



CITY OF YANKTON

2017_12_11

COMMISSION MEETING



Mission Statement
To provide cost-effective public services as required by its citizens and to provide an environment so that both its citizens and the economy prosper.

YANKTON BOARD OF CITY COMMISSIONERS

Regular City Commission Meeting beginning at 7:00 P.M.

Monday, December 11, 2017

City of Yankton Community Meeting Room

Located at the Technical Education Center • 1200 W. 21st Street • Room 114

Rebroadcast Schedule: Tuesday @ 7:30pm, Thursday @ 6:30 pm, on channels 3 & 45

I. ROUTINE BUSINESS

1. **Roll Call**
2. **Approve Minutes of regular meeting of November 27, 2017 and Work Session of November 27, 2017**

Attachment I-2
3. **Schedule of Bills**

Attachment I-3
4. **City Manager's Report**

Attachment I-4
5. **Public Appearances**

Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.

II. CONSENT ITEMS

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.

1. **Pawn Brokers Licenses for 2018**
Consideration of Memorandum #17-264 recommending approval of the applications for Pawn Brokers License

Attachment II-1
2. **Renewal of Private Collector of Refuse License for 2018**
Consideration of Memorandum #17-265 recommending approval of the renewal of applications for Private Collector of Refuse Licenses for the year 2018 (January 1, 2018 – December 31, 2018) licensing period

Attachment II-2

3. Renewal of 2018 City Dance License Applications

Consideration of Memorandum #17-266 recommending approval of the renewal of applications for 2018 City Dance Licenses

Attachment II-3

4. Peddler's License

Consideration of Memorandum #17-267 recommending approval of an application for a Peddler's License for Huber Home Improvement, 44254 292nd Street, Irene, SD, to go door-to-door for the purpose of sales and installation of home improvement items

Attachment II-4

5. Peddler's License

Consideration of Memorandum #17-268 recommending approval of an application for a Peddler's License for Dennis Schumacher, 55287 888 Rd Crofton, NE 68730, to go house to house to do tree stump removal.

Attachment II-5

6. Peddler's License Application

Consideration of Memorandum #17-269 recommending approval of an application for a Peddler's License for Edward Jones Company to go house-to-house to offer services as a Financial Advisor

Attachment II-6

III. OLD BUSINESS

Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.

1. RTEC CNC Robotics Project, public progress hearing

Consideration of Memorandum #17-273, regarding the public progress hearing on the RTEC CNC Robotics Project

Attachment III-1

2. Budget Supplement – public hearing

Memorandum#17-262 supporting Ordinance #1001, the second supplement to the 2017 annual appropriation Ordinance #989 and public hearing of said Ordinance

Attachment III-2

Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.

IV. NEW BUSINESS

New business items are those that have not been discussed by the Commission previously.

1. Library Agreement renewal between City of Yankton and Yankton County

Consideration of Memorandum #17-252 and Resolution #17-63 regarding Library Contract between City of Yankton and Yankton County

Attachment IV-1

2. Golf Board Recommendation – rate increase for 2018

Consideration of Memorandum #17-271 regarding rate adjustment for golf course fees for 2018

Attachment IV-2

3. **Bid Award – Airport Fuel**
Consideration of Memorandum #17-278 regarding Bid award for 2018 Annual Supply of Transport-Tankwagon Petroleum Products for Chan Gurney Municipal Airport
Attachment IV-3
4. **Riverboat Days Request for Funding for 2017**
Consideration of Memorandum #17-286, regarding Riverboat Days request for funding for 2017
Attachment IV-4
5. **School Resource Officer - Discussion**
Consideration of Memorandum #17-281 regarding School Resource Officer discussion
Attachment IV-5
6. **Agreement with McGrath & North, PC**
Consideration of Memorandum #17-283, regarding Agreement with McGrath & North, PC for personnel issues
Attachment IV-6
7. **Yankton Transit Funding**
Consideration of Memorandum #17-282, regarding Yankton Transit Funding
Attachment IV-7
8. **Bid Award – Water & Wastewater Chemicals**
Consideration of Memorandum #17-270 regarding Bid Award for Water and Wastewater Chemicals
Attachment IV-8
9. **Change Order and Close-out of Force Main Project**
Consideration of Memorandum #17-275 regarding Change Order and Final Close-Out of Force Main Project
Attachment IV-9
10. **Close-out of Highway 50 Utilities**
Consideration of Memorandum #17-276 regarding Final Close-Out of Highway 50 Utilities
Attachment IV-10
11. **BID Board Expenditure Recommendation - CVB**
Consideration of Memorandum #17-279 regarding Business Improvement District #1 Expenditure Recommendation to the Convention and Visitor's Bureau
Attachment IV-11
12. **Uncollectible Utility Accounts**
Consideration of Memorandum #17-274 recommending that the City write off Uncollectible Utility Accounts
Attachment IV-12
13. **Planning Commission Recommendation, Plat Review**
Consideration of Memorandum #17- 284 regarding Resolution #17-66, a Plat of Tract 1 of Yaggie's Addition in the N 1/2, SE 1/4, Section 35, Township 94 North, Range 56 West of the 5th P.M., Yankton County, South Dakota. Address, 3201 West City Limits Road. Steven and Yavonne Slowey, owners.
Attachment IV-13
14. **Planning Commission Recommendation, Plat Review**
Consideration of Memorandum #17-285 regarding Resolution #17-67, a Plat of Tract B in Lot 1 of W. G. & A. Addition to the City and County of Yankton, South Dakota. Address, 401 W. 23rd Street. Fifth Generation Investments LLC, owner.
Attachment IV-14

15. Change Order and Close-out of 2nd Street Calmers Project

Consideration of Memorandum #17-287 regarding Change Order Number 1, Final Project Acceptance and Final Payment for the 2nd Street Calmers Project

Attachment IV-15

16. Change Order and Close-out of Maple Street Project

Consideration of Memorandum #17-288 regarding Change Order Number 1, Final Project Acceptance and Final Payment for the Maple Street Project

Attachment IV-16

17. Change Order and Close-out of Lift Station Project

Consideration of Memorandum #17-277 regarding Change Order and Final Close-Out of Lift Station Project

Attachment IV-17

V. OTHER BUSINESS

Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.

VI. ADJOURN INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL & CONTRACTUAL MATTERS UNDER SDCL 1-25-2

Executive or closed meetings may be held by a majority vote of the governing body for the sole purposes of:

- Discussing the qualifications, competence, performance, character or fitness of any public officer or employee.*
- Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.*
- Preparing for contract negotiations or negotiating with employees or employee representatives.*
- Discussing marketing or pricing strategies by a board or commission of a business owned by the City, when public discussion may be harmful to the competitive position of the business.*

Any official action concerning such matters shall be made at an open official meeting.

VII. RECONVENE AS BOARD OF CITY COMMISSIONERS

1. Roll Call

VIII. ADJOURN THE MEETING OF DECEMBER 11, 2017

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
NOVEMBER 27, 2017**

Board of City Commissioners of the City of Yankton was called to order by Mayor Hoffner.

Roll Call: Present: Commissioners Carda, Ferdig, Gross, Johnson, Knoff, Maibaum, Miner, and Moser. City Attorney Den Herder and City Manager Nelson were also present. Absent: None. Quorum present.

Action 17-325

Moved by Commissioner Gross, seconded by Commissioner Johnson, to approve the Minutes of the regular meeting of November 13, 2017.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

City Manager Nelson submitted a written report giving an update on community projects and items of interest.

City Manager Nelson publicly acknowledged participants at the charity basketball event, “Battle of the Badges,” so as to be included on work comp eligibility. Playing on the Yankton Police Department team are Samantha Bruening, Jason Foote, Preston Crissey, Joe Erickson, Brandon Frey, Brian Neumeyer, Jeremy McNinch, Pat Nolz, Jeremy Olson, Kyler Pekarek, Javier Murguia, and Caitlin Boetger. Playing on the Yankton Fire Department team are Ethan Smith, Larry Nickels, Sam Harris, Brad Moser, Daniel Prendable, Levi Rhode, Brandon Frick, Mike Schaub, Brad Binde, Kasey Hofer, Andy Haas and Mike Villanueva.

Action 17-326

Mayor Hoffner stated that Consent Agenda items would be separated for individual consideration.

1. Renewal of Mobile Home Park Licenses
Consideration of Memorandum 17-255 recommending approval of the renewal of Mobile Home Park licenses for the 2018 licensing period.
2. RTEC CNC Robotics Project, set progress hearing
Consideration of Memorandum 17-261, recommending that December 11, 2017, be established as the date for a progress hearing on the RTEC CNC Robotics Project.

Action 17-327

Moved by Commissioner Knoff, seconded by Commissioner Carda, to approve the renewal of Mobile Home Park licenses for the 2018 licensing period. (Consent Agenda Item No.1)

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 17-328

Moved by Commissioner Gross, seconded by Commissioner Ferdig, to establish December 11, 2017 as the date for a progress hearing on the RTEC CNC Robotics Project. (Consent Agenda Item No. 2)

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 17-329

Moved by Commissioner Miner, seconded by Commissioner Knoff, to adopt Resolution 17-49 approving the 2017 special assessment roll for Nuisance Vegetation and Nuisance Abatement. (Memorandum 17-254)

RESOLUTION 17-49

A RESOLUTION APPROVING THE 2017 SPECIAL ASSESSMENT ROLL FOR ABATEMENT OF NUISANCES AND NOXIOUS VEGETATION

BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota:

SECTION 1. That the special assessment roll for the assessment of the property assessable for the abatement of nuisances and noxious vegetation in the City of Yankton, South Dakota, is hereby approved and the assessments as set out in said special assessment roll approved this date are hereby levied against such property upon filing of said special assessment roll in the office of the City Finance Officer.

SECTION 2. The assessments set forth in the assessment role will become due and payable in one (1) annual installment together with interest at a rate prescribed by the Board of City Commissioners, by resolution, per annum, in accordance with SDCL 9-43.

The above assessments may be paid without interest to the City Finance Officer on or before December 28, 2017, thereafter, the entire assessment may be paid with interest from the date of filing with the City Finance Officer at the rate established by resolution of the Board of City Commissioners.

Roll Call: All members present voting "Aye;" voting "Nay;" None.
Motion adopted.

Action 17-330

Moved by Commissioner Knoff, seconded by Commissioner Carda, to adopt Resolution 17-59, regarding the public hearing on the alley assessment for 13th Street to 14th Street between Pearl Street & Picotte Street. (Memorandum 17-238) Residents Mary Silvernail, James Starr and Karen Starr were present to express concerns about the workmanship and finished product.

RESOLUTION 17-59

A RESOLUTION APPROVING THE 2017 SPECIAL ASSESSMENT ROLL FOR ALLEY CONSTRUCTION FROM 13TH STREET TO 14TH STREET BETWEEN PEARL STREET AND PICOTTE STREET

BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota:

SECTION 1. That the special assessment roll for the assessment of the property assessable for the alley construction from Thirteenth Street and Fourteenth Street between Pearl Street and Picotte Street in the City of Yankton, South Dakota, is hereby approved and the assessments as set out in said special assessment roll approved this date are hereby levied against such property upon filing of said special assessment roll in the office of the City Finance Officer.

SECTION 2. Said assessment may be paid in ten (10) annual installments and shall be collected under Plan Two "Collection by City Finance Officer", as provided in SDCL 9-43.

The above assessments may be paid without interest to the City Finance Officer on or before December 28, 2017, thereafter, the entire assessment may be paid with interest from the date of filing with the City Finance Officer at the rate established by resolution of the Board of City Commissioners.

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 17-331

Moved by Commissioner Carda, seconded by Commissioner Moser, to approve the transfer of location of a Retail (on-off sale) Wine License for January 1, 2018, to December 31, 2018, from Willa B's LLC, d/b/a Willa B's LLC (Chauntel Wright, Partner) 215 W. 3rd Street, Suite A to 114 Douglas Ave., Suite 2, Yankton, SD. (Memorandum 17-256)

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 17-332

Moved by Commissioner Johnson, seconded by Commissioner Miner, to approve the transfer of location of a Retail (on-off sale) Malt Beverage License for July 1, 2017, to June 30, 2018, from Willa B's LLC, d/b/a Willa B's LLC (Chauntel Wright, Partner) 215 W. 3rd Street, Suite A to 114 Douglas Ave., Suite 2, Yankton, SD. (Memorandum 17-257)

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 17-333

This was the time and place for the public hearing on the application for the Special Events Retail (on-sale) Liquor License for 1 day, January 13, 2018, from Boomer's Inc., (Gary W. Boom, President) d/b/a Boomer's Lounge, NFAA, 800 Archery Lane, Yankton, South Dakota. No one was present to speak for or against approval of the license. Moved by Commissioner Moser, seconded by Commissioner Miner, to approve the license. (Memorandum 17-258)

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 17-334

Moved by Commissioner Miner, seconded by Commissioner Ferdig, to retain KLJ as the consultant for engineering and planning services at Chan Gurney Municipal Airport for up to the next five years. (Memorandum 17-251)

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 17-335

Moved by Commissioner Ferdig, seconded by Commissioner Johnson, to approve the proposal from Stockwell Engineers for Meridian District Streetscape Improvements. (Memorandum 17-235) Jon Brown of Stockwell Engineers was present to answer questions about the Engineering Contract. Steve Sager, Vice President of Onward Yankton, was present in support of the project.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 17-336

Moved by Commissioner Gross, seconded by Commissioner Carda, to approve the 2018 Lease Agreement between the City of Yankton and the Yankton Area Senior Citizens Center. (Memorandum 17-260)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 17-337

Moved by Commissioner Knoff, seconded by Commissioner Johnson, to adopt Resolution 17-65. (Memorandum 17-272)

RESOLUTION 17-65

WHEREAS, it appears from an examination of the Replat of Lot 4 and Lot 5, Block 3, Mayer’s Addition located in the NW 1/4 of the SW 1/4 of Section 22, Township 93 North, Range 56, West of the 5th P.M., Yankton County, South Dakota, hereafter to be known as: Lot 4A, Block 3, Mayer’s Addition located in the NW ¼ of the SW 1/4 of Section 22, Township 93 North, Range 56, West of the 5th P.M., Yankton County, South Dakota, prepared by Brian J. Benson, a registered land surveyor in the State of South Dakota, and

and
WHEREAS, such plat has been prepared according to law and is consistent with the City’s overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 17-338

Moved by Commissioner Johnson, seconded by Commissioner Knoff, to approve the following:

Reject bids for the 1988 Oshkosh Snow Plow and sell through online public auction the Snow Plow and the 1995 International 4700 Oil Distributor which received no bids.

It is further recommended that the following surplus vehicle and mower bids be awarded to the highest bidders: The 1972 Chevrolet Custom 30 Chassis to Gregory Gusso of Yankton, SD for \$52.00; the 1994 Chevrolet 1-Ton Truck with dump box to Donnie Robinson of Yankton, SD for \$585.00; the 1997 International 4700 Truck with dump box to Bob Ryken of Yankton, SD for \$3,000.00; the 2012 Chevrolet Caprice-VIN 4297 to Baybridge Motors/Yousef Dabbagh of Island Lake, IL for \$4,308.00; the 2013 Chevrolet Caprice-VIN 5237 to Baybridge Motors/Yousef Dabbagh of Island Lake, IL for \$4,008.00; and the 2002 Zetron ‘Brat’ Country Clipper Lawn Mower to H & L Truck Repair of Yankton, SD for \$250.00. (Memorandum 17-250)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 17-339

Moved by Commissioner Knoff, seconded by Commissioner Miner, to approve reimbursement of \$1,449.14 to Riverside Baseball Concession Stand. Expenditures are to come out of the General Fund. (Memorandum 17-253)

Roll Call: Members voting “Aye,”: Commissioners Ferdig, Gross, Johnson, Knoff, Maibaum, Miner, and Moser; Members voting “Nay”: Commissioner Carda; Abstaining: Commissioner Hoffner. Motion adopted.

Action 17-340

Moved by Commissioner Gross, seconded by Commissioner Ferdig, to approve that Public Appearances are for the public, not for Commissioners to add to the agenda items. (Memorandum 17-259)

Roll Call: Members voting “Aye,”: Commissioners Carda, Ferdig, Gross, Johnson, Knoff, Maibaum, Miner, and Moser; Members voting “Nay”: Mayor Hoffner. Motion adopted.

Action 17-341

Commissioner Gross introduced and Mayor Hoffner read the title of Ordinance No. 1001 and set the date of the second reading and public hearing as December 11th, 2017.

Action 17-342

Moved by Commissioner Carda, seconded by Commissioner Knoff, to adopt Resolution 17-64 and authorize the trade in of the surplus radio equipment. (Memorandum 17-263)

RESOLUTION 17-64

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useful, or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, trade, destruction or other disposal of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary, useful, or suitable for municipal purposes and said property shall be traded in in accordance with SDCL 6-13-1, et sequential:

SURPLUS PROPERTY TO BE TRADED IN

Thirty-one (31) portable radios and batteries and sixteen (16) mobile radios.

Roll Call: All members present voting “Aye;” voting “Nay:” None. Motion adopted.

Action 17-343

Moved by Commissioner Carda, seconded by Commissioner Miner, to adjourn at 8:27p.m.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Jake Hoffner
Mayor

ATTEST:

Al Viereck
Finance Officer

Published December 9, 2017

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
CITY COMMISSION WORK SESSION, 6:00 P.M.
NOVEMBER 27, 2017**

Work Session of the Board of City Commissioners of the City of Yankton was called to order by Mayor Hoffner.

Roll Call: Present: Commissioners Carda, Ferdig (arrived at 6:02pm), Gross, Johnson, Knoff, Maibaum, Miner, and Moser. City Attorney Den Herder and City Manager Nelson were also present.

Absent: None

Quorum present.

General discussion was held regarding the operations and management of the Fox Run Golf Course. No official action was taken.

Action 17-324

Moved by Commissioner Miner, seconded by Commissioner Knoff, to adjourn at 6:55 p.m.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Jake Hoffner
Mayor

ATTEST:

Al Viereck
Finance Officer

Published December 9,2017

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
A T & T	CELL PHONE BILL	27.38	TELEPHONE	101.127.271		11.29.17	006463	P	281	00001
	CELL PHONE BILL	46.88	TELEPHONE	101.111.271		11.29.17	006463	P	281	00002
	CELL PHONE BILL	26.83	TELEPHONE	101.127.271		11.29.17	006463	P	281	00003
	CELL PHONE BILL	52.15	TELEPHONE	201.201.271		11.29.17	006463	P	281	00004
	CELL PHONE BILL	29.19	TELEPHONE	204.204.271		11.29.17	006463	P	281	00005
	CELL PHONE BILL	51.45	TELEPHONE	601.601.271		11.29.17	006463	P	281	00006
	CELL PHONE BILL	39.24	TELEPHONE	611.611.271		11.29.17	006463	P	281	00007
	CELL PHONE BILL	69.69	TELEPHONE	101.123.271		11.29.17	006463	P	281	00008
		342.81	*VENDOR TOTAL							
A-OX WELDING SUPPLY CO I	PROPANE	23.29	CHEMICALS & GASES	801.801.240		581599	077034	P	261	00011
	FLINT LIGHTER	13.44	SMALL TOOLS & HARDWARE	801.801.247		583385	077038	P	270	00002
		36.73	*VENDOR TOTAL							
ACTIVE NETWORK	SOFTWARE PROGRAM	566.62	CONTRACTED SERVICES	203.203.204		1000124416	077246	P	270	00006
AIRPORT MGR'S ASSN., S.D	MEMBERSHIP DUES	25.00	CONFERENCE & MEETINGS	101.127.265		11.8.17	018865	P	261	00003
ALLEGIANT EMERGENCY SVS	CALIBRATION GAS	308.12	CHEMICALS & GASES	101.114.240		18777	075856	P	261	00014
ASSN OF CODE ENFORCEMENT	MEMBERSHIP DUES	40.00	MEMBERSHIP DUES	101.111.261		11.8.17	018870	P	261	00007
AUTO VALUE PARTS STORE	FILTERS	168.16	GARAGE PARTS	801.801.249		449006042	076984	P	261	00006
	FILTERS	198.24	GARAGE PARTS	801.801.249		449006050	077021	P	261	00004
	BATTERY	154.84	GARAGE PARTS	801.801.249		449006105	076965	P	261	00005
	PARTS	106.82	GARAGE PARTS	801.801.249		449006347	077023	P	261	00009
	FILTERS	212.37	GARAGE PARTS	801.801.249		449006387-425	077028	P	261	00008
	PART	4.32	ROAD MATERIALS	101.123.239		449006494	077024	P	261	00010
	PARTS	137.19	REP. & MAINT. - EQUIPMEN	101.123.221		449006540	077025	P	261	00013
	FILTERS	41.96	GARAGE PARTS	801.801.249		449006669	077032	P	261	00012
	DRAIN PLUG	3.92	GARAGE PARTS	801.801.249		449006789	077026	P	270	00003
	OIL FILTERS	21.72	GARAGE PARTS	801.801.249		449006822	077035	P	270	00004
	FILTERS	94.07	GARAGE PARTS	801.801.249		449006933	077036	P	270	00005
	BATTERY	111.72	GARAGE PARTS	801.801.249		449007028	077037	P	270	00001
		1,255.33	*VENDOR TOTAL							
BANNER ASSOCIATES INC	FILL STATION	953.40	FILL STATION DESIGN	602.602.361		28643	017756	P	270	00008
BARTLETT & WEST INC	LIFT STATION	2,591.00	LIFT STATION REHAB	611.611.324		730063695	010367	P	270	00007

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
BERGESON/KATHLEEN										
	REFUND	68.68	CORPORATE MEMBERSHIPS	203.3741		11.27.18	077251	P	270	00009
	REFUND	5.15	SALES TAX PAYABLE	203.2073		11.27.18	077251	P	270	00010
		73.83	*VENDOR TOTAL							
BRENNTAG GREAT LAKES LLC										
	FERRIC TOTES	1,656.00	CHEMICALS & GASES	601.601.240		644335	018792	P	261	00015
BROADWAY CHRYSLER										
	TRUCK REPAIRS	115.79	GARAGE PARTS	801.801.249		44786	017161	P	270	00012
BROCK WHITE COMPANY LLC										
	CRAFCO PINS	765.84	ROAD MATERIALS	101.123.239		1285176-00	017144	P	270	00011
BUILDING OFFICIALS/SD										
	MEMBERSHIP DUES	55.00	MEMBERSHIP DUES	101.122.261		11.8.17	018866	P	261	00016
CEDAR KNOX PUBLIC POWER										
	ELECT-NOV	528.76	ELECTRICITY	201.201.272		11.8.17	005243	P	261	00001
	ELECT-NOV	437.18	ELECTRICITY	601.601.272		11.8.17	005176	P	261	00002
		965.94	*VENDOR TOTAL							
CENTURYLINK										
	PHONE-NOV	83.20	TELEPHONE	601.601.271		11.27.17	003059	P	270	00015
	PHONE-NOV	83.20	TELEPHONE	611.611.271		11.27.17	003059	P	270	00016
	PHONE-NOV	83.20	TELEPHONE	601.601.271		11.28.17	002828	P	270	00017
	PHONE-NOV	166.40	TELEPHONE	611.611.271		11.28.17	002828	P	270	00018
	PHONE-NOV	581.26	TELEPHONE	101.111.271		11.28.17	002829	P	270	00019
	PHONE-NOV	168.48	TELEPHONE	101.123.271		11.28.17	002829	P	270	00020
	PHONE-NOV	53.04	TELEPHONE	611.611.271		12.1.17	003065	P	281	00012
	PHONE-NOV	2.94	TELEPHONE	101.102.271		12.1.17	002262	P	281	00013
	PHONE-NOV	5.29	TELEPHONE	101.104.271		12.1.17	002262	P	281	00014
	PHONE-NOV	2.41	TELEPHONE	101.122.271		12.1.17	002262	P	281	00015
	PHONE-NOV	12.87	TELEPHONE	101.111.271		12.1.17	002262	P	281	00016
	PHONE-NOV	6.79	TELEPHONE	101.114.271		12.1.17	002262	P	281	00017
	PHONE-NOV	0.17	TELEPHONE	101.115.271		12.1.17	002262	P	281	00018
	PHONE-NOV	0.73	TELEPHONE	101.123.271		12.1.17	002262	P	281	00019
	PHONE-NOV	1.12	TELEPHONE	101.127.271		12.1.17	002262	P	281	00020
	PHONE-NOV	2.84	TELEPHONE	201.201.271		12.1.17	002262	P	281	00021
	PHONE-NOV	3.05	TELEPHONE	601.601.271		12.1.17	002262	P	281	00022
	PHONE-NOV	1.55	TELEPHONE	611.611.271		12.1.17	002262	P	281	00023
	PHONE-NOV	1.03	TELEPHONE	637.637.271		12.1.17	002262	P	281	00024
	PHONE-NOV	2.19	TELEPHONE	801.801.271		12.1.17	002262	P	281	00025
		1,261.76	*VENDOR TOTAL							
CHAMBER OF COMMERCE										
	SERVICE & RETIREMENT GFT	425.00	EMPLOYEE COMMITTEE	101.101.141		11.30.17	077308	P	281	00011
CHESTERMAN COMPANY										
	POP	94.98	POP	641.641.720		1741288	017252	P	261	00051

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
CITY MANAGEMENT ASSN SD	MEMBERSHIP DUES	150.00	MEMBERSHIP DUES	101.102.261		11.8.17	018867	P	261	00019
CITY OF VERMILLION	JT POWER CASH TRANS	44,694.55	COST OF SERVICE PROVIDED	637.637.206		12.1.17	003067	P	281	00026
CITY OF YANKTON-CENTRAL	RUBBISH	40.00	LANDFILL	801.801.276		12.1.17	005523	P	281	00010
CITY OF YANKTON-PARKS	LANDFILL CHARGES	237.12	LANDFILL	201.201.276		11.20.17	003889	P	270	00014
CITY OF YANKTON-SOLID WA	COMPACTED GARBAGE	11,614.43	LANDFILL TIPPING FEE	631.631.219		12.1.17	005524	P	281	00009
CITY UTILITIES										
	WATER-WW CHARGES	169.46	WATER SERVICE	101.127.274		11.17.17	002642	P	261	00026
	WATER-WW CHARGES	66.06	WASTEWATER SERVICE	101.127.275		11.17.17	002642	P	261	00027
	WATER-WW CHARGES	41.58	LANDFILL	101.127.276		11.17.17	002642	P	261	00028
	WATER-WW CHARGES	131.53	WATER SERVICE	101.125.274		11.17.17	002642	P	261	00029
	WATER-WW CHARGES	56.65	SEWER SERVICE	101.125.275		11.17.17	002642	P	261	00030
	WATER-WW CHARGES	175.44	WATER	637.637.274		11.17.17	002642	P	261	00031
	WATER-WW CHARGES	89.82	WW SERVICE	637.637.275		11.17.17	002642	P	261	00032
	WATER-WW CHARGES	20.79	LANDFILL	637.637.276		11.17.17	002642	P	261	00033
	WATER-WW CHARGES	142.49	WATER SERVICE	101.114.274		11.17.17	002642	P	261	00034
	WATER-WW CHARGES	36.99	SEWER SERVICE	101.114.275		11.17.17	002642	P	261	00035
	WATER-WW CHARGES	49.81	WATER SERVICE	631.631.274		11.17.17	002642	P	261	00036
	WATER-WW CHARGES	21.43	SEWER SERVICE	631.631.275		11.17.17	002642	P	261	00037
	WATER-WW CHARGES	55.01	WATER PURCHASED	801.801.274		11.17.17	002642	P	261	00038
	WATER-WW CHARGES	44.91	SEWER SERVICE	801.801.275		11.17.17	002642	P	261	00039
	WATER-WW CHARGES	20.79	LANDFILL	801.801.276		11.17.17	002642	P	261	00040
	WATER-WW CHARGES	1,811.83	WATER SERVICE	201.201.274		11.17.17	002642	P	261	00041
	WATER-WW CHARGES	194.33	SEWER SERVICE	201.201.275		11.17.17	002642	P	261	00042
	WATER-WW CHARGES	791.66	WATER SERVICE	611.611.274		11.17.17	002642	P	261	00043
	WATER-WW CHARGES	187.03	WATER SERVICE	101.141.274		11.17.17	002642	P	261	00044
	WATER-WW CHARGES	115.35	SEWER SERVICE	101.141.275		11.17.17	002642	P	261	00045
	WATER-WW CHARGES	231.64	WATER SERVICE	641.641.274		11.17.17	002642	P	261	00046
	WATER-WW CHARGES	113.30	SEWER SERVICE	641.641.275		11.17.17	002642	P	261	00047
	WATER-WW CHARGES	348.19	WATER SERVICE	203.203.274		11.17.17	002642	P	261	00048
	WATER-WW CHARGES	9.69	SEWER SERVICE	203.203.275		11.17.17	002642	P	261	00049
	WATER-WW CHARGES	326.84	WATER SERVICE	601.601.274		11.17.17	002642	P	261	00050
	WATER-WW CHARGES	99.76	WATER SERVICE	101.142.274		11.22.17	002793	P	272	00001
	WATER-WW CHARGES	74.26	SEWER SERVICE	101.142.275		11.22.17	002793	P	272	00002
		5,426.64	*VENDOR TOTAL							
CLEVELAND GOLF	FREIGHT	35.38	POSTAGE	641.641.231		5213694	017234	P	271	00020
COLE PAPERS INC.	JANITORIAL SUPPLIES	121.77	JANITORIAL SUPPLIES	641.641.236		9365811	017245	P	261	00020

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
CONCRETE MATERIAL	CONCRETE	210.00	REP. & MAINT. - DISTRIBU	601.601.226		1704525	011278	P	261	00018
CONDUENT ENTERPRISES SOL	MAINT PROGRAM SUPPORT	1,353.17	PROFESSIONAL SERVICES -	101.104.202		1419444	003925	P	261	00022
	MAINT PROGRAM SUPPORT	323.37	PROFESSIONAL SERVICES	601.601.202		1419444	003925	P	261	00023
	MAINT PROGRAM SUPPORT	363.79	PROFESSIONAL SERVICES	611.611.202		1419444	003925	P	261	00024
	MAINT PROGRAM SUPPORT	121.29	PROFESSIONAL SERVICES	631.631.202		1419444	003925	P	261	00025
		2,161.62	*VENDOR TOTAL							
CONKLING DIST/JOHN A	BEER	73.95	BEER	641.641.718		144424	017254	P	261	00021
	BEER	63.75	BEER	641.641.718		144613	017255	P	261	00052
		137.70	*VENDOR TOTAL							
CORNHUSKER INTL TRUCK IN	FUEL FILTERS	350.88	GARAGE PARTS	801.801.249		4127386	077029	P	261	00017
CREDIT COLLECTION SERVIC	UT COLLECTION-OCT	1.14	PROFESSIONAL SERVICES	601.601.202		11.17.17	001858	P	261	00053
DAKOTA BEVERAGE CO INC	BEER	26.20	BEER	641.641.718		705-1217	017249	P	261	00055
	BEER	32.70	BEER	641.641.718		7051189	017253	P	261	00056
		58.90	*VENDOR TOTAL							
DANKO EMERGENCY EQUIPMEN	FREIGHT	11.56	REP. & MAINT. - EQUIPMEN	101.114.221		89275	075854	P	261	00054
DEPT OF CORRECTIONS	DOC WORK PROGRAM	488.01	REP. & MAINT. - BUILDING	201.201.223		C18D8207	077245	P	270	00021
	DOC WORK PROGRAM	488.01	REP. & MAINT. - TRAIL	204.204.223		C18D8207	077245	P	270	00022
	DOC WORK PROGRAM	488.01	REP. & MAINT. - BUILDING	621.621.223		C18D8207	077245	P	270	00023
	DOC WORK PROGRAM	488.00	REP. & MAINT. - BUILDING	621.621.223		C18D8207	077245	P	270	00024
		1,952.03	*VENDOR TOTAL							
DEPT OF REVENUE	LAB TESTS	326.00	PROFESSIONAL SERVICES	601.601.202		10579736	018796	P	281	00027
	LAB TESTS	60.00	PROFESSIONAL SERVICES	203.203.202		10579736	018796	P	281	00028
	LAB TESTS	126.00	PROFESSIONAL SERVICES	611.611.202		10579736	018796	P	281	00029
		512.00	*VENDOR TOTAL							
DESIGN SOLUTIONS & INTEG	PROGRAMMING	1,155.00	REP. & MAINT. - PLANT	601.601.221		27434-27313	018793	P	281	00031
	PROGRAMMING	440.00	REP. & MAINT. - PLANT	601.601.221		28733	018791	P	281	00030
		1,595.00	*VENDOR TOTAL							
DEX MEDIA EAST	PHONE-NOV	9.20	PUBLISHING	101.101.211		11.22.17	003458	P	270	00025
	PHONE-NOV	13.88	PUBLISHING	101.111.211		11.22.17	003458	P	270	00026
	PHONE-NOV	9.21	SUBSCRIPTIONS & PUBLICAT	101.114.235		11.22.17	003458	P	270	00027

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
DEX MEDIA EAST		32.29	*VENDOR TOTAL							
EHRESMANN ENGINEERING IN	STEEL	253.30	BUILDING REPAIR & MAINT.	637.637.223		14241	076964	P	261	00057
ELSEN/JAMES	REFUND	169.00	QUARTERLY MEMBERSHIPS	203.3742		11.20.17	077244	P	270	00028
	REFUND	12.68	SALES TAX PAYABLE	203.2073		11.20.17	077244	P	270	00029
		181.68	*VENDOR TOTAL							
ETHANOL PRODUCTS LLC	CO2	978.43	CHEMICALS & GASES	601.601.240		CO2198433	018794	P	281	00032
FALKENBERG CONSTRUCTION	WEED MOWING	574.23	ABATEMENT	101.106.204		11.6.17	017314	P	261	00068
FINANCE, DEPT OF	POSTAGE	7.80	POSTAGE	101.122.231		11.17.17	002604	P	261	00069
	TRAVEL EXPENSE	7.78	TRAVEL EXPENSE	601.601.263		11.17.17	002604	P	261	00070
	MEETING	23.00	CONFERENCE & MEETINGS	101.102.265		11.22.17	002604	P	261	00082
		38.58	*VENDOR TOTAL							
FIRE CATT LLC	HOSE TESTING	6,321.15	REP. & MAINT. - EQUIPMEN	101.114.221		6255	017002	P	261	00074
FLANNERY/KIRT	OFFICER STIPEND-NOV	25.00	PROFESSIONAL SERV.-VOLUN	101.114.202		11.20.17	005573	P	261	00072
FRICK/ADAM	OFFICER STIPEND-NOV	25.00	PROFESSIONAL SERV.-VOLUN	101.114.202		11.20.17	005570	P	261	00071
FRICK/BRIAN	OFFICER STIPEND-NOV	50.00	PROFESSIONAL SERV.-VOLUN	101.114.202		11.20.17	005569	P	261	00073
GOVT. FINANCE OFFICER AS	MEMBERSHIP DUES	70.00	MEMBERSHIP DUES	101.104.261		11.8.17	018871	P	261	00076
GRAYMONT CAPITAL INC	LIME	4,638.08	CHEMICALS & GASES	601.601.240		112285	018787	P	261	00075
	LIME	4,549.33	CHEMICALS & GASES	601.601.240		113134	018790	P	270	00030
		9,187.41	*VENDOR TOTAL							
HAAR CO INC/FRED	REPAIRS	1,918.28	REP. & MAINT. - EQUIPMEN	201.201.221		431995	015483	P	270	00013
HAWKINS INC	CREDIT	846.18CR	CHEMICALS & GASES	203.203.240		4022368	077239	P	270	00032
	CHEMICALS	613.34	CHEMICALS & GASES	203.203.240		4176850	077238	P	270	00031

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
HAWKINS INC	CHEMICALS	1,107.09	CHEMICALS & GASES	203.203.240		4187697	076825	P	270	00033
		874.25	*VENDOR TOTAL							
HDR ENGINEERING INC	W TREATMENT PLANT CONST	88,412.38	WATER TREATMENT FACILITY	602.602.326		1200083908	016185	P	270	00034
HUMAN RESOURCE ASSN SD	MEMBERSHIP DUES	25.00	MEMBERSHIP DUES	101.102.261		11.8.17	018872	P	261	00077
J & H CARE & CLEANING CO	JANITORIAL SERVICES	2,795.00	CONTRACTED SERVICES	203.203.204		11838	077248	P	270	00035
JONES CONSTRUCTION/JOHN	WATER PLANT CONSTRUCTION	1,479,200.50	WATER TREATMENT FACILITY	602.602.326		11.27.17	016186	P	270	00036
KELLEN & STREIT, INC.	SAND	683.30	CHEMICALS	101.124.240			016942	P	261	00080
KVHT RADIO STATION	ADVERTISING	90.00	ADVERTISING	203.203.211		11.8.17	077240	P	261	00079
	ADVERTISING	130.00	ADVERTISING	641.641.211		127-250	017233	P	261	00078
		220.00	*VENDOR TOTAL							
LARRY'S HOME CENTER	REPAIRS	381.20	REP. & MAINT. - BUILDING	101.141.223		21172-21360	017313	P	270	00037
LINDBLOM SERVICES INC	PROFESSIONAL SERVICES	840.00	PROFESSIONAL SERVICES	211.231.202		79835	016299	P	261	00081
LOBEPRO ROTARY PUMPS	PUMP	7,790.22	REP. & MAINT. - PLANT	611.611.221		3359	016720	P	281	00033
LOCATORS & SUPPLIES INC	SWEATSHIRTS	57.80	UNIFORMS & DRY GOODS	801.801.244		261783	017151	P	270	00038
	SWEATSHIRTS	86.97	UNIFORMS	637.637.244		261783	017151	P	270	00039
	SWEATSHIRTS	173.94	UNIFORMS & DRY GOODS	101.123.244		261783	017151	P	270	00040
	SWEATSHIRTS	57.98	UNIFORMS & DRY GOODS	101.127.244		261783	017151	P	270	00041
		376.69	*VENDOR TOTAL							
MCLAURY ENGINEERING INC	HWY 50 UTILITIES	9,242.00	EAST HWY 50 UTILITY RECO	611.611.334		24962	012519	P	270	00045
	MANHOLE REPAIRS	12,884.25	REP. & MAINT. - COLLECTI	611.611.226		24963	016190	P	270	00046
		22,126.25	*VENDOR TOTAL							
MENARDS	OFFICE SUPPLIES	27.76	OFFICE SUPPLIES	601.601.232		26040	077275	P	270	00050
MERKEL ELECTRIC	SERVICE CALL	87.63	REP. & MAINT. - BUILDING	101.142.223		7365	016576	P	272	00003

