

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
APRIL 8TH, 2024**

Board of City Commissioners of the City of Yankton was called to order by Mayor Moser.

Roll Call: Present: Commissioners Benson, Brunick, Hunhoff, Johnson, Schramm, Villanueva, and Webber. City Attorney Den Herder, City Manager Leon, and Finance Officer Yardley were also present. Absent: Commissioner Miner.
Quorum present.

Action 24-101

Moved by Commissioner Webber, seconded by Commissioner Johnson, to approve Minutes of Regular Meeting of March 25, 2024.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 24-102

Moved by Commissioner Johnson, seconded by Commissioner Brunick, that the Schedule of Bills be approved and warrants be issued.

1 Office (Supplies) \$328.15; Adobe (Computer Program) \$78.39; Aflac (Employee Deductions) \$5,308.32; AFSCME (Union Deductions) \$1,604.94; Amazon (DVD) \$20.25; Amazon (Handcuff Holder) \$44.80; Amazon (Building Code Edition 5) \$50.98; Amazon (Batteries) \$11.87; Amazon (Organization Bins) \$50.98; Amazon (Volleyball Net) \$149.99; Amazon (Lab Supply Labels) \$121.08; Amazon (Office Supplies) \$40.66; Amazon (Program Supplies) \$246.01; Amazon (Softball League Supplies) \$43.68; Amazon (DVD) \$19.96; Amazon (Office Supplies) \$64.06; Amazon (Books) \$121.65; Amazon (Microphone Holder) \$44.95; Amazon (Summer Program Supplies) \$134.12; Amazon (HP LaserJet Cartridge) \$38.98; Amazon (DVDs) \$52.51; Amazon (Foam For Toolbox) \$54.99; Amazon (Janitorial Supplies) \$146.06; Amazon (Power Cable Replacement) \$29.30; Amazon (DVDs) \$45.95; Amazon (Program Supplies) \$24.99; Amazon (Bins, Whiteboards) \$164.59; Amazon (Bulletin Board, Easel) \$283.19; Amazon (Office Supplies) \$52.96; Amazon (Pool Basketballs) \$56.98; Amazon (DVD) \$19.95; Amazon (Stamp) \$33.95; Amazon (Books) \$43.27; Amazon (Supplies) \$26.12; Amazon (Program Supplies) \$70.86; Amazon (Volleyball Court Lines) \$164.65; Amazon (Fitting) \$22.25; Amazon (Molle Attachment) \$21.98; Amazon (Printer Cleaner) \$22.09; Amazon (Office Supplies) \$32.85; Amazon (Chair Cylinder) \$43.47; American Red Cross (Lifeguarding Manual) \$142.54; American Water Works (Membership) \$233.00; Around The Clock (Ads) \$4,000.00; Arrow Products (E-Printer Paper) \$88.38; AT&T (Mobile Data) \$1,223.01; Auto Value (Filters) \$1,140.43; AutoZone (Wiper Blades, Antifreeze) \$401.49; Avera (CPR Instructor Fee) \$100.00; Avera (Health Ins Premiums) \$81,298.52; Axon (Taser Batteries) \$495.00; Axvoice (Dialer Service) \$21.44; Bluepeak (Internet) \$4,118.65; Bomgaars (Cordless Tools) \$2,115.24; Bomgaars (Hoses) \$25.98; Bow Creek Metal (Park Repair) \$950.00; BP (Fuel) \$52.18; BP (Fuel) \$56.25; Brightway (Wiring Project) \$7,495.00; C&B (Mower Repairs) \$226.21; Canva (Subscription) \$149.90; Carolina Tarps (Tarp Tape) \$619.40; Caseys (Travel Expense) \$13.92; Center Point (Books) \$285.84; CenturyLink (Phone) \$64.79; CHS (Def) \$1,883.40; City of Vermillion (Jt. Powers) \$67,839.18; City of Yankton (Garbage) \$12.00; City of Yankton (Rubbish) \$6.50; City of Yankton (City Clean Up) \$7,228.34; City of Yankton (Garbage) \$16,093.56; City of Yankton (Water & WW Charges)

