

CITY OF YANKTON

2015_03_23

COMMISSION MEETING



YANKTON BOARD OF CITY COMMISSIONERS

Regular City Commission Meeting beginning at 7:00 P.M.

Monday, March 23, 2015

City of Yankton Community Meeting Room

Located at the Technical Education Center • 1200 W. 21st Street • Room 114

Rebroadcast Schedule: Tuesday @ 7:30pm, Thursday @ 6:30 pm, on channels 3 & 45

I. ROUTINE BUSINESS

1. Roll Call

2. Approve Minutes of regular meeting of March 9, 2015

Attachment I-2

3. City Manager's Report

Attachment I-3

4. Public Appearances

II. CONSENT ITEMS

1. Transient Merchant License and Special Events Dance License

Consideration of Memorandum #15-71 recommending approval of the applications from the Ribfest Committee for:

A) Transient Merchant License for June 6, 2015;

B) Special Events Dance License for June 6, 2015

Attachment II-1

2. Possible Quorum Event

May 11, 2015, after City Commission Meeting at Ben's, no official commission action

3. Possible Quorum Event

March 31, 2015, for Chamber Annual Meeting, no official commission action

4. Budget Workshop Meeting Dates

Consideration of Memorandum #15-75 regarding setting Budget workshop meeting dates

Attachment II-4

5. Possible Quorum Event

April 1, 2015, for South Dakota Municipal League Annual Meeting, no official commission action

III. OLD BUSINESS

1. Public hearing for sale of alcoholic beverages

Consideration of Memorandum #15-68 regarding the request for a new Retail (on-off sale) Malt Beverage & SD Farm Wine License for June 30, 2014, to July 1, 2015, from East Eight, LLC d/b/a Econolodge Yankton, (Rikesh Patel, Business Manager), 611 West 23rd Street, Yankton, S.D.

Attachment III-1

2. **Public hearing for sale of alcoholic beverages**
Consideration of Memorandum #15-69 regarding the request for a Special Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 1 day, July 18, 2015 from Yankton Area Arts, (Julie Amsberry, Executive Director) Meridian Bridge, rain date set for Avera Sacred Heart Pavilion Center, Avera Campus, Yankton, S.D.

Attachment III-2
3. **Public hearing for sale of alcoholic beverages**
Consideration of Memorandum #15-70 regarding the request for a Special Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for one day, June 6, 2015, from Historic Downtown Yankton, Inc., d/b/a Rockin Ribfest, (Kathy Church, Sec./Treas.) Memorial Park, 2000 Douglas Avenue, Yankton, SD.

Attachment III-3
4. **Ordinance – Public Hearing - Water Meters**
Second Reading and Public Hearing of Ordinance #975

Attachment III-4
5. **Ordinance – Public Hearing - Downtown Parking for Hotels**
Second Reading and Public Hearing - Consideration of Memorandum #15-65, in support of Ordinance #974, an ordinance providing overnight parking for hotel guests on Walnut Street between Second Street and Third Street

Attachment III-5

IV. NEW BUSINESS

1. **Bid Award – Liquid Asphalt**
Consideration of Memorandum #15-72 regarding Annual Supply of Liquid Asphalt for Street Division

Attachment IV-1
2. **Bid Award – Annual Supply of Bituminous Mix**
Consideration of Memorandum #15-73 regarding Annual Supply of Bituminous Mix

Attachment IV-2
3. **Bid Award – Christmas Decorations**
Consideration of Memorandum #15-74 regarding Christmas Decorations

Attachment IV-3

V. ADJOURN INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL & CONTRACTUAL MATTERS UNDER SDCL 1-25-2

VI. RECONVENE AS BOARD OF CITY COMMISSIONERS

1. Roll Call

VII. ADJOURN THE MEETING OF MARCH 23, 2015

The City of Yankton Community Meeting Room is accessible to all. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
MARCH 9, 2015**

Regular meeting of the Board of City Commissioners of the City of Yankton was called to order by Mayor Carda.

Roll Call: Present: Commissioners Akland, Blaaid, Ferdig, Hoffner, Knoff, Sommer, and Woerner. Commissioner Hoffner was present via teleconference. City Attorney Den Herder and City Manager Nelson were also present. Absent: Commissioner Gross.

Quorum present.

Action 15-73

Moved by Commissioner Knoff, seconded by Commissioner Akland, to approve the Minutes of the regular meeting of February 23, 2015.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 15-74

Moved by Commissioner Sommer, seconded by Commissioner Blaaid, that the Schedule of Bills be approved and warrants be issued.

A T & T-Cell Phone Bill-\$257.13; Ace Hardware-Trash Can-\$13.99; ACS Government Inf Service-Maint Program Support-\$1,814.52; All Court Covers-Gym Floor Rack Frame-\$4,221.07; AMG Occupational Medicine-DOT Drug/Alcohol Tests-\$90.00; Automatic Building Controls-Check Fire Alarm System-\$1,574.00; Avera Sacred Heart Hospital-DOT Drug/Alcohol Tests-\$125.00; Brookings Public Library-Lost Book-\$13.00; Cedar Knox Public Power Dist-Elect-Feb-\$1,410.31; Centurylink-Phone-Feb-\$1,657.12; Chesterman Company-Pop-\$23.60; Christensen Radiator & Repair-Pin-\$5.30; City Of Vermillion-Jt Power Cash Trans-\$16,527.95; City Of Yankton-Central Garage Rubbish-\$20.00; City Of Yankton-Fire Dept Landfill Fee-\$12.00; City Of Yankton-Parks Landfill Charges-\$73.80; City Of Yankton-Solid Waste Compacted Garbage-\$8,483.40; City Of Yankton-Street Rubbish-\$10.00; City Utilities Water-WW-Charges-Feb-\$3,499.55; Concrete Material-Asphalt Gravel-\$3,517.93; Conkling Dist-Malt Beverage-\$230.45; Cornhusker Intl Truck Inc-Brake Chambers-\$26.50; Credit Collection Service Inc-Ut Collection-Jan-\$2,681.64; Dakota Beverage Co Inc-Malt Beverage-\$227.60; Danko Emergency Equipment-Webbing-\$187.10; Den Herder Law Office PC-Probate-\$160.39; Dept Of Corrections-DOC Work Program-\$299.63; Dex Media East-Phone Book-\$30.28; Ethanol Products LLC-Carbon Dioxide-\$547.59; Falkenberg Construction-Snow Removal-\$200.00; Fedex-Postage-\$11.61; First National Bank-Clear Water #3-\$106,494.59; First National Bank-Drinking Water Sfr-\$61,349.87; First National Bank-Drinking Water #2-\$15,301.27; First National Bank-Drinking Water #3-\$74,282.98; Flannery/Kirt-Officer Stipend-\$25.00; Freedom Valu Center Inc-Car Washes-\$98.00; Frick/Adam-Officer Stipend-\$25.00; Frick/Brian-Officer Stipend-\$50.00; Frontier Precision Inc-Robotic Station-\$25,197.00; Gary's Repair-Towing Fees-\$294.00; Gerstner Oil Co-Fuel-\$27,969.84; Governors Inn-Lodging-\$81.95; Govt Finance Officers Assn-Newsletter-\$50.00; Gramps-Fuel-\$250.35; Graymont Capital Inc-Lime-\$4,409.95; Hawkins Inc-Ferric Chloride-\$2,874.93; HD Supply Waterworks Ltd-Parts-\$583.44; Hedahl's Parts Plus-Filters-\$261.34; Heine/Tyler-Boot Reimbursement-\$125.00; Inland Truck Parts Co-Springs-\$865.86; J & H Care & Cleaning Company-Janitorial Services-\$2,795.00; Johnson Electric-Repairs-\$306.12; Jonathan May-Library Program-\$100.00; Kaiser Heating & Cooling Inc-Repairs-\$1,136.17; Knology Inc Dbw WOW-

Phone-Feb-\$2,547.06; Knology Inc Dbw WOW-Internet Services-\$841.40; Kuhl/Kevin-Travel Reimbursement-\$48.91; Language Line Services-Interpretation Fee-\$27.65; Larry's Home Center-Install New Heater-\$1,196.65; Long's Propane Inc-Heat-\$280.00; Lyle Signs Inc-Road Signs-\$714.60; Managerplus-Software Agreement-\$449.00; Mayer Signs-Parking Lights-\$210.00; Menards-Mailbox-\$24.97; Meridian Grain-Road Salt-\$5,889.98; Midamerican Energy-Fuel-Feb-\$10,627.38; Midamerican Energy-Fuel-Feb-\$12,776.65; Midwest Alarm Company Inc-Alarm Inspection-\$676.00; Midwest Tape-Books On CD-\$635.83; Midwest Turf & Irrigation-Repair Kit-\$47.99; Moser/Brad-Officer Stipend-\$25.00; Nebraska Journal-Leader-Advertisement-\$77.78; Northwestern Energy-Elect-Feb-\$59,890.81; Olson's Pest Technicians Inc-Pest Control-\$54.77; Pied Piper Flowers-Memorial Plant-\$128.90; Press Dakota Mstar Solutions-Classified Ad-\$1,279.61; Push Pedal Pull-SAC Equipment-\$15,512.35; Racom Corporation-Maintenance-\$9,805.11; RDG Planning & Design-Meridian Bridge Plaza-\$529.04; Regional Technical Education-Lease-Jan-\$1,466.67; Register Of Deeds-Easements-\$150.00; Riverside Hydraulics Inc-Wet Kit-\$5,936.33; Rush-Co/SRS Gym Floor-Tarp System-\$6,136.96; Sheehan Mack Sales & Eq Inc-Loader Repairs-\$2,892.14; Siouxland Scale Service-Scale Repairs-\$1,795.75; Todd Inc-Posts-\$7,178.52; Tom's Electric-Repairs-\$341.39; Tramp/Jason-Safety Glasses-\$55.00; TRE Environmental-Strategies Tests-\$950.00; US Post Office-Util Postage-Feb-\$1,500.00; United States Postal Service-Postage Meter-Feb-\$1,040.00; Wage Works-Flex Serv Fee-Jan-\$85.00; Welfl Construction Corp-Collector Well-\$452,687.53; Wellmark Blue Cross-COBRA Adm Services-\$250.00; Western-Officer Products-Office Equipment-\$238.00; Woehl/Toby-Officer Stipend-\$25.00; Xerox Corporation-Copier Lease-\$222.71; Xerox Corporation-Copier Lease-\$1,439.74; Yankton Area Ice Association-Jan/Feb Payments-\$1,748.91; Yankton Co Historical-1/4 SP Appropriation-\$2,025.00; Yankton County Auditor-YC Capital Improve-\$15,740.81; Yankton Fire & Safety Co-Annual Inspection-\$249.00; Yankton Vol Fire Department-Jan/Feb Fire Calls-\$1,870.00; Ziegler/William-Officer Stipend-\$50.00; A & B BUSINESS INC-RENTALS & XEROX SUPPLIES-\$441.27; A-Ox Welding Supply-Cutting Tips-\$211.30; Ace Hardware-Fan-\$1,127.83; Acushnet Company-Golf Balls-\$15,640.05; Allegiant-Air Meeting-\$583.08; Amazon Mktplace Pmts-Tables-\$956.18; Amazon.Com-Pc Supplies-\$399.72; American Library Assoc-Membership Dues-\$48.00; Appera-Towels-\$241.25; AT&T Bill Payment-AT&T Mobility-\$311.89; B And B Technologies-Repair Kit-\$520.66; Baker-Taylor-Books-\$2,610.77; Barnes & Noble-Books-\$60.12; Becker Body Shop-Vehicle Repair-\$1,850.14; Blackclover-Merchandise-\$395.37; Business Week Magazine-Subscription-\$84.80; Boating Magazine-Subscription-\$12.00; Bobs Candy Service Inc-Recreation Supplies-\$24.49; Bomgaars-Supplies-\$1,336.45; Bow Creek Metal Inc-Part-\$460.24; Boyer Trucks-Air Spring-\$228.13; California Piz- Meeting-\$36.85; Caseys Gen Store-Staff Appreciation-\$7.49; Cedar County Veterinary-Veterinary Services-\$30.00; Cenex West For-Smr Reading Meeting-\$23.50; Center Point-Books-\$126.42; Centurion Technologies-Software-\$210.00; Clarks Rental-Rental-\$538.12; Cleveland Golf-Golf Balls-\$11,176.60; Coffee Cup-Travel Expense-\$18.00; Coffee Cup-Travel Expense-\$32.29; Colonial Specialty Co-Park Supplies-\$227.11; Combined Fluid Product-Polymer Compressor-\$675.33; Country Living Magazine-Subscription-\$29.97; Cox Auto Supply-Redi-Sleeve-\$233.53; Crescent Electric-Control-\$6,210.75; Dakota Supply Group-Adapters-\$319.43; Dayhuff Enterprises-Shop Supplies-\$1,678.26; Delta-Meeting-\$339.20; Dittys Travel-Fuel-\$20.00; Digi Key Corp-Cooling Fans-\$514.75; Dollartree-Summer Reading-\$12.00; Dropbox-Dropbox Account For Park-\$99.00; DX Service-Salt-\$3,633.11; Eastbay BB-League Balls-\$129.96; Echo Electric Supply-Fuses-\$507.28; Eco Water-Staff Appreciation-\$108.00; Ehresmann Engineering-Supplies-\$496.60; Embroidery & Screen Works-Uniform-\$622.25; Empire Mall-Uniform-\$85.00; Esquire Magazine-Subscription-\$24.97; Quilter's Newsl-Subscription-\$19.99; Fastenal Company-Shop Supplies-\$1,520.43; Flsmidth Inc-Motor-\$367.92; Fred Haar Company-Mower Repairs-\$161.08; Fresh Start- Fuel-\$24.68; Frontier-Meeting-\$60.00; Gilbarco Veeder Root-

