



Mission Statement

To provide cost-effective public services as required by its citizens and to provide an environment so that both its citizens and the economy prosper.

YANKTON BOARD OF CITY COMMISSIONERS

Regular City Commission Meeting beginning at 7:00 P.M.

Monday, December 11, 2017

City of Yankton Community Meeting Room

Located at the Technical Education Center • 1200 W. 21st Street • Room 114

Rebroadcast Schedule: Tuesday @ 7:30pm, Thursday @ 6:30 pm, on channels 3 & 45

I. ROUTINE BUSINESS

1. **Roll Call**
2. **Approve Minutes of regular meeting of November 27, 2017 and Work Session of November 27, 2017**

Attachment I-2
3. **Schedule of Bills**

Attachment I-3
4. **City Manager’s Report**

Attachment I-4
5. **Public Appearances**

Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.

II. CONSENT ITEMS

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.

1. **Pawn Brokers Licenses for 2018**

Consideration of Memorandum #17-264 recommending approval of the applications for Pawn Brokers License

Attachment II-1
2. **Renewal of Private Collector of Refuse License for 2018**

Consideration of Memorandum #17-265 recommending approval of the renewal of applications for Private Collector of Refuse Licenses for the year 2018 (January 1, 2018 – December 31, 2018) licensing period

Attachment II-2

3. Renewal of 2018 City Dance License Applications

Consideration of Memorandum #17-266 recommending approval of the renewal of applications for 2018 City Dance Licenses

Attachment II-3

4. Peddler's License

Consideration of Memorandum #17-267 recommending approval of an application for a Peddler's License for Huber Home Improvement, 44254 292nd Street, Irene, SD, to go door-to-door for the purpose of sales and installation of home improvement items

Attachment II-4

5. Peddler's License

Consideration of Memorandum #17-268 recommending approval of an application for a Peddler's License for Dennis Schumacher, 55287 888 Rd Crofton, NE 68730, to go house to house to do tree stump removal.

Attachment II-5

6. Peddler's License Application

Consideration of Memorandum #17-269 recommending approval of an application for a Peddler's License for Edward Jones Company to go house-to-house to offer services as a Financial Advisor

Attachment II-6

III. OLD BUSINESS

Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.

1. RTEC CNC Robotics Project, public progress hearing

Consideration of Memorandum #17-273, regarding the public progress hearing on the RTEC CNC Robotics Project

Attachment III-1

2. Budget Supplement – public hearing

Memorandum#17-262 supporting Ordinance #1001, the second supplement to the 2017 annual appropriation Ordinance #989 and public hearing of said Ordinance

Attachment III-2

Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.

IV. NEW BUSINESS

New business items are those that have not been discussed by the Commission previously.

1. Library Agreement renewal between City of Yankton and Yankton County

Consideration of Memorandum #17-252 and Resolution #17-63 regarding Library Contract between City of Yankton and Yankton County

Attachment IV-1

2. Golf Board Recommendation – rate increase for 2018

Consideration of Memorandum #17-271 regarding rate adjustment for golf course fees for 2018

Attachment IV-2

3. **Bid Award – Airport Fuel**
Consideration of Memorandum #17-278 regarding Bid award for 2018 Annual Supply of Transport-Tankwagon Petroleum Products for Chan Gurney Municipal Airport
Attachment IV-3
4. **Riverboat Days Request for Funding for 2017**
Consideration of Memorandum #17-286, regarding Riverboat Days request for funding for 2017
Attachment IV-4
5. **School Resource Officer - Discussion**
Consideration of Memorandum #17-281 regarding School Resource Officer discussion
Attachment IV-5
6. **Agreement with McGrath & North, PC**
Consideration of Memorandum #17-283, regarding Agreement with McGrath & North, PC for personnel issues
Attachment IV-6
7. **Yankton Transit Funding**
Consideration of Memorandum #17-282, regarding Yankton Transit Funding
Attachment IV-7
8. **Bid Award – Water & Wastewater Chemicals**
Consideration of Memorandum #17-270 regarding Bid Award for Water and Wastewater Chemicals
Attachment IV-8
9. **Change Order and Close-out of Force Main Project**
Consideration of Memorandum #17-275 regarding Change Order and Final Close-Out of Force Main Project
Attachment IV-9
10. **Close-out of Highway 50 Utilities**
Consideration of Memorandum #17-276 regarding Final Close-Out of Highway 50 Utilities
Attachment IV-10
11. **BID Board Expenditure Recommendation - CVB**
Consideration of Memorandum #17-279 regarding Business Improvement District #1 Expenditure Recommendation to the Convention and Visitor's Bureau
Attachment IV-11
12. **Uncollectible Utility Accounts**
Consideration of Memorandum #17-274 recommending that the City write off Uncollectible Utility Accounts
Attachment IV-12
13. **Planning Commission Recommendation, Plat Review**
Consideration of Memorandum #17- 284 regarding Resolution #17-66, a Plat of Tract 1 of Yaggie's Addition in the N 1/2, SE 1/4, Section 35, Township 94 North, Range 56 West of the 5th P.M., Yankton County, South Dakota. Address, 3201 West City Limits Road. Steven and Yavonne Slowey, owners.
Attachment IV-13
14. **Planning Commission Recommendation, Plat Review**
Consideration of Memorandum #17-285 regarding Resolution #17-67, a Plat of Tract B in Lot 1 of W. G. & A. Addition to the City and County of Yankton, South Dakota. Address, 401 W. 23rd Street. Fifth Generation Investments LLC, owner.
Attachment IV-14

15. Change Order and Close-out of 2nd Street Calmers Project

Consideration of Memorandum #17-287 regarding Change Order Number 1, Final Project Acceptance and Final Payment for the 2nd Street Calmers Project

Attachment IV-15

16. Change Order and Close-out of Maple Street Project

Consideration of Memorandum #17-288 regarding Change Order Number 1, Final Project Acceptance and Final Payment for the Maple Street Project

Attachment IV-16

17. Change Order and Close-out of Lift Station Project

Consideration of Memorandum #17-277 regarding Change Order and Final Close-Out of Lift Station Project

Attachment IV-17

V. OTHER BUSINESS

Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.

VI. ADJOURN INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL & CONTRACTUAL MATTERS UNDER SDCL 1-25-2

Executive or closed meetings may be held by a majority vote of the governing body for the sole purposes of:

- Discussing the qualifications, competence, performance, character or fitness of any public officer or employee.*
- Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.*
- Preparing for contract negotiations or negotiating with employees or employee representatives.*
- Discussing marketing or pricing strategies by a board or commission of a business owned by the City, when public discussion may be harmful to the competitive position of the business.*

Any official action concerning such matters shall be made at an open official meeting.

VII. RECONVENE AS BOARD OF CITY COMMISSIONERS

1. Roll Call

VIII. ADJOURN THE MEETING OF DECEMBER 11, 2017

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.