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
MERKEL ELECTRIC	INSTALL LIGHT	13,965.58	CEDAR ST, 2ND-4TH & CALM	506.572.384		7370	016910	P	270	00058
		14,053.21	*VENDOR TOTAL							
MEYER INC	WOOD FIBER	3,903.50	REP. & MAINT. - BUILDING	201.201.223		39831-39834	077252	P	270	00048
MIDAMERICAN ENERGY	FUEL-NOV	17.12	FUEL-GENERATOR	101.115.273		11.21.17	003252	P	270	00059
	FUEL-NOV	271.15	FUEL-HEATING	101.141.273		11.21.17	003252	P	270	00060
	FUEL-NOV	503.34	HEATING FUEL - GAS	637.637.273		11.21.17	003252	P	270	00061
	FUEL-NOV	191.70	FUEL-HEATING	601.601.273		11.21.17	003252	P	270	00062
	FUEL-NOV	350.59	FUEL-HEATING	101.127.273		11.21.17	003254	P	270	00063
	FUEL-NOV	138.32	FUEL-HEATING	801.801.273		11.21.17	003254	P	270	00064
	FUEL-NOV	708.52	FUEL-HEATING	101.125.273		11.21.17	003254	P	270	00065
	FUEL-NOV	50.00	ROAD MATERIALS	101.123.239		11.21.17	003254	P	270	00066
	FUEL-NOV	240.54	FUEL-HEATING	101.114.273		11.21.17	003253	P	270	00067
	FUEL-NOV	96.50	FUEL-HEATING	641.641.273		11.21.17	003253	P	270	00068
	FUEL-NOV	15.00	FUEL-HEATING	202.202.273		11.21.17	003253	P	270	00069
	FUEL-NOV	687.65	FUEL-HEATING	201.201.273		11.21.17	003253	P	270	00070
	FUEL-NOV	195.96	FUEL-HEATING	101.142.273		11.22.17	002794	P	272	00004
		3,466.39	*VENDOR TOTAL							
MIDAMERICAN ENERGY	FUEL-NOV	200.00	FUEL-HEATING	601.601.273		11.28.17	002904	P	270	00042
	FUEL-NOV	860.36	FUEL-HEATING	611.611.273		11.28.17	002904	P	270	00043
		1,060.36	*VENDOR TOTAL							
MIDWEST ALARM COMPANY IN	ALARM MONITORING	63.00	PROFESSIONAL SERVICES	101.101.202		185670	018864	P	270	00051
	ALARM MONITORING	63.00	REP. & MAINT. - BUILDING	101.114.223		186413	075852	P	270	00049
		126.00	*VENDOR TOTAL							
MIDWEST STRIPING	FLOOD LIGHTS	270.00	GARAGE PARTS	801.801.249		463	077022	P	270	00053
MIDWEST TAPE	AUDIOBOOKS	356.87	BOOKS	101.142.340		696-191-762	016573	P	272	00005
MILLENIUUM RECYCLING	SINGLE STREAM FEE	1,720.50	CONTRACTED SERVICE-MILLE	631.631.204		129700	017164	P	270	00057
MISSOURI VALLEY TOOL INC	TOOLING	100.00	REP. & MAINT. - BUILDING	203.203.223		5753	077253	P	270	00047
MOSER/BRAD	OFFICER STIPEND-NOV	25.00	PROFESSIONAL SERV.-VOLUN	101.114.202		11.20.17	005574	P	270	00056
MUNICIPAL CODE CORP.	SUPPLEMENT MUN CODE	1,320.21	PROFESSIONAL SERVICES -	101.104.202		298083	016532	P	270	00044

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
MUNICIPAL LEAGUE, SD	MEMBERSHIP DUES	7,249.23	MEMBERSHIP DUES	101.101.261		11.8.17	018874	P	270	00052
	CONFERENCE	65.00	PROFESSIONAL SERVICES	101.103.202		5194	018877	P	270	00054
		7,314.23	*VENDOR TOTAL							
MYERS TIRE SUPPLY	TIRE PATCHING SUPPLIES	475.18	GARAGE PARTS	801.801.249		71513032	017152	P	270	00055
NEBRASKA SALT AND GRAIN	ROAD SALT	8,704.39	CHEMICALS	101.124.240		44961-44904	017150	P	270	00071
NORTHWESTERN ENERGY	ELECT-NOV	4,914.30	ELECTRICITY - STREET LIG	101.126.272		11.21.17	003136	P	281	00034
	ELECT-NOV	614.62	ELECTRICITY	101.114.272		11.21.17	003133	P	281	00035
	ELECT-NOV	1,205.63	ELECTRICITY	641.641.272		11.21.17	003133	P	281	00036
	ELECT-NOV	145.32	ELECTRICITY	637.637.272		11.21.17	003133	P	281	00037
	ELECT-NOV	133.62	ELECTRICITY	202.202.272		11.21.17	003133	P	281	00038
	ELECT-NOV	1,601.09	ELECTRICITY	101.141.272		11.21.17	003133	P	281	00039
	ELECT-NOV	1,463.43	ELECTRICITY	101.127.272		11.21.17	003132	P	281	00040
	ELECT-NOV	73.31	ELECTRICITY	621.621.272		11.21.17	003132	P	281	00041
	ELECT-NOV	958.63	ELECTRICITY	801.801.272		11.21.17	003132	P	281	00042
	ELECT-NOV	1,447.09	ELECTRICITY	101.125.272		11.21.17	003132	P	281	00043
	ELECT-NOV	67.87	ELECTRICITY	101.115.272		11.21.17	003132	P	281	00044
	ELECT-NOV	5,347.75	ELECTRICITY - STREET LIG	101.126.272		11.21.17	003135	P	281	00045
	ELECT-NOV	1,516.67	ELECTRICITY	101.142.272		11.22.17	002795	P	272	00006
	ELECT-NOV	2,526.63	ELECTRICITY	201.201.272		12.4.17	003137	P	281	00068
	ELECT-NOV	149.82	ELECTRICITY	101.123.272		12.4.17	003134	P	281	00069
	ELECT-NOV	447.40	ELECTRICITY	637.637.272		12.4.17	003134	P	281	00070
	ELECT-NOV	12,321.47	ELECTRICITY	601.601.272		12.4.17	003134	P	281	00071
	ELECT-NOV	17,231.65	ELECTRICITY	611.611.272		12.4.17	003134	P	281	00072
		52,166.30	*VENDOR TOTAL							
OBSERVER	ADVERTISEMENT	48.00	ADVERTISING	203.203.211		11.20.17	077247	P	270	00072
	SUBSCRIPTION	30.00	SUBSCRIPTIONS & PUBLICAT	101.111.235		11.7.17	017354	P	270	00073
		78.00	*VENDOR TOTAL							
PILGER SAND AND GRAVEL I	SAND	710.13	AGRICULTURAL SUPPLIES	641.641.241		10.31.17	017095	P	270	00074
POLICE CHIEFS' ASSN	MEMBERSHIP DUES	115.24	MEMBERSHIP DUES	101.111.261			018869	P	270	00086
	TESTING	325.00	LEARNING	101.111.264		1515	017356	P	271	00019
		440.24	*VENDOR TOTAL							
PRESS DAKOTA MSTAR SOLUT	AD	75.00	ADVERTISING	203.203.211		2504	077212	P	270	00076
	CLASSIFIED AD	758.32	PROFESSIONAL SERVICES	611.611.202		2504	016784	P	270	00077
	COMMISSION MINUTES	136.48	PUBLISHING	101.101.211		2504	018750	P	270	00078
	NOTICE	80.65	PUBLISHING	101.127.211		2504	018487	P	270	00079
	AD	50.00	ADVERTISING	203.203.211		2504	077229	P	270	00080

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
PRESS DAKOTA MSTAR SOLUT	COMMISSION MINUTES	253.61	PUBLISHING	101.101.211		2504	018751	P	270	00081
	NOTICES	62.42	PUBLISHING	101.101.211		2504	018807	P	270	00082
	COMMISSION MINUTES	142.00	PUBLISHING	101.101.211		2504	018752	P	270	00083
	COMMISSION MINUTES	23.58	PUBLISHING	101.101.211		2504	017300	P	270	00084
	ANNUAL REPORT	268.96	PUBLISHING	101.101.211		2504	016526	P	270	00085
		1,851.02	*VENDOR TOTAL							
R & R PRODUCTS INC	GREENSMOWER KNIVES	304.58	REP. & MAINT. - EQUIPMEN	641.641.221		2179460	017097	P	271	00005
	GREENSMOWER KNIVES	337.73	REP. & MAINT. - EQUIPMEN	641.641.221		2179483	017096	P	271	00004
		642.31	*VENDOR TOTAL							
RACOM CORPORATION	MAINTENANCE CONTRACT	6,988.80	PROFESSIONAL SERVICES	208.208.202		11.21.17	170020	P	271	00002
	RADIO ACCESS	760.96	REP. & MAINT. - EQUIPMEN	101.111.221		171794	017358	P	271	00001
		7,749.76	*VENDOR TOTAL							
REINHART FOODS INC	ENTREE	162.60	ENTREE	641.641.710		795863-797309	017250	P	271	00003
RON'S AUTO GLASS REPAIR	DOOR REPAIRS	103.70	REP. & MAINT. - BUILDING	101.142.223		82092	016575	P	272	00007
SANITATION PRODUCTS INC	ORINGS	621.07	GARAGE PARTS	801.801.249		61963-62002	017147	P	271	00014
	INSTALLATION FEE	5,500.00	REP. & MAINT. - EQUIPMEN	101.124.221		61963-62002	017147	P	271	00015
	RIVETS-WHEELS	315.34	REP. & MAINT. - EQUIPMEN	631.631.221		62102	017162	P	271	00010
	REVERSABLE SNOW PLOW	6,843.00	EQUIPMENT	101.124.350		62113	017130	P	271	00009
	DRIVE CHAIN	36.63	GARAGE PARTS	801.801.249		62143	017159	P	271	00007
		13,316.04	*VENDOR TOTAL							
SHERWIN WILLIAMS CO	LIGHT POLE PAINT	310.76	ROAD MATERIALS	101.123.239		2760-2	017145	P	271	00025
	WIRE BRUSH	29.96	ROAD MATERIALS	101.123.239		3652-3645	077033	P	271	00023
		340.72	*VENDOR TOTAL							
SMITH INSURANCE INC/MT & NOTARY INSURANCE		80.00	PROFESSIONAL SERVICES	208.208.202		11.16.17	170019	P	271	00018
SOUTH DAKOTA FIREFIGHTER	MEMBERSHIP DUES	1,200.00	MEMBERSHIP DUES	101.114.261		11.22.17	075858	P	271	00006
SOUTH DAKOTA GOLF ASSN	HANDICAP FEE	22.00	HANDICAPING	641.641.756		03-0031	017235	P	271	00022
SOUTH DAKOTA ONE CALL	MESSAGE FEE	120.23	LOCATES	601.601.208		SD17-3395	016191	P	271	00011
	MESSAGE FEE	120.22	LOCATES	611.611.208		SD17-3395	016191	P	271	00012
		240.45	*VENDOR TOTAL							

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
STERLING CUT GLASS	ACCESSORIES	222.77	MERCHANDISE	641.641.766		419885	017237	P	281	00046
STERN OIL CO INC	FUEL	3,233.63	GARAGE GASOLINE & LUBRIC	801.801.238		1177-1778	017148	P	271	00016
	FUEL	20,832.48	GARAGE GASOLINE & LUBRIC	801.801.238		1369-1448	017141	P	271	00024
	FLUSH TANKS	315.00	GARAGE GASOLINE & LUBRIC	801.801.238		164232	077030	P	271	00017
	FUEL	1,771.33	GARAGE GASOLINE & LUBRIC	801.801.238		2186-2187	017154	P	271	00008
		26,152.44	*VENDOR TOTAL							
STOCKWELL ENGINEERS INC	MEMORIAL POOL MASTERPLAN	1,899.22	PROFESSIONAL SERVICES	202.202.202		7631	015458	P	271	00013
STREET MAINTENANCE ASSN	MEMBERSHIP DUES	35.00	LEARNING	101.123.264		11.8.17	018873	P	271	00021
TAYLOR MADE	GOLF EQUIPMENT	378.66	GOLF EQUIPMENT	641.641.768		32908222	017232	P	271	00034
TITLEIST	GRIP	29.80	CLUB REPAIRS	641.641.790		904982959	017236	P	271	00028
	GOLF CLUBS	127.24	GOLF EQUIPMENT	641.641.768		905031938	017238	P	281	00047
		157.04	*VENDOR TOTAL							
TODD, INC/MICHAEL	PARKING SIGNS	599.26	ROAD MATERIALS	101.123.239		158673	017138	P	271	00029
	STREET SIGNS	319.69	ROAD MATERIALS	101.123.239		158726	017124	P	271	00032
	SIGNS	3,769.41	ROAD MATERIALS	101.123.239		158904	017153	P	271	00026
	STREET SIGNS	182.39	ROAD MATERIALS	101.123.239		159006	017158	P	271	00027
	SIGNS	1,212.10	ROAD MATERIALS	101.123.239		655	017133	P	271	00033
		6,082.85	*VENDOR TOTAL							
TRAFFIC SOLUTIONS INC	PERMANENT PAVE MARKING	44,084.50	PERMANENT PAVEMENT MARKI	506.574.373		17188	017137	P	271	00031
TRUCK TRAILER SALES INC	DOT INSPECTION	2,054.21	GARAGE PARTS	801.801.249		493	017132	P	271	00036
	TRUCK REPAIRS	4,053.70	GARAGE PARTS	801.801.249		552-554-658	017157	P	271	00030
	CREDIT	2,864.75CR	GARAGE PARTS	801.801.249		70272	077272	P	271	00035
		3,243.16	*VENDOR TOTAL							
U.S. POST OFFICE-UTIL	UT POSTAGE-NOV	600.00	POSTAGE	601.601.231		11.17.17	001855	P	271	00037
	UT POSTAGE-NOV	675.00	POSTAGE	611.611.231		11.17.17	001855	P	271	00038
	UT POSTAGE-NOV	225.00	POSTAGE	631.631.231		11.17.17	001855	P	271	00039
		1,500.00	*VENDOR TOTAL							
UL LLC	AERIAL TESTING	1,340.00	REP. & MAINT. - VEHICLES	101.114.222		72020224063	075853	P	271	00040

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
UNITED PARCEL SERVICE, I	POSTAGE-NOV	174.33	POSTAGE	601.601.231		572347477	003830	P	281	00062
	POSTAGE-NOV	56.63	PROFESSIONAL SERVICES -	101.127.202		572347477	003830	P	281	00063
		230.96	*VENDOR TOTAL							
UNITED STATES POSTAL SER	POSTAGE METER-NOV	104.14	POSTAGE	101.122.231		11.29.17	002989	P	281	00048
	POSTAGE METER-NOV	133.43	POSTAGE	101.104.231		11.29.17	002989	P	281	00049
	POSTAGE METER-NOV	259.68	POSTAGE	101.111.231		11.29.17	002989	P	281	00050
	POSTAGE METER-NOV	48.30	POSTAGE	201.201.231		11.29.17	002989	P	281	00051
	POSTAGE METER-NOV	48.77	POSTAGE	637.637.231		11.29.17	002989	P	281	00052
	POSTAGE METER-NOV	71.81	POSTAGE	101.102.231		11.29.17	002989	P	281	00053
	POSTAGE METER-NOV	205.46	POSTAGE	101.106.231		11.29.17	002989	P	281	00054
	POSTAGE METER-NOV	1.59	POSTAGE	641.641.231		11.29.17	002989	P	281	00055
	POSTAGE METER-NOV	5.06	POSTAGE	203.203.231		11.29.17	002989	P	281	00056
	POSTAGE METER-NOV	0.46	POSTAGE	101.114.231		11.29.17	002989	P	281	00057
	POSTAGE METER-NOV	63.85	POSTAGE	601.601.231		11.29.17	002989	P	281	00058
	POSTAGE METER-NOV	71.83	POSTAGE	611.611.231		11.29.17	002989	P	281	00059
	POSTAGE METER-NOV	23.94	POSTAGE	631.631.231		11.29.17	002989	P	281	00060
	POSTAGE METER-NOV	3.68	POSTAGE	101.102.231		11.29.17	002989	P	281	00061
		1,042.00	*VENDOR TOTAL							
US BANK EQUIPMENT FINANC	COPIER CONTRACT	322.63	RENTALS & XEROX SUPPLIES	101.142.212		344759675	016574	P	272	00008
VERMEER HIGH PLAINS	SCREEN BRUSH	741.12	GARAGE PARTS	801.801.249		0323155	017146	P	271	00041
WAGE WORKS INC	FLEX SERVICE FEE	65.00	PROFESSIONAL SERVICES -	101.104.202		385709	005311	P	261	00058
	FLEX SERVICE FEE	5.00	PROFESSIONAL SERVICES	101.105.202		385709	005311	P	261	00059
	FLEX SERVICE FEE	5.00	PROFESSIONAL SERVICES	101.111.202		385709	005311	P	261	00060
	FLEX SERVICE FEE	5.00	PROFESSIONAL SERV.-VOLUN	101.114.202		385709	005311	P	261	00061
	FLEX SERVICE FEE	5.00	PROFESSIONAL SERVICES	101.123.202		385709	005311	P	261	00062
	FLEX SERVICE FEE	20.00	PROFESSIONAL SERVICES	101.142.202		385709	005311	P	261	00063
	FLEX SERVICE FEE	10.00	PROFESSIONAL SERVICES	201.201.202		385709	005311	P	261	00064
	FLEX SERVICE FEE	5.00	PROFESSIONAL SERVICES	203.203.202		385709	005311	P	261	00065
	FLEX SERVICE FEE	5.00	PROFESSIONAL SERVICES	611.611.202		385709	005311	P	261	00066
	FLEX SERVICE FEE	5.00	PROFESSIONAL SERVICES	641.641.202		385709	005311	P	261	00067
		130.00	*VENDOR TOTAL							
WAITTIER/SONYA	RED CROSS CERTIFICATION	35.00	LEARNING	203.203.264		11.6.17	076824	P	271	00048
WATER & ENV ENG RESEARCH	LAB TESTS	244.00	PROFESSIONAL SERVICES	601.601.202		3731	018788	P	271	00046
	LAB TESTS	122.00	PROFESSIONAL SERVICES	601.601.202		3750	018795	P	271	00042
		366.00	*VENDOR TOTAL							

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
WHOLESale SUPPLY INC										
	CANDY	6.15	CANDY	641.641.714		388839	017244	P	271	00054
	POP	52.85	POP	641.641.720		388839	017244	P	271	00055
	CANDY	6.15	CANDY	641.641.714		389428	017251	P	271	00044
	POP	69.30	POP	641.641.720		389428	017251	P	271	00045
		134.45	*VENDOR TOTAL							
WILLIAMS & COMPANY PC										
	AUDIT	1,422.00	AUDIT	101.101.203		114591	018876	P	271	00049
	AUDIT	1,027.00	AUDIT	601.601.203		114591	018876	P	271	00050
	AUDIT	1,027.00	AUDIT	611.611.203		114591	018876	P	271	00051
	AUDIT	237.00	AUDIT	631.631.203		114591	018876	P	271	00052
	AUDIT	237.00	AUDIT	637.637.203		114591	018876	P	271	00053
		3,950.00	*VENDOR TOTAL							
WOEHL/TOBY										
	OFFICER STIPEND-NOV	25.00	PROFESSIONAL SERV.-VOLUN	101.114.202		11.20.17	005572	P	271	00043
WWWGOETSCH ASSOCIATES IN										
	PUMP PARTS	2,407.02	REP. & MAINT. - PLANT	601.601.221		99113	018789	P	271	00047
XEROX CORPORATION										
	COPIER LEASE	275.57	ACCOUNTS RECEIVABLE	713.1311		91266690	003853	P	271	00056
XEROX CORPORATION										
	COPIER LEASE	165.30	CONTRACTED SERVICES	203.203.204		71077785	003971	P	271	00063
	COPIER LEASE	112.40	ACCOUNTS RECEIVABLE	713.1311		91077784	003976	P	281	00064
	COPIER LEASE	210.48	COPIES	101.111.234		91077786	003976	P	271	00065
	COPIER LEASE	741.45	ACCOUNTS RECEIVABLE	713.1311		91077789	003976	P	271	00066
		1,229.63	*VENDOR TOTAL							
XTREME INC										
	FUEL	1,028.90	REP. & MAINT.-CENTRAL GA	101.111.224		11.8.17	017355	P	270	00075
YANKTON AREA ICE ASSOCIA										
	REIMBURSEMENT	1,621.01	CONTRACTUAL AGREEMENT	203.203.213		11.27.17	068739	P	271	00057
	ADVERTISING	50.00	ADVERTISING	203.203.211		1206	077250	P	271	00059
		1,671.01	*VENDOR TOTAL							
YANKTON CO HISTORICAL										
	1/4 SPECIAL APPROP	2,025.00	YANKTON HISTORICAL SOCIE	101.131.551		11.28.17	018535	P	271	00067
YANKTON COUNTY WEED DEPT										
	PEST CONTROL	320.94	PROFESSIONAL SERVICES	101.122.202		11.8.17	018868	P	271	00064
YANKTON JANITOR SUPPLY I										
	SUPPLIES	406.95	REP. & MAINT. - BUILDING	101.114.223		428944	075855	P	271	00060
YANKTON MEDICAL CLINIC										
	PRE-EMPLOYMENT PHYSICAL	268.00	PROFESSIONAL SERVICES	101.106.202		4274	076380	P	281	00065
	PRE-EMPLOYMENT PHYSICAL	248.00	PROFESSIONAL SERVICES -	101.104.202		4274	076359	P	281	00066

Schedule of Bills

VENDOR NAME	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
DESCRIPTION							
YANKTON MEDICAL CLINIC							
PRE-EMPLOYMENT PHYSICAL	203.50	PROFESSIONAL SERVICES	208.208.202		4274	076379	P 281 00067
	719.50	*VENDOR TOTAL					
YANKTON REDI MIX							
CONCRETE	352.50	ROAD MATERIALS	101.123.239		52789	077031	P 271 00062
YANKTON VOL FIRE DEPARTM							
FIRE CALLS/DRILLS-OCTNOV	1,400.00	PROFESSIONAL SERV.-VOLUN	101.114.202		11.27.17	075859	P 271 00058
ZIEGLER/WILLIAM P							
OFFICER STIPEND-NOV	50.00	PROFESSIONAL SERV.-VOLUN	101.114.202		11.20.17	005571	P 271 00061

Schedule of Bills

VENDOR NAME								
DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID LINE
REPORT TOTALS:	1,930,210.70							

RECORDS PRINTED - 000315

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	83,354.80
201	PARKS AND RECREATION	12,409.40
202	PARK IMPROVEMENT	2,047.84
203	SUMMIT ACTIVITY CENTER	7,153.63
204	MARNE CREEK	517.20
208	911/DISPATCH	7,272.30
211	LODGING SALES TAX	840.00
506	SPECIAL CAPITAL IMPROV	58,050.08
601	WATER OPERATION	32,769.41
602	WATER RENEWAL/REPLACEMENT	1,568,566.28
611	WASTE WATER OPERATION	54,881.73
621	CEMETERY OPERATION	1,049.32
631	SOLID WASTE	14,328.74
637	JOINT POWER	46,703.73
641	GOLF COURSE	4,662.35
713	COPIES & POSTAGE	1,129.42
801	CENTRAL GARAGE	34,474.47
TOTAL ALL FUNDS		1,930,210.70

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	1,930,210.70
TOTAL ALL BANKS		1,930,210.70

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

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Manual Check Register

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
AFSCME COUNCIL 65		06454							
	EMPLOYEE DEDUCTIONS	653.53	MISC. EMP. DED.	711.2079		005136	F	240	00006
	EMPLOYEE DEDUCTION	651.25	MISC. EMP. DED.	711.2079		005136	F	240	00067
		1,304.78	*TOTAL						
AMERICAN FAMILY LIFE COR		00025							
	CANCER & ICU PREMIUMS	7,235.33	CANCER & ICU SUPPLEMENTA	711.2075		001234	F	240	00068
ANDERSON/DEE RHONDA		.15305							
	REPLACE LOST CHECK	60.00	RENTALS - PARK	201.3620		077274	F	240	00051
ANY BORDER, LLC		.15304							
	HANGER REFUND	931.91	AIRPORT BUILDING RENTAL	101.3443		016531	F	240	00050
BRANDT/TODD		04281							
	TRAINING	236.00	TRAVEL EXPENSE	101.111.263		005641	F	240	00060
CONNECTIONS INC		06807							
	EAP INSURANCE OCTOBER	390.60	HEALTH INSURANCE	711.2068		005314	F	240	00004
DAKOTA ROCK FARMS INC		06878							
	SLUDGE HAULING	28,682.20	SLUDGE REMOVAL	611.611.228	335	016718	F	240	00070
DATHER, ROGER		.15311							
	TRAINING	200.00	CONFERENCE & MEETINGS	208.208.265			F	240	00073
DEPT OF ENVIROMENTAL		05691							
	EXAM FEE	10.00	LEARNING	611.611.264		016721	F	240	00074
DEPT OF SOCIAL SERVICES		01681							
	EMPLOYEE DEDUCTIONS	848.75	MISC. EMP. DED.	711.2079		003562	F	240	00005
	EMPLOYEE DEDUCTION	848.75	MISC. EMP. DED.	711.2079		003562	F	240	00066
		1,697.50	*TOTAL						
FIRST NATL BANK SOUTH DA		04389							
	EMPLOYEE DEDUCTION	729.15	AFLAC DAYCARE	711.2077		003301	F	240	00001
	EMPLOYEE DEDUCTION	568.41	AFLAC MEDICAL	711.2078		003301	F	240	00002
		1,297.56	*TOTAL						
HASTREITER, GERRY		.15309							
	PAY CHECK RE-ISSUE	103.55	TEMPORARY WAGES	203.203.102		070913	F	240	00071
HOWEY-FOX/WANDA		07211							
	DAMAGE REIMBURSEMENT	231.78	PROFESSIONAL SERVICES	205.205.202		018861	F	240	00014
KASSEBURG CANINE TRAININ		07212							
	K9 TRAINING BITE SUIT	1,400.00	EQUIPMENT	101.111.350		018862	F	240	00015
	K9 BITE SUIT	1,400.00	EQUIPMENT	101.111.350		005642	F	240	00069
		2,800.00	*TOTAL						
KLINE/DAVID		.15303							
	GATE CARD REFUND	10.00	AIRPORT GATE DEPOSITS	101.2090		070912	F	240	00049
KNOLOGY INC DBA WOW]		06099							
	PHONE BILL	91.35	TELEPHONE	101.102.271		003513	F	240	00017
	PHONE BILL	184.80	TELEPHONE	101.104.271		003513	F	240	00018
	PHONE BILL	22.05	TELEPHONE	101.105.271		003513	F	240	00019
	PHONE BILL	105.76	TELEPHONE	101.106.271		003513	F	240	00020
	PHONE BILL	33.31	TELEPHONE	101.111.271		003513	F	240	00021
	PHONE BILL	97.08	TELEPHONE	101.114.271		003513	F	240	00022
	PHONE BILL	172.47	TELEPHONE	101.122.271		003513	F	240	00023
	PHONE BILL	65.24	TELEPHONE	101.123.271		003513	F	240	00024

Manual Check Register

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
	KNOLOGY INC DBA WOW]	06099							
	PHONE BILL	81.00	TELEPHONE	101.142.271		003513	F	240	00025
	PHONE BILL	236.77	TELEPHONE	201.201.271		003513	F	240	00026
	PHONE BILL	34.30	TELEPHONE	202.202.271		003513	F	240	00027
	PHONE BILL	223.91	TELEPHONE	203.203.271		003513	F	240	00028
	PHONE BILL	140.60	TELEPHONE	601.601.271		003513	F	240	00029
	PHONE BILL	26.85	TELEPHONE	611.611.271		003513	F	240	00030
	PHONE BILL	34.13	TELEPHONE	637.637.271		003513	F	240	00031
	PHONE BILL	65.30	TELEPHONE	641.641.271		003513	F	240	00032
		1,614.92	*TOTAL						
	LARSEN CARPET	05969							
	CARPETING	950.00	REP. & MAINT. - BUILDING	101.125.223	1631	017302	F	240	00052
	MASONRY COMPONENTS INC	02254							
	21ST ST C-16-17	10,654.29	21ST ST SUMMIT TO RR	506.572.372		014084	F	240	00058
	WCLR PAVEMENT C-10-17	22,161.67	WEST CITY LIMITS ROAD	506.572.385		018442	F	240	00059
		32,815.96	*TOTAL						
	RETIREMENT, SD	00519							
	SD RETIREMENT - NOV	70,812.82	SD RETIREMENT SYSTEM	711.2066		002809	F	240	00055
	RETIREMENT, SD SYSTEM	05577							
	401 (A) SPECIAL PAY	45.00	PROFESSIONAL SERVICES -	101.104.202		005559	F	240	00010
	401 (A) SPECIAL PAY	45.00	PROFESSIONAL SERVICES -	101.104.202		005557	F	240	00057
	401 (A) SPECIAL PAY	7,262.93	MISC. EMP. DED.	711.2079		005559	F	240	00009
	401 (A) SPECIAL PAY	3,010.53	MISC. EMP. DED.	711.2079		005557	F	240	00056
		10,363.46	*TOTAL						
	RON'S AUTO GLASS REPAIR	03101							
	WINDOW REPLACEMENT	295.92	CAPITAL REPAIR & MAINTEN	101.141.301	78841	017306	F	240	00053
	SDSRP	04992							
	EMPLOYEE DEDUCTIONS	2,634.86	ROTH 457 SDRS-SRP	711.2056		003591	F	240	00013
	EMPLOYEE DEDUCTION	2,634.86	ROTH 457 SDRS-SRP	711.2056		003591	F	240	00063
	EMPLOYEE DEDUCTION	2,634.86	ROTH 457 SDRS-SRP	711.2056		003591	F	240	00065
	EMPLOYEE DEDUCTION	2,634.86	ROTH 457 SDRS-SRP	711.2056		003591	F	240	00076
	EMPLOYEE DEDUCTIONS	2,084.00	SDRS SUPPLEMENTAL RETIRE	711.2058		003591	F	240	00012
	EMPLOYEE DEDUCTION	2,084.00	SDRS SUPPLEMENTAL RETIRE	711.2058		003591	F	240	00062
	EMPLOYEE DEDUCTION	1,754.00	SDRS SUPPLEMENTAL RETIRE	711.2058		003591	F	240	00064
	EMPLOYEE DEDUCTION	2,084.00	SDRS SUPPLEMENTAL RETIRE	711.2058		003591	F	240	00075
		18,545.44	*TOTAL						
	SIVERTSEN, ROBERT	.15310							
	HOLIDAY FESTIVAL LIGHTS	400.00	SPECIAL EVENTS - ACTIVIT	211.231.575		018717	F	240	00072
	SUN LIFE FINANCIAL	06804							
	VISION INS - OCTOBER	899.66	HEALTH INSURANCE	711.2068		005313	F	240	00003
	VAST BROADBAND	06976							
	PHONE BILL	54.78	TELEPHONE	101.102.271		003513	F	240	00033
	PHONE BILL	109.77	TELEPHONE	101.104.271		003513	F	240	00034
	INTERNET SERVICES	1,068.74	INTERNET ACCESS	101.105.270		003751	F	240	00016
	PHONE BILL	13.40	TELEPHONE	101.105.271		003513	F	240	00035
	PHONE BILL	50.89	TELEPHONE	101.106.271		003513	F	240	00036
	PHONE BILL	21.37	TELEPHONE	101.111.271		003513	F	240	00037

Manual Check Register

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
	VAST BROADBAND	06976							
	PHONE BILL	67.11	TELEPHONE	101.114.271		003513	F	240	00038
	PHONE BILL	102.43	TELEPHONE	101.122.271		003513	F	240	00039
	PHONE CHARGES - AIRPORT	40.24	TELEPHONE	101.123.271		003977	F	240	00008
	PHONE BILL	39.34	TELEPHONE	101.123.271		003513	F	240	00040
	PHONE CHARGES - AIRPORT	161.54	TELEPHONE	101.127.271		003977	F	240	00007
	PHONE BILL	43.75	TELEPHONE	101.142.271		003513	F	240	00041
	PHONE BILL	151.89	TELEPHONE	201.201.271		003513	F	240	00042
	PHONE BILL	22.00	TELEPHONE	202.202.271		003513	F	240	00043
	PHONE BILL	143.64	TELEPHONE	203.203.271		003513	F	240	00044
	PHONE	34.60	TELEPHONE	601.601.271		003976	F	240	00011
	PHONE BILL	92.68	TELEPHONE	601.601.271		003513	F	240	00045
	PHONE BILL	13.40	TELEPHONE	611.611.271		003513	F	240	00046
	PHONE BILL	21.37	TELEPHONE	637.637.271		003513	F	240	00047
	PHONE BILL	41.19	TELEPHONE	641.641.271		003513	F	240	00048
		2,294.13	*TOTAL						
	WELLMARK BLUE CROSS & BL	06799							
	HEALTH INS - DECEMBER	92,347.09	HEALTH INSURANCE	711.2068		005310	F	240	00054
	YANKTON AREA PROG. GROWT	00939							
	TID REIMBURSEMENT	20,637.63	PAYMENT TO YAPG	511.588.566		018875	F	240	00061
		297,168.24	**CLAIMS TOTAL						

Manual Check Register
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CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:		297,168.24					

RECORDS PRINTED - 000076

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	7,940.25
201	PARKS AND RECREATION	448.66
202	PARK IMPROVEMENT	56.30
203	SUMMIT ACTIVITY CENTER	471.10
205	CASUALTY RESERVE	231.78
208	911/DISPATCH	200.00
211	LODGING SALES TAX	400.00
506	SPECIAL CAPITAL IMPROV	32,815.96
511	TID #6 WESTBROOK ESTATES	20,637.63
601	WATER OPERATION	267.88
611	WASTE WATER OPERATION	28,732.45
637	JOINT POWER	55.50
641	GOLF COURSE	106.49
711	EMPLOYEE BENEFIT	204,804.24
TOTAL ALL FUNDS		297,168.24

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	297,168.24
TOTAL ALL BANKS		297,168.24

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

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P-Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
A-Z VACUUMBAGS.COM LLC	VACUUM REPAIR SUPPLIES	31.85	REP. & MAINT. - EQUIPMEN	101.142.221		Reifenrath		283 00372
ACCUCUT, LLC	RECREATION SUPPLIES	125.00	RECREATION SUPPLIES	701.701.242		Raiche		283 00100
ALS TECHNOLOGIES INC	AMMUNITION	1,286.00	AMMUNITION	101.111.267		Burgeson		283 00288
AMAZON MKTPLACE PMTS	EMPLOYEE APPRECIATION	43.01	PROFESSIONAL SERVICES	101.102.202		Bailey		283 00051
	BOOKS	109.55	BOOKS	101.142.340		Dobrovolny		283 00247
	AV	94.03	AV - CAPITAL	101.142.342		Dobrovolny		283 00248
	OVERCHARGE CORRECTION	9.99CR	AV - CAPITAL	101.142.342		Dobrovolny		283 00369
	STAY & PLAY SUPPLIES	11.19	PROGRAM SUPPLIES	101.142.242		Raiche		283 00001
		247.79	*VENDOR TOTAL					
AMAZON MKTPLACE PMTS W	BOOKS	78.62	BOOKS	101.142.340		Dobrovolny		283 00003
	DVDS	52.74	AV - CAPITAL	101.142.342		Dobrovolny		283 00004
	PROGRAM SUPPLIES	25.98	PROGRAM SUPPLIES	101.142.242		Dobrovolny		283 00005
		157.34	*VENDOR TOTAL					
AMAZON.COM AMZN.COM/BI	BOOKS	14.06	BOOKS	101.142.340		Dobrovolny		283 00182
	DVDS	27.95	AV - CAPITAL	101.142.342		Dobrovolny		283 00183
	PROGRAM SUPPLIES	12.64	PROGRAM SUPPLIES	101.142.242		Dobrovolny		283 00184
		54.65	*VENDOR TOTAL					
APA MEMBERSHIPS AND SU	APA MEMBERSHIP DUES	513.00	MEMBERSHIP DUES	101.106.261		Mingo		283 00210
APPEARA	TOWELS	104.13	CONTRACTED SERVICES-OPER	641.641.204		McHenry		283 00272
	TOWELS	168.09	CONTRACTED SERVICES	203.203.204		McHenry		283 00275
		272.22	*VENDOR TOTAL					
AR 500 ARMOR	SWAT BALISTIC PLATES	1,857.00	EQUIPMENT	101.111.350		Burgeson		283 00297
AT&T*BILL PAYMENT	WIRELESS ACCESS	336.00	REP. & MAINT. - EQUIPMEN	101.111.221		Brandt		283 00233
AUTOZONE #3795	DIRECT IGNITION COIL	461.94	GARAGE PARTS	801.801.249		Kulhavy		283 00185
	REPLACEMENT LENS	9.54	GARAGE PARTS	801.801.249		Kulhavy		283 00364
	EQUIPMENT SUPPLIES	17.98	REP. & MAINT. - EQUIPMEN	641.641.221		Metz		283 00133
		489.46	*VENDOR TOTAL					

P-Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
AWWA.ORG								
	AWWA MEMBERSHIP	108.00	MEMBERSHIP DUES	601.601.261		Hines		283 00056
	HANDBOOK/TRAINING MANUAL	512.53	LEARNING	601.601.264		Hines		283 00058
		620.53	*VENDOR TOTAL					
BAKER-TAYLOR								
	BOOKS	9,461.14	BOOKS	101.142.340		Ferrell		283 00201
	POSTAGE	89.80	POSTAGE	101.142.231		Ferrell		283 00202
	BOOKS	41.22	BOOKS	701.701.340		Ferrell		283 00203
		9,592.16	*VENDOR TOTAL					
BATTERY EXCHANGE								
	BATTERY EXCHANGE	150.00	REP. & MAINT. - EQUIPMEN	641.641.221		Metz		283 00037
BOMGAARS #2 YANKTON								
	WEED KILLER	72.98	AGRICULTURAL SUPPLIES	621.621.241		Bornitz		283 00279
	CEMETERY MAINTENANCE	37.98	REP. & MAINT. - EQUIPMEN	621.621.221		Bornitz		283 00287
	FUEL STABILIZER	6.59	REP. & MAINT. - PLANT	601.601.221		Chytka		283 00286
	TABLES	44.99	RECREATION SUPPLIES	701.701.242		Ferrell		283 00144
	PARK SUPPLIES	28.99	REP. & MAINT. - BUILDING	201.201.223		Frick		283 00329
	SHOP SUPPLIES	79.95	REP. & MAINT. - BUILDING	201.201.223		Gleich		283 00238
	LAWN TRACTOR TIRES	59.98	AGRICULTURAL SUPPLIES	611.611.241		Hanson		283 00008
	SHOP SUPPLIES	5.56	REP. & MAINT. - BUILDING	641.641.223		Jeffers		283 00211
	REPAIR PARTS	13.48	REP. & MAINT. - COLLECTI	611.611.226		Kirchner		283 00022
	CHRISTMAS DECORATIONS	10.18	RECREATION SUPPLIES - O	201.201.242		Kortan		283 00084
	SAFETY GLASSES	47.88	UNIFORMS	631.631.244		Kulhavy		283 00137
	FLOOR DRY, WASHER FLUID	593.43	GARAGE PARTS	801.801.249		Kulhavy		283 00138
	EQUIPMENT SUPPLIES	24.99CR	REP. & MAINT. - EQUIPMEN	641.641.221		Metz		283 00020
	EQUIPMENT SUPPLIES	91.96	REP. & MAINT. - EQUIPMEN	641.641.221		Metz		283 00026
	SMALL TOOLS	3.87	SMALL TOOLS & HARDWARE	641.641.247		Metz		283 00214
	EQUIPMENT SUPPLIES	4.63	REP. & MAINT. - EQUIPMEN	641.641.221		Metz		283 00274
	CLEANING SUPPLIES	11.97	JANITORIAL SUPPLIES	641.641.236		Metz		283 00344
	PAINT	55.67	REP. & MAINT. - EQUIPMEN	101.124.221		Potts		283 00289
	REPAIR PARTS	0.60	REP. & MAINT. - DISTRIBUTI	601.601.226		Robinson		283 00052
	CHRISTMAS BULBS	3.98	REP. & MAINT. - BUILDING	201.201.223		Snook		283 00225
	PARK SUPPLIES	13.99	REP. & MAINT. - BUILDING	201.201.223		Snook		283 00335
	TORDON HERBICIDE	35.98	AGRICULTURAL SUPPLIES	601.601.241		Tramp		283 00142
	RIVERSIDE BASEBALL MAINT	18.97	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		283 00011
	PARK SUPPLIES	8.49	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		283 00029
	TRAIL SUPPLIES	30.99	REP. & MAINT. - EQUIPMEN	204.204.221		Wubben		283 00145
	SPRAYER PARTS	8.99	REP. & MAINT. - EQUIPMEN	204.204.221		Wubben		283 00321
		1,267.09	*VENDOR TOTAL					
BRENNTAG GREAT LAKES								
	FERRIC CHLORIDE	1,656.00	CHEMICALS & GASES	601.601.240		Hines		283 00151
BROADWAY CHRYSLER DODG								
	#17 REPAIRS ON SENSORS	799.92	GARAGE PARTS	801.801.249		Kulhavy		283 00345

