUTION #18-09

WHEREAS, it appears from an examination of the plat of Lots 3A, 3B, 4A, & 4B of Block 3 of Westbrook Estates Addition to the City of Yankton, Yankton County, South Dakota prepared by Nicholas J. Johannsen, a registered land surveyor in the state of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Adopted:

Jake Hoffner, Mayor

ATTEST:

Al Viereck, Finance Officer



City of Yankton

Plat Location Map

Lots 3A, 3B, 4A, & 4B
of Block 3 of Westbrook Estates Addition
in the City of Yankton, Yankton County, South Dakota



PLAT OF LOTS 3A, 3B, 4A AND 4B, BLOCK 3, WESTBROOK ESTATES ADDITION TO THE CITY OF YANKTON, YANKTON COUNTY, SOUTH DAKOTA



VICINITY MAP
NOT TO SCALE

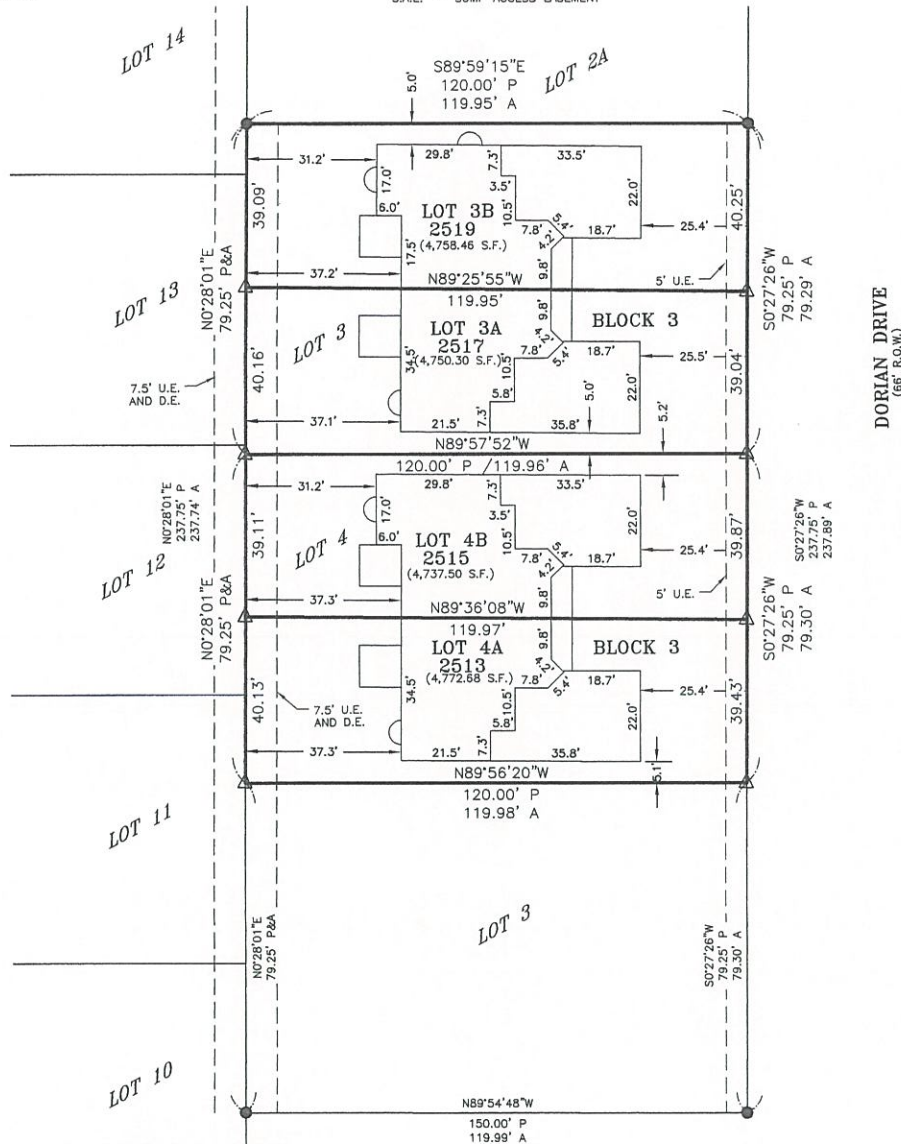
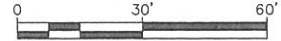
LEGEND

- | | |
|------------------------|---|
| P - PLAT DISTANCE | △ - SET SURVEY POINT, 5/8" x 24" REBAR WITH CAP #7289 |
| A - SURVEYED DISTANCE | U.E. - UTILITY EASEMENT |
| ● - FOUND SURVEY POINT | D.E. - DRAINAGE EASEMENT |
| | S.S.E. - SANITARY SEWER EASEMENT |
| | S.A.E. - SUMP ACCESS EASEMENT |



NORTH

SCALE 1" = 30'

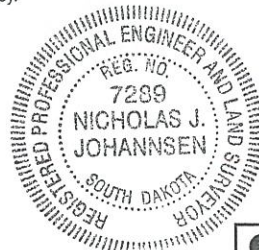


SURVEYOR'S CERTIFICATE

I, Nicholas J. Johannsen, a Registered Land Surveyor of the State of South Dakota, do hereby certify that I did on or before January 4th, 2018, survey a parcel of land described as the Lots 3 and 4, Block 3, Westbrook Estates Addition to the City of Yankton, Yankton County, South Dakota, and divided the same into "LOTS 3A, 3B, 4A AND 4B, BLOCK 3, WESTBROOK ESTATES ADDITION TO THE CITY OF YANKTON, YANKTON COUNTY, SOUTH DAKOTA", containing areas as shown on the above plat.

I further certify that the above parcel was surveyed by me or under my direct personal supervision and that the plat as shown is a true and accurate representation of that survey.

Nicholas J. Johannsen, L.S. 7289



NOTES:

1. ALL DIMENSIONS ON CURVES ARE ARC DISTANCES.
2. THE AREA OF THE PLAT IS 19,018.94 S.F. OR 0.44 ACRES ±.
3. THE BEARING SYSTEM IS AN ASSUMED LOCAL BEARING SYSTEM.
4. ALL PROPERTY CORNERS AND CURVE POINTS ARE SET WITH 5/8" x 24" REBAR WITH CAP #7289.



Project No. SD171142

PAGE 1 OF 2

ENGINEERING PLANNING LAND SURVEYING

300 N. Dakota Ave., Ste. 114 • Sioux Falls, South Dakota 57104 • 605/339-7215

Memorandum #18-33

To: Amy Nelson, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Planning Commission Action #18-09 / Resolution #18-10
Date: February 14, 2018



PLAT REVIEW

ACTION NUMBER: 18-09

E.T.J. MEMBER ACTION REQUIRED: No

APPLICANT / OWNER: KN Construction, Inc.

ADDRESS / LOCATION: 1401, 1403, 1405, 1407, 1409, 1411, 1413, 1415, 1501, 1503, 1505, and 1507 W. 25th Street. Please reference the attached air photo.

PROPERTY DESCRIPTION: Lots 1A, 1B, 1C, 1D, 2A, 2B, 2C, 2D, 4A, 4B, 4C, & 4D of Block 5 of Westbrook Estates Addition to the City of Yankton, Yankton County, South Dakota.

ZONING DISTRICT: R-4 Multiple Family.

PREVIOUS ACTION: Approved area final plats, Developer's Agreement and public infrastructure construction in 2016 - 2017.

COMMENTS: The attached plat divides an existing lot in a way that allows individual ownership of separate units of four-plexes. The structures will be constructed with the code requirements associated with a common wall in mind.

All adjacent public infrastructure is accounted for. Of primary focus in this type of plat review is the design of the utility connections. Each unit will have a separate water and sanitary sewer connection which meets City requirements related to this type of subdivision.

Staff recommends approval of the proposed plat.

MEETING SCHEDULE:

February 13, 2018: Planning Commission reviews the plat and makes a recommendation to the City Commission.

February 26, 2018: City Commission reviews the plat and takes action.

Planning Commission results: The Planning Commission recommended approval of the proposed plat.

