



OFFICE OF THE CITY MANAGER

www.cityofyankton.org

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Commission Information Memorandum

The Yankton City Commission meeting on Monday, May 23, 2016, will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Police Department Update

Yankton Police Department participated in the recent DEA Drug Take-Back, collecting 84 pounds of drugs. The collection was mailed out to the DEA on Tuesday May 3.

Members of the Yankton Police Department recently participated in a Lip sync contest as a fundraiser for the Sexual Assault Response Team. We have started a follow-up program with our victims of domestic violence, known as Advanced Advocacy. This program has been successful in other states in reducing these types of crimes.

Lt. Todd Brandt will be assisting the State with the development of a potential DUI court. This will be modeled over the Drug Court implemented a few years back.

Lt Mike Burgeson has been contacted regarding the Crisis Intervention Training we conduct in cooperation with Vermillion. This will be a consult with the State as well, to model the program.

Yankton Police Department along with other first responders were contacted to share our emergency response and security plan with parties in Utah. This was after the successful operation of the World Youth Archery Tournament.

2) Human Resources Update

Interviews were conducted the week of May 9 for the two open Sanitation/Truck Operator positions. Offers were made and accepted by Devin Gullikson and Logan Van Winkle. Both will be starting employment on May 30.

Ray Tweedy, Water Plant Superintendent, announced his retirement effective June 10. Ray has been with the City since February 1982. The position of Water Plant Superintendent is being advertised internally until May 18. If we do not receive applications from three qualified candidates, we will advertise externally.

Preston Crissy has been hired a patrol officer. Mr. Crissy is currently employed by the Bon Homme County Sheriff's Office.

3) Finance Update

The Finance Office is in the process of completing the annual renewal of restaurant licenses. Applications are due to Finance in the coming week and will become effective July 1, 2016 through June 30, 2017.

The Deputy Finance Officer will be attending the annual SD Governmental Finance Officers' School to be held at the Holiday Inn Convention Center in Spearfish on June 8-10, 2016.

Please see the enclosed Finance Monthly Report for April.

4) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks and Recreation Department.

5) Fire Department Update

Fire extinguisher training was provided to members of the Community Emergency Response Team (CERT) through the use of the mobile extinguisher trainer. This was part of their new recruit class.

New volunteer association officers have been elected to for the Yankton Fire Department. Mike Villanueva will serve as President, Toby Woehl as Vice President, Daniel Prendable as Secretary and Mike Fitzgerald as Treasurer. Outgoing officers are Tom Holmstrom as President, Mark Mauch as Vice President, John Kraft as Secretary and Matt Nighbert as Treasurer.

The Fire Department has designed and obtained new challenge coins. Each commissioner will be provided one at a future commission meeting.

The Yankton Fire Protection District received a new brush truck. This truck will be placed in service upon fully equipping and training on the new apparatus.

6) Community Development Update

The South Dakota Office of Emergency Management and the Federal Emergency Management Agency will be meeting with staff from the City of Yankton and Yankton County at 10:00 AM on June 15 at the Yankton County Government Center. FEMA has notified the City and County that they will be working over the next several years to update the Flood Insurance Rate Maps (FIRM Maps) for the City and County in an effort to help improve the hazard-related information that is used to determine Base Flood Elevations.

7) Information Services Update

The City's new bid / RFP page is live with our first project. <http://www.cityofyankton.org/how-do-i-/list-detail-pages/rfp-posts-list-copy> The new site allows for electronic distribution of plan sets. So far for the Maple Street project we have had seven (7) registered plan holders use the site. We are utilizing the survey feature of the site to create an electronic database of the plan holders to facilitate tracking interest in the project as well as automating the process to update interested parties to addenda. The database will also allow us to notify potential contractors that may have an interest in bidding on newly listed City projects.

8) Library Update

Enclosed in your packet is an update on the various activities at the Library Department.

9) Public Works Department Update

The South Dakota Department of Environment and Natural Resources (DENR) has awarded a grant to the Vermillion Landfill to hold a waste tire collection. The City of Vermillion Landfill, Yankton Transfer Station, Beresford Restricted Use Site, and Elk Point Restricted Use Site will serve as tire drop off locations. This collection effort is to help prevent the possible spread of the Zika virus by removing tires that could contain standing water, thereby removing mosquito breeding ground. Customers that are serviced by these solid waste handling locations may drop off all types of tires.

Street Department crews continue to repair and replace curb on the streets scheduled for pavement maintenance and replacement this summer. Asphalt mat removal on 17th and Dakota in Summit Heights is anticipated to begin Monday May 23, 2016.

The floor and walls of the pit for the new scale at the Transfer Station have been poured. The remodel of the scale house also continues to progress as the new entrance and windows are being installed. Progress continues on the Highway 50 reconstruction project. More than half of the mainline storm sewer has been installed. The general contractor, D&G Construction, is making a push to complete the paving, through the Douglas Avenue intersection by Memorial Day. Significant work will need to be accomplished, by the underground contractor, in order for this deadline to be met.

The contractor on Douglas Avenue is making good progress. The new water main has been installed on nearly three quarters of the project. Masonry Components has completed the curb and gutter on the first phase of the project. They plan on waiting for all of the base course to be installed from 29th Street to 31st Street prior to starting the mainline paving. In the meantime, they will concentrate on installing sidewalk and driveway approaches behind the new curb.

The advertisement for Maple Street from 6th to 8th has been published with a bid opening for the project scheduled for June 14, 2016.

10) Environmental Services Update

Construction work is ready to begin on the Lift Station Project. Gridor Construction will begin grading work this week and set the dewatering pumps. Excavation will begin as soon as the site can be dewatered.

Welfl Construction continues to work on the Collector Well. They have completed the walls and will begin working on the roof.

Water Treatment plant design is 95% complete. Plans have been submitted to the South Dakota Department of Natural Resources for approval.

The design for the water fill station are 95% complete. Staff will be completing a final review of the plans. Advertisements for bids is scheduled to begin June 2.

11) Minutes

Joint Powers Solid Waste, Yankton Police Department and Fox Run Golf Course monthly report is included for your review. Minutes from the Airport Advisory Board are also included for your review.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Nelson
City Manager