\$6,897.00; Clarks Rentals (Mulch) \$538.25; Consolidated Electrical (Generator Maintenance) \$395.00; Core & Main (Lab Supplies) \$2,060.81; Cornwell D-P Tools (Shop Tools) \$177.97; Credit Collections (Garnishment) \$50.00; Culvers (Training Expense) \$16.17; Dempsey's Brewery (Travel Expense) \$48.69; Dept of Ag (Stormwater-Gehl Drive) \$522.75; Dept of Health (Lab Samples) \$296.00; Dept of Social Services (Child Support) \$2,750.36; Dept of Transportation (Cedar St. Bridge) \$1,636.53; Design Solutions (Pump Upgrade) \$8,161.88; DLT Solutions (CAD Software) \$4,453.09; Dockendorf Equip (Receipt Paper) \$19.69; Downtown Screen Printing (Youth Singer Program) \$153.00; Echo Electric (Light) \$636.37; ELDT (CDL Training) \$25.00; ESRI (Arc GIS) \$360.00; Fastenal (Bolts For Signs) \$623.56; Federal Services (Cvsa Equipment) \$9,785.00; Ferguson Enterprises (Meters) \$8,200.00; Fire By Trade (Straps for Hoses) \$152.26; Firehouse Subs (Recruitment Meeting) \$11.92; First Dakota (HSA Contributions) \$11,008.86; First National Bank (Cafeteria Plan) \$2,232.88; Forte (CC Processing Fees) \$406.05; Fryn Pan (Employee Engagement) \$1,170.00; GDP (Printer Rental) \$103.96; Gerstner Oil (Mower Oil) \$235.10; Go to Glass (Windshield Replacement) \$460.00; Graham Tire (Truck Tire Labor) \$873.70; Grainger (Pressure Switch) \$580.02; Graybar Electric (Blower 4 Power) \$385.27; Guardian Alliance (Background Investigation) \$102.00; Hach (Reagents) \$2,197.59; Hansen Locksmithing (Keys) \$35.00; Hansen Locksmithing (Lock Repair) \$220.00; Hanson Briggs (Banners) \$1,011.25; Harbor Freight (Screwdriver Set, Pry Bar) \$532.77; Hawkins (Chemicals) \$12,790.60; Healthworks (CDL Testing) \$105.54; House of Brands (Bridge Centennial Hats) \$2,621.00; House of Brands (Bridge Shirts) \$460.00; HyVee (Employee Engagement) \$14.00; ICMA (Contributions) \$2,067.26; Imagestuff (Summer Reading Supplies) \$50.90; In Collab (Summer Reading Program) \$1,184.87; Interstate Powersystem (Block Heater) \$563.76; IR Industrial (Fan Motor) \$471.59; J & H Cleaning (Janitorial) \$4,300.00; Jacks Uniforms (Flex Badges) \$244.98; JCL Solutions (Cleaning Supplies) \$1,677.55; Jersey Mikes (Travel Expense) \$13.76; Jimmy Johns (Training Expense) \$39.72; JJ Benji's (Clothing) \$41.30; Kaiser (Service Kits) \$174.92; Kinsman Garden (Basket Liners) \$810.32; Koletzky (Kubota Belt) \$417.34; Kopetskys Ace (Water Hose & Nozzles) \$638.99; Krav Maga Worldwide (Self Defense Instructor) \$2,685.00; Labstrong (Still Water Filter) \$145.32; Larry's Heating & Cooling (Ac Serviced) \$184.00; Lewis & Clark Ford (Urban Forester Truck) \$56,000.00; Lewis & Clark Homebuilder Assn (Annual Dues) \$430.00; Locators & Supplies (Safety Apparel) \$650.15; Lumen (City Hall Fiber Internet) \$372.44; Mackenzie River (Training Expense) \$55.96; McDonalds (Travel Expense) \$9.40; McMaster (Secondary Dome Skylights) \$1,705.15; Menards (Golf Shed Repairs) \$4,967.80; Meridian Eye Care (Pre Employment) \$50.00; Metrofax (Fax Service) \$11.95; Midamerica (Books) \$900.13; Midamerican (Fuel) \$8,078.44; MidAmerican (Fuel) \$16,575.99; Midco (Internet) \$123.39; Midwest Alarm (Alarm Monitoring) \$112.50; Midwest Laboratories (Nutrients Testing) \$967.12; Money Movers (SAC Maintenance) \$12.25; Morrow/Joseph C. (Design Work) \$5,160.00; Motor Vehicle Dept (Title & License Plate) \$26.70; Mutt Mitt (Waste Bags) \$4,179.25; Napa (Fleet Runner Belts) \$298.11; National Registry (Membership) \$32.00; NBS Calibrations (Lab Thermometer) \$162.50; Northern Truck Equip (Dump Box) \$21,243.00; Northtown Automotive (Coolant, Labor) \$357.65; Northwestern (Electric) \$92,318.41; Novelty Machine (Parts) \$52.42; Olsons (Pest Control) \$278.00; O'Reilly (Freon) \$422.49; OTC Brands (Program Supplies) \$158.90; Overdrive (E-Books) \$1,584.06; Payment Service Network (CC Merchant Fees) \$139.70; PayPal (Laser Handlebar Mount) \$140.00; PayPal (Membership Dues) \$50.00; Pheasantland (Safety Apparel) \$854.03; Pitney Bowes (Postage) \$207.00; Pitney Bowes (Postage) \$80.97; Popeyes (Travel Expense) \$9.70; Power Source Electric (Antenna) \$5,923.78; Prime Video (Library Movie) \$10.61; Prime Video (Library Movie) \$21.23; Prime Video (Library Movie) \$15.92; Quadient (Postage Machine Ink) \$154.85; Racom (Beon) \$35.80; Radiotech (Radio Holster) \$51.00; Radwell (Cylinder) \$1,177.29; Riverside Hydraulics (Couplers) \$789.63; Royal Sport Shop (Pitcher's Mound Anchor) \$351.29; Sanitation Products (Parts)