Report Module-\$153.00; Google-V1sports Licenses-\$4.99; Governors Inn-Smr Reading Meeting-\$77.95; Graham Tire-Tires-\$726.03; Grey House Publishing-Book-\$420.00; Hach Company-Reagent-\$215.79; Hardee's-Travel Expense-\$11.53; Hedahls-Compressor-\$1,625.28; Huskers Illustrated-Subscription-\$62.95; Hy-Vee- Concessions/Gatorade-\$433.97; IACP Membership-IACP-\$150.00; IAPMO Plumbing Code-Training-\$60.00; ICSC-Membership-\$150.00; In Kineticco-Softener Rebed-\$315.99; Independence Waste-Rentals-\$429.90; Battery Exchange-Shop Supplies-\$55.80; Interstate All Battery-Batteries-\$284.82; Intoximeters-PBT Tubes-\$252.50; JJ Benjis Embroidery-Awards-\$2,907.00; JFJ Disc Repair Inc-Dvd Cleaning-\$68.43; Jack's Uniforms-Uniforms-\$311.62; JCL Solutions-Spencer Cleaning Supplies-\$792.64; Jimmy Johns-Travel Expense-\$16.82; Kaiser Refrigeration-Spark Plugs, Nuts-\$58.50; Karls Tv And Appliance-Tv Repairs-\$24.96; Kmart-Janitorial-\$204.05; Koletzky Implement Inc-New Holland Mower Parts-\$73.78; Lakeland Engineering-Shipping-\$17.68; Larry's Plumbing-Supplies-\$101.48; Larry'S Heating And Cooling-Building Maintenance-\$154.95; Lewis & Clark Ford-Truck Repairs-\$294.67; Locators And Supplies-Supplies-\$131.73; Longs Propane Service-Propane-\$40.00; Mark S Machinery Inc-Mower Repairs-\$874.73; Fitness Magazine-Magazine Subscription-\$17.99; Mead Lumber-Pool Repairs-\$467.91; Menards-Park Bench Refinish Supp-\$3,054.61; Midwest Alarm Co Inc-Alarm System-\$63.00; Midwest Turf-Shop Supplies-\$383.30; Monick Pipe And Supply-Shop Supplies-\$246.86; MSFT-Software-\$79.50; Nike Golf-Merchandise-\$810.18; Nite Ize-Equipment Repair-\$39.99; Hardees-Travel Expense-\$12.49; Oreilly Auto-Axle Seals-\$86.19; Overdrive Dist-E-Books-\$1,149.55; Overhead Door Co-Park Repairs-\$540.00; Paypal-Americanlib Conference Registration-\$30.00; Paypal Burnsburnsl-Cable Sleeves-\$407.14; Paypal Lightyearca-Fire Alarm Wire-\$86.68; Paypal Logmein.Com-Software-\$448.50; Paypal Ppf-Toner Tri-Pack-\$159.95; Paypal Ricardopesq-Toner-\$42.50; Paypal Rightcartri-Toner Cartridge-\$18.99; Paypal Southdakota-Shop Supplies-\$165.00; Perkins Restaurant-Smr Reading Meeting-\$25.70; Photography By Jerry-Office Supplies-\$197.16; Police K-9 Magazine-Subscription-\$34.95; Postage Refill-Postage-\$100.00; PSI Automobile Magazine-Subscription-\$14.97; Quill Corporation-Staff Appreciation-\$45.95; Quiznos-Meeting-\$18.61; Country Woman Magazine-Subscription-\$19.98; Recreation Supply Co-SAC Pool Furniture-\$1,083.00; Redrossa Italian Grill-Smr Reading Meeting-\$21.40; Riverside Hydraulics-Hydraulic Hoses-\$532.27; The Golfworks-Club Repairs-\$109.74; Rons Auto Glass Inc-Park Supplies-\$140.00; Royal Sport Shop-Engraving-\$22.40; Schelde North America-Volleyball Equipment-\$79.00; SD Secretary Of State-Foundation Annual Report-\$20.00; SDSU Igrow-Conference-\$80.00; Sentimental Products-DVDS-\$95.00; Sherwin Williams-Digester Paint-\$1,289.64; So Pt Coronado Café-Meeting-\$56.10; So Pt Hotel And Casino-Meeting-\$134.40; Southgate-Supplies-\$25.00; Specialty Store Service-Office Supplies-\$191.76; Sturdevants-Rotors And Brake Pads-\$560.05; Tessman Company-Flowers/Supplies-\$695.26; The Mens Warehouse-Uniform-\$215.00; The Wooden Spoon-Staff Appreciation-\$42.75; Tippmann Industrial Pr-Post Pounder-\$2,305.31; Fortune Magazine-Magazine Subscription-\$60.00; Tractor Supply Co-Supplies-\$51.67; Traffic Control And Pr-Street Signs-\$3,087.65; Travelocity.Com-Meeting-\$958.38; Tri-Electronics-Radio And Antennas - New-\$439.24; Truck Trailer Sales-Filters-\$2,255.63; Turfwerks Omaha-Shop Supplies-\$202.04; Turfwerks Sioux Falls-Ball Diamond Supplies-\$28.53; UPS-Postage-\$20.89; USA Blue Book-Supplies-\$368.49; USAirway-Meeting-\$430.20; Vanderhule Moving-Acetylene-\$82.00; Viddler Inc-Video Hosting-\$26.66; Vwr International Inc-Lab Supplies-\$466.76; Vzwrlls-Internet Access-\$872.04; Wal-Mart-Office Supplies-\$549.63; Walgreens-Training Supplies-\$11.96; Wausau Equipment Co-Circuit Breaker-\$72.91; Wef Wythe-Subscription-\$237.75; Western-Office Product-KeyBoard Stand-\$551.68; Wm Supercenter-Supplies-\$503.00; WW Grainger-Building Maintenance-\$330.36; Yankton Rexall Drug-Part-\$14.53; Yankton Winnelson Co-Boiler Recirculation-\$548.66; AFSCME Council 65-Employee Deductions-\$1,350.28; American Family Life Corp-Cancer & ICU Premiums-\$6,354.62;

Assurant Employee Benefits-Vision Ins-March-\$551.46; Connections Inc-EAP Insurance-February-\$549.64; Credit Collections Bureau-Employee Deductions-\$172.72; Delta Dental-Dental Ins-March-\$7,117.38; Dept Of Social Services-Employee Deductions-\$1,277.50; Drotzmann/Steve and Lori-Earnest Money Reimburse-\$19,600.00; First Natl Bank South Dakota-Employee Deductions-\$3,066.10; Frick Revocable Trust-Hwy Land Purchase-\$70,000.00; ICMA Retirement Trust 457-Employee Deductions-\$3,513.86; Minnesota Life Insurance Co-Life Insurance-March-\$690.12; Nelson/Amy-NFAA World Shoot-\$300.00; Postmaster-Postage-\$345.00; Retirement SD-SD Retirement-Feb-\$65,247.29; SDSRP-Employee Deductions-\$2,390.00; Summit Activity Center-Employee Deductions-\$794.30; United Way-Employee Deductions-\$70.00; Wellmark Blue Cross-Health Ins-March-\$90,093.56; Yankton Area Prog Growth-Sales Tax Reimb-\$65,768.10.

Roll Call: Members present voting "Aye:" Commissioners Akland, Blaalid, Hoffner, Sommer, Woerner, and Mayor Carda; voting "Nay:" None; Abstaining: Commissioner Ferdig.
Motion adopted.

SALARIES-FEBRUARY, 2015:

Administration-\$31,927.95; Finance-\$29,886.64; Community Development-\$18,336.61; Police-\$138,344.82; Fire-\$10,821.46; Engineering-\$42,053.11; Street-\$41,104.44; Snow and Ice-\$8,887.12; Traffic Control-\$1,878.01; Library-\$28,064.43; Parks/SAC-\$56,877.33; Marne Creek-\$3,360.49; Water-\$37,001.77; Wastewater-\$32,829.69; Cemetery-\$3,433.78; Solid Waste-\$16,518.24; Landfill-\$13,653.49; Golf Course-\$15,650.13; Central Garage-\$6,603.10.

PERSONNEL CHANGES & NEW HIRES:

New Hires: Brittini Borman-\$8.50 hr.-Rec. Division; Lisa Dethlefsen-\$8.50 hr.-Library; Danielle Gillis-\$8.50 hr.-Rec. Division; Megan Hilson-\$10.25 hr.-Rec. Division; Justin Meyers-\$8.50 hr.-Rec. Division; Rachel Reiff-\$8.75 hr.-Rec. Division; James Thorson-\$20.00 hr.-Rec. Division.

Wage Increase: Colton Bender-\$8.75 hr.-Rec. Division; Elizabeth Pedersen-\$9.50 hr.-Rec. Division; Vanessa Rockne-\$9.25 hr.-Rec. Division; Denise Tramp-\$11.50 hr.-Rec. Division.

Status Change: Jason Shindler-\$8.75 hr.-from Golf Div. to Rec Division; Tyler Payer-\$8.50 hr.-from Golf Div. to Rec Division.

Mayor Carda read a proclamation declaring March 16-21, 2015, as *Community Champions Week* in Yankton.

City Manager Nelson submitted a written report giving an update on community projects and items of interest.

Action 15-75

Moved by Commissioner Knoff, seconded by Commissioner Blaalid, that the following items on the consent agenda be approved.

1. Establishing public hearing for sale of alcoholic beverages
Establish March 23, 2015, as the date for the public hearing on the request for a new Retail (on-off sale) Malt Beverage & SD Farm Wine License for June 30, 2014, to July 1, 2015, from East Eight, LLC dba Econolodge Yankton, (Rikesh Patel, Business Manager), 611 West 23rd Street, Yankton, South Dakota.
2. Establishing public hearing for sale of alcoholic beverages
Establish March 23, 2015, as the date for the public hearing on the request for a Special Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 1 day,

July 18, 2015 from Yankton Area Arts, (Julie Amsberry, Executive Director) Meridian Bridge, rain date set for Avera Sacred Heart Pavilion Center, Avera Campus, Yankton, South Dakota.

3. Establishing public hearing for sale of alcoholic beverages

Establish March 23, 2015, as the date for the public hearing on the request for a Special Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for one day, June 6, 2015, from Historic Downtown Yankton, Inc., dba Rockin Ribfest, (Kathy Church, Sec./Treas.) Memorial Park, 2000 Douglas Avenue, Yankton, South Dakota.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Commissioner Hoffner temporarily disconnected from the meeting at this time.

Action 15-76

This was the time and place for the public hearing on the application for a Special Events (on-sale) Liquor License for March 10, 2015, from Chamber of Commerce, (Carmen Schramm, Director) dba Chamber of Commerce, Yankton Area Ice Association, 901 Whiting Drive, Yankton, South Dakota. (Memorandum 15-54) No one was present to speak for or against approval of the license application. Moved by Commissioner Blaaid, seconded by Commissioner Akland, to approve the license application.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Commissioner Hoffner rejoined the meeting via teleconference at this time.

Action 15-77

This was the time and place for the public hearing on the application for a Special Events (on-sale) Liquor License for April 14, 2015, from Chamber of Commerce, (Carmen Schramm, Director) dba Chamber of Commerce, Abilities Building Services, 909 W. 23rd Street, Yankton, South Dakota. (Memorandum 15-54) No one was present to speak for or against approval of the license application. Moved by Commissioner Knoff, seconded by Commissioner Blaaid, to approve the license application.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 15-78

This was the time and place for the public hearing on the application for a Special Events (on-sale) Liquor License for September 8, 2015, from Chamber of Commerce, (Carmen Schramm, Director) dba Chamber of Commerce, United Way, Avera Pavilion, 409 Summit Street, Yankton, South Dakota. (Memorandum 15-55) No one was present to speak for or against approval of the license application. Moved by Commissioner Knoff, seconded by Commissioner Sommer, to approve the license application.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 15-79

This was the time and place for the public hearing on the application for a Special Events (on-sale) Liquor License for October 13, 2015, from Chamber of Commerce, (Carmen Schramm, Director) dba

Chamber of Commerce, Broadway Chrysler, 2720 Broadway Street, Yankton, South Dakota. (Memorandum 15-56) No one was present to speak for or against approval of the license application. Moved by Commissioner Akland, seconded by Commissioner Knoff, to approve the license application.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 15-80

This was the time and place for the public hearing on the application for a Special Events (on-sale) Liquor License for December 8, 2015, from Chamber of Commerce, (Carmen Schramm, Director) dba Chamber of Commerce, Avera Sacred Heart Hospital, 501 Summit Street, Yankton, South Dakota. (Memorandum 15-57) No one was present to speak for or against approval of the license application. Moved by Commissioner Sommer, seconded by Commissioner Blaalid, to approve the license application.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 15-81

This was the time and place for the second reading and public hearing for Ordinance No. 973, AN ORDINANCE TO REZONE PROPERTY DESCRIBED HEREIN. (Memorandum 15-60) No one was present to speak for or against adoption of the ordinance. Moved by Commissioner Knoff, seconded by Commissioner Ferdig, to adopt Ordinance No. 973.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 15-82

This was the time and place for the public hearing on the application for a Special Malt Beverage (on-sale) Retailers License for one day, March 20, 2015, from Knights of Columbus, (Richard Leyden, Secretary), 2700 Broadway, Yankton, South Dakota. (Memorandum 15-66) No one was present to speak for or against approval of the license application. Moved by Commissioner Akland, seconded by Commissioner Blaalid, to approve the license application.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Mayor Carda appointed Commissioner Akland, Gross, and Ferdig to serve on the Consolidated Board of Equalization in 2015, with Mayor Carda serving as an alternate if needed. (Memorandum 15-63)

Action 15-83

Moved by Commissioner Knoff, seconded by Commissioner Blaalid, to approve the purchase of a 2015 Chevrolet Silverado 1500 crew cab pickup truck for the Fire Department from Northtown Automotive, Yankton, South Dakota, for a cost of \$33,342.62 under the State Bid Price. (Memorandum 15-59)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 15-84

This was the time and place to award the five-year banking services contract for the City of Yankton.

Four Yankton banks responded to the request for proposals: CorTrust Bank, First Dakota Bank, First National Bank, and Wells Fargo Bank. Moved by Commissioner Knoff, seconded by Commissioner Akland, to award the five-year banking services contract to First Dakota Bank, Yankton, South Dakota, as outlined Memorandum 15-62.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 15-85

The request from Rockin’ Ribfest for additional funding for rental of a Dakotronics unit was considered. (Memorandum 15-58) Moved by Commissioner Knoff, seconded by Commissioner Sommer, to supplement the budget line item to \$20,000.00 for Rockin’ Ribfest for Dakotronics screen rental and overtime allocation by City staff.

Roll Call: Members present voting “Aye:” Commissioners Blaalid, Ferdig, Hoffner, Knoff, Sommer, and Mayor Carda; voting “Nay:” Commissioner Akland; Abstaining: Commissioner Woerner.
Motion adopted.

Action 15-86

Moved by Commissioner Knoff, seconded by Commissioner Sommer, to approve Permanent Easements for Utility Purposes on City Owned Property described as:

A strip of land 10 feet wide, being adjacent to and south of Highway Lot 5 in that portion of the NW ¼ of the NE ¼ of Section 1, T93N R56W of the 5th P.M., Yankton County, South Dakota, located west of Lot 6, Block 1, of the Wal-mart Addition, excepting the previously recorded 75 feet Recreational Trail and Utility easement; and,

A strip of land 10 feet wide, being adjacent to and south of Highway Lot 2 in that portion of the NW ¼ of the NW ¼ of Section 1, T93N R56W of the 5th P.M., Yankton County, South Dakota, located east of Adkins Drive.