_____ Roll Call

RESOLUTION #18-10

WHEREAS, it appears from an examination of the plat of Lots 1A, 1B, 1C, 1D, 2A, 2B, 2C, 2D, 4A, 4B, 4C, & 4D of Block 5 of Westbrook Estates Addition to the City of Yankton, Yankton County, South Dakota prepared by Nicholas J. Johannsen, a registered land surveyor in the state of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Adopted:

Jake Hoffner, Mayor

ATTEST:

Al Viereck, Finance Officer



City of Yankton

Plat Location Map

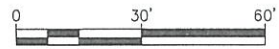
Lots 1A, 1B, 1C, 1D, 2A, 2B, 2C, 2D, 4A, 4B, 4C, & 4D
of Block 5 of Westbrook Estates Addition
in the City of Yankton, Yankton County, South Dakota

PLAT OF LOTS 1A, 1B, 1C, 1D, 2A, 2B, 2C, 2D, 4A, 4B, 4C AND 4D, BLOCK 5 WESTBROOK ESTATES ADDITION

TO THE CITY OF YANKTON,
YANKTON COUNTY, SOUTH DAKOTA



SCALE 1" = 30'



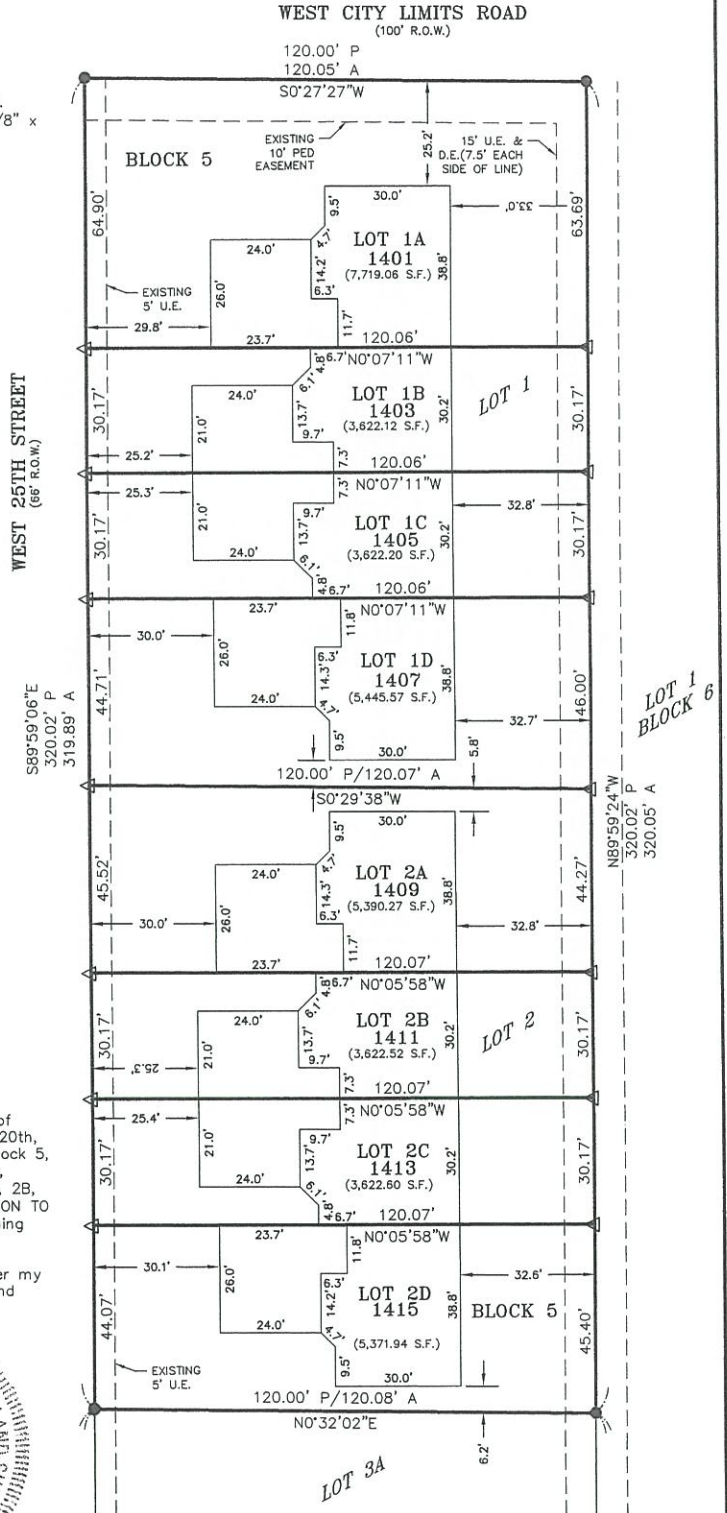
VICINITY MAP
NOT TO SCALE

LEGEND

- P - PLAT DISTANCE
- A - SURVEYED DISTANCE
- - FOUND SURVEY POINT
- △ - SET SURVEY POINT, 5/8" X 24" REBAR WITH CAP #7289
- U.E. - UTILITY EASEMENT
- D.E. - DRAINAGE EASEMENT
- S.S.E. - SANITARY SEWER EASEMENT
- S.A.E. - SUMP ACCESS EASEMENT

NOTES:

1. ALL DIMENSIONS ON CURVES ARE ARC DISTANCES.
2. THE AREA OF THE PLAT IS 56,414.91 S.F. OR 1.29 ACRES ±.
3. THE BEARING SYSTEM IS AN ASSUMED LOCAL BEARING SYSTEM.
4. ALL PROPERTY CORNERS AND CURVE POINTS ARE SET WITH 5/8" X 24" REBAR WITH CAP #7289.



SURVEYOR'S CERTIFICATE

I, Nicholas J. Johannsen, a Registered Land Surveyor of the State of South Dakota, do hereby certify that I did on or before December 20th, 2017, survey a parcel of land described as the Lots 1, 2 and 4, Block 5, Westbrook Estates Addition to the City of Yankton, Yankton County, South Dakota, and divided the same into "LOTS 1A, 1B, 1C, 1D, 2A, 2B, 2C, 2D, 4A, 4B, 4C AND 4D, BLOCK 5, WESTBROOK ESTATES ADDITION TO THE CITY OF YANKTON, YANKTON COUNTY, SOUTH DAKOTA", containing areas as shown on the above plat.

I further certify that the above parcel was surveyed by me or under my direct personal supervision and that the plat as shown is a true and accurate representation of that survey.

Nicholas J. Johannsen, L.S. 7289



	Project No. SD171142	PAGE 1 OF 3	
	ENGINEERING	PLANNING	LAND SURVEYING
	300 N. Dakota Ave., Ste. 114 • Sioux Falls, South Dakota 57104 • 605/339-7215		