P-Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
CALIFORNIA CONTRACTORS	OIL ABSORBENT PADS	223.50	REP. & MAINT. - PLANT	611.611.221		Hanson		283 00170
	GLOVES	77.40	UNIFORMS & DRY GOODS	611.611.244		Hanson		283 00171
		300.90	*VENDOR TOTAL					
CARHARTT	UNIFORM PANTS	92.91	UNIFORMS & DRY GOODS	101.114.244		Nickles		283 00333
CARLS PLACE	RECREATION SUPPLIES	815.95	RECREATION SUPPLIES	641.641.242		Jeffers		283 00340
CASEYS GEN STORE 2268	STAFF APPRECIATION	21.48	RECREATION SUPPLIES	701.701.242		Ferrell		283 00132
CASEYS VERMILLION	STAFF APPRECIATION	7.16	RECREATION SUPPLIES	701.701.242		Raiche		283 00302
CEDAR COUNTY VETERINAR	K9 MEDICAL CARE	89.66	K-9 UNIT MEDICAL CARE	101.111.246		Pekarek		283 00045
CLARKS RENTALS CUSTOM	EQUIPMENT RENTAL	426.00	REP. & MAINT. - EQUIPMEN	641.641.221		Metz		283 00193
	STAIRWELL PROJECT	420.00	REP. & MAINT. - BUILDING	101.125.223		Miles		283 00070
		846.00	*VENDOR TOTAL					
COFFEE CUP #8	FUEL	22.76	CONFERENCE & MEETINGS	101.106.265		Morrow		283 00312
COMFORT INN	TRAVEL EXPENSE	86.39	TRAVEL EXPENSE	641.641.263		Jeffers		283 00155
COX AUTO SUPPLY	GREASE	59.05	REP. & MAINT. - PLANT	601.601.221		Chytka		283 00023
	POLY LOOM	14.50	GARAGE PARTS	801.801.249		Kulhavy		283 00256
	SPLIT POLY LOOM	14.50	GARAGE PARTS	801.801.249		Kulhavy		283 00293
	EQUIPMENT SUPPLIES	65.97	REP. & MAINT. - EQUIPMEN	641.641.221		Metz		283 00028
	EQUIPMENT SUPPLIES	42.34	REP. & MAINT. - EQUIPMEN	641.641.221		Metz		283 00064
	EQUIPMENT SUPPLIES	108.97	REP. & MAINT. - EQUIPMEN	641.641.221		Metz		283 00089
	EQUIPMENT SUPPLIES	55.87	REP. & MAINT. - EQUIPMEN	641.641.221		Metz		283 00128
	EQUIPMENT REPAIR	45.73	REP. & MAINT. - EQUIPMEN	641.641.221		Metz		283 00163
	EQUIPMENT REPAIR	67.36	REP. & MAINT. - EQUIPMEN	641.641.221		Metz		283 00314
	EQUIPMENT REPAIR	185.04	REP. & MAINT. - EQUIPMEN	641.641.221		Metz		283 00342
	STARTER SOLENOID	46.09	GARAGE PARTS	801.801.249		Steffen		283 00083
	WHEEL SEAL	29.77	GARAGE PARTS	801.801.249		Steffen		283 00124
		735.19	*VENDOR TOTAL					
CRESCENT ELECTRIC 029	SUPPLIES	19.74	REP. & MAINT. - BUILDING	101.125.223		Miles		283 00054
	LIGHT BULBS	90.60	REP. & MAINT. - EQUIPMEN	101.126.221		Ryken		283 00101
	BALLAST KIT AND STARTER	269.77	REP. & MAINT. - EQUIPMEN	101.126.221		Ryken		283 00113
		380.11	*VENDOR TOTAL					

P-Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
DANKO EMERGENCY EQUIPM	FLASHLIGHT	114.73	REP. & MAINT. - EQUIPMEN	101.111.221		Brandt		283 00154
DAYHUFF ENTERPRISES IN	JANITORIAL SUPPLIES	103.40	JANITORIAL SUPPLIES	101.125.236		Miles		283 00061
	TOWELS	35.00	OFFICE SUPPLIES	101.127.232		Ryken		283 00219
		138.40	*VENDOR TOTAL					
DEMCO INC	BOOK TAPE	130.68	OFFICE SUPPLIES	101.142.232		Ferrell		283 00081
DENNIS SUPPLY COMPANY	MAU 101 CONTROL	522.64	REP. & MAINT. - PLANT	611.611.221		Hanson		283 00347
DRAFTINGSTEALS LLC	OFFICE SUPPLIES	129.87	OFFICE SUPPLIES	201.201.232		Kortan		283 00198
DX SERVICE	SALT	2,036.44	CHEMICALS & GASES	601.601.240		Hines		283 00195
	SALT	3,309.22	CHEMICALS & GASES	601.601.240		Hines		283 00217
		5,345.66	*VENDOR TOTAL					
EHRESMANN ENGINEERING	REPAIR PARTS	57.36	REP. & MAINT. - DISTRIBU	601.601.226		Kirchner		283 00273
EMERSON MANUFACTURING	JACK	1,146.59	EQUIPMENT	801.801.350		Steffen		283 00121
ETSY.COM - DOCHOLIDAYS	SPECIAL EVENTS	20.95	SPECIAL EVENTS - ACTIVIT	211.231.575		Lacroix		283 00245
FACEBK *2DLFUDA8W2	ADVERTISING	24.43	PUBLISHING	201.201.211		Lacroix		283 00349
FACTORYOUTLETSTORE.COM	CAMERA BATTERIES	29.80	REP. & MAINT. - EQUIPMEN	101.111.221		Burgeson		283 00351
FARGO CONTROLS, INC.	REPAIR PARTS	170.43	REP. & MAINT. -VEHICLES	611.611.222		Robinson		283 00222
FASTENAL COMPANY01	HEX LAG BOLTS	16.51	ROAD MATERIALS	101.123.239		Gobel		283 00253
	NORTH LAB LIFT STATION	54.01	REP. & MAINT. - PLANT	611.611.221		Hanson		283 00357
	REPAIR PARTS	12.90	REP. & MAINT. - DISTRIBU	601.601.226		Kuehler		283 00044
	CABLE TIES AND DEGREASER	57.72CR	GARAGE PARTS	801.801.249		Kulhavy		283 00237
	CABLE TIES, DEGREASER	57.72	GARAGE PARTS	801.801.249		Kulhavy		283 00304
	BOLTS	0.32	GARAGE PARTS	801.801.249		Robb		283 00232
	CABLE TIES AND DEGREASER	54.20	GARAGE PARTS	801.801.249		Robb		283 00249
	NUTS AND BOLTS	113.55	ROAD MATERIALS	101.123.239		Robb		283 00360
	NUTS AND BOLTS	120.93	ROAD MATERIALS	101.123.239		Robb		283 00368
	NUTS AND BOLTS CREDIT	120.93CR	ROAD MATERIALS	101.123.239		Robb		283 00373

P-Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
FASTENAL COMPANY01	TRAFFIC LIGHTS	53.77	REP. & MAINT. - EQUIPMEN	101.126.221		Ryken		283 00296
		305.26	*VENDOR TOTAL					
FIBERBUILT MANUFACTURI	RECREATION SUPPLIES	240.00	RECREATION SUPPLIES	641.641.242		Jeffers		283 00366
FRED HAAR COMPANY YANK	EQUIPMENT REPAIR	107.75	REP. & MAINT. - EQUIPMEN	641.641.221		Metz		283 00104
	FILTERS	87.72	GARAGE PARTS	801.801.249		Steffen		283 00139
	STARTER MOTOR	206.18	GARAGE PARTS	801.801.249		Steffen		283 00269
		401.65	*VENDOR TOTAL					
GIRTON ADAMS CO	PILOT SENSOR FOR BOILER	172.00	REP. & MAINT. - PLANT	601.601.221		Hines		283 00224
GLOCK PROFESSIONAL INC	CONFERENCE	250.00	CONFERENCE & MEETINGS	101.111.265		Burgeson		283 00308
GREYHOUND LINES CNP	REFUND	38.50CR	TRAVEL EXPENSE	101.142.263		Ferrell		283 00191
	REFUND	43.50CR	TRAVEL EXPENSE	101.142.263		Ferrell		283 00213
		82.00CR	*VENDOR TOTAL					
HACH COMPANY	LAB SUPPLIES	314.74	MEDICAL,SAFETY, & LAB. S	611.611.243		Dewald		283 00176
HEDAHLS - YANKTON	TRUCK REPAIRS	22.98	REP. & MAINT. -VEHICLES	201.201.222		Gleich		283 00017
	SHOP SUPPLIES	7.90	REP. & MAINT. - BUILDING	201.201.223		Gleich		283 00122
	SHOP SUPPLIES	15.98	REP. & MAINT. - BUILDING	201.201.223		Gleich		283 00358
		46.86	*VENDOR TOTAL					
HOBBY-LOBBY #0137	ADULT CRAFT NIGHT	23.87	RECREATION SUPPLIES	701.701.242		Lippert		283 00188
HOLIDAY INN EXPRESS	CONFERENCE LODGING	287.38	CONFERENCE & MEETINGS	101.106.265		Morrow		283 00281
HY VEE 1820	TEEN EVENT SUPPLIES	7.98	PROGRAM SUPPLIES	101.142.242		Raiche		283 00088
HY VEE 1899	VETERAN'S DAY SUPPLIES	11.67	CONFERENCE & MEETINGS	101.102.265		Bailey		283 00234
	RETIREMENT RECEPTION	25.28	RECREATION SUPPLIES	701.701.242		Dobrovolny		283 00173
	RETIREMENT RECEPTION	70.99	RECREATION SUPPLIES	701.701.242		Dobrovolny		283 00180
	VETERANS PROGRAM	18.75	PROGRAM SUPPLIES	101.142.242		Ferrell		283 00246
	VETERANS PROGRAM	1.99	PROGRAM SUPPLIES	101.142.242		Ferrell		283 00250
	SPECIAL EVENTS	41.40	SPECIAL EVENTS - ACTIVIT	211.231.575		Lacroix		283 00365

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
HY VEE 1899								
	RECREATION SUPPLIES	13.95	RECREATION SUPPLIES - O	201.201.242		McHenry		283 00047
	DOC WORK PROGRAM	14.07	REP. & MAINT. - BUILDING	641.641.223		Metz		283 00107
	CLEANING SUPPLIES	8.89	JANITORIAL SUPPLIES	101.125.236		Miles		283 00363
	CONCESSIONS - GATORADE	59.16	MISCELLANEOUS CONCESSION	203.203.728		Orr		283 00043
	CONCESSIONS - GATORADE	62.91	MISCELLANEOUS CONCESSION	203.203.728		Orr		283 00159
	ENTREE	17.25	ENTREE	641.641.710		Schieffer		283 00046
	VOLUNTEER APPRECIATION	19.17	RECREATION SUPPLIES	701.701.242		Schmidt		283 00041
	STAMPS	29.40	POSTAGE	101.142.231		Schmidt		283 00181
	FREE FRUIT FRIDAY	8.39	RECREATION SUPPLIES	203.203.242		Wattier		283 00039
	DOC WORK PROGRAM	10.00	REP. & MAINT. - TRAIL	204.204.223		Wubben		283 00152
	DOC WORK PROGRAM	9.38	REP. & MAINT. - TRAIL	204.204.223		Wubben		283 00235
	DOC WORK PROGRAM	12.00	REP. & MAINT. - TRAIL	204.204.223		Wubben		283 00367
		434.65	*VENDOR TOTAL					
INDEPENDENCE WASTE								
	PORTA POTTY	278.95	CONTRACTED SERVICES-OPER	641.641.204		McHenry		283 00071
	PORTA POTTY	367.84	CONTRACTED SERVICES - OP	201.201.204		McHenry		283 00072
		646.79	*VENDOR TOTAL					
INT*IN *CREATIVE PRODU								
	DARE ITEMS	46.50	SAFETY TOWN EXPENDITURES	101.111.251		Burgeson		283 00359
INT*IN *NORTHERN LIGHT								
	REPAIR CHRISTMAS LIGHTS	1,653.25	REP. & MAINT. - EQUIPMEN	201.201.221		McHenry		283 00067
IPY*MIDWEST ALARM								
	ALARM SYSTEM	63.00	PROFESSIONAL SERVICES	601.601.202		Goodmanson		283 00268
J.J. BENJI								
	UNIFORM	950.00	UNIFORMS & DRY GOODS	203.203.244		McHenry		283 00075
	MERCHANDISE	697.50	MERCHANDISE	203.203.766		McHenry		283 00076
		1,647.50	*VENDOR TOTAL					
JACK S UNIFORMS & EQUI								
	OFFICER NAME PLATE	19.49	UNIFORMS	101.111.244		Burgeson		283 00255
	UNIFORM	163.84	UNIFORMS	101.111.244		Burgeson		283 00257
	PATROL EQUIPMENT	123.94	REP. & MAINT. - EQUIPMEN	101.111.221		Burgeson		283 00258
	UNIFORMS	187.79	UNIFORMS & DRY GOODS	208.208.244		Peters		283 00162
	UNIFORMS	187.79	UNIFORMS & DRY GOODS	208.208.244		Peters		283 00325
		682.85	*VENDOR TOTAL					
JCL SOLUTIONS-SIOUX FA								
	CLEANING SUPPLIES	75.56	JANITORIAL SUPPLIES	203.203.236		Orr		283 00032
	CONCESSIONS - GATORADE	188.09	MISCELLANEOUS CONCESSION	203.203.728		Orr		283 00149
	CLEANING SUPPLIES	402.03	JANITORIAL SUPPLIES	203.203.236		Orr		283 00228
	CLEANING SUPPLIES	176.68	JANITORIAL SUPPLIES	201.201.236		Snook		283 00226
		842.36	*VENDOR TOTAL					

P-Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
JIMMY JOHNS - 3631	STAFF APPRECIATION	69.90	RECREATION SUPPLIES	701.701.242		Dobrovolny		283 00371
JIMMY JOHNS - 926	BROOKINGS SRP SHOWCASE	8.25	TRAVEL EXPENSE	101.142.263		Raiche		283 00283
KAISER REFRIGERATION I	EQUIPMENT REPAIR	6.99	REP. & MAINT. - EQUIPMEN	204.204.221		Wubben		283 00263
KC SUPPLY CO	LIME SILO GASKETS	74.43	REP. & MAINT. - PLANT	601.601.221		Chytka		283 00241
KOLETZKY IMPLEMENT INC	LATCH PINS	7.91	REP. & MAINT. - EQUIPMEN	101.123.221		Steffen		283 00196
	FILTERS	163.00	GARAGE PARTS	801.801.249		Steffen		283 00197
		170.91	*VENDOR TOTAL					
KOPETSKYS ACE HDWE	DARE ITEMS	396.00	SAFETY TOWN EXPENDITURES	101.111.251		Burgeson		283 00370
	SOCKET SET	32.99	SMALL TOOLS & HARDWARE	601.601.247		Chytka		283 00130
	PARK SUPPLIES	12.99	REP. & MAINT. - BUILDING	201.201.223		Eskens		283 00033
	CHRISTMAS LIGHT REPAIR	55.94	REP. & MAINT. - EQUIPMEN	201.201.221		Frick		283 00059
	12' STEP LADDER	299.99	SMALL TOOLS & HARDWARE	611.611.247		Hanson		283 00025
	CHRISTMAS DECORATIONS	8.99	RECREATION SUPPLIES - O	201.201.242		Kortan		283 00111
	CHRISTMAS DECORATIONS	6.28	RECREATION SUPPLIES - O	201.201.242		Kortan		283 00123
	SPECIAL EVENTS	51.96	SPECIAL EVENTS - ACTIVIT	211.231.575		Lacroix		283 00073
	SPECIAL EVENTS	51.96	SPECIAL EVENTS - ACTIVIT	211.231.575		Lacroix		283 00074
	SPECIAL EVENTS	51.96	SPECIAL EVENTS - ACTIVIT	211.231.575		Lacroix		283 00103
	SPECIAL EVENTS	51.96	SPECIAL EVENTS - ACTIVIT	211.231.575		Lacroix		283 00106
	SPECIAL EVENTS	51.96	SPECIAL EVENTS - ACTIVIT	211.231.575		Lacroix		283 00112
	SPECIAL EVENTS	51.96	SPECIAL EVENTS - ACTIVIT	211.231.575		Lacroix		283 00114
	EQUIPMENT SUPPLIES	31.27	REP. & MAINT. - EQUIPMEN	641.641.221		Metz		283 00060
	LIGHT BULBS	19.99	REP. & MAINT. - BUILDING	101.125.223		Miles		283 00066
	USA FLAG	34.99	REP. & MAINT. - BUILDING	101.142.223		Miles		283 00265
	FILTERS	45.54	REP. & MAINT. - BUILDING	101.114.223		Miles		283 00285
	RECREATION SUPPLIES	11.98	RECREATION SUPPLIES	203.203.242		Orr		283 00068
	HARDWARE	89.99	SMALL TOOLS & HARDWARE	641.641.247		Schieffer		283 00164
	SHOP SUPPLIES	35.96	REP. & MAINT. - BUILDING	201.201.223		Snook		283 00313
	PARK SUPPLIES	16.98	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		283 00069
	MULCH	179.70	AGRICULTURAL SUPPLIES	201.201.241		Vanwinkle		283 00298
	RECREATION SUPPLIES	2.97	RECREATION SUPPLIES	203.203.242		Wattier		283 00316
		1,594.31	*VENDOR TOTAL					
LOCATORS AND SUPPLIES	LOCATE SUPPLIES	98.59	REP. & MAINT. - DISTRIBU	601.601.226		Kuehler		283 00212
	LOCATE SUPPLIES	97.94	REP. & MAINT. - DISTRIBU	601.601.226		Kuehler		283 00229
		196.53	*VENDOR TOTAL					
MARK S MACHINERY INC	VALVE	23.52	GARAGE PARTS	801.801.249		Kulhavy		283 00140

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
MARK S MACHINERY INC								
	BATTERIES	780.00	REP. & MAINT. - VEHICLES	101.114.222		Nickles		283 00353
	RUBBER BELTING	85.80	REP. & MAINT. - EQUIPMEN	101.124.221		Rohde		283 00136
	CHAIN	77.80	GARAGE PARTS	801.801.249		Steffen		283 00127
		967.12	*VENDOR TOTAL					
MARSHALL BOND PUMPS								
	ODS MAC VALVE	428.81	REP. & MAINT. - PLANT	611.611.221		Hanson		283 00110
	MAC VALVE REPAIR KIT	324.75	REP. & MAINT. - PLANT	611.611.221		Hanson		283 00330
		753.56	*VENDOR TOTAL					
MEAD LUMBER YANKTON								
	REPAIR SUPPLIES	17.49	REP. & MAINT. - BUILDING	101.125.223		Miles		283 00189
	PARK SUPPLIES	45.95	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		283 00050
	PARK SUPPLIES	7.09	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		283 00057
		70.53	*VENDOR TOTAL					
MED-VET								
	SHARPS CONTAINERS	432.00	OPERATING SUPPLIES & MAT	637.637.240		Robb		283 00092
MENARDS YANKTON SD								
	SPECIAL EVENTS	2.98	SPECIAL EVENTS - ACTIVIT	211.231.575		Bornitz		283 00013
	SPECIAL EVENTS	52.50	SPECIAL EVENTS - ACTIVIT	211.231.575		Bornitz		283 00131
	CEMETERY MAINTENANCE	8.89CR	REP. & MAINT. - EQUIPMEN	621.621.221		Bornitz		283 00143
	CEMETERY MAINTENANCE	8.35	REP. & MAINT. - EQUIPMEN	621.621.221		Bornitz		283 00146
	CEMETERY MAINTENANCE	8.89	REP. & MAINT. - EQUIPMEN	621.621.221		Bornitz		283 00150
	SPECIAL EVENTS	56.99	SPECIAL EVENTS - ACTIVIT	211.231.575		Bornitz		283 00187
	SPECIAL EVENTS	28.09	SPECIAL EVENTS - ACTIVIT	211.231.575		Bornitz		283 00220
	SPECIAL EVENTS	35.87	SPECIAL EVENTS - ACTIVIT	211.231.575		Bornitz		283 00223
	SPECIAL EVENTS	6.24	SPECIAL EVENTS - ACTIVIT	211.231.575		Bornitz		283 00326
	SPECIAL EVENTS	74.27	SPECIAL EVENTS - ACTIVIT	211.231.575		Bornitz		283 00339
	SANTA SLEIGH	76.70	SPECIAL EVENTS - ACTIVIT	211.231.575		Bornitz		283 00352
	PLUMBING FITTINGS	41.36	REP. & MAINT. - PLANT	601.601.221		Chytka		283 00010
	PLUMBING SUPPLIES	8.71	REP. & MAINT. - PLANT	601.601.221		Chytka		283 00284
	TRASH BAGS	22.98	JANITORIAL SUPPLIES	601.601.236		Chytka		283 00378
	PARK SUPPLIES	28.95	REP. & MAINT. - BUILDING	201.201.223		Eskens		283 00080
	PARK SUPPLIES	20.50	REP. & MAINT. - BUILDING	201.201.223		Eskens		283 00119
	PARK SUPPLIES	62.69	REP. & MAINT. - BUILDING	201.201.223		Eskens		283 00190
	SPECIAL EVENTS	34.99	SPECIAL EVENTS - ACTIVIT	211.231.575		Eskens		283 00276
	SPECIAL EVENTS	55.44	SPECIAL EVENTS - ACTIVIT	211.231.575		Eskens		283 00303
	PARK REPAIR SUPPLIES	9.29	REP. & MAINT. - BUILDING	201.201.223		Frick		283 00300
	SNOW SHOVEL	22.99	SMALL TOOLS & HARDWARE	611.611.247		Hanson		283 00094
	JANITORIAL SUPPLIES	9.99	JANITORIAL SUPPLIES	611.611.236		Hanson		283 00095
	OFFICE SUPPLIES	12.96	OFFICE SUPPLIES	611.611.232		Hanson		283 00096
	CLARIFIER HOSE REPAIR	96.78	REP. & MAINT. - PLANT	611.611.221		Hanson		283 00097
	PRESSURE WASHER PLUMBING	1.54	REP. & MAINT. - PLANT	611.611.221		Hanson		283 00251
	REPAIR PARTS	3.98	REP. & MAINT. - COLLECTI	611.611.226		Kirchner		283 00015
	CHRISTMAS DECORATIONS	8.45	RECREATION SUPPLIES - O	201.201.242		Kortan		283 00035
	CHRISTMAS DECORATIONS	18.97	RECREATION SUPPLIES - O	201.201.242		Kortan		283 00087
	CHRISTMAS DECOR PLANTS	83.47	AGRICULTURAL SUPPLIES	201.201.241		Kortan		283 00120
	CHRISTMAS DECORATIONS	22.76	RECREATION SUPPLIES - O	201.201.242		Kortan		283 00157

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
MENARDS YANKTON SD								
	TOOLS	38.44	SMALL TOOLS & HARDWARE	601.601.247		Kuehler		283 00012
	SUPPLIES	26.82	REP. & MAINT. - BUILDING	101.125.223		Miles		283 00108
	ELECTRICAL CORD	7.99	OFFICE SUPPLIES	101.102.232		Miles		283 00337
	PUMP FITTING	6.80	REP. & MAINT. - PLANT	611.611.221		Monson		283 00318
	LIGHT BULBS	72.90	REP. & MAINT. - BUILDING	101.123.223		Potts		283 00049
	BATTERY BOX JUMPER CABL	16.88	REP. & MAINT. - EQUIPMEN	801.801.221		Potts		283 00160
	CONCRETE ANCHORS	10.38	ROAD MATERIALS	101.123.239		Potts		283 00338
	CONCRETE ANCHORS	42.68	BUILDING REPAIR & MAINT.	637.637.223		Potts		283 00374
	BATTERIES	32.97	REP. & MAINT. - EQUIPMEN	101.126.221		Ryken		283 00085
	PARK SUPPLIES	21.54	REP. & MAINT. - BUILDING	201.201.223		Snook		283 00218
	PARK SUPPLIES	27.22	REP. & MAINT. - BUILDING	201.201.223		Snook		283 00259
	RIVERSIDE PLAYGROUND	17.55	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		283 00036
	PARK SUPPLIES	39.56	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		283 00063
	SHOP SUPPLIES	40.45	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		283 00065
	CHRISTMAS DECORATIONS	39.98	RECREATION SUPPLIES - O	201.201.242		Vanwinkle		283 00105
		1,350.95	*VENDOR TOTAL					
MIDAMERICA BOOKS								
	BOOK PROCESSING	22.20	BOOKS	101.142.340		Raiche		283 00168
	BOOKS	1,021.60	BOOKS	101.142.340		Raiche		283 00174
		1,043.80	*VENDOR TOTAL					
MIDWEST LABORATORIES								
	NUTRIENTS/BIOSOLIDS TEST	699.62	PROFESSIONAL SERVICES	611.611.202		Hanson		283 00267
MINERVA GRILL AND BAR								
	STAFF APPRECIATION	275.00	RECREATION SUPPLIES	701.701.242		Ferrell		283 00208
MITCHELL HOLIDAY INN E								
	SAFETY COMMITTEE MEETING	121.49	CONFERENCE & MEETINGS	101.102.265		Bailey		283 00207
NATIONAL RECREATION & YEARLY MEMBERSHIP		170.00	MEMBERSHIP DUES	201.201.261		Larson		283 00158
NEBRASKA PGA - BLUE GO								
	MEMBERSHIP DUES	40.00	MEMBERSHIP DUES	641.641.261		Jeffers		283 00299
	MEMBERSHIP DUES	15.00	MEMBERSHIP DUES	641.641.261		Jeffers		283 00306
		55.00	*VENDOR TOTAL					
OCONNOR COMPANY								
	BLOWER	665.38	REP. & MAINT. - PLANT	611.611.221		Hanson		283 00153
OLSONS PEST TECHNICIAN								
	CONTRACTED SERVICE	81.00	CONTRACTED SERVICES-OPER	641.641.204		Jeffers		283 00135
ONE OFFICE SOLUTION								
	CASH REGISTER	299.89	REP. & MAINT. - EQUIPMEN	101.142.221		Ferrell		283 00115
	OFFICE SUPPLIES	40.97	OFFICE SUPPLIES	101.106.232		Hofer		283 00148
	OFFICE SUPPLIES	13.52	OFFICE SUPPLIES	101.106.232		Hofer		283 00209

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
ONE OFFICE SOLUTION	NOTARY STAMP	29.29	OFFICE SUPPLIES	208.208.232		Hussein		283 00093
	PRINTER RIBBON	49.84	OFFICE SUPPLIES	637.637.232		Robb		283 00270
	OFFICE SUPPLIES	26.00	OFFICE SUPPLIES	203.203.232		Wattier		283 00018
	OFFICE SUPPLIES	63.47	OFFICE SUPPLIES	203.203.232		Wattier		283 00178
		522.98	*VENDOR TOTAL					
ORBITZ*7309344094286	TRAVEL EXPENSE	272.25	TRAVEL EXPENSE	201.201.263		Lacroix		283 00172
OREILLY AUTO #3232	THERMOSTAT	17.85	GARAGE PARTS	801.801.249		Kulhavy		283 00161
	TRUCK WORK LIGHTS	188.94	GARAGE PARTS	801.801.249		Kulhavy		283 00290
	PAINT	22.97	GARAGE PARTS	801.801.249		Kulhavy		283 00301
	TRUCK WORK LIGHT	31.49	GARAGE PARTS	801.801.249		Kulhavy		283 00320
		261.25	*VENDOR TOTAL					
OVERDRIVE DIST	EBOOKS	627.87	PROFESSIONAL SERVICES	101.142.202		Ferrell		283 00116
	EBOOKS	890.05	PROFESSIONAL SERVICES	101.142.202		Ferrell		283 00200
		1,517.92	*VENDOR TOTAL					
POSTAGE REFILL	POSTAGE REFILL	200.00	POSTAGE	101.142.231		Ferrell		283 00019
PRANDOMHOUSE8007333000	CD BOOKS	273.75	AV - CAPITAL	101.142.342		Ferrell		283 00204
PRICELINE*HOTEL ROOMS	CONFERENCE HOTEL	176.22	TRAVEL EXPENSE	101.111.263		Burgeson		283 00271
PRINTSOURCE NETWORK IN	COPIES	12.50	COPIES	641.641.234		Schieffer		283 00179
QUILL CORPORATION	TABLES	249.96	RECREATION SUPPLIES	701.701.242		Ferrell		283 00319
RAYALLEN.COM ! JJDOG.C	K9 VEHICLE REPAIR	270.99	REP. & MAINT. - EQUIPMEN	101.111.221		Pekarek		283 00266
RDO EQUIPMENT CO	MIRROR CREDIT	123.69CR	GARAGE PARTS	801.801.249		Steffen		283 00307
RED LION	GBT DIGITAL CONTROL	130.52	REP. & MAINT. - PLANT	611.611.221		Hanson		283 00242
RIVERSIDE HYDRAULICS,	HOSE, ENDS, FITTINGS	258.24	GARAGE PARTS	801.801.249		Kulhavy		283 00199
	HOSE AND ENDS	41.29	GARAGE PARTS	801.801.249		Steffen		283 00006
	HOSE AND ENDS	41.56	GARAGE PARTS	801.801.249		Steffen		283 00034
	HOSE AND END	58.64	GARAGE PARTS	801.801.249		Steffen		283 00309

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
RIVERSIDE HYDRAULICS,	FITTINGS	124.72	GARAGE PARTS	801.801.249		Steffen		283 00375
		524.45	*VENDOR TOTAL					
RTC MANUFACTURING	SCHOOL TIMER SWITCH	676.00	REP. & MAINT. - EQUIPMEN	101.126.221		Ryken		283 00042
SD PROPERTY MANAGEMENT	FLAGS	184.16	REP. & MAINT. - BUILDING	101.125.223		Miles		283 00227
SHELL OIL 12435361006	BROOKINGS SRP SHOWCASE	25.60	TRAVEL EXPENSE	101.142.263		Raiche		283 00240
SHERWIN WILLIAMS 70301	BLACK SPRAY PAINT	10.06	ROAD MATERIALS	101.123.239		Gobel		283 00077
	SUPPLIES	13.51	REP. & MAINT. - BUILDING	101.125.223		Miles		283 00126
	SUPPLIES	27.10	REP. & MAINT. - BUILDING	101.125.223		Miles		283 00141
	RIVERSIDE BASEBALL MAINT	90.78	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		283 00038
		141.45	*VENDOR TOTAL					
SHUR-CO OUTLETSERVICE	D-RING AND ROLL TUBE	85.15	GARAGE PARTS	801.801.249		Steffen		283 00332
SP * ESAFETY SUPPLIES,	RUBBER GLOVES	241.25	MEDICAL & SAFETY SUPPLIE	101.111.243		Bass		283 00109
STATE HYGIENIC LAB	SOURCE WATER TESTING	493.00	PROFESSIONAL SERVICES	601.601.202		Hines		283 00175
STURDEVANTS-YANKTON #1	V-BELT	14.98	REP. & MAINT. - PLANT	601.601.221		Chytka		283 00348
	CREEPER	91.82	SMALL TOOLS & HARDWARE	101.126.247		Ryken		283 00024
	COOLANT HOSE	40.41	GARAGE PARTS	801.801.249		Steffen		283 00261
		147.21	*VENDOR TOTAL					
TABOR LUMBER COOPERATI	CHEMICALS	549.00	CHEMICALS & GASES	201.201.240		Kortan		283 00177
TESSMAN COMPANY SIOUX	CHEMICALS	1,070.12	CHEMICALS & GASES	641.641.240		Wampol		283 00311
TFS*THERMOASHEVILLE	LAB STILL HEAT ELEMENT	747.36	MEDICAL,SAFETY, & LAB. S	611.611.243		Hanson		283 00252
THE UPS STORE #6716	DRUG TAKE BACK POSTAGE	50.06	POSTAGE	101.111.231		Bass		283 00239
	POSTAGE	34.38	OFFICE SUPPLIES	101.111.232		Pekarek		283 00048
	POSTAGE	24.84	POSTAGE	641.641.231		Schieffer		283 00295
		109.28	*VENDOR TOTAL					

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
THOMAS & MEANS LAW FIR	CONFERENCE	200.00	CONFERENCE & MEETINGS	101.111.265		Burgeson		283 00323
TMA YANKTON								
	REPAIR PATROL TAHOE	914.23	REP. & MAINT.-CENTRAL GA	101.111.224		Brandt		283 00021
	EQUIPMENT REPAIRS	652.58	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		283 00030
	SHOP SUPPLIES	12.00	REP. & MAINT. - BUILDING	201.201.223		Gleich		283 00099
	MOWER TIRE MOUNTING	17.51	AGRICULTURAL SUPPLIES	611.611.241		Hoilien		283 00002
	FOUR WHEEL ALIGNMENT	77.20	GARAGE PARTS	801.801.249		Kulhavy		283 00098
	TIRES	660.00	GARAGE PARTS	801.801.249		Kulhavy		283 00129
	TIRE SEALANT	65.00	GARAGE PARTS	801.801.249		Kulhavy		283 00192
	TIRES	628.00	GARAGE PARTS	801.801.249		Kulhavy		283 00322
	EQUIPMENT REPAIR	312.00	REP. & MAINT. - EQUIPMEN	641.641.221		Metz		283 00091
	EQUIPMENT REPAIR	73.76	REP. & MAINT. - EQUIPMEN	641.641.221		Metz		283 00341
	TIRES	3,023.12	GARAGE PARTS	801.801.249		Potts		283 00315
	TIRES	230.32	GARAGE PARTS	801.801.249		Robb		283 00009
	TIRES	508.52	GARAGE PARTS	801.801.249		Robb		283 00090
		7,174.24	*VENDOR TOTAL					
TRUCK TRAILER SALES &								
	MIRROR GLASS AND HANDLE	89.88	GARAGE PARTS	801.801.249		Steffen		283 00186
	MODULE CREDIT	89.00CR	GARAGE PARTS	801.801.249		Steffen		283 00278
	MOTOR	165.00	GARAGE PARTS	801.801.249		Steffen		283 00282
	MODULE	89.00	GARAGE PARTS	801.801.249		Steffen		283 00331
		254.88	*VENDOR TOTAL					
UNITED								
	TRAVEL EXPENSE	470.60	TRAVEL EXPENSE	201.201.263		Lacroix		283 00156
VERMILLION ACE HDWE								
	PARK SUPPLIES	59.96	REP. & MAINT. - BUILDING	201.201.223		Frick		283 00062
VIDDLER INC								
	VIDEO HOSTING	41.35	PROFESSIONAL SERVICES	101.101.202		Johnson		283 00194
VWR INTERNATIONAL INC								
	CENTRIFUGE TUBES	224.03	MEDICAL, SAFETY, & LAB. S	611.611.243		Dewald		283 00346
	SULFURIC ACID	348.50	MEDICAL, SAFETY, & LAB. S	611.611.243		Dewald		283 00355
		572.53	*VENDOR TOTAL					
VZWRLLS*MY VZ VB P								
	INTERNET ACCESS	436.12	INTERNET ACCESS	101.105.270		Johnson		283 00134
	INTERNET ACCESS	80.04	INTERNET ACCESS	101.105.270		Johnson		283 00147
		516.16	*VENDOR TOTAL					
WAL-MART #1483								
	OFFICE SUPPLIES	38.38	OFFICE SUPPLIES	101.111.232		Bass		283 00205
	PORTABLE STORAGE DEVICES	25.76	REP. & MAINT. - EQUIPMEN	101.111.221		Bass		283 00343
	CHRISTMAS PARTY SUPPLIES	55.87	EMPLOYEE COMMITTEE	101.101.141		Berke-Hanson		283 00082

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
WAL-MART #1483								
	PAPER PRODUCTS	6.89	JANITORIAL SUPPLIES	601.601.236		Chytka		283 00356
	SPECIAL EVENTS	7.68	SPECIAL EVENTS - ACTIVIT	211.231.575		Eskens		283 00206
	EMPLOYEE COMMITTEE	29.76CR	EMPLOYEE COMMITTEE	101.101.141		Lacroix		283 00377
	SUPPLIES	5.47	REP. & MAINT. - BUILDING	101.125.223		Miles		283 00354
	SUPPLIES	10.32	REP. & MAINT. - BUILDING	101.125.223		Miles		283 00361
	BASKETBALLS-MEMBER USE	133.30	RECREATION SUPPLIES	203.203.242		Orr		283 00324
	PROGRAM SUPPLIES	39.81	PROGRAM SUPPLIES	101.142.242		Raiche		283 00165
	DVDS	17.96	AV - CAPITAL	101.142.342		Raiche		283 00166
	ENTREE	3.48	ENTREE	641.641.710		Schieffer		283 00055
	HARDWARE	12.97	SMALL TOOLS & HARDWARE	641.641.247		Schieffer		283 00102
	ENTREE	20.66	ENTREE	641.641.710		Schieffer		283 00125
	ENTREE	8.62	ENTREE	641.641.710		Schieffer		283 00167
	ENTREE	19.26	ENTREE	641.641.710		Schieffer		283 00264
	ENTREE	34.86	ENTREE	641.641.710		Schieffer		283 00280
	CLAY (ART NIGHT)	9.44	PROGRAM SUPPLIES	101.142.242		Sobocinski		283 00078
	PLANNER	7.88	OFFICE SUPPLIES	101.142.232		Sobocinski		283 00079
	FREE FRUIT FRIDAY	17.73	RECREATION SUPPLIES	203.203.242		Wattier		283 00118
	FREE FRUIT FRIDAYS	19.61	RECREATION SUPPLIES	203.203.242		Wattier		283 00305
		466.19	*VENDOR TOTAL					
WAL-MART #3734								
	DVDS	35.92	AV - CAPITAL	101.142.342		Raiche		283 00291
	PROGRAM SUPPLIES	13.96	PROGRAM SUPPLIES	101.142.242		Raiche		283 00292
		49.88	*VENDOR TOTAL					
WALGREENS #9806								
	K9 RENO RX	27.58	K-9 UNIT MEDICAL CARE	101.111.246		Pekarek		283 00117
	K9 RENO RX	25.90	K-9 UNIT MEDICAL CARE	101.111.246		Pekarek		283 00294
		53.48	*VENDOR TOTAL					
WALMART.COM								
	8 CHAIRS	367.92	CAPITAL REPAIR & MAINTEN	101.141.301		Morrow		283 00014
WILSONS LODGE OGLEBAY								
	CONFERENCE	1,969.14	CONFERENCE & MEETINGS	201.201.265		Lacroix		283 00086
WM SUPERCENTER #1483								
	AIRPORT CONSULTANT	22.70	CONFERENCE & MEETINGS	101.102.265		Bailey		283 00254
	DVDS	62.88	AV - CAPITAL	101.142.342		Ferrell		283 00243
	VETERAN'S PROGRAM	40.74	PROGRAM SUPPLIES	101.142.242		Ferrell		283 00244
	OFFICE SUPPLIES	55.09	OFFICE SUPPLIES	611.611.232		Hanson		283 00031
	OFFICE SUPPLIES	49.98	OFFICE SUPPLIES	208.208.232		Hussein		283 00336
	PRINTER SUPPLIES	35.94	OFFICE SUPPLIES	601.601.232		Kirchner		283 00362
	OFFICE SUPPLIES	63.89	OFFICE SUPPLIES	201.201.232		Kortan		283 00027
	CLEANING SUPPLIES	29.23	JANITORIAL SUPPLIES	203.203.236		McHenry		283 00169
	THERMOMETERS	26.82	REP. & MAINT. - BUILDING	101.125.223		Miles		283 00317
	VELCRO	13.94	REP. & MAINT. - EQUIPMEN	101.114.221		Nickles		283 00310
	BASKETBALL SUPPLIES	24.40	RECREATION SUPPLIES	203.203.242		Orr		283 00236

