



2024_01_22

**CITY COMMISSION
MEETING**



Mission Statement

To provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage and thrive.

YANKTON BOARD OF CITY COMMISSIONERS

Regular City Commission Meeting beginning at 7:00 P.M.

Monday, January 22, 2024

City of Yankton Community Meeting Room

Located at the Career Manufacturing Technical Education Academy formerly known as Technical Education Center • **1200 W. 21st Street • Room 114**

If you would like to watch the City Commission meeting you can do so by accessing the City of Yankton’s YouTube Live Channel. <https://www.youtube.com/c/cityofyankton/live>

TV Schedule: Mondays at 7:03 p.m. and Tuesday following meeting at 1:00 p.m. on Midco Channel 3 and Bluepeak Channel 98.

I. ROUTINE BUSINESS

1. Roll Call

2. Approve Minutes Regular Meeting of January 8, 2024

Attachment I-2

3. Schedule of Bills

Attachment I-3

4. City Manager’s Report

Attachment I-4

5. Public Appearances

Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.

II. CONSENT ITEMS

Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.

1. **Establish Public Hearing for Sale of Alcoholic Beverages**

Establish February 12, 2024 as the date for the public hearing on the transfer of location of a Retail (on-off sale) Malt Beverage & SD Farm Wine License for July 1, 2023 to June 30, 2024 from Chuck Stop LLC d/b/a Chuck Stop (Charles Rezac, Owner), 800 Summit Street, Yankton, South Dakota to Diggers, Inc. d/b/a The Fox Den (Larry Olson, Owner), 511 West 4th Street, Suite C, Yankton, South Dakota.

Attachment II-1

2. Establish Public Hearing for Sale of Alcoholic Beverages

Establish February 12, 2024 as the date for the public hearing for a Special (on-sale) Malt Beverage Retailers License and a Special (on-sale) Wine Retailers License for 1 day, February 24, 2024, from The Center (Kriss Thury, Executive Director), 900 Whiting Drive, Yankton, South Dakota.

Attachment II-2

3. Establish Public Hearing for Sale of Alcoholic Beverages

Establish February 12, 2024 as the date for the public hearing for a Special On-Sale Liquor License for one day, February 14, 2024, from Flusswerks, LLC dba 1872 Saloon/ Levee Street Steakhouse at 100 Douglas, Suite 101.

Attachment II-3

4. Possible Quorum

The Yankton City Commissioners have been invited to the following events. No Commission action will take place if a quorum is present.

- Thrive Annual Meeting will take place on Thursday, January 25 from 3:30 PM – 7:00 PM at The Brewery located at 200 Walnut Street.
- Meridian Bridge Centennial Kickoff will take place on Friday, January 26 from 6:00 PM – 8:30 PM at Ben’s Brew Station located at 719 Walnut Street.
- The Lawn and River Corridor Event Spaces Master Planning Meeting will take place on Monday, January 29 at 7:00 PM at The Brewery located at 200 Walnut Street.

III. OLD BUSINESS

Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.

1. Public Hearing and Second Reading of Alcohol License Fees Ordinance

Consideration of Memorandum #24-22 recommending approval of the proposed Ordinance #1077, an ordinance clarifying the fee structure for alcohol license renewal and the method for issuance of on-sale and off-sale liquor licenses issued by the City of Yankton.

Attachment III-1

2. Public Hearing for Sale of Alcoholic Beverages

Consideration of Memorandum #24-17 regarding the request for a Special Events Retail (On-sale) Liquor License for one day, January 26, 2024 from Boomer’s, Inc., (Kim Braunesreither, Owner/Vice-President) d/b/a Boomer’s Lounge, 100 E. 3rd Street, at the Meridian Venue, 101 E. 3rd Street, Yankton, South Dakota.

Attachment III-2

3. Public Hearing for Sale of Alcoholic Beverages

Consideration of Memorandum #24-18 regarding the request for Special On-sale Liquor License for one day, April 6, 2024, from Hanten, Inc., (Ben Hanten, President), d/b/a Ben’s Brewing Co., 222 West 3rd Street, Yankton, South Dakota. The event will take place at the St. Benedict Dining Room, 1500 St. Benedict Drive, Yankton, South Dakota

Attachment III-3

4. Public Hearing for Sale of Alcoholic Beverages

Consideration of Memorandum #24-19 regarding the request for a Special On-sale Liquor License for one day, February 3, 2024, from Yankton Elks Lodge #994, (Joe Sparks, Exalted Ruler), 504 West 27th Street, Yankton, South Dakota. The event will take place at the NFAA Archery Center, 800 Archery Lane, Yankton, South Dakota.

Attachment III-4

5. Public Hearing for Sale of Alcoholic Beverages

Consideration of Memorandum #24-20 regarding the request for a Special On-sale Liquor License for one day, February 10, 2024 from Boomer's, Inc., (Kim Braunesreither, Owner/Vice-President), d/b/a Boomer's Lounge, 100 E. 3rd Street, Yankton, South Dakota. The event will take place at the Meridian Venue, 101 E. 3rd Street, Yankton, South Dakota.

Attachment III-5

Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.

IV. NEW BUSINESS

New business items are those that have not been discussed by the Commission previously.

1. Introduction, First Reading and Setting Public Hearing for 2024 Annual Appropriation Ordinance

Consideration of Memorandum #24-16, the Introduction and First Reading, and Setting February 12, 2024 as the Second Reading and Public Hearing of Ordinance No. 1078, Supplement #1 to Ordinance No.1074, the 2024 Annual Appropriation Ordinance.

Attachment IV-1

2. Utility Terrain Vehicle Purchase

Consideration of Memorandum #24-14 recommending approval of the purchases of a John Deere Gator UTV for \$30,348.39 and a snow blade for \$6,000.00 and adopt Resolution #24-04 authorizing the surplus of two UTV's.

Attachment IV-2

3. Mower Purchase

Consideration of Memorandum #24-15 recommending approval of the purchase of a 2019 Jacobsen GP400 mower from TurfWerks and approve the trade-in of two mowers as outlined in Resolution #24-03, resulting in a net price of \$18,500.00.

Attachment IV-3

4. Sidewalk Café Permit Application – 100 East 3rd Street

Consideration of Memorandum #24-11 recommending approval of a sidewalk café permit to 100 East 3rd Street d/b/a Boomer's Lounge.

Attachment IV-4

5. Sidewalk Café Permit Application – 102 & 104 East 3rd Street

Consideration of Memorandum #24-12 recommending approval of a sidewalk café permit to 102 & 104 East 3rd Street d/b/a Mojo's Third Street Pizza, and the adoption of Resolution #24-02 declaring the proposed boardwalk extension a portion of public sidewalk.

Attachment IV-5

6. Street Department Equipment

Consideration of Memorandum #24-21 recommending awarding the bid for three new heavy duty ten yard dump box bodies with hydraulic hoist, and one under body scraper to Northern Truck and Equipment, Sioux Falls, South Dakota in the amount of \$191,122.00 for the Department of Public Works, Street Division.

Attachment IV-6

V. OTHER BUSINESS

Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will not be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.

VI. ADJOURN INTO EXECUTIVE SESSION TO DISCUSS CONTRACTUAL AND PERSONNEL MATTERS UNDER SDCL 1-25-2

Executive or closed meetings may be held by a majority vote of the governing body for the sole purposes of:

- Discussing the qualifications, competence, performance, character or fitness of any public officer or employee.*
- Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters.*
- Preparing for contract negotiations or negotiating with employees or employee representatives.*
- Discussing marketing or pricing strategies by a board or commission of a business owned by the City, when public discussion may be harmful to the competitive position of the business.*

Any official action concerning such matters shall be made at an open official meeting.

VII. RECONVENE AS BOARD OF CITY COMMISSIONERS

1. Roll Call

VIII. ADJOURN THE MEETING OF JANUARY 22, 2024

The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS
YANKTON, SOUTH DAKOTA
JANUARY 8TH, 2024**

Board of City Commissioners of the City of Yankton was called to order by Mayor Moser.

Roll Call: Present: Commissioners Benson, Brunick, Hunhoff, Johnson, Miner, Schramm, Villanueva, and Webber. City Manager Leon and City Finance Officer Lisa Yardley were also present.

Quorum present.

City Attorney Den Herder arrived at 7:05 p.m.

Action 24-001

Moved by Commissioner Villanueva, seconded by Commissioner Webber, to approve Minutes of Regular Meeting of December 21, 2023.

Roll Call: All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 24-002

Moved by Commissioner Johnson, seconded by Commissioner Webber, that the Schedule of Bills be approved and warrants be issued.

1 Office Solution (Office Chair) \$654.05; 1-800-Stencil (Road Stencils) \$323.00; Action Targets (Targets) \$255.14; Adobe Acropro Subs (Adobe) \$19.99; Adobe (Computer Program) \$58.40; AFSCME Council (Employee Deductions) \$1,069.96; Airnav (Airnav Fuel Listing) \$90.00; Amazon (Training Textbooks) \$86.53; Amazon (DVD) \$19.96; Amazon (Post Traumatic Book) \$24.98; Amazon (Chalk) \$72.88; Amazon (Binoculars) \$63.53; Amazon (Crimping Tool) \$36.96; Amazon (DVD) \$12.96; Amazon (External Hard Drive) \$239.99; Amazon (Weight Room Racks) \$150.99; Amazon (Tablet Covers) \$79.95; Amazon (Books) \$246.38; Amazon (Program Supplies) \$28.99; Amazon (Office Supplies) \$132.78; Amazon (DVD) \$39.95; Amazon (Floating Device) \$89.49; Amazon (Program Supplies) \$147.94; Amazon (DVD'S) \$136.43; Amazon (Swivel Monitor Stands) \$26.97; Amazon (Office Supplies) \$16.98; Amazon (DVD) \$11.99; Amazon (Office Supplies) \$31.97; Amazon (Program Supplies) \$9.23; Amazon (DVD) \$18.49; Amazon (DVD) \$11.33; Amazon (KVM Adapter) \$132.29; Amazon (Special Events) \$18.95; Amazon (DVD) \$34.99; Amazon (Special Events) \$129.99; Amazon (Program Supplies) \$11.99; Amazon (Book) \$4.95; Amazon (DVDS) \$58.91; Amazon (Pool Chemicals) \$106.10; Amazon (Office Supplies) \$155.06; Amazon (DVDS) \$175.79; Amazon (Program Supplies) \$23.38; Amazon (Filters) \$559.80; Amazon (DVD) \$11.99; Amazon (Book) \$8.41; Amazon (Book) \$14.49; American Family Life (Cancer & ICU Premiums) \$10,818.40; American Red Cross (Red Cross Lifeguarding) \$1,259.92; Aquaphoenix Scientific (Sulfide Test Kit) \$100.98; Arbor Day Foundation (Promotions) \$69.80; ASCE Purchasing (ASCE Membership) \$276.00; AT&T (Mobile Data) \$1,169.57; Auto Mastery (Fire Engine Batteries) \$1,288.04; Autozone (Wiper Blades & Coolant) \$395.27; Avenu Insights & Analytics (Software Support) \$14,332.42; Avera Health Plans (Health Insurance Prem) \$86,363.81; Avera Sacred Heart (CDL Testing) \$454.00; Axvoice (Dialer Service) \$21.44; Baker-Taylor (Books) \$3,045.33; BestBuy (Digital Literacy Grant) \$949.00; Blackstrap (Road Salt) \$3,580.24; Bluepeak (Internet) \$4,425.35; Bomgaars (Circular Saw) \$1,213.31; Broadway Chrysler (Truck Lamp Head) \$844.00; Buhl's Cleaners (Uniform Alterations) \$28.00; Buhl's Laundry Cleaners (Pants Alterations) \$20.00; Canva

