



2024_02_12

**CITY COMMISSION
MEETING**



Mission Statement

To provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage and thrive.

YANKTON BOARD OF CITY COMMISSIONERS

Regular City Commission Meeting beginning at 7:00 P.M.

Monday, February 12, 2024

City of Yankton Community Meeting Room

Located at the Career Manufacturing Technical Education Academy formerly known as
Technical Education Center • 1200 W. 21st Street • Room 114

If you would like to watch the City Commission meeting you can do so by accessing the City of Yankton’s
YouTube Live Channel. <https://www.youtube.com/c/cityofyankton/live>

TV Schedule: Mondays at 7:03 p.m. and Tuesday following meeting at 1:00 p.m.
on Midco Channel 3 and Bluepeak Channel 98.

I. ROUTINE BUSINESS

1. Roll Call

2. Approve Minutes of Work Session Meeting of January 22, 2024 and Regular Meeting of January 22, 2024

Attachment I-2

3. Schedule of Bills

Attachment I-3

4. City Manager’s Report

Attachment I-4

5. Public Appearances

Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.

II. CONSENT ITEMS

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.

1. **Work Session**

Setting date of February 26, 2024 at 6:00 PM in Room #114 of the Career Manufacturing Technical Education Academy for the next work session of the Yankton City Commission.

2. **Transient Merchant License – Market at the Meridian**

Consideration of Memorandum #24-29 recommending approval of the application from Market at the Meridian for a Transient Merchant License, May 4 – October 26, 2024 for the Farmers Market which will take place every Saturday morning from May 4, 2024 through October 26, 2024 at the City parking lot located at the corner of 2nd Street and Douglas Street.

Attachment II-2

3. **Establish Public Hearing for Sale of Alcoholic Beverages**

Establish February 26, 2024 as the date for the public hearing for a Special On-sale Malt Beverage Retailers License and a Special On-sale Wine Retailers License for 1 day, April 10, 2024, from Mount Marty University – Fresh Ideas, 1105 W. 8th Street.

Attachment II-3

4. **Establish Public Hearing for Sale of Alcoholic Beverages**

Establish February 26, 2024 as the date for the public hearing for a new Retail (on-off sale) Malt Beverage & SD Farm Wine License for July 1, 2023 to June 30, 2024 from Charles Rezac dba Chuck Stop LLC, 800 Summit Street.

Attachment II-4

III. OLD BUSINESS

Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.

1. **Second Reading and Public Hearing – Budget Ordinance**

Consideration of Memorandum #24-33, the Second Reading and Public Hearing of Ordinance #1078, Supplement #1 to Ordinance #1074, the 2024 Annual Appropriation Ordinance.

Attachment III-1

2. **Public Hearing for Sale of Alcoholic Beverages**

Consideration of Memorandum #24-25 regarding the request a Special (on-sale) Malt Beverage Retailers License and a Special (on-sale) Wine Retailers License for 1 day, February 24, 2024 from The Center (Kriss Thury, Executive Director), 900 Whiting Drive, Yankton, South Dakota.

Attachment III-2

3. **Public Hearing for Sale of Alcoholic Beverages**

Consideration of Memorandum #24-26 regarding the request for a Special On-Sale Liquor License for one day, February 14, 2024 from Flusswerks, LLC dba 1872 Saloon/ Levee Street Steakhouse at 100 Douglas, Suite 101.

Attachment III-3

Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.

IV. NEW BUSINESS

New business items are those that have not been discussed by the Commission previously.

1. **Parks Advisory Board Tree Removal Recommendation**

Consideration of Memorandum #24-23 recommending the approval of the Parks Advisory Board's recommendation to remove the dangerous cottonwood trees according to the schedule in the attached assessment and for staff to plant two trees in our public spaces for each of the cottonwood trees removed. It is further recommended that the City provide for the unbudgeted expense of removing tree #11 in 2024 and budget accordingly for future tree removal.

Attachment IV-1

2. **Salary Adjustment for City Manager**

Consideration of Memorandum #24-27 and Resolution #24-05 recommending an adjustment to the salary of the City Manager.

Attachment IV-2

3. **Salary Adjustment for City Attorney**

Consideration of Memorandum #24-28 and Resolution #24-06 recommending an adjustment to the salary of the City Attorney.

Attachment IV-3

4. YPD Surplus Property

Consideration of Memorandum #24-31 recommending the adoption of Resolution #24-07 authorizing the sale or disposal of surplus property.

Attachment IV-4

5. Homeland Security Funding Application & Purchase of Cameras

Consideration of Memorandum #24-32 recommending authorization for the Yankton Police Department's application for Homeland Security funding and, if successful, the subsequent purchase of four (4) vigilant license plate reader quick deploy cameras, and approve Resolution #24-08.

Attachment IV-5

6. Christmas Light Decoration Purchase

Consideration of Memorandum #24-30 recommending approval of the purchase of Christmas light decorations for Riverside Park from the BBB fund with the understanding that the Optimists Club will contribute \$5,000.00 toward the purchase.

Attachment IV-6

7. Winter Traction Aid (PPE) Program

Consideration of Memorandum #24-34 authorizing the City Manager to amend the City of Yankton Employee Handbook Personnel Policy Manual and direct the Human Resources Department to implement the Winter Traction Aid PPE Program.

Attachment IV-7

8. Wastewater EDA Project Change Order #2

Consideration of Memorandum #24-35 recommending the approval of the Wastewater EDA Project Change Order #2 in the amount of \$4,122.00, increasing the project cost to the total of \$9,958,696.00.

Attachment IV-8

9. Surplus Property

Consideration of Memorandum #24-37 recommending the adoption of Resolution #24-10 authorizing the destruction, trade, donation or sale of surplus office furniture and water meters.

Attachment IV-9

10. Bridge Re-inspections

Consideration of Memorandum #24-36 recommending the adoption of Resolution #24-09 authorizing the State to issue a work order to Banner Associates, Inc. to proceed with inspection of City owned bridge structures.

Attachment IV-10

V. OTHER BUSINESS

Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will not be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.

VI. ADJOURN THE MEETING OF FEBRUARY 12, 2024

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
CITY COMMISSION WORK SESSION, 6:00 P.M.
JANUARY 22ND, 2024**

Work Session of the Board of City Commissioners of the City of Yankton was called to order by Mayor Moser.

Roll Call: Present: Commissioners Benson, Brunick, Hunhoff, Johnson, Miner, Schramm, and Villanueva. City Manager Leon, City Attorney Den Herder, and Finance Officer Yardley were also present. Absent: Commissioner Webber. Quorum present.

There were no public appearances at this time.

City Manager Leon reviewed the current 2022-2025 City of Yankton Strategic Plan. Accomplishments and status on projects were discussed with overall consensus on continuing strategic planning in the future.

In addition, City Manager Leon discussed the implications of the initiated measure to eliminate the sales tax on consumables. The definition of consumables and the impact on cities is unclear and unknown at this time. Yankton City Ordinance Sec 22 ½ - 23 clarifies how second penny tax may be spent. City Manager Leon urged Commissioners to think on future funding constraints and mentioned additional revenue sources may include an opt out, doing less, and/or changing the second penny ordinance. Mayor Moser also spoke on the seriousness and impact if this measure passes. Charlie Gross questioned redirecting 3rd penny as well. Al Viereck and Duane Johnson made remarks.

No official action was taken at this time.

Action 24-15

Moved by Commissioner Johnson, seconded by Commissioner Miner, to adjourn at 6:54 p.m.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Stephanie Moser
Mayor

ATTEST:

Lisa Yardley
Finance Officer

Published January 31, 2024

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
JANUARY 22ND, 2024**

Board of City Commissioners of the City of Yankton was called to order by Mayor Moser.

Roll Call: Present: Commissioners Benson, Brunick, Hunhoff, Johnson, Miner, Schramm, and Villanueva. City Manager Leon, City Attorney Den Herder and City Finance Officer Yardley were also present. Absent: Commissioner Webber. Quorum present.

Action 24-16

Moved by Commissioner Villanueva, seconded by Commissioner Miner, to approve Minutes of Regular Meeting of January 8, 2024.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 24-17

Moved by Commissioner Johnson, seconded by Commissioner Benson, that the Schedule of Bills be approved and warrants be issued.

A & B Business Equipment (Service Contract) \$753.76; ASCAP (2024 License Fee) \$434.00; Binder/Tim (Travel Reimbursement) \$115.54; Brightway Electric (Light Fixtures) \$1,722.35; C & C Hauling & Construction (Concrete Pad) \$510.21; Central Square Tech (Annual Subscription Fee) \$120.00; CenturyLink (Phone) \$1,275.77; City Of Yankton-Parks (Landfill Charges) \$114.29; Combined Building Specialties (Materials) \$256.00; Connecting Cultures (2024 Outreach Services) \$2,500.00; Dept Of Health (Lab Testing) \$533.00; Design Solutions & Integration (Scada Pump Controls) \$580.00; Fejfar Plumbing (Water Heater) \$7,469.41; Frick/Brian (Travel Reimbursement) \$381.96; Geotek (Mead Prop Testing) \$3,874.00; Hawkins Inc (Pool Chemicals) \$1,072.60; HDR Engineering (Wastewater Project) \$94,515.65; Heiman Fire Equipment (Decon Cloth) \$77.87; James Dean Acoustic (Entertainment Centennial) \$300.00; JEO Consulting Group (Bridge Column Repair) \$8,696.25; JJ Benji's (Staff Shirts) \$2,696.80; JMN Construction (Bridge Column Repair) \$272,738.83; John T Jones Construction (Wastewater Project) \$218,754.24; Kaiser Heating & Cooling (Dehumidifier Repair) \$450.00; KYHT Radio Station (Centennial Package Ads) \$1,000.00; Locality Media (Software Annual Fee) \$9,975.00; Masonry Components (Construction-3rd St) \$28,112.80; Merkel Electric (Surge Suppressor) \$528.94; MidAmerican Energy (Fuel) \$9,927.26; Midwest Tape (AV) \$166.20; Observer (Advertisement) \$72.00; O'Connor Concrete Construction (4th Street Project) \$2,142.00; Overhead Door Co (Garage Remote) \$100.00; Plan & Development Dist. 3 (Cemetery Maintenance) \$1,500.00; Powerphone (Recertification) \$329.00; Press & Dakotan (Minutes Publication) \$751.66; Ron's Auto Glass (Lexan Installation) \$76.50; Royal Sports Shop (Meridian Bridge Pins) \$1,965.00; Smith Insurance (Airport Liability Insurance) \$15,682.00; South Dakota 811 (Message Fees) \$163.80; Transportation Dept/S.D. (Bridge Inspections) \$580.55; Villanueva/Mike (Travel Reimbursement) \$204.06; Well365 (2024 Wellness Links) \$3,600.00; Williams & Company (Audit) \$19,605.00; Xtreme Car Wash (Car Washes) \$337.20; Yankton County (Paging System) \$300.00; Yankton Police Department (Gas Reimbursement) \$108.40.

City Manager Leon submitted a written report giving an update on community projects and items of interest.

Thomas Bixler announced he will be collecting signatures now for Yankton County Treasurer and starting Friday for Yankton City Commissioner.

Ryan Heine reminded the Commission that for the last two months there has been no public hearing for his package off-sale liquor license application. As a local food business, they are still interested.

Action 24-18

Moved by Commissioner Hunhoff, seconded by Commissioner Miner, to approve the following consent agenda items:

- 1) Consent Item II-1 was moved to New Business Item IV-7.
- 2) Establish a public hearing for a Special (On-sale) Malt Beverage Retailers License and Special (On-Sale) Wine Retailer License for one day, February 24, 2024 from The Center at 900 Whiting Drive.
- 3) Establish a public hearing for a Special (On-sale) Liquor License for one day, February 14, 2024 from Flusswerks, LLC dba 1872 Saloon/Levee Street Steakhouse at 100 Douglas, Suite 101.
- 4) A possible quorum at the events; Thrive Annual Meeting, Meridian Bridge Centennial Kickoff, and The Lawn and River Corridor Events Spaces Master Planning Meeting; may occur, and no commission action will take place if a quorum is present.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 24-19

This was the time and place for the second reading and public hearing for Ordinance No. 1077, AN ORDINANCE CLARIFYING THE FEE STRUCTURE FOR ALCOHOL LICENSE RENEWAL AND THE METHOD FOR ISSUANCE OF ON-SALE AND OFF-SALE LIQUOR LICENSES ISSUED BY THE CITY OF YANKTON (Memorandum 24-22) Ryan Heine was present to speak against the adoption of the ordinance. Moved by Commissioner Brunick, seconded by Commissioner Johnson, to adopt Ordinance No. 1077.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 24-20

This was the time and place for the public hearing on the application for a Special Events Alcoholic Beverage License Application for a Special (On-sale) Liquor License for one day, January 26, 2024 from Boomer’s, Inc., (Kim Braunesreither, Owner/Vice-President) d/b/a Boomer’s Lounge, 100 E. 3rd Street, at the Meridian Venue, 101 E. 3rd Street. (Memorandum 24-17) No one was present to speak for or against the application. Moved by Commissioner Johnson, seconded by Commissioner Miner, to approve the license.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 24-21

This was the time and place for the public hearing on the application for a Special Events Alcoholic Beverage License Application for a Special (On-sale) Liquor License for one day, April 6, 2024, from Hanten, Inc., (Ben Hanten, President), d/b/a Ben's Brewing Co., 222 West 3rd Street. The event will take place at the St. Benedict Dining Room, 1500 St. Benedict Drive. (Memorandum 24-18) No one was present to speak for or against the application. Moved by Commissioner Benson, seconded by Commission Schramm, to approve the license.

Roll Call: All members present voting "Aye:" Benson, Brunick, Hunhoff, Johnson, Miner, Schramm and Mayor Moser; voting "Nay:" None. "Abstain:" Commissioner Villanueva.
Motion adopted.

Action 24-22

This was the time and place for the public hearing on the application for a Special Events Alcoholic Beverage License Application for a Special (On-sale) Liquor License for one day, February 3, 2024, from Yankton Elks Lodge #994, (Joe Sparks, Exalted Ruler), 504 West 27th Street. The event will take place at the NFAA Archery Center, 800 Archery Lane. (Memorandum 24-19) No one was present to speak for or against the application. Moved by Commissioner Brunick, seconded by Commissioner Miner, to approve the license.

Roll Call: All members present voting "Aye:" Benson, Brunick, Hunhoff, Johnson, Miner, Schramm and Mayor Moser; voting "Nay:" None. "Abstain:" Commissioner Villanueva.
Motion adopted.

Action 24-23

This was the time and place for the public hearing on the application for a Special Events Alcoholic Beverage License Application for a Special (On-sale) Liquor License for one day, February 10, 2024 from Boomer's, Inc., (Kim Braunesreither, Owner/Vice-President), d/b/a Boomer's Lounge, 100 E. 3rd Street. The event will take place at the Meridian Venue, 101 E. 3rd Street. (Memorandum 24-20). No one was present to speak for or against the application. Moved by Commissioner Hunhoff, seconded by Commissioner Johnson, to approve the license.

Roll Call: All members present voting "Aye;" voting "Nay:" None.
Motion adopted.

Commissioner Johnson introduced and Mayor Moser read the title of Ordinance No. 1078, AN ORDINANCE AMENDING AND SUPPLEMENTING ORDINANCE #1074, THE 2024 ANNUAL APPROPRIATION ORDINANCE, and set the date of the second reading and public hearing as February 12, 2024.

Action 24-24

Moved by Commissioner Miner, seconded by Commissioner Brunick, to approve Resolution #24-04 and approve the purchases of a John Deer gator for \$30,348.39 and a snow blade for \$6,000.00. (Memorandum 24-14)

RESOLUTION #24-04

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useable or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, trade-in, destruction or other disposal of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

SURPLUS PROPERTY TO BE TRADE-IN

Year	Description	Division
2002	Toro UTV serial number ending:0243	Cemetery
1997	Cushman UTV serial number ending: 1429	Golf Course

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 24-25

Moved by Commissioner Benson, seconded by Commissioner Schramm, to approve Resolution #24-03 and approve the purchase of a 2019 Jacobsen GP400 mower from TurfWerks resulting in a net price of \$18,500.00. (Memorandum 24-08)

RESOLUTION #24-03

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useable or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, trade-in, destruction or other disposal of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

SURPLUS PROPERTY TO BE TRADE-IN

Year	Description	Division
2006	Jacobsen Greensking 4 serial number ending: 622	Golf Course
2015	Jacobsen Greensking 4 serial number ending: 2664	Golf Course

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 24-26

Moved by Commissioner Johnson, seconded by Commissioner Schramm, to grant a sidewalk cafe permit to 100 East 3rd Street d/b/a Boomer’s Lounge. (Memorandum 24-11)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 23-27

Moved by Commissioner Miner, seconded by Commissioner Villanueva, to approve Resolution #24-02 and grant a sidewalk café permit to 102 and 104 East 3rd Street d/b/a Mojo’s Third Street Pizza. (Memorandum 24-12)

RESOLUTION 24-02

RESOLUTION OF SIDEWALK EXTENSION

WHEREAS, the City of Yankton, permits sidewalk cafes to operate on public sidewalks in the B-3 Central Business District, and

WHEREAS, the owner/operator of 102 & 104 East 3rd Street has requested a sidewalk cafe permit in a boardwalk extension to the existing public sidewalk, and

WHEREAS, the applicant has provided a detailed set of plans for a boardwalk extension to the public sidewalk, and

WHEREAS, the City of Yankton, South Dakota, after due review and consideration, has determined that applicant has met the minimum sidewalk cafe requirements, and

WHEREAS, the design: SD planning process and other redevelopment efforts in the Meridian District emphasize the creative use of public spaces, and

WHEREAS, the applicant has requested the boardwalk extension be formally recognized by the City Commission as a portion of the public sidewalk.

NOW THEREFORE BE IT RESOLVED, that boardwalk extension as shown in the 2024 sidewalk cafe application of 102 & 104 East 3rd Street be recognized as a portion of the public sidewalk during the time period during which it is installed.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 24-28

Moved by Commissioner Villanueva, seconded by the Miner, to award the bid for three new Heavy Duty Ten Yard Dump Box Bodies with Hydraulic Hoist, and one Under Body Scraper to Northern Truck and Equipment, Sioux Falls, South Dakota in the amount of \$191,122.00 for the Department of Public Works. (Memorandum 24-21)

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 24-29

Moved by Commissioner Johnson, seconded by Commissioner Villanueva, to establish a public hearing on February 26, 2024 for a transfer of location of a Retail (on-off sale) Malt Beverage and SD Farm Wine License from Chuck Stop LLC d/b/a Chuck Stop to Diggers, Inc. d/b/a The Fox Den.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Action 24-30

Moved by Commissioner Villanueva, seconded by Commissioner Benson, to adjourn into Executive Session at 7:48 to discuss **contractual and personnel matters** under SDCL 1-25-2.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Regular meeting of the Board of City Commissioners of the City of Yankton was reconvened by Mayor Moser.

Roll Call: Present: Commissioners Benson, Brunick, Hunhoff, Johnson, Miner, Schramm, and Villanueva. City Manager Leon, City Attorney Den Herder, and City Finance Officer Yardley were also present. Absent: Commissioner Webber.

Quorum present.

Action 24-31

Moved by Commissioner Johnson, seconded by Commissioner Miner, to adjourn at 10:33 p.m.

Roll Call: All members present voting “Aye;” voting “Nay:” None.
Motion adopted.

Stephanie Moser
Mayor

ATTEST:

Lisa Yardley
Finance Officer

Published January 31, 2024

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
A-OX WELDING SUPPLY CO I @FY@ PROPANE	83.55	CHEMICALS & GASES	801.801.240		295959	024331	P 641 00011
ACTION ELECTRIC @FY@ LABOR AND MATERIALS	5,179.17	REP. & MAINT. - EQUIPMEN	101.126.221		28036	024327	P 641 00010
ATOMIC MUSIC GROUP LLC MUSIC AT MERIDIAN 7.4.24	3,000.00	SPECIAL EVENTS - ACTIVIT	211.231.575		7042024	023830	P 641 00008
MUSIC AT MERIDIAN 8.1.24	2,000.00	SPECIAL EVENTS - ACTIVIT	211.231.575		8012024	023832	P 641 00009
	5,000.00	*VENDOR TOTAL					
AVENU INSIGHTS & ANALYTI SOFTWARE SUPPORT	566.60	PROFESSIONAL SERVICES	601.601.202		INVB-050565	003925	P 641 00001
SOFTWARE SUPPORT	637.42	PROFESSIONAL SERVICES	611.611.202		INVB-050565	003925	P 641 00002
SOFTWARE SUPPORT	212.47	PROFESSIONAL SERVICES	631.631.202		INVB-050565	003925	P 641 00003
SOFTWARE SUPPORT	2,370.92	PROFESSIONAL SERVICES -	101.104.202		INVB-050565	003925	P 641 00004
	3,787.41	*VENDOR TOTAL					
AVERA MCKENNAN HOSPITAL ANNUAL EAP	6,360.00	EMPLOYEE ASSISTANCE PROG	711.2077		01.24.24	024008	P 641 00007
BLACKSTRAP INC @FY@ ROAD SALT	1,572.00	SNOW & ICE CHEMICALS	101.123.241		145152	024335	P 641 00014
BOLLER PRINTING INC CENTENNIAL CALENDARS	1,433.70	SPECIAL EVENTS - ACTIVIT	211.231.575		5417A	081072	P 641 00012
BOUZA/ASHLEY TRAVEL EXPENSE	103.10	CONFERENCE & MEETINGS	101.122.265		01/17/2024	024005	P 641 00015
BOW CREEK METAL INC REPAIR ORNAMENTS	200.00	RECREATION SUPPLIES - O	201.201.242		34858	022581	P 641 00013
CEDAR KNOX PUBLIC POWER @FY@ ELECTRICITY	793.80	ELECTRICITY	601.601.272		350022554	005176	P 641 00114
@FY@ ELECTRICITY	532.27	ELECTRICITY	201.201.272		350035355	005243	P 641 00115
	1,326.07	*VENDOR TOTAL					
CENTRAL SQUARE TECH LLC ANNUAL SUBSCRIPTION	120.00	PROFESSIONAL SERVICES	101.111.202		400727	241506	P 641 00025
CENTURYLINK PHONE	5.09	TELEPHONE	101.102.271		6685200	002262	P 641 00122
PHONE	9.14	TELEPHONE	101.104.271		6685200	002262	P 641 00123
PHONE	4.16	TELEPHONE	101.122.271		6685200	002262	P 641 00124
PHONE	22.25	TELEPHONE	101.111.271		6685200	002262	P 641 00125
PHONE	11.74	TELEPHONE	101.114.271		6685200	002262	P 641 00126
PHONE	0.30	TELEPHONE	101.115.271		6685200	002262	P 641 00127
PHONE	1.26	TELEPHONE	101.123.271		6685200	002262	P 641 00128
PHONE	1.93	TELEPHONE	101.127.271		6685200	002262	P 641 00129
PHONE	4.91	TELEPHONE	201.201.271		6685200	002262	P 641 00130

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
CENTURYLINK	PHONE	5.28	TELEPHONE	601.601.271		6685200	002262	P	641	00131
	PHONE	2.68	TELEPHONE	611.611.271		6685200	002262	P	641	00132
	PHONE	1.78	TELEPHONE	637.637.271		6685200	002262	P	641	00133
	PHONE	3.80	TELEPHONE	801.801.271		6685200	002262	P	641	00134
	PHONE	61.09	TELEPHONE	611.611.271		6689285	003065	P	641	00121
		135.41	*VENDOR TOTAL							
CHRISTENSEN RADIATOR & R	@FY@ SNOW PLOW PARTS	518.73	EQUIPMENT	101.114.350		32116	245509	P	641	00024
CHS	@FY@ BULK DEF	13.65	GARAGE GASOLINE & LUBRIC	801.801.238		83169	080060	P	641	00020
CITY OF VERMILLION	JT POWER TRANSFER	61,383.26	COST OF SERVICE PROVIDED	637.637.206		JANUARY 2024	003067	P	641	00094
CITY OF YANKTON-SOLID WA	LANDFILL CHARGES	16,967.99	LANDFILL TIPPING FEE	631.631.219		16598	005524	P	641	00101
CITY OF YANKTON-WATER	FILTER DISPOPSAL	81.03	LANDFILL	601.601.276		403594	240106	P	641	00026
CIVICPLUS, LLC	ORD BANK SUBSCRIPTION	266.29	PROFESSIONAL SERVICES	101.101.202		272440	024420	P	641	00005
	SAC SOFTWARE	16,562.50	PROFESSIONAL SERVICES	203.203.202		290376	023809	P	641	00019
	ANNUAL SUBSCRIPTION	2,005.00	PROFESSIONAL SERVICES	101.101.202		290686	024420	P	641	00006
		18,833.79	*VENDOR TOTAL							
COUNTERFEIT CATERING	MERIDIAN KICKOFF PARTY	4,163.04	SPECIAL EVENTS - ACTIVIT	211.231.575		3686	081076	P	641	00095
CREDIT COLLECTION SERVIC	@FY@ COLLECTION WATER	77.73	PROFESSIONAL SERVICES	601.601.202		01/22/2024	001858	P	641	00021
	@FY@ COLLECTION SEWER	38.36	PROFESSIONAL SERVICES	611.611.202		01/22/2024	001858	P	641	00022
	@FY@ COLLECTION WASTE	67.34	PROFESSIONAL SERVICES	631.631.202		01/22/2024	001858	P	641	00023
		183.43	*VENDOR TOTAL							
CREDIT COLLECTIONS BUREA	GARNISHMENT	50.00	MISC. EMP. DED.	711.2079		01/18/2024	024007	P	641	00018
CULLIGAN	@FY@ WATER SOFTENER	5,550.00	REP. & MAINT. - PLANT	611.611.221		91788	241002	P	641	00016
DAYHUFF DEVELOPMENT INC	FACADE GRANT	15,645.00	HISTORIC DOWNTOWN YANKTO	211.231.549		01/12/2024	024244	P	641	00027
DIAMOND MOWERS	BLADE KIT AND SKID SHOE	665.20	REP. & MAINT. - EQUIPMEN	201.201.221		231401-IN	081068	P	641	00028

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
DIAMOND MOWERS	SKID SHOE ROTARY	162.06	REP. & MAINT. - EQUIPMEN	201.201.221		231658-IN	081069	P	641	00029
		827.26	*VENDOR TOTAL							
FERGUSON ENTERPRISES LLC	@FY@ WATER METER PROJECT	1,260.00	METER TECHNOLOGY UPGRADE	602.602.351		456,554	240104	P	641	00032
	WATER METER PROJECT	20,000.00	METER TECHNOLOGY UPGRADE	602.602.351		461365-2	230228	P	641	00102
		21,260.00	*VENDOR TOTAL							
FIRST DAKOTA NATIONAL BA	AGENCY/IRA CASH	1,000.00	OTHER DEBT SERVICE	101.114.431			005659	P	641	00146
FLEXIBLE PIPE TOOL COMPA	SEWER HOSE	3,165.00	REP. & MAINT. - COLLECTI	611.611.226		29597	240105	P	641	00030
GEOTEK ENG & TESTING SER	@FY@ 3RD & GREEN ST TEST	132.00	3RD ST, GREEN-MAPLE/GREEN	506.572.377		0067440	233019	P	641	00103
GERSTNER OIL CO	FUEL	20,780.75	GARAGE GASOLINE & LUBRIC	801.801.238		195976	024323	P	641	00033
HANCOCK CONCRETE PRODUCT	@FY@ STORM SEWER COVERS	28,699.72	ROAD MATERIALS	101.123.239		1818080	024330	P	641	00036
HANSON BRIGGS ADVERTISIN	CENTENNIAL BRDG GLASSES	1,946.31	SPECIAL EVENTS - ACTIVIT	211.231.575		12-19-2023	081073	P	641	00035
HARN RO SYSTEMS INC	CHEMICALS	6,590.00	CHEMICALS & GASES	601.601.240		IN-3184	240108	P	641	00149
HDR ENGINEERING INC	@FY@ WASTEWATER PROJECT	97,518.75	EDA PROJECT (GRANT)	611.611.323		12005866369	022828	P	641	00152
	@FY@ WASTEWATER PROJECT	34,338.66	2019 WW IMPROVEMENTS PHA	611.611.332		1200586638	021019	P	641	00153
		131,857.41	*VENDOR TOTAL							
J & H CLEANING SERVICE	JANITORIAL SERVICES	3,000.00	CONTRACTED SERVICES	203.203.204		3182242	081074	P	641	00038
JACK'S UNIFORMS	VESTS	1,593.81	EQUIPMENT	101.111.350		111495A	241504	P	641	00037
JEO CONSULTING GROUP INC	@FY@ MERIDIAN BRIDGE	5,760.94	PROFESSIONAL SERVICES	207.221.202		147759	233010	P	641	00104
JJ BENJI'S	HATS	46.00	UNIFORMS	101.111.244		22266	241502	P	641	00039
JOHN T JONES CONSTRUCTIO	@FY@ WASTEWATER PROJECT	35,283.31	2019 WW IMPROVEMENTS PHA	611.611.332		10277925	022804	P	641	00151

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
JOHN T JONES CONSTRUCTIO	@FY@ WASTEWATER PROJECT	8,827.56	2023 WW TREATMENT SRF/AR	611.611.333		2301-03	021617	P	641	00150
	HVAC IMPROVEMENTS	61,587.00	REP. & MAINT. - PLANT	601.601.221		2303-02	240107	P	641	00148
		105,697.87	*VENDOR TOTAL							
LACROIX LAW OFFICE	@FY@ LEGAL FEES	471.02	PROFESSIONAL SERVICES	101.103.202		921	243500	P	641	00089
	@FY@ LEGAL FEES	30.00	PROFESSIONAL SERVICES	101.103.202		986	243500	P	641	00090
		501.02	*VENDOR TOTAL							
LODGE AT DEADWOOD	TRAVEL EXPENSE	190.00	CONFERENCE & MEETINGS	101.122.265		62288	024010	P	641	00097
MAYER SIGNS	PARK SIGNS	598.00	RECREATION SUPPLIES - O	201.201.242		23-2804	022580	P	641	00048
MERKEL ELECTRIC	LIFT CONTROL PANEL	594.39	EQUIPMENT REPAIR & MAINT	637.637.221		9698	024333	P	641	00045
MICHAELS FENCE CO	@FY@ GATE REPAIRS	642.32	BUILDING REPAIR & MAINT.	637.637.223		88871	024326	P	641	00043
MIDAMERICAN ENERGY SERVI	@FY@ FUEL	6,542.31	FUEL-HEATING	611.611.273		253424	002904	P	641	00042
MIDPLAINS FITNESS	EXERCISE EQUIPMENT	1,700.00	EQUIPMENT	203.203.350		01.29.24	081079	P	641	00093
MIDWEST WHEEL COMPANIES	@FY@ FLOORLINER	113.01	GARAGE PARTS	801.801.249		340366700	024334	P	641	00046
MILLENIUUM RECYCLING	@FY@ RECYCLING FEE	2,212.70	CONTRACTED SERVICE-MILLE	631.631.204		481713	024329	P	641	00044
MISSOURI SEDIMENTATION A	SPECIAL APPROPRIATION	2,500.00	MSAC	211.231.552			024444	P	641	00105
MONARREZ/CHRISTINA	REFUND FOR LOST BOOK	24.99	LIBR COMP FOR LOSS & DAM	101.3641			024279	P	641	00100
MOZAK INC	CARPET AND INSTALL	4,682.33	EQUIPMENT	101.104.350		CG300952	024419	P	641	00047
MUNICIPAL EMERGENCY SERV	THERMAL IMAGING CAMERAS	5,998.00	EQUIPMENT	101.114.350		IN1986698	245507	P	641	00098
O'CONNOR CONCRETE CONSTR	@FY@ CONCRETE REPAIRS	2,040.00	PARK SIDEWALKS	503.548.322		1083	081071	P	641	00052

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
ONE OFFICE SOLUTION										
	NEW DESKS	3,800.00	EQUIPMENT	101.104.350		543707-00	024302	P	641	00050
	NEW DESK	2,110.00	EQUIPMENT	101.104.350		543710-00	024302	P	641	00051
		5,910.00	*VENDOR TOTAL							
ONWARD YANKTON										
	@FY@ POPCORN	25.00	RECREATION SUPPLIES	701.701.242		01/22/2024	024277	P	641	00049
PEACE OFFICER ASSN/SD										
	MEMBERSHIPS	125.00	MEMBERSHIP DUES	101.111.261			241507	P	641	00099
PETERSEN & SON, LLC										
	FUEL TANK TESTING	750.00	PROFESSIONAL SERVICES -	101.127.202		20091	024341	P	641	00053
POLICE CHIEFS' ASSN										
	TESTING SUPPLIES	147.00	PROFESSIONAL SERVICES	101.111.202		1704	024011	P	641	00137
QUADIEN										
	POSTAGE MACHINE LEASE	33.90	POSTAGE	101.102.231		Q1159023	012407	P	641	00138
	POSTAGE MACHINE LEASE	33.90	POSTAGE	101.104.231		Q1159023	012407	P	641	00139
	POSTAGE MACHINE LEASE	61.02	POSTAGE	101.111.231		Q1159023	012407	P	641	00140
	POSTAGE MACHINE LEASE	162.72	POSTAGE	101.122.231		Q1159023	012407	P	641	00141
	POSTAGE MACHINE LEASE	183.06	POSTAGE	601.601.231		Q1159023	012407	P	641	00142
	POSTAGE MACHINE LEASE	115.26	POSTAGE	611.611.231		Q1159023	012407	P	641	00143
	POSTAGE MACHINE LEASE	67.80	POSTAGE	631.631.231		Q1159023	012407	P	641	00144
	POSTAGE MACHINE LEASE	20.34	POSTAGE	637.637.231		Q1159023	012407	P	641	00145
		678.00	*VENDOR TOTAL							
RACOM CORPORATION										
	BEON ACCESS	26.85	PROFESSIONAL SERVICES	101.111.202		RI240043	210004	P	641	00135
	BEON ACCESS	8.95	PROFESSIONAL SERVICES	101.111.202		RI240043	210004	P	641	00136
		35.80	*VENDOR TOTAL							
RETIREMENT, SD SYSTEM										
	RETIREMENT PAY	13,598.39	SDRS SPECIAL PAY PLAN	711.2080		01/17/2024	024006	P	641	00060
	PARTICIPANT FEE	45.00	PROFESSIONAL SERV. -VOLUN	101.114.202		01/17/2024	024006	P	641	00061
		13,643.39	*VENDOR TOTAL							
RIVERFRONT EVENT CENTERS										
	MEETING RENTAL	500.00	CONFERENCE & MEETINGS	201.201.265		0	081078	P	641	00092
ROAD DAWG TOURING CO.										
	MUSIC AT THE MERIDIAN	225.00	SPECIAL EVENTS - ACTIVIT	211.231.575		07252024	023827	P	641	00147
RON'S AUTO GLASS REPAIR										
	WINDSHIELD REPAIR	415.00	REP. & MAINT. -VEHICLES	101.111.222		105738	241505	P	641	00054
SANITATION PRODUCTS INC										
	PARTS	37.50	GARAGE PARTS	801.801.249		87865	024322	P	641	00059

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
SDPRA	MEMBERSHIPS	360.00	MEMBERSHIP DUES	201.201.261		1/9/24	081070	P	641	00056
SIGN SOLUTIONS	SIGNS	223.43	ROAD MATERIALS	101.123.239		409887	024328	P	641	00057
SMITH INSURANCE INC/MT & NOTARY BOND		177.50	PROFESSIONAL SERVICES -	101.104.202		981	024428	P	641	00055
THIRD MILLENNIUM ASSOCIA	UTILITY BILLING	319.61	PROFESSIONAL SERVICES	601.601.202		30944	003880	P	641	00066
	UTILITY BILLING	305.39	PROFESSIONAL SERVICES	611.611.202		30944	003880	P	641	00067
	UTILITY BILLING	85.22	PROFESSIONAL SERVICES	631.631.202		30944	003880	P	641	00068
		710.22	*VENDOR TOTAL							
TITAN MACHINERY	@FY@ PARTS AND LABOR	1,901.10	GARAGE PARTS	801.801.249		SO0027961-1	024338	P	641	00063
TRANSPORTATION DEPT/S.D.	@FY@ BRIDGE INSPECTIONS	519.45	PROFESSIONAL SERVICES	101.122.202		S00133042	243002	P	641	00091
TRUCK TRAILER SALES INC	VEHICLE PARTS	71.80	REP. & MAINT. - VEHICLES	101.114.222		43582	245505	P	641	00065
	FUEL TREATMENT	13.50	REP. & MAINT. - VEHICLES	101.114.222		43615	245505	P	641	00064
		85.30	*VENDOR TOTAL							
TWO WAY SOLUTIONS INC.	MOBILE RADIOS	887.88	EQUIPMENT	101.114.350		130197	245506	P	641	00062
	RADIO BATTERY	238.91	SMALL TOOLS & HARDWARE	101.114.247		130237	245508	P	641	00058
		1,126.79	*VENDOR TOTAL							
UNITED STATES POSTAL SER	POSTAGE	54.16	POSTAGE	101.122.231		02/01/2024	002989	P	641	00075
	POSTAGE	150.87	POSTAGE	101.104.231		02/01/2024	002989	P	641	00076
	POSTAGE	16.41	POSTAGE	101.111.231		02/01/2024	002989	P	641	00077
	POSTAGE	302.90	POSTAGE	201.201.231		02/01/2024	002989	P	641	00078
	POSTAGE	7.48	POSTAGE	101.122.231		02/01/2024	002989	P	641	00079
	POSTAGE	70.71	POSTAGE	637.637.231		02/01/2024	002989	P	641	00080
	POSTAGE	15.19	POSTAGE	101.102.231		02/01/2024	002989	P	641	00081
	POSTAGE	212.44	POSTAGE	101.106.231		02/01/2024	002989	P	641	00082
	POSTAGE	178.51	POSTAGE	101.107.231		02/01/2024	002989	P	641	00083
	POSTAGE	16.00	POSTAGE	203.203.231		02/01/2024	002989	P	641	00084
	POSTAGE	1.76	POSTAGE	101.114.231		02/01/2024	002989	P	641	00085
	POSTAGE	126.44	POSTAGE	601.601.231		02/01/2024	002989	P	641	00086
	POSTAGE	120.82	POSTAGE	611.611.231		02/01/2024	002989	P	641	00087
	POSTAGE	33.72	POSTAGE	631.631.231		02/01/2024	002989	P	641	00088
		1,307.41	*VENDOR TOTAL							
VEOLIA WATER TECHNOLOGIE	UV BULBS	8,415.00	REP. & MAINT. - PLANT	611.611.221		902494497	241001	P	641	00069