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
WM SUPERCENTER #1483								
	ENTREE	9.59	ENTREE	641.641.710		Schieffer		283 00350
	FREE FRUIT FRIDAY	6.88	RECREATION SUPPLIES	203.203.242		Wattier		283 00016
	OFFICE SUPPLIES	79.88	OFFICE SUPPLIES	203.203.232		Wattier		283 00215
	FREE FRUIT FRIDAY	18.12	RECREATION SUPPLIES	203.203.242		Wattier		283 00216
		540.08	*VENDOR TOTAL					
WW GRAINGER								
	CREDIT FOR BROKEN LIGHTS	21.75CR	REP. & MAINT. - BUILDING	101.142.223		Reifenrath		283 00040
	TOOLS	26.19	REP. & MAINT. - EQUIPMEN	101.142.221		Reifenrath		283 00230
	JANITORIAL SUPPLIES	96.79	JANITORIAL SUPPLIES	101.142.236		Reifenrath		283 00231
	LIGHTS	45.69	REP. & MAINT. - BUILDING	101.142.223		Reifenrath		283 00262
	JANITORIAL SUPPLIES	115.14	JANITORIAL SUPPLIES	101.142.236		Reifenrath		283 00327
	LIGHTS	48.70	REP. & MAINT. - BUILDING	101.142.223		Reifenrath		283 00328
	VACUUM REPAIR SUPPLIES	16.24	REP. & MAINT. - EQUIPMEN	101.142.221		Reifenrath		283 00334
		327.00	*VENDOR TOTAL					
YANKTON MEDICAL CLINIC								
	FIREFIGHTER PHYSICAL EKG	81.00CR	EXAMINATIONS	101.114.205		Kurtenbach		283 00007
	FIREFIGHTER PHYSICALS	6,995.50	EXAMINATIONS	101.114.205		Kurtenbach		283 00053
		6,914.50	*VENDOR TOTAL					
YANKTON PIZZA RANCH								
	MEETING	44.00	CONFERENCE & MEETINGS	203.203.265		Wattier		283 00376
YANKTON WINNELSON CO								
	PRESSURE REGULATOR	353.95	REP. & MAINT. - PLANT	601.601.221		Chytka		283 00221
	E HWY 50 PROJECT	268.17	REP. & MAINT. - BUILDING	201.201.223		Frick		283 00277
	DRINKING FOUNTAIN	3,000.00	COMMISSION IDEAS FROM NL	503.549.364		Snook		283 00260
		3,622.12	*VENDOR TOTAL					

P-Card Schedule of Bills

VENDOR NAME								
DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID LINE
REPORT TOTALS:	79,880.18							

RECORDS PRINTED - 000378

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	33,173.20
201	PARKS AND RECREATION	7,967.06
203	SUMMIT ACTIVITY CENTER	3,089.30
204	MARNE CREEK	78.35
208	911/DISPATCH	454.85
211	LODGING SALES TAX	805.86
503	PARK CAPITAL	3,000.00
601	WATER OPERATION	9,349.87
611	WASTE WATER OPERATION	5,532.78
621	CEMETERY OPERATION	119.31
631	SOLID WASTE	47.88
637	JOINT POWER	524.52
641	GOLF COURSE	4,782.67
701	LIBRARY TRUST	974.02
801	CENTRAL GARAGE	9,980.51
TOTAL ALL FUNDS		79,880.18

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	79,880.18
TOTAL ALL BANKS		79,880.18

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY



OFFICE OF THE CITY MANAGER

www.cityofyankton.org

VOL. 52, NUMBER 23

Commission Information Memorandum

The Yankton City Commission meeting on Monday, December 11, 2017, will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Fire Department Update

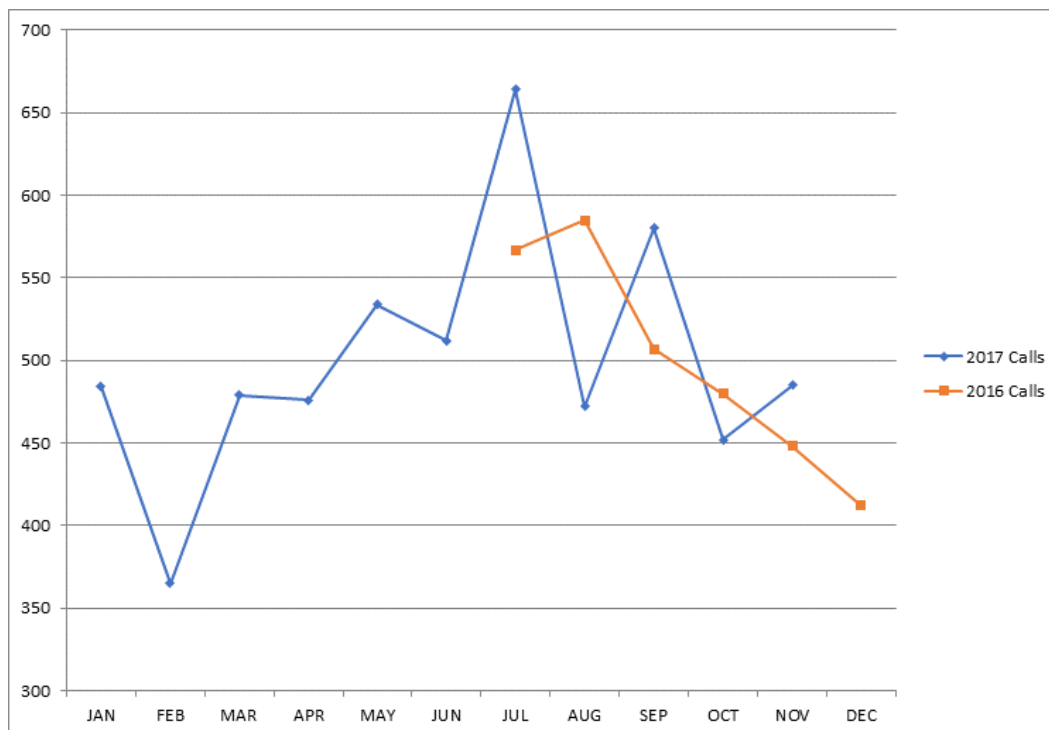
The Fire Department has been busy with many calls over the past 2 weeks. Several structure fires, grass fires and accidents have kept firefighters busy responding. Citizens are reminded to make sure smoke detectors are installed and in working order, to check weather for the day of and a week after any controlled burns and to call in any controlled burns prior to lighting them. If you have questions, please contact us.

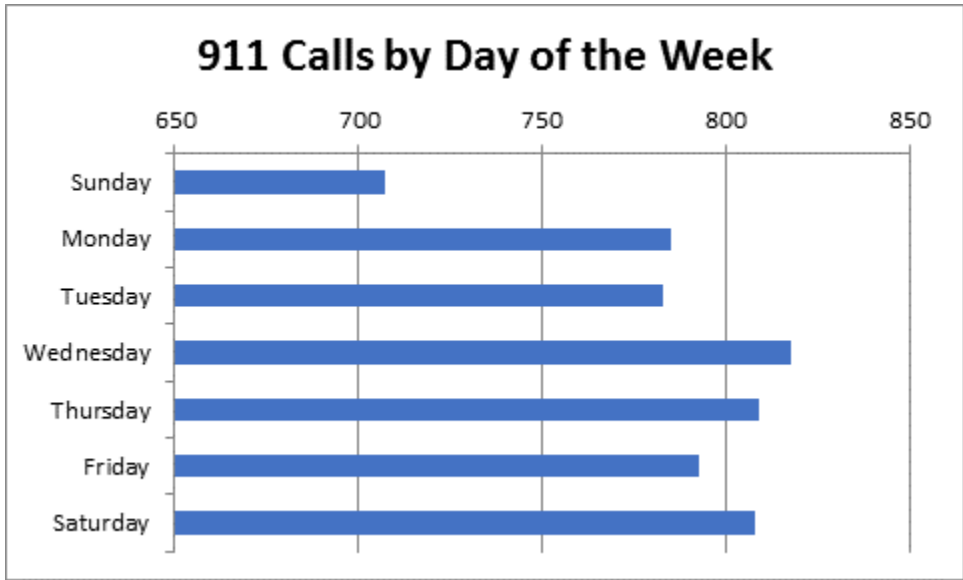
2) Human Resources Department Update

We have a new employee at the Wastewater Plant. Ryan McClennen started employment at the plant on November 27. This opening was due to the retirement of Mike Arens on October 23.

3) Information Services Department Update

Staff has started setting up newer computers at the library. The majority of the library’s computers will be replaced with updated computers that came from City Hall and Police. The monthly call volumes for dispatch are included below.





4) Community Development Update

Plans are being discussed for a number of housing projects in 2018. Most recently, we were informed that South Dakota Housing Development Authority awarded tax credits for Phase II of the Yankton Heights Apartment project to the Costello Company. This project will complete the build-out of the parcel east of the Fox Stop in northwest Fox Run subdivision. Phase II will start construction in May of 2018 and will be a similar looking building with 40 units of income based housing. The Costello Company has also completed the Whiting Court Apartment renovation located at 1006 Whiting Drive. This project consisted of an exterior and interior renovation of a 17-unit apartment building that was constructed in 1981. The renovation incorporated usability and accessibility features to the kitchens, bathrooms and living rooms. The project was designed so that many of the elderly tenants were able to stay in the apartment building during the renovation. Final building and plumbing inspections have been completed by our staff and Certificates of Occupancy have been issued. Although the City did not participate financially in these projects, the Commission supported both of them by resolution documenting need for this type of housing in the community. Governing body resolutions are an essential part of the application process that help these projects move forward.

5) Public Works Department Update

Street Department staff have been performing maintenance on snow removal equipment after the recent sanding event.

While weather conditions permit, Public Works continues to address fall maintenance items. The City of Yankton would like to remind residents that wrapping paper, holiday cards, Styrofoam, packing peanuts cannot be placed in the recycle cart for pickup. Wrapping paper and cards most often have glitter or other decorative objects that are not recyclable. If any of these items are with your recycling, they will not be picked up. The above items need to be placed in your regular garbage. The City of Yankton thanks the residents for their cooperation.

The City of Yankton will have a one-time pickup of Christmas trees on Thursday, January 4, 2018. The City is asking for Yankton residents to place Christmas trees by the **front curb no later than 7:00 A.M.** on Thursday, January 4, 2018, as there will be **no** Christmas tree pick up in alleys. In addition, there will be a Christmas tree drop-off point for Yankton residents at the after-hours yard waste location at the east gate of the Transfer Station. Christmas trees can also be taken to the Yankton Transfer Station during regular business hours of Monday through Saturday from 8:00 A.M. to 3:45 P.M.

Included in this commission packet is the acceptance memo, final pay estimate and change orders for the last two City projects of 2017.

Design work continues for the City projects to be completed in 2018.

We have received construction plans and specifications for the 8th Street project from Summit Street to Linn Street. Staff has been working closely with Stockwell Engineers, so we are hopeful that the review won't bring to light any major issues or changes.

6) Library Update

The library has filled two of our open part time circulation positions. We have also received another resignation from a fourth part time circulation assistant. We are working with HR to hire for the remaining two openings and Linda and Tonya are covering more nights and weekends while we are short staffed. We are moving into a lighter programming season at the library during the holidays and are beginning to plan programs for the spring and even looking at the upcoming Summer Reading Program for 2018.

7) Finance Department Update

Finance is beginning its preparations for fiscal year-end activities. Staff participated in a municipal election webinar on December 5th held by the Secretary of State's office. Payroll staff also took part in an end-of-year webinar on December 7th which covered special activities to close out payroll reporting for the calendar year.

8) Environmental Services Department Update

Work continues on the water plant with lower level walls and columns. The contractor also began shoring forms and rebar for the filter slab deck. The contractor is waiting on Slowey Construction to begin installing piping west of the old bridge. The schedule for that work has not been finalized. The contractor will also begin backfilling some areas. Kyle and Ross also met with the contractor to review the public impact mitigation section of the construction documents including work hours and noise.

Staff has been busy working with the contractors and engineers to complete final inspections on several projects including the lift station, force main and Highway 50 utilities.

Distribution/Collection staff is busy repairing hydrants and sewer jetting. Staff is scheduled to jet and clean 1/3 of the sewer collection system every year. The nice weather has allowed staff to complete additional sewer jetting. Jetting helps reduce the potential for sewer plugs and backups.

9) Police Department Update

Lieutenant Todd Brandt is currently attending "Building and Enhancing Criminal Justice Response to Battering in Rural Communities."

All D.A.R.E. culminations have been completed for the 2017-2018 school year. 236 5th grade students received the core training and visitations were completed for kindergarten through 4th grade in five elementary schools.

Lieutenant Burgeson attended the weekly OEM meeting which consisted of discussion on NFAA emergency response plans and the IAP planning sessions.

YPD is in the initial stages to start testing on body worn cameras. We plan to start testing with the Sentry 360 system within a few days.

The final night shoot training has been postponed due to weather/road conditions.

Kids, Cops and Christmas Community Policing Event is going to be held December 9, 2017. The Yankton Police Department, Yankton County Sheriff's Office, SD Highway Patrol, and the SD Game, Fish, and Parks will be participating.

10) Monthly reports

Yankton Police Department and Building monthly reports are included for your review. Minutes from the Golf Advisory Board and Planning Commission are also included.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Nelson
City Manager

	GENERAL SUMMARY			
	THIS MONTH		Year To Date	
	This Year	Last Year	This Year	Last Year
POLICE INCIDENTS	1156	1054	12378	11516
SHERIFF INCIDENTS	172	180	1819	1889
AMBULANCE CALLS (YPD)	32	16	269	227
FIRE / HAZMAT CALLS	5	5	54	33
FOREIGN AID CALLS	23	15	161	95
ALARMS	9	12	177	168
ANIMAL CALLS/COMPLAINTS	96	N/A	1040	N/A
ANIMALS CLAIMED/IMPOUNDED	15	13	193	123
ANIMALS DISPOSED	0	0	18	7

	ACCIDENT SUMMARY			
	THIS MONTH		Year To Date	
	This Year	Last Year	This Year	Last Year
STATE REPORTABLE ACCIDENTS	17	9	168	125
NON REPORTABLE HIT & RUN ACCIDENTS	27	29	319	245
INJURY ACCIDENTS	3	5	47	41
FATALITIES	0	0	0	0
PEDESTRIAN ACCIDENT	0	0	1	3

November 2017 YPD Citations

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
DUI	16	12	149	157
DRIVING UNDER REVOCATION	5	2	73	56
SUSPENDED, EXPIRED OR UNLICENSED DRIVER	20	27	213	232
CARELESS DRIVING	2	2	19	21
EXHIBITION DRIVING	3	0	10	13
SPEEDING	28	10	243	241
STOP SIGN, RED LIGHT VIOLATION	5	8	63	67
IMPROPER TURNING	2	1	21	17
YIELD RIGHT OF WAY	1	2	13	15
OPEN CONTAINER	4	5	32	40
MIC (17 yoa or under)	7	0	18	46
CONSUMPTION UNDERAGE (18-20 yoa)	0	0	62	11
LIQUOR VIOLATIONS / FURNISHING ALCOHOL TO A MINOR	0	0	1	2
MISDEMEANOR DRUG CITATIONS (Poss. Of Drug Paraph.)	25	12	179	170
TOBACCO VIOLATIONS	1	2	10	11
PETTY THEFT under \$400.00	4	7	29	31
INTENTIONAL DAMAGE TO PROPERTY under \$400.00	1	0	5	2
OTHER VIOLATIONS	40	30	404	368
TOTAL TRAFFIC CITATIONS	164	120	1544	1500

November 2017 YPD Adult Arrest Charges

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
MURDER	0	0	0	0
RAPE	0	1	3	1
ROBBERY	0	0	0	0
BURGLARY	1	1	12	6
ASSAULT AGGRAVATED	1	2	12	7
ASSAULT SIMPLE	3	1	28	28
CRIMES AGAINST FAMILY / DOMESTIC VIOLENCE	4	5	58	59
DISORDERLY CONDUCT	0	0	7	9
SEXUAL CONTACT/SEX OFFENSES	0	1	6	4
THEFT PETTY	0	4	15	44
THEFT GRAND	0	1	5	1
THEFT AUTO	0	0	1	0
FORGERY & COUNTERFEITING	0	0	5	2
FRAUD	0	0	0	0
EMBEZZLEMENT	0	0	0	0
INTENTIONAL DAMAGE	0	0	12	12
NARCOTIC DRUG CHARGES	33	19	350	337
LIQUOR ARRESTS	0	0	3	3
WEAPONS VIOLATION	0	1	11	4
WARRANTS	12	15	195	201
PROTECTIVE CUSTODY	0	1	0	3
ALL OTHER OFFENSES	41	27	433	327
TOTAL ARRESTS	95	79	1156	1048

November 2017 YPD Juvenile Arrests Charges

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
CURFEW	0	0	20	12
RUNAWAY	1	1	9	11
MURDER	0	0	0	0
RAPE	0	0	0	0
ROBBERY	0	0	0	0
BURGLARY	0	0	1	1
ASSAULT AGGRAVATED	0	0	2	0
ASSAULT SIMPLE	0	0	11	13
CRIMES AGAINST FAMILY/ DOMESTIC VIOLENCE	0	1	0	1
DISORDERLY CONDUCT	2	0	5	9
SEXUAL CONTACT / SEX OFFENSES	0	0	0	0
THEFT PETTY	0	0	8	0
THEFT GRAND	0	0	0	1
THEFT AUTO	0	0	0	0
FORGERY & COUNTERFEITING	0	0	0	0
FRAUD	0	0	0	0
EMBEZZLEMENT	0	0	0	0
INTENTIONAL DAMAGE	0	0	3	2
NARCOTIC DRUG CHARGES	2	12	43	38
LIQUOR ARRESTS	0	0	0	0
WEAPONS VIOLATIONS	0	0	2	3
ALL OTHER OFFENSES	0	2	13	23
TOTAL ARRESTS	5	16	117	114

**City of Yankton
Building Report
November 2017**

OWNER	DATE	PERMIT NO.	ADDRESS	USE	TYPE OF CONSTRUCTION	PERMIT FEE	ESTIMATED BUILD COST
Steve Drotzmann	11/3	BLDG-17-0200	3207 Halley Street	Res	Garage	\$25.00	ETJ Permit
Jared Finck	11/9	BLDG-17-0201	1400 W. 26th Street	Res	New Single Family Home	\$389.50	\$134,690.80
Gary Schumacher	11/13	BLDG-17-0202	1406 Oakwood Drive	Res	Garage Addition	\$64.50	\$9,253.44
Lisa Haverson	11/13	BLDG-17-0203	417 W. 2nd Street	Res	Window/Siding	\$20.00	\$8,000.00
Jesslyn Aschoff	11/13	BLDG-17-0204	1500 W. 26th Street	Res	Partial Basement Finish	\$48.50	\$6,000.00
Gary Wormsbecher	11/16	BLDG-17-0205	500 E. 21st. Street	Res	Window Replacement	\$20.00	\$4,500.00
Taylor Beckman	11/16	BLDG-17-0206	2509 Wynn Way	Res	Bathroom Finish	\$32.00	\$2,000.00
Kirby Hofer Construction Co.	11/17	BLDG-17-0207	2802 Woodbine Avenue	Res	New Single Family Home	\$451.00	\$175,073.60
Kirby Hofer Construction Co.	11/17	BLDG-17-0208	2804 Woodbine Avenue	Res	New Single Family Home	\$485.50	\$198,150.20
Kirby Hofer Construction Co.	11/17	BLDG-17-0209	2806 Woodbine Avenue	Res	New Single Family Home	\$409.00	\$147,508.60
Mitchell Family LTD Partners	11/17	BLDG-17-0210	208 Golf Lane	Res	Shingle	\$20.00	\$7,800.00
Jeffrey Burling	11/29	BLDG-17-0211	1103 Douglas Avenue	Res	Shingle	\$20.00	\$26,000.00
					Total	\$1,985.00	\$718,976.64

November 2016	\$722,378.00
2016 to Date	\$17,314,545.00
2017 to Date	\$57,745,290.94



The MISSION of the Yankton Department of Parks and Recreation is to enhance the quality-of-life (social, cultural, educational, and physical well-being) for the citizens of Yankton and the surrounding area through responsible, innovative, and cost-effective creation, maintenance, and management of high quality parks, facilities, programs, and community special events.

**MINUTES
FOX RUN GOLF ADVISORY BOARD
Thursday, October 19, 2017**

Fox Run Golf Course Clubhouse – 12:00 P.M.

I. ROUTINE BUSINESS

Roll Call:

Present: Annette Kohoutek, Carll Kretsinger, Steve Sager, Jim Miner, Terry Carda, Commissioner Stephanie Moser.

Absent: Dan Kramer.

Also present were Golf Operations Manager Tom Jeffers, Course Superintendent Rockie Wampol, Director of Parks and Recreation Todd Larson, Department Secretary Chasity McHenry, and City Manager Amy Nelson.

Public Appearances: None.

Minutes: September 28, 2017 minutes approved. Kretsinger motioned, Sager second. Motion carried 5-0.

II. NEW BUSINESS

- A. Monthly round report and season pass report from Tom J. and course software. (Attachment). Aeration of greens caused no issues with play. There was good fall weather. Still seeing some Great Life golfers utilizing affiliate agreement.
- B. League updates. All leagues are done. Winnings have been posted. Simulator league starts in December. Simulator will be up by mid-November. Tuesdays will continue to have senior fun events through the first week of December. Simulator this winter- try to do some senior golf in mornings to drive traffic in clubhouse.
- C. Year-to-Date Financials through September from City Software. The Course has had a good turn around on revenue year-to-date. Down in expenses year-to-date also. Margins on small golf items is easier to keep at a higher level. Club margins are not great once the clubs have to be marked down to move the product. Technology of clubs changes so rapidly it is hard to keep up with changes and keep products stocked that are the latest and greatest. Selling old items at below cost to finally get them out of inventory really hurts the pro shop margins. Still considering having a smaller inventory in pro shop and working with customers to order items from the companies. Question to have answered is will the club companies allow fitting days at the course without stocking their inventory? Club repair takes a lot of time and has small margins. Need to evaluate club repair and eliminate operations if not financially beneficial. Continue to do re-grips for clubs as it is not time consuming and financially makes more sense. Apparel sales and margins for apparel has been decent in 2017. Discusses concrete cart paths and funding. 2015 cart path install was a two-year budget project so half of project was paid in 2015 and half of project

was paid at the start of 2016. 2017 cart path installation was budgeted but has not been completed due to the City's 5% reduction in spending due to lower than projected sales tax revenues. 2018 budget has \$10,000 budgeted for cart path installation. In 2018, a determination will be made on the cart path project and whether it will be completed based on sales tax revenues realized by the City of Yankton. Probably need to try to do the cart project in-house to get the most linear feet of trail completed versus using a contractor to do the install.

- D. Long-term Vision for Fox Run Golf Course. Discussion as we prepare for City Commission Work Session on November 27, at 6:00pm. The public meeting will take place at the RTEC building on November 27. Research on other public course subsidies from around South Dakota (attachment). Advertising and sponsorship sales- how much should City staff do in this regard? Will public be accepting of City sales calls? Dozen or so Yankton area residents have Great Life Memberships. Will the course lose members to Great Life in future years? Will there every be a chance for Fox Run to try and have package deals that include in-town movies, other food options, bowling, state park visits, Mt. Marty events, etc.? What more can Great Life provide Fox Run in the future?
- E. 2018 rates discussion. Discussed having a 2% increase for 2018. Those that are loyalty rewards members would pay 2017 rates for the 2018 season. Also, the loyalty rewards members would have some credit to put toward season passes in 2018. Discussed creating an active military member rate- to match the Senior Rate special. Tom is also thinking about another men's league to play on Wednesday nights as that is the slowest night of the week for walk-up golf.
- F. Course conditions and projects. Greens have been tined. Green aeration was a challenge due to the rainy weather. Fertilizer and foliage sprays have been applied. Plan on draining and blowing out irrigation system in the beginning of November.

III. OTHER BUSINESS

- A. Next Meeting Thursday, November 16, 2017.

IV. ADJOURN

Miner motioned, Carda second. Motion carried 5-0.

**CITY of YANKTON
PLANNING COMMISSION MEETING MINUTES
for
November 13, 2017**

The meeting was called to order at 5:32 p.m. by Co-Chairman Wenande

ROLL CALL:

Present – Marc Mooney, Mike Healy, Dr. Scott Shindler, Bruce Viau, City Building Official Joe Morrow and Brad Wenande

Not in attendance at roll call: Jon Economy, Lynn Peterson, Deb Specht, Steve Pier, Community & Economic Development Director Dave Mingo and City Commission Liaison Dave Carda

Co-Chairman Wenande asked for approval of the October 9, 2017, meeting minutes.

17-43 **MINUTES** – October 9, 2017

MOTION – It was moved by Commissioner Shindler and seconded by Commissioner Healy to approve the minutes of the October 9, 2017 meeting.

VOTE – Voting “Aye” – all members present. Voting “Nay” – none.

MOTION – PASSED

Co-Chairman Wenande read the consent item to establish December 11, 2017 as the date for a public hearing to consider a Conditional Use Permit for a School Athletic Field in an A-1 Agricultural zoning district on the North 3/4 of the SW 1/4 of the NE 1/4 except Lot Hi and further excepting land previously conveyed for road purposes, Section 7, T93N, R55W of the 5~ PM, Yankton County, South Dakota. Address, 2000 Mulberry Street, northwest of the intersection of Burleigh Street and E. 20th Street. Yankton Public School District, owner

and

to establish December 11, 2017 as the date for a public hearing to consider a Conditional Use Permit for the expansion of a behavioral health hospital, clinic, office space and parking in an R-4 Multiple Family zoning district on Lots 8 and 9, except the east 30 feet of Lot 9, Block 1, Tripp and Harris Addition to the City of Yankton, South Dakota. Address, 1020 Walnut Street. Mary Olson, Tom Olson, Bruce Olson and Susan Strasburg, owners.

17-44 **MOTION** – It was moved by Commissioner Healy and seconded by Commissioner Mooney to establish December 11, 2017 as the date for a public hearing to consider a Conditional Use Permit for a School Athletic Field in an

A-1 Agricultural zoning district on the North 3/4 of the SW 1/4 of the NE 1/4 except Lot Hi and further excepting land previously conveyed for road purposes, Section 7, T93N, R55W of the 5th PM, Yankton County, South Dakota. Address, 2000 Mulberry Street, northwest of the intersection of Burleigh Street and E. 20th Street. Yankton Public School District, owner

and

to establish December 11, 2017 as the date for a public hearing to consider a Conditional Use Permit for the expansion of a behavioral health hospital, clinic, office space and parking in an R-4 Multiple Family zoning district on Lots 8 and 9, except the east 30 feet of Lot 9, Block 1, Tripp and Harris Addition to the City of Yankton, South Dakota. Address, 1020 Walnut Street. Mary Olson, Tom Olson, Bruce Olson and Susan Strasburg, owners.

VOTE – Voting “Aye” – all members present. Voting “Nay” – none.

MOTION – PASSED

Co-Chairman Wenande read the action item for a Review of a Replat of Lot 4 and Lot 5, Block 3, Mayer’s Addition located in the NW 1/4 of the SW 1/4 of Section 22, Township 93 North, Range 56, West of the 5th P.M., Yankton County, South Dakota, hereafter to be known as: Lot 4A, Block 3, Mayer’s Addition located in the NW 1/4 of the SW 1/4 of Section 22, Township 93 North, Range 56, West of the 5th P.M., Yankton County, South Dakota. Address, 107 Robin Street. Kenneth M. Hausmann, owner.

Mr. Morrow advised that the two lots are under one ownership. The proposal is to take the two lots and combine them into one. The property is not adjacent to the City corporate limits so the Subdivision Ordinance does not apply.

17-45 **MOTION** – It was moved by Commissioner Viau and seconded by Commissioner Shindler to approve the Review of a Replat of Lot 4 and Lot 5, Block 3, Mayer’s Addition located in the NW 1/4 of the SW 1/4 of Section 22, Township 93 North, Range 56, West of the 5th P.M., Yankton County, South Dakota, hereafter to be known as: Lot 4A, Block 3, Mayer’s Addition located in the NW 1/4 of the SW 1/4 of Section 22, Township 93 North, Range 56, West of the 5th P.M., Yankton County, South Dakota. Address, 107 Robin Street. Kenneth M. Hausmann, owner.

VOTE – Voting “Aye” – all members present. Voting “Nay” – none.

MOTION – PASSED

October Building Permit Report. Mr. Morrow advised that October was a good month. The City issued permits for six new single family homes. November has started with three new home permits. The permit for the dental office for 106 W 31st Street (Briggs) has been finalized. Other permits include, Fairfield hotel possibly going on mall property. Co-Chairman Wenande asked if it will break ground this year. Mr. Morrow advised that contractor would have liked to start last month, they are waiting for property to sell before ground will be broken.

Commissioner Healy asked about permit number 17-182, a new Morton building downtown and about historic preservation of area if this is going up. Mr. Morrow advised it was reviewed by the Yankton County Historical Society and approved. The design also went to State level, and the rest of proper channels. Plans were approved as is.

17-46 **ADJOURNMENT**

MOTION – It was moved by Commissioner Mooney and seconded by Commissioner Viau to adjourn at 5:45 p.m.

VOTE – Voting “Aye” – all members present. Voting “Nay” – none.

MOTION – PASSED

Respectfully submitted,

Dave Mingo
Secretary

Memorandum #17-264

To: City Manager
From: Finance Officer
Date: November 20, 2018
Subject: Pawn Brokers License

We have received the following applications for renewal of Pawn Brokers Licenses:

A+ Loan Service d/b/a A-1 Pawn 515 East 4th Street

River City Treasures 301 E. 3rd Street

City Code also requires each applicant to pay a fee of \$50.00 per year. The fees have been received.



Al Viereck
Finance Officer

Memorandum #17-265

To: City Manager
From: Finance Officer
Date: November 20, 2017
Subject: Renew Private Collector of Refuse

We have received the following renewal applications for the 2018 city licenses:

Private Collectors (Refuse) - \$15.00 1st Veh. - \$10.00 Addl.

Kristi Hansen d/b/a Art's Garbage Service, Inc.	1801 Wood St., Norfolk, NE
Loren Fischer d/b/a Loren Fisher's Disposal, LLC	31383 SD Hwy 19, Vermillion, SD
Lonnie Fischer d/b/a Fisher's Disposal	46180 313 th St., Vermillion, SD
K & P Services, Inc. d/b/a Independence Waste	PO Box 1010, Elk Point, SD
Chris & Kristie Burke d/b/a Janssen's Garbage Service	PO Box 220, Yankton, SD
Bruce Kortan d/b/a Kortan Sanitary Service	30422 421 st Ave., Tyndall, SD
George Johnson d/b/a Sioux Nation Utility Commission	425 Frazier Ave. N., Suite 2, Niobrara, NE
Russell Williams d/b/a Williams Sanitation	1503 Birch Street, Tyndall, SD

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. The applicant is in compliance with Police Department inspection codes.



Al Viereck
Finance Officer

____ Roll call

Memorandum #17-266

To: City Manager
From: Finance Officer
Date: November 17, 2017
Subject: Dance Renewal

We have received the following renewal applications for 2018 City Dance licenses:

DANCE & DANCE HALL-\$50.00 + \$1,000 Bond or
Proof of Insurance in amount of \$100,000.00

Yankton B.P.O. Elks Lodge #994-Type B	504 West 27 th Street
Allison Gullickson d/b/a Happy Hourz-Type B	311 Douglas Street
Hillcrest Golf & Country Club-Type B	2206 Mulberry Street
WR Capital I, LLC d/b/a Minerva's Grill & Bar-Type B	1607 E, Hwy 50, Suite-A
Bernard Properties, LLC d/b/a Riverfront Events Center-Type B	113-121 West 3 rd Street
Drotzmann & Portillo, LLC d/b/a Rounding 3 rd Bar & Casino-Type B	304 West 3 rd Street
Bernard Properties, LLC d/b/a The Brewery-Type B	200-204 Walnut Street
Flusswerks, LLC d/b/a The Landing-Type B	104 Capitol Street
Upper Deck Inc. d/b/a Upper Deck-Type B	311-315 Broadway Street
Veterans of Foreign Wars-Type B	209 Cedar Street
Yankton Bowl Inc. d/b/a Yankton Bowl-Type B	3010 Broadway Street
Dayhuff Enterprises Inc. d/b/a Zebra Club-Safari Club-Cock-A-Too II-Type A	102-112 E. 3 rd Street

_____ Roll call

The above applications are in compliance with the City Code of Ordinances, as checked by the Department of Finance.

A police check has been done on all the above applicants by the Yankton Police Department. There are no felony convictions or wants for any of the applicants.

The applicants are in compliance with all Building and Fire Codes.

A handwritten signature in cursive script, appearing to read "Al Viereck".

Al Viereck
Finance Officer

Memorandum #17-267

To: City Manager
From: Finance Officer
Date: November 20, 2017
Subject: Peddler's License

We have received the following application for renewal of a Peddler's License:

Huber Home Improvements
44315 291st Street
Viborg, SD 57070

Mr. Huber is requesting the renewal of a license to go house-to-house for the purpose of sales and installation of home improvement items.

A check with the State Sales Tax Office revealed that the business does have a State Sales Tax Number.

City Code also requires each applicant to pay a fee of \$10.00 per year per person and file liability insurance with the Finance Officer. The fee and insurance have been received.

The applicant is in compliance with all police codes as checked by the Yankton Police Department.



Al Viereck
Finance Officer

Memorandum 17-268

To: City Manager
From: Finance Officer
Date: November 20, 2017
Subject: Peddler's License

We have received the following application for renewal of a Peddler's License:

Dennis Schumacher
55287 888 Rd
Crofton, NE 68730

Mr. Dennis Schumacher is requesting approval of a license to go house to house to do tree stump removal.

A check with the State Sales Tax Office revealed that the business does have a State Sales Tax Number.

City Code also requires each applicant to pay a fee of \$10.00 per year per person and file a bond or insurance with the Finance Officer. The fee and proof of insurance have been received.

The applicant is in compliance with all police codes as checked by the Yankton Police Department.



Al Viereck
Finance Officer

Memorandum #17-269

To: City Manager
From: Finance Officer
Date: November 20, 2017
Subject: Peddler/Solicitor License

We have received the following application for the renewal of a Peddler/Solicitor License:

Edward Jones
1245 JJ Kelley Memorial Drive
St. Louis, MO 63131

Chris Marlow is requesting a license to go house-to-house to offer services as a Financial Advisor for Edward Jones.

City Code also requires each applicant to pay a fee of \$10.00 per year per person with vehicle and file a bond with the Finance Officer. The fee and bond have been received.


A check with the State Sales Tax Office revealed that the business does have a State Tax Number.

The applicant is in compliance with all police codes as checked by the Yankton Police Department.



Al Viereck
Finance Officer

Memorandum No. 17-273

TO: Mayor and City Commissioners
FROM: Amy Nelson, City Manager 
RE: RTEC CNC Robotics Project
DATE: November 29, 2017

December 11, 2017 is the date set for the progress hearing for the RTEC CNC Robotics Project. Josh Svatos from the RTEC and Eric Ambroson from District III will be in attendance at the meeting to discuss the project.

Information regarding the project is as follows:

During RTEC's 96-hour hands – on CNC (Computer Numeric Controlled Machining) Course, students work with hand tools, computerized equipment, lathes and mills while learning about CNC interfacing, precision measurement and gauging as well as other entry-level operator concepts. Strong math skills, up to and including a trigonometry level, are recommended.

During the course, students cover the following topics:

- CNC mill and lathe set up
- Identifying machining processes • Successful machine operation
- Utilizing applied measurement and inspection
- Interpreting blueprints
- Identifying calibration equipment
- Reviewing quality control processes
- Metallurgy basics
- Entry-level Geometric Dimension & Tolerancing (GD&T) concepts
- Lathe/mill work holding
- Lathe/mill tooling/tool holding
- Conventional machine theory
- Manufacturing processes (part design & production)

Before the course ends, eligible students will have an opportunity to earn National Institute of Metalworking Skills (NIMS) Credentialing in Precision Measurement & Safety as well as HAAS Certificates of Completion in specific mill and lathe skill areas. Those credentials include CNC operator lathe, CNC operator mill, CNC programming lathe, and CNC programming mill.

Since November of 2016, RTEC has trained a total of 8 students in the 96-hour course. Two more students will complete the training in December of 2017.

_____ hold progress hearing

Memorandum #17-262

To: City Commission
From: Finance Officer
Date: 12/4/2017
Subject: Second Reading and Public Hearing of Ordinance #1001, Amending Ordinance #989, the 2017 Annual Appropriation Ordinance

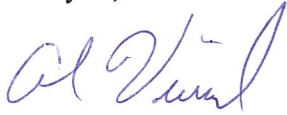
Attached to this Memorandum is Ordinance #1001, the second supplement to Ordinance #989, the 2017 annual appropriation ordinance. The individual supplements are described and the amounts are as such:

1. **Traffic Control** from \$29,306.00 to \$49,306.00, an increase of \$20,000.00 in account 101.126.101 for wages for an employee who was split between two departments after the original annual budget ordinance was adopted, and from \$294,710.00 to \$324,710.00, an increase of \$30,000.00 in account 101.126.272 for electricity for street lights that have been added throughout the City. This increases Traffic Control total appropriations from \$402,103.00 to \$452,103.00, an increase of \$50,000.00. Financing for this increase will be from an increase in un-appropriated fund balance carried forward from 2016.
2. **Total Public Works** from \$4,156,894.00 to \$4,206,894.00, an increase of \$50,000.00 as outlined **Number (1)** above.
3. **Total General Fund Appropriations** from \$15,899,656.00 to \$15,949,656.00, an increase of \$50,000.00 as outlined in **numbers (1-2)** above.
4. **Un-appropriated Fund Balance** from \$3,182,356.00 to \$3,232,356.00, an increase of \$50,000.00 in un-appropriated fund balance (2016 carry-over).
5. **Total Means of Finance** from \$15,899,656.00 to \$15,949,656.00, an increase of \$50,000.00 as outlined in **number (4)** above.
6. **Business Improvement District** from \$120,300.00 to \$250,300.00, an increase of \$130,000.00 in account 209.209.202 Professional Services for increased expenses approved by the BID Board and City Commission for NFAA and Yankton Convention and Visitor Bureau funding. This increases Business Improvement District total appropriations from \$120,300.00 to \$250,300.00, an increase of \$130,000.00. Financing for this increase will be a \$130,000.00 increase in the unappropriated fund balance as explained in **number (8)** below.
7. **Special Revenue Total Appropriations** from \$6,535,571.00 to \$6,665,571.00, an increase of \$130,000.00 as explained in **number (6)** above.
8. **Special Revenue Unappropriated Fund Balance** from \$1,004,426.00 to \$1,134,426.00, an increase of \$130,000.00 as explained in **number (6)** above.

9. **Special Revenue Total Means of Finance** from \$7,474,313.00 to \$7,604,313.00, an increase of \$130,000.00 as explained in **number (8)** above.
10. **Public Improvement** from \$0.00 to \$100.00, an increase of \$100.00 in account 501.501.388 for RTEC CDBG Grant for grant funding reimbursed to the City by grant revenues. This increases Public Improvement total appropriations from \$0.00 to \$100.00, an increase of \$100.00. Financing for this increase will be from grant revenues.
11. **Tax Increment District #6** from \$0.00 to \$75,000.00, an increase of \$75,000.00 in account 511.588.566 for Tax Increment reimbursement to YAPG (the developer for Westbrook Estates Phase 1). This increases Tax Increment #6 total appropriations from \$0.00 to \$75,000.00, an increase of \$75,000.00. Financing for this increase will be a \$75,000.00 increase in the tax increment revenues.
12. **Tax Increment District #8** from \$0.00 to \$100.00, an increase of \$100.00 in account 513.588.202 Professional Services for publication of public hearings for TID #8. Financing for the increase will be from a temporary loan from the Special Capital Improvement Fund (506) until tax increment revenues occur.
13. **Total Capital Appropriations** from \$8,696,238.00 to \$8,771,438.00, an increase of \$75,200.00 as explained in **numbers (10-12)** above.
14. **Public Improvement Revenue** from \$0.00 to \$100.00, an increase of \$100.00 for grant revenue as explained in **number (10)** above.
15. **TID #6 Westbrook Estates Phase 1 Revenue** from \$0.00 to \$75,000.00, an increase of \$75,000.00 Tax Increment Revenue as explained in **number (6)** above.
16. **Total Capital Projects Revenue** from \$6,277,900.00 to \$6,353,000.00, an increase of \$75,100.00 as explained in **numbers (14-15)** above.
17. **Loan from Special Capital Improvements Fund** from \$0.00 to \$100.00, an increase of \$100.00 as explained in **number (12)** above.
18. **Total Other Financing Sources** from \$289,000.00 to \$289,100.00, an increase of \$100.00 as explained in **number (17)** above.
19. **Total Capital Projects Means of Finance** from \$8,663,775.00 to \$8,738,975.00, an increase of \$75,200.00 as explained in **numbers (14-18)** above.

