

Director's Report December 2016

"An original idea. That can't be too hard. The library must be full of them." Stephen Fry

November Children's Programs:

- Story Time: 12 sessions with 67 children and 44 adults
- Toddler Time: 10 sessions with 119 children and 87 adults

November Elementary Programs:

- Thursday programs: 3 sessions with 54 children and 8 adults
- Wii: 2 sessions with 17 'tweens

November Teen Programs:

- TAB meeting: 4 in attendance
- Teen event (Game Day): 0 in attendance

November Daycare Outreach: 23 visits

November School Requests: 0

November Adult Programs:

- Book Clubs: 24
- Author Wayne Fanebust: 7
- Adult Coloring Time, 2 sessions: 4
- Unplug, Unwind, Craft: 21
- Teen Tech Tutors, 2 sessions: 5

Food for Fines:

We collected 137 cans of veggies in November. December 1-31, we are collecting new socks of any kind, with all donations going to the Contact Center.

Parents' Night Out:

We had 24 children for this event, which wasn't what we had hoped. We had room for 40. This will be evaluated for next year as it is staff time away from regular library hours. We have always had a Secret Santa who has given \$100 in scholarships to allow twenty children to go at no cost. We only used nine of the twenty scholarships this year.

Teen Tech Tutors:

This sessions is December 10, 1-3 p.m.

Adult Coloring:

This is set for December 17-18, 2-4 p.m. both days.

Heating Units:

Larry's Heating and Cooling replaced all four furnace units at a cost of \$13,513.51. It looks like the library budget can absorb about half of that cost. The rest will come from a contingency fund from City Hall.

Staffing Update:

Scott Sobocinski has been with us for two weeks and keeps coming back each day!! He is a great addition to the staff and we are pleased to have him. He took Dana's old position and is training on ILL, doing daycare outreach, will work with teens, has taken over part of the Facebook postings plus a lot of other duties. He is eager to learn everything we teach him and likes working in a larger library that has a lot of activities.

Amanda Raiche started as youth services person on December 1. She quickly jumped into story times and craft days. She also helped with Parents' Night Out and is now working with the teens and their Christmas party. She has looked at the summer reading material and will soon be heading the committee to begin making plans.

Agreement for Provision of Library Services:

The County Commissioners did agree to amend the agreement allowing high school students to get their own cards without a head of the household signature. This goes to the City Commission on December 12 and then will be signed and in place for 2017.

Circulation Policy:

I will change this policy as soon as the City Commission accepts the 2017 agreement.

Editorial:

So far, no more has been said about the editorial in the newspaper.

Notary:

Linda Dobrovolny is our new notary.

Retirement Reception:

My retirement reception is Friday, December 16, 1-4 p.m. The "program" is at 3 p.m.

December 27-January 2:

I will be in town during this time but taking vacation days. If anything comes up at the library that needs my attention, I will come in.

Holiday Closings:

The library closes at 5 p.m. on Friday, December 23, is closed December 24 through 26, and reopens on December 27.

We are open until 5 p.m. on December 31, closed January 1 and 2, and reopen on January 3.

Last Thoughts:

As I write my last Director's Report, I am thinking back on the many memories I made here. I am grateful for the opportunity to have served this community, city, and you as a Board. Thank you for all you have done and continue to do to make this library a destination. I will continue to support Tonya and you in the background as your personal cheerleader and wish you all the best. I know the staff will do their utmost to continue their excellent customer service in grand style!

November Computer Usage: 800 uses; 1,266 hours, 48 minutes

November Traffic Count: 11,576

November Study Room Usage: 34 uses, 49 hours

November Meeting Room Usage: 42 uses, 59 hours

Non library: 9 uses, 16 hours

Library: 33 uses, 43 hours

OverDrive titles checked out in November: 973

TumbleBooks titles checked out in November: 299

November Notary Requests: 3

November Test Proctoring: 30 tests

November: 334 items added

| November 2016 | Adult | Young Adult | Junior | Easy |
|-----------------------|--------------|--------------------|---------------|-------------|
| Fiction | 161 | 13 | 43 | 35 |
| Nonfiction | 43 | 1 | 10 | 11 |
| DVD | 7 | | 8 | |
| Audio books | 3 | | | |
| Music CDs | | | | |
| Book Club Bags | | | | |
| Professional | | | | |
| Total | 214 | 13 | 61 | 46 |



Holiday Greetings from the Library Staff!!