



CITY OF YANKTON

2016_12_12

COMMISSION MEETING

YANKTON BOARD OF CITY COMMISSIONERS

Regular City Commission Meeting beginning at 7:00 P.M.

Monday, December 12, 2016

City of Yankton Community Meeting Room

Located at the Technical Education Center • 1200 W. 21st Street • Room 114

Rebroadcast Schedule: Tuesday @ 7:30pm, Thursday @ 6:30 pm, on channels 3 & 45

I. ROUTINE BUSINESS

1. Roll Call

2. Approve Minutes of regular meeting of November 28, 2016 and Special Work Session Meeting of November 28, 2016

Attachment I-2

3. Schedule of Bills

Attachment I-3

4. City Manager's Report

Attachment I-4

5. Public Appearances

II. CONSENT ITEMS

1. Pawn Brokers Licenses for 2016

Consideration of Memorandum #16-286 recommending approval of the applications for Pawn Brokers License

Attachment II-1

2. Renewal of Private Collector of Refuse License for 2016

Consideration of Memorandum #16-287 recommending approval of the renewal of applications for Private Collector of Refuse Licenses for the year 2016 (January 1, 2017 – December 31, 2017) licensing period

Attachment II-2

3. Renewal of Mobile Home Park Licenses

Consideration of Memorandum #16-294 recommending approval of the renewal of Mobile Home Park licenses for the 2017 licensing period

Attachment II-3

4. Renewal of 2017 City Dance License Applications

Consideration of Memorandum #16-288 recommending approval of the renewal of applications for 2017 City Dance Licenses

Attachment II-4

5. Peddler's License

Consideration of Memorandum #16-292 recommending approval of an application for a Peddler's License for Huber Home Improvement, 44254 292nd Street, Irene, SD, to go door-to-door for the purpose of sales and installation of home improvement items

Attachment II-5

6. Peddler's License

Consideration of Memorandum #16-293 recommending approval of an application for a Peddler's License for Dennis Schumacher, 55287 888 Rd Crofton, NE 68730, to go house to house to do tree stump removal.

Attachment II-6

7. **Special City Commission Meeting – set date and location**
Special City Commission meeting for January 5, 2017 at 6:30 pm in Room #114 at the Regional Technical Education Center
8. **Possible Quorum Event**
January 6, 2017 for Strategic Planning Session, no official commission action

III. OLD BUSINESS

1. **Public hearing - Assessment Rolls, Douglas Avenue Construction**
Consideration of Memorandum #16-301 and Resolution #16-86, regarding the public hearing on the special assessment roll for 2016 Assessment Rolls – Douglas Avenue Construction from Anna Street to 31st Street

Attachment III-1
2. **Public hearing - Mead Concept Plan**
Consideration of Memorandum #16-299 regarding Ordinance #990 and a public hearing to consider an amendment to “The Yankton Plan.” Said amendment to be known as the Mead Neighborhood Concept A.

Attachment III-2

IV. NEW BUSINESS

1. **Uncollectible Utility Accounts**
Consideration of Memorandum #16-289 recommending that the City write off Uncollectible Utility Accounts

Attachment IV-1
2. **Request from Rockin’ Ribfest for Funding**
Consideration of Memorandum #16-303 regarding request for additional funding for Rockin’ Ribfest for an addition of the Dakotronics unit

Attachment IV-2
3. **Addendum to Contract with HDR**
Consideration of Memorandum #16-295 regarding Addendum to Contract with HDR for Treatment Plant Design and Collector Well Construction Management

Attachment IV-3
4. **Library Agreement renewal between City of Yankton and Yankton County**
Consideration of Memorandum #16-290 and Resolution #16-87 regarding Library Contract between City of Yankton and Yankton County

Attachment IV-4
5. **Close-Out Transfer Station Project**
Consideration of Memorandum #16-300 regarding Close-Out of Transfer Station Project

Attachment IV-5
6. **Salary Adjustment for Finance Officer**
Consideration of Resolution #16-89 regarding recommending an adjustment to the salary of the Finance Officer

Attachment IV-6

- 7. Salary Adjustment for City Attorney**
Consideration of Resolution #16-88 regarding recommending an adjustment to the salary of the City Attorney
Attachment IV-7
- 8. Salary Adjustment for City Manager**
Consideration of Resolution #16-90 regarding recommending an adjustment to the salary of the City Manager
Attachment IV-8
- 9. Planning Commission Recommendation –Plat**
Consideration of Memorandum #16-239 recommending approval of Resolution #16-69, a plat of Lots 1 thru 7, In the Garden of Charity Non-Profit Cremation Cemetery, In Lot 4 of Block 1, Airport Acres Subdivision in the City Of Yankton, Yankton County, South Dakota. Address, 2901 Douglas Avenue. Wintz and Ray Funeral Home and Cremation Services, Inc, owner
Attachment IV-9
- 10. MOA with FAA for Chan Gurney Municipal Airport**
Consideration of Memorandum #16-297 recommending approval of Resolution #16-91 a Memorandum of Agreement with the Federal Aviation Administration for land sites and easements for navigational aid facilities at the Chan Gurney Municipal Airport
Attachment IV-10
- 11. Bid Award, Annual Supply of Transport-Tankwagon Petroleum Products for Chan Gurney Airport**
Consideration of Memorandum #16-298 regarding bid award for annual supply of Transport-Tankwagon Petroleum Products for Chan Gurney Airport for 2016
Attachment IV-11
- 12. Close-Out of Maple Street Construction Project**
Consideration of Memorandum #16-304 regarding the Change Order Number 1, Final Project Acceptance and Final Payment for the Maple Street & Watermain Reconstruction, from 6th Street to 8th Street
Attachment IV-12
- 13. Budget Supplement**
Memorandum #16-296 supporting first reading of Ordinance #992, the second supplement to the 2016 annual appropriation Ordinance #981, and setting December 22, 2016 as second reading and public hearing of said Ordinance
Attachment IV-13
- 14. Miscellaneous Concrete Close-Out**
Consideration of Memorandum #16-302 regarding Change Order Number 1, Final Project Acceptance and Final Payment for the Concrete Removal & Replacement at Miscellaneous Locations Project
Attachment IV-14
- 15. Bid Award – Water & Wastewater Chemicals**
Consideration of Memorandum #16-291 regarding Bid Award for Water and Wastewater Chemicals
Attachment IV-15

**V. ADJOURN INTO EXECUTIVE SESSION TO DISCUSS
PERSONNEL & CONTRACTUAL MATTERS UNDER SDCL 1-25-2**

VI. RECONVENE AS BOARD OF CITY COMMISSIONERS

1. Roll Call

VII. ADJOURN THE MEETING OF DECEMBER 12, 2016

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
NOVEMBER 28, 2016**

Regular meeting of the Board of City Commissioners of the City of Yankton was called to order by Mayor Gross.

Roll Call: Present: Commissioners Carda, Ferdig, Hoffner, Johnson, Knoff, Maibaum, Miner, and Sommer. City Attorney Den Herder and City Manager Nelson were also present. Absent: None. Quorum present.

Action 16-341

Moved by Commissioner Carda, seconded by Commissioner Johnson, to approve the Minutes of the regular meeting of November 14, 2016.

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

City Manager Nelson submitted a written report giving an update on community projects and items of interest.

Action 16-342

Moved by Commissioner Johnson, seconded by Commissioner Knoff, that the following items on the consent agenda be approved.

1. Assessment Rolls, Douglas Avenue Construction, set public hearing
Consideration of Memorandum 16-285 and Resolution 16-86, recommending that December 12, 2016, be established as the date for a public hearing on the special assessment roll for 2016 Assessment Rolls–Douglas Avenue Construction from Anna Street to 31st Street.

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 16-343

This was the time and place for the public hearing on the application for a Special Events RETAIL (on-sale) Liquor License for one day, January 14, 2017, from Boomer's Inc., (Gary W. Boom, President) dba Boomer's Lounge, NFAA, 800 Archery Lane, Yankton, South Dakota. (Memorandum 16-265) No one was present to speak for or against approval of the license application. Moved by Commissioner Knoff, seconded by Commissioner Sommer, to approve the license.

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 16-344

This was the time and place for the public hearing on the New Retail (on-off sale) Wine License for January 1, 2017, to December 31, 2017, from The Fox Stop, Inc. dba The Fox Stop, Inc. (James Grotenhuis, President), 1316 W. 30th Street, Yankton, South Dakota. (Memorandum 16-266) No one was present to speak for or against approval of the license application. Moved by Commissioner Sommer, seconded by Commissioner Knoff, to approve the license.

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 16-345

This was the time and place for the Public hearing on the New Retail (on-off sale) Malt Beverage License for July 1, 2016, to June 30, 2017, from The Fox Stop, Inc. dba The Fox Stop, Inc. (James Grotenhuis, President), 1316 W 30th Street, Yankton, South Dakota. (Memorandum 16-267) No one was present to speak for or against approval of the license application. Moved by Commissioner Johnson, seconded by Commissioner Knoff, to approve the license.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 16-346

This was the time and place for the public hearing on adoption of Resolution 16-60 approving the special assessment roll for 15th Street Construction from West City Limits Road to Dakota Street. (Memorandum 16-274) No one was present to speak for or against adoption of the Resolution.

Moved by Commissioner Knoff, seconded by Commissioner Sommer, to adopt Resolution 16-60

RESOLUTION 16-60

A RESOLUTION APPROVING THE 2016 SPECIAL ASSESSMENT ROLL FOR 15TH STREET CONSTRUCTION FROM WEST CITY LIMITS ROAD TO DAKOTA STREET

BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota:

SECTION 1. That the special assessment roll for the assessment of the property assessable for the 15th Street construction from West City Limits Road to Dakota Street in the city of Yankton, South Dakota, is hereby approved and the assessments as set out in said special assessment roll approved this date are hereby levied against such property upon filing of said special assessment roll in the office of the City Finance Officer.

SECTION 2. Said assessment may be paid in ten (10) annual installments and shall be collected under Plan Two “Collection by City Finance Officer”, as provided in SDCL 9-43.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 16-347

Moved by Commissioner Knoff, seconded by Commissioner Sommer, to adopt Resolution 16-82. (Memorandum 16-82)

RESOLUTION 16-82

WHEREAS, the City of Yankton has determined that it is necessary to adjust the existing municipal cemetery rates to a level which will ease the current subsidy and help maintain the current cemetery, and

WHEREAS, the City of Yankton has conducted a cemetery rate analysis based on other rates charged by municipal cemeteries in South Dakota.

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners:

That the following cemetery rates shall be adopted: Sale of Lots: Adult-\$600.00; Interments: Adult-Weekday-\$650.00; Cremains-Weekday-\$400.00

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 16-348

Moved by Commissioner Sommer, seconded by Commissioner Ferdig, to adopt the proposed Summit Activities Center fee schedule, an approximate increase of 4 percent, as outlined in Memorandum 16-269 to be effective March 1, 2017.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 16-349

Moved by Commissioner Hoffner, seconded by Commissioner Carda, to adopt the proposed 2017 rate increases at Fox Run Golf Course as outlined in Memorandum 16-270, an approximately 4 percent increase, and to also adopt a discount program for Summit Activities Center annual members at Fox Run Golf Course.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 16-350

Moved by Commissioner Knoff, seconded by Commissioner Johnson, to adopt the proposed 2017 Shelter House Rental Fees as outlined in Memorandum 16-271.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 16-351

Moved by Commissioner Knoff, seconded by Commissioner Johnson, to adopt the proposed 2017 Memorial Pool and Summer Pool Pass fees as outlined in Memorandum 16-272.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 16-352

Moved by Commissioner Johnson, seconded by Commissioner Ferdig, to adopt the proposed *City of Yankton Special Events Application Handbook*.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 16-353

Moved by Commissioner Carda, seconded by Commissioner Johnson, to adopt Resolution 16-81. (Memorandum 16-264)

Resolution 16-81
Request for Special Events Parking Ordinance No. 933 to be in place during
Yankton Holiday Festival of Lights

WHEREAS, the City Commission adopted an Ordinance allowing for no parking designation for special events within the City of Yankton; and

WHEREAS, this Resolution would authorize the City of Yankton to tow vehicles that are parked in the defined are or areas and times specified for Special Events; and

WHEREAS, the Holiday Festival of Lights Committee has made a request to enact this no parking zone for their events on December 1, 2016.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Yankton, South Dakota hereby approves the Special Event Parking Request on Third Street from Capitol to Cedar to be closed from 4:00 p.m. to 9:00 p.m. on December 1, 2016.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 16-354

Moved by Commissioner Johnson, seconded by Commissioner Sommer, to approve change orders No. 2 and No. 3 from D&G Concrete Construction, Inc., Sioux Falls, South Dakota, for the Highway 50 Utilities Phase I Project, a decrease of \$11,939.53, for a new contract total of \$357,161.74; to accept the project as complete; and to authorize the City Finance Officer to issue a manual check in the amount of \$51,359.65 to D&G Concrete Construction, Inc., as final payment for the project.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 16-355

Moved by Commissioner Ferdig, seconded by Commissioner Carda, to adopt Resolution 16-83. (Memorandum 16-276)

RESOLUTION 16-83

A RESOLUTION APPROVING THE REVISED PERSONNEL MANUAL FILED BY THE CITY
MANAGER WITH THE CITY FINANCE OFFICER WHICH PROVIDES RULES AND
REGULATIONS RELATIVE TO ALL OFFICERS AND EMPLOYEES OF THE
CITY OF YANKTON, SOUTH DAKOTA

WHEREAS, it is recognized that a sound personnel program is a major element in securing and retaining qualified employees who will perform the municipal services most efficiently for the citizens of Yankton, and,

WHEREAS, the City Manager has determined that it is desirable that uniform policies and procedures concerning personnel matters are made applicable to all employees of the City of Yankton; and,

WHEREAS, under the provision of the Commission-Manager form of government of the State of South Dakota, SDCL 9-10-13 and the Yankton Code of Ordinances, the City Manager has the responsibility to provide rules and regulations in regard to their employment;

NOW, THEREFORE, BE IT RESOLVED, by the Board of City Commissioners of the City of Yankton, South Dakota:

Section 1. That the Personnel Manual filed with the City Finance Officer and the Board of City Commissioners is hereby approved, subject however to its further amendments as may from time to time be necessary or required.

Section 2. That the City Manager shall have the right to amend said Personnel Manual from time to time as may be required; said amendments shall be forwarded to an employee advisory committee for comment; and, that said amendment shall require the approval of the Board of City Commissioners. Provided, however, that nothing contained therein shall relieve the City Manager of her duty and obligation to administer the affairs of the various departments of the city and to make such administrative decisions as may be necessary for the proper administration of each department which are consistent and do not conflict with the Yankton Code of Ordinances, state statute, or federal law.

Section 3. That in the event any rules and regulations set forth in said Personnel Manual are in conflict with any federal or state laws or ordinances of the City of Yankton, South Dakota, such federal or state laws or ordinance of the City of Yankton, SD, shall be controlling.

Section 4. This resolution shall be in full force and effect from and after its adoption, repealing any previous resolutions adopted for same or similar purpose.

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 16-356

Moved by Commissioner Sommer, seconded by Commissioner Johnson, to approve Change Order No. 1 from Masonry Components, Inc., Yankton, South Dakota, for the Douglas Avenue Project from Anna to 31st Street, a decrease of \$8,928.25 for a new contract total of \$1,182,092.15; to accept the project as complete; and to authorize the City Finance Officer to issue a manual check in the amount of \$128,496.84 to Masonry Components, Inc., as final payment for the project.

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 16-357

Moved by Commissioner Johnson, seconded by Commissioner Ferdig, to approve the Lease Agreement with Yankton Area Senior Citizen's Center for use of the Senior Citizen Center Building located at 900 Whiting Drive, from January 1, 2017, through December 31, 2017.

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 16-358

Moved by Commissioner Carda, seconded by Commissioner Johnson, to approve the purchase of two

2017 Ford Interceptor SUVs for a cost of \$81,601.00 from Lamb Motor Company, Onida, South Dakota, under the State bid price, for the Police Department. (Memorandum 16-277)

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 16-359

Moved by Commissioner Sommer, seconded by Commissioner Carda, to approve the purchase of a 2017 Ford Taurus for a cost of \$23,776.00 from Lamb Motor Company, Onida, South Dakota, under the State bid price, for the Police Department. (Memorandum 16-278)

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 16-360

Moved by Commissioner Knoff, seconded by Commissioner Carda, to approve the purchase of a 2017 Dodge Durango for a cost of \$32,270.00 from Wegner Auto Company, Pierre, South Dakota, under the State bid price, for the Police Department. (Memorandum 16-279)

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 16-361

This was the time and place to award the bid for life insurance coverage for all regular City Employees in the amount of \$15,000.00. The following bids were received and opened on November 17, 2016:

Nicole Murphy, Ochs, Inc., Municipal Pool: \$0.135/\$1000.00 (3 year premium rate guarantee);

W.D. Metheny, Thrivent Financial, Mutual of Omaha: \$0.14/\$1000.00 (3 year premium rate guarantee);

Ken Bertsch, Northwestern Mutual, Midwest Employee Benefits: \$0.17/\$1000.00 (3 year premium rate guarantee);

Rod Colvin, Corinsurance, EMC National Life Work Place Life: \$0.215/\$1000.00 (3 year premium rate guarantee);

Brad Zomer, 1st National, EMC National Life Work Place Life: \$0.22/\$1000.00 (3 year premium rate guarantee);

Julie Auch, New York Life, Principal Life: \$0.231/\$1000.00 (3 year premium rate guarantee);

Brad Zomer, 1st National, Principal Life: \$0.276/\$1000.00 (3 year premium rate guarantee);

Julie Fischer, New York Life, Principal Life: \$0.298/\$1000.00 (2 year premium rate guarantee).

All bids included supplemental coverage offered to employees at their own expense.

Moved by Commissioner Knoff, seconded by Commissioner Johnson, to award the bid for group term life insurance coverage for a three year period from 2017 through 2019 in the amount of \$15,000.00 for all regular employees to the low bidder, Nicole Murphy, Ochs, Inc., Municipal Pool, for a premium cost of \$0.135 per \$1,000.00 with the City being responsible for 50 percent of the cost and the employee being responsible for 50 percent of the cost, with options for employees to purchase at their own expense additional coverage in the amount of \$15,000.00 or \$30,000.00. (Memorandum 16-281).

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 16-362

Moved by Commissioner Johnson, seconded by Commissioner Sommer, to adopt Resolution 16-84. (Memorandum 16-283)

RESOLUTION 16-84

WHEREAS, it appears from an examination of the plat of Lots 1A, 1B, 2A and 2B, Block 3, Westbrook Estates Addition to the City of Yankton, South Dakota prepared by Nicholas J Johannsen, a registered land surveyor in the State of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property and the associated Developer's Agreement is hereby approved.

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 16-363

Moved by Commissioner Carda, seconded by Commissioner Sommer, to adopt Resolution 16-85. (Memorandum 16-284)

RESOLUTION 16-85

WHEREAS, it appears from an examination of the plat of Lots 3A, 3B, 3C and 3D, Block 5, Westbrook Estates Addition to the City of Yankton, South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property and the associated Developer's Agreement is hereby approved.

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Action 16-364

Moved by Commissioner Maibaum, seconded by Commissioner Sommer, to adjourn into Executive Session at 7:44 p.m. to discuss personnel and contractual matters under SDCL 1-25-2.

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Regular meeting of the Board of City Commissioners of the City of Yankton was reconvened by Mayor Gross.

Roll Call: Present: Commissioners Carda, Ferdig, Hoffner, Johnson, Knoff, Maibaum, Miner, and Sommer. City Attorney Den Herder and City Manager Nelson were also present. Absent: None. Quorum present.

Action 16-365

Moved by Commissioner Carda, seconded by Commissioner Maibaum, to adjourn at 8:35 p.m.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

C.N. Gross
Mayor

ATTEST:

Al Viereck
Finance Officer

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
CITY COMMISSION WORK SESSION, 6:00 P.M.
NOVEMBER 28, 2016**

Work Session of the Board of City Commissioners of the City of Yankton was called to order by Mayor Gross.

Roll Call: Present: Commissioners Carda, Ferdig, Hoffner, Johnson, Knoff, Maibaum, Miner, and Sommer. City Attorney Den Herder and City Manager Nelson were also present. Absent: None. Quorum present.

General discussion was held regarding the current Memorandum of Understanding between the City and the Yankton Convention and Visitor's Bureau that expires at the end of 2016.

Action 16-340

Moved by Commissioner Johnson, seconded by Commissioner Sommer, to adjourn at 6:52 p.m.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

C.N. Gross
Mayor

ATTEST:

Al Viereck
Finance Officer

Published December 8, 2016

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID LINE
A T & T	CELL PHONE BILL	27.49	TELEPHONE	101.127.271		12.1.16	006463	P	736 00012
	CELL PHONE BILL	46.79	TELEPHONE	101.111.271		12.1.16	006463	P	736 00013
	CELL PHONE BILL	25.26	TELEPHONE	101.106.271		12.1.16	006463	P	736 00014
	CELL PHONE BILL	25.57	TELEPHONE	101.127.271		12.1.16	006463	P	736 00015
	CELL PHONE BILL	54.62	TELEPHONE	201.201.271		12.1.16	006463	P	736 00016
	CELL PHONE BILL	27.57	TELEPHONE	204.204.271		12.1.16	006463	P	736 00017
	CELL PHONE BILL	49.79	TELEPHONE	601.601.271		12.1.16	006463	P	736 00018
	CELL PHONE BILL	64.45	TELEPHONE	611.611.271		12.1.16	006463	P	736 00019
	CELL PHONE BILL	69.23	TELEPHONE	101.123.271		12.1.16	006463	P	736 00020
		390.77	*VENDOR TOTAL						
ACE HARDWARE	CAULK	20.97	REP. & MAINT. - BUILDING	101.114.223		3008602	075779	P	736 00008
ACS GOVERNMENT INF SERVI	MAINT PROGRAM SUPPORT	1,213.10	PROFESSIONAL SERVICES -	101.104.202		1316395	003925	P	736 00001
	MAINT PROGRAM SUPPORT	289.90	PROFESSIONAL SERVICES	601.601.202		1316395	003925	P	736 00002
	MAINT PROGRAM SUPPORT	326.14	PROFESSIONAL SERVICES	611.611.202		1316395	003925	P	736 00003
	MAINT PROGRAM SUPPORT	108.73	PROFESSIONAL SERVICES	631.631.202		1316395	003925	P	736 00004
		1,937.87	*VENDOR TOTAL						
ACTIVE NETWORK	QUARTELY TRANSACTION	383.03	PROFESSIONAL SERVICES	203.203.202		1000117502	076782	P	736 00010
AIRPORT MGR'S ASSN., S.D	MEMBERSHIP DUES	25.00	CONFERENCE & MEETINGS	101.127.265		11.29.16	018501	P	736 00006
ALUM-LINE INC	ALUM-LINE TOOL BOX	17,304.00	EQUIPMENT	201.201.350		333425	015429	P	736 00007
AMG OCCUPATIONAL MEDICIN	DOT CDL RANDOM DRUG TEST	31.50	PROFESSIONAL SERVICES	101.122.202		2520600	015637	P	736 00009
ASSN OF CODE ENFORCEMENT	MEMBERSHIP DUES	40.00	MEMBERSHIP DUES	101.111.261		11.29.16	018502	P	736 00005
AVERA SACRED HEART HOSPI	DOT CDL RANDOM DRUG TEST	27.00	PROFESSIONAL SERVICES	101.122.202			015636	P	736 00011
BANNER ASSOCIATES INC	SCALE SITE CONSTRUCTION	1,502.75	BUILDING & STRUCTURES	637.638.320		27117	014993	P	736 00028
	FILL STATION DESIGN	2,100.75	FILL STATION DESIGN	602.602.361		27139	017756	P	736 00022
		3,603.50	*VENDOR TOTAL						
BERING SALES	NAME BADGES	41.92	PROFESSIONAL SERVICES	101.142.202		3066	016241	P	739 00001
BOYS & GIRLS CLUB	GDBG GRANT #12	60,000.00	BOYS & GIRLS CLUB CDBG G	501.501.383		12	018373	P	740 00001

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
BROCK WHITE COMPANY LLC	BEARINGS	181.00	GARAGE PARTS	801.801.249		12734118	016058	P	736	00027
	PARTS	4,430.67	GARAGE PARTS	801.801.249		1273591900	016060	P	736	00023
	PARTS	87.26	REP. & MAINT. - EQUIPMEN	101.123.221		1273756000	075953	P	736	00024
		4,698.93	*VENDOR TOTAL							
BUHL'S LAUNDRY CLEANERS	SEW ON PATCHES	20.00	UNIFORMS	101.111.244		7077	018211	P	736	00025
BUILDING OFFICIALS/SD	MEMBERSHIP DUES	55.00	MEMBERSHIP DUES	101.122.261		11.29.16	018503	P	736	00021
BUTLER MACHINERY CO	SHIPPING	14.58	GARAGE PARTS	801.801.249		04PS0533120	075975	P	740	00002
CEDAR KNOX PUBLIC POWER	ELECT-NOV	539.09	ELECTRICITY	201.201.272		350035355	005243	P	736	00091
	ELECT-NOV	710.00	ELECTRICITY	601.601.272		350035355	005243	P	736	00092
		1,249.09	*VENDOR TOTAL							
CENTURYLINK	PHONE-NOV	183.43	TELEPHONE	101.127.271		11.22.16	002828	P	736	00072
	PHONE-NOV	135.69	TELEPHONE	601.601.271		11.22.16	002828	P	736	00073
	PHONE-NOV	249.60	TELEPHONE	611.611.271		11.22.16	002828	P	736	00074
	PHONE-NOV	581.26	TELEPHONE	101.111.271		11.22.16	002829	P	736	00087
	PHONE-NOV	168.48	TELEPHONE	101.123.271		11.22.16	002829	P	736	00088
	PHONE-NOV	83.20	TELEPHONE	601.601.271		11.22.16	003059	P	736	00089
	PHONE-NOV	83.20	TELEPHONE	611.611.271		11.22.16	003059	P	736	00090
	PHONE-NOV	52.64	TELEPHONE	101.123.271		12.1.16	002832	P	736	00029
	PHONE-NOV	4.81	TELEPHONE	101.102.271		12.1.16	002262	P	736	00030
	PHONE-NOV	9.50	TELEPHONE	101.104.271		12.1.16	002262	P	736	00031
	PHONE-NOV	4.32	TELEPHONE	101.122.271		12.1.16	002262	P	736	00032
	PHONE-NOV	23.63	TELEPHONE	101.111.271		12.1.16	002262	P	736	00033
	PHONE-NOV	12.20	TELEPHONE	101.114.271		12.1.16	002262	P	736	00034
	PHONE-NOV	0.31	TELEPHONE	101.115.271		12.1.16	002262	P	736	00035
	PHONE-NOV	1.30	TELEPHONE	101.123.271		12.1.16	002262	P	736	00036
	PHONE-NOV	2.01	TELEPHONE	101.127.271		12.1.16	002262	P	736	00037
	PHONE-NOV	5.10	TELEPHONE	201.201.271		12.1.16	002262	P	736	00038
	PHONE-NOV	5.48	TELEPHONE	601.601.271		12.1.16	002262	P	736	00039
	PHONE-NOV	2.78	TELEPHONE	611.611.271		12.1.16	002262	P	736	00040
	PHONE-NOV	1.85	TELEPHONE	637.637.271		12.1.16	002262	P	736	00041
	PHONE-NOV	3.94	TELEPHONE	801.801.271		12.1.16	002262	P	736	00042
	PHONE-NOV	52.64	TELEPHONE	611.611.271		12.1.16	003065	P	736	00043
		1,667.37	*VENDOR TOTAL							
CHESTERMAN COMPANY	POP	114.00	POP	641.641.720		1442859	016356	P	736	00075
CHRISTENSEN RADIATOR & R	INSTALL PLOW	1,257.78	EQUIPMENT	101.114.350		21465	014859	P	736	00095

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
CITY MANAGEMENT ASSN SD	MEMBERSHIP DUES	150.00	MEMBERSHIP DUES	101.102.261		11.29.16	018504	P	736	00071
CITY OF VERMILLION	JT POWER CASH TRANS	39,099.04	COST OF SERVICE PROVIDED	637.637.206		12.1.16	003067	P	736	00044
CITY OF YANKTON-CENTRAL	RUBBISH	66.00	LANDFILL	801.801.276		12.1.16	005523	P	737	00001
CITY OF YANKTON-CITY HAL	GARBAGE	12.00	LANDFILL	101.125.276		259085	003731	P	736	00094
	GARBAGE	12.00	LANDFILL	101.125.276		260853	014859	P	736	00096
		24.00	*VENDOR TOTAL							
CITY OF YANKTON-FIRE DEP	LANDFILL FEE	31.86	LANDFILL	101.114.276		260016	075776	P	736	00081
CITY OF YANKTON-PARKS	GARBAGE	131.14	LANDFILL	201.201.276		519	003889	P	736	00082
CITY OF YANKTON-SOLID WA	COMPACTED GARBAGE	11,226.67	LANDFILL TIPPING FEE	631.631.219		12.1.16	005524	P	737	00002
CITY UTILITIES										
	WATER-WW CHARGES	87.44	WATER SERVICE	101.142.274		11.21.16	002793	P	739	00002
	WATER-WW CHARGES	65.13	SEWER SERVICE	101.142.275		11.21.16	002793	P	739	00003
	WATER-WW CHARGES	138.37	WATER SERVICE	101.127.274		11.29.16	002642	P	736	00047
	WATER-WW CHARGES	57.33	WASTEWATER SERVICE	101.127.275		11.29.16	002642	P	736	00048
	WATER-WW CHARGES	40.36	LANDFILL	101.127.276		11.29.16	002642	P	736	00049
	WATER-WW CHARGES	118.61	WATER SERVICE	101.125.274		11.29.16	002642	P	736	00050
	WATER-WW CHARGES	53.95	SEWER SERVICE	101.125.275		11.29.16	002642	P	736	00051
	WATER-WW CHARGES	137.42	WATER	637.637.274		11.29.16	002642	P	736	00052
	WATER-WW CHARGES	63.18	WW SERVICE	637.637.275		11.29.16	002642	P	736	00053
	WATER-WW CHARGES	20.18	LANDFILL	637.637.276		11.29.16	002642	P	736	00054
	WATER-WW CHARGES	125.20	WATER SERVICE	101.114.274		11.29.16	002642	P	736	00055
	WATER-WW CHARGES	35.23	SEWER SERVICE	101.114.275		11.29.16	002642	P	736	00056
	WATER-WW CHARGES	38.93	WATER SERVICE	631.631.274		11.29.16	002642	P	736	00057
	WATER-WW CHARGES	14.82	SEWER SERVICE	631.631.275		11.29.16	002642	P	736	00058
	WATER-WW CHARGES	56.54	WATER PURCHASED	801.801.274		11.29.16	002642	P	736	00059
	WATER-WW CHARGES	48.36	SEWER SERVICE	801.801.275		11.29.16	002642	P	736	00060
	WATER-WW CHARGES	20.18	LANDFILL	801.801.276		11.29.16	002642	P	736	00061
	WATER-WW CHARGES	1,737.09	WATER SERVICE	201.201.274		11.29.16	002642	P	736	00062
	WATER-WW CHARGES	198.56	SEWER SERVICE	201.201.275		11.29.16	002642	P	736	00063
	WATER-WW CHARGES	812.26	WATER SERVICE	611.611.274		11.29.16	002642	P	736	00064
	WATER-WW CHARGES	188.68	WATER SERVICE	101.141.274		11.29.16	002642	P	736	00065
	WATER-WW CHARGES	126.62	SEWER SERVICE	101.141.275		11.29.16	002642	P	736	00066
	WATER-WW CHARGES	285.81	WATER SERVICE	641.641.274		11.29.16	002642	P	736	00067
	WATER-WW CHARGES	159.34	SEWER SERVICE	641.641.275		11.29.16	002642	P	736	00068
	WATER-WW CHARGES	355.58	WATER SERVICE	203.203.274		11.29.16	002642	P	736	00069
	WATER-WW CHARGES	65.13	SEWER SERVICE	203.203.275		11.29.16	002642	P	736	00070
		5,050.30	*VENDOR TOTAL							

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
CLARK'S RENTAL	REPAIRS	400.00	REP. & MAINT. - BUILDING	641.641.223		257465	074848	P	736	00093
COLE PAPERS INC.	ENTREE	31.63	ENTREE	641.641.710		849	016354	P	736	00076
	ENTREE	391.07	ENTREE	641.641.710		849	016354	P	736	00077
	ENTREE	48.18	ENTREE	641.641.710		849	016354	P	736	00078
	CREDIT	29.37CR	ENTREE	641.641.710		849	016354	P	736	00079
		441.51	*VENDOR TOTAL							
CONCRETE MATERIAL	1/2" HOT MIX	512.20	OPEN ASPHALT	506.572.376		183428	017917	P	736	00046
	CONCRETE	751.00	REP. & MAINT. - COLLECTI	611.611.226		322-436-413	011278	P	736	00045
		1,263.20	*VENDOR TOTAL							
CONKLING DIST/JOHN A	BEER	51.40	BEER	641.641.718		133352	016350	P	736	00086
	BEER	251.40	BEER	641.641.718		752-949	016352	P	736	00080
		302.80	*VENDOR TOTAL							
CREDIT COLLECTION SERVIC	UT COLLECTION-OCT	110.79	PROFESSIONAL SERVICES	601.601.202		11.18.16	001858	P	736	00083
	UT COLLECTION-OCT	14.53	PROFESSIONAL SERVICES	611.611.202		11.18.16	001858	P	736	00084
	UT COLLECTION-OCT	30.58	PROFESSIONAL SERVICES	631.631.202		11.18.16	001858	P	736	00085
		155.90	*VENDOR TOTAL							
DAKOTA BEVERAGE CO INC	BEER	171.70	BEER	641.641.718		769445	016348	P	736	00103
	BEER	136.95	BEER	641.641.718		775341	016355	P	736	00100
		308.65	*VENDOR TOTAL							
DAKOTA TRAFFIC SERVICES	MARKING INSTALLATION	23,238.00	PERMANENT PAVEMENT MARKI	506.574.373		6.13.16	015773	P	736	00101
DANKO EMERGENCY EQUIPMEN	ADAPTERS	116.68	REP. & MAINT. - VEHICLES	101.114.222		80262	075783	P	736	00099
DEPT OF CORRECTIONS	DOC WORK PROGRAM	483.55	REP. & MAINT. - BUILDING	201.201.223		18107217	076788	P	736	00107
	DOC WORK PROGRAM	483.55	REP. & MAINT. - TRAIL	204.204.223		18107217	076788	P	736	00108
	DOC WORK PROGRAM	483.55	REP. & MAINT. - BUILDING	621.621.223		18107217	076788	P	736	00109
	DOC WORK PROGRAM	483.53	REP. & MAINT. - BUILDING	641.641.223		18107217	076788	P	736	00110
		1,934.18	*VENDOR TOTAL							
DEPT OF REVENUE	LAB TESTS	418.00	PROFESSIONAL SERVICES	601.601.202		10574293	018280	P	736	00097
	LAB TESTS	72.00	PROFESSIONAL SERVICES	203.203.202		10574293	018280	P	736	00098
		490.00	*VENDOR TOTAL							

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
DEX MEDIA EAST	PHONE BOOK	8.92	PUBLISHING	101.101.211		110560176	003458	P	736	00104
	PHONE BOOK	13.46	PUBLISHING	101.111.211		110560176	003458	P	736	00105
	PHONE BOOK	8.92	SUBSCRIPTIONS & PUBLICAT	101.114.235		110560176	003458	P	736	00106
		31.30	*VENDOR TOTAL							
DOBROVOLNY/LINDA	CONFERENCE-FARGO	343.44	TRAVEL EXPENSE	101.142.263		11.1.16	016215	P	739	00004
DRUG EDUCATION PRESS	AD	155.00	ADVERTISING	203.203.211		76014	076784	P	736	00102
EHRESMANN ENGINEERING IN	STEEL	1,344.70	GARAGE PARTS	801.801.249		12712	075943	P	736	00112
ETHANOL PRODUCTS LLC	CO2	397.16	CHEMICALS & GASES	601.601.240		2173981	018276	P	736	00111
FALKENBERG CONSTRUCTION	LABOR	505.00	ABATEMENT	101.106.204		8.20.16	018413	P	740	00003
FEIMER CONSTRUCTION	MAPLE ST WATERMAIN	117,392.46	MAPLE ST, 6TH TO 8TH	506.574.364		3	018017	P	736	00120
	REPAIR MAIN BREAK	3,702.50	REP. & MAINT. - DISTRIBU	601.601.226		3670	016101	P	736	00116
		121,094.96	*VENDOR TOTAL							
FEJFAR PLUMBING INC	SERVICES	91.84	REP. & MAINT. - BUILDING	101.141.223		48324	018408	P	736	00115
FERGUSON WATER WORKS SUP	WATER METERS	1,347.61	REPAIR & MAINT.-WATER ME	601.601.227		212604	017778	P	736	00113
	WATER METERS	1,347.60	REPAIR & MAINT.-WATER ME	611.611.227		212604	017778	P	736	00114
		2,695.21	*VENDOR TOTAL							
FOOTJOY	MERCHANDISE	51.11	MERCHANDISE	641.641.766		903290874	015897	P	736	00119
	MERCHANDISE	119.00	MERCHANDISE	641.641.766		903313126	015894	P	736	00118
		170.11	*VENDOR TOTAL							
FREEMAN CO-OP OIL COMPAN	CAR WASHES	227.50	REP. & MAINT. -VEHICLES	101.111.222		11.22.16	018221	P	736	00117
FRONTIER PRECISION INC	LABOR	67.38	REP. & MAINT. - BUILDING	201.201.223		152055	076786	P	736	00121
GERSTNER OIL CO	CREDIT	1,315.05CR	GARAGE GASOLINE & LUBRIC	801.801.238		20338	076905	P	736	00129
	ANTIFREEZE	228.45	REP. & MAINT. - PLANT	611.611.221		20562	017986	P	736	00128
	JET FUEL	16,686.40	GARAGE GASOLINE & LUBRIC	101.127.238		32970	017668	P	736	00127
		15,599.80	*VENDOR TOTAL							

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
GLEICH/JOHN	REIMBURSEMENT	16.67	TRAVEL EXPENSE	201.201.263		11.21.16	076907	P	736	00124
GOOD-LAND PUMP INC	CHESTRMAN LIFT STATION	10,499.70	REP. & MAINT. - COLLECTI	611.611.226		797	016152	P	736	00133
GOVT. FINANCE OFFICER AS	MEMBERSHIP DUES	70.00	MEMBERSHIP DUES	101.104.261		11.28.16	018500	P	736	00122
GRAYMONT CAPITAL INC	LIME	4,450.25	CHEMICALS & GASES	601.601.240		97424RI	018165	P	736	00131
	LIME	4,525.50	CHEMICALS & GASES	601.601.240		97772RI	018275	P	736	00130
	LIME	4,439.75	CHEMICALS & GASES	601.601.240		98327RI	018277	P	736	00125
		13,415.50	*VENDOR TOTAL							
GRIDOR CONSTRUCTION, INC	LIFT STATION C-14-16	347,514.27	LIFT STATION REHAB	611.611.324		11.14.16	017767	P	736	00123
GROSCH IRRIGATION COMPAN	WELL REPAIRS	688.50	REP. & MAINT. - BUILDING	201.201.223		4332	015434	P	736	00126
GULLICKSON/DEVIN	REIMBURSEMENT CDL	128.00	PROFESSIONAL SERVICES	631.631.202		531090-174	075959	P	736	00132
HARDING GLASS	DOOR UNIT	318.44	REP. & MAINT. - BUILDING	641.641.223		10080	076787	P	737	00003
HAWKINS INC	CHEMICALS	1,338.25	CHEMICALS & GASES	203.203.240		3976467	076733	P	737	00014
	CHEMICALS	476.61	CHEMICALS & GASES	203.203.240		3982851	076734	P	737	00006
		1,814.86	*VENDOR TOTAL							
HDR ENGINEERING INC	COLLECTOR WELL	32,557.31	COLLECTOR WELL	602.602.360		1200022659	069882	P	737	00022
HEDAHL'S PARTS PLUS	BATTERY	93.27	GARAGE PARTS	801.801.249		49-187892	076458	P	737	00016
	BATTERIES-FILTERS	140.01	GARAGE PARTS	801.801.249		49-187932	076459	P	737	00017
	FILTERS	8.63	GARAGE PARTS	801.801.249		49-187984	076460	P	737	00019
	FILTERS	227.35	GARAGE PARTS	801.801.249		49-188112	076466	P	737	00020
	FILTERS	68.65	GARAGE PARTS	801.801.249		49-188116	076461	P	737	00018
	FILTERS	56.82	GARAGE PARTS	801.801.249		49-194099	075954	P	737	00012
	FILTERS	95.37	GARAGE PARTS	801.801.249		49-194228-249	075955	P	737	00010
	BATTERY	317.72	GARAGE PARTS	801.801.249		49-194258	075944	P	737	00011
	FILTERS	431.50	GARAGE PARTS	801.801.249		49-194570	075956	P	737	00008
	BRAKE PADS-ROTORS	406.25	GARAGE PARTS	801.801.249		49-194618	075945	P	737	00007
	FILTERS	75.51	GARAGE PARTS	801.801.249		49-194866	075957	P	737	00021
	FILTERS	81.57	GARAGE PARTS	801.801.249		49-195131	075960	P	740	00004
	POWER PLUG	2.67	GARAGE PARTS	801.801.249		49-195191	075962	P	740	00005
		2,005.32	*VENDOR TOTAL							