It is recommended that the City Commission conduct the second reading and public hearing of Ordinance #1001, amending Ordinance #989, the 2017 Fiscal Year Budget Ordinance, and adopt said Ordinance.

Thank you,



Al Viereck
Finance Officer

I concur with the above recommendation

I do not concur with the above recommendation



Amy Nelson, City Manager

ORDINANCE NO . 1001

AN ORDINANCE AMENDING OORDINANCE NO. 989, THE 2017 ANNUAL
APPROPRIATION ORDINANCE OF THE CITY OF YANKTON, S.D.

BE IT ORDAINED by the City of Yankton, South Dakota that Ordinance No. 989 is hereby amended by the Board of Commissioners of the City of Yankton, South Dakota, as such:

		<u>SECTION I - GENERAL FUND</u>		Ord. 993	Supplement	Total	Ord. 1001
A.	Appropriations						
	General Government:						
	Board of City Commissioners	\$	159,446				
	City Manager		397,965				
	City Attorney		57,081				
	Finance Office		629,447				
	Information Services		383,403	1.	113,757	497,160	
	Community Development		458,255	2.	18,267	476,522	
	Contingency		160,000				
	TOTAL GENERAL GOVERNMENT		<u>2,245,597</u>	3.	132,024	<u>2,377,621</u>	
	Public Safety:						
	Police Department		3,395,506	4.	190,290	3,585,796	
	Animal Control		74,748				
	Fire Department		897,956	5.	26,005	923,961	
	Civil Defense		5,415				
	TOTAL PUBLIC SAFETY		<u>4,373,625</u>	6.	216,295	<u>4,589,920</u>	
	Public Works:						
	Engineering & Inspection		638,649				
	Street & Highways		1,933,651				
	Snow & Ice Removal		199,020	7.	57,486	256,506	
	City Hall		205,426	8.	10,000	215,426	
	Traffic Control		402,103				1. 50,000
	Chan Gurney Airport		710,559				452,103
	TOTAL PUBLIC WORKS		<u>4,089,408</u>	9.	67,486	<u>4,156,894</u>	2. 50,000
							<u>4,206,894</u>

Ord. 1001

Special Appropriations 130,064
 TOTAL SPECIAL APPROPRIATIONS 130,064

Culture - Recreation:

Senior Citizens Center 65,706
 Community Library 791,394

TOTAL CULTURE - RECREATION 857,100

Other Financing Uses / Transfers Out 3,690,438

TOTAL OTHER FINANCING USES 3,690,438

TOTAL APPROPRIATIONS \$ 15,386,232

10. 3,000 68,706

11. 3,000 860,100

12. 94,619 3,785,057

12. 94,619 3,785,057

13. 513,424 \$ 15,899,656

3. 50,000 \$ 15,949,656

Ord. 993

Supplement

Total

B. Means of finance

Unappropriated Fund Balances \$ 2,668,932

14. 513,424 \$ 3,182,356

4. 50,000 \$ 3,232,356

Current Property Taxes 2,556,526

Sales & Other Taxes 5,608,091

Licenses & Permits 352,675

Intergovernmental Revenue 1,573,867

Charges for Goods & Services 2,317,762

Fines & Forfeits 14,500

Miscellaneous Revenues 35,500

TOTAL REVENUE 12,458,921

Other Financing Souces / Transfers In 258,379

TOTAL MEANS OF FINANCE \$ 15,386,232

15. 513,424 \$ 15,899,656

5. 50,000 \$ 15,949,656

SECTION II - SPECIAL REVENUE

Ord. 1001

A. Appropriations

Parks & Recreation	\$ 1,476,341	16.	11,000	\$ 1,487,341		
Memorial Park Pool	230,312	17.	4,000	234,312		
Summit Activies Center	791,342					
Marne Creek	209,861	18.	14,000	223,861		
Casualty Reserve Fund	5,000					
Bridge & Street Fund	1,482,321					
911/Dispatch	1,426,343					
Business Improvement District	120,300				6.	130,000
Lodging Sales Tax	713,740	19.	6,291	720,031		250,300
Infrastructure Improvement Revolving - T	<u>44,720</u>					
TOTAL APPROPRIATIONS	\$ <u>6,500,280</u>	20.	35,291	\$ <u>6,535,571</u>	7.	130,000

B. Means Of Finance

Unappropriated Fund Balance	<u>\$ 984,135</u>	21.	20,291	<u>\$ 1,004,426</u>	8.	130,000	<u>\$ 1,134,426</u>
Parks & Recreation Revenue	54,130						
Memorial Pool Revenue	52,100						
Summit Activies Center Revenue	462,895						
Marne Creek Revenue	300						
Casualty Reserve - Interest	125						
Bridge & Street Revenue	876,527						
911/Dispatch	213,253						
Business Improvement District	121,000						
Lodging Tax	626,186						
Infrastructure Improvement Revolving	<u>44,720</u>						
TOTAL REVENUE	<u>2,451,236</u>						
Transfer From General Fund	<u>3,291,521</u>	22.	15,000	<u>3,306,521</u>			
Transfer From Special Capital Fund	<u>712,130</u>						
TOTAL MEANS OF FINANCE	\$ <u>7,439,022</u>	23.	35,291	\$ <u>7,474,313</u>	9.	130,000	\$ <u>7,604,313</u>

SECTION III - CAPITAL PROJECT FUNDS

		Ord. 993	Supplement	Total	Ord. 1001		
A.	Appropriations						
	Public Improvement	\$ -			10.	100	\$ 100
	Airport Capital Projects	800,000					
	Park Capital Projects	112,500	24.	79,619			192,119
	Infrastructure Improvement Construction	100,000					
	Special Capital Improvement	6,280,237	25.	1,073,617			7,353,854
	Tax Incr. District #2 Morgan Square	57,000					
	Tax Incr. District #5 Menards	193,265					
	Tax Incr. Dist. #6 Westbrook Phase 1				11.	75,000	75,000
	Tax Incr. Dist. #8 Westbrook Phase 2				12.	100	100
	TOTAL APPROPRIATIONS	<u>\$ 7,543,002</u>	26.	1,153,236	13.	75,200	<u>\$ 8,771,438</u>
B.	Means of Finance						
	Unappropriated Fund Balance	<u>\$ 1,023,258</u>	27.	1,073,617			<u>\$ 2,096,875</u>
	Public Improvement Revenue	-				100	100
	Airport Capital Projects	760,000			14.		
	Special Capital Improvement	5,320,900					
	TID #2 Morgan Square	57,000					
	TID #5 Menards	140,000					
	TID #6 Westbrook				15.	75,000	75,000
	TOTAL REVENUE	<u>6,277,900</u>			16.	75,100	<u>6,353,000</u>
	Loan from Special Capital Imp. Fund				17.	100	100
	Transfer from General Fund	106,396	28.	79,619			186,015
	Transfer from BBB Fund	58,265					
	Transfer from Infrastructure Impr. Fund	44,720					
	Transfer from Special Capital Fund	-					
	TOTAL OTHER FINANCING SOURCES	<u>209,381</u>	29.	79,619	18.	100	<u>289,100</u>
	TOTAL MEANS OF FINANCE	<u>\$ 7,510,539</u>	30.	1,153,236	19.	75,200	<u>\$ 8,738,975</u>

SECTION VII - EFFECTIVE DATE

This Ordinance being necessary for the support of the government of the City of Yankton and its existing institutions shall take effect upon its passage and publication.

Adopted:

Jake Hoffner, Mayor

ATTEST :

Al Viereck, Finance Officer

Introduction and first reading: November 27, 2017

Second reading : December 11, 2017

Published in the Yankton Daily Press and Dakotan, Official Newspaper:

Memorandum #17-252

To: City Manager and City Commission
From: Tonya Olson Ferrell, Library Director
Subject: FY 2018 County Contract for Library Services
Date: November 28, 2017

The current contract with Yankton County for the Yankton Community Library to provide library services for residents living outside the corporate limits of the City of Yankton expires December 31, 2017.

Attached to this memorandum, please find a copy of Resolution #17-63, which would extend library services to Yankton County residents through Fiscal Year 2018.

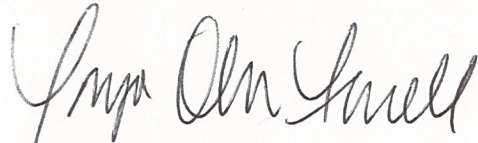
Presently, the Yankton Community Library serves 951 households residing outside of the city limits and within Yankton County.

A non-resident library card is \$40 per year. Under this agreement, each household pays \$5.00 per year for a library card and Yankton County provides \$24,000 per year.

Yankton County approved the Agreement at their meeting on November 21, 2017.

Recommendation: The Yankton Community Library Board of Trustees formally recommends that the Yankton City Commission approve this Contract.

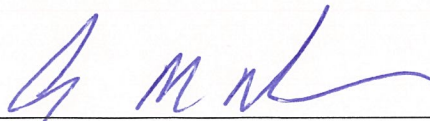
Respectfully Submitted,



Tonya Olson Ferrell
Library Director

I concur with the recommendation

I do not concur with the recommendation



Amy Nelson, City Manager

____ Roll call

RESOLUTION #17-63

WHEREAS, the City of Yankton and Yankton County have entered into an agreement for the provision of library services for residents living outside the corporate limits of the city; and,

WHEREAS, the current agreement is slated to expire December 31, 2017; and,

WHEREAS, Yankton County has contracted with the City for library services since 1993; and,

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the Agreement for the Provision of Library Services between the City and Yankton County be extended for the term January 1, 2018, through December 31, 2018.

Adopted:

Jake Hoffner
Mayor

ATTEST:

Al Viereck
Finance Officer

Agreement for the Provision of Library Services

This Agreement made this 8th day of November, 2017 between the City of Yankton, a municipal corporation, acting through its Board of Library Trustees and its Board of City Commissioners and Yankton County, a political subdivision, acting through its Board of County Commissioners.

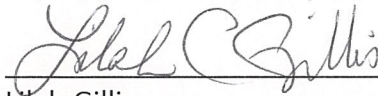
The parties do agree as follows:

1. The City of Yankton will provide the same library services to all residents of Yankton County living outside of the corporate limits of the City of Yankton as it provides for citizens of the City.
2. Yankton County will pay \$24,000 to the City of Yankton to provide library services for all Yankton County residents from January 1, 2018 until December 31, 2018. The City of Yankton will bill Yankton County semi-annually (April and October – See County Commission Minutes, 01/11/00)
3. Additionally, every household must pay a \$5.00 out-of-pocket charge directly to the Library, upon issuance or renewal, for a nonresident card. Normally nonresident family cards are issued at \$40.00.
4. While the Library agrees to verify that each person or family to whom a card issued is a resident of Yankton County by using a current edition of the County directory or a current means of identification, both the County and Library have agreed upon the following definition of a county resident that is eligible to purchase a County card:

“Person or persons owning residential or business property within Yankton County or, through rent or lease, paying property taxes to the County and County youth, high school freshmen through seniors. Verification of property tax payment may be additionally required for persons renting or leasing. The property owners (residing within the county or not) as well as the renter/lessee have the same right to obtain a library card.”
5. During the contract period, the Library will track the utilization of library services by county residents and provide patron database numbers, renewal and new card figures, and circulation percentages upon demand to the Board of County Commissioners.
6. The Board of County Commissioners is entitled to appoint an additional member to the Board of Library Trustee of the City of Yankton as provided in SDCL 14 2-36. Said member shall have all of the powers and responsibilities granted to members of the Library Board of Trustees under state law and city code/ordinance. The term of the county representative shall be tied to this contract date as well as the term and appointment calendar for County Commissioners. If the contract is terminated for any reason, the County Commissioner’s representative on the Library Board of Trustee will end upon the date of contract termination.

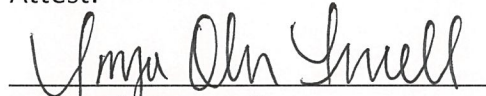
7. This agreement shall be effective and binding on January 1, 2018 extending until December 31, 2018 unless amended or terminated by either/or both parties. A mutual resolution for extension may also be included.

Approved this 8th day of November, 2017, Yankton Community Library Board of Trustees.



Lilah Gillis
Board President

Attest:



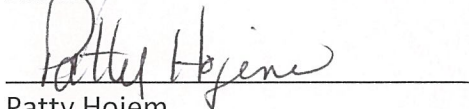
Tonya Olson Ferrell
Library Director

Approved this 21st day of November, 2017, Board of Commissioners, Yankton County.



Don Kettering
Chairman

Attest:



Patty Hojem
Auditor

Approved this 11th day of December, 2017, City of Yankton.

Jake Hoffner
Mayor

Attest:

Amy Nelson
City Manager

Memorandum #17-271

To: Amy Nelson, City Manager
From: Todd R. Larson, Director of Parks, Recreation, & City Events
Date: November 30, 2017
Re: Proposed 2018 Fox Run Golf Course Rate adjustments.

The proposal for adjustments to the 2018 Fox Run Golf Rates (attachment) from Fox Run Staff and the Golf Advisory Board is raising the season pass fees by approximately 2%, leaving green fees rate unchanged, creating a military rate for green fees, lowering cart storage fees by \$5 since cart storage is not full and this off-sets the increase in trail fees for those season pass holders, and raising the trail fees by \$5 which would be an increase for those who store their carts off-site.

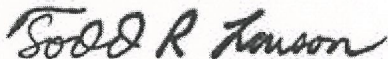
Fox Run season pass totals increased from 2016 to 2017 which was positive. Green Fee Revenue increased slightly from 2016.

Amy Nelson, Todd Larson, Tom Jeffers, and Amanda Schaeffer have worked on a strategic plan for 2018 which will help decrease expenses while still offering strong customer service and a well-maintained golf course.

All prices for merchandise and food items would also be subject to increases based on wholesale prices.

Recommendation: It is recommended that the City Commission adopt the Fox Run fees as proposed for 2018 by the Recreation Department and the Golf Advisory Board.


Respectfully submitted,



Todd R. Larson
Director of Parks, Recreation, & City Events

I concur with this recommendation.

I do not concur with this recommendation.



Amy Nelson, City Manager

____ Roll call

GOLF CART RENTALS (Taxes included) Must have at least a restricted driving permit to operate.

Person (per seat) 9 holes	\$10.00
Person (per seat) 18 holes	\$15.00
Rider only	\$5.00 ~ just riding and watching

TRAIL FEES FOR PRIVATELY OWNED CARTS

Daily	For carts not stored at course	\$10.00
Annual	For carts not stored at course	
	Primary Owner	\$190
	Secondary Owner	\$190

CART STORAGE – Includes gas or electricity for ONLY your golf cart. Annual Trail Fee (\$185) and an Annual Golf Pass is mandatory for any private cart stored at Fox Run.

Cart Storage for year \$285.00 plus annual trail fee \$190 = \$475

ANNUAL GOLF CART RENTAL OF FOX RUN CARTS

Individual	\$410
Adult Couple	\$530
(Add \$20 for each additional family member)	

DRIVING RANGE TOKENS AND SEASON PASSES (Taxes included)

½ bucket	\$5.00
Full bucket	\$9.00
High School/Youth	\$60.00
College	\$85.00
Adult Single Pass	\$110.00
(each additional family member added to adult single pass will cost \$30 more per individual)	

GOLF SIMULATOR RATES (Taxes included) Rates are time based with no limit on number of players**Non-Pass Holders**

Weekday Open Golf/Range (M-F)	\$27/hour
Weekend Open Golf/Range (Sa-Su)	\$37/hour
League Rates (9 hole)	\$17/player/week
League Rate Allocation	\$5/week goes to payout \$12/week goes to green fees

Current Pass Holders

Weekday Open Golf/Range (M-F)	\$22/hour
Weekend Open Golf/Range (Sa-Su)	\$27/hour
League Rates (9 hole)	\$12/player/week
League Rate Allocation	\$5/week goes to payout \$7/week goes to green fees

FOX RUN GOLF COURSE
YANKTON, SOUTH DAKOTA
605-668-5205 – www.cityofyankton.org

2018 ANNUAL PASSES January 1st – December 31st (Taxes included)

~ playing restrictions on Saturday and Sunday apply for all youth aged 14 years and younger. Saturday and Sundays prior to Noon, youth aged 14 and younger must be with an adult.

<i>Individual (aged 31+)</i> <i>Adult Pass Plus</i>	Includes adults age 31 or older. kids 14 and under can play free as a part of the plan. Each additional child aged 15 to 24 added to golf pass for \$70/child \$594
<i>Individual (aged 18 – 30)</i> <i>Adult Pass Plus</i>	Includes adults age 18 to 30 and not meeting college requirements. kids 14 and under can play free as a part of the plan. Each additional child aged 15 to 24 added to golf pass for \$70/child \$319
<i>Adult Couple</i> <i>Pass Plus</i>	Includes two adults living at same address kids 14 and under can play free as a part of the plan. Each additional child aged 15 to 24 added for \$70/child \$774
<i>Limited Play</i> <i>Value Pass Plus</i>	Play restricted to Monday – Friday (excludes weekdays that are holidays) kids 14 and under can play free as a part of the plan. Each additional child aged 15 to 24 added for \$70/child \$215 individual adult (25 to 30) \$456 individual adult (31+) \$584 adult couple
<i>College Pass</i>	Includes full-time college students until they have reached age 24 \$195
<i>H. S. or</i> <i>Younger Pass</i>	Includes students enrolled in grades 12 or below during the current academic year. \$139

GREENS FEES (Taxes included)

9 holes Fri. – Sun., Holidays	\$22.00 (\$32.00 w/cart)
18 holes Fri. – Sun., Holidays	\$28.00 (\$43.00 w/cart)
Weekend after 3:00pm Children 14 and under play free with adult paying green fees.	
9 holes Mon. - Thurs.	\$17.00 (\$27.00 w/cart)
18 holes Mon. – Thurs.	\$23.00 (\$38.00 w/cart)
Senior Rates (60 and older, Mon. – Fri. a.m. tee time only, excludes holidays)	
Military Rates (active military, Mon. – Fri. tee times only, excludes holidays)	
9 holes	\$24 w/cart
18 holes	\$34 w/cart
Junior Rates (Students in grade 12 or below, valid immediately after high school graduation for summer)	
9 holes	\$14
18 holes	\$20

Memorandum #17-278

To: Amy Nelson, City Manager
From: Mike Roinstad, Airport Supervisor
Subject: Bid award for 2018 Annual Supply of Transport-Tankwagon Petroleum Products for Chan Gurney Municipal Airport
Date: November 30, 2017

Two bids were received for the City's 2018 supply of Petroleum Products for the Chan Gurney Municipal Airport. The two products that will be consumed are Aviation Gasoline and Jet A fuel with fuel system ice inhibitor. These products are most frequently purchased via transport (7000-gallon minimum). The bids received represent the suppliers handling costs (profit margin), which are added to the OPIS (Oil Price Information Service) daily published price on the date the product is ordered.

One bid did not meet specs.

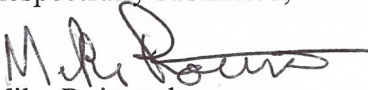
The bid received for these products that will be available at the Airport is listed below:

DESCRIPTION	GERSTNER OIL
Aviation Gas – 100 low lead:	
Transport	\$0.2389
Tankwagon	\$0.4389
Jet A fuel (with fuel system ice inhibitor):	
Transport	\$0.1009
Tankwagon	\$0.3009

City Staff recommends that the bid submitted for the 2018 Supply of Petroleum Products for the Chan Gurney Municipal Airport is awarded to lowest bid by Gerstner Oil for: Aviation Gas – 100 low lead Transport and Tankwagon.

City Staff recommends that the bid submitted for the 2018 Supply of Petroleum Products for the Chan Gurney Municipal Airport is awarded to lowest bid by Gerstner Oil for: Jet A fuel (with fuel system ice inhibitor) Transport and Tankwagon.

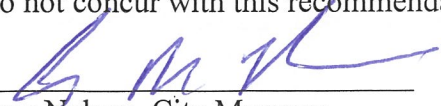
Respectfully submitted,


Mike Roinstad
Airport Supervisor

Recommendation: It is recommended that the City Commission award the contract for fuel at the Chan Gurney Municipal Airport to Gerstner Oil for the low bid amounts listed in Memorandum #17-278.

I concur with this recommendation
 I do not concur with this recommendation

cc: Dave Mingo


Amy Nelson, City Manager

____ Roll Call

2018 Annual Supply of Transport Petroleum Products - Airport
 City of Yankton, Yankton, South Dakota


Bid Tabulation
 Bid Opening: November 30, 2017 @ 3:00 PM

Item Description	Stern Oil PO Box 218 Freeman, SD 57029	Gerstner Oil PO Box 59 Yankton, SD 57078	Mansfield Oil Company	Avfuel Corporation	Epic Fuels
1. Aviation gas-100 low lead:					
Transport		.2389			N/A
Tankwagon		.4389			N/A
2. Jet fuel A:					
Transport		.1009			N/A
Tankwagon		.3009			N/A

PRESENT AT BID OPENING:

- | | |
|---------------------------|------------------------|
| 1 <u>Dave Mingo, City</u> | 4 <u>ADAM HABERMAN</u> |
| 2 <u>Mike Roingstad</u> | 5 _____ |
| 3 <u>[Signature]</u> | 6 _____ |

Memorandum No. 17-286

TO: Mayor and City Commissioners
FROM: Amy Nelson, City Manager 
RE: Riverboat Days Request for 2017 Funding
DATE: December 4, 2017

Randy Oliver and John Kraft of the Yankton Riverboat Days Committee are requesting a \$25,000 sponsorship for the purchase of an outdoor event tent to be utilized for Riverboard Days activities. The dimensions of the tent are approximately 60 feet x 80 feet. The tent has a life expectancy of approximately 10 to 15 years. This tent would replace the current large tent set up in the middle of the festival that has surpassed its useful life.

The cost of the tent is approximately \$30,500. The remainder of the tent would be paid for by the Riverboat Days Committee.

As you may recall, the City of Yankton budgeted \$25,000 from the BBB fund in 2017 for Riverboat Days for the purpose of utilizing those funds for construction of a storage building for event equipment. These funds were not released to Riverboat Days because the building project has not moved forward as quickly as previously anticipated.

The Riverboat Days Committee's intention is to continue to fundraise for the cost of the building construction. Assistance in purchasing the tent would allow the Riverboat Days Committee to allocate some of their capital funds toward future construction costs.

Mr. Oliver and Mr. Kraft will be at the meeting to discuss the proposal and answer any questions that the City Commission may have.

Recommendation: It is recommended that the City Commission discuss the proposal and consider allocating \$25,000 from the BBB in 2017 to the Yankton Riverboat Days Committee to utilize to offset the cost of purchasing the outdoor tent.

Memorandum No. 17-281

TO: Mayor and City Commissioners
FROM: Amy Nelson, City Manager & Brian Paulsen, Chief of Police
RE: School Resource Officer
DATE: December 4, 2017

Dan Thompson has served as the City of Yankton/Yankton School District's part-time Resource Officer since November, 2014. Next semester will be Officer Thompson's last semester of service. The School Resource Officer has made a tremendous impact on preventing and addressing criminal activity in the schools. In addition, the School Resource Officer also has offered a lot of education to students on matters involving drugs, responsible social media use, and bullying. We are also pleased that students have had many positive interactions with the School Resource Officer over the years as well. This has resulted in students reporting illegal behavior and we believe the position has helped create a positive view of law enforcement professionals. Attached is the current agreement with the Yankton School District for the SRO program.

Representatives of the Yankton School District will be in attendance at our meeting to describe the experience and how valuable this has been for our community.

As many of you are aware, the City of Yankton Police Department was unsuccessful in obtaining a grant to assist with funding the School Resource Officer position. Both the Yankton School District, and the Police Department believe however, it is imperative to continue the program.

Last week City staff met with the Yankton School District to discuss how to best move forward. While both the Yankton School District School Board and the City of Yankton City Commission would have to authorize a new agreement, we have tentatively agreed to share in the cost of a full time School Resource Officer beginning shortly after the New Year. The position would share the cost of the officer's salary and benefits, 75% of the cost would be the responsibility of the City of Yankton and 25% of that cost would be the responsibility of the Yankton School District. This would amount to approximately \$46,875.00 for the City of Yankton and \$15,625.00 for the Yankton School District, depending on the salary of the officer hired for the position. In addition, the City of Yankton would equip the officer and provide a car for the officer. Yankton School District would assist with providing the officer an office and provide office equipment. Travel and training pertaining to school resource functions would also be split 75%/25%.

Because this officer would work for the City of Yankton during the summer months, the City would be fully responsible for travel and training pertaining to regular law enforcement activities.


_____ Roll call

If approved to move ahead this evening, we would negotiate the language of the contract and hire immediately in an effort to have someone working with Dan Thompson for a few months before the school year ends. The Yankton School District will be involved in the hiring process. Additionally, we would like to have some student involvement in the hiring process as well. If this position is hired internally, we would then backfill patrol by hiring an additional patrol officer.

This position was budgeted as a grant in the FY 2018 police department's budget. Therefore, in order to make the numbers work, we have to spend less somewhere else in the general fund. Chief Paulsen and I are proposing that we forgo the purchase of one of the planned patrol cars in 2018 in order to be able to accommodate the additional position.

Recommendation: It is recommended that the City of Yankton negotiate an agreement with the Yankton School District to share in the cost of a fulltime SRO, and that the City Manager being authorized to sign said agreement. In addition, it is understood that the hire will commence immediately in order to provide training with our current SRO.

Respectfully submitted,


Brian Paulsen
Chief of Police

I concur with this recommendation.


I do not concur with this recommendation.



Amy Nelson – City Manager

____ Roll call

Memorandum No. 17-283

TO: Mayor and City Commissioners
FROM: Amy Nelson, City Manager 
RE: Agreement with McGrath North, PC
DATE: December 4, 2017

Attached is an Agreement with A. Stephenson Bogue of McGrath North, an Omaha based legal firm. Mr. Bogue specializes in employment and labor law, and has assisted the City of Yankton in the past in legal matters associated with collective bargaining and employment law.

City Attorney Ross Den Herder and City Manager Nelson are recommending we engage with a specialist to assist us with the pending formation of a police collective bargaining unit. Specifically, we would like to have additional guidance in upcoming South Dakota Department of Labor hearings associated with the formation of a collective bargaining unit and, if formalized negotiating a labor contract.

Recommendation: It is recommended that the City Commission approve the Agreement with McGrath North for the purposes of assisting the City Manager and City Attorney with the process of the potential formation of a collective bargaining unit for the Yankton Police Department.

December 4, 2017

PERSONAL & CONFIDENTIAL

Ross Den Herder & Amy Nelson
City of Yankton
rossdenherder@dhlaw.co
ANelson@cityofyankton.org

Re: Yankton Police Association Union Representation/Contract Matter

Dear Ross & Amy:

This will confirm the engagement of McGrath North Mullin & Kratz, PC LLO ("McGrath North") to act as counsel for the City of Yankton ("Client") in connection with issues raised with respect to the Yankton Police Association ("the Engagement"). This letter, together with the attached Client Information Sheet, outlines the terms of our representation of you during this Engagement.

I will have primary responsibility on behalf of McGrath North for your representation and will be assisted principally by Ruth Horvatich. In addition, to the extent necessary and appropriate, other attorneys and legal assistants may work on this matter as well.

McGrath North fees are based on the amount of time worked on the client's behalf. Each lawyer and legal assistant has an hourly billing rate based generally upon experience and knowledge. The hourly rate and the time expended on your behalf will be the basis for determining the fee. At the present time, my billing rate is \$300.00 and the billing rate for Ms. Horvatich is \$210.00. Given this firm's past relationship with the City of Yankton, no retainer will be necessary.

We appreciate the opportunity to be of service to you in this matter and thank you for the confidence you have placed in us by asking us to undertake this Engagement. If you are in agreement with the terms as provided in these documents, please sign the acknowledgement below and return to me. Should you have any questions regarding our proposed representation, please contact me.

Sincerely,



A. Stevenson Bogue

Agreed to and Accepted:

By: _____
Amy Nelson

Title: Yankton City Manager

Date: _____

McGRATH NORTH MULLIN & KRATZ, PC LLO,

a Nebraska Professional Corporation and Limited Liability Organization

("McGrath North")

CLIENT INFORMATION SHEET

The terms and information set forth in this Client Information Sheet regarding our relationship shall constitute part of our agreement and is incorporated by this reference in your Engagement Letter with us.

Scope of Engagement.

McGrath North will represent you in the specific matters described in the Engagement Letter (the "Engagement"), and will not perform other legal work without consultation and authorization from you.

So that our representation of you may be most effective during the Engagement, we will need your cooperation which includes providing the information and documents to us that may be relevant to the Engagement or that we may otherwise require during the Engagement. Additionally, you may need to be available on reasonable notice to attend meetings, conferences and other proceedings during the course of the Engagement.

As part of your representation during this Engagement, we will take actions and engage in activities on your behalf. We will keep you updated regarding significant developments and will consult with you regarding significant strategic decisions.

We will represent you during the Engagement, however, we may not provide assurances to you regarding the outcome. Any statement of opinion or beliefs concerning the Engagement or the results that might be anticipated made by any employee of McGrath North is based on the information available at the time and should not be construed as a promise or guarantee.

Fees and Disbursements.

You understand that to effectively represent you during the Engagement, we may be required to retain certain persons or entities outside of McGrath North to perform services related to the Engagement, such as local counsel, expert witnesses, investigators, consultants, accountants, appraisers and title examiners, among others. We will discuss such engagements with you and, if appropriate and with your consent, we will retain such individuals. Their statements for services and expenses will be rendered either directly to you or to us. In such latter event, you shall promptly reimburse us for the full amount of such statements.

Invoices shall include a summary description of the services performed by McGrath North and a listing of all disbursements, charges and expenses for which McGrath North seeks reimbursement.

We may incur various other expenses in providing services to you during the Engagement such as filing fees, courier services, recording or certification charges, travel expenses, priority mail

postage, copy charges and computerized research charges. You shall promptly reimburse us for all such expenses or, if you are billed directly for those expenses, make prompt, direct payment to the vendors providing those services.

McGrath North will bill you monthly and all invoices will be payable upon receipt.

The expenses relating to the Engagement generally are not predictable. Accordingly, McGrath North has made no commitment concerning the maximum expenses that will be necessary to resolve or complete the Engagement. Any projection or budget of *[fees and]* expenses represents only an estimate of such expenses. It is also expressly understood that payment of the McGrath North expenses is in no way contingent on the ultimate outcome of the Engagement.

General Matters.

You have advised us that you are not aware of any actual or potential conflict of interest associated with your representation in connection with this Engagement by McGrath North. Although unlikely, if in the course of representing you in this Engagement, we determine that a conflict of interest has arisen, McGrath North will notify you of such conflict and discuss with you possible courses of action. Further, you will promptly advise us if you become aware of circumstances that create, or may create, any such conflict of interest. In the event of the development of such a conflict, we may withdraw from representing you in the Engagement.

McGrath North has the right to withdraw from this Engagement if you fail to substantially fulfill an obligation regarding the Engagement after we have provided you with reasonable notice of our intent to withdraw if the obligation is not fulfilled. One such obligation is the payment of our statements in a timely manner. We also reserve the right to withdraw from the Engagement if we have a fundamental disagreement concerning the purpose of the Engagement or the means to achieve that purpose. In such event, we will provide you with reasonable notice of our intent to withdraw from the Engagement. In that event, you agree to assist in any matters related to the termination or our withdrawal.


You shall also have the right, in your sole discretion, to terminate our representation of you in the Engagement and shall notify us in writing of any such termination.

Unless previously terminated, our representation of you will conclude when we send you a final invoice for services rendered in the Engagement.

Upon conclusion, termination or withdrawal of our representation of you in the Engagement, you agree to promptly pay all fees, charges and expenses incurred or accrued through the date of conclusion, termination or withdrawal. You also agree to promptly pay to McGrath North all charges and expenses, at the then prevailing rate, related to the transfer of files or the providing of information therein to you or others at your direction.

At the conclusion of the Engagement, and following payment of all outstanding invoices, McGrath North will return your original documents provided to us, together with other files or documents which we believe will be necessary for your future use as well as any other documents that you may request. All documents retained by McGrath North will be administered pursuant to our Records Retention Policy. Consistent with our Records Retention Policy and the applicable Rules of Professional Conduct, McGrath North will destroy or otherwise dispose of any such documents or other materials retained by us after the conclusion of the Engagement.

Memorandum No. 17-282

TO: Mayor and City Commissioners
FROM: Amy Nelson, City Manager 
RE: Yankton Transit
DATE: December 4, 2017

On August 8, 2017 at the City Commission's budget work session, I was directed to incorporate an additional \$10,000 to the allocation that the City contributes to Yankton Transit. This would raise the allocation to Yankton Transit from \$30,000 to \$40,000 for FY 2018. Because this was a work session, there was no vote taken. Audio is unavailable since the meeting was held in City Hall.

I made a mistake and failed to double check that number in the ordinance/final budget you approved. Therefore, the 2018 budget reflects an inaccurate allocation. I apologize to the City Commission and to Yankton Transit for the confusion caused by my error.

Therefore, I am requesting that the City Commission authorize an additional \$10,000 be allocated to Yankton Transit from the BBB fund for FY 2018, bringing the total amount of the City of Yankton's allocation to \$40,000

Recommendation: That the City Commission authorize an additional \$10,000 be allocated to Yankton Transit from the BBB fund for FY 2018, bringing the total amount of the City of Yankton's allocation to \$40,000.

Memorandum #17-270

To: Amy Nelson, City Manager
From: Kyle Goodmanson, Environmental Services Director
Subject: Bid Award for the 2018 Annual Supply of Chemicals for the Water and Wastewater Treatment Plants
Date: December 4, 2017

Bids were received on November 29, 2017 for the annual supply of chemicals for the water and wastewater treatment plants. The acceptable low bids for each chemical are listed below.

1. Powdered Activated Carbon	Prominent, City of Industry, CA	\$ 1,460.00 Per Ton
2. Pebble Lime	Graymont, Superior, WI	\$ 182.00 Per Ton
3. Carbon Dioxide	Ethanol Products, Witchita, KS	\$ 240.00 Per Ton
4. Ferric Chloride (Liquid)	Hawkins, Inc., Roseville, MN	\$.216 Per Pound
5. Liquid Polyphosphate	Shannon Chemical, Malvern PA	\$.334 Per Pound
6. Liquid Fluoride	Brenntag Great Lakes, Wauwatosa, WI	\$.305 Per Pound
7. Sodium Hypochlorite	Brenntag Great Lakes, Wauwatosa, WI	\$.1585 Per Pound
8. 50% Caustic Soda	Brenntag Great Lakes, Wauwatosa, WI	\$.225 Per Pound
9. Solar Salt	DPC Inc., Omaha, NE	\$ 230.00 Per Ton

The bids listed above are the low bids that meet the specifications. There were 9 bids total, but not all bidders bid on each chemical. The specifications are set up so that the City is able to award each chemical to the low bidder for that chemical. The 2018 chemical budget for the water department is \$250,000.00. All bids were comparable to the previous year. Based on the bids received, City staff recommends that the bids be awarded as listed above.

Respectfully submitted,



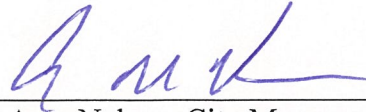
Kyle Goodmanson
 Environmental Services Director

_____ Roll call

Recommendation: It is recommended that the City Commission award the chemical bids for the Water and Wastewater Treatment Plants as detailed in Memorandum #17-270

I concur with the above recommendation.

I do not concur with the above recommendation.



Amy Nelson, City Manager

Roll call

Annual Supply of Water Treatment & Wastewater Treatment Chemicals 2018

Bid Opening: November 29, 2017

Bidders Name	Powdered	Pebble	Carbon	Ferric	Liquide	Liquid	Waste-	Sodium	50%	Solar
	Activated	Lime	Dioxide	Chloride	Polyphos-	Hydrofluoro	water	Hypo-	Caustic	Salt
	Carbon			(Liquid)	phate	silicic	Polymer	chlorite	Soda	
	Per Ton	Per Ton	Per Ton	Per Ton	Per Ton	Per Ton	Per Lb.	Per Tote	Per Tote	Per Ton
DPC Industries						.38/lbs		.17/lbs	.294/lbs	\$230.00
Farmers Elevator Company										
Hawkins, Inc.				.216/lbs	.4746/lbs	.3175/lbs		.1603/lbs	.2527/lbs	
Air Liquide										
Ecowater Systems of Yankton										
Praxair, Inc.										
Pristine Water Solutions										
Shannon					.334/lbs					
SNF Polydyne, Inc.										
Carus Corp					.45/lbs					
Thatcher Company of Montana										
Graymont		182/ton								
EPCO										
POET			240/ton							
Lindsay Water										
Cabot Norit	1900/ton									
Pete Lien & Sons										
Brenntag Great Lakes				.23/lbs		.305/lbs		.1585/lbs	.225/lbs	300/ton
Prominent Systems	1460/ton									
Present at Bid Opening for November 29, 2017										
	1. _____					5. _____				
	2. _____					6. _____				
	3. _____					7. _____				
	4. _____					8. _____				
2016 Chemical Prices	Chemical					Supplier				\$ Per Unit Bid
	Powdered Activated Carbon									\$1,566.00 Per Ton
	Pebble Lime									\$177.50 Per Ton
	Carbon Dioxide									\$224.00 Per Ton
	Ferric Chloride (Liquid)									\$460.00 Per Ton
	Polyphosphate									\$1,233.54 Per Ton
	Silicofluoride									\$778.00 Per Ton
	Wastewater Polymer							nb		Per ton
	Sodium Hypochlorite									\$524.70 Per Tote
	50% Caustic Soda									\$1,010.59 Per Tote
	Solar Salt									\$207.80 Per Ton

Memorandum #17-275

To: Amy Nelson, City Manager
From: Kyle Goodmanson, Environmental Services Director
Subject: Final Payment and Acceptance of Force Main Project
Date: December 11, 2017

The Force Main Project is complete.

The attached Change Order No. 2 increases the final project cost by \$17,494.00 from \$647,786.00 to \$665,280.00. The change orders consist of changes in quantities within the project. This included additional grading and topsoil in the utility corridor.

This project includes the construction of 5,081 feet of 16-inch force main and 1,127 feet of 8-inch gravity main. The force main will deliver effluent from the new lift station to a new manhole just north of the street shop. This force main will reduce load on a section of gravity sewer that is near capacity. The 8-inch gravity main will replace a portion of shallow gravity main located along Highway 50.

City staff has reviewed the project, change order, and the final pay request. We recommend approval of Change Order No. 2 and that the project be accepted and that the City Finance Officer be authorized to issue a manual check in the amount of \$24,679.75 to Slowey Construction, Inc.

Respectfully submitted,

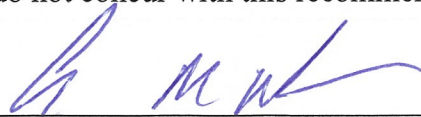


Kyle Goodmanson
Environmental Services Director

Recommendation: City staff recommends approval of Change Order No. 2 and that the project be accepted and that the City Finance Officer be authorized to issue a manual check in the amount of \$24,679.75 to Slowey Construction, Inc.