PLAT OF LOTS 1A, 1B, 1C, 1D, 2A, 2B, 2C, 2D, 4A, 4B, 4C AND 4D, BLOCK 5 WESTBROOK ESTATES ADDITION

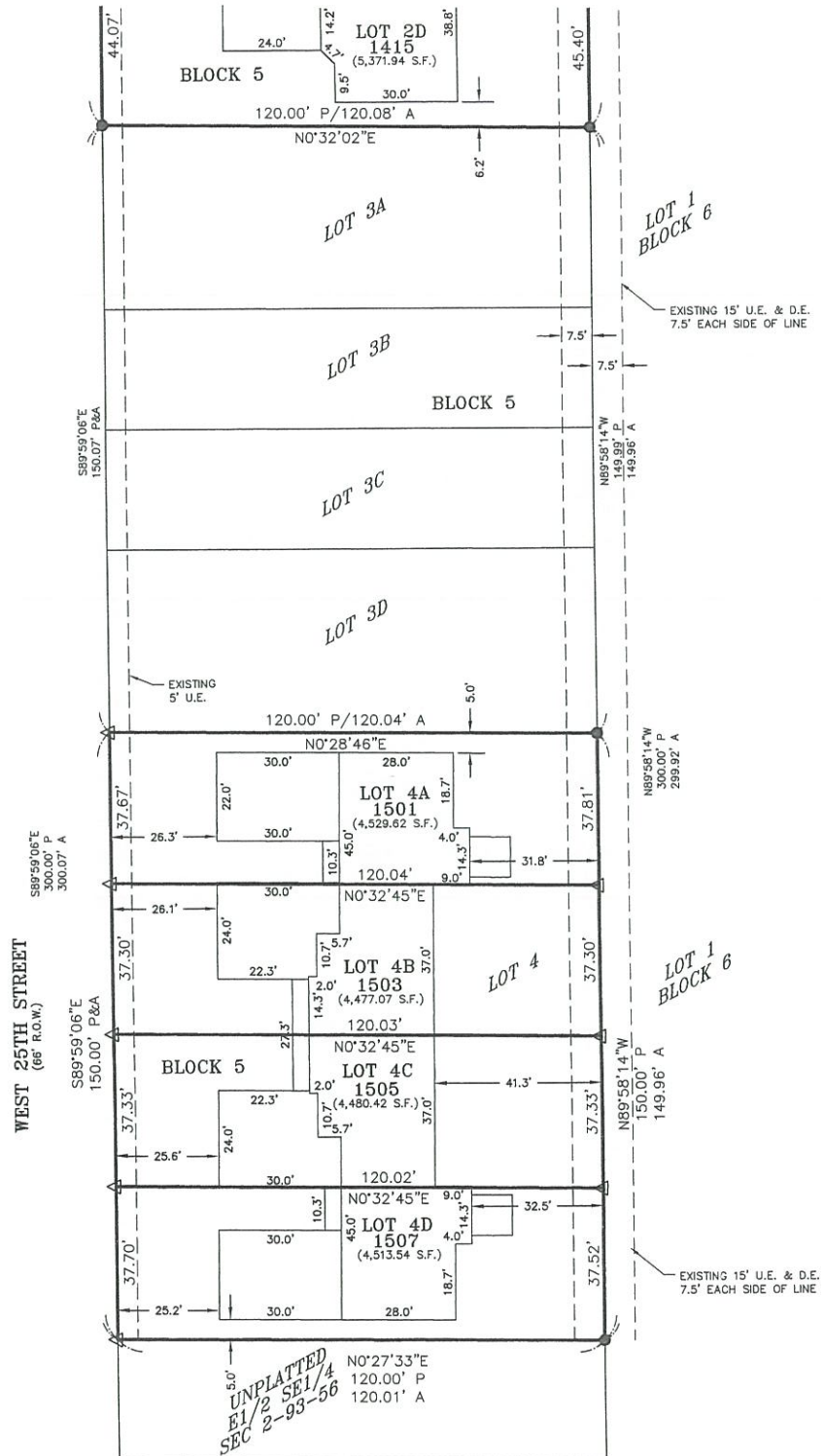
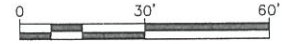
TO THE CITY OF YANKTON,
YANKTON COUNTY, SOUTH DAKOTA

LEGEND

- | | |
|------------------------|---|
| P - PLAT DISTANCE | △ - SET SURVEY POINT, 5/8" X 24" REBAR WITH CAP #7289 |
| A - SURVEYED DISTANCE | U.E. - UTILITY EASEMENT |
| ● - FOUND SURVEY POINT | D.E. - DRAINAGE EASEMENT |
| | S.S.E. - SANITARY SEWER EASEMENT |
| | S.A.E. - SUMP ACCESS EASEMENT |



SCALE 1" = 30'



Project No. SD171142	PAGE 2 OF 3	
ENGINEERING	PLANNING	LAND SURVEYING
300 N. Dakota Ave., Ste. 114 • Sioux Falls, South Dakota 57104 • 605/339-7215		

Memorandum #18-34

To: Amy Nelson, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Planning Commission Action #18-10 / Resolution #18-11
Date: February 14, 2018



PLAT REVIEW

ACTION NUMBER: 18-10

E.T.J. MEMBER ACTION REQUIRED: No

APPLICANT / OWNER: Applied Engineering, Inc.

ADDRESS / LOCATION: 2008 SD Hwy 50. Please reference the attached air photo.

PROPERTY DESCRIPTION: Applied Engineering Subdivision in the SE 1/4 of the SE 1/4 of Section 8, T93N, R56W of the 5th P.M., Yankton County, South Dakota.

ZONING DISTRICT: ETJ I-1 Industrial.

PREVIOUS ACTION: No recent action.

COMMENTS: The attached plat takes three lots and combines them into one. Applied Engineering is requesting this plat to consolidate their property in preparation of adding on to their plant.

All adjacent public infrastructure is accounted for. They will not get any additional access to Highway 50. They have requested, and will be granted an additional access to Bill Baggs Road if this plat is approved.

There are no right-of-way dedication requirements associated with this plat.

Staff recommends approval of the proposed plat.

MEETING SCHEDULE:

February 13, 2018: Planning Commission reviews the plat and makes a recommendation to the City Commission.

February 26, 2018: City Commission reviews the plat and takes action.

Planning Commission results: The Planning Commission recommended approval of the proposed plat.

_____ Roll Call

RESOLUTION #18-11

WHEREAS, it appears from an examination of the plat of Applied Engineering Subdivision in the SE 1/4 of the SE 1/4 of Section 8, T93N, R56W of the 5th P.M., Yankton County, South Dakota prepared by Brett R. Kennedy, a registered land surveyor in the state of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Adopted:

Jake Hoffner, Mayor

ATTEST:

Al Viereck, Finance Officer



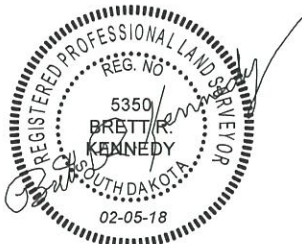
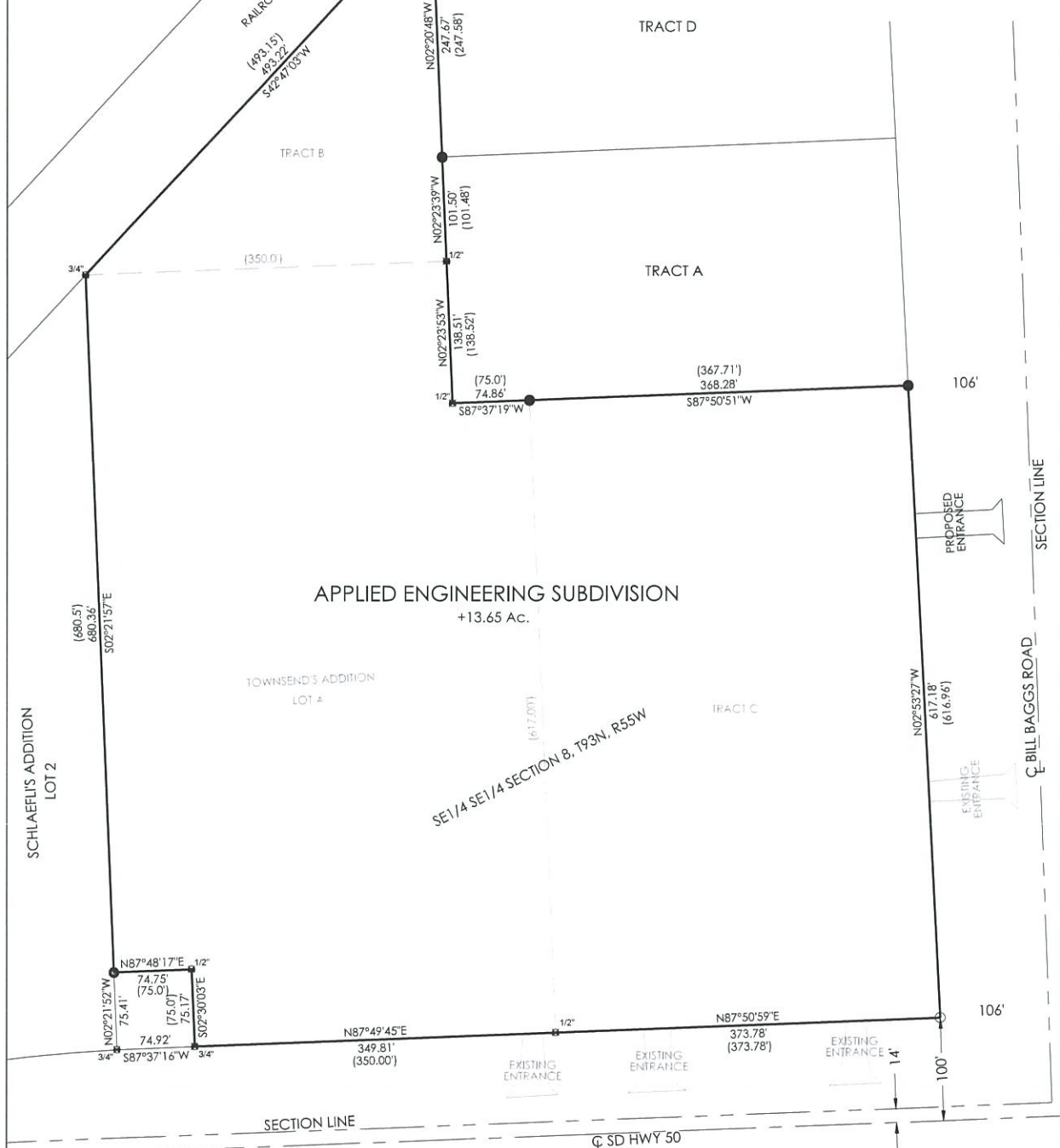
City of Yankton