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
HEIMAN FIRE EQUIPMENT IN	BATTERIES	142.71	REP. & MAINT. - EQUIPMEN	101.114.221		0851665-IN	075781	P	737	00013
HILLYARD FLOOR CARE SUPP	SEAL	12.19	REP. & MAINT. - BUILDING	101.125.223		602310840	018071	P	737	00005
HORNUNG'S PRO GOLF SALE	MERCHANDISE	145.94	MERCHANDISE	641.641.766		40000	015900	P	737	00009
HUMAN RESOURCE ASSN SD	MEMBERSHIP DUES	25.00	MEMBERSHIP DUES	101.102.261		11.29.16	018507	P	737	00004
H2 GOLF COMPANY LLC	MERCHANDISE	165.55	MERCHANDISE	641.641.766		54635	015898	P	737	00015
J & H CARE & CLEANING CO	JANITORIAL SERVICES	2,795.00	PROFESSIONAL SERVICES	203.203.202		11308	076785	P	737	00026
JOHNSON ELECTRIC	REPAIRS	56.12	REP. & MAINT. - BUILDING	641.641.223		6778	016330	P	737	00025
	REPAIR LIFT STATION	2,057.35	REP. & MAINT. - COLLECTI	611.611.226		6807	016110	P	737	00027
	RIVERSIDE PARK BB LIGHTS	23,675.76	RIVERSIDE PARK BALLFIELD	503.544.321		6835	015436	P	737	00023
		25,789.23	*VENDOR TOTAL							
JOHNSON ENG. CO., INC.	LABOR	1,207.36	15TH ST - SUMMIT TO WCLR	504.581.395		11.23.16	017679	P	737	00024
KADRMAS LEE & JACKSON IN	APRON EXPANSION	3,444.75	APRON WORK	502.511.394		10077258	014994	P	737	00029
KAISER REFRIGERATION INC	REPAIRS	8.19	REP. & MAINT. - EQUIPMEN	641.641.221		68066	016351	P	737	00028
LARRY'S HOME CENTER	REPAIRS	372.25	REP. & MAINT. - BUILDING	101.141.223		15442	018068	P	737	00033
	FURNACE REPLACEMENT	13,513.51	REP. & MAINT. - BUILDING	101.142.223		16070	018061	P	737	00035
		13,885.76	*VENDOR TOTAL							
LARRY'S PLUMBING SERVICE	PARTS	48.60	GARAGE PARTS	801.801.249		11.14.16	076500	P	737	00030
LIGHT AND SIREN	LIGHTBARS	80.00	GARAGE PARTS	801.801.249		11853	016051	P	737	00031
LINDBLOM SERVICE INC	PORTA POTS	600.00	SPECIAL PROJECTS	101.131.599		72244	016251	P	737	00032
LYLE SIGNS INC	SIGNS	1,059.64	ROAD MATERIALS	101.123.239		350046	016059	P	737	00034

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
MCLAURY ENGINEERING INC										
	HWY 50 UT CONSTRUCTION	10,389.00	EAST HWY 50 UTILITY RECO	602.602.334		24207	012519	P	737	00039
	HWY 50 UT CONSTRUCTION	10,389.00	EAST HWY 50 UTILITY RECO	611.611.334		24207	012519	P	737	00040
	FORCE MAIN	62,274.75	LIFT STATION FORCE MAIN	611.611.327		24261	016162	P	737	00037
		83,052.75	*VENDOR TOTAL							
MIDAMERICAN ENERGY										
	FUEL-NOV	53.99	FUEL-HEATING	101.142.273		11.28.16	002794	P	739	00006
	FUEL-NOV	18.31	FUEL-GENERATOR	101.115.273		11.30.16	003252	P	737	00041
	FUEL-NOV	175.88	FUEL-HEATING	101.141.273		11.30.16	003252	P	737	00042
	FUEL-NOV	219.17	HEATING FUEL - GAS	637.637.273		11.30.16	003252	P	737	00043
	FUEL-NOV	8.00	FUEL-HEATING	611.611.273		11.30.16	003252	P	737	00044
	FUEL-NOV	129.44	FUEL-HEATING	601.601.273		11.30.16	003252	P	737	00045
	FUEL-NOV	139.65	FUEL-HEATING	101.114.273		11.30.16	003253	P	737	00046
	FUEL-NOV	62.69	FUEL-HEATING	641.641.273		11.30.16	003253	P	737	00047
	FUEL-NOV	15.00	FUEL-HEATING	202.202.273		11.30.16	003253	P	737	00048
	FUEL-NOV	208.48	FUEL-HEATING	201.201.273		11.30.16	003253	P	737	00049
	FUEL-NOV	249.52	FUEL-HEATING	101.127.273		11.30.16	003254	P	737	00050
	FUEL-NOV	32.89	FUEL-HEATING	801.801.273		11.30.16	003254	P	737	00051
	FUEL-NOV	474.01	FUEL-HEATING	101.125.273		11.30.16	003254	P	737	00052
	FUEL-NOV	50.00	ROAD MATERIALS	101.123.239		11.30.16	003254	P	737	00053
		1,837.03	*VENDOR TOTAL							
MIDAMERICAN ENERGY										
	FUEL-NOV	1,162.88	FUEL-HEATING	601.601.273		11.28.16	002904	P	737	00056
	FUEL-NOV	1,577.47	FUEL-HEATING	611.611.273		11.28.16	002904	P	737	00057
		2,740.35	*VENDOR TOTAL							
MIDWEST ALARM COMPANY IN										
	SECURITY ALARM	63.00	PROFESSIONAL SERVICES	101.101.202		161130	018508	P	737	00036
	TEST FIRE SYSTEM	250.00	PROFESSIONAL SERVICES	801.801.202		162345	016066	P	737	00054
		313.00	*VENDOR TOTAL							
MIDWEST TAPE										
	AUDIO BOOKS	1,147.65	AV - CAPITAL	101.142.342		11.17.16	016242	P	739	00005
MUNICIPAL CODE CORP.										
	SUPPLEMENT #5	1,421.74	PROFESSIONAL SERVICES -	101.104.202		277945	018357	P	737	00055
MUNICIPAL LEAGUE, SD										
	2017 MEMBERSHIP DUES	7,059.72	MEMBERSHIP DUES	101.101.261		11.29.16	018499	P	737	00038
NORTHWESTERN ENERGY										
	ELECT-NOV	1,415.09	ELECTRICITY	101.142.272		11.21.16	002795	P	739	00007
	ELECT-NOV	1,737.03	ELECTRICITY	101.127.272		11.30.16	003132	P	740	00006
	ELECT-NOV	56.33	ELECTRICITY	621.621.272		11.30.16	003132	P	740	00007
	ELECT-NOV	866.41	ELECTRICITY	801.801.272		11.30.16	003132	P	740	00008
	ELECT-NOV	1,336.55	ELECTRICITY	101.125.272		11.30.16	003132	P	740	00009
	ELECT-NOV	69.13	ELECTRICITY	101.115.272		11.30.16	003132	P	740	00010
	ELECT-NOV	616.88	ELECTRICITY	101.114.272		11.30.16	003133	P	740	00011
	ELECT-NOV	1,747.40	ELECTRICITY	641.641.272		11.30.16	003133	P	740	00012

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
NORTHWESTERN ENERGY										
	ELECT-NOV	117.44	ELECTRICITY	637.637.272		11.30.16	003133	P	740	00013
	ELECT-NOV	118.51	ELECTRICITY	202.202.272		11.30.16	003133	P	740	00014
	ELECT-NOV	1,592.61	ELECTRICITY	101.141.272		11.30.16	003133	P	740	00015
	ELECT-NOV	514.31	ELECTRICITY	101.123.272		11.30.16	003134	P	740	00016
	ELECT-NOV	610.93	ELECTRICITY	637.637.272		11.30.16	003134	P	740	00017
	ELECT-NOV	17,475.83	ELECTRICITY	601.601.272		11.30.16	003134	P	740	00018
	ELECT-NOV	10,995.45	ELECTRICITY	611.611.272		11.30.16	003134	P	740	00019
	ELECT-NOV	37,321.01	ELECTRICITY - STREET LIG	101.126.272		11.30.16	003135	P	740	00020
	ELECT-NOV	5,126.94	ELECTRICITY - STREET LIG	101.126.272		11.30.16	003136	P	740	00021
	ELECT-NOV	2,274.82	ELECTRICITY	201.201.272		11.30.16	003137	P	740	00025
		83,992.67	*VENDOR TOTAL							
PILGER SAND AND GRAVEL I SAND										
		719.20	AGRICULTURAL SUPPLIES	641.641.241		11.10.16	016331	P	738	00002
PLANNING & DEVELOPMENT CDBG ADMINISTRATION										
		8,000.00	BOYS & GIRLS CLUB CDBG G	501.501.383		3211	018372	P	740	00024
POLICE CHIEFS' ASSN MEMBERSHIP DUES										
		115.24	MEMBERSHIP DUES	101.111.261		11.29.16	018498	P	738	00001
PRESS DAKOTA MSTAR SOLUT AD										
		50.00	ADVERTISING	203.203.211		11.14.16	076781	P	738	00004
PRINTING SPECIALISTS TIME CARDS										
		152.04	PRINTING & BINDING	101.104.233		13879	018370	P	738	00003
PRO AUTO INC TOWING										
		160.00	PROFESSIONAL SERVICES	101.111.202		17039-17041	018225	P	740	00022
RACOM CORPORATION										
	REPAIRS	499.00	REP. & MAINT. -VEHICLES	101.111.222		121127	018212	P	738	00009
	MOUNTS	42.50	REP. & MAINT. -VEHICLES	101.111.222		121741	018213	P	738	00007
	RADIO REPAIRS	42.50	REP. & MAINT. -VEHICLES	101.111.222		122186	018222	P	738	00008
	EAACS ACCESS	1,404.90	PROFESSIONAL SERVICES	101.111.202		161793	018224	P	740	00023
		1,988.90	*VENDOR TOTAL							
RAMKOTA INN-PIERRE WORKSHOP										
		182.00	CONFERENCE & MEETINGS	101.101.265		283085-086	016253	P	738	00005
REGIONAL TECHNICAL EDUCA TRAINING										
		95.00	CONFERENCE & MEETINGS	101.106.265		2372	018412	P	738	00011
REINHART FOODS INC										
	ENTREE	209.14	ENTREE	641.641.710		676958	016349	P	738	00010
	ENTREE	319.61	ENTREE	641.641.710		681705	016353	P	738	00006
		528.75	*VENDOR TOTAL							

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
SCHANTZ/DWAYNE	REIMBURSEMENT FOR OIL	105.90	REP. & MAINT. - PLANT	601.601.221		11.21.16	018278	P	738	00019
SCHILD/KOBY	REFUND	19.91	SAC PROGRAMS	203.3746		11.22.16	076794	P	738	00017
	TAX	1.29	SALES TAX PAYABLE	203.2073		11.22.16	076794	P	738	00018
		21.20	*VENDOR TOTAL							
SD REDBOOK FUND	SUBSCRIPTION	40.00	LEARNING	101.114.264		1821	075777	P	738	00079
SIGNS BY DESIGN	DECAL INSTALLATION	190.98	REP. & MAINT. - VEHICLES	101.114.222		11466	075778	P	738	00020
SLOWEY CONSTRUCTION INC	FORCE MAIN C-24-16	269,624.48	LIFT STATION FORCE MAIN	611.611.327		11.30.16	016155	P	738	00012
SMITH INSURANCE INC/MT &	NOTARY BOND FEE	80.00	PROFESSIONAL SERVICES	101.142.202		21391	016218	P	739	00008
STERN OIL CO INC	OIL	4,211.50	GARAGE GASOLINE & LUBRIC	801.801.238		188667	016067	P	738	00014
	CREDIT	1,391.37	GARAGE GASOLINE & LUBRIC	801.801.238		215518	076908	P	738	00021
	FUEL	2,666.10	GARAGE GASOLINE & LUBRIC	801.801.238		458753	016068	P	738	00015
	FUEL	27,161.75	GARAGE GASOLINE & LUBRIC	801.801.238		968-561	016055	P	738	00016
		32,647.98	*VENDOR TOTAL							
STREET MAINTENANCE ASSN	MEMBERSHIP DUES	35.00	LEARNING	101.123.264		11.29.16	018505	P	738	00013
TASER INTERNATIONAL	TASERS	2,517.42	EQUIPMENT	101.111.350		110709	018220	P	738	00022
	POSTAGE	35.24	POSTAGE	101.111.231		110709	018220	P	738	00023
	TASER CARTRIDGES	1,486.20	AMMUNITION	101.111.267		1457951	018214	P	738	00028
		4,038.86	*VENDOR TOTAL							
TITLEIST	MERCHANDISE	34.33	MERCHANDISE	641.641.766		903183450	015901	P	738	00027
	GOLF SHOES	56.67	MERCHANDISE	641.641.766		903242277	016317	P	738	00031
	GOLF SHOES	56.67	MERCHANDISE	641.641.766		903242405	015895	P	738	00030
	GOLF DRIVER	354.77	GOLF EQUIPMENT	641.641.768		903265025	016346	P	738	00032
		502.44	*VENDOR TOTAL							
TOM'S ELECTRIC	INSTALL LIGHTS	117.35	REP. & MAINT. - BUILDING	101.114.223		4000	075780	P	738	00024
TOP NOTCH WINDOW CLEANIN	WINDOW CLEANING	50.00	PROFESSIONAL SERVICES	641.641.202		3288	016347	P	738	00033

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
TRE ENVIRONMENTAL STRATE	WET TESTING	650.00	PROFESSIONAL SERVICES	611.611.202		681108	017983	P	738	00029
TRUCK TRAILER SALES INC	DOT INSPECTIONS	1,899.37	GARAGE PARTS	801.801.249		937-991-008	016064	P	738	00025
TRUGREEN COMMERCIAL	LAWN TREATMENT	90.00	REP. & MAINT. - BUILDING	101.114.223		57319550	075775	P	738	00026
U.S. POST OFFICE-UTIL	UT POSTAGE-NOV	400.00	POSTAGE	601.601.231		11.18.16	001855	P	738	00037
	UT POSTAGE-NOV	450.00	POSTAGE	611.611.231		11.18.16	001855	P	738	00038
	UT POSTAGE-NOV	150.00	POSTAGE	631.631.231		11.18.16	001855	P	738	00039
		1,000.00	*VENDOR TOTAL							
UNITED PARCEL SERVICE, I	POSTAGE	306.16	POSTAGE	601.601.231		572347486	003830	P	738	00034
	POSTAGE	71.50	POSTAGE	201.201.231		572347486	003830	P	738	00035
	POSTAGE	53.34	POSTAGE	101.114.231		572347486	003830	P	738	00036
		431.00	*VENDOR TOTAL							
UNITED STATES POSTAL SER	POSTAGE METER-NOV	86.55	POSTAGE	101.122.231		11.30.16	002989	P	738	00040
	POSTAGE METER-NOV	153.81	POSTAGE	101.104.231		11.30.16	002989	P	738	00041
	POSTAGE METER-NOV	149.32	POSTAGE	101.111.231		11.30.16	002989	P	738	00042
	POSTAGE METER-NOV	67.20	POSTAGE	101.122.231		11.30.16	002989	P	738	00043
	POSTAGE METER-NOV	37.95	POSTAGE	637.637.231		11.30.16	002989	P	738	00044
	POSTAGE METER-NOV	64.96	POSTAGE	101.102.231		11.30.16	002989	P	738	00045
	POSTAGE METER-NOV	186.29	POSTAGE	101.106.231		11.30.16	002989	P	738	00046
	POSTAGE METER-NOV	11.63	POSTAGE	203.203.231		11.30.16	002989	P	738	00047
	POSTAGE METER-NOV	0.47	POSTAGE	101.114.231		11.30.16	002989	P	738	00048
	POSTAGE METER-NOV	66.59	POSTAGE	601.601.231		11.30.16	002989	P	738	00049
	POSTAGE METER-NOV	74.91	POSTAGE	611.611.231		11.30.16	002989	P	738	00050
	POSTAGE METER-NOV	24.97	POSTAGE	631.631.231		11.30.16	002989	P	738	00051
	POSTAGE METER-NOV	1.35	OFFICE SUPPLIES	101.123.232		11.30.16	002989	P	738	00052
		926.00	*VENDOR TOTAL							
US BANK EQUIPMENT FINANC	COPIER MAINTENANCE	266.63	RENTALS & XEROX SUPPLIES	101.142.212		318440898	016237	P	739	00009
VANWINKLE/LOGAN	CDL REIMBURSEMENT	130.00	PROFESSIONAL SERVICES	631.631.202		531091	075958	P	738	00053
WAGE WORKS	FLEX SERVICE FEE-OCT	70.00	PROFESSIONAL SERVICES -	101.104.202		125AI0497792	005311	P	738	00057
	FLEX SERVICE FEE-OCT	5.00	PROFESSIONAL SERVICES	101.105.202		125AI0497792	005311	P	738	00058
	FLEX SERVICE FEE-OCT	5.00	PROFESSIONAL SERVICES	101.106.202		125AI0497792	005311	P	738	00059
	FLEX SERVICE FEE-OCT	10.00	PROFESSIONAL SERVICES	101.111.202		125AI0497792	005311	P	738	00060
	FLEX SERVICE FEE-OCT	5.00	PROFESSIONAL SERV. -VOLUN	101.114.202		125AI0497792	005311	P	738	00061
	FLEX SERVICE FEE-OCT	5.00	PROFESSIONAL SERVICES	101.122.202		125AI0497792	005311	P	738	00062
	FLEX SERVICE FEE-OCT	5.00	PROFESSIONAL SERVICES	101.123.202		125AI0497792	005311	P	738	00063

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
WAGE WORKS										
	FLEX SERVICE FEE-OCT	25.00	PROFESSIONAL SERVICES	101.142.202		125AI0497792	005311	P	738	00064
	FLEX SERVICE FEE-OCT	5.00	PROFESSIONAL SERVICES	201.201.202		125AI0497792	005311	P	738	00065
	FLEX SERVICE FEE-OCT	5.00	PROFESSIONAL SERVICES	203.203.202		125AI0497792	005311	P	738	00066
	FLEX SERVICE FEE-OCT	10.00	PROFESSIONAL SERVICES	611.611.202		125AI0497792	005311	P	738	00067
	FLEX SERVICE FEE-OCT	5.00	PROFESSIONAL SERVICES	641.641.202		125AI0497792	005311	P	738	00068
		155.00	*VENDOR TOTAL							
WARNER/LLOYD										
	BOOKS	99.00	BOOKS	101.142.340		11.28.16	016238	P	739	00010
WATER & ENV ENG RESEARCH										
	LAB TESTS	211.00	PROFESSIONAL SERVICES	601.601.202		3545	018281	P	738	00054
WELFL CONSTRUCTION CORP										
	COLLECTOR WELL C-20-14	161,533.34	COLLECTOR WELL	602.602.360		11.28.16	013349	P	738	00055
	FILL STATION C-20-16	42,170.76	FILL STATION DESIGN	602.602.361		11.28.16	015822	P	738	00056
		203,704.10	*VENDOR TOTAL							
XEROX CORPORATION										
	COPIER LEASE	174.21	CONTRACTED SERVICES	203.203.204		86758134	003971	P	738	00073
YAGGIE'S INC.										
	GRASS SEED	105.00	AGRICULTURAL SUPPLIES	201.201.241		123015	071305	P	738	00076
YANKTON AREA ICE ASSOCIA										
	OCT/NOV REIMBURSEMENT	1,802.73	CONTRACTUAL AGREEMENT	203.203.213		11.28.16	068729	P	738	00071
YANKTON CO HISTORICAL										
	1/4 SP APPROPRIATION	2,025.00	YANKTON HISTORICAL SOCIE	101.131.551		11.21.16	017883	P	738	00074
YANKTON COUNTY AUDITOR										
	YC CAPITAL IMPROVE	15,740.81	RENT FOR SAFETY CENTER	101.111.212		10.19.16	018404	P	738	00075
YANKTON COUNTY DIRECTOR										
	PICTOMETRY AERIAL IMAGER	10,883.33	SUBSCRIPTIONS & PUBLICAT	101.105.235		11.23.16	018091	P	738	00072
YANKTON COUNTY EMS ASSOC										
	CPR CLASSES	440.00	LEARNING	203.203.264		11.13.16	076780	P	738	00077
YANKTON COUNTY WEED DEPT										
	MOSQUITO CONTROL	1,235.22	PROFESSIONAL SERVICES	101.122.202		YANKTON2016	018509	P	738	00069
YANKTON MEDICAL CLINIC										
	REIMBURSEMENT-FLU SHOT	20.00	MISC REIMBURSEMENTS	101.3615		4274	076361	P	738	00078
YANKTON VOL FIRE DEPARTM										
	OCT/NOV FIRE CALLS	1,440.00	PROFESSIONAL SERV.-VOLUN	101.114.202		11.29.16	075784	P	738	00070

VENDOR NAME								
DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID LINE
REPORT TOTALS:	1,522,912.76							

RECORDS PRINTED - 000303

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
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101	GENERAL FUND	139,569.67
201	PARKS AND RECREATION	23,890.50
202	PARK IMPROVEMENT	133.51
203	SUMMIT ACTIVITY CENTER	8,145.37
204	MARNE CREEK	511.12
501	PUBLIC IMPROVEMENT	68,000.00
502	AIRPORT CAPITAL	3,444.75
503	PARK CAPITAL	23,675.76
504	INFRASTRUCT IMP CONSTRUCT	1,207.36
506	SPECIAL CAPITAL IMPROV	141,142.66
601	WATER OPERATION	40,523.42
602	WATER RENEWAL/REPLACEMENT	248,751.16
611	WASTE WATER OPERATION	720,058.03
621	CEMETERY OPERATION	539.88
631	SOLID WASTE	11,852.70
637	JOINT POWER	41,809.91
641	GOLF COURSE	6,975.47
801	CENTRAL GARAGE	42,681.49
TOTAL ALL FUNDS		1,522,912.76

BANK RECAP:

BANK	NAME	DISBURSEMENTS
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1DAK	FIRST DAKOTA NAT'L BANK CORP	1,522,912.76
TOTAL ALL BANKS		1,522,912.76

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

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Manual Check Register

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
AFSCME COUNCIL 65		06454							
	EMPLOYEE DEDUCTION	649.80	MISC. EMP. DED.	711.2079		005136	F	721	00004
	EMPLOYEE DEDUCTION	649.81	MISC. EMP. DED.	711.2079		005136	F	721	00017
		1,299.61	*TOTAL						
AMERICAN FAMILY LIFE COR		00025							
	CANCER & ICU PREMIUMS	6,905.94	CANCER & ICU SUPPLEMENTA	711.2075		001234	F	721	00021
ASSURANT EMPLOYEE BENEFIT		06804							
	VISION INS - DECEMBER	719.85	HEALTH INSURANCE	711.2068		005313	F	721	00060
CONNECTIONS INC		06807							
	EAP INSURANCE - NOVEMBER	373.32	HEALTH INSURANCE	711.2068		005314	F	721	00008
DELTA DENTAL		04160							
	DENTAL INS - DECEMBER	7,562.40	DENTAL INSURANCE	711.2059		003190	F	721	00059
DEPT OF SOCIAL SERVICES		01681							
	EMPLOYEE DEDUCTION	848.75	MISC. EMP. DED.	711.2079		003562	F	721	00007
	EMPLOYEE DEDUCTION	848.75	MISC. EMP. DED.	711.2079		003562	F	721	00019
		1,697.50	*TOTAL						
FIRST NATL BANK SOUTH DA		04389							
	EMPLOYEE DEDUCTION	691.66	AFLAC DAYCARE	711.2077		003301	F	721	00005
	EMPLOYEE DEDUCTION	691.66	AFLAC DAYCARE	711.2077		003301	F	721	00015
	EMPLOYEE DEDUCTION	872.23	AFLAC MEDICAL	711.2078		003301	F	721	00006
	EMPLOYEE DEDUCTION	832.23	AFLAC MEDICAL	711.2078		003301	F	721	00016
		3,087.78	*TOTAL						
NELSON/AMY		06801							
	TRAVEL	200.00	CONFERENCE & MEETINGS	101.102.265		005558	F	721	00012
RETIREMENT, SD		00519							
	SD RETIREMENT - NOVEMBER	68,612.95	SD RETIREMENT SYSTEM	711.2066		002809	F	721	00023
SDSRP		04992							
	EMPLOYEE DEDUCTION	597.50	ROTH 457 SDRS-SRP	711.2056		003591	F	721	00002
	EMPLOYEE DEDUCTION	697.50	ROTH 457 SDRS-SRP	711.2056		003591	F	721	00014
	EMPLOYEE DEDUCTION	1,860.00	SDRS SUPPLEMENTAL RETIRE	711.2058		003591	F	721	00001
	EMPLOYEE DEDUCTION	1,860.00	SDRS SUPPLEMENTAL RETIRE	711.2058		003591	F	721	00013
		5,015.00	*TOTAL						
SLOWEY CONSTRUCTION INC		00576							
	15TH, WCLR-DAKOTA C-4-16	39,897.13	15TH ST - SUMMIT TO WCLR	504.581.395	5	017626	F	721	00057
SUMMIT ACTIVITY CENTER		03787							
	EMPLOYEE DEDUCTION	851.00	SUMMIT ACTIVITIES CENTER	711.2062		002981	F	721	00020
UNITED WAY		00918							
	EMPLOYEE DEDUCTION	74.00	UNITED FUND	711.2070		001142	F	721	00018
US DEPT OF EDUCATION		07099							
	EMPLOYEE DEDUCTION	54.98	MISC. EMP. DED.	711.2079		005551	F	721	00003
	EMPLOYEE DEDUCTION	54.98	MISC. EMP. DED.	711.2079		005551	F	721	00022
		109.96	*TOTAL						
VAST BROADBAND		06976							
	PHONE BILL	79.31	TELEPHONE	101.102.271		003513	F	721	00025
	PHONE BILL	60.25	TELEPHONE	101.102.271		003513	F	721	00041
	PHONE BILL	159.04	TELEPHONE	101.104.271		003513	F	721	00026
	PHONE BILL	120.83	TELEPHONE	101.104.271		003513	F	721	00042

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
	VAST BROADBAND	06976							
	INTERNET SERVICES	955.84	INTERNET ACCESS	101.105.270		003751	F	721	00011
	PHONE BILL	19.51	TELEPHONE	101.105.271		003513	F	721	00027
	PHONE BILL	14.82	TELEPHONE	101.105.271		003513	F	721	00043
	PHONE BILL	73.90	TELEPHONE	101.106.271		003513	F	721	00028
	PHONE BILL	56.14	TELEPHONE	101.106.271		003513	F	721	00044
	PHONE BILL	31.04	TELEPHONE	101.111.271		003513	F	721	00029
	PHONE BILL	23.58	TELEPHONE	101.111.271		003513	F	721	00045
	PHONE BILL	90.41	TELEPHONE	101.114.271		003513	F	721	00030
	PHONE BILL	68.69	TELEPHONE	101.114.271		003513	F	721	00046
	PHONE BILL	148.65	TELEPHONE	101.122.271		003513	F	721	00031
	PHONE BILL	112.94	TELEPHONE	101.122.271		003513	F	721	00047
	PHONE BILL	57.07	TELEPHONE	101.123.271		003513	F	721	00032
	PHONE BILL	43.38	TELEPHONE	101.123.271		003513	F	721	00048
	PHONE BILL	63.50	TELEPHONE	101.142.271		003513	F	721	00033
	PHONE BILL	48.25	TELEPHONE	101.142.271		003513	F	721	00049
	PHONE BILL	220.41	TELEPHONE	201.201.271		003513	F	721	00034
	PHONE BILL	167.48	TELEPHONE	201.201.271		003513	F	721	00050
	PHONE BILL	31.89	TELEPHONE	202.202.271		003513	F	721	00035
	PHONE BILL	24.23	TELEPHONE	202.202.271		003513	F	721	00051
	PHONE BILL	208.45	TELEPHONE	203.203.271		003513	F	721	00036
	PHONE BILL	158.37	TELEPHONE	203.203.271		003513	F	721	00052
	PHONE BILL	130.28	TELEPHONE	601.601.271		003513	F	721	00037
	PHONE BILL	98.98	TELEPHONE	601.601.271		003513	F	721	00053
	PHONE BILL	19.51	TELEPHONE	611.611.271		003513	F	721	00038
	PHONE BILL	14.82	TELEPHONE	611.611.271		003513	F	721	00054
	PHONE BILL	31.04	TELEPHONE	637.637.271		003513	F	721	00039
	PHONE BILL	23.58	TELEPHONE	637.637.271		003513	F	721	00055
	PHONE BILL	59.80	TELEPHONE	641.641.271		003513	F	721	00040
	PHONE BILL	45.43	TELEPHONE	641.641.271		003513	F	721	00056
		3,461.42	*TOTAL						
	WELLMARK BLUE CROSS & BL	06799							
	HEALTH INS - DECEMBER	91,958.80	HEALTH INSURANCE	711.2068		005310	F	721	00058
	YANKTON AREA PROG. GROWT	00939							
	SALES TAX REIMBURSEMENT	73,287.51	PROFESSIONAL SERVICES	506.572.202		018492	F	721	00009
	SALES TAX REIMBURSEMENT	3,995.62	PROFESSIONAL SERVICES	506.572.202		018493	F	721	00010
		77,283.13	*TOTAL						
		309,109.79	**CLAIMS TOTAL						

Manual Check Register
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CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:		309,109.79					

RECORDS PRINTED - 000059

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	2,427.15
201	PARKS AND RECREATION	387.89
202	PARK IMPROVEMENT	56.12
203	SUMMIT ACTIVITY CENTER	366.82
504	INFRASTRUCT IMP CONSTRUCT	39,897.13
506	SPECIAL CAPITAL IMPROV	77,283.13
601	WATER OPERATION	229.26
611	WASTE WATER OPERATION	34.33
637	JOINT POWER	54.62
641	GOLF COURSE	105.23
711	EMPLOYEE BENEFIT	188,268.11
TOTAL ALL FUNDS		309,109.79

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	309,109.79
TOTAL ALL BANKS		309,109.79

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
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.....

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
A OX WELDING SUPPLY	WELDING RODS AND WIRE	75.28	GARAGE PARTS	801.801.249		Kulhavy		742 00034
	QUICK CONNECTS SCBA	179.28	REP. & MAINT. - EQUIPMEN	101.114.221		Nickles		742 00215
	ARGON GAS	171.64	CHEMICALS & GASES	101.123.240		Rohde		742 00335
		426.20	*VENDOR TOTAL					
ACCO BRANDS DIRECT	OFFICE SUPPLIES	46.95	OFFICE SUPPLIES	641.641.232		Schieffer		742 00443
AMAZON DIGITAL SVCS 86	COMPUTER PROGRAM	49.99	OFFICE SUPPLIES	201.201.232		Lacroix		742 00081
AMAZON MKTPLACE PMTS	COMPUTER PARTS	23.98	EQUIPMENT	101.105.350		Johnson		742 00207
	REFRIGERATOR FILTERS	101.28	JANITORIAL SUPPLIES	101.123.236		Robb		742 00390
	CHARGERS FOR TOOLS	18.78	SMALL TOOLS & HARDWARE	641.641.247		Schieffer		742 00292
	BOOKS	84.69	BOOKS	101.142.340		Wibbels		742 00054
	DVD	11.13	AV - CAPITAL	101.142.342		Wibbels		742 00055
	BOOKS	46.80	BOOKS	101.142.340		Wibbels		742 00225
	DVDS	25.86	AV - CAPITAL	101.142.342		Wibbels		742 00226
	BOOKS	32.59	BOOKS	101.142.340		Wibbels		742 00228
	DVDS	54.94	AV - CAPITAL	101.142.342		Wibbels		742 00229
	PROGRAM SUPPLY	23.07	PROGRAM SUPPLIES	101.142.242		Wibbels		742 00396
		423.12	*VENDOR TOTAL					
AMAZON.COM	WEIGHT AND FITNESS EQUIP	69.29	RECREATION SUPPLIES	203.203.242		Grotenhuis		742 00275
	BATTERY BACKUP	141.13	REP. & MAINT. - PLANT	601.601.221		Hines		742 00199
	COMPUTER PARTS	19.99	EQUIPMENT	101.105.350		Johnson		742 00108
	PRINTER TONER	112.99	OFFICE SUPPLIES	101.106.232		Peters		742 00422
	BOOKS	32.17	BOOKS	101.142.340		Wibbels		742 00413
	DVDS	34.95	AV - CAPITAL	101.142.342		Wibbels		742 00414
	GAMES	26.72	PROGRAM SUPPLIES	101.142.242		Wibbels		742 00415
	BOOKS	41.84	BOOKS	101.142.340		Wibbels		742 00416
	DVDS	13.99	AV - CAPITAL	101.142.342		Wibbels		742 00417
		493.07	*VENDOR TOTAL					
AMERICAN	NLC MEETING	25.00	CONFERENCE & MEETINGS	101.101.265		Nelson		742 00090
	NLC MEETING	25.00	CONFERENCE & MEETINGS	101.102.265		Nelson		742 00092
	NLC MEETING	25.00	CONFERENCE & MEETINGS	101.101.265		Nelson		742 00096
	NLC MEETING	25.00	CONFERENCE & MEETINGS	101.102.265		Nelson		742 00097
	TRAVEL EXP NLC-JOHNSON	25.00	CONFERENCE & MEETINGS	101.101.265		Nelson		742 00165
	TRAVEL EXP - NLC NELSON	25.00	CONFERENCE & MEETINGS	101.102.265		Nelson		742 00168
	TRAVEL EXP - NLC CRAIG	25.00	CONFERENCE & MEETINGS	101.101.265		Nelson		742 00169
	TRAVEL EXP - NLC KNOFF	25.00	CONFERENCE & MEETINGS	101.101.265		Nelson		742 00170
		200.00	*VENDOR TOTAL					
AMERICAN GIRL MAGAZINE	MAGAZINE SUBSCRIPTION	25.95	SUBSCRIPTIONS & PUBLICAT	101.142.235		Wibbels		742 00088

P-Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
AMERICAN PLANNING ASSO	AICP MEMBERSHIP	489.00	MEMBERSHIP DUES	101.106.261		Mingo		742 00332
APPEARA	TOWELS	183.25	CONTRACTED SERVICES	203.203.204		McHenry		742 00336
	TOWELS	171.69	CONTRACTED SERVICES-OPER	641.641.204		McHenry		742 00337
		354.94	*VENDOR TOTAL					
ARBYS 6517	K9 TRAINING EXPENSE	3.74	TRAVEL EXPENSE	101.111.263		Pekarek		742 00238
ARC*SERVICES/TRAINING	CPR TRAINING	38.00	LEARNING	203.203.264		Orr		742 00104
ARMY LODGING	K9 TRAINING LODGING	21.00CR	TRAVEL EXPENSE	101.111.263		Pekarek		742 00237
	K9 TRAINING LODGING	111.00	TRAVEL EXPENSE	101.111.263		Pekarek		742 00286
	K9 TRAINING LODGING	90.00	TRAVEL EXPENSE	101.111.263		Pekarek		742 00375
		180.00	*VENDOR TOTAL					
AT&T*BILL PAYMENT	WIRELESS CONNECTION	314.56	TELEPHONE	101.111.271		Brandt		742 00257
ATC*THE ATLANTIC MNTLY	MAGAZINE SUBSCRIPTION	29.95	SUBSCRIPTIONS & PUBLICAT	101.142.235		Wibbels		742 00087
ATR ANTIQUE TRADER M	MAGAZINE SUBSCRIPTION	34.98	SUBSCRIPTIONS & PUBLICAT	101.142.235		Wibbels		742 00358
B BOPS AMES	K9 CARE TRAVEL EXPENSE	6.52	TRAVEL EXPENSE	101.111.263		Nolz		742 00356
BAKER-TAYLOR	BOOKS (GARDEN CLUB/BAGS)	4,444.02	BOOKS	101.142.340		Wibbels		742 00294
	POSTAGE-GARDEN CLUB/BAGS	42.72	POSTAGE	101.142.231		Wibbels		742 00295
	BOOKS (GARDEN CLUB/BAGS)	107.99	BOOKS	701.701.340		Wibbels		742 00296
		4,594.73	*VENDOR TOTAL					
BEE ELECTRONICS INC	PAGER CASES	61.70	REP. & MAINT. - EQUIPMEN	101.114.221		Kurtenbach		742 00377
BOMGAARS #2 YANKTON	CEMETERY SUPPLIES	13.98	REP. & MAINT. - BUILDING	621.621.223		Bornitz		742 00212
	EQUIPMENT MAINTENANCE	27.98	REP. & MAINT. - EQUIPMEN	621.621.221		Bornitz		742 00347
	PLUMBING PARTS	10.58	REP. & MAINT. - PLANT	601.601.221		Chytka		742 00023
	DISPOSABLE GLOVES	37.98	MEDICAL, SAFETY, & LAB. S	601.601.243		Chytka		742 00153
	EXTENSION CORD	7.99	SMALL TOOLS & HARDWARE	601.601.247		Chytka		742 00154
	AIR TOOLS AND HOSE	58.91	SMALL TOOLS & HARDWARE	601.601.247		Chytka		742 00326
	EQUIPMENT REPAIR	30.57	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		742 00301
	EQUIPMENT REPAIR	20.98	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		742 00343

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
BOMGAARS #2 YANKTON								
	AERATION PUMP 1 SEAL	11.67	REP. & MAINT. - PLANT	611.611.221		Gusso		742 00131
	CIRCUIT BREAKER RETURN	47.98CR	REP. & MAINT. - PLANT	611.611.221		Gusso		742 00132
	SHED POWER	65.58	REP. & MAINT. - PLANT	611.611.221		Gusso		742 00187
	SAFETY SHIELDS	12.58	MEDICAL, SAFETY, & LAB. S	611.611.243		Hanson		742 00351
	LIGHTS	35.98	REP. & MAINT. - PLANT	611.611.221		Hanson		742 00352
	GOLF COURSE SUPPLIES	4.99	REP. & MAINT. - BUILDING	641.641.223		Jensen		742 00025
	BUILDING SUPPLIES	23.97	REP. & MAINT. - BUILDING	641.641.223		Jensen		742 00134
	BUILDING SUPPLIES	8.27	REP. & MAINT. - BUILDING	641.641.223		Jensen		742 00307
	HEAT TAPE	26.99	GARAGE PARTS	801.801.249		Kulhavy		742 00001
	SMALL TOOLS	1,104.88	SMALL TOOLS & HARDWARE	801.801.247		Kulhavy		742 00002
	CREDIT FOR TAX	2.81CR	GARAGE PARTS	801.801.249		Kulhavy		742 00392
	FASTENERS CREDIT	3.32CR	GARAGE PARTS	801.801.249		Kulhavy		742 00459
	HAND WINCH	49.99	GARAGE PARTS	801.801.249		Kulhavy		742 00460
	FASTENERS	3.12	GARAGE PARTS	801.801.249		Kulhavy		742 00462
	CONCRETE SEALANT	13.08	REP. & MAINT. - BUILDING	101.114.223		Nickles		742 00269
	FASTENERS	22.80	REP. & MAINT. - BUILDING	101.114.223		Nickles		742 00300
	CONCRETE SEALANT	16.17	REP. & MAINT. - BUILDING	101.114.223		Nickles		742 00428
	BATTERIES	144.42	SMALL TOOLS & HARDWARE	801.801.247		Potts		742 00027
	GREASE	74.99	EQUIPMENT REPAIR & MAINT	637.637.221		Potts		742 00140
	BALL VALVE	9.99	BUILDING REPAIR & MAINT.	637.637.223		Potts		742 00423
	SUPPLIES	38.50	REP. & MAINT. - DISTRIBU	601.601.226		Robinson		742 00142
	LIGHT BULBS	17.16	REP. & MAINT. - EQUIPMEN	101.123.221		Rohde		742 00435
	CLAMP CONNECTOR/CONDUIT	2.57	REP. & MAINT. - EQUIPMEN	101.126.221		Ryken		742 00144
	GREASE	31.90	REP. & MAINT. - EQUIPMEN	101.127.221		Ryken		742 00146
	SAFETY MARKERS	17.94	REP. & MAINT. - EQUIPMEN	101.126.221		Ryken		742 00147
	WEED SPRAY	99.98	AGRICULTURAL SUPPLIES	101.127.241		Ryken		742 00242
	EXHAUST FLUID	8.99	REP. & MAINT. -VEHICLES	101.127.222		Ryken		742 00281
	PEST CONTROL	31.99	AGRICULTURAL SUPPLIES	101.127.241		Ryken		742 00282
	CHAIN LUBE	20.37	REP. & MAINT. - EQUIPMEN	101.127.221		Ryken		742 00283
	PIPE JOINT PASTE	12.98	GARAGE PARTS	801.801.249		Steffen		742 00179
	SHOP SUPPLIES	37.99	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		742 00139
	SHOP SUPPLIES	23.88	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		742 00311
	TRAIL SUPPLIES	1.49	REP. & MAINT. - EQUIPMEN	204.204.221		Wubben		742 00136
	SPRAYER REPAIR	1.69	REP. & MAINT. - EQUIPMEN	204.204.221		Wubben		742 00287
	SPRAYER REPAIR	10.48	REP. & MAINT. - EQUIPMEN	204.204.221		Wubben		742 00288
	TOOLS	3.99	SMALL TOOLS & HARDWARE	204.204.247		Wubben		742 00385
		2,146.23	*VENDOR TOTAL					
BOW CREEK METAL INC								
	ALUMINUM BOXES	440.00	REP. & MAINT. - PLANT	601.601.221		Chytka		742 00051
BRIOCHE DOREE 20254843								
	NLC MEETING	30.82	CONFERENCE & MEETINGS	101.101.265		Nelson		742 00091
BURGER KING #6426 Q07								
	TRAVEL EXPENSE	9.23	LEARNING	101.123.264		Gobel		742 00264
BUTLER MACHINERY-04								
	HOSE	63.78	GARAGE PARTS	801.801.249		Steffen		742 00115