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
WHITE CAP	ROAD MATERIALS	32,740.50	ROAD MATERIALS	101.123.239		50025007820	024332	P	641	00071
WILLIAMS & COMPANY PC	AUDIT	3,688.20	AUDIT	101.101.203		186294	005659	P	641	00116
	AUDIT	2,663.70	AUDIT	601.601.203		186294	005659	P	641	00117
	AUDIT	2,663.70	AUDIT	611.611.203		186294	005659	P	641	00118
	AUDIT	614.70	AUDIT	631.631.203		186294	005659	P	641	00119
	AUDIT	614.70	AUDIT	637.637.203		186294	005659	P	641	00120
		10,245.00	*VENDOR TOTAL							
XEROX FINANCIAL SERVICES	COPIER LEASE	410.99	COPIES	101.105.234		5258392	021748	P	641	00106
	@FY@ PHOTOCOPIES	475.94	COPIES	101.105.234		5258392	021748	P	641	00107
	COPIER LEASE	141.94	CONTRACTED SERVICES	203.203.204		5258392	021748	P	641	00108
	@FY@ PHOTOCOPIES	171.09	COPIES	203.203.234		5258392	021748	P	641	00109
	COPIER LEASE	141.94	COPIES	101.111.234		5258392	021748	P	641	00110
	@FY@ PHOTOCOPIES	47.07	COPIES	101.111.234		5258392	021748	P	641	00111
	COPIER LEASE	141.94	COPIES	101.104.234		5258392	021748	P	641	00112
	@FY@ PHOTOCOPIES	135.47	COPIES	101.104.234		5258392	021748	P	641	00113
		1,666.38	*VENDOR TOTAL							
YANKTON AREA ARTS ASSN	SUMMER BAND CONCERTS	3,600.00	SUMMER BAND	211.231.577		1.26.24	081075	P	641	00096
YANKTON COUNTY AUDITOR	@FY@ 4Q SAFETY CTR SHARE	11,947.70	RENT FOR SAFETY CENTER	101.111.212		Q4 2023	024443	P	641	00073
YANKTON COUNTY SHARPSHOO	@FY@ GUN RANGE RENTAL	100.00	PROFESSIONAL SERVICES	101.111.202		01/18/2024	241503	P	641	00072
YRAA	MEMBERSHIP DUES	25.00	MEMBERSHIP DUES	101.122.261		01/29/2024	024009	P	641	00074

Schedule of Bills

VENDOR NAME	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
DESCRIPTION							
REPORT TOTALS:	607,028.94						

RECORDS PRINTED - 000147

Schedule of Bills

FUND RECAP :

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	115,270.33
201	PARKS AND RECREATION	3,325.34
203	SUMMIT ACTIVITY CENTER	21,591.53
207	BRIDGE AND STREET	5,760.94
211	LODGING SALES TAX	34,513.05
503	PARK CAPITAL	2,040.00
506	SPECIAL CAPITAL IMPROV	132.00
601	WATER OPERATION	72,994.25
602	WATER RENEWAL/REPLACEMENT	21,260.00
611	WASTE WATER OPERATION	203,585.31
631	SOLID WASTE	20,261.94
637	JOINT POWER	63,327.50
701	LIBRARY TRUST	25.00
711	EMPLOYEE BENEFIT	20,008.39
801	CENTRAL GARAGE	22,933.36
TOTAL ALL FUNDS		607,028.94

BANK RECAP :

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	607,028.94
TOTAL ALL BANKS		607,028.94

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

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CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
AFLAC		00025							
	EMPLOYEE DEDUCTIONS	5,407.42	CANCER & ICU SUPPLEMENTA	711.2075	01/22/2024	001234	P	676	00109
AFSCME	COUNCIL 65	06454							
	EMPLOYEE DEDUCTIONS	534.98	MISC. EMP. DED.	711.2079	1/05/2024			676	00041
	EMPLOYEE DEDUCTIONS	534.98	MISC. EMP. DED.	711.2079	1/19/2024			676	00094
		1,069.96	*TOTAL						
AVERA	HEALTH PLANS	05140							
	HEALTH INSURANCE PREM	80,611.11	HEALTH INSURANCE	711.2068	1/5/2024			676	00044
	@FY@ DAVID LEYDEN 2023	1,762.95CR	HEALTH INSURANCE	711.2068	1/5/2024	005122	P	676	00045
		78,848.16	*TOTAL						
CITY UTILITIES		00109							
	@FY@ WTR-WW CHARGES	165.77	WATER SERVICE	101.114.274	01/09/2024	002642	P	676	00061
	@FY@ WTR-WW CHARGES	54.48	SEWER SERVICE	101.114.275	01/09/2024	002642	P	676	00062
	@FY@ WTR-WW CHARGES	57.84	SEWER SERVICE	101.125.275	01/09/2024	002642	P	676	00057
	@FY@ WTR-WW CHARGES	165.40	WATER SERVICE	101.127.274	01/09/2024	002642	P	676	00053
	@FY@ WTR-WW CHARGES	126.00	WASTEWATER SERVICE	101.127.275	01/09/2024	002642	P	676	00054
	@FY@ WTR-WW CHARGES	52.00	LANDFILL	101.127.276	01/09/2024	002642	P	676	00055
	@FY@ WTR-WW CHARGES	141.91	LANDFILL	101.127.276	01/09/2024	002642	P	676	00056
	@FY@ WTR-WW CHARGES	198.61	WATER SERVICE	101.141.274	01/09/2024	002642	P	676	00074
	@FY@ WTR-WW CHARGES	119.04	SEWER SERVICE	101.141.275	01/09/2024	002642	P	676	00075
	@FY@ WTR-WW CHARGES	74.26	WATER SERVICE	101.142.274	01/09/2024	002642	P	676	00076
	@FY@ WTR-WW CHARGES	51.04	SEWER SERVICE	101.142.275	01/09/2024	002642	P	676	00077
	@FY@ WTR-WW CHARGES	436.17	WATER SERVICE	201.201.274	01/09/2024	002642	P	676	00068
	@FY@ WTR-WW CHARGES	265.36	SEWER SERVICE	201.201.275	01/09/2024	002642	P	676	00069
	@FY@ WTR-WW CHARGES	661.71	WATER SERVICE	203.203.274	01/09/2024	002642	P	676	00070
	@FY@ WTR-WW CHARGES	261.84	SEWER SERVICE	203.203.275	01/09/2024	002642	P	676	00071
	@FY@ WTR-WW CHARGES	3,323.46	WATER SERVICE	601.601.274	01/09/2024	002642	P	676	00072
	@FY@ WTR-WW CHARGES	858.11	WATER SERVICE	611.611.274	01/09/2024	002642	P	676	00073
	@FY@ WTR-WW CHARGES	49.06	WATER SERVICE	631.631.274	01/09/2024	002642	P	676	00066
	@FY@ WTR-WW CHARGES	23.84	SEWER SERVICE	631.631.275	01/09/2024	002642	P	676	00067
	@FY@ WTR-WW CHARGES	213.52	WATER	637.637.274	01/09/2024	002642	P	676	00058
	@FY@ WTR-WW CHARGES	129.28	WW SERVICE	637.637.275	01/09/2024	002642	P	676	00059
	@FY@ WTR-WW CHARGES	26.00	LANDFILL	637.637.276	01/09/2024	002642	P	676	00060
	@FY@ WTR-WW CHARGES	86.52	WATER PURCHASED	801.801.274	01/09/2024	002642	P	676	00063
	@FY@ WTR-WW CHARGES	81.68	SEWER SERVICE	801.801.275	01/09/2024	002642	P	676	00064
	@FY@ WTR-WW CHARGES	26.00	LANDFILL	801.801.276	01/09/2024	002642	P	676	00065
		7,648.90	*TOTAL						
DEPT OF SOCIAL SERVICES		01681							
	CHILD SUPPORT	1,083.87	MISC. EMP. DED.	711.2079				676	00036
	CHILD SUPPORT	1,083.87	MISC. EMP. DED.	711.2079	1/19/2024			676	00089
		2,167.74	*TOTAL						
FIRST DAKOTA NAT'L BANK		07493							
	HSA CONTRIBUTIONS	3,024.58	HSA EMPLOYER CONTRIBUTIO	711.2052	01/05/2024			676	00034
	HSA CONTRIBUTIONS	2,394.44	HSA EMPLOYEE CONTRIBUTIO	711.2053	01/05/2024			676	00035
	HSA CONTRIBUTIONS	3,024.58	HSA EMPLOYER CONTRIBUTIO	711.2052	1/19/2024			676	00087
	HSA CONTRIBUTIONS	2,394.44	HSA EMPLOYEE CONTRIBUTIO	711.2053	1/19/2024			676	00088
		10,838.04	*TOTAL						

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
FIRST NATIONAL BANK FSA		07494							
	DEPENDENT CARE	711.66	FLEX DAYCARE	711.2054	1/05/2024			676	00039
	FLEX MEDICAL	468.32	FLEX MEDICAL	711.2055	1/05/2024			676	00040
	DEPENDENT CARE	711.66	FLEX DAYCARE	711.2054	1/19/2024			676	00092
	FLEX MEDICAL	468.32	FLEX MEDICAL	711.2055	1/19/2024			676	00093
		2,359.96	*TOTAL						
ICMA RETIREMENT TRUST -		00287							
	ICMA CONTRIBUTIONS	1,657.26	ICMA DEFERRED COMPENSATI	711.2067	01/05/2024			676	00033
	ICMA CONTRIBUTIONS	1,657.26	ICMA DEFERRED COMPENSATI	711.2067	1/19/2024			676	00086
		3,314.52	*TOTAL						
LUMEN		07496							
	@FY@ CITY HALL INTERNET	372.44	INTERNET ACCESS	101.105.270	668574691	023065	P	676	00001
MIDAMERICAN ENERGY COMPA		00303							
	@FY@ MIDAMERICAN ENERGY	363.90	FUEL-HEATING	101.114.273	01/05/2024			676	00022
	@FY@ MIDAMERICAN ENERGY	16.36	FUEL-GENERATOR	101.115.273	01/05/2024			676	00021
	@FY@ MIDAMERICAN ENERGY	1,222.91	ROAD MATERIALS	101.123.239	01/05/2024			676	00028
	@FY@ MIDAMERICAN ENERGY	425.34	FUEL-HEATING	101.125.273	01/05/2024			676	00023
	@FY@ MIDAMERICAN ENERGY	985.36	FUEL-HEATING	101.127.273	01/05/2024			676	00019
	@FY@ MIDAMERICAN ENERGY	293.55	FUEL-HEATING	101.141.273	01/05/2024			676	00027
	@FY@ MIDAMERICAN ENERGY	274.90	FUEL-HEATING	101.142.273	01/05/2024			676	00025
	@FY@ MIDAMERICAN ENERGY	590.26	FUEL-HEATING	201.201.273	01/05/2024			676	00026
	@FY@ MIDAMERICAN ENERGY	57.50	FUEL-HEATING	202.202.273	01/05/2024			676	00024
	@FY@ MIDAMERICAN ENERGY	3,817.32	FUEL-HEATING	601.601.273	01/05/2024			676	00030
	@FY@ MIDAMERICAN ENERGY	1,503.67	HEATING FUEL - GAS	637.637.273	01/05/2024			676	00029
	@FY@ MIDAMERICAN ENERGY	426.43	FUEL-HEATING	801.801.273	01/05/2024			676	00020
		9,977.50	*TOTAL						
MONEY MOVERS INC		07676							
	SAC MAINT FEE	10.75	PROFESSIONAL SERVICES	203.203.202	163407	023072	P	676	00082
MORROW/JOSEPH C.		03823							
	@FY@ DESIGN WORK	960.00	PROFESSIONAL SERVICES	101.125.202	170	203537	P	676	00002
	DESIGN WORK	2,070.00	PROFESSIONAL SERVICES	101.125.202	172	203537	P	676	00097
		3,030.00	*TOTAL						
NEBRASKA DOR - WH INCOME		07502							
	NEBRASKA INCOME TAX	1,229.47	NEBRASKA INCOME TAX	711.2057	01/25/2024	005222	P	676	00103
NORTHWESTERN ENERGY		00455							
	@FY@ NORTHWESTERN ENERGY	638.04	ELECTRICITY	101.114.272	1/05/2024			676	00010
	@FY@ NORTHWESTERN ENERGY	72.75	ELECTRICITY	101.115.272	1/05/2024			676	00009
	@FY@ NORTHWESTERN ENERGY	161.53	ELECTRICITY	101.123.272	1/05/2024			676	00014
	@FY@ NORTHWESTERN ENERGY	1,620.18	ELECTRICITY	101.125.272	1/05/2024			676	00008
	@FY@ NORTHWESTERN ENERGY	28,536.68	ELECTRICITY-STREET LIGHT	101.126.272	1/05/2024			676	00003
	@FY@ NORTHWESTERN ENERGY	1,587.21	ELECTRICITY	101.127.272	1/05/2024			676	00005
	@FY@ NORTHWESTERN ENERGY	1,418.43	ELECTRICITY	101.141.272	1/05/2024			676	00013
	@FY@ NORTHWESTERN ENERGY	942.06	ELECTRICITY	101.142.272	1/05/2024			676	00018
	@FY@ NORTHWESTERN ENERGY	2,287.59	ELECTRICITY	201.201.272	1/05/2024			676	00004
	@FY@ NORTHWESTERN ENERGY	802.01	ELECTRICITY	202.202.272	1/05/2024			676	00012
	@FY@ NORTHWESTERN ENERGY	22,168.61	ELECTRICITY	601.601.272	1/05/2024			676	00015
	@FY@ NORTHWESTERN ENERGY	11,286.92	ELECTRICITY	611.611.272	1/05/2024			676	00017

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
	NORTHWESTERN ENERGY	00455							
	@FY@ NORTHWESTERN ENERGY	191.28	ELECTRICITY	621.621.272	1/05/2024			676	00006
	@FY@ NORTHWESTERN ENERGY	786.03	ELECTRICITY	637.637.272	1/05/2024			676	00011
	@FY@ NORTHWESTERN ENERGY	789.96	ELECTRICITY	801.801.272	1/05/2024			676	00007
		73,289.28	*TOTAL						
	PAYMENT SERVICE NETWORK	07677							
	@FY@ CC MERCHANT FEES	29.20	PROFESSIONAL SERVICES	601.601.202	288285-288103	023066	P	676	00078
	@FY@ CC MERCHANT FEES	27.91	PROFESSIONAL SERVICES	611.611.202	288285-288103	023066	P	676	00079
	@FY@ CC MERCHANT FEES	7.79	PROFESSIONAL SERVICES	631.631.202	288285-288103	023066	P	676	00080
	@FY@ CC MERCHANT FEES	4.95	PROFESSIONAL SERVICES &	637.637.202	288285-288103	023066	P	676	00081
		69.85	*TOTAL						
	RETIREMENT, SD	00519							
	SDRS CONTRIBUTIONS	99,336.49	SD RETIREMENT SYSTEM	711.2066	01/25/2024	002809	P	676	00110
	SDSRP	04992							
	SDRS SUPPLEMENTAL	4,218.50	ROTH 457 SDRS-SRP	711.2056	1/05/2024			676	00038
	SDRS SUPPLEMENTAL	5,146.72	SDRS SUPPLEMENTAL RETIRE	711.2058	1/05/2024			676	00037
	SDRS SUPPLEMENTAL	4,243.50	ROTH 457 SDRS-SRP	711.2056	1/19/2024			676	00091
	SDRS SUPPLEMENTAL	5,186.72	SDRS SUPPLEMENTAL RETIRE	711.2058	1/19/2024			676	00090
		18,795.44	*TOTAL						
	SOUTH DAKOTA DEPT OF LAB	00636							
	@FY@ Q4 2023UNEMPLOYMENT	641.79	UNEMPLOYMENT	711.2076	1/09/2024	002981	P	676	00083
	STANDARD INSURANCE COMPA	05508							
	JAN 24 LIFE INSURANCE	1,536.13	LIFE INSURANCE	711.2069	1/24/2024	005179	P	676	00101
	FEB 24 LIFE INSURANCE	1,536.13	LIFE INSURANCE	711.2069	1/24/2024	005179	P	676	00102
	DENTAL INSURANCE	6,744.97	DENTAL INSURANCE	711.2059	1/5/2024	005313	P	676	00047
	VISION INSURANCE	571.76	VISION INSURANCE	711.2078	1/5/2024	005313	P	676	00046
		10,388.99	*TOTAL						
	U.S. POST OFFICE-UTIL	00642							
	UTILITY BILING POSTAGE	1,166.15	PROFESSIONAL SERVICES	601.601.202	37116	001855	P	676	00098
	UTILITY BILING POSTAGE	1,114.31	PROFESSIONAL SERVICES	611.611.202	37116	001855	P	676	00099
	UTILITY BILING POSTAGE	310.97	PROFESSIONAL SERVICES	631.631.202	37116	001855	P	676	00100
		2,591.43	*TOTAL						
	UKG WORKFORCE READY	07490							
	@FY@ PAYROLL/HR/TLM	2,058.60	PROFESSIONAL SERVICES	101.101.202	01/09/2024	203533	P	676	00048
	@FY@ PAYROLL/HR/TLM	254.15	PROFESSIONAL SERVICES	601.601.202	01/09/2024	203533	P	676	00049
	@FY@ PAYROLL/HR/TLM	76.25	PROFESSIONAL SERVICES	611.611.202	01/09/2024	203533	P	676	00050
	@FY@ PAYROLL/HR/TLM	76.25	PROFESSIONAL SERVICES	631.631.202	01/09/2024	203533	P	676	00051
	@FY@ PAYROLL/HR/TLM	76.25	PROFESSIONAL SERVICES &	637.637.202	01/09/2024	203533	P	676	00052
	PAYROLL/HR/TLM SOFTWARE	1,620.00	PROFESSIONAL SERVICES	101.107.202	12192966	203533	P	676	00104
	PAYROLL/HR/TLM SOFTWARE	200.00	PROFESSIONAL SERVICES	601.601.202	12192966	203533	P	676	00105
	PAYROLL/HR/TLM SOFTWARE	60.00	PROFESSIONAL SERVICES	611.611.202	12192966	203533	P	676	00106
	PAYROLL/HR/TLM SOFTWARE	60.00	PROFESSIONAL SERVICES	631.631.202	12192966	203533	P	676	00107
	PAYROLL/HR/TLM SOFTWARE	60.00	PROFESSIONAL SERVICES &	637.637.202	12192966	203533	P	676	00108
		4,541.50	*TOTAL						
	UNITED STATES TREASURY	07526							
	FEDERAL WITHHOLDING	37,309.62	WITHHOLDING	711.2064	01/05/2024			676	00031
	FEDERAL WITHHOLDING	63,869.64	OASI	711.2065	01/05/2024			676	00032

ACH Payment Register

CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
07526	UNITED STATES TREASURY						
	GARNISHMENT	255.45	MISC. EMP. DED.	711.2079	1/05/2024		676 00043
	FEDERAL WITHHOLDING	37,549.26	WITHHOLDING	711.2064	1/19/2024		676 00084
	FEDERAL WITHHOLDING	61,936.80	OASI	711.2065	1/19/2024		676 00085
	GARNISHMENT	304.67	MISC. EMP. DED.	711.2079	1/19/2024		676 00096
		201,225.44	*TOTAL				
00918	UNITED WAY						
	UNITED WAY CONTRIBUTION	83.00	UNITED FUND	711.2070	1/05/2024		676 00042
	UNITED WAY CONTRIBUTION	83.00	UNITED FUND	711.2070	1/19/2024		676 00095
		166.00	*TOTAL				
		537,321.07	**CLAIMS TOTAL				

ACH Payment Register

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CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:		537,321.07					

RECORDS PRINTED - 000109

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	46,846.59
201	PARKS AND RECREATION	3,579.38
202	HUETHER FAMILY AQUATICS CTR	859.51
203	SUMMIT ACTIVITY CENTER	934.30
601	WATER OPERATION	30,958.89
611	WASTE WATER OPERATION	13,423.50
621	CEMETERY OPERATION	191.28
631	SOLID WASTE	527.91
637	JOINT POWER	2,799.70
711	EMPLOYEE BENEFIT	435,789.42
801	CENTRAL GARAGE	1,410.59
TOTAL ALL FUNDS		537,321.07

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	537,321.07
TOTAL ALL BANKS		537,321.07

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

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CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P	ID	LINE
	ARANT CREATIVE GROUP	07796							
	AUTHOR VISIT	2,095.00	RECREATION SUPPLIES	701.701.242	1/29/2024	024278	P	631	00015
	BRUMMBER/ELLA	.19981							
	@FY@ LIFEGUARD REFUND	6.50	SALES TAX PAYABLE	203.2073	5/15/22	080993	P	631	00007
	@FY@ LIFEGUARD REFUND	100.00	RED CROSS LESSON-SAC	203.3484	5/15/22	080993	P	631	00006
		106.50	*TOTAL						
	COLLIERS SECURITIES LLC	07473							
	@FY@ ANNUAL SERVICE FEE	300.00	OTHER DEBT SERVICE	101.114.431	1/4/2024	005659	P	631	00003
	DEB/DAN SPECHT	07797							
	@FY@ TID REIMB	10,978.65	PAYMENT TO SCHRECHT, LLC	512.588.204	1/26/2026	024435	P	631	00014
	GERLACH/SHANE	07794							
	PRESENTATION FOR STAFF	303.49	RECREATION SUPPLIES	701.701.242	1/12/2024	024099	P	631	00008
	MOTOR VEHICLE DEPT, SD	00424							
	@FY@ 23 FORD EXPLORER	26.70	EQUIPMENT	602.602.350	23-141	024303	P	631	00002
	PREMIER PYROTECHNICS	03092							
	4TH OF JULY FIREWORKS	27,000.00	FIREWORKS	211.231.556	18867	023824	P	631	00001
	SDDOT-OFFICE AIR RAIL TR	07118							
	SD AIRPORT CONFERENCE	300.00	CONFERENCE & MEETINGS	101.127.265	24336	024336	P	631	00005
	STACY & JIM SCHRAMM	07798							
	@FY@ TID REIMB	10,978.65	PAYMENT TO SCHRECHT, LLC	512.588.204	1/26/2026	024436	P	631	00013
	UNITED REPUBLIC BANK	07665							
	@FY@ TID #9 REIMB	505.34	PAYMENT YANKTON DEVELOPM	514.588.204	1/15/2024	024423	P	631	00011
	YANKTON DEVELOPMENT ENTE	07484							
	@FY@ TID REIMB	42,045.30	PAYMENT YANKTON DEVELOPM	513.588.204	1/29/2024	024441	P	631	00019
	YANKTON THRIVE	00939							
	@FY@ SALES TAX REIMB	33,755.06	SPECIAL PROJECTS	101.131.599	1/11/2024	024422	P	631	00004
	@FY@ TAX REIMB 4QTR 2023	13,782.67	PROFESSIONAL SERVICES	506.572.202	1/25/2024	024433	P	631	00009
	@FY@ TAX REIMB 4QTR 2023	103,836.75	PROFESSIONAL SERVICES	506.572.202	1/25/2024	024432	P	631	00010
	@FY@ CONTRACTUAL CVB	15,565.39	PROFESSIONAL SERVICES	209.209.202	1/29/2024	024442	P	631	00016
	@FY@ CONTRACTUAL MMU	124,523.15	CONTRACT SERV-YAPG/MT MA	209.209.204	1/29/2024	024439	P	631	00017
		291,463.02	*TOTAL						
	YANKTON THRIVE	07525							
	@FY@ TID REIMB WESTBROOK	180,533.68	PAYMENT TO YAPG	511.588.566	01/26/2024	024434	P	631	00012
	YANKTON YOUTH SOCCER ASSN	07539							
	@FY@ CONTRACTED SERVICE	5,000.00	PROFESSIONAL SERVICES	209.209.202	1/29/2024	024441	P	631	00018
		571,636.33	**CLAIMS TOTAL						

Manual Check Register
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CLAIM NUMBER	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:		571,636.33					

RECORDS PRINTED - 000019

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	34,355.06
203	SUMMIT ACTIVITY CENTER	106.50
209	BUSINESS IMPROVEMENT DISTRCT	145,088.54
211	LODGING SALES TAX	27,000.00
506	SPECIAL CAPITAL IMPROV	117,619.42
511	TID #6 WESTBROOK ESTATES	180,533.68
512	TID #7 WEST 10TH STREET	21,957.30
513	TID #8 WESTBROOK PHASE 2	42,045.30
514	TID #9 YANKTON MALL	505.34
602	WATER RENEWAL/REPLACEMENT	26.70
701	LIBRARY TRUST	2,398.49
TOTAL ALL FUNDS		571,636.33

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	571,636.33
TOTAL ALL BANKS		571,636.33

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
ADOBE ACROPRO SUBS	ADOBE	19.99	SUBSCRIPTIONS & PUBLICAT	101.106.235		Bies		680 00247
ADOBE CREATIVE CLOUD	COMPUTER PROGRAM	58.40	CONTRACTED SERVICES - OP	201.201.204		McHenry		680 00335
ALS TECHNOLOGIES INC	AMMUNITION	418.45	AMMUNITION	101.111.267		Rothenberger		680 00076
AMAZON.COM R897U5B80	WATER BELTS	173.20	RECREATION SUPPLIES	203.203.242		Wattier		680 00109
AMZN MKTP US AS6U66PZ3	@FY@ CLEANING SUPPLIES	43.26	JANITORIAL SUPPLIES	203.203.236		Wattier		680 00428
AMZN MKTP US D23HW3FY3	@FY@ PAID STAMP	33.95	OFFICE SUPPLIES	101.104.232		Yardley		680 00369
AMZN MKTP US FX4GG1HC3	@FY@ HARDWARE	37.49	SMALL TOOLS & HARDWARE	203.203.247		Groves		680 00429
AMZN MKTP US F11B09YS3	@FY@ BOOK	31.00	BOOKS	101.142.340		Dobrovolny		680 00419
AMZN MKTP US GL4LB8A13	SUPPLIES	318.72	OFFICE SUPPLIES	101.104.232		Yardley		680 00317
AMZN MKTP US K78V80WG3	@FY@ JANUARY GIVE AWAYS	87.02	RECREATION SUPPLIES	203.203.242		Wattier		680 00420
AMZN MKTP US P18WH29V3	SUPPLIES	9.99	OFFICE SUPPLIES	101.104.232		Yardley		680 00321
AMZN MKTP US RT0LH1D91	DVD	26.98	AV - CAPITAL	101.142.342		Dobrovolny		680 00113
AMZN MKTP US RT5DF8UV2	DRY ERASE BOARDS	210.33	OFFICE SUPPLIES	202.202.232		Youmans		680 00136
AMZN MKTP US R01JC8AN0	SUPPLIES	22.21	OFFICE SUPPLIES	637.637.232		Goeden		680 00061
AMZN MKTP US R03UB1CF0	MOWER CARGO CARRIER	229.00	AGRICULTURAL SUPPLIES	601.601.241		Chytka		680 00073
AMZN MKTP US R05P28S00	OFFICE SUPPLIES	15.08	OFFICE SUPPLIES	101.142.232		Dobrovolny		680 00016
	JANITORIAL SUPPLIES	94.47	JANITORIAL SUPPLIES	101.142.236		Dobrovolny		680 00017
	PROGRAM SUPPLIES	19.99	PROGRAM SUPPLIES	101.142.242		Dobrovolny		680 00018
	BOOKS	249.85	BOOKS	101.142.340		Dobrovolny		680 00019
	DVDS	115.31	AV - CAPITAL	101.142.342		Dobrovolny		680 00020

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
AMZN MKTP US R05P28S00		494.70	*VENDOR TOTAL					
AMZN MKTP US R07VR1FR1	HANDCUFF KEYS	65.76	REP. & MAINT. - EQUIPMEN	101.111.221		Rothenberger		680 00008
AMZN MKTP US R08XO3PV0	SUPPLIES	88.23	OFFICE SUPPLIES	101.104.232		Yardley		680 00056
AMZN MKTP US R80T08E12	DVD	17.06	AV - CAPITAL	101.142.342		Dobrovolny		680 00068
AMZN MKTP US R83NG6BS0	LABEL MAKER	28.80	OFFICE SUPPLIES	101.114.232		Linke		680 00122
AMZN MKTP US R83VW3VD1	LABELS FOR LABEL MAKER	20.88	OFFICE SUPPLIES	101.114.232		Linke		680 00059
AMZN MKTP US R86F43OX2	SUPPLIES	48.97	OFFICE SUPPLIES	101.104.232		Yardley		680 00106
AMZN MKTP US R888E3O51	PROGRAM SUPPLIES	11.06	PROGRAM SUPPLIES	101.142.242		Dobrovolny		680 00093
AMZN MKTP US R89BF3OV2	BID BOX	21.60	OFFICE SUPPLIES	101.104.232		Yardley		680 00097
AMZN MKTP US TK1SE5DP1	OFFICE SUPPLIES	24.89	OFFICE SUPPLIES	101.142.232		Dobrovolny		680 00192
	PROGRAM SUPPLIES	35.72	PROGRAM SUPPLIES	101.142.242		Dobrovolny		680 00193
	BOOKS	17.99	BOOKS	101.142.340		Dobrovolny		680 00194
	DVD	10.99	AV - CAPITAL	101.142.342		Dobrovolny		680 00195
		89.59	*VENDOR TOTAL					
AMZN MKTP US TK2OJ2UU2	CAMERA	39.99	REP. & MAINT. - EQUIPMEN	101.105.221		Johnson		680 00199
AMZN MKTP US TK3GO2QG0	WEIGHT ROOM RACK	15.15	REP. & MAINT. - EQUIPMEN	203.203.221		Groves		680 00291
AMZN MKTP US TK4KQ6T40	OFFICE SUPPLIES	9.99	OFFICE SUPPLIES	101.142.232		Dobrovolny		680 00363
AMZN MKTP US TK67A3092	PHONE CASES	126.83	REP. & MAINT. - EQUIPMEN	101.111.221		Foote		680 00233
AMZN MKTP US TK7OW3SQ1	IP CAMERA	59.99	OFFICE SUPPLIES	208.208.232		Johnson		680 00205

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
AMZN MKTP US TK7RQ7940	PHONE CASES	77.95	REP. & MAINT. -VEHICLES	101.111.222		Foote		680 00253
AMZN MKTP US TK72Z5GT0	AIR INFLATOR	95.57	SMALL TOOLS & HARDWARE	101.127.247		Roinstad		680 00330
AMZN MKTP US V74EN7013	OFFICE SUPPLIES -W2	80.31	OFFICE SUPPLIES	101.107.232		Bailey		680 00393
AMZN MKTP US XB96V4YB3	@FY@ OFFICE SUPPLIES	321.07	OFFICE SUPPLIES	101.142.232		Dobrovolny		680 00431
	@FY@ PROGRAMS	15.98	PROGRAM SUPPLIES	101.142.242		Dobrovolny		680 00432
	@FY@ BOOKS	37.89	BOOKS	101.142.340		Dobrovolny		680 00433
		374.94	*VENDOR TOTAL					
AMZN MKTP US ZO6A62SQ3	@FY@ POSTAGE	3.96	POSTAGE	101.142.231		Dobrovolny		680 00398
	@FY@ DVDS	38.96	AV - CAPITAL	101.142.342		Dobrovolny		680 00399
		42.92	*VENDOR TOTAL					
AMZN MKTP US 862ZG2653	@FY@ OFFICE SUPPLY	27.99	OFFICE SUPPLIES	101.104.232		Yardley		680 00414
ATT BILL PAYMENT	CELL PHONE	28.19	TELEPHONE	601.601.271		Bailey		680 00215
	MOBILE DATA	95.61	PROFESSIONAL SERVICES -	101.127.202		Peters		680 00219
	MOBILE DATA	45.28	PROFESSIONAL SERVICES	101.123.202		Peters		680 00220
	MOBILE DATA	45.28	PROFESSIONAL SERVICES	601.601.202		Peters		680 00221
	MOBILE DATA	40.04	PROFESSIONAL SERVICES	101.122.202		Peters		680 00222
	MOBILE DATA	915.17	PROFESSIONAL SERVICES	101.111.202		Peters		680 00223
		1,169.57	*VENDOR TOTAL					
AUTOZONE #3795	EQUIPMENT SUPPLIES	24.85	REP. & MAINT. - EQUIPMEN	201.201.221		Jensen		680 00230
	WIPER BLADES,ANTI-FREEZE	162.37	GARAGE PARTS	801.801.249		Kulhavy		680 00027
	BATTERIES	399.96	GARAGE PARTS	801.801.249		Kulhavy		680 00038
	WIPER BLADES	83.96	GARAGE PARTS	801.801.249		Kulhavy		680 00224
	@FY@ 3 BATTERIES	299.97	GARAGE PARTS	801.801.249		Kulhavy		680 00427
		971.11	*VENDOR TOTAL					
AVERA HEALTH CRP	CPR INSTRUCTOR FEE	50.00	CONFERENCE & MEETINGS	208.208.265		Yankton Dispat		680 00131
AXON	TASERS	6,540.00	EQUIPMENT	101.111.350		Foote		680 00185
AXVOICE INC	DIALER SERVICE	21.44	PROFESSIONAL SERVICES	601.601.202		Chytka		680 00367

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
BAKER-TAYLOR								
	@FY@ BOOKS	2,410.12	BOOKS	101.142.340		Schmidt		680 00047
	@FY@ POSTAGE	45.41	POSTAGE	101.142.231		Schmidt		680 00048
	@FY@ MEMORIAL BOOKS	41.28	BOOKS	701.701.340		Schmidt		680 00422
	@FY@ POSTAGE	95.15	POSTAGE	101.142.231		Schmidt		680 00423
	@FY@ BOOKS	5,002.24	BOOKS	101.142.340		Schmidt		680 00424
		7,594.20	*VENDOR TOTAL					
BED BATH & BEYOND								
	@FY@ TAX REFUND	38.96CR	EQUIPMENT	101.104.350		Yardley		680 00352
	@FY@ DESK	667.35	EQUIPMENT	101.104.350		Yardley		680 00371
		628.39	*VENDOR TOTAL					
BEST WESTERN YANKTON								
	HOTEL CREDIT	9.31CR	TRAVEL EXPENSE	611.611.263		McClennen		680 00040
	HOTEL	118.31	TRAVEL EXPENSE	611.611.263		McClennen		680 00141
		109.00	*VENDOR TOTAL					
BIG RIVER BURRITO COMP								
	STAFF APPRECIATION	241.90	RECREATION SUPPLIES	701.701.242		Schmidt		680 00120
BLUEPEAK								
	PHONE	278.05	TELEPHONE	601.601.271		Yardley		680 00009
	PHONE	158.05	TELEPHONE	101.127.271		Yardley		680 00084
	PHONE	39.51	TELEPHONE	101.123.271		Yardley		680 00085
	PHONE	158.50	TELEPHONE	202.202.271		Yardley		680 00208
	@FY@ PHONE	72.62	TELEPHONE	101.102.271		Yardley		680 00336
	@FY@ PHONE	244.90	TELEPHONE	101.104.271		Yardley		680 00337
	@FY@ PHONE	137.62	TELEPHONE	101.105.271		Yardley		680 00338
	@FY@ PHONE	191.02	TELEPHONE	101.106.271		Yardley		680 00339
	@FY@ PHONE	72.62	TELEPHONE	101.107.271		Yardley		680 00340
	@FY@ PHONE	145.25	TELEPHONE	101.122.271		Yardley		680 00341
	@FY@ PHONE	27.48	TELEPHONE	101.111.271		Yardley		680 00342
	@FY@ PHONE	36.52	TELEPHONE	101.114.271		Yardley		680 00343
	@FY@ PHONE	66.66	TELEPHONE	101.123.271		Yardley		680 00344
	@FY@ PHONE	137.11	TELEPHONE	101.142.271		Yardley		680 00345
	@FY@ PHONE	87.88	TELEPHONE	203.203.271		Yardley		680 00346
	@FY@ PHONE	82.67	TELEPHONE	601.601.271		Yardley		680 00347
	@FY@ PHONE	38.58	TELEPHONE	611.611.271		Yardley		680 00348
	@FY@ PHONE	28.75	TELEPHONE	637.637.271		Yardley		680 00349
	@FY@ INTERNET	1,127.06	INTERNET ACCESS	101.105.270		Yardley		680 00353
	@FY@ PHONE	226.94	TELEPHONE	101.105.271		Yardley		680 00355
	@FY@ PHONE	20.00	TELEPHONE	101.111.271		Yardley		680 00356
	@FY@ PHONE	54.38	TELEPHONE	101.114.271		Yardley		680 00357
	@FY@ PHONE	298.35	TELEPHONE	201.201.271		Yardley		680 00358
	@FY@ PHONE	42.98	TELEPHONE	202.202.271		Yardley		680 00359
	@FY@ PHONE	306.57	TELEPHONE	203.203.271		Yardley		680 00360
	@FY@ PHONE	19.57	TELEPHONE	601.601.271		Yardley		680 00361
		4,099.64	*VENDOR TOTAL					