Plat Location Map

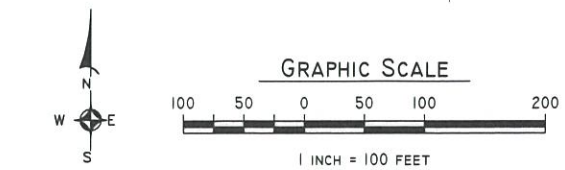
A plat of the Applied Engineering Subdivision in the SE 1/4 of the SE 1/4 of Section 8, T93N, R56W of the 5th P.M., Yankton County, South Dakota

A PLAT OF
 APPLIED ENGINEERING SUBDIVISION IN THE SE 1/4 OF THE SE 1/4 OF SECTION 8, T 93 N, R 55 W
 OF THE 5TH P.M., YANKTON COUNTY, SOUTH DAKOTA,

BEING A REPLAT OF
 TRACT B (RECORDED IN BOOK S18 OF PLATS ON PAGE 22),
 TRACT C (RECORDED IN BOOK S18 OF PLATS ON PAGE 32) AND
 LOT A OF TOWNSEND'S ADDITION (RECORDED IN BOOK S11 OF PLATS ON PAGE 73)
 IN THE SE 1/4 OF THE SE 1/4 OF SECTION 8, T 93 N, R 55 W OF THE 5TH P.M.,
 YANKTON COUNTY, SOUTH DAKOTA,



- Legend**
- Found Monument W/ Cap Stamped "WEEK 2912"
 - Found Monument W/ Cap Stamped "6888"
 - Found Monument W/ Cap Stamped "BRANDT 5349"
 - ⊕ Found Pipe
 - 1/2" (274.0') Platted Distance



Basis of Bearing
 City of Yankton Datum

PROJECT NUMBER:	17260	Prepared By:
CREW CHIEF:	CBARUTT	
DRAFTED BY:	BKENNEDY	
REVIEWED BY:	CGADEKEN	
DRAWING:	17260 - 0 - Plat	
LAYOUT:	PLAT	
SHEET NO. 1 OF 3 TOTAL SHEETS		

STOCKWELL
 STOCKWELL ENGINEERS, INC.
 215 WALNUT STREET
 YANKTON, SD 57078
 PH: 605.665.8092
 www.stockwellengineers.com

Memorandum #18-35

To: Amy Nelson, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Planning Commission Action #18-11 / Resolution #18-12
Date: February 14, 2018



PLAT REVIEW

ACTION NUMBER: 18-11

E.T.J. MEMBER ACTION REQUIRED: No

APPLICANT / OWNER: T. J. Land, Inc.

ADDRESS / LOCATION: North Side of the 3800 Block of W. 8th Street. Please reference the attached air photo.

PROPERTY DESCRIPTION: Lot 3, in Lewis and Clark Business Center, in the South 645 Feet Except for Lot H2, of the N. 1/2 of the N.E. 1/4, Section 16, T93N, R56W of the 5th P.M., Yankton County, South Dakota.

ZONING DISTRICT: County jurisdiction.

PREVIOUS ACTION: Original Lewis and Clark Business Center Plat in 2006.

COMMENTS: The location of the proposed parcel is within the City's three mile plating jurisdiction which allows the City to require the dedication of right-of-way along the extension of the planned street grid. The proposed plat is located in a previously approved subdivision with dedicated ROW and easements serving as the primary access to the development. The previous right-of-way dedications meet the requirements of the City's review process for the location.

The proposal will be subject to county platting and land use approval requirements as it moves forward through that process.

Staff recommends approval of the proposed plat.

MEETING SCHEDULE:

February 13, 2018: Planning Commission reviews the plat and makes a recommendation to the City Commission.

February 26, 2018: City Commission reviews the plat and takes action.

Planning Commission results: The Planning Commission recommended approval of the proposed plat.

_____ Roll Call

RESOLUTION #18-12

WHEREAS, it appears from an examination of the plat of Lot 3, in Lewis and Clark Business Center, in the South 645 Feet Except for Lot H2, of the N. 1/2 of the N.E. 1/4, Section 16, T93N, R56W of the 5th P.M., Yankton County, South Dakota prepared by Thomas Lynn Week, a registered land surveyor in the state of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Adopted:

Jake Hoffner, Mayor

ATTEST:

Al Viereck, Finance Officer



City of Yankton

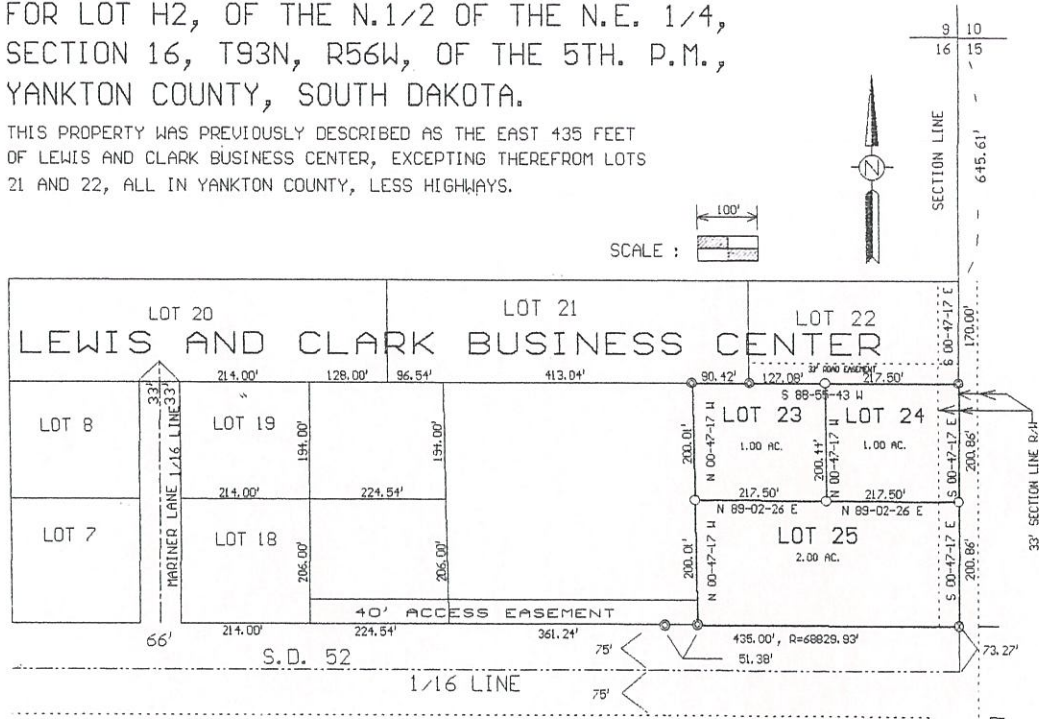
Plat Location Map

Lots 23, 24, & 25 in the Lewis and Clark Business Center,
 located in the S 645 ft, except for lot H2, of the N1/2 of the NE1/4
 in Section 16, T93N, R56W of the 5th P.M., Yankton County, South Dakota



PLAT OF LOTS 23, 24 AND 25 IN LEWIS AND CLARK BUSINESS CENTER, LOCATED IN THE SOUTH 645.00' EXCEPT FOR LOT H2, OF THE N.1/2 OF THE N.E. 1/4, SECTION 16, T93N, R56W, OF THE 5TH. P.M., YANKTON COUNTY, SOUTH DAKOTA.

THIS PROPERTY WAS PREVIOUSLY DESCRIBED AS THE EAST 435 FEET OF LEWIS AND CLARK BUSINESS CENTER, EXCEPTING THEREFROM LOTS 21 AND 22, ALL IN YANKTON COUNTY, LESS HIGHWAYS.