(Professional Services) \$119.40; CHS (Bulk Def) \$200.00; Circle E Drive In (Travel Expense) \$11.04; City Of Vermillion (Dec Joint Powers Fees) \$63,725.86; City Of Yankton-Central Garage (Landfill Charges) \$122.00; City Of Yankton-Solid Waste (Landfill Charges) \$16,807.53; City Utilities (Utilities) \$16,282.59; Clarks Rentals (Drill Bit For Asphalt) \$290.00; Coffee Cup (Fuel - SDML Meeting) \$46.92; Computype (Barcodes) \$1,312.66; Core & Main (Basin Process Equipment) \$2,826.90; Cornwell Tools (Micro Torch) \$305.46; Counterfeit Catering (Christmas Party Catering) \$6,077.00; Credit Collection Service (11/23 Util Collect) \$417.44; Credit Collections (Garnishment) \$50.00; Dakota Traffic Services (Pavement Marking) \$50,767.50; DANR (2024 Waste Water Permit) \$15,500.00; Dept Of Ag (Applicator's License) \$35.88; Dept Of Revenue (South Point Transfer Fee) \$75.00; Dept Of Social Services (Child Support) \$2,167.74; DLT Solutions (CAD Software) \$4,204.25; DMI Dell Bus (Computer) \$3,053.98; Dockendorf Equipment (Equipment Repairs) \$1,212.76; Dollar Tree (Boxes For Donations) \$7.97; Domino's (Parade of Lights) \$53.55; Double H Paving (Airport Taxiway Paving) \$12,234.53; Douglas Industries (Tennis Wind Screens) \$2,131.60; Eb All-Majors Spring (Career Fair) \$50.00; Ebay (Thermostat) \$162.44; Echo Electric Supply (LED Panel) \$1,084.39; Erickson/Jeffrey (Christmas Party) \$575.00; Erickson/Tony (Reimburse Towing) \$320.00; FedEx (Evidence Shipping) \$17.33; Ferguson Enterprises (5/8" Meters) \$5,424.00; Ferguson Waterworks (1.5" Mach 10 Meters) \$2,400.00; Ferguson Waterworks (2" Mach 10 Meters) \$2,044.67; Fil-Trek Corporation (Filter Gaskets) \$1,081.08; Firehouse (Travel Expense) \$24.17; First Dakota Nat'l Bank (HSA Contributions) \$11,421.24; First National Bank (Cafeteria Plan) \$1,759.08; Fred Pryor CareerTrack (Training Subscription) \$249.00; GDP Hard Drive (Printer Rental) \$74.32; Gerstner Oil (Fuel) \$21,620.94; Graybar Electric (GBT Overload Relay) \$251.57; Great Plains Uniforms (Firefighter Uniform) \$2,751.00; Greatland Corporation (ACA Filing Subscription) \$99.00; Grubhub (Travel Expense) \$131.38; H&K Oil (Steer Tires Off Truck) \$52.10; Hach Company (Reagents) \$1,810.77; Hansen Locksmithing (Key Cores) \$245.00; Harvest Halloween (Refund) \$240.00; Hawkins (Pool Chemicals) \$1,018.18; Heiman Fire Equipment (Firefighter Tools) \$318.01; Heine Electric & Irrigation (Well Improve Wspark) \$20,291.98; HomeDepot (Cordless Tools) \$753.74; Hy-Vee (Travel Expense) \$38.54; Hy-Vee (Parade Of Lights) \$300.23; IACP (Police Chief Agency Dues) \$1,065.00; ICMA Retirement Trust (ICMA Contributions) \$410.00; Powers Port A Pot (Porta Pots) \$675.00; Southeast South Dakota (Regional Guide) \$1,635.00; Intl Code Council (Training) \$167.80; ISA (Exams) \$170.00; J&H Care & Cleaning (Janitorial Services) \$1,200.00; J2 Metrofax (Fax Service) \$11.95; Jack's Uniforms (Vest Attachments) \$1,099.20; JCL Solutions (Cleaning Supplies) \$468.83; JLC Piano Studio (Youth Singers Program) \$150.00; John M Ellsworth Co. (Jet Spout Adapter) \$246.54; Johnson Controls (Contracted Service) \$5,548.80; Jones Construction (HVAC Improvements) \$47,000.00; Kaiser Refrigeration (Chainsaw) \$558.97; Kansas City Valve (Valves) \$158.84; Katzer Concrete (Elm Street Reconstruct) \$120,879.71; Klein's Tree Service (Tree Removal) \$900.00; KLJ Engineering (Airport Construct)\$12,969.08; Kopetsky's Ace (Trailer Sprayer) \$1,030.83; Larsen Carpet (The Center Carpet) \$2,960.00; Lewis & Clark Ford (Garbage Truck Supplies) \$5.73; Lewis & Clark Vet (Vet Bill) \$517.40; Lewis & Clark Ford (2023 Ford Explorer) \$40,050.00; Linke/Timothy (Reimbursement) \$6,121.12; Loaf N Jug (Fuel) \$28.54; Lumen (Fiber Internet) \$372.44; Menards (Boatdock Bathroom Siding) \$3,351.36; Meridian Eye Care (Pre-Employment) \$50.00; Midamerica Books (Books) \$301.90; Midamerican Energy (Heating Fuel) \$4,729.29; Mid-American Research (Degreaser) \$5,101.25; Midco (Internet Access) \$220.12; Midwest Laboratories I (Biosolids Testing) \$910.23; Midwest Striping (Light Bar) \$1,900.00; Midwest Tape (AV) \$173.95; Millenium Recycling (Single Stream Fee) \$2,483.25; Millerbernd Manufacturing (Light Poles) \$14,880.00; Money Movers (SAC Maintenance Fee) \$11.00; Morrow/Joseph C. (Design Work) \$4,260.00; Motor Vehicle Dept, SD (Trailer Title & License) \$26.70; Napa Auto Parts (Hose End) \$146.44; Nebraska DOR (NE State Income Tax WH) \$1,154.00; Nickles/Mark (CPR Training)

\$198.00; North Reidge Excavating (Digester Cleanout) \$12,000.00; Northtown Automotive (Transfer Case Assy) \$5,616.95; Northwest Electric (Overdrive Service) \$2,129.13; NorthWestern Energy (Electric) \$78,405.18; Olson's Pest Technician (Pest Control) \$278.00; Olson's Pest Technician (Pest Control) \$219.00; O'Reilly (Brake Rotors, Disc Pads) \$1,617.47; OTC Brands (Program Supplies) \$95.31; Overdrive (E-Books) \$5,573.38; Overhead Door Yankton (Door Remote) \$230.00; P&D (Online Newspaper) \$8.99; Panera Bread (Travel Expense) \$16.05; Payment Services Network (Merchant Fees) \$158.85; PayPal (Program Kit) \$23.56; PayPal (Fire Department Bylaws) \$150.00; PayPal (Public Access Channel) \$1,295.00; Pfeifer Implement (2023 Kubota Mower) \$20,482.16; PFS Healthworks (CDL Testing) \$175.90; Pioneer Country Mart (Fuel) \$16.64; Pitney Bowes (Postage) \$207.00; Pitney Bowes (Postage Meter Supplies) \$160.45; Planning & Development District 3 (2024 Membership Dues) \$14,013.00; Principal Life Insurance (Dental Ins) \$7,212.49; Pro Auto Inc (Playground Repairs) \$80.00; Push Pedal Pull (Equipment Maintenance) \$250.00; Qdoba (Travel Expense) \$72.73; Racom Corporation (Beon Access) \$35.80; Retirement, SD (SD Retirement) \$94,342.56; Retirement, SD System (SDRS Special Pay-Walsh) \$353.66; River District Counseling (New Hire Screening) \$350.00; Riverside Hydraulics (Garage Parts) \$539.95; Rods Piddle Shop (PPV Fan Repairs) \$10.00; Rogue (Bike Parts) \$40.36; Royal Sport Shop (Softball Field Supplies) \$149.47; Schmidt/Willard (Biosolids Hauling) \$71,280.00; SD Dept Of Health (Testing) \$217.00; SD Firefighters (Membership Dues) \$1,125.00; SD Firefighters (Instructor Society Dues) \$300.00; SD Firechief (Membership Dues) \$100.00; SDSPLS (Membership Dues) \$355.00; SDSRP (Pension Contribution) \$19,502.76; Shell Oil (Fuel) \$21.52; Sherwin Williams (Bathroom Floor Repairs) \$425.66; Small Business Development (Special Appropriation) \$4,500.00; South Dakota Historical (Books) \$63.88; South Dakota Planners (Membership Dues) \$50.00; South Dakota State Treasurer (Unclaimed Property) \$64.50; Southeast Firefighters (Dues) \$50.00; Sparks Custom Upholstery (Equipment Repairs) \$120.00; Stan Houston Equipment (Safety Supplies) \$149.95; Standard Insurance Company (Vision Insurance Premium) \$670.64; Sturdevant's (Filters) \$960.07; Supplyhouse (Sludge Heater Gas Valve) \$1,164.94; Swank Motion Pictures (Movie Licensing) \$507.00; The Drain Doctor (Clean Floor Drains) \$406.75; The UPS Store (HFAC Mailers) \$5,400.00; Third Millennium (Recycle Calendar) \$3,787.00; Titan Machinery (Gas Spring) \$116.85; TMA Yankton (Tires) \$2,972.22; Tractor-Supply (Tree Supplies) \$82.89; Transource (Excavator Repairs) \$4,797.38; TRK Hosting (Internet Access) \$7.95; Truck Trailer (Lights, Hose) \$713.75; U.S. Post Office (Utility Postage) \$5,207.35; UKG Workforce Ready (Payroll) \$2,301.00; Uline Ship Supplies (Shipping Boxes) \$94.50; U.S. Postal Service (December Postage) \$612.00; U.S. Treasury (Federal Withholding) \$186,963.46; United Way (Employee Contributions) \$172.00; United Way (Special Appropriation) \$11,250.00; US Bank (Drinking Water) \$661,663.62; USPS (Postage) \$104.00; VCN Driver Exam (Driver Exam) \$70.00; VCN Yanktonrodctr (Deed Recording) \$32.50; Veolia Water Technologies (UV Components) \$3,105.54; Verizon (Internet Access) \$1,285.22; Viddler (Video Hosting) \$41.49; Walmart (Parade of Lights) \$704.59; Walmart (Reimbursed Charge) \$127.43; Walmart (Program Supplies) \$541.64; Brownellsinc.Com (Gun Spare Magazines) \$83.96; Yankton Basketball (YBI Fall League) \$7,043.44; Yankton Housing (2023 Salaries Overpayment) \$24,764.13; Yankton Janitorial (Vacuum, Toilet Paper) \$1,435.70; Yankton Media (Advertising) \$190.80; Yankton School District (Volleyball Rack) \$205.00; Yankton Thrive (Service Awards) \$250.00; Zoro Tools (Elkay Kit) \$522.11.

Roll Call: All members present voting "Aye;" voting "Nay;" None.

Motion adopted.

Salaries by Department: December 2023

Administration \$57,958.10; Finance \$38,518.15; Community Development \$30,162.80; Police/Dispatch \$213,744.39; Fire \$50739.46; Engineering / Sr. Citizens \$49,089.08; Streets \$57,647.58; Traffic Control \$4,789.48; Library \$37,055.59; Parks / SAC \$86,968.25; Marne Creek \$3,963.12; Water \$47,378.36; Wastewater \$46,209.82; Cemetery \$5,293.54; Solid Waste \$30,199.21; Landfill / Recycle \$23,810.15; Central Garage \$10,367.95.

New Hires: Finance Department: Raelle Hummel, Deputy Finance Officer, \$2,955.31 biweekly.

Wage Changes: Parks, Recreation and City Events Department, Anne Messler, Weight & Fitness Instructor, \$16.00 to \$16.25/hr; Kelsey Quame, Weight Room Supervisor, \$14.00 to \$14.25/hr. Housing Department; Tamiah Barnett, HCV Specialist, \$18.00 to \$21.40/hr.

City Manager Leon submitted a written report giving an update on community projects and items of interest.

There were no public appearances at that time.

Action 24-003

Moved by Commissioner Miner, seconded by Commissioner Webber, to approve the following consent agenda items:

- 1) Establish a public hearing for a Special Events Retail (On-Sale) Liquor License for one day, January 26, 2024 from Boomer's, Inc. at the Meridian Venue.
- 2) Establish a public hearing for a Special Events Retail (On-Sale) Liquor License for one day, April 6, 2024 from Hanten, Inc. at St. Benedict Church Dining Room.
- 3) Establish a public hearing for a Special Events Retail (On-Sale) Liquor License for one day, February 3, 2024 from Yankton Elks Lodge #994 at NFAA Archery Center.
- 4) Establish a public hearing for a Special Events Retail (On-Sale) Liquor License for one day, February 10, 2024 for Boomer's Inc. at Meridian Venue.
- 5) Set Work Session date of January 22, 2024 at 6:00 p.m. in Room #114 at Career Manufacturing Technical Education Academy to discuss strategic plan and food sales tax-initiated measure.
- 6) Move meeting scheduled for May 27 (Memorial Day) to May 28, 2024 and meeting scheduled for November 11 (Veterans Day) to November 12, 2024.

Roll Call: All members present voting "Aye:" Benson, Brunick, Hunhoff, Johnson, Miner, Schramm, Webber and Mayor Moser; voting "Nay:" None. "Abstain:" Commissioner Villanueva.
Motion adopted.

Action 24-004

This was the time and place for the public hearing on the application for a Special Events Alcoholic Beverage License Application for a Special Events Retail (On-sale) Liquor License for one day, January 20, 2024, from Hanten, Inc., (Ben Hanten, President), d/b/a Ben's Brewing Co., 222 West 3rd Street, at the NFAA, 800 Archery Lane, Yankton, South Dakota. (Memorandum #24-02)

Moved by Commissioner Johnson, seconded by Commissioner Webber, to approve the license.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 24-005

This was the time and place for the public hearing on the application for a Special Events Alcoholic Beverage License Application for a Special Events Retail (On-sale) Liquor License for one day, February 10, 2024, from Hanten, Inc., (Ben Hanten, President), d/b/a Ben’s Brewing Co., 222 West 3rd Street, at the NFAA, 800 Archery Lane, Yankton, South Dakota. (Memorandum 24-03)

Moved by Commissioner Webber, seconded by Commissioner Villanueva, to approve the license.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 24-006

Moved by Commissioner Miner, seconded by Commission Brunick, to approve the lease agreement of Unit #5 of the City-owned T-hangar at Chan Gurney Municipal Airport to Mr. John Halsted.