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
BOMGAARS #2 YANKTON								
	SKID LOADER REPAIRS	129.45	REP. & MAINT. - EQUIPMEN	621.621.221		Bornitz		680 00150
	WATER BOOTS, GLOVES	111.98	MEDICAL,SAFETY, & LAB. S	601.601.243		Bush		680 00225
	@FY@ GLOVES	30.98	MEDICAL,SAFETY, & LAB. S	601.601.243		Chytka		680 00421
	BOOT ICE CLEATS	43.96	UNIFORMS & DRY GOODS	101.123.244		Goeden		680 00035
	GLOVES	235.92	UNIFORMS	637.637.244		Goeden		680 00108
	HARDWARE	0.36	SMALL TOOLS & HARDWARE	201.201.247		Groves		680 00025
	HEATER	25.49	REP. & MAINT. - BUILDING	202.202.223		Groves		680 00118
	POOL REPAIRS	10.98	REP. & MAINT. - BUILDING	202.202.223		Groves		680 00241
	NOZZLE, SWIVEL, HOSE	239.97	GARAGE PARTS	801.801.249		Kulhavy		680 00161
	HANDLE EPOXY	8.99	GARAGE PARTS	801.801.249		Kulhavy		680 00201
	GRINDING WHEELS	177.95	SMALL TOOLS & HARDWARE	801.801.247		Kulhavy		680 00242
	@FY@ SMALL HEATER, FAN	54.98	SMALL TOOLS & HARDWARE	801.801.247		Kulhavy		680 00411
	DIESEL FUEL SUPPLEMENT	83.94	REP. & MAINT. - VEHICLES	101.114.222		Linke		680 00080
	WATER BOOTS, GLOVES	131.98	MEDICAL,SAFETY, & LAB. S	601.601.243		Miles		680 00329
	LIGHT REPAIRS	12.99	REP. & MAINT. - BUILDING	201.201.223		Pavel		680 00323
	@FY@ PROPANE TORCH	69.99	REP. & MAINT. - BUILDING	201.201.223		Pavel		680 00373
	BOLTS	26.91	REP. & MAINT. - PLANT	601.601.221		Rothermel		680 00104
	@FY@ WATER BOOTS, GLOVES	283.96	MEDICAL,SAFETY, & LAB. S	601.601.243		Rothermel		680 00410
	POLY SCOOP	29.99	SMALL TOOLS & HARDWARE	101.127.247		Ryken		680 00277
	SPARK PLUG	3.29	REP. & MAINT. - EQUIPMEN	101.127.221		Ryken		680 00278
	ICE MELT	23.38	REP. & MAINT. - BUILDING	101.127.223		Ryken		680 00279
	FASTENERS	22.35	SMALL TOOLS & HARDWARE	101.127.247		Ryken		680 00362
	ELECTRICAL CONNECTORS	5.98	REP. & MAINT. - DISTRIBU	601.601.226		Termansen		680 00014
	@FY@ GLOVES	11.99	REP. & MAINT. - DISTRIBU	601.601.226		Termansen		680 00375
	MEMORIAL LIGHT REPAIR	11.99	REP. & MAINT. - BUILDING	201.201.223		Thompson		680 00354
	FUEL CAP	4.99	GARAGE PARTS	801.801.249		Ulmer		680 00051
	FUEL CONDITIONER	71.94	REP. & MAINT. - EQUIPMEN	101.123.221		Ulmer		680 00163
	JACK	54.99	SMALL TOOLS & HARDWARE	101.123.247		Ulmer		680 00303
	BULK BOLTS	49.51	GARAGE PARTS	801.801.249		Ulmer		680 00328
	ICE SCRAPER	94.96	SMALL TOOLS & HARDWARE	637.637.247		Ulmer		680 00331
	PLOW REPAIR	16.94	REP. & MAINT. -VEHICLES	204.204.222		Walsh		680 00365
		2,083.08	*VENDOR TOTAL					
BUFFALO WILD WNGS 3861								
	TRAVEL EXPENSE	12.78	TRAVEL EXPENSE	201.201.263		Kortan		680 00087
C & B YANKTON								
	MOWER BLADE CLUTCH	1,591.24	REP. & MAINT. - EQUIPMEN	201.201.221		Jensen		680 00295
CENTER POINT LARGE PRI								
	LARGE PRINT BOOKS	145.02	BOOKS	101.142.340		Schmidt		680 00060
CHARLIES PIZZA								
	LEADERSHIP WORKSHOP	259.75	LEARNING	101.114.264		Travel		680 00033
CHRISTENSEN RADIATOR A								
	PLOW REPAIRS	38.50	REP. & MAINT. -VEHICLES	621.621.222		Bornitz		680 00138
	ASSEMBLY PARTS	306.15	GARAGE PARTS	801.801.249		Ulmer		680 00366
		344.65	*VENDOR TOTAL					

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
CKE BRO BRGR BAR YANKT	STAFF APPRECIATION	203.81	RECREATION SUPPLIES	701.701.242		Dobrovolny		680 00251
CORE & MAIN LP - MRO	LAB SUPPLIES	643.48	MEDICAL,SAFETY, & LAB. S	611.611.243		Hoilien		680 00036
CPI ENVIRONMENTALEXPRS	LAB SUPPLIES	100.96	MEDICAL,SAFETY, & LAB. S	611.611.243		Hoilien		680 00174
CRESCENT ELECTRIC 029	ELECTRICAL PARTS	330.38	REP. & MAINT. - EQUIPMEN	101.126.221		Ryken		680 00228
CULVERS OF ABERDEEN	TRAVEL EXPENSE	8.03	TRAVEL EXPENSE	201.201.263		Kortan		680 00121
DASH MEDICAL GLOVES	@FY@ MEDICAL GLOVES	341.55	MEDICAL & SAFETY SUPPLIE	101.111.243		Rothenberger		680 00315
DEPARTMENT OF AGRICULT	EXAM FEE	61.50	LEARNING	601.601.264		Chytka		680 00124
DOLLAR TREE	BRIDGE CENTENNIAL	15.00	SPECIAL EVENTS - ACTIVIT	211.231.575		Wattier		680 00005
	ADULT CRAFT	10.00	RECREATION SUPPLIES	701.701.242		Yankton Librar		680 00058
	@FY@ PROGRAM SUPPLIES	10.63	PROGRAM SUPPLIES	101.142.242		Yankton Librar		680 00417
		35.63	*VENDOR TOTAL					
DOLLAR-GENERAL #6418	@FY@ ADULT CRAFT SUPPLY	11.00	RECREATION SUPPLIES	701.701.242		Schmidt		680 00374
DRI PRINTING SERVICES	OFFICE SUPPLIES	71.00	OFFICE SUPPLIES	101.142.232		Schmidt		680 00006
	SHIPPING	15.95	POSTAGE	101.142.231		Schmidt		680 00007
		86.95	*VENDOR TOTAL					
ECHO ELECTRIC SUPPLY	LED PANEL	149.44	REP. & MAINT. - BUILDING	101.142.223		Mastalir		680 00254
	LIGHT BALLASTS	772.60	REP. & MAINT. - BUILDING	601.601.223		Rothermel		680 00088
	ELECTRICAL BOX	571.98	REP. & MAINT. - EQUIPMEN	101.126.221		Ryken		680 00002
	ELECTRICAL SUPPLIES	87.00	REP. & MAINT. - EQUIPMEN	101.126.221		Ryken		680 00147
		1,581.02	*VENDOR TOTAL					
FAMILY DOLLAR	@FY@ PROGRAM SUPPLIES	20.00	PROGRAM SUPPLIES	101.142.242		Yankton Librar		680 00379
	@FY@ PROGRAM SUPPLIES	13.75	PROGRAM SUPPLIES	101.142.242		Yankton Librar		680 00391
		33.75	*VENDOR TOTAL					
FEDEX82628968	EVIDENCE RETURN	16.93	POSTAGE	101.111.231		Foote		680 00250

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
FERGUSON ENTERPRISES28	3" MACH 10 METERS	5,860.00	METER TECHNOLOGY UPGRADE	602.602.351		Robinson		680 00101
	METER SPUDS	881.85	METER TECHNOLOGY UPGRADE	602.602.351		Robinson		680 00186
		6,741.85	*VENDOR TOTAL					
FOXIT CORP	@FY@ PERPETUAL LICENSE	179.99	SUBSCRIPTIONS & PUBLICAT	101.104.235		Yardley		680 00381
FSP DAKOTAS CHAPTER IS	ISA CONFERENCE	250.00	CONFERENCE & MEETINGS	201.201.265		Kortan		680 00425
FSP SOUTHEAST SD SHRM	MEMBERSHIP DUES	100.00	MEMBERSHIP DUES	101.107.261		Bailey		680 00155
	MEMBERSHIP DUES	100.00	MEMBERSHIP DUES	101.107.261		Orr		680 00160
		200.00	*VENDOR TOTAL					
GAN 1150DESMOINEREGCIR	NEWSPAPER SUBSCRIPTION	670.02	SUBSCRIPTIONS & PUBLICAT	101.142.235		Schmidt		680 00112
GERSTNER OIL	EQUIPMENT SUPPLIES	229.40	REP. & MAINT. - EQUIPMEN	201.201.221		Jensen		680 00326
GRAINGER	GAS DETECTOR	721.92	REP. & MAINT. - BUILDING	601.601.223		Chytka		680 00314
HACH COMPANY	REAGENTS	566.50	CHEMICALS & GASES	601.601.240		Chytka		680 00001
	REAGENTS	320.05	CHEMICALS & GASES	601.601.240		Chytka		680 00227
		886.55	*VENDOR TOTAL					
HOLIDAY INN EXPRESS	TRAVEL EXPENSE	253.98	TRAVEL EXPENSE	201.201.263		Kortan		680 00069
HOLIDAY STATIONS 3501	TRAVEL EXPENSE	36.00	TRAVEL EXPENSE	201.201.263		Kortan		680 00094
HY-VEE YANKTON 1899	RETIREMENT CAKE	69.99	EMPLOYEE ENGAGEMENT	101.107.141		Orr		680 00252
	PROGRAM SUPPLIES	38.33	PROGRAM SUPPLIES	101.142.242		Schmidt		680 00077
	FRUIT FOR FRIDAY	9.18	RECREATION SUPPLIES	203.203.242		Wattier		680 00089
		117.50	*VENDOR TOTAL					
IN GUARDIAN ALLIANCE	BACKGROUND CHECK	102.00	PROFESSIONAL SERVICES	101.111.202		Foote		680 00319
IN HANSON BRIGGS SPEC	TOW STICKERS	380.89	PRINTING & BINDING	101.111.233		Rothenberger		680 00103
IN HOUSE OF BRANDS, I	BRIDGE CENTENNIAL SHIRTS	2,257.00	SPECIAL EVENTS - ACTIVIT	211.231.575		McHenry		680 00021

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
IN PPCT MANAGEMENT SY	TRAINING MANUALS	448.28	LEARNING	101.111.264		Hansen		680 00175
INTL CODE COUNCIL INC	TRAINING	132.75	LEARNING	101.106.264		Hofer		680 00210
INTOXIMETERS INC	TWO PBT'S	650.00	REP. & MAINT. - EQUIPMEN	101.111.221		Rothenberger		680 00203
IR INDUSTRIAL	AIR COMPRESSOR FILTERS	452.90	REP. & MAINT. - PLANT	611.611.221		Hanson		680 00083
	AIR COMPRESSOR REPAIRS	1,131.70	REP. & MAINT. - PLANT	611.611.221		Hanson		680 00177
		1,584.60	*VENDOR TOTAL					
JACKS UNIFORMS & EQUI	@FY@ UNIFORMS	109.94	UNIFORMS	101.111.244		Foote		680 00396
	@FY@ MAG HOLDER	128.89	REP. & MAINT. - EQUIPMEN	101.111.221		Foote		680 00402
	@FY@ UNIFORMS	92.95	UNIFORMS	101.111.244		Foote		680 00407
	@FY@ UNIFORMS	101.94	UNIFORMS	101.111.244		Foote		680 00409
	UNIFORM SWEATER	180.94	UNIFORMS	101.111.244		Rothenberger		680 00053
	UNIFORMS	212.90	UNIFORMS	101.111.244		Rothenberger		680 00181
	EQUIPMENT	128.94	REP. & MAINT. - EQUIPMEN	101.111.221		Rothenberger		680 00182
	BADGE	172.99	REP. & MAINT. - EQUIPMEN	101.111.221		Rothenberger		680 00207
		1,129.49	*VENDOR TOTAL					
JCL SOLUTIONS-SIOUX FA	CLEANING SUPPLIES	164.27	JANITORIAL SUPPLIES	201.201.236		Kirchner		680 00171
	CLEANING SUPPLIES	371.68	JANITORIAL SUPPLIES	203.203.236		McHenry		680 00022
	CLEANING SUPPLIES	486.59	JANITORIAL SUPPLIES	203.203.236		McHenry		680 00173
	@FY@ LOCKER ROOM CLEANER	9,200.00	REP. & MAINT. - BUILDING	202.202.223		McHenry		680 00383
		10,222.54	*VENDOR TOTAL					
JIMMY JOHNS - 2593	TRAVEL EXPENSE	8.89	TRAVEL EXPENSE	201.201.263		Kortan		680 00115
JIMMY JOHNS - 682	@FY@ TRAVEL EXPENSE	10.39	TRAVEL EXPENSE	101.111.263		Wilson		680 00426
J2 METROFAX	FAX SERVICE	11.95	PROFESSIONAL SERVICES	601.601.202		Chytka		680 00368
KOLETZKY IMPLEMENT INC	EQUIPMENT REPAIRS	25.18	REP. & MAINT. - EQUIPMEN	204.204.221		Jensen		680 00316
	@FY@ EQUIPMENT RETURNED	45.41CR	REP. & MAINT. - EQUIPMEN	201.201.221		Jensen		680 00390
	@FY@ EQUIPMENT REPAIRS	688.47	REP. & MAINT. - EQUIPMEN	204.204.221		Jensen		680 00401
	KEY	15.50	GARAGE PARTS	801.801.249		Kulhavy		680 00153
	KUBOTA PARTS	1,117.62	REP. & MAINT. - EQUIPMEN	204.204.221		Walsh		680 00023
		1,801.36	*VENDOR TOTAL					

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
KOPETSKYS ACE HDWE								
	CLEANING SUPPLIES	18.58	JANITORIAL SUPPLIES	203.203.236		Groves		680 00170
	SHOWER REPAIRS	22.99	REP. & MAINT. - BUILDING	203.203.223		Groves		680 00245
	POOL REPAIRS	23.99	REP. & MAINT. - BUILDING	202.202.223		Groves		680 00333
	EQUIPMENT PARTS	29.99	REP. & MAINT. - EQUIPMEN	201.201.221		Jensen		680 00164
	SCOOP SHOVELS	95.97	SMALL TOOLS & HARDWARE	101.114.247		Linke		680 00213
	SNOW BLOWER	1,899.00	EQUIPMENT	201.201.350		Pavel		680 00100
	@FY@ JANITORIAL SUPPLIES	234.89	JANITORIAL SUPPLIES	101.142.236		Schmidt		680 00404
	@FY@ OFFICE SUPPLIES	21.97	OFFICE SUPPLIES	101.142.232		Schmidt		680 00405
	@FY@ PROGRAM SUPPLIES	29.00	PROGRAM SUPPLIES	101.142.242		Schmidt		680 00406
		2,376.38	*VENDOR TOTAL					
LANGUAGE LINE								
	TRANSLATION SERVICES	1,101.27	PROFESSIONAL SERVICES	101.111.202		Foote		680 00188
LOCATORS & SUPPLIES IN								
	SEWER GLOVES	80.70	REP. & MAINT. - COLLECTI	611.611.226		Robinson		680 00135
MCMMASTER-CARR								
	GAUGES	446.08	REP. & MAINT. - PLANT	611.611.221		Hanson		680 00043
	FILTER BAG TRIAL	42.18	REP. & MAINT. - PLANT	611.611.221		Hanson		680 00272
	FILTER BAG TRIAL	35.80	REP. & MAINT. - PLANT	611.611.221		Hanson		680 00387
		524.06	*VENDOR TOTAL					
MENARDS YANKTON SD								
	OFFICE SUPPLIES - MATS	38.19	OFFICE SUPPLIES	101.122.232		Bailey		680 00119
	RACK REPAIRS	8.40	REP. & MAINT. - EQUIPMEN	203.203.221		Groves		680 00162
	SHELVES	99.98	REP. & MAINT. - BUILDING	203.203.223		Groves		680 00168
	SHOWER REPAIRS	56.08	REP. & MAINT. - BUILDING	203.203.223		Groves		680 00249
	WEIGHT ROOM RACKS	10.12	REP. & MAINT. - BUILDING	203.203.223		Groves		680 00296
	WEIGHT ROOM RACK	83.92	REP. & MAINT. - EQUIPMEN	203.203.221		Groves		680 00324
	@FY@ ADHESIVE	30.78	REP. & MAINT. - BUILDING	101.125.223		Homstad		680 00372
	GROUND RODS	95.52	REP. & MAINT. - DISTRIBU	601.601.226		Kuehler		680 00283
	TOOL BOX, SLEDGE HAMMER	246.11	SMALL TOOLS & HARDWARE	801.801.247		Kulhavy		680 00240
	UNIFORM	25.49	UNIFORMS & DRY GOODS	201.201.244		Lehman		680 00211
	JUMP START, CLEANER	124.72	REP. & MAINT. - BUILDING	101.125.223		Mastalir		680 00026
	SPREADER	22.92	REP. & MAINT. - BUILDING	101.125.223		Mastalir		680 00152
	PATCH, TEXTURE	12.10	REP. & MAINT. - BUILDING	101.125.223		Mastalir		680 00226
	@FY@ FLOOR CLEANER	25.96	JANITORIAL SUPPLIES	101.125.236		Mastalir		680 00394
	@FY@ ANCHORS	13.93	REP. & MAINT. - BUILDING	101.125.223		Mastalir		680 00395
	OFFICE SUPPLIES	36.75	OFFICE SUPPLIES	101.105.232		Morrow		680 00012
	WATER FOUNTAIN REPAIRS	12.88	REP. & MAINT. - BUILDING	201.201.223		Pavel		680 00327
	TOTE	49.96	JANITORIAL SUPPLIES	101.127.236		Roinstad		680 00236
	TOTE	17.98	JANITORIAL SUPPLIES	101.127.236		Roinstad		680 00312
	STEP STOOL	48.87	REP. & MAINT. - EQUIPMEN	101.111.221		Rothenberger		680 00264
	TORQUE WRENCH	89.97	SMALL TOOLS & HARDWARE	601.601.247		Rothermel		680 00092
	WORK LIGHTS	291.58	REP. & MAINT. - PLANT	601.601.221		Schantz		680 00029
	TRASH BAGS	29.73	JANITORIAL SUPPLIES	601.601.236		Schantz		680 00169
	SHOP SUPPLIES	27.32	REP. & MAINT. - BUILDING	201.201.223		Thompson		680 00318
		1,499.26	*VENDOR TOTAL					

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
MIDCO								
	INTERNET ACCESS	113.39	PROFESSIONAL SERVICES	101.111.202		Johnson		680 00049
	INTERNET ACCESS	113.39	PROFESSIONAL SERVICES	101.111.202		Johnson		680 00302
		226.78	*VENDOR TOTAL					
MOCIC								
	MEMBERSHIP	200.00	MEMBERSHIP DUES	101.111.261		Foote		680 00098
NAPA AUTO PARTS								
	BELTS	30.54	REP. & MAINT. - PLANT	611.611.221		Ballard		680 00032
	ANNUAL BELT OIL, GREASE	637.26	REP. & MAINT. - PLANT	611.611.221		Hanson		680 00202
	SHOP TOOL	18.89	SMALL TOOLS & HARDWARE	201.201.247		Jensen		680 00028
	OIL FILTERS	12.67	REP. & MAINT. - EQUIPMEN	201.201.221		Jensen		680 00052
	TRUCK REPAIRS	34.35	REP. & MAINT. -VEHICLES	201.201.222		Jensen		680 00165
	STARTER BUTTON	22.76	GARAGE PARTS	801.801.249		Kulhavy		680 00130
	AIR TOOL	11.98	SMALL TOOLS & HARDWARE	801.801.247		Kulhavy		680 00197
	@FY@ ROLOC DISKS	87.50	GARAGE PARTS	801.801.249		Kulhavy		680 00412
	ANTIFREEZE	12.98	REP. & MAINT. -VEHICLES	101.126.222		Ryken		680 00011
	FILTERS	206.99	REP. & MAINT. - EQUIPMEN	101.127.221		Ryken		680 00086
	AIR FILTER, BELT	204.08	REP. & MAINT. - PLANT	601.601.221		Schantz		680 00190
	OIL	15.40	REP. & MAINT. - EQUIPMEN	204.204.221		Walsh		680 00003
	KUBOTA PARTS	38.00	REP. & MAINT. - EQUIPMEN	204.204.221		Walsh		680 00024
		1,333.40	*VENDOR TOTAL					
NARTEC, INC.								
	DRUG FIELD TEST KITS	24.24	SPECIAL ACCOUNT - DETECT	101.111.266		Rothenberger		680 00128
NORFOLK DAILY NEWS								
	NEWSPAPER SUBSCRIPTION	326.00	SUBSCRIPTIONS & PUBLICAT	101.142.235		Schmidt		680 00151
NORTHTOWN AUTOMOTIVE								
	TRUCK REPAIRS	243.05	REP. & MAINT. -VEHICLES	201.201.222		Jensen		680 00102
	@FY@ CONTROL AND LABOR	624.42	GARAGE PARTS	801.801.249		Kulhavy		680 00392
		867.47	*VENDOR TOTAL					
NRA MEMBERSHIP INTERNE								
	NRA MEMBERSHIP	20.00	MEMBERSHIP DUES	101.111.261		Rothenberger		680 00257
	NRA MEMBERSHIP	20.00	MEMBERSHIP DUES	101.111.261		Rothenberger		680 00258
	NRA MEMBERSHIP	20.00	MEMBERSHIP DUES	101.111.261		Rothenberger		680 00259
	NRA MEMBERSHIP	20.00	MEMBERSHIP DUES	101.111.261		Rothenberger		680 00260
	NRA MEMBERSHIP	20.00	MEMBERSHIP DUES	101.111.261		Rothenberger		680 00262
	NRA MEMBERSHIP	20.00	MEMBERSHIP DUES	101.111.261		Rothenberger		680 00263
	NRA MEMBERSHIP	20.00	MEMBERSHIP DUES	101.111.261		Rothenberger		680 00266
	NRA MEMBERSHIP	20.00	MEMBERSHIP DUES	101.111.261		Rothenberger		680 00267
	NRA MEMBERSHIP	20.00	MEMBERSHIP DUES	101.111.261		Rothenberger		680 00269
	NRA MEMBERSHIP	20.00	MEMBERSHIP DUES	101.111.261		Rothenberger		680 00270
	NRA MEMBERSHIP	20.00	MEMBERSHIP DUES	101.111.261		Rothenberger		680 00271
	NRA MEMBERSHIP	20.00	MEMBERSHIP DUES	101.111.261		Rothenberger		680 00274
	NRA MEMBERSHIP	20.00	MEMBERSHIP DUES	101.111.261		Rothenberger		680 00275
	NRA MEMBERSHIP	20.00	MEMBERSHIP DUES	101.111.261		Rothenberger		680 00280
	NRA MEMBERSHIP	20.00	MEMBERSHIP DUES	101.111.261		Rothenberger		680 00281

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
NRA MEMBERSHIP INTERNE								
	NRA MEMBERSHIP	20.00	MEMBERSHIP DUES	101.111.261		Rothenberger		680 00282
	NRA MEMBERSHIP	20.00	MEMBERSHIP DUES	101.111.261		Rothenberger		680 00286
	NRA MEMBERSHIP	20.00	MEMBERSHIP DUES	101.111.261		Rothenberger		680 00287
	NRA MEMBERSHIP	20.00	MEMBERSHIP DUES	101.111.261		Rothenberger		680 00289
	NRA MEMBERSHIP	20.00	MEMBERSHIP DUES	101.111.261		Rothenberger		680 00290
	NRA MEMBERSHIP	20.00	MEMBERSHIP DUES	101.111.261		Rothenberger		680 00293
	NRA MEMBERSHIP	20.00	MEMBERSHIP DUES	101.111.261		Rothenberger		680 00297
	NRA MEMBERSHIP	20.00	MEMBERSHIP DUES	101.111.261		Rothenberger		680 00298
	NRA MEMBERSHIP	20.00	MEMBERSHIP DUES	101.111.261		Rothenberger		680 00299
	NRA MEMBERSHIP	20.00	MEMBERSHIP DUES	101.111.261		Rothenberger		680 00300
	NRA MEMBERSHIP	20.00	MEMBERSHIP DUES	101.111.261		Rothenberger		680 00301
	NRA MEMBERSHIP	20.00	MEMBERSHIP DUES	101.111.261		Rothenberger		680 00304
	NRA MEMBERSHIP	20.00	MEMBERSHIP DUES	101.111.261		Rothenberger		680 00305
	NRA MEMBERSHIP	20.00	MEMBERSHIP DUES	101.111.261		Rothenberger		680 00310
		580.00	*VENDOR TOTAL					
OCONNOR COMPANY								
	AIR FILTERS	1,613.28	REP. & MAINT. - PLANT	611.611.221		Hanson		680 00046
OFFICEMAX/DEPOT 6118								
	EVIDENCE BOXES	74.95	SPECIAL ACCOUNT - DETECT	101.111.266		Osborne		680 00149
OLD CARS								
	MAGAZINE SUBSCRIPTION	34.98	SUBSCRIPTIONS & PUBLICAT	101.142.235		Yankton Librar		680 00074
OLSONS PEST TECHNICIAN								
	PEST CONTROL	185.00	PROFESSIONAL SERVICES	202.202.202		McHenry		680 00045
	PEST CONTROL	93.00	PROFESSIONAL SERVICES	101.142.202		Schmidt		680 00216
		278.00	*VENDOR TOTAL					
OREILLY 3232								
	SPARK PLUG/IGNITION COIL	367.80	GARAGE PARTS	801.801.249		Kulhavy		680 00041
	SEALED BEAM	63.00	GARAGE PARTS	801.801.249		Kulhavy		680 00191
	CLEANER AND SOCKET	84.94	GARAGE PARTS	801.801.249		Kulhavy		680 00313
	@FY@ BATTERY	177.22	GARAGE PARTS	801.801.249		Kulhavy		680 00397
		692.96	*VENDOR TOTAL					
OVERDRIVE DIST								
	E-BOOKS	74.95	E-BOOKS	101.142.209		Schmidt		680 00079
	E-BOOKS	139.98	E-BOOKS	101.142.209		Schmidt		680 00095
	E-BOOKS	1,360.70	E-BOOKS	101.142.209		Schmidt		680 00166
	@FY@ E-BOOKS	4,007.15	E-BOOKS	101.142.209		Schmidt		680 00380
		5,582.78	*VENDOR TOTAL					
PAYPAL CONTINENTAL								
	UPS BATTERIES	51.71	OFFICE SUPPLIES	208.208.232		Peters		680 00370
PAYPAL EBAY US								
	HARD DRIVES	296.00	REP. & MAINT. - EQUIPMEN	101.105.221		Johnson		680 00070

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
PAYPAL EBAY US	KEYBOARD, MOUSE	19.95	OFFICE SUPPLIES	208.208.232		Peters		680 00099
	TONER REFUND	387.45	OFFICE SUPPLIES	101.114.232		Peters		680 00434
		703.40	*VENDOR TOTAL					
PERKINS RESTAURANT 265	PUZZLE EVENT-PROGRAMMING	148.00	RECREATION SUPPLIES	701.701.242		Yankton Librar		680 00050
PFEIFER IMPLEMENT CO.	BLADE	77.94	REP. & MAINT. - EQUIPMEN	201.201.221		Jensen		680 00255
PITNEY BOWES	POSTAGE	207.00	POSTAGE	101.142.231		Schmidt		680 00082
PITNEY BOWES PI	OFFICE SUPPLIES	70.54	OFFICE SUPPLIES	101.142.232		Schmidt		680 00071
	SHIPPING	11.99	POSTAGE	101.142.231		Schmidt		680 00072
		82.53	*VENDOR TOTAL					
PIZZA RANCH - YANKTON	MEETING	70.73	CONFERENCE & MEETINGS	203.203.265		Youmans		680 00229
PROTEC ARISAWA AMERICA	SEAL TOOL, SEALS	1,297.95	REP. & MAINT. - PLANT	601.601.221		Rothermel		680 00081
PUSH PEDAL PULL-CORPOR	EQUIPMENT REPAIRS	2,188.50	REP. & MAINT. - EQUIPMEN	203.203.221		Youmans		680 00308
PY HOUSE OF BRANDS, I	LEAGUES	532.50	AWARDS	203.203.784		Wattier		680 00261
	LEAGUES	1,882.50	AWARDS	203.203.784		Wattier		680 00284
		2,415.00	*VENDOR TOTAL					
RADIOTECH	RADIO HARNESS STRAP	90.50	UNIFORMS & DRY GOODS	101.114.244		Linke		680 00142
	RADIO STRAPS AND HOLDERS	177.50	UNIFORMS & DRY GOODS	101.114.244		Linke		680 00325
		268.00	*VENDOR TOTAL					
RAMKOTA HOTEL & CONFER	INSTRUCTOR CONFERENCE	230.16	LEARNING	101.114.264		Travel		680 00212
	INSTRUCTOR CONFERENCE	230.16	LEARNING	101.114.264		Travel		680 00217
		460.32	*VENDOR TOTAL					
RIVERSIDE HYDRAULICS I	SEAL, O-RING, LOCK NUT	578.16	GARAGE PARTS	801.801.249		Kulhavy		680 00096
	HOSE, HYDRAULIC END	395.02	GARAGE PARTS	801.801.249		Kulhavy		680 00110
	HOSE, HYDRAULIC ENDS	64.18	GARAGE PARTS	801.801.249		Kulhavy		680 00111
	HOSE AND FITTING	321.22	GARAGE PARTS	801.801.249		Kulhavy		680 00139
	HOSES, HYDRAULIC ENDS	103.75	GARAGE PARTS	801.801.249		Kulhavy		680 00209
	PARTS	8.36	GARAGE PARTS	801.801.249		Kulhavy		680 00239

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
RIVERSIDE HYDRAULICS I	HOSES, HYDRAULIC ENDS	101.41	GARAGE PARTS	801.801.249		Ulmer		680 00265
		1,572.10	*VENDOR TOTAL					
RONS AUTO GLASS	@FY@ 2 WINDSHIELDS	915.20	GARAGE PARTS	801.801.249		Kulhavy		680 00389
ROYAL SPORT SHOP	NAME TAGS	57.69	OFFICE SUPPLIES	101.104.232		Yardley		680 00054
	NAME TAGS	12.30	EMPLOYEE ENGAGEMENT	101.107.141		Yardley		680 00055
		69.99	*VENDOR TOTAL					
SESAC	MUSIC LICENSE	581.00	CONTRACTED SERVICES - OP	201.201.204		McHenry		680 00198
SHERWIN WILLIAMS 70301	OFFICE PAINT	57.59	REP. & MAINT. - BUILDING	101.125.223		Mastalir		680 00179
	PAINT	62.22	REP. & MAINT. - BUILDING	101.125.223		Mastalir		680 00276
		119.81	*VENDOR TOTAL					
SOUTH DAKOTA MUNICIPAL	LEGISLATIVE MEETING	30.00	CONFERENCE & MEETINGS	101.102.265		Barkley		680 00062
	LEGISLATIVE MEETING	30.00	CONFERENCE & MEETINGS	101.101.265		Barkley		680 00063
	LEGISLATIVE MEETING	30.00	CONFERENCE & MEETINGS	101.101.265		Barkley		680 00064
	LEGISLATIVE MEETING	30.00	CONFERENCE & MEETINGS	101.104.265		Barkley		680 00065
		120.00	*VENDOR TOTAL					
SP ALSCOPLASTICS.COM	PVC FITTINGS	272.73	REP. & MAINT. - PLANT	601.601.221		Rothermel		680 00180
SP RADIODEPOT.COM	MINITOR PAGER AMPLIFIER	277.00	SMALL TOOLS & HARDWARE	101.114.247		Linke		680 00183
SP SWIMOUTLET.COM	UNIFORMS	788.45	UNIFORMS & DRY GOODS	202.202.244		Wattier		680 00044
SQ BUHLS CLEANERS	PANT ALTERATIONS	16.00	UNIFORMS	101.111.244		Rothenberger		680 00218
	UNIFORM ALTERATIONS	10.00	UNIFORMS	101.111.244		Rothenberger		680 00351
	PANT ALTERATIONS	10.00	UNIFORMS	101.111.244		Yankton Police		680 00037
		36.00	*VENDOR TOTAL					
SQ DAILY DISPATCH	NATIONWIDE AD	575.00	PROFESSIONAL SERV.-VOLUN	101.114.202		Linke		680 00158
SQ MIDWEST RADIATOR A	@FY@ TRUCK REPAIRS	329.43	REP. & MAINT. -VEHICLES	201.201.222		Jensen		680 00413
SQ NATIONAL TACTICAL	NTOA TRAINING	55.00	LEARNING	101.111.264		Rothenberger		680 00143

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
STURDEVANTS-YANKTON #1								
	TOOLS	8.48	SMALL TOOLS & HARDWARE	611.611.247		Ballard		680 00031
	PLOW FUSES	12.45	REP. & MAINT. - PLANT	611.611.221		Gusso		680 00334
	SHOP SUPPLIES	22.97	REP. & MAINT. - BUILDING	201.201.223		Jensen		680 00091
	GARBAGE TRUCK REPAIRS	341.16	REP. & MAINT. -VEHICLES	201.201.222		Jensen		680 00114
	KUBOTA REPAIRS	190.28	REP. & MAINT. - EQUIPMEN	201.201.221		Jensen		680 00187
	SNOW BLOWER REPAIRS	11.99	REP. & MAINT. - EQUIPMEN	201.201.221		Jensen		680 00246
	@FY@ EQUIPMENT REPAIRS	11.96	REP. & MAINT. - EQUIPMEN	204.204.221		Jensen		680 00415
	FILTERS	132.22	GARAGE PARTS	801.801.249		Potts		680 00200
	FUSE	3.99	REP. & MAINT. -VEHICLES	101.127.222		Ryken		680 00235
		735.50	*VENDOR TOTAL					
THE LIFEGUARD STORE, I								
	UNIFORMS	147.20	UNIFORMS & DRY GOODS	202.202.244		Wattier		680 00159
THE UPS STORE 6716								
	POSTAGE	13.73	POSTAGE	101.111.231		Rothenberger		680 00350
TITAN MACHINERY-YANKTO								
	BACKUP CAMERA	305.00	REP. & MAINT. -VEHICLES	601.601.222		Chytka		680 00117
	SKID LOADER REPAIRS	147.53	REP. & MAINT. - EQUIPMEN	201.201.221		Jensen		680 00075
	BOBCAT REPAIRS	78.64	REP. & MAINT. - EQUIPMEN	201.201.221		Jensen		680 00146
	BOBCAT REPAIRS	131.83	REP. & MAINT. - EQUIPMEN	201.201.221		Jensen		680 00148
	@FY@ EQUIPMENT REPAIRS	117.16	REP. & MAINT. - EQUIPMEN	201.201.221		Jensen		680 00403
		780.16	*VENDOR TOTAL					
TMA YANKTON								
	TRUCK REPAIRS	179.52	REP. & MAINT. -VEHICLES	201.201.222		Jensen		680 00107
	TIRES	220.12	GARAGE PARTS	801.801.249		Kulhavy		680 00232
		399.64	*VENDOR TOTAL					
TRACTOR-SUPPLY-CO #026								
	FEED PAN	27.98	SMALL TOOLS & HARDWARE	801.801.247		Kulhavy		680 00243
	K-9 FOOD AND DOG TOY	101.98	K-9 UNIT MEDICAL CARE	101.111.246		Wilson		680 00332
		129.96	*VENDOR TOTAL					
TRITECH FORENSICS								
	EVIDENCE ITEMS	300.27	SPECIAL ACCOUNT - DETECT	101.111.266		O'Farrell		680 00126
TRK HOSTING								
	WEB HOSTING	7.95	INTERNET ACCESS	101.105.270		Johnson		680 00214
TRUCK TRAILER SALES &								
	PARTS	6.25	GARAGE PARTS	801.801.249		Kulhavy		680 00010
	ALTERNATOR	517.95	GARAGE PARTS	801.801.249		Kulhavy		680 00030
	SOCKET	20.00	GARAGE PARTS	801.801.249		Kulhavy		680 00034
	GLAD HAND, HOSE SET	92.50	GARAGE PARTS	801.801.249		Kulhavy		680 00039
	PURGE VALVE	137.75	GARAGE PARTS	801.801.249		Kulhavy		680 00116
	LIGHTS	300.00	GARAGE PARTS	801.801.249		Kulhavy		680 00144
	SOCKET	35.00	SMALL TOOLS & HARDWARE	801.801.247		Kulhavy		680 00234
	LIGHTS AND PIGTAIL	157.50	GARAGE PARTS	801.801.249		Kulhavy		680 00320

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
TRUCK TRAILER SALES & FITTING		13.00	GARAGE PARTS	801.801.249		Kulhavy		680 00322
@FY@ SENSOR,END,TIE-ROD PART		1,019.25	GARAGE PARTS	801.801.249		Potts		680 00382
		61.14	GARAGE PARTS	801.801.249		Ulmer		680 00042
		2,360.34	*VENDOR TOTAL					
ULINE SHIP SUPPLIES	ANTIFATIGUE FLOOR MATS	463.66	MEDICAL,SAFETY, & LAB. S	601.601.243		Chytka		680 00140
USABLUBOOK	LIFT STATION FLOATS	415.79	REP. & MAINT. - COLLECTI	611.611.226		Robinson		680 00129
	CURB STOP LIDS FH GASKET	1,285.12	REP. & MAINT. - DISTRIBU	601.601.226		Robinson		680 00248
		1,700.91	*VENDOR TOTAL					
USPS PO BOXES ONLINE	PO BOX RENEWAL	354.00	POSTAGE	101.104.231		Yardley		680 00133
USPS PO 4698100078	POSTAGE	45.70	POSTAGE	101.111.231		Osborne		680 00178
	@FY@ POSTAGE	36.20	POSTAGE	101.111.231		Osborne		680 00408
		81.90	*VENDOR TOTAL					
VIDDLER INC	VIDEO HOSTING	41.49	PROFESSIONAL SERVICES	101.101.202		Johnson		680 00189
VZWLSS MY VZ VB P	INTERNET ACCESS	1,067.30	INTERNET ACCESS	101.105.270		Johnson		680 00125
	INTERNET ACCESS	80.02	INTERNET ACCESS	101.105.270		Johnson		680 00132
	INTERNET ACCESS	80.02	INTERNET ACCESS	101.105.270		Johnson		680 00134
	INTERNET ACCESS	57.92	INTERNET ACCESS	101.105.270		Johnson		680 00137
		1,285.26	*VENDOR TOTAL					
WAL-MART #1483	OFFICE SUPPLIES	102.81	OFFICE SUPPLIES	201.201.232		McHenry		680 00268
	HARD DRIVES	223.02	SPECIAL ACCOUNT - DETECT	101.111.266		Osborne		680 00196
	RETURN	5.98CR	JANITORIAL SUPPLIES	203.203.236		Wattier		680 00057
	OFFICE SUPPLIES	12.88	OFFICE SUPPLIES	203.203.232		Wattier		680 00231
	FRUIT FOR FRIDAY	52.70	RECREATION SUPPLIES	203.203.242		Wattier		680 00273
	@FY@ FRUIT FOR FRIDAY	19.57	RECREATION SUPPLIES	203.203.242		Wattier		680 00400
		405.00	*VENDOR TOTAL					
WALGREENS #9806	@FY@ PROGRAM SUPPLIES	63.86	PROGRAM SUPPLIES	101.142.242		Schmidt		680 00430
	@FY@ PROGRAM SUPPLIES	93.83	PROGRAM SUPPLIES	101.142.242		Yankton Librar		680 00418
		157.69	*VENDOR TOTAL					
WKU CPD WEB	THERMAL IMAGING CLASS	295.00	LEARNING	101.114.264		Linke		680 00244

