



Mission Statement

To provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage and thrive.

YANKTON BOARD OF CITY COMMISSIONERS

Regular City Commission Meeting beginning at 7:00 P.M.

Monday, February 12, 2024

City of Yankton Community Meeting Room

Located at the Career Manufacturing Technical Education Academy formerly known as
Technical Education Center • 1200 W. 21st Street • Room 114

If you would like to watch the City Commission meeting you can do so by accessing the City of Yankton’s
YouTube Live Channel. <https://www.youtube.com/c/cityofyankton/live>

TV Schedule: Mondays at 7:03 p.m. and Tuesday following meeting at 1:00 p.m.
on Midco Channel 3 and Bluepeak Channel 98.

I. ROUTINE BUSINESS

1. **Roll Call**

2. **Approve Minutes of Work Session Meeting of January 22, 2024 and Regular Meeting of January 22, 2024**

Attachment I-2

3. **Schedule of Bills**

Attachment I-3

4. **City Manager’s Report**

Attachment I-4

5. **Public Appearances**

Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.

II. CONSENT ITEMS

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.

1. **Work Session**

Setting date of February 26, 2024 at 6:00 PM in Room #114 of the Career Manufacturing Technical Education Academy for the next work session of the Yankton City Commission.

2. **Transient Merchant License – Market at the Meridian**

Consideration of Memorandum #24-29 recommending approval of the application from Market at the Meridian for a Transient Merchant License, May 4 – October 26, 2024 for the Farmers Market which will take place every Saturday morning from May 4, 2024 through October 26, 2024 at the City parking lot located at the corner of 2nd Street and Douglas Street.

Attachment II-2

3. Establish Public Hearing for Sale of Alcoholic Beverages

Establish February 26, 2024 as the date for the public hearing for a Special On-sale Malt Beverage Retailers License and a Special On-sale Wine Retailers License for 1 day, April 10, 2024, from Mount Marty University – Fresh Ideas, 1105 W. 8th Street.

Attachment II-3

4. Establish Public Hearing for Sale of Alcoholic Beverages

Establish February 26, 2024 as the date for the public hearing for a new Retail (on-off sale) Malt Beverage & SD Farm Wine License for July 1, 2023 to June 30, 2024 from Charles Rezac dba Chuck Stop LLC, 800 Summit Street.

Attachment II-4

III. OLD BUSINESS

Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.

1. Second Reading and Public Hearing – Budget Ordinance

Consideration of Memorandum #24-33, the Second Reading and Public Hearing of Ordinance #1078, Supplement #1 to Ordinance #1074, the 2024 Annual Appropriation Ordinance.

Attachment III-1

2. Public Hearing for Sale of Alcoholic Beverages

Consideration of Memorandum #24-25 regarding the request a Special (on-sale) Malt Beverage Retailers License and a Special (on-sale) Wine Retailers License for 1 day, February 24, 2024 from The Center (Kriss Thury, Executive Director), 900 Whiting Drive, Yankton, South Dakota.

Attachment III-2

3. Public Hearing for Sale of Alcoholic Beverages

Consideration of Memorandum #24-26 regarding the request for a Special On-Sale Liquor License for one day, February 14, 2024 from Flusswerks, LLC dba 1872 Saloon/ Levee Street Steakhouse at 100 Douglas, Suite 101.

Attachment III-3

Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.

IV. NEW BUSINESS

New business items are those that have not been discussed by the Commission previously.

1. Parks Advisory Board Tree Removal Recommendation

Consideration of Memorandum #24-23 recommending the approval of the Parks Advisory Board's recommendation to remove the dangerous cottonwood trees according to the schedule in the attached assessment and for staff to plant two trees in our public spaces for each of the cottonwood trees removed. It is further recommended that the City provide for the unbudgeted expense of removing tree #11 in 2024 and budget accordingly for future tree removal.

Attachment IV-1

2. Salary Adjustment for City Manager

Consideration of Memorandum #24-27 and Resolution #24-05 recommending an adjustment to the salary of the City Manager.

Attachment IV-2

3. Salary Adjustment for City Attorney

Consideration of Memorandum #24-28 and Resolution #24-06 recommending an adjustment to the salary of the City Attorney.

Attachment IV-3

4. YPD Surplus Property

Consideration of Memorandum #24-31 recommending the adoption of Resolution #24-07 authorizing the sale or disposal of surplus property.

Attachment IV-4

5. Homeland Security Funding Application & Purchase of Cameras

Consideration of Memorandum #24-32 recommending authorization for the Yankton Police Department's application for Homeland Security funding and, if successful, the subsequent purchase of four (4) vigilant license plate reader quick deploy cameras, and approve Resolution #24-08.

Attachment IV-5

6. Christmas Light Decoration Purchase

Consideration of Memorandum #24-30 recommending approval of the purchase of Christmas light decorations for Riverside Park from the BBB fund with the understanding that the Optimists Club will contribute \$5,000.00 toward the purchase.

Attachment IV-6

7. Winter Traction Aid (PPE) Program

Consideration of Memorandum #24-34 authorizing the City Manager to amend the City of Yankton Employee Handbook Personnel Policy Manual and direct the Human Resources Department to implement the Winter Traction Aid PPE Program.

Attachment IV-7

8. Wastewater EDA Project Change Order #2

Consideration of Memorandum #24-35 recommending the approval of the Wastewater EDA Project Change Order #2 in the amount of \$4,122.00, increasing the project cost to the total of \$9,958,696.00.

Attachment IV-8

9. Surplus Property

Consideration of Memorandum #24-37 recommending the adoption of Resolution #24-10 authorizing the destruction, trade, donation or sale of surplus office furniture and water meters.

Attachment IV-9

10. Bridge Re-inspections

Consideration of Memorandum #24-36 recommending the adoption of Resolution #24-09 authorizing the State to issue a work order to Banner Associates, Inc. to proceed with inspection of City owned bridge structures.

Attachment IV-10

V. OTHER BUSINESS

Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will not be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.

VI. ADJOURN THE MEETING OF FEBRUARY 12, 2024

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.