\$5,399.75; SD Water & WW (Water Seminar CEU Class) \$293.00; SDRS (Al Viereck Retirement) \$19,966.20; SDRS (SDRS Contributions) \$146,734.00; SDRSP (Contributions) \$29,703.16; Sigma Aldrich (E.Coli Agar) \$46.67; Skillpath (Staff Training) \$119.00; SD Municipal League (District Meeting) \$384.00; SD Police (Police Chief's Meeting) \$310.00; Southeast (Graphic Design Change) \$75.00; Southern Specialties (Entry Tool) \$87.90; Standard (Dental Insurance Premium) \$9,235.06; Stockwell Engineers (Gehl Drive Services) \$309,882.10; Swimoutlet (Lifeguard Uniforms) \$431.58; Terminal Depot (Gas Pump Paper) \$25.79; Tessman (Downtown Flowers) \$3,040.43; The Collision Center (Door Replacement & Parts) \$5,122.88; Third Millennium (Clean Up Week Insert) \$2,485.86; Thompson (Blower Motor Repair) \$333.72; TMA Yankton (Truck Tires) \$878.15; Transource (2024 Volvo Loader) \$229,381.00; Tre (Testing) \$978.50; Tri Air (Testing) \$647.00; TRK Hosting (Web Hosting) \$7.95; Truck & Trailer (Rod, Switch, Cylinder) \$3,454.70; UKG (Payroll/HR/TLM Software) \$4,803.50; US Treasury (Federal Withholding Tax) \$279,797.93; United Way (Employee Contributions) \$169.00; UPS (Shipping) \$581.26; USA Bluebook (Meter Adapter) \$143.47; USPS (Postage) \$223.93; USPS (Postage) \$700.34; USPS (Utility Billing Postage) \$2,583.12; Verizon (Internet) \$978.93; Viddler (Video Hosting) \$41.49; Walmart (Smoke Detectors) \$642.08; Walmart (Office Supplies) \$111.48; Walmart (Fruit Fridays) \$188.31; Wix (Website) \$174.00; Xerox (Copier Lease) \$836.81; Yankton Driver (Exam) \$35.00; Yankton Fire (Testing Extinguisher) \$732.25; Yankton Janitorial (Toilet Paper, Paper Towel) \$443.55; Yankton Media (Subscription) \$8.99; Yankton Media (Ad) \$190.80; Yankton Medical Clinic (Physicals) \$1,200.00; Yankton Radio Group (Ads) \$113.39; Yankton County (Deed Register) \$247.90; Yankton Thrive (Wellness) \$200.00; Yearli (ACA Filing) \$711.01.