- ⊙ FOUND P-K NAIL
- ⊙ FOUND REBAR WITH CAP
- SET 5/8" REBAR WITH CAP STAMPED TOM WEEK LS 2912



SURVEYORS CERTIFICATE

I, THOMAS LYNN WEEK, REGISTERED LAND SURVEYOR IN YANKTON, SOUTH DAKOTA, HAVE AT THE DIRECTION OF THE OWNER, MADE A SURVEY OF LOTS 23, 24 AND 25 IN LEWIS AND CLARK BUSINESS CENTER, IN THE SOUTH 645.00 FEET EXCEPT FOR LOT H2 OF THE N.1/2 OF THE N.E.1/4 OF SECTION 16, T93N, R56W, OF THE 5TH. P.M., YANKTON COUNTY, SOUTH DAKOTA. SAID SURVEY AND PLAT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF. DATED THIS 15TH. DAY OF JANUARY, 2018.

Thomas Lynn Week
 THOMAS LYNN WEEK
 REGISTERED LAND SURVEYOR
 REG. NO. 2912

OWNERS CERTIFICATE

I, THOMAS R. LUTHER, SR., AS PRESIDENT OF T.J. LAND, INC., A SOUTH DAKOTA CORPORATION, DO HEREBY CERTIFY THAT T.J. LAND, INC., A SOUTH DAKOTA CORPORATION, IS THE ABSOLUTE AND UNQUALIFIED OWNER OF THE ABOVE DESCRIBED REAL PROPERTY: LOTS 23, 24 AND 25 IN LEWIS AND CLARK BUSINESS CENTER, IN THE SOUTH 645.00 FEET EXCEPT FOR LOT H2 OF THE N.1/2 OF THE N.E.1/4 OF SECTION 16, T93N, R56W, OF THE 5TH. P.M., YANKTON COUNTY, SOUTH DAKOTA. THAT THE ABOVE SURVEY AND PLAT WAS MADE AT MY REQUEST AND UNDER MY DIRECTION FOR THE PURPOSE OF LOCATING, MARKING AND PLATTING THE SAME, AND THAT SAID PROPERTY IS FREE FROM ALL ENCUMBRANCES. THE DEVELOPMENT OF THIS LAND SHALL CONFORM TO ALL EXISTING APPLICABLE ZONING SUBDIVISION AND EROSION AND SEDIMENT CONTROL REGULATIONS.

DATED THIS ___ DAY OF _____, 2018.

STATE OF SOUTH DAKOTA
 COUNTY OF YANKTON

THOMAS R. LUTHER, SR.,
 PRESIDENT OF T.J. LAND, INC.

ON THIS ___ DAY OF _____, 2018, BEFORE ME, THE UNDERSIGNED OFFICER, PERSONALLY APPEARED THOMAS R. LUTHER, SR., KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE WITHIN INSTRUMENT AND WHO ACKNOWLEDGED TO ME THAT HE AS PRESIDENT OF T.J. LAND, INC. EXECUTED THE SAME FOR THE PURPOSES THEREIN CONTAINED.

MY COMMISSION EXPIRES _____

NOTARY PUBLIC

***Introduction, First Reading and
Establish the Date for a Public Hearing***

Memorandum #18-36

To: Amy Nelson, City Manager
From: Dave Mingo, Community and Economic Development Director
Subject: Ordinance Amendments
Date: February 14, 2018


Attached is a working version of Ordinance No. 1004 which describes solutions to a couple of “housekeeping” issues in our ordinance that have been discussed by staff and the Planning Commission over time. The scope of the proposed amendments can best be described by the agenda and public notice titles:

Amendments to the City of Yankton Code of Ordinances allowing the City Manager to appoint staff support for the Planning Commission, changing the annual reorganization from May to June and allowing the Chairman of the Planning Commission to determine a meeting is not necessary if there are no requests for action to be considered

These amendments simply recognize how we currently do business. As you can see, the current ordinance has the Planning Commission appointing staff support which is not how we function. Also, it is not possible for the Planning Commission to reorganize prior to the City Commission reorganization in May. Therefore, the proposal has the Planning Commission reorganizing in June.

The Planning Commission has reviewed the amendments and recommended that they be approved. I will be happy to answer questions about individual components of the proposal during the second reading and public hearing on March 12th.

Respectfully submitted,

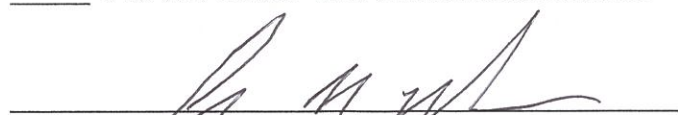


Dave Mingo, AICP
Community and Economic Development Director

Recommendation: It is recommended that the City Commission establish March 12, 2018 as the date for a public hearing to consider Ordinance No. 1004.

I concur with this recommendation.

I do not concur with this recommendation.



Amy Nelson, City Manager

_____ Introduction and establish the date.

ORDINANCE NO. 1004

AN ORDINANCE AMENDING CERTAIN LANGUAGE IN IDENTIFIED SECTIONS OF CHAPTER 17

BE IT ORDAINED, BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF YANKTON, SOUTH DAKOTA THAT:

Section 1.

Chapter 17 of the revised Code of Ordinances shall be amended as a means of allowing the City Manager to appoint staff support for the Plan Commission, changing the annual reorganization from May to June and allowing the Chairman of the Plan Commission to determine a meeting is not necessary if there are no requests for action to be considered. Identified language of Sections of Chapter 17 shall be amended as follows:

Sec. 17-22. - Organization.

Upon appointment, the city plan commission shall be called together by the mayor and shall organize by choosing from its members a chairman and a vice-chairman for a term of one (1) year, with eligibility for reelection, and may fill such other of its offices as it may create in a manner prescribed by its rules. Any qualified full-time city employee selected by ~~a majority vote of the city plan commission~~ the City Manager shall act as secretary of the city plan commission, but shall not be a member thereof. Annually, in the month of ~~May~~ June, the city plan commission shall choose its officers.

Sec. 17-23. - Meetings.

The city plan commission shall hold at least one (1) regular meeting each month, and may hold such additional or special meetings as it, in its discretion, may deem necessary. However, the Chairman of the plan commission may determine that any monthly meeting is not necessary if there are no requests for action to be considered.

Section 2. Saving Clause.

Should any section, clause, or provision of this ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

Section 3. Effective Clause.

This ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

Adopted:

1st Reading:

2nd Reading:

Publication Date:

Effective Date:

Jake Hoffner, Mayor

Attest:

Al Viereck, Finance Officer

MEMORANDUM #18-38

To: Amy Nelson, City Manager
From: Corey Potts, Public Works Manager
Date: February 15, 2018
Subject: Final Project Acceptance and Payment for the Asphalt and Concrete Crushing Contract

The City has received the final pay request from Slowey Construction, Inc. for crushing the concrete and asphalt stockpiled at the City Transfer Station. The work for this project has been completed and meets the requirements of the specifications.

City staff has reviewed the completed work and recommends that a final payment in the amount of \$84,948.55 be made to Slowey Construction, Inc. The final cost for the project is \$194,480.55 and the contractor has previously been paid \$109,532. The amount budgeted specifically for the project was \$200,000.00.

The project was a 2017 project; the remaining budgeted amount was carried over from the 2017 budget.

It is recommended that the City Commission accept the project material, authorize the Finance Officer to issue a manual check in the amount of \$84,948.55 to Slowey Construction, Inc.

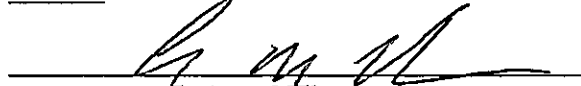
Respectfully submitted,



Corey Potts
Public Works Manager

I concur with the recommendation.

I do not concur with the recommendation.



Amy Nelson
City Manager

Roll call

Memorandum #18-41

To: Amy Nelson, City Manager
From: Bradley Moser, Civil Engineer
Subject: Bid Award for the West City Limits Road (WCLR) Pavement Replacement from 9th Street to 31st Street
Date: February 20, 2018

Bids for the WCLR reconstruction project from 9th Street to 31st Street were opened on February 13, 2018. As part of the contract, the contractor will remove the existing pavement, grade the dirt to the proper elevation and place 6" of aggregate base course. Once the base is completed, an 8" PCC pavement will be placed on top. The section will accommodate two travel lanes with a turn lane in the center.