A strip of land 10 feet wide along the North, South, and West boundaries of Parcel B, except the East 305.77 feet thereof, Fox Run Subdivision, City of Yankton, South Dakota. (Memorandum 15-61)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 15-87

Commissioner Akland introduced and Mayor Carda read the title of Ordinance No. 975, AN ORDINANCE AMENDING THE CIRCUMSTANCES IN WHICH WATER SERVICE MAY BE DISCONNECTED, and set the date of March 23, 2015, date for the second reading and public hearing.

Action 15-88

Commissioner Woerner introduced and Mayor Carda read the title of Ordinance No. 974, AN ORDINANCE AMENDING CHAPTER 14, ARTICLE VII, SECTION 14-159, NIGHT PARKING IN THE CENTRAL BUSINESS DISTRICT, and set March 23, 2015, as the date for the second reading and public hearing. (Memorandum 15-64)

Commissioner Gross entered the meeting at this time.

Action 15-89

Moved by Commissioner Blaalid, seconded by Commissioner Hoffner, to adjourn into Executive Session at 7:38 p.m., to discuss personnel and contractual matters under SDCL 1-25-2.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Regular meeting of the Board of City Commissioners of the City of Yankton was reconvened by Mayor Carda.

Roll Call: Present: Commissioners Akland, Blaalid, Ferdig, Gross, Knoff, Sommer, and Woerner. City Attorney Den Herder and City Manager Nelson were also present. Absent: Commissioner Hoffner. Quorum present.

Action 15-90

Moved by Commissioner Blaalid, seconded by Commissioner Akland, to adjourn at 8:08 p.m.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

David Carda
Mayor

ATTEST:

Al Viereck
Finance Officer



OFFICE OF THE CITY MANAGER

www.cityofyankton.org

VOL. 50, NUMBER 6

Commission Information Memorandum

The Yankton City Commission meeting on Monday, March 23, 2015, will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Public Services Department Update

The street department has finished the 2015 street condition survey. The following streets are planned to be milled and receive a new asphalt mat overlay for this year's street reconstruction program.

- 11th Street from SD Highway 314 west to the city limits (Majestic Bluffs area)
- Green Street from 11th to 15th Street
- 11th Street from Summit Street to West City Limits Road
- Lakeview Drive from Regal Drive to 29th Street
- Portions of local streets in Summit Heights including West, Dakota, and 16th Streets

Along with the street paving outlined above, it is planned to overlot grade a portion of the TID # 5 properties which are north of 33rd Street between Broadway Avenue and Douglas Avenue.

2) Information Services Update

The last printed pay stub was distributed on March 13th. Going forward, we will be using the new employee self-service (ESS) website. The new site will simplify the payroll process and give employees ready access to employment and payroll information via the web.

Vision Internet has completed the wireframe portion of the design for the City's new website. The website committee has participated in two webex meetings with the project lead and reviewed three wireframe concepts and selected a final navigation design structure. The next step will be the preliminary graphic design by Vision Internet, review of the design and revisions with the design committee. The proposed timeline for the preliminary graphic design completion is 2-3 weeks.

3) Human Resources Update

Our two part-time Environmental Scientist have begun their duties of doing eagle surveys. Gretchen Newberry started on March 9 and Timothy Agin started on March 16. They are both graduate students at the University of South Dakota.

4) Library Update

Enclosed in your packet is an update on the various activities in the Library.

5) Police Department Update

Chief Paulsen competed with Chief Kurtenbach in the Rock-a-thon fundraiser for The Center. This was the first time the event was held and we were asked to return again next year. We have to concede that the Fire Department raised more money than the police department (at least this year).

Recruit Frey is now in his second (of four) phases of Field Training. In each of the first three phases the recruit has a different trainer. He will finish the final phase of training with his initial trainer, Officer Rothenberger,

On Saturday March 14, we tested patrol applicants with a written test, physical agility and a mini interview. Twelve candidates successfully completed these three tests and will be formally interviewed on March 31 and April 1. We are currently looking to fill two positions, open with the resignation of Officer Wuebben and Sgt. Silvernail. Any remaining candidates will be on an eligibility list for future openings.

6) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

7) Environmental Services Update

Water distribution staff completed the biannual hydrant flushing. The city's water distribution system is a complex network of pipes and storage reservoirs where sediment or deposits may naturally accumulate over time. If not removed, these materials may cause water quality deterioration, taste and odor problems, or discoloration of the water. Staff also inspected each hydrant for any repairs needed.

The contractor began work on the outfall pipe at the wastewater plant. The contractor has a scheduled completion date of June 1. The trail will be closed during portions of the project.

The collector well project continues to move forward. The second 12 foot section of caisson has been poured and the "dead man" anchor was also completed. The contractor will continue to construct the caisson in 12' sections to a final depth of 120'. Staff continues to monitor the eagle nest. No signs of distress or agitation have been observed. The incubation period should last approximately 35 days.

8) Fire Department Update

Dry conditions continue to increase calls for service in March. The Fire Department urges the public not to burn unless absolutely necessary and when burning use extreme caution even when burning in approved burn barrels and fire pits. Several of the fires that the Fire Department has responded to were in grass no taller than that of a mowed lawn. Be aware of weather conditions both the day that you burn and a few days in the future as rekindles of old fires accounted for several of Fire Department calls.

Plans continue for Growing Resilient Yankton Day to be held on April 11. A pre-canvas of the area will be done on March 28. This will consist of distributing flyers in the target areas notifying them of the project's purpose and date. A press conference will be held in April. This project will install smoke detectors in homes if needed, administer blood pressure checks and distribute preparedness information to residents in target areas of the community.

9) Community Development Update

City Building Official Joe Morrow has completed a four hour course on the Uniform Plumbing Code. This course is offered by the Plumbing Heating and Cooling Contractors Association and is required under the South Dakota Administrative Rules in order for a Municipality to issue Plumbing Permits and conduct inspections.

Staff from Public Works, Environmental Services, Parks and Recreation, and Community Development submitted the annual report for Yankton's Municipal Separate Storm Sewer System (MS4) permit. Along with the annual report, a written Storm Water Management Plan was submitted to the South Dakota Department of Environment and Natural Resources. The management plan includes "Best Management Practices" for protecting storm water runoff from potential pollutants. Brad Bies, from the Community Development compiled the information for the report and wrote the management plan.

10) Finance Update

The Finance Office will be doing its annual sewer rate adjustments for residential utility customers in the coming week. Residential customers' maximum sewer rates for the coming year are based on an average of their water consumption during the months of December, January and February as billed in January, February and March of each year. Sewer rates are adjusted each spring and are reflected in the April utility billing.

Please see the Finance Monthly Report for February enclosed in your packet.

11) Monthly minutes

Minutes from the Golf Advisory Board are also included for your review.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Nelson
City Manager

Yankton Community Library

Atrium Update:

We completed our training for Atrium, our new software system, on March 9. Since that time, we have been becoming more familiar with it and making small fixes that make it easier for both patrons and staff to use. A big change is that patrons can get reminders about items on hold as soon as they are available to them and items that are coming due several days in advance through e-mail or text messages. We are helping patrons set up their accounts so these messages are automatically generated, saving both staff and patron time.

D.E.A.R. Celebration:

We are making plans for our annual D.E.A.R., Drop Everything and Read, celebration in honor of children's author Beverly Cleary's birthday. On Friday, April 10, we are filling our reading chair from 9 a.m. to 5 p.m. with anyone who would like to spend time relaxing and reading at the library. Commissioners, City staff, and the general public will be invited to join us and read.

Commission Information Memorandum

PARKS AND RECREATION DEPARTMENT

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

1st -half of March information:

Fitness Classes-	
Early Bird Boot Camp class	37 participants
Power Abs	42 participants
Prime Time Senior class	33 participants
Tabata class	41 participants
Tiny Tots Play Club	0 participants
Tot Time Child Center	Closed for the season
Water aerobics	165 participants
Work-Out Express class	106 participants
Yoga classes	95 participants
Zumba class	59 participants

Rentals-	
o Birthday rentals-	15 parties
o SAC courts-	11.5 hours
o Theater-	8 hours
o Meeting rooms-	2 hours
o City Hall courts-	12 hours
o Capital Building-	3 dates
o Riverside shelters-	0 rentals
o Memorial shelters-	0 rentals
o Westside shelter-	0 rentals
o Rotary outdoor classroom-	0 rentals
o Sertoma shelter-	0 rentals
o Tripp shelter-	0 rentals
o Meridian Bridge	0 rentals

SAC members-	2,279 people
SAC memberships-	941
SAC attendance-	3,650 visits
New members-	16 people

Friday, March 6- Coed Dodgeball Registration concluded. 5 teams.
Women's Basketball League Registration concluded. 4 teams.

Saturday, March 7- Quickstart Tennis Program began at City Hall. 27 participants.

Friday, March 13- Optimist Free Swim & Gym. 70 participants. Members are not included.

Sunday, March 15 through March 21- SAC Pool Closed for Maintenance and Cleaning.

Adult Volleyball Leagues Concluded

Women's Just for Fun- 8 teams
Women's Recreational- 6 teams
Women's Competitive- 11 teams
Women's Power- 7 teams
Men's- 8 teams
Coed Just for Fun- 8 teams
Coed Competitive- 5 teams

PARKS

The Parks Department, Street Department, and Community Development Department are working to create an all-inclusive City Property map that documents which department mows the specific pieces of property. The map will be color coded for the department that maintains the specific pieces and this will allow for more efficient communication and timely resolution when a complaint is made with code enforcement for a property that hasn't been mowed or trimmed to expectations.

TRAILS

The trails staff have identified some additional adjoining properties along the Auld-Brokaw Trail that will be mowed starting in the spring of 2015.

GOLF

Fox Run Golf Course is offering a payment plan again for the 2015 season pass. Those that sign-up for a season pass by April 10, 2015 can have the total split into two payments in April and May.

On the Radio: "The Fox Run Minute"

Check out the latest happenings, news, event info, etc. Tuesday mornings between 9:00 & 10:00 a.m. on 1570 AM ESPN Radio.

The 2015 event calendar is now available at www.cityofyankton.org. Go to the Fox Run Golf Course section and either use the calendar in the upper right-hand corner or click on the Calendar link on the left side. There are a couple events not yet posted, but will be as soon as those dates are finalized.

The final League meeting is scheduled as follows:

Senior League Tuesday, March 24 @ 7:00pm

Commission Information Memorandum

March 19, 2015

2015 Golf Operations Update

- Updating job descriptions for course superintendent and the current senior equipment operator position with the senior equipment operator being transitioned to the new job description of assistant course superintendent.
- Food and Beverage operation
 - Removed items from menu that did not have high sales volume in 2014
 - Removed tap beer from the menu.
 - Increased prices on a few items to have appropriate margins.
 - Changed where we purchase bottled water to realize a lower cost and higher margin.
 - Created a food product inventory system and will also now track daily waste of food product as a part of the reporting documents. The effort is to have better margins on food and beverage.
 - Continue training of kitchen employees to control food portion sizes.
- Fees for men's, women's and seniors' leagues were raised for 2015. Also lowering the amount of payouts for league. This will help generate more revenue for the course.
- Purchasing a league scoring on-line software program which when combined with simplified league scoring in 2015 will now allow for calculations and reports to be done quickly and efficiently with less staff time involved.
 - The staff also know they need to do better job of posting results to city webpage in a timely manner and this new system will allow for that.
- As discussed last fall, the course adjusted rates and fees to drive family golf and create demand in younger community members.
 - Goals are to attract women to play by playing with family and youth.
 - Time restraints- if 14 and under play free, nobody feels bad if they have to leave after only playing a few holes.
 - Kids like to eat and drink, and if mom and/or dad are along, they will eat and drink too.
 - Recruit golfers who left because of kids, time constraints, and golf being too expensive. Now they can have their kids play at no cost and they are introducing the kids to golf for no cost and building golfers for the future.
- Promotion of a walking program that has been created by Kevin Doby as a fitness component for kids and kids with parent. Have them walk instead of ride carts.
- Handout to all golfers to help speed up play and emphasize "fun" golf versus competitive, strict-rule following golf.
- Have fall rates go into effect with the beginning of the Yankton School District year.
- Define a work plan for staff and begin to build knowledge of the golf industry aspects with the clubhouse staff to help Kevin do tasks that were limited to Kevin in the past.
 - Emphasis on scheduling and directive is to streamline staff at all times.
 - Preliminary estimates are for 5-10 hours of savings per day on part-time help.
 - Chasity will track course maintenance employee hours separate from the clubhouse employee hours. This will allow for better analysis of the operation and part-time employee expenses.
- Not attending the Florida PGA show in 2015.
 - Less inventory in pro shop in 2015. Monitor margins and hit goals.
- Pro Shop- use Fore report for margins to compare year-to-year sales.
 - Use golf foundation reports to compare to other public courses in the US.
- Security cameras purchased for clubhouse to monitor operations and insure loss-control.

FOR PEDESTRIANS ONLY

Now just for pedestrians, Yankton bridge continues to carry traffic

FEBRUARY 23, 2015 11:30 PM • NICK HYTREK NHYTREK@SIOUXCITYJOURNAL.COM

YANKTON, S.D. | For decades, about the closest look you could get of Yankton's Meridian Bridge was through the window of your vehicle as you crossed over the Missouri River. Much of the admiring of the unique double-decker design and crisscrossed beams had to be done from afar. But after it was closed in 2008, when the Discovery Bridge opened a half mile to the west, the locals were itching to get on that bridge for a closer look. At least most of them were. Some balked at the \$4.8 million the states of Nebraska and South Dakota spent to fix it up so it could become a pedestrian bridge. "There was some sentiment before the bridge was upgraded to meet trail standards, 'Why spend money on an old bridge?'" said Todd Larson, Yankton's director of parks and recreation. But since the bridge, built in 1924, reopened for recreational uses on Nov. 23, 2011? That sentiment seems to have changed. "A lot of those naysayers have become users," Larson said. The bridge, long a Yankton icon, has become a popular part of the city's trail system. From his house a block or so to the west, Jake Hoffner, sees the constant traffic across the bridge. Runners. Walkers. Cyclists. Parents pushing baby strollers. "I've seen people with walkers going over that bridge," said Hoffner, whose dog, Charlie, is a huge fan of their frequent walks on the bridge. Rain or shine, there's almost always someone on the bridge. "It does get used quite a bit, even when the weather isn't nice," Larson said. Where else can you walk outside and have cover from the weather? The bottom deck offers shade and protection from the elements. The top deck offers an even better view of the surroundings. Already rich with trails along the riverfront and throughout town, Yankton added another dimension when the Meridian Bridge became part of the system, which local officials hope to continue to expand along the river. "We've created a different type of trail system," Larson said. "It's quite a different look at the river when you're standing over the water rather than when you're standing on the river bank. It's just a completely different experience." You can get a close-up look at bald eagles roosting in the trees along the river, see ducks and geese paddling along, watch boaters and kayakers down below. You can stop and look as long as you want. And take pictures lots of them. Engagement photos. Wedding photos. Family photos. Senior pictures. Selfies. "Pictures galore. People are always taking pictures on the bridge," Larson said. Want to get married on the bridge? You can rent one of the decks and have your wedding there. The Yankton Area Arts Association rented lower deck to host its fundraising dinner last summer. The city shot last year's Fourth of July fireworks off the top deck. More than a landmark, the Meridian Bridge has become a social

gathering spot. Plans are in the works to create a pedestrian plaza with a water fountain, water spray jets and sculptures in the former spot where upper deck traffic came off the bridge onto Walnut Street. It's become an attraction. Hoffner and his dog run into out-of-towners in Yankton for baseball tournaments or other events checking out the bridge all the time. The visitors want to experience that walk over the river. "It's just a win-win for Yankton," he said. "We're so fortunate to have it. It's only going to grow."