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Salaries by Department: March 2024

Administration \$88,668.80; Finance \$85,991.70; Community Development \$47,584.89; Police/Dispatch \$340,467.05; Fire \$13,334.19; Engineering / Sr. Citizens \$78,700.94; Streets \$89,842.39; Traffic Control \$7,565.52; Library \$59,303.50; Parks / SAC \$129,905.57; Marne Creek \$6,007.27; Water \$73,968.12; Wastewater \$72,993.49; Cemetery \$8,341.14; Solid Waste \$45,662.04; Joint Powers \$38,021.31; Central Garage \$14,018.07.

New Hires: Public Works Department: Samuel Stewart, Sanitation Truck Operator, \$1,700.19 biweekly; Finance Department; Lacey Jensen, Utility Customer Service Clerk, \$1,830.92.

Wage Changes: Parks, Recreation and City Events Department: LaVonne Lorenzen, Aerobics Instructor, \$15.25 to \$15.50/hr; Trey Redman, Weight Room/Receptionist, \$12.50 to \$12.75/hr; Elizabeth Dooley, Yoga Instructor, \$20.00 to \$20.25/hr; Sharollette Peterson, Aerobics Instructor, \$15.25 to \$15.50/hr; Lori Hoebelheinrich, Water Safety Instructor \$13.00 to \$14.00/hr; Carole Kling, Water Safety Instructor \$14.00 to \$14.50/hr; Jennifer Teichroew, Weight Room Supervisor, \$12.50 to \$14.00/hr; Krista Becker, Weight Room Supervisor, \$13.00 to \$14.50/hr; Megan Cotton, Receptionist, \$12.50 to \$14.00/hr; Jayden Horrach, Weight Room Supervisor, \$13.00 to \$14.00/hr; Sarah Messler, Lifeguard, \$12.00 to \$14.00/hr.

City Manager Leon submitted a written report giving an update on community projects and items of interest.

Mayor Moser read a proclamation for National Library Week (April 7-13, 2024) and encouraged the public to visit our library. Director Dana Schmidt spoke on recent events and 2023 stats. Dana also recommended all to take the library feasibility study survey.

Mayor Moser read a proclamation for National Public Safety Telecommunicators Week (April 14-20, 2024) and honored the men and women who keep our city safe. Dispatcher Courtney Russenberger thanked the Commission for their support.

Mayor Moser read a proclamation to Girl Scout Gold Award Recipient, Ellie Wagner, and offered sincere congratulations on her hard work. Ellie spoke on her projects and future work as a Girl Scout volunteer.

Scott Kostal, Executive Director of the Missouri Sedimentation Action Coalition (MSAC), gave a presentation and update on the Niobrara River Bedload Collector Project. Mr. Kostal expressed his gratitude to the Commission. Commissioner Johnson spoke on the importance of this relationship as well as the progress and success of this sediment collector.