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
CASA REYNA NLC MEETING	57.29	CONFERENCE & MEETINGS	101.101.265		Nelson		742 00100
CASEYS GEN STORE 2511 TRAVEL EXPENSE	65.62	TRAVEL EXPENSE	201.201.263		Gleich		742 00112
CEDAR COUNTY VETERINAR VETERINARY SERVICES	31.35	CONTRACTED SERVICES	101.113.202		Brasel		742 00143
CENEX ALLIED E07054307 TRAVEL FUEL	42.00	CONFERENCE & MEETINGS	101.127.265		Roinstad		742 00398
CENTER POINT LARGE PRI BOOKS	134.22	BOOKS	101.142.340		Wibbels		742 00184
CHRISTENSEN RADIATOR & SHOE ASSEMBLY	251.40	GARAGE PARTS	801.801.249		Kulhavy		742 00035
CITY OF SIOUX FALLS HE LAB TESTS	12.92	PROFESSIONAL SERVICES	601.601.202		Hines		742 00259
CNP*GLAMOUR MAGAZINE MAGAZINE SUBSCRIPTON	12.78	SUBSCRIPTIONS & PUBLICAT	101.142.235		Wibbels		742 00230
CNP*THE NEW YORKER MAGAZINE SUBSCRIPTION	106.49	SUBSCRIPTIONS & PUBLICAT	101.142.235		Wibbels		742 00156
COFFEE CUP #8 TRAVEL EXPENSE	30.00	TRAVEL EXPENSE	101.111.263		O Farrell		742 00126
CONOCO - FRESH START 6 TRAVEL FUEL	44.67	LEARNING	101.123.264		Gobel		742 00265
COX AUTO SUPPLY GOLF COURSE SUPPLIES	7.69	REP. & MAINT. - BUILDING	641.641.223		Jensen		742 00084
EQUIPMENT REPAIR	67.12	REP. & MAINT. - EQUIPMEN	641.641.221		Jensen		742 00239
FITTING	2.15	REP. & MAINT. - EQUIPMEN	101.114.221		Nickles		742 00172
SHEAVE	49.65	REP. & MAINT. - PLANT	601.601.221		Schantz		742 00191
U JOINT	85.96	GARAGE PARTS	801.801.249		Steffen		742 00011
	212.57	*VENDOR TOTAL					
CR *CONSUMER REPORTS MAGAZINE SUBSCRIPTION	26.00	SUBSCRIPTIONS & PUBLICAT	101.142.235		Wibbels		742 00293
CRESCENT ELECTRIC 029 SHED POWER	133.82	REP. & MAINT. - BUILDING	611.611.223		Gusso		742 00152
EXTERIOR LIGHTS	66.67	REP. & MAINT. - PLANT	611.611.221		Gusso		742 00233
LIGHTING BULBS & BALASTS	317.22	REP. & MAINT. - PLANT	611.611.221		Hanson		742 00013
EXTERIOR NIGHT LIGHTS	79.44	REP. & MAINT. - PLANT	611.611.221		Hanson		742 00354
DIGESTER PUMP TIMER	146.96	REP. & MAINT. - PLANT	611.611.221		Hanson		742 00407

P-Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
CRESCENT ELECTRIC 029								
	GOLF COURSE SUPPLIES	136.00	REP. & MAINT. - BUILDING	641.641.223		Jensen		742 00453
	LIGHTING SUPPLIES	39.58	REP. & MAINT. - BUILDING	101.125.223		Miles		742 00339
	IGNITOR/GFCI OUTLET	164.81	REP. & MAINT. - EQUIPMEN	101.126.221		Ryken		742 00145
	PARK SUPPLIES	52.78	REP. & MAINT. - BUILDING	201.201.223		Snook		742 00052
		1,137.28	*VENDOR TOTAL					
CULVER S #232								
	K9 TRAINING EXPENSE	6.08	TRAVEL EXPENSE	101.111.263		Pekarek		742 00322
	K9 TRAINING EXPENSE	6.76	TRAVEL EXPENSE	101.111.263		Pekarek		742 00451
		12.84	*VENDOR TOTAL					
CULVER S OF SIOUX								
	K9 TRAINING EXPENSE	6.08	TRAVEL EXPENSE	101.111.263		Pekarek		742 00321
	K9 TRAINING EXPENSE	6.08	TRAVEL EXPENSE	101.111.263		Pekarek		742 00389
		12.16	*VENDOR TOTAL					
DAKOTA ARCHERY								
	TRAIL SUPPLIES	19.99	REP. & MAINT. - TRAIL	204.204.223		Wubben		742 00048
	TRAIL SUPPLIES	6.05	REP. & MAINT. - TRAIL	204.204.223		Wubben		742 00150
		26.04	*VENDOR TOTAL					
DAKOTA SUPPLY GROUP								
	HYDRANT EXTENSION	649.37	REP. & MAINT. - DISTRIBU	601.601.226		Garvey		742 00107
DASH MEDICAL GLOVES								
	LATEX GLOVES	575.20	MEDICAL & SAFETY SUPPLIE	101.111.243		Brandt		742 00279
DAVIDSON TITLES INC								
	BOOKS (2 ORDERS)	2,005.28	BOOKS	101.142.340		Wibbels		742 00117
DAYHUFF ENTERPRISES IN								
	PAPER PRODUCTS/DISPENSER	348.10	JANITORIAL SUPPLIES	601.601.236		Chytka		742 00393
	JANITORIAL SUPPLIES	176.02	JANITORIAL SUPPLIES	101.127.236		Ryken		742 00026
		524.12	*VENDOR TOTAL					
DAYS INNS/DAYSTOP								
	SAFETY MEMBER LODGING	70.65	CONFERENCE & MEETINGS	101.102.265		Bailey		742 00224
DEMCO INC								
	OFFICE SUPPLIES	116.24	OFFICE SUPPLIES	101.142.232		Wibbels		742 00446
DEX*ONE								
	PUBLISHING	39.00	PUBLISHING	101.142.211		Wibbels		742 00182
DISCOUNT TWO WAY RADIO								
	RADIO ANTENNAS	67.50	REP. & MAINT. - EQUIPMEN	101.124.221		Robb		742 00444
DLT SOLUTIONS 703-773-								
	SOFTWARE SUBSCRIPTION	906.55	SUBSCRIPTIONS & PUBLICAT	101.105.235		Johnson		742 00431
	SOFTWARE SUBSCRIPTION	906.55	PROFESSIONAL SERVICES	601.601.202		Johnson		742 00465

P-Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
DLT SOLUTIONS 703-773-	SOFTWARE SUBSCRIPTION	906.54	PROFESSIONAL SERVICES	611.611.202		Johnson		742 00466
		2,719.64	*VENDOR TOTAL					
DX SERVICE								
	HYPOCHLORITE	558.03	CHEMICALS & GASES	611.611.240		Hanson		742 00202
	CHEMICALS	1,679.84	CHEMICALS & GASES	611.611.240		Hanson		742 00268
	FLUORIDE	944.00	CHEMICALS & GASES	601.601.240		Hines		742 00260
	SALT	3,327.10	CHEMICALS & GASES	601.601.240		Hines		742 00323
		6,508.97	*VENDOR TOTAL					
ECHO ELECTRIC SUPPLY	BULBS	28.37	BUILDING REPAIR & MAINT.	637.637.223		Ryken		742 00458
EMBROIDERY & SCREEN WO								
	CITY OF YANKTON APPAREL	102.75	UNIFORMS & DRY GOODS	201.201.244		Larson		742 00085
	MERCHANDISE	1,071.50	MERCHANDISE	203.203.766		McHenry		742 00221
	UNIFORMS	100.00	UNIFORMS & DRY GOODS	201.201.244		McHenry		742 00436
	UNIFORMS	254.00	UNIFORMS & DRY GOODS	203.203.244		McHenry		742 00437
		1,528.25	*VENDOR TOTAL					
EMEDCO	SAFETY SUPPLIES	96.62	MEDICAL, SAFETY, & LAB. S	601.601.243		Hines		742 00305
ENDRESS+HAUSER INC	WELL PROBE	913.64	REP. & MAINT. - PLANT	601.601.221		Hines		742 00412
ENVISION WARE	SOFTWARE - ENVISIONWARE	538.85	PROFESSIONAL SERVICES	101.142.202		Johnson		742 00214
EXXONMOBIL 48163281								
	FUEL	24.31	CONFERENCE & MEETINGS	101.127.265		Roinstad		742 00330
	TRAVEL EXPENSE	5.38	CONFERENCE & MEETINGS	101.127.265		Roinstad		742 00397
		29.69	*VENDOR TOTAL					
FACEBK *NSRAJAE7W2	SUPPLIES	24.11	REP. & MAINT. - BUILDING	201.201.223		Lacroix		742 00421
FAIRBANK EQUIPMENT	T-BOLT CLAMP	19.33	GARAGE PARTS	801.801.249		Steffen		742 00116
FAIRFIELD INN & SUITES	NTOA LODGING 1 PERSON	360.32	TRAVEL EXPENSE	101.111.263		O Farrell		742 00449
FASTENAL COMPANY01								
	CHRISTMAS TREE STAND	5.48	REP. & MAINT. - BUILDING	201.201.223		Gleich		742 00204
	CHRISTMAS DECOR	41.93	REP. & MAINT. - BUILDING	201.201.223		Gleich		742 00272
	BOLTS	11.72	REP. & MAINT. - EQUIPMEN	101.123.221		Gobel		742 00211
	BOLTS AND NUTS	13.68	REP. & MAINT. - EQUIPMEN	101.123.221		Gobel		742 00353

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
FASTENAL COMPANY01								
	FOAMING DEGREASER	6.11	GARAGE PARTS	801.801.249		Kulhavy		742 00032
	DRILL SET	129.99	SMALL TOOLS & HARDWARE	801.801.247		Kulhavy		742 00033
	RIGID OIL	28.07	REP. & MAINT. - EQUIPMEN	101.123.221		Kulhavy		742 00411
	REPAIRS	8.46	REP. & MAINT. - DISTRIBU	601.601.226		Mason		742 00246
	FASTENERS, DRILL BIT	14.14	REP. & MAINT. - BUILDING	101.114.223		Nickles		742 00345
	CABLE TIES	6.06	SMALL TOOLS & HARDWARE	101.126.247		Ryken		742 00196
	FASTENERS	2.08	REP. & MAINT. - EQUIPMEN	101.126.221		Ryken		742 00284
		267.72	*VENDOR TOTAL					
FEDEX 91784879								
	EVIDENCE MAILING	11.77	POSTAGE	101.111.231		Brandt		742 00280
FIREHOUSE SUBS # 8								
	K9 TRAINING EXPENSE	3.00	TRAVEL EXPENSE	101.111.263		Pekarek		742 00254
FRED HAAR COMPANY YANK								
	EQUIPMENT MAINTENANCE	54.13	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		742 00017
	SUPPLIES	28.16	REP. & MAINT. - DISTRIBU	601.601.226		Kuehler		742 00357
		82.29	*VENDOR TOTAL					
GAMESTOP #6937								
	NINTENDO/GAME	349.98	AV - CAPITAL	101.142.342		Dobrovolny		742 00163
GIRTON ADAMS CO								
	SLUDGE HEATER TO VALVE	331.00	REP. & MAINT. - PLANT	611.611.221		Hanson		742 00077
	SLUDGE HEATER TO MOTOR	670.50	REP. & MAINT. - PLANT	611.611.221		Hanson		742 00078
	SLUDGE HEATER MOTOR	670.50	REP. & MAINT. - PLANT	611.611.221		Hanson		742 00267
		1,672.00	*VENDOR TOTAL					
GODFATHERS PIZZA								
	DOC WORK PROGRAM	16.00	REP. & MAINT. - BUILDING	621.621.223		Bornitz		742 00405
GOLFSOFTWARE.COM								
	COMPUTER PROGRAM	147.00	OFFICE SUPPLIES	641.641.232		Jeffers		742 00060
GRAHAM TIRE #19 YA								
	TIRES	457.88	GARAGE PARTS	801.801.249		Kulhavy		742 00420
HACH COMPANY								
	TURBIDIMETER LAMP	144.79	MEDICAL, SAFETY, & LAB. S	611.611.243		Dewald		742 00304
HAMPTON INN & SUITES								
	CONFERENCE	128.76	CONFERENCE & MEETINGS	641.641.265		Jeffers		742 00402
HARDEE S #239								
	TRAVEL EXPENSE	10.62	TRAVEL EXPENSE	101.111.263		Bass		742 00433
HEDAHL S - YANKTON								
	EQUIPMENT REPAIR	84.75	REP. & MAINT. - EQUIPMEN	621.621.221		Bornitz		742 00346

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
HEDAHL - YANKTON								
	GOLF COURSE SUPPLIES	31.57	REP. & MAINT. - BUILDING	641.641.223		Jensen		742 00133
	BUILDING SUPPLIES	24.04	REP. & MAINT. - BUILDING	641.641.223		Jensen		742 00454
	SUPPLIES	20.80	REP. & MAINT. - DISTRIBU	601.601.226		Kirchner		742 00442
	SUPPLIES	2.99	REP. & MAINT. - DISTRIBU	601.601.226		Mason		742 00083
	SUPPLIES	12.74	REP. & MAINT. - BUILDING	101.125.223		Miles		742 00401
		176.89	*VENDOR TOTAL					
HICKORY PARK RESTAURAN								
	TRAVEL EXP-K9 MEDICAL TX	11.00	TRAVEL EXPENSE	101.111.263		Nolz		742 00217
HOLIDAY INN CITY CENTR								
	SD PLANNERS CONF LODGING	99.00	CONFERENCE & MEETINGS	101.106.265		Bies		742 00464
HOLIDAY STNSTORE 0304								
	FUEL K9 TRAINING	31.51	TRAVEL EXPENSE	101.111.263		Pekarek		742 00236
HUHOT MONGOLIAN GRILL								
	K9 CARE TRAVEL EXPENSE	15.35	TRAVEL EXPENSE	101.111.263		Nolz		742 00062
HUNAN PALACE								
	TRAVEL EXPENSE - NLC	41.93	CONFERENCE & MEETINGS	101.101.265		Nelson		742 00166
HY VEE 1899								
	VETERAN'S DAY RETURNS	4.24CR	CONFERENCE & MEETINGS	101.102.265		Bailey		742 00161
	VETERAN'S DAY	50.18	CONFERENCE & MEETINGS	101.102.265		Bailey		742 00263
	VETERAN'S DAY	43.20	CONFERENCE & MEETINGS	101.102.265		Bailey		742 00333
	DOC WORK PROGRAM	8.96	REP. & MAINT. - BUILDING	641.641.223		Jensen		742 00151
	CONCESSIONS - GATORADE	104.85	MISCELLANEOUS CONCESSION	203.203.728		McHenry		742 00110
	SUPPLIES	6.37	REP. & MAINT. - BUILDING	101.125.223		Miles		742 00364
	ENTREE	3.79	ENTREE	641.641.710		Schieffer		742 00426
	POSTAGE	7.89	POSTAGE	101.142.231		Schmidt		742 00148
	STAFF APPRECIATION	18.93	RECREATION SUPPLIES	701.701.242		Schmidt		742 00241
	DOC WORK PROGRAM	8.96	REP. & MAINT. - TRAIL	204.204.223		Wubben		742 00135
	DOC WORK PROGRAM	8.96	REP. & MAINT. - TRAIL	204.204.223		Wubben		742 00314
		257.85	*VENDOR TOTAL					
IN *CREATIVE PRODUCT S								
	DARE EQUIPMENT	1,580.44	PROFESSIONAL SERVICES	101.111.202		Burgeson		742 00244
INDEPENDENCE WASTE								
	PORTA POTTYS	278.95	CONTRACTED SERVICES-OPER	641.641.204		McHenry		742 00075
	PORTA POTTYS	429.90	CONTRACTED SERVICES - OP	201.201.204		McHenry		742 00076
		708.85	*VENDOR TOTAL					
IPY*MIDWEST ALARM								
	ALARM SERVICE	63.00	PROFESSIONAL SERVICES	611.611.202		Goodmanson		742 00327
ISU VET CLINIC								
	K9 CARE FOR MAX	119.00	K-9 UNIT MEDICAL CARE	101.111.246		Nolz		742 00063
	K9 MEDICAL CARE	123.75	K-9 UNIT MEDICAL CARE	101.111.246		Nolz		742 00218

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
ISU VET CLINIC	K9 MEDICAL CARE - MAX	229.00	K-9 UNIT MEDICAL CARE	101.111.246		Nolz		742 00400
		471.75	*VENDOR TOTAL					
J.J. BENJI	UNIFORMS	459.25	UNIFORMS & DRY GOODS	201.201.244		McHenry		742 00355
J.P. COOKE	DOG TAGS	135.70	PRINTING	101.113.233		Brasel		742 00245
JACK S UNIFORMS & EQUI	UNIFORM PANTS (2)	149.85	UNIFORMS	101.111.244		Burgeson		742 00149
	FLASHLIGHTS FOR SRT TEAM	1,023.00	EQUIPMENT	101.111.350		Burgeson		742 00243
	PATROL SHIRTS	198.34	UNIFORMS	101.111.244		Burgeson		742 00252
	PATROL BELTS	107.89	UNIFORMS	101.111.244		Burgeson		742 00381
	PATROL PANTS	110.89	UNIFORMS	101.111.244		Burgeson		742 00382
		1,589.97	*VENDOR TOTAL					
JAMES VALLEY NURSERY	TREES	368.44	AGRICULTURAL SUPPLIES	201.201.241		Kortan		742 00410
JCL SOLUTIONS-SIOUX FA	CLEANING SUPPLIES	316.68	JANITORIAL SUPPLIES	203.203.236		Grotenhuis		742 00262
	CLEANING SUPPLIES	547.24	JANITORIAL SUPPLIES	203.203.236		Grotenhuis		742 00362
	CLEANING SUPPLIES	279.70	JANITORIAL SUPPLIES	201.201.236		Snook		742 00157
		1,143.62	*VENDOR TOTAL					
JIMMY JOHNS - 682	TRAINING EXPENSE	9.75	TRAVEL EXPENSE	101.111.263		Burgeson		742 00251
JODEANS STEAK HOUSE	MEETING EXP-RSVP WORKERS	21.20	CONFERENCE & MEETINGS	101.104.265		Clough		742 00158
JOHNSON CONTROLS SS	POOL SERVICES	5,794.53	CONTRACTED SERVICES	203.203.204		McHenry		742 00203
KAISER REFRIGERATION I	TRAIL SUPPLIES	28.99	REP. & MAINT. - EQUIPMEN	204.204.221		Wubben		742 00024
	EQUIPMENT SUPPLIES	23.99	REP. & MAINT. - EQUIPMEN	204.204.221		Wubben		742 00386
	EQUIPMENT REPAIR	68.98	REP. & MAINT. - EQUIPMEN	204.204.221		Wubben		742 00456
		121.96	*VENDOR TOTAL					
KELLY O S DINER IN THE	NLC MEETING	39.77	CONFERENCE & MEETINGS	101.101.265		Nelson		742 00101
KENDELL DOORS & HARDWA	CORE LOCKS	166.25	REP. & MAINT. - BUILDING	641.641.223		Morrow		742 00188
	LOCKSET	167.00	BUILDING REPAIR & MAINT.	637.637.223		Morrow		742 00189
		333.25	*VENDOR TOTAL					

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
KOPETSKYS ACE HDWE								
	PARKS CHRISTMAS DECOR	17.36	REP. & MAINT. - BUILDING	201.201.223		Bornitz		742 00210
	SPARE KEYS	19.95	REP. & MAINT. - PLANT	601.601.221		Chytka		742 00291
	BATTERY	19.99	REP. & MAINT. - DISTRIBU	601.601.226		Garvey		742 00106
	SHOP USE	17.35	REP. & MAINT. - BUILDING	201.201.223		Gleich		742 00067
	CHRISTMAS DECOR	15.96	REP. & MAINT. - BUILDING	201.201.223		Gleich		742 00206
	PLUMBING SUPPLIES	12.98	SMALL TOOLS & HARDWARE	611.611.247		Gusso		742 00186
	LIGHTS	25.98	REP. & MAINT. - PLANT	611.611.221		Hanson		742 00177
	VINEGAR	7.98	JANITORIAL SUPPLIES	611.611.236		Hanson		742 00178
	JANITORIAL SUPPLIES	7.98	JANITORIAL SUPPLIES	611.611.236		Hanson		742 00429
	OFFICE SUPPLIES	30.56	OFFICE SUPPLIES	611.611.232		Hanson		742 00430
	OFFICE SUPPLIES	23.98	OFFICE SUPPLIES	201.201.232		Kortan		742 00409
	POWER TOOLS	59.98	SMALL TOOLS & HARDWARE	101.123.247		Kulhavy		742 00198
	BATTERIES, FASTENERS	17.98	REP. & MAINT. - EQUIPMEN	101.114.221		Kurtenbach		742 00240
	PLAZA CHRISTMAS LIGHTS	326.79	REP. & MAINT. - BUILDING	201.201.223		Larson		742 00197
	MAINTENANCE PARTS	9.99	REP. & MAINT. - BUILDING	101.141.223		Miles		742 00061
	MAINTENANCE SUPPLIES	11.99	REP. & MAINT. - BUILDING	101.125.223		Miles		742 00222
	DRAIN CLEANER	21.99	REP. & MAINT. - BUILDING	101.142.223		Miles		742 00340
	AIR FILTERS	75.90	REP. & MAINT. - BUILDING	101.114.223		Miles		742 00341
	CONCRETE SEALER	14.97	REP. & MAINT. - BUILDING	101.114.223		Nickles		742 00298
	ICE MELT	17.18	BUILDING REPAIR & MAINT.	637.637.223		Potts		742 00039
	SPRAYER	9.99	SMALL TOOLS & HARDWARE	801.801.247		Rohde		742 00015
	SNOW BLOWER	1,299.99	EQUIPMENT	101.127.350		Roinstad		742 00331
	CHRISTMAS LIGHTS	243.84	REP. & MAINT. - BUILDING	201.201.223		Snook		742 00021
	PARK SUPPLIES	5.53	REP. & MAINT. - BUILDING	201.201.223		Snook		742 00200
	CHRISTMAS LIGHTS	26.97	REP. & MAINT. - BUILDING	201.201.223		Snook		742 00261
	PARK SUPPLIES	7.59	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		742 00029
	CHRISTMAS LIGHT SUPPLIES	222.89	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		742 00037
	CHRISTMAS LIGHTS	303.27	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		742 00195
		2,876.91	*VENDOR TOTAL					
KUM & GO #0633								
	K9 TRAINING FUEL	33.99	TRAVEL EXPENSE	101.111.263		Pekarek		742 00376
KUM & GO #200								
	K9 CARE TRAVEL EXPENSE	29.00	TRAVEL EXPENSE	101.111.263		Nolz		742 00064
	TRAVEL - K9 TO HOSPITAL	26.00	TRAVEL EXPENSE	101.111.263		Nolz		742 00219
		55.00	*VENDOR TOTAL					
LARRYS HEATING AND								
	FILTERS	90.00	REP. & MAINT. - BUILDING	101.127.223		Ryken		742 00285
LOCATORS AND SUPPLIES								
	MARKING PAINT	384.01	REP. & MAINT. - DISTRIBU	601.601.226		Garvey		742 00406
LONG S PROPANE SERVICE								
	PROPANE	44.00	CHEMICALS & GASES	801.801.240		Kulhavy		742 00232
	PROPANE	40.00	CHEMICALS & GASES	801.801.240		Kulhavy		742 00461
		84.00	*VENDOR TOTAL					

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
MALLORCA RESTAURANT	TRAVEL EXPENSE - NLC	217.50	CONFERENCE & MEETINGS	101.101.265		Nelson		742 00171
MARK S MACHINERY INC	IDLER, GASKETS	1,121.05	GARAGE PARTS	801.801.249		Kulhavy		742 00080
MCAFEE *INTEL SECURITY	COMPUTER PROGRAM	85.19	OFFICE SUPPLIES	201.201.232		Kortan		742 00073
MCDONALD S F11119	K9 TRAINING EXPENSE	5.14	TRAVEL EXPENSE	101.111.263		Pekarek		742 00387
MCDONALD S F5791	TRAVEL EXPENSE	6.87	LEARNING	101.123.264		Gobel		742 00216
MEAD LUMBER	PARK SUPPLIES	16.14	REP. & MAINT. - BUILDING	201.201.223		Frick		742 00074
	AERATION EXHAUST FAN	11.67	REP. & MAINT. - BUILDING	611.611.223		Gusso		742 00278
	RIVERSIDE RESTROOM	17.07	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		742 00030
	SERTOMA ICE RINK	26.30	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		742 00137
	SERTOMA ICE RINK	4.99	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		742 00138
	COMMUNITY GARDEN SUPPLY	7.13	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		742 00310
		83.30	*VENDOR TOTAL					
MENARDS YANKTON SD	RANGE SUPPLIES	81.77	REP. & MAINT. - EQUIPMEN	101.111.221		Burgeson		742 00046
	CONCRETE FASTENERS	32.74	REP. & MAINT. - PLANT	601.601.221		Chytka		742 00022
	PLUMBING FITTING	2.49	REP. & MAINT. - PLANT	601.601.221		Chytka		742 00129
	TRASH BAGS/PAPER TOWELS	51.92	JANITORIAL SUPPLIES	601.601.236		Chytka		742 00235
	PLUMBING SUPPLIES/BULBS	82.18	REP. & MAINT. - PLANT	601.601.221		Chytka		742 00277
	PARK SUPPLIES	47.20	REP. & MAINT. - BUILDING	201.201.223		Frick		742 00014
	PAINT	11.92	REP. & MAINT. - EQUIPMEN	101.123.221		Gobel		742 00348
	AERATION PUMP 1 PLUMBING	13.40	REP. & MAINT. - PLANT	611.611.221		Hanson		742 00114
	SAFETY GLASSES	23.60	MEDICAL, SAFETY, & LAB. S	611.611.243		Hanson		742 00159
	SHED POWER RETURN	59.99CR	REP. & MAINT. - PLANT	611.611.221		Hanson		742 00160
	SHED POWER	63.17	REP. & MAINT. - PLANT	611.611.221		Hanson		742 00173
	AERATION EXHAUST FAN	43.44	REP. & MAINT. - PLANT	611.611.221		Hanson		742 00350
	AERATION CEILING REPAIR	48.94	REP. & MAINT. - BUILDING	611.611.223		Hanson		742 00403
	AERATION CEILING REPAIR	22.46	REP. & MAINT. - BUILDING	611.611.223		Hanson		742 00404
	SHOP SUPPLIES	3.09	REP. & MAINT. - BUILDING	201.201.223		Kortan		742 00065
	CABLE TIES	11.33	REP. & MAINT. - BUILDING	101.125.223		Miles		742 00441
	PLUMBING SUPPLIES	24.89	REP. & MAINT. - PLANT	601.601.221		Peterson		742 00175
	MAGNETIC ROLLER	49.99	EQUIPMENT REPAIR & MAINT	637.637.221		Potts		742 00249
	PLUMBING SUPPLIES	32.97	REP. & MAINT. - PLANT	601.601.221		Schantz		742 00190
	PARK SUPPLIES	10.50	REP. & MAINT. - BUILDING	201.201.223		Snook		742 00020
	PARK SUPPLIES	43.92	REP. & MAINT. - BUILDING	201.201.223		Snook		742 00053
	PARK SUPPLIES	39.45	REP. & MAINT. - BUILDING	201.201.223		Snook		742 00180
	CHRISTMAS LIGHTS	99.96	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		742 00028
	CHRISTMAS LIGHTS REFUND	47.91CR	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		742 00031
	CHRISTMAS LIGHTS	55.19	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		742 00038
	RIVERSIDE BASEBALL	48.97	REP. & MAINT. - BUILDING	201.201.223		Vanwinkle		742 00248

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
MENARDS YANKTON SD		837.59	*VENDOR TOTAL					
MIDWEST LABORATORIES	NUTRIENT/BIOSOLIDS TEST	659.90	PROFESSIONAL SERVICES	611.611.202		Hanson		742 00299
MONTEREY BAY FISH GROT	TRAVEL EXPENSE - NLC	266.47	CONFERENCE & MEETINGS	101.101.265		Nelson		742 00167
MPI*OUTSIDE MAGAZINE	MAGAZINE SUBSCRIPTION	20.00	SUBSCRIPTIONS & PUBLICAT	101.142.235		Wibbels		742 00079
NAT*NATIONAL GEOGRAPHI	MAGAZINE SUBSCRIPTION	39.00	SUBSCRIPTIONS & PUBLICAT	101.142.235		Wibbels		742 00185
NEWSPAPERS IA WI NV	NEWSPAPER SUBSCRIPTION	461.78	SUBSCRIPTIONS & PUBLICAT	101.142.235		Wibbels		742 00059
NOR*NORTHERN TOOL	EQUIPMENT REPAIR	187.36	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		742 00205
NORTHTOWN AUTOMOTIVE	MOTOR	94.08	GARAGE PARTS	801.801.249		Kulhavy		742 00049
NRA*PROGMAT FULFILMENT	NRA BOOK	55.91	PROFESSIONAL SERVICES	101.111.202		Burgeson		742 00141
OCG OLDCARSREPORTMAG	MAGAZINE SUBSCRIPTION	28.98	SUBSCRIPTIONS & PUBLICAT	101.142.235		Wibbels		742 00447
OFFICE ELEMENTS GROUP	OFFICE SUPPLIES	48.67	OFFICE SUPPLIES	101.111.232		Brasel		742 00047
	OFFICE SUPPLIES	328.14	OFFICE SUPPLIES	101.111.232		Brasel		742 00383
		376.81	*VENDOR TOTAL					
OLSONS PEST TECHNICIAN	CHEMICALS	68.00	CHEMICALS & GASES	641.641.240		Jeffers		742 00109
OMNI WILLIAM PENN	NLC MEETING	680.58	CONFERENCE & MEETINGS	101.101.265		Nelson		742 00093
	NLC MEETING	680.58	CONFERENCE & MEETINGS	101.101.265		Nelson		742 00094
	NLC MEETING	718.29	CONFERENCE & MEETINGS	101.101.265		Nelson		742 00095
	NLC MEETING	680.58	CONFERENCE & MEETINGS	101.101.265		Nelson		742 00098
		2,760.03	*VENDOR TOTAL					
ONE OFFICE SOLUTION	OFFICE SUPPLIES/CHAIR	458.92	OFFICE SUPPLIES	101.104.232		Clough		742 00440
	OFFICE SUPPLIES	49.17	OFFICE SUPPLIES	201.201.232		McHenry		742 00338
	MARKERS, INK CARTRIDGE	32.29	OFFICE SUPPLIES	631.631.232		Robb		742 00124
	PRINTER RIBBON, SUPPLIES	42.44	OFFICE SUPPLIES	631.631.232		Robb		742 00324
	PRINTER RIBBON, SUPPLIES	40.04	OFFICE SUPPLIES	637.637.232		Robb		742 00325

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
ONE OFFICE SOLUTION	OFFICE SUPPLIES	39.26	OFFICE SUPPLIES	101.142.232		Wibbels		742 00007
	CALENDAR/BULLETIN BOARD	67.44	OFFICE SUPPLIES	101.142.232		Wibbels		742 00118
		729.56	*VENDOR TOTAL					
OPRAH MAGAZINE	MAGAZINE SUBSCRIPTION	34.97	SUBSCRIPTIONS & PUBLICAT	101.142.235		Wibbels		742 00445
OREILLY AUTO 00032326	ANTIFREEZE, HEATER HOSE	69.77	GARAGE PARTS	801.801.249		Kulhavy		742 00050
	BRAKE ROTORS AND PADS	242.67	GARAGE PARTS	801.801.249		Kulhavy		742 00368
	BRAKE PADS	86.95	GARAGE PARTS	801.801.249		Kulhavy		742 00369
	FUEL FILTER	6.85	GARAGE PARTS	801.801.249		Kulhavy		742 00391
	HOLD DOWN BOLT	4.49	GARAGE PARTS	801.801.249		Kulhavy		742 00463
		410.73	*VENDOR TOTAL					
OVERDRIVE DIST	DOWNLOADABLE BOOKS	1,831.82	PROFESSIONAL SERVICES	101.142.202		Wibbels		742 00155
PAYPAL *DISCOUNTEDS	COMPUTER	459.99	EQUIPMENT	101.105.350		Johnson		742 00209
PAYPAL *ECOMELE	REPLACE UPS BATTERIES	99.99	REP. & MAINT. - EQUIPMEN	101.105.221		Peters		742 00419
PAYPAL *EXPERTCOMPU	REPLACE UPS BATTERY	14.80	REP. & MAINT. - EQUIPMEN	101.105.221		Peters		742 00418
PAYPAL *LATIF6141	PORTABLE RADIO	159.00	SMALL TOOLS & HARDWARE	101.114.247		Kurtenbach		742 00289
	PORTABLE RADIO	159.00	SMALL TOOLS & HARDWARE	101.114.247		Kurtenbach		742 00316
		318.00	*VENDOR TOTAL					
PAYPAL *NEWEGGCOM	REPLACE UPS BATTERY	84.41	REP. & MAINT. - EQUIPMEN	101.105.221		Peters		742 00384
PAYPAL *PUTERSTORE	COMPUTER PARTS	38.96	EQUIPMENT	101.105.350		Johnson		742 00208
PBI*LEASEEQUIPMENT	MAILSTATION RENTAL	104.00	POSTAGE	101.142.231		Wibbels		742 00361
	MAILSTATION RENTAL	32.00	POSTAGE	101.142.231		Wibbels		742 00366
		136.00	*VENDOR TOTAL					
PHILLIPS 66 - DOCS STO	TRAVEL FOR K9 CARE - MAX	30.00	TRAVEL EXPENSE	101.111.263		Nolz		742 00399
PILOT 00007161	K9 TRAINING FUEL	47.19	TRAVEL EXPENSE	101.111.263		Pekarek		742 00290

P-Card Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
PIZZA MAN K9 TRAINING EXPENSE	8.59	TRAVEL EXPENSE	101.111.263		Pekarek		742 00452
PIZZA WEST CONFERENCE	13.68	CONFERENCE & MEETINGS	641.641.265		Jeffers		742 00408
POPEYE S CHICKEN # K9 TRAINING EXPENSE	3.34	TRAVEL EXPENSE	101.111.263		Pekarek		742 00374
POSTAGE REFILL MAILSTATION POSTAGE	100.00	POSTAGE	101.142.231		Wibbels		742 00183
PRANDOMHOUSE8007333000 AUDIO BOOK	30.00	AV - CAPITAL	101.142.342		Wibbels		742 00005
BOOK	21.00	BOOKS	101.142.340		Wibbels		742 00006
AUDIO BOOK	33.75	AV - CAPITAL	101.142.342		Wibbels		742 00119
BOOK	24.00	BOOKS	101.142.340		Wibbels		742 00120
AUDIO BOOK	33.75	AV - CAPITAL	101.142.342		Wibbels		742 00302
BOOK	21.75	BOOKS	101.142.340		Wibbels		742 00303
BOOK	21.75	BOOKS	101.142.340		Wibbels		742 00328
	186.00	*VENDOR TOTAL					
PUSH PEDAL PULL-CORPOR EQUIPMENT REPAIR	871.28	REP. & MAINT. - EQUIPMEN	203.203.221		McHenry		742 00111
RAMADA BISMARCK HOTEL HOTEL ROOM	181.78	CONFERENCE & MEETINGS	101.127.265		Roinstad		742 00329
REALTRUCK TRUCK SUPPLIES	169.99	REP. & MAINT. -VEHICLES	621.621.222		Bornitz		742 00069
RECREONICS INC WRINGER FOR LOCKER ROOM	167.20	RECREATION SUPPLIES	203.203.242		Orr		742 00072
RED ROBIN NO 729 K9 TRAINING EXPENSE	12.61	TRAVEL EXPENSE	101.111.263		Pekarek		742 00253
RIVERSIDE HYDRAULICS, HYDRAULICS UNIONS BUSHINGS, COUPLERS, HOSE	21.44 525.07 546.51	REP. & MAINT. - EQUIPMEN GARAGE PARTS *VENDOR TOTAL	101.123.221 801.801.249		Rohde Steffen		742 00162 742 00010
ROCKYBOOTS COM BOOTS	104.99	UNIFORMS & DRY GOODS	101.114.244		Nickles		742 00068
ROYAL SPORT SHOP NAME BADGES	91.96	OFFICE SUPPLIES	101.104.232		Clough		742 00201
SD FIREFIGHTERS ASSOCI REGISTRATION	100.00	CONFERENCE & MEETINGS	101.114.265		Kurtenbach		742 00315

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
SD LIB ASSOCIA00 OF 00	INSTITUTIONAL MEMBERSHIP	175.00	MEMBERSHIP DUES	101.142.261		Wibbels		742 00121
SEVENTEEN MAGAZINE	MAGAZINE SUBSCRIPTION	14.97	SUBSCRIPTIONS & PUBLICAT	101.142.235		Wibbels		742 00395
SF REGIONAL AIRPORT	PARKING AT AIRPORT	40.00	TRAVEL EXPENSE	101.111.263		O Farrell		742 00448
SILVERADO CASINO	TRAINING EXPENSE	27.75	TRAVEL EXPENSE	101.111.263		Brandt		742 00319
SIOUX FALLS 10TH PIZZA	K9 TRAINING EXPENSE	11.04	TRAVEL EXPENSE	101.111.263		Pekarek		742 00255
SPRAYING SYSTEMS COM	SPRAY NOZZLE TAX REFUND	11.55CR	REP. & MAINT. - PLANT	601.601.221		Chytka		742 00004
	BRASS SPRAY NOZZLES	189.22	REP. & MAINT. - PLANT	601.601.221		Chytka		742 00086
		177.67	*VENDOR TOTAL					
SQ *HANSEN LOCKSMIT	FRONT DOOR LOCK	75.00	REP. & MAINT. - BUILDING	601.601.223		Chytka		742 00367
SQ *SQ *MIDWEST STRIPI	MINI LIGHTBARS	752.00	GARAGE PARTS	801.801.249		Robb		742 00276
STATE HYGIENIC LAB	LABORATORY TESTING	418.00	PROFESSIONAL SERVICES	601.601.202		Hines		742 00125
STK*SHUTTERSTOCK, INC.	PROFESSIONAL SERVICES	49.00	PROFESSIONAL SERVICES	101.142.202		Wibbels		742 00057
STURDEVANTS-YANKTON #1	EQUIPMENT REPAIR	10.87	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		742 00344
	MOTOR ASSEMBLY	102.90	GARAGE PARTS	801.801.249		Kulhavy		742 00036
		113.77	*VENDOR TOTAL					
SUBWAY 00102038	TRAVEL EXPENSE	8.75	LEARNING	101.123.264		Gobel		742 00266
SUBWAY 03144326	TRAINING EXPENSE	11.23	TRAVEL EXPENSE	101.111.263		Brandt		742 00308
SUPER 8 MOTELS	TRAVEL EXPENSE	67.41	TRAVEL EXPENSE	201.201.263		Gleich		742 00113
TABOR LUMBER COOPERATI	EQUIPMENT REPAIR	315.00	REP. & MAINT. - EQUIPMEN	201.201.221		Wubben		742 00312
	EQUIPMENT REPAIR	315.00	REP. & MAINT. - EQUIPMEN	204.204.221		Wubben		742 00313
		630.00	*VENDOR TOTAL					