FINANCE MONTHLY REPORT

Activity	FEB 2015	FEB 2014	FEB 2015 YTD	FEB 2014 YTD
UTILITY BILLING:				
Water				
Water Sold (in gallons per 1,000)	44,812	44,970	87,629	86,863
Water Billed	\$354,583.93	\$341,983.48	\$694,235.78	\$663,466.69
Basic Water Fee/Rate per 1000 gal	\$15.45/\$5.08	\$15.00/\$4.93		
Number of Accounts Billed	5,111	5,107	10,231	10,227
Number of Bills Mailed	5,111	5,107	10,231	10,227
Total Meters Read	5,562	5,527	11,120	11,053
Meter Changes/pulled	3	17	7	208
Total Days Meter Reading	1	1.5	2	3.5
Misreads found prior to billing	0	0	0	0
Customers requesting Rereads	0	0	0	1
Sewer				
Sewer Billed	\$269,565.07	\$259,104.69	\$523,610.24	\$491,846.31
Basic Sewer Fee/Rate per 1000 gal	\$8.37/\$5.06	\$7.97/\$4.82		
Solid Waste				
Solid Waste Billed	\$76,915.97	\$74,392.19	\$153,929.91	\$148,816.99
Basic Solid Waste Fee	\$16.63	\$16.15		
Total Utility Billing:	\$701,064.97	\$675,480.36	\$1,371,775.93	\$1,304,129.99
Adjustment Total:	(\$1,029.44)	(\$90.00)	(\$1,147.35)	(\$215.78)
Misread Adjustments	\$0.00	\$0.00	\$0.00	(\$24.65)
Other Adjustments	(\$799.44)	\$0.00	(\$787.35)	(\$1.13)
Penalty Adjustments OFF	(\$260.00)	(\$100.00)	(\$420.00)	(\$200.00)
Penalty Adjustments ON	\$30.00	\$10.00	\$60.00	\$10.00
New Accounts/Connects	35	48	77	88
Accounts Finaled/Disconnects	46	39	87	92
New Accounts Set up	4	1	7	2
Delinquent Notices	416	407	802	782
Doorknockers	110	165	269	322
Delinquent Call List	74	82	185	156
Notice of Termination Letters	9	23	21	41
Shut-off for Non-payment	4	6	8	6
Delinquent Notice Penalties	\$4,160.00	\$4,070.00	\$8,020.00	\$7,820.00
Doorknocker Penalties	\$1,100.00	\$1,650.00	\$2,690.00	\$3,220.00
Other Office Functions:				
Interest Income	\$4,381.42	\$3,950.23	\$9,550.04	\$9,001.27
Interest Rate-Checking Account	0.27%	0.29%		
Interest Rate-CDs	0	0		
# of Monthly Vendor Checks	140	139		
Payments Issued to Vendors	\$974,886.72	\$1,289,796.63	\$2,500,696.21	\$2,817,016.19
# of Employees on Payroll	202	207		
Monthly Payroll	\$381,781.90	\$346,220.04	\$980,974.62	\$905,252.63

MINUTES

FOX RUN GOLF ADVISORY BOARD

Monday, January 19, 2015
Fox Run Golf Course Clubhouse – 12:00 P.M.

Routine Business

Roll Call:

Present: Dan Kortan, Mike Brinkerhoff, Dick Erickson, Adam Maska, Warren Erickson

Absent: Kim Auch, Jake Hoffner

Also present were PGA Pro/Course Manager Kevin Doby, Course Superintendent Rockie Wampol, and Department Secretary Chasity McHenry.

Public Appearances: Karol Kittleson

Minutes:

November 17, 2014 minutes were approved. K. Doby motioned, D. Erickson second.
Motion carried 5-0.

Old Business

A. No old business.

New Business

- A. Simulator update- Need a team for the second half of the Simulator League that takes place on Thursdays and Fridays otherwise all Simulator Leagues are full.
Simulator passes- trying to have an hourly rate per person to allow for the passes would be very confusing, since a given foursome might be comprised of 1 simulator pass holder, 1 Fox Run non-simulator pass holder, and 2 non-Fox Run, non-simulator pass holders. The bigger issue is actually to increase our simulator revenues and if we sell simulator passes and allow those pass holders to use their passes for weekend play, it would simply cannibalize revenue we would have received from non-pass holders because our weekends are practically full already. The majority of simulator dead time is weekdays during the day. Simulator passes are very difficult to justify when we have only one simulator, unless it drives play, and thus increases revenue during the weekday daytime periods.
- B. Monthly round report and season pass report from Kevin- 2015 Annual Pass sales are 114 for a total revenue of \$60,108. 2013 YTD Annual Pass sales were 109 sold for a total revenue of \$52,662. Rates did not increase from 2013 to 2014. Fox Run had increased Christmas merchandise sales in December 2014 versus December 2013. Some December 2014 merchandise and Food and Beverage sales were from finalizing the 2014 Pro-Am accounting.
- C. Preliminary Final Expense Revenue report form City software (attachment)-This preliminary report includes the January 13th bills and p-card expenditures from 2014. The January 2nd payroll, which is December hours, and the last 5 days of December transactions need to be journal entries for 2014 along with other outstanding bills that will be paid over the next couple of months.

- D. Course conditions and projects óRockie- This winter is better than last winter. Lots of moisture in the ground. Everything is going good.
- E. Other Discussion- How would a simulator season pass work when a pass holder plays with three guys who are not? T. Larson reply: We can't afford to give the hour away for free if a pass holder is playing with non-pass holders. Do we need to break the per-hour rate into individual amounts for all four players and then the pass holder doesn't have to pay the individual amount like the others? Example: \$20 per hour rate. 4 people playing, one pass holder, so the other 3 each owe \$5 to collect a total of \$15 of the \$20 for the hour. K. Doby reply: Holder pays for the hour, not pay per person per hour.

Other Business

- A. Next Meeting Date ó Monday, February 23, 2015

Meeting Adjourned

K. Doby motioned, D. Erickson second. Motion carried 5-0.

The general consensus was that trying to have an hourly rate per person would be very confusing, since a given foursome might be comprised of 1 simulator member, 1 Fox Run non-simulator member, and 2 non-Fox Run, non-simulator members, for example. Since there are numerous combinations of member, non-members, simulator members, etc. this would get pretty confusing for everyone.

The bigger issue is actually, as per Dick Erickson's own words, to increase our simulator revenues. If we sell simulator memberships and allow those members to use their memberships for weekend play, we're simply cannibalizing revenue we already have, not creating more, because our weekends are practically full already. The vast majority of our dead time is weekdays during the day.

Simulator memberships are very difficult to justify when we have only one simulator, unless it drives play, and thus increases revenue, during the weekday daytime periods. Dick, for instance, also keeps bringing up weekend tournaments, but again that really is doing little, if any, to increase revenues. Even if we charged more per hour for a weekend tournament than we do for regular play, we still have to payout winnings, which given the narrow margins on equipment, does little for increasing revenue. As well, we already have a hard time getting people to spend all their credit, adding to the credit we issue simply amplifies that problem. He's mentioned all the beer sales we'd have with a weekend tournament, but again our weekend golfers already drink beer, etc.

Description	Yankton Transfer	Vermillion Landfill	Total Joint	1 Month Budget	Legal 2015 Budget
Joint Power Transfer/Landfill					
<i>Total Revenue</i>	\$66,201.18	\$42,700.99	\$108,902.17	\$122,500.00	\$1,470,000.00
<i>Expenses:</i>					
Personal Services	14,561.32	28,765.33	43,326.65	48,223.67	578,684.00
Operating Expenses	16,733.24	20,477.81	37,211.05	62,331.00	747,972.00
Depreciation (est)	9,212.55	12,769.46	21,982.01	33,469.17	401,630.00
Trench Depletion	0.00	4,539.88	4,539.88	6,500.00	78,000.00
Closure/Postclosure Resrv	0.00	548.25	548.25	679.17	8,150.00
Amortization of Permit	0.00	71.82	71.82	91.67	1,100.00
<i>Total Operating Expenses</i>	40,507.11	67,172.55	107,679.66	151,294.67	1,815,536.00
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	5,607.58	67,291.00
<i>Landfill Operating Income</i>	25,694.07	(24,471.56)	1,222.51	(34,402.25)	(412,827.00)
Joint Recycling Center					
<i>Total Revenue</i>	7,449.35	19,039.31	26,488.66	24,525.00	294,300.00
<i>Expenses:</i>					
Personal Services	1,462.14	16,977.01	18,439.15	18,778.92	225,347.00
Operating Expenses	4,079.90	3,122.90	7,202.80	13,838.67	166,064.00
Depreciation (est)	3,349.77	1,556.39	4,906.16	6,570.83	78,850.00
<i>Total Operating Expenses</i>	8,891.81	21,656.30	30,548.11	39,188.42	470,261.00
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	0.00	0.00
<i>Recycling Operating Income</i>	(1,442.46)	(2,616.99)	(4,059.45)	(14,663.42)	(175,961.00)
<i>Total Operating Income</i>	\$24,251.61	(\$27,088.55)	(\$2,836.94)	(\$49,065.67)	(\$588,788.00)
Tonage in Trench:	<u>1/31/2014</u>	<u>1/31/2015</u>			
Asbestos	36.61	13.97	13.97	3.75	45.00
Centerville	21.59	26.77	26.77	22.08	265.00
Beresford	57.29	106.70	106.70	52.08	625.00
Clay County Garbage	718.25	732.80	732.80	1,100.00	13,200.00
Elk Point	76.58	82.53	82.53	850.00	10,200.00
Yankton County Garbage	1,460.95	1,529.28	1,529.28	1,816.67	21,800.00
<i>Total Tonage in Trench</i>	2,371.27	2,492.05	2,492.05	3,844.58	46,135.00
Operating Cost per ton			\$43.21	\$40.81	\$40.81

This report is based on the following:

- Revenue accrual thru January 31, 2015
- Expenses cash thru January 31, 2015

Description	Yankton Transfer	Vermillion Landfill	Total Joint	1 Month Budget	Legal 2015 Budget
Source of Funds					
<i>Beginning Balance</i>	\$426,842.00	\$1,351,279.00	\$1,778,121.00	\$1,675,317.00	\$1,675,317.00
<i>Operating Revenue:</i>					
Net Income	24,251.61	(27,088.55)	(2,836.94)	(49,065.67)	(588,788.00)
Depreciation	12,562.32	14,325.85	26,888.17	40,040.00	480,480.00
Trench Depletion	0.00	4,539.88	4,539.88	6,500.00	78,000.00
Amortization of Permit	0.00	71.82	71.82	91.67	1,100.00
<i>Non Operating Revenue:</i>					
Grant	0.00	0.00	0.00	0.00	0.00
Loan Proceeds	0.00	0.00	0.00	0.00	0.00
Contributed Capital	0.00	30.36	30.36	2,000.00	24,000.00
Sale Proceeds	0.00	0.00	0.00	416.67	5,000.00
Comp. for Loss & Damage	0.00	0.00	0.00	0.00	0.00
Fire Related Expenses	0.00	0.00	0.00	0.00	0.00
Interest	0.00	190.22	190.22	416.67	5,000.00
<i>Cash Flow Transfer:</i>					
Joint Power Transfer/Landfill	(18,795.88)	18,795.88	0.00	9,833.33	118,000.00
Joint Recycling Center	(2,572.39)	2,572.39	0.00	0.00	0.00
Total Funds Available	442,287.66	1,364,716.85	1,807,004.51	1,685,549.67	1,798,109.00
Application of Funds Available					
<i>Joint Power Transfer/Landfill</i>					
Equipment	57,950.00	0.00	57,950.00	13,125.00	157,500.00
Trench	0.00	0.00	0.00	0.00	0.00
Closure/Postclosure Cash Res.	0.00	548.25	548.25	679.17	8,150.00
<i>Joint Recycling Center</i>					
Equipment	0.00	8,970.00	8,970.00	20,458.33	245,500.00
<i>Payment Principal</i>					
Appropriation to Reserve	0.00	0.00	0.00	15,552.58	186,631.00
Total Applied	57,950.00	9,518.25	67,468.25	49,815.08	597,781.00
Ending Balance	\$384,337.66	\$1,355,198.60	\$1,739,536.26	\$1,635,734.58	\$1,200,328.00