The City was fortunate enough to have 6 contractors submit bids for the project. Because of the size of the project, the timing of the bid and the number of bidders, the bids received were very competitive. The bids received are listed below:

1. D&G Concrete, Inc., Sioux Falls, SD	\$2,298,162.77
2. Hulstein Excavation, Edgerton, MN	\$2,413,245.00
3. Knife River Midwest, LLC, Sioux City, IA	\$2,485,720.50
4. Masonry Components, Inc., Yankton, SD	\$2,534,940.90
5. Feimer Construction, Inc., Yankton, SD	\$2,588,131.55
6. BX Civil & Construction, Inc., Dell Rapids, SD	\$2,612,000.00

The low bidder meets the specifications and is \$486,921.30 lower than the Engineer's estimate of \$2,785,084.00 for the project. D&G Concrete has proven that they are capable of completing projects of this magnitude. Most recently in Yankton, they constructed both phases of the Highway 50 (4th Street) project east of Broadway. Based on this work history and a review of the bids submitted, City staff recommends that the bid be awarded, to D&G Concrete, Inc., in the amount of \$2,298,162.77.

Respectfully submitted,

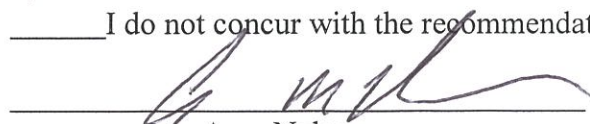


Bradley Moser
Civil Engineer

Recommendation: It is recommended that the City Commission award the contract, to D&G Concrete, Inc., in the amount of \$2,298,162.77, as explained in Memorandum #18-41.

I concur with the recommendation.


I do not concur with the recommendation.



Amy Nelson
City Manager

cc: Adam Haberman

Memorandum No. 18-39

TO: Mayor and City Commissioners
FROM: Amy Nelson, City Manager 
RE: Ordinance #1005 to Create Process to Cancel or Postpone Meeting
DATE: February 20, 2018

Attached is an amendment to Ordinance 1005 relating to the scheduling of City Commission meetings.

Currently there is no process (other than the absence of a quorum) to cancel a meeting. This language allows for the City Manager to cancel a City Commission meeting in the event of inclement weather or to protect the public or City Commission's safety.

Recommendation: It is recommended that the City Commission establish the public hearing date of March 12, 2018, to approve the changes to Ordinance #1005 to include provisions for canceling City Commission meetings when specific conditions warrant cancellation.

_____ Establish public hearing

Ordinance No. 1005

An Ordinance creating a process to cancel or postpone a regular or special meeting of the Board of Commissioners for the City of Yankton. Be it ordained that:

ARTICLE II. - BOARD OF COMMISSIONERS

DIVISION 2. MEETINGS

Sec. 2-31 shall be amended to read as follows:

Sec. 2-31 Regular Meetings.

- (a) The regular meetings of the Board of Commissioners shall be held at the Yankton Community Meeting Room located at the Technical Education Center at 1200 West 21st Street, on the second and fourth Mondays of each month at 7:00 p.m., or such room as the Board of Commissioners may designate by majority vote. At any meeting, the Board of Commissioners may change the date of any future regular meeting by majority vote.
- (b) The City Manager shall have the power and discretion to cancel any regular meeting of the Board of Commissioners due to inclement weather or for purposes of protecting the safety of the public, the City's employees, or the Board of Commissioners. The cancellation shall be posted upon the City's public website in a conspicuous place, and the Board of Commissioners and the local media shall be notified of the cancellation in a reasonably timely and convenient manner. If any regular meeting is canceled for any reason, the regular meeting may be rescheduled in the same manner as a special meeting may be called in accordance with State law and City ordinance. Notwithstanding the foregoing, in no event shall there be less than one regular meeting in any given month.

Sec. 2-32 shall be amended to read as follows:

Sec. 2-32 Special Meetings.

- (a) Special meetings of the board of commissioners may be called by the mayor or by any two (2) commissioners at any time to consider such

matters as shall be mentioned in the call for the meeting. At any meeting, the Board of Commissioners may also schedule or change the date of any future special meeting by majority vote.

- (b) The City Manager shall have the power and discretion to cancel any special meeting of the Board of Commissioners due to inclement weather or for purposes of protecting the safety of the public, the City's employees, or the Board of Commissioners. The cancellation shall be posted upon the City's public website in a conspicuous place, and the Board of Commissioners and the local media shall be notified of the cancellation in a reasonably timely and convenient manner. If any special meeting is canceled for any reason, the special meeting may be rescheduled in the same manner as a special meeting may be called in accordance with State law and City ordinance.

Adopted:
1st Reading:
2nd Reading:
Publication Date:
Effective Date:

Jake Hoffner, Mayor

Attest:

Al Viereck, Finance Officer

**ZONING BOARD OF ADJUSTMENT
YANKTON, SOUTH DAKOTA
JANUARY 22, 2018**

Regular meeting of the Zoning Board of Adjustment of the City of Yankton was called to order by Mayor Hoffner.

Roll Call: Present: Commissioners Carda, Gross, Johnson, Knoff, Maibaum, Miner, and Moser. Deputy City Attorney Hovden and City Manager Nelson were also present. Absent: Commissioner Ferdig. Quorum present.

Action 18-22

Moved by Commissioner Miner, seconded by Commissioner Maibaum, to approve the Minutes of the Zoning Board of Adjustment meeting of January 8, 2018.

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 18-23

This was the time and place for the public hearing on the Zoning Board of Adjustment variance request to adjust the maximum height requirements for a fence in the 25-foot front yard setback in an A-1 Agricultural zoning district on the North 3/4 of the SW 1/4 of the NE 1/4 except Lot H1 and further excepting land previously conveyed for road purposes, Section 7, T93N, R55W of the 5th PM, Yankton County, South Dakota. Address, 2000 Mulberry Street, northwest of the intersection of Burleigh Street and E. 20th Street. Yankton Public School District, owner. (Memorandum 18-13) Chuck Turner was present in support of the request.

Moved by Commissioner Carda, seconded by Commissioner Gross, to approve the variance request.
Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 18-24

Moved by Commissioner Johnson, seconded by Commissioner Carda, to adjourn and reconvene as Board of City Commissioners at 7:26 p.m.

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Jake Hoffner
Mayor

ATTEST:

Al Viereck
Finance Officer

***Introduction, First Reading and
Establish the Date for a Public Hearing***

Memorandum #18-37

To: Amy Nelson, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Establish March 12, 2018 as the Hearing Date for Zoning Board of Adjustment Action on Planning Commission Action Number 18-06.
Date: February 14, 2018



REQUEST FOR VARIANCE TO ZONING REGULATIONS

ACTION NUMBER: 18-06

E.T.J. MEMBER ACTION REQUIRED: No

APPLICANT / OWNER: Darwin Tessier.

ADDRESS / LOCATION: 2831 Mary Street.

PROPERTY DESCRIPTION: The South 67 feet of Lot 2, Block 10, Willow Ridge Subdivision in the City of Yankton, South Dakota.

ZONING DISTRICT: R-3 Two Family Residential in the Willow Ridge Planned Unit Development.

VARIANCE REQUEST: The proposal constitutes two variance requests. Enclosing the deck would by definition change it from a deck to a house addition which would encroach in the rear yard setback and make the structure coverage of the property exceed the maximum allowed in the zoning district. Therefore, the two issues are:

1. The proposal would establish the addition at 18 feet from the rear lot line. The required rear yard setback in the district is 25 feet.
2. The proposal would create a situation where the maximum lot coverage on the site is exceeded. Although the amount is minimal, it would cover 35.9 percent of the lot. The coverage allowed is 35 percent.

_____ Introduction and establish the date.

PREVIOUS ACTION: This address is the genesis of an ordinance amendment that currently allows rear yard decks to extend into the required rear yard setback. Mr. Tessier's request in 2013 was the reason a section of the ordinance was rewritten to allow rear yard decks, with a roof or shade feature, to extend to within 10 feet of the rear lot line while not counting against the structure lot coverage area. The Building Code requires railings around any deck 30 inches or higher above the adjacent grade. The combination of the provisions in the current Zoning Ordinance and Building Code establish the regulations that allowed Mr. Tessier to build his rear yard deck as it currently exists.

COMMENTS: The provisions of the applicable ordinances make the requirements for improvements to a rear yard deck very clear. Enclosing the current covered deck by adding windows is not permitted because it would change the classification of the improvement from a rear yard deck to an addition to the house. The purpose and discussion associated with the ordinance change in 2013 that allowed rear yard decks to extend into the required rear yard setback centered around decks being considered open space and therefore part of the yard rather than the structure.