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
WM SUPERCENTER #1483								
	OFFICE SUPPLIES	30.21	OFFICE SUPPLIES	101.111.232		Rothenberger		680 00238
	@FY@ AIR FRESHENER	10.96	JANITORIAL SUPPLIES	601.601.236		Rothermel		680 00416
	FRUIT FOR FRIDAY	28.18	RECREATION SUPPLIES	203.203.242		Wattier		680 00013
	FRAME	13.24	SPECIAL EVENTS - ACTIVIT	211.231.575		Wattier		680 00078
	OFFICE SUPPLIES	62.80	OFFICE SUPPLIES	203.203.232		Wattier		680 00090
	FRUIT FOR FRIDAY	21.61	RECREATION SUPPLIES	203.203.242		Wattier		680 00176
	@FY@ JANITORIAL SUPPLIES	30.72	JANITORIAL SUPPLIES	101.142.236		Yankton Librar		680 00376
	@FY@ OFFICE SUPPLIES	161.40	OFFICE SUPPLIES	101.142.232		Yankton Librar		680 00377
	@FY@ PROGRAM SUPPLIES	144.29	PROGRAM SUPPLIES	101.142.242		Yankton Librar		680 00378
	OFFICE SUPPLIES	45.60	OFFICE SUPPLIES	101.111.232		Yankton Police		680 00105
		549.01	*VENDOR TOTAL					
WWW.SPLASHTOP.COM								
	REMOTE SUPPORT SOFTWARE	880.40	SUBSCRIPTIONS & PUBLICAT	101.105.235		Johnson		680 00067
YANKTON AOX								
	ACETYLENE	116.05	CHEMICALS & GASES	101.123.240		Kulhavy		680 00123
YANKTON JANITORIAL								
	JANITORIAL SUPPLIES	289.10	JANITORIAL SUPPLIES	611.611.236		Hanson		680 00309
	ICE MELT	89.85	REP. & MAINT. - BUILDING	101.125.223		Mastalir		680 00127
	ICE MELT	59.90	REP. & MAINT. - BUILDING	101.125.223		Mastalir		680 00204
	CAN LINERS	98.00	JANITORIAL SUPPLIES	101.141.236		Mastalir		680 00285
	@FY@ JANITORIAL SUPPLIES	215.40	JANITORIAL SUPPLIES	101.142.236		Mastalir		680 00307
		752.25	*VENDOR TOTAL					
YANKTON MEDIA INC								
	SUBSCRIPTION	8.99	SUBSCRIPTIONS & PUBLICAT	201.201.235		McHenry		680 00154
YANKTON MEDICAL CLINIC								
	@FY@ EMPLOYMENT EXAMS	1,036.00	PROFESSIONAL SERVICES	101.111.202		Bailey		680 00384
	@FY@ EMPLOYMENT EXAMS	21.00	PROFESSIONAL SERVICES -	101.104.202		Bailey		680 00385
	@FY@ EMPLOYMENT EXAMS	24.00	PROFESSIONAL SERVICES	601.601.202		Bailey		680 00386
		1,081.00	*VENDOR TOTAL					
YANKTON RADIO GROUP								
	@FY@ ADVERTISEMENT	612.00	ADVERTISING	203.203.211		Youmans		680 00288
	@FY@ ADVERTISEMENT	187.00	ADVERTISING	203.203.211		Youmans		680 00311
		799.00	*VENDOR TOTAL					
YANKTON THRIVE								
	RETIREMENT	100.00	EMPLOYEE ENGAGEMENT	101.107.141		Bailey		680 00364
	LIBRARY PUZZLE EVENT	100.00	RECREATION SUPPLIES	701.701.242		Yankton Librar		680 00184
		200.00	*VENDOR TOTAL					
YANKTONMEDIAINC								
	CLASSIFIED AD	263.50	PROFESSIONAL SERV.-VOLUN	101.114.202		Bailey		680 00167
	YANKTON P&D SUBSCRIPTION	244.82	SUBSCRIPTIONS & PUBLICAT	101.102.235		Barkley		680 00066
		508.32	*VENDOR TOTAL					

Credit Card Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
1	OFFICE SOLUTION							
	PRINTER INK	697.90	OFFICE SUPPLIES	611.611.232		Hanson		680 00292
	PRINTER INK	697.90	OFFICE SUPPLIES	611.611.232		Hanson		680 00294
	ENVELOPES	50.72	OFFICE SUPPLIES	101.106.232		Kuenzli		680 00156
	@FY@ NOTARY STAMP	36.90	OFFICE SUPPLIES	101.104.232		Yardley		680 00388
	ENVELOPES	50.72	OFFICE SUPPLIES	201.201.232		Youmans		680 00157
		1,534.14	*VENDOR TOTAL					
5	STAR COMMUNICATIONS							
	ADVERTISEMENT	210.00	ADVERTISING	203.203.211		McHenry		680 00206

Credit Card Schedule of Bills

VENDOR NAME								
DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID LINE
REPORT TOTALS:	109,300.50							

RECORDS PRINTED - 000427

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	46,289.82
201	PARKS AND RECREATION	7,661.72
202	HUETHER FAMILY AQUATICS CTR	10,792.92
203	SUMMIT ACTIVITY CENTER	7,793.08
204	MARNE CREEK	1,913.57
208	911/DISPATCH	181.65
211	LODGING SALES TAX	2,285.24
601	WATER OPERATION	8,132.80
602	WATER RENEWAL/REPLACEMENT	6,741.85
611	WASTE WATER OPERATION	7,484.08
621	CEMETERY OPERATION	167.95
637	JOINT POWER	381.84
701	LIBRARY TRUST	755.99
801	CENTRAL GARAGE	8,717.99
TOTAL ALL FUNDS		109,300.50

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	109,300.50
TOTAL ALL BANKS		109,300.50

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

.....

.....



OFFICE OF THE CITY MANAGER

www.cityofyankton.org

VOL. 59 NUMBER 3

Commission Information Memorandum

The Yankton City Commission meeting on Monday, February 12, 2024 will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Finance Department Update

Two individuals (David Carda and Craig Sommer) have filed nominating petitions to date for the three open seats on the City Commission. The open seats are for three-year terms that would begin in May. Any individual who is interested in running for a seat on the Commission must be a resident of the City of Yankton as well as be a registered voter within the City. Petitions may be picked up at the City Finance Office at 416 Walnut or obtained online at the Secretary of State's website. Potential candidates have until Friday, February 23 at 5:00 PM to file nominating petitions with the City Finance Office.

The State of South Dakota conducted an audit on a business resulting in a (\$341,500.26) adjustment for December sales tax. This is not something that we track or could have caught in advance of the Department of Revenue informing us. Because of this audit, we will be slightly under our estimated 2023 revenue. These types of scenarios are a good reminder of why we budget conservatively.

2) Parks & Recreation Department Update

An update on the various activities in the Parks & Recreation Department is included in this packet.

3) Community & Economic Development Department Update

Community and Economic Development staff has been working to promote the 2024 Downtown Façade Grant program through local print media, radio, social media, Meridian District membership, Yankton Thrive, and a direct mailing to downtown property and business owners as well as direct outreach to others with potential projects we were aware of. Applications are now available for 2024 grant funds to spruce up façades in Yankton's Meridian District. As you are aware, the program provides grants of up to 50% of eligible projects costs with a total of \$30,000 of grant funds available in 2024. The application deadline is March 1, 2024 with additional applications being accepted as long as grant funds remain available. Copies of the application can be downloaded anytime online at cityofyankton.org or picked up at the Community and Economic Development Department located in City Hall.

4) Fire Department Update

The volunteers continue to show a great deal of dedication and enthusiasm toward their craft. Last Saturday a group got together with Assistant Chief Brian Frick for "Saturday Ladder-

Day." The intent was to begin training more of the members on driving and operating the ladder truck. Volunteers spent about 90 minutes learning how to place the aerial into operation. As the weather starts to warm up, we will be taking more opportunities to get training repetitions in during evenings and weekends in addition to the regular monthly drill.

A large contingent of volunteers met this week to plan the execution of a South Dakota Certified Firefighter I/II class. We have three new members who are midway through their year-long probation. Part of the process includes getting them certified by the State in basic firefighter skills. The contingent of volunteers who have committed to training the new members include a diverse cross-section of members spanning three years on the department to 39 years.

Volunteers responded to an apartment fire at 1021 Walnut on the night of February 5. Units arrived to find a kitchen fire in one apartment with smoke traveling throughout the structure. The fire was rapidly extinguished; the building was searched and cleared of smoke. One occupant in a non-affected apartment was transported to the hospital with nonlife-threatening injuries. The cause of the fire is under investigation with the origin in the kitchen. The first arriving volunteer Captain, Tim Binder, took command of the incident and retained control throughout efforts to place the fire under control. This is in keeping with the Mastering Fireground Command course that Chief Linke introduced to the department in April 2023. Captain Binder performed a size-up, assigned units to prioritize search and fire attack, and ensured that the occupants of the affected building were provided any assistance needed. As Captains are given more opportunities to lead, they are really stepping up to the plate to apply what they learned.

5) Police Department Update

We continue our efforts to recruit future police officers for the City of Yankton with the assistance of Human Resources. We visited with students at Mount Marty University's campus, and traveled to the University of South Dakota to speak with students in the criminal justice program. Along with these in-person recruitment meetings, we have sent out a job announcement for a police intern program. This will be a paid position with no more than 480 hours over the summer months. The YPD officer's experience with social media, public relations, and community involvement can be shared with the intern through this program.

Detective Brooke Hansen will be teaching self-defense and awareness techniques with staff at Avera Sacred Heart Hospital. She will also be presenting this self-defense information to student athletes at Mount Marty University.

Bracelets have been ordered to promote "no texting and driving". We are working with Yankton High School staff and our school resource officers on this campaign. We will continue to work with the students at YHS as we move towards local advertising to promote putting the phone down and not using it while driving. Start watching for these messages coming to a digital billboard near you.

Several YPD officers attended the funeral of Moody County Chief Deputy Ken Prorok. Officer Caitlin Schindler attended Law Enforcement Training Academy in Pierre with Deputy Prorok, and Sergeant Samantha Bruening grew up in Moody County. Others in the department just wanted to be there to support the family of Chief Deputy Prorok and the Moody County Sheriff's Office.

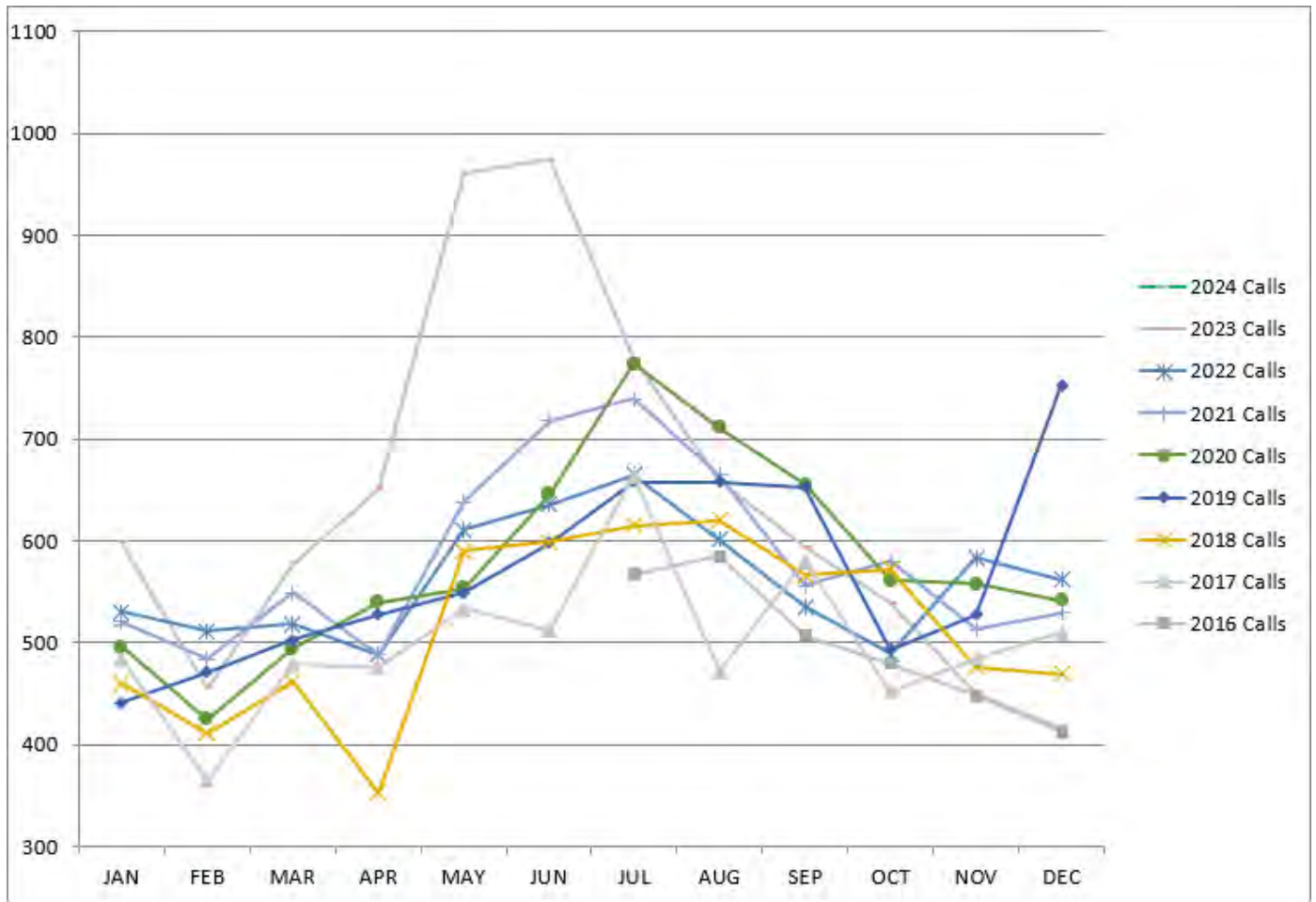
6) Environmental Services Department Update

The water meter replacement project has started. Letters were sent to customers requiring meter replacements. The City of Yankton is only responsible for the meter. The service line from the water main to the building and the interior piping is the responsibility of the owner. It is the owner’s responsibility to have working valves. If the valves or any piping need repaired to allow for the meter replacement, it will be the owner’s responsibility to have those repairs completed. City staff only operates outside shut offs for emergencies and nonpayment. If the outside valve needs to be shut off for the replacement of an interior valve, it will be the owner’s responsibility to operate the valve.

Wastewater Treatment staff continue to look at options moving forward with the Wastewater Treatment plant improvements and project design. The South Dakota Department of Agriculture and Natural Resources is requesting project designs and specifications to be sent to them for review by March 1 for all ARPA funded projects. These projects must be under contract for construction by the end of the year or funds could potentially be returned to the federal government. The project is on schedule to have a GMP contract for a portion of the project utilizing ARPA funds by the end of the year.

7) Information & Technology Services Department Update

911 calls in January were 13.7% below 2023’s call volume.



8) Public Works Department Update

Street department staff continue to perform winter maintenance projects on equipment and the streets. Crews are also addressing potholes that are forming due to the mild temperatures.

2024 Street Reconstruction Projects

21st Street Reconstruction – West City Limits Road to Summit Street: The 21st Street reconstruction project design has been completed. The plans and specifications have been sent to the South Dakota Department of Agriculture and Natural Resources (SDDANR) for review of the watermain design. We are hopeful to get that feedback returned to us in the near future so bids for the project can be advertised.

8th Street from Burleigh Street to Ferdig Avenue – Street/Water/Sanitary Sewer/Storm Sewer Replacement: City staff is just finishing up with the specifications for this project. The design is complete. SDDANR review will also need to review the watermain design as well as the sanitary sewer design for this project. We would like to get this advertised for bids in the next couple of weeks but will need to see what the anticipated review time looks like.

Cedar Street from 2nd St. to 5th St. and Karen Drive/Bradley St./Valley Road Water Main Replacement: These are the next two projects on the list for reconstruction/replacement. Staff has just begun the design but look to have some preliminary work completed in the next month or so. No bid dates have been set for these.

Yankton Citywide Cleanup is scheduled to begin curbside pickup April 1st, 2024. Placing items curbside before March 23 is not permitted. Items placed curbside before March 23 may be removed at the property owner's expense. Residents on City solid waste collection routes may participate, at no additional cost, by placing items into sorted piles, by type, at their homes. Please have items placed curbside by your regular collection day. Piles should be located directly in front of your property, not in the street, alley, or neighboring property. The Transfer Station will be accepting no charge drop-off from regular City of Yankton collection route customers March 16 through April 13 during normal operating hours, Monday-Friday 8:00 AM – 3:45 PM and Saturday 8:00 AM – 11:45 AM. Items not eligible for disposal include tires, grass clippings, leaves, recyclables, refrigerator, air conditioners, dehumidifiers, paint, chemicals or household hazardous waste, oils, and batteries. Motor oil may be taken to the Transfer Station and disposed of free of charge year around. Please place solid waste and recycle roll carts for regular collection at your normal collection point and away from piles. For more information on Citywide cleanup and Transfer Station hours, visit <http://www.cityofyankton.org> or call (605) 668-5211.

The Household Hazardous Waste Collection Event is scheduled for Saturday, April 27, 2024. For more information on this event, please visit <http://www.cityofyankton.org> or call (605) 668-5211.

9) Human Resources & Employee Engagement Department Update

The first review of applications for Deputy Fire Chief in the Yankton Fire Department are in progress. Virtual interviews are underway to select candidates to bring to Yankton for interviews next month.

We continue to accept applications for full time Police Officers. Interviews are ongoing and applications are still being accepted. Staff attended two career fairs, one at Mount Marty University and one at the University of South Dakota, to recruit potential officers.

We are currently accepting applications for Engineering Technician/Project Manager. Interviews are on-going and applications are still being accepted.

Applications are being accepted for a Police Intern position. This position is open until February 20.

Interviews are complete and a new hire has started as a Fleet Mechanic in the Public Works Department. Five interviews were held for the position and Zachary Hespe was selected as the best applicant for this position. Zach began his work as Fleet Mechanic on January 30.

Interviews are complete for Sanitation Truck Operator in the Public Works Department. A recommendation for hire will be forthcoming.

Forty-two applications were received for the position of Utility Customer Service Clerk. This position will be vacant due to the pending retirement of Tammy Wadsworth in the Finance Office. Tammy will be retiring effective March 22 after 32 years of employment with the City of Yankton. Staff will be reviewing applications and arranging interviews.

The City of Yankton's February presentation by Well 365 out of Sioux Falls will focus on building healthy relationships as well as helping individuals grow and foster relationships in their life. The session will be distributed to staff during the third week of the month.

Summer seasonal positions have been opened and we are accepting applications for a variety of positions. Preference will be given to applications received by April 1. Positions will be filled as needed during the season from applications on file. Interested applicants can visit cityofyankton.org. There is a link under "Employment" to our employment application. If this option is not available to the applicant, they can contact the HR office at 605-668-5222 and an application can be mailed out.

February's wellness challenge is underway. The challenge for February is getting enough sleep. Individuals completing the challenge must get seven hours of sleep for at least 15 out of the 29 days. Sleep is part of a healthy lifestyle and employees are simply asked to track their activities and submit their log at the end of the month to be entered into a drawing for a prize.

10) Library Update

In January we introduced two new adult events at the Yankton Community Library: Puzzles & Pie (a jigsaw puzzle competition) and Silent Book Club (with cats!). Silent Book Club involved a short introduction where participants could share about what they were reading. Then there was an opportunity to read your own book as kittens from the Heartland Humane Society socialized around the room. Both events were a big success and we had several requests to repeat these events. We will be holding another Puzzles & Pie event on Sunday, February 25 at 2:00 PM and we are hoping to host a second Silent Book Club in March!

In partnership with the Missouri Valley Master Gardeners, the Federal Prison Camp and the Yankton Community Library, the Seed Library will resume classes on February 13. The classes are held on the second Tuesday of each month at 2:00 PM and 6:00 PM and cover a variety of topics. February's class will focus on propagating native plants.

We now have operating automated doors at our east entrance as part of the “Libraries Transforming Communities: Accessible Small and Rural Communities” grant received from ALA in 2023. Additionally, we are looking to begin updates to our bathroom to improve accessibility.

11) Monthly reports

The Building, Salary and Yankton Police Department monthly reports are included for your review. Minutes from the November 2023 Yankton Park Advisory Board meeting are also included.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Leon
City Manager

Commission Information Memorandum

PARKS AND RECREATION DEPARTMENT

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

Summit Activities Center Membership Information:

	Members			Memberships
	Current	Last	Change	Current
○ Active & Fit/Renew Active/Silver Sneakers	175	171	4	175
○ Adult Annual	105	110	-5	105
○ Adult Annual plus 1	30	28	2	15
○ Adult Annual plus 2	6	6	0	2
○ Adult Annual plus 3	4	4	0	1
○ Adult Annual plus 4	5	5	0	1
○ Adult Annual plus 5	6	6	0	1
○ Adult Annual plus 6	7	0	7	1
○ Adult EFT	26	27	-1	26
○ Adult EFT plus 1	26	22	4	13
○ Adult EFT plus 2	3	3	0	1
○ Adult EFT plus 3	12	12	0	3
○ Adult EFT plus 4	5	5	0	1
○ Adult EFT plus 5	6	0	6	1
○ Adult EFT plus 6	0	0	0	0
○ Adult Monthly	109	109	0	109
○ Adult Monthly plus 1	86	66	20	43
○ Adult Monthly plus 2	21	9	12	7
○ Adult Monthly plus 3	24	28	-4	6
○ Adult Monthly plus 4	10	15	-5	2
○ Adult Monthly plus 5	0	0	0	0
○ Adult Monthly plus 6	14	7	7	2
○ City of Yankton Single	52	52	0	52
○ Firefighter Single	15	19	-4	15
○ 10 Use Punch card	45	45	0	45
○ Radio	41	41	0	41
○ Youth Annual	36	37	-1	36
○ Youth EFT	1	1	0	1
○ Youth Monthly	78	71	7	78
Total # of Active Memberships	948	899	49	783

- In December of 2023, member numbers peaked as we had 902 members with 792 memberships.
 - In December of 2019 (pre-pandemic), we had 2,057 members with 1,089 memberships.
- Attendance – 4,750 (3,086 SAC, 1,664 GL). For the entire month 8,086 (5,366 SAC, 2,720 GL). Compared to 3,916 (2,611 SAC, 1,305 GL) and 7,113 (4,791 SAC, 2,322 GL) in January 2023.
- Huether Family Aquatics Center passes sold between 1/16-31/24 – 6 (9 – 2023)
 - Total Huether Family Aquatics Center Passes Sold: 556 (435 – 2023)
- Total Cash Revenue at the SAC 1/16-31/24 – \$19,218.57/\$40,367.88 compared to \$16,109.19/\$36,830.64 in January 2023
- January was Customer Appreciation Month at the Summit Activities Center.
- February is “Get Up and Play” at the Summit Activities Center with special programs and special daily fees.
- The Recreation Staff will begin working on a digital summer recreation brochure for 2024 in the coming weeks.

Tuesday, January 23, 2024

- **SAC Winter Swim Lessons Started**
 - Participants – 92, 11 classes offered (2023 – 100, 12 classes offered)

Friday, January 26, 2024

- **No School Special**
 - Participants – 42 (paid). Members free.

Thursday, January 18, 2024

- **SAC Library Day Pass Used**
 - 1 Coupon (2 Adults)

Wednesday, January 24, 2024

- **SAC Library Day Pass Used**
 - 1 Coupon (1 Adult)

Friday, January 26, 2024

- **SAC Library Day Pass Used**
 - 1 Coupon (1 Adult, 4 Kids)

January 15-31, 2024

- **Day Pass Mailers used – 4.**
 - (54 total for this campaign)

Additional Information for Second Half of January:

- **Aqua Zumba**
 - Participation – 42 Participants (62 for the Month)
- **Barre**
 - Participation – 10 Participants (18 for the Month)
- **Power Abs**
 - Participation – 42 Participants (83 for the Month)
- **Power Yoga**
 - Participation – 26 Participants (35 for the Month)
- **Prime Time Senior Class**
 - Participation – 87 Participants (128 for the Month)
- **Strength & Flexibility**
 - Participation – 29 Participants (50 for the Month)
- **Tabata**
 - Participation – 42 Participants (83 for the Month)
- **Trim & Tone**
 - Participation – 25 Participants (46 for the Month)
- **Turbo Kick**
 - Participation – 9 Participants (11 for the Month)
- **Wake UP**
 - Participation – 24 Participants (38 for the Month)
- **Water Aerobics Classes**
 - Participation – 83 Participants (151 for the Month)
- **Work Out Express Class**
 - Participation – 4 Participants (6 for the Month)
- **Yoga**
 - Participation – 31 Participants (49 for the Month)
- **Zumba**
 - Participation – 40 Participants (65 for the Month)
- **Zumba Gold**
 - Participation – 72 Participants (132 for the Month)

- **Zumba Toning**
 - Participation – 7 Participants (13 for the Month)
- **Birthday Party Rentals**
 - Participation – 6 Birthday Parties (9 for the Month)
- **Private Pool Party Rentals**
 - Hours Rented – 2 Hours (2 for the Month)
- **Auxiliary/Main Gym Rentals**
 - Hours Rented – 2 Hours (5 for the Month)
- **Theater Rentals**
 - Hours Rented – 0 Hours (0 for the Month)
- **Meeting Rooms**
 - Hours Rented – 0 Hours (0 for the Month)
- **City Hall Rentals**
 - Hours Rented – 13 Hours (25 for the Month)
- **Capital Building Rentals**
 - Days Rented – 1 Rental
- **Park Shelters**
 - Riverside - 0 Rentals
 - Memorial – 0 Rentals
 - Westside – 0 Rental
 - Meridian Bridge – 0 Rental

PARKS

Luke has begun evaluating musical acts for the 2024 season of Music at the Meridian.

Luke is working on the fireworks order for July 4. The fireworks display will be from the upper deck of the Meridian Bridge.

The Parks staff have been trimming trees in the parks.

The Parks Department will be replacing wood siding and trim on the golf cart storage building north of the clubhouse.

The Parks Department will be working with the Street Department to take down dead, diseased, or hazardous trees on City property and in street ROW's. Parks staff are trimming trees in parks and green spaces maintained by the City. The Street Department helps in this effort with large limbs. Ash trees are being removed also as a part of the Emerald Ash Borer Mitigation Plan for ROW's, boulevards, and City owned property.

The Parks staff have not been flooding the Sertoma Park ice rink and the Tripp Park ice skating areas due to the above normal warm air temperatures. The month of January had too much snow inside the rink at Sertoma Park and was not conducive for making outdoor ice.

The Parks Department is beginning to prepare for 2024 Capital purchases.

The Parks staff will be taking down holiday decorations as snow and ice allows.

The Parks and Sports Fields staff along with the Spaces and Places staff have been removing snow and ice as needed from City properties or public right-of-ways.

City of Yankton Building Report

Permits Issued in the month of January, 2024

Issue Date	Permit #	Owner Name & Address	Use	Valuation	Contractor Name & Address	Fees
01/04/2024	BLDG-24-0001	LARRY'S RENTAL LLP 610 WEST 23 ST	Commercial - Alteration/Repair	\$20,000.00	LARRY'S RENTAL LLP 2401 BROADWAY AVE #3 YANKTON, SD 57078	\$104.50
01/05/2024	BLDG-24-0002	AFFORDABLE SELF STORAGE LLC 1501 WEST CITY LIMITS RD	Extra Territorial Jurisdiction	\$478,825.00	JAMES STEEL 3608 E. SD HWY 50 YANKTON, SD 57078	\$35.00
01/18/2024	BLDG-24-0003	FEUERSTEIN, JOSH R 3001 DOUGLAS AVE	Single Family Home - Access Struc - detached garage	\$90,450.00	PINKELMAN SALES, INC. PO BOX 428 HARTINGTON, NE 68739	\$314.50
01/19/2024	BLDG-24-0004	BEEMAN, PATRICK M 810 BURGESS RD	Exterior- Siding	\$18,800.00	Deroos Renovations 906 First St CROFTON, NE 68730	\$20.00
01/23/2024	BLDG-24-0005	BECKER, KEVIN REVOCABLE TRUS 203 EAST 26 ST	Exterior- Windows	\$36,000.00	Luken Construction 409 EAST 6 ST Yankton, SD 57078	\$20.00
01/30/2024	BLDG-24-0006	PSG Property 3202 & 3204 Broadway Ave.	Commercial New	\$490,000.00	PSG Property 125 Caleb Ct. PARKER, SD 57053	\$922.00
01/30/2024	BLDG-24-0007	KAEKKE ENTERPRISES LLC 101 DOUGLAS AVE	Commercial - Alteration/Repair - Remodel	\$175,000.00	Eide Construction 1602 Sunrise Drive YANKTON, SD 57078	\$449.50

(January 2024) Total Valuation: \$1,309,075.00

Total Fees: \$1,865.50

(January 2023) Total Valuation: \$153,500.00

(2024) to Date Valuation: \$1,309,075.00

(2023) to Date Valuation: \$153,500.00

Salaries by Department: January 2024

ADMINISTRATION	\$63,131.31
FINANCE	\$51,943.62
COMMUNITY	
DEVELOPMENT	\$33,661.25
POLICE/DISPATCH	\$238,735.60
FIRE	\$29,181.85
ENGINEERING / SR.	
CITIZENS	\$57,452.39
STREETS	\$72,168.73
TRAFFIC CONTROL	\$5,711.02
LIBRARY	\$39,036.39
PARKS / SAC	\$88,582.72
HUETHER AQUATICS	\$0.00
MARNE CREEK	\$3,897.81
WATER	\$53,396.97
WASTEWATER	\$48,815.45
CEMETERY	\$6,587.29
SOLID WASTE	\$38,748.03
LANDFILL / RECYCLE	\$24,593.30
CENTRAL GARAGE	\$5,427.56
	\$861,071.29

Personnel Changes

New Hires

Police Department: Brady Smith, Officer, \$2,176.23 biweekly. Library: Tonya Ferrell: Circulation Assistant, \$11.20/hr.

Wage Changes

None

Position Changes

None

January 2024 - YPD Calls for Service

911 HANG UP / 911 OPEN	10
ALARM	13
ALCOHOL	4
AMBULANCE	38
ANIMAL	36
ASSAULT	12
ASSIST	6
ATTEMPT TO LOCATE	1
BURGLARY BUSINESS	1
BURGLARY RESIDENTIAL	4
CHILD ABUSE	1
CHILD CUSTODY	5
CIVIL DISPUTE	41
CRIMINAL ENTRY OF MV	1
DEATH	1
DISORDERLY CONDUCT	30
DOMESTIC VIOLENCE	19
DRIVING COMPLAINT	12
DRIVING COMPLAINT 911	7
DRUG	8
ELEVATOR	1
ESCORT	4
EX PATRL	3
FAMILY OFFENSE	5
FIGHT	3
FIRE ALL CALL / FIRE ON CALL	4
FIREWORKS	2
FOREIGN AID	6
FORGERY	1
FRAUD	9
GAS DRIVE OFF	3
GAS LEAK	1
HARASS	17
HAZMAT	1
HIT&RUN	8
INFORMATION	25
INSPECT	1
JAIL ISSUES	2
JUV	15
LEWDNESS	1
LOST & FOUND	7
MENTAL ILLNESS	13

MISC	3
MOTOR ASSIST	49
NOISE COMPLAINT	11
OPN DOOR	1
PARKING	39
PAROLE/PROBATION	7
PRIVATE PROPERTY COLLISION	9
PROPERTY	5
PROTECTION ORDER	1
REQUEST	3
RUNAWAY	5
SAFETY TALK	2
SCHOOL BUS	1
SEX CRIME	3
SIG 2	43
SIGNAL 1 INJURY	5
SUICIDE	6
SUSP ACTIVITY	5
SUSPICIOUS PERSON/VEHICLE	35
THEFT	45
THREAT	12
TRAFFIC CONTROL	1
TRAFFIC STOP	235
TRESPASS	12
TRUANCY	6
VANDALISM	5
VEHICLE/ROAD COMPLAINT	16
WARRANT	11
WEAPONS	1
WELFARE CHECK	44
TOTAL	1003

ADULT ARRESTS	
# Individuals Arrested	53
# of Charges	81

JUVENILE ARRESTS	
# Individuals Arrested	11
# of Charges	14

Total Citations	65
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January 2024
 YPD
 Activity Report

GENERAL SUMMARY				
	THIS MONTH		Year To Date	
	This Year	Last Year	This Year	Last Year
POLICE INCIDENTS	1003	991	1003	991
SHERIFF INCIDENTS	294	250	294	250
AMBULANCE CALLS (YPD)	38	28	38	28
FIRE / HAZMAT CALLS	5	3	5	3
FOREIGN AID CALLS	6	19	6	19
ALARMS	13	10	13	10
ANIMAL CALLS / COMPLAINTS	36	40	36	40
ANIMALS CLAIMED OR IMPOUNDED (HHS)	8	10	8	10
ANIMALS DISPOSED	1	0	1	0

ACCIDENT SUMMARY				
	THIS MONTH		Year To Date	
	This Year	Last Year	This Year	Last Year
STATE REPORTABLE	37	21	37	21
NON REPORTABLE AND HIT & RUN	18	38	18	38
SIGNAL 1 INJURY	5	4	5	4
# PERSONS INJURED	4	3	4	3
FATALITIES	0	0	0	0
PEDESTRIAN ACCIDENT	1	0	1	0

January 2024

YPD

Citations

			THIS MONTH		YEAR TO DATE	
	This Month Juv / Adult		Total This Year	Total Last Year	Total This Year	Total Last Year
SUSPENDED, EXPIRED OR UNLICENSED DRIVER		17	17	23	17	23
CARELESS DRIVING	1		1	3	1	3
EXHIBITION DRIVING	1		1	1	1	1
SPEEDING	2	10	12	26	12	26
STOP SIGN, RED LIGHT VIOLATION		7	7	9	7	9
ANIMALS AT LARGE			0	0	0	0
MAINTENANCE OF FINANCIAL RESPONSIBILITY		2	2	17	2	17
OPEN CONTAINER			0	2	0	2
CONSUMPTION UNDERAGE (18-20 yoa)			0	2	0	2
LIQUOR VIOLATIONS / FURNISHING ALCOHOL TO A MINOR		1	1	0	1	0
MISDEMEANOR DRUG VIOLATIONS (POSS. OF DRUG PARAPH)	1	2	3	14	3	14
TOBACCO VIOLATIONS	4		4	4	4	4
PETTY THEFT UNDER \$400			0	8	0	8
INTENTIONAL DAMAGE TO PROPERTY	1		1	0	1	0
OTHER VIOLATIONS	7	9	16	26	16	26
TOTAL TRAFFIC CITATIONS	17	48	65	135	65	135

January 2024

YPD

Adult Arrest

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
HOMICIDE/MURDER	0	0	0	0
RAPE	0	0	0	0
ROBBERY	0	0	0	0
DUI	12	14	12	14
DRIVING UNDER REVOCATION	3	3	3	3
BURGLARY	0	0	0	0
ASSAULT AGGRAVATED	0	0	0	0
ASSAULT SIMPLE	1	3	1	3
CRIMES AGAINST FAMILY / DOMESTIC VIOLENCE	4	5	4	5
DISORDERLY CONDUCT	0	0	0	0
SEXUAL CONTACT/SEX OFFENSES	0	0	0	0
THEFT PETTY	0	0	0	0
THEFT GRAND	0	0	0	0
THEFT AUTO	0	1	0	1
FORGERY & COUNTERFEITING	0	0	0	0
FRAUD	0	0	0	0
EMBEZZLEMENT	0	0	0	0
INTENTIONAL DAMAGE	1	0	1	0
NARCOTIC DRUG CHARGES	21	20	21	20
LIQUOR ARRESTS	0	0	0	0
WEAPONS VIOLATION	0	0	0	0
WARRANTS	14	22	14	22
PROTECTIVE CUSTODY	0	0	0	0
ALL OTHER OFFENSES	25	41	25	41
TOTAL ADULT ARRESTS	81	109	81	109

January 2024
YPD
Juvenile Arrests

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
CURFEW	0	1	0	1
RUNAWAY	3	1	3	1
MIC	0	2	0	2
DUI	0	0	0	0
LIQUOR ARRESTS	0	0	0	0
MURDER	0	0	0	0
RAPE	0	0	0	0
ROBBERY	0	0	0	0
BURGLARY	0	0	0	0
ASSAULT AGGRAVATED	0	0	0	0
ASSAULT SIMPLE	3	2	3	2
CRIMES AGAINST FAMILY/ DOMESTIC VIOLENCE	0	0	0	0
DISORDERLY CONDUCT DISTURBANCE OF SCHOOL	2	6	2	6
SEXUAL CONTACT / SEX OFFENSES	0	0	0	0
THEFT PETTY	0	0	0	0
THEFT GRAND	0	0	0	0
THEFT AUTO	0	0	0	0
FORGERY & COUNTERFEITING	0	0	0	0
FRAUD	0	0	0	0
EMBEZZLEMENT	0	0	0	0
INTENTIONAL DAMAGE	1	0	1	0
NARCOTIC DRUG CHARGES	4	0	4	0
WEAPONS VIOLATIONS	0	0	0	0
ALL OTHER OFFENSES	1	1	1	1
TOTAL JUVENILE ARRESTS	14	13	14	13



The MISSION of the City of Yankton is to provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage, and thrive.