Action 24-103

Moved by Commissioner Benson, seconded by Commissioner Villanueva, to approve the following consent agenda items:

- 1) Setting date of April 22, 2024 at 6:00 PM in Room #114 of the Career Manufacturing Technical Education Academy for the next work session of the Yankton City Commission.
- 2) Consideration of Memorandum #24-80 recommending approval of the application from Yankton County 4-H Clubs, d/b/a Yankton County Fair for a Special Events Dance for Friday, August 2, 2024 which will take place at 905 Whiting Drive.
- 3) Establish April 22, 2024 as the date for the public hearing for a Special On-sale Malt Beverage Retailers License and a Special On-sale Wine Retailers License for 1 day, May 4, 2024, from The Center, 900 Whiting Drive.
- 4) Establish April 22, 2024 as the date for the public hearing for a Special On-sale Malt Beverage Retailers License for 1 day, August 17, 2024, from Yankton Rodeo Association, Inc., 43371 310th Street. Event to be held at the Rodeo Grounds, 404 Paddle Wheel Drive.
- 5) Establish April 22, 2024 as the date for the public hearing for a Special On-sale Liquor License for one day, May 4, 2024, from RB Grillhouse and Sports Bar, 2901 Broadway Avenue. Event location is at the NFAA, 800 Archery Lane.
- 6) Establish April 22, 2024 as the date for the public hearing for a Special On-sale Malt Beverage Retailers License and a Special On-sale Wine Retailers License for 1 day, May 28, 2024, from Mount Marty University – Fresh Ideas, 1105 W. 8th Street.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 24-104

This was the time and place for the public hearing on the application for a Special On-sale Malt Beverage Retailers License and a Special On-sale Wine Retailers License for 1 day, September 14, 2024, from The Center, 900 Whiting Drive, Yankton, South Dakota. (Memorandum 24-81) No one was present to speak for or against the application. Moved by Commissioner Johnson, seconded by Commissioner Webber, to approve the license.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 24-105

This was the time and place for the public hearing regarding a request for the transfer of ownership of a Retail (On-off sale) Malt Beverage & SD Farm Wine License and a Retail (On-sale) Liquor License from Upper Deck (Mark Hausmann, Owner) to MG Oil d/b/a Upperdeck (Troy Erickson, Owner), 315 Broadway, Suites A & B, Yankton, South Dakota. (Memorandum 24-82) No one was present to speak for or against the request. Moved by Commissioner Webber, seconded by Commissioner Brunick, to approve both license transfers.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 24-106

This was the time and place for the public hearing on the application for a Special On-sale Liquor License for one day, May 25, 2024, from Boomer’s, Inc., d/b/a Boomer’s Lounge, 100 E. 3rd Street. (Memorandum 24-86) No one was present to speak for or against the application. Moved by Commissioner Benson, seconded by Commissioner Webber, to approve the license.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 24-107

Moved by Commissioner Brunick, seconded by Commissioner Johnson, to allow the City Manager to sign and execute the 2024 FAA BIL-AIG Grant Application AIP #3-46-0062-039-2024 which would also authorize the City Manager to sign and execute the Agreement for Professional Services with KLJ Engineering LLC for the Terminal Apron Reconstruction Design Project at Chan Gurney Municipal Airport. (Memorandum 24-27)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 24-108

This was the time and place for the bid opening of the Gehl Drive and Sanitary Trunk Sewer Project. The following bids were received and opened on March 28, 2024, at 3:00 pm.: SiteWorks, Inc., Sioux Falls, SD, \$3,173,724.84. Metro Construction, Inc., Tea, SD, \$3,580,351.05. Alliance Construction LLC, Sioux Falls, SD, \$4,689,030.19. Hulstein Excavating, Inc., Edgerton, MN, \$4,715,985.05. First Rate Excavate, Inc., Sioux Falls, SD, \$5,178,000.00. H & W Contracting, LLC, Sioux Falls, SD, \$5,318,234.52. (Memorandum 24-84) Moved by Commissioner Villanueva, seconded by Commissioner Webber, to award the Gehl Drive & Sanitary Trunk Sewer contract to SiteWorks, Inc., of Sioux Falls, SD in the amount of \$3,173,724.84, and authorize the City Manager to execute the contract documents associated with the project outlined in Memorandum #24-84.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 24-109