I concur with this recommendation.

I do not concur with this recommendation.



Amy Nelson – City Manager

____ Roll call

Progress Estimate - Unit Price Work

Contractor's Application

For (Project): Force Main & Gravity Sewer Project, 2016										Application Number: 5				
Application Period: May 15, 2017 - November 9, 2017										Application Date: 11/9/2017				
A					B1		B2	C	D	E	F			
Item		Contract Information				Change to Contract			Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value Item (\$)	Addition / Deduction	Unit Price	Total Addition or Deduction (\$)						
1	Mobilization	1	Lump Sum	\$34,485.00	\$34,485.00				1	\$34,485.00		\$34,485.00	100.0%	
2	Traffic Control	82	SqFt	\$4.25	\$348.50				82	\$348.50		\$348.50	100.0%	
3	Traffic Control, Miscellaneous	1	Lump Sum	\$3,150.00	\$3,150.00				1	\$3,150.00		\$3,150.00	100.0%	
4	Miscellaneous Staking	1	Lump Sum	\$6,000.00	\$6,000.00				1	\$6,000.00		\$6,000.00	100.0%	
5	Incidental Work	1	Lump Sum	\$675.00	\$675.00				1	\$675.00		\$675.00	100.0%	
6	Remove Sewer Pipe	96	Ft	\$14.00	\$1,344.00				96	\$1,344.00		\$1,344.00	100.0%	
7	Remove Manhole	1	Each	\$700.00	\$700.00				1	\$700.00		\$700.00	100.0%	
8	Remove Asphalt Concrete Pavement	820	SqYd	\$3.00	\$2,460.00				820	\$2,460.00		\$2,460.00	100.0%	
9	Remove Concrete Driveway Pavement	16	SqYd	\$4.00	\$64.00				16	\$64.00		\$64.00	100.0%	
10	Remove Concrete Sidewalk	13	SqYd	\$3.00	\$39.00				13	\$39.00		\$39.00	100.0%	
11	16" PVC Force Main	5081	Ft	\$41.00	\$208,321.00	53	\$41.00	\$2,173.00	5134	\$210,494.00		\$210,494.00	100.0%	
12	4" HDPE Force Main	111	Ft	\$6.00	\$666.00				111	\$666.00		\$666.00	100.0%	
13	18" HDPE Force Main	325	Ft	\$59.00	\$19,175.00				325	\$19,175.00		\$19,175.00	100.0%	
14	Bore 4" Pipe	111	Ft	\$45.00	\$4,995.00				111	\$4,995.00		\$4,995.00	100.0%	
15	Bore 18" Pipe	325	Ft	\$337.00	\$109,525.00	-125	\$337.00	-\$42,125.00	200	\$67,400.00		\$67,400.00	100.0%	
16	8" PVC Sewer Pipe	1127	Ft	\$32.00	\$36,064.00				1127	\$36,064.00		\$36,064.00	100.0%	
17	36" PVC Sewer Pipe	20	Ft	\$70.00	\$1,400.00				20	\$1,400.00		\$1,400.00	100.0%	
18	60" CCFRPM Sewer Pipe	15	Ft	\$565.00	\$8,475.00				15	\$8,475.00		\$8,475.00	100.0%	
19	18"x16" Pipe Reducer	2	Each	\$700.00	\$1,400.00				2	\$1,400.00		\$1,400.00	100.0%	
20	36"x24" Pipe Reducer	2	Each	\$1,050.00	\$2,100.00				2	\$2,100.00		\$2,100.00	100.0%	
21	60"x30" Pipe Reducer	1	Each	\$7,590.00	\$7,590.00				1	\$7,590.00		\$7,590.00	100.0%	
22	8" Sewer Pipe Bedding Material	1127	Ft	\$2.50	\$2,817.50				1127	\$2,817.50		\$2,817.50	100.0%	
23	16" Sewer Pipe Bedding Material	5081	Ft	\$3.00	\$15,243.00	53	\$3.00	\$159.00	5134	\$15,402.00		\$15,402.00	100.0%	
24	36" Sewer Pipe Bedding Material	20	Ft	\$11.00	\$220.00				20	\$220.00		\$220.00	100.0%	
25	60" Sewer Pipe Bedding Material	15	Ft	\$28.00	\$420.00				15	\$420.00		\$420.00	100.0%	
26	Sanitary Sewer Video Inspection	1164	Ft	\$1.00	\$1,164.00				1164	\$1,164.00		\$1,164.00	100.0%	
27	48" Manhole	3	Each	\$2,585.00	\$7,755.00				3	\$7,755.00		\$7,755.00	100.0%	
28	96" Lined Manhole	1	Each	\$14,975.00	\$14,975.00				1	\$14,975.00		\$14,975.00	100.0%	
29	60" Air Release Manhole	2	Each	\$10,555.00	\$21,110.00				2	\$21,110.00		\$21,110.00	100.0%	
30	Type A4 Manhole Frame and Lid	1	Each	\$455.00	\$455.00				1	\$455.00		\$455.00	100.0%	
31	Type A9 Manhole Frame and Lid	5	Each	\$440.00	\$2,200.00				5	\$2,200.00		\$2,200.00	100.0%	
32	External Manhole Seal	6	Each	\$100.00	\$600.00				6	\$600.00		\$600.00	100.0%	
33	2" Adjusting Ring for Manhole	12	Each	\$14.00	\$168.00	-2	\$14.00	-\$28.00	10	\$140.00		\$140.00	100.0%	
34	6" Sewer Service	75	Ft	\$32.00	\$2,400.00				75	\$2,400.00		\$2,400.00	100.0%	
35	8"x6" Pipe Wye	5	Each	\$145.00	\$725.00				5	\$725.00		\$725.00	100.0%	
36	6" Pipe Plug	3	Each	\$55.00	\$165.00	1	\$55.00	\$55.00	4	\$220.00		\$220.00	100.0%	
37	Reconnect Sewer Service	2	Each	\$325.00	\$650.00	1	\$325.00	\$325.00	3	\$975.00		\$975.00	100.0%	
38	4" Pipe Bend	1	Each	\$485.00	\$485.00				1	\$485.00		\$485.00	100.0%	
39	16" Pipe Bend	15	Each	\$1,690.00	\$25,350.00	-1	\$1,690.00	-\$1,690.00	14	\$23,660.00		\$23,660.00	100.0%	

Progress Estimate - Unit Price Work

Contractor's Application

For (Project): Force Main & Gravity Sewer Project, 2016										Application Number: 5			
Application Period: May 15, 2017 - November 9, 2017										Application Date: 11/9/2017			
A					B1	B2			C	D	E	F	
Item		Contract Information			Change to Contract			Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value Item (\$)	Addition / Deduction	Unit Price	Total Addition or Deduction (\$)					
40	Connect to Existing Sewer Main	5	Each	\$1,215.00	\$6,075.00				5	\$6,075.00			
41	Connect to Existing Manhole	2	Each	\$1,925.00	\$3,850.00				2	\$3,850.00			
42	Sewer Bypass Pumping	1	Lump Sum	\$20,100.00	\$20,100.00				1	\$20,100.00			
43	Gravel Surfacing, Salvage and Replace	4607	SqYd	\$2.00	\$9,214.00				4607	\$9,214.00			
44	Gravel Surfacing	249	Ton	\$16.00	\$3,984.00				249	\$3,984.00			
45	6" PCC Driveway Pavement	16	SqYd	\$45.00	\$720.00				16	\$720.00			
46	4" Concrete Sidewalk	118	SqFt	\$5.00	\$590.00	-118	\$5.00	-\$590.00				100.0%	
47	Remove and Replace Topsoil	1	Lump Sum	\$5,875.00	\$5,875.00				1	\$5,875.00			
48	Type D Permanent Seed Mixture	485	Lb	\$11.00	\$5,335.00	-25	\$11.00	-\$275.00	460	\$5,060.00			
49	Type G Permanent Seed Mixture	17	Lb	\$52.00	\$884.00				17	\$884.00			
50	Fertilizing	1.5	Ton	\$2,100.00	\$3,150.00	-0.03	\$2,100.00	-\$63.00	1.47	\$3,087.00			
51	Fiber Mulching	2.3	Ton	\$1,900.00	\$4,370.00	-0.6	\$1,900.00	-\$1,140.00	1.7	\$3,230.00			
52	Type 3 Erosion Control Blanket	222	SqYd	\$5.50	\$1,221.00	-222	\$5.50	-\$1,221.00				100.0%	
53	12" Diameter Erosion Control Wattle	140	Ft	\$3.75	\$525.00	-140	\$3.75	-\$525.00				100.0%	
54	Low Flow Silt Fence	857	Ft	\$3.50	\$2,999.50	-50	\$3.50	-\$175.00	807	\$2,824.50			
55	Remove Silt Fence	215	Ft	\$1.05	\$225.75				215	\$225.75			
56	Sediment Control at Inlet with Frame & Grate	4	Each	\$95.00	\$380.00				4	\$380.00			
	10" x 4" Reducer		Each			1	\$500.00	\$500.00	1	\$500.00			
	10" x 6" Reducer		Each			1	\$500.00	\$500.00	1	\$500.00			
	6" Cap		Each			1	\$500.00	\$500.00	1	\$500.00			
	Private Storm Sewer Adjustment		Each			1	\$3,500.00	\$3,500.00	1	\$3,500.00			
	Crushed Concrete (Ballast)		Ton			43.23	\$25.00	\$1,080.75	43.23	\$1,080.75			
	Rock Bore 18" Pipe		Ft			125	\$550.00	\$68,750.00	125	\$68,750.00			
	4" Sewer Service		Ft			30	\$31.00	\$930.00	30	\$930.00			
	8"x4" Pipe Wye		Each			2	\$145.00	\$290.00	2	\$290.00			
	Unclassified Excavation		CuYd			256	\$22.00	\$5,632.00	256	\$5,632.00			
	Surface Preparation		SqYd			2,310	\$3.00	\$6,930.00	2310	\$6,930.00			
	Contractor Furnished Topsoil		CuYd			256	\$20.00	\$5,120.00	256	\$5,120.00			
	Concrete Saw Cut		Ft			65	\$6.00	\$390.00	65	\$390.00			
	Remove Concrete		SqYd			50	\$6.00	\$300.00	50	\$300.00			
	Concrete Footing Removal		LS			1	\$600.00	\$600.00	1	\$600.00			
Totals					\$615,377.25			\$49,902.75		\$665,280.00	\$665,280.00	100.0%	



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Change Order - Contract Price Adjustments

Attachement 1

For (Project): Force Main & Gravity Sewer Project, 2016						Change Order Number: 2				
Application Period: April 15, 2017- November 1, 2017						Change Order Date: 11/1/2017				
A				B	C	D	E	F	G	
Item		Original Contract Information				New Contract Information (After Change Order)			Change in Contract Price	Comments
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)	New Item Quantity	New Unit Price	New Total Value of Item		
48	Type D Permanent Seed Mixture	485	Lb	\$11.00	\$5,335.00	460	\$11.00	\$5,060.00	-\$275.00	Final Seed installed
50	Fertilizing	1.5	Ton	\$2,100.00	\$3,150.00	1.47	\$2,100.00	\$3,087.00	-\$63.00	Final Fertilizer Installed
51	Fiber Mulching	2.3	Ton	\$1,900.00	\$4,370.00	1.7	\$1,900.00	\$3,230.00	-\$1,140.00	Final Fiber Mulch Installed
	Unclassified Excavation		CuYd			256	\$22.00	\$5,632.00	\$5,632.00	Excavation for additional Topsoil
	Surface Preparation		SqYd			2310	\$3.00	\$6,930.00	\$6,930.00	Surface Prep for additional Topsoiling
	Contractor Furnished Topsoil		CuYd			256	\$20.00	\$5,120.00	\$5,120.00	Topsoil for additional Topsoiling
	Concrete Saw Cut		Ft			65	\$6.00	\$390.00	\$390.00	Concrete saw cut in ROW
	Remove Concrete		SqYd			50	\$6.00	\$300.00	\$300.00	Remove concrete in ROW
	Concrete Footing Removal		LS			1	\$600.00	\$600.00	\$600.00	Remove concrete footing in ROW
Totals					\$12,855.00			\$30,349.00	\$17,494.00	

CERTIFICATE OF SUBSTANTIAL COMPLETION

Owner: City of Yankton	Owner's Contract No.:
Contractor: Slowey Construction, Inc.	Contractor's Project No.: 2016-07
Engineer: McLaury Engineering, Inc.	Engineer's Project No.: 22141001
Project: Force Main & Gravity Sewer Project, 2016	Contract Name:

This [preliminary] [final] Certificate of Substantial Completion applies to:

All Work The following specified portions of the Work:

November 9th, 2017

Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Work or portion thereof designated above is hereby established, subject to the provisions of the Contract pertaining to Substantial Completion. The date of Substantial Completion in the final Certificate of Substantial Completion marks the commencement of the contractual correction period and applicable warranties required by the Contract.

A punch list of items to be completed or corrected is attached to this Certificate. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance, and warranties upon Owner's use or occupancy of the Work shall be as provided in the Contract, except as amended as follows:

Amendments to Owner's responsibilities: None As follows

Amendments to Contractor's responsibilities: None As follows:

The following documents are attached to and made a part of this Certificate: *[punch list; others]*

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract.

EXECUTED BY ENGINEER:		RECEIVED:		RECEIVED:	
By: <u>Kim McLaury</u>	By: <u>[Signature]</u>	By: <u>[Signature]</u>	By: <u>[Signature]</u>	By: <u>[Signature]</u>	By: <u>[Signature]</u>
(Authorized signature)	Owner (Authorized Signature)	Owner (Authorized Signature)	Contractor (Authorized Signature)	Contractor (Authorized Signature)	Contractor (Authorized Signature)
Title: <u>Project Engineer</u>	Title: <u>Director of Env. Serv.</u>	Title: <u>Director of Env. Serv.</u>	Title: <u>Project Manager</u>	Title: <u>Project Manager</u>	Title: <u>Project Manager</u>
Date: <u>11-12-17</u>	Date: <u>11-14-17</u>	Date: <u>11-14-17</u>	Date: <u>11/14/17</u>	Date: <u>11/14/17</u>	Date: <u>11/14/17</u>

NOTICE OF ACCEPTABILITY OF WORK

PROJECT: **Force Main & Gravity Sewer Project, 2016**

OWNER: **City of Yankton**

CONTRACTOR: **Slowey Construction, Inc.**

OWNER'S CONSTRUCTION CONTRACT IDENTIFICATION: **2016-07**

EFFECTIVE DATE OF THE CONSTRUCTION CONTRACT: **09/15/2016**

ENGINEER: **McLaury Engineering, Inc.**

NOTICE DATE:

To: City of Yankton
Owner

And To: Slowey Construction, Inc.
Contractor

From: McLaury Engineering, Inc.
Engineer

The Engineer hereby gives notice to the above Owner and Contractor that Engineer has recommended final payment of Contractor, and that the Work furnished and performed by Contractor under the above Construction Contract is acceptable, expressly subject to the provisions of the related Contract Documents, the Agreement between Owner and Engineer for Professional Services dated 9-06-16, and the following terms and conditions of this Notice:

CONDITIONS OF NOTICE OF ACCEPTABILITY OF WORK

The Notice of Acceptability of Work ("Notice") is expressly made subject to the following terms and conditions to which all those who receive said Notice and rely thereon agree:

1. This Notice is given with the skill and care ordinarily used by members of the engineering profession practicing under similar conditions at the same time and in the same locality.
2. This Notice reflects and is an expression of the Engineer's professional opinion.
3. This Notice is given as to the best of Engineer's knowledge, information, and belief as of the Notice Date.

4. This Notice is based entirely on and expressly limited by the scope of services Engineer has been employed by Owner to perform or furnish during construction of the Project (including observation of the Contractor's work) under Engineer's Agreement with Owner, and applies only to facts that are within Engineer's knowledge or could reasonably have been ascertained by Engineer as a result of carrying out the responsibilities specifically assigned to Engineer under such Agreement.
5. This Notice is not a guarantee or warranty of Contractor's performance under the Construction Contract, an acceptance of Work that is not in accordance with the related Contract Documents, including but not limited to defective Work discovered after final inspection, nor an assumption of responsibility for any failure of Contractor to furnish and perform the Work thereunder in accordance with the Construction Contract Documents, or to otherwise comply with the Construction Contract Documents or the terms of any special guarantees specified therein.
6. This Notice does not relieve Contractor of any surviving obligations under the Construction Contract, and is subject to Owner's reservations of rights with respect to completion and final payment.

7.

By: Kim L. McLaurie

Title: Project Engineer

Dated: 11-12-17

Memorandum #17-276

To: Amy Nelson, City Manager
From: Kyle Goodmanson, Environmental Services Director
Subject: Final Payment and Acceptance of Highway 50 Utilities Phase 2
Date: December 11, 2017

Phase 2 of the Highway 50 Project is complete.

The attached Change Order No. 2 decreasing the final project cost by \$491.00 from \$470,253.59 to \$469,762.59. The change orders consist of changes in quantities within the project.

The City utility portion of the project included replacement of water main and sewer main crossings along Highway 50 from Burleigh to Archery Lane.

City staff has reviewed the project, change order, and the final pay request. We recommend approval of Change Order No. 2, that the project be accepted and that the City Finance Officer be authorized to issue a manual check in the amount of \$89,669.14 to D & G Concrete Construction, Inc.

Respectfully submitted,




Kyle Goodmanson
Environmental Services Director

Recommendation: City staff recommends approval of Change Order No. 2 and that the project be accepted and that the City Finance Officer be authorized to issue a manual check in the amount of \$89,669.14 to D & G Concrete Construction, Inc.

I concur with this recommendation.

I do not concur with this recommendation.



Amy Nelson – City Manager

____ Roll call



Contractor's Application for Payment No. 8 - Final

Application Period: September 1, 2017 - November 20, 2017		Application Date: 11/21/2017	
To (Owner): City of Yankton, South Dakota	From (Contractor): D & G Concrete Construction, Inc.	Via (Engineer):	McLaury Engineering, Inc.
Project: Utility Project - SD50/East 4th Street, from Marne Creek to the Junction of Archery Lane	Contract:		
Owner's Contract No.: ES2016-003	Contractor's Project No.:	Engineer's Project No.:	32120502

**Application For Payment
Change Order Summary**

Approved Change Orders		
Number	Additions	Deductions
CCO #1	\$38,605.55	
CCO #2		\$491.00
TOTALS	\$38,605.55	\$491.00
NET CHANGE BY CHANGE ORDERS	\$38,114.55	

1. ORIGINAL CONTRACT PRICE.....	\$	\$431,648.04
2. Net change by Change Orders.....	\$	\$38,114.55
3. Current Contract Price (Line 1 ± 2).....	\$	\$469,762.59
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$	\$469,762.59
5. RETAINAGE:		
a. X \$469,762.59 Work Completed.....	\$	
b. X _____ Stored Material.....	\$	
c. Total Retainage (Line 5.a + Line 5.b).....	\$	
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$	\$469,762.59
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	\$380,093.45
8. AMOUNT DUE THIS APPLICATION.....	\$	\$89,669.14
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$	

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment.
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective

Contractor Signature

By: [Signature] Date: 11/22/2017

Payment of: \$ \$89,669.14
 (Line 8 or other - attach explanation of the other amount)

is recommended by: [Signature] 11/22/17
 (Engineer) (Date)

Payment of: \$ _____
 (Line 8 or other - attach explanation of the other amount)

is approved by: _____
 (Owner) (Date)

Approved by: _____
 Funding or Financing Entity (if applicable) (Date)

Progress Estimate - Unit Price Work

Contractor's Application

For (Project) Utility Project - 8D50/East 4th Street, from Marne Creek to the Junction of Archery Lane											Application Number 8 - Final				
Application Period: September 1, 2017 - November 20, 2017											Application Date 11/21/2017				
A				B1		B2		C	D	E	F	G			
Item				Contract Information				Change to Contract		Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B1+B2)	Balance to Finish (B1 + B2 - F)
Bid Item No	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)	Addition / Deduction	Unit Price	Total Addition or Deduction (\$)							
009E0010	Mobilization	1	LS	\$61,000.00	\$61,000.00				1	\$61,000.00		\$61,000.00	100.0%		
009E3260	Miscellaneous Staking	1	LS	\$2,969.76	\$2,969.76				1	\$2,969.76		\$2,969.76	100.0%		
110E0460	Remove Manhole	2	Each	\$572.00	\$1,144.00				2	\$1,144.00		\$1,144.00	100.0%		
110E0520	Remove Sewer Pipe	1064	Ft	\$13.00	\$13,832.00				1064	\$13,832.00		\$13,832.00	100.0%		
110E1140	Remove Concrete Sidewalk	6.7	SqYd	\$20.80	\$139.36				6.7	\$139.36		\$139.36	100.0%		
110E1910	Remove Fire Hydrant	4	Each	\$156.00	\$624.00	-1	\$156.00	-\$156.00	3	\$468.00		\$468.00	100.0%		
110E1965	Remove Gate Valve	9	Each	\$52.00	\$468.00	-1	\$52.00	-\$52.00	8	\$416.00		\$416.00	100.0%		
110E1970	Remove Water Main	118	Ft	\$8.32	\$981.76	-17	\$8.32	-\$141.44	101	\$840.32		\$840.32	100.0%		
451E0301	Pipe Encasement	11	Each	\$1,237.60	\$13,613.60				11	\$13,613.60		\$13,613.60	100.0%		
451E0606	6" PVC Water Main	858	Ft	\$44.72	\$38,369.76	-9.5	\$44.72	-\$424.84	848.5	\$37,944.92		\$37,944.92	100.0%		
451E0610	10" PVC Water Main		Ft			10	\$42.65	\$426.50	10	\$426.50		\$426.50	100.0%		
451E0612	12" PVC Water Main	1693	Ft	\$40.56	\$68,668.08	-20	\$40.56	-\$811.20	1673	\$67,856.88		\$67,856.88	100.0%		
451E0803	1" Water Service - Bore		Ft			115	\$45.00	\$5,175.00	115	\$5,175.00		\$5,175.00	100.0%		
451E1110	10" PVC Force Main	1058	Ft	\$32.24	\$34,109.92	12	\$32.24	\$386.88	1070	\$34,496.80		\$34,496.80	100.0%		
451E1206	6" Sewer Service	804	Ft	\$30.16	\$24,248.64	73	\$30.16	\$2,201.68	877	\$26,450.32		\$26,450.32	100.0%		
451E1206	6" Sewer Service 16' to 18' Deep		Ft			30	\$85.00	\$2,550.00	30	\$2,550.00		\$2,550.00	100.0%		
451E1275	1" Water Service	4	Each	\$2,714.40	\$10,857.60	8	\$2,714.40	\$21,715.20	12	\$32,572.80		\$32,572.80	100.0%		
451E2207	6"x6" Pipe Tee	1	Each	\$520.00	\$520.00				1	\$520.00		\$520.00	100.0%		
451E2231	12"x6" Pipe Tee	16	Each	\$993.20	\$15,891.20	-1	\$993.20	-\$993.20	15	\$14,898.00		\$14,898.00	100.0%		
451E2233	12" x 10" Pipe Tee		Each			1	\$1,335.70	\$1,335.70	1	\$1,335.70		\$1,335.70	100.0%		
451E2234	12"x12" Pipe Tee	3	Each	\$1,284.40	\$3,853.20				3	\$3,853.20		\$3,853.20	100.0%		
451E2802	1" Corporation Stop with Tapping Saddle	4	Each	\$410.80	\$1,643.20	9	\$410.80	\$3,697.20	13	\$5,340.40		\$5,340.40	100.0%		
451E2902	1" Curb Stop with Box	4	Each	\$358.80	\$1,435.20	8	\$358.80	\$2,870.40	12	\$4,305.60		\$4,305.60	100.0%		
451E3006	6" Pipe Bend	4	Each	\$416.00	\$1,664.00	4	\$416.00	\$1,664.00	8	\$3,328.00		\$3,328.00	100.0%		
451E3010	10" Pipe Bend	2	Each	\$915.20	\$1,830.40	3	\$915.20	\$2,745.60	5	\$4,576.00		\$4,576.00	100.0%		
451E3012	12" Pipe Bend	1	Each	\$956.80	\$956.80				1	\$956.80		\$956.80	100.0%		
451E3106	6" Pipe Cap	7	Each	\$213.20	\$1,492.40	-7	\$213.20	-\$1,492.40							
451E3112	12" Pipe Cap	4	Each	\$452.40	\$1,809.60	-1	\$452.40	-\$452.40	3	\$1,357.20		\$1,357.20	100.0%		
451E3412	6" Pipe Plug	9	Each	\$93.60	\$842.40	-1	\$93.60	-\$93.60	8	\$748.80		\$748.80	100.0%		
451E4206	6" Gate Valve with Box	14	Each	\$1,149.20	\$16,088.80				14	\$16,088.80		\$16,088.80	100.0%		
451E4210	10" Gate Valve with Box		Each			1	\$2,553.55	\$2,553.55	1	\$2,553.55		\$2,553.55	100.0%		
451E4212	12" Gate Valve with Box	6	Each	\$2,470.00	\$14,820.00				6	\$14,820.00		\$14,820.00	100.0%		
451E4512	12" Fire Hydrant Extension	1	Each	\$639.60	\$639.60	-1	\$639.60	-\$639.60							
451E4518	18" Fire Hydrant Extension	2	Each	\$707.20	\$1,414.40	-1	\$707.20	-\$707.20	1	\$707.20		\$707.20	100.0%		
451E4524	24" Fire Hydrant Extension	2	Each	\$759.20	\$1,518.40	1	\$759.20	\$759.20	3	\$2,277.60		\$2,277.60	100.0%		
451E4530	30" Fire Hydrant Extension	1	Each	\$1,086.80	\$1,086.80				1	\$1,086.80		\$1,086.80	100.0%		
451E4536	36" Fire Hydrant Extension		Each			1	\$1,275.00	\$1,275.00	1	\$1,275.00		\$1,275.00	100.0%		
451E4542	42" Fire Hydrant Extension	1	Each	\$1,206.40	\$1,206.40	1	\$1,206.40	\$1,206.40	2	\$2,412.80		\$2,412.80	100.0%		
451E4548	48" Fire Hydrant Extension	1	Each	\$1,476.80	\$1,476.80	-1	\$1,476.80	-\$1,476.80							
451E4554	54" Fire Hydrant Extension	1	Each	\$1,580.80	\$1,580.80	-1	\$1,580.80	-\$1,580.80							
451E4580	Standard Fire Hydrant	13	Each	\$2,891.20	\$37,585.60	-1	\$2,891.20	-\$2,891.20	12	\$34,694.40		\$34,694.40	100.0%		
451E4926	Water Main Bedding Material	2551	Ft	\$2.60	\$6,632.60	-19.5	\$2.60	-\$50.70	2531.5	\$6,581.90		\$6,581.90	100.0%		
451E4944	6" Sewer Pipe Bedding Material	804	Ft	\$2.34	\$1,881.36	73	\$2.34	\$170.82	877	\$2,052.18		\$2,052.18	100.0%		
451E4946	10" Sewer Pipe Bedding Material	1058	Ft	\$2.60	\$2,750.80	12	\$2.60	\$31.20	1070	\$2,782.00		\$2,782.00	100.0%		
451E6101	Abandon Water Main	1	Each	\$260.00	\$260.00				1	\$260.00		\$260.00	100.0%		
451E6105	Connect To Existing Water Main	13	Each	\$1,674.40	\$21,767.20	-1	\$1,674.40	-\$1,674.40	12	\$20,092.80		\$20,092.80	100.0%		
451E7002	Abandon Sewer Service	2	Each	\$260.00	\$520.00				2	\$520.00		\$520.00	100.0%		
451E7016	Connect to Existing Sewer Main	11	Each	\$540.80	\$5,948.80	3	\$540.80	\$1,622.40	14	\$7,571.20		\$7,571.20	100.0%		

Progress Estimate - Unit Price Work

Contractor's Application

For (Project) Utility Project - SD50/East 4th Street, from Mame Creek to the Junction of Archery Lane										Application Number: 8 - Final					
Application Period: September 1, 2017 - November 20, 2017										Application Date: 11/21/2017					
A					B1		B2			C	D	E	F	G	
Item		Contract Information				Change to Contract				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / (B1+B2))	Balance to Finish (B1 + B2 - F)
Bid Item No	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)	Addition / Deduction	Unit Price	Total Addition or Deduction (\$)							
651E0040	4" Concrete Sidewalk	61	SqFt	\$10.40	\$634.40	-61	\$10.40	-\$634.40							
671E2000	External Manhole Seal	4	Each	\$414.00	\$1,656.00				4	\$1,656.00		\$1,656.00	100.0%		
671E5502	2" Adjusting Ring For Manhole	9	Each	\$208.00	\$1,872.00				9	\$1,872.00		\$1,872.00	100.0%		
671E6009	Type A9 Manhole Frame and Lid	4	Each	\$676.00	\$2,704.00				4	\$2,704.00		\$2,704.00	100.0%		
671E8000	Reconstruct Manhole	4	Each	\$1,159.60	\$4,638.40				4	\$4,638.40		\$4,638.40	100.0%		
Totals					\$431,648.04			\$38,114.55		\$469,762.59		\$469,762.59	100.0%		

Date of Issuance: 11/20/2017	Effective Date:
Owner: City of Yankton, South Dakota	Owner's Contract No.: ES2016-003
Contractor: D & G Concrete Construction, Inc.	Contractor's Project No.:
Engineer: McLaury Engineering, Inc.	Engineer's Project No.: 32120502
Project: Utility Project – SD50/East 4 th Street	Contract Name:

The Contract is modified as follows upon execution of this Change Order:

Description: This change order covers addition or deduction of final quantities for all work competed in the field.

Attachments: See Attachment 1 for breakdown of Bid Quantity Adjustments

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$ <u>431,648.04</u>	Original Contract Times: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Increase from previously approved Change Orders No. <u>1</u> to No. <u>1</u> : \$ <u>38,605.55</u>	[Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___: Substantial Completion: _____ Ready for Final Payment: _____ days
Contract Price prior to this Change Order: \$ <u>470,253.59</u>	Contract Times prior to this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Decrease of this Change Order: \$ <u>-491.00</u>	[Increase] [Decrease] of this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Contract Price incorporating this Change Order: \$ <u>469,762.59</u>	Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for Final Payment: _____ days or dates

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: <u>[Signature]</u> Engineer (if required)	By: _____ Owner (Authorized Signature)	By: <u>[Signature]</u> Contractor (Authorized Signature)
Title: <u>Engineer</u>	Title: _____	Title: <u>President/owner</u>
Date: <u>11/22/17</u>	Date: _____	Date: <u>11/22/2017</u>

Approved by Funding Agency (if applicable)

By: _____ Date: _____
Title: _____

Change Order - Contract Price Adjustments

Attachement 1

For (Project): Utility Project - SD50/East 4th Street, from Marne Creek East to Archery Lane								Change Order Number: 2 - Final			
Application Period: July 1, 2017 - November 20, 2017								Change Order Date: 11/20/2017			
A				B		C	D	E	F	G	
Item			Original Contract Information				New Contract Information (After Change Order)			Change in Contract Price	Comments
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)	New Item Quantity	New Unit Price	New Total Value of Item			
110E1910	Remove Fire Hydrant	4	Each	\$156.00	\$624.00	3	\$156.00	\$468.00	-\$156.00		
110E1965	Remove Gate Valve	9	Each	\$52.00	\$468.00	8	\$52.00	\$416.00	-\$52.00		
110E1970	Remove Water Main	118	Ft	\$8.32	\$981.76	101	\$8.32	\$840.32	-\$141.44		
451E0606	6" PVC Water Main	858	Ft	\$44.72	\$38,369.76	848.5	\$44.72	\$37,944.92	-\$424.84		
451E0612	12" PVC Water Main	1693	Ft	\$40.56	\$68,668.08	1673	\$40.56	\$67,856.88	-\$811.20		
451E1110	10" PVC Force Main	1058	Ft	\$32.24	\$34,109.92	1070	\$32.24	\$34,496.80	\$386.88		
451E1206	6" Sewer Service	804	Ft	\$30.16	\$24,248.64	877	\$30.16	\$26,450.32	\$2,201.68		
451E1207	6" Sewer Service 16' to 18' Deep					30	\$85.00	\$2,550.00	\$2,550.00		
451E2231	12"x6" Pipe Tee	16	Each	\$993.20	\$15,891.20	15	\$993.20	\$14,898.00	-\$993.20		
451E3006	6" Pipe Bend	6	Each	\$416.00	\$2,496.00	8	\$416.00	\$3,328.00	\$832.00		
451E3010	10" Pipe Bend	2	Each	\$915.20	\$1,830.40	5	\$915.20	\$4,576.00	\$2,745.60		
451E3106	6" Pipe Cap	7	Each	\$213.20	\$1,492.40		\$213.20		-\$1,492.40		
451E3112	12" Pipe Cap	4	Each	\$452.40	\$1,809.60	3	\$452.40	\$1,357.20	-\$452.40		
451E3412	6" Pipe Plug	9	Each	\$93.60	\$842.40	8	\$93.60	\$748.80	-\$93.60		
451E4512	12" Fire Hydrant Extension	1	Each	\$639.60	\$639.60		\$639.60		-\$639.60		
451E4518	18" Fire Hydrant Extension	2	Each	\$707.20	\$1,414.40	1	\$707.20	\$707.20	-\$707.20		
451E4524	24" Fire Hydrant Extension	2	Each	\$759.20	\$1,518.40	3	\$759.20	\$2,277.60	\$759.20		
451E4542	42" Fire Hydrant Extension	1	Each	\$1,206.40	\$1,206.40	2	\$1,206.40	\$2,412.80	\$1,206.40		
451E4536	36" Fire Hydrant Extension					1	\$1,275.00	\$1,275.00	\$1,275.00		
451E4548	48" Fire Hydrant Extension	1	Each	\$1,476.80	\$1,476.80		\$1,476.80		-\$1,476.80		
451E4554	54" Fire Hydrant Extension	1	Each	\$1,580.80	\$1,580.80		\$1,580.80		-\$1,580.80		
451E4580	Standard Fire Hydrant	13	Each	\$2,891.20	\$37,585.60	12	\$2,891.20	\$34,694.40	-\$2,891.20		
451E4926	Water Main Bedding Material	2551	Ft	\$2.60	\$6,632.60	2531.5	\$2.60	\$6,581.90	-\$50.70		
451E4944	6" Sewer Pipe Bedding Material	804	Ft	\$2.34	\$1,881.36	877	\$2.34	\$2,052.18	\$170.82		
451E4946	10" Sewer Pipe Bedding Material	1058	Ft	\$2.60	\$2,750.80	1070	\$2.60	\$2,782.00	\$31.20		
451E6105	Connect To Existing Water Main	13	Each	\$1,674.40	\$21,767.20	12	\$1,674.40	\$20,092.80	-\$1,674.40		
451E7016	Connect to Existing Sewer Main	11	Each	\$540.80	\$5,948.80	14	\$540.80	\$7,571.20	\$1,622.40		
651E0040	4" Concrete Sidewalk	61	SqFt	\$10.40	\$634.40		\$10.40		-\$634.40		
Totals					\$276,869.32			\$276,378.32	-\$491.00		

WAIVER AND RELEASE OF LIEN

WHEREAS, the undersigned, Slowe Construction, Inc.
(Manufacturer, Materialman, Subcontractor)

has furnished to D:G Concrete Construction, Inc. following
(Name of Contractor)

City of Yankton Utility Contract for use in the construction
(Kind of Material and Services Furnished)

of a project belonging to City of Yankton, SD, and
(Name of Owner)

designated as Utility Project - 5850 to Archery Lane
(Name of Project)

NOW, THEREFORE, the undersigned:

Slowe Construction, Inc. for and in
(Manufacturer, Materialman, Subcontractor)

consideration of \$ 100%, and other good and valuable consideration, the receipt
whereof is hereby acknowledged, do (does) hereby waive and release any and all liens, or
right to or claim of lien, on the above described project and premises, under any law,
common or statutory, on account of labor or materials, or both, heretofore or hereafter
furnished by the undersigned to or for the account of said D:G Concrete Const., Inc.
(Name of Contractor)
for said project.

Given under my (our) hand(s) and seal(s) this 22nd day of November 20 17.

Slowe Construction, Inc.
(Manufacturer, Materialman or Subcontractor)

By: Patricia R. Slowe

WAIVER AND RELEASE OF LIEN

WHEREAS, the undersigned, Dakota Supply Group
(Manufacturer, Materialman, Subcontractor)

has furnished to Slowey Construction the following
(Name of Contractor)

Misc Utility Elec Mat'l for use in the construction
(Kind of Material and Services Furfished)

of a project belonging to City of Yankton, SD, and
(Name of Owner)

designated as Utility Project - SD 50 to Archery Lane
(Name of Project)

NOW, THEREFORE, the undersigned:

Dakota Supply Group for and in
(Manufacturer, Materialman, Subcontractor)

consideration of \$ 1.00% and other good and valuable consideration, the receipt

whereof is hereby acknowledged, do (does) hereby waive and release any and all liens, or

right to or claim of lien, on the above described project and premises, under any law,

common or statutory, on account of labor or materials, or both, heretofore or hereafter

furnished by the undersigned to or for the account of said Slowey Construction
(Name of Contractor)

for said project.

Given under my (our) hand(s) and seal(s) this 22nd day of November, 20 17.

Dakota Supply Group
(Manufacturer, Materialman of Subcontractor)

By: Kathy Cross

WAIVER AND RELEASE OF LIEN

WHEREAS, the undersigned, Forterra
(Manufacturer, Materialman, Subcontractor)

has furnished to Sloney Construction the following
(Name of Contractor)

concrete products for use in the construction
(Kind of Material and Services Furnished)

of a project belonging to _____, and
(Name of Owner)

designated as Muy SO
(Name of Project)

NOW, THEREFORE, the undersigned:

Forterra for and in
(Manufacturer, Materialman, Subcontractor)

consideration of \$ paid in full and other good and valuable consideration, the receipt whereof is hereby acknowledged, do (does) hereby waive and release any and all liens, or right to or claim of lien, on the above described project and premises, under any law, common or statutory, on account of labor or materials, or both, heretofore or hereafter furnished by the undersigned to or for the account of said Sloney
(Name of Contractor) for said project.

Given under my (our) hand(s) and seal(s) this 22nd day of November 2017.

Forterra
(Manufacturer, Materialman or Subcontractor)

By: Alexis Abarca

CERTIFICATE OF SUBSTANTIAL COMPLETION

Owner: City of Yankton, South Dakota	Owner's Contract No.: ES2016-003
Contractor: D&G Concrete Construction, Inc.	Contractor's Project No.:
Engineer: McLaury Engineering, Inc.	Engineer's Project No.: 32120502
Project: Utility Project – SD50/East 4 th Street, from Marne Creek to the junction of Archery Lane	Contract Name: ES 2016 003() PCN X04H

This final Certificate of Substantial Completion applies to:

All Work The following specified portions of the Work:

November 20, 2017

Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Work or portion thereof designated above is hereby established, subject to the provisions of the Contract pertaining to Substantial Completion. The date of Substantial Completion in the final Certificate of Substantial Completion marks the commencement of the contractual correction period and applicable warranties required by the Contract.

A punch list of items to be completed or corrected is attached to this Certificate. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance, and warranties upon Owner's use or occupancy of the Work shall be as provided in the Contract, except as amended as follows:

Amendments to Owner's responsibilities: None As follows

Amendments to Contractor's responsibilities: None As follows:

The following documents are attached to and made a part of this Certificate: *None*

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract.