MINUTES
YANKTON PARK ADVISORY BOARD
Monday, November 20, 2023, 5:30PM, in the Community Room
CMTEA Building, 1200 W. 21st Street

I. ROUTINE BUSINESS

Roll Call:

Present: Jason Tellus, Brian Bertsch, Nick Severson, Elizabeth Healy, and City Commissioner Brian Hunhoff.

Absent: Jeannine Economy-List, and Tom Bixler.

Also present Director of Parks and Recreation Todd Larson, and Parks Secretary Chasity McHenry.

Public Appearances: None.

Minutes: September 18, 2023 minutes approved. Tellus motioned. Bertsch second. Motion passed 4-0.

II. OLD BUSINESS

A. 2023 Capital projects update.

The Westside Park pond project has no update at this time.

The pickle ball court conversion project received \$10,000 from Avera. We are still waiting on the finalization of a LWCF grant of \$34,000. The local pickle ball group has donated some funds for this project also. I've been informed grant finalization and signing paperwork will happen in spring of 2024.

The parks Department is utilizing the new Field Leveling/Groomer that was purchased in the spring. They have completed the northwest field and the Northeast field in the south Sertoma Park complex.

B. A citizen's task force committee has been meeting to plan for the Meridian Bridge's 100th birthday in 2024. The official birthday would be October 12, 2024. The group is discussing having educational events and entertainment events throughout 2024.

The first event on the schedule is the January Kick-Off Reception on Friday night, January 26, from 6:00 to 8:30pm at Ben's Brew Station.

Website- hosted by Yankton Thrive – www.visityanktonsd.com/meridian-bridge-centennial/

Facebook page- www.facebook.com/Meridian.Centennial

Instagram page- @meridianbridgecentennial



The MISSION of the City of Yankton is to provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage, and thrive.

- C. SAC mission statement: Provide everyone with an affordable, indoor, family-friendly fitness and recreation facility. The SAC financials through October 31 are attached. Reminder, the SAC fees will be increased again on January 1, 2024.

Reminder, the SAC facility user data can be found in the Commission Information Memorandums (CIM) that are presented to the City Commission, every two weeks, as a part of their Commission Meeting packet and they are also a part of the PAB agenda packets. There is new equipment upstairs and we're already planning on new equipment in 2024. Total memberships in November were at 863 which is two higher than the previous high back in February.

The SAC will work with the Library to do some marketing prior to the Christmas School Break to make people aware of SAC day passes being available for check-out at the library.

The board discussed pickle ball facilities in town and the availability to play in the mornings, afternoons and especially the evenings. City Hall gym is available Monday – Friday during normal business hours (8:00am to 5:00pm) for pickle ball play. The City Hall gym can be rented on nights and weekends for pickle ball play. The SAC auxiliary gym allows for pickle ball play during the mornings. The SAC would allow for evening play if the parties rented the court space where the pickle ball courts are located. The pickle ball nets do not stay in the gym and are brought in and moved back out after the morning hours. The NFAA indoor archery facility has a pickle ball court and allows for paid memberships to have access to that court morning, afternoons and evenings.

- D. The Huether Family Aquatics Center 2023 financials were provided (not finalized).
- E. The Eagle Scout project to build a three-sided wind-break area at the entrance of the Sertoma Park Ice Rink is underway. They will pour cement on Wednesday.

III. NEW BUSINESS

- A. Christmas lighting at Riverside Park by the Parks Department with donated items from the Optimists Club. The club purchased some displays that will be placed by the amphitheater. The City of Yankton purchased a few more items also. The Optimists still plan to do the Santa Claus house in the Capitol on the weekends of December 2 & 3 and December 9 & 10. The Optimists have a vision of even more lighting in Riverside Park in the years to come and this is an on-going effort to realize that long-term vision.
- B. The holiday festival of lights and parade will take place on Thursday, November 30. Luke Youmans has been working with downtown businesses for parade activities, from 4:00pm to 5:30pm at the Meridian Venue that will entertain families prior to the parade at 6:00pm. The lighting of the Christmas Tree by the Meridian Bridge will take place at 7:00pm and then fireworks will be shot from the top level of the Meridian Bridge. The festival website can be found at: <https://experience.arcgis.com/experience/b2f29939eef14dd015ed4770ea630aa/>
- C. The Lawn and event spaces along the river master planning process is being planned for January through May of 2024. A similar process to what was done with the Westside Park master planning process will be used. Public meetings to examine current areas and ideas for what the public may want to see in Riverside Park and The Lawn in the future.



The MISSION of the City of Yankton is to provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage, and thrive.

IV. OTHER BUSINESS

A. General discussion items.

- Commission information Memorandums (4 CIMs). The items were sent out after the meeting as they were not attached to the agenda packet.
 - Other completed work projects for the department are noted in the CIMs.
- Next Meeting: **Tuesday, January 16, 2024.**

V. ADJOURN

Hunhoff motioned, Tellus second. Motion carried 4-0.

Publishing Dates: February 15 & 20, 2024

ADVERTISEMENT FOR BIDS

Notice is hereby given that the City of Yankton, South Dakota, will receive bids for the
8th Street Pavement and Utility Replacement from Burleigh Street to Ferdig Street

The project includes the following major construction items:

Removal of Asphalt Pavement	8015	SY
8" PCC Pavement	11509	SY
12" PVC Water Main C-900	2865	LF
6" Aggregate Base Course	13926	SY
4" Sidewalk	8325	SF
And Other Miscellaneous and Landscape Items		

Owner reserves the right to make the award based on the lowest responsive bid.

Sealed bids will be received for the City Commission of the City of Yankton, South Dakota, at the office of the City Finance Officer of said City until 3:00 PM or may be hand delivered to the place of opening at 3:00 PM on the 14th day of March, at which time they will be publicly opened and read in the Second Floor Meeting Room A, of City Hall, located at 416 Walnut Street in Yankton, South Dakota. Disposition of said bids is expected to be held on the 25th day of March, after 7:00 PM, in the Career Manufacturing Technical Education Academy, at 1200 W. 21st Street, Yankton, South Dakota.

Drawings, Specifications and Contract Documents may be obtained at the City Engineer's Office, 416 Walnut Street, Yankton, SD, 57078, or by going to: <http://www.cityofyankton.org/how-do-i/bid-rfp-posts-list>. With any questions please call 605-668-5251.

The Bidder to whom the contract is awarded will be required to furnish a construction performance bond and a construction payment bond to the OWNER in the amount of one hundred percent (100%) of the contract award for each bond, in conformance with the requirements of the Contract Documents. The construction performance bond and construction payment bond shall remain in full force until the completion of the Contract as specified in the General Conditions.

Each Bid must be accompanied by a certified check, cashier's check or draft in the amount of 5% of the base bid and all add alternates and drawn on a State or National Bank or a 10% bid bond issued by a surety authorized to do business in the State of South Dakota and made payable to the City of Yankton.

The bid guarantee will be retained by the OWNER as liquidated damages if the successful bidder refuses or fails to enter into an Agreement within ten (10) days after Notice of Award or fails at time of executing the contract to furnish a construction performance bond and construction payment bond guaranteeing the faithful performance of the work.

Bids may not be withdrawn after the time fixed for opening them. The OWNER reserves the right to reject any and all bids, and to waive any irregularities therein.

Adam Haberman, Public Works Director
City of Yankton, South Dakota

Publishing Dates: February 15 & 20, 2024

ADVERTISEMENT FOR BIDS

Notice is hereby given that the City of Yankton, South Dakota, will receive bids for the **21st Street Reconstruction from West City Limits Road to Summit Street.**

The project includes the following major construction items:

Removal of Asphalt Pavement	11460	SY
8" PCC Pavement	10460	SY
12" PVC Water Main C-900	1863	LF
6" Aggregate Base Course	10846	SY
6" Sidewalk	4220	SF
And Other Miscellaneous and Landscape Items		

Owner reserves the right to make the award based on the lowest responsive bid.

Sealed bids will be received for the City Commission of the City of Yankton, South Dakota, at the office of the City Finance Officer of said City until 3:00 PM or may be hand delivered to the place of opening at 3:00 PM on the 14th day of March, at which time they will be publicly opened and read in the Second Floor Meeting Room A, of City Hall, located at 416 Walnut Street in Yankton, South Dakota. Disposition of said bids is expected to be held on the 25th day of March, after 7:00 PM, in the Career Manufacturing Technical Education Academy, at 1200 W. 21st Street, Yankton, South Dakota.

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The Bidder to whom the contract is awarded will be required to furnish a construction performance bond and a construction payment bond to the OWNER in the amount of one hundred percent (100%) of the contract award for each bond, in conformance with the requirements of the Contract Documents. The construction performance bond and construction payment bond shall remain in full force until the completion of the Contract as specified in the General Conditions.

Each Bid must be accompanied by a certified check, cashier's check or draft in the amount of 5% of the base bid and all add alternates and drawn on a State or National Bank or a 10% bid bond issued by a surety authorized to do business in the State of South Dakota and made payable to the City of Yankton.

The bid guarantee will be retained by the OWNER as liquidated damages if the successful bidder refuses or fails to enter into an Agreement within ten (10) days after Notice of Award or fails at time of executing the contract to furnish a construction performance bond and construction payment bond guaranteeing the faithful performance of the work.

Bids may not be withdrawn after the time fixed for opening them. The OWNER reserves the right to reject any and all bids, and to waive any irregularities therein.

Adam Haberman, Public Works Director
City of Yankton, South Dakota

Publishing Dates: February 15, 2024 & February 22, 2024

NOTICE TO BIDDERS

Sealed bids will be received by the City Commission of the City of Yankton, South Dakota, at 416 Walnut Street, Yankton, South Dakota, at the Office of the City Finance Officer of said City until 3:00 P.M. or may be hand delivered to the place of opening at 3:00 P.M. on the 29th day of February 29, 2024, at which time they will be publicly opened and read in the Second Floor Meeting Room of City Hall, Yankton, South Dakota. Disposition of said bid will be held on the 11th day of March, 2024 at 7:00 P.M. in the City of Yankton Community Meeting Room located in the Technical Education Center at 1200 W. 21st Street, Yankton, South Dakota.

Bids will be received on the following:

ANNUAL SUPPLY OF LIQUID ASPHALT

Copies of the specifications may be obtained at the Office of the Manager of Public Services, 700 Levee Street, Yankton, South Dakota 57078 or by telephoning (605) 668-5211.

All bids must be submitted on forms provided by the City of Yankton.

The City of Yankton, South Dakota reserves the right to reject any or all bids and to waive any informalities therein to determine which is the best and the lowest bid, and to approve the bond, if required.

Adam Haberman, PE
Director of Public Works
City of Yankton, South Dakota

Dated: February 12, 2024

-THE CITY OF YANKTON IS AN EQUAL OPPORTUNITY EMPLOYER-

Publishing Dates: February 15, 2024 & February 22, 2024

NOTICE TO BIDDERS

Sealed bids will be received by the City Commission of the City of Yankton, South Dakota, at 416 Walnut Street, Yankton, South Dakota, at the Office of the City Finance Officer of said City until 3:00 P.M. or may be hand delivered to the place of opening at 3:00 P.M. on the 29th day of February 29, 2024, at which time they will be publicly opened and read in the Second Floor Meeting Room of City Hall, Yankton, South Dakota. Disposition of said bid will be held on the 11th day of March, 2024 at 7:00 P.M. in the City of Yankton Community Meeting Room located in the Technical Education Center at 1200 W. 21st Street, Yankton, South Dakota.

Bids will be received on the following:

ANNUAL SUPPLY BITUMINOUS MIX

Copies of the specifications may be obtained at the office of the Department of Public Works, 416 Walnut Street, Yankton, South Dakota 57078 or by telephoning (605) 668-5211.

All bids must be submitted on forms provided by the City of Yankton.

The City of Yankton, South Dakota reserves the right to reject any or all bids and to waive any informalities therein to determine which is the best and the most advantageous bid to the City, and to approve the bond, if required.

Adam Haberman, PE
Director of Public Works
City of Yankton, South Dakota

Dated: February 12, 2024

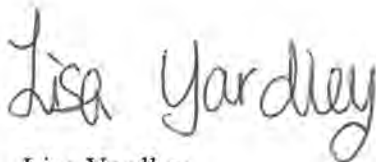
-THE CITY OF YANKTON IS AN EQUAL OPPORTUNITY EMPLOYER-

Memorandum #24-29

To: City Manager
From: Finance Department
Date: February 12, 2024
Subject: Transient Merchant License Application

The Finance Department has received an Application for License from Market at the Meridian to engage in the business of Transient Merchant for a weekly Farmers Market. The Farmers Market will take place every Saturday morning from May 4, 2024 through October 26, 2024 at the City parking lot located at the corner of 2nd Street and Douglas Street.

The Finance Department has provided the above referenced application to the Police Department to ensure that the applicant conforms to the provisions of the City of Yankton Municipal Code of Ordinances. A police check on the applicant revealed no felony convictions or warrants in South Dakota. After reviewing said information, it appears to the Finance Department that the above applicant is in compliance with the City of Yankton Municipal Code of Ordinances as relates to the submitted application.



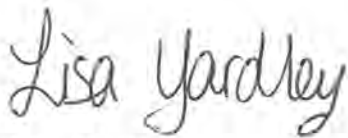
Lisa Yardley
Finance Officer

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that a Special Events Alcoholic Beverage License Application has been received by the Board of City Commissioners of the City of Yankton, for a Special On-sale Malt Beverage Retailers License and a Special On-sale Wine Retailers License for 1 day, April 10, 2024, from Mount Marty University – Fresh Ideas, 1105 W. 8th Street.

NOTICE IS FURTHER GIVEN that a public hearing on the application will be held on Monday, February 26, 2024 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Career Manufacturing Technical Education Academy, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota
This 12th day of February, 2024.

A handwritten signature in black ink that reads "Lisa Yardley". The signature is written in a cursive, flowing style.

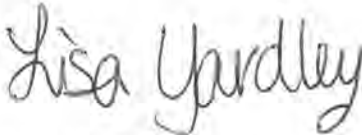
Lisa Yardley
FINANCE OFFICER

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota for a new Retail (on-off sale) Malt Beverage & SD Farm Wine License for July 1, 2023 to June 30, 2024 from Charles Rezac dba Chuck Stop LLC, 800 Summit Street.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, February 26, 2024 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Career Manufacturing Technical Education Academy, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota
this 12th day of February, 2024.



Lisa Yardley
FINANCE OFFICER

Memorandum #24-33

To: City Commission
From: Finance Officer
Date: February 2, 2024
Subject: Second Reading and Public Hearing of Ordinance No. 1078, Supplement #1 to Ordinance No.1074, the 2024 Annual Appropriation Ordinance

Attached is “Ordinance No.1078” amending “Ordinance No. 1074”, the 2024 annual appropriations ordinance. This supplemental appropriations ordinance is prepared to re-appropriate for those projects which were budgeted or contracted in 2023 but not completed. I have *italicized and underlined* the actual expenditure estimates that were originally budgeted in 2023. The other numbers are just the sub-totals, totals, and how the transfers and funding flow through the actual budget ordinance.

SECTION I – GENERAL FUND

1. *Information Services from \$37,000.00 to \$188,759.00, an increase of \$151,759.00 for the technology related equipment in account 101.105.350 budgeted in 2023 but not completed.* This increases Information Services total appropriations from \$559,376.00 to \$711,135.00, an increase of \$151,759.00. Financing for this increase will be from monies carried over into 2024.
2. *Community Development from \$80,000.00 to \$150,000.00, an increase of \$70,000.00 for the Comprehensive Plan in account 101.106.350 budgeted in 2023 but not yet completed.* This increases Community Development total appropriations from \$713,661.00 to \$783,661.00, an increase of \$70,000.00. Financing for this increase will be from monies carried over into 2024.
3. **Total General Government** from \$3,261,592.00 to \$3,483,351.00, an increase of \$221,759.00 for the projects listed in #1-2 above.
4. *Police Department from \$262,000.00 to \$268,540.00, an increase of \$6,540.00 in account 101.111.350 (\$6,540.00 for tasers ordered but not yet received).* This increases Police Department total appropriations from \$4,230,315.00 to \$4,236,855.00, an increase of \$6,540.00. Financing for this increase will be from monies carried over into 2024.
5. *Fire Department from \$279,000.00 to \$354,00.00, an increase of \$75,000.00 in account 101.114.350 (\$75,000.00 for radios ordered but not yet received).* This increases Fire Department total appropriations from \$1,231,322.00 to \$1,306,322.00, an increase of \$75,000.00. Financing for this increase will be from monies carried over into 2024.
6. **Total Public Safety** from \$5,466,922.00 to \$5,548,462.00, an increase of \$81,540.00 for the projects listed in #4-5 above.
7. *Engineering from \$1,000.00 to \$2,000.00, an increase of \$1,000.00 in account 101.122.350 for office furniture budgeted in 2023 but not purchased.* This increases Engineering total appropriations from \$769,749.00 to \$770,749.00, an increase of \$1,000.00. Financing for this increase will be from monies carried over into 2024.

8. *Street and Highway from \$85,000.00 to \$583,733.00, an increase of \$498,733.00 in account 101.123.320 (\$293,000.00 for Active Transportation Plan Improvements budgeted in 2023, but not completed and \$205,733.00 for upgrades to the former "Hardscapes Building" budgeted in 2023 but not completed); and from \$561,000.00 to \$1,247,691.00, an increase of \$686,691.00 in account 101.123.350 (\$9,691.00 for flatbed, \$15,000 for skid steer backhoe, \$15,000 to replace snow plow, \$15,000 for snow box, \$17,000 for concrete truss screed, \$190,000 for truck ordered and to be delivered in 2024, \$200,000 for new truck underbody plow ordered and to be delivered in 2024, and \$225,000 for new loader ordered and to be delivered in 2024).* This increases Street and Highway total appropriations from \$2,607,442.00 to \$3,792,866.00, an increase of \$1,185,424.00. Financing for this increase will be from monies carried over into 2024.
9. *City Hall from \$5,000.00 to \$85,797.00, an increase of \$80,797.00 in account 101.125.350 for City Hall wiring / data wiring improvements budgeted in 2023 but not accomplished.* This increases City Hall total appropriations from \$460,062.00 to \$540,859.00, an increase of \$80,797.00. Financing for this increase will be from monies carried over into 2024.
10. *Chan Gurney Airport from \$10,000.00 to \$20,800.00, an increase of \$10,800.00 in account 101.127.301 (\$2,000.00 for airport landscaping, \$3,800.00 for roof maintenance, and \$5,000.00 to replace floor coverings) budgeted in 2023 but not completed; and from \$5,000.00 to \$10,000.00, an increase of \$5,000.00 in account 101.127.320 (\$5,000.00 for signage and runway appurtenances ordered and not yet delivered); and from \$30,000.00 to \$33,000.00, an increase of \$3,000.00 in account 101.127.350 (\$1,000.00 for furniture replacement and \$2,000.00 for security system).* This increases Chan Gurney Airport total appropriations from \$702,527.00 to \$721,327.00, an increase of \$18,800.00. Financing for this increase will be from monies carried over into 2024.
11. **Total Public Works** from \$5,063,239.00 to \$6,349,260.00, an increase of \$1,286,021.00 for the projects listed in #7-10 above.
12. *Other Financing Uses / Transfers Out from \$2,140,290.00 to \$2,180,533.00, an increase of \$40,243.00 in account 101.182.620 Transfer to Parks & Rec. for the project listed in #16 below; from \$134,484.00 to \$159,484.00, an increase of \$25,000.00 in 101.182.623 Transfer to Marne Creek for the project listed in #17 below; from \$879,964.00 to \$1,077,985.00, an increase of \$198,021.00 in account 101.182.627 Transfer to Dispatch for the projects explained in #19 below; and from \$187,000.00 to \$687,965.00, an increase of \$500,965.00 in account 101.182.653 Transfer to Park Capital for the projects explained in #26 below.* This increases Other Financing Uses / Transfers Out total appropriations from \$5,106,702.00 to \$5,870,931.00, an increase of \$764,229.00. Financing for this increase will be from monies carried over into 2024.
13. **Total General Fund Appropriations** from \$20,042,165.00 to \$22,395,714.00, an increase of \$2,353,549.00 for the projects listed in #'s 1-12 above.
14. **Total General Fund Unappropriated Balance** from \$4,205,615.00 to \$6,559,164.00, an increase of \$2,353,549.00.
15. **Total General Fund Means of Finance** from \$20,042,165.00 to \$22,395,714.00, an increase of \$2,353,549.00 for the projects listed in #'s 1-12 above.

SECTION II – SPECIAL REVENUE

16. *Parks & Recreation from \$277,000.00 to \$317,243.00, an increase of \$40,243.00 in account 201.201.350 Equipment (\$19,000.00 for Lawnmowers budgeted in 2023, but not yet delivered; and \$21,243.00 for dump box ordered in 2023, but not yet delivered).* This increases Parks & Recreation total appropriations from \$2,162,425.00 to \$2,202,668.00, an increase of \$40,243.00. Financing for this increase will be an increased transfer from the General Fund as stated in #12 above.
17. *Marne Creek from \$0.00 to \$25,000.00, an increase of \$25,000.00 in account 204.204.324 for the Rotary Shelter project budgeted in 2023 but not completed.* This increases Marne Creek total appropriations from \$203,484.00 to \$228,484.00, an increase of \$25,000.00. Financing for these projects will consist of a \$25,000.00 increased transfer from the general fund as listed in #12 above.
18. *Bridge and Street from \$250,000.00 to \$440,000.00, an increase of \$190,000.00 in account 207.221.397 Cedar Street Bridge design work budgeted in 2023 but not completed; and from \$300,000.00 to \$433,035.00, an increase of \$133,035.00 in account 207.221.395 Meridian Bridge column repair for work budgeted in 2023 but not completed.* This increases Bridge and Street total appropriations from \$680,000.00 to \$1,003,035.00, an increase of \$323,035.00. Financing for this increase will come from an increased transfer from the Second Penny fund as listed in #27 below.
19. *Dispatch from \$4,000.00 to \$202,021.00, an increase of \$198,021.00 in account 208.208.350 for the dispatch update radio project budgeted in 2023 but not yet completed.* This increases Dispatch total appropriations from \$1,039,182.00 to \$1,237,203.00, an increase of \$198,021.00. Financing for this increase will be from an increased transfer from the General Fund as listed in #12 above.
20. *Lodging Sales Tax (BBB) from \$30,000.00 to \$56,065.00, an increase of \$26,065.00 in account 211.231.549 Historic Downtown Yankton Façade Program for façade improvements budgeted in 2023 but not yet completed; and from \$95,000.00 to \$145,000.00, an increase of \$50,000.00 in account 211.231.575 for the Meridian Bridge Centennial Celebration budgeted but not completed in 2023.* This increases Lodging Sales Tax (BBB) total appropriations from \$862,700.00 to \$938,765.00, an increase of \$76,065.00. Financing for this increase will be from monies carried over into 2024.
21. **Total Special Revenue Appropriations** from \$7,897,550.00 to \$8,559,914.00, an increase of \$662,364.00 for the projects listed in #'s 16-20 above.
22. **Special Revenue Unappropriated Fund Balance** from \$2,040,693.00 to \$2,116,758.00, an increase of \$76,065.00 as explained in #20 above.
23. **Total Transfer from General Fund** from \$4,718,252.00 to \$4,981,516.00, an increase of \$263,264.00 as explained in #16, #17, and #19 above.
24. **Total Transfer from Second Penny Special Capital Fund** from \$518,602.00 to \$841,637.00, an increase of \$323,035.00 as explained in #18 above.

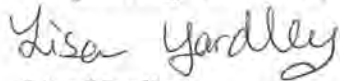
25. **Total Special Revenue Means of Finance** from \$9,935,817.00 to \$10,598,181.00, an increase of \$662,364.00 as listed in #'s 22 – 24 above.

SECTION III – CAPITAL PROJECT FUNDS

26. *Park Capital from \$0.00 to \$120,000.00, an increase of \$120,000.00 in account 503.544.390 Riverside Park Development for the artificial turf project budgeted in 2023 but not completed; from \$0.00 to \$359,965.00, an increase of \$359,965,000.00 in account 503.545.320 Westside Park Improvements (\$50,000 Pickleball Courts, \$60,000 Tennis Court Conversion, and \$249,965 Pond Liner) not completed in 2023; from \$11,000.00 to \$22,000.00, an increase of \$11,000.00 in account 503.548.322 Park Sidewalks for signs budgeted in 2023 but not yet completed; and from \$5,000.00 to \$15,000.00, an increase of \$10,000.00 in account 503.549.321 for Parks Signs budgeted in 2023 but not completed.* This increases Park Capital total appropriations from \$197,000.00 to \$697,965.00, an increase of \$500,965.00. Financing for this increase will be from an increased transfer from the General Fund as listed in #12 above.
27. *Special Capital (Second Penny) from \$0.00 to \$40,000.00, an increase of \$40,000.00 in account 506.572.377 3rd Street – Green to Maple, for the reconstruction started but not completed in 2023, and from \$458,602.00 to \$781,637.00, an increase of \$323,035.00 in account 506.572.626 Transfer to Bridge and Street for the projects listed in #18 above, and from \$0.00 to \$612,360.00, an increase of \$612,360.00, in account 506.574.360 Loan to TID #12 for item listed in #28 below.* This increases Special Capital total appropriations from \$6,643,840.00 to \$7,619,235.00, an increase of \$975,395.00. Financing for this increase will be from monies carried over into 2024.
28. *TID#12 Mead from \$0.00 to \$1,391,727.00, an increase of \$1,391,727.00 in account 516.588.202 Mead Property Development for the reconstruction started but not completed in 2023.* This increases Special Capital total appropriations from \$0.00 to \$1,391,727.00, an increase of \$1,391,727.00. Financing for this increase will be from a Special Capital (Second Penny) loan for \$612,360.00 and from a Utilities loan for \$779,367.00 as listed in #32-33 below.
29. **Total Capital Projects Funds Appropriations** from \$7,744,404.00 to \$10,612,491.00, an increase of \$2,868,087.00 for those projects listed in #'s 26-28 above.
30. **Capital Project Funds Unappropriated Balance** from \$11,430,257.00 to \$12,405,652.00, an increase of \$975,395.00 as explained in #27 above.
31. **Transfer from General Fund** from \$191,800.00 to \$692,765.00, an increase of \$500,965.00 as explained in #'s 12 and 26 above.
32. **Loan from Special Capital Fund** from \$0.00 to \$612,360.00, an increase of \$612,360.00 as explained in #28 above.
33. **Loan from Utility Enterprise Fund** from \$0.00 to \$779,367.00, an increase of \$779,367.00 as explained in #28 above.
34. **Total Other Financing Sources** from \$280,991.00 to \$2,173,683.00, an increase of \$1,892,692.00 as explained in #'s 12, 26, and 28 above.

- 35. **Total Capital Projects Means of Finance** from \$18,451,105.00 to \$21,319,192.00, an increase of \$2,868,087.00 as explained in #'s 26-34 above.
- 36. Central Garage from \$63,000.00 to \$96,601.00 an increase of \$33,601.00 in account 801.801.350 (\$20,000.00 rehab windows and \$13,601.00 hydraulic press ordered but not received in 2023). This increases Central Garage total appropriations from \$1,217,190.00 to \$1,250,791.00, an increase of \$33,601.00. Financing for this increase will be from monies carried over into 2024.
- 37. As a memo (only) at this time, we will also be expending more in the following Enterprise Funds using existing balances and loan funds, and these will be explained further during the 2024 Spring/Summer budgeting process:
 - Golf – capital \$45,000.00
 - Joint Powers – dump floor rehabilitation \$100,000.00 and walk thru door replacement \$15,000.00
 - Water Department – State revolving loan projects
 - Wastewater Department – State revolving loan projects and ARPA funding

Respectfully submitted,



Lisa Yardley
Finance Officer

Recommendation: It is recommended that the City Commission conduct a second reading and public hearing of Ordinance #1078 amending and supplementing Ordinance No. 1074, the 2024 Annual Appropriations Ordinance and adopt said Ordinance.

I concur with the above recommendation.

I do not concur with the above recommendation.



Amy Leon
City Manager

ORDINANCE NO . 1078

AN ORDINANCE AMENDING AND SUPPLEMENTING ORDINANCE #1074,
THE 2024 ANNUAL APPROPRIATION ORDINANCE OF THE
CITY OF YANKTON, SOUTH DAKOTA

Be it ordained by the City of Yankton, South Dakota, that Ordinance #1074 is amended to wit:

SECTION I - GENERAL FUND

A. Appropriations	Ord 1074		Ord 1078	
General Government:				
Board of City Commissioners	\$ 195,258			
City Manager	290,933			
City Attorney	124,157			
Finance Office	804,140			
Information Services	559,376	1.	151,759	711,135
Community Development	713,661	2.	70,000	783,661
Human Resources	274,067			
Contingency	300,000			
TOTAL GENERAL GOVERNMENT	<u>3,261,592</u>	3.	<u>221,759</u>	<u>3,483,351</u>
Public Safety:				
Police Department	4,230,315	4.	6,540	4,236,855
Fire Department	1,231,322	5.	75,000	1,306,322
Civil Defense	5,285			
TOTAL PUBLIC SAFETY	<u>5,466,922</u>	6.	<u>81,540</u>	<u>5,548,462</u>
Public Works:				
Engineering & Inspection	769,749	7.	1,000	770,749
Street & Highways	2,607,442	8	1,185,424	3,792,866
City Hall	460,062	9.	80,797	540,859
Traffic Control	523,459			
Chan Gurney Airport	702,527	10.	18,800	721,327
TOTAL PUBLIC WORKS	<u>5,063,239</u>	11.	<u>1,286,021</u>	<u>6,349,260</u>
Special Appropriations	128,600			
TOTAL SPECIAL APPROPRIATIONS	<u>128,600</u>			

Culture - Recreation:

Senior Citizens Center	70,255
Community Library	944,855
TOTAL CULTURE - RECREATION	<u>1,015,110</u>

Other Financing Uses / Transfers Out	<u>5,106,702</u>	12.	<u>764,229</u>	<u>5,870,931</u>
TOTAL OTHER FINANCING USES	<u>5,106,702</u>	12.	<u>764,229</u>	<u>5,870,931</u>

TOTAL APPROPRIATIONS	<u>\$ 20,042,165</u>	13.	<u>2,353,549</u>	<u>\$ 22,395,714</u>
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B. Means of finance

Unappropriated Fund Balances	<u>\$ 4,205,615</u>	14.	<u>2,353,549</u>	<u>6,559,164</u>
Current Property Taxes	3,184,774			
Sales & Other Taxes	8,867,742			
Licenses & Permits	334,772			
Intergovernmental Revenue	704,874			
Charges for Goods & Services	2,398,354			
Fines & Forfeits	4,500			
Miscellaneous Revenues	59,000			
TOTAL REVENUE	<u>15,554,016</u>			
Other Financing Sources / Transfers In	<u>282,534</u>			
TOTAL MEANS OF FINANCE	<u>\$ 20,042,165</u>	15.	<u>2,353,549</u>	<u>\$ 22,395,714</u>

SECTION II - SPECIAL REVENUE

A. Appropriations

Parks & Recreation	\$ 2,162,425	16.	40,243	2,202,668
Memorial Park Pool	1,702,262			
Summit Activities Center	897,901			
Marne Creek	203,484	17.	25,000	228,484
Casualty Reserve Fund	5,000			
Cemetery	167,384			
Bridge & Street Fund	680,000	18.	323,035	1,003,035
911/Dispatch	1,039,182	19.	198,021	1,237,203
Business Improvement District	132,492			
Lodging Sales Tax	862,700	20.	76,065	938,765
Infrastructure Improvement Revolving - Transfer to Infr. Imp. Constr.	44,720			
TOTAL APPROPRIATIONS	<u>\$ 7,897,550</u>	21.	<u>662,364</u>	<u>\$ 8,559,914</u>

B. Means Of Finance

Unappropriated Fund Balance	\$ 2,040,693	22.	<u>76,065</u>	<u>\$ 2,116,758</u>
Parks & Recreation Revenue	22,135			
Memorial Pool Revenue	767,425			
Summit Activies Center Revenue	\$359,320			
Marne Creek Revenue	-			
Casualty Reserve - Interest	250			
Cemetery	27,200			
Bridge & Street Revenue	221,497			
911/Dispatch	159,218			
Business Improvement District	142,080			
Lodging Tax	864,337			
Infrastructure Improvement Revolving	44,720			
TOTAL REVENUE	<u>2,608,182</u>			
Transfer From General Fund	4,718,252	23.	<u>263,264</u>	<u>4,981,516</u>
Transfer From HFAC Capital Fund	50,088		-	
Transfer From Special Capital Fund	<u>518,602</u>	24.	<u>323,035</u>	<u>841,637</u>
TOTAL MEANS OF FINANCE	<u>\$ 9,935,817</u>	25.	<u>\$ 662,364</u>	<u>\$ 10,598,181</u>

SECTION III - CAPITAL PROJECT FUNDS

A. Appropriations

Public Improvement	\$ -			
Airport Capital Projects	80,000			
Park Capital Projects	197,000	26.	500,965	697,965
Infrastructure Improvement Construction	100,000			
Huether Aquatics Center Construction	50,088			
Special Capital Improvement	6,643,840	27.	975,395	7,619,235
Tax Incr. District #5 Menards	194,610			
Tax Incr. District #6 Westbrook Estates	349,221			
Tax Incr. District #7 West 10th Street	51,655			
Tax Incr. District #8 Westbrook Phase 2	77,990			
Tax Incr. District #9 Yankton Mall	-			
Tax Incr. District #11 Gehl	-			
Tax Incr. District #12 Mead	-	28.	<u>1,391,727</u>	<u>1,391,727</u>
TOTAL APPRORIATIONS	<u>\$ 7,744,404</u>	29.	<u>2,868,087</u>	<u>10,612,491</u>

B. Means of Finance

Unappropriated Fund Balance	\$ 11,430,257	30.	<u>975,395</u>	<u>12,405,652</u>
Public Improvement Revenue	\$ -			
Airport Capital Projects	72,000			
Park Capital Revenue	-			
Infrastructure Improvement Construction	-			
Huether Aquatics Center Construction	-			
Special Capital Improvement	6,012,379			
TID #5 Menards	173,433			
TID #6 Westbrook Estates	349,221			
TID #7 West 10th Street	51,655			
TID #8 Westbrook Phase 2	77,990			
TID #9 Yankton Mall	1,179			
TID #11 Gehl	1,000			
TID #12 Mead	1,000			
TOTAL REVENUE	<u>\$ 6,739,857</u>		<u>-</u>	<u>6,739,857</u>
Transfer from General Fund	191,800	31.	500,965	692,765
Transfer from Park Improvement Fund	-			
Transfer from BBB Fund	44,471			
Transfer from Infrastructure Impr. Fund	44,720			
Transfer from Special Capital Fund	-			
Loan from General Fund	-			
Loan from Special Capital Fund	-	32.	612,360	612,360
Loan from Utilities	-	33.	779,367	779,367
TOTAL OTHER FINANCING SOURCES	<u>280,991</u>	34.	<u>1,892,692</u>	<u>2,173,683</u>
TOTAL MEANS OF FINANCE	<u>\$ 18,451,105</u>	35.	<u>\$ 2,868,087</u>	<u>\$ 21,319,192</u>

SECTION V - INTERNAL SERVICE FUNDS - CENTRAL GARAGE

Unappropriated Fund Balance	\$ (15,442)			
Estimated Revenue - Billings	<u>1,239,234</u>			
TOTAL ESTIMATED BALANCE & REVENUES	\$ 1,223,792			
Less Appropriations	<u>1,217,190</u>	36.	<u>33,601</u>	<u>1,250,791</u>
Estimated Surplus	<u>\$ 6,602</u>		<u>33,601</u>	<u>\$ (26,999)</u>

SECTION VII - EFFECTIVE DATE

This Ordinance being necessary for the support of the government of the City of Yankton and its existing institutions shall take effect upon its passage and publication.

Adopted: February 12, 2024

Stephanie Moser
Mayor

ATTEST :

Lisa Yardley
Finance Officer

Introduction and first reading: January 22, 2024

Second reading : February 12, 2024

Published in the Yankton Daily Press and Dakotan, Official Newspaper: February , 2024

I so certify

Lisa Yardley
Finance Officer

Memorandum #24-25

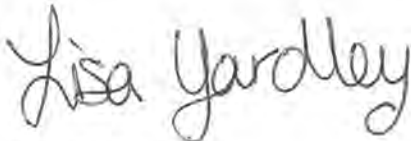
To: City Manager
From: Finance Department
Date: February 12, 2024
Subject: Special Events Alcoholic Beverage License
Applicant: The Center

Type of License:

- Special On-sale Malt Beverage Retailers License
- Special On-sale Wine Retailers License
- Special On-sale Liquor License

The Finance Department has received a Special Events Alcoholic Beverage License Application for a Special On-sale Malt Beverage Retailers License and a Special On-sale Wine Retailers License for one day, February 24, 2024 from The Center (Kris Thury, Executive Director), 900 Whiting Drive, Yankton, South Dakota. The event will take place at The Center, 900 Whiting Drive, Yankton, South Dakota.

The Finance Department has provided the above referenced application to the Community and Economic Development Department, the Fire Department and the Police Department to ensure that the premises and the applicant conform to the provisions of the City of Yankton Municipal Code of Ordinances. An inspection by the Fire Marshal and the Building Inspector revealed that the event premises is in compliance with all building and fire codes. A police check on the applicant revealed no felony convictions or warrants in South Dakota. After reviewing said information, it appears to the Finance Department that the above applicant is in compliance with the City of Yankton Municipal Code of Ordinances as relates to the submitted application.