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
TEN PENNY	NLC MEETING	34.16	CONFERENCE & MEETINGS	101.101.265		Nelson		742 00099
THE LIBRARY STORE INC.	OFFICE SUPPLIES	99.18	OFFICE SUPPLIES	101.142.232		Wibbels		742 00056
THE LODGE AT DEADWOOD	LODGING FOR TRAINING	247.98	TRAVEL EXPENSE	101.111.263		Brandt		742 00306
	TRAINING EXPENSE	15.43	TRAVEL EXPENSE	101.111.263		Brandt		742 00317
	TRAINING EXPENSE	16.50	TRAVEL EXPENSE	101.111.263		Brandt		742 00318
	TRAINING EXPENSE	14.74	TRAVEL EXPENSE	101.111.263		Brandt		742 00373
		294.65	*VENDOR TOTAL					
TMA YANKTON	VEHICLE EXHAUST REPAIR	84.46	REP. & MAINT. - EQUIPMEN	101.111.221		Brandt		742 00192
	ERROR CHARGE-REFUND	84.46CR	REP. & MAINT. - EQUIPMEN	101.111.221		Brandt		742 00193
	PATROL VEHICLE REPAIR	84.46	REP. & MAINT. - EQUIPMEN	101.111.221		Brandt		742 00194
	EQUIPMENT REPAIR	274.11	REP. & MAINT. - BUILDING	201.201.223		Gleich		742 00176
	MOWER REPAIR	303.40	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		742 00271
	TIRES	123.55	GARAGE PARTS	801.801.249		Kulhavy		742 00127
	TIRES	223.06	GARAGE PARTS	801.801.249		Kulhavy		742 00234
	TIRES	1,294.00	GARAGE PARTS	801.801.249		Robb		742 00123
	TRUCK TIRES	408.00	GARAGE PARTS	801.801.249		Robb		742 00231
	GATOR TIRE REPAIR	77.25	REP. & MAINT. - EQUIPMEN	204.204.221		Wubben		742 00378
		2,787.83	*VENDOR TOTAL					
TRACTOR-SUPPLY-CO #026	ANIMAL SHELTER SUPPLIES	54.26	ANIMAL SHELTER SUPPLIES	101.113.246		Brasel		742 00309
	K9 SUPPLY	47.99	REP. & MAINT. - EQUIPMEN	101.111.221		Pekarek		742 00320
		102.25	*VENDOR TOTAL					
TRUCK TRAILER SALES & FILTER		75.00	GARAGE PARTS	801.801.249		Steffen		742 00089
T3 PUEBLO DEL 30030555	NTOA TRAVEL EXPENSE	19.57	TRAVEL EXPENSE	101.111.263		O Farrell		742 00450
USA BLUE BOOK	METER SUPPLIES	568.61	REP. & MAINT. - DISTRIBU	601.601.226		Garvey		742 00432
USPS PO 4698100078	UPS POLICE EQUIPMENT	13.80	POSTAGE	101.111.231		Burgeson		742 00082
	POSTAGE	27.10	POSTAGE	101.142.231		Wibbels		742 00058
		40.90	*VENDOR TOTAL					
VANDERHULE MOVING & ST	SHOP SUPPLIES	56.00	REP. & MAINT. - BUILDING	201.201.223		Gleich		742 00066
VCN*YANKTONRODCTR	FILING A QUIT CLAIM DEED	32.50	PUBLISHING	101.106.211		Bies		742 00380

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
VERMEER EQUIP OF SD	EQUIPMENT REPAIR	139.89	REP. & MAINT. - EQUIPMEN	201.201.221		Gleich		742 00273
VIDDLER INC	VIDEO HOSTING	32.08	PROFESSIONAL SERVICES	101.101.202		Johnson		742 00213
VZWRLSS*MY VZ VB P	INTERNET ACCESS	446.15	INTERNET ACCESS	101.105.270		Johnson		742 00070
	INTERNET ACCESS	80.02	INTERNET ACCESS	101.105.270		Johnson		742 00071
		526.17	*VENDOR TOTAL					
VZWRLSS*PREPAID PYMNT	PHONE MINUTES	37.98	SPECIAL ACCOUNT - DETECT	101.111.266		Moser		742 00365
WAL-MART #1483	MEETING	11.98	CONFERENCE & MEETINGS	101.102.265		Bailey		742 00223
	HD PACKING TAPE	5.29	OFFICE SUPPLIES	101.111.232		Brandt		742 00457
	OFFICE SUPPLIES	18.00	OFFICE SUPPLIES	101.142.232		Dobrovolny		742 00342
	SUPPLIES	49.65	JANITORIAL SUPPLIES	601.601.236		Mason		742 00247
	OFFICE SUPPLIES	106.04	OFFICE SUPPLIES	203.203.232		McHenry		742 00016
	FRUIT FOR FRIDAY	18.24	RECREATION SUPPLIES	203.203.242		Orr		742 00012
	FREE FRUIT FRIDAY	16.66	RECREATION SUPPLIES	203.203.242		Orr		742 00105
	FREE FRUIT & ICE ARENA	81.08	RECREATION SUPPLIES	203.203.242		Orr		742 00434
	SUPPLIES FOR EVENT	23.54	OFFICE SUPPLIES	637.637.232		Robb		742 00122
	DVDS	45.88	AV - CAPITAL	101.142.342		Wibbels		742 00018
	OFFICE SUPPLY RETURN	14.98CR	OFFICE SUPPLIES	101.142.232		Wibbels		742 00227
	DVDS	55.88	AV - CAPITAL	101.142.342		Wibbels		742 00359
	OFFICE SUPPLIES	18.46	OFFICE SUPPLIES	101.142.232		Wibbels		742 00360
		435.72	*VENDOR TOTAL					
WALL CONTROL INC	EQUIPMENT RACKS	164.94	MEDICAL, SAFETY, & LAB. S	601.601.243		Hines		742 00372
WALL LAKE OIL	K9 TRAINING FUEL	29.00	TRAVEL EXPENSE	101.111.263		Pekarek		742 00388
	K9 TRAINING FUEL	37.79	TRAVEL EXPENSE	101.111.263		Pekarek		742 00425
		66.79	*VENDOR TOTAL					
WHOLESALE SUPPLY COMPA	BUILDING SUPPLIES	47.10	REP. & MAINT. - BUILDING	641.641.223		Jensen		742 00455
WM SUPERCENTER #1483	VETERAN'S DAY	40.80	CONFERENCE & MEETINGS	101.102.265		Bailey		742 00334
	ANIMAL SHELTER SUPPLIES	51.65	ANIMAL SHELTER SUPPLIES	101.113.246		Brasel		742 00379
	WIPER BLADES	30.94	REP. & MAINT. -VEHICLES	601.601.222		Chytka		742 00128
	DVDS/PLAYER	109.76	AV - CAPITAL	101.142.342		Dobrovolny		742 00164
	EQUIPMENT REPAIR	88.00	REP. & MAINT. - EQUIPMEN	203.203.221		Grotenhuis		742 00181
	OFFICE SUPPLIES	29.59	OFFICE SUPPLIES	203.203.232		Grotenhuis		742 00438
	OFFICE SUPPLIES	35.76	OFFICE SUPPLIES	641.641.232		Jeffers		742 00274

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
WM SUPERCENTER #1483								
	OFFICE SUPPLIES	49.97	OFFICE SUPPLIES	201.201.232		Kortan		742 00270
	OFFICE SUPPLIES	13.97	OFFICE SUPPLIES	201.201.232		McHenry		742 00297
	FREE FRUIT FRIDAY	21.25	RECREATION SUPPLIES	203.203.242		Orr		742 00220
	FREE FRUIT FRIDAY	24.08	RECREATION SUPPLIES	203.203.242		Orr		742 00349
	TRAPS	5.84	REP. & MAINT. - EQUIPMEN	631.631.221		Robb		742 00370
	CLEANING SUPPLIES	12.85	OFFICE SUPPLIES	637.637.232		Robb		742 00371
	OFFICE SUPPLIES	17.88	OFFICE SUPPLIES	641.641.232		Schieffer		742 00258
	OFFICE SUPPLIES	19.16	OFFICE SUPPLIES	101.142.232		Wibbels		742 00427
		551.50	*VENDOR TOTAL					
WW GRAINGER								
	BUILDING REPAIR	62.25	REP. & MAINT. - BUILDING	101.142.223		Reifenrath		742 00041
	JANITORIAL SUPPLIES	20.88	JANITORIAL SUPPLIES	101.142.236		Reifenrath		742 00042
	OFFICE SUPPLIES	85.28	OFFICE SUPPLIES	101.142.232		Reifenrath		742 00043
	JANITORIAL SUPPLIES	121.07	JANITORIAL SUPPLIES	101.142.236		Reifenrath		742 00044
	JANITORIAL SUPPLIES	24.30	REP. & MAINT. - BUILDING	101.142.223		Reifenrath		742 00045
	JANITORIAL SUPPLIES	39.84	JANITORIAL SUPPLIES	101.142.236		Reifenrath		742 00250
		353.62	*VENDOR TOTAL					
WWW.DICKSPORTNGGOODS.								
	MENS BASKETBALL LEAGUE	106.48	RECREATION SUPPLIES	203.203.242		Orr		742 00009
	WORKOUT SUPPLIES	79.81	RECREATION SUPPLIES	203.203.242		Orr		742 00103
		186.29	*VENDOR TOTAL					
WWW.NEWEGG.COM								
	COMPUTER THUMB DRIVES	35.96	OFFICE SUPPLIES	101.111.232		Brandt		742 00256
WWW.VISTAPRINT.COM								
	BUSINESS CARDS M HOFER	14.98	PUBLISHING	101.106.211		Utech		742 00439
YANKTON CHAMBER OF COM								
	SEED LIBRARY	15.00	RECREATION SUPPLIES	701.701.242		Wibbels		742 00019
YANKTON MEDICAL CLINIC								
	FIREFIGHTER PHYSICALS	4,542.00	EXAMINATIONS	101.114.205		Kurtenbach		742 00424
YANKTON PIZZA RANCH								
	STAFF APPRECIATION	45.99	RECREATION SUPPLIES	701.701.242		Wibbels		742 00394
YANKTON WINNELSON CO								
	PLUMBING FITTINGS	21.39	REP. & MAINT. - PLANT	601.601.221		Chytka		742 00130
	BOILER 2 PLUMBING	7.70	REP. & MAINT. - PLANT	611.611.221		Gusso		742 00003
	SUPPLIES	57.76	REP. & MAINT. - BUILDING	101.125.223		Miles		742 00363
	PLUMBING SUPPLIES	54.12	REP. & MAINT. - PLANT	601.601.221		Peterson		742 00174
	TOOLS	53.34	REP. & MAINT. - DISTRIBU	601.601.226		Robinson		742 00040
		194.31	*VENDOR TOTAL					
ZIMCO SUPPLY CO								
	RECREATION SUPPLIES	169.00	RECREATION SUPPLIES	641.641.242		Wampol		742 00008

VENDOR NAME	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
DESCRIPTION							
1071 M&S PITTSBURGH PI NLC MEETING - 8 PEOPLE	459.90	CONFERENCE & MEETINGS	101.101.265		Nelson		742 00102

VENDOR NAME								
DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID LINE
REPORT TOTALS:	78,655.74							

RECORDS PRINTED - 000466

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	35,452.60
201	PARKS AND RECREATION	5,283.37
203	SUMMIT ACTIVITY CENTER	9,989.05
204	MARNE CREEK	575.82
601	WATER OPERATION	10,308.25
611	WASTE WATER OPERATION	6,765.91
621	CEMETERY OPERATION	312.70
631	SOLID WASTE	80.57
637	JOINT POWER	423.95
641	GOLF COURSE	1,626.20
701	LIBRARY TRUST	187.91
801	CENTRAL GARAGE	7,649.41
TOTAL ALL FUNDS		78,655.74

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	78,655.74
TOTAL ALL BANKS		78,655.74

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY



OFFICE OF THE CITY MANAGER

www.cityofyankton.org

VOL. 51, NUMBER 23

Commission Information Memorandum

The Yankton City Commission meeting on Monday, December 12, 2016, will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Community Development Department Update

Addressing new properties and sometimes readdressing existing properties in the city and within 3 miles is a responsibility staff has undertaken for over 15 years. Recently Community and Economic Development staff has been collaborating with Human Services Center staff to readdress several buildings on their campus. The redesign of campus infrastructure, elimination of several private roads, Mead Building project, and the reconfiguration of Mickelson Drive has created the need to readdress several structures. This is a critical location to ensure that emergency services can quickly respond, and it is a bit unusual because of the location and street layout. The staff at the Human Services Center was great to work with and the process went very smoothly. We believe these new/modified addresses will make locating buildings on campus easier, and improve visitor and HSC staff experience over the long-term.

2) Human Resources Update

The following new employees have started with us: Amanda Raiche, Youth Services Librarian, started employment on December 1 and Matthew Hoilien, Wastewater Plant Operations Specialist, started employment on December 5.

3) Police Department Update

Yankton Police Department has been working with the City Attorney and State's Attorney regarding the outcome of Marsy's law. Earlier this week, the Attorney General issued his opinion which reversed most of the changes that had occurred over the past couple of weeks. We will continue to issue a Marsy's Card to victims but will also be able to release general information on crimes/incidents in our community.

Lt. Burgeson was part of a panel at the high school and a community panel regarding Methamphetamine in our community. The program was brought in by Volunteers of America and the Department of Social Services. Even with the large raid in March of this year, Methamphetamines is still being used in the community.

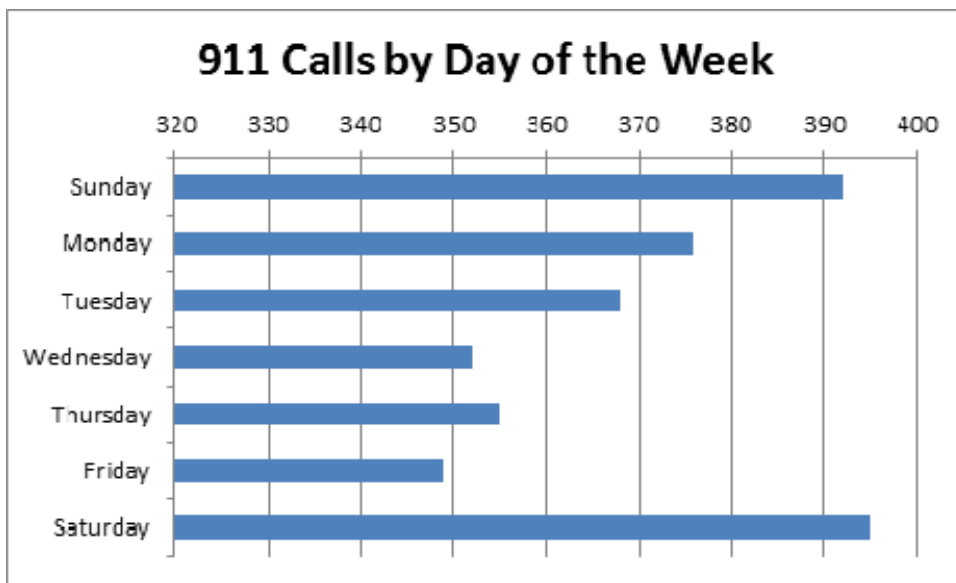
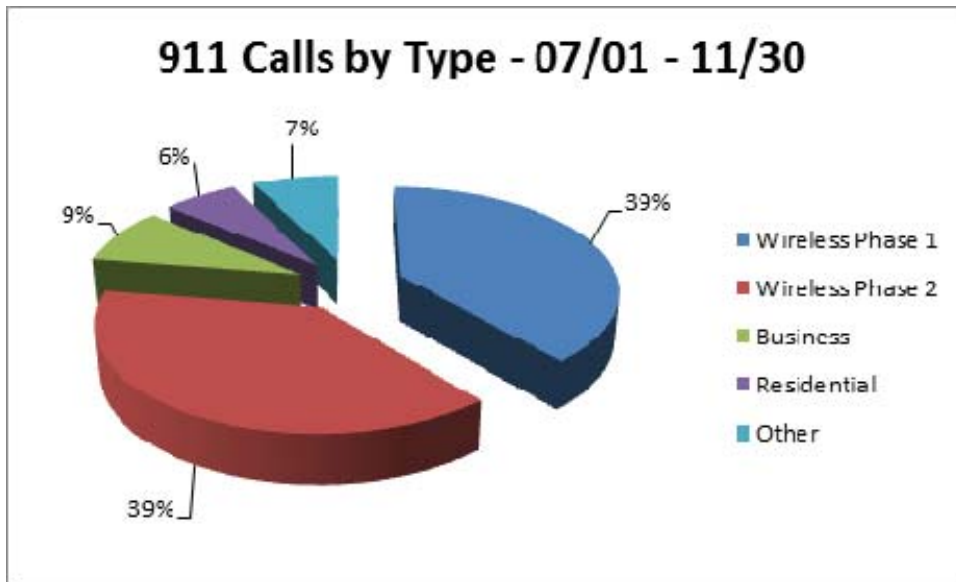
We have completed our formal DARE programs in the elementary schools. The officers will continue to stop in and spend time in the schools, where they taught DARE. We reached approximately 240 students this year with the program.

We have begun to tear out the present firearms range, preparing to move it about a mile from its current location. The Street Department was a large asset in the teardown, supplying the equipment that did the heavy lifting.

Over the remainder of December we will be working on cleaning up storage areas and surplus equipment and property. We haven't had a good cleaning of the basement storeroom in the last 7 years.

4) Information Services Department Update

On Monday, December 5, 2016 we went live with the new portable radios. RACOM hopes to start install the mobile radios in the next couple of weeks. Once the mobiles and new base radio are installed, we will be able to utilize the new features and technology of the new radios. Staff is continuing to work with the 911 Committee and County to move forward in identifying available funds for the dispatch related improvements associated with the communication service needs assessment projects.



5) Fire Department Update

Chief Kurtenbach attended the annual South Dakota Fire Chief's Association Conference on Dec 2-4 in Brookings. Training was received on Communications and Managing Change. Presentations also included information on the South Dakota Urban Search and Rescue Task Force and the services available to us from that team and a presentation on needed changes to the South Dakota State Radio System. Chief Kurtenbach is the First Vice President of that Association and will be the President in 2018.

Deputy Chief Nickles had the honor of transporting Santa in Yankton's Annual Parade of Lights.

The Yankton Fire Department participated in the Battle of the Badges basketball game to benefit Special Olympics. The Fire Department teamed up with Yankton County EMS to field a team to play the Yankton Police Department. The PD prevailed (this time) by one point in a free throw shoot-out overtime.

6) Environmental Services Update

Staff repaired a water main break at 12th and Belfast on Saturday morning. Water was off for a little over 3 hours on a one block section of 12th street during the repair.

Staff continues to adjust the water treatment with the addition of the collector well. Staff is experimenting with different chemical feed rates. The hardness of the finished water will be higher due to the collector well water. This should help reduce THM numbers in the system. The new water treatment plant will reduce the hardness level from the collector well in the future.

Distribution staff is working to repair hydrants that did not operate properly during the bi-annual hydrant flushing. This includes hydrants that did not drain properly and are at risk of freezing. Staff is also working on sewer flushing as long as the weather permits.

7) Library Update

Enclosed in your packet is an update on the various activities in at the Library.

8) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

9) Finance Department Update

In past years the SD Municipal League and Secretary of State's Office have held regional election workshops in December to provide training to city finance officers and staff on current election laws and procedures. These workshops often coincided with unfavorable weather for travel and made attendance difficult at times. As an alternative this year, the Secretary of State's office offered the option of attending one of two webinars or an onsite training session in Pierre. Finance personnel took advantage of an October training webinar which eliminated the need for travel this December. This proved to be both a time and cost savings to the City as well as the Secretary of State's office.

10) Public Works Department Update

With the acceptance of the projects on this commission meeting agenda, all the projects administered by the City Engineering Department, will be finalized.

This summer was another busy one for our department as we designed and administered the contracts for four projects, with the project costs totaling \$1,480,381.50. The City also partnered with Johnson

Engineering to complete the 15th Street project, at a project cost of \$642,108.75 and assisted Banner & Associates on the \$657,228.80, Yankton Transfer Station project.

The Engineering Department was responsible for reviewing the construction plans and assisting in inspection on three larger developments. Summit Heights, Ridgeway North and the Cobh developments added several blocks of street and utility infrastructure to the City's inventory. Thanks goes out to Brad Binde and Jim Arens, our Senior Technicians, and Brad Moser, our Civil Engineer, for the hard work they put in during the summer months.

Street department crews have been filling potholes created by the freeze/thaw conditions.

The City of Yankton will have a one-time pickup of Christmas trees on Thursday, January 5, 2017. The City is asking for Yankton residents to place Christmas trees by the front curb no later than 7:00 A.M. on Thursday, January 5, 2017, as there will be no Christmas tree pick up in alleys. In addition, there will be a Christmas tree drop-off point for Yankton residents at the parking lot west of the Riverside Park baseball stadium. Christmas trees can also be taken to the Yankton Transfer Station during regular business hours of Monday through Saturday from 8:00 A.M. to 3:45 P.M. The Christmas tree drop-off point and the Transfer Station will start accepting trees beginning after December 26, 2016 through and including, Friday, January 6, 2017.

11) Minutes

Building, Yankton Police Department and Salary monthly reports are included for your review.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Nelson
City Manager

Yankton Community Library

Youth Services Position:

Amanda Raiche filled this position on December 1. That means we are fully staffed again.

Traffic Statistics:

2015	Total	2016	Total
January	13,741	January	9,464
February	12,428	February	9,778
March	11,455	March	12,743
April	13,633	April	10,561
May	12,309	May	11,700
June	15,982	June	12,494
July	14,625	July	11,749
August	10,416	August	11,400
September	11,882	September	11,809
October	18,144	October	11,522
November	10,144	November	11,576
December	9,715	December	

Downloadable Books Circulation:

2015	OverDrive**	TumbleBooks*	2016	OverDrive	TumbleBooks
January	787	37	January	939	527
February	768	97	February	920	516
March	774	236	March	1,007	528
April	658	318	April	1,007	729
May	903	134	May	994	506
June	865	114	June	1,020	92
July	891	57	July	1,035	61
August	891	66	August	1,035	94
September	991	630	September	956	2,539
October	874	856	October	1,030	2,050
November	980	549	November	973	299
December	768	236	December		

**OverDrive materials are young adult through adult.

*TumbleBooks are preschool through young adult materials.

Circulation Statistics:

2015	Adult	Juvenile	Total	2016	Adult	Juvenile	Total
Jan.	9,138	3,658	12,796	Jan.	8,743	4,638	13,386
Feb.	7,967	3,646	11,613	Feb.	7,728	4,663	12,381
Mar.	8,774	4,125	12,899	Mar.	8,294	5,137	13,431
April	7,987	3,917	11,904	Apr.	7,525	4,562	12,087
May	8,004	4,330	12,334	May	7,831	4,430	12,261
June	8,557	6,826	15,383	June	8,287	6,187	14,474
July	8,011	5,423	13,434	July	7,699	4,776	12,475
Aug.	8,115	3,536	11,445	Aug.	8,137	3,732	11,869
Sept.	8,213	4,483	12,696	Sept.	7,437	6,489	13,926
Oct.	8,263	5,423	13,689	Oct.	7,900	6,052	13,952
Nov.	8,493	4,321	12,242	Nov.	7,766	3,755	11,521
Dec.	8,852	4,078	12,930	Dec.			

Commission Information Memorandum

PARKS AND RECREATION DEPARTMENT

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

2nd - half of November information:

Fitness Classes-	
Early Bird Boot Camp class	41 participants
Power Abs	58 participants
Prime Time Senior class	29 participants
Tabata class	56 participants
Water aerobics	117 participants
Work-Out Express class	69 participants
Yoga classes	74 participants
Zumba class	10 participants

Rentals-	
o Birthday rentals-	9 parties
o SAC courts-	0 hours
o Theater-	72 hours
o Meeting rooms-	5 hours
o City Hall courts-	12 hours
o Capital Building-	3 dates
o Riverside shelters-	0 rentals
o Memorial shelters-	0 rentals
o Westside shelter-	0 rentals
o Rotary outdoor classroom-	0 rentals
o Sertoma shelter-	0 rentals
o Tripp shelter-	0 rentals
o Meridian Bridge	0 rental

SAC members-	2,002 people
SAC memberships-	826
SAC attendance-	3,056 visits
New members-	29 people

Wednesday, November 23- No School Special. 18 paid participants. Members free.

Friday, November 25- No School Special. 36 participants. Members free.

Todd and Brittany LaCroix are meeting with the Ribfest committee to plan for 2017.

Todd has been attending the Fireball Run organizational meetings.

PARKS

Brittany LaCroix administered the Holiday Festival of Lights Parade and Tree Lighting Ceremony planned on Thursday, December 1, 2016. The parade was well attended as was the tree lighting ceremony.

The porta-pot on the Nebraska side of the Meridian Bridge has been removed due to on-going vandalism. There are two porta-pots on the Yankton side of the Meridian Bridge.

Todd has met with Northwestern Electric to discuss adding additional lighting at the Dog Park. Northwestern Electric will forward a proposal to Todd as a part of an agreement and on-going costs to complete this project in the spring of 2017.

A new floating dock is being constructed and extension to the walkway is being added by the prison in Springfield.

FOX RUN GOLF COURSE

Tom Jeffers is researching the Great Life Golf and Fitness affiliate agreement that The Bluffs course in Vermillion was under in 2016. Tom will speak with Great Life to determine if they would be willing to offer us an affiliate agreement similar to the Bluffs.

The simulator is up at the Fox Run Clubhouse. Winter simulator leagues will begin the first week of December.

Saturday, November 25 and Sunday, November 26, were promoted on Facebook as a One Day Sale for all items in the pro-shop. The clubhouse had good foot traffic and not only sold equipment/merchandise but sold a good number of gift cards.

Tom is planning a customer appreciation weekend for one weekend in January. Facebook will be used to advertise the event once the details are finalized.

**City of Yankton
Building Report
November 2016**

OWNER	DATE	PERMIT NO.	ADDRESS	USE	TYPE OF CONSTRUCTION	PERMIT FEE	ESTIMATED BUILD COST
Gary Johnson	11/1	246	517 Picotte Street	Res	Shingle	\$20.00	\$4,000.00
Jennifer Arden	11/1	247	500 West 5th Street	Res	Shingle	\$20.00	\$4,300.00
Nathan Smith	11/2	248	417 Burleigh Street	Res	Remodel	\$36.50	\$4,000.00
Terry Kirchner	11/2	249	1003 East 18th Street	Res	Siding	\$20.00	\$8,500.00
Dawn Nelson	11/7	250	406 West 6th Street	Res	Siding	\$20.00	\$500.00
Herb Danner	11/15	251	1003 Kennedy Drive	Res	Reroof (Steel)	\$20.00	\$1,100.00
Terry Hacecky	11/16	252	1012 West 9th Street	Res	Egress Window	\$20.00	\$1,500.00
Nick Shudak	11/21	253	1609 Capital Street	Res	Storage shed	\$20.00	\$3,000.00
Gary Townsend	11/21	254	2100 SD Hwy 314	Res	Storage Building	\$35.00	ETJ Permit
David Willman	11/22	255	2403 Walnut	Res	Basement Remodel	\$124.50	\$25,000.00
Gail Stocking	11/22	256	415 Capital	Res	Shingle	\$20.00	\$4,300.00
Bernard Properties	11/22	257	114 East 3rd Street	Comm	9 Unit Apartment	\$337.00	\$100,000.00
Habitat for Humanity	11/28	258	906 Locust Street	Res	New Residence	\$341.50	\$102,431.00
Rick Daugherty	11/29	259	1110 Redmond Street	Res	Windows & Siding	\$20.00	\$10,000.00
Spady Real Estate LLC	11/28	260	2720 Broadway Avenue	Comm	Addition	\$547.00	\$240,000.00
Hacecky Rentals	11/28	261	813 Ferdig Avenue	Comm	Storage Units	\$317.00	\$92,000.00
Steve Drotzmann	11/30	262	201 Cole Drive	Res	New Residence	\$370.00	\$121,747.00
					Total	\$2,288.50	\$722,378.00

November 2015	\$6,623,043.00
2015 to Date	\$23,706,035.00
2016 to Date	\$17,314,545.00

YPD

Activity Report

	GENERAL SUMMARY			
	THIS MONTH		Year To Date	
	This Year	Last Year	This Year	Last Year
POLICE INCIDENTS	1054	1032	11516	11511
SHERIFF INCIDENTS	180	175	1889	1930
AMBULANCE CALLS	16	23	227	494
FIRE / HAZMAT CALLS	5	6	33	77
FOREIGN AID CALLS	15	11	95	152
ALARMS	12	10	168	166
ANIMALS IMPOUNDED	17	14	157	178
ANIMALS CLAIMED	13	9	123	135
ANIMALS DISPOSED	0	0	7	9

	ACCIDENT SUMMARY			
	THIS MONTH		Year To Date	
	This Year	Last Year	This Year	Last Year
STATE REPORTABLE ACCIDENTS	9	18	125	147
NON REPORTABLE ACCIDENTS	20	30	223	319
INJURY ACCIDENTS	5	3	41	53
FATALITIES	0	0	0	0
PEDESTRIAN ACCIDENT	0	0	3	1

YPD
Citations

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
DUI	12	11	157	122
DRIVING UNDER REVOCATION SUSPENDED, EXPIRED OR UNLICENSED DRIVER	2	3	56	49
CARELESS DRIVING	27	25	232	223
EXHIBITION DRIVING	2	2	21	24
SPEEDING	0	1	13	23
STOP SIGN, RED LIGHT VIOLATION	10	32	241	322
IMPROPER TURNING	8	7	67	73
YIELD RIGHT OF WAY	1	1	17	23
OPEN CONTAINER	2	0	15	9
MIC (17 yoa or under) (Juvenile)	5	2	40	43
CONSUMPTION UNDERAGE (18-20 yoa) LIQUOR VIOLATIONS/FURNISHING ALCOHOL TO A MINOR	0	3	46	16
MISDEMEANOR DRUG CITATIONS (Poss. Of Drug Paraph.)	0	3	11	39
TOBACCO VIOLATIONS	0	0	2	0
(Juvenile) PETTY THEFT UNDER \$400.00	12	19	170	135
(Juvenile) INTENTIONAL DAMAGE TO PROPERTY UNDER \$400.00	2	0	11	12
OTHER VIOLATIONS	7	0	31	9
	0	2	2	2
	30	26	368	367
TOTAL TRAFFIC VIOLATIONS	120	137	1500	1491

YPD

Adult Arrest

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
MURDER	0	0	0	0
RAPE	1	0	1	2
ROBBERY	0	0	0	0
BURGLARY	1	0	6	6
ASSAULT AGGRAVATED	2	1	7	15
ASSAULT SIMPLE	1	3	28	31
CRIMES AGAINST FAMILY (DOMESTIC)	5	6	59	63
DISORDERLY CONDUCT	0	3	9	13
SEXUAL CONTACT WITH OFFENSES	1	0	4	3
THEFT PETTY	4	2	44	39
THEFT GRAND	1	0	1	4
THEFT AUTO	0	0	0	2
FORGERY & COUNTERFEITING	0	0	2	1
FRAUD	0	0	0	0
EMBEZZLEMENT	0	0	0	0
INTENTIONAL DAMAGE	0	0	12	11
NARCOTIC DRUG CHARGES	19	37	337	400
LIQUOR ARRESTS	0	1	3	4
WEAPONS VIOLATION	1	0	4	5
WARRANTS	15	14	201	259
PROTECTIVE CUSTODY	1	0	3	0
ALL OTHER OFFENSES	27	29	327	309
TOTAL ADULT ARRESTS	79	96	1048	1167

YPD

Juvenile Arrests

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
CURFEW	0	1	12	28
RUNAWAY	1	3	11	15
MURDER	0	0	0	0
RAPE	0	0	0	1
ROBBERY	0	0	0	0
BURGLARY	0	0	1	2
ASSAULT AGGRAVATED	0	0	0	0
ASSAULT SIMPLE	0	2	13	5
CRIMES AGAINST FAMILY/ DOMESTIC VIOLENCE	1	0	1	1
DISORDERLY CONDUCT/ DISTURBANCE OF SCHOOL	0	3	9	33
SEXUAL CONTACT / SEX OFFENSES	0	0	0	0
PETTY THEFT (1st Degree)	0	0	0	9
GRAND THEFT	0	0	1	1
THEFT AUTO	0	0	0	0
FORGERY & COUNTERFEITING	0	0	0	0
FRAUD	0	0	0	0
EMBEZZLEMENT	0	0	0	0
INTENTIONAL DAMAGE (over \$400.00)	0	0	2	2
NARCOTIC DRUG CHARGES	12	2	38	23
LIQUOR ARRESTS	0	0	0	0
WEAPONS VIOLATIONS	0	0	3	3
ALL OTHER OFFENSES	2	2	23	21
TOTAL JUVENILE ARRESTS	16	13	114	144

SALARIES November 2016

DEPARTMENT	\$
ADMINISTRATION	36,970.05
FINANCE	31,118.66
COMMUNITY DEVELOPMENT	21,857.02
POLICE	150,630.96
FIRE	11,223.24
ENGINEERING	38,460.84
STREET	42,800.27
SNOW & ICE	936.39
TRAFFIC CONTROL	1,778.01
LIBRARY	24,370.32
PARKS / SAC	57,837.73
MEMORIAL POOL	
MARNE CREEK	3,665.53
WATER	37,282.07
WASTEWATER	34,480.33
CEMETERY	3,810.24
SOLID WASTE	19,509.74
LANDFILL	17,188.48
GOLF COURSE	20,210.13
CENTRAL GARAGE	6,885.92
	561,015.93

NEW HIRES

Personnel Changes & New Hires

Caitlin Boetger	1585.42 bi-wk.	Police
Mason Kaitfors	8.55 hr.	Rec. Division
Tony McGlone	8.55 hr.	Rec. Division
Abigail Mitchell	20.00 hr.	Rec. Division
Tanner Noble	8.55 hr.	Rec. Division
Kylie Roth	8.55 hr.	Rec. Division
Heather Thomas	11.50 hr.	Rec. Division

WAGE CHANGE

Colby Benson	9.05 hr.	Rec. Division
Dawn Bergeson	10.00 &/or 20.00 hr.	Rec. Division
Collin Bertram	8.80 &/or 20.00 hr.	Rec. Division
Karie Forman	11.80 hr.	Rec. Division
Samuel Forrer	8.80 hr.	Rec. Division

SALARIES November 2016

2

Tyler Hudson	13.55 &/or 20.00 hr.	Rec. Division
Robert Noble	9.05 hr.	Rec. Division
Roy Reichle	11.80 hr.	Rec. Division
Chase Roth	8.80 hr.	Rec. Division
Patty Schieffer	10.80 hr.	Rec. Division
Paige Schuurmans	8.80 hr.	Rec. Division
Saladin Smith	9.05 hr.	Rec. Division
Kelsey Sutera	9.30 hr.	Rec. Division

STATUS CHANGE

Ryan Moderegger	8.80 hr.	from Parks Division to Rec. Division
Dana Schmidt	1474.27 bi-wk.	from Library Assistant to Sr. Library Assistant

Memorandum #16-286

To: City Manager
From: Finance Officer
Date: November 17, 2016
Subject: Pawn Brokers License

We have received the following applications for renewal of Pawn Brokers Licenses:

A+ Loan Service d/b/a A-1 Pawn 515 East 4th Street

River City Treasures 301 E. 3rd Street

City Code also requires each applicant to pay a fee of \$50.00 per year. The fees have been received.



Al Viereck
Finance Officer

____ Voice vote

Memorandum #16-287

To: City Manager
From: Finance Officer
Date: December 5, 2016
Subject: Renew Private Collector of Refuse

We have received the following renewal applications for the 2017 city licenses:

Private Collectors (Refuse) - \$15.00 1st Veh. - \$10.00 Addl.

Brett Davis d/b/a Art's Garbage Service, Inc.	1801 Wood St., Norfolk, NE
Loren Fischer d/b/a Loren Fisher's Disposal, LLC	31383 SD Hwy 19, Vermillion, SD
Lonnie Fischer d/b/a Fisher's Disposal	46180 313 th St., Vermillion, SD
K & P Services, Inc. d/b/a Independence Waste	PO Box 1010, Elk Point, SD
Chris & Kristie Burke d/b/a Janssen's Garbage Service	PO Box 220, Yankton, SD
Bruce Kortan d/b/a Kortan Sanitary Service	30422 421 st Ave., Tyndall, SD
LaVonne Jones d/b/a Sioux Nation Utility Commission	425 Frazier Ave. N., Suite 2, Niobrara, NE
Russell Williams d/b/a Williams Sanitation	1503 Birch Street, Tyndall, SD

The above applicant is in compliance with the City Code of Ordinances, as checked by The Department of Finance. The applicant is in compliance with Police Department inspection codes.



Al Viereck
Finance Officer

____ Voice vote

Memorandum #16-294

To: Amy Nelson, City Manager
From: Michael Hofer, Building Inspector
Subject: Mobile Home Park License Renewals
Date: December 06, 2016


As part of the annual re-licensing, the Office of Community and Economic Development conducts an annual inspection of the mobile home parks. The purpose of this inspection is to assess the parks compliance with City of Yankton Code of Ordinances, Chapter 23, "Trailers and Trailer Parks" as well as other applicable City Ordinances. Inspections were conducted October 12 & 13, 2016. Letters were sent to park owners on October 17, 2016 listing the deficiencies and a re-inspection was done on November 14, 2016.

The following mobile home parks, have addressed deficiencies noted in their parks and have submitted applications for license renewal. It is staff's recommendation that the following parks be approved for license renewal:

<u>Court</u>	<u>Address</u>	<u>Owner</u>	<u>Spaces</u>
Capitol Court	8 th & Capital Street	Ken L. Hansen	4
Peninah Court	1100 E. 8 th Street	Ken L. Hansen	12
Avenell Court	1104 E. 11 th Street	Randy Avenell	2
Hansen Court	911 E. 12 th Street	Ken L. Hansen	2
Douglas Street Park	2200 Douglas Ave.	George M. Padrnos	65
Northgate Manor	2400 Douglas Ave.	Brian and Marie Steward	65
Airport Acres Court	2800 Broadway Ave.	R&K Rental Properties Inc.	70
DP Enterprises	415 W. 15 th Street	Daniel L. Pospishil	17
Bonnie's Shear Design	1024 Broadway Ave.	Bonnie Kozak	1
Tripp Park Mobile Home Court	905 ½ Broadway Ave.	Marvin E. or Shirley M. Tramp	6
Shull Court	608 ½ W. 8 th Street	Judie A. Shull	<u>1</u>
		TOTAL	245

There are homes on 191 of the 245 licensed spaces, leaving 54 spaces available for homes.

Respectfully submitted,



Michael Hofer
 Building Inspector

Recommendation: It is recommended that the City Commission approve Memorandum #16-294 approving the renewal of the 2017 Mobile Home Park Licenses as outlined above.

I concur with this recommendation.

I do not concur with this recommendation.



Amy Nelson
City Manager

Memorandum #16-288

To: City Manager
From: Finance Officer
Date: November 18, 2016
Subject: Dance Renewal

We have received the following renewal applications for 2017 City Dance licenses:

DANCE & DANCE HALL-\$50.00 + \$1,000 Bond or
Proof of Insurance in amount of \$100,000.00

Yankton B.P.O. Elks Lodge #994-Type B	504 West 27 th Street
GNA Ventures, Inc. d/b/a Happy Hourz-Type B	311 Douglas Street
Hillcrest Golf & Country Club-Type B	2206 Mulberry Street
WR Capital I, LLC d/b/a Minerva's Grill & Bar-Type B	1607 E, Hwy 50, Suite-A
Bernard Properties, LLC d/b/a Riverfront Events Center-Type B	113-121 West 3 rd Street
Drotzmann & Portillo, LLC d/b/a Rounding 3 rd Bar & Casino-Type B	304 West 3 rd Street
Bernard Properties, LLC d/b/a The Brewery-Type B	200-204 Walnut Street
Flusswerks, LLC d/b/a The Landing-Type B	104 Capitol Street
Upper Deck Inc. d/b/a Upper Deck-Type B	311-315 Broadway Street
Veterans of Foreign Wars-Type B	209 Cedar Street
Yankton Bowl Inc. d/b/a Yankton Bowl-Type B	3010 Broadway Street
Dayhuff Enterprises Inc. d/b/a Zebra Club-Safari Club-Cock-A-Too II-Type A	102-112 E. 3rd Street

_____ Voice vote

The above applications are in compliance with the City Code of Ordinances, as checked by the Department of Finance.

A police check has been done on all the above applicants by the Yankton Police Department. There are no felony convictions or wants for any of the applicants.

The applicants are in compliance with all Building and Fire Codes.



Al Viereck
Finance Officer

____ Voice vote

Memorandum #16-292

To: City Manager
From: Finance Officer
Date: November 17, 2016
Subject: Peddler's License

We have received the following application for renewal of a Peddler's License:

Huber Home Improvements
44315 291st Street
Viborg, SD 57070

Mr. Huber is requesting the renewal of a license to go house-to-house for the purpose of sales and installation of home improvement items.

A check with the State Sales Tax Office revealed that the business does have a State Sales Tax Number.

City Code also requires each applicant to pay a fee of \$10.00 per year per person and file liability insurance with the Finance Officer. The fee and insurance have been received.

The applicant is in compliance with all police codes as checked by the Yankton Police Department.



Al Viereck
Finance Officer

Memorandum 16-293

To: City Manager
From: Finance Officer
Date: November 17, 2016
Subject: Peddler's License

We have received the following application for renewal of a Peddler's License:

Dennis Schumacher
55287 888 Rd
Crofton, NE 68730

Mr. Dennis Schumacher is requesting approval of a license to go house to house to do tree stump removal.

A check with the State Sales Tax Office revealed that the business does have a State Sales Tax Number.

City Code also requires each applicant to pay a fee of \$10.00 per year per person and file a bond or insurance with the Finance Officer. The fee and proof of insurance have been received.

The applicant is in compliance with all police codes as checked by the Yankton Police Department.



Al Viereck
Finance Officer

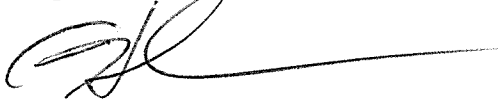
Memorandum #16-301

To: Amy Nelson, City Manager
From: Adam Haberman, PE, Public Works Director
Subject: Summary of 2016 Special Assessment Rolls Douglas Avenue Construction from Anna Street to 31st Street
Date: December 2, 2016

December 12, 2016 is the date established for a public hearing at which time the final costs associated with the subject project will be assigned to the benefiting properties. Information provided to the City Commission in conjunction with Memorandum #16-285 (attached) on November 28th, and subsequently provided to the properties to be assessed, document that the final costs are based on the assessment amount determined when the assessment district was established by the City Commission. Since the time the assessment district was established, the frontage portion of the Garden of Memories cemetery was deeded to a non-profit cemetery corporation, which statutorily exempted 653.40 feet of frontage from assessment within the district. That is the only exempted property within the assessment district. As of the date of this memorandum there have been no property owner inquires.