EXECUTED BY ENGINEER:		RECEIVED:		RECEIVED:	
By: <u><i>Jahjaom</i></u>	By: _____	By: <u><i>ABB</i></u>	By: _____	By: <u><i>ABB</i></u>	By: _____
(Authorized signature)	Owner (Authorized Signature)	Contractor (Authorized Signature)		Contractor (Authorized Signature)	
Title: <u><i>Engineer</i></u>	Title: _____	Title: <u><i>President/owner</i></u>	Title: _____	Title: <u><i>President/owner</i></u>	Title: _____
Date: <u><i>11/22/17</i></u>	Date: _____	Date: <u><i>11/22/2017</i></u>	Date: _____	Date: <u><i>11/22/2017</i></u>	Date: _____

NOTICE OF ACCEPTABILITY OF WORK

PROJECT: Utility Project – SD50/East 4th Street, from Marne Creek to the junction of Archery Lane

OWNER: City of Yankton, South Dakota

CONTRACTOR: D&G Concrete Construction, Inc.

OWNER’S CONSTRUCTION CONTRACT IDENTIFICATION: ES2016-003

EFFECTIVE DATE OF THE CONSTRUCTION CONTRACT: November 2, 2016

ENGINEER: McLaury Engineering, Inc.

NOTICE DATE: November 28, 2017

To: City of Yankton, SD
Owner

And To: D & G Concrete Construction, Inc.
Contractor

From: McLaury Engineering, Inc.
Engineer

The Engineer hereby gives notice to the above Owner and Contractor that Engineer has recommended final payment of Contractor, and that the Work furnished and performed by Contractor under the above Construction Contract is acceptable, expressly subject to the provisions of the related Contract Documents, the Agreement between Owner and Engineer for Professional Services dated January 27, 2014, and the following terms and conditions of this Notice:

CONDITIONS OF NOTICE OF ACCEPTABILITY OF WORK

The Notice of Acceptability of Work (“Notice”) is expressly made subject to the following terms and conditions to which all those who receive said Notice and rely thereon agree:

1. This Notice is given with the skill and care ordinarily used by members of the engineering profession practicing under similar conditions at the same time and in the same locality.
2. This Notice reflects and is an expression of the Engineer’s professional opinion.
3. This Notice is given as to the best of Engineer’s knowledge, information, and belief as of the Notice Date.

4. This Notice is based entirely on and expressly limited by the scope of services Engineer has been employed by Owner to perform or furnish during construction of the Project (including observation of the Contractor's work) under Engineer's Agreement with Owner, and applies only to facts that are within Engineer's knowledge or could reasonably have been ascertained by Engineer as a result of carrying out the responsibilities specifically assigned to Engineer under such Agreement.
5. This Notice is not a guarantee or warranty of Contractor's performance under the Construction Contract, an acceptance of Work that is not in accordance with the related Contract Documents, including but not limited to defective Work discovered after final inspection, nor an assumption of responsibility for any failure of Contractor to furnish and perform the Work thereunder in accordance with the Construction Contract Documents, or to otherwise comply with the Construction Contract Documents or the terms of any special guarantees specified therein.
6. This Notice does not relieve Contractor of any surviving obligations under the Construction Contract, and is subject to Owner's reservations of rights with respect to completion and final payment.

7.

By: 

Title: Engineer

Dated: 11/28/2017

Memorandum #17-279

To: Amy Nelson, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Business Improvement District #1 Expenditure Recommendation CVB
Date: December 4, 2017

At their meeting on November 9, 2017, the Yankton Business Improvement District (BID) #1 Board of Directors heard a request for funding from Convention and Visitor’s Bureau (CVB) Director Kasi Haberman. Ms. Haberman informed the Board that the CVB has the opportunity to continue their marketing relationship with the South Dakota Department of Tourism. The relationship allows the CVB to take advantage of match programs that CVB officials feel provide substantial return on investment.

The request is for \$10,000 in 2018. This funding would be in addition to the 10 percent allocation that the BID contributes to the CVB annually.

The BID #1 Board of Directors recommended funding \$10,000 for the CVB to assist with the marketing costs. The BID fund balance currently sits at \$341,921 with approximately \$42,000 obligated in 2018 for previously approved expenditures.

The recommendation to fund the project was unanimous. The comments made by BID Board members in recommending approval of the project included:

- The BID Board understands the importance of the marketing effort to help promote visitors coming to Yankton and further understands the benefits of leveraging state funds with the local match.
- The BID Board considers this a separate request. This should not be considered an increase in the annual funding provided to the CVB.

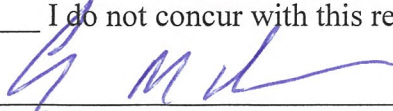
Commission approval is required for the expenditure to occur from the BID District #1 fund.

Respectfully submitted,



Dave Mingo, AICP
Community and Economic Development Director

 X I concur with this recommendation
 I do not concur with this recommendation



Amy Nelson, City Manager

_____ Roll Call

Memorandum #17-274

To: City Commission
From: Finance Officer
Date: December 5, 2017
Subject: Write Off of Uncollectible Utility Accounts

Attached is Departmental Correspondence from Deputy Finance Officer, Ann Clough. Ann has reviewed the uncollectible accounts and is recommending a write off of \$5,363.64. This was last done in November 2016 and is completed on an annual basis. This is \$1,288.04 more than last year's write off. This year's write offs are comprised of twenty-seven residential customers and one closed business. The total amount represents approximately 0.04% (four-one hundredths of one percent) of our total revenues (approximately \$13,178,809) for water, waste water, and solid waste collection for the one-year period.

I would like to point out at this time that the philosophy behind penalties and enforcement of shut-offs, is to assess any increased expenses occurring from this process to the customers that caused these expenses rather than to absorb them and spread them among all the regular paying customers. When accounts are written off in the above manner, they technically become an expense to these regular customers. We currently have approximately 5,394 customers. This write off thus becomes an annual expense to these customers of approximately \$0.99 (compared to \$0.76 last year) per customer.

Attached is a list of accounts returned by the collection agency since December 2016 with the account holder's name and reason the account was returned.

It should be noted that although these accounts have been returned, the collection agency still keeps them on file for possible future collection. We also keep a list at the City Finance Office in case one of these customers attempts to receive City utilities in the future. At that time, we will require payment of the old amount plus a deposit before a new account is authorized.

Good accounting practice dictates we remove old accounts receivable from our records on a regular basis.

The following are explanations of the reasons used on the list:

- Skipped – customer has left town with no forwarding address and all attempts to locate them have been unsuccessful
- Imprisonment – customer in prison-unable to collect
- Bankruptcy-no legal ability to collect
- Deceased-no assets at time of death to allow collection
- Uncollectible – the collection agency has made numerous contacts with the customer but is unable to obtain payment. The agency notes that the individuals are uncooperative, refuse payment, are often credit abusers and cannot force payment. Litigation is at times filed to garnish wages but these attempts are unsuccessful.

_____ Roll call

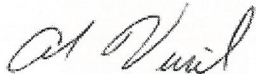
The accounts in question were returned by the collection agency as uncollectible, so all possible avenues have been exhausted. Therefore, I request the Board of City Commissioners write off the uncollectible accounts as authorized by SDCL 9-22-4 (see below).

9-22-4. Assignment of delinquent accounts receivable--Disposition of uncollectible accounts. Every municipality may assign for collection any or all delinquent accounts receivable. After reasonable collection efforts the governing body may determine that an account is uncollectible, and by formal action direct that the uncollectible amount be removed from the records and disclosed on that year's financial report. Evidence of the debt removed from the records by the formal action of the governing body shall be retained by the municipality to support possible subsequent collection of that debt.

Source: SDC Supp 1960, § 45.0201-1 (23) as added by SL 1964, ch 138; SL 1974, ch 74; SL 1979, ch 57.

It is recommended that the City Commission authorize the write-off of \$5,363.64 as uncollectible per SDCL 9-22-4.

Respectfully Submitted,



Al Viereck
Finance Officer

I concur with this recommendation.

I do not concur with this recommendation.



Amy Nelson, City Manager

____ Roll call

Departmental Correspondence

To: Finance Officer
From: Deputy Finance Officer
Date: December 5, 2017
Subject: Utilities, Accounts Receivable Write Off

As authorized in SDCL 9-22-4, I am recommending the Board of Commissioners write off the attached utility accounts in the amount of \$5,363.64 against the reserve balance of \$41,869.38. Utility accounts were sent to a local collection agency and have been returned as uncollectible due to a number of reasons. Reasons they are uncollectible include: skipped-39%, uncooperative/no assets-43%, bankruptcy-7%; and deceased-11%. The \$5,363.64 has accumulated since the prior year write off and represents account balances from 2009 through November 2017 as follows: 2009-\$89.64, 2011-\$174.92, 2012-\$367.53, 2013-\$194.15, 2014-\$399.58, 2015-\$2,059.17, 2016-1,758.12, and 2017-\$320.53. This reflects 6.1% of all delinquent accounts receivable. Delinquent accounts are categorized as follows:

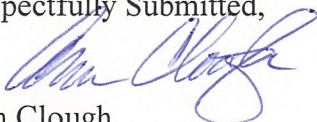
Customers on Service (30 days delinquent)	\$ 17,407.22
Credit Collection Agency	\$ 64,979.17
Uncollectible	\$ 5,363.64
 Total Delinquent Accounts Receivable	 <u>\$ 87,750.03</u>

The aged analysis of the accounts receivable remaining at the Credit Collection Service as of November 2017 is:

30 days or less	\$ 277.69
30 to 60 days	\$ 3,864.81
60 to 90 days	\$ 20,200.29
Over 90 days	\$ 40,636.38
 Total	 <u>\$ 64,979.17</u>

I have attached documentation on those accounts that we request be removed from our records and to be disclosed on the City's 2017 financial report.

Respectfully Submitted,



Ann Clough
Deputy Finance Officer

Utility Write Offs - November 2017

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>REASON</u>
81-1420-01-01	\$ 229.53	Grovijahn, Thomas	Deceased
81-1421-01-01	\$ 79.21	Harrison, Sarah	Uncollectible
81-1422-01-01	\$ 122.56	Mussa, Jurad Sufiyan	Uncollectible
81-1423-01-01	\$ 194.15	Brown, Mary Ann	Bankruptcy
81-1424-01-01	\$ 223.25	Hale, Janet	Uncollectible
81-1425-01-01	\$ 233.99	Mitchell, Sylvester/Nichol	Skipped
81-1426-01-01	\$ 495.38	Farah, Mahad	Skipped
81-1427-01-01	\$ 149.61	Yellow, Regina	Uncollectible
81-1428-01-01	\$ 155.53	Badhorse, Emma	Skipped
81-1429-01-01	\$ 348.61	Badillo, Andres	Uncollectible
81-1430-01-01	\$ 150.00	Brown, Andrea	Skipped
81-1431-01-01	\$ 31.05	Byrd, Rachel	Skipped
81-1432-01-01	\$ 123.00	Chasing-Hawk, Joshua	Skipped
81-1433-01-01	\$ 205.04	Diesterhaft, Jacob	Prison
81-1434-01-01	\$ 49.06	Drewen, Inc. (Drew Hayward)	Bankruptcy
81-1435-01-01	\$ 160.88	Kincaid, Frank & Roxanne	Deceased
81-1436-01-01	\$ 560.26	Ven Osdel, Wade	Uncollectible
81-1437-01-01	\$ 122.09	Castro-Stretches, Marie	Skipped
81-1438-01-01	\$ 74.58	Manuel, Richard	Uncollectible
81-1439-01-01	\$ 89.64	Martinez, Roland	Uncollectible
81-1440-01-01	\$ 245.44	Johnson, Jackie (Ortez)	Uncollectible
81-1441-01-01	\$ 220.25	Bilboa, Yudisley	Skipped
81-1442-01-01	\$ 175.15	Countryman, Amanda	Uncollectible
81-1443-01-01	\$ 276.58	Davis, Shaun	Uncollectible
81-1444-01-01	\$ 100.34	Jerome, Jeff	Uncollectible
81-1445-01-01	\$ 56.53	McGill-Strong, Ashley	Uncollectible
81-1446-01-01	\$ 326.93	Rodriguez, Anna	Skipped
81-1447-01-01	\$ 165.00	Schroeder, Brennan	Deceased
TOTAL	\$ 5,363.64		

Memorandum #17-284

To: Amy Nelson, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Planning Commission Action #17-__ / Resolution #17-66
Date: December 4, 2017



PLAT REVIEW

ACTION NUMBER: 17-__

E.T.J. MEMBER ACTION REQUIRED: No

APPLICANT / OWNER: Steven and Yavonne Slowey.

ADDRESS / LOCATION: 3201 West City Limits Road. Please reference the attached map.

PROPERTY DESCRIPTION: Tract 1 of Yaggie's Addition in the N 1/2, SE 1/4, Section 35, Township 94 North, Range 56 West of the 5th P.M., Yankton County, South Dakota.

ZONING DISTRICT: ETJ B-2 Highway Business.

PREVIOUS ACTION: Original Yaggie's Addition Plats.

COMMENTS: The proposed plat divides a larger tract into two lots. The location is currently owned by the same person but this plat will create the ability to sell the parcels separately.

The south boundary of the tract is located on a 1/16th line. The City typically requires a right-of-way dedication along 1/16th lines however because of the proximity of the railroad it does not make sense to dedicate the right-of-way at this location. The remaining right-of-way has been dedicated. The parcel is not adjacent to the City's corporate limits so the full requirements of the Subdivision Ordinance do not apply.

Staff recommends approval of the proposed plat.

HEARING SCHEDULE:

December 11, 2017: The Planning Commission reviews the plat and makes a recommendation to the City Commission.

December 11, 2017: The City Commission reviews the plat and makes a final decision.

Planning Commission results: Because of the adjusted holiday meeting schedule, staff will verbally pass along the Planning Commission's recommendation to the City Commission at their meeting on the same evening.

_____ Roll Call

RESOLUTION #17-66

WHEREAS, it appears from an examination of the Plat of Tract 1 of Yaggie's Addition in the N 1/2, SE 1/4, Section 35, Township 94 North, Range 56 West of the 5th P.M., Yankton County, South Dakota, prepared by Joshua R. Vanderwerf a registered land surveyor in the State of South Dakota, and
and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Adopted:

Jake Hoffner, Mayor

ATTEST:

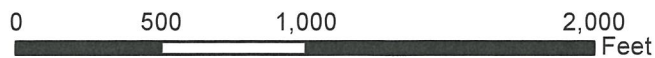
Al Viereck, Finance Officer



City of Yankton

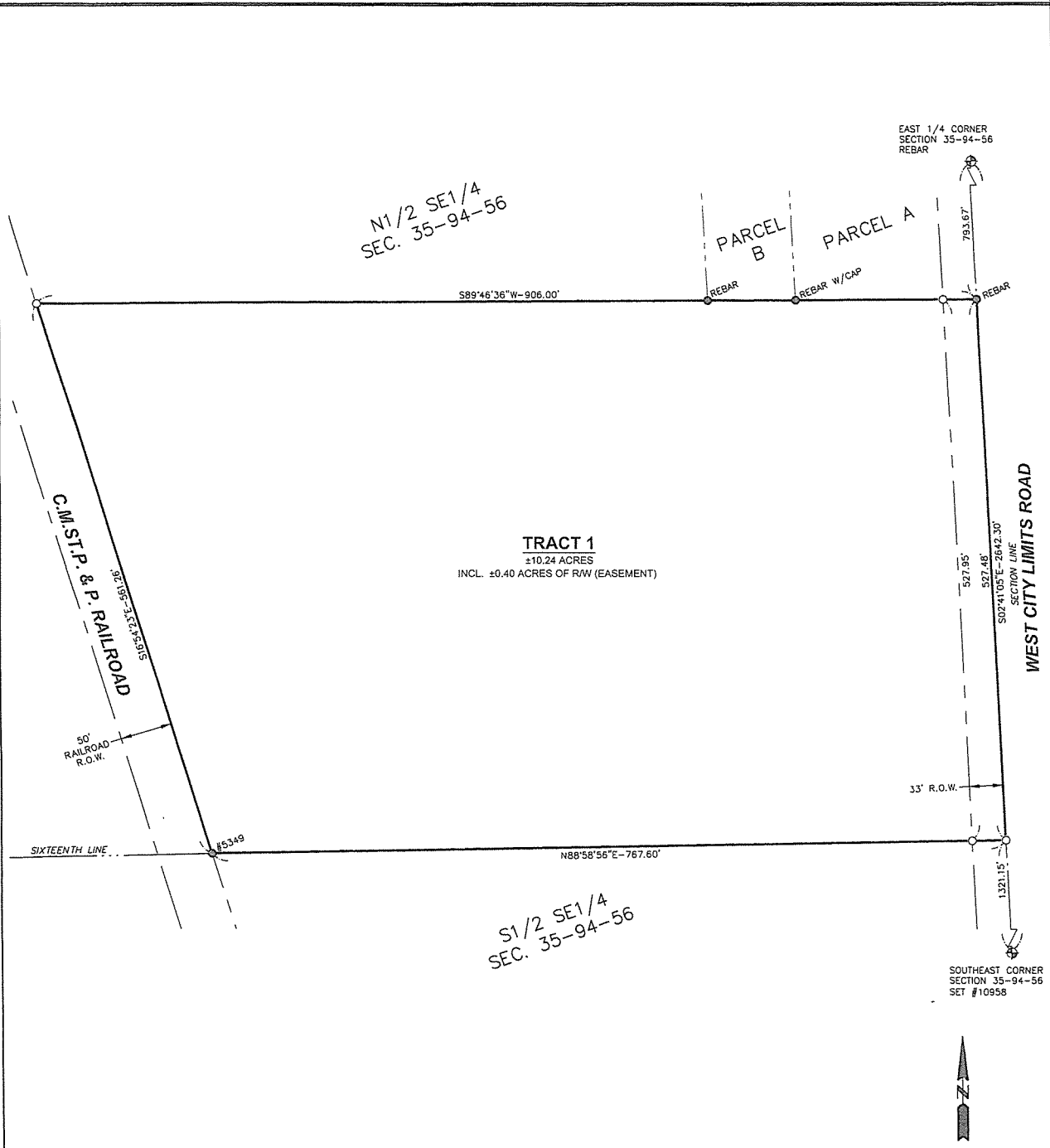
Plat Location Map

Plat of Tract 1 in Yaggie's Addition
in the N1/2 of the SE1/4 of Section 35, T94N, R56W
of the 5th P.M., Yankton County, South Dakota



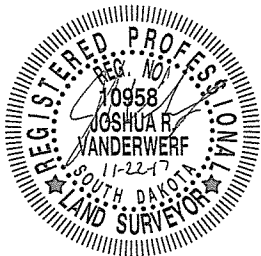
PLAT OF TRACT 1 OF
YAGGIE'S ADDITION

IN THE N1/2 SE1/4 SECTION 35, TOWNSHIP 94 NORTH, RANGE 56 WEST OF THE 5TH P.M.,
 YANKTON COUNTY, SOUTH DAKOTA.
 CONTAINING ±445,909 SF (10.24 ACRES)



TRACT 1

±10.24 ACRES
 INCL. ±0.40 ACRES OF RW (EASEMENT)



GENERAL NOTES:

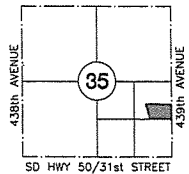
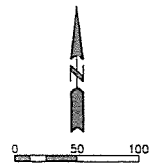
1. BASIS OF BEARINGS FOR THIS DRAWING IS UTM ZONE 14 NORTH.
2. RESEARCH OF EXISTING EASEMENTS OF RECORD WAS NOT PERFORMED.
3. SUBJECT PROPERTY IS NOT LOCATED WITHIN A FLOODPLAIN.

LEGEND:

- FOUND SECTION CORNER
- FOUND 5/8" REBAR
- SET 5/8" x 18" CAPPED REBAR
- PREVIOUSLY PLATTED FIELD
- SURVEY LINE
- EXISTING PROPERTY LINE
- RIGHT OF WAY LINE
- SECTION LINE
- QUARTER LINE
- SIXTEENTH LINE



(100.00')



KEY MAP
 SECTION 35-94-56

Memorandum #17-285

To: Amy Nelson, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Planning Commission Action #17-__ / Resolution #17-67
Date: December 5, 2017



PLAT REVIEW

ACTION NUMBER: 17-__

E.T.J. MEMBER ACTION REQUIRED: No

APPLICANT / OWNER: Fifth Generation Investments LLC, owner.

ADDRESS / LOCATION: 401 W. 23rd Street.

PROPERTY DESCRIPTION: Tract B in Lot 1 of W. G. & A. Addition to the City and County of Yankton, South Dakota.

ZONING DISTRICT: B-2 Highway Business.

PREVIOUS ACTION: Original W. G. & A. Addition Subdivision Plat.

COMMENTS: The attached plat creates a lot for transfer. The proposed lot is a part of the current Bomgaars property and if approved, will make the land available for transfer for a separate project having a 23rd Street Address.

The proposal maintains compliance with all applicable zoning and subdivision regulations. It does not impact parking requirements because Bomgaars has substantially more parking than is required for use at the site.

Staff recommends approval of the proposed plat.

HEARING SCHEDULE:

December 11, 2017: Planning Commission reviews the plat and makes a recommendation to the City Commission.

December 11, 2017: City Commission reviews the plat and takes action.

Planning Commission results: Because of the adjusted holiday meeting schedule, staff will verbally pass along the Planning Commission's recommendation to the City Commission at their meeting on the same evening.

____ Roll Call

RESOLUTION #17-67

WHEREAS, it appears from an examination of the plat of Tract B in Lot 1 of W. G. & A. Addition to the City and County of Yankton, South Dakota prepared by Thomas Lynn Week, a registered land surveyor in the State of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Adopted:

Jake Hoffner, Mayor

ATTEST:

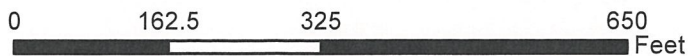
Al Viereck, Finance Officer



City of Yankton

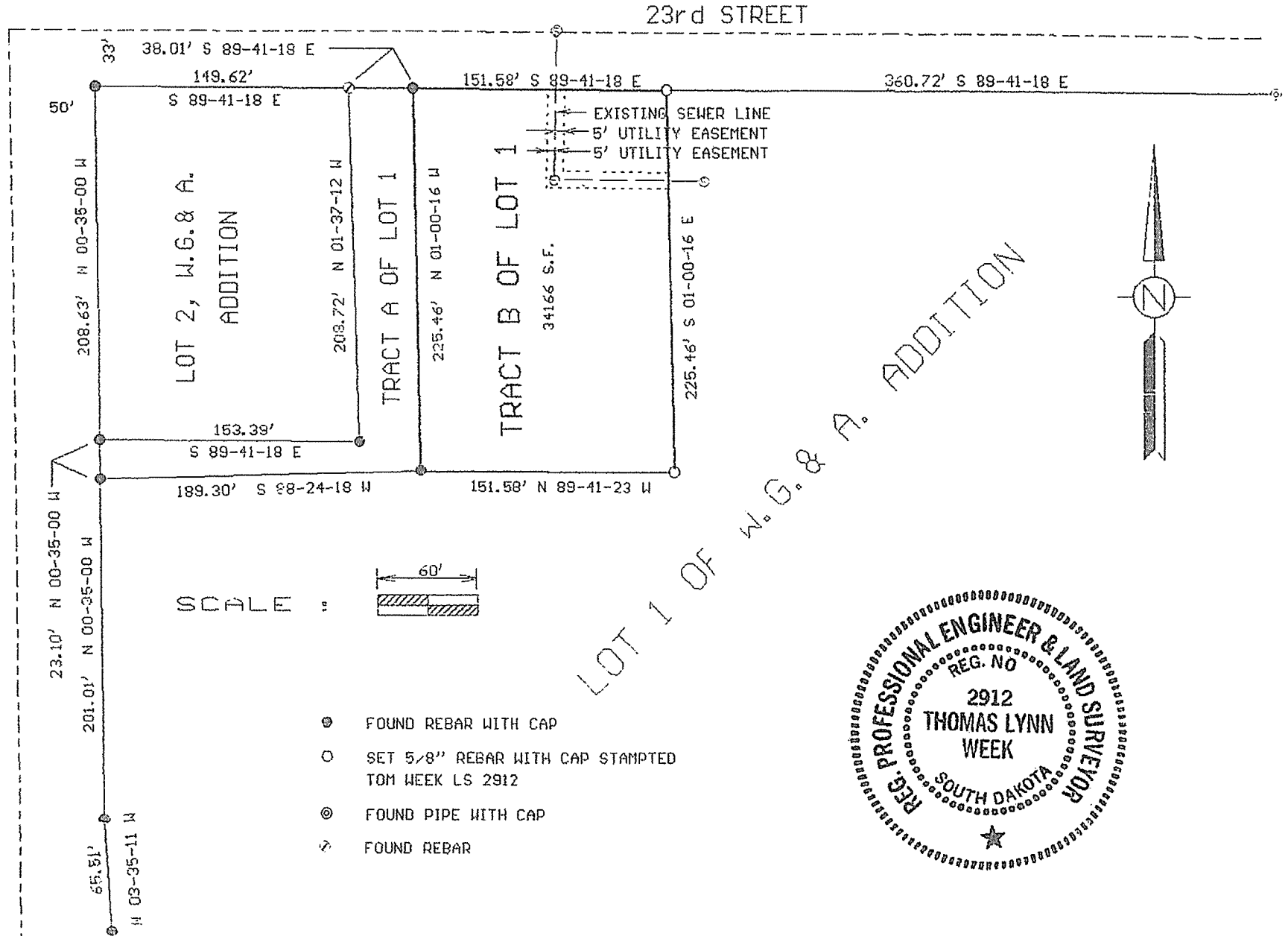
Plat Location Map

Plat of Tract B in Lot 1 of W. G. & A. Additon
to the City and County of Yankton, South Dakota



PLAT OF TRACT B IN LOT 1 OF W. G. & A. ADDITION
TO THE CITY AND COUNTY OF YANKTON, SOUTH DAKOTA.

U.S. HIGHWAY 81 (BROADWAY AVE.)



Memorandum #17-287

To: Amy Nelson, City Manager
From: Bradley Moser, Civil Engineer
Subject: Change Order Number 1, Final Project Acceptance and Final Payment for the 2nd Street Traffic Calmer Project
Date: December 5, 2017

The first step in creating connectivity between the Yankton downtown and Riverside Park was completed this year. Three intersections along 2nd Street were reconstructed with traffic calming radii. The design incorporated ADA compliant sidewalks bordered by a brown tone colored concrete. Although they are nice aesthetically, the calmers provide even more important benefits. Installing the calmers shortens the distance for pedestrians to cross the street while improving visibility for both the pedestrian and the motorist. By visually narrowing the street, traffic calmers also have a tendency to slow vehicular traffic speeds. Overall, the project provides a coherent environment within the Meridian District and improves the safety of everyone. Final quantities have been determined and the project is now ready for acceptance.

As you can see from the attached Change Order No. 1, the changes in quantities resulted in a net decrease to the project cost of \$16,458.50. This adjusted the construction cost from \$490,108.50 to \$473,650.00. The contractor did complete the project by the completion date, therefore no liquidated damages were assessed.

There were several bid item quantities that changed during the project. The two major deductions were 8" PCC Pavement (\$6,499.00) and 6" Colored Concrete Sidewalk (\$7,788.00). The biggest increase was in 6" Approach PCC Pavement (\$3,732.00). All three of these changes were based on field determinations that either changed the limits of construction or just swapped quantity from one item to another.

City staff has reviewed the project, the change order and the final pay request. We recommend that Change Order No. 1 be approved, that the project be accepted and that the City Finance Officer be authorized to issue a manual check in the amount of \$8,730.50, to Masonry Components, Inc., based on the attached final pay request.

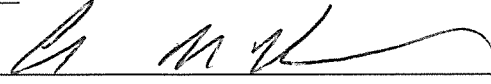
Respectfully submitted,



Bradley Moser
Civil Engineer

Recommendation: It is recommended that the City Commission approve Change Order No. 1, accept the completed reconstruction of the 2nd Street Calmers, and authorize the Finance Officer to issue a manual check to Masonry Components, Inc., in the amount of \$8,730.50, as detailed in Memorandum #17-287.

I concur with this recommendation.
 I do not concur with this recommendation.



Amy Nelson
City Manager

cc: Adam Habeman (electronic)
file

_____ Roll call

**CITY OF YANKTON
PROGRESS ESTIMATE**

CONTRACTOR: **Masonry Components**
PROJECT NO: 2017-012
DESCRIPTION: 2nd Street Traffic Calmers

PROGRESS EST. NO: Final
PERIOD: 10-21-17 TO 11-15-17

DATE OF CONTRACT: 07/12/2017	CONTRACT PERIOD: November 15th, 2017 Completion	PREVIOUS PAYMENTS AUTHORIZED:
AMOUNT OF CONTRACT AS AWARDED: \$490,108.50	% OF TIME USED: 100%	EST. PAYMENTS AUTH.
CHANGE ORDERS:	% COMPLETED: 100%	#1 \$96,017.76
#1 (\$16,458.50)		#2 \$226,842.39
#2		#3 \$142,059.35
#3		#4

TOTAL CHANGE ORDERS:	TOTAL PREVIOUS PAYMENTS AUTHORIZED	\$464,919.50
TOTAL AMENDED CONTRACT AMOUNT: \$473,650.00		

BID	DESCRIPTION	QUANTITY	UNIT	PRICE	QUANTITY COMPLETED	TOTAL AMOUNT
1	MOBILIZATION	1	LS	\$12,000.00	1.0	\$12,000.00
2	SAW EXISTING CONCRETE	1575	LF	\$8.50	1600.0	\$13,600.00
3	SAW EXISTING ASPHALT	204	LF	\$6.00	214.0	\$1,284.00
4	REMOVAL OF CONCRETE PAVEMENT	3001	SY	\$13.00	2983.0	\$38,779.00
5	REMOVAL OF ASPHALT PAVEMENT	1195	SY	\$9.00	1200.0	\$10,800.00
6	REMOVAL OF CURB AND GUTTER	732	LF	\$11.00	716.0	\$7,876.00
7	UNCLASSIFIED EXCAVATION	1	LS	\$6,900.00	1.0	\$6,900.00
8	UNDERCUTTING	50	CY	\$10.00	0.0	\$0.00
9	WATER FOR EMBK. OR GRANULAR MATERIAL	10	K GAL	\$30.00	0.0	\$0.00
10	INLET SEDIMENT CONTROL	14	EA	\$200.00	5.0	\$1,000.00
11	TRAFFIC CONTROL	752	UNITS	\$2.50	752.0	\$1,880.00
12	TRAFFIC CONTROL MISCELLANEOUS	1	LS	\$2,000.00	1.0	\$2,000.00
13	8" PCC PAVEMENT	2148	SY	\$67.00	2051.0	\$137,417.00
14	INSERT STEEL BARS INTO PAVEMENT	350	EA	\$11.00	320.0	\$3,520.00
15	8" P.C.C.P. FILLET SECTION	2381	SF	\$12.00	2281.0	\$27,372.00
16	6" APPROACH P.C.C. PAVEMENT	830	SF	\$6.00	1452.0	\$8,712.00
17	6" SIDEWALK	7846	SF	\$6.50	7856.0	\$51,064.00
18	6" COLORED CONCRETE SIDEWALK	7092	SF	\$11.00	6384.0	\$70,224.00
19	DETECTABLE WARNING PANEL	336	SF	\$38.00	336.0	\$12,768.00
20	CONCRETE CURB & GUTTER (B68)	1200	LF	\$21.00	1124.0	\$23,604.00
21	6" AGGREGATE BASE COURSE	2746	SY	\$5.00	2746.0	\$13,730.00
22	TYPE B INLET w/FRAME, GRATE & CURB BOX	6	EA	\$1,600.00	5.0	\$8,000.00
23	R-3067 INLET, FRAME, GRATE & CURB BOX	3	EA	\$700.00	3.0	\$2,100.00
24	F&I 18" RCP CL3	108	LF	\$40.00	166.0	\$6,640.00
25	F&I 15" RCP CL3	8	LF	\$40.00	0.0	\$0.00
26	STORM SEWER PIPE BEDDING MATERIAL	186	LF	\$5.00	166.0	\$830.00
27	CORE EXISTING INLET	5	EA	\$1,700.00	4.0	\$6,800.00
28	2'x2' AREA DRAIN	1	EA	\$1,300.00	1.0	\$1,300.00
29	2'x2' JUNCTION BOX w/MH RIM & LID	1	EA	\$1,500.00	1.0	\$1,500.00
30	INSTALL 3'x3' CONCRETE LID ON INLET	2	EA	\$350.00	1.0	\$350.00
31	REMOVE STORM SEWER PIPE	1	LS	\$1,600.00	1.0	\$1,600.00
TOTAL						\$473,650.00
GRAND TOTAL						\$473,650.00
LESS RETAINED						\$0.00
NET TOTAL						\$473,650.00
LESS PAYMENTS AUTHORIZED						\$464,919.50
AMOUNT DUE						
CONTRACTOR THIS ESTIMATE						\$8,730.50

CERTIFICATION OF CONTRACTOR

I HEREBY CERTIFY THAT THE WORK PERFORMED AND THE MATERIALS SUPPLIED TO DATE AS SHOWN ON THIS PERIODIC COST ESTIMATE, REPRESENT THE ACTUAL VALUE OF ACCOMPLISHMENT UNDER THE TERMS OF THIS CONTRACT IN CONFORMITY WITH APPROVED PLANS AND SPECIFICATION; THAT THE QUANTITIES SHOWN WERE PROPERLY DETERMINED AND ARE CORRECT; AND THAT THERE HAS BEEN FULL COMPLIANCE WITH ALL LABOR PROVISION INCLUDED IN THE CONTRACT IDENTIFIED ABOVE.

MASONRY COMPONENTS, INC. By *Gene Leck* DATE 12-4-17

CONTRACTOR

SIGNATURE

ACKNOWLEDGEMENT AND CONCURRENCE OF ENGINEER

I HAVE EXAMINED THIS PERIODIC COST ESTIMATE AND CONCUR IN THE CERTIFICATE OF THE CONTRACTOR.

ENGINEER'S SIGNATURE

DATE _____

CITY OF YANKTON
CHANGE ORDER #1

CONTRACTOR: MASONRY COMP
PROJECT NO. 2017-012
DESCRIPTION: 2ND STREET TRAFFIC CALMERS

THE FOLLOWING CHANGES ARE HEREBY MADE TO THE CONTRACT DOCUMENTS

BID ITEM	ORIGINAL QUANTITY	FINAL QUANTITY	CHANGE IN QUANTITY	UNIT PRICE	TOTAL AMOUNT
2. SAW EXISTING CONCRETE (LF)	1575	1600	25.00	\$8.50	\$212.50
3. SAW EXISTING ASPHALT (LF)	204	214	10.00	\$6.00	\$60.00
4. REMOVAL OF CONCRETE PAVEMENT (SY)	3001	2983	-18.00	\$13.00	(\$234.00)
5. REMOVAL OF ASPALT PAVEMENT (SY)	1195	1200	5.00	\$9.00	\$45.00
6. REMOVAL OF CURB AND GUTTER (LF)	732	716	-16.00	\$11.00	(\$176.00)
8. UNDERCUTTING (CY)	50	0	-50.00	\$10.00	(\$500.00)
9. WATER FOR EMBK. OR GRANULAR MATERIAL (K GAL)	10	0	-10.00	\$30.00	(\$300.00)
10. INLET SEDIMENT CONTROL (EA)	14	5	-9.00	\$200.00	(\$1,800.00)
13. 8" PCC PAVEMENT (SY)	2148	2051	-97.00	\$67.00	(\$6,499.00)
14. INSERT STEEEL BARS (EA)	350	320	-30.00	\$11.00	(\$330.00)
15. 8" PCC FILLET SECTION (SF)	2381	2281	-100.00	\$12.00	(\$1,200.00)
16. 6" APPROACH P.C.C. PAVEMENT (SF)	830	1452	622.00	\$6.00	\$3,732.00
17. 6" SIDEWALK (SF)	7846	7856	10.00	\$6.50	\$65.00
18. 6" COLORED CONCRETE SIDEWALK (SF)	7092	6384	-708.00	\$11.00	(\$7,788.00)
20. CONCRETE CURB & GUTTER (B68) (LF)	1200	1124	-76.00	\$21.00	(\$1,596.00)
22. TYPE B INLET W/FRAME, GRATE & CURB BOX	6	5	-1.00	\$1,600.00	(\$1,600.00)
24. F&I 18" RCP CL3	108	166	58.00	\$40.00	\$2,320.00
25. F&I 15" RCP CL3	8	0	-8.00	\$40.00	(\$320.00)
26. STORM SEWER PIPE BEDDING MATERIAL	186	166	-20.00	\$5.00	(\$100.00)
27. CORE EXISTING INLET	5	4	-1.00	\$1,700.00	(\$1,700.00)
30. INSTALL 3'X3' CONCRETE LID ON INLET	2	1	-1.00	\$350.00	(\$350.00)
31. REMOVE STORM SEWER PIPE	0	1	1.00	\$1,600.00	\$1,600.00
TOTALS FOR CHANGE ORDER #1					(\$16,458.50)

ORIGINAL CONTRACT AMOUNT: \$ 490,108.50

THE CONTRACT AMOUNT DUE TO THIS CHANGE ORDER WILL BE DECREASED/ BY: (\$16,458.50)

THE NEW CONTRACT AMOUNT INCLUDING THIS CHANGE ORDER WILL BE: \$ 473,650.00

ORIGINAL COMPLETION DATE: NOVEMBER 15TH 2017

ADJUSTED COMPLETION DATE: 0 DAYS

APPROVALS REQUIRED:

ACCEPTED BY:

LANCE LOECKER

CONTRACTOR



ORDERED BY:

Memorandum #17-288

To: Amy Nelson, City Manager
From: Bradley Moser, Civil Engineer
Subject: Change Order Number 1, Final Project Acceptance and Final Payment for the Maple Street & Water Main Reconstruction from 4th Street to 6th Street
Date: December 6, 2017

The roadway section referenced above has received a tremendous facelift. In its previous condition, the old section had received so many asphalt overlays, to extend its life cycle, that there was little to no curb remaining. Now after the reconstruction, there is a 6" PCC pavement street, complete with curb and gutter, a new water main and an improved sewer system.

The original contract amount to complete all this work, was \$294,621.10. As is normally the case, there were changes during the construction. The result of the changes as you can see in the attached Change Order #1, is an increase in construction cost of \$5,520.75. The project also had liquidated damages, in the amount of \$1,950.00, assessed for not meeting the construction completion date. Utilizing these numbers, the final contract amount was calculated to be \$298,191.85.

City staff has reviewed the project, the change order and the final pay request. We recommend that Change Order No. 1 be approved, that the project be accepted and that the City Finance Officer be authorized to issue a manual check in the amount of \$111,975.32, to Feimer Construction, Inc., based on the attached final pay request.

Respectfully submitted,

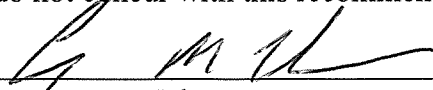


Bradley Moser
Civil Engineer

Recommendation: It is recommended that the City Commission approve Change Order No. 1, accept the completed reconstruction on Maple Street from 4th Street to 6th Street, and authorize the Finance Officer to issue a manual check to Feimer Construction, Inc., in the amount of \$111,975.32, as detailed in Memorandum #17-288.

I concur with this recommendation.

I do not concur with this recommendation.



