

**MINUTES OF THE BOARD OF TRUSTEES MEETING
YANKTON COMMUNITY LIBRARY**

Regular Meeting, March 8, 2017, at 5:30 p.m.
Yankton Community Library Meeting Room

Meeting called to order by President Tonja Koenigs at 5:30 p.m. Present were Lilah Gillis, David Koerner, Tony Maibaum, Todd Woods; library director Tonya Olson, assistant director Linda Dobrovolny, and city manager Amy Nelson.

Absent with regrets: Jim Miner, Amy Nelson.

Minutes:

Motion to approve the minutes of the February 8, 2017 by Gillis, with second by Koerner; unanimous approval.

Discussion of Bills and Financial Report:

Koerner inquired about a credit and charge from McNaughton. Olson explained that McNaughton had charged us incorrectly last month, so they issued a credit for the original amount and re-charged us for the correct amount.

Communications and Correspondence:

Olson passed around an email from a patron thanking her for some photos from the library's Dr. Seuss Day program and for the programming and opportunities the library provides. She also passed around a note from a patron who had sent in a check for a lost item, thanking the library for being a wonderful resource.

Public Comment Period: None.

Director's Report:

In addition to the written report, Olson discussed the "Gitchie Girl" author talk that took place in February. It went well and was well received.

Old Business

- 2011 Library Building Task Force Report
 - Nothing further to report.
- 2018 State Reaccreditation Timeline
 - Olson will continue to communicate with the State Library to solidify what is meant by "in person" training for our trustees.
- DVD Cleaning Cost
 - The City Manager approved our new policy language and the policy took effect February 9. It has been going well.

New Business

Other Business

- Friends of the Library Local Author Book Signing, March 12, 2-4 p.m.

Adjourn into Executive Session to Discuss Contractual Matters Under SDCL 1-25-2:

Motion to adjourn into executive session at 5:41 p.m. to discuss contractual matters by Gillis with a second by Koerner.

Reconvene as Library Board of Trustees:

The Library Board of Trustees is reconvened by President Koenigs at 6:06 p.m.

Adjourn:

Motion by Koerner to adjourn with second by Gillis. Meeting adjourned at 6:08 p.m.

The Yankton Community Library is committed to making its facilities accessible to everyone.
If you have additional accommodation requirements, please call 668-5276.