Recommendation: It is recommended that the Board of Commissioners approve Resolution #16-86 approving the 2016 special assessment roll for Douglas Avenue Construction from Anna Street to 31st Street

Respectfully submitted,




Adam Haberman, PE
Public Works Director

Attachments

I concur with the recommendation.

I do not concur with the recommendation.



Amy Nelson, City Manger

____ Roll call

Memorandum #16-285

To: Amy Nelson, City Manager
From: Adam Haberman, PE, Public Works Director
Subject: 2016 Assessment Rolls – Douglas Avenue Construction from Anna Street to 31st Street
Date: November 18, 2016

Attached to this memorandum is the special assessment roll for street improvements. The following schedule of events should be undertaken to complete the special assessment process:

- November 18, 2016 Department of Public Works files special assessment roll with Finance Officer.
November 28, 2016 City Commission sets public hearing for December 12, 2016.
November 30, 2016 Department of Public Works sends notice of hearing to affected property owners.
December 1, 2016 Department of Public Works publishes notice of hearing in Press & Dakotan. Publishing date of December 1, 2016.
December 12, 2016 City Commission holds public hearing on assessment roll and approves resolution.
December 13, 2016 Finance Department sends notice to property owners giving amount of assessment, installments, etc.
December 2016 Finance Department publishes resolution with December 12th Commission Minutes.
January 10, 2017 Final date property owners can pay entire assessment without interest.
January 1, 2017 First special assessment installment due.

In order for City staff to begin the special assessment process it is recommended that the City Commission, at their meeting on November 28, 2016, set a public hearing date on the special assessment roll for Monday, December 12, 2016.

Respectfully submitted,

[Signature]
Adam Haberman, PE
Public Works Director

Attachments

[X] I concur with the recommendation.
___ I do not concur with the recommendation.

[Signature]
Amy Nelson
City Manager

cc: Al Viereck

___ Establish hearing date

Property Owners with Estimated Costs for Douglas Avenue
 Between Anna Street and 31st Street
 All in the City of Yankton, Yankton County, South Dakota

11/30/2016

Cost per linear front foot: \$20.00

Owner	Address	Legal Description	Front Footage (Ft.)	Assessed Cost
Gail Kennedy	101 W. 31st Street	Lot 1, Block 1 of Airport Acres	369.49	\$7,389.80
Patricia Heine	3001 Douglas Avenue	E 376.62' of the N1/2 of Lot 2, Block 1 of Airport Acres Add.	196.47	\$3,929.40
Carson Vande Kop Properties, LLC	300 E. 6th Street, Yankton, SD 57078	Lot 2 Except the E 376.62' of the N1/2 of Lot 2, Block 1 of Airport Acres Add.	196.66	\$3,933.20
Carson Vande Kop Properties, LLC	300 E. 6th Street, Yankton, SD 57078	& N 92' of Lot 3, Block 1 of Airport Acres Addition	91.98	\$1,839.60
Wintz -Ray Funeral Home	2901 Douglas Avenue	E 187' of the S 99.4' of N 191.4' of Lot 3, Block 1 of Airport Acres Addition, Block 1 of Airport Acres Addition	99.40	\$1,988.00
Wintz -Ray Funeral Home	2901 Douglas Avenue	E 187' of the S 262.00' of Lot 3, Block 1 of Airport Acres Addition, Block 1 of Airport Acres Addition	262.00	\$5,240.00
Roman Catholic Church	509 Capital Street	S2 SW4 NW4, Sec 6-93-55	662.45	\$13,249.00
Horseshoe Bend, LLC	179 Sherwood Dr., Yankton, SD 57078	Tract E of Willow Ridge Subdivision	287.06	\$5,741.20
Sutton Place Limited Partnership	320 N. Main Ave.,, Sioux Falls, SD 57101	Tract C of Willow Ridge Subdivision	346.00	\$6,920.00
Sutton Place Limited Partnership	320 N. Main Ave.,, Sioux Falls, SD 57101	Tract D of Willow Ridge Subdivision	325.00	\$6,500.00
Apple Creek Limited Partnership	4110 Eaton, Suite A, Caldwell, ID 83607	Tract F of Willow Ridge Subdivision	379.16	\$7,583.20
Horseshoe Bend, LLC	179 Sherwood Dr., Yankton, SD 57078	SE1/4, NW1/4 Except dedicated ROW & Except that part of said Description now platted into Lots, Blocks and Outlots, Sec. 6-93-55.	436.35	\$8,727.00
Horseshoe Bend, LLC	179 Sherwood Dr., Yankton, SD 57078	Lot 2, Block 6A Except Townhouse Lots TL10, TL11, TL12 and TL13 of Willow Ridge Subdivision & The Se4 NW4 Exc. Dedicated ROW and Exc. that part of said description now platted lots, blocks and outlots.	223.83	\$4,476.60
			3875.85	\$77,517.00

RESOLUTION 16-86

A RESOLUTION APPROVING THE 2016 SPECIAL ASSESSMENT ROLL FOR DOUGLAS AVENUE CONSTRUCTION FROM ANNA STREET TO 31ST STREET

BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota:

SECTION 1. That the special assessment roll for the assessment of the property assessable for the Douglas Avenue construction from Anna Street to 31st Street in the city of Yankton, South Dakota, is hereby approved and the assessments as set out in said special assessment roll approved this date are hereby levied against such property upon filing of said special assessment roll in the office of the City Finance Officer.

SECTION 2. Said assessment may be paid in ten (10) annual installments, with proposed six (6) percent interest, and shall be collected under Plan Two "Collection by City Finance Officer", as provided in SDCL 9-43.

Dated: _____

C.N. Gross
Mayor

Attest:

Al Viereck
Finance Office

Second Reading and Public Hearing

Memorandum #16-299

To: Amy Nelson, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Planning Commission Action Number 16-49 / Ordinance #990
Date: December 1, 2016



As you know, 2016 has seen the creation of a planning document for the 40 plus acre City owned former Human Services Center property located northwest of the intersection of 31st Street and Broadway Avenue. The plan for the area, now known as the “Mead Neighborhood Concept,” was created through a unique, very complete process that Dakota Resources and Planning and Development District III assisted us with. The community participation part of the process was very well attended with more than 50 residents participating. A wide cross-section of community members eagerly shared their ideas and suggestions for what kind of development could occur at the location that would positively impact the community.

The results of that discussion then moved forward through another process that included a smaller group of stakeholders from the community. Those members of the community volunteered to help architects from the South Dakota Chapter of the American Institute of Architects and staff from Dakota Resources, District III and the City refine ideas generated by the large group. The refined ideas were then illustrated and developed into a plan.

The document is completed and has been presented to the public in multiple formats including the City’s website, local radio shows and service club presentations. The Planning Commission has reviewed the document as a potential amendment / addition to the City of Yankton’s Comprehensive Plan which is known as “The Yankton Plan.” The Planning Commission conducted the appropriate hearing process to allow them to make a formal recommendation regarding the “Mead Neighborhood Concept” to the City Commission.

The Planning Commission has formally recommended adoption of the “Mead Neighborhood Concept” document, “Concept A,” as an amendment to the “Yankton Plan.” Staff concurs with the recommendation.

ORDINANCE NO. 990

**AN ORDINANCE ADOPTING A COMPREHENSIVE PLAN AMENDMENT
KNOWN AS
“THE MEAD NEIGHBORHOOD CONCEPT”
INCLUDING ASSOCIATED MAPS AND OFFICIAL DOCUMENTS**

**BE IT ORDAINED, BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF
YANKTON, SOUTH DAKOTA, THAT:**

Section 1.

The City of Yankton, South Dakota, pursuant to the provisions of South Dakota Codified Law (SDCL) 11-6, hereby adopts an amendment to the Comprehensive Plan Ordinance #850 including the adoption of future land use maps and other documents describing the long range plan for the development of the identified site as a part of the City of Yankton. Said document including maps written descriptions and other measures more fully shown in the document and exhibits on file in the City of Yankton Department of Community and Economic Development and entitled:

**MEAD NEIGHBORHOOD CONCEPT
CONCEPT A**

The location of the property discussed in the plan is 3101 Broadway Avenue. Legal description: Tract 1 in Lot A in the Southeast Quarter (SE1/4), Tract 2 in Lot A in the Southeast Quarter (SE1/4), Section Thirty Six (36), Township Ninety Four (94) North, Range Fifty Six (56) West of the 5th P.M., and, Tract 3 in Lot A in the Southeast Quarter (SE1/4), Section Thirty Six (36), Township Ninety Four (94) North, Range Fifty Six (56) West of the 5th P.M

Said document is an ordinance establishing an amendment to the Comprehensive Plan for the City of Yankton, South Dakota, and shall provide for the administration thereof, in accordance with the provisions of SDCL Chapter 11 and for the repeal of all documents in conflict therewith.

Pursuant to SDCL 9-19-7 upon completion of consideration and action, a notice and fact of adoption will be published in lieu of publishing the entire comprehensive plan.

The Ordinance including “The Mead Neighborhood Concept, Concept A,” maps and official documents are subject to clerical and grammatical changes associated with the printing and proofreading of the document prior to the effective date.

Section 2. Saving Clause.

Should any section, clause, or provision of this ordinance including “Mead Neighborhood Concept,” maps, descriptions and official documents be declared by the Courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

Section 3. Effective Clause.

This ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

Adopted:

1st Reading:

2nd Reading:

Publication Date:

Effective Date:

C.N. Gross, Mayor

Attest:

Al Viereck, Finance Officer

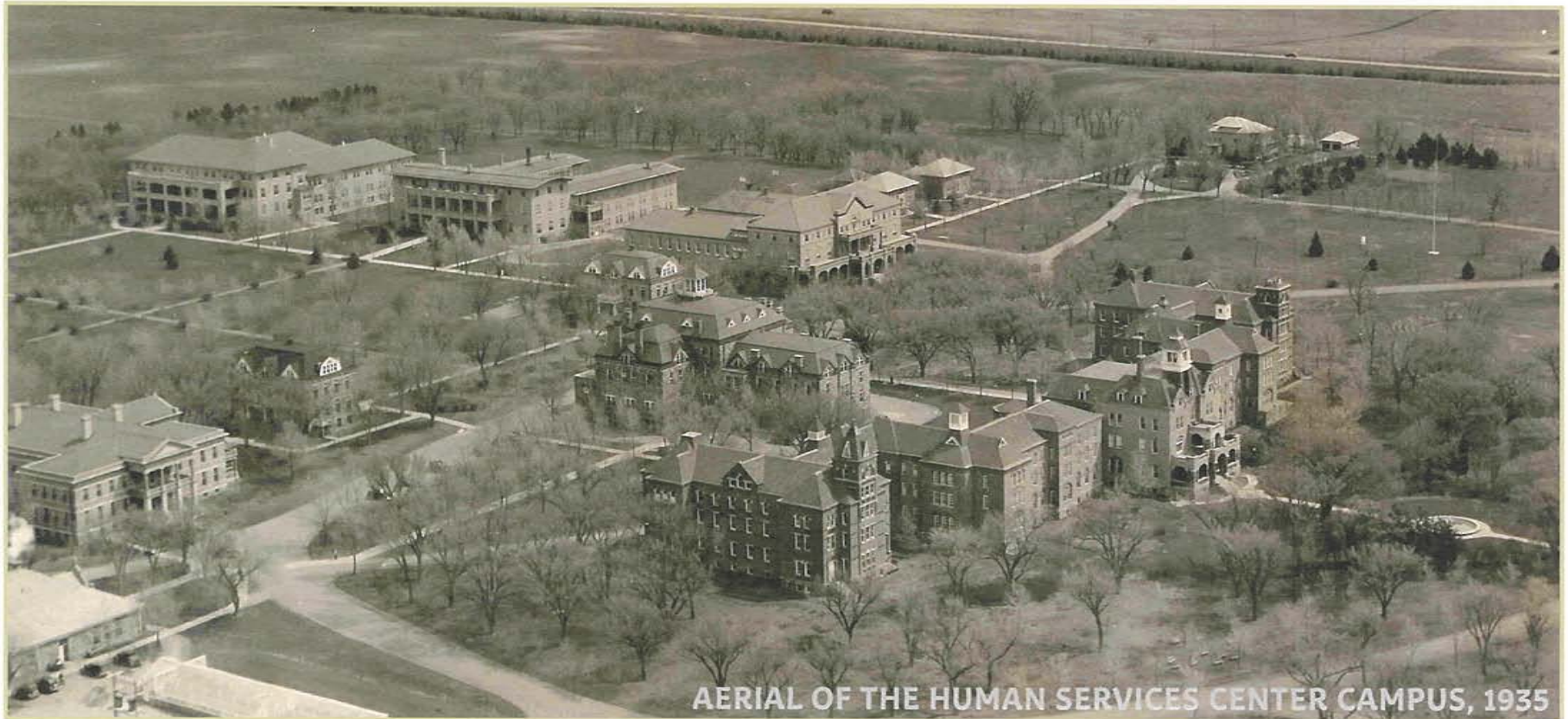
YANKTON, S.D.

Mead NEIGHBORHOOD CONCEPT

An invitation to reimagine



The Human Services Center, north of the site being reimagined, had—and, in the Mead Building, still has—some impressive examples of local architecture.



AERIAL OF THE HUMAN SERVICES CENTER CAMPUS, 1935



MEAD BUILDING



PANORAMA OF HUMAN SERVICES CENTER CAMPUS

Photos courtesy the Dakota Territorial Museum

“This work represents a broad community vision of what the site could look like.”

Engaging in thoughtful planning for what our community might look like in 10 or 20 years is positive for our city. It helps elected leaders and city staff better understand what our fellow citizens want this community to be like. For that reason, it was important to the City Commission to seek out the community's input in a robust and thoughtful way before any development occurred.

The significant number of community members who stepped forward during this process and shared their visions with us helps ensure that this location will continue to be a place we can be proud of. So after gathering public input and working with design professionals, this work represents a broad community vision of what the site could look like. Rather than a design for a specific building or street, it will be the map that helps designers and builders tailor future projects to suit the special character of the location and make sure all the parts and pieces fit together right.

We know a lot of history has come before, and whatever development occurs will respect the people, buildings, and events that preceded it. We also know that development at the site is likely to be gradual and changes will occur over the next 5, 10, or 15 years with new infrastructure being built as the market and development demands.

It's clear from everyone's passion that this place inspires people, and they have a connection to events and memories made here. Those connections often include recollections of time shared with family and friends, and I'm sure that even as the activities taking place here change, the relationship with the place will remain. The way we use the area and how we interact may be different, but it will reflect the best of those things that came before, and will become a significant place for a new generation of Yanktonians.

Amy Nelson
City Manager

SITE CONCEPT A

All roads lead to the Mead

A theme emerged in the public input sessions: “All roads lead to the Mead.” The first concept takes this theme literally, with a diagonal central street corridor forming the backbone of the plan’s offset grid design.

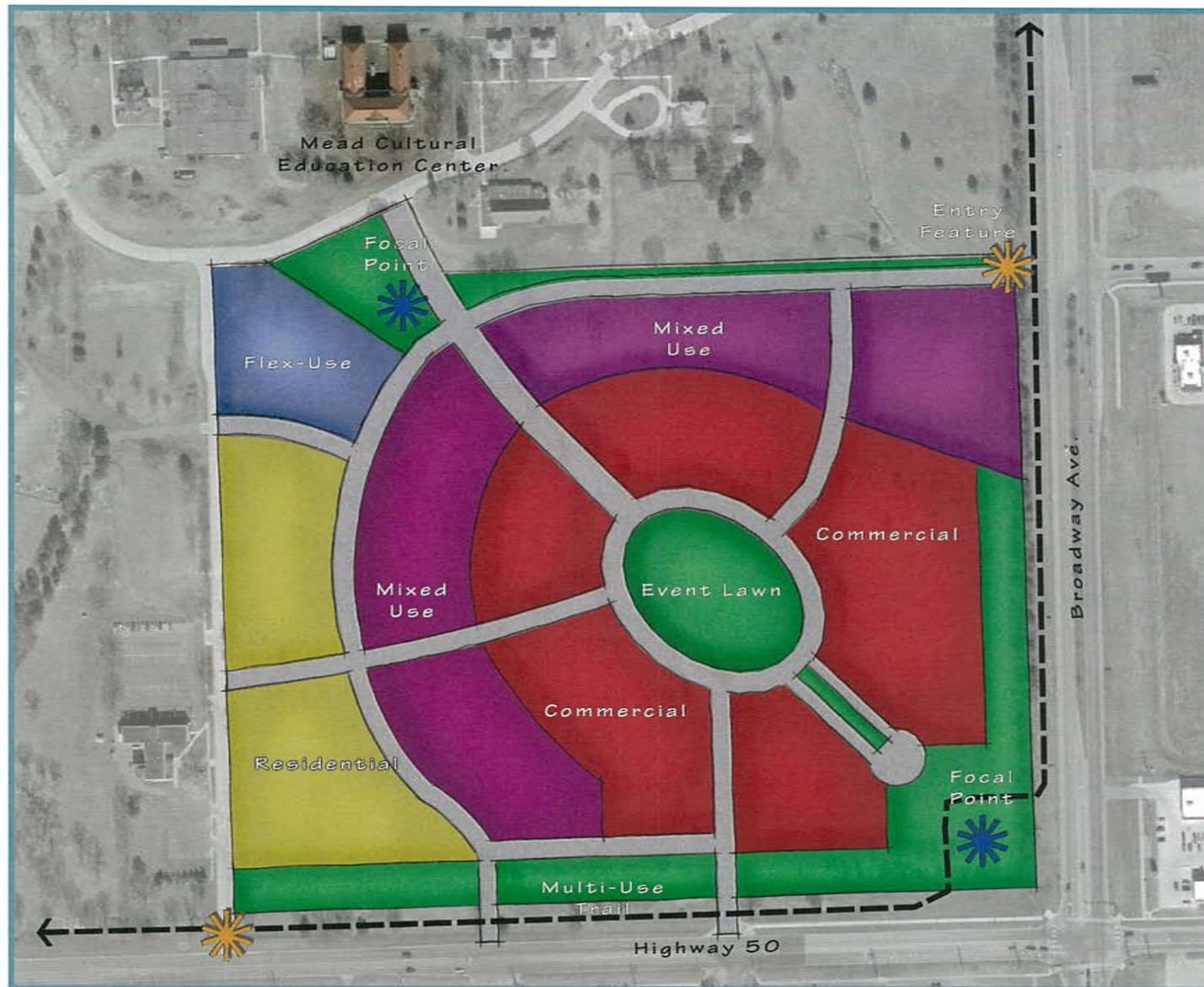
In the southeast corner, next to the intersection of Broadway Avenue and Highway 50 where much of Yankton’s traffic pauses daily, is a development sign and a water feature. The water feature may be designed to mitigate stormwater runoff, transforming a utilitarian concept into a site amenity. From there, the viewer’s eye is directed northwest along the corridor to a park where its amenities signal the upcoming vista of the Mead.



Eric Ambrosion & David Locke

SITE CONCEPT B

Gatherings
on the green



A central green similar to those found in old New England towns is the unique feature of this concept, with curved streets radiating from that center.

Many features of Concept A are also present in Concept B. A diagonal corridor still directs the view towards the Mead, but the course is interrupted by the green.

The site feature in the southeast corner has a somewhat larger presence in the life of the community in this concept. This place could be designed as a plaza for gatherings, outdoor dining, or even a "trail head" for the multi-purpose trail that weaves its way around the site.

Eric Ambrosion, Larry Crane & Ryan Kranz

SITE CONCEPT A

All roads lead to the Mead

BUILDINGS

The central commercial area of Plan Concept A is laid out in a traditional Midwestern “Main Street” design, where most of the activity is concentrated on the main corridor. An intersecting street creates a strong sense of place framed by corner buildings.

The core buildings would be suitable for shops, services, and establishments on the main floor, with room for offices or housing on the upper floor. The perimeter of the core area is lined with typical commercial/office buildings that are suitable for many uses.

Residential uses are directed to the western edge of the site, creating a typical transition between the intensive land uses to the east and the natural areas to the west. Townhouses, condominiums, live-work units, and apartment houses are found along a large green median. The median would be centered on a view of the Mead and framed by street trees and the residential buildings.



SITE CONCEPT B

Gatherings on the green

BUILDINGS



Eric Ambrosion

The core commercial buildings surrounding the green form an “outdoor room” without a ceiling, creating a sense of enclosure and a sense of place.

Each storefront has a view of the activity on the green. The green could be a setting for live music or other events, or it could be a quiet place to eat lunch or read a book. As in Plan A, the second floor of the buildings could be dedicated to office or residential uses.

The band of buildings lining the outside of the core would be designed to be flexible in their use. Offices and services could dominate the main floor, while housing could occupy the upper floor. Or, certain sites and buildings could be used for civic or institutional purposes such as government offices or a technical education center.

Housing occupies a smaller share of Concept B’s land use plan. Single-function residential uses are held along the western edge of the site, with a mix of live-work units, townhouses, and apartment houses.

SITE CONCEPT A

All roads lead to the Mead

3-D VIEW



Eric Ambrosion

“People First” is the main design principle with both of these concepts. They attempt to put cars in their place. Parking is relegated to the side or rear of buildings and is not allowed to dominate the front facades.

SITE CONCEPT B

Gatherings on the green

3-D VIEW



Eric Ambrosion

A multi-purpose trail winds its way around the southern and eastern edges of the site in both concepts. Users of the trail can access the land uses within the site as well. The trail plan is also integrated with the City of Yankton's plan to pave a trail along Highway 50: An underpass is shown in the left portion of the plan which will connect to the other trail links.

HOUSING CONCEPT

Housing Scale based on density and use

Low Density Residential

High Density Commercial

Material Palette

- Stone masonry
- Horizontal siding
- Dark wood siding
- Brick

Apartment Housing

- Each building contains 12-24 units
- Attract middle and upperclass income

Mixed-Use Neighborhood

- One story business level
- Two story residential level
- Modern storefronts
- Unique Businesses

Cassie Pospishil

Housing for Mead Neighborhood includes apartment housing and multi-use buildings. The apartments would house 12-24 units, and would be for middle- to high-income tenants. Features include equal access to green space and higher quality living. Multi-use apartments will be integrated into the commercial district; businesses will be on the bottom floor, while living is on the second floor. The multi-use buildings create a small urban fabric and add to the neighborhood aesthetic of the area, all the while acting as a buffer between the housing and commercial zones on the 45-acre plot.

COMMERCIAL CONCEPT



Eric Ambrosion

The core of the commercial area could have a vibrant atmosphere full of street life. Cafés, coffee shops, book stores, pubs, and specialty retail could draw visitors from the community and the region to spend time at the Mead. This area could be generally described in the same manner as a “lifestyle center,” similar to places like Village Pointe in Omaha, Nebraska, or Zona Rosa in Kansas City, Missouri. The buildings frame the street and provide a sense of enclosure and a view corridor to the Mead.

SITE AMENITY CONCEPTS

FEATURE IN SOUTHEAST CORNER



Eric Ambrosion

Great places are enhanced by great landscaping, which provides the “sense of place” that brings people back to those great places time and time again. This principle would be applied to the Mead area in the form of a landmark corner feature at the intersection of SD Highway 50 and US Highway 81 in Yankton. This conceptual entry feature pays homage to the Missouri River by transforming the utilitarian function of stormwater runoff into a site amenity. Landscaped paths and buildings around the water could act as a mini River Walk. The corner could be a place where several paths converge to create a gathering space. This area is marked by an iconic sign that communicates the identity of the place.

ENTRY SIGN

All points of entry to the Mead would have a unified look. A sign in the median of the entry at 33rd Street and US Highway 81 could inform motorists of the unique sense of place that the Mead provides. The entry feature at 33rd Street will play a significant role in marking the northern entrance to Yankton. Beyond the entry, a signature building provides clues that corporate facilities could be welcome in the development. Flanking landscaped walls provide a grand entrance to the campus.



Cassie Pospishil, David Locke & Eric Ambrosion

BIKE UNDERPASS

The City of Yankton is completing a multi-purpose trail along the south side of SD Highway 50 (31st Street) in Yankton. Because crossing the busy highway is a risky venture, the City is proposing to develop an underpass beneath the roadway. The underpass would connect bicyclists and pedestrians between the Mead development and the City. The underpass structure could be constructed with materials similar to the Mead: The guardrail along the highway could feature ironwork like that found in the historic entry gates to the campus. Lush landscaping around the flanking wings of the underpass would provide a welcoming entry to the Mead development.



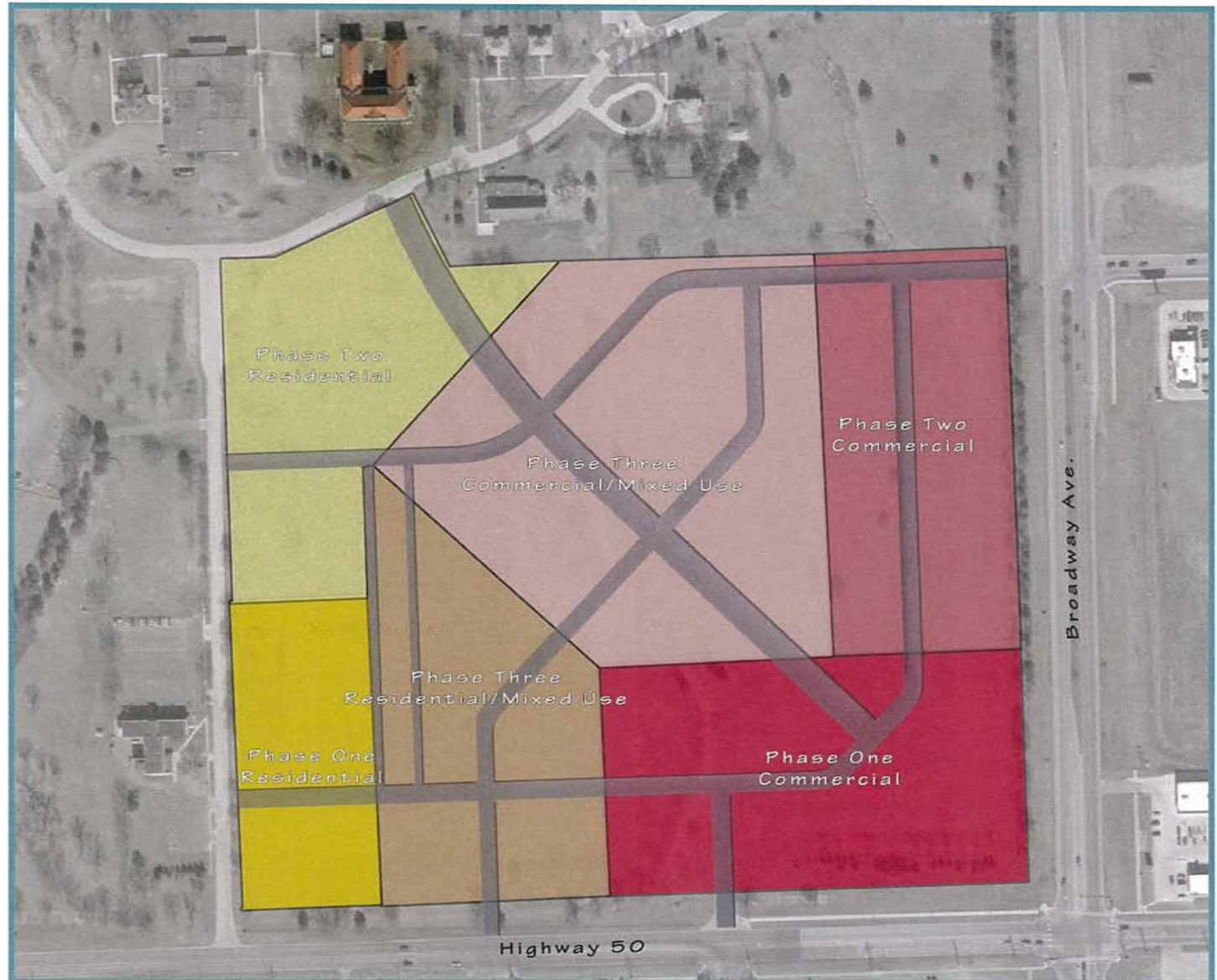
Jim Schramm

SITE CONCEPT **A**

All roads lead to the Mead

PHASE CONCEPT

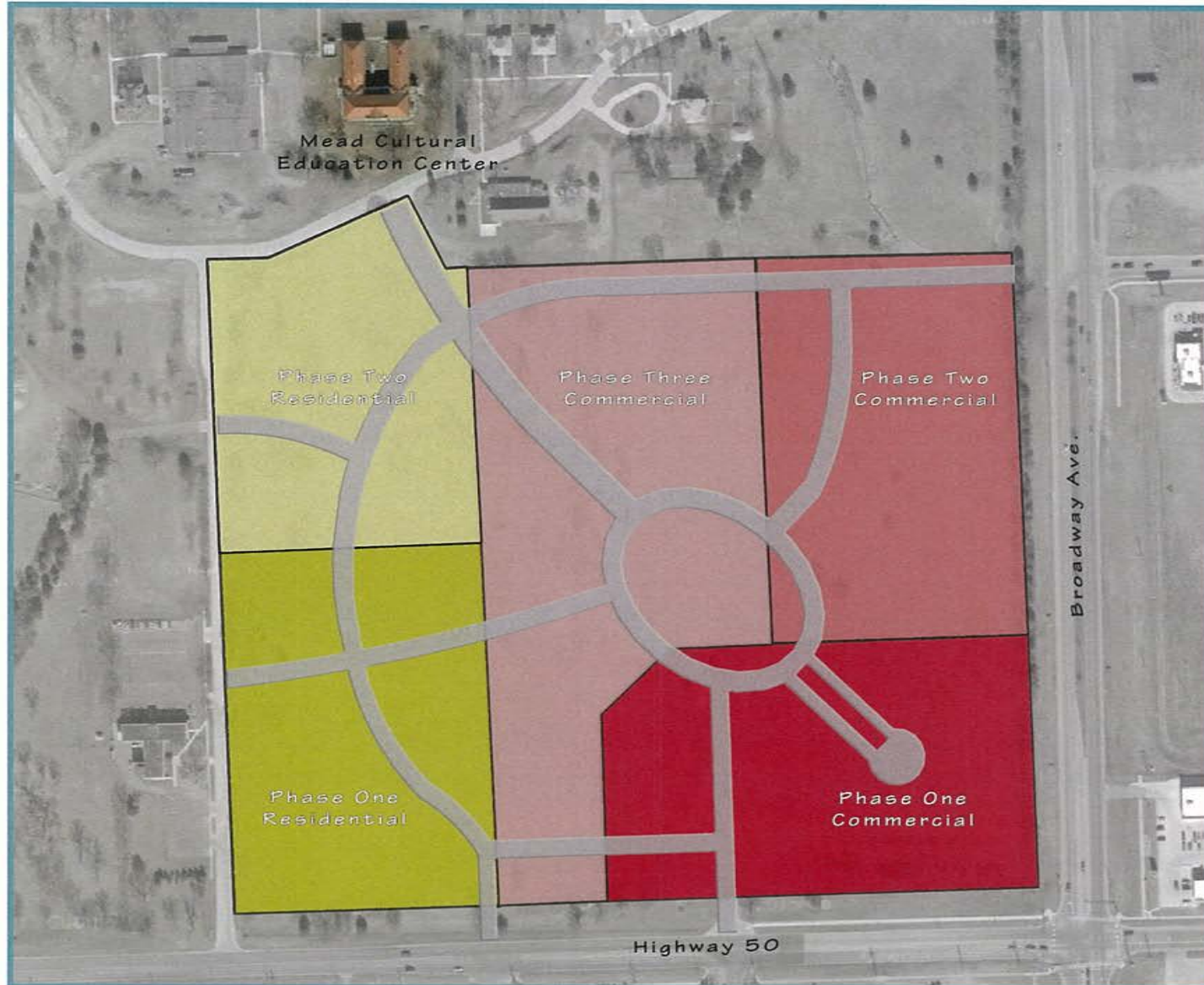
The timing of location of infrastructure for the Mead will work in conjunction with the market and with available existing roads, water, sewer, and other utilities. The City forecasts that infrastructure will be installed at the perimeter of the site and progress towards the center.



SITE CONCEPT B

Gatherings on the green

PHASE CONCEPT



The direction of development—from the perimeter toward the center—would hold true for either site concept. Three phases of development are projected.

Dave Mingo

PUBLIC IDEA SESSION /STORY STATION HARVEST

The public was invited to consider and discuss the future of the North Broadway property in a variety of ways during meetings Feb. 25-26. Here are some of the ideas that emerged from those conversations.

How do you imagine this place 20 years from now? What do you see?

- **Gateway to Yankton**
 - convention center
- Mixed use
 - Retail
- Walkable, residential, commercial, community, no gas stations
 - Commerce on corner of Hwys 81 and 50
- "Uptown Yankton"
 - Multi-use facility – something to draw people/families back to Yankton
- Green space and outdoor campus area to Mead Museum
 - Zoo, craft store, museum
- **Busy people milling around walking, riding bikes.** Lots of gathering spaces/greenspace
 - **Events**
 - Outdoor concert space
 - Sports complex
 - Compliment tourism
- Continue the Mead Building aesthetic
 - **Tech/green modern housing**
 - Professional tech company, green campus, loft housing
 - High tech 21st century research facility
- Mead is successful and expanded
 - Campus environment – learning, explore
- Stone facades to match existing building
 - **Unique housing options** – studios, senior, condos
- **Clear vision of Mead project** from Highways 81 and 50
 - Safe
- Ornate, organized
- Something pretty in front of Mead Building NW corner
- **Hotel/convention space,** make it a destination place
- Plaza – near museum, hotel and

How do you imagine this place 20 years from now? What do you feel?

- Relaxation
 - Happy it's still green and not all concrete
- Relief
 - Greenspace
- Welcoming/inviting/folksy
 - **Ownership**
 - Seamless
 - Hungry and thirsty
 - Optimism
 - Professional campus and residential feel
 - Potential for future
 - Cultured
- **Pride**
 - Did it draw young people back to our community?
 - Coming home – familiar feelings and thoughts
 - **Nostalgia**
 - Withstand the test of time
 - **Strong connection to our history**
- Accomplishment
- Development with its own neighborhood identity
- **Growth/progression**
- Stewardship!

Twenty years from now, what do you NOT want to see when you visit this place?

- **Concrete and sameness**
 - North entrance looks like east entrance of town
- Sterile
 - **Truck stops and gas stations**
 - Residential
 - Lack of maintenance
 - Developed without considering a good move for soccer
- Brick and mortar
 - Totally developed with no greenspace
 - Hiding Mead
 - **Doing nothing**
 - Empty space
 - Manufacturing
 - **Another big box store**
- Things looking like crap
- **Financial burden to city**
- Car dealership

What words or phrases could capture the future identity of this place?

- Mead District
- Mead Court Campus
- Honor history of state hospital with dignity
- Home
- Mead Center
- Mead Village
- Mead North
- Mead Park
- Prairie View at The Mead
- Mead Landing
- Mead's Town Square
- **Something with Mead in it**
- Yankton Activity and Market Center
- Uptown Yankton
- Uptown Square
- Uptown Village
- Uptown District
- Yankton Uptown Park
- NoYa District (North Yankton)
- Harvest Prairie Growth/ Green/ Bounty/Fields
- Lewis and Clark Corner
- Lewis and Clark District (Gateway)
- Progress
- Yankton History Park/ technology/ Sports
- Yankton Serenity Park
- Pioneers Paradise
- Yankton Cultural District
- Dakota Territorial District



Twenty years from now, what do see yourself DOING in this space?

Topics are listed roughly in order of preference, starting with the ideas that received the most votes

- **Shopping**
- Shopping experience/spend time – services, local, lake related, unique, twist of pine
- **Going to events**/outdoor theater/pavilion
- Eating
- **Walking/biking**/on trail/walkable
- Relaxing
- **Visit Mead with friends**
- Learning/Taking in culture/visiting with friends – Mead
- Tech – integrating technology
- Celebration / festive activities / food
- Enjoying outdoor greenspace
- Having a drink
- Honoring and remembering – **appreciate history** of the site
- Take grandkids to museum/park and ice cream
- Convention space/gathering place/concert and plays
- Place for kids to picnic/hang out (yell and run) visit museum
- Concerts and cultural events
- Attending event/concert/tradeshow
- Timeless/icon – identify something unique
- **Creating an experience**
- 21st-century research
- Living – Row houses (stone) more dense than one family – giant apartment building
- Civic center indoor and out
- Going out to eat
- Photo opportunities

VISUAL PREFERENCE STATION HARVEST

Participants at the February design event were invited to look at images of a wide variety of architectural features and styles, including from within and outside Yankton, and vote on which ones were appealing to them as a good fit in the Yankton community. Here are the top preferences for each of the three groups.

GROUP 1

- **Green space**, park areas, amphitheatre space
- Liked **Victorian look**.
- Liked **wavy roof line**.
- Downtown look not in.
- **No on gas station**.
- Walkways with trees, green space, resting areas.
- Green courtyard.
- Want green areas mixed in with concrete.
- Place to hold community events.
- Okay with **combination retail/residential** mixed use.
- Walkable areas.
- Like stone, water, fountain, wavy roof, green space – **something you would want to come to see**.



- Unique looking but natural materials.
- The **“pride” of a community** coming together.
- Want peaceful feeling areas.
- Avoid too concentrated space. Provide green space mixed in.

GROUP 2

- Like **older style** though modern look had good response.
- **Statues, walkways, fountains** had good response but don't make these too large.
- Liked green spaces but not too large. Amphitheatre type seating was appealing but not all concrete.
- Retail/business use on first floor of building but not too dense. Residential on upper levels.
- Might be better to **not mix residential and retail** in same building.

- Exterior of building should have an older stone building look/theme – **a timeless factor**.
- Okay to mix building materials such as stone, brick, metal and wood.
- Liked the **wavy roof line**.
- Parking should not be one big parking lot but broken-out areas with covered waiting areas mixed in.
- Want a distinct look but not a “downtown” look.
- Town square monument okay.

GROUP 3

- Liked **Victorian, mixed use** with retail/residential
- Liked wavy roof line, stone and water. **Campus feel open landscaping**.

- **No big parking lots**. Provide green space buffer between parking and buildings.
- Liked statues.
- Mix green space with buildings.
- Provide walking trails.
- Area should **reflect the history**.
- Provide ponds, shelters, fountains, walkways, courtyards.
- Add culture into walkways. Not just sidewalks.
- Stone and metal mixed with landscaping.
- Liked **old character** of buildings.
- Big spray fountain not a good thing.
- Public event green space area alongside retail/restaurant space.
- Create **a sense of pride**, coming home again feel.
- Scale of buildings. **Don't dwarf Mead**.
- Different textures would be good.
- Terminal Vista leading to Mead.
- Provide **gathering spaces**.
- Modern look okay but need **mix of materials**: stone, brick, arched roofs.
- Want a unique look/feel.

–Larry Crane, Ryan Kranz,
Jim Schramm

MAPS STATION HARVEST

Participants were provided with aerial maps and photos of the Mead property and invited into dialogue about what could happen and how people could move through the space in the future, and to sketch in some of the features they would like to see in that place. Here are the common elements suggested by almost all of the attendees.



Create a **corridor view** from the intersection looking NW into the development toward the Mead.

Have a **design element that catches the eye of travelers** in the corner of the intersection. Small water feature or other entry feature.

Create a **modest gathering space, or "Event Lawn."** Maybe close to the Mead so it can be used in conjunction with Mead events.

Transition from commercial in the east portion of the development to high-density residential in the west portion (not single family). The transition may include some mixed-use structures (commercial at grade with residential lofts).

Maintain the south **view to and from the Mead**, and make sure development maintains the viewscape to the river from the balcony of the Mead.

Create a **unique-to-Yankton yet practical architectural theme** that is unmistakable. Does not look or feel like other locations in the City.

Make the area **pedestrian and bicycle friendly**.

—Dave Mingo

Contact information

**Want to get involved? Have ideas to share?
Get in touch with Dave:**

Dave Mingo, AICP

Community and Economic Development Director

PO Box 176

City of Yankton, SD 57078

605-668-5252

DMingo@cityofyankton.org

MEAD NEIGHBORHOOD CONCEPT DESIGN TEAM

Dave Mingo, *City of Yankton*

Brad Bies, *City of Yankton*

Eric Ambrosion, *Planning and
Development District III*

Cassie Pospishil, *South Dakota State
University Architecture Student*

Jim Schramm, *Schramm Architects LLC*

David Locke, *Stockwell Engineers*

Annie Remmerde, *Stockwell Engineers*

Larry Crane, *AIA, Perspective*

Ryan Kranz, *AIA, Perspective*

Mike Knutson, *MAKe Strategies*

Heidi Marttila-Losure, *Dakotafire Media*

Joe Bartmann, *Dakota Resources*



Memorandum #16-289

To: City Commission
From: Finance Officer
Date: December 1, 2016
Subject: Write Off of Uncollectible Utility Accounts

Attached is Departmental Correspondence from Deputy Finance Officer, Ann Clough. Ann has reviewed the uncollectible accounts and is recommending a write off of \$4,075.60. This was last done in November 2015 and is completed on an annual basis. This is \$8,943.52 less than last year's write off. This year's write offs are comprised of twenty-one residential customers and two failed or closed businesses. The total amount represents approximately 0.04% (four-one hundredths of one percent) of our total revenues (approximately \$9,900,612) for water, waste water, and solid waste collection for the one year period.