(Memorandum 24-01)

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 24-007

Moved by Commissioner Brunick, seconded by Commissioner Webber, to approve April 9, 2024 as the date for the annual Municipal Election. Finance staff is directed to work with the Yankton School District for a combined election if both entities have elections. Finance staff is also directed to work with the Yankton School District administration on an agreement sharing expenses and responsibilities for said election. (Memorandum 24-04)

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 24-008

Moved by Commissioner Webber, seconded by Commissioner Benson, to approve the Music at the Meridian Concert Series and grant the City Manager the ability to sign all documents/contracts for the event. (Memorandum 24-05)

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 24-009

Moved by Commissioner Brunick, seconded by Commissioner Johnson, to approve the Kids Summer Program Series and allow for the City Manager to be granted the ability to sign all documents/contracts needed for the event. (Memorandum 24-06)

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 24-010

Moved by Commissioner Johnson, seconded by Commissioner Webber, to approve Change Order No. 4 for the Mead Property Development project. (Memorandum 24-08)

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 24-011

Moved by Commissioner Brunick, seconded by Commissioner Webber, to approve the Change Order No. 1 for the 3rd Street and Green Street project in the amount of \$4,057.26. (Memorandum 24-09)

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Action 23-012

Moved by Commissioner Villanueva, seconded by Commissioner Webber, to approve Resolution #24-01. (Memorandum 24-10)

RESOLUTION #24-01

WHEREAS, the City of Yankton owns property known as Lots 9 and 10, Airport Addition to the City of Yankton, South Dakota, and

WHEREAS, if approved by the Board of City Commissioners, Yankton Thrive will offer to purchase the combined 1.18 acres of the described lots for \$50,000 per acre (\$59,000.00 total), and

WHEREAS, said transfer to Yankton Thrive is contingent upon the subsequent transfer to a third party for the same amount as described in the associated Memorandum, and

WHEREAS, the Yankton Board of City Commissioners desires to sell the described land for the long-term goal of community and economic development.

NOW, THEREFORE BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, South Dakota, hereby agrees to transfer the described property to Yankton Thrive for the purpose of sale to a third party, and

BE IT FURTHER RESOLVED that the City Manager is authorized to execute all documents associated with the described transfer of:

Lots 9 and 10, Airport Addition to the City of Yankton, South Dakota as depicted on the attached “Exhibit A.”

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Commissioner Johnson introduced and Mayor Moser read the title of Ordinance No. 1077, AN ORDINANCE CLARIFYING THE FEE STRUCTURE FOR ALCOHOL LICENSE RENEWAL AND THE METHOD FOR ISSUANCE OF ON-SALE AND OFF-SALE LIQUOR LICENSES, and set the date of the second reading and public hearing as January 22, 2024. (Memorandum 24-13)

Action 24-013

Moved by Commissioner Johnson, seconded by the Webber, to approve moving forward with the Request for Proposal #4 for the Westside Park Pond Improvements Project and authorize the City

Manager to execute the Construction Change Order #2, associated with the Request for Proposal #4. Stockwell engineer David Locke was present and responded to several questions. (Memorandum 24-07)

Roll Call: All members present voting “Aye;” Benson, Johnson, Miner, Schramm, Webber and Mayor Moser; voting “Nay:” Brunick, Hunhoff, and Villanueva.

Motion adopted.

Action 24-014

Moved by Commissioner Webber, seconded by Commissioner Johnson, to adjourn at 8:38 p.m.

Roll Call: All members present voting “Aye;” voting “Nay:” None.

Motion adopted.

Stephanie Moser
Mayor

ATTEST:

Lisa Yardley
Finance Officer

City of Yankton Salaries – SDCL 6-1-10

(Addendum to the January 8, 2024 City Commission Minutes.)

2024 Bi-Weekly Salaries: Christopher Allington \$1,901.65; Garrett Anderson \$2,354.54; Colleen Bailey \$2,898.77; Brian Ballard \$1,973.77; Jean Barkley \$2,129.27; Brad Bies \$3,276.12; Brad Binde \$3,046.42; Dillon Bollinger \$2,417.15; Chris Bornitz \$2,755.38; Ashley Bouza \$2,621.42; Jeremiah Braxton \$1,743.31; Samantha Bruening \$3,108.77; Hunter Bryant \$1,854.62; Robert Buechler \$3,108.77; Shane Bush \$2,209.23; Brian Carda \$2,321.85; Garrett Carda \$1,900.31; Sage Chytka \$3,444.38; Brett Craig \$2,293.54; Roger Dather \$2,237.81; Linda Dobrovlny \$2,622.50; Ryan Eddy \$2,354.54; Michael Feilmeier \$2,321.85; Brett Fishel \$2,354.54; Macyn Flanigan \$1,900.31; Jason Foote \$4,708.08; Sandi Fox \$1,997.92; Brandon Frey \$2,615.23; Dan Frick \$2,562.85; Dylan Gobel \$2,074.42; Brooke Goeden \$1,999.31; Kyle Goodmanson \$4,573.04; Adam Goodwillie \$2,354.54; Jordan Groves \$1,999.31; Devin Gullikson \$1,924.27; Dustin Gusso \$1,743.31; Gregory Gusso \$3,117.31; James Haas \$1,743.31; Adam Haberman \$4,748.08; Dustin Hagemann \$2,755.11; Hunter Hallock \$1,901.65; Brooke Hansen \$2,531.65; Tanner Hanson \$3,621.27; George Hite \$2,481.46; Jeremy Hoeck \$1,745.15; Robert Hoefs \$1,721.62; Michael Hofer \$2,378.38; Matthew Hoilien \$2,525.81; Gregg Homstad \$3,359.19; Raelle Hummel \$3,154.38; Julia Hussein \$3,356.92; Eileen Ibach \$1,925.62; Maria Ishmael \$1,856.04; William Jensen \$2,182.46; Duane Johnson \$4,689.00; Danita Jordan \$1,745.15; Jennifer Keitel \$2,481.46; Leslie Kirchner \$2,561.19; Nikole Knox \$1,831.54; Elizabeth Knutson \$1,811.35; Lisa Kortan \$2,659.23; Dave Kuehler \$2,261.38; Emily Kuenzli \$1,857.88; Kevin Kulhavy \$2,626.12; Todd Larson \$4,743.54; Michael Lee \$2,321.85; Larry Lee Jr \$2,655.50; Robert Lehman \$1,680.27; Timothy Linke \$4,404.73; Laurie Lockwood \$2,726.65; Brandon Mastalir \$2,050.77; Ryan McClennen \$1,998.65; Chasity McHenry \$1,834.77; Jeremy McNinch \$2,798.88; Camille Mertens \$2,325.92; Thomas Miles \$1,924.96; David Mingo \$4,931.73; Michele Moderegger \$1,746.46; Joshua Monson \$2,151.69; Bradley Moser \$3,798.35; Peter Mueller \$2,321.85; Elizabeth Nedved \$1,857.88; Larry Nickles \$3,440.88; Matthew Nighbert \$2,127.00; Kelly

O'Dea \$1,789.38; Sarah O'Farrell \$3,108.77; Jeremy Olson \$2,755.11; Brittany Orr \$3,750.69; Jericho Osborne \$2,599.00; Jennifer Palsma \$1,925.62; Brandon Pavel \$1,999.31; Taylor Peters \$3,948.85; Alan Peterson \$2,558.73; Cassandra Pietz \$2,178.81; Corey Potts \$3,712.00; Austin Reining \$2,234.12; Royce Reisner \$1,743.31; Tahlia Reynolds \$1,745.15; Donnie Robinson \$3,116.08; Mike Roinstad \$2,935.31; Monty Rothenberger \$3,599.50; Jonah Rothermel \$2,622.46; Courtney Russenberger \$1,949.88; Skyler Russenberger \$2,547.46; Dylan Ruter \$1,924.27; Tamra Ruzicka \$1,831.54; Robert Ryken \$2,864.62; Jack Schaa \$1,721.62; Tanner Schaefer \$2,234.12; Dwayne Schantz \$2,262.23; Amanda Schieffer \$2,293.77; Caitlin Schindler \$2,547.46; Scott Schindler \$3,108.77; Dana Schmidt \$3,400.50; Roger Schroeder \$2,321.85; Kole Simonsen \$1,743.31; Kelly Skrzypek \$1,831.54; Melisa Smith \$1,743.31; Brady Smith \$2,176.23; Marietta Sprakel \$2,152.46; Austin Steinberg \$1,638.69; Gail Stocking \$1,998.77; Kimberly Storgaard \$2,375.88; Shawn Stuen \$1,948.50; Tanner Termansen \$1,949.88; Adam Thompson \$1,638.69; Jonathan Todd \$2,417.15; Jason Tramp \$2,622.46; Bruce Ulmer \$2,862.69; Marcus Urban \$2,417.15; Richard Vellek \$2,264.42; Josh Voeltz \$1,743.31; Cameron Voigt \$2,354.54; Tamara Wadsworth \$2,317.96; Jay Walsh \$1,999.31; Sonya Wattier \$2,561.19; Dylan Wilson \$2,547.46; Kristin Yonke \$2,721.73; Luke Youmans \$3,405.00.

2024 Hourly Salaries: Emma Bargstadt \$14.58; Tamiyah Barnett \$21.40; Emilee LaBarge \$15.00; Mikael Pietila \$15.00; Karley Schieffer \$14.50; Marcus Teel \$14.58; Savanna Watson \$14.50.

2024 Monthly Salaries: Bridget Benson \$586.45; Ben Brunick \$586.45; Brian Hunhoff \$586.45; Nathan Johnson \$586.45; Amy Miner \$586.45; Stephanie Moser \$805.83; Mason Schramm \$586.45; Michael Villanueva \$586.45; Jerry Webber \$586.45.

Published on January 16, 2024

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
A & B BUSINESS EQUIPMENT										
	@FY@ SERVICE CONTRACT	378.59	RENTALS & XEROX SUPPLIES	101.142.212		1109625	024101	P	638	00002
	@FY@ SERVICE CONTRACT	20.44	RENTALS & XEROX SUPPLIES	101.142.212		1118097	024101	P	638	00003
	SERVICE CONTRACT	354.73	PROFESSIONAL SERVICES	101.142.202		1118097	024101	P	638	00093
		753.76	*VENDOR TOTAL							
ASCAP										
	2024 LICENSE FEE	434.00	PROFESSIONAL SERVICES	203.203.202		500613429	022004	P	638	00001
BINDER/TIM										
	TRAVEL REIMBURSEMENT	115.54	LEARNING	101.111.264		01.12.24	024004	P	638	00004
BRIGHTWAY ELECTRIC LLC										
	@FY@ LIGHT FIXTURES	1,722.35	REP. & MAINT. - BUILDING	201.201.223		A6081	081062	P	638	00005
C & C HAULING & CONST IN										
	@FY@ CONCRETE PAD	510.21	EQUIPMENT	101.114.350		2927	245502	P	638	00006
CENTRAL SQUARE TECH LLC										
	ANNUAL SUBSCRIPTION FEE	120.00	PROFESSIONAL SERVICES	101.111.202		400727	240000	P	638	00024
CENTURYLINK										
	PHONE	581.26	TELEPHONE	101.111.271			002829	P	638	00027
	PHONE	168.48	TELEPHONE	101.123.271			002829	P	638	00028
	PHONE	83.20	TELEPHONE	601.601.271		D89-3088	002828	P	638	00029
	PHONE	83.20	TELEPHONE	601.601.271		D89-5022	003059	P	638	00025
	PHONE	83.20	TELEPHONE	611.611.271		D89-5022	003059	P	638	00026
	PHONE	168.48	TELEPHONE	611.611.271		D893124/5113			638	00030
	@FY@ PHONE	3.21	TELEPHONE	101.102.271		668-5200	002262	P	638	00010
	@FY@ PHONE	5.77	TELEPHONE	101.104.271		668-5200	002262	P	638	00011
	@FY@ PHONE	2.63	TELEPHONE	101.122.271		668-5200	002262	P	638	00012
	@FY@ PHONE	14.04	TELEPHONE	101.111.271		668-5200	002262	P	638	00013
	@FY@ PHONE	7.41	TELEPHONE	101.114.271		668-5200	002262	P	638	00014
	@FY@ PHONE	0.19	TELEPHONE	101.115.271		668-5200	002262	P	638	00015
	@FY@ PHONE	0.80	TELEPHONE	101.123.271		668-5200	002262	P	638	00016
	@FY@ PHONE	1.22	TELEPHONE	101.127.271		668-5200	002262	P	638	00017
	@FY@ PHONE	3.10	TELEPHONE	201.201.271		668-5200	002262	P	638	00018
	@FY@ PHONE	3.33	TELEPHONE	601.601.271		668-5200	002262	P	638	00019
	@FY@ PHONE	1.69	TELEPHONE	611.611.271		668-5200	002262	P	638	00020
	@FY@ PHONE	1.13	TELEPHONE	637.637.271		668-5200	002262	P	638	00021
	@FY@ PHONE	2.39	TELEPHONE	801.801.271		668-5200	002262	P	638	00022
	@FY@ PHONE	61.04	TELEPHONE	611.611.271		668-9285	003065	P	638	00023
		1,275.77	*VENDOR TOTAL							
CITY OF YANKTON-PARKS										
	@FY@ LANDFILL CHARGES	114.29	LANDFILL	201.201.276		16470	003889	P	638	00008
COMBINED BUILDING SPECIA										
	@FY@ MATERIALS	256.00	REP. & MAINT. - BUILDING	101.142.223		QB26754	024242	P	638	00009