The level of improvement that Mr. Tessier has made to date is allowed by ordinance. To the eye, it appears that it may already be a home addition or extra room in the house. However, when applying ordinances uniformly across the community, we must rely on technical definitions that are included in code. Considering the ordinances involved, enclosing the deck with windows effectively changes the classification of the improvement to a home addition.

In the past when the City has considered issues like this we have discussed whether or not we should change the ordinance for all property rather than granting a special privilege for one property owner. On many occasions, like rear yard decks or corner lot rear yard setbacks, the Planning Commission and City Commission have amended the ordinance as it applies to all rather than granting variance for individual property owners. Staff does not feel that an ordinance amendment is an option in this instance. Changing the code to reduce rear yard setbacks everywhere would dramatically impact the open space in the community. It would also create a situation where people that have investments in their property could argue that the City has not protected their investment.

This situation essentially leaves the City with one path of consideration for the Tessier proposal and that is to consider a variance as the owner has presented. Mr. Tessier has constructed a very nice deck with permitted roof and rail that meets the current code.

Proof of hardship is the test that must be passed when considering a variance request. The below Section 27-11-2 of the code describes the parameters under which variances

_____ Introduction and establish the date.

are considered by the City. The applicable section of the city code states the reason for granting a variance to be:

(2) The board shall be satisfied by the evidence heard before it that the granting of any variance permitted in SDCL will alleviate a hardship approaching confiscation as distinguished from special privileges sought by the owner, and be the minimum variance that will afford relief to the property owner.

The applicable section of SDCL related to granting a variance states:

11-6-25. Board of adjustment to consider variances in hardship cases--Municipal planning and zoning adjustment provisions apply. The city council may provide for a board of adjustment, or may authorize the planning and zoning commission to serve as a board of adjustment to make special exceptions or grant variances to the regulations adopted under § 11-6-24 in specific cases, in order that unwarranted hardship, which constitutes an unreasonable deprivation of use as distinguished from the mere grant of a privilege, may be avoided.

City staff has not been contacted by anyone subsequent to sending out the notice for the Planning Commission meeting.

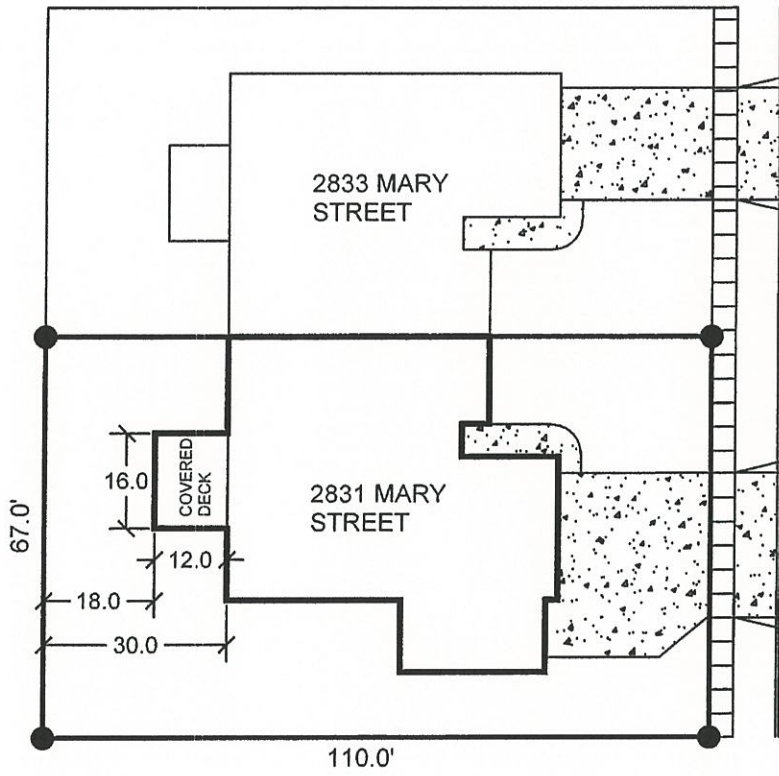
Staff recommends that the variance request be denied.

HEARING SCHEDULE:

- | | |
|--------------------|--|
| February 13, 2018: | Planning Commission hears testimony and makes a recommendation to the Zoning Board of Adjustment. |
| February 26, 2018: | Zoning Board of Adjustment sets March 12, 2018 as the date for a public hearing to consider the variance. |
| March 12, 2018: | Zoning Board of Adjustment hears testimony and makes final decision. Granting of a variance requires a vote of at least two-thirds of the Board. |

Planning Commission results: The Planning Commission unanimously recommended that the proposed variance be denied.

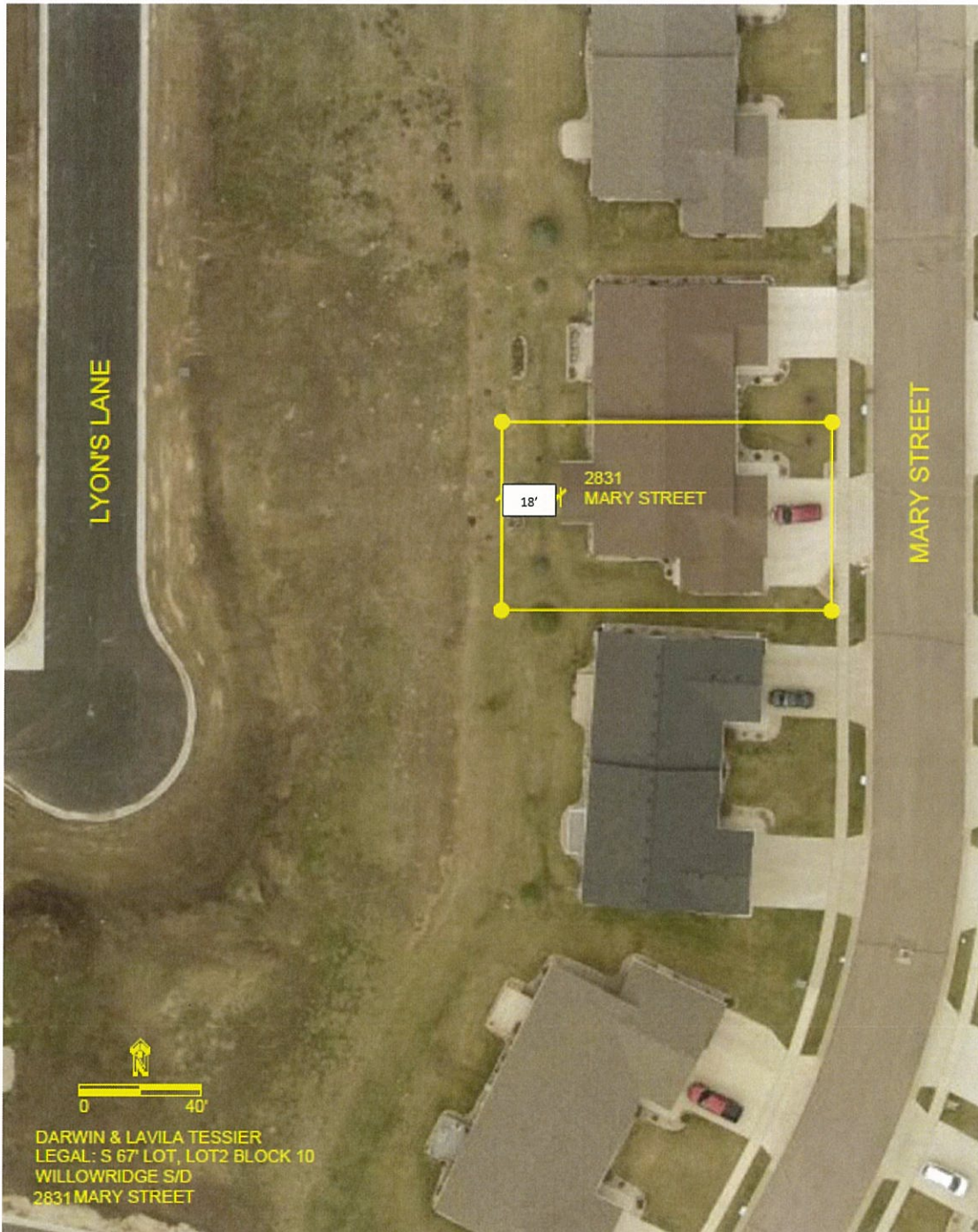
_____ Introduction and establish the date.