Lisa Yardley
Finance Officer

Roll Call

Memorandum #24-26

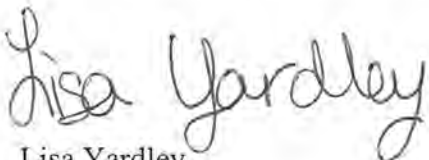
To: City Manager
 From: Finance Department
 Date: February 12, 2024
 Subject: Special Events Alcoholic Beverage License
Applicant: 1872 Saloon/Levee Street Steakhouse

Type of License:

Special On-sale Malt Beverage Retailers License
 Special On-sale Wine Retailers License
 Special On-sale Liquor License

The Finance Department has received a Special Events Alcoholic Beverage License Application for a Special On-sale Liquor License for one day, February 14, 2024, from Flusswerks, LLC, d/b/a 1872 Saloon/ Levee Street Steakhouse, 100 Douglas Street, Suite 101. The event will take place at 101 Douglas Street, Suite 101, Yankton, South Dakota.

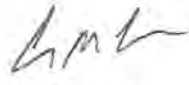
The Finance Department has provided the above referenced application to the Community and Economic Development Department, the Fire Department and the Police Department to ensure that the premises and the applicant conform to the provisions of the City of Yankton Municipal Code of Ordinances. An inspection by the Fire Marshal and the Building Inspector revealed that the event premises is in compliance with all building and fire codes. A police check on the applicant revealed no felony convictions or warrants in South Dakota. After reviewing said information, it appears to the Finance Department that the above applicant is in compliance with the City of Yankton Municipal Code of Ordinances as relates to the submitted application.



Lisa Yardley
 Finance Officer

Roll Call

Memorandum #24-23

TO: Yankton City Commission 
 FROM: Amy Leon, City Manager
 RE: PAB Tree Removal Recommendation
 DATE: February 1, 2024

As many of you are aware, per Section 24-33 of the City of Yankton Code of Ordinances, the Parks Advisory Board acts as the Tree Board for the City of Yankton.

Sec. 24-33. - Tree board.

The parks and recreation board will assume the responsibilities as the tree board. The board shall consider, investigate, make findings, report and recommend upon any special matter of question coming within the scope of its work.

City Parks staff brought forward the attached inventory of cottonwood trees in parks and public spaces that are deemed dangerous by Lisa Kortan, City of Yankton Arborist. In the fall of 2023, Parks staff performed an assessment and inventory of the cottonwood trees that have lost limbs or have shown signs of disease or damage.

Trees were studied and ranked based on level of risk according to the following criteria: age, health, defects and potential targets.

The trees in the attached inventory are deemed as dangerous. At their January 16, 2024 meeting, it was recommended to the Parks Advisory Board, acting as the Tree Board, that these trees be placed on a schedule for removal.

Staff shared with the Parks Advisory Board that they recommend taking down one tree per year according to the attached inventory, removing the tree that ranked to be the greatest risk first. Due to the size and the dangerous conditions the trees are in, the City of Yankton staff cannot remove the trees and therefore recommends hiring a professional tree service to assist with removal. Estimates for each tree were provided by Klein's Tree Service and are included in the inventory. This is not currently budgeted.

The Parks Advisory Board voted unanimously to recommend to the City Commission the tree removal inventory as presented with the understanding that the Parks Department shall plant two trees for every one tree removed, and the City will budget accordingly each year to hire a service to remove said trees.

Attached are the minutes (yet to be approved) of the January 16, 2024 Parks Advisory Board meeting and the referenced assessment.

Recommendation: It is recommended that the City Commission approve the recommendation of the Parks Advisory Board, acting as the Tree Board, to remove the dangerous cottonwood trees according to the schedule in the attached inventory and for staff to plant two trees in our public spaces for each of the cottonwood trees removed. It is further recommended that the City provide for the unbudgeted expense of removing Riverside Park Tree #11 in 2024 and budget accordingly for future tree removal.

_____ Roll Call



The MISSION of the City of Yankton is to provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage, and thrive.

MINUTES
YANKTON PARK ADVISORY BOARD
Tuesday, January 16, 2024, 5:30PM, in the Community Room
CMTEA Building, 1200 W. 21st Street

I. ROUTINE BUSINESS

Roll Call:

Present: Jason Tellus, Brian Bertsch, Nick Severson, Elizabeth Healy, Tom Bixler, and City Commissioner Brian Hunhoff.

Absent: Jeannine Economy-List.

Also present City Manager Amy Leon, Director of Parks and Recreation Todd Larson, and Parks Secretary Chasity McHenry.

Public Appearances: Sam Hummel. Talked to the board about BMX tracks in Yankton. Sioux Falls is in the process of doing one at Great Bear. Sioux Falls used \$10,000 for building the first small one. Norfolk has one. Sioux City is building one at Cone Park and coke-a-cola is involved in funding. Would like to start a public task force to research funding options to build and would like the City to donate some unused land for placement. Maybe form a 501c3. Locations to research include Paddle Wheel Point, XYZ land across from Morgen Park, or transfer station land. 1 or 2 acres needed for a pump track. 6 acres would be ideal. Needs to be ADA accessible. Need parking. Lights? Restrooms or porta-pots. Bentonville, Arkansas, is the BMX bike and trails capital of the world. There is a Missouri River Cycling Club in town. AT&T may have grants. People to reach out to include Dean Larson, Vince Jeness, Ken Kopetsky, Ben Brunick.

Minutes: November 21, 2023 minutes approved. Bertsch motioned. Tellus second. Motion passed 5-0.

II. OLD BUSINESS

A. None.

III. NEW BUSINESS

A. Parks Advisory Board to function as City Tree Board. City Manager Amy Leon presented a cotton wood tree evaluation and plan for 2024-2028. Staff is recommending a plan of one removal per year from 2024 to 2028 and the department would plant two trees in a public green space for each removal. L. Healy made a motion, "The PAB recommends to the City Commission to have the City staff follow the cottonwood tree evaluation and removal plan for the 2024 – 2028 time frame. The plan consists of removing one cottonwood tree and planting two trees in public greenspace each year during this time period." B. Bertsch second. Motion passes 5-0



The MISSION of the City of Yankton is to provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage, and thrive.

- B. The Westside Park Pond Project – in 2024 a synthetic liner will be installed in the pond. No timeline to present at the time. This would be a 90 day project.
- C. The Westside Park Pickle Ball court conversion – waiting to have the LWCF grant paperwork signed by the National Park Service.
- D. 2023 HFAC budget through December 31. Total Revenues= \$1,859,923. Total Expenses= \$1,681,786. Remember, interest in 2023 of \$197,500. Net revenue of \$178,137. The budget numbers are not finalized until after the official audit.
- E. 2023 SAC budget through December 31. These are preliminary reports. They include the first schedule of bills in January accounts payable and p-card expenses. The payroll that was paid on January 5 will have a journal entry to put the expenses incurred in 2023 back into the 2023 budget. Total Revenues= \$1,147,019. That includes a transfer from the general fund of \$685,058. Total operating revenues are therefore \$461,961. Total Expenses= \$753, 902. Currently the operating loss is \$291,941.
- F. Meridian Bridge's Centennial Celebrations. Upcoming events to take note of: Friday night, January 26, Kick-Off Celebration at Ben's Brew Station from 6:00pm to 8:30pm. Friday, February 2, noon, The Mead Museum's Feed Your Mind presentation over the Noon hour. A nature and history walk on Saturday morning April 27 starting in Riverside Park (more details to come as this is not yet planned out). The annual cemetery walk on the evening of June 5 (rain date June 12). The cemetery walk is a collaboration between the Yankton Library and the Mead Museum (more details to come). The two big events coming up will be entertainment and fireworks on the night of July 4 and entertainment and a drone show on the night of July 5 (more details to come).

IV. OTHER BUSINESS

- A. General discussion items.
 - Commission information Memorandums (4 CIMs). The items were sent out after the meeting as they were not attached to the agenda packet.
 - Other completed work projects for the department are noted in the CIMs.
 - Next Meeting: Monday, March 18, 2024.

V. ADJOURN

Bertsch motioned, Severson second. Motion carried 5-0.

Cottonwood Tree Inventory- Parks

Scale : 1 low Risk 2 – moderate risk 3- high risk

Removal 2024

Riverside Park #11-

Age	estimate 120 years
Health	3 high risk
Defects	2- moderate risk & 3- high risk - Large wounds ,lighting scars, v forked union, witches' broom, large broken branches, hole in major branch cavities
Targets	3- high risk - people, parked vehicles, sidewalk
Risk Rating	3- high risk
Action	Removal from outside source
	Estimate from Kleins Tree Service Estimate \$5,000-\$7,000





Cottonwood Tree Inventory- Parks

Scale : 1 low Risk 2 – moderate risk 3- high risk

Removal 2025

Riverside Park #2

Age	estimate 80 years
Health	2 high risk
Defects	2- moderate risk & 3- high risk - v forked union, leaner
Targets	3- high risk - people, parked vehicles, sidewalk, light pole
Risk Rating	2- high risk
Action	Removal from outside source
	Estimate from Kleins Tree Service Estimate \$5,000





Cottonwood Tree Inventory- Parks

Scale : 1 low Risk 2 – moderate risk 3- high risk

Removal 2026

Riverside Park #3

Age	estimate 90 years
Health	2 high risk
Defects	2- moderate risk & 3- high risk - v forked union, leaner
Targets	3- high risk - people, trail
Risk Rating	2- high risk
Action	Removal from outside source
	Estimate from Kleins Tree Service \$5,000







Cottonwood Tree Inventory- Parks

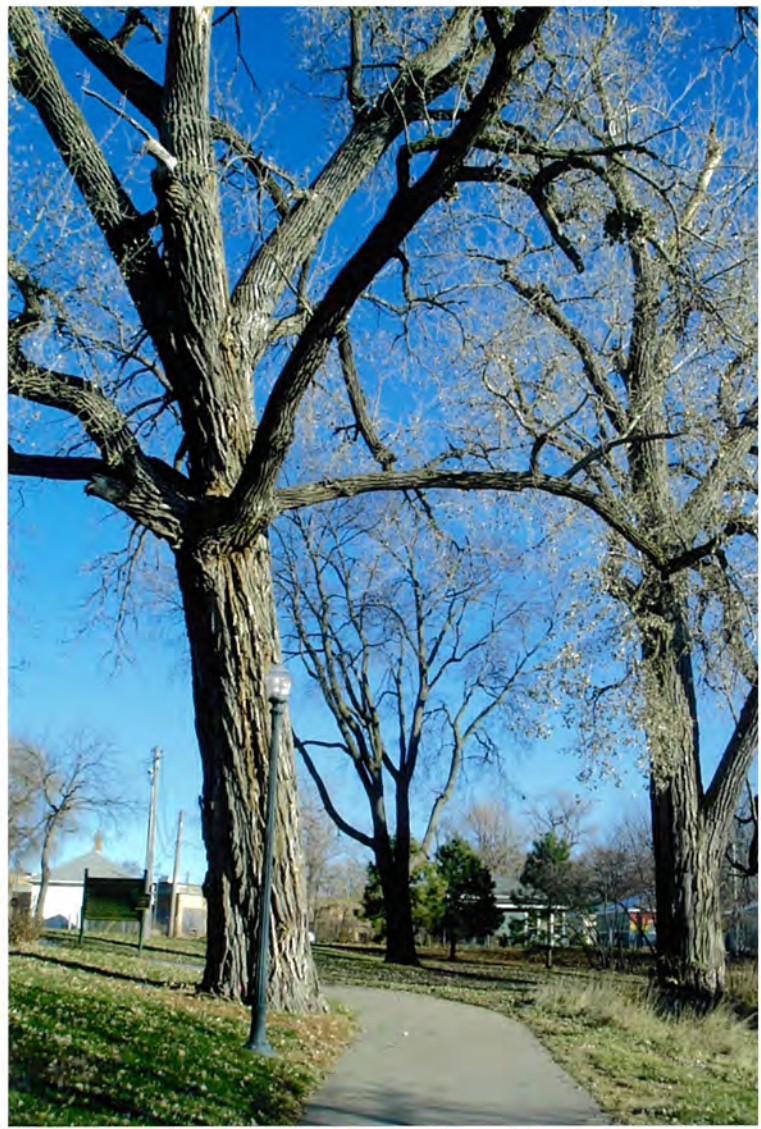
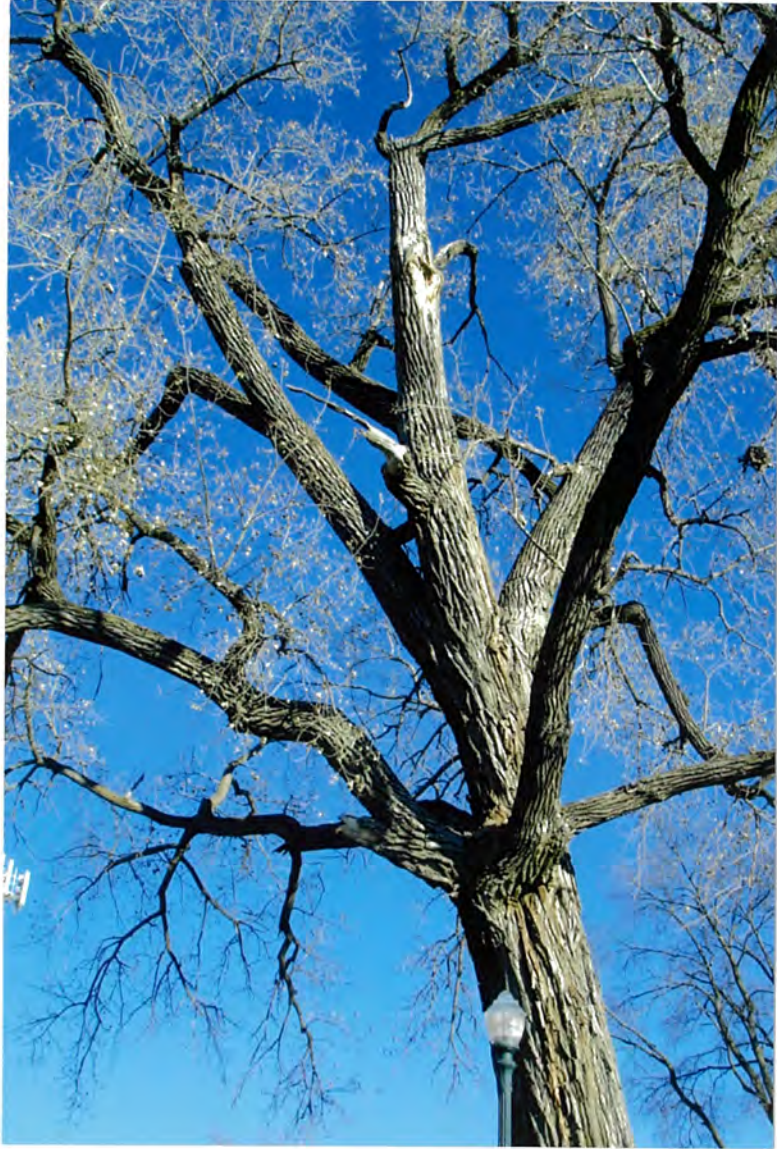
Scale : 1 low Risk 2 – moderate risk 3- high risk

Removal 2027

Tripp Park #3

Age	estimate 141 years
Health	2 high risk
Defects	2- moderate risk – large defective braches, witches broom in canopy
Targets	3- high risk - people, sidewalk, trail, light pole
Risk Rating	2- high risk
Action	Removal from outside source Estimate from Kleins Tree Service





Cottonwood Tree Inventory- Parks

Scale : 1 low Risk 2 – moderate risk 3- high risk

Removal 2028

Riverside Park #4

Age	estimate 97 years
Health	2 high risk
Defects	2- moderate risk – large defective braches, witches broom in canopy, large mechanical wounds.
Targets	3- high risk - people, sidewalk, road, vehicles, electrical lines
Risk Rating	2- high risk
Action	Removal from outside source Estimate from Kleins Tree Service



085

CAPITAL ST

LEVEE ST

R-#4

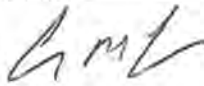
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Memorandum #24-27

TO: Mayor and City Commissioners
FROM: Amy Leon, City Manager 
RE: City Manager Salary Adjustment
DATE: January 24, 2024

The position of the City Manager, City Finance Officer, and City Attorney are not included in the salary resolution adopted for members of the City of Yankton's Collective Bargaining Unit or the City of Yankton employees that are not represented by the labor union. Rather, salaries for these positions are set annually by the City Commission.

You will recall that the salary for Lisa Yardley as Finance Officer was set at the August 28, 2023 City Commission meeting with Memorandum #23-169 and Resolution #23-51.

The following salary recommendation has been made for the City Manager effective January 1, 2024.

City Manager	\$ 152,112.00
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Recommendation: It is recommended that the City Commission approve Resolution #24-05 adjusting the salary for the City Manager effective January 1, 2024.

RESOLUTION # 24-05

WHEREAS, SDCL 9-14-28 requires that the salaries of municipal officers be fixed and determined by City resolution,

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, effective January 1, 2024, that the salary of the City Manager shall be at an annual rate of \$152,112.00.


Adopted:

Stephanie Moser
Mayor

Attest:

Lisa Yardley
Finance Officer

Memorandum #24-28

TO: Mayor and City Commissioners
FROM: Amy Leon, City Manager 
RE: City Attorney Salary Adjustment
DATE: January 24, 2024

The position of the City Manager, City Finance Officer, and City Attorney are not included in the salary resolution adopted for members of the City of Yankton's Collective Bargaining Unit or the City of Yankton employees that are not represented by the labor union. Rather, salaries for these positions are set annually by the City Commission.

You will recall that the salary for Lisa Yardley as Finance Officer was set at the August 28, 2023 City Commission meeting with Memorandum #23-169 and Resolution #23-51.

The following salary recommendation has been made for the City Attorney effective January 1, 2024.

City Attorney	\$ 75,000.00
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Recommendation: It is recommended that the City Commission approve Resolution #24-06 adjusting the salary for the City Attorney effective January 1, 2024.

RESOLUTION # 24-06

WHEREAS, SDCL 9-14-28 requires that the salaries of municipal officers be fixed and determined by City resolution,

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, effective January 1, 2024, that the salary of the City Attorney shall be at an annual rate of \$75,000.00.

Adopted:

Stephanie Moser
Mayor

Attest:

Lisa Yardley
Finance Officer

Memorandum #24-31

To: Amy Leon, City Manager
From: Commander Monty Rothenberger
Date: January 26, 2024
Subject: Surplus Property

The City of Yankton has a desire to sell/trade or dispose of property which has been determined to be no longer necessary, useful or suitable for the purpose for which they were acquired. In order for the City to sell, trade, destroy, or dispose of such property the City Commission must declare these items surplus by adopting a surplus property resolution as required by SDCL 6-13-1. Equipment or supplies which are to be destroyed, disposed or to be sold at public auction need not be appraised (SDCL 6-13-3).

Resolution #24-07 declares expired property, property that is no longer working or in use. Declared property will be sold by online auction, or disposed of pursuant to South Dakota Codified Law.

PROPERTY TO BE DECLARED SURPLUS

Nine (9) Safariland vests which have expired or will expire in March of 2024:

- | | |
|------------------------------|------------------------------|
| Ser# 10190033466/10190035182 | Ser# 10190035205/10190035405 |
| Ser# 10190035208/10190035352 | Ser# 10190035286/10190035461 |
| Ser# 10190035353/10190035200 | Ser# 10190035479/10190035397 |
| Ser# 10190037483/10190035230 | Ser# 10180126060/1018021443 |
| Ser# 10190033519/33489 | |

Twelve (12) tasers with displays no longer working:

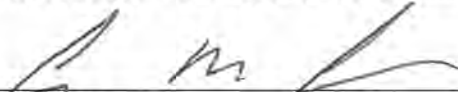
- | | | |
|-----------------|----------------|----------------|
| Ser# X2190031XR | Ser# X290005MT | Ser# X290005NW |
| Ser# X290005TW | Ser# X29000T6V | Ser# X29000T8V |
| Ser# X29000TAY | Ser# X29002VFT | Ser# X29002VH2 |
| Ser# X290034TY | Ser# X2900355A | Ser# X29003595 |

Respectfully submitted,


Commander Monty Rothenberger
Yankton Police Department

Recommendation: It is recommended that the City Commission adopt Resolution #24-07 and authorize the sale or disposal of surplus property.

I concur with the above recommendation.
 I do not concur with the above recommendation.



Amy Leon, City Manager

____ Roll Call

RESOLUTION #24-07

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useful, or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, trade, destruction or other disposals of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary, useful, or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

PROPERTY TO BE DECLARED SURPLUS

Nine (9) expired Safariland vests which have expired or will expire in March of 2024:

- Ser# 10190033466/10190035182
- Ser# 10190035205/10190035405
- Ser# 10190035208/10190035352
- Ser# 10190035286/10190035461
- Ser#10190035353/10190035200
- Ser#10190035479/10190035397
- Ser# 10190037483/10190035230
- Ser# 10180126060/1018021443
- Ser# 10190033519/33489

Twelve (12) tasers with displays no longer working:

- Ser# X2190031XR
- Ser# X290005MT
- Ser# X290005NW
- Ser# X290005TW
- Ser# X29000T6V
- Ser# X29000T8V
- Ser# X29000TAY
- Ser# X29002VFT
- Ser# X29002VH2
- Ser# X290034TY
- Ser# X2900355A
- Ser# X29003595

Adopted: This ____ day of February, 2024

Stephanie Moser
Mayor

ATTEST:

Lisa Yardley
Finance Officer

Memorandum #24-32

To: Amy Leon, City Manager
From: Jason Foote, Chief of Police
Subject: Vigilant License Plate Readers
Date: January 25, 2024

The Yankton Police Department and the Yankton County Sheriff's Office apply for Homeland Security Grants in alternating years. The Yankton Police Department is eligible to apply for a Homeland Security Grant in 2024.

The Yankton Police Department is requesting City Commission approval to apply for funding from Homeland Security in order to purchase four (4) Vigilant License Plate Readers (LPRs). These readers have proven to be valuable tools for law enforcement, improving operational efficiency and providing benefits in enhancing public safety. These benefits include:

- Crime prevention and detection aiding in the identification of stolen vehicles, recovery efforts, and detection of vehicles associated with criminal activities.
- Enhanced officer safety providing officers with immediate information about vehicles they encounter, allowing them to assess potential risk before approaching a situation and reducing the likelihood of officers unwittingly engaging with vehicles linked to criminal behavior.
- Investigative support as a valuable investigative tool, LPR data provides historical vehicle movement information that can be crucial in solving crimes and can assist in establishing timelines and connections between vehicles and criminal incidents.
- Community safety and public trust by providing proactive policing and community safety swiftly by addressing criminal activities.
- Cost-effective operations by automating the identification process, reducing the workload on officers creating overall efficiency of law enforcement efforts.

These benefits provide a variety of uses for the enhancement of the safety and security of our City by placing them in high traffic areas. These areas could be, but are not limited to, Highway 81, Highway 50 and Highway 52 passing through the City, on any City-owned property, or private property with permission of the land owner. Other locations could be dictated by current criminal activity in certain areas of town or current safety and security issues of certain location or citizens in our community. Due to their ability to quickly deploy, there are many locations in Yankton where these cameras could be located at any given time.

The integration of LPRs into our Police Department tool kit offers a multifaceted approach to law enforcement combining crime prevention, officer safety, and community engagement. LPRs are tools that would greatly support law enforcement at a time when the City of Yankton, Yankton County, the State of South Dakota, and the nation are in a staffing crisis.

I am requesting to apply for full payment of four (4) LPR cameras and a 4-year warranty for a total of \$33,700.00 from Homeland Security. It will cost the City of Yankton approximately \$3,160.00 each year out of our general fund budget to run the cameras. I have attached an example policy for implementation and the use of LPRs in our Department if this request is approved.

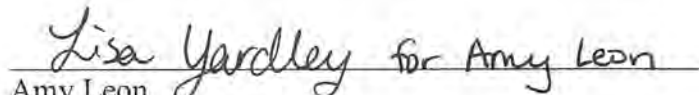
Respectfully submitted,


Jason Foote
Chief of Police

Recommendation: It is recommended that the City Commission authorize Yankton Police Department's application for Homeland Security funding and, if successful, the subsequent purchase of four (4) Vigilant License Plate Reader Quick Deploy Cameras, and approve Resolution #24-08.

I concur with this recommendation.

I do not concur with this recommendation.


Amy Leon
City Manager

Roll Call

RESOLUTION #24-08

WHEREAS, the City of Yankton recognizes the importance of enhancing security measures and improving efficiency in the Yankton Police Department;

WHEREAS, License Plate Recognition (LPR) technology has proven to be a valuable tool in law enforcement and overall public safety;

WHEREAS, the City of Yankton seeks to implement an LPR system to strengthen security protocols, streamline operations, and contribute to the well-being of the community;

NOW, THEREFORE, BE IT RESOLVED that the the Board of City Commissioners of Yankton, South Dakota do hearby appove the implementation of a License Plate Recognition (LPR) system within the City of Yankton and authorize the Chief of Police to apply for Homeland Security funding to purchase four (4) LPR cameras.

Adopted: This ____ day of February, 2024

Stephanie Moser
Mayor

ATTEST:

Lisa Yardley
Finance Officer

		Vigilant Solutions, LLC P.O Box 841001 Dallas, Texas 75202 (P) 925-398-2079 (F) 925-398-2113			
Issued To:	Yankton Police Department - Attention: Jason Foote			Date:	01-30-24
Project Name:	L6Q Purchase			Quote ID:	CCK-0487-01

PROJECT QUOTATION

We at Vigilant Solutions, LLC are pleased to quote the following systems for the above referenced project:

L6Q Solar Kit with Extended Warranty

Year 1 Service Package Includes Unlimited Storage, Data Retention & All Software Updates

Qty	Item #	Description	
(4)	VSF-L6Q-S-KIT More Info	L6Q Quick Deploy Camera (Solar Kit) <u>Offer Includes:</u> <ul style="list-style-type: none"> • One (1) L6Q camera with two (2) Lex-11 high capacity internal batteries • Solar Kit (45W solar panel, dual battery mounting bracket, charge controller, two(2)12 Ah batteries, Cable with M12 power connector) • L6Q Solar Battery Charge Cable • Camera mounting bracket • USB-C cable and USB-C to USB-A adapter, Micro SD card • Requirements <ul style="list-style-type: none"> ◦ Hosted LPR account for data storage, alerting, analytics and more ◦ Enterprise Service Agreement <u>Optional, Sold Separately:</u> <ul style="list-style-type: none"> • 12VDC Power Pigtail • 120V AC power supply • Excludes Cellular Data Service 	
(1)	VSBSCSVC-L6Q	Vigilant L6Q Service Package for Hosted/Managed LPR Deployments <ul style="list-style-type: none"> • Vigilant L6Q Service Package for Hosted/Managed LPR Deployments 	
(4)	CDFS-L6Q-HWW-04	Fixed L6Q Camera System - Extended Hardware Warranty - 4 Additional Years <ul style="list-style-type: none"> • Fixed L6Q Camera System Extended Hardware Warranty • Four (4) Additional Years 	
Subtotal Price (Excludes sales tax)			\$33,700.00

Additional Option Sold Separately

Sim Card Service (Customer Can Provide Own Sim)

Not Included in Total Price

Qty	Item #	Description
(4)	VERIZON-NANO-SIM	Annual Cellular Data Plan (W/ SIM) <ul style="list-style-type: none">Includes SIM card with unlimited data planUniversal snap out Normal / Nano / Micro SIMValid for one year from shipment
Subtotal Price (Excludes sales tax)		\$4,800.00


Quote Notes:

1. This Quote will expire in 90 Days from the date of the Quote.
2. All hardware components to have standard One (1) year hardware warranty.
3. This Quote is provided per our conversation & details given by you - not in accordance to any written specification.
4. This Quote does not include anything outside the above stated bill of materials.
5. MSI's Master Customer Agreement: https://www.motorolasolutions.com/en_us/about/legal.html (and all applicable addenda) shall govern the products & services and is incorporated herein by this reference. Any free services provided under this offer are provided AS IS with no express or implied warranty

Quoted by: Conor Kelly - 925-398-2079 - conor.kelly@motorolasolutions.com

Total Price	\$33,700.00 (Excludes sales tax)
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Memorandum #24-30

To: City Commission
From: Amy Leon, City Manager 
Date: February 5, 2024
Subject: Christmas Light Decoration Purchase

As you are aware, the Yankton Optimists have hosted Santa's Workshop for several years at Riverside Park. This has become a popular holiday event for kids of all ages. Adding to this experience has been the Christmas lights and decorations near and around the Dakota Territorial Capitol Building. The City of Yankton Parks Shop has assisted with the decorating which has been enjoyed by individuals as part of Santa's Workshop and as they walk through Riverside Park.

In December, I was approached by a member of the Optimist organization regarding what was budgeted for Christmas decorations in 2024's budget, and inquiring if anything will be added at Riverside Park next Christmas. Currently, we have not budgeted for additional lights or decorations. Typically, replacement decorations are considered every 7-10 years or when decorations require replacement due to age or damage.

Through our discussion, however, the Optimist Club member offered that the Optimists may be willing to partner and participate in the cost of additional decorations if the City were to consider purchasing more items for the display at Riverside Park.

I reached out to Les Kirchner, Parks Superintendent, who offered some ideas for items that would complement the current display. Mr. Kirchner also indicated that if purchased from our vendor before the end of March, the City would receive a 35% discount on lighting.

The Optimists have discussed the various pieces and have suggested that the City consider purchasing the following items:

- A 18-ft. lighted tree
- A deluxe Santa sleigh with eight reindeer taking off into flight (animated)
- Two elves, one walking with a package and one with a box of lights

Depending on shipping costs, the Parks Department would also like to add an additional 15-ft. or 21-ft. lighted tree.

As mentioned previously, there is nothing in the 2024 budget for this purchase.

The Optimist Club is willing to assist with \$5,000.00 toward the purchase. Staff is requesting the City Commission approve an additional \$10,000.00 of BBB toward the purchase.

As of year-end 2023, staff estimates the balance in the BBB fund to be approximately \$477,000.00. However, this number will change once the 2022 and 2023 fiscal years are closed and journal entries are complete.

Recommendation: It is recommended that the City Commission approve the purchase of up to \$15,000.00 in Christmas decorations for Riverside Park from the BBB fund with the understanding that the Optimists Club will contribute \$5,000.00 toward the purchase.

MEMORANDUM #24-34

TO: Amy Leon, City Manager & Yankton City Commission
FROM: Brittany Orr, Human Resources & Employee Engagement Director
DATE: February 12, 2024
RE: Winter Traction Aid PPE Program

Proper snow and ice removal, along with frequent hazard inspections, is necessary to prevent winter slips and falls. It is impossible to maintain parking lots and sidewalks in a completely clear condition throughout the winter. To promote safety and prevent slips and falls during winter weather conditions, employees are directed to abide by the following:

- When getting in and out of vehicles, keep both hands free and step out carefully.
- Use a backpack or cart to haul items back and forth from a vehicle to the building rather than carrying boxes and bags. This keeps hands free for better balance.
- If a surface is slick, a different way of walking is necessary. Keep your head up, shoulders back, take half steps and walk flat-footed.
- Wear rubber-soled footwear with wide, deep cleats or other slip-resistant soles.
- If you observe black ice, report it to your supervisor.
- If the sidewalk appears icy, walk in the snow or grass beside it, if possible.
- When stepping into a building, walk cautiously. Wet shoes on a dry floor pose the same hazard as dry shoes on a wet floor.
- Wear winter traction aids as defined in this policy if your department has issued or made personal protective equipment (PPE) available to you.
- Report any hazardous conditions to your supervisor.

As a member of the South Dakota Municipal League Workers Compensation Fund, The City of Yankton is participating in a pilot program to prevent slips and falls (referred to herein as the Program). The goal of the Program is to reduce the number of employee injuries and worker's compensation claims that often result from slips and falls during the winter season. Through the Program, certain employees whose job tasks require them to be outdoors during the winter months will be provided winter traction aids which are compact and light-weight ice and snow devices that fit easily and conveniently over all types of shoes and boots. The traction comes from the sandpaper-like aluminum oxide grit that offers a level of traction greater than that of normal rubber soled shoes. These traction devices are safe to wear while driving. These winter traction aids are free to the City of Yankton and are provided to reduce risk and injury.

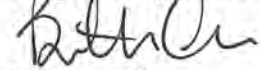
Department and employee participation in the Program will be determined based on risk exposure. Employees issued this PPE are directed to judge winter weather conditions and wear the PPE if they believe it will improve their safety when working outdoors.

Because this PPE may damage interior flooring, employees using this PPE are directed to use their best judgment in whether or not to remove the PPE upon entering a building. In cases of emergency, employees are not expected to take time to remove or put on this PPE.

In an effort to support the use of this PPE as a tool to prevent injury from slips and falls, employees whose department has issued or made this PPE available are required to wear them when conditions warrant (excepting emergencies). Failure to do so may result in disciplinary action in accordance with the policies of the City of Yankton.

If approved, the Winter Traction Aid (PPE) Program would be included as an addendum to the City of Yankton Employee Handbook/Personnel Policy Manual.

Respectfully submitted,



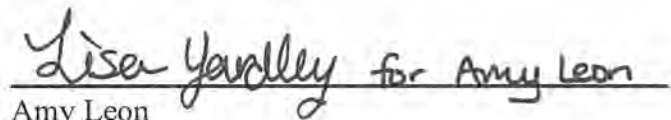
Brittany Orr

Human Resources & Employee Engagement Director

Recommendation: Authorize the City Manager to amend the City of Yankton Employee Handbook Personnel Policy Manual and direct the Human Resources Department to implement the Winter Traction Aid PPE Program.

I concur with this recommendation.

I do not concur with this recommendation.



Amy Leon
City Manager

Roll call

GRIPS-LITE®

Model JD6612

GRIPS-LITE® is a compact and light weight ice and snow walking device that fits easily and conveniently over all types of shoes and boots. The unique Transitional Traction® of GRIPS-LITE® comes from the sandpaper-like aluminum oxide grit.

The sandpaper-like grit offers a level of traction greater than that of normal rubber soled shoes. GRIPS-LITE® is designed to keep your employees safe both indoors and out without the need to take them off. The grit is also non-sparking and non-conductive and designed for industrial environments.



SIZING:

MODEL #	MEN'S	WOMEN'S
JD6612-S	5 - 6.5	7 - 8.5
JD6612-M	7 - 9	9 - 11
JD6612-L	9.5 - 11	11.5+
JD6612-XL	11.5 - 13	---
JD6612-XXL	13.5+	---

- Aluminum Oxide Gritted Soles
- Non-sparking and Non-Conductive
- Safer to Wear Indoors and While Driving
- Fits over All Types of Shoes
- Dual Rear Pull-Tab for Easy On/Off
- Part Of The Color Coded Traction™ System



WINTER WALKING

WE DON'T JUST MAKE ICE CLEATS, WE MAKE SLIPS AND FALLS DISAPPEAR.®

1-888-667-5477
www.WinterWalking.com

LOW-PRO® ICE CLEAT

Model JD6610

LOW-PRO® Ice Cleat is a compact, light weight industrial strength ice and snow walking device that fits over all types of shoes and boots. Extremely easy to use and light in weight, they are virtually inconspicuous on the user's foot.

The traction comes from 26 minimally exposed tungsten carbide studs that allow the employee to gain traction in winter conditions while still being able to navigate clean surfaces with reduced risk of surface damage. This makes them generally safer to wear both indoors and while driving, reducing the need for your employees to continually remove them.



SIZING:

MODEL #	MEN'S	WOMEN'S
JD6610-S	5 - 6.5	7 - 8.5
JD6610-M	7 - 9	9 - 11
JD6610-L	9.5 - 11	11.5+
JD6610-XL	11.5 - 13	---
JD6610-XXL	13.5+	---

- Low-Profile Studs for Versatile Traction
- 26 Permanent Tungsten Carbide Studs for Max Durability
- Safer to Wear Indoors and While Driving
- Dual Rear Pull-Tab for Easy On/Off
- Part Of The Color Coded Traction™ System



WINTER WALKING

WE DON'T JUST MAKE ICE CLEATS, WE MAKE SLIPS AND FALLS DISAPPEAR.®

1-888-667-5477
www.WinterWalking.com

Winter Weather Safety Policy & Winter Traction Aid (PPE) Pilot Program

Proper snow and ice removal, along with frequent hazard inspections, is necessary to prevent winter slips and falls. It is impossible to maintain parking lots and sidewalks in a completely clear condition throughout the winter. To promote safety and prevent slips and falls during winter weather conditions, employees are directed to abide by the following:

- When getting in and out of vehicles, keep both hands free and step out carefully;
- Use a backpack or cart to haul items back and forth from a vehicle to the building rather than carrying boxes and bags; this keeps hands free for better balance;
- If a surface is slick, a different way of walking is necessary; keep your head up, shoulders back, take half steps and walk flat-footed;
- Wear rubber-soled footwear with wide, deep cleats or other slip-resistant soles;
- If you observe black ice, report it to your supervisor;
- If the sidewalk appears icy, walk in the snow or grass beside it, if possible;
- When stepping into a building, walk cautiously; wet shoes on a dry floor pose the same hazard as dry shoes on a wet floor;
- Wear Winter Traction Aids as defined in this policy if your Department has issued or made this PPE available to you; and
- Report any hazardous conditions to your supervisor.

The City of Yankton, as a Member of the SDML Workers Compensation Fund, is participating in a Pilot Program to Prevent Slips and Falls (the “Program”). The goal of the Program is to reduce the number of employee injuries and worker’s compensation claims that often result from slips and falls during the winter season. Through the Program certain employees whose job tasks require them to be outdoors during the winter months will be provided Winter Traction Aids (the “PPE”).

Department and employee participation in the Program will be determined based on risk exposure. Employees issued this PPE are directed to judge winter weather conditions and wear the PPE if they believe it will improve their safety when working outdoors.

Because this PPE may damage interior flooring, employees using this PPE are directed to use their best judgment in whether to remove the the PPE upon entering a building. In cases of emergency, employees are not expected to take time to remove or put on this PPE.

In an effort to support the use of this PPE as a tool to prevent injury from slips and falls, employees whose Department has issued or made this PPE available are required to wear them when conditions warrant (excepting emergencies), and failure to do so may result in disciplinary action in accordance with the polices of the City of Yankton.

Memorandum #24-35

To: Amy Leon, City Manager
From: Kyle Goodmanson, Environmental Services Director
Subject: Wastewater EDA Project Change Order #2
Date: February 12, 2024


Work continues on the Wastewater Economic Development Administration (EDA) Project. The project continues to move forward and most of the construction has been completed. The project has experienced delays based on long lead times for an electrical switch gear.