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
CONNECTING CULTURES 2024 OUTREACH SERVICES	2,500.00	PROFESSIONAL SERVICES	101.101.202		112	024091	P	638	00007
DEAN/JAMES ENTERTAINMENT CENTENNIAL	300.00	SPECIAL EVENTS - ACTIVIT	211.231.575		0149	081066	P	638	00051
DEPT OF HEALTH @FY@ LAB TESTING	473.00	PROFESSIONAL SERVICES	601.601.202		10613282	240103	P	638	00032
@FY@ LAB TESTING	60.00	PROFESSIONAL SERVICES	203.203.202		10613282	240103	P	638	00033
	533.00	*VENDOR TOTAL							
DESIGN SOLUTIONS & INTEG @FY@ SCADA PUMP CONTROLS	580.00	REP. & MAINT. - PLANT	601.601.221		63156	240101	P	638	00035
FEJFAR PLUMBING INC @FY@ WATER HEATER	7,469.41	REP. & MAINT. - BUILDING	101.114.223		58638	245501	P	638	00036
FRICK/BRIAN TRAVEL REIMBURSEMENT	381.96	LEARNING	101.114.264		1.12.24	024003	P	638	00038
GEOTEK ENG & TESTING SER @FY@ MEAD PROP TESTING	3,874.00	PROFESSIONAL SERVICES	516.588.202		66066	233014	P	638	00039
HAWKINS INC POOL CHEMICALS	1,072.60	CHEMICALS & GASES	203.203.240		6661959	081084	P	638	00045
HDR ENGINEERING INC @FY@ WASTEWATER PROJECT	3,156.88	GIS MODELING	602.602.318			022801	P	638	00043
@FY@ WASTEWATER PROJECT	3,156.87	COLLECTION MODEL/MASTER	611.611.318			022801	P	638	00044
@FY@ WASTEWATER PROJECT	70,322.60	EDA PROJECT (GRANT)	611.611.323		579011	022828	P	638	00041
@FY@ WASTEWATER PROJECT	17,879.30	2019 WW IMPROVEMENTS PHA	611.611.332		579015	021019	P	638	00042
	94,515.65	*VENDOR TOTAL							
HEIMAN FIRE EQUIPMENT IN @FY@ DECON CLOTH	77.87	MEDICAL & SAFETY SUPPLIE	101.114.243		0927538	245500	P	638	00040
JEO CONSULTING GROUP INC @FY@ BRDG COLUMN REPAIR	8,696.25	PROFESSIONAL SERVICES	207.221.202		147201	233010	P	638	00047
JJ BENJI'S EMBROIDERED HATS	433.00	UNIFORMS	101.111.244		22243/44	241500	P	638	00052
@FY@ STAFF SHIRTS	1,131.90	UNIFORMS & DRY GOODS	203.203.244		22247	081067	P	638	00053
@FY@ SHIRTS	1,131.90	AWARDS	203.203.784		22247	081067	P	638	00054
	2,696.80	*VENDOR TOTAL							
JMN CONSTRUCTION, LLC @FY@ BRDG COLUMN REPAIR	272,738.83	MERIDIAN BRIDGE COLMN RE	207.221.395		221702	233027	P	638	00046
JONES CONSTRUCTION/JOHN @FY@ WASTEWATER PROJECT	195,472.19	2019 WW IMPROVEMENTS PHA	611.611.332		2201	022804	P	638	00048

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
JONES CONSTRUCTION/JOHN										
	@FY@ WASTEWATER PROJECT	11,636.82	2023 WW TREATMENT SRF/AR	611.611.333		230101	021617	P	638	00049
	@FY@ WASTEWATER PROJECT	11,645.23	2023 WW TREATMENT SRF/AR	611.611.333		230102	021617	P	638	00050
		218,754.24	*VENDOR TOTAL							
KAISER HEATING & COOLING										
	@FY@ DEHUMIDIFIER REPAIR	450.00	REP. & MAINT. - PLANT	601.601.221		I11445	240102	P	638	00034
KVHT RADIO STATION										
	CENTENNIAL PACKAGE ADS	1,000.00	SPECIAL EVENTS - ACTIVIT	211.231.575		24010014	081065	P	638	00037
LOCALITY MEDIA INC										
	SOFTWARE ANNUAL FEE	9,975.00	PROFESSIONAL SERV.-VOLUN	101.114.202		4240	245503	P	638	00055
MASONRY COMPONENTS INC										
	@FY@ CONSTRUCTION-3RD ST	28,112.80	3RD ST, GREEN-MAPLE/GREEN	506.572.377		2023-011	233020	P	638	00094
MERKEL ELECTRIC										
	@FY@ SURGE SUPPRESSOR	528.94	REP. & MAINT. - BUILDING	201.201.223		10787	081063	P	638	00057
MIDAMERICAN ENERGY										
	@FY@ FUEL	9,927.26	FUEL-HEATING	611.611.273		253424	002904	P	638	00056
MIDWEST TAPE										
	@FY@ AV	166.20	AV - CAPITAL	101.142.342		504812928	024100	P	638	00058
O'CONNOR/MICHAEL										
	@FY@ 4TH STREET PROJECT	2,142.00	REP. & MAINT. - BUILDING	201.201.223		1161	081060	P	638	00059
OBSERVER										
	@FY@ ADVERTISEMENT	72.00	ADVERTISING	203.203.211		1.9.24	081061	P	638	00060
OVERHEAD DOOR CO										
	@FY@ GARAGE REMOTE	100.00	REP. & MAINT. - BUILDING	101.125.223		91256	024243	P	638	00061
PLAN & DEVELOPMENT DIST										
	CEMETERY MAINTENANCE	1,500.00	PROFESSIONAL SERVICES	206.206.202		4284	024415	P	638	00062
POWERPHONE										
	RECERTIFICATION	329.00	PROFESSIONAL SERVICES	208.208.202		81887	240001	P	638	00063
PRESS DAKOTA MSTAR SOLUT										
	@FY@ LEGAL PUBLICATION	15.04	PUBLISHING	101.101.211		150590	024275	P	638	00065
	@FY@ LEGAL PUBLICATION	15.04	PUBLISHING	101.101.211		150593	024275	P	638	00064
	@FY@ MINUTES PUBLICATION	139.20	PUBLISHING	101.101.211		150736	024301	P	638	00067
	@FY@ MINUTES PUBLICATION	26.88	PUBLISHING	101.101.211		150737	024301	P	638	00066
	@FY@ PUBLISH ORDINANCE	162.82	PUBLISHING	101.101.211		150956	024309	P	638	00071
	@FY@ PUBLISH ORDINANCE	28.80	PUBLISHING	101.101.211		150965	024308	P	638	00072
	@FY@ BID NOTICE	40.04	PROFESSIONAL SERVICES	101.123.202		151081	024310	P	638	00070

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
PRESS DAKOTA MSTAR SOLUT	@FY@ MINUTES PUBLICATION	267.84	PUBLISHING	101.101.211		151085	024402	P	638	00068
	@FY@ MINUTES PUBLICATION	56.00	PUBLISHING	101.101.211		151267	024409	P	638	00069
		751.66	*VENDOR TOTAL							
RON'S AUTO GLASS REPAIR	@FY@ LEXAN INSTALLATION	76.50	REP. & MAINT. - BUILDING	101.141.223		105119	024241	P	638	00074
ROYAL SPORTS SHOP	MERIDIAN BRIDGE PINS	1,965.00	SPECIAL EVENTS - ACTIVIT	211.231.575		5640	081064	P	638	00073
SMITH INSURANCE INC/MT & AIRPORT LIABILITY INS		15,682.00	INSURANCE	101.127.201		975	024414	P	638	00076
SOUTH DAKOTA 811	@FY@ MESSAGE FEES	163.80	LOCATES	601.601.208		SD23-03366	240100	P	638	00075
TRANSPORTATION DEPT/S.D.	@FY@ BRIDGE INSPECTIONS	580.55	PROFESSIONAL SERVICES	101.122.202		S00132486	243000	P	638	00031
VILLANUEVA/MIKE	TRAVEL REIMBURSEMENT	204.06	LEARNING	101.114.264		1.12.24	024002	P	638	00077
WELL365, LLC	2024 WELLNESS LINKS	2,916.00	PROFESSIONAL SERVICES	101.107.202		2583	024001	P	638	00083
	2024 WELLNESS LINKS	360.00	PROFESSIONAL SERVICES	601.601.202		2583	024001	P	638	00084
	2024 WELLNESS LINKS	108.00	PROFESSIONAL SERVICES	611.611.202		2583	024001	P	638	00085
	2024 WELLNESS LINKS	108.00	PROFESSIONAL SERVICES	631.631.202		2583	024001	P	638	00086
	2024 WELLNESS LINKS	108.00	PROFESSIONAL SERVICES &	637.637.202		2583	024001	P	638	00087
		3,600.00	*VENDOR TOTAL							
WILLIAMS & COMPANY PC	@FY@ AUDIT	7,057.80	AUDIT	101.101.203		185757	005659	P	638	00078
	@FY@ AUDIT	5,097.30	AUDIT	601.601.203		185757	005659	P	638	00079
	@FY@ AUDIT	5,097.30	AUDIT	611.611.203		185757	005659	P	638	00080
	@FY@ AUDIT	1,176.30	AUDIT	631.631.203		185757	005659	P	638	00081
	@FY@ AUDIT	1,176.30	AUDIT	637.637.203		185757	005659	P	638	00082
		19,605.00	*VENDOR TOTAL							
XTREME CAR WASH	@FY@ CAR WASHES	337.20	PROFESSIONAL SERVICES	101.111.202		1.10.24	241501	P	638	00089
YANKTON COUNTY OFFICE OF PAGING SYSTEM		300.00	SUBSCRIPTIONS & PUBLICAT	101.114.235		10102023IAM	245504	P	638	00088
YANKTON POLICE DEPARTMEN	@FY@ GAS REIMBURSEMENT	45.06	TRAVEL EXPENSE	101.111.263		11.3.23	023083	P	638	00090
	@FY@ GAS REIMBURSEMENT	45.02	TRAVEL EXPENSE	101.111.263		11.3.23	023083	P	638	00091
	@FY@ GAS REIMBURSEMENT	18.32	TRAVEL EXPENSE	101.111.263		11.3.23	023083	P	638	00092
		108.40	*VENDOR TOTAL							

Schedule of Bills

VENDOR NAME	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
DESCRIPTION							
REPORT TOTALS:	717,169.90						

RECORDS PRINTED - 000094

Schedule of Bills

FUND RECAP :

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	51,658.13
201	PARKS AND RECREATION	4,510.68
203	SUMMIT ACTIVITY CENTER	3,902.40
206	CEMETERY	1,500.00
207	BRIDGE AND STREET	281,435.08
208	911/DISPATCH	329.00
211	LODGING SALES TAX	3,265.00
506	SPECIAL CAPITAL IMPROV	28,112.80
516	MEAD PROPERTY DEVELOPMENT	3,874.00
601	WATER OPERATION	7,293.83
602	WATER RENEWAL/REPLACEMENT	3,156.88
611	WASTE WATER OPERATION	325,559.98
631	SOLID WASTE	1,284.30
637	JOINT POWER	1,285.43
801	CENTRAL GARAGE	2.39
TOTAL ALL FUNDS		717,169.90

BANK RECAP :

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	717,169.90
TOTAL ALL BANKS		717,169.90

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

.....

.....



OFFICE OF THE CITY MANAGER

www.cityofyankton.org

VOL. 59 NUMBER 2

Commission Information Memorandum

The Yankton City Commission meeting on Monday, January 22, 2024 will begin at 7:00 pm.

Non-Agenda Items of Interest

1) Finance Department Update

Finance continues working on end of fiscal year tasks as well as processing vendor 1099 tax forms. The deadline for these forms is January 31.

Finance continues to work on completing the South Dakota Public Assurance Alliance (SDPAA) insurance renewal packet for March 1, 2024.

Finance will begin working with the Yankton School District on the combined election set for Tuesday, April 9, 2024. Notice of Vacancies for the election will be published on January 16 and 23. Commissioners whose terms expire in May are Nathan Johnson, Bridget Benson, and Michael Villanueva. Any individual who is interested in running for a seat on the commission must be a resident of the City of Yankton as well as be a registered voter within the City. Friday, January 26th is the first day that interested parties may circulate nominating petitions. Petitions may be picked up at the City Finance Office at 416 Walnut or obtained online at the Secretary of State's website. The deadline for filing nominating petitions is Friday, February 23 at 5:00 p.m.

Finance will be issuing Manitou a sales tax reimbursement of \$33,755.06 for the year ending December 31, 2023. The reimbursement is 50% of the city sales tax from the developer; any taxes received above the 2% are not included in the calculation for reimbursement. Reimbursement is due within 60 days of year end.

The SDML Workers Compensation Fund has contracted with Discover Systems to perform the annual workers compensation payroll audit for 2023. It has been scheduled with the Finance Department for Wednesday, February 14. Finance will begin compiling the necessary information for auditors.

Please see the enclosed Monthly Finance Report for December 2023 and the Q4 2023 Revenues and Expenditures Report.

2) Information & Technology Services Department Update

The communications conduit between City Hall and Fire Station #1 appears to have failed. Staff has been unable to fish thru the conduit or feed a camera to the failure point. A larger project with repair of alley pavement and replacement or repair of the conduit will be explored for later this summer. Currently services thru the conduit continue to work. The alley has a large number of utilities including water, sewer and various communications lines.

3) Parks & Recreation Department Update

An update on the various activities in the Parks & Recreation Department is included in this packet.

4) Human Resources & Employee Engagement Department Update

We are now accepting applications for Deputy Fire Chief for the Yankton Fire Department. The position is open until filled.

We continue to accept applications for full time Police Officers. This position will remain open until it is filled. Interested applicants can visit cityofyankton.org (click on Employment tab) or contact the Human Resource Department.