2831 MARY STREET
 LEGAL: S. 67' LOT 2, BLOCK 10
 WILLOW RIDGE SUBDIVISION

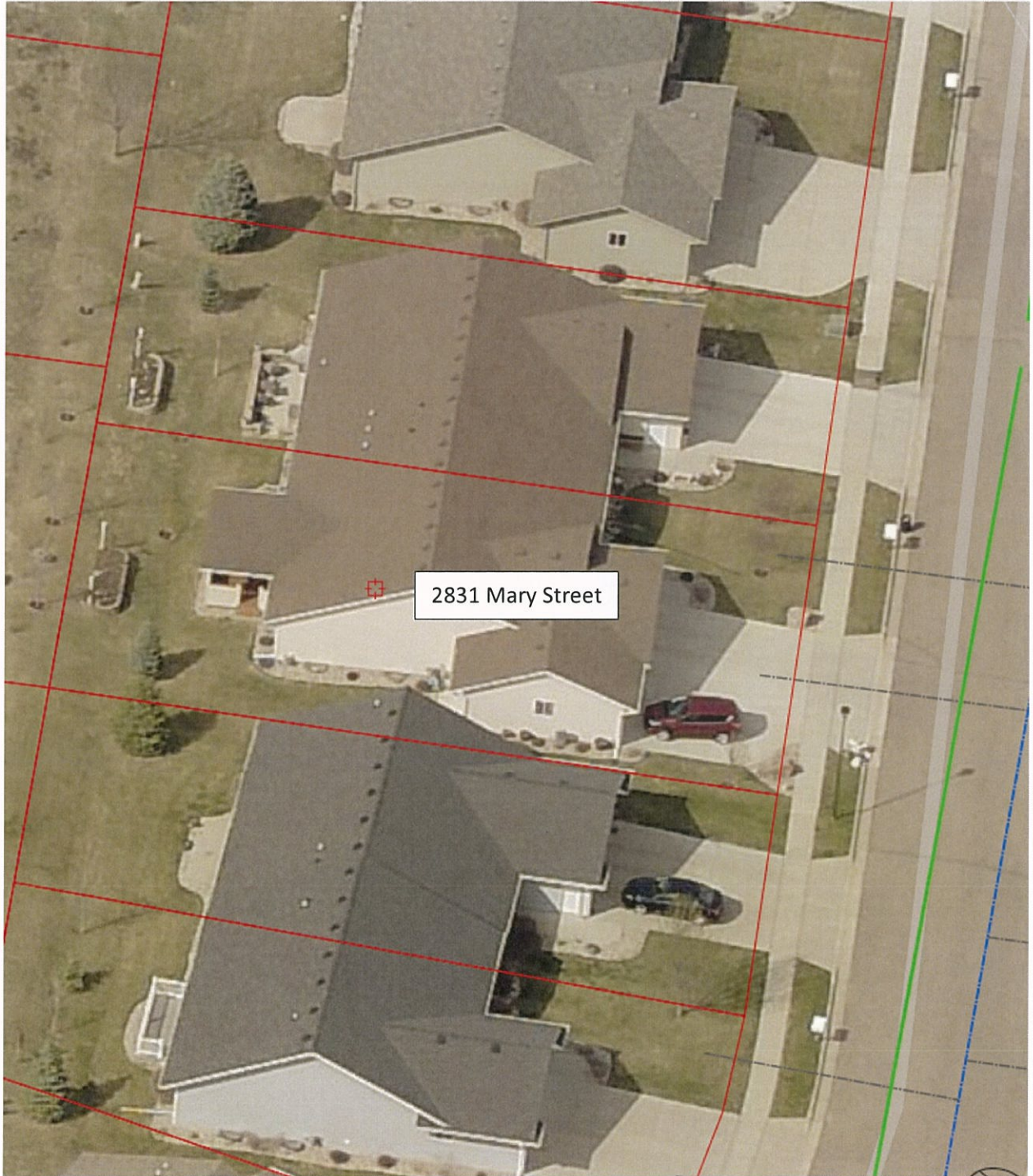
MARY STREET

Variance Location Map 2831 Mary Street

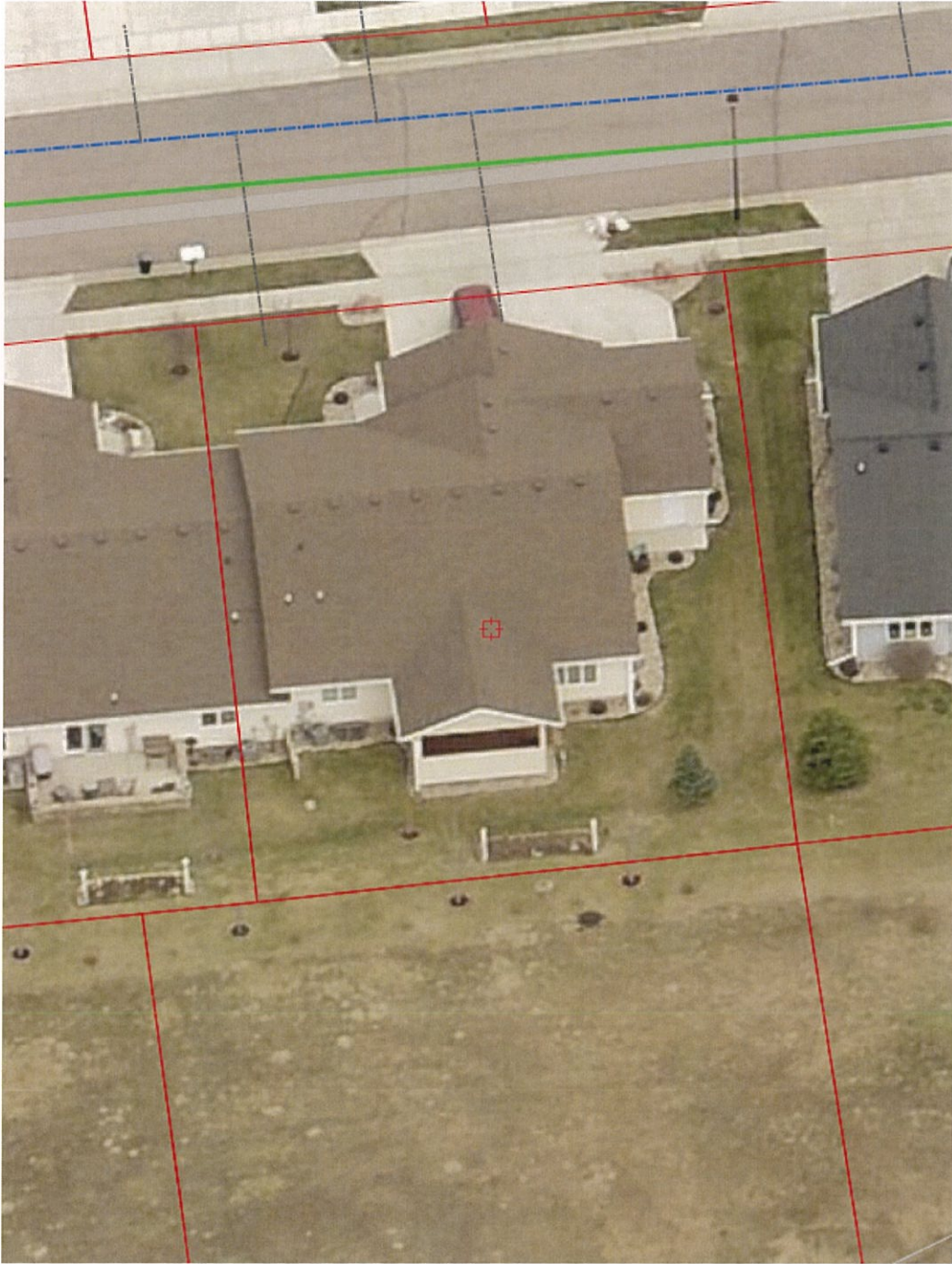


Variance Request - 2831 Mary Street
View from South Looking North

North



Variance Request - 2831 Mary Street
View from West Looking East



Variance Request - 2831 Mary Street
Landscape View from West Looking East





LOOKING SOUTH ↓



Looking West ↗



Looking W & N ↖