Joint Power Transfer/Landfill	Yankton	Vermillion	Total	1 Month	Legal
Description	Transfer	Landfill	Joint	Budget	2015 Budget
<i>Revenue: (accrual)</i>					
Asbestos	\$0.00	\$908.05	\$908.05	\$483.33	\$5,800.00
Elk Point	0.00	3,713.85	3,713.85	3,400.00	\$40,800.00
Centerville	0.00	1,204.65	1,204.65	883.33	10,600.00
Bon Homme	0.00	0.00	0.00	0.00	0.00
Union County	0.00	0.00	0.00	0.00	0.00
Beresford	0.00	4,801.50	4,801.50	2,083.33	25,000.00
Clay County Garbage	0.00	34,280.56	34,280.56	42,500.00	510,000.00
Compost-Yd Waste-Wood	0.00	52.50	52.50	166.67	2,000.00
Contaminated Soil	0.00	21.98	21.98	41.67	500.00
White Goods	0.00	105.00	105.00	625.00	7,500.00
Tires	0.00	12.50	12.50	208.33	2,500.00
Electronics	0.00	446.80	446.80	250.00	3,000.00
Other Revenue	15.00	0.00	15.00	633.33	7,600.00
Less Recycling Tipping Fee	(4,500.21)	(2,846.40)	(7,346.61)	(9,191.67)	(110,300.00)
Cash long	0.00	0.00	0.00	0.00	0.00
Yard Waste	0.00	0.00	0.00	0.00	0.00
Rubble	3,702.99	0.00	3,702.99	4,166.67	50,000.00
Transfer Fees	66,983.40	0.00	66,983.40	76,250.00	915,000.00
Total Revenue	66,201.18	42,700.99	108,902.17	122,500.00	1,470,000.00
<i>Expenses: (cash)</i>					
Personal Services	14,561.32	28,765.33	43,326.65	48,223.67	578,684.00
Insurance	0.00	0.00	0.00	2,254.33	27,052.00
Professional Service/Fees	1,550.00	3,864.12	5,414.12	4,333.33	52,000.00
Non Professional Fees	0.00	0.00	0.00	0.00	0.00
Processing- Reduction	0.00	0.00	0.00	1,000.00	12,000.00
State Fees	0.00	2,492.05	2,492.05	3,079.58	36,955.00
Professional - Legal/Audit	0.00	0.00	0.00	20.83	250.00
Publishing & Advertising	0.00	0.00	0.00	150.00	1,800.00
Rental	0.00	0.00	0.00	41.67	500.00
Hauling fee	0.00	0.00	0.00	0.00	0.00
Equipment repair	0.00	977.24	977.24	4,666.67	56,000.00
Motor vehicle repair	14.00	562.83	576.83	1,933.33	23,200.00
Vehicle fuel & maintenance	8,432.85	0.00	8,432.85	21,166.67	254,000.00
Equip, Mat'l & Labor	2,248.94	0.00	2,248.94	1,000.00	12,000.00
Building repair	0.00	140.00	140.00	2,000.00	24,000.00
Facility repair & maintenance	0.00	0.00	0.00	2,083.33	25,000.00
Postage	52.07	4.26	56.33	66.67	800.00
Office supplies	205.63	102.31	307.94	291.67	3,500.00
Copy supplies	10.26	0.21	10.47	29.17	350.00
Uniforms	0.00	138.00	138.00	345.83	4,150.00
Small Tools & Hardware	0.00	0.00	0.00	20.83	250.00
Travel & Training	0.00	353.04	353.04	416.67	5,000.00
Operating supply	466.95	5,912.08	6,379.03	12,716.67	152,600.00
Electricity	659.94	0.00	659.94	1,708.33	20,500.00
Heating Fuel - Gas	2,760.44	5,776.69	8,537.13	2,500.00	30,000.00
Water	158.72	0.00	158.72	181.25	2,175.00
WW service	97.70	0.00	97.70	50.00	600.00
Landfill	16.63	0.00	16.63	16.67	200.00
Telephone	59.11	154.98	214.09	257.50	3,090.00
Depreciation (est)	9,212.55	12,769.46	21,982.01	33,469.17	401,630.00
Trench Depletion		4,539.88	4,539.88	6,500.00	78,000.00
Closure/Postclosure Resrv		548.25	548.25	679.17	8,150.00
Amortization of Permit		71.82	71.82	91.67	1,100.00
Total Op Expenses	40,507.11	67,172.55	107,679.66	151,294.67	1,815,536.00

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	1 Month Budget	Legal 2015 Budget
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	5,607.58	67,291.00
<i>Operating Income (Loss)</i>	\$25,694.07	(\$24,471.56)	\$1,222.51	(\$34,402.25)	(\$412,827.00)
<i>Capital:</i>					
Capital Outlay	\$57,950.00	\$0.00	\$57,950.00	\$13,125.00	\$157,500.00
Landfill Development	0.00	4,033.10	4,033.10	12,500.00	\$150,000.00
Capital Lease	0.00	0.00	0.00	0.00	\$0.00
<i>Total Capital Expenditures</i>	\$57,950.00	\$4,033.10	\$61,983.10	\$25,625.00	\$307,500.00
<i>Grant Reimbursement</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Equipment Sale Proceeds</i>	\$0.00	\$0.00	\$0.00	\$416.67	\$5,000.00
<i>Cash Flow Transfer</i>	(\$18,795.88)	\$18,795.88	\$0.00	\$0.00	\$0.00
<i>Tonage in Trench:</i>					
Asbestos		13.97	13.97	3.75	45.00
Beresford		106.70	106.70	52.08	625.00
Centerville Garbage		26.77	26.77	22.08	265.00
Clay County Garbage		732.80	732.80	1,100.00	13,200.00
Elk Point		82.53	82.53	850.00	10,200.00
Yankton County Garbage		1,529.28	1,529.28	1,816.67	21,800.00
<i>Total Tonage in Trench</i>		2,492.05	2,492.05	3,844.58	46,135.00
Operating Cost per ton			\$43.21	\$40.81	\$40.81

Joint Recycling Center	Yankton	Vermillion	Total	1 Month	Legal
Description	Transfer	Center	Joint	Budget	2015 Budget
<i>Revenue:</i>					
Tipping Fees	\$4,500.21	2,846.40	\$7,346.61	9,191.67	\$110,300.00
Magazines	0.00	18.91	18.91	750.00	9,000.00
Metal/Tin	376.75	(475.08)	(98.33)	1,208.33	14,500.00
Plastic	0.00	5,009.20	5,009.20	3,333.33	40,000.00
Aluminum	639.00	2,755.51	3,394.51	2,250.00	27,000.00
Newsprint	409.58	1,565.62	1,975.20	1,500.00	18,000.00
Cardboard	1,523.81	3,071.05	4,594.86	4,666.67	56,000.00
High Grade Paper	0.00	4,003.40	4,003.40	1,250.00	15,000.00
Other Material	0.00	244.30	244.30	375.00	4,500.00
Contributions/Operating Grants	0.00	0.00	0.00	0.00	0.00
Total Revenue	7,449.35	19,039.31	26,488.66	24,525.00	294,300.00
<i>Expenses:</i>					
Personal Services	1,462.14	16,977.01	18,439.15	18,778.92	225,347.00
Insurance	0.00	267.67	267.67	438.67	5,264.00
Professional Service/Fees	0.00	0.00	0.00	2,083.33	25,000.00
Hazardous Waste Collection	0.00	187.79	187.79	2,500.00	30,000.00
Professional-Legal	0.00	0.00	0.00	0.00	0.00
Publishing & Advertising	0.00	0.00	0.00	208.33	2,500.00
Rental	0.00	0.00	0.00	0.00	0.00
Equipment repair	0.00	71.66	71.66	937.50	11,250.00
Vehicle repair & maintenance	0.00	0.00	0.00	83.33	1,000.00
Vehicle fuel	76.64	0.00	76.64	1,183.33	14,200.00
Building repair & maintenance	0.00	114.47	114.47	458.33	5,500.00
Postage	0.00	1.07	1.07	54.17	650.00
Freight	0.00	0.00	0.00	166.67	2,000.00
Office supplies	0.00	0.00	0.00	95.83	1,150.00
Uniforms	0.00	0.00	0.00	66.67	800.00
Materials Purchases	0.00	841.60	841.60	750.00	9,000.00
Travel & Training	0.00	470.76	470.76	125.00	1,500.00
Operating Supplies	0.00	544.99	544.99	833.33	10,000.00
Copy Supply	0.00	0.21	0.21	29.17	350.00
Electricity	0.00	490.06	490.06	458.33	5,500.00
Heating Fuel-Gas	0.00	0.00	0.00	541.67	6,500.00
Water	0.00	30.78	30.78	50.00	600.00
WW service	0.00	41.39	41.39	83.33	1,000.00
Telephone	0.00	60.45	60.45	66.67	800.00
Revenue Sharing	0.00	0.00	0.00	1,000.00	12,000.00
Transportation to Vermillion	360.00	0.00	360.00	375.00	4,500.00
Processing Recyclables	3,643.26	0.00	3,643.26	1,250.00	15,000.00
Depreciation (est)	3,349.77	1,556.39	4,906.16	6,570.83	78,850.00
Total Op Expenses	8,891.81	21,656.30	30,548.11	39,188.42	470,261.00
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	0.00	0.00
Operating Income (Loss)	(\$1,442.46)	(\$2,616.99)	(\$4,059.45)	(\$14,663.42)	(\$175,961.00)
Capital Outlay	\$0.00	\$8,970.00	\$8,970.00	\$20,458.33	\$245,500.00
Grant Reimbursement/Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cash Flow Transfer	(\$2,572.39)	\$2,572.39	\$0.00	\$0.00	\$0.00

This report is based on the following:

Revenue accrual thru January 31, 2015

Expenses cash thru January 31, 2015

2015 Joint Powers Total Operations Recap

Month	Yankton Transfer	Vermillion Landfill	Total	Total Tons	\$ per ton	Recycling			Yankton Operations	Vermillion Operations	Total Operations
						Yankton	Vermillion	Total			
January	25,694.07	(24,471.56)	1,222.51	2,492.05	43.21	(1,442.46)	(2,616.99)	(4,059.45)	24,251.61	(27,088.55)	(2,836.94)

2/3/2015

City of Yankton Transfer Station
Recap of Customer Tonnage

Date	City	Licensed Haulers							Sub-Total	All Other	Total Transfer	Recycling
	Compactors (577)	Bartunek (587)	Janssen (547)	Arts (586)	Fischer (590)	Independence (627)	Loren Fischer (648)	Kortan (673)				Plastic Tonnage
January 2014	231.53	63.56	436.98	378.38	38.14	0.00	54.57	6.50	978.13	196.82	1,406.48	5.16
February 2014	184.91	53.05	394.87	333.59	42.94	0.00	45.57	0.00	870.02	220.35	1,275.28	2.50
March 2014	207.74	68.47	419.48	417.14	50.50	0.00	48.92	2.96	1,007.47	273.22	1,488.43	4.62
April 2014	232.44	100.98	465.81	496.93	47.12	0.00	59.16	7.28	1,177.28	631.01	2,040.73	4.88
May 2014	252.43	98.56	538.22	484.78	45.80	10.27	53.07	8.28	1,238.98	337.91	1,829.32	6.17
June 2014	249.31	126.00	509.27	494.25	49.82	0.00	56.88	5.83	1,242.05	330.78	1,822.14	5.35
July 2014	269.61	110.97	594.62	529.85	43.61	4.58	53.90	8.20	1,345.73	326.16	1,941.50	4.74
August 2014	262.11	97.24	553.90	484.18	73.11	0.00	61.71	4.41	1,274.55	328.10	1,864.76	5.50
September 2014	262.29	81.35	578.06	519.20	49.74	0.00	52.72	7.50	1,288.57	309.06	1,859.92	4.89
October 2014	248.86	87.63	518.85	438.01	55.98	0.00	52.69	0.00	1,153.16	339.04	1,741.06	5.96
November 2014	217.09	77.59	433.88	394.40	40.87	0.00	48.00	10.99	1,005.73	272.62	1,495.44	3.62
December 2014	264.02	83.39	443.17	435.23	56.73	0.00	51.65	10.04	1,080.21	223.92	1,568.15	6.04
2014 Total	2,882.34	1,048.79	5,887.11	5,405.94	594.36	14.85	638.84	71.99	13,661.88	3,788.99	20,333.21	59.43
January 2015	228.32	0.00	537.70	380.58	44.72	0.00	50.18	3.33	1,016.51	255.24	1,500.07	4.91
2015 Total	228.32	0.00	537.70	380.58	44.72	0.00	50.18	3.33	1,016.51	255.24	1,500.07	4.91

Total Tons	1,500.07
X \$3	3.00
Recycling Fee	<u>4,500.21</u>

CITY OF VERMILLION
LANDFILL TONS

	2015	Independence Waste	Fischer Disposal	Giedds Sanitation	Verm. Garbage	City of Elk Point	Loren Fischer	Turner County	City of Beresford	Other	2015 Tons
\$45.00 PER TON	Jan	268.49	113.11	-	41.76	82.53	199.71	26.77	106.70	123.70	962.77
	Feb										0.00
	Mar										0.00
	April										0.00
	May										0.00
	June										0.00
	July										0.00
	Aug										0.00
	Sept										0.00
	Oct										0.00
	Nov										0.00
	Dec										0.00
			----- 268.49 =====	----- 113.11 =====	----- 0.00 =====	----- 41.76 =====	----- 82.53 =====	----- 199.71 =====	----- 26.77 =====	----- 106.70 =====	----- 123.70 =====
\$40.00 PER TON	Jan	236.57	121.96	52.65	40.06	76.58	201.76	21.59	57.29	101.86	910.32
	Feb	224.60	101.15	41.79	34.02	65.09	179.10	20.05	36.67	89.37	791.84
	Mar	243.77	122.70	47.46	45.42	78.36	190.48	16.57	44.49	253.40	1042.65
	April	262.87	135.30	63.34	35.34	85.92	241.91	27.57	42.91	262.90	1158.06
	May	339.43	152.57	77.39	56.71	80.96	267.16	14.41	63.54	609.77	1661.94
	June	340.17	164.69	71.18	43.45	90.34	286.90	20.90	50.36	318.30	1386.29
	July	326.82	151.15	67.67	39.48	95.34	420.51	16.07	52.04	392.28	1561.36
	Aug	327.38	129.44	67.78	45.04	88.05	266.89	21.93	48.37	248.20	1243.08
	Sept	377.67	254.29	78.50	36.52	98.33	265.79	30.06	48.55	254.00	1443.71
	Oct	293.28	134.11	73.64	41.12	81.49	312.49	25.65	67.06	201.12	1229.96
	Nov	236.92	115.85	36.39	37.89	77.93	227.70	18.67	76.92	94.81	923.08
	Dec	275.54	132.33	0.00	45.60	91.05	315.55	24.69	61.44	89.33	1035.53
			----- 3485.02 =====	----- 1715.54 =====	----- 677.79 =====	----- 500.65 =====	----- 1009.44 =====	----- 3176.24 =====	----- 258.16 =====	----- 649.64 =====	----- 2915.34 =====