I would like to point out at this time that the philosophy behind penalties and enforcement of shut-offs, is to assess any increased expenses occurring from this process to the customers that caused these expenses rather than to absorb them and spread them among all the regular paying customers. When accounts are written off in the above manner, they technically become an expense to these regular customers. We currently have approximately 5,359 customers. This write off thus becomes an annual expense to these customers of approximately \$0.76 (compared to \$2.42 last year) per customer.

Attached is a list of accounts returned by the collection agency since December 2015 with the account holder's name and reason the account was returned.

It should be noted that although these accounts have been returned, the collection agency still keeps them on file for possible future collection. We also keep a list at the City Finance Office in case one of these customers attempts to receive City utilities in the future. At that time we will require payment of the old amount plus a deposit before a new account is authorized.

Good accounting practice dictates we remove old accounts receivable from our records on a regular basis.

The following are explanations of the reasons used on the list:

- Skipped – customer has left town with no forwarding address and all attempts to locate them have been unsuccessful
- Imprisonment – customer in prison-unable to collect
- Uncollectible – the collection agency has made numerous contacts with the customer but is unable to obtain payment. The agency notes that the individuals are uncooperative, refuse payment, are often credit abusers and cannot force payment. Litigation is at times filed to garnish wages but these attempts are unsuccessful

_____ Roll call

The accounts in question were returned by the collection agency as uncollectible, so all possible avenues have been exhausted. Therefore, I request the Board of City Commissioners write off the uncollectible accounts as authorized by SDCL 9-22-4 (see below).

9-22-4. Assignment of delinquent accounts receivable--Disposition of uncollectible accounts. Every municipality may assign for collection any or all delinquent accounts receivable. After reasonable collection efforts the governing body may determine that an account is uncollectible, and by formal action direct that the uncollectible amount be removed from the records and disclosed on that year's financial report. Evidence of the debt removed from the records by the formal action of the governing body shall be retained by the municipality to support possible subsequent collection of that debt.

Source: SDC Supp 1960, § 45.0201-1 (23) as added by SL 1964, ch 138; SL 1974, ch 74; SL 1979, ch 57.

It is recommended that the City Commission authorize the write-off of \$4,075.60 as uncollectible per SDCL 9-22-4.

Respectfully Submitted,



Al Viereck
Finance Officer

Departmental Correspondence

To: Finance Officer
From: Deputy Finance Officer
Date: December 2016
Subject: Utilities, Accounts Receivable Write Off

As authorized in SDCL 9-22-4, I am recommending the Board of Commissioners write off the attached utility accounts in the amount of \$4,075.60 against the reserve balance of \$35,007.19. Utility accounts were sent to a local collection agency and have been returned as uncollectible due to a number of reasons. Reasons they are uncollectible include: skipped-39%, uncooperative/no assets-61%. The \$4,075.60 has accumulated since the prior year write off and represents account balances from 2008 through November 2016 as follows: 2008-\$98.28, 2009-\$723.01, 2010-\$301.51, 2011-\$195.06, 2012-\$155.47, 2013-\$1,030.85, 2014-\$917.73, and 2015-\$653.69. This reflects 5.1% of all delinquent accounts receivable. Delinquent accounts are categorized as follows:

Customers on Service (30 days delinquent)	\$ 25,485.67
Credit Collection Agency	\$ 51,130.31
Uncollectible	\$ 4,075.60
Total Delinquent Accounts Receivable	<u>\$ 80,691.58</u>

The aged analysis of the accounts receivable remaining at the Credit Collection Service as of November 2016 is:

30 days or less	\$ 246.46
30 to 60 days	\$ 3,056.05
60 to 90 days	\$ 16,378.46
Over 90 days	\$ 31,449.34
Total	<u>\$ 51,130.31</u>

I have attached documentation on those accounts that we request be removed from our records and to be disclosed on the City's 2016 financial report.

Respectfully Submitted,

Ann Clough
Deputy Finance Officer

Utility Write Offs - November 2016

<u>ACCOUNT</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>REASON</u>
81-1397-01-01	\$ 105.51	Albers, Jessica	Uncollectible
81-1398-01-01	\$ 151.10	Kitto, Ethan	Skipped
81-1399-01-01	\$ 169.81	Jensen, William	Skipped
81-1400-01-01	\$ 131.82	Smejkal, Tara	Uncollectible
81-1401-01-01	\$ 242.37	Dunkelberger, Jason	Uncollectible
81-1402-01-01	\$ 287.65	Uehling, Jetta	Uncollectible
81-1403-01-01	\$ 252.72	Uehling, Dustin	Uncollectible
81-1404-01-01	\$ 98.28	Wiedefeld, Sherri	Uncollectible
81-1405-01-01	\$ 191.45	Janis, Christopher	Uncollectible
81-1406-01-01	\$ 154.80	Johnson, Stephanie	Uncollectible
81-1407-01-01	\$ 202.59	English, Michael	Skipped
81-1408-01-01	\$ 375.27	Anytime Fitness (Travis Hills)	Skipped
81-1409-01-01	\$ 198.38	Jenkins, Dwayne	Uncollectible
81-1410-01-01	\$ 203.78	Nelson, Michael	Uncollectible
81-1411-01-01	\$ 150.41	Waterfront	Skipped
81-1412-01-01	\$ 196.26	Davis, Carlie	Skipped
81-1413-01-01	\$ 164.96	Graves, Christopher	Skipped
81-1414-01-01	\$ 196.86	Hare, Lujuanda	Skipped
81-1415-01-01	\$ 155.47	Marek, Aaron & Charleen	Uncollectible
81-1416-01-01	\$ 128.62	Rochholz, Matthew	Skipped
81-1417-01-01	\$ 66.44	Sharif, Misty (Abukar)	Uncollectible
81-1418-01-01	\$ 215.92	Smith, Erika	Uncollectible
81-1419-01-01	\$ 35.13	Thompson, Floyd & Donna	Uncollectible
TOTAL	\$ 4,075.60		

Memorandum #16-303

To: Amy Nelson, City Manager
 From: Todd R. Larson, Director of Parks, Recreation, & City Events
 Date: December 6, 2016
 Subject: Funding Request for Rockin' Ribfest

Attached is a letter from Rockin' Ribfest requesting financial participation from the City of Yankton to assist with their event scheduled for June 2 and 3, 2017.

Rockin' Ribfest is requesting \$9,540.00 to be used to enhance the visitor's experience with the addition of a 12x20 Daktronics screen.

The City of Yankton in the past also allocated \$15,000 in the BBB budget to be used for Special Events/Ribfest overtime. This overtime will not be needed in 2017 as the event is moving to the NFAA facility. Last year approximately 150 hours of overtime were incurred for Rockin' Ribfest staffing. In 2017, the City Staff would drop off picnic tables, trash cans, and benches prior to the event and pick them back up on Monday after the event. There would be no work during the event by City Staff.

The move to the NFAA facility will allow for a fenced area with controlled access points so a gate fee can be charged for the event. This will create a new revenue stream which will help in making this event more sustainable for the years to come.

In 2016, Rockin' Ribfest revenue after paying expenses for 2015 and 2016 left no funds to start preparing for 2017. Sponsorship money will be used to prepare for the 2017 event. A major sponsor for 2017 has been secured already and the City of Yankton, should they choose to sponsor the LED screen, would be the other major sponsor for this event in 2017.

Kristy Wyland from Rockin' Ribfest will be present to answer questions from the Commission in regards to this request.

Recommendation: It is recommended that the City Commission listen to the presentation from Rockin' Ribfest and allow for the full Commission to consider and discuss a sponsorship for 2017.

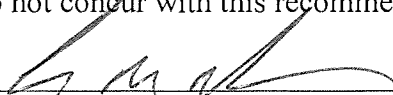
Respectfully submitted,



Todd R. Larson
 Director of Parks, Recreation, & City Events

I concur with this recommendation.

I do not concur with this recommendation.



Amy Nelson, City Manager

Roll call

City of Yankton
City Manager
City Commissioners
416 Walnut Street Yankton, SD 57078

December 6, 2016

Dear City Manager and Commissioners,

The Yankton Rockin' Ribfest committee is planning for big changes in 2017. Our 11th annual event will take place on Friday, June 2 and Saturday, June 3, 2017. The biggest change is the location. We will be moving to NFAA Easton Yankton Archery Center. The main reason for the move is to be able to charge an affordable gate fee for the event. It is our hope that the gate fee will afford us the opportunity to grow and to bring an even better Ribfest to Yankton for many years to come.

We would like to take this opportunity to thank you for your continued support. The success of this event is largely due to the support we receive from the Commissioners and the City of Yankton. The addition of the 12'x20' Daktronics 10mm Modular LED display continues to be a huge success. The reaction from our guests is solid proof that it enhances the overall experience.

For the past two years, the City of Yankton has agreed to sponsor the Daktronics unit with a \$9,540 monetary contribution. We would like to ask you to continue this generous donation.

Due to the move, we will not need the many hours of man power that you have provided in the past. We will not rely on the City to help with porta-pots in 2017. We would still like to request 70 picnic tables, 20 benches, and 25 garbage cans from the City. We ask that these be delivered prior to the event - preferably on Thursday, June 1, 2017.

In the past, light towers have been provided at night for the safety of attendees leaving the concert area and for removal/clean-up of equipment. We would be grateful if this could also be supplied again in 2017.

We cannot put in to words how thankful we are for your support. Thank you for supporting Rockin' Ribfest!

Respectfully submitted,

Yankton Rockin' Ribfest Inc.: Co-Chairs: Kristy Wyland and Sarah Heine;

Committee: Jesse Bailey, Kathy Church, Cyndi Hunhoff, Karen Johnson, Tammy Johnson, Barb Rohde, Beth Rye, Chad Smith, Danielle Smith

Contact information:

Kristy Wyland

308 Douglas Ave.

Yankton, SD 57078

605-665-2263 or 605-660-5169

Email: info@yanktonribfest.com

Memorandum #16-295

To: Amy Nelson, City Manager
 From: Kyle Goodmanson, Director of Environmental Services
 Subject: HDR Proposal for Water Treatment Plant Design Amendment and Collector Construction Management Amendment.
 Date: December 12, 2016

Attached is an amendment for professional services costs for the Water Treatment Plant Design and the Collector Well Construction Management Agreements.

Amendment No. 2 for the Construction Management Agreement reduces the cost by \$74,684.00. This was primarily due to less time being required for the Resident Project Representative (RPR). Because of construction scheduling for the Collector Well and Raw Water Line Projects, HDR was able to manage the construction observation with one RPR for the entire project rather than two. The \$74,684.00 will be transferred to the Water Plant Design Agreement.

Amendment No.3 for the Water Treatment Plant will be an increase of \$74,684.00. This will include some of the construction management for the membrane procurement including review of shop drawings. This was originally scheduled to be part of an overall construction management contract for the Water Treatment Plant. Delays in the funding options have prevented the bidding and subsequent construction contract.

Amendment No. 3 will also address several issues related to the decommissioning of the 1929 plant. This will include disconnecting piping, disconnecting power, and abandoning the #1 reservoir.

It is recommended that the City Manager be authorized to amend the Water Treatment Plant Design and Collector Well Construction Management Agreements with HDR transferring \$74,684.00. No additional authorization of funds is required.

Respectfully Submitted,


 Kyle Goodmanson
 Director of Environmental Services

Attachments

I concur with the recommendation.

I do not concur with the recommendation.



 Amy Nelson
 City Manager

_____ Roll call

**AMENDMENT No. 2 TO AGREEMENT
FOR
ENGINEERING SERVICES**

WHEREAS:

HDR entered into an agreement on November 24, 2014 to perform engineering services for Collector Well and Raw Water Transmission Main Construction Management Services ("Project");

OWNER desires to amend this agreement in order for HDR to revise the services performed from those previously contemplated;

HDR is willing to amend the agreement and revise the engineering services performed.

NOW, THEREFORE, HDR and City of Yankton do hereby agree:

The Agreement and the terms and conditions therein shall remain unchanged. Revisions to the engineering services and compensation are presented in the exhibits listed below;

Exhibit A-1	Engineering Services
Exhibit C-1	Payments to Engineer for Services and Reimbursable Expenses

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first written above.

CITY OF YANKTON, SOUTH DAKOTA
"OWNER"

BY: _____

NAME: _____

TITLE: _____

ADDRESS: _____

HDR
"ENGINEER"

BY:  _____

NAME: J. Michael Coleman, P.E.

TITLE: Vice President

Address: 6300 S. Old Village Place

Sioux Falls, SD 57108

EXHIBIT A-1
Engineer's Services

SCOPE STATEMENT AND OBJECTIVE

Less time was required for a Resident Project Representative (RPR) during construction of the Collector Well and Raw Water Transmission Main than originally estimated. Because of construction scheduling between the Collector Well and the Raw Water Transmission Main, HDR was able to manage construction observation with one RPR during the entire construction rather than two, which resulted in a reduction in the RPR time.

PART 1 – BASIC SERVICES

Construction Phase

Upon successful completion of the Bidding and Negotiating Phase, and upon written authorization from Owner, Engineer shall:

2. *Resident Project Representative (RPR):*

- 1) ***HDR has managed RPR time so that less time was required during construction of the Collector Well and Raw Water Transmission Main than originally estimated.***

EXHIBIT C-1

Payments to Engineer for Services and Reimbursable Expenses

Compensation for ENGINEER'S services under this Amendment shall be on the basis of Direct Labor Costs times a factor of 3.15 for the services of ENGINEER'S personnel engaged on the Project, plus Reimbursable Expenses, estimated to be reduced by \$74,684 (Seventy-four thousand, six-hundred, eighty-four dollars). ***The reduction in fee for the Collector Well and Raw Water Transmission Main Construction Management Agreement will be transferred to this Water Treatment Plant Design Agreement for additional services related to decommissioning of Plant #1 and Reservoir #1 and for other additional out of scope items.***

ARTICLE 2 – OWNER'S RESPONSIBILITIES

C2.01 Compensation for Basic Services (other than Resident Project Representative) – Standard Hourly Method of Payment

A. Owner shall pay Engineer for Basic Services set forth in Exhibit A, including services of Engineer's Resident Project Representative, as follows:

4. (Revised) The total compensation for services under Paragraph C2.01 is estimated to be e Eight Hundred Thirty-Two Thousand Five Hundred Thirty-Six Dollars (\$832,536) based on the following estimated distribution of compensation:

Task	Labor	Expense	Tech Charge	Total Task
Collector Well	\$644,800	\$35,400	\$17,600	\$697,800
Raw Water Transmission	\$138,000	\$13,300	\$4,000	\$155,300
Water Main Loop Design	\$41,100		\$1,100	\$42,200
Amend. No. 1 – Raw Water Main Relocation	\$11,555	\$13	\$352	\$11,920
Amend. No. 2 – Reduction in RPR Time.	-\$72,535	-\$443	-\$1,706	-\$74,684
Total	\$762,920	\$48,270	\$21,346	\$832,536

**AMENDMENT No. 3 TO AGREEMENT
FOR
ENGINEERING SERVICES**

WHEREAS:

HDR entered into an agreement on November 14, 2013 to perform engineering services for Yankton Water Treatment Plant Design ("Project");

OWNER desires to amend this agreement in order for HDR to perform services beyond those previously contemplated;

HDR is willing to amend the agreement and perform the additional engineering services.

NOW, THEREFORE, HDR and City of Yankton do hereby agree:

The Agreement and the terms and conditions therein shall remain unchanged. Additional engineering services and compensation are presented in the exhibits listed below;

Exhibit A-1	Additional Services
Exhibit B-1	Compensation

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first written above.

CITY OF YANKTON, SOUTH DAKOTA
"OWNER"

BY: _____

NAME: _____

TITLE: _____

ADDRESS: _____

HDR
"ENGINEER"

BY:  _____

NAME: J. Michael Coleman, P.E.

TITLE: Vice President

Address: 6300 S. Old Village Place

Sioux Falls, SD 57108

EXHIBIT A-1

SCOPE OF SERVICES

SCOPE STATEMENT AND OBJECTIVE

The proposed water treatment plant expansion will be located adjacent to the Yankton's Water Treatment Plant #2 and Riverfront Park. Engineer has completed 95+ percent plans and specifications for the plant expansion including submittal to the South Dakota Department of Environment and Natural Resources (SD DENR) for review. The SD DENR has reviewed and approved the plans and specifications. Procurement of the Membrane Equipment has been bid and awarded to Harn R/O Systems, Inc. of Venice Florida. A kickoff meeting for the Membrane Equipment Procurement Contract has been held and shop drawings are currently being prepared by Harn R/O System for review.

Advertising and bidding for the construction of the treatment plant expansion project was delayed until the first quarter of 2017 for the potential of receiving a more favorable funding package through the State Revolving Loan Fund (SRF) program.

Yankton's City Commission desires to modify the proposed plan to include decommissioning of Plant #1 (1929 Plant) and Reservoir #1 as part of the proposed water treatment plant expansion. Decommissioning of Plant #1 and Reservoir #1 will include the following:

- Plug raw water feed line to Plant #1 from the River Intake Pump Station.
- Drain all basins in Plant #1. Filter media will be left in-place.
- Disconnect electrical power to all water treatment plant equipment by either lockout/tag-out or by disconnecting wires at the motor control centers. Electrical power for lights and outlets will remain.
- New water service line to keep the restrooms in service.
- Sand-fill and abandon Reservoir #1 (300,000 gallon below grade concrete tank).
- Plug finished water line from Plant #1 to Reservoir #1.
- Plug or demolish the suction channel from Reservoir #1 to the High Service Pump Station in Plant #1.
- Plug the connecting pipeline between Reservoir #1 and below grade Reservoir #2.
- Disconnect and relocate all supervisory, controls, and data acquisition (SCADA) equipment as necessary.

As a result of the complete decommissioning of Plant #1 and the associated Plant #1 High Service Pump Station the following additional work will also be included as part of the proposed water treatment plant expansion to provide reliability and redundancy:

- The existing design connects the new 24" Finished Water Line from the new membrane plant to the existing 16" transfer line. This design should be modified to connect the 24" Finished Water Line to Reservoir #2 for direct connection to the reservoir.
- Evaluate the condition of the existing 36" pipeline from Reservoir #3 to the Plant #2 High Service Pump Station. Include lining the 36" pipeline.

A portion of the fee remaining from the Collector Well and Raw Water Transmission Main Construction Management Agreement will be transferred to this Water Treatment Plant Design Agreement for the additional services described herein.

The scope of services tasks are amended as follows:

TASK SERIES 100 – PROJECT MANAGEMENT

Task 130 – Scheduling and Coordination of additional work

- a.4) Water Treatment Plant Construction
 - (1) Schedule and coordinate completion of additional work and incorporation into the plans and specifications.

Task Series 500 – Treatment Plant Design

Task 550 – Final Plans and Specifications:

- a. Amend plans and specifications to include the following:
 - 1) Decommissioning of Plant #1 and Reservoir #1.
 - 2) Extension of 24" Finished Water Line to Reservoir #2.
 - 3) Line existing 36" Treated Water Line from Reservoir #3 to High Service Pump Station.
- b. Additional coordination and review meetings with Owner.
- c. Provide updated construction cost estimate.

Deliverables:

- a. Revised Final Water Treatment Plant Expansion Plans & Specifications
- b. Final Bidding Documents
- c. Contract award recommendation letter for Water Treatment Plant construction.

**EXHIBIT B-1
COMPENSATION**

Compensation for ENGINEER'S services under this Amendment shall be on the basis of Direct Labor Costs times a factor of 3.15 for the services of ENGINEER'S personnel engaged on the Project, plus Reimbursable Expenses, estimated to be \$74,684 (Seventy-four thousand, six-hundred, eighty-four dollars).

Task	Labor	Expenses	Tech Charge	Total Fee
Scheduling and Coordination of Bid Package	\$8,120	\$0	\$170	\$8,290
Revised Final Plans & Specifications	\$64,415	\$443	\$1,536	\$66,394
Total	\$72,535	\$443	\$1,706	\$74,684

Updated Project Fee Summary

Original Agreement:	\$1,990,400
Amendment #1	\$53,475
Amendment #2	\$422,600
Amendment #3	\$74,684
Revised Fee	<u>\$2,541,159</u>

Memorandum #16-290

To: City Manager and City Commission
From: Kathy Wibbels, Library Director
Subject: FY 2017 County Contract for Library Services
Date: November 29, 2016

The current contract with Yankton County for the Yankton Community Library to provide library services for residents living outside the corporate limits of the City of Yankton expires December 31, 2016.

Attached to this memorandum, please find a copy of Resolution #16-87, which would extend library services to Yankton County residents through Fiscal Year 2017.

Presently, the Yankton Community Library serves 844 households residing outside of the city limits and within Yankton County.

A non-resident library card is \$40 per year. Under this agreement, each household pays \$5.00 per year for a library card and Yankton County provides \$24,000 per year.

Recommendation: The Yankton Community Library Board of Trustees formally recommends that the Yankton City Commission approve this Contract.

Respectfully Submitted,



Kathleen Wibbels
Library Director

I concur with the recommendation

I do not concur with the recommendation



Amy Nelson, City Manager

____ Roll call

RESOLUTION #16-87

WHEREAS, the City of Yankton and Yankton County have entered into an agreement for the provision of library services for residents living outside the corporate limits of the city; and,

WHEREAS, the current agreement is slated to expire December 31, 2016; and,

WHEREAS, Yankton County has contracted with the City for library services since 1993; and,

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the Agreement for the Provision of Library Services between the City and Yankton County be extended for the term January 1, 2017, through December 31, 2017.

Adopted:

C.N. Gross
Mayor

ATTEST:

Al Viereck
Finance Officer

Agreement for the Provision of Library Services

This Agreement made this 4th day of November, 2016 between the City of Yankton, a municipal corporation, acting through its Board of Library Trustees and its Board of City Commissioners and Yankton County, a political subdivision, acting through its Board of County Commissioners.

The parties do agree as follows:

1. The City of Yankton will provide the same library services to all residents of Yankton County living outside of the corporate limits of the City of Yankton as it provides for citizens of the City.
2. Yankton County will pay \$24,000 to the City of Yankton to provide library services for all Yankton County residents from January 1, 2017 until December 31, 2017. The City of Yankton will bill Yankton County semi-annually (April and October – See County Commission Minutes, 01/11/00)
3. Additionally, every card holder must pay a \$5.00 out-of-pocket charge directly to the Library, upon issuance or renewal, for a nonresident card. Normally nonresident family cards are issued at \$40.00.
4. While the library agrees to verify that each person or family to whom a card issued is a resident of Yankton County by using a current edition of the County directory or a current means of identification, both the County and Library have agreed upon the following definition of a county resident that is eligible to purchase a County card:

“Person or persons owning residential or business property within Yankton County or, through rent or lease, paying property taxes to the County and County youth, high school freshmen through seniors. Verification of property tax payment may be additionally required for persons renting or leasing. The property owners (residing within the county or not) as well as the renter/lessee have the same right to obtain a library card.”
5. During the contract period, the Library will track the utilization of library services by county residents and provide patron database numbers, renewal and new card figures, and circulation percentages upon demand to the Board of County Commissioners.
6. The Board of County Commissioners is entitled to appoint an additional member to the Board of Library Trustee of the City of Yankton as provided in SDCL 14 2-36. Said member shall have all of the powers and responsibilities granted to members of the Library Board of Trustees under state law and city code/ordinance. The term of the county representative shall be tied to this contract date as well as the term and appointment calendar for County Commissioners. If the contract is terminated for any reason, the County Commissioner’s representative on the Library Board of Trustee will end upon the date of contract termination.


7. This agreement shall be effective and binding on January 1, 2017 extending until December 31, 2017 unless amended or terminated by either/or both parties. A mutual resolution for extension may also be included.

Approved this 9th day of November, 2016, Yankton Community Library Board of Trustees.



Tonja Koenigs
Board President

Attest:



Kathy Wibbels
Library Director


Approved this ____ day of _____, 201__, City of Yankton.

Charles Gross
Mayor

Attest:

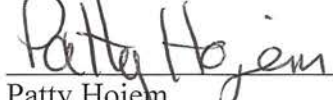
Amy Nelson
City Manager

Approved this 15 day of November, 2016, Board of Commissioners, Yankton County.



Todd Woods
Chairman

Attest:



Patty Hojem
Auditor

Memorandum #16-300

To: Amy Nelson, City Manager
From: Bradley Moser, Civil Engineer
Subject: Change Order Number 2, Final Project Acceptance and Final Payment for the Yankton Transfer Station Scale Site Improvements
Date: December 5, 2016

The changes at the Yankton Transfer Station to improve the circulation of traffic have been completed. Remodeling of the scale house, relocating the scale and installing new concrete pavement provides a better system for customers and mitigates the backed up traffic on 23rd Street waiting to access the transfer station.

The attached Change Order #2 includes small adjustments for three additional items, a major decrease of \$9,137.00 for a modification to the roof of the scale house and a major increase of \$16,493.00, for final quantity changes. The net adjustment for Change Order #2 is an increase of \$10,288.80.

Change Order #2 along with the previously approved Change Order #1, alters the construction cost by \$12,745.80, increasing the original project cost of \$644,483.00 to \$657,228.80.

City staff has reviewed the project, the change order and the final pay request. With concurrence from Banner & Associates, staff recommends that Change Order #2 be approved, that the project be accepted and that the City Finance Officer be authorized to issue a manual check in the amount of \$83,279.37 to Masonry Components, Inc., based on the attached final pay request.

Respectfully submitted,

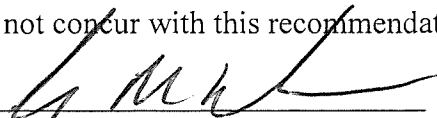


Bradley Moser
Civil Engineer

Recommendation: It is recommended that the City Commission approve Change Order #2, accept the completed improvements at the Yankton Transfer Station, and authorize the Finance Officer to issue a manual check to Masonry Components, Inc., in the amount of \$83,279.37, as detailed in Memorandum #16-300.

I concur with this recommendation.

I do not concur with this recommendation.



Amy Nelson
City Manager

cc: Adam Haberman (electronic)
file

____ Roll call

Project No. 2015-036

CHANGE ORDER

PROJECT TITLE: Yankton Transfer Station
Scale Site Improvements CHANGE ORDER NO.: 2

PROJECT NO: 2015-036 (BAI NO. 22149.00) DATE: 11/23/16

DESCRIPTION: Scale House Imprcvements - See attached itemization/Final adjustment of quantities

The following changes are hereby made to the Contract Documents:

<u>Quantity</u>	<u>Each</u>	<u>Total</u>
1	\$10,488.80	\$10,488.80

Total Amount of this Change Order \$ 10,488.80

JUSTIFICATION:
Upon further review, existing door frame could not be reused for toilet room (RFP #1). Owner requested more wing wall with bulletin board be left in place and relocate existing counter/cabinet to west side of Reception 102 and nstall new counter/cabinet on south side of Reception 102 (RFP #2). Contractor/Owner proposed new roof configuration for vestibule (RFP #4). Refer to Sheets 5 1 and 5 2 of plans. Owner requested additional railing along ADA accessible route on north side of Scale House (RFP #5). Owner requested additional PCC pavement and base course to eliminate grass areas within new concrete surfacing (Adjustment of Quantities) plus final adjustment of quantities not used.

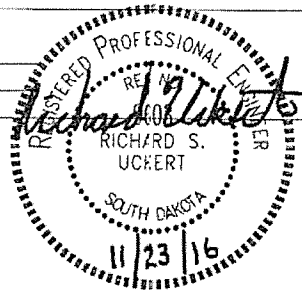
Original Contract Amount: \$ 644,483.00
Current Contract Amt. Adjusted by Previous Change Orders: \$ 646,740.00
Contract Amt. due to this Change Orceer will be (increased)(decreased) by: \$ 10,488.80
Contract Amount including this Change Order will be: \$ 657,228.80

Contract Time will be (increased)(decreased) by N/A
Completion Date for all work will be N/A

APPROVAL:

ORDERED BY: _____
City of Yankton

ACCEPTED BY: Camela J. Timonser
Contractor



Banner Associates, Inc.

CHANGE ORDER NO. 2

To (Owner): City of Yankton, South Dakota					
Project: Yankton Transfer Station					
Item	Description	Quantity	Unit	Unit Price	Value
1	RFP #1	1	LS	\$247.50	\$247.50
2	RFP #2	1	LS	\$203.50	\$203.50
3	RFP #4	1	LS	-\$9,137.00	-\$9,137.00
4	RFP #5	1	LS	\$2,681.80	\$2,681.80
5	Adjustment of Final Quantities	1	LS	\$16,493.00	\$16,493.00
TOTAL					\$10,488.80

REQUEST FOR PROPOSAL (RFP)

RFP# 001

DATE: March 22, 2016

TO: Masonry Components
3702 Leader Lane
Yankton, SD 57078

RE: Banner Associates Inc.
14 W. Main Street, Ste. A
Vermillion, SD 57069

Please submit an itemized cost breakdown for changes in contract sum and contract time, resulting from the following proposed modification(s) to the Contract Documents.

Refer to RFI No. 01

SUBJECT: Refer to Plan Drawing 5.1: Furnish and install new wood door frame for Door 103.
Refer to attached RFI 01.

NEW DOOR JAM STAIN & LACQUER	\$205.00
PROFIT	20.00
OVERHEAD 10%	22.50
TOTAL	\$247.50

If no change in contract time, state "none" here: NONE

If no change in contract amount, state "none" here: _____

If either or both above items are noted "none", please return this form within five (5) days.

ARCHITECT/ENGINEER



REPRESENTATIVE

cc:

REQUEST FOR PROPOSAL (RFP)

RFP# 002

DATE: March 29, 2016

TO: Masonry Components
3702 Leader Lane
Yankton, SD 57078

RE: Banner Associates Inc.
14 W. Main Street, Ste. A
Vermillion, SD 57069

SUBMITTED
BANNER, INC.
4.13.16
8:20 AM

Please submit an itemized cost breakdown for changes in contract sum and contract time, resulting from the following proposed modification(s) to the Contract Documents.

SUBJECT: Refer to Plan Drawing 5.1, Reception 102; Re-locate existing and new reception counters as shown on the revised Partial Plan Drawing I/RFP-2, attached to this proposal request.

- a. Modify demolition of existing wing wall as shown.
- b. Re-locate existing counter/cabinet to the west side of Reception 102 as shown.
- c. Locate the new counter/cabinet to the south side of Reception 102 as shown.

DELETING WING WALL REMOVAL AMOUNT	\$ 60.00
REMOVE EXISTING CABINET/COUNTER TOP & REINSTALL AT NEW LOCATION	\$230.00
	= \$170.00
PROFIT	15.00
OH&P	18.50
	<u>\$203.50</u>

If no change in contract time, state "none" here: NONE

If no change in contract amount, state "none" here: SEE ATTACHED DRAWING

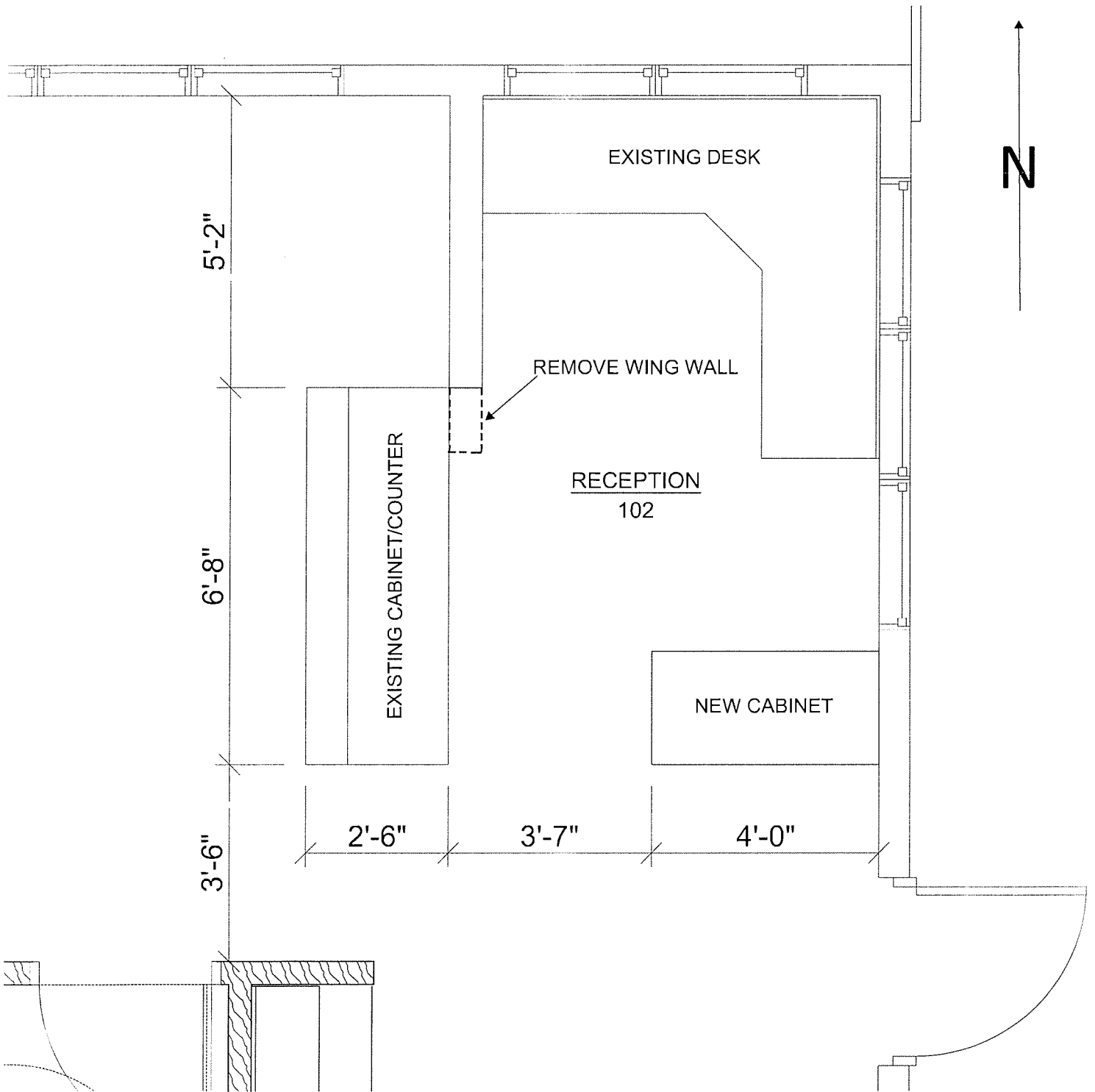
If either or both above items are noted "none", please return this form within five (5) days.

ARCHITECT/ENGINEER



 REPRESENTATIVE

cc:



Partial Plan 1/RFP-2

Scale: N.T.S.

REQUEST FOR PROPOSAL (RFP)

RFP# 004

DATE: May 13, 2016

TO: Masonry Components
3702 Leader Lane
Yankton, SD 57078

RE: Banner Associates Inc.
14 W. Main Street, Ste. A
Vermillion, SD 57069

Please submit an itemized cost breakdown for changes in contract sum and contract time, resulting from the following proposed modification(s) to the Contract Documents.

SUBJECT: Refer to Roof Plan Drawing 5.2: Modify roof configuration above new vestibule as per attached correspondence Owner and Schieffer Construction.

If no change in contract time, state "none" here: _____

If no change in contract amount, state "none" here: _____

If either or both above items are noted "none", please return this form within five (5) days.

ARCHITECT/ENGINEER



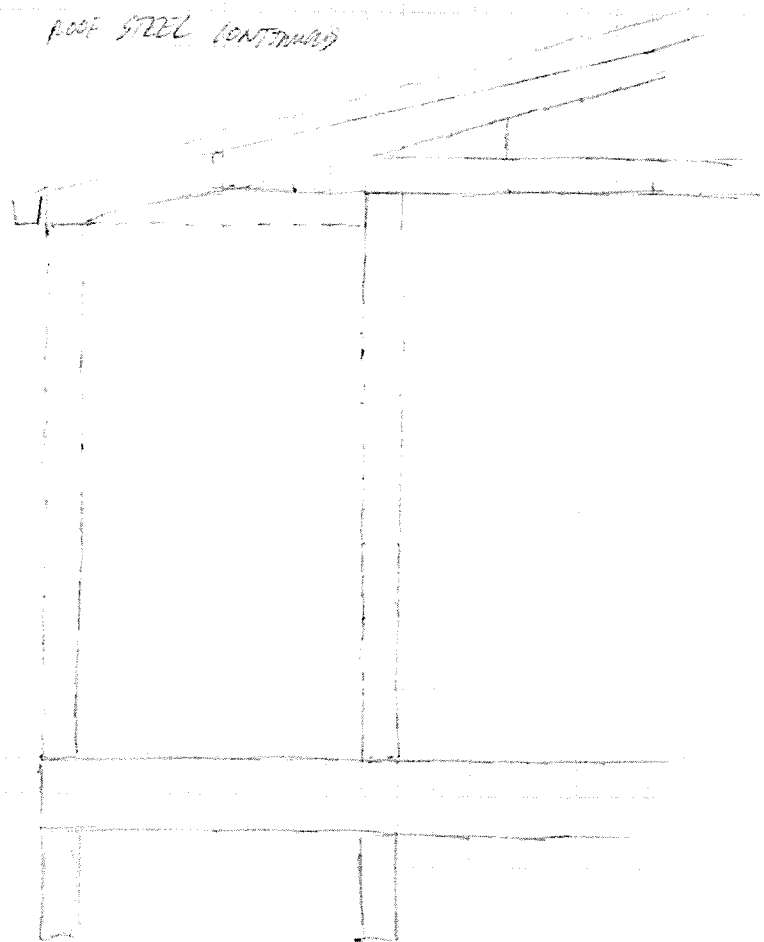
REPRESENTATIVE

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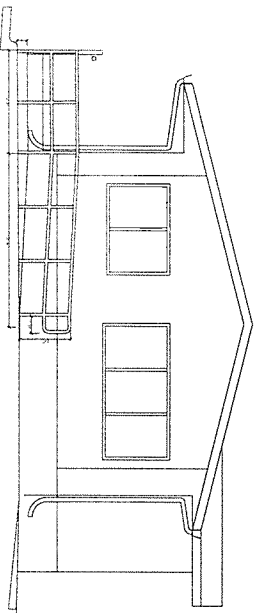
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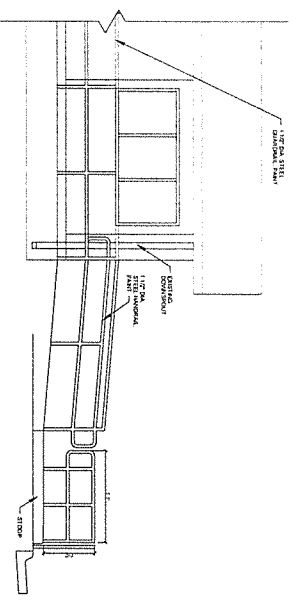


JAN 9 2016
7:24 AM
PER LOREY PATE CITY OF HOUSTON
PROJECT #9,137.00



1.1 NORTH ELEVATION

2018 BANNER ARCHITECTURE



1.2 EAST ELEVATION

2018 BANNER ARCHITECTURE

BANNER
 14 W. Main Street
 Vermilion, South Dakota 57059
 Tel: 605.238.4300
 Fax: 605.238.4312
 www.bannerarchitect.com

PROJECT TITLE
 YANKTON
 TRANSFER
 STATION
 SCALE SITE
 IMPROVEMENTS

PROJECT NO.
 1401100010

REV	DATE	DESCRIPTION

PROJECT USE
 ARCHITECT
 2018 BANNER ARCHITECTURE
 14 W. MAIN STREET
 VERMILION, SD 57059
 TEL: 605.238.4300
 FAX: 605.238.4312
 WWW.BANNERARCHITECT.COM

SHEET TITLE
 RFP #5
 HANDBILL

REQUEST FOR PROPOSAL (RFP)

RFP# 005

DATE: September 14, 2016

TO: Masonry Components
3702 Leader Lane
Yankton, SD 57078

RE: Banner Associates Inc.
14 W. Main Street, Ste. A
Vermillion, SD 57069

Please submit an itemized cost breakdown for changes in contract sum and contract time, resulting from the following proposed modification(s) to the Contract Documents.

SUBJECT: Refer to attached drawing: Furnish and install additional handrail along sidewalk north of scale house.


MATERIAL	\$1,922.00
LABOR INSTALL	516.00
	<u>\$2,438.00</u>
OVERHEAD	243.80
TOTAL	<u>\$2,681.80</u>

If no change in contract time, state "none" here: _____

If no change in contract amount, state "none" here: _____

If either or both above items are noted "none", please return this form within five (5) days.

