

**MINUTES OF THE BOARD OF TRUSTEES MEETING  
YANKTON COMMUNITY LIBRARY**

Regular meeting, August 10, 2016, at 5:30 p.m.  
Yankton Community Library meeting room

Meeting called to order by President Tonja Koenigs at 5:31 p.m. Present were David Koerner, and Amy Nelson; Tony Maibaum; library director Kathy Wibbels and assistant director Linda Dobrovolny.

Absent with regrets: Lilah Gillis

Absent without regrets: Nathan Johnson and Jim Miner

**Introductions:**

Introductions were made by Board members.

**Minutes:**

Because there was not a quorum, June 8 minutes were moved to next meeting.

**Financial Report:**

**Communications and Correspondence:** none

**Public Comment:** none

**Old Business:** none

**New Business:**

**Nathan Johnson:**

President Koenigs and the Board members acknowledged Johnson for his contribution to the Library Board as a representative of the City Commission.

**Adjourn Sine Die:**

Koenigs declared meeting adjourned sine die at 5:33 p.m.

Respectfully submitted,  
Kathy Wibbels, Library Director

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YANKTON COMMUNITY LIBRARY**

Regular meeting, August 10, 2016, at 5:30 p.m.  
Yankton Community Library meeting room

Meeting called to order by President Tonja Koenigs at 5:34 p.m. Present were David Koerner, Tony Maibaum and Amy Nelson; library director Kathy Wibbels and assistant director Linda Dobrovolny.

Absent with regrets: Lilah Gillis  
Absent without regrets: Jim Miner

**Election of Officers for 2016-2017:**

Nelson nominated Koenigs for President and Gillis for Vice President; unanimous approval.

**Minutes:**

Motion to approve the minutes of the June 8, 2016 by Koerner with second by Nelson; unanimous approval.

**Director's Report:**

Additions to the report by Wibbels:

- Decrease in summer reading numbers is being analyzed and discussed by staff.
- Library received a used iPad that is in excellent condition from the State Library. It will be used for staff trainings and presentations.
- The library received word that we will get \$9,499 as the second and final payment from the South Dakota Library Network.

**New Business:**

**Director Evaluation:**

It was moved by Koerner with second by Nelson to use the Performance Evaluation for Exempt Employees as a director evaluation moving forward. This is the evaluation that the City Manager currently uses for department heads; unanimous approval.

**South Dakota Library Association Conference:**

Wibbels reminded Board members that the library has one free conference registration fee for them if anyone can attend in Watertown on September 28-30.

**Patron/Child Safety and Behavior Policy:**

After a discussion to add an "extreme incident" clause to this policy, the Board tabled action with the suggestion to check with City Attorney DenHerder for correct wording.

**Strategic Plan, Goal 3:**

Wibbels updated on what has been accomplished this year. Maibaum discussed how the current community program of Ignite could be brought to the library, not as a competition but an extension of what is taking place now.

**Acceptance of Retirement Letter:**

It was moved by Koerner and seconded by Nelson to accept the retirement letter of Library Director Kathy Wibbels, effective January 2, 2017; unanimous approval.

**Other Business:**

Friends meeting is August 15.

**Adjourn:**

Motion by Nelson to adjourn. Meeting adjourned at 6:17 p.m.

Respectfully submitted,  
Kathy Wibbels, Library Director