



Job Description: **Grounds Maintenance Worker**

Location: Park Shop

Department/Division: Parks, Recreation, & City Events

Reports to: Parks & Grounds Superintendent

FLSA: Non-exempt

Pay Range: 26

Definition: Under general supervision in the parks department, maintains grounds and parks; performs maintenance on equipment and buildings, and performs the general duties of the park's maintenance division.

Essential Functions: (Essential functions, as defined under the Americans with Disabilities Act, may include the following tasks, knowledge, skills and other characteristics. This list is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and tasks performed by positions in this class).

Tasks:

- Maintains parks and grounds by cutting grass and trimming grass.
- Facility and grounds cleaning including trash removal, trimming trees, shelter maintenance, and restroom maintenance.
- Operates small and large power equipment such as mowers, Edgers, hand tools, vehicles associated with parks, open spaces, and other specialized city properties.
- Performs snow removal and ice rink maintenance.
- Full comprehension of operation and technical aspects of equipment.
- Must be able to complete repetitive tasks while maintaining quality.

Knowledge, Skills and Other Characteristics:

May be representative, but not all-inclusive, of those knowledge, skills and abilities commonly associated with this position.

- Strong knowledge of the uses and purposes of general construction tools and equipment.
- Strong knowledge of fertilizers, insecticides, and herbicides used in grounds keeping.
- Strong knowledge of safety procedures for storing, handling, and using grounds maintenance chemicals.



- Strong written and verbal communication skills to positively engage with parks users, team members, and management.
- Skill in following oral and/or written instructions.
- Skill in using proper safety precautions related to all work performed.
- Ability to take safety precautions when working in hot or cold weather conditions.
- Skill in identifying the equipment needs for assigned projects.
- Skill in performing manual labor.
- Skill in establishing cooperative work relationships with those contacted in the course of work.
- Troubleshooting skills.
- Demonstrated initiative, motivation, and self-discipline.

Qualifications:

Required qualifications to effectively perform the job. An equivalent combination of education, training and experience will be considered. (Additional requirements may be designated by position.)

- High School Diploma or GED.
- One year of maintenance experience.
- Must maintain a valid, current driver's license.

Physical Qualifications:

Below are activities that are commonly associated with the performance of the functions of this job. The physical demands described below are representative of those that must be met by an employee to successfully perform the essential functions of this job. Definitions for the listed activities are defined by the American with Disabilities Act. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

- This will be medium work physically with exertion up to 50 pounds of force occasionally, and/or up to 10 pounds of force frequently.
- Regularly required to reach, stand, walk, push, pull, lift, finger, grasp, feel, talk, hear, have repetitive wrist, hand and/or finger movement.
- Occasionally required to climb, stoop, kneel, crouch, and/or crawl.
- Must have close visual acuity.



Work Environment:

Environmental or atmospheric conditions commonly associated with the performance of the functions of this job as defined by the Americans with Disabilities Act.

- Subject to both inside and outside environmental conditions including extreme cold and heat.
- Subject to noise and a loud work environment.
- Subject to vibration.
- Subject to work hazards.
- Subject to atmospheric conditions (fumes, odors, dust, mists, gases, or poor ventilation).
- Function around prisoners.
- May be required to wear a respirator.
- May be required to work in confined spaces with a wet and humid environment.

The above statements are intended to describe the general nature and level of work performed by people assigned to this classification. They are not intended to be an exhaustive list of all job duties performed by personnel so classified. An employee will also perform other related job responsibilities as assigned. Management reserves the right to revise or amend duties at any time. This job description does not constitute a written or implied contract of employment. Management reserves the right to change job descriptions, job duties, functions, and requirements.

Driver's license requirement:

Essential

Non-essential

CDL required