Amy Nelson
City Manager

cc: Adam Haberman (electronic)
file

____ Roll call

**CITY OF YANKTON
PROGRESS ESTIMATE**

CONTRACTOR: **FEIMER CONSTRUCTION**
PROJECT NO: 2017-011
DESCRIPTION: Maple St. from 4th to 6th

PROGRESS EST. NO: #3 and Final
PERIOD: 10-24-17 to 12-4-17

DATE OF CONTRACT: 06/27/2017	CONTRACT PERIOD: 11/1/2017 completion	PREVIOUS PAYMENTS AUTHORIZED:
AMOUNT OF CONTRACT AS AWARDED: \$294,621.10	% OF TIME USED: 100%	EST. PAYMENTS AUTH.
CHANGE ORDERS:	% COMPLETED: 100%	#1 \$58,646.10
#1		#2 \$127,570.43
#2		#3
#3		#4

TOTAL CHANGE ORDERS:	TOTAL PREVIOUS PAYMENTS AUTHORIZED	\$186,216.53
TOTAL AMENDED CONTRACT AMOUNT: \$294,621.10		

BID ITEM	DESCRIPTION	BID QUANTITY	UNIT	UNIT PRICE	QUANTITY COMPLETED	TOTAL AMOUNT
REMOVALS						
1	MOBILIZATION	1	LS	\$16,750.00	1.0	\$16,750.00
2	SAW EXISTING CONCRETE	200	LF	\$8.95	175.0	\$1,566.25
3	SAW EXISTING ASPHALT	52	LF	\$6.50	52.0	\$338.00
4	REMOVAL OF CONCRETE PAVEMENT	3093	SY	\$4.00	3110.0	\$12,440.00
5	UNCLASSIFIED EXCAVATION	1	LS	\$3,500.00	1.0	\$3,500.00
6	UNDERCUTTING	50	CY	\$10.00	50.0	\$500.00
7	TOPSOIL	1	LS	\$2,500.00	1.0	\$2,500.00
8	WATER FOR EMBK. OR GRAN. MATRL.	10	KGAL	\$15.00	2.0	\$30.00
EROSION CONTROL						
9	SEEDING	1	LS	\$1,700.00	1.0	\$1,700.00
10	VEHICLE TRACKING CONTROL	1	EA	\$100.00	0.0	\$0.00
11	INLET SEDIMENT CONTROL	4	EA	\$150.00	4.0	\$600.00
12	SILT FENCE	50	LF	\$3.00	30.0	\$90.00
13	GEOTEXTILE FABRIC	300	SY	\$2.00	0.0	\$0.00
SANITARY SEWER						
14	REMOVAL OF EX. SAN. MH	1	EA	\$200.00	1.0	\$200.00
15	REMOVAL OF SAN. SEWER LINE	320	LF	\$3.00	320.0	\$960.00
16	8" PVC SANITARY SEWER MAIN	296	LF	\$32.00	361.0	\$11,552.00
17	48" SANITARY SEWER MH	2	EA	\$2,750.00	2.0	\$5,500.00
18	RECONNECT SANITARY SEWER SERVICE	4	EA	\$550.00	5.0	\$2,750.00
19	SANITARY SEWER SERVICE REPAIR	4	EA	\$500.00	8.0	\$4,000.00
WATERMAIN						
20	6" PVC WATERMAIN C-900	855	LF	\$23.85	860.0	\$20,511.00
21	1" COPPER SERVICE LINE	728	LF	\$20.00	561.0	\$11,220.00
22	6" MJ GATE VALVE WITH BOX	3	EA	\$1,085.00	3.0	\$3,255.00
23	6" MEGALUGS	15	EA	\$38.25	14.0	\$535.50
24	6" MJ 90 DEGREE BEND	2	EA	\$325.00	2.0	\$650.00
25	6" MJ OVERSIZED SLEEVE	1	EA	\$400.00	1.0	\$400.00
26	6" X 8" MJ CROSS	1	EA	\$400.00	1.0	\$400.00
27	8" MJ OVERSIZED SLEEVE	2	EA	\$450.00	2.0	\$900.00
28	8" MEGALUGS	8	EA	\$57.25	6.0	\$343.50
29	8" PVC WATERMAIN C-900	10	LF	\$50.00	75.0	\$3,750.00
30	CUT AND TIE INTO EXISTING MAIN	4	EA	\$500.00	4.0	\$2,000.00
31	1" CURB STOP W/BOX	11	EA	\$325.00	12.0	\$3,900.00
32	WATER SERVICE LINE RECONNECT	11	LF	\$320.00	12.0	\$3,840.00
33	TEMPORARY FIRE HYDRANT	1	EA	\$500.00	2.0	\$1,000.00
34	GRANULAR MATERIAL FOR WATERMAIN	865	EA	\$4.00	935.0	\$3,740.00
35	REMOVE EXISTING VALVE BOX	3	EA	\$25.00	3.0	\$75.00
36	6" MJ CAP	1	EA	\$85.00	4.0	\$340.00
TRAFFIC CONTROL						
37	TRAFFIC CONTROL	875	UNIT	\$0.65	875.0	\$568.75
38	TRAFFIC CONTROL MISC.	1	LS	\$1,850.00	1.0	\$1,850.00
SURFACING						
39	6" PCCP PAVEMENT	2600	SY	\$38.50	2600.0	\$100,100.00
40	6" PCCP FILLECT SECTION	769	SF	\$11.15	769.0	\$8,574.35
41	CONCRETE C & G TYPE B66	1590	LF	\$20.50	1598.0	\$32,759.00
42	6" APPROACH PAVEMENT	1349	SF	\$6.50	1305.0	\$8,482.50
43	6" SIDEWALK	1087	SF	\$8.00	1144.0	\$9,152.00
44	AGGREGATE BASE COURSE	3314	SY	\$4.50	3322.0	\$14,949.00
45	DETECTABLE WARNING PANEL	44	SF	\$42.50	44.0	\$1,870.00
	LIQUIDATED DAMAGES			\$650.00	-3.0	(\$1,950.00)
TOTAL						\$298,191.85
GRAND TOTAL						\$298,191.85
LESS RETAINED 0%						\$0.00
NET TOTAL						\$298,191.85
LESS PAYMENTS AUTHORIZED						\$186,216.53
AMOUNT DUE						
CONTRACTOR THIS ESTIMATE						\$111,975.32

CERTIFICATION OF CONTRACTOR

I HEREBY CERTIFY THAT THE WORK PERFORMED AND THE MATERIALS SUPPLIED TO DATE AS SHOWN ON THIS PERIODIC COST ESTIMATE, REPRESENT THE ACTUAL VALUE OF ACCOMPLISHMENT UNDER THE TERMS OF THIS CONTRACT IN CONFORMITY WITH APPROVED PLANS AND SPECIFICATION; THAT THE QUANTITIES SHOWN WERE PROPERLY DETERMINED AND ARE CORRECT; AND THAT THERE HAS BEEN FULL COMPLIANCE WITH ALL LABOR PROVISION INCLUDED IN THE CONTRACT IDENTIFIED ABOVE.

Feimer Construction By Mike Feimer DATE 12/4/17
CONTRACTOR SIGNATURE

ACKNOWLEDGEMENT AND CONCURRENCE OF ENGINEER

I HAVE EXAMINED THIS PERIODIC COST ESTIMATE AND CONCUR IN THE CERTIFICATE OF THE CONTRACTOR.

ENGINEER'S SIGNATURE DATE

CITY OF YANKTON
CHANGE ORDER #1

CONTRACTOR: **Feimer Construction**
PROJECT NO. 2017-011
DESCRIPTION: Maple St. from 4th to 6th

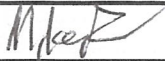
THE FOLLOWING CHANGES ARE HEREBY MADE TO THE CONTRACT DOCUMENTS

ITEM	ORIGINAL	FINAL	CHANGE IN	PRICE	TOTAL
		QUANTITY	QUANTITIES		
2. SAW EXISTING CONCRETE (LF)	200	175	-25	\$8.95	(\$223.75)
4. REMOVAL OF CONCRETE PVMT (SY)	3093	3110	17	\$4.00	\$68.00
8. WATER FOR EMBK OR GRAN MATRL (KGAL)	10	2	-8	\$15.00	(\$120.00)
10. VEHICLE TRACKING CONTROL (EA)	1	0	-1	\$100.00	(\$100.00)
12. SILT FENCE (LF)	50	30	-20	\$3.00	(\$60.00)
13. GEOTEXTILE FABRIC (SY)	300	0	-300	\$2.00	(\$600.00)
16. 8" PVC SANITARY SEWER MAIN (LF)	296	361	65	\$32.00	\$2,080.00
18. RECONNECT SANITARY SEWER SERVICE (EA)	4	5	1	\$550.00	\$550.00
19. SANITARY SEWER SERVICE REPAIR (EA)	4	8	4	\$500.00	\$2,000.00
20. 6" PVC WATERMAIN (LF)	855	860	5	\$23.85	\$119.25
21. 1" COPPER SERVICE LINE (LF)	728	561	-167	\$20.00	(\$3,340.00)
23. 6" MEGALUGS (EA)	15	14	-1	\$38.25	(\$38.25)
28. 8" MEGALUGS (EA)	8	6	-2	\$57.25	(\$114.50)
29. 8" PVC WATERMAIN (LF)	10	75	65	\$50.00	\$3,250.00
31. 1" CURB STOP AND BOX (EA)	11	12	1	\$325.00	\$325.00
32. WATER SERVICE LINE RECONNECT (EA)	11	12	1	\$320.00	\$320.00
33. TEMP. FIRE HYDRANT (EA)	1	2	1	\$500.00	\$500.00
34. GRANULAR MATRL FOR WATERMAIN (LF)	865	935	70	\$4.00	\$280.00
36. 6" MJ CAP (EA)	1	4	3	\$85.00	\$255.00
41. CONCRETE C & G (LF)	1590	1598	8	\$20.50	\$164.00
42. APPROACH PAVEMENT (SF)	1349	1305	-44	\$6.50	(\$286.00)
43. 6" SIDEWALK (SF)	1087	1144	57	\$8.00	\$456.00
44. AGGREGATE BASE COURSE (SY)	3314	3322	8	\$4.50	\$36.00

TOTALS FOR CHANGE ORDER #1 **\$5,520.75**

ORIGINAL CONTRACT AMOUNT:	\$294,621.10
THE CONTRACT AMOUNT DUE TO THIS CHANGE ORDER WILL BE INCREASED/ BY:	\$5,520.75
LIQUIDATED DAMAGES 3 DAYS @ \$650 PER DAY	(\$1,950.00)
THE NEW CONTRACT AMOUNT INCLUDING THIS CHANGE ORDER WILL BE:	\$298,191.85

ORIGINAL COMPLETION DATE:	11/1/2017	
ADJUSTED COMPLETION DATE		NA

APPROVALS REQUIRED:
ACCEPTED BY: 
CONTRACTOR

ORDERED BY: _____
CITY OF YANKTON

Memorandum #17-277

To: Amy Nelson, City Manager
From: Kyle Goodmanson, Environmental Services Director
Subject: Final Payment and Acceptance of Lift Station Project
Date: December 11, 2017

The Lift Station Project is complete.

The attached Change Order No. 2 and No. 3 increasing the final project cost by \$26,162.00 from \$2,432,293.00 to \$2,458,455.00. Change Order No. 2 was for additional lighting in the wetwell in the amount of \$14,909.00. This was addressing a staff concern related to safety. Change Order No. 3 was for additional labor and quantities related to a change in conditions for a manhole elevation in the amount of \$11,253.00. Liquidated damages were accessed in the amount of \$16,000.00 for a final contract of \$2,442,455.00.

City staff has reviewed the project, change order, and the final pay request. We recommend approval of Change Orders 2 and 3 and that the project be accepted and that the City Finance Officer be authorized to issue a manual check in the amount of \$117,613.00 to Gridor Construction, Inc.

This project includes the construction of a new Lift Station, gravity and force main to connect to existing infrastructure, and the demolition of the existing Dale Lift station. A generator will also be installed at the new lift station. This project is funded with a United States Economic Development Administration (EDA) grant. The lift station portion is the first phase of wastewater improvements in the area. Future improvements will include a new gravity sewer line to replace the Chesterman lift station. A new force main project to increase overall capacity has also been completed.

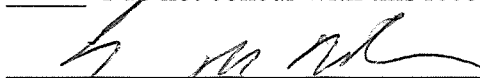
Respectfully submitted,



Kyle Goodmanson
 Environmental Services Director

Recommendation: City staff recommends approval of Change Orders 2 and 3 and that the project be accepted and that the City Finance Officer be authorized to issue a manual check in the amount of \$117,613.00 to Gridor Construction, Inc.

I concur with this recommendation.
 I do not concur with this recommendation.



Amy Nelson – City Manager

____ Roll call

Change Order

No. 02

Date of Issuance: 04/04/2017

Effective Date: 04/ /2017

Project: Pump Station Project	Owner: City of Yankton, South Dakota	Owner's Contract No.: 2016-1
Contract: EDA NO. 05-79-05291/SRF NO. C461038-04	Date of Contract: <u>5/9/2016</u>	
Contractor:	Engineer's Project No.: <u>17909.006</u>	

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Addition of lighting in the wet well.

Attachments (list documents supporting change):

Field Order No. 05

Gridor Constr., Inc. – Request No. 5

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT TIMES:

Original Contract Price:

\$2,396,000.00

[Increase] [~~Decrease~~] from previously approved Change Orders No. 0 to No. 1:

\$36,293.00

Contract Price prior to this Change Order:

\$2,432,293.00

[Increase] [~~Decrease~~] of this Change Order:

\$14,909.00

Contract Price incorporating this Change Order:

\$2,447,202.00

Original Contract Times: Working Calendar days

Substantial completion (days or date): February 27, 2017

Ready for final payment (days or date): March 27, 2017

[Increase] [~~Decrease~~] from previously approved Change Orders No. 0 to No. 1:

Substantial completion (days): 5

Ready for final payment (days): 0

Contract Times prior to this Change Order:

Substantial completion (days or date): March 4, 2017

Ready for final payment (days or date): April 1, 2017

[Increase] [~~Decrease~~] of this Change Order:

Substantial completion (days or date): 28

Ready for final payment (days or date): 0

Contract Times with all approved Change Orders:

Substantial completion (days or date): April 1, 2017

Ready for final payment (days or date): April 29, 2017

RECOMMENDED:

By: [Signature]
Engineer (Authorized Signature)

Date: 4/4/2017

Approved by Funding Agency (if applicable):

ACCEPTED:

By: [Signature]
Owner (Authorized Signature)

Date: 4/10/2017

ACCEPTED:

By: [Signature]
Contractor (Authorized Signature)

Date: 4/4/2017

Date: _____

Date of Issuance:	March 8, 2017	Effective Date:	March 8, 2017
Owner:	City of Yankton	Contract NO.:	2016-1
Contractor:	Gridor Constr., Inc.	EDA/SRF NOs.:	05-79-05291/C461038-04
Engineer:	Bartlett & West, Inc.	Engineer's Project NO.:	017909.006
Project:	Pump Station Project		

Contractor is hereby directed to promptly execute these Supplemental Instructions, for minor changes in the Work without changes in Contract Price or Contract Times. If Contractor considers that a change in Contract Price or Contract Times is required, submit a Change Proposal before proceeding with this Work.

Reference:	_____	E210	_____
	Specification(s)		Drawing(s) / Detail(s)

Description:

Provide (4) new lighting fixtures, associated wiring and conduit in wet we'll. Mount fixtures at 18" below ceiling. Provide WP, wall switch with pilot light, mounted to the building exterior and interconnect with wet well lights. See attached drawing.

As noted above, if Gridor Constr., Inc. considers there to be a change in Contract Price or Contract Time, the change shall be received prior to the work beginning.

Attachments:

ISSUED:

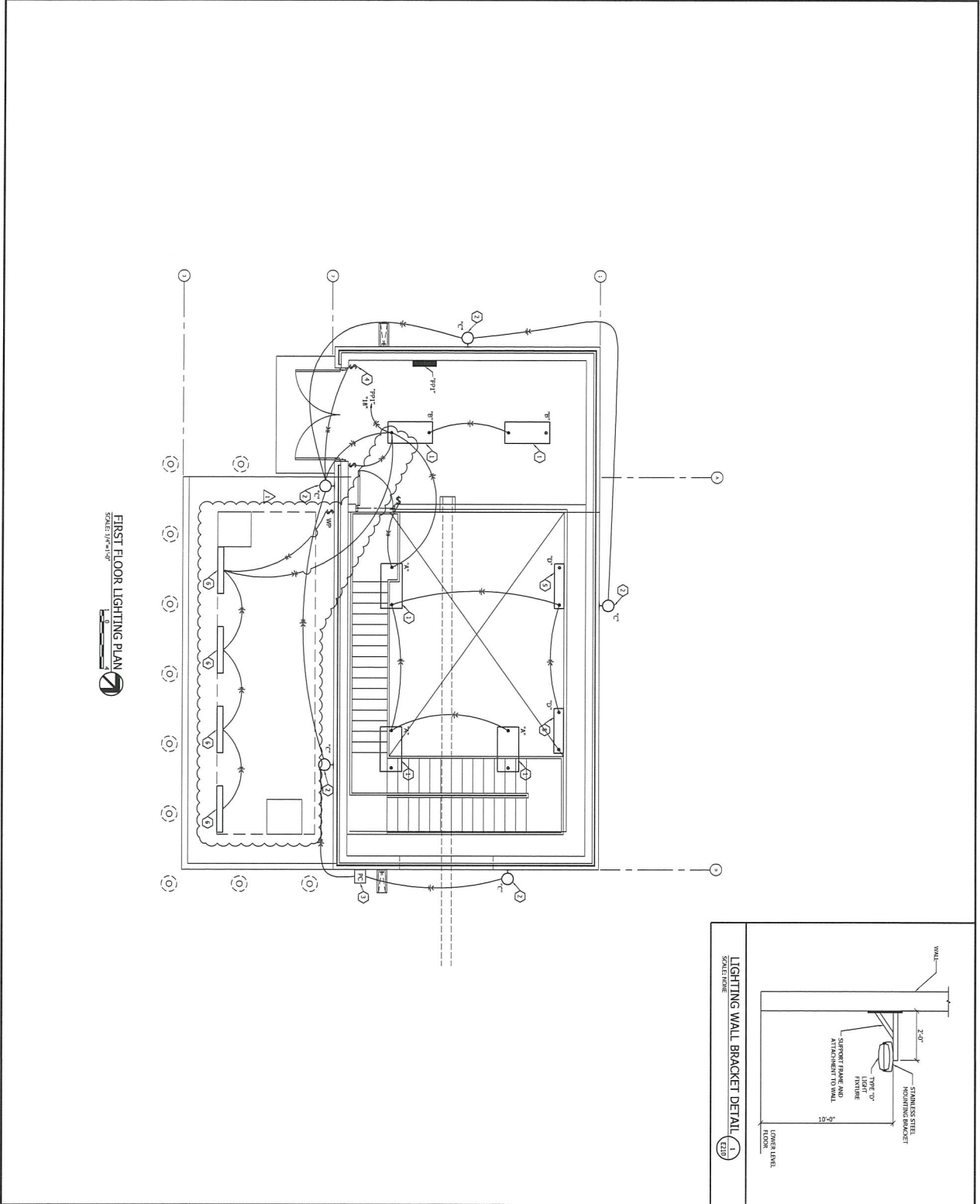
RECEIVED:

By: _____	By: _____
Engineer (Authorized Signature)	Contractor (Authorized Signature)

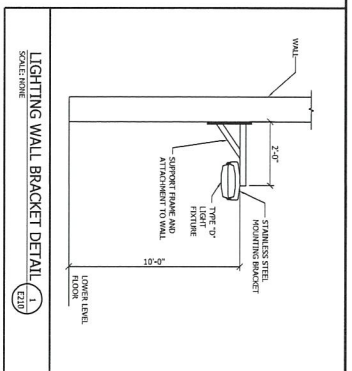
Title: _____	Title: _____
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Date: _____	Date: _____
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Copy to: Owner



FIRST FLOOR LIGHTING PLAN
SCALE: 1/8" = 1'-0"



- REFERENCE NOTES:**
1. MOUNT LIGHTING FIXTURE TO BOTTOM OF JOIST. PROVIDE DIM-SHIRT BRACKETS AS REQUIRED.
 2. MOUNT LIGHTING FIXTURE ON WALL AT 12'-0" AFF.
 3. MOUNT PHOTOCELL ON WALL AT 10'-0" AFF.
 4. PHOTOCELL OVERRIDE SWITCHES ENDWALL COMPARTMENT TO BE USED FOR EXISTING LIGHTING OVERHAUL. REFER TO ELECTRICAL SPECIFICATIONS FOR DETAILS.
 5. MOUNT FIXTURE ON WALL BRACKET 12'-0" ABOVE LOWER FLOOR. REFER TO DETAIL LEGAL.
 6. PROVIDE CLASS 1, DIVISION 1 RATED LIGHTING FIXTURE BY LOW INDUSTRIAL LIGHTING MODEL. MOUNTING TO WALL. MOUNT AT 10'-0" ABOVE WORKING PLATFORM IN WET WALL.

GENERAL NOTES:

1. FIELD COORDINATE FINAL LOCATION OF LIGHTING AND PROVIDE WITH ALL PROCESS EQUIPMENT'S PERMITS AND APPROVALS.

<p>FIRST FLOOR LIGHTING PLAN</p> <p>CITY OF YANKTON WASTEWATER LIFT STATION YANKTON, SOUTH DAKOTA</p>	<p>BARTLETT & WEST</p> <p>244 E CENTURY AVENUE - SIBBOLDS SD 58503 PHONE: 765.286.1115 • FAX: 765.286.1111 WWW.BARTLETTWEST.COM</p>
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<p>REVISIONS:</p> <table border="1"> <tr> <th>NO.</th> <th>DATE</th> <th>DESCRIPTION</th> </tr> <tr> <td>1</td> <td>11/10</td> <td>ISSUED FOR PERMITS</td> </tr> <tr> <td>2</td> <td>1/20/2013</td> <td>ISSUED FOR PERMITS</td> </tr> <tr> <td>3</td> <td>AS SHOWN</td> <td>AS SHOWN</td> </tr> </table> <p>DATE: SEPTEMBER 2015 DRAWING NO: E210 SHEET NO: 43 OF 47</p>	NO.	DATE	DESCRIPTION	1	11/10	ISSUED FOR PERMITS	2	1/20/2013	ISSUED FOR PERMITS	3	AS SHOWN	AS SHOWN	<p>DATE: 3/28/2017 SCALE: FIELD ORDER PD45</p>	<p>BY: KCS</p>
NO.	DATE	DESCRIPTION												
1	11/10	ISSUED FOR PERMITS												
2	1/20/2013	ISSUED FOR PERMITS												
3	AS SHOWN	AS SHOWN												

Request for Change Order

GRIDOR CONSTR., INC.

3990 27th STREET SE

BUFFALO, MN 55313

(763) 746-9070

FAX (763)559-3736

DIRECT LINE TO JASON THEISEN 763/ 746-9077

Request No. 5

Date 3/31/2017

Name of Project WASTEWATER LIFT STATION

Location YANKTON, SOUTH DAKOTA

To BARTLETT & WEST

Address 5900 S WESTERN AVE, SUITE 101

SIOUX FALLS, SD 57108

Attention CHELSEA HUNT

Phone No. 605-373-5911

Fax No. _____

Descriptions of Change Additional Lighting in the Wetwell

Labor		\$1,920.00
Material		\$424.00
Equipment		\$0.00
Subcontract		\$10,559.00
SUB-TOTAL COSTS		\$12,903.00
Markup & Bond		\$2,006.00
TOTAL CHANGE	ADD	\$14,909.00

The contract completion date to be increased 28 calendar days.

After given written notice to proceed from owner.

Price subject to change after 30 days.

GRIDOR CONSTR., INC.



JASON THEISEN

EQUAL OPPORTUNITY EMPLOYER



Muth Electric Inc.



701 E. 48th Street North · P.O. Box 84631 · Sioux Falls, SD 57104
PHONE (605) 338-6586 · FAX (605) 338-1441

March 16, 2017

Gridor Construction
3990 27th St SE
Buffalo, MN 55313

Attn: Jason Theisen

RE: Yankton WW Lift Station – Job #2594 – Change Order #5
Field Order #5 – E210 First Floor Lighting Plan Layout
NOTE: GC needs to provide scaffolding for access to install conduit & lights
NOTE: Lights have a 4-6 week Lead Time after approval of Change Order.

Jason,

We are proposing a **\$10,559.00** ADD to the contract for Change Order #5.

If you have any questions about this change order, please call me at 605-338-6586. Thank you for working with us on this project, we greatly appreciate your business.

Sincerely,
Muth Electric, Inc.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Date of Acceptance: _____
Signature: _____

Shannon Globke
Division Manager
SG/klk
CO #5

"Professional Answers For All Your Electrical Needs"

CORPORATE (605) 996-3983 MITCHELL, SD (605) 996-7300 RAPID CITY, SD (605) 341-3554 WATERTOWN, SD (605) 882-2680 HURON, SD (605) 352-8679 ABERDEEN, SD (605) 226-8424 BROOKINGS, SD (605) 692-0800 OMAHA, NE (402) 551-7780

Muth Electric, Inc.

Bid Summary Sheet

Estimate #: 36775 Location: Sioux Falls

Muth Job Number: 2594

Customer: GRIDOR CONST

Address

Description: CO #5 - FIELD ORDER 5

Estimated By: SG

Checked By: KLK

Estimate Date: 3/14/2017

Revision Date:

Submission Date

Change Order
Status

Approved

Proposed

GC C/O #

Approval Date

Executed

Void

Muth C/O #:

5

Coordination Time	Hours
Foreman Time:	2.00
Travel Time:	0.00
Miscellaneous Time:	0.00
Total (A)	2.00

	Material Cost	Labor Hours
Total from Estimate Item Detail	\$5,937.72	34.78
Misc Material and Labor: 3.00%	\$178.13	1.04
Coordination Time		2.00
TOTAL MATERIAL (C) AND LABOR (D)	\$6,115.86	37.82
37.82 Regular Labor Hours @ \$42.50		\$1,607.28

Job Expense		
Tools, Scaffolds - 10% of Labor Total		\$212.16
Safety- 6 % of Labor Total		\$127.30
Clean Up - 4 % of Labor Total		\$84.86
Warranty - 3 % of Labor Total		\$63.65
Temporary Power		\$0.00
Cutting, Patching, Painting		\$0.00
Use/Sales Tax 6.50 %		\$397.53
Inspection and Permit Fees		\$0.00
Field Incentive \$0.50 per hour		\$18.91
Material Storage		\$0.00
Freight		\$0.00
Mileage 0Miles @ \$0.70 per Mile		\$0.00
Trenching 0 ft. @ 0 per ft.:		\$0.00
Plowing 0 ft. @ 0 per ft.:		\$0.00
Backhoe 0 hr. @ 0 per hr.		\$0.00
Equipment/Tools		\$0.00
Muth Equipment 0Units x \$0.00 Rate		\$0.00
Muth Equipment #2 0Units x \$0.00 Rate		\$0.00
Meals/ Lodging		\$0.00
Total Job Expenses (B)		\$904.41

0.00 Overtime Hours @ \$0.00	\$0.00
Labor Burden 32%	\$514.33
Labor Total	\$2,121.61
Subcontracts	\$0.00
Job Expense (B)	\$904.41
Material Cost	\$6,115.86
Total Direct Cost	\$9,141.87
Overhead 10 %	\$914.19
Sub Total	\$10,056.06
Profit 5%	\$502.80
Sub Total	\$10,558.86
SD Contractors Excise Tax 0%	\$0.00
Sub Total	\$10,558.86
Performance Bond	\$0.00
Total	\$10,558.86

SubContractor Report

Subcontractor Name:	Phase:	Amount:
NONE	0	\$0.00
		\$0.00

Muth Electric - Estimate Detail Report

Muth Job Number: 2594
 Estimate#: 36775 Estimated By: SG
 Customer: GRIDOR CONST
 Job Desc: CO #5 - FIELD ORDER 5
 Location: Sioux Falls

Muth Item #	Description	Quantity	Material Cost	Material Extension	Labor Units	Labor Units Extension
GRC75	3/4" RIGID CONDUIT	90	\$2.3322	\$209.90	0.0663	5.97
EXSO75	3/4" EX PRF SEAL-OFF VERT	1	\$14.9663	\$14.97	0.5200	0.52
EXSEAL	SEAL COMPOUND 8 OZ. CAN	1	\$12.0575	\$12.06	0.0000	0.00
UNS75	3/4" UNION STEEL 3 PC COUP	4	\$3.5627	\$14.25	0.2860	1.14
	EXPLOSION PROOF LIGHT	4	\$0.0000	\$0.00	1.9500	7.80
	LIGHT BRACKET	4	\$0.0000	\$0.00	1.3000	5.20
STRUT75	3/4" CHANNEL W/ HOLES = 1"	15	\$1.3260	\$19.89	0.0676	1.01
STST75	3/4" STRUT STRAP	15	\$0.9490	\$14.24	0.0650	0.98
THHN12	#12 THHN COPPER WIRE SOLID	330	\$0.1138	\$37.54	0.0062	2.06
GRC7590	3/4" GRC SWEEP 90 EL"	4	\$3.4262	\$13.70	0.1924	0.77
	FSBX375	1	\$7.4750	\$7.48	0.4914	0.49
GRPIG	GROUNDING PIGTAIL #12=GREEN	1	\$0.2730	\$0.27	0.0585	0.06
R/Y	WIRENUT RED YELLOW	15	\$0.0910	\$1.37	0.0052	0.08
WPSW1	1 GANG COVER, LEVER SWITCH	1	\$6.0580	\$6.06	0.1131	0.11
CS20	CS S POLE SWITCH 20A 120/277	1	\$1.8330	\$1.83	0.4303	0.43
	CORE DRILL 1" X 8" & SEAL	2	\$0.0000	\$0.00	1.3000	2.60
DIANC25	1/4" DROP IN WEDGE ANCHOR	40	\$0.3120	\$12.48	0.1144	4.58
SSBOLT25150	1/4 X 1 1/2 S.S. BOLT	40	\$0.3900	\$15.60	0.0026	0.10
SSFW25	1/4 S.S. FLAT WASHER	40	\$0.0260	\$1.04	0.0221	0.88
	380 LED S 5 3L 4 UNV1 P	4	\$1,388.7640	\$5,555.06	0.0000	0.00
Totals				\$5,937.74		34.78

#36775



QUOTATION

2810 North First Avenue
Sioux Falls, South Dakota 57104

3/16/2017

Local: 605-731-7900 Toll Free: 800-955-6065 Fax: 605-338-7262

Name: Shannon
Company: Muth Electric Quote #
Job name: Yankton WW Lift Station

We appreciate your Inquiry, and take pleasure in responding as follows:

TYPE	QTY	DESCRIPTION OF MATERIAL	UNIT PRICE	TOTAL
	4	380 LED S 5 3L 4 UNV1 P / 4401		
SUBTOTAL				\$5,555.00
Notes:				
* ARRA or " Made in America" requirments are not considered in this quotation.				
* Pricing based on this BOM and Qty's. Any deviation requires a new quote.				
* Pricing firm to order 30 days.				
* Graybar not responsible for counts. Please use your counts.				

TERMS: 1% CD-10th. Net- 15
FREIGHT: F/A
DELIVERY: Depending on factory availability.
SUBJECT TO 30 DAYS ACCEPTANCE.

TOTAL \$0.00

LF105 05-98 reviewed 3/10

SIGNED: Brian Standish PG 1 OF 1

GRAYBAR ELECTRIC COMPANY'S STANDARD TERMS AND CONDITIONS OF SALE APPLY.
TERMS AND CONDITIONS OF SALE ARE AVAILABLE UPON REQUEST

Change Order

No. 03

Date of Issuance: 08/02/2017

Effective Date: 08/02/2017

Project: Pump Station Project	Owner: City of Yankton, South Dakota	Owner's Contract No.: 2016-1
Contract: EDA NO. 05-79-05291/SRF NO. C461038-04		Date of Contract: <u>5/9/2016</u>
Contractor:		Engineer's Project No.: 17909.006

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Additional work due to change in condition at MH-1-4

Contract Time adjustment

Attachments (list documents supporting change):

Gridor Constr., Inc. – Request No. 6

CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$2,396,000.00

[Increase] [~~Decrease~~] from previously approved Change Orders No. 0 to No. 2:

\$51,202.00

Contract Price prior to this Change Order:

\$2,447,202.00

[Increase] [~~Decrease~~] of this Change Order:

\$11,253.00

Contract Price incorporating this Change Order:

\$2,458,455.00

CHANGE IN CONTRACT TIMES:

Original Contract Times: Working Calendar days

Substantial completion (days or date): February 27, 2017

Ready for final payment (days or date): March 27, 2017

[Increase] [~~Decrease~~] from previously approved Change Orders No. 0 to No. 2:

Substantial completion (days): 33

Ready for final payment (days): 0

Contract Times prior to this Change Order:

Substantial completion (days or date): April 1, 2017

Ready for final payment (days or date): April 29, 2017

[Increase] [~~Decrease~~] of this Change Order:

Substantial completion (days or date): 48

Ready for final payment (days or date): 0

Contract Times with all approved Change Orders:

Substantial completion (days or date): May 19, 2017

Ready for final payment (days or date): June 16, 2017

RECOMMENDED:

By: 
Engineer (Authorized Signature)

Date: 8/2/2017

Approved by Funding Agency (if applicable):

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: _____
Contractor (Authorized Signature)

Date: _____

Date: _____

Request for Change Order

GRIDOR CONSTR., INC.

3990 27th STREET SE

BUFFALO, MN 55313

(763) 746-9070

FAX (763)559-3736

DIRECT LINE TO JASON THEISEN 763/ 746-9077

Request No. 6

Date 4/27/2017

Name of Project WASTEWATER LIFT STATION

Location YANKTON, SOUTH DAKOTA

To BARTLETT & WEST

Address 5900 S WESTERN AVE, SUITE 101

SIOUX FALLS, SD 57108

Attention CHELSEA HUNT

Phone No. 605-373-5911

Fax No. _____

Descriptions of Change Additional Work due to Change in Condition - Connecting to Existing
Pipe

Labor	\$5,440.00
Material	\$2,014.00
Equipment	\$2,010.00
Subcontract	\$0.00
SUB-TOTAL COSTS	\$9,464.00
Markup & Bond	\$1,789.00
TOTAL CHANGE	ADD \$11,253.00

The contract completion date to be increased 21 calendar days.

After given written notice to proceed from owner.

Price subject to change after 30 days.

GRIDOR CONSTR., INC.



JASON THEISEN

EQUAL OPPORTUNITY EMPLOYER



2700 Westown Parkway
West Des Moines, IA 50266
ph (515) 440-2856
www.bartwest.com

December 6, 2017

Kyle Goodmanson
Director of Environmental Services
City of Yankton
315 West Riverside Drive
PO Box 176
Yankton, SD 57078

Re: City of Yankton Pump Station Project; Contract 2016-1
Final Payment

Dear Mr. Goodmanson:

Enclosed for consideration at the next City Commission Meeting is Payment Application No. 14 – Final in the amount of \$117,613.00 for the Pump Station Construction project. The final payment amount includes a deduct of \$16,000.00 for Liquidated Damages due to the Contractor's non-compliance with the Substantial Completion date. We recommend final payment of \$117,613.00 to Gridor Construction, Inc.. Please call with any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Michael Shoup".

Michael Shoup, PE

APPLICATION AND CERTIFICATE FOR PAYMENT

O:\Jason TC\Current Jobs\Yankton\Pay Estimates\Pay Request 14.xls\Summary Page

TO OWNER:	City of Yankton 416 Walnut St Yankton, SD 57078	PROJECT:	Wastewater Lift Station	APPLICATION NO.:	14 - Final
				PERIOD TO:	12/04/17
				PROJECT NO.:	
CONTRACTOR:	Gridor Constr., Inc. 3990 27th Street SE Buffalo, MN 55313	ENGINEER:	Bartlett & West	SUBSTANTIAL CONTRACT DATE:	04/01/17
				FINAL CONTRACT DATE:	04/29/17
CONTACT:	Jason Theisen	CONTACT:	Mike Shoup		

CONTRACTOR'S APPLICATION FOR PAYMENT

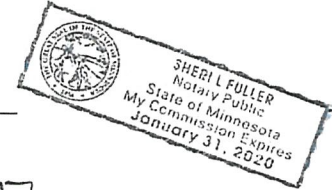
Application is made for payment, as shown below, in connection with the Contract.

1. ORIGINAL CONTRACT SUM.....	\$2,396,000.00
2. Net change by Change Orders.....	\$46,455.00
3. CONTRACT SUM TO DATE (Line 1 + Line 2).....	\$2,442,455.00
4. TOTAL COMPLETED & STORED TO DATE.....	\$2,442,455.00
5. RETAINAGE: Securities in Lieu of Retainage	
A. 10% of Completed to Date	\$0.00
B. 10% of Stored Materials	\$0.00
Total Retainage	\$0.00
6. TOTAL EARNED LESS RETAINAGE.....	\$2,442,455.00
(Line 4 less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....	\$2,324,842.00
(Line 6 from prior payment)	
8. CURRENT PAYMENT DUE.....	\$117,613.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE.....	\$0.00
(Line 3 less Line 6)	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: [Signature]
State of Minnesota



Subscribed and sworn to before me this 6th day of Dec, 2017
[Signature]
Notary Public: Sheri Fuller

1/31/2020
Commission Expiration

CHANGE ORDER SUMMARY

	<u>ADDITIONS</u>	<u>DEDUCTIONS</u>
Total changes approved in previous months by Owner: COs	\$51,202.00	
Total approved this month:	\$11,253.00	\$16,000.00
TOTALS:	\$62,455.00	\$16,000.00
NET CHANGES by Change Order:		\$46,455.00

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of Work is in accordance with the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$117,613.00
ENGINEER: Bartlett & West

By: Chelsea Hunt Date: 12/6/17

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

OWNER: CITY OF YANKTON

By: _____ Date: _____

Industrial WWTP Modifications

Gridor Constr., Inc.

SOV

Item No.	B Description of Work	C Scheduled Value	D		E		F Material Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H Percent Completed (G/C)	I Balance To Finish (C-G)
			From Previous Application	Work Completed This Period						
				Percent	Amount					
Bid Tabulation										
1.001	Mobilization / Demobilization	\$119,000	\$119,000					\$119,000	100.0%	\$0
1.002	Excavation & Backfill	\$110,000	\$110,000					\$110,000	100.0%	\$0
1.003	Dewatering	\$95,000	\$95,000					\$95,000	100.0%	\$0
1.004	SWPPP	\$15,000	\$15,000					\$15,000	100.0%	\$0
1.005	CIP Concrete	\$420,000	\$420,000					\$420,000	100.0%	\$0
1.006	Building	\$330,000	\$330,000			\$0		\$330,000	100.0%	\$0
1.007	Monorail, Trolley & Hoist	\$27,000	\$27,000			\$0		\$27,000	100.0%	\$0
1.008	Protective Coatings & Finishes	\$95,000	\$95,000					\$95,000	100.0%	\$0
1.009	Non-Clog Centrifugal Pumps	\$171,000	\$171,000					\$171,000	100.0%	\$0
1.010	Interior Piping, Valves, Slide Gates & Fittings	\$240,000	\$240,000			\$0		\$240,000	100.0%	\$0
1.011	Exterior Piping, Valves, Vaults & Fittings	\$258,000	\$258,000			\$0		\$258,000	100.0%	\$0
1.012	Site Work & Fencing	\$56,000	\$56,000					\$56,000	100.0%	\$0
1.013	HVAC & Plumbing	\$136,000	\$136,000			\$0		\$136,000	100.0%	\$0
1.014	Instrumentation & Controls	\$58,000	\$58,000			\$0		\$58,000	100.0%	\$0
1.015	Generator & Enclosure	\$103,000	\$103,000			\$0		\$103,000	100.0%	\$0
1.016	Electrical Work	\$163,000	\$163,000			\$0		\$163,000	100.0%	\$0
								\$0	0.0%	\$0
CO #1	Field Order #4 - Water Line	\$36,293	\$36,293					\$36,293	100.0%	\$0
CO #2	Field Order #5 - Lights in Wetwell	\$14,909	\$14,909					\$14,909	100.0%	\$0
CO #3	Additional work For MH	\$11,253		100%	\$11,253			\$11,253	100.0%	\$0
	Contract Reduction	-\$16,000		100%	-\$16,000			-\$16,000	100.0%	\$0
								\$0	0.0%	\$0
Subtotal for	Bid Tabulation	\$2,442,455	\$2,447,202			-\$4,747	\$0	\$2,442,455	100.00%	\$0
	Grand Total	\$2,442,455	\$2,447,202			-\$4,747	\$0	2,442,455	100.00%	\$0