The attached Change Order No. 2 increases the project cost by \$4,122.00. The largest portion of this change order addresses electrical issues. The change order also includes an eight (8) day time extension due to continuing supply chain issues. The largest credit on the change order is for removing some concrete sidewalks that will be addressed in the next phase.

An additional change order for a time extension will most likely be needed for continuing supply chain issues. The contractor will also have a change order for some pipe relocation and structural hangers. The contractor is hoping to install the final electrical switch gear this spring. A final change order is expected at final payment. The contractor is working on punch list items.

City staff has reviewed the project change orders. We recommend that Change Order No. 2 be approved.

Respectfully submitted,

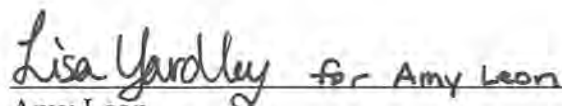


Kyle Goodmanson
 Environmental Services Director

Recommendation: It is recommended that the City Commission approve the Wastewater EDA Project Change Order No. 2 in the amount of \$4,122.00, increasing the project cost to the total of \$9,958,696.00.

I concur with this recommendation.

I do not concur with this recommendation.


 Amy Leon
 City Manager

Roll Call

CHANGE ORDERPROJECT TITLE: Yankton Infrastructure Recovery and Critical Capacity Wastewater Treatment Plant EDA ImprovementsCHANGE ORDER NO.: 2PROJECT NO: 10277925DATE: December 18, 2023DESCRIPTION: Change Order No. 2 for Change Proposal Requests (CPR) No. 15-20, 22, 24, 25, & 27

The following changes are hereby made to the Contract Documents:

CPR No.	CPR Description	Proposed Total Amount USD	Proposed Total Days
00015	Aeration Building Power Feed	\$7,196.00	0
00016*	Time Extension for MCC-A1 & MCC-A2 as well as MSB-A & MSB-B due to Supply Chain Delays	\$0.00	8
00017	Three (3) New PLC Doors (Aeration, Digester, & Inlet)	\$4,447.00	0
00018	Aeration Building Additional PLC-3 Cards	\$5,247.00	0
00019	Deduct - Aeration Blower Inlet Support Pad and Sidewalk	(\$14,772.00)	0
00020	Radio Programming for Lift Station	\$1,563.00	0
00022	Inlet Building Sampler Conduit	\$1,925.00	0
00024	Deduct – Remove Aerzen Blower Panel	(\$944.00)	0
00025	Deduct – Omit Inlet Building Slide Gate Handwheels	(\$5,515.00)	0
00027	Aeration Building Lowest Level LED Lighting Replacement	\$4,975.00	0
	Total Change Order No. 2	\$4,122.00	8 Working Days

*CPR No. 00016 Time Extension (Reference JTJ Time Extension Letter Dated Oct 20, 2023)

- This proposed time extension is divided into specific milestone dates based on industry-wide supply chain disruptions.
 - 10/31/2023 –Substantial Completion Date via Change Order No. 2.
 - 01/05/2023 – Milestone Date No. 1 – Includes completion of painting in the Inlet Building, MCC startup, and Equalization Pump startup.
 - Milestone Date No. 2 – Includes installation of grating and handrails within 20 days after delivery.
 - 07/17/2024 - Final Completion Date based on the approximate May 2024 shipping date for Switchboard A and B. This date shall be updated in a future change order if required to complete this electrical switchboard work which shall be completed within 60 days from arriving onsite.

JUSTIFICATION:

CPR No.	CPR Justification
15	The actual field location for the Aeration Building feeder conductors was not as indicated in previous plans or the bid documents. The actual location needs to be intercepted outside the pump /chlorination building and ran to the new Switchgear.
16	Industry wide supply chain disruptions that delayed delivery of the MCCs, MSBs, and blower for the project. New milestone #1 date of 01/05/2023 includes: coatings, MCC work, & EQ pump startup. Milestone #2 date is for the installation of the grating and handrail for the project, which shall be installed 20 days after it arrives. Final completion date shall be 60 days after main switchboard delivery to the site.
17	Owner request to replace three (3) existing doors for the Aeration, Digester, and Inlet building PLC control panels with new doors.
18	It was discovered in the field that the Aeration Building's PLC-3 would require (1) 5069-AENTR, (2) 5069-IY4, & (2) 5069-OF4 PLC cards based on the number of I/O points that were present.
19	Credit to not install 175 SF of concrete blower inlet support pad and 1,500 SF of sidewalk near the Aeration Building due to the upcoming wastewater improvements project which has the potential to damage it.
20	The new PLCs could not communicate over the existing radio link with the City's existing lift stations. Larson Data needed to investigate and establish communications by optimizing the radio configurations.
22	During the inlet building demolition process it was discovered that the inlet building sampler conduit had deteriorated. Owner request that it be replaced.
24	Deduct to remove the Aerzen blower control panel and operate the blower directly from the PLC.
25	Deduct for Rodney Hunt not to provide the new nuts and handwheels for the existing inlet gates.
27	Cost to remove existing lighting in the lowest level of the Aeration Building due to conflicts with new monorail beam and to install new LED lighting.

Original Contract Amount:	\$9,894,000.00
Current Contract Amt. Adjusted by Previous Change Orders:	\$9,954,574.00
Contract Amt. due to this Change Order will be increased by:	\$4,122.00
Contract Amount including this Change Order will be:	\$9,958,696.00

Substantial Completion will be **increased** by **8 working days (Monday – Friday)**. Final Completion dependent on delivery of main switchboards (see asterisked description above).

Completion Date for all work will be:

Original Substantial Complete Date.....	September 29, 2023
Original Final Complete Date.....	November 30, 2023
Previous CCO Substantial Completion Date.....	October 19, 2023
Previous CCO Final Completion Date.....	December 20, 2023
New Substantial Completion Date based on CCO 2.....	October 31, 2023
New Final Completion Date based on CCO 2.....	July 17, 2024

APPROVAL:

ORDERED BY: _____
Mayor, City of Yankton

ACCEPTED BY: Mike Jones
Contractor

**Yankton Infrastructure WWTP EDA Improvements
Yankton, SD**

PROPOSED CHANGE ORDER

REQUEST # 00015

JTJ PROJECT #2201

DATE 05/03/23

PROPOSED CHANGE: Option D to re-route the Aeration Feeders: see attached Thompson quote for more detail

SUMMARY SHEET

1 MATERIAL			
2 Material Cost			0
3 Sales Tax	@	6.50%	0
4 Material Handling Cost	@	5%	0
5 Expendable Material Cost	@	5%	0
6 TOTAL MATERIAL COST			\$0
7 LABOR			
Manhours	@	\$45.00	\$0
Supervision	0.0 @	\$70.00	\$0
8 Fringe Benifits	0.0 @	\$10.67	\$0
9 Hourly Labor Cost			\$0
10 Labor Overhead	@	45%	\$0
11 Tool Replacement Cost	@	5%	\$0
12 TOTAL LABOR COST			\$0
13 EQUIPMENT COSTS			\$0
14 OTHER DIRECT COSTS			\$285
15		SUBTOTAL	\$285
16 MARKUP	@	15%	\$42.75
17		SUBTOTAL	\$328
18 SUBCONTRACT COST			\$6,275
19 MARKUP	@	5%	\$314
20 TOTAL SUB CONTRACT COST			\$6,589
21		SUBTOTAL	\$6,917
22 BOND COST	@	1%	\$69
23 BUILDERS RISK	@	1%	\$69
24 EXCISE TAX	@	2%	\$141
25		SUBTOTAL	\$7,196

-After 30 days we reserve our right to renegotiate this proposal if it is not turned into a fully executed change order.

-This proposal may be withdrawn by John T. Jones Const. Co. if not accepted within 10 days.

-Payment to be made within 30 days of date of invoice.

25	CHANGE REQUEST TOTAL	\$7,196
	CONTRACT DURATION CHANGE REQUEST	0 DAYS

DIRECT COSTS

DESCRIPTION	TIME USED	COST RATE	LUMP SUM	TOTAL COST
<hr/>				
ENGINEERING OR DESIGN				
OFFICER	0.00	\$160.00	0.00	\$0.00
PROJECT MANAGER	2.00	\$125.00	0.00	\$250.00
ADMIN. ASSISTANT	1.00	\$35.00	0.00	\$35.00
PROJECT ENGINEER	0.00	\$90.00	0.00	\$0.00
FIELD ENGINEER	0.00	\$75.00	0.00	\$0.00
OFFICE OVERHEAD EXPENSE				
ESTIMATING	0.00	\$50.00	0.00	\$0.00
DRAFTING	0.00	\$45.00	0.00	\$0.00
SCHEDULER	0.00	\$60.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
TELEPHONE OR MAIL				
TELEPHONE	0.00	\$25.00	0.00	\$0.00
FAX TIME	0.00	\$30.00	0.00	\$0.00
COPIER TIME	0.00	\$15.00	0.00	\$0.00
REPRODUCIBLES	0.00	\$30.00	0.00	\$0.00
MAIL/OVERNIGHT	0.00	\$10.00	0.00	\$0.00
COMPUTER TIME				
COMPUTER	0.00	\$10.00	0.00	\$0.00
COMPUTER SCHEDULII	0.00	\$25.00	0.00	\$0.00
CAD	0.00	\$30.00	0.00	\$0.00
PLOTTING	0.00	\$40.00	0.00	\$0.00
TRAVEL EXPENSE				
SITE VISIT (CAR)	0.00	\$65.00	0.00	\$0.00
SITE VISIT (PLANE)	0.00	\$300.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
OTHER EXPENSE				
	1.00	\$0.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
PLAN/TAP FEES				
	0.00	\$0.00	\$0.00	\$0.00
	0.00	\$0.00	\$0.00	\$0.00
<hr/>				
TOTAL DIRECT COST		\$285.00		

SUBCONTRACTS

SUBCONTRACTOR #1-6

Thompson \$6,275.00

TOTAL \$6,275.00

SUBCONTRACTOR #7-8

\$0.00

TOTAL \$0.00

SUBCONTRACTOR #3

\$0.00
\$0.00
\$0.00
\$0.00
\$0.00

TOTAL \$0.00

SUBCONTRACTOR #4

\$0.00
\$0.00
\$0.00
\$0.00
\$0.00

TOTAL \$0.00

SUBCONTRACTOR TOTAL \$6,275.00

Change Order Proposal



C.O.P. # 223S064C-006

G.C. #

Date: 5/1/2023

Project Name: Yankton WWTP

Project #: 223S064C

To: John T Jones
Attn: Mike Jones
PO Box 2424
Fargo, ND 58102

From: Thompson Electric Company
Shannon Vornhagen
2300 7th Street
Sioux City, IA 51105

Phone: 701-232-3358 Fax: 701-235-8823

Phone: (712) 252-4221 Fax: (712) 252-5344

We hereby propose to make the following changes:

CPR #15 Options to reroute the Aeration feeders

Proposal to reroute the aeration feeder conduits.


MCC-A1: This MCC shall be fed via the existing 500A breaker located in the existing Main Switchboard. New conductors to be pulled through the existing conduits between the pump/chlorination building and Aeration building.

MCC-A2: This MCC shall be fed from the new 500A breaker located in the new Switchboard MSB-A. The 2 existing 2.5" conduits to be Hydro-vac and intercepted on the North side of the building and come up into the pump/chlorination building on the North side of the building. Where the conduits stub up on the building exterior a concrete curb will be provided to help prevent damage to the conduits.

Change Order Price \$6,275.00

This price is good for 30 days. If conditions change, this price is void.

We are requesting a time extension of 0 days in conjunction with this change.

 3/15/2023

Author Date Sent

Accepted The above prices and specifications of this Change Order request are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise specified.

Authorized Signature

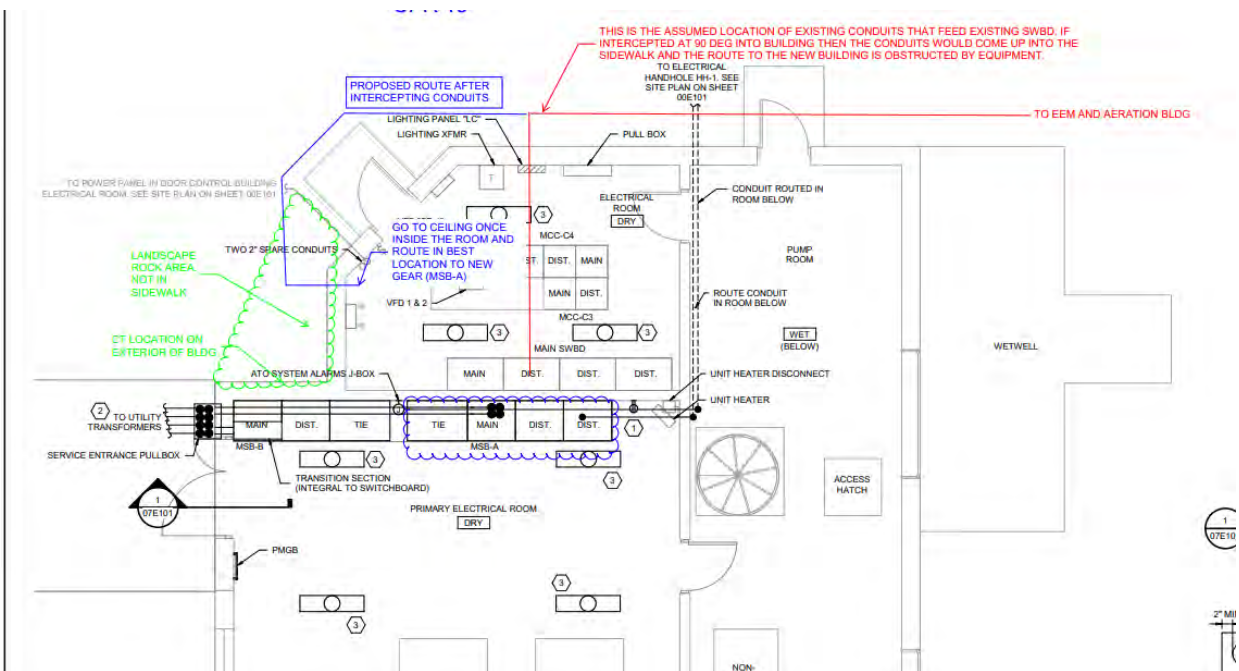
Date of Acceptance

HDR/City decided that the best solution for addressing the interception of the Aeration Building MCC feeders is as follow:

MCC-A1: This MCC shall be fed via the existing 500A breaker located in the existing Main Switchboard. New conductors shall be pulled through the existing conduits between the pump/chlorination building and Aeration building.

MCC-A2: This MCC shall be fed from the new 500A breaker located in the new Switchboard MSB-A. The MCC-A2 feeder shall be installed as indicated by the contract documents; however, the existing conduits shall be intercepted North of the pump/chlorination building as follows: "Hydro-vac and intercept the 2 existing 2.5" conduits on the North side of the building and come up into the pump/chlorination building on the North side." Where the conduits stub up on the building exterior a concrete curb shall be provided to help prevent damage to the conduits. See below drawing (red line) for approximate routing of conduits through the building.

This solution will reduce the number of existing conduits that need to be intercepted and help alleviate the number of new conduits that need to be run through the pump/chlorination building. This solution also maintains redundant power sources at the Aeration Building.





JOHN T. JONES CONSTRUCTION CO.

October 20, 2023

Mr. Kyle Lentsch
HDR
Via Email

RE: Yankton Infrastructure Recovery and Critical Capacity WWTP EDA Improvements Project

SUBJECT: Time Extension Request

Kyle:

Per our meeting on 10/17/2023 John T. Jones and Thompson Solutions Group are requesting substantial completion to be pushed to 10/31/2023 due to industry-wide supply chain disruptions that caused the delayed delivery of the MCC and air blower on this project. The MCC did not arrive until 10/2/2023, and the blower was delivered 10/13/2023.

By 10/31/2023 the blower needs to be started up, but the 120-hour demonstration period can follow immediately after (past the 10/31/2023 date). Painting in the inlet building will occur after the demonstration period and be complete before the new milestone #1 date of 1/5/2023.

The new milestone #1 date will include installation of the new MCC and start-up of the equalization pump (including the 120-hour demonstration period). Vibration testing for this pump will occur after the demonstration period, and before final completion.

The contract will also include a new milestone #2 date. The milestone #2 date will include the installation of all aluminum grating and handrail on the project. John T. Jones will be required to have this material installed within 20 days of it arriving on site.

The final completion date will be set based on the duration it will take Thompson to install Main Switchboards A & B. This duration is 60 days, and it will begin upon receipt of the main switchboards to the project site, which are currently anticipated to ship 5/22/2024. This date will also include installation of all transfer switches, and the transformer work to be performed by the utility company.

By final completion, all miscellaneous punch list items must be complete.

As always, we appreciate the City of Yankton and HDR working with us to bring this project to completion.

Sincerely,

Mike Jones
Project Manager

Cc: Todd Mergen



JOHN T. JONES CONSTRUCTION CO.

January 18, 2023

Mr. Kyle Lentsch
HDR
Via email

RE: Yankton Infrastructure Recovery and Critical Capacity WWTP EDA Improvements Project

Subject: Time Extension Request

Kyle:

John T. Jones Construction would like to request a time extension on behalf of Thompson Solutions Group due to the delay in delivery of the Main Switchboards A and B. These switchboards are anticipated to ship on 5/22/2024. We would like to request an extension out to 7/17/2024 to allow time for shipping, installation, and start-up.

Please see attached letters from Echo Electric Supply and Siemens (received via Thompson) for more details. We will continue to do everything in our power to improve these dates.

Thank you.

Sincerely,

Mike Jones
Project Manager

cc: DelRon Peters, HDR

General Contractors & Construction Managers



2213 7th Ave. N.
P.O. Box 2424
Fargo, ND 58108
(701) 232-3358

Estimating / Construction FAX (701) 232-7040
Administration / Accounting FAX (701) 235-8823

www.jtjconst.com

We are an Equal Opportunity Employer



1200 Cunningham Drive. • Sioux City, IA 51106
Phone: 712-252-3251 • Fax: 712-252-4809

January 18, 2023

Subject: Yankton WWTP – Switchboard & Motor Control Equipment Lead Times

To Whom It May Concern:

The current ship date for the Motor Control Equipment (MCC-A1 & MCC-A2) is 7/6/2023.

We submitted approvals (3) times, 6/14/2022, 9/21/2022, & 10/26/2022 with a confirmation conference between the contractor, Echo sales person, & Siemens sales person to make sure we had the layouts as they were needed after the last submittal was returned on 11/4/2022.

The current ship date for the Switchboards (MSB-A & MSB-B) is 5/22/2024.

We submitted approvals twice, 6/14/2022 & 8/30/2022 with a confirmation conference between the contractor, Echo sales person, & Siemens sales person to make sure we had the layouts as they were needed after the last submittal was returned on 9/19/2022.

All engineered products have different lead times as it's based on complexity.

Standard lead times have changed (3) or more times since we started submittals on this project.

Unfortunately, what started out as 20 weeks for the MCC-A1 & MCC-A2 has gone to 48 weeks or longer due to factory load which has increased significantly due to other manufacturers having long lead times sooner than Siemens.

Switchboards MSB-A & MSB-B have always had a long lead time but those have changed also at least 2-3 times. It was 41 weeks back in April 2022, then changed to 57 weeks in August, 2022, and is currently 72 weeks based on factory load and complexity.

Manufacturers are not allowing expedites due to factory load. They will however ship sooner if they are able and all material needed is available but nothing is guaranteed at this time.

We understand the frustration these dates cause and will continue to monitor the orders.

*automation & controls ♦ electric supply ♦ lighting & design ♦ industrial
motors*

Beatrice, NE • Carroll, IA • Council Bluffs, IA • Creston, IA • Des Moines, IA • Hastings, NE
Norfolk, NE • Omaha, NE • Sioux Center, IA • Sioux City, IA • Worthington, MN • Yankton, SD



1200 Cunningham Drive. • Sioux City, IA 51106

Phone: 712-252-3251 • Fax: 712-252-4809

Siemens is aware that this material needs to ship sooner and will do whatever they can to ship sooner but nothing can be guaranteed.

Sincerely,

Barb Peekenschneider

Barb Peekenschneider
Project Management

*automation & controls ♦ electric supply ♦ lighting & design ♦ industrial
motors*

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Norfolk, NE • Omaha, NE • Sioux Center, IA • Sioux City, IA • Worthington, MN • Yankton, SD



April 25, 2022

Current and Expected Future Leadtime Adjustments on Apparatus Products

Dear Valued Partner,

The demand for panelboards and switchboards continues to be at the strongest levels in recent memory. Thank your for being a valued partners during these ever change times. As orders continue to flow at a record pace, we are proactively adjusting leadtimes after release for all orders not released as by May 9th 2022 to the following:

Low Voltage Switchgear – 54 Weeks
Switchboards SB1 – 32 weeks
Switchboards SB2 – 39 weeks
Switchboards SB3 – 41 weeks
Panelboards P2/P3 – 105 days (21 weeks)
Panelboards P5 – 160 days (32 weeks)

These adjustments are to ensure we meet your expectaions on delivery. Given the demonstrated market conditions, we expect on June 6th to make an additional 7 week adjustment outward to leadtime on switchboards and 4 weeks on P2-P5 panelboards due to this heavy volume. We wanted to provide this additional visibility to plan future orders and releases accordingly. Any orders already released are not affected by this change in lead times.

With best regards,

Siemens Smart Infrastructure Electrical Products



August 11th, 2022

Update to Lead time Adjustments on Switchboards and Panelboards

Dear Valued Partner,

This is a follow up to the letter from July 25th about adding additional lead time. As orders continue to flow at a record pace, we are adjusting lead times on Switchboards and Panelboards as previously communicated. Any order not released by August 12th shall have the following lead time:

P1-250 – 6 weeks
P1-400 – 17 weeks
P2/P3 – 23 weeks
P5 – 44 weeks
SB1 – 44-48 weeks
SB2 – 51-55 weeks
SB3 – 53-57 weeks

For clarity these are lead times after release, not lead time from order entry. These adjustments are to ensure we meet expectations on delivery. We will continue to monitor order intake and releases. There may be another lead time adjustment outward of 4 weeks on September 12th. Please take this possible change into account for releases beyond that date. Any orders already released are not affected by this adjustment in lead times.

With best regards,

Siemens Smart Infrastructure Electrical Products

**Yankton Infrastructure WWTP EDA Improvements
Yankton, SD**

PROPOSED CHANGE ORDER

REQUEST # 00017

JTJ PROJECT #2201

DATE 05/17/23

PROPOSED CHANGE: Thompson to provide 3 new PLC doors (Aeration, Digester, & Inlet)

SUMMARY SHEET

1	MATERIAL			
2	Material Cost			0
3	Sales Tax	@	6.50%	0
4	Material Handling Cost	@	5%	0
5	Expendable Material Cost	@	5%	0
6	TOTAL MATERIAL COST			\$0
7	LABOR			
	Manhours	@	\$45.00	\$0
	Supervision	0.0 @	\$70.00	\$0
8	Fringe Benifits	0.0 @	\$10.67	\$0
9	Hourly Labor Cost			\$0
10	Labor Overhead	@	45%	\$0
11	Tool Replacement Cost	@	5%	\$0
12	TOTAL LABOR COST			\$0
13	EQUIPMENT COSTS			\$0
14	OTHER DIRECT COSTS			\$285
15	SUBTOTAL			\$285
16	MARKUP	@	15%	\$42.75
17	SUBTOTAL			\$328
18	SUBCONTRACT COST			\$3,758
19	MARKUP	@	5%	\$188
20	TOTAL SUB CONTRACT COST			\$3,946
21	SUBTOTAL			\$4,274
22	BOND COST	@	1%	\$43
23	BUILDERS RISK	@	1%	\$43
24	EXCISE TAX	@	2%	\$87
25	SUBTOTAL			\$4,447

-After 30 days we reserve our right to renegotiate this proposal if it is not turned into a fully executed change order.

-This proposal may be withdrawn by John T. Jones Const. Co. if not accepted within 10 days.

-Payment to be made within 30 days of date of invoice.

25	CHANGE REQUEST TOTAL	\$4,447
	CONTRACT DURATION CHANGE REQUEST	0 DAYS

DIRECT COSTS

DESCRIPTION	TIME USED	COST RATE	LUMP SUM	TOTAL COST
<hr/>				
ENGINEERING OR DESIGN				
OFFICER	0.00	\$160.00	0.00	\$0.00
PROJECT MANAGER	2.00	\$125.00	0.00	\$250.00
ADMIN. ASSISTANT	1.00	\$35.00	0.00	\$35.00
PROJECT ENGINEER	0.00	\$90.00	0.00	\$0.00
FIELD ENGINEER	0.00	\$75.00	0.00	\$0.00
OFFICE OVERHEAD EXPENSE				
ESTIMATING	0.00	\$50.00	0.00	\$0.00
DRAFTING	0.00	\$45.00	0.00	\$0.00
SCHEDULER	0.00	\$60.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
TELEPHONE OR MAIL				
TELEPHONE	0.00	\$25.00	0.00	\$0.00
FAX TIME	0.00	\$30.00	0.00	\$0.00
COPIER TIME	0.00	\$15.00	0.00	\$0.00
REPRODUCIBLES	0.00	\$30.00	0.00	\$0.00
MAIL/OVERNIGHT	0.00	\$10.00	0.00	\$0.00
COMPUTER TIME				
COMPUTER	0.00	\$10.00	0.00	\$0.00
COMPUTER SCHEDULII	0.00	\$25.00	0.00	\$0.00
CAD	0.00	\$30.00	0.00	\$0.00
PLOTTING	0.00	\$40.00	0.00	\$0.00
TRAVEL EXPENSE				
SITE VISIT (CAR)	0.00	\$65.00	0.00	\$0.00
SITE VISIT (PLANE)	0.00	\$300.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
OTHER EXPENSE				
	1.00	\$0.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
PLAN/TAP FEES				
	0.00	\$0.00	\$0.00	\$0.00
	0.00	\$0.00	\$0.00	\$0.00
<hr/>				
TOTAL DIRECT COST		\$285.00		

SUBCONTRACTS

SUBCONTRACTOR #1-6
Thompson \$3,758.35

TOTAL \$3,758.35

SUBCONTRACTOR #7-8

\$0.00

TOTAL \$0.00

SUBCONTRACTOR #3

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

TOTAL \$0.00

SUBCONTRACTOR #4

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

TOTAL \$0.00

SUBCONTRACTOR TOTAL \$3,758.35



CHANGE ORDER PROPOSAL

Change Order Proposal

Submitted To:

Date: 5/17/2023

Name: City of Yankton WWTP

Job Name: Yankton WWTP

Street: 416 Walnut Street

Street: 605 Levee St

City: Yankton

City: Yankton

State: South Dakota Zip: 57078

State: South Dakota Zip: 57078

Provide 3 New PLC doors:
Aeration – HOFF Z9036FSSH
Digester- HOFF Z48368SS
Inlet - HOFF Z9036FSSH

Total: \$3,758.35

By: **Tom Hermann**
Digitally signed by Tom Hermann
DN: C=US,
E=tom.hermann@thompsonknows.com,
O=Thompson, CN=Tom Hermann
Date: 2023.05.17 07:41:15-05'00'

**Thompson has no labor, and all material is at cost.*

Price Valid for 15 days

Payment to made as follows: Net 30 days

ACCEPTANCE OF CHANGE ORDER

The above prices, specifications, terms, and conditions are satisfactory and agreed to, and are hereby accepted. Thompson is hereby authorized to do the work as specified. Payment will be made as outlined above.

Accepted By:

Date:

Signature

Sioux City
2300 7th Street • Sioux City, IA 51105
Ph: 712.252.4221

Omaha
3505 S. 61st Ave Cir • Omaha, NE 68106
Ph: 402.891.9480

Sioux Falls
1028 South Lyons Ave • Sioux Falls, SD 57106
Ph: 605.331.4588

**Yankton Infrastructure WWTP EDA Improvements
Yankton, SD**

Yankton EDA - CPR #18

PROPOSED CHANGE ORDER

JTJ PROJECT #2201

REQUEST # 00018
DATE 11/15/23

PROPOSED CHANGE: Thompson to provide and install these materials for Aeration PLC-3:
(1) 5069-AENTR
(2) 5069-IY4
(2) 5069-OF4

SUMMARY SHEET

1 MATERIAL				
2 Material Cost				0
3 Sales Tax	@	6.50%		0
4 Material Handling Cost	@	5%		0
5 Expendable Material Cost	@	5%		0
6 TOTAL MATERIAL COST				\$0
7 LABOR				
Manhours	@	\$45.00		\$0
Supervision	0.0 @	\$70.00		\$0
8 Fringe Benefits	0.0 @	\$10.67		\$0
9 Hourly Labor Cost				\$0
10 Labor Overhead	@	45%		\$0
11 Tool Replacement Cost	@	5%		\$0
12 TOTAL LABOR COST				\$0
13 EQUIPMENT COSTS				\$0
14 OTHER DIRECT COSTS				\$285
15				
	SUBTOTAL			\$285
16 MARKUP	@	15%	\$42.75	
17				
	SUBTOTAL			\$328
18 SUBCONTRACT COST			\$4,491	
19 MARKUP	@	5%	\$225	
20 TOTAL SUB CONTRACT COST				\$4,715
21				
	SUBTOTAL			\$5,043
22 BOND COST	@	1%		\$50
23 BUILDERS RISK	@	1%		\$50
24 EXCISE TAX	@	2%		\$103
25				
	SUBTOTAL			\$5,247

-After 30 days we reserve our right to renegotiate this proposal if it is not turned into a fully executed change order.

-This proposal may be withdrawn by John T. Jones Const. Co. if not accepted within 10 days.

-Payment to be made within 30 days of date of invoice.

25	CHANGE REQUEST TOTAL	\$5,247
	CONTRACT DURATION CHANGE REQUEST	0 DAYS

DIRECT COSTS

DESCRIPTION	TIME USED	COST RATE	LUMP SUM	TOTAL COST
<hr/>				
ENGINEERING OR DESIGN				
OFFICER	0.00	\$160.00	0.00	\$0.00
PROJECT MANAGER	2.00	\$125.00	0.00	\$250.00
ADMIN. ASSISTANT	1.00	\$35.00	0.00	\$35.00
PROJECT ENGINEER	0.00	\$90.00	0.00	\$0.00
FIELD ENGINEER	0.00	\$75.00	0.00	\$0.00
OFFICE OVERHEAD EXPENSE				
ESTIMATING	0.00	\$50.00	0.00	\$0.00
DRAFTING	0.00	\$45.00	0.00	\$0.00
SCHEDULER	0.00	\$60.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
TELEPHONE OR MAIL				
TELEPHONE	0.00	\$25.00	0.00	\$0.00
FAX TIME	0.00	\$30.00	0.00	\$0.00
COPIER TIME	0.00	\$15.00	0.00	\$0.00
REPRODUCIBLES	0.00	\$30.00	0.00	\$0.00
MAIL/OVERNIGHT	0.00	\$10.00	0.00	\$0.00
COMPUTER TIME				
COMPUTER	0.00	\$10.00	0.00	\$0.00
COMPUTER SCHEDULII	0.00	\$25.00	0.00	\$0.00
CAD	0.00	\$30.00	0.00	\$0.00
PLOTTING	0.00	\$40.00	0.00	\$0.00
TRAVEL EXPENSE				
SITE VISIT (CAR)	0.00	\$65.00	0.00	\$0.00
SITE VISIT (PLANE)	0.00	\$300.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
OTHER EXPENSE				
	1.00	\$0.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
PLAN/TAP FEES				
	0.00	\$0.00	\$0.00	\$0.00
	0.00	\$0.00	\$0.00	\$0.00
<hr/>				
TOTAL DIRECT COST		\$285.00		

SUBCONTRACTS

SUBCONTRACTOR #1-6
Thompson \$4,490.79

TOTAL \$4,490.79

SUBCONTRACTOR #7-8

\$0.00

TOTAL \$0.00

SUBCONTRACTOR #3

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

TOTAL \$0.00

SUBCONTRACTOR #4

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

TOTAL \$0.00

SUBCONTRACTOR TOTAL \$4,490.79



CHANGE ORDER PROPOSAL

Change Order Proposal

Submitted To:

Date: 11/15/2023

Name: City of Yankton WWTP

Job Name: Yankton WWTP

Street: 416 Walnut Street

Street: 605 Levee St

City: Yankton

City: Yankton

State: South Dakota Zip: 57078

State: South Dakota Zip: 57078

Provide and install the following material for Aeration PLC-3:

(1) 5069-AENTR

(2) 5069-IY4

(2) 5069-OF4

Total: \$ 4,490.79

By: **Tom Hermann**
Digitally signed by Tom Hermann
DN: C=US,
E=tom.hermann@thompsonknows.com,
O=Thompson, CN=Tom Hermann
Date: 2023.11.15 14:26:08-06'00'

Price Valid for 15 days

Payment to made as follows: Net 30 days

ACCEPTANCE OF CHANGE ORDER

The above prices, specifications, terms, and conditions are satisfactory and agreed to, and are hereby accepted. Thompson is hereby authorized to do the work as specified. Payment will be made as outlined above.

Accepted By:

Date:

Signature

Sioux City
2300 7th Street • Sioux City, IA 51105
Ph: 712.252.4221

Omaha
3505 S. 61st Ave Cir • Omaha, NE 68106
Ph: 402.891.9480

Sioux Falls
1028 South Lyons Ave • Sioux Falls, SD 57106
Ph: 605.331.4588

PROPOSED CHANGE: Deduct for not forming/pouring 12" slab supporting blower inlets near aeration building
Deduct for not replacing sidewalk throughout the site. See attached drawing for more detail.
JTJ will replace the sidewalk from the GBT to the aeration building.

SUMMARY SHEET

1 MATERIAL			
2 Material Cost			-6,200
3 Sales Tax	@	0.00%	0
4 Material Handling Cost	@	0%	0
5 Expendable Material Cost	@	0%	0
6 TOTAL MATERIAL COST			(\$6,200)
7 LABOR			
Manhours	-103.0 @	\$45.00	(\$4,635)
Supervision	-5.2 @	\$70.00	(\$361)
8 Fringe Benefits	-103.0 @	\$10.67	(\$1,099)
9 Hourly Labor Cost			(\$6,095)
10 Labor Overhead	@	45%	(\$2,743)
11 Tool Replacement Cost	@	5%	(\$305)
12 TOTAL LABOR COST			(\$9,142)
13 EQUIPMENT COSTS			\$0
14 OTHER DIRECT COSTS			\$570
15	SUBTOTAL		(\$14,772)
16 MARKUP	@	0%	\$0.00
17	SUBTOTAL		(\$14,772)
18 SUBCONTRACT COST			\$0
19 MARKUP	@	0%	\$0
20 TOTAL SUB CONTRACT COST			\$0
21	SUBTOTAL		(\$14,772)
22 BOND COST	@	0%	\$0
23 BUILDERS RISK	@	0%	\$0
24 EXCISE TAX	@	0%	\$0
25	SUBTOTAL		(\$14,772)

-After 30 days we reserve our right to renegotiate this proposal if it is not turned into a fully executed change order.

-This proposal may be withdrawn by John T. Jones Const. Co. if not accepted within 10 days.

-Payment to be made within 30 days of date of invoice.