Description	Yankton Transfer	Vermillion Landfill	Total Joint	2 Month Budget	Legal 2015 Budget
Joint Power Transfer/Landfill					
<i>Total Revenue</i>	\$125,501.00	\$79,465.20	\$204,966.20	\$245,000.00	\$1,470,000.00
<i>Expenses:</i>					
Personal Services	31,127.03	51,857.29	82,984.32	96,447.33	578,684.00
Operating Expenses	31,043.36	44,722.20	75,765.56	124,662.00	747,972.00
Depreciation (est)	18,425.10	25,538.92	43,964.02	66,938.33	401,630.00
Trench Depletion	0.00	8,487.21	8,487.21	13,000.00	78,000.00
Closure/Postclosure Resrv	0.00	1,021.66	1,021.66	1,358.33	8,150.00
Amortization of Permit	0.00	133.84	133.84	183.33	1,100.00
<i>Total Operating Expenses</i>	80,595.49	131,761.12	212,356.61	302,589.33	1,815,536.00
<i>Non Operating Expense-Interest</i>	0.00	36,785.53	36,785.53	11,215.17	67,291.00
<i>Landfill Operating Income</i>	44,905.51	(89,081.45)	(44,175.94)	(68,804.50)	(412,827.00)
Joint Recycling Center					
<i>Total Revenue</i>	13,527.19	25,004.34	38,531.53	49,050.00	294,300.00
<i>Expenses:</i>					
Personal Services	3,140.16	31,947.55	35,087.71	37,557.83	225,347.00
Operating Expenses	8,112.16	7,609.26	15,721.42	27,677.33	166,064.00
Depreciation (est)	6,699.54	3,112.78	9,812.32	13,141.67	78,850.00
<i>Total Operating Expenses</i>	17,951.86	42,669.59	60,621.45	78,376.83	470,261.00
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	0.00	0.00
<i>Recycling Operating Income</i>	(4,424.67)	(17,665.25)	(22,089.92)	(29,326.83)	(175,961.00)
<i>Total Operating Income</i>	\$40,480.84	(\$106,746.70)	(\$66,265.86)	(\$98,131.33)	(\$588,788.00)
Tonage in Trench:					
	<u>2/28/2014</u>	<u>2/28/2015</u>			
Asbestos	38.67	19.64	19.64	7.50	45.00
Centerville	41.64	48.56	48.56	44.17	265.00
Beresford	93.96	186.26	186.26	104.17	625.00
Clay County Garbage	1,386.22	1,346.51	1,346.51	2,200.00	13,200.00
Elk Point	141.67	150.77	150.77	1,700.00	10,200.00
Yankton County Garbage	2,748.55	2,892.16	2,892.16	3,633.33	21,800.00
<i>Total Tonage in Trench</i>	4,450.71	4,643.90	4,643.90	7,689.17	46,135.00
Operating Cost per ton			\$53.65	\$40.81	\$40.81

This report is based on the following:

Revenue accrual thru February 28, 2015
 Expenses cash thru February 28, 2015 with March Bills

Description	Yankton Transfer	Vermillion Landfill	Total Joint	2 Month Budget	Legal 2015 Budget
Source of Funds					
<i>Beginning Balance</i>	\$426,842.00	\$1,351,279.00	\$1,778,121.00	\$1,675,317.00	\$1,675,317.00
<i>Operating Revenue:</i>					
Net Income	40,480.84	(106,746.70)	(66,265.86)	(98,131.33)	(588,788.00)
Depreciation	25,124.64	28,651.70	53,776.34	80,080.00	480,480.00
Trench Depletion	0.00	8,487.21	8,487.21	13,000.00	78,000.00
Amortization of Permit	0.00	133.84	133.84	183.33	1,100.00
<i>Non Operating Revenue:</i>					
Grant	0.00	0.00	0.00	0.00	0.00
Loan Proceeds	0.00	0.00	0.00	0.00	0.00
Contributed Capital	0.00	30.36	30.36	4,000.00	24,000.00
Sale Proceeds	0.00	0.00	0.00	833.33	5,000.00
Comp. for Loss & Damage	0.00	0.00	0.00	0.00	0.00
Fire Related Expenses	0.00	0.00	0.00	0.00	0.00
Interest	90.42	361.98	452.40	833.33	5,000.00
<i>Cash Flow Transfer:</i>					
Joint Power Transfer/Landfill	(35,323.83)	35,323.83	0.00	19,666.67	118,000.00
Joint Recycling Center	(4,545.55)	4,545.55	0.00	0.00	0.00
Total Funds Available	452,668.52	1,322,066.77	1,774,735.29	1,695,782.33	1,798,109.00
Application of Funds Available					
<i>Joint Power Transfer/Landfill</i>					
Equipment	63,886.33	0.00	63,886.33	26,250.00	157,500.00
Trench	0.00	0.00	0.00	0.00	0.00
Closure/Postclosure Cash Res.	0.00	1,021.66	1,021.66	1,358.33	8,150.00
<i>Joint Recycling Center</i>					
Equipment	0.00	8,970.00	8,970.00	40,916.67	245,500.00
<i>Payment Principal</i>					
Appropriation to Reserve	0.00	0.00	0.00	31,105.17	186,631.00
Total Applied	63,886.33	9,991.66	73,877.99	99,630.17	597,781.00
Ending Balance	\$388,782.19	\$1,312,075.11	\$1,700,857.30	\$1,596,152.17	\$1,200,328.00

Joint Power Transfer/Landfill	Yankton	Vermillion	Total	2 Month	Legal
Description	Transfer	Landfill	Joint	Budget	2015 Budget
<i>Revenue: (accrual)</i>					
Asbestos	\$0.00	\$1,276.61	\$1,276.61	\$966.67	\$5,800.00
Elk Point	0.00	6,784.65	6,784.65	6,800.00	\$40,800.00
Centerville	0.00	2,185.20	2,185.20	1,766.67	10,600.00
Bon Homme	0.00	0.00	0.00	0.00	0.00
Union County	0.00	0.00	0.00	0.00	0.00
Beresford	0.00	8,381.70	8,381.70	4,166.67	25,000.00
Clay County Garbage	0.00	63,225.71	63,225.71	85,000.00	510,000.00
Compost-Yd Waste-Wood	0.00	596.25	596.25	333.33	2,000.00
Contaminated Soil	0.00	21.98	21.98	83.33	500.00
White Goods	0.00	1,625.10	1,625.10	1,250.00	7,500.00
Tires	0.00	17.50	17.50	416.67	2,500.00
Electronics	0.00	546.80	546.80	500.00	3,000.00
Other Revenue	1,839.94	0.00	1,839.94	1,266.67	7,600.00
Less Recycling Tipping Fee	(8,457.42)	(5,196.30)	(13,653.72)	(18,383.33)	(110,300.00)
Cash long	0.00	0.00	0.00	0.00	0.00
Yard Waste	0.00	0.00	0.00	0.00	0.00
Rubble	4,928.43	0.00	4,928.43	8,333.33	50,000.00
Transfer Fees	127,190.05	0.00	127,190.05	152,500.00	915,000.00
Total Revenue	125,501.00	79,465.20	204,966.20	245,000.00	1,470,000.00
<i>Expenses: (cash)</i>					
Personal Services	31,127.03	51,857.29	82,984.32	96,447.33	578,684.00
Insurance	0.00	0.00	0.00	4,508.67	27,052.00
Professional Service/Fees	1,961.13	4,089.10	6,050.23	8,666.67	52,000.00
Non Professional Fees	0.00	0.00	0.00	0.00	0.00
Processing- Reduction	0.00	0.00	0.00	2,000.00	12,000.00
State Fees	0.00	4,643.90	4,643.90	6,159.17	36,955.00
Professional - Legal/Audit	0.00	0.00	0.00	41.67	250.00
Publishing & Advertising	0.00	7.53	7.53	300.00	1,800.00
Rental	0.00	0.00	0.00	83.33	500.00
Hauling fee	0.00	0.00	0.00	0.00	0.00
Equipment repair	1,795.75	1,904.17	3,699.92	9,333.33	56,000.00
Motor vehicle repair	14.00	576.83	590.83	3,866.67	23,200.00
Vehicle fuel & maintenance	13,019.16	4,719.86	17,739.02	42,333.33	254,000.00
Equip, Mat'l & Labor	5,896.15	0.00	5,896.15	2,000.00	12,000.00
Building repair	0.00	232.34	232.34	4,000.00	24,000.00
Facility repair & maintenance	0.00	1,725.96	1,725.96	4,166.67	25,000.00
Postage	80.59	27.84	108.43	133.33	800.00
Office supplies	585.71	149.18	734.89	583.33	3,500.00
Copy supplies	18.36	0.21	18.57	58.33	350.00
Uniforms	0.00	477.32	477.32	691.67	4,150.00
Small Tools & Hardware	16.99	0.00	16.99	41.67	250.00
Travel & Training	0.00	353.04	353.04	833.33	5,000.00
Operating supply	502.78	14,488.09	14,990.87	25,433.33	152,600.00
Electricity	1,237.44	2,039.20	3,276.64	3,416.67	20,500.00
Heating Fuel - Gas	5,263.60	8,919.46	14,183.06	5,000.00	30,000.00
Water	312.36	58.50	370.86	362.50	2,175.00
WW service	190.34	0.00	190.34	100.00	600.00
Landfill	33.26	0.00	33.26	33.33	200.00
Telephone	115.74	309.67	425.41	515.00	3,090.00
Depreciation (est)	18,425.10	25,538.92	43,964.02	66,938.33	401,630.00
Trench Depletion		8,487.21	8,487.21	13,000.00	78,000.00
Closure/Postclosure Resrv		1,021.66	1,021.66	1,358.33	8,150.00
Amortization of Permit		133.84	133.84	183.33	1,100.00
Total Op Expenses	80,595.49	131,761.12	212,356.61	302,589.33	1,815,536.00

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	2 Month Budget	Legal 2015 Budget
<i>Non Operating Expense-Interest</i>	0.00	36,785.53	36,785.53	11,215.17	67,291.00
<i>Operating Income (Loss)</i>	\$44,905.51	(\$89,081.45)	(\$44,175.94)	(\$68,804.50)	(\$412,827.00)
<i>Capital:</i>					
Capital Outlay	\$63,886.33	\$0.00	\$63,886.33	\$26,250.00	\$157,500.00
Landfill Development	0.00	4,033.10	4,033.10	25,000.00	\$150,000.00
Capital Lease	0.00	0.00	0.00	0.00	\$0.00
<i>Total Capital Expenditures</i>	\$63,886.33	\$4,033.10	\$67,919.43	\$51,250.00	\$307,500.00
<i>Grant Reimbursement</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Equipment Sale Proceeds</i>	\$0.00	\$0.00	\$0.00	\$833.33	\$5,000.00
<i>Cash Flow Transfer</i>	(\$35,323.83)	\$35,323.83	\$0.00	\$0.00	\$0.00
<i>Tonage in Trench:</i>					
Asbestos		19.64	19.64	7.50	45.00
Beresford		186.26	186.26	104.17	625.00
Centerville Garbage		48.56	48.56	44.17	265.00
Clay County Garbage		1,346.51	1,346.51	2,200.00	13,200.00
Elk Point		150.77	150.77	1,700.00	10,200.00
Yankton County Garbage		2,892.16	2,892.16	3,633.33	21,800.00
<i>Total Tonage in Trench</i>		4,643.90	4,643.90	7,689.17	46,135.00
Operating Cost per ton			\$53.65	\$40.81	\$40.81

Joint Recycling Center Description	Yankton Transfer	Vermillion Center	Total Joint	2 Month Budget	Legal 2015 Budget
<i>Revenue:</i>					
Tipping Fees	\$8,457.42	5,196.30	\$13,653.72	18,383.33	\$110,300.00
Magazines	0.00	18.91	18.91	1,500.00	9,000.00
Metal/Tin	524.22	(471.35)	52.87	2,416.67	14,500.00
Plastic	0.00	5,009.20	5,009.20	6,666.67	40,000.00
Aluminum	1,247.36	3,950.12	5,197.48	4,500.00	27,000.00
Newsprint	409.58	2,795.38	3,204.96	3,000.00	18,000.00
Cardboard	2,888.61	4,295.97	7,184.58	9,333.33	56,000.00
High Grade Paper	0.00	3,946.64	3,946.64	2,500.00	15,000.00
Other Material	0.00	263.17	263.17	750.00	4,500.00
Contributions/Operating Grants	0.00	0.00	0.00	0.00	0.00
Total Revenue	13,527.19	25,004.34	38,531.53	49,050.00	294,300.00
<i>Expenses:</i>					
Personal Services	3,140.16	31,947.55	35,087.71	37,557.83	225,347.00
Insurance	0.00	267.67	267.67	877.33	5,264.00
Professional Service/Fees	0.00	0.00	0.00	4,166.67	25,000.00
Hazardous Waste Collection	0.00	187.79	187.79	5,000.00	30,000.00
Professional-Legal	0.00	0.00	0.00	0.00	0.00
Publishing & Advertising	0.00	0.00	0.00	416.67	2,500.00
Rental	0.00	0.00	0.00	0.00	0.00
Equipment repair	0.00	1,922.90	1,922.90	1,875.00	11,250.00
Vehicle repair & maintenance	0.00	0.00	0.00	166.67	1,000.00
Vehicle fuel	105.64	344.12	449.76	2,366.67	14,200.00
Building repair & maintenance	0.00	299.29	299.29	916.67	5,500.00
Postage	0.00	1.18	1.18	108.33	650.00
Freight	0.00	210.00	210.00	333.33	2,000.00
Office supplies	0.00	84.98	84.98	191.67	1,150.00
Uniforms	0.00	0.00	0.00	133.33	800.00
Materials Purchases	0.00	861.75	861.75	1,500.00	9,000.00
Travel & Training	0.00	470.76	470.76	250.00	1,500.00
Operating Supplies	0.00	707.44	707.44	1,666.67	10,000.00
Copy Supply	0.00	0.21	0.21	58.33	350.00
Electricity	0.00	1,001.07	1,001.07	916.67	5,500.00
Heating Fuel-Gas	0.00	973.76	973.76	1,083.33	6,500.00
Water	0.00	63.73	63.73	100.00	600.00
WW service	0.00	82.78	82.78	166.67	1,000.00
Telephone	0.00	129.83	129.83	133.33	800.00
Revenue Sharing	0.00	0.00	0.00	2,000.00	12,000.00
Transportation to Vermillion	720.00	0.00	720.00	750.00	4,500.00
Processing Recyclables	7,286.52	0.00	7,286.52	2,500.00	15,000.00
Depreciation (est)	6,699.54	3,112.78	9,812.32	13,141.67	78,850.00
Total Op Expenses	17,951.86	42,669.59	60,621.45	78,376.83	470,261.00
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	0.00	0.00
Operating Income (Loss)	(\$4,424.67)	(\$17,665.25)	(\$22,089.92)	(\$29,326.83)	(\$175,961.00)
Capital Outlay	\$0.00	\$8,970.00	\$8,970.00	\$40,916.67	\$245,500.00
Grant Reimbursement/Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cash Flow Transfer	(\$4,545.55)	\$4,545.55	\$0.00	\$0.00	\$0.00

This report is based on the following:

