

**MINUTES OF THE BOARD OF TRUSTEES MEETING
YANKTON COMMUNITY LIBRARY**

Regular Meeting, September 13, 2017, at 5:30 p.m.
Yankton Community Library Meeting Room

Meeting called to order by President Lilah Gillis at 5:30 p.m. Present were Christine Feltes, Tonja Koenigs, David Koerner, Tony Maibaum, Amy Nelson; library director Tonya Olson Ferrell and assistant library director Linda Dobrovolny.

Absent without regrets: Todd Woods.

Additions to the Agenda: None.

Minutes:

Motion to approve the minutes of the August 9, 2017 by Nelson, with second by Koerner; unanimous approval.

Discussion of Bills and Financial Report:

Spending is on track for the year. We are still in the 5% contingency budget, with a decision by City Manager Amy Nelson to be made later in the year when more data is available.

Communications and Correspondence:

Linda received a very nice voicemail from an attendee on last week's "Who Lived in That House?" Walking Tour. It was the second time we'd held the program and very well attended both times.

Public Comment Period: None.

Director's Report: Nothing to add.

Old Business

- Circulation Policy
 - The changes from last meeting are all updated on the website and in print. No further changes needed at this time.

New Business

- Review Board Bylaws
 - Olson Ferrell suggested adding the possibility of the library director designating a substitute if she cannot make it to the meeting. This has been done in practice, but is not currently stated in the bylaws. Koerner suggested also looking into the possibility of attending meetings electronically. There was a motion by Koerner to look into that possibility and also put the amendment of the bylaws on the agenda for next time, with a second by Feltes; unanimous approval.

Other Business

Escape Room

- The board and assistant director Linda Dobrovolny participated in the Escape Room that had been created by library staff this summer. They were successful in solving it in under 45 minutes.

Adjourn until October 11, 2017:

Motion by Nelson to adjourn with second by Maibaum. Meeting adjourned at 6:25 p.m.

Respectfully submitted,
Tonya Olson Ferrell, Library Director