25	CHANGE REQUEST TOTAL	(\$14,772)
	CONTRACT DURATION CHANGE REQUEST	0 DAYS

LABOR & MATERIAL WORKSHEET #1

SIZE	DESCRIPTION	QUANT	MATERIAL			
			LABOR UNIT	TOTAL UNITS	UNIT PRICE	TOTAL PRICE
1.00	6 yards of concrete	1	0.00	0.00	(\$900.00)	(\$900.00)
1.00	gravel + rebar	1		0.00	(\$800.00)	(\$800.00)
1.00	Sidewalk material	1	0.00	0.00		(\$4,500.00)
		0	0.00	0.00	\$0.00	\$0.00
		0	0.00	0.00	\$0.00	\$0.00
		0	0.00	0.00	\$0.00	\$0.00
		0	0.00	0.00	\$0.00	\$0.00
		0	0.00	0.00	\$0.00	\$0.00
		0	0.00	0.00	\$0.00	\$0.00
		0	0.00	0.00	\$0.00	\$0.00
		0	0.00	0.00	\$0.00	\$0.00
		0	0.00	0.00	\$0.00	\$0.00
		0	0.00	0.00	\$0.00	\$0.00
		0	0.00	0.00	\$0.00	\$0.00
		0	0.00	0.00	\$0.00	\$0.00
		0	0.00	0.00	\$0.00	\$0.00
		0	0.00	0.00	\$0.00	\$0.00
		0	0.00	0.00	\$0.00	\$0.00
		0	0.00	0.00	\$0.00	\$0.00
		0	0.00	0.00	\$0.00	\$0.00
		0	0.00	0.00	\$0.00	\$0.00
		0	0.00	0.00	\$0.00	\$0.00
		0	0.00	0.00	\$0.00	\$0.00
		0	0.00	0.00	\$0.00	\$0.00
		0	0.00	0.00	\$0.00	\$0.00
		0	0.00	0.00	\$0.00	\$0.00
		0	0.00	0.00	\$0.00	\$0.00
		0	0.00	0.00	\$0.00	\$0.00
		0	0.00	0.00	\$0.00	\$0.00
		0	0.00	0.00	\$0.00	\$0.00
TOTAL LABOR UNITS				0.00		
TOTAL MATERIAL						(\$6,200.00)

DIRECT COSTS

DESCRIPTION	TIME USED	COST RATE	LUMP SUM	TOTAL COST
-----	-----	-----	-----	-----
ENGINEERING OR DESIGN				
OFFICER	0.00	\$160.00	0.00	\$0.00
PROJECT MANAGER	4.00	\$125.00	0.00	\$500.00
ADMIN. ASSISTANT	2.00	\$35.00	0.00	\$70.00
PROJECT ENGINEER	0.00	\$90.00	0.00	\$0.00
FIELD ENGINEER	0.00	\$75.00	0.00	\$0.00
OFFICE OVERHEAD EXPENSE				
ESTIMATING	0.00	\$50.00	0.00	\$0.00
DRAFTING	0.00	\$45.00	0.00	\$0.00
SCHEDULER	0.00	\$60.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
TELEPHONE OR MAIL				
TELEPHONE	0.00	\$25.00	0.00	\$0.00
FAX TIME	0.00	\$30.00	0.00	\$0.00
COPIER TIME	0.00	\$15.00	0.00	\$0.00
REPRODUCIBLES	0.00	\$30.00	0.00	\$0.00
MAIL/OVERNIGHT	0.00	\$10.00	0.00	\$0.00
COMPUTER TIME				
COMPUTER	0.00	\$10.00	0.00	\$0.00
COMPUTER SCHEDULE	0.00	\$25.00	0.00	\$0.00
CAD	0.00	\$30.00	0.00	\$0.00
PLOTTING	0.00	\$40.00	0.00	\$0.00
TRAVEL EXPENSE				
SITE VISIT (CAR)	0.00	\$65.00	0.00	\$0.00
SITE VISIT (PLANE)	0.00	\$300.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
OTHER EXPENSE				
	1.00	\$0.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
PLAN/TAP FEES				
	0.00	\$0.00	\$0.00	\$0.00
	0.00	\$0.00	\$0.00	\$0.00
	-----	-----	-----	-----
TOTAL DIRECT COST		\$570.00		

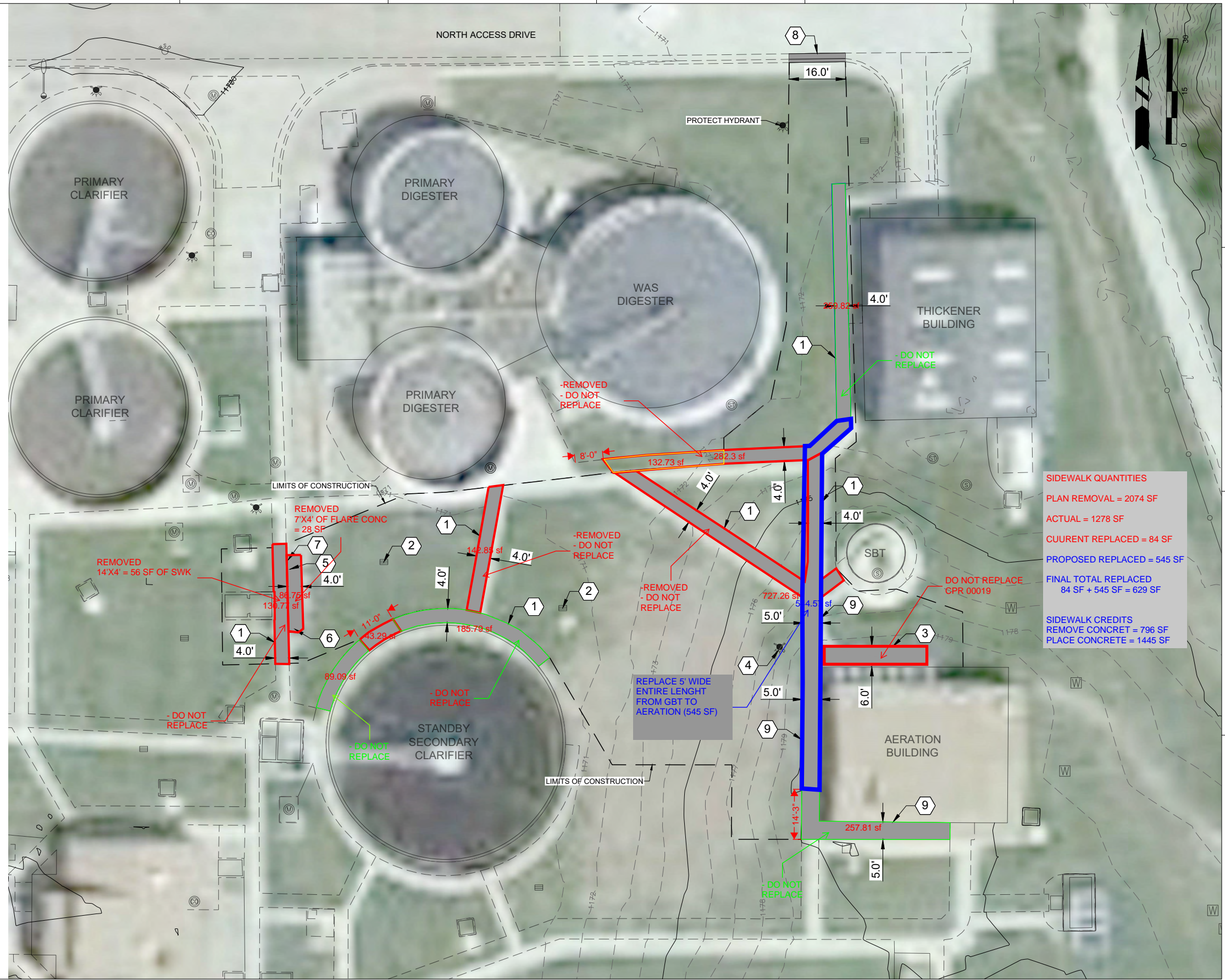
GENERAL NOTES:

1. THE ACTUAL LOCATION OF ALL EXISTING UTILITIES AND STRUCTURES SHOWN ARE APPROXIMATE AND SOME MAY NOT BE INDICATED IN THESE PLANS. THE CONTRACTOR SHALL FIELD VERIFY LOCATIONS OF ALL ITEMS PRIOR TO CONSTRUCTION AND PROTECT ALL EXISTING ITEMS NOT NOTED FOR REMOVAL THROUGHOUT CONSTRUCTION.
2. PROTECT FROM DAMAGE ALL EXISTING PAVEMENTS, STRUCTURES, UTILITIES AND OTHER ITEMS NOT NOTED FOR REMOVAL. ALL REPAIRED OR REPLACED ITEMS, DUE TO CONTRACTOR NEGLIGENCE, ARE AT THE EXPENSE OF THE CONTRACTOR. REPAIR OR REPLACE ITEMS TO A CONDITION EQUAL TO OR BETTER THAN EXISTING.
3. MAXIMUM CROSS SLOPE ON SIDEWALK IS 2.00% UNLESS REQUIRED TO TIE INTO EXISTING SIDEWALK.
4. A 1/2" THICK NON-BITUMINOUS JOINT FILLER WITH SEALANT SHALL BE SPACED AT A MAXIMUM OF 45'-0" ON SIDEWALKS. IT SHALL ALSO BE USED ABUTTING ALL BUILDINGS, CURBS, WALLS, EQUIPMENT PADS AND OTHER STRUCTURES.
5. CONTRACTOR SHALL REPLACE ALL PAVEMENT AND CURB AND GUTTER REMOVED OR DAMAGED DURING CONSTRUCTION ACTIVITY AT NO ADDITIONAL COST TO THE OWNER, EVEN IF NOT SHOWN ON THE PLANS.
6. CONTRACTOR TO FILL IN EXISTING SINK HOLE, LOCATED WEST OF THE AERATION BUILDING, TO MATCH EXISTING CONTOURS ONCE PIPE REPLACEMENTS ARE COMPLETE.

SECONDARY SPLITTER PIPE SITE LAYOUT

KEYNOTES:

1. 4" CONCRETE SIDEWALK. SEE TYPICAL SECTION AND STD. DETAIL 651.75.
2. ADJUST STORM SEWER INLET CASTING TO GRADE.
3. PLACE SIX (6) AERATION BLOWER FILTERS ON NEW CONCRETE PAD AS REQUIRED FOR PIPE REMOVAL AND INSTALLATION. SEE SERIES 08 SHEETS.
4. ADJUST WATER MAIN VALVE BOX & HYDRANT TO GRADE. SEE DETAIL 900.02.
5. REINSTALL SALVAGED LIGHT POLE. SEE ELECTRICAL FOR WIRING CONNECTIONS.
6. REINSTALL FLARE, GAS EQUIPMENT & FLARE SUPPORT.
7. REINSTALL FLARE CONTROL PANEL. SEE ELECTRICAL.
8. REPLACE CURB AND GUTTER DAMAGED DURING ACCESS.
9. 6" CONCRETE SIDEWALK. SEE TYPICAL SECTION AND STD. DETAIL 651.75.



SIDEWALK QUANTITIES	
PLAN REMOVAL =	2074 SF
ACTUAL =	1278 SF
CUURENT REPLACED =	84 SF
PROPOSED REPLACED =	545 SF
FINAL TOTAL REPLACED	84 SF + 545 SF = 629 SF
SIDEWALK CREDITS	
REMOVE CONCRETE =	796 SF
PLACE CONCRETE =	1445 SF

PROJECT MANAGER DELRON PETERS

CIVIL	D. PETERS
STRUCTURAL	J. MULVIHILL
ARCHITECTURAL	R. MCKINLEY
PROCESS	D. PETERS
MECHANICAL	R. DRYMPLE
ELECTRICAL	K. GANSKOP
I&C	B. KRUGER
PROJECT NUMBER	10277925



**YANKTON
INFRASTRUCTURE
RECOVERY AND
CRITICAL CAPACITY
WWTP EDA
IMPROVEMENTS**

SECONDARY SPLITTER SURFACING PLAN



FILENAME 00C121-122.DWG
SCALE

SHEET
09C102



ISSUE	DATE	DESCRIPTION
A	02/28/22	ISSUED FOR BIDS

**Yankton Infrastructure WWTP EDA Improvements
Yankton, SD**

PROPOSED CHANGE ORDER

JTJ PROJECT #2201

REQUEST # 00020
DATE 09/01/23

PROPOSED CHANGE: Larson Data invoice for helping fix radio communication issues

SUMMARY SHEET

1 MATERIAL			
2 Material Cost			0
3 Sales Tax	@	6.50%	0
4 Material Handling Cost	@	5%	0
5 Expendable Material Cost	@	5%	0
6 TOTAL MATERIAL COST			\$0
7 LABOR			
Manhours	@	\$45.00	\$0
Supervision	0.0 @	\$70.00	\$0
8 Fringe Benifits	0.0 @	\$10.67	\$0
9 Hourly Labor Cost			\$0
10 Labor Overhead	@	45%	\$0
11 Tool Replacement Cost	@	5%	\$0
12 TOTAL LABOR COST			\$0
13 EQUIPMENT COSTS			\$0
14 OTHER DIRECT COSTS			\$0
15		SUBTOTAL	\$0
16 MARKUP	@	15%	\$0.00
17		SUBTOTAL	\$0
18 SUBCONTRACT COST			\$1,563
19 MARKUP	@	0%	\$0
20 TOTAL SUB CONTRACT COST			\$1,563
21		SUBTOTAL	\$1,563
22 BOND COST	@	0%	\$0
23 BUILDERS RISK	@	0%	\$0
24 EXCISE TAX	@	0%	\$0
25		SUBTOTAL	\$1,563

- After 30 days we reserve our right to renegotiate this proposal if it is not turned into a fully executed change order.
- This proposal may be withdrawn by John T. Jones Const. Co. if not accepted within 10 days.
- Payment to be made within 30 days of date of invoice.

25	CHANGE REQUEST TOTAL	\$1,563
	CONTRACT DURATION CHANGE REQUEST	0 DAYS



CHANGE ORDER PROPOSAL

Change Order Proposal

Submitted To:

Date: 8/31/2023

Name: City of Yankton WWTP

Job Name: Yankton WWTP

Street: 416 Walnut Street

Street: 605 Levee St

City: Yankton

City: Yankton

State: South Dakota Zip: 57078

State: South Dakota Zip: 57078

Larson Data Communications Invoice

Total: \$ 1,563.00

By:

Tom Hermann

Digitally signed by Tom Hermann
DN: C=US,
E=tom.hermann@thompsonknows.com,
O=Thompson, CN=Tom Hermann
Date: 2023.08.31 12:50:08-05'00'

Price Valid for 15 days

Payment to made as follows: Net 30 days

ACCEPTANCE OF CHANGE ORDER

The above prices, specifications, terms, and conditions are satisfactory and agreed to, and are hereby accepted. Thompson is hereby authorized to do the work as specified. Payment will be made as outlined above.

Accepted By:

Date:

Signature

Sioux City
2300 7th Street • Sioux City, IA 51105
Ph: 712.252.4221

Omaha
3505 S. 61st Ave Cir • Omaha, NE 68106
Ph: 402.891.9480

Sioux Falls
1028 South Lyons Ave • Sioux Falls, SD 57106
Ph: 605.331.4588



Equipment/Services Quote

Prepared for:
Thompson 2300 7th Street Sioux City, IA 51105 ap@thompsonknows.com

Date	Quote #
7/7/2023	LD-QT-23074

Rep
SML

Part No.	Description	Qty	Cost	Total
LD-ENGSVCS-MISC	Misc Engineering Services South Dakota State Sales Tax	1	1,500.00 4.20%	1,500.00T 63.00
Prices only valid for 30 days and do not include applicable taxes or shipping costs.			Total	\$1,563.00



Wireless Network Propagation/Path Profile Analysis

Yankton WWTF On-Site Service Trip Summary

Performed For:

Thompson
2300 7th Street
Sioux City, IA 51105

Analysis By:

Larson Data Communications
GE MDS Full Service Partner
for IA, MN, MT, ND, NE, SD & WY

Summary of Findings

I. Context:

1. The Yankton WWTF had an Ethernet connection between the old PLCs located at the WWTF and the Lift Station.
2. This Ethernet link operated over a pair of GE MDS Orbit NX915 radios, one at each site.
3. The new PLCs could not communicate over the existing Ethernet connection.

II. Findings:

1. The radio link was functional when the Larson Data Communications technician arrived on site.
 - a. There are several layers to the communications between the PLCs. The radios belong to the same layer as the physical Ethernet cables. The radios were paired and communicating between themselves but were not passing data between the PLCs. To the PLCs, this would be the same as a cable not being plugged in.
2. The programming in the radios was suboptimal for the intended use of the radio link.
 - a. The GE MDS Orbit NX915 radios are used in a wide range of applications. As such, they have many different options that allow them to perform optimally across all the different applications. Knowing the intended use and then properly setting the myriad options available requires knowledge of, and familiarity with, the radio product.
3. Communication between the new PLCs was established by optimizing the radio configurations.
4. There was no evidence of damage done to the radios or associated accessories other than from the wear and tear of time.
 - a. The radios and associated accessories were inspected and have much of their functional life ahead of them, barring any extenuating circumstances.
5. The assumption that the existing radio link was functional and programmed correctly was reasonable, but incorrect.
6. The assumption that new Ethernet PLCs should be able to communicate over a radio link that existing Ethernet PLCs were utilizing was reasonable, but incorrect.

**Yankton Infrastructure WWTP EDA Improvements
Yankton, SD**

Yankton EDA - CPR #22

PROPOSED CHANGE ORDER

JTJ PROJECT #2201

REQUEST # 00022
DATE 09/05/23

PROPOSED CHANGE: proposal for Thompson to replace inlet sampler conduit as it was discovered during demoliton that the existing conduit was rusted out

SUMMARY SHEET

1	MATERIAL			
2	Material Cost			0
3	Sales Tax	@	6.50%	0
4	Material Handling Cost	@	5%	0
5	Expendable Material Cost	@	5%	0
6	TOTAL MATERIAL COST			\$0
7	LABOR			
	Manhours	@	\$45.00	\$0
	Supervision	0.0 @	\$70.00	\$0
8	Fringe Benifits	0.0 @	\$10.67	\$0
9	Hourly Labor Cost			\$0
10	Labor Overhead	@	45%	\$0
11	Tool Replacement Cost	@	5%	\$0
12	TOTAL LABOR COST			\$0
13	EQUIPMENT COSTS			\$0
14	OTHER DIRECT COSTS			\$285
15	SUBTOTAL			\$285
16	MARKUP	@	15%	\$42.75
17	SUBTOTAL			\$328
18	SUBCONTRACT COST			\$1,450
19	MARKUP	@	5%	\$73
20	TOTAL SUB CONTRACT COST			\$1,523
21	SUBTOTAL			\$1,850
22	BOND COST	@	1%	\$19
23	BUILDERS RISK	@	1%	\$19
24	EXCISE TAX	@	2%	\$38
25	SUBTOTAL			\$1,925

-After 30 days we reserve our right to renegotiate this proposal if it is not turned into a fully executed change order.

-This proposal may be withdrawn by John T. Jones Const. Co. if not accepted within 10 days.

-Payment to be made within 30 days of date of invoice.

25	CHANGE REQUEST TOTAL	\$1,925
	CONTRACT DURATION CHANGE REQUEST	0 DAYS

DIRECT COSTS

DESCRIPTION	TIME USED	COST RATE	LUMP SUM	TOTAL COST
ENGINEERING OR DESIGN				
OFFICER	0.00	\$160.00	0.00	\$0.00
PROJECT MANAGER	2.00	\$125.00	0.00	\$250.00
ADMIN. ASSISTANT	1.00	\$35.00	0.00	\$35.00
PROJECT ENGINEER	0.00	\$90.00	0.00	\$0.00
FIELD ENGINEER	0.00	\$75.00	0.00	\$0.00
OFFICE OVERHEAD EXPENSE				
ESTIMATING	0.00	\$50.00	0.00	\$0.00
DRAFTING	0.00	\$45.00	0.00	\$0.00
SCHEDULER	0.00	\$60.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
TELEPHONE OR MAIL				
TELEPHONE	0.00	\$25.00	0.00	\$0.00
FAX TIME	0.00	\$30.00	0.00	\$0.00
COPIER TIME	0.00	\$15.00	0.00	\$0.00
REPRODUCIBLES	0.00	\$30.00	0.00	\$0.00
MAIL/OVERNIGHT	0.00	\$10.00	0.00	\$0.00
COMPUTER TIME				
COMPUTER	0.00	\$10.00	0.00	\$0.00
COMPUTER SCHEDULE	0.00	\$25.00	0.00	\$0.00
CAD	0.00	\$30.00	0.00	\$0.00
PLOTTING	0.00	\$40.00	0.00	\$0.00
TRAVEL EXPENSE				
SITE VISIT (CAR)	0.00	\$65.00	0.00	\$0.00
SITE VISIT (PLANE)	0.00	\$300.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
OTHER EXPENSE				
	1.00	\$0.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
PLAN/TAP FEES				
	0.00	\$0.00	\$0.00	\$0.00
	0.00	\$0.00	\$0.00	\$0.00
TOTAL DIRECT COST		\$285.00		

SUBCONTRACTS

SUBCONTRACTOR #1-6
Thompson \$1,450.00

TOTAL \$1,450.00

SUBCONTRACTOR #7-8

\$0.00

TOTAL \$0.00

SUBCONTRACTOR #3

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

TOTAL \$0.00

SUBCONTRACTOR #4

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

TOTAL \$0.00

SUBCONTRACTOR TOTAL \$1,450.00

Change Order Proposal



C.O.P. # 223S064C-008

G.C. #

Date: 8/30/2023

Project Name: Yankton WWTP

Project #: 223S064C

To: John T Jones
Attn: Mike Jones
PO Box 2424

 Fargo, ND 58102

From: Thompson Electric Company
Shannon Vornhagen
2300 7th Street
Sioux City, IA 51105

Phone: 701-232-3358 **Fax:** 701-235-8823

Phone: (712) 252-4221 **Fax:** (712) 252-5344

We hereby propose to make the following changes:

Inlet Building

Proposal to replace inlet sampler conduit.

Change Order Price \$1,450.00

This price is good for 30 days. If conditions change, this price is void.

We are requesting a time extension of 0 days in conjunction with this change.

 8/29/2023
Author Date Sent

Accepted

The above prices and specifications of this Change Order request are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise specified.

Authorized Signature

Date of Acceptance

**Yankton Infrastructure WWTP EDA Improvements
Yankton, SD**

PROPOSED CHANGE ORDER
REQUEST # 00024
DATE 10/23/23

JTJ PROJECT #2201

PROPOSED CHANGE: Deduct to remove Aerzen panel to simplify communications

SUMMARY SHEET

1 MATERIAL			
2 Material Cost			-1,229
3 Sales Tax	@	0.00%	0
4 Material Handling Cost	@	0%	0
5 Expendable Material Cost	@	0%	0
6 TOTAL MATERIAL COST			(\$1,229)
7 LABOR			
Manhours	0.0 @	\$45.00	\$0
Supervision	0.0 @	\$70.00	\$0
8 Fringe Benifits	0.0 @	\$10.67	\$0
9 Hourly Labor Cost			\$0
10 Labor Overhead	@	45%	\$0
11 Tool Replacement Cost	@	5%	\$0
12 TOTAL LABOR COST			\$0
13 EQUIPMENT COSTS			\$0
14 OTHER DIRECT COSTS			\$285
15	SUBTOTAL		(\$944)
16 MARKUP	@	0%	\$0.00
17	SUBTOTAL		(\$944)
18 SUBCONTRACT COST			\$0
19 MARKUP	@	0%	\$0
20 TOTAL SUB CONTRACT COST			\$0
21	SUBTOTAL		(\$944)
22 BOND COST	@	0%	\$0
23 BUILDERS RISK	@	0%	\$0
24 EXCISE TAX	@	0%	\$0
25	SUBTOTAL		(\$944)

-After 30 days we reserve our right to renegotiate this proposal if it is not turned into a fully executed change order.
 -This proposal may be withdrawn by John T. Jones Const. Co. if not accepted within 10 days.
 -Payment to be made within 30 days of date of invoice.

25	CHANGE REQUEST TOTAL	(\$944)
	CONTRACT DURATION CHANGE REQUEST	0 DAYS

DIRECT COSTS

DESCRIPTION	TIME USED	COST RATE	LUMP SUM	TOTAL COST
-----	-----	-----	-----	-----
ENGINEERING OR DESIGN				
OFFICER	0.00	\$160.00	0.00	\$0.00
PROJECT MANAGER	2.00	\$125.00	0.00	\$250.00
ADMIN. ASSISTANT	1.00	\$35.00	0.00	\$35.00
PROJECT ENGINEER	0.00	\$90.00	0.00	\$0.00
FIELD ENGINEER	0.00	\$75.00	0.00	\$0.00
OFFICE OVERHEAD EXPENSE				
ESTIMATING	0.00	\$50.00	0.00	\$0.00
DRAFTING	0.00	\$45.00	0.00	\$0.00
SCHEDULER	0.00	\$60.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
TELEPHONE OR MAIL				
TELEPHONE	0.00	\$25.00	0.00	\$0.00
FAX TIME	0.00	\$30.00	0.00	\$0.00
COPIER TIME	0.00	\$15.00	0.00	\$0.00
REPRODUCIBLES	0.00	\$30.00	0.00	\$0.00
MAIL/OVERNIGHT	0.00	\$10.00	0.00	\$0.00
COMPUTER TIME				
COMPUTER	0.00	\$10.00	0.00	\$0.00
COMPUTER SCHEDULE	0.00	\$25.00	0.00	\$0.00
CAD	0.00	\$30.00	0.00	\$0.00
PLOTTING	0.00	\$40.00	0.00	\$0.00
TRAVEL EXPENSE				
SITE VISIT (CAR)	0.00	\$65.00	0.00	\$0.00
SITE VISIT (PLANE)	0.00	\$300.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
OTHER EXPENSE				
	1.00	\$0.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
PLAN/TAP FEES				
	0.00	\$0.00	\$0.00	\$0.00
	0.00	\$0.00	\$0.00	\$0.00
TOTAL DIRECT COST	-----	\$285.00	-----	-----

Mike Jones

From: Craddock, Ryan <ryan.craddock@aerzen.com>
Sent: Wednesday, October 18, 2023 11:24 AM
To: Mike Jones
Cc: Schomo, Joel
Subject: FW: Blower Submittal (SO-22-00135 | 00030930)

Good Morning, Mike

I was able to speak with the appropriate people within Aerzen and we will offer a credit of \$1228.50 for the remote panel.

I can also confirm with you that the technician will be on-site Monday 10/30 around noon. We should not have any issues getting the blower running by end of day 10/31 to meet the substantial completion deadline.

Please let me know if you have any questions.

Ryan Craddock
Service Manager - Midwest Region

Phone: +1 484 784 9039
Mobile: +1 484 889 2921
E-Mail: ryan.craddock@aerzen.com



AERZEN USA CORPORATION

- Chicago Office -
142 S. Pinnacle Rd., Romeoville, IL 60446
Phone: +1 815 407 7841
Mail: order-usa@aerzen.com | Web: www.aerzen.com



From: Mike Jones <mikej@jtjconst.com>
Sent: Tuesday, October 17, 2023 4:25 PM
To: Craddock, Ryan <ryan.craddock@aerzen.com>; Gouert, Jill <jill.gouert@aerzen.com>
Cc: Brice Saylor <Brice.Saylor@thompsonsolutionsgroup.com>; Shannon Vornhagen

**Yankton Infrastructure WWTP EDA Improvements
Yankton, SD**

Yankton EDA - CPR #25

PROPOSED CHANGE ORDER

JTJ PROJECT #2201

REQUEST # 00025

DATE 10/23/23

PROPOSED CHANGE: Deduct from Rodney Hunt for not providing new nuts/handwheels for existing inlet gates 01SG-3 and 01SG-4.

SUMMARY SHEET

1 MATERIAL			
2 Material Cost			-5,800
3 Sales Tax	@	0.00%	0
4 Material Handling Cost	@	0%	0
5 Expendable Material Cost	@	0%	0
6 TOTAL MATERIAL COST			(\$5,800)
7 LABOR			
Manhours	0.0 @	\$45.00	\$0
Supervision	0.0 @	\$70.00	\$0
8 Fringe Benefits	0.0 @	\$10.67	\$0
9 Hourly Labor Cost			\$0
10 Labor Overhead	@	45%	\$0
11 Tool Replacement Cost	@	5%	\$0
12 TOTAL LABOR COST			\$0
13 EQUIPMENT COSTS			\$0
14 OTHER DIRECT COSTS			\$285
15	SUBTOTAL		(\$5,515)
16 MARKUP	@	0%	\$0.00
17	SUBTOTAL		(\$5,515)
18 SUBCONTRACT COST			\$0
19 MARKUP	@	0%	\$0
20 TOTAL SUB CONTRACT COST			\$0
21	SUBTOTAL		(\$5,515)
22 BOND COST	@	0%	\$0
23 BUILDERS RISK	@	0%	\$0
24 EXCISE TAX	@	0%	\$0
25	SUBTOTAL		(\$5,515)

-After 30 days we reserve our right to renegotiate this proposal if it is not turned into a fully executed change order.

-This proposal may be withdrawn by John T. Jones Const. Co. if not accepted within 10 days.

-Payment to be made within 30 days of date of invoice.

25	CHANGE REQUEST TOTAL	(\$5,515)
	CONTRACT DURATION CHANGE REQUEST	0 DAYS

DIRECT COSTS

DESCRIPTION	TIME USED	COST RATE	LUMP SUM	TOTAL COST
ENGINEERING OR DESIGN				
OFFICER	0.00	\$160.00	0.00	\$0.00
PROJECT MANAGER	2.00	\$125.00	0.00	\$250.00
ADMIN. ASSISTANT	1.00	\$35.00	0.00	\$35.00
PROJECT ENGINEER	0.00	\$90.00	0.00	\$0.00
FIELD ENGINEER	0.00	\$75.00	0.00	\$0.00
OFFICE OVERHEAD EXPENSE				
ESTIMATING	0.00	\$50.00	0.00	\$0.00
DRAFTING	0.00	\$45.00	0.00	\$0.00
SCHEDULER	0.00	\$60.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
TELEPHONE OR MAIL				
TELEPHONE	0.00	\$25.00	0.00	\$0.00
FAX TIME	0.00	\$30.00	0.00	\$0.00
COPIER TIME	0.00	\$15.00	0.00	\$0.00
REPRODUCIBLES	0.00	\$30.00	0.00	\$0.00
MAIL/OVERNIGHT	0.00	\$10.00	0.00	\$0.00
COMPUTER TIME				
COMPUTER	0.00	\$10.00	0.00	\$0.00
COMPUTER SCHEDULII	0.00	\$25.00	0.00	\$0.00
CAD	0.00	\$30.00	0.00	\$0.00
PLOTTING	0.00	\$40.00	0.00	\$0.00
TRAVEL EXPENSE				
SITE VISIT (CAR)	0.00	\$65.00	0.00	\$0.00
SITE VISIT (PLANE)	0.00	\$300.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
OTHER EXPENSE				
	1.00	\$0.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
	0.00	\$0.00	0.00	\$0.00
PLAN/TAP FEES				
	0.00	\$0.00	\$0.00	\$0.00
	0.00	\$0.00	\$0.00	\$0.00
TOTAL DIRECT COST		\$285.00		

Mike Jones

From: htchipoque@rodneyhunt.com
Sent: Friday, October 20, 2023 3:54 PM
To: Mike Jones
Subject: RE: Yankton - Slide Gate Accessories

Hi Mike,

The credit for removal of the handwheel/nuts will be \$5,800.00, please provide a revised PO including the deduct.

Best regards,



Helio Tchipoque
Project Engineer

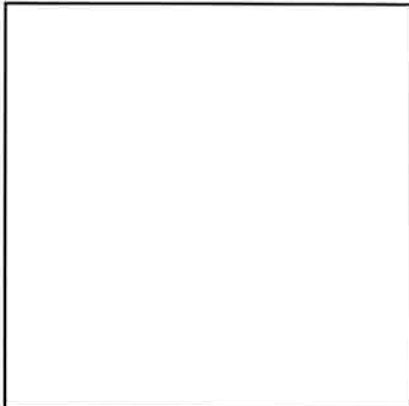
Mobile : 832-242-1334
Phone : 281-962-6369
Fax : 281-652-5974
Email : htchipoque@rodneyhunt.com

6200 Savoy Dr, Suite 750
Houston, TX 77036
www.rodneyhunt.com

From: Mike Jones <mikej@jtjconst.com>
Sent: Friday, October 20, 2023 9:54 AM
To: htchipoque@rodneyhunt.com
Subject: RE: Yankton - Slide Gate Accessories

Morning Helio,
Just wanted to follow up here to check the status of the credit for not providing the handwheels/nuts for the 2 existing inlet gates in Yankton

Thanks,



Mike Jones

Project Manager

phone 701.232.3358
mobile 701.212.0628
email mikej@jtjconst.com
website www.jtjconst.com

address: 2213 7th Ave N
Fargo, ND 58102



**Yankton Infrastructure WWTP EDA Improvements
Yankton, SD**

Yankton EDA - CPR #27

PROPOSED CHANGE ORDER

JTJ PROJECT #2201

REQUEST # 00027

DATE 11/16/23

PROPOSED CHANGE: Proposal to remove and install new lights in the aeration building lower level. Existing lights were in poor condition and needed replacement. City to provide the lights.

SUMMARY SHEET

1 MATERIAL			
2 Material Cost			0
3 Sales Tax	@	6.50%	0
4 Material Handling Cost	@	5%	0
5 Expendable Material Cost	@	5%	0
6 TOTAL MATERIAL COST			\$0
7 LABOR			
Manhours	0.0 @	\$45.00	\$0
Supervision	0.0 @	\$70.00	\$0
8 Fringe Benifits	0.0 @	\$10.67	\$0
9 Hourly Labor Cost			\$0
10 Labor Overhead	@	45%	\$0
11 Tool Replacement Cost	@	5%	\$0
12 TOTAL LABOR COST			\$0
13 EQUIPMENT COSTS			\$0
14 OTHER DIRECT COSTS			\$0
15		SUBTOTAL	\$0
16 MARKUP	@	15%	\$0.00
17		SUBTOTAL	\$0
18 SUBCONTRACT COST			\$4,975
19 MARKUP	@	0%	\$0
20 TOTAL SUB CONTRACT COST			\$4,975
21		SUBTOTAL	\$4,975
22 BOND COST	@	0%	\$0
23 BUILDERS RISK	@	0%	\$0
24 EXCISE TAX	@	0%	\$0
25		SUBTOTAL	\$4,975

-After 30 days we reserve our right to renegotiate this proposal if it is not turned into a fully executed change order.

-This proposal may be withdrawn by John T. Jones Const. Co. if not accepted within 10 days.

-Payment to be made within 30 days of date of invoice.

25	CHANGE REQUEST TOTAL	\$4,975
	CONTRACT DURATION CHANGE REQUEST	0 DAYS

SUBCONTRACTS

SUBCONTRACTOR #1-6
Thompson \$4,975.00

TOTAL \$4,975.00

SUBCONTRACTOR #7-8

\$0.00

TOTAL \$0.00

SUBCONTRACTOR #3

\$0.00
\$0.00
\$0.00
\$0.00
\$0.00

TOTAL \$0.00

SUBCONTRACTOR #4

\$0.00
\$0.00
\$0.00
\$0.00
\$0.00

TOTAL \$0.00

SUBCONTRACTOR TOTAL \$4,975.00

Change Order Proposal



C.O.P. # 223S064C-006

G.C. #

Date: 8/29/2023

Project Name: Yankton WWTP

Project #: 223S064C

To: John T Jones
Attn: Mike Jones
PO Box 2424

Fargo, ND 58102

From: Thompson Electric Company
Shannon Vornhagen
2300 7th Street
Sioux City, IA 51105

Phone: 701-232-3358 Fax: 701-235-8823

Phone: (712) 252-4221 Fax: (712) 252-5344

We hereby propose to make the following changes:

Aeration Building lights for Monorail

Proposal to pipe/wire & mount (6) new lights in the Aeration Building because of conflict with monorail system.

Lights are supplied by others

Change Order Price \$4,975.00

This price is good for 30 days. If conditions change, this price is void.

We are requesting a time extension of 0 days in conjunction with this change.


Author 8/29/2023
Date Sent

Accepted

The above prices and specifications of this Change Order request are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise specified.

Authorized Signature

Date of Acceptance

Memorandum #24-37

To: City Commission
From: Finance Officer
Date: February 6, 2024
Subject: Surplus Office Furniture & Water Meters

The City of Yankton has a desire to sell, trade, or dispose of various equipment including vehicles which have been determined to be no longer necessary, useful or suitable for the purpose for which they were acquired. In order for the City to sell, trade, destroy, or dispose of such property the City Commission must declare these items surplus by adopting a surplus property resolution as required by SDCL 6-13-1. Equipment or supplies, which are to be destroyed or to be sold at public auction, need not be appraised (SDCL 6-13-3).

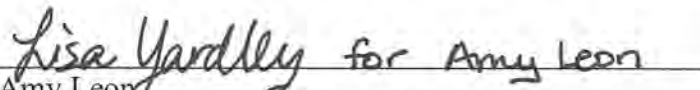
Resolution #24-10 declares the listed equipment surplus. Declared property will be disposed of, traded in, donated, sold by sealed bid or auction, or destroyed pursuant to South Dakota Codified Law.



Lisa Yardley
Finance Officer

Recommendation: It is recommended that the City Commission adopt Resolution #24-10 and authorize the destruction, trade, donation or sale of surplus property.

I concur with the above recommendation.
 I do not concur with the above recommendation.


Amy Leon
City Manager

____ Roll Call

RESOLUTION #24-10

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useful, or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, trade, destruction or other disposal of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary, useful, or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

SURPLUS PROPERTY TO BE SOLD, TRADED, DONATED, OR DESTROYED

Finance:

- 1) Office desks (Qty 4)
- 2) Office credenzas (Qty 2)
- 3) Typewriter stand

Water Distribution:

- 1) Water meters per Water Meter Replacement Program (Qty 3,050)

Adopted:

Stephanie Moser
Mayor

Attest:

Lisa Yardley
Finance Officer

Memorandum #24-36

To: Amy Leon, City Manager
 From: Bradley Moser, Civil Engineer
 Subject: 2024 Bridge Re-inspections
 Date: February 6, 2024

The City of Yankton has been notified by the South Dakota Department of Transportation (SDDOT) that City owned bridges are due for inspection this year. The Federal Highway Administration requires that all bridges be inspected at least every two (2) years. Also required is that reinforced concrete box culverts (RCBC) which meet specific criteria be inspected at intervals not to exceed four years. The SDDOT will be sending a list of structures that need inspection in the next couple of weeks.

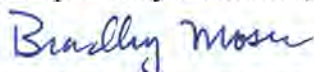
In an effort to assist cities in securing federal funds for bridge inspections, the SDDOT has undertaken competitive negotiations with several consulting engineering firms. A list of firms that have been qualified to sign retainer agreements has been compiled. Included on the list is Banner Associates, Inc. Banner has completed this work for us previously. City staff were pleased with their performance and would recommend utilizing their services for the 2024 bridge inspections.

The Federal Highway Administration will pay 80% of the cost associated with inspecting the structures. The remaining 20% will be the responsibility of the City of Yankton.

In order to utilize Federal Bridge Replacement Funds and to hire Banner Associates, Inc. from the State contract list, the City needs to indicate in a resolution to the South Dakota Department of Transportation the firm the City chooses to use and a pledge to provide the 20% local match.

Attached is Resolution #24-09 which would authorize the State to issue a work order to Banner Associates, Inc. to proceed with inspection of City owned bridge structures as stated in Memorandum #24-36. It is recommended that Resolution #24-09 be approved.

Respectfully submitted,



Bradley Moser, Civil Engineer

Recommendation: It is recommended that the City Commission approve Resolution #24-09 which would authorize the State to issue a work order to Banner Associates, Inc. to proceed with inspection of City owned bridge structures as stated in Memorandum #24-36.

I concur with this recommendation.

I do not concur with this recommendation.


 Amy Leon, City Manager

cc: Adam Haberman
 file

Roll Call

RESOLUTION #24-09

**BRIDGE RE-INSPECTION
PROGRAM RESOLUTION
FOR USE WITH SOUTH DAKOTA DEPARTMENT OF TRANSPORTATION (SDDOT)
RETAINER CONTRACT**

WHEREAS, Title 23, Section 151, *United States Code* and Title 23, Part 650, Subpart C, *Code of Federal Regulations*, requires initial inspection of all bridges and re-inspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are re-inspected at intervals not to exceed four years.

THEREFORE, the City of Yankton is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

The City of Yankton requests SDDOT to hire Banner Associates, Inc. (Consulting Engineers) for the inspection work. SDDOT will secure Federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the City for 20% of the cost. The City of Yankton will be responsible for the required 20% matching funds.

Dated this _____ day of _____, 2024, at Yankton, South Dakota.

Adopted:

City of Yankton

ATTEST:

Lisa Yardley
Finance Officer