Revenue accrual thru February 28, 2015

Expenses cash thru February 28, 2015 with March Bills

2015 Joint Powers Total Operations Recap

Month	Yankton Transfer	Vermillion Landfill	Total	Total Tons	\$ per ton	Recycling			Yankton Operations	Vermillion Operations	Total Operations
						Yankton	Vermillion	Total			
January	25,694.07	(24,471.56)	1,222.51	2,492.05	43.21	(1,442.46)	(2,616.99)	(4,059.45)	24,251.61	(27,088.55)	(2,836.94)
February	19,211.44	(27,824.36)	(8,612.92)	2,151.85	48.65	(2,982.21)	(15,048.26)	(18,030.47)	16,229.23	(42,872.62)	(26,643.39)
Subtotal	44,905.51	(52,295.92)	(7,390.41)	4,643.90	53.65	(4,424.67)	(17,665.25)	(22,089.92)	40,480.84	(69,961.17)	(29,480.33)

3/6/2015

City of Yankton Transfer Station
Recap of Customer Tonnage

Date	City	Licensed Haulers							Sub-Total	All Other	Total Transfer	Recycling
	Compactors (577)	Bartunek (587)	Janssen (547)	Arts (586)	Fischer (590)	Independence (627)	Loren Fischer (648)	Kortan (673)				Plastic Tonnage
January 2014	231.53	63.56	436.98	378.38	38.14	0.00	54.57	6.50	978.13	196.82	1,406.48	5.16
February 2014	184.91	53.05	394.87	333.59	42.94	0.00	45.57	0.00	870.02	220.35	1,275.28	2.50
March 2014	207.74	68.47	419.48	417.14	50.50	0.00	48.92	2.96	1,007.47	273.22	1,488.43	4.62
April 2014	232.44	100.98	465.81	496.93	47.12	0.00	59.16	7.28	1,177.28	631.01	2,040.73	4.88
May 2014	252.43	98.56	538.22	484.78	45.80	10.27	53.07	8.28	1,238.98	337.91	1,829.32	6.17
June 2014	249.31	126.00	509.27	494.25	49.82	0.00	56.88	5.83	1,242.05	330.78	1,822.14	5.35
July 2014	269.61	110.97	594.62	529.85	43.61	4.58	53.90	8.20	1,345.73	326.16	1,941.50	4.74
August 2014	262.11	97.24	553.90	484.18	73.11	0.00	61.71	4.41	1,274.55	328.10	1,864.76	5.50
September 2014	262.29	81.35	578.06	519.20	49.74	0.00	52.72	7.50	1,288.57	309.06	1,859.92	4.89
October 2014	248.86	87.63	518.85	438.01	55.98	0.00	52.69	0.00	1,153.16	339.04	1,741.06	5.96
November 2014	217.09	77.59	433.88	394.40	40.87	0.00	48.00	10.99	1,005.73	272.62	1,495.44	3.62
December 2014	264.02	83.39	443.17	435.23	56.73	0.00	51.65	10.04	1,080.21	223.92	1,568.15	6.04
2014 Total	2,882.34	1,048.79	5,887.11	5,405.94	594.36	14.85	638.84	71.99	13,661.88	3,788.99	20,333.21	59.43
January 2015	228.32	0.00	537.70	380.58	44.72	0.00	50.18	3.33	1,016.51	255.24	1,500.07	4.91
February 2015	188.52	0.00	476.61	351.74	32.51	0.00	47.29	6.86	915.01	215.54	1,319.07	3.91
2015 Total	416.84	0.00	1,014.31	732.32	77.23	0.00	97.47	10.19	1,931.52	470.78	2,819.14	8.82

Total Tons	1,319.07
X \$3	3.00
Recycling Fee	<u>3,957.21</u>

CITY OF VERMILLION
LANDFILL TONS

	2015	Independence Waste	Fischer Disposal	Giedds Sanitation	Verm. Garbage	City of Elk Point	Loren Fischer	Turner County	City of Beresford	Other	2015 Tons
\$45.00 PER TON	Jan	268.49	113.11	-	41.76	82.53	199.71	26.77	106.70	123.70	962.77
	Feb	230.93	109.12		39.98	68.24	187.06	21.79	79.56	52.29	788.97
	Mar										0.00
	April										0.00
	May										0.00
	June										0.00
	July										0.00
	Aug										0.00
	Sept										0.00
	Oct										0.00
	Nov										0.00
	Dec										0.00
			499.42	222.23	0.00	81.74	150.77	386.77	48.56	186.26	175.99

	2014	Independence Waste	Fischer Disposal	Giedds Sanitation	Verm. Garbage	City of Elk Point	Loren Fischer	Turner County	City of Beresford	Other	2013 Tons
\$40.00 PER TON	Jan	236.57	121.96	52.65	40.06	76.58	201.76	21.59	57.29	101.86	910.32
	Feb	224.60	101.15	41.79	34.02	65.09	179.10	20.05	36.67	89.37	791.84
	Mar	243.77	122.70	47.46	45.42	78.36	190.48	16.57	44.49	253.40	1042.65
	April	262.87	135.30	63.34	35.34	85.92	241.91	27.57	42.91	262.90	1158.06
	May	339.43	152.57	77.39	56.71	80.96	267.16	14.41	63.54	609.77	1661.94
	June	340.17	164.69	71.18	43.45	90.34	286.90	20.90	50.36	318.30	1386.29
	July	326.82	151.15	67.67	39.48	95.34	420.51	16.07	52.04	392.28	1561.36
	Aug	327.38	129.44	67.78	45.04	88.05	266.89	21.93	48.37	248.20	1243.08
	Sept	377.67	254.29	78.50	36.52	98.33	265.79	30.06	48.55	254.00	1443.71
	Oct	293.28	134.11	73.64	41.12	81.49	312.49	25.65	67.06	201.12	1229.96
	Nov	236.92	115.85	36.39	37.89	77.93	227.70	18.67	76.92	94.81	923.08
	Dec	275.54	132.33	0.00	45.60	91.05	315.55	24.69	61.44	89.33	1035.53
			3485.02	1715.54	677.79	500.65	1009.44	3176.24	258.16	649.64	2915.34

Memorandum #15-71

To: City Manager
From: Finance Department
Date: March 16, 2015
Subject: Rockin Ribfest Licenses

We have received the following application from Historic Downtown Yankton, Inc.:

1. Transient Merchant – June 6, 2015
2. Special Events Dance – Memorial Park –
June 6, 2015

All fees have been paid and proof of insurance has been furnished.



Al Viereck
Finance Officer

Memorandum No. 15-75

TO: Mayor and City Commissioners
FROM: Amy Nelson, City Manager
RE: Budget Workshop Meeting Dates
DATE: March 16, 2015

According to our budget schedule, we are slated to hold our mutual CIP workshop the 2nd week of April, 2015, however, this schedule will have to be modified slightly due to out of state travel previously scheduled.

The first meeting is typically a broad review of the CIP and has been completed in 1 night.

The scheduled time for the CIP is:

Monday, April 20 at 5:30 p.m. in the 2nd floor meeting room of City Hall.



2016 Budget Timeline

City of Yankton



Task	04/13-04/17	04/20-04/24	04/27-05/01	05/04-05/08	05/11-05/15	05/18-05/22	05/25-05/29	06/01-06/05	06/08-06/12	06/15-06/19	06/22-06/26	06/29-07/03	07/06-07/10	07/13-07/18	07/20-07/24	07/27-07/31	08/03-08/07	08/10-08/14	08/17-08/21	08/24-08/28	08/31-09/04	09/07-09/11
1. 5 Year CIP Budget Workshop																						
2. Distribute Worksheets																						
3. Distribute 5 Year Plan																						
4. Revenue Projections Due																						
5. City Manager Dist. Memo With % Goals for Spending																						
6. Revised Program Budget Goals Due																						
7. Present 5 Year Plan to Advisory Committees										Golf. Park, Library, Planning and Airport												
8. 5 Year Plan Worksheets Due																						
9. Budget Worksheets Due																						
10. Budget Data Entry/Depts. Available for Coordination																						
11. Outside Agency Budget Requests Due																						
12. Budget Review by City Manager with Departments																						
13. 5 Year Plan Workshop with City Commission																						
14. Edit Budget with Changes from 5 Year Plan Workshop																						
15. Present Joint Budgets to County and Joint Powers																						
16. Present 5 Year plan to Planning Commission																						
17. Finalize Proposed Budget																						
18. Prepare Budget for Copying																						
19. Distribute Proposed Budget (July 31, 2015)																						
20. Budget Workshops																						
21. First Reading of Budget Ordinance (Aug. 24, 2015)																						
22. Consider Budget Ordinance (Sept. 14, 2015)																						

Memorandum #15-68

To: City Manager
From: Finance Officer
Date: March 16, 2015
Subject: New Malt Beverage & SD Farm Wine-Econolodge

We have received an application for a new Retail (on-off sale) Malt Beverage & SD Farm Wine License from June 30, 2014 to July 1, 2015, from East Eight, LLC d/b/a Econolodge Yankton, (Rikesh Patel, Business Manager), 611 West 23rd Street, Yankton, S.D.

The above application is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A Police check on the applicant revealed no felony convictions or wants. An inspection by the Building Inspector and Fire Marshal has been done and the premises are in compliance with building and fire codes.



Al Viereck
Finance Officer

Memorandum #15-69

To: City Manager
From: Finance Department
Date: March 16, 2015
Subject: Special Events Malt Beverage and Wine License-Yankton Area Arts

We have received an application for a Special Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 1 day, July 18, 2015 from Yankton Area Arts, (Julie Amsberry, Executive Director) Meridian Bridge, rain date set for Avera Sacred Heart Pavilion Center, Avera Campus, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck
Finance Officer

Memorandum #15-70

To: City Manager
From: Finance Department
Date: March 16, 2015
Subject: Special Events Malt Beverage & Wine License-Rocking Ribfest

We have received an application for a Special Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 1 day, June 6, 2015, from Historic Downtown Yankton, Inc., d/b/a Rockin Ribfest, (Kathy Church, Sec./Treas.), Memorial Park, 2000 Douglas Avenue, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck
Finance Officer

MEMORANDUM #15-76

To: Amy Nelson, City Manager
 From: Kyle Goodmanson, Director of Environmental Services
 Date: March 20, 2015
 Subject: Second Reading and Public Hearing of Ordinance #975

Attached is "Ordinance #975", an Ordinance amending the circumstances in which water service may be disconnected. This amendment is prepared to allow the director of utilities authorization to terminate water service for refusal to permit the inspection, testing, repair or replacement of water service meters. Section 26-38- Termination of service authorized, will be amended adding, (h) Refusal to permit the inspection, testing, repair or replacement of water service meters. Section 26-39- Procedures for disconnection and appeal of water service will be amended, adding (h) Refusal to permit the inspection, testing, repair or replacement of water service meters.

This amendment will allow city staff to terminate water service to customers that refuses entry to replace an old meter, repair or replace a plugged meter, and replacement of the meter battery. Staff continues the process of installing the radio read meters. Less than 10 active meters are scheduled for radio read meters. This is because access has been denied. The original radio read units are approaching the ten year life cycle of the meter battery. Staff will be replacing the batteries as they fail.


Respectfully submitted,

Kyle Goodmanson
 Director of Environmental Services

Recommendation: It is recommended that the City Commission approve Ordinance #975, an ordinance amending the circumstances in which water service may be disconnected.

I concur with the recommendation.

I do not concur with the recommendation.



 Amy Nelson
 City Manager

_____ Roll call

Ordinance No. 975

An Ordinance amending the circumstances in which water service may be disconnected:

CHAPTER 26 – WATER AND SEWERS

ARTICLE II – WATER

DIVISION 1. – GENERALLY

Sec. 26-38. - Termination of service authorized.

The city shall have the right to disconnect or refuse to connect or reconnect any utility service for the following reasons:

- (a) Failure to meet the applicable provisions of law.
- (b) Violation of the rules and regulations pertaining to utility service.
- (c) Nonpayment of bills.
- (d) Willful or negligent waste of service due to improper or imperfect pipes, fixtures, appliances or otherwise.
- (e) Molesting any meter, seal or other equipment controlling or regulating the supply of utility service.
- (f) Theft or diversion and/or use of service without payment therefor.
- (g) Vacancy of premises.
- [\(h\) Refusal to permit the inspection, testing, repair or replacement of water service meters.](#)

Sec. 26-39. - Procedures for disconnection of water service.

- (a) The board of city commissioners hereby adopts a formal procedure for the disconnection and reconnection of water service based upon the reasons contained in section 26-38 of the Code of Ordinance of the City of Yankton.
- (b) The director of utilities is hereby authorized to discontinue water service on an emergency basis for violation of items (a), (b), (d), (e), (f), ~~or (g)~~, [or \(h\)](#) under section 26-38 of the Code of Ordinances of the City of Yankton. The Finance Officer of the City of Yankton shall, within twenty-four (24) hours of the discontinuance of service or by the next business day, give notice by either telephone, visit, or certificate of mailing to the person or firm which has applied for and received water service at this location, and if applicable, separate notice to the owner of the business. Such notice shall state the

reason for the emergency discontinuance of the service, the steps to be taken so service can be reestablished and shall notify customer and/or the landlord of the appeal procedure contained in this section.

- (c) The water service for any customer may be terminated upon notice and opportunity for a hearing as provided for later in this section for nonpayment of bills as provided in subsection 26-38(c) of the Code of Ordinances of the City of Yankton. The notice shall be given by either telephone, visit or certificate of mailing on the proposed termination of service and shall include the notice of right to appeal and hearing as contained in this section.
- (d) There is hereby established an appeal procedure for customers or property owners whose water service is terminated for any of the reasons outlined in section 26-38 of the Code of Ordinances of the City of Yankton.
 - (1) Appeal procedure for termination of service under section 26-38, subsection (a), (b), (d), (e), (f), ~~or (g)~~ or (h). The City of Yankton may terminate service on an emergency basis for reasons cited under any of these subsections. The city shall immediately, by either telephone, visit or certificate of mailing, give notice to both the customer and if appropriate, the property owner. The notice shall include an indication that the property owner or the customer has the right to appeal the termination of service. The appeal shall be made within seven (7) days of the receipt of the notice by either the customer or if appropriate, the property owner. The appeal shall be made to the City Manager of the City of Yankton. The city manager shall establish a date within five (5) days of the receipt of the request for an appeal at which time the Finance Officer of the City of Yankton and the appellant shall appear before the city manager and present their information related to the termination of service. The city manager shall within five (5) days of the close of the hearing rule as to the propriety of the termination of service. If the city manager rules that the service should not have been terminated, the service shall be restored without charge to the customer.
 - (2) Appeals for termination of service under subsection 26-38(c), nonpayment of bills. The finance officer shall provide notice by either telephone, visit or certificate of mailing to customers and, if appropriate, property owners of intent to terminate service for nonpayment of bills. The customer or property owner shall be given a date not less than five (5) days after the receipt of the notice on which service shall be terminated unless an appeal is filed. A customer or property owner may file an appeal of the notice of intent to terminate with the city manager. The city manager within five (5) days of the date of the receipt of notice of appeal shall establish a hearing at which time the finance officer and appellant may appear before the city manager and present information and evidence as to reasons why water service should either be terminated or not terminated. The city manager shall render a decision within five (5) days of the date of the hearing. The decision shall be rendered in writing and delivered to all

parties. The water service shall not be terminated during the appeal process and until the decision is made by the city manager.