ARCHITECT/ENGINEER



REPRESENTATIVE

CC:



Contractor's Application for Payment No. SEVEN (7) - FINAL

Application No. 7	Application Date 11/23/2016
To: CITY OF VAN HORN	From/Contractor: MANORRY EQUIPMENTS, INC.
Project: VAN HORN TRANSFER STATION SCALE SITE IMPROVEMENTS	Contract: UNIT PRICE
Change Order No. PROJECT # 2014-010	Contractor's Project No. 2214950-01

Application For Payment

Change Order Summary

Sequence	Change Order	Amount	Balance
1	12,257.00		
2	516,085.00		
TOTAL		\$528,342.00	
NET CHANGE BY CHANGE ORDERS		\$528,342.00	

1. ORIGINAL CONTRACT PRICE	\$ 644,493.00
2. Net change by Change Orders	\$ 528,342.00
3. Current Contract Price (Line 1 + 2)	\$ 1,172,835.00
4. TOTAL COMPLETED AND STORED TO DATE (Column 1 total on Progress Estimates)	\$ 605,228.00
5. RETAINAGE:	
a. X <u>605,228.00</u> Work Completed	\$
b. X <u>605,228.00</u> Stored Material	\$
c. Total Retainage (Line 5.a + Line 5.b)	\$
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.a)	\$ 667,228.00
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	\$ 678,049.12
8. AMOUNT OF THIS APPLICATION	\$ 883,279.37
9. BALANCE TO FINISH PLUS RETAINAGE (Column 6 total on Progress Estimates + Line 5.c above)	\$

Contractor's Certification

I, the undersigned, certify that the work shown on the attached invoice was performed under the contract and that the work is complete and ready for payment. I warrant that the work is complete and ready for payment and that the work is in accordance with the contract documents. I warrant that the work is complete and ready for payment and that the work is in accordance with the contract documents. I warrant that the work is complete and ready for payment and that the work is in accordance with the contract documents.

Contractor Signature: Cambria B. Tomerson Date: 11-30-16

Received by: Richard Uekert Date: 11/30/16

Received by: _____ Date: _____

Approved by: _____ Date: _____

Approved by: _____ Date: _____

Progress Estimate - Unit Price Work

Contractor's Application

7

For (Contract) YANKTON TRANSFER STATION SCALE SITE IMPROVEMENTS							Application Number SEVEN (7) - FINAL			
Application Period Through 11/22/2016							Application Date: 11/23/2016			
A			B		C	D	E	F		G
Bid Item No.	Item Description	Contract Information			Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	* (F / B)	Balance to Finish (B - F)
		Item Quantity	Units	Unit Price						
1	MOBILIZATION	1	LS	\$7,000.00	\$7,000.00	1	\$7,000.00	\$7,000.00	100.0%	\$0.00
2	REMOVAL OF CONCRETE PAVEMENT	2908	SY	\$4.60	\$13,376.80	2908	\$13,376.80	\$13,376.80	100.0%	\$0.00
3	REMOVE ASPHALT CONCRETE	674	SY	\$2.75	\$1,853.50	674	\$1,853.50	\$1,853.50	100.0%	\$0.00
4	REMOVE CONCRETE CURB & GUTTER	40	LF	\$6.50	\$260.00	40	\$260.00	\$260.00	100.0%	\$0.00
5	UNCLASSIFIED EXCAVATION	1	LS	\$12,000.00	\$12,000.00	1	\$12,000.00	\$12,000.00	100.0%	\$0.00
6	TOPSOIL	1	LS	\$2,000.00	\$2,000.00	1	\$2,000.00	\$2,000.00	100.0%	\$0.00
7	CONCRETE CURB & GUTTER	237	LF	\$32.00	\$7,584.00	237	\$7,584.00	\$7,584.00	100.0%	\$0.00
8	4" CONCRETE SIDEWALK	1748	SF	\$5.20	\$9,089.60	445	\$2,314.00	\$2,314.00	25.5%	\$6,775.60
9	8" PCC FLEET SECTION	637	SF	\$9.00	\$5,733.00	637	\$5,733.00	\$5,733.00	100.0%	\$0.00
10	8" CONCRETE VALLEY GUTTER	2476	SF	\$7.00	\$17,332.00	2476	\$17,332.00	\$17,332.00	100.0%	\$0.00
11	8" NON REINFORCED PCC PAVEMENT	3744	SY	\$45.00	\$168,480.00	4321	\$194,445.00	\$194,445.00	115.4%	-\$25,965.00
12	SAW EXISTING CONCRETE	235	LF	\$7.00	\$1,645.00	235	\$1,645.00	\$1,645.00	100.0%	\$0.00
13	SAW EXISTING ASPHALT CONCRETE	23	LF	\$10.00	\$230.00	23	\$230.00	\$230.00	100.0%	\$0.00
14	AGGREGATE BASE COURSE	4198	SY	\$4.10	\$17,211.80	4734	\$19,409.40	\$19,409.40	112.8%	-\$2,197.60
15	INSERT STEEL BAR INTO CONCRETE	897	EA	\$10.00	\$8,970.00	98	\$980.00	\$980.00	24.7%	\$7,990.00
16	ADJUST MANHOLE	1	EA	\$250.00	\$250.00	1	\$250.00	\$250.00	100.0%	\$0.00
17	REMOVE FIRE HYDRANT ASSEMBLY	1	EA	\$275.00	\$275.00	1	\$275.00	\$275.00	100.0%	\$0.00
18	FIRE HYDRANT	1	EA	\$3,300.00	\$3,300.00	1	\$3,300.00	\$3,300.00	100.0%	\$0.00
19	6" PVC WATERMAIN C-900	16	LF	\$70.00	\$1,120.00	16	\$1,120.00	\$1,120.00	100.0%	\$0.00
20	6" MJ SLEEVE	1	EA	\$300.00	\$300.00	1	\$300.00	\$300.00	100.0%	\$0.00
21	6" MEGALUGS	3	EA	\$50.00	\$150.00	3	\$150.00	\$150.00	100.0%	\$0.00
22	SEEDING	1	LS	\$2,200.00	\$2,200.00	1	\$2,200.00	\$2,200.00	100.0%	\$0.00
23	SILT FENCING	128	LF	\$5.50	\$704.00	0	\$0.00	\$0.00	0.0%	\$704.00
24	GEOTEXTILE FABRIC	400	SY	\$3.00	\$1,200.00	0	\$0.00	\$0.00	0.0%	\$1,200.00
25	EROSION CONTROL BLANKET	619	SY	\$3.30	\$2,042.70	619	\$2,042.70	\$2,042.70	100.0%	\$0.00
26	5' - 6" B&B BLUE SPRUCE EVERGREEN TREE	3	EA	\$500.00	\$1,500.00	3	\$1,500.00	\$1,500.00	100.0%	\$0.00
27	INCIDENTALWORK, STRUCTURE	1	LS	\$20,000.00	\$20,000.00	1	\$20,000.00	\$20,000.00	100.0%	\$0.00
28	FURNISH & INSTALL SCALE & ASSOCIATED APPURTENANCES	1	LS	\$165,000.00	\$165,000.00	1	\$165,000.00	\$165,000.00	100.0%	\$0.00
ARCHITECTURAL SCHEDULE										
1	SCALE HOUSE IMPROVEMENTS	1	LS	\$119,000.00	\$119,000.00	1	\$119,000.00	\$119,000.00	100.0%	\$0.00
MECHANICAL SCHEDULE										
1	MECHANICAL IMPROVEMENTS	1	LS	\$6,000.00	\$6,000.00	1	\$6,000.00	\$6,000.00	100.0%	\$0.00
ELECTRICAL SCHEDULE										
1	ELECTRICAL IMPROVEMENTS	1	LS	\$26,500.00	\$26,500.00	1	\$26,500.00	\$26,500.00	100.0%	\$0.00

Progress Estimate - Unit Price Work

Contractor's Application

7

For (Contract) YANKTON TRANSFER STATION SCALE SITE IMPROVEMENTS						Application Number SEVEN (7) - FINAL					
Application Period: Through 11/22/2016						Application Date: 11/23/2016					
A				B		C	D	E	F		G
Bid Item No	Item Description	Contract Information			Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	* (F / B)	Balance to Finish (B - F)	
		Item Quantity	Units	Unit Price							Total Value of Item (\$)
BID ALTERNATE NO. 1											
1	REMOVE ASPHALT CONCRETE	184	SY	\$4.40	\$809.60	184	\$809.60		\$809.60	100.0%	\$0.00
2	UNCLASSIFIED EXCAVATION	1	LS	\$700.00	\$700.00	1	\$700.00		\$700.00	100.0%	\$0.00
3	8" NON REINFORCED PCC PAVEMENT	234	SY	\$45.00	\$10,530.00	234	\$10,530.00		\$10,530.00	100.0%	\$0.00
4	BASE COURSE	234	SY	\$4.00	\$936.00	234	\$936.00		\$936.00	100.0%	\$0.00
5	SEEDING	1	LS	\$200.00	\$200.00	1	\$200.00		\$200.00	100.0%	\$0.00
6	28' CHAINLINK CANTILEVER GATE WITH OPERATOR	1	LS	\$12,000.00	\$12,000.00	1	\$12,000.00		\$12,000.00	100.0%	\$0.00
7	ACCESS GATE ELECTRICAL IMPROVEMENTS	1	LS	\$2,000.00	\$2,000.00	1	\$2,000.00		\$2,000.00	100.0%	\$0.00
Totals					\$644,483.00		\$660,976.00	\$0.00	\$660,976.00	102.6%	-\$16,493.00
CHANGE ORDER NO. 1											
1	SITE ELECTRICAL IMPROVEMENTS	1	LS	\$2,257.00	\$2,257.00	1	\$2,257.00		\$2,257.00	100.0%	\$0.00
Totals					\$2,257.00		\$2,257.00	\$0.00	\$2,257.00	100.0%	\$0.00
CHANGE ORDER NO. 2											
1	Scale House RFP #1, #2, #4, #5	1	LS	-\$6,004.20	-\$6,004.20	1	-\$6,004.20		-\$6,004.20	100.0%	\$0.00
2	Adjustment of Quantities	1	LS	\$16,493.00	\$16,493.00	1	\$16,493.00		\$16,493.00	100.0%	\$0.00
Totals					\$10,488.80		\$10,488.80	\$0.00	\$10,488.80	100.0%	\$0.00

RESOLUTION # 16-89

WHEREAS, SDCL 9-14-28 requires that the salaries of municipal officers be fixed and determined by City resolution,

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, effective November 26, 2016, that the salary of the Finance Officer shall be at an annual rate of \$90,526.01.

Adopted:

C.N. Gross, Mayor

Attest:

Al Viereck, Finance Officer

RESOLUTION # 16-88

WHEREAS, SDCL 9-14-28 requires that the salaries of municipal officers be fixed and determined by City resolution,

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, effective November 26, 2016, that the salary of the City Attorney shall be at an annual rate of \$42,549.81.

Adopted:

C.N. Gross, Mayor

Attest:

Al Viereck, Finance Officer

RESOLUTION # 16-90

WHEREAS, SDCL 9-14-28 requires that the salaries of municipal officers be fixed and determined by City resolution,

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, effective November 26, 2016, that the salary of the City Manager shall be at an annual rate of \$105,774.53.

Adopted:

C.N. Gross, Mayor

Attest:

Al Viereck, Finance Officer

Memorandum #16-239

To: Amy Nelson, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Planning Commission Action #16-50 / Resolution #16-69
Date: December 1, 2016



PLAT REVIEW

ACTION NUMBER: 16-50

E.T.J. MEMBER ACTION REQUIRED: No

APPLICANT / OWNER: Wintz and Ray Funeral Home and Cremation Services, Inc.

ADDRESS / LOCATION: 2901 Douglas Avenue. Please reference the attached map.

PROPERTY DESCRIPTION: Lots 1 thru 7, In the Garden of Charity Non-Profit Cremation Cemetery, In Lot 4 of Block 1, Airport Acres Subdivision in the City Of Yankton, Yankton County, South Dakota.

ZONING DISTRICT: R-2 Single Family Residential.

PREVIOUS ACTION: Original Airport Acres / Garden of Memories Cemetery Plats.

COMMENTS: The proposed plat is located within the previously platted Airport Acres Subdivision containing the Garden of Memories. The purpose of the plat is to provide for small cremation remains burial sites. Staff is not aware of any outstanding subdivision issues associated with the location. There is specific codified law that establishes the rules for platting cemeteries. As it relates to cemetery plats, unless there are City infrastructure issues that need to be addressed, we rely on the registered land surveyor preparing the plat to make sure that all applicable requirements are met.

Staff recommends approval of the proposed plat.

HEARING SCHEDULE:

October 10, 2016: The Planning Commission reviews the plat and makes a recommendation to the City Commission.

December 12, 2016: The City Commission reviews the plat and makes a final decision.

Planning Commission results: The Planning Commission recommended approval of the proposed plat.

RESOLUTION #16-69

WHEREAS, it appears from an examination of the plat of Lots 1 thru 7, In the Garden of Charity Non-Profit Cremation Cemetery, In Lot 4 of Block 1, Airport Acres Subdivision in the City Of Yankton, Yankton County, South Dakota, prepared by Travis J. Kropuenske, a registered land surveyor in the State of South Dakota, and

WHEREAS, such plat has been prepared according to law and is consistent with the City's overall Comprehensive Development Plan.

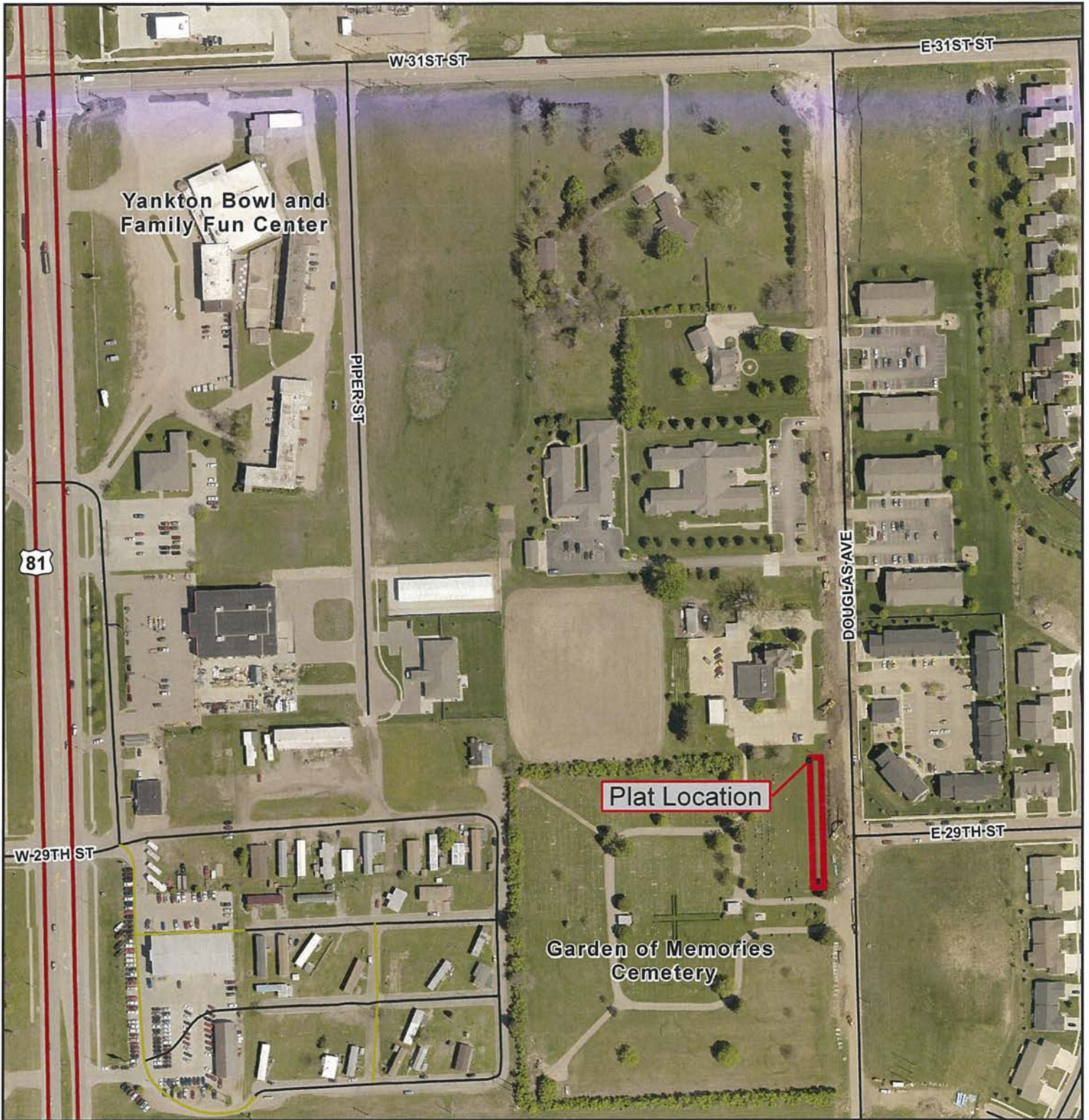
NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, that the plat for the above described property is hereby approved.

Adopted:

C. N. Gross, Mayor

ATTEST:

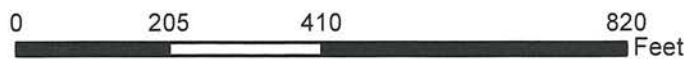
Al Viereck, Finance Officer



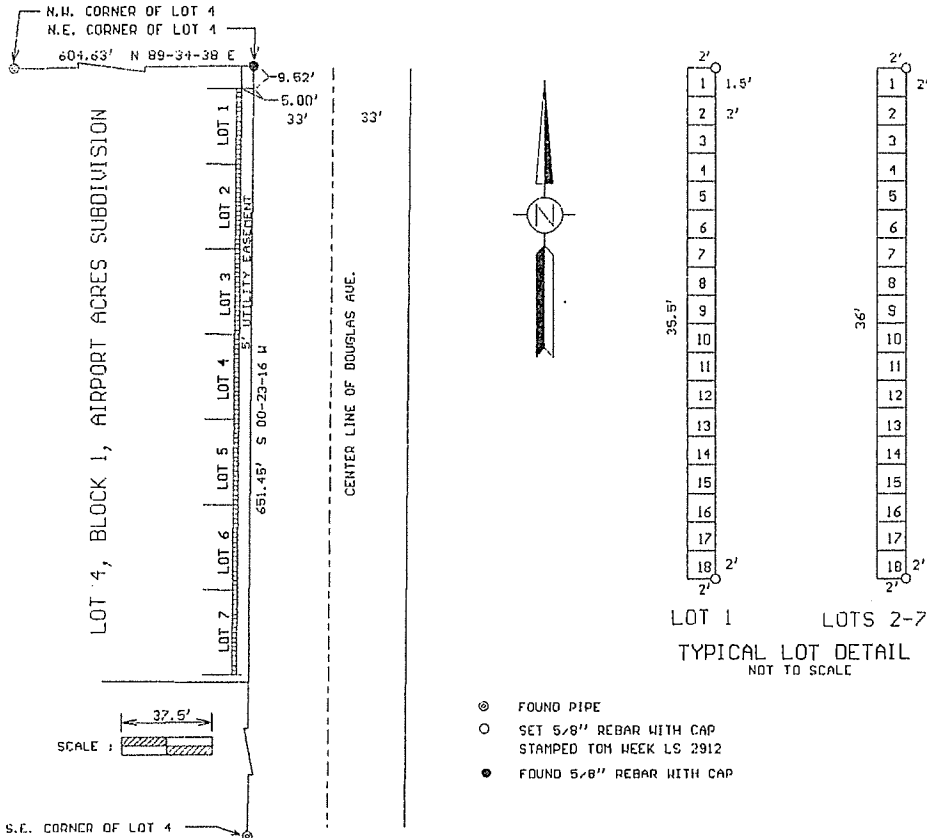
City of Yankton

Plat Location Map

Plat of Lots 1 thru 7, in the Garden of Charity Non-Profit Cremation Cemetery,
in Lot 4 of Block 1, Airport Acres Subdivision,
in the City of Yankton, Yankton County, South Dakota



PLAT OF LOTS 1 THRU 7, IN THE GARDEN OF CHARITY NON-PROFIT CREMATION CEMETERY, IN LOT 4 OF BLOCK 1, AIRPORT ACRES SUBDIVISION, IN THE CITY OF YANKTON, YANKTON COUNTY, SOUTH DAKOTA.



SURVEYORS CERTIFICATE

I, THOMAS LYNN WEEK, REGISTERED LAND SURVEYOR IN YANKTON, SOUTH DAKOTA, HAVE AT THE DIRECTION OF THE OWNER, MADE A SURVEY OF LOTS 1 THRU 7, IN THE GARDEN OF CHARITY NON-PROFIT CREMATION CEMETERY, IN LOT 4 OF BLOCK 1, AIRPORT ACRES SUBDIVISION, IN THE CITY OF YANKTON, YANKTON COUNTY, SOUTH DAKOTA. I HAVE SET IRON PINS AS SHOWN, AND SAID SURVEY AND PLAT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

DATED THIS 21ST. DAY OF SEPTEMBER, 2016.

 THOMAS LYNN WEEK
 REGISTERED LAND SURVEYOR
 REG. NO. 2912

OWNERS CERTIFICATE

I, JAMES WINTZ AS PRESIDENT OF WINTZ & RAY FUNERAL HOME AND CREMATION SERVICES, INC., A SOUTH DAKOTA BUSINESS CORPORATION, DO HEREBY CERTIFY THAT WINTZ & RAY FUNERAL HOME AND CREMATION SERVICES, INC., IS THE ABSOLUTE AND UNQUALIFIED OWNER OF LOTS 1 THRU 7, IN THE GARDEN OF CHARITY NON-PROFIT CREMATION CEMETERY, IN LOT 4 OF BLOCK 1, AIRPORT ACRES SUBDIVISION, IN THE CITY OF YANKTON, YANKTON COUNTY, SOUTH DAKOTA.

THAT THE ABOVE SURVEY AND PLAT WAS MADE AT MY REQUEST AND UNDER MY DIRECTION FOR THE PURPOSE OF LOCATING, MARKING AND PLATTING THE SAME, AND THAT SAID PROPERTY IS FREE FROM ALL ENCUMBRANCES. THE DEVELOPMENT OF THIS LAND SHALL CONFORM TO ALL EXISTING APPLICABLE ZONING SUBDIVISION AND EROSION AND SEDIMENT CONTROL REGULATIONS.

DATED THIS _____ DAY OF _____, _____.

 JAMES WINTZ, AS PRESIDENT OF WINTZ AND RAY
 FUNERAL HOME AND CREMATION SERVICES, INC.

STATE OF _____
 COUNTY OF _____

ON THIS _____ DAY OF _____, _____, BEFORE ME, THE UNDERSIGNED OFFICER, PERSONALLY APPEARED JAMES WINTZ, KNOWN TO ME TO BE THE PRESIDENT OF WINTZ & RAY FUNERAL HOME AND CREMATION SERVICES, INC., AND BEING AUTHORIZED SO TO DO ON BEHALF OF SAID CORPORATION, EXECUTED THE FOREGOING INSTRUMENT FOR THE PURPOSE THEREIN CONTAINED AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME ON BEHALF OF SUCH ENTITY.

MY COMMISSION EXPIRES _____

 NOTARY PUBLIC

Memorandum #16-297

To: Amy Nelson, City Manager
From: Dave Mingo, AICP Community and Economic Development Director
Subject: Memorandum of Agreement with the FAA
Date: December 1, 2016

The City of Yankton currently has two agreements / leases with the Federal Aviation Administration (FAA) for the location of navigational aids (NAVAID'S) at the Chan Gurney Municipal Airport. The NAVAID's are primarily maintained by the FAA and the agreements are the technical documents that provide them with permission to assess their facilities on City owned property for the purposes of general maintenance and testing. This proposal does not include the installation of any new facilities at this time.

In the past, the process for creating and renewing the agreements has been very cumbersome because of the difficulties associated with legally describing the location of specific lights and other FAA facilities on a very large parcel of property (the airport land). We are pleased that the FAA is moving to a new format for the process. If approved the attached Memorandum of Agreement would replace the two previous agreements and eliminate the need for the detailed, expensive process we went through related to this issue before.


Respectfully submitted,



Dave Mingo
Community and Economic Development Director

Recommendation: It is recommended that the City Commission authorize the Mayor to execute the attached Memorandum of Agreement with the Federal Aviation Administration establishing the land sites and easements for existing navigational aids at Chan Gurney Municipal Airport.

I concur with this recommendation.
 I do not concur with this recommendation.



Amy Nelson, City Manager

Roll Call

RESOLUTION 16-91

A RESOLUTION AUTHORIZING A MEMORANDUM OF AGREEMENT WITH THE
FEDERAL AVIATION ADMINISTRATION FOR LAND SITES AND EASEMENTS FOR
NAVIGATIONAL AIDS AT CHAN GURNEY MUNICIPAL AIRPORT

WHEREAS, the City of Yankton desires to provide a safe environment for all pilots utilizing Chan Gurney Municipal Airport; and

WHEREAS, the Federal Aviation Administration owns, operates and maintains several navigational aids for pilots at Chan Gurney Municipal Airport; and

WHEREAS, the Federal Aviation Administration desires to have to the land sites, facilities and easements in order to operate the necessary equipment as navigational aids located at Chan Gurney Municipal Airport.

NOW, THEREFORE IT BE RESOLVED, by the Board of City Commissioners of the City of Yankton;

1. The Memorandum of Agreement DTFACN-17-L-00033 between the City of Yankton and the United States of America is hereby approved, and
2. The Mayor and Finance Officer are hereby authorized to execute the agreement on behalf of the City of Yankton.

Adopted:

C.N. Gross, Mayor

ATTEST:

Al Viereck, Finance Officer



U.S. Department
of Transportation
**Federal Aviation
Administration**

Central Logistics Service Area
Real Estate & Utilities Group, ALO-720

10101 Hillwood Pkwy.
Fort Worth, Texas 76177

NOV 10 2016

Mr. Mike Roinstad
Airport Manager
Chan Gurney Municipal Airport
700 E. 31st Street
Yankton, SD 57078

Dear Mr. Roinstad:

Subject: Memorandum of Agreement (MOA)
DTFACN-17-L-00033
Navigational Aid Facilities
Chan Gurney Municipal Airport
Yankton, South Dakota

To improve administrative efficiency, the Federal Aviation Administration (FAA) has made a national policy determination to use the new format of a Memorandum of Agreement (MOA) to cover required land sites and easements for existing navigational aid (NAVAID) facilities operated by this agency. The MOA contains similar terms and conditions provided under the current no-cost land leases. There are many practical reasons for this decision. It is very labor intensive for both the airport and the FAA to attempt to maintain the paperwork. Also, the current lease process requires legal descriptions of the property the Government is leasing. The new MOA process eliminates the use of legal descriptions and utilizes a listing of identified facilities.

Current research of our records verifies that the FAA has installed and is maintaining eight (8) facilities that are covered under two (2) separate lease agreements at Chan Gurney Municipal Airport. Lease Nos. DTFA14-97-L-R2653 and DTFAGL-09-L-00016 will be terminated and made into the superseding MOA document.

It is our belief that the airport sponsor will benefit from the new process, as much as the FAA does. It will no longer be necessary for the airport sponsor to ensure that the legal descriptions are accurate, thus saving time and money. Many airports are currently under the new system and the necessary approvals go through much quicker.

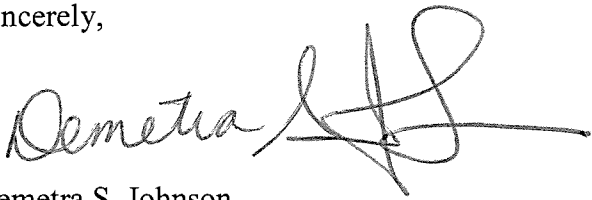
Our FAA national legal counsel has reviewed and approved the MOA document and has assured us that this document is legal and binding. Also, this document will give you the same protection as when using a land lease.

Please be aware that this document will only apply to navigational aid facilities that are currently addressed under an on airport, no-cost land lease. It is not affecting any other lease with rental compensation that you may have with the FAA.

Enclosed are two copies of MOA No. DTFACN-17-L-00033. Please have both copies signed and dated and return all copies in the enclosed postage paid envelope. When received, a fully executed copy will be returned to you for your records.

We want to express our appreciation for your cooperation in implementing this new process. If you have any questions, please contact me at 817-222-4608 or Ms. Melinda Taber of our Contract Support Staff at 817-222-4320 or via email at Melinda.ctr.taber@faa.gov.

Sincerely,

A handwritten signature in cursive script, appearing to read "Demetra S. Johnson". The signature is written in black ink and is positioned above the typed name.

Demetra S. Johnson
Real Estate Contracting Officer

Enclosures (2)

**U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION**

MEMORANDUM OF AGREEMENT

DTFACN-17-L-00033

This agreement is made and entered into by the CITY OF YANKTON, SOUTH DAKOTA, hereinafter referred to as SPONSOR, for itself, its successors and assigns, and the FEDERAL AVIATION ADMINISTRATION, hereinafter referred to as the FAA.

WITNESSETH

WHEREAS, the parties listed above have entered into an Airport Improvement Grant Agreement; and

WHEREAS, the parties listed above have entered into an agreement providing for the construction, operation, and maintenance of FAA owned navigation, communication and weather aids for the support of Air Traffic Operations; and

WHEREAS, the parties consider it desirable to work in cooperation with each other in the technical installation and operation of air navigational aids; and

WHEREAS, both parties agreed the establishment, operation, and maintenance of systems for air traffic control, navigation, communication, and weather reporting is in the primary interest of safety and direct support of the ongoing operation of the Chan Gurney Municipal Airport.

NOW, THEREFORE, the parties mutually agree as follows:

1. TERMS AND CONDITIONS (Jan-12):

It is mutually understood and agreed that the Sponsor requires FAA navigation aid facilities in order to operate their business and that the FAA requires navigation, communication and weather aid facilities at the Airport in order to support Air Traffic Operations. Thus, in the interest of both parties it is hereby agreed that the Sponsor will allow the FAA to construct, operate, and maintain FAA owned navigation, communication and weather aid facilities in areas on the Airport that have been mutually determined and agreed upon for the term commencing on December 1, 2016 and continuing through September 30, 2036. The FAA can terminate this agreement, in whole or part at any time by giving at least (30) days' notice in writing. Said notice shall be sent by certified or registered mail.

A. Together with a right-of-way for ingress to and egress from the premises; a right-of-way for establishing and maintaining pole lines or under ground lines for extending electrical power and/or telecommunications lines to the premises; including a right-of-way for subsurface

1.3.3 Memorandum of Agreement

CLSA January 2016

OMB Control No. 2120-0595

power, communication and/or water lines to the premises; all rights-of-way to be over the area referred to as Chan Gurney Municipal Airport, to be routed reasonably determined to be the most convenient to the FAA and as not to interfere with Airport operations. The Sponsor shall have the right to review and comment on plans covering access and utility rights-of-way under this paragraph.

B. And the right to grading, conditioning, and installing drainage facilities, seeding the soil of the premises, and removing all obstructions from the premises which may constitute a hindrance to the establishment and maintenance of navigational aid systems. The Sponsor shall have the right to review and comment on plans covering work permitted under this paragraph.

C. And the rights to make alterations attach fixtures, and erect additions, structures or signs, in direct support of the Airport. The Sponsor shall have the right to review and comment on plans covering work permitted under this paragraph.

D. And the right to park, without cost, all official and privately owned vehicles used for the maintenance and operation of the air navigational facilities. Parking shall be provided adjacent to the navigational aid facility or as near as possible without interfering with the operation of the Airport.

2. CONSIDERATION (Aug- 02):

The FAA shall pay the Sponsor no monetary consideration, it being mutually agreed that the rights extended to the FAA herein are in consideration of the obligations assumed by the FAA in its establishment, operation, and maintenance of navigational aid facilities upon the premises.

3. PURPOSE (Apr-05):

It is understood and agreed that the use of the herein described premises, known as Chan Gurney Municipal Airport, shall be related to the FAA's activities in support of Air Traffic operations.

4. FAA FACILITIES (Apr-05)

The FAA facilities covered by this agreement are identified on the most current approved Airport Layout Plan (ALP) and/or other pertinent drawings that are made part of this agreement by reference and shown on the attached FAA "List of Facilities".

5. TITLE TO IMPROVEMENTS (Apr-05):

Title to the improvements constructed for use by the FAA during the life of this agreement shall be in the name of the FAA.

1.3.3 Memorandum of Agreement

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6. HAZARDOUS SUBSTANCE CONTAMINATION (May-00):

The FAA agrees to remediate, at its sole cost, all hazardous substance contamination on the FAA facility premises that is found to have occurred as a direct result of the installation, operation, relocation and/or maintenance of the FAA's facilities covered by this agreement. The Sponsor agrees to remediate or have remediated at its sole cost, any and all other hazardous substance contamination found on the FAA facility premises. The Sponsor also agrees to save and hold the U. S. Government harmless for any and all costs, liabilities and/or claims by third parties that arise out of hazardous contamination found on the FAA facility premises that are not directly attributable to the installation, operation and/or maintenance of the facilities on the attached FAA "List of Facilities."

7. INTERFERENCE WITH FAA OPERATIONS (Oct-96):

The Sponsor agrees not to erect or allow to be erected any structure or obstruction of whatsoever kind or nature within the Airport's boundaries that may interfere with the proper operation of the navigational aid facilities installed by the FAA, as it is not in the best interest of the Sponsor or the FAA.

8. FUNDING RESPONSIBILITY FOR FAA FACILITIES (Oct-96):

The Sponsor agrees that any relocation, replacement, or modification of any existing or future FAA's navigational aid systems made necessary by Airport improvements or changes, which interferes with the technical and/or operational characteristics of the facility, will be at the expense of the Airport, with the exception of any such improvements or changes which are made at the request of the FAA. In the event such relocations, replacements, or modifications are necessary due to causes not attributable to either the Sponsor or the FAA, funding responsibility shall be determined by mutual agreement between the parties.

9. NON-RESTORATION (Oct-96):

It is hereby agreed between the parties, that upon termination of its occupancy, the FAA shall have no obligation to restore and/or rehabilitate, either wholly or partially, the property which is the subject matter of this agreement. It is further agreed that the FAA may abandon in place any or all of the structures and equipment installed in or located upon said property by the FAA during its tenure. Such abandoned equipment shall become the property of the Sponsor.

1.3.3 Memorandum of Agreement

CLSA January 2016

OMB Control No. 2120-0595

10. NOTICES (Oct-96):

All notices/correspondence shall be in writing, reference the Agreement number, and be addressed as follows:

SPONSOR:
City of Yankton, South Dakota
P.O. Box 176
Yankton, SD 57078

GOVERNMENT:
Department of Transportation
Federal Aviation Administration
Real Estate and Utilities Group, ALO-720
10101 Hillwood Parkway
Fort Worth, TX 76177

11. PREVIOUS LEASE(S)/AGREEMENT(S):

This agreement supersedes and terminates Land Lease numbers DTFA14-97-L-R2653 and DTFAGL-09-L-00016.

12. The following clauses are incorporated by reference: The full text of these clauses can be found via Internet at site <http://fast.faa.gov/> and finding the form "Land On-Airport Lease".

1. OFFICIALS NOT TO BENEFIT (10/96)
2. COVENANT AGAINST CONTINGENT FEES (8/02)
3. ANTI-KICKBACK (07/14)

13. SIGNATURES (Apr-04):

The Sponsor and the FAA hereby agree to the provisions outlined in this agreement as indicated by the signatures herein below of their duly authorized representative (s). This agreement is effective upon the date of signature by the last party thereof.

CITY OF YANKTON,
SOUTH DAKOTA

UNITED STATES OF AMERICA
FEDERAL AVIATION ADMINISTRATION

By: _____

By: _____
Demetra S. Johnson

Title: _____

Title Real Estate Contracting Officer

Date: _____

Date: _____

1.3.3 Memorandum of Agreement

CLSA January 2016

OMB Control No. 2120-0595

List of Facilities

Effective Date: December 1, 2016

MEMORANDUM OF AGREEMENT
 DTFACN-17-L-00033

CHAN GURNEY MUNICIPAL AIRPORT

<u>Number</u>	<u>Facility</u>	<u>R/W Number</u>	<u>GSA Control Number</u>	<u>Comments</u>
1	REIL	Rwy13 (YKN)	46089	Facility Site
2	VASI	Rwy 13 (YKN)	46081	Facility Site
3	LOC	Rwy 13 (YKN)	46177	Antenna site, equipment shelter, restricted critical area, access road
4	VASI	Rwy 31 (YKN)	46079	Facility Site
5	MALSR	Rwy 31 (YKN)	46103	Facility site, equipment shelter, restricted critical area, access road
6	GS	Rwy 31 (YKN)	46178	Facility site, equipment shelter, restricted critical area, access road
7	AWOS	(YKN)	46176	Sensor site, CDP is located in the terminal building
8	VOR	(YKN)	46099	Facility site, DME is co-located

1.3.3 Memorandum of Agreement

CLSA January 2016

OMB Control No. 2120-0595

**U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION**

MEMORANDUM OF AGREEMENT

DTFACN-17-L-00033

This agreement is made and entered into by the CITY OF YANKTON, SOUTH DAKOTA, hereinafter referred to as SPONSOR, for itself, its successors and assigns, and the FEDERAL AVIATION ADMINISTRATION, hereinafter referred to as the FAA.

WITNESSETH

WHEREAS, the parties listed above have entered into an Airport Improvement Grant Agreement; and

WHEREAS, the parties listed above have entered into an agreement providing for the construction, operation, and maintenance of FAA owned navigation, communication and weather aids for the support of Air Traffic Operations; and

WHEREAS, the parties consider it desirable to work in cooperation with each other in the technical installation and operation of air navigational aids; and

WHEREAS, both parties agreed the establishment, operation, and maintenance of systems for air traffic control, navigation, communication, and weather reporting is in the primary interest of safety and direct support of the ongoing operation of the Chan Gurney Municipal Airport.

NOW, THEREFORE, the parties mutually agree as follows:

1. TERMS AND CONDITIONS (Jan-12):

It is mutually understood and agreed that the Sponsor requires FAA navigation aid facilities in order to operate their business and that the FAA requires navigation, communication and weather aid facilities at the Airport in order to support Air Traffic Operations. Thus, in the interest of both parties it is hereby agreed that the Sponsor will allow the FAA to construct, operate, and maintain FAA owned navigation, communication and weather aid facilities in areas on the Airport that have been mutually determined and agreed upon for the term commencing on December 1, 2016 and continuing through September 30, 2036. The FAA can terminate this agreement, in whole or part at any time by giving at least (30) days' notice in writing. Said notice shall be sent by certified or registered mail.

A. Together with a right-of-way for ingress to and egress from the premises; a right-of-way for establishing and maintaining pole lines or under ground lines for extending electrical power and/or telecommunications lines to the premises; including a right-of-way for subsurface

1.3.3 Memorandum of Agreement

CLSA January 2016

OMB Control No. 2120-0595

power, communication and/or water lines to the premises; all rights-of-way to be over the area referred to as Chan Gurney Municipal Airport, to be routed reasonably determined to be the most convenient to the FAA and as not to interfere with Airport operations. The Sponsor shall have the right to review and comment on plans covering access and utility rights-of-way under this paragraph.

B. And the right to grading, conditioning, and installing drainage facilities, seeding the soil of the premises, and removing all obstructions from the premises which may constitute a hindrance to the establishment and maintenance of navigational aid systems. The Sponsor shall have the right to review and comment on plans covering work permitted under this paragraph.

C. And the rights to make alterations attach fixtures, and erect additions, structures or signs, in direct support of the Airport. The Sponsor shall have the right to review and comment on plans covering work permitted under this paragraph.

D. And the right to park, without cost, all official and privately owned vehicles used for the maintenance and operation of the air navigational facilities. Parking shall be provided adjacent to the navigational aid facility or as near as possible without interfering with the operation of the Airport.

2. CONSIDERATION (Aug- 02):

The FAA shall pay the Sponsor no monetary consideration, it being mutually agreed that the rights extended to the FAA herein are in consideration of the obligations assumed by the FAA in its establishment, operation, and maintenance of navigational aid facilities upon the premises.

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The FAA facilities covered by this agreement are identified on the most current approved Airport Layout Plan (ALP) and/or other pertinent drawings that are made part of this agreement by reference and shown on the attached FAA "List of Facilities".

5. TITLE TO IMPROVEMENTS (Apr-05):

Title to the improvements constructed for use by the FAA during the life of this agreement shall be in the name of the FAA.

1.3.3 Memorandum of Agreement

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6. HAZARDOUS SUBSTANCE CONTAMINATION (May-00):

The FAA agrees to remediate, at its sole cost, all hazardous substance contamination on the FAA facility premises that is found to have occurred as a direct result of the installation, operation, relocation and/or maintenance of the FAA's facilities covered by this agreement. The Sponsor agrees to remediate or have remediated at its sole cost, any and all other hazardous substance contamination found on the FAA facility premises. The Sponsor also agrees to save and hold the U. S. Government harmless for any and all costs, liabilities and/or claims by third parties that arise out of hazardous contamination found on the FAA facility premises that are not directly attributable to the installation, operation and/or maintenance of the facilities on the attached FAA "List of Facilities."

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10. NOTICES (Oct-96):

All notices/correspondence shall be in writing, reference the Agreement number, and be addressed as follows:

SPONSOR:
City of Yankton, South Dakota
P.O. Box 176
Yankton, SD 57078

GOVERNMENT:
Department of Transportation
Federal Aviation Administration
Real Estate and Utilities Group, ALO-720
10101 Hillwood Parkway
Fort Worth, TX 76177

11. PREVIOUS LEASE(S)/AGREEMENT(S):

This agreement supersedes and terminates Land Lease numbers DTFA14-97-L-R2653 and DTFAGL-09-L-00016.