We are currently accepting applications for Engineering Technician/Project Manager. First review of application and interviews are in process.

We are accepting applications for Fleet Mechanic in the Public Works Department. This position is open until filled.

We are accepting applications for Sanitation Truck Operator in the Public Works Department. This position was opened in late 2023 but with the holidays it was put on hold.

The City of Yankton's January's presentation by Well 365 out of Sioux Falls focused on time management and on identifying ways to best become more organized to better prioritize and manage your time. The session was distributed to staff during the third week of the month.

Summer seasonal positions have been opened and we are accepting applications for a variety of positions. Preference will be given to applications received by April 1 and then positions will be filled as needed during the season from applications on file. Interested applicants can visit cityofyankton.org and click on the link to our employment application under Employment. If this option is not available to the applicant, they can contact the HR office at 605-668-5222 and an application will be mailed out.

January wellness challenge is underway. The challenge for January is exercising for 30 minutes per day at least 16 out of the 31 days. This is a great way to start the new year. Employees are simply asked to track their activities and submit their log at the end of the month to be entered into a drawing for a prize.

5) Public Works Department Update

Street department staff continue to perform winter maintenance projects on equipment and the streets. Crews have been removing piled up snow from intersections, cul-de-sac's, parking lots, and along street curb lines to make more room for future plowing events and to allow the melting runoff to find its way to the storm sewer system.

2024 Projects include:

21st Street Reconstruction – West City Limits Road to Summit Street

This is a pavement and water main replacement project. The plans have been finalized and sent off to the South Dakota Department of Agriculture and Natural Resources. This is standard practice for any project that has water or sewer replacement as part of the scope of work. The review time is dependent on the work load for the state.

8th Street from Burleigh Street to Ferdig Avenue – Street/Water/Sanitary Sewer/Storm Sewer Replacement

This is a complete reconstruct of the street and utilities along this corridor. The street will be updated to an urban section. Staff is coordinating with the utility companies to move some of their infrastructure that conflicts with the design. This is mainly MidAmerican and their regulator station located at the intersection of 8th Street and Peninah Street. From conversations with them, it sounds as if they are working on the relocation of the facility and will be ready when we start construction.

6) Library Update

We are grateful to be back to a more regular routine after several closures for inclement weather. Many thanks to the crews that keep the library's sidewalks and parking lot accessible for our patrons and staff.

The library was also closed on Monday, January 15 for a staff in-service day. Shane Gerlach, Outpatient Counselor at the Carroll Institute in Sioux Falls shared some strategies for utilizing cognitive behavior therapies when dealing with the unhoused and addicted population. We also spent time on upcoming program plans and were treated to a catered lunch by the Friends of the Library. Because of the varied hours that the library is open, it is rare for us to have all of our staff together. We very much appreciated the opportunity.

YCL holds monthly craft programs for adults using a variety of mediums and materials. In the past, YCL held programs featuring Cricut design, witches made from old books, and pumpkin carving. The Library started the 2024 year by learning to make paper beads with Jenn Coffey! We are looking forward to creating fun gnomes from jars, and finishing the year with a Grinch-themed craft. These programs are often led by crafty YCL staff and increasingly by local crafting experts. A library card is not necessary to participate in adult craft programs, but prior registrations and a small fee are required.

In addition to these monthly craft programs, YCL also offers special events like Canvas & Charcuterie. Community members are invited to register for these special programs that feature specially prepared charcuterie boards to sample and a painting project. Canvas & Charcuterie programs often last longer than the monthly adult craft due to the larger project and addition of food.

7) Fire Department Update

The fire department is completing the second week of using command teams to handle nonemergency calls and serve as command staff during major incidents. The past two weeks yielded several fire alarms along with a couple of waterflow alarms triggered by frozen pipe fractures. The intent behind the command teams is to provide volunteer leadership with opportunities to expand their capacity to lead and also better familiarize them with target hazards within the community.

Assistant Chief Brad Moser and Firefighter Brennan Novak completed the online 32-hour Mastering Fireground Command course. This nationally recognized course provides the template as to how our department will manage fires and other emergencies. Assistant Chiefs and Captains are mandated to complete the course; all other members were given the option to attend.

Firefighters made quick work of a fire at Northern Extrusions early on the morning of January 15. The fire was confined to an outside heating unit and caused about \$10,000 damage. There were no injuries and no damage to the structure.

We anticipate responding to a higher volume of carbon monoxide (CO) calls during this part of the year. Chief Linke responded to a CO incident on January 15 and worked with MidAmerican Energy

to identify a faulty gas fireplace. There was enough CO in the residence to have life threatening consequences, but fortunately the homeowner heeded their CO detector and called 911.

8) Environmental Services Department Update

Wastewater Treatment staff continue to look at options moving forward with the Wastewater Treatment plant improvements. The CMAR team completed a 15% design review. The current pricing has the project over budget with a 30% contingency. Based on the budget, the CMAR team is moving forward with a design utilizing the Aerobic Granular Sludge (AGS) process. The CMAR team will continue to work on the design. As the design moves forward the percentage of contingency being calculated in the pricing will decrease. The CMAR team will also begin to prioritize work within the project to manage cost. As the project moves forward, we expect to get our first Guaranteed Maximum Price (GMP) from the contractor at around 30% design. The early GMP will most likely be high based on the contractor carrying a high contingency because of unknowns. The CMAR team will use that information to help minimize risk and prioritize work within the project to lower the GMP as the project design moves forward.

The South Dakota Department of Agriculture and Natural Resources is requesting project designs and specifications to be sent to them for review by April 1 for all ARPA funded projects. These projects must be under contract for construction by the end of the year or funds could potentially be returned to the federal government. The project is on schedule to have a GMP contract for a portion of the project utilizing ARPA funds by the end of the year.

9) Community & Economic Development Department Update

Recent heavy snowfalls, drifting, and extreme cold temperatures have made sidewalk snow removal more challenging, but overall the community has done an outstanding job in keeping these important pedestrian links clear. Ordinance requires that property owners remove snow from adjacent public sidewalks within 24 hours of the end of a snow event. Staff has worked to educate property owners and, when necessary, abated nuisance sidewalk snow from public sidewalks. With more snow fall anticipated before the end of winter, property owners must be mindful to avoid placing snow from private property onto boulevards or streets, and take special care to clear snow from around fire hydrants to ensure they are useable by first responders in emergencies.

Several weather events pose both infrastructure and communication challenges. In addition to the logistics of clearing snow and preparing public infrastructure there's an important communication aspect to sharing information with the public in a timely manner about closing facilities, snow removal plans, and events and service disruptions. A cross-departmental team works together to communicate with the media and public through a variety of media and social media channels. Individual departments communicate directly with the media and public and share information internally to provide a timely, coordinated, and clear line of communication with the public. The goal of communication is to help residents make informed decisions from travel and city sponsored events to clearing snow around fire hydrants and preparing their private water services for extreme cold temperatures.

10) Police Department Update

With the start of the 2024 legislative session, the South Dakota Police Chiefs' Association Board is keeping track of legislation that would affect law enforcement in our state. Chief Foote will meet weekly to talk with state partners about the new bills that are introduced. They have already met twice since it has been a busy start to the session.

YPD has begun the annual training cycle and will be making some changes to provide more in-house training for staff. The training schedule includes: January - Threat Pattern Recognition; February -

CPR, Taser and Active Threat training; and March - Firearms, Less Lethal, and DUI refresher. Training will resume again in October, November, and December.

YPD continues to work on tagging vehicles that need to be moved off of non-emergency snow routes and City parking lots. This has been a challenging week for all. Thank you to the Street Department for keeping our roads open so we can get to calls for service and help those that need immediate assistance during snow storms.

11) Monthly reports

The Joint Powers monthly report is included for your review.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Leon
City Manager

FINANCE MONTHLY REPORT

ACTIVITY	DECEMBER 2023	DECEMBER 2022	DEC 2023 YTD	DEC 2022 YTD
UTILITY BILLING:				
Water				
Water Sold (in gallons per 1,000)	47,266 M	41,762 M	755,368	769,214 M
Water Billed	\$525,680.17	\$489,645.35	\$7,624,523.06	\$7,677,388.32
Basic Water Fee/Rate per 1000 ga	\$27.51/\$6.30	\$27.51/6.30		
Number of Accounts Billed	5,632	5,601	67,605	66,989
Number of Bills Mailed	5,632	5,601	67,605	66,989
Total Meters Read	6,000	5,961	71,798	71,161
Meter Changes/pulled	9	4	79	61
Total Days Meter Reading	1	1	12	12
Misreads found prior to billing	0	0	0	0
Customers requesting Rereads	0	0	0	1
Sewer				
Sewer Billed	\$437,117.36	\$369,786.75	\$4,878,907.50	\$4,504,720.14
Basic Sewer Fee/Rate per 1000 ga	\$23.84/\$6.80	\$17.53/\$6.80		
Solid Waste				
Solid Waste Billed	\$121,952.10	109,945.46	\$1,346,764.89	\$1,314,526.54
Basic Solid Waste Fee	\$26.00	\$23.61		
Tax Billed	\$7,535.77	\$7,110.44	\$85,084.85	\$85,000.33
Misc. Billed	\$780.00	\$450.00	\$13,198.40	\$13,050.00
Total Utility Billing:	\$1,093,065.40	\$976,938.00	\$13,948,478.70	\$13,594,685.33
Adjustment Total:	(\$94.59)	(\$30.40)	(\$1,792.19)	(\$3,802.31)
Misread Adjustments	\$0.00	\$0.00	\$0.00	\$0.00
Other Adjustments	\$5.41	(\$20.40)	(\$782.19)	(\$2,402.31)
Penalty Adjustments OFF	(\$130.00)	(\$40.00)	(\$1,550.00)	(\$1,690.00)
Penalty Adjustments ON	\$30.00	\$30.00	\$540.00	\$290.00
New Accounts/Connects	60	54	909	880
Accounts Finaled/Disconnects	141	157	796	882
New Accounts Set up	4	6	57	53
Delinquent Notices	426	371	4,721	4,679
Doorknockers	185	184	1,813	1,746
Delinquent Call List	185	120	1,298	902
Notice of Termination Letters	9	8	108	113
Shut-off for Non-payment	5	6	64	63
Delinquent Notice Penalties	\$4,260.00	\$3,710.00	\$47,210.00	\$46,790.00
Doorknocker Penalties	\$0.00	\$0.00	\$16,280.00	\$15,620.00
Other Office Functions:				
Interest Income	\$262,924.34	\$195,377.79	\$2,796,501.38	\$1,074,388.78
Interest Rate-Checking Account	5.75%	4.48%		
Interest Rate-CDs	N/A	N/A		
# of Monthly Vendor Checks	153	169		
Payments Issued to Vendors	\$5,543,679.86	\$2,706,765.43	\$42,129,564.32	\$37,276,776.21
# of Employees on Payroll	226	188		
Monthly Payroll	\$571,239.44	\$509,034.76	\$7,447,509.21	\$6,730,008.11

CITY OF YANKTON
REVENUES AND EXPENDITURES

	01OCT2023 31DEC2023	01OCT2022 31DEC2022	YTD 2023	YTD 2022
101 General Fund				
Revenues	3,894,722.40	6,583,856.52	14,710,030.17	15,721,395.93
Expenditures	2,994,174.33	3,358,327.85	11,045,936.99	11,078,450.82
201 Parks				
Revenues	24,258.20	17,345.33	170,478.91	32,388.99
Expenditures	461,408.27	505,309.94	1,908,814.46	1,759,193.21
202 Huether Family Aquatics Center				
Revenues	106,146.39	64,981.83	944,523.94	593,241.23
Expenditures	516,540.93	523,011.19	1,614,996.88	1,549,344.05
203 Summit Activity Center				
Revenues	194,930.20	100,301.24	461,961.19	307,437.07
Expenditures	208,503.98	232,405.58	753,901.77	682,237.80
204 Marne Creek				
Revenues		473,286.97	(471,582.18)	228,048.09
Expenditures	270,558.42	254,787.26	4,066,690.59	522,024.30
205 Casualty Reserve				
Revenues	547.31	523.31	1,950.36	862.76
Expenditures		3,000.00		3,000.00
207 Bridge and Street				
Revenues	12,796.89	13,012.36	30,094.84	25,122.87
Expenditures	134,274.33	1,069.21	163,273.71	5,116.04
208 911/Dispatch				
Revenues	80,485.05	68,388.60	179,272.41	138,225.22
Expenditures	190,230.89	205,898.43	788,935.51	748,064.42
209 Business Improvement District				
Revenues	43,270.78	49,021.73	138,787.71	138,698.78
Expenditures		129,828.90		212,028.90
211 Lodging Sales Tax				
Revenues	156,056.69	268,858.00	759,855.54	807,140.82
Expenditures	127,531.78	282,909.87	679,646.55	758,674.57
241 Infrastructure Improvement				
Revenue	185.72	30,231.67	3,874.29	34,004.96
Expenditures				