- (e) Any party to the hearing under either of the previous paragraphs may appeal the decision of the city manager to circuit court as provided by law.
- (f) It is the express policy of the Board of City Commissioners of the City of Yankton that once a water service is terminated for nonpayment of bills, the service shall not be restored until all unpaid bills are paid and become current. The purpose of establishing the appeal procedure contained in this section is to allow proper notice to both the customer and if appropriate, the property owner to allow for due process prior to the termination of utility service. It is the policy of the Board of City Commissioners of the City of Yankton that should a customer not pay a bill for a property not owned by the customer and the water service is terminated after following the procedures contained in this section for nonpayment of the bill, the service shall not be restored until the past due bill is paid by either the customer or the property owner. The city manager and finance officer are authorized and directed to implement this policy on behalf of the City of Yankton.
- (g) Alternative resolution procedure for unpaid bills. The finance officer of the City of Yankton is hereby authorized to enter into payment agreements with customers who are delinquent in their bills. The payment agreement shall be on a form developed and approved by the finance officer of the city and shall be executed by the customer or property owner, and by the finance officer or designee on behalf of the city. The failure of a customer or property owner to comply with the terms of the payment agreement shall be grounds for termination of service without further notice.

Adopted:
1st Reading:
2nd Reading:
Publication Date:
Effective Date:

David Carda, Mayor

Attest:

Al Viereck, Finance Officer

***Second Reading and Public Hearing
Memorandum #15-65***

To: Amy Nelson, City Manager
From: Dave Mingo, AICP Community Development Director
Subject: Downtown Parking for Hotel Guests
Date: March 10, 2015

The Downtown Parking Committee met and discussed the creation of an ordinance that would specifically address overnight parking issues for downtown hotel guests. There was a consensus on the intent of an ordinance change at this time. The Committee discussed a number of factors associated with downtown parking and came to the conclusion that hotel guest parking should be the focus of the ordinance change at this time. The proposal is not intended to address regulations associated with bar customer parking or downtown resident parking. Other ordinance provisions related to downtown parking would need to be part of a future ordinance amendment if so direct by the City Commission.

A draft ordinance was created and sent out to the committee for review. We received some comments and questions in response that we were able to address. There were also a couple of comments that were beyond the scope of this proposal.


The attached Ordinance #974 establishes a system of permitting that would allow on-street parking for overnight hotel guests. The parking would be restricted to that portion of Walnut Street between Second Street and Third Street. Overnight hotel parking would not be allowed on Tuesdays (defined as Tuesday morning 2:00AM – 7:00AM). That one period of no parking is being created to allow the City crews the opportunity to conduct street sweeping maintenance activities and remove any snow remaining from snowfalls during the previous week. A draft of the permit to be displayed in vehicle windshields is also attached to this memo.

Respectfully submitted,

Dave Mingo, AICP
Community Development Director

Recommendation: It is recommended that the City Commission approve Ordinance #974.

I concur with this recommendation.
 I do not concur with this recommendation.



Amy Nelson, City Manager

_____ Roll Call

ORDINANCE NO. 974

AN ORDINANCE AMENDING Chapter 14, Article VII Section 14-159, Night Parking in the Central Business District.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF YANKTON, SOUTH DAKOTA that Chapter 14, Article VII Section 14-159, Night Parking in the Central Business District be amended to read as follows:

Section 1.

Sec. 14-159. Night Parking in the Central Business District.

It shall be unlawful for any person to park a vehicle in the central business district of the city between the hours of 2:00 a.m. and 7:00 a.m. on any day except on Friday, Saturday and Sunday. The central business district is designated with Fourth Street as the North boundary, Pine Street as the East boundary, Levee Street as the south boundary and Broadway as the West boundary. If an emergency snow declaration has been issued, then for the period of time that such declaration is in effect, parking shall not be permitted between the hours of 2:00 a.m. and 7:00 a.m. including Friday, Saturday, and Sunday in the afore described areas.

Exception: The City Manager may issue to operators of hotel establishments special permits that they can provide to guests. The City Manager shall have complete discretion regarding the issuance or non-issuance, the effective date(s), and the quantity of such permits issued as they determine to be in the best interest of the City. Said permits would be provided by the City and include an expiration date. Each permit would allow parking for one (1) vehicle between 2:00 a.m. and 7:00 a.m on that portion of Walnut Street located between Second Street and Third Street. The permit shall be visibly displayed in the front windshield of each vehicle parked within such area between the hours of 2:00 a.m. and 7:00 a.m. The permits shall not be valid from 2:00 a.m to 7:00 a.m on Tuesdays.

Section 2. Saving Clause.

Should any section, clause, or provision of this ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared to be invalid.

Section 3. Effective Clause.

This ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

Adopted:

1st Reading:

2nd Reading:

Publication Date:

Effective Date:

David Carda, Mayor

Attest:

Al Viereck, Finance Officer

REMOVE TO EXPOSE ADHESIVE REMOVE TO EXPOSE ADHESIVE
REMOVE TO EXPOSE ADHESIVE REMOVE TO EXPOSE ADHESIVE
REMOVE TO EXPOSE ADHESIVE REMOVE TO EXPOSE ADHESIVE

Display in Windshield on Passenger Side
This Side Out

Temporary Parking Permit 2015

- Display between 2:00 a.m. and 7:00 a.m.
- Overnight permit parking allowed on Walnut St. between 2nd St. and 3rd St. only.
- Valid for overnight hotel guests only.
- Not valid 2:00 a.m to 7:00 a.m on Tuesdays.

Valid: _____ to
Month/Date

Month/Date



Authorized pursuant to Ordinance 947.
For questions please call 605-668-5221

Memorandum #15-72

To: Amy Nelson, City Manager
From: Adam Haberman, Public Works Manager
Subject: Bid award for the Annual Supply of Liquid Asphalt for the Department of Public Works, Street Division
Date: March 16, 2015

Bid packets for the Annual Supply of Liquid Asphalt were sent to suppliers known to be within the region. The only bid received is outlined below.

	AC PG 58-28 Grade Asphalt Cement	MC 70 Grade Asphalt	RC 800 Grade Asphalt	Demurrage Cost Per Hour Over 3 Hours
Jebro, Inc. 2302 Bridgeport Drive Sioux City, IA 51111	\$527.76 Ton	\$3.0226 Gal.	\$3.1259 Gal.	\$75.00

The above grades of Liquid Asphalt are those used by the City to complete its annual maintenance and construction activities. This year's bid reflects decreases in all grades of Liquid Asphalt over last year's prices. AC Grade Asphalt represents a decrease of \$30.00 per ton, MC 70 Grade Asphalt reflects a decrease of \$0.1181 per gallon and RC800 Grade Asphalt shows a decrease of \$0.0997 per gallon. Approximately 50 ton of AC Grade, 6200 gallon of MC 70 Grade and 38,000 gallon of RC800 Grade Asphalt are used annually in maintenance and construction activities.

The bid from Jebro, Inc. of Sioux City, Iowa, does meet specifications. Jebro has served the City of Yankton for several years supplying the City's liquid asphalt products. Therefore, it is recommended that the bid be awarded to Jebro, Inc. of Sioux City, Iowa, for the AC Grade Asphalt, RC800 Grade Asphalt and MC 70 Grade Asphalt in the amounts stated above.

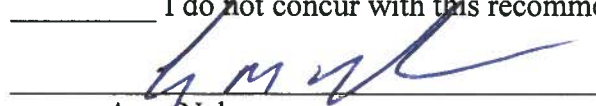
Respectfully submitted,



Adam Haberman
Public Works Manager

Recommendation: It is recommended the bid be awarded to Jebro, Inc. of Sioux City, Iowa, for the AC Grade Asphalt at \$527.76 per ton, MC 70 Grade Asphalt at \$3.0226 per gallon and for the RC800 Grade Asphalt at \$3.1259 per gallon as detailed in Memorandum #15-72.

I concur with this recommendation
 I do not concur with this recommendation



Amy Nelson
City Manager

cc: Kevin Kuhl PE

____ Roll call

Memorandum #15-73

To: Amy Nelson, City Manager
From: Adam Haberman, Public Works Manager
Subject: Bid award for the Annual Supply of Bituminous Mix for the Department of Public Works, Street Division
Date: March 16, 2015

One bid was received for the annual supply of Bituminous Mix. The bid received is outlined below.

NAME	BID AMOUNT
Concrete Materials 1500 N. Sweetman Place PO Box 84140 Sioux Falls, SD 57118-4140 Mission Hill, SD Plant	\$66.00 per ton

The bid submitted for the Bituminous Mix is the same amount paid in 2014. The bid submitted for \$66.00 per ton is comparable to what current asphalt costs are in other locations in South Dakota.

The bid from Concrete Materials does meet City specifications and the City has utilized this supplier for several years. Therefore, it is recommended that the bid be awarded to Concrete Materials of Sioux Falls SD, Yankton Asphalt Plant for the Annual Supply of Bituminous Mix.


Respectfully submitted,



Adam Haberman
Public Works Manager

Recommendation: It is recommended that the City Commission approve Memorandum #15-73 authorizing the Annual Supply of Bituminous Mix be awarded to Concrete Materials of Sioux Falls, South Dakota, Yankton, South Dakota Plant at the price of \$66.00 per ton.

I concur with this recommendation
 I do not concur with this recommendation



Amy Nelson
City Manager

cc: Kevin Kuhl

____ Roll call

Memorandum #15-74

To: Amy Nelson, City Manager
From: Todd R. Larson, Director Parks and Recreation
Subject: Holiday Lighted Decorations and Banners
Date: March 18, 2015

On March 10, 2015, four bids were received for the holiday lighted decorations and banners. A bid tab sheet is attached.

The low bid was from Musca Design in Raleigh, NC. After examining the product literature and trying to verify the product met the advertised specifications it was determined the bid prices were for product that did not meet the specifications. After inquiring about prices for the product that did meet the specifications, the bid amount would increase from \$30,370 to \$34,440.56 which does not include the \$300 shipping charge. This new amount would make their bid the second highest.

Rileighs Outdoor Décor, Bethlehem, PA, had a bid of \$32,942.20, which is now the low bid. After e-mailing and speaking with Brian Arnold from Rileighs, their product does meet all the specifications and he as assured us that their company will exceed our expectations. Custer, SD, uses Rileighs for decorations and banners. Rileighs products are also made in America.

Rileighs Outdoor Décor is the northeast distributor for Carpenter Decorating, the largest manufacturer of Christmas decorations in the United States. This along with the 92 years of experience in the decorating business places them at the top in the industry and their representatives will assist in creating a holiday program with the most cost effective decorations. They provide customer service, installations, excellent warranties, and quality products. They can also assist with light post banners (street banners) which can improve the appearance of a downtown, school, shopping center, and anywhere else you may think a banner is appropriate.

The City has budgeted \$17,000 in 2015. The funds are in the 503.549.361 line item and includes \$10,000 for Christmas Decorations, \$5,000 for Summer Welcome Banners, and \$2,000 for Garland Pole Wraps. The Christmas Decorations Committee consisting of Amy Nelson, Brooke Blaaid, Pauline Akland, Camille Swift Slowey, Brian Frick, Jim Snook, and Todd Larson, are recommending the majority of Christmas Decorations be purchased this year without looking to phase-in over a number of years. This year's order would not include pole wraps that will need to be purchased for the Highway 50 East corridor that will have the short historic replica poles to match the downtown light poles in place after the reconstruction project in 2015 and 2016. These pole wraps and replacing the current summer banners would need to be addressed in future City budgets.

The Committee is also requesting \$5,000 for a new storage unit to house these decorations. Currently the City's decorations are housed at Vanderhule Moving and Storage. They are laid on top of each other in a loft area. The new storage unit would have racks built by the parks staff to hang to newly purchased decorations to help with longevity of the product. Rileighs has stated the decorations and pole wraps should last 15 years and the banners 10 years.

Since we are requesting \$38,000, and only have \$17,000 budgeted, \$21,000 is being requested from the BBB funds.

Recommendation: It is recommended that the Commission award the Rileighs Outdoor Decor bid of \$32,942.20 and authorize the expenditure of the \$17,000 budgeted and the additional \$21,000 in BBB funds.

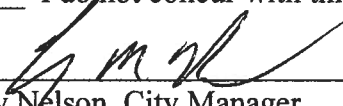
Respectfully submitted,



Todd R. Larson
Director of Parks and Recreation

I concur with this recommendation.

I do not concur with this recommendation.



Amy Nelson, City Manager

BID TABULATION
City of Yankton, South Dakota

Bid Item: **Holiday Lighted Decorations**

Bidder No.	Bidder	(60) 5' Forged Snowflakes	(20) 48" Sprays	(36) 20' Mountain Pine Pole Wraps	(56) 18" Marine Acrylic 3D Bows	(16) one-ink custom design welcome banners	(15) three-ink snowflake banner	Total
1	Musca Design 845D Garvey DR Raleigh, NC 27616	\$18,600 \$23,250 w/land garland	\$2,800 \$3,160 w/bows	\$4,000 \$5,690.56 w/bows	\$2,630 \$0	\$1,100	\$1,240	\$30,370 \$34,440.56 + shipping \$300
2	Rileighs Outdoor Decor PO Box 4365 Bethlehem, PA 18018	\$19,740	\$3,260	\$5,760	\$1,579.30	\$928	\$1,575	\$32,842.30 \$ shipping
3	Northern Lights Display 9531 W. 78th St. Suite 135 Eden Prairie, MN 55344	\$20,940	\$2,560	\$6,660	\$1,400	\$1,040	\$1,350	\$34,270 Shipping + \$320
4	Holiday Designs, Inc PO Box 6105 Gainesville, GA 30504	\$20,880	\$2,600	\$6,840	\$1,932	—	—	Shipping + \$3,000 \$35,252
5								
6								

Present: *at Christ* Brian m Fruch

Contract Awarded to Bidder No. _____