12. The following clauses are incorporated by reference: The full text of these clauses can be found via Internet at site <http://fast.faa.gov/> and finding the form "Land On-Airport Lease".

1. OFFICIALS NOT TO BENEFIT (10/96)
2. COVENANT AGAINST CONTINGENT FEES (8/02)
3. ANTI-KICKBACK (07/14)

13. SIGNATURES (Apr-04):

The Sponsor and the FAA hereby agree to the provisions outlined in this agreement as indicated by the signatures herein below of their duly authorized representative (s). This agreement is effective upon the date of signature by the last party thereof.

CITY OF YANKTON,
SOUTH DAKOTA

UNITED STATES OF AMERICA
FEDERAL AVIATION ADMINISTRATION

By: _____

By: _____
Demetra S. Johnson

Title: _____

Title Real Estate Contracting Officer

Date: _____

Date: _____

1.3.3 Memorandum of Agreement

CLSA January 2016

OMB Control No. 2120-0595

List of Facilities

Effective Date: December 1, 2016

MEMORANDUM OF AGREEMENT
 DTFACN-17-L-00033

CHAN GURNEY MUNICIPAL AIRPORT

<u>Number</u>	<u>Facility</u>	<u>R/W Number</u>	<u>GSA Control Number</u>	<u>Comments</u>
1	REIL	Rwy13 (YKN)	46089	Facility Site
2	VASI	Rwy 13 (YKN)	46081	Facility Site
3	LOC	Rwy 13 (YKN)	46177	Antenna site, equipment shelter, restricted critical area, access road
4	VASI	Rwy 31 (YKN)	46079	Facility Site
5	MALSR	Rwy 31 (YKN)	46103	Facility site, equipment shelter, restricted critical area, access road
6	GS	Rwy 31 (YKN)	46178	Facility site, equipment shelter, restricted critical area, access road
7	AWOS	(YKN)	46176	Sensor site, CDP is located in the terminal building
8	VOR	(YKN)	46099	Facility site, DME is co-located

1.3.3 Memorandum of Agreement

CLSA January 2016

OMB Control No. 2120-0595

Memorandum #16-298

To: Amy Nelson, City Manager
From: Mike Roinstead, Airport Supervisor
Subject: Bid award for 2017 Annual Supply of Transport-Tankwagon Petroleum Products for Chan Gurney Municipal Airport
Date: December 1, 2016

Bids were received for the City’s 2017 supply of Petroleum Products for the Chan Gurney Municipal Airport. The two products that will be consumed are Aviation Gasoline and Jet A fuel with fuel system ice inhibitor. These products are most frequently purchased via transport (7000 gal minimum). The bids received represent the suppliers handling costs (profit margin), which are added to the OPIS (Oil Price Information Service) daily published price on the date the product is ordered.


The two (2) bids received for these products that will be available at the Airport are listed below:

DESCRIPTION	STERN OIL CO.	GERSTNER OIL
Aviation Gas – 100 low lead:		
Transport	\$0.2421	\$0.2468
Tankwagon	\$0.4092	\$0.5468
Jet A fuel (with fuel system ice inhibitor):		
Transport	\$0.1011	\$0.0974
Tankwagon	\$0.3303	\$0.2974

City Staff recommends that the bid submitted for the 2017 Supply of Petroleum Products for the Chan Gurney Municipal Airport is awarded to lowest bid by Stern Oil Co. for: Aviation Gas – 100 low lead Transport and Tankwagon.


City Staff recommends that the bid submitted for the 2017 Supply of Petroleum Products for the Chan Gurney Municipal Airport is awarded to lowest bid by Gerstner Oil for: Jet A fuel (with fuel system ice inhibitor) Transport and Tankwagon.

Respectfully submitted,


 Mike Roinstead
 Airport Supervisor

Recommendation: It is recommended that the City Commission award the contract for fuel at the Chan Gurney Municipal Airport to Stern Oil Co., Inc. and Gerstner Oil for the low bid amounts listed in Memorandum #16-298.

I concur with this recommendation
 I do not concur with this recommendation


 Amy Nelson, City Manager

cc: Dave Mingo

____ Roll call

Memorandum #16-304

To: Amy Nelson, City Manager
From: Bradley Moser, Civil Engineer
Subject: Change Order Number 1, Final Project Acceptance and Final Payment for the Maple Street & Watermain Reconstruction, from 6th Street to 8th Street
Date: December 7, 2016

Although the Maple Street project from 6th Street to 8th Street had several grading challenges, the project was recently completed by local contractor Feimer Construction. With the project located in a part of town that contains a hilly terrain, care was taken to ensure that the new street didn't negatively affect the adjacent properties.

The old road was replaced with one of similar width. The scope of work included installing a 6" PCC Pavement, adjusting the curb and gutter elevations to improve driveway grades and installing new water main, from 6th Street to 7th Street.

The project was completed prior to the contract deadline at an increased price of \$8,348.60. This changed the project cost from \$249,663.6 to \$258,012.20. Two of the larger increases were the 6" PCC Pavement and the 6" PCC Approach Pavement. Both increases were needed to provide better transitions where the new pavements tied into the old. The last four items on the attached Progress Estimate and Change Order #1 are items added to the contract because of issues encountered during construction. The remaining items on the change order adjust the quantities for each bid item to the quantities actually constructed.

City staff has reviewed the project, the change order and the final pay request. We recommend that Change Order #1 be approved, that the project be accepted and that the City Finance Officer be authorized to issue a manual check in the amount of \$11,184.71 to Feimer Construction based on the attached final pay request.

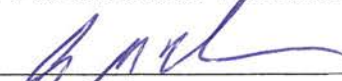
Respectfully submitted,



Bradley Moser
Civil Engineer

Recommendation: It is recommended that the City Commission approve Change Order #1, accept the completed reconstruction on Maple Street, and authorize the Finance Officer to issue a manual check to Feimer Construction in the amount of \$11,184.71, as detailed in Memorandum #16-304.

I concur with this recommendation.
 I do not concur with this recommendation.



Amy Nelson
City Manager

cc: Adam Haberman (electronic)
file

CITY OF YANKTON
CHANGE ORDER #1

CONTRACTOR: **FEIMER CONSTRUCTION**
PROJECT NO. 2015-003
DESCRIPTION: Maple St. 6th to 8th

THE FOLLOWING CHANGES ARE HEREBY MADE TO THE CONTRACT DOCUMENTS

ITEM	ORIGINAL	FINAL QUANTITY	CHANGE IN QUANTITIES	PRICE	TOTAL
2. SAW EXISTING CONCRETE (LF)	262	130	-132	\$6.50	(\$858.00)
3. SAW EXISTING ASPHALT (LF)	100	58	-42	\$5.50	(\$231.00)
4. REMOVAL OF CONCRETE PVMT. (SY)	359	465	106	\$4.00	\$424.00
5. REMOVAL OF ASPHALT PVMT. (SY)	2924	2943	19	\$1.85	\$35.15
6. REMOVAL OF C & G (LF)	1761	1787	26	\$2.95	\$76.70
11. WATER FOR EMBK. OR GRAN. MATRL. (KGAL)	10	0	-10	\$15.00	(\$150.00)
13. VEHICLE TRACKING CONTROL	1	0	-1	\$150.00	(\$150.00)
15. SILT FENCE (LF)	50	0	-50	\$3.75	(\$187.50)
16. GEOTEXTILE FABRIC (SY)	500	0	-500	\$1.75	(\$875.00)
18. 6" PVC WATERMAIN C-900 (LF)	571	595	24	\$22.75	\$546.00
19. 1" COPPER SERVICE LINE (LF)	370	164	-206	\$16.10	(\$3,316.60)
21. 6" MEGALUGS (EA)	23	15	-8	\$32.75	(\$262.00)
22. 6" MJ 90 DEGREE BEND (EA)	1	0	-1	\$325.00	(\$325.00)
23. 6" MJ OVERSIZED SLEEVE (EA)	2	0	-2	\$305.00	(\$610.00)
24. 6" MJ SLEEVE (EA)	1	0	-1	\$217.50	(\$217.50)
26. 1" CURB STOP AND BOX (EA)	11	1	-10	\$300.00	(\$3,000.00)
27. WATER SERVICE LINE RECONNECT (EA)	11	13	2	\$265.00	\$530.00
29. 6" MJ TEE (EA)	2	3	1	\$325.00	\$325.00
30. GRAN. MATRL. FOR WATERMAIN	571	595	24	\$2.00	\$48.00
41. 6" PCCP PAVEMENT (SY)	2711	2869	158	\$36.00	\$5,688.00
42. 6" FILLET SECTION (SF)	647	661	14	\$12.00	\$168.00
43. CONCRETE CURB AND GUTTER B66 (LF)	1700	1696	-4	\$17.00	(\$68.00)
44. 6" VALLEY GUTTER (SF)	190	0	-190	\$8.00	(\$1,520.00)
45. 6" APPROACH PAVEMENT (SF)	3241	3747	506	\$6.00	\$3,036.00
46. 6" SIDEWALK (SF)	169	455	286	\$10.00	\$2,860.00
47. AGGREGATE BASE COURSE (SY)	3355	3374	19	\$3.15	\$59.85
48. REPAIR EXISTING STORM SEWER (EA)	0	1	1	\$867.00	\$867.00
49. 6" FIRE HYDRANT EXT. (EA)	0	1	1	\$833.00	\$833.00
50. CONNECT TO EX. 12" WATERMAIN (EA)	0	1	1	\$2,142.50	\$2,142.50
51. REPAIR OF SEWER SERVICES (LS)	0	1	1	\$2,480.00	\$2,480.00

TOTALS FOR CHANGE ORDER #1 **\$8,348.60**

ORIGINAL CONTRACT AMOUNT: \$249,663.60
THE CONTRACT AMOUNT DUE TO THIS CHANGE ORDER WILL BE INCREASED/ BY: \$8,348.60
THE NEW CONTRACT AMOUNT INCLUDING THIS CHANGE ORDER WILL BE: **\$258,012.20**

ORIGINAL COMPLETION DATE: 10/31/2016
ADJUSTED COMPLETION DATE: NA

APPROVALS REQUIRED:

ACCEPTED BY: 
CONTRACTOR

ORDERED BY: _____
CITY OF YANKTON

**CITY OF YANKTON
PROGRESS ESTIMATE**

CONTRACTOR: FEIMER CONSTRUCTION
PROJECT NO: 2015-003
DESCRIPTION: Maple St. from 6th to 8th

PROGRESS EST. NO: #4 and final
PERIOD: 11-16-16 to 12-2-16

DATE OF CONTRACT: 06/28/2016	CONTRACT PERIOD: 10/31/2016 completion	PREVIOUS PAYMENTS AUTHORIZED:
AMOUNT OF CONTRACT AS AWARDED: \$249,663.60	% OF TIME USED: 100%	EST. PAYMENTS AUTH.
CHANGE ORDERS:	% COMPLETED: 100%	#1 \$27,996.98
#1 \$8,348.60		#2 \$101,501.05
#2		#3 \$117,329.46
#3		#4

TOTAL CHANGE ORDERS:	TOTAL PREVIOUS PAYMENTS AUTHORIZED	\$246,827.49
TOTAL AMENDED CONTRACT AMOUNT: \$258,012.20		

BID ITEM	DESCRIPTION	BID QUANTITY	UNIT	UNIT PRICE	QUANTITY COMPLETED	TOTAL AMOUNT
REMOVALS						
1	MOBILIZATION	1	LS	\$10,000.00	1.0	\$10,000.00
2	SAW EXISTING CONCRETE	262	LF	\$6.50	130.0	\$845.00
3	SAW EXISTING ASPHALT	100	LF	\$5.50	58.0	\$319.00
4	REMOVAL OF CONCRETE PAVEMENT	359	SY	\$4.00	465.0	\$1,860.00
5	REMOVAL OF ASPHALT PAVEMENT	2924	SY	\$1.85	2943.0	\$5,444.55
6	REMOVAL OF CURB AND GUTTER	1761	LF	\$2.95	1787.0	\$5,271.65
7	INCIDENTAL	1	LS	\$1,000.00	1.0	\$1,000.00
8	UNCLASSIFIED EXCAVATION	1	LS	\$4,500.00	1.0	\$4,500.00
9	UNDERCUTTING	50	CY	\$8.50	50.0	\$425.00
10	TOPSOIL	1	LS	\$750.00	1.0	\$750.00
11	WATER FOR EMBK. OR GRAN. MATRL.	10	KGAL	\$15.00	0.0	\$0.00
EROSION CONTROL						
12	SEEDING	1	LS	\$1,000.00	1.0	\$1,000.00
13	VEHICLE TRACKING CONTROL	1	EA	\$150.00	0.0	\$0.00
14	INLET SEDIMENT CONTROL	1	EA	\$125.00	1.0	\$125.00
15	SILT FENCE	50	LF	\$3.75	0.0	\$0.00
16	GEOTEXTILE FABRIC	500	SY	\$1.75	0.0	\$0.00
SANITARY SEWER						
17	REPLACE AND ADJUST MH FRAME & COVER WATERMAIN	3	EA	\$650.00	3.0	\$1,950.00
18	6" PVC WATERMAIN C-900	571	LF	\$22.75	595.0	\$13,536.25
19	1" COPPER SERVICE LINE	370	LF	\$16.10	164.0	\$2,640.40
20	6" MJ GATE VALVE WITH BOX	4	EA	\$1,195.00	4.0	\$4,780.00
21	6" MEGALUGS	23	EA	\$32.75	15.0	\$491.25
22	6" MJ 90 DEGREE BEND	1	EA	\$325.00	0.0	\$0.00
23	6" MJ OVERSIZED SLEEVE	2	EA	\$305.00	0.0	\$0.00
24	6" MJ SLEEVE	1	EA	\$217.50	0.0	\$0.00
25	CUT AND TIE INTO MAIN	3	EA	\$600.00	3.0	\$1,800.00
26	1" CURB STOP WITH BOX	11	EA	\$300.00	1.0	\$300.00
27	WATER SERVICE LINE RECONNECT	11	EA	\$265.00	13.0	\$3,445.00
28	TEMP FIRE HYDRANT	1	EA	\$600.00	1.0	\$600.00
29	6" MJ TEE	2	EA	\$325.00	3.0	\$975.00
30	GRANULAR MATERIAL FOR WATERMAIN	571	LF	\$2.00	595.0	\$1,190.00
31	REMOVE EXISTING FIRE HYDRANT	1	EA	\$200.00	1.0	\$200.00
32	REMOVE EXISTING VALVE	1	EA	\$50.00	1.0	\$50.00
33	6" MJ CAP	1	EA	\$125.00	1.0	\$125.00
STORM SEWER						
34	2'X3' TYPE B STORM INLET	2	EA	\$1,600.00	2.0	\$3,200.00
35	4'X4' SS JUNCT. BOX	1	EA	\$2,200.00	1.0	\$2,200.00
36	F&I 18" ARCH PCP CL III	55	LF	\$42.00	55.0	\$2,310.00
37	REMOVE EXISTING PIPE	35	LF	\$4.50	35.0	\$157.50
38	REMOVAL OF MH/DI/JB	2	EA	\$250.00	2.0	\$500.00
TRAFFIC CONTROL						
39	TRAFFIC CONTROL	982	UNIT	\$0.50	982.0	\$491.00
40	TRAFFIC CONTROL MISC.	1	LS	\$1,500.00	1.0	\$1,500.00
SURFACING						
41	6" PCPP PAVEMENT	2711	SY	\$36.00	2869.0	\$103,284.00
42	6" PCPP FILLECT SECTION	647	SF	\$12.00	661.0	\$7,932.00
43	CONCRETE C & G TYPE B66	1700	LF	\$17.00	1696.0	\$28,832.00
44	6" VALLEY GUTTER	190	SF	\$8.00	0.0	\$0.00
45	6" APPROACH PAVEMENT	3241	SF	\$6.00	3747.0	\$22,482.00
46	6" SIDEWALK	169	SF	\$10.00	455.0	\$4,550.00
47	AGGREGATE BASE COURSE	3355	SY	\$3.15	3374.0	\$10,628.10
ADDED ITEMS TO CHANGE ORDER						
48	REPAIR EXISTING STORM SEWER	0	EA	\$867.00	1.0	\$867.00
49	6" FIRE HYDRANT EXT.	0	EA	\$833.00	1.0	\$833.00
50	CONNECT TO EX. 12" WATERMAIN	0	EA	\$2,142.50	1.0	\$2,142.50
51	REPAIR OF SEWER SERVICES	0	LS	\$2,480.00	1.0	\$2,480.00

TOTAL	\$258,012.20
GRAND TOTAL	\$258,012.20
LESS RETAINED 0%	\$0.00
NET TOTAL	\$258,012.20
LESS PAYMENTS AUTHORIZED	\$246,827.49
AMOUNT DUE CONTRACTOR THIS ESTIMATE	\$11,184.71

CERTIFICATION OF CONTRACTOR

I HEREBY CERTIFY THAT THE WORK PERFORMED AND THE MATERIALS SUPPLIED TO DATE AS SHOWN ON THIS PERIODIC COST ESTIMATE, REPRESENT THE ACTUAL VALUE OF ACCOMPLISHMENT UNDER THE TERMS OF THIS CONTRACT IN CONFORMITY WITH APPROVED PLANS AND SPECIFICATION; THAT THE QUANTITIES SHOWN WERE PROPERLY DETERMINED AND ARE CORRECT; AND THAT THERE HAS BEEN FULL COMPLIANCE WITH ALL LABOR PROVISION INCLUDED IN THE CONTRACT IDENTIFIED ABOVE.

Farmer Conroy By Mike Finn DATE 12/7/16
CONTRACTOR SIGNATURE

ACKNOWLEDGEMENT AND CONCURRENCE OF ENGINEER

I HAVE EXAMINED THIS PERIODIC COST ESTIMATE AND CONCUR IN THE CERTIFICATE OF THE CONTRACTOR.

ENGINEER'S SIGNATURE DATE _____

REPRESENT THE ACTUAL VALUE OF ACCOMPLISHMENT UNDER THE TERMS OF THIS CONTRACT IN CONFORMITY WITH APPROVED PLANS AND SPECIFICATION; THAT THE QUANTITIES SHOWN WERE PROPERLY DETERMINED AND ARE CORRECT; AND THAT THERE HAS BEEN FULL COMPLIANCE WITH ALL LABOR PROVISION INCLUDED IN THE CONTRACT IDENTIFIED ABOVE.

Memorandum #16-296

To: *City Commission*
From: *Finance Officer*
Date: *12/7/2016*
Subject: *Introduction and First Reading of Ordinance #992, Amending Ordinance #981, the 2016 Annual Appropriation Ordinance*

Attached to this Memorandum is Ordinance #992, the second supplement to Ordinance #981, the 2016 annual appropriation ordinance. The individual supplements are described and the amounts are as such:

1. **Special Appropriations** from \$0.00 to \$4,125.00, an increase of \$4,125.00 in account 101.131.599 for special projects funding for Harvest Halloween. This increases Special Appropriations total appropriations from \$130,064.00 to \$134,189.00, an increase of \$4,125.00. Financing for this increase will be from an increase in un-appropriated fund balance carried forward from 2015.
2. **Transfers Out** from \$1,361,538.00 to \$1,412,538.00, an increase of \$51,000.00 in account 101.182:620 Transfer to Parks and Recreation for the projects described in **number (6)** below; from \$78,500.00 to \$117,400.00, an increase of \$38,900.00 in account 101.182.653 Transfer to Park Capital as explained in **Number (11)** below; and from \$157,340.00 to \$527,340.00, an increase of \$370,000.00 in account 101.182.663 Transfer to Fox Run Golf Course to retire the outstanding loan from the General Fund to the Fox Run Golf Course. This increases Other Financing Uses / Transfers Out and Total Other Financing Uses from \$3,027,096 to \$3,486,996.00, an increase of \$459,900.00. Financing for this increase will be from an increase in un-appropriated fund balance carried forward from 2015.
3. **Total General Fund Appropriations** from \$14,615,960.00 to \$15,079,985.00, an increase of \$464,025.00 as outlined in **numbers (1-2)** above.
4. **Un-appropriated Fund Balance** from \$2,705,206.00 to \$3,169,231.00, an increase of \$464,025.00 in un-appropriated fund balance (2015 carry-over).
5. **Total Means of Finance** from \$14,615,960.00 to \$15,079,985.00, an increase of \$464,025.00 as outlined in **number (4)** above.
6. **Parks and Recreation** from \$4,000.00 to \$15,000.00, an increase of \$11,000.00 in account 201.201.204 Contracted Services Operational for increased expenses in hiring out tree trimming services, and from \$92,000.00 to \$132,000.00, an increase of \$40,000.00 in account 201.201.274 Water Service to fund extra irrigation expenses due to the dryer late summer and early fall months. This increases Parks and Recreation total appropriations from

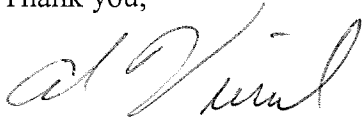
\$1,415,468.00 to \$1,466,468.00, an increase of \$51,000.00. Financing for this increase will be a \$51,000.00 increase in the General Fund Transfer as explained in **number (2)** above.

7. **Special Revenue Total Appropriations** from \$4,679,776.00 to \$4,730,776.00, an increase of \$51,000.00 as explained in **number (6)** above.
8. **Special Revenue Transfer from General Fund** from \$2,559,968.00 to \$2,610,968.00, an increase of \$51,000.00 as explained in **numbers (2 and 6)** above.
9. **Special Revenue Total Means of Finance** from \$5,814,821.00 to \$5,865,821.00, an increase of \$51,000.00 as explained in **number (8)** above.
10. **Public Improvement** from \$0.00 to \$20,000.00, an increase of \$20,000.00 in account 501.501.202 for retail study by Hoffman Strategy Group and to Stockwell Engineers for survey work on land sales; from \$0.00 to \$372,000.00, an increase of \$372,000.00 in account 501.501.383 Boys & Girls Club CDBG Grant for grant funding reimbursed to the City by grant revenues; and from \$0.00 to \$157,500.00, an increase of \$157,500.00 in account 501.501.388 for RTEC CDBG Grant for grant funding reimbursed to the City by grant revenues. This increases Public Improvement total appropriations from \$18,000.00 to \$567,500.00, an increase of \$549,500.00. Financing for this increase will be from grant revenues of \$529,500.00, and a \$15,000.00 payment from YAPG and un-appropriated fund balance (2015 carry-over).
11. **Park Capital** from \$0.00 to \$38,900.00, an increase of \$38,900.00 in account 503.544.321 for Riverside Park Development for the installation of new lights at the Baseball Stadium. This increases Park Capital total appropriations from \$93,500.00 to \$132,400.00, an increase of \$38,900.00. Financing for this increase will be a \$38,900.00 increase in the General Fund Transfer as explained in **number (2)** above.
12. **Total Capital Appropriations** from \$10,330,783.00 to \$10,919,183.00, an increase of \$588,400.00 as explained in **numbers (10-11)** above.
13. **Un-appropriated Fund Balance** from \$1,384,283.00 to \$1,389,283.00, an increase of \$5,000.00 as explained in **number (10)** above.
14. **Public Improvement Revenue** from \$18,000.00 to \$562,500.00, an increase of \$544,500.00 for grant revenue of \$529,500.00 and YAPG contribution of \$15,000.00 as explained in **number (10)** above.
15. **Total Capital Projects Revenue** from \$6,395,247.00 to \$6,939,747.00, an increase of \$544,500.00 as explained in **number (14)** above.
16. **Transfer from General Fund** from \$178,500.00 to \$217,400.00, an increase of \$38,900.00 as explained in **numbers (2 and 11)** above.
17. **Total Other Financing Sources** from \$3,044,818.00 to \$3,083,718.00, an increase of \$38,900.00 as explained in **number (16)** above.

18. **Total Capital Projects Means of Finance** from \$10,824,348.00 to \$11,412,748.00, an increase of \$588,400.00 as explained in **numbers (14-17)** above.

It is recommended that the City Commission conduct the introduction and first reading of Ordinance #992, amending Ordinance #981; the 2016 Fiscal Year Budget Ordinance, and set Thursday, December 22, at 12:00 Noon as the date of the second reading and Public Hearing of said Ordinance.

Thank you,



Al Viereck
Finance Officer

I concur with the above recommendation
 I do not concur with the above recommendation



Amy Nelson, City Manager

ORDINANCE NO. 992
 AN ORDINANCE AMENDING ORDINANCE NO. 981,
 THE 2016 ANNUAL APPROPRIATION ORDINANCE
 OF THE CITY OF YANKTON, SOUTH DAKOTA

BE IT ORDAINED by the City of Yankton, South Dakota
 That Ordinance #981 is hereby amended by the Board of Commissioners of the
 City of Yankton, South Dakota, as such:

SECTION I - GENERAL FUND

Ord. 992

A. Appropriations				
General Government:				
Board of City Commissioners	\$ 162,952			
City Manager	380,554			
City Attorney	56,125			
Finance Office	625,951			
Information Services	363,468	76,147		439,615
Community Development	393,937	30,000		423,937
Contingency	<u>200,000</u>			
TOTAL GENERAL GOVERNMENT	<u>2,182,987</u>	106,147		<u>2,289,134</u>
Public Safety:				
Police Department	2,885,044	191,716		3,076,760
Animal Control	71,845			
Fire Department	920,265	22,983		943,248
Civil Defense	<u>2,415</u>			
TOTAL PUBLIC SAFETY	<u>3,879,569</u>	214,699		<u>4,094,268</u>
Public Works:				
Engineering & Inspection	689,526			
Street & Highways	1,967,996			
Snow & Ice Removal	319,006			
City Hall	274,800	10,000		284,800
Traffic Control	400,269			
Chan Gurney Airport	<u>592,212</u>			
TOTAL PUBLIC WORKS	<u>4,243,809</u>	10,000		<u>4,253,809</u>

Ord. 992

Special Appropriations	<u>130,064</u>			1.	<u>4,125</u>	<u>134,189</u>
TOTAL SPECIAL APPROPRIATIONS	<u>130,064</u>			1.	<u>4,125</u>	<u>134,189</u>
Culture - Recreation:						
Senior Citizens Center	109,330					
Community Library	<u>712,259</u>					
TOTAL CULTURE - RECREATION	<u>821,589</u>					
Other Financing Uses / Transfers Out	<u>2,974,596</u>	52,500	<u>3,027,096</u>	2.	<u>459,900</u>	<u>3,486,996</u>
TOTAL OTHER FINANCING USES	<u>2,974,596</u>	52,500	<u>3,027,096</u>	2.	<u>459,900</u>	<u>3,486,996</u>
TOTAL APPROPRIATIONS	<u>\$ 14,232,614</u>	383,346	<u>\$ 14,615,960</u>	3.	<u>464,025</u>	<u>\$ 15,079,985</u>
B. Means of finance						
Unappropriated Fund Balances	<u>\$ 2,321,860</u>	383,346	<u>\$ 2,705,206</u>	4.	<u>464,025</u>	<u>3,169,231</u>
Current Property Taxes	2,509,388					
Sales & Other Taxes	5,488,464					
Licenses & Permits	342,800					
Intergovernmental Revenue	940,211					
Charges for Goods & Services	2,332,512					
Fines & Forfeits	15,000					
Miscellaneous Revenues	<u>24,000</u>					
TOTAL REVENUE	<u>11,652,375</u>					
Other Financing Sources / Transfers In	<u>258,379</u>					
TOTAL MEANS OF FINANCE	<u>\$ 14,232,614</u>	383,346	<u>\$ 14,615,960</u>	5.	<u>464,025</u>	<u>\$ 15,079,985</u>

Ord. 992

SECTION II - SPECIAL REVENUE

A. Appropriations							
Parks & Recreation	\$ 1,404,468	11,000	1,415,468	6.	51,000	1,466,468	
Memorial Park Pool	220,417	4,000	224,417				
Summit Activies Center	750,049						
Marne Creek	179,296	7,000	186,296				
Casualty Reserve Fund	5,000						
Bridge & Street Fund	250,000	183,585	433,585				
911/Dispatch	771,266						
Business Improvement District	120,300						
Lodging Sales Tax	728,675						
Infrastructure Improvement Revolving - Transfer to	44,720						
TOTAL APPROPRIATIONS	\$ 4,474,191	205,585	\$ 4,679,776	7.	51,000	\$ 4,730,776	
B. Means Of Finance							
Unappropriated Fund Balance	\$ 1,153,047						
Parks & Recreation Revenue	53,930						
Memorial Pool Revenue	49,600						
Summit Activies Center Revenue	464,445						
Marne Creek Revenue	300						
Casualty Reserve - Interest	125						
Bridge & Street Revenue	21,622						
911/Dispatch	138,253						
Business Improvement District	120,350						
Lodging Tax	618,320						
Infrastructure Improvement Revolving	44,720						
TOTAL REVENUE	1,511,665						
Transfer From General Fund	2,544,968	15,000	2,559,968	8.	51,000	2,610,968	
Transfer From Special Capital Fund	399,556	190,585	590,141				
TOTAL MEANS OF FINANCE	\$ 5,609,236	205,585	\$ 5,814,821	9.	51,000	\$ 5,865,821	

SECTION III - CAPITAL PROJECT FUNDS

A. Appropriations							
Public Improvement	\$ 18,000			10.	549,500	567,500	
Airport Capital Projects	465,000						
Park Capital Projects	74,500	19,000	93,500	11.	38,900	132,400	
Infrastructure Improvement Construction	1,680,000	880,000	2,560,000				
Special Capital Improvement	4,338,493	2,305,590	6,644,083				
Tax Increment District #2 Morgan Square	57,000						
Tax Increment District #5 Menards	493,200						
TOTAL APPROPRIATIONS	<u>\$ 7,126,193</u>	3,204,590	<u>\$ 10,330,783</u>	12.	<u>588,400</u>	<u>\$ 10,919,183</u>	
B. Means of Finance							
Unappropriated Fund Balance	\$ (921,307)	2,305,590	\$ 1,384,283	13.	5,000	\$ 1,389,283	
Public Improvement Revenue	18,000			14.	544,500	562,500	
Airport Capital Projects	436,000						
Park Capital Revenue	-						
Infrastructure Improvement Construction	-						
Special Capital Improvement	5,744,247						
TID #2 Morgan Square	57,000						
TID #5 Menards	140,000						
TOTAL REVENUE	<u>6,395,247</u>			15.	<u>544,500</u>	<u>6,939,747</u>	
Transfer from General Fund	159,500	19,000	178,500	16.	38,900	217,400	
Transfer from Park Improvement Fund	-						
Transfer from BBB Fund	67,398						
Transfer from Infrastructure Impr. Fund	44,720						
Transfer from Special Capital Fund	1,874,200	880,000	2,754,200				
Loan from General Fund	-						
Loan from Special Capital Fund	-						
TOTAL OTHER FINANCING SOURCES	<u>2,145,818</u>	899,000	3,044,818	17.	<u>38,900</u>	<u>3,083,718</u>	
TOTAL MEANS OF FINANCE	<u>\$ 7,619,758</u>	3,204,590	<u>\$ 10,824,348</u>	18.	<u>588,400</u>	<u>\$ 11,412,748</u>	

SECTION VII - EFFECTIVE DATE

This Ordinance being necessary for the support of the government of the City of Yankton and its existing institutions shall take effect upon its passage and publication.

Adopted:

C. N. Gross
Mayor

ATTEST :

Al Viereck
Finance Officer

Introduction and first reading: December 12, 2016

Second reading: December 22, 2016

Published in the Yankton Daily Press and Dakotan, Official Newspaper:

Memorandum #16-302

To: Amy Nelson, City Manager
From: Bradley Moser, Civil Engineer
Subject: Miscellaneous Concrete Project Close-out
Date: December 5, 2016

Back in September, staff took quotes to complete miscellaneous concrete work at various locations within the City. The estimate for the work was less than the \$25,000.00 bid limit set by the State. Both proposals that were received did come in below that amount, with C&C Hauling, of Yankton, being awarded the work.

As was the case with past miscellaneous concrete contracts, unit prices were obtained to complete a designated amount of work, with the option of adding or subtracting quantities. This is normally determined on a need basis, by weather or by the availability of the contractor.

This year's contract was originally for \$21,721.50. However, it was determined that there were other locations that became a higher priority than the original sites. The attached progress estimate shows that the amount of work actually completed totaled \$17,123.20. Although the contractor was unable to complete all of the originally specified work, they did complete enough work, with the additions, to satisfy the intent of the original agreement.

Staff recommends that the project be accepted and that the City Finance Officer be authorized to issue a manual check in the amount of \$17,123.20 to C&C Hauling, as detailed in Memorandum #16-302.

Respectfully submitted,

Bradley Moser

Bradley Moser
Civil Engineer

Recommendation: It is recommended that the City Commission accept the work completed under the Miscellaneous Concrete project, and authorize the Finance Officer to issue a manual check to C&C Hauling, in the amount of \$17,123.20, as detailed in Memorandum #16-302.

I concur with this recommendation.
 I do not concur with this recommendation.

Amy Nelson
 Amy Nelson
City Manager

cc: Adam Haberman (electronic)
file

_____ Roll call

**CITY OF YANKTON
PROGRESS ESTIMATE**

CONTRACTOR: **C AND C HAULING**
 PROJECT NO: 2016-032
 DESCRIPTION: MISCELLANEOUS CONCRETE REPLACEMENT LOCATIONS

PROGRESS EST. NO: #1
 11-1-16 TO 12-2-16

DATE OF CONTRACT: 09/12/2016
 AMOUNT OF CONTRACT AS AWARDED: **\$19,856.00**
 CHANGE ORDERS:
 #1
 #2
 #3

CONTRACT PERIOD: N/A
 % OF TIME USED: 100%
 % COMPLETED: 100%

PREVIOUS PAYMENTS AUTHORIZED:
 EST. PAYMENTS AUTH.
 #1
 #2
 #3
 #4

TOTAL CHANGE ORDERS:
 TOTAL AMENDED CONTRACT AMOUNT: **\$19,856.00**
 TOTAL PREVIOUS PAYMENTS AUTHORIZED: **\$0.00**

BID ITEM	DESCRIPTION	BID QUANTITY	UNIT	UNIT PRICE	QUANTITY COMPLETED	TOTAL AMOUNT
1	CONCRETE SAWING	212	LF	\$10.00	177.0	\$1,770.00
2	CONCRETE REMOVAL	208	SY	\$10.00	164.0	\$1,640.00
3	INSERT STEEL BARS	31	EA	\$18.50	0.0	\$0.00
4	CONCRETE C & G TYPE F68.5	32	LF	\$40.00	0.0	\$0.00
5	CONCRTE C & G TYPE F68	95	LF	\$38.00	102.0	\$3,876.00
6	8" CONCRETE FILLET	185	SF	\$15.00	180.0	\$2,700.00
7	6" CONCRETE SIDEWALK	810	SF	\$6.60	742.0	\$4,897.20
8	4" CONCRETE SIDEWALK	525	SF	\$5.00	0.0	\$0.00
9	6" APPROACH PAVEMENT	88	SF	\$8.00	185.0	\$1,480.00
10	DETECTABLE WARNING PANEL	16	SF	\$38.00	20.0	\$760.00

TOTAL	\$17,123.20
GRAND TOTAL	\$17,123.20
LESS RETAINED 0%	\$0.00
NET TOTAL	\$17,123.20
LESS PAYMENTS AUTHORIZED	\$0.00
AMOUNT DUE CONTRACTOR THIS ESTIMATE	\$17,123.20

CERTIFICATION OF CONTRACTOR

I HEREBY CERTIFY THAT THE WORK PERFORMED AND THE MATERIALS SUPPLIED TO DATE AS SHOWN ON THIS PERIODIC COST ESTIMATE, REPRESENT THE ACTUAL VALUE OF ACCOMPLISHMENT UNDER THE TERMS OF THIS CONTRACT IN CONFORMITY WITH APPROVED PLANS AND SPECIFICATION; THAT THE QUANTITIES SHOWN WERE PROPERLY DETERMINED AND ARE CORRECT; AND THAT THERE HAS BEEN FULL COMPLIANCE WITH ALL LABOR PROVISION INCLUDED IN THE CONTRACT IDENTIFIED ABOVE.

C&C Hauling By Chad C. Mark DATE Dec 6 16
 CONTRACTOR SIGNATURE

ACKNOWLEDGEMENT AND CONCURRENCE OF ENGINEER

I HAVE EXAMINED THIS PERIODIC COST ESTIMATE AND CONCUR IN THE CERTIFICATE OF THE CONTRACTOR.

Bradley Chosen DATE 12-6-16
 ENGINEER'S SIGNATURE

REPRESENT THE ACTUAL VALUE OF ACCOMPLISHMENT UNDER THE TERMS OF THIS CONTRACT IN CONFORMITY WITH APPROVED PLANS AND SPECIFICATION; THAT THE QUANTITIES SHOWN WERE PROPERLY DETERMINED AND ARE CORRECT; AND THAT THERE HAS BEEN FULL COMPLIANCE WITH ALL LABOR PROVISION INCLUDED IN THE CONTRACT IDENTIFIED ABOVE.

Memorandum #16-291

To: Amy Nelson, City Manager
From: Kyle Goodmanson, Environmental Services Director
Subject: Bid Award for the 2017 Annual Supply of Chemicals for the Water and Wastewater Treatment Plants
Date: December 12, 2016

Bids were received on December 6, 2016 for the annual supply of chemicals for the water and wastewater treatment plants. The acceptable low bids for each chemical are listed below.

1. Powdered Activated Carbon	Thatcher, Salt Lake City, UT	\$ 1,566.00 Per Ton
2. Pebble Lime	Graymont, Superior, WI	\$ 177.50 Per Ton
3. Carbon Dioxide	Ethanol Products, Wichita, KS	\$ 224.00 Per Ton
4. Ferric Chloride (Liquid)	Brenntag Great Lakes, Wauwatosa, WI	\$ 460.00 Per Tote
5. Liquid Polyphosphate	Carus Corp., Peru, IL	\$ 1,233.54 Per Tote
6. Liquid Fluoride	Hawkins, Inc., Roseville, MN	\$ 778.00 Per Ton
7. Sodium Hypochlorite	Brenntag Great Lakes, Wauwatosa, WI	\$ 524.70 Per Tote
8. 50% Caustic Soda	Brenntag Great Lakes, Wauwatosa, WI	\$ 1,010.59 Per Tote
9. Solar Salt	DPC Inc., Omaha, NE	\$ 207.00 Per Ton

The bids listed above are the low bids that meet the specifications. There were 9 bids total, but not all bidders bid on each chemical. The specifications are set up so that the City is able to award each chemical to the low bidder for that chemical. The Carbon Dioxide bid went from \$85 per ton to \$224 per ton and will increase the water budget by approximately \$12,500.00. The 2017 chemical budget for the water department is \$250,000.00. All other bids were comparable to the previous year. Based on the bids received, City staff recommends that the bids be awarded as listed above.

Respectfully submitted,



Kyle Goodmanson
 Environmental Services Director

Recommendation: It is recommended that the City Commission award the chemical bids for the Water and Wastewater Treatment Plants as detailed in Memorandum #16-291

I concur with the above recommendation.

I do not concur with the above recommendation.



Amy Nelson, City Manager

____ Roll call

Annual Supply of Water Treatment & Wastewater Treatment Chemicals 2017

Bid Opening: December 6, 2016

Bidders Name	Powdered Activated Carbon	Pebble Lime	Carbon Dioxide	Ferric Chloride (Liquid)	Liquide Polyphosphate	Liquid Hydrofluoro silicic acid	Waste-water Polymer	Sodium Hypochlorite	50% Caustic Soda	Solar Salt
	Per Ton	Per Ton	Per Ton	Per Ton	Per Ton	Per Ton	Per Lb.	Per Tote	Per Tote	Per Ton
DPC Industries						\$860.00		\$570.00	\$1,122.00	\$207.80
Farmers Elevator Company										
Hawkins, Inc.				\$498.00	\$2,025.12	\$778.00		\$544.50	\$1,105.50	
Air Liquide										
Ecowater Systems of Yankton										
Praxair, Inc.										
Pristine Water Solutions										
Shannon					\$1,772.10					
SNF Polydyne, Inc.										
Carus Corp					\$1,233.54					
Thatcher Company of Montana	\$1,566.00									
Graymont		\$177.50								
EPCO										
POET			\$224.00							
Lindsay Water										
Cabot Nort	\$1,800.00									
Pete Lien & Sons										
Brenntag Great Lakes	\$1,738.00			\$460.00	\$1,666.42	\$780.00		\$524.70	\$1,010.59	\$330.00
Red low bid										

Present at Bid Opening for December 6, 2016

- | | |
|----------|----------|
| 1. _____ | 5. _____ |
| 2. _____ | 6. _____ |
| 3. _____ | 7. _____ |
| 4. _____ | 8. _____ |

2016 Chemical Prices	Chemical	Supplier	\$ Per Unit Bid
	Powdered Activated Carbon		\$1,566.00 Per Ton
	Pebble Lime		\$175.00 Per Ton
	Carbon Dioxide		\$85.00 Per Ton
	Ferric Chloride (Liquid)		\$550.00 Per Ton
	Powdered Polyphosphate		Per Ton
	Granulated Sodium Silicofluoride		Per Ton
	Wastewater Polymer	nb	Per ton
	Sodium Hypochlorite		\$558.00 Per Tote
	50% Caustic Soda		\$1,122.00 Per Tote
	Solar Salt		\$194.00 Per Ton