CITY OF YANKTON
REVENUES AND EXPENDITURES

	01OCT2023 31DEC2023	01OCT2022 31DEC2022	YTD 2023	YTD 2022
501-504 Improvements/Capital				
Revenues	1,741,637.07	774,647.25	1,955,663.24	876,646.10
Expenditures	427,636.57	1,430,189.98	1,953,063.92	2,342,960.29
505 HFAC Construction				
Revenues		31,837.86		274,326.50
Expenditures	(2,650.00)	26,178.72		102,582.83
506 Special Capital Improvements				
Revenues	1,234,758.39	1,986,314.23	5,965,239.71	6,053,162.44
Expenditures	1,085,624.80	1,599,873.23	3,400,480.35	3,621,934.16
510 TID #5 Menards				
Revenues	80,218.13	79,717.18	174,227.08	175,514.58
Expenditures				
511 TID #6 Westbrook Estates				
Revenues	177,226.14	161,013.09	379,403.13	351,790.33
Expenditures		160,760.29	201,922.69	349,220.83
512 TID #7 West 10th Street				
Revenues	21,957.30	17,826.09	53,968.02	51,654.76
Expenditures		19,479.06	32,010.72	51,763.65
513 TID #8 Westbrook Phase 2				
Revenues	44,699.06	26,654.75	123,531.50	77,990.14
Expenditures	34,979.35	4,001.48	107,237.02	47,117.27
514 TID #9 Yankton Mall				
Revenues		517.42	1,010.68	1,034.84
Expenditures		6,178.96	505.34	6,178.96
515 TID #11 East Yankton / Gehl				
Revenues				
Expenditures		13,000.00	450.00	13,000.00
516 TID #12 Mead Property				
Revenues		160,034.25		359,165.62
Expenditures	1,547,689.19	162,004.49	3,604,398.69	434,004.49
601-608 Water				
Revenues	2,134,663.92	2,346,405.75	8,613,624.43	8,470,432.54

CITY OF YANKTON
REVENUES AND EXPENDITURES

	01OCT2023 31DEC2023	01OCT2022 31DEC2022	YTD 2023	YTD 2022
Expenditures	2,779,030.50	(269,774.57)	9,660,045.83	6,493,390.06
611-614 Wastewater				
Revenues	2,230,762.27	4,490,127.36	7,406,851.14	8,264,327.57
Expenditures	2,732,734.98	(2,674,161.50)	7,477,680.35	3,201,160.10
621 Cemetery				
Revenues	6,539.40	10,417.10	42,996.36	28,521.95
Expenditures	25,105.14	38,859.67	127,559.83	88,288.91
631 Solid Waste Collection				
Revenues	382,869.39	350,015.11	1,421,565.31	1,350,278.34
Expenditures	311,754.38	325,571.26	1,378,164.75	1,193,744.93
637 Joint Powers Landfill				
Revenues	455,453.46	463,380.72	1,844,460.32	1,766,173.39
Expenditures	761,658.38	372,345.75	2,197,822.48	1,765,607.75
641 Fox Run Golf Course				
Revenues		10,158.45	87,122.04	63,586.92
Expenditures	13,260.32	(113,912.24)	182,112.97	159,394.19

Commission Information Memorandum

PARKS AND RECREATION DEPARTMENT

SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS

Summit Activities Center Membership Information:

	Members			Memberships
	Current	Last	Change	Current
○ Active & Fit/Renew Active/Silver Sneakers	171	161	10	171
○ Adult Annual	110	118	-8	110
○ Adult Annual plus 1	28	26	2	14
○ Adult Annual plus 2	6	6	0	2
○ Adult Annual plus 3	4	4	0	1
○ Adult Annual plus 4	5	5	0	1
○ Adult Annual plus 5	6	6	0	1
○ Adult Annual plus 6	0	0	0	0
○ Adult EFT	27	32	-5	27
○ Adult EFT plus 1	22	18	4	11
○ Adult EFT plus 2	3	3	0	1
○ Adult EFT plus 3	12	12	0	3
○ Adult EFT plus 4	5	5	0	1
○ Adult EFT plus 5	0	0	0	0
○ Adult EFT plus 6	0	0	0	0
○ Adult Monthly	109	126	-17	109
○ Adult Monthly plus 1	66	48	18	33
○ Adult Monthly plus 2	9	21	-12	3
○ Adult Monthly plus 3	28	28	0	7
○ Adult Monthly plus 4	15	20	-5	3
○ Adult Monthly plus 5	0	0	0	0
○ Adult Monthly plus 6	7	7	0	1
○ City of Yankton Single	52	67	-15	52
○ Firefighter Single	19	19	0	19
○ 10 Use Punch card	45	45	0	45
○ Radio	41	41	0	41
○ Youth Annual	37	41	-4	37
○ Youth EFT	1	0	1	1
○ Youth Monthly	71	88	-17	71
Total # of Active Memberships	899	947	-48	765

- In December of 2023, member numbers peaked as we had 902 members with 792 memberships.
 - In December of 2019 (pre-pandemic), we had 2,057 members with 1,089 memberships.
- Attendance – 2,280 (2,280 SAC, ? GL). GL numbers were not available at the time of this CIM. Compared to 3,197 (2,180 SAC, 1,017 GL) in 2023.
- Huether Family Aquatics Center passes sold between 1/1-15/24 – 6 (10 – 2023)
 - Total Huether Family Aquatics Center Passes Sold: 550 (426 – 2023)
- Total Cash Revenue at the SAC 1/1-15/24 – \$21,149.31 compared to \$20,721.45 in 2023
 - Great Life Reimbursement Payment:
 - December 2023: \$3,631.50 (\$3,240.00 – December 2022)
- January is Customer Appreciation Month at the Summit Activities Center.

Monday, January 1, 2024

- **New Year's Day – SAC open 12:00-7:00pm**
- **No School Special 1-5pm**
 - Participants – 86 (paid)

Tuesday, January 2, 2024

- **No School Special 1-5pm**
 - Participants – 58 (paid)

Monday, January 15, 2024

- **No School Special 1-5pm**
 - Participants – 33 (paid)

Monday, January 8, 2024

- **Winter Swim Lessons SAC Members Registration all day**

Tuesday, January 9, 2024

- **Winter Swim Lessons Online Registration at 11:00am**

Monday, January 8, 2024

- **SAC closed at 2pm due to weather.**

Friday, January 12, 2024

- **SAC closed at 2pm due to weather.**

Saturday, January 13, 2024

- **SAC closed due to weather.**

Sunday, January 14, 2024

- **SAC closed due to weather.**

January 1-15, 2024

- **Day Pass Mailers used – 3.**
 - (50 total for this campaign)

Additional Information for First Half of January:

- **Aqua Zumba**
 - Participation – 20 Participants
- **Barre**
 - Participation – 8 Participants
- **Power Abs**
 - Participation – 41 Participants
- **Power Yoga**
 - Participation – 9 Participants
- **Prime Time Senior Class**
 - Participation – 41 Participants
- **Strength & Flexibility**
 - Participation – 21 Participants
- **Tabata**
 - Participation – 41 Participants
- **Trim & Tone**
 - Participation – 21 Participants
- **Turbo Kick**
 - Participation – 2 Participants
- **Wake UP**
 - Participation – 14 Participants
- **Water Aerobics Classes**
 - Participation – 68 Participants
- **Work Out Express Class**
 - Participation – 2 Participants
- **Yoga**
 - Participation – 18 Participants
- **Zumba**
 - Participation – 25 Participants

- **Zumba Gold**
 - Participation – 60 Participants
- **Zumba Toning**
 - Participation – 6 Participants
- **Birthday Party Rentals**
 - Participation – 3 Birthday Parties
- **Private Pool Party Rentals**
 - Hours Rented – 0 Hours
- **Auxiliary/Main Gym Rentals**
 - Hours Rented – 3 Hours
- **Theater Rentals**
 - Hours Rented – 0 Hours
- **Meeting Rooms**
 - Hours Rented – 0 Hours
- **City Hall Rentals**
 - Hours Rented – 12 Hours
- **Capital Building Rentals**
 - Days Rented – 0 dates Santa’s Workshop Nov. 19-Jan. 7, 2023
- **Park Shelters**
 - Riverside - 0 Rentals
 - Memorial – 0 Rentals
 - Westside – 0 Rental
 - Meridian Bridge – 0 Rental

PARKS

Luke has begun evaluating musical acts for the 2024 season of Music at the Meridian.

Luke is working on the fireworks order for July 4. The fireworks display will be from the upper deck of the Meridian Bridge.

Todd will coordinate the Dive In Yankton tax receipts letter for the 2023 donations over \$250. 2023 was the last year for most pledges as they were five-year commitments and began in 2019.

The Parks staff have been trimming trees in the parks.

The Parks Department will be working with the Street Department to take down dead, diseased, or hazardous trees on City property and in street ROW's. Parks staff are trimming trees in parks and green spaces maintained by the City. The Street Department helps in this effort with large limbs. Ash trees are being removed also as a part of the Emerald Ash Borer Mitigation Plan for ROW's, boulevards, and City owned property.

The Parks staff have not been flooding the Sertoma Park ice rink and the Tripp Park ice skating areas due to the above normal warm air temperatures. The months of November and December were not conducive for making outdoor ice.

The Parks Department is beginning to prepare for 2024 Capital purchases.

The Parks staff will be taking down holiday decorations as snow and ice allows for.

Luke and the City's IT Department have created an updated on-line electronic application for special events.

The Parks and Sports Fields staff along with the Spaces and Places staff have been removing snow and ice as needed from City properties or public right-of-ways.

Joint Powers Solid Waste Authority
Financial Report Thru December 31, 2023

Description	Yankton Transfer	Vermillion Landfill	Total Joint	12 Month Budget	Legal 2023 Budget
Joint Power Transfer/Landfill					
<i>Total Revenue</i>	\$1,842,486.63	\$1,139,365.55	\$2,981,852.18	\$2,358,600.00	\$2,358,600.00
<i>Expenses:</i>					
Personal Services	397,584.16	394,381.43	791,965.59	840,028.00	840,028.00
Operating Expenses	272,414.67	578,016.98	850,431.65	1,061,853.00	1,061,853.00
Depreciation (est)	198,549.48	267,420.00	465,969.48	455,696.00	455,696.00
Trench Depletion	0.00	304,500.89	304,500.89	230,000.00	230,000.00
Closure/Postclosure Resrv	0.00	13,300.51	13,300.51	26,000.00	26,000.00
Amortization of Permit	0.00	2,140.27	2,140.27	1,500.00	1,500.00
<i>Total Operating Expenses</i>	868,548.31	1,559,760.08	2,428,308.39	2,615,077.00	2,615,077.00
<i>Non Operating Expense-Interest</i>	6,122.46	88,168.26	94,290.72	73,461.00	73,461.00
<i>Landfill Operating Income</i>	967,815.86	(508,562.79)	459,253.07	(329,938.00)	(329,938.00)
Joint Recycling Center					
<i>Total Revenue</i>	0.00	70,381.08	70,381.08	105,500.00	105,500.00
<i>Expenses:</i>					
Personal Services	0.00	239,181.19	239,181.19	262,093.00	262,093.00
Operating Expenses	0.00	121,652.22	121,652.22	133,500.00	133,500.00
Depreciation (est)	0.00	48,864.00	48,864.00	38,000.00	38,000.00
<i>Total Operating Expenses</i>	0.00	409,697.41	409,697.41	433,593.00	433,593.00
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	0.00	0.00
<i>Recycling Operating Income</i>	0.00	(339,316.33)	(339,316.33)	(328,093.00)	(328,093.00)
<i>Total Operating Income</i>	\$967,815.86	(\$847,879.12)	\$119,936.74	(\$658,031.00)	(\$658,031.00)
Tonage in Trench:	12/31/2022	12/31/2023			
Asbestos	122.30	68.00	68.00	50.00	50.00
Centerville	325.66	375.39	375.39	1,100.00	1,100.00
Clay County Garbage	18,264.34	17,545.50	17,545.50	14,500.00	14,500.00
Elk Point	1,075.54	1,159.67	1,159.67	260.00	260.00
Yankton County Garbage	24,497.26	25,186.04	25,186.04	23,900.00	23,900.00
<i>Total Tonage in Trench</i>	44,285.10	44,334.60	44,334.60	39,810.00	39,810.00
Operating Cost per ton			\$54.77	\$67.53	\$67.53

This report is based on the following:

Revenue accrual thru December 31, 2023
Expenses cash thru December 31, 2023

Joint Powers Solid Waste Authority
Financial Report Thru December 31, 2023

Description	Yankton Transfer	Vermillion Landfill	Total Joint	12 Month Budget	Legal 2023 Budget
Source of Funds					
<i>Beginning Balance</i>	\$262,149.47	\$2,536,832.00	\$2,798,981.47	\$2,798,981.47	\$2,798,981.47
<i>Operating Revenue:</i>					
Net Income	967,815.86	(847,879.12)	119,936.74	(658,031.00)	(658,031.00)
Depreciation	198,549.48	316,284.00	514,833.48	493,696.00	493,696.00
Trench Depletion	0.00	304,500.89	304,500.89	230,000.00	230,000.00
Amortization of Permit	0.00	2,140.27	2,140.27	1,500.00	1,500.00
<i>Non Operating Revenue:</i>					
Grant	0.00	242,350.86	242,350.86	0.00	0.00
Loan Proceeds	0.00	969,403.00	969,403.00	1,500,000.00	1,500,000.00
Contributed Capital	0.00	3,756.00	3,756.00	5,000.00	5,000.00
Sale Proceeds	0.00	0.00	0.00	0.00	0.00
Comp. for Loss & Damage	1,973.69	0.00	1,973.69	0.00	0.00
Fire Related Expenses	0.00	0.00	0.00	0.00	0.00
Interest	0.00	100,342.96	100,342.96	5,000.00	5,000.00
<i>Cash Flow Transfer:</i>					
Joint Power Transfer/Landfill	(880,096.12)	880,096.12	0.00	1,740,000.00	1,740,000.00
Joint Recycling Center	0.00	0.00	0.00	0.00	0.00
<i>Total Funds Available</i>	<u>550,392.38</u>	<u>4,507,826.98</u>	<u>5,058,219.36</u>	<u>6,116,146.47</u>	<u>6,116,146.47</u>
Application of Funds Available					
<i>Joint Power Transfer/Landfill</i>					
Equipment	395,406.72	44,409.51	439,816.23	562,000.00	562,000.00
Trench	0.00	0.00	0.00	0.00	0.00
Closure/Postclosure Cash Res.	0.00	13,300.51	13,300.51	26,000.00	26,000.00
<i>Joint Recycling Center</i>					
Equipment	0.00	49,286.50	49,286.50	94,000.00	94,000.00
<i>Payment Principal</i>	66,853.16	157,970.54	224,823.70	347,929.00	347,929.00
<i>Appropriation to Reserve</i>	0.00	0.00	0.00	0.00	0.00
<i>Total Applied</i>	<u>462,259.88</u>	<u>264,967.06</u>	<u>727,226.94</u>	<u>1,029,929.00</u>	<u>1,029,929.00</u>
<i>Ending Balance</i>	<u>\$88,132.50</u>	<u>\$4,242,859.92</u>	<u>\$4,330,992.42</u>	<u>\$5,086,217.47</u>	<u>\$5,086,217.47</u>