Moved by Commissioner Johnson, seconded by Commissioner Schramm, to approve Resolution #24-21 and authorize the City Manager to execute all associated documents. (Memorandum 24-88)

RESOLUTION #24-21

WHEREAS, the City of Yankton owns property in Lot 20 of Railroad Subdivision that is not needed for the Marne Creek Flood Mitigation project or other purposes, and

WHEREAS, said property is generally described in the associated memorandum and depicted in the referenced aerial photograph, and

WHEREAS, South Dakota Codified Law allows the transfer of property to the local economic development corporation (Yankton Thrive), and

WHEREAS, the City has determined that the remnant parcel of property has minimal value as described in the memorandum and the eventual third-party owner provided the city with a valuable resource in the form of temporary construction and access easements, and

WHEREAS, the value of said easements meet or exceed the value of the described remnant, and

WHEREAS, the Yankton Board of City Commissioners desires to transfer the yet to be platted remnant to Yankton Thrive for transfer to the adjacent third-party owner thereby reducing potential liability and providing the adjacent owner with the driving lane they have historically used.

NOW, THEREFORE BE IT RESOLVED that the Board of City Commissioners of the City of Yankton, South Dakota, hereby agrees to transfer the to be platted remnant property as described in the associated memorandum, and

BE IT FURTHER RESOLVED that the City Manager is authorized to execute all documents associated with the described transfer.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 24-110

Moved by Commissioner Schramm, seconded by Commissioner Hunhoff, to approve initiating the process of considering a rezoning of Lots 1-4, and part of Lot 5; and part of Lots 16-18 lying west of the RR, all in Block 49. Lower Yankton Addition to the City of Yankton. (Memorandum 24-89)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 24-111

Moved by Commissioner Webber, seconded by Commissioner Johnson, to approve the purchase of a new Grasshopper mower for \$30,500 from Koletzky Implement of Yankton, South Dakota. (Memorandum 24-87)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 24-112

Moved by Commissioner Johnson, seconded by Commissioner Webber, to establish May 13, 2024 as the date for a public hearing for the special assessment roll. (Memorandum 24-85)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 24-113

Moved by Commissioner Brunick, seconded by Commissioner Webber, to approve granting a Sidewalk Café Permit to 100 West 3rd Street doing business as Walnut Tavern. (Memorandum 24-90)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 24-114

Moved by Commissioner Johnson, seconded by Commissioner Webber, to adopt Resolution 24-22 and authorize the disposal of surplus property. (Memorandum 24-91)

RESOLUTION #24-22

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useful, or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, trade, destruction or other disposal of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary, useful, or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

SURPLUS PROPERTY TO BE DISPOSED, SCRAPPED, OR DESTROYED

Parks:

1. Cushman 4-wheel turf truckster model 898632; SN# 98004739
2. 1999 Toro Greens Master 3050 model 4351; SN# 90152
3. Jacobsen Greensking IV Triplex mower model 62287; SN# 2338
4. Jacobsen Greensking IV Triplex mower model 62287; SN# 1867
5. Jacobsen Greensking IV Triplex mower model 62257; SN# 4553

6. Jacobsen Greensking IV Triplex mower model 62257; SN# 4308

7. 2014 Jacobsen AR522 Contour Rotary Mower; SN# 1704

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 24-115

Moved by Commissioner Schramm, seconded by Commissioner Webber, to adjourn at 8:00 p.m.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Stephanie Moser
Mayor

ATTEST:

Lisa Yardley
Finance Officer

Published on April 17, 2024