Joint Powers Solid Waste Authority
Financial Report Thru December 31, 2023

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	12 Month Budget	Legal 2023 Budget
<i>Revenue: (accrual)</i>					
Asbestos	\$0.00	\$4,420.04	\$4,420.04	\$6,000.00	\$6,000.00
Elk Point	0.00	64,362.04	64,362.04	62,400.00	\$62,400.00
Centerville	0.00	20,834.35	20,834.35	14,000.00	14,000.00
Beresford	0.00	0.00	0.00	0.00	0.00
Clay County Garbage	0.00	1,013,779.12	1,013,779.12	825,000.00	825,000.00
Compost-Yd Waste-Wood	0.00	7,566.53	7,566.53	9,500.00	9,500.00
Contaminated Soil	0.00	4,746.53	4,746.53	7,500.00	7,500.00
White Goods	0.00	4,051.44	4,051.44	6,000.00	6,000.00
Tires	0.00	18,242.00	18,242.00	10,000.00	10,000.00
Electronics	0.00	1,063.50	1,063.50	6,000.00	6,000.00
Other Revenue	4,457.59	300.00	4,757.59	5,100.00	5,100.00
Cash long	(260.19)	0.00	(260.19)	0.00	0.00
Rubble	62,604.03	0.00	62,604.03	52,000.00	52,000.00
Transfer Fees	1,763,573.56	0.00	1,763,573.56	1,350,000.00	1,350,000.00
Metal	12,111.64	0.00	12,111.64	5,000.00	5,000.00
Other Operational - Solid Waste	0.00	0.00	0.00	100.00	100.00
Total Revenue	1,842,486.63	1,139,365.55	2,981,852.18	2,358,600.00	2,358,600.00
<i>Expenses: (cash)</i>					
Personal Services	397,584.16	394,381.43	791,965.59	840,028.00	840,028.00
Insurance	23,259.48	19,131.04	42,390.52	33,328.00	33,328.00
Professional Service/Fees	50,582.48	84,500.49	135,082.97	190,000.00	190,000.00
Non Professional Fees	0.00	0.00	0.00	0.00	0.00
Processing- Reduction	0.00	22,159.10	22,159.10	12,000.00	12,000.00
State Fees	0.00	44,334.60	44,334.60	46,500.00	46,500.00
Professional - Legal/Audit	6,092.40	0.00	6,092.40	2,750.00	2,750.00
Publishing & Advertising	0.00	3,185.34	3,185.34	2,800.00	2,800.00
Rental	0.00	0.00	0.00	500.00	500.00
Hauling fee	0.00	0.00	0.00	0.00	0.00
Equipment repair	2,629.93	109,716.80	112,346.73	66,000.00	66,000.00
Motor vehicle repair	0.00	2,430.44	2,430.44	24,500.00	24,500.00
Vehicle fuel & maintenance	137,876.87	62,321.96	200,198.83	275,000.00	275,000.00
Equip, Mat'l & Labor	12,609.31	0.00	12,609.31	65,000.00	65,000.00
Building repair	3,410.11	10,125.40	13,535.51	24,000.00	24,000.00
Facility repair & maintenance	0.00	11,912.70	11,912.70	35,000.00	35,000.00
Postage	591.93	208.73	800.66	850.00	850.00
Office supplies	988.78	129.99	1,118.77	3,500.00	3,500.00
Copy supplies	174.26	221.68	395.94	375.00	375.00
Uniforms	553.59	3,652.88	4,206.47	7,500.00	7,500.00
Small Tools & Hardware	1,243.28	0.00	1,243.28	250.00	250.00
Travel & Training	0.00	2,434.59	2,434.59	4,500.00	4,500.00
Operating supply	0.00	162,926.33	162,926.33	182,600.00	182,600.00
Electricity	8,710.91	15,593.97	24,304.88	31,000.00	31,000.00
Heating Fuel - Gas	16,346.31	17,359.78	33,706.09	45,500.00	45,500.00
Water	3,627.62	1,631.50	5,259.12	3,600.00	3,600.00
WW service	2,688.90	0.00	2,688.90	1,300.00	1,300.00
Landfill	264.49	0.00	264.49	300.00	300.00
Telephone	764.02	4,039.66	4,803.68	3,200.00	3,200.00
Depreciation (est)	198,549.48	267,420.00	465,969.48	455,696.00	455,696.00
Trench Depletion		304,500.89	304,500.89	230,000.00	230,000.00
Closure/Postclosure Resrv		13,300.51	13,300.51	26,000.00	26,000.00
Amortization of Permit		2,140.27	2,140.27	1,500.00	1,500.00
Total Op Expenses	868,548.31	1,559,760.08	2,428,308.39	2,615,077.00	2,615,077.00

Joint Powers Solid Waste Authority
Financial Report Thru December 31, 2023

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	12 Month Budget	Legal 2023 Budget
<i>Non Operating Expense-Interest</i>	6,122.46	88,168.26	94,290.72	73,461.00	73,461.00
<i>Bond Issuance Costs</i>	0.00	23,000.00	\$23,000.00	0.00	10,000.00
<i>Operating Income (Loss)</i>	\$967,815.86	(\$531,562.79)	\$436,253.07	(\$329,938.00)	(\$339,938.00)
<i>Capital:</i>					
Capital Outlay	\$395,406.72	\$44,409.51	\$439,816.23	\$562,000.00	\$562,000.00
Landfill Development	0.00	1,371,198.68	1,371,198.68	1,574,000.00	\$1,574,000.00
Capital Lease	0.00	0.00	0.00	0.00	\$0.00
<i>Total Capital Expenditures</i>	\$395,406.72	\$1,415,608.19	\$1,811,014.91	\$2,136,000.00	\$2,136,000.00
<i>Grant Reimbursement</i>	\$0.00	\$242,350.86	\$242,350.86	\$0.00	\$0.00
<i>Federal Grant thru State</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Equipment Sale Proceeds</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Cash Flow Transfer</i>	(\$880,096.12)	\$880,096.12	\$0.00	\$0.00	\$0.00
<i>Tonage in Trench:</i>					
Asbestos		68.00	68.00	50.00	50.00
Centerville Garbage		375.39	375.39	1,100.00	1,100.00
Clay County Garbage		17,545.50	17,545.50	14,500.00	14,500.00
Elk Point		1,159.67	1,159.67	260.00	260.00
Yankton County Garbage		25,186.04	25,186.04	23,900.00	23,900.00
<i>Total Tonage in Trench</i>		44,334.60	44,334.60	39,810.00	39,810.00
Operating Cost per ton			\$54.77	\$67.53	\$67.53

Joint Powers Solid Waste Authority
Financial Report Thru December 31, 2023

Joint Recycling Center Description	Yankton Transfer	Vermillion Center	Total Joint	12 Month Budget	Legal 2023 Budget
<i>Revenue:</i>					
Tipping Fees	\$0.00	0.00	\$0.00	0.00	0.00
Metal/Tin	0.00	3,852.92	3,852.92	2,500.00	2,500.00
Plastic	0.00	15,840.00	15,840.00	15,000.00	15,000.00
Aluminum	0.00	13,573.61	13,573.61	16,000.00	16,000.00
Newsprint	0.00	3,156.60	3,156.60	9,000.00	9,000.00
Cardboard	0.00	29,675.53	29,675.53	50,000.00	50,000.00
High Grade Paper	0.00	2,754.60	2,754.60	5,000.00	5,000.00
Other Material	0.00	1,527.82	1,527.82	8,000.00	8,000.00
Contributions/Operating Grants	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	70,381.08	70,381.08	105,500.00	105,500.00
<i>Expenses:</i>					
Personal Services	0.00	239,181.19	239,181.19	262,093.00	262,093.00
Insurance	0.00	4,058.64	4,058.64	2,400.00	2,400.00
Professional Service/Fees	0.00	2,428.86	2,428.86	500.00	500.00
Hazardous Waste Collection	0.00	56,093.10	56,093.10	50,000.00	50,000.00
Professional-Legal	0.00	0.00	0.00	0.00	0.00
Publishing & Advertising	0.00	582.35	582.35	1,500.00	1,500.00
Rental	0.00	0.00	0.00	0.00	0.00
Equipment repair	0.00	5,361.27	5,361.27	9,500.00	9,500.00
Vehicle repair & maintenance	0.00	395.56	395.56	700.00	700.00
Vehicle fuel	0.00	4,900.71	4,900.71	6,000.00	6,000.00
Building repair & maintenance	0.00	6,455.34	6,455.34	3,000.00	3,000.00
Postage	0.00	3.62	3.62	50.00	50.00
Freight	0.00	13,930.00	13,930.00	18,500.00	18,500.00
Office supplies	0.00	24.60	24.60	1,000.00	1,000.00
Uniforms	0.00	249.92	249.92	750.00	750.00
Materials Purchases	0.00	2,865.40	2,865.40	4,500.00	4,500.00
Travel & Training	0.00	2,570.12	2,570.12	2,000.00	2,000.00
Operating Supplies	0.00	5,127.59	5,127.59	10,000.00	10,000.00
Copy Supply	0.00	160.65	160.65	200.00	200.00
Electricity	0.00	5,710.39	5,710.39	6,500.00	6,500.00
Heating Fuel-Gas	0.00	5,160.47	5,160.47	5,000.00	5,000.00
Water	0.00	355.28	355.28	650.00	650.00
WW service	0.00	925.14	925.14	1,200.00	1,200.00
Telephone	0.00	633.88	633.88	850.00	850.00
Revenue Sharing	0.00	3,659.33	3,659.33	8,700.00	8,700.00
Depreciation (est)	0.00	48,864.00	48,864.00	38,000.00	38,000.00
Total Op Expenses	0.00	409,697.41	409,697.41	433,593.00	433,593.00
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	0.00	0.00
Operating Income (Loss)	\$0.00	(\$339,316.33)	(\$339,316.33)	(\$328,093.00)	(\$328,093.00)
Capital Outlay	\$0.00	\$49,286.50	\$49,286.50	\$94,000.00	\$94,000.00
Grant Reimbursement/Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cash Flow Transfer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

This report is based on the following:

Revenue accrual thru December 31, 2023

Expenses cash thru December 31, 2023

2023 Joint Powers Total Operations Recap

Month	Yankton Transfer	Vermillion Landfill	Total	Total Tons	\$ per ton	Recycling			Yankton Operations	Vermillion Operations	Total Operations
						Yankton	Vermillion	Total			
January	54,907.34	(28,593.80)	26,313.54	3,011.04	52.80	0.00	(15,156.68)	(15,156.68)	54,907.34	(43,750.48)	11,156.86
February	21,977.75	(80,063.90)	(58,086.15)	2,658.23	89.93	0.00	(19,218.14)	(19,218.14)	21,977.75	(99,282.04)	(77,304.29)
Subtotal	76,885.09	(108,657.70)	(31,772.61)	5,669.27	70.21	0.00	(34,374.82)	(34,374.82)	76,885.09	(143,032.52)	(66,147.43)
March	33,691.86	(48,590.14)	(14,898.28)	3,332.59	58.66	0.00	(23,601.62)	(23,601.62)	33,691.86	(72,191.76)	(38,499.90)
Subtotal	110,576.95	(157,247.84)	(46,670.89)	9,001.86	71.10	0.00	(57,976.44)	(57,976.44)	110,576.95	(215,224.28)	(104,647.33)
April	81,960.57	(80,218.89)	1,741.68	3,692.82	64.60	0.00	(29,199.77)	(29,199.77)	81,960.57	(109,418.66)	(27,458.09)
Subtotal	192,537.52	(237,466.73)	(44,929.21)	12,694.68	69.20	0.00	(87,176.21)	(87,176.21)	192,537.52	(324,642.94)	(132,105.42)
May	134,887.39	5,913.41	140,800.80	4,563.34	39.16	0.00	(73,715.16)	(73,715.16)	134,887.39	(67,801.75)	67,085.64
Subtotal	327,424.91	(231,553.32)	95,871.59	17,258.02	61.26	0.00	(160,891.37)	(160,891.37)	327,424.91	(392,444.69)	(65,019.78)
June	104,751.28	(45,454.06)	59,297.22	4,127.29	54.90	0.00	(27,237.96)	(27,237.96)	104,751.28	(72,692.02)	32,059.26
Subtotal	432,176.19	(277,007.38)	155,168.81	21,385.31	60.03	0.00	(188,129.33)	(188,129.33)	432,176.19	(465,136.71)	(32,960.52)
July	110,405.65	946.95	111,352.60	4,272.15	42.38	0.00	(18,117.34)	(18,117.34)	110,405.65	(17,170.39)	93,235.26
Subtotal	542,581.84	(276,060.43)	266,521.41	25,657.46	56.76	0.00	(206,246.67)	(206,246.67)	542,581.84	(482,307.10)	60,274.74
August	110,090.59	580.25	110,670.84	4,359.09	42.15	0.00	(19,280.69)	(19,280.69)	110,090.59	(18,700.44)	91,390.15
Subtotal	652,672.43	(275,480.18)	377,192.25	30,016.55	54.64	0.00	(225,527.36)	(225,527.36)	652,672.43	(501,007.54)	151,664.89
September	90,017.34	(35,000.14)	55,017.20	3,754.61	53.24	0.00	(32,545.90)	(32,545.90)	90,017.34	(67,546.04)	22,471.30
Subtotal	742,689.77	(310,480.32)	432,209.45	33,771.16	54.48	0.00	(258,073.26)	(258,073.26)	742,689.77	(568,553.58)	174,136.19
October	98,118.24	(56,270.49)	41,847.75	3,963.60	57.95	0.00	(39,978.81)	(39,978.81)	98,118.24	(96,249.30)	1,868.94
Subtotal	840,808.01	(366,750.81)	474,057.20	37,734.76	54.85	0.00	(298,052.07)	(298,052.07)	840,808.01	(664,802.88)	176,005.13
November	60,379.84	(8,610.02)	51,769.82	3,624.70	50.23	0.00	(12,540.82)	(12,540.82)	60,379.84	(21,150.84)	39,229.00
Subtotal	901,187.85	(375,360.83)	525,827.02	41,359.46	54.44	0.00	(310,592.89)	(310,592.89)	901,187.85	(685,953.72)	215,234.13
December	72,643.03	(45,033.70)	27,609.33	2,975.14	59.34	0.00	(28,723.44)	(28,723.44)	72,643.03	(73,757.14)	(1,114.11)
Subtotal	973,830.88	(420,394.53)	553,436.35	44,334.60	54.77	0.00	(339,316.33)	(339,316.33)	973,830.88	(759,710.86)	214,120.02

City of Yankton Transfer Station
Landfill Tons

Date	City					Sub-Total	All Other	Total Transfer
	Compactors (577)	Janssen (547)	Arts (586)	Loren Fischer (648)	Kortan (673)			
January 2023	254.54	529.24	417.71	71.17	30.29	1,048.41	423.28	1,726.23
February 2023	215.76	507.35	405.54	55.01	29.26	997.16	375.85	1,588.77
March 2023	261.67	572.16	479.40	65.48	41.13	1,158.17	535.73	1,955.57
April 2023	257.22	574.36	540.02	58.16	34.50	1,207.04	855.06	2,319.32
May 2023	307.89	707.72	605.55	54.83	37.61	1,405.71	704.99	2,418.59
June 2023	289.17	725.31	588.72	73.13	51.19	1,438.35	672.85	2,400.37
July 2023	282.21	697.94	570.56	60.35	40.04	1,368.89	787.30	2,438.40
August 2023	317.79	709.74	626.74	82.60	44.69	1,463.77	678.89	2,460.45
September 2023	273.80	616.92	557.81	68.98	44.28	1,287.99	722.76	2,284.55
October 2023	278.15	669.66	623.57	50.45	38.01	1,381.69	656.53	2,316.37
November 2023	284.20	599.96	555.12	63.61	43.48	1,262.17	555.90	2,102.27
December 2023	256.60	546.69	469.17	87.12	42.60	1,145.58	472.11	1,874.29
2023 Total	3,279.00	7,457.05	6,439.91	790.89	477.08	15,164.93	7,441.25	25,885.18
January 2022	258.69	515.97	411.98	59.08	29.31	1,016.34	331.11	1,606.14
February 2022	217.91	548.02	370.93	67.84	29.20	1,015.99	304.16	1,538.06
March 2022	262.23	665.38	479.74	61.13	35.34	1,241.59	536.56	2,040.38
April 2022	249.31	581.31	446.18	65.70	36.42	1,129.61	682.08	2,061.00
May 2022	279.47	705.94	565.54	64.83	36.49	1,372.80	680.16	2,332.43
June 2022	284.91	790.62	532.96	55.20	45.33	1,424.11	664.58	2,373.60
July 2022	266.85	664.17	513.64	71.59	41.42	1,290.82	685.21	2,242.88
August 2022	299.82	727.50	588.65	62.56	36.52	1,415.23	650.07	2,365.12
September 2022	279.11	666.71	464.24	91.13	43.62	1,265.70	738.06	2,282.87
October 2022	257.32	657.02	481.32	78.30	32.91	1,249.55	571.62	2,078.49
November 2022	270.52	557.40	442.87	65.99	31.40	1,097.66	426.01	1,794.19
December 2022	246.35	517.11	401.13	63.76	37.87	1,019.87	377.63	1,643.85
2022 Total	3,172.49	7,597.15	5,699.18	807.11	435.83	14,539.27	6,647.25	24,359.01

CITY OF VERMILLION
LANDFILL TONS

	2023	Art's Garbage	City of Elk Point	Fischer Disposal	Loren Fischer	Herm's Sanitation	Turner County	Vermillion Garbage	Waste Mgmt of Sioux City	Other	2023 Tons
\$55.50 PER TON	Jan	-	94.06	208.46	477.13	49.46	38.28	58.77	225.10	104.42	1255.68
	Feb	-	79.40	181.63	355.54	30.66	19.69	60.18	210.63	224.63	1162.36
	Mar	-	92.62	214.46	498.46	43.52	35.84	68.96	240.13	200.48	1394.47
	April	-	90.55	216.86	514.73	52.34	35.71	67.55	228.19	262.65	1468.58
	May	-	110.60	256.07	1,092.82	64.25	35.30	83.23	215.79	391.71	2249.77
	June	-	97.63	216.71	749.13	47.98	35.23	67.22	202.52	427.14	1843.56
	July	-	101.18	212.76	749.20	47.55	28.36	76.21	200.25	518.11	1933.62
	Aug	-	102.06	237.18	689.62	68.39	27.64	84.25	250.54	507.77	1967.45
	Sept	-	101.54	226.61	571.56	56.40	22.91	89.83	224.29	320.80	1613.94
	Oct	-	107.88	226.15	652.81	68.99	46.97	71.02	157.19	264.45	1595.46
	Nov	-	90.37	221.31	546.03	66.07	36.37	67.35	215.68	220.89	1464.07
	Dec	-	91.78	183.96	500.20	61.17	13.09	77.09	154.86	117.45	1199.60
		0.00	1159.67	2602.16	7397.23	656.78	375.39	871.66	2525.17	3560.50	19148.56

	2022	Art's Garbage	City of Elk Point	Fischer Disposal	Loren Fischer	Herm's Sanitation	Turner County	Vermillion Garbage	Waste Mgmt of Sioux City	Other	2022 Tons
\$53.00 PER TON	Jan	18.45	77.97	192.36	439.25	25.79	16.64	66.39	199.67	217.79	1254.31
	Feb	32.68	72.96	177.91	353.42	27.01	16.86	58.15	180.46	85.39	1004.84
	Mar	8.25	98.62	213.95	458.65	35.35	26.46	57.19	224.86	179.16	1302.49
	April	12.47	81.41	215.56	496.52	34.20	31.97	60.88	188.94	327.84	1449.79
	May	29.00	105.65	266.28	711.14	52.88	32.39	70.24	241.82	231.86	1741.26
	June	17.89	91.14	236.58	626.16	34.66	29.54	59.09	201.45	347.74	1644.25
	July	32.06	83.13	216.39	580.54	45.24	28.40	56.90	200.28	520.05	1762.99
	Aug	24.81	99.87	267.81	704.11	53.07	37.82	68.59	234.75	420.31	1911.14
	Sept	-	92.38	238.37	560.29	46.39	11.55	97.32	240.87	695.82	1982.99
	Oct	-	82.67	214.91	566.70	39.94	31.00	63.31	224.39	542.73	1765.65
	Nov	-	96.00	212.88	563.59	44.62	30.92	63.60	218.85	359.54	1590.00
	Dec	-	93.88	191.19	385.16	43.76	32.11	56.55	226.55	1,348.93	2378.13
		175.61	1075.68	2644.19	6445.53	482.91	325.66	778.21	2582.89	5277.16	19787.84

City of Yankton
2023 Joint Powers

Description	January	February	March	April	May	June	July	August	September	October	November	December	Year To Date
Revenue: (accrual)													
Cash long	0.00	0.00	-4.03	-3.00	4.00	0.00	2.54	2.10	2.00	-200.82	0.00	-62.98	-260.19
Yard Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Misc. - Non Taxable	0.00	0.00	4,356.26	0.26	0.26	0.77	0.69	-1.79	-1.60	-1.53	-1.62	-1.55	4,350.15
Rubble	1,477.45	1,796.77	2,816.38	3,761.31	9,474.68	6,261.12	5,889.83	5,693.01	5,355.68	12,173.79	4,145.38	3,758.63	62,604.03
Transfer Fees	112,199.18	107,768.19	138,810.13	150,861.98	171,052.41	160,251.81	168,703.29	169,554.86	152,688.33	162,886.75	143,076.25	125,720.38	1,763,573.56
Metal	170.50	367.40	668.20	1,133.00	1,581.50	1,116.50	638.00	1,587.70	995.50	887.04	1,086.95	1,879.35	12,111.64
Other Operational - Solid Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	113,847.13	109,932.36	146,646.94	155,753.55	182,112.85	167,630.20	175,234.35	176,835.88	159,039.91	175,745.23	148,306.96	131,293.83	1,842,379.19
Expenses: (cash)													
Personal Services	17,422.23	31,245.39	49,964.05	31,633.54	31,221.56	31,284.98	31,343.38	31,026.90	44,390.65	36,903.27	30,817.54	30,330.67	397,584.16
Insurance	0.00	0.00	21,652.35	1,607.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23,259.48
Professional fees	4,571.41	9,799.57	1,765.83	1,433.99	208.93	331.22	173.95	3,862.00	1,225.78	12,595.58	14,373.78	240.44	50,582.48
Audit	0.00	0.00	0.00	0.00	1,101.60	1,008.60	1,152.30	855.90	0.00	123.00	1,851.00	0.00	6,092.40
Publishing & Advertising	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Rental	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Hauling fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Equip repair	0.00	0.00	14.99	19.60	0.00	0.00	0.00	0.00	0.00	2,296.20	0.00	299.14	2,629.93
Motor vehicle repair	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Vehicle fuel & Maint.	6,803.27	15,073.31	10,607.79	11,241.35	20,830.23	11,243.28	12,027.98	10,604.47	3,980.28	5,869.29	22,317.52	7,278.10	137,876.87
Labor, Equip, & Mat'l	619.33	2,185.42	1,065.36	1,619.28	888.02	778.94	1,530.62	871.19	349.46	754.60	836.31	1,110.78	12,609.31
Building repair	1,004.00	0.00	422.88	0.00	0.00	0.00	0.00	0.00	1,131.74	1,328.20	-476.71	0.00	3,410.11
Postage	48.45	28.29	33.00	55.74	41.88	44.76	71.88	0.00	146.79	27.27	47.88	45.99	591.93
Office supplies	47.88	0.00	256.78	83.98	0.00	114.45	0.00	0.00	174.26	206.19	29.95	75.29	988.78
Copy supplies	0.00	0.00	0.00	174.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	174.26
Sml Tools & Hardware	0.00	384.99	0.00	0.00	0.00	0.00	0.00	858.29	0.00	0.00	0.00	0.00	1,243.28
Travel & Learning	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Operating Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Agricultural Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Uniforms	0.00	176.95	0.00	0.00	0.00	0.00	150.00	150.00	0.00	0.00	76.64	0.00	553.59
Electricity	932.74	952.68	850.34	684.19	633.52	628.25	632.81	631.75	738.07	598.64	641.89	786.03	8,710.91
Heating Fuel - Gas	4,539.13	4,607.80	2,800.81	1,603.46	374.85	98.95	64.00	64.00	64.00	64.00	561.64	1,503.67	16,346.31
Water	0.00	301.72	326.92	371.02	383.62	396.22	553.72	623.02	144.22	163.12	150.52	213.52	3,627.62
WW service	0.00	211.86	239.06	286.66	300.26	313.86	483.86	558.66	41.86	62.26	61.28	129.28	2,688.90
Landfill	0.00	23.61	23.61	23.61	23.61	23.61	23.61	23.61	23.61	23.61	26.00	26.00	264.49
Telephone	56.49	68.16	36.45	60.31	67.87	66.01	74.80	69.71	66.06	65.97	66.09	66.10	764.02
Depreciation (est)	22,894.86	22,894.86	22,894.86	22,894.86	-8,850.49	16,545.79	16,545.79	16,545.79	16,545.79	16,545.79	16,545.79	16,545.79	198,549.48
Total Op Expenses	58,939.79	87,954.61	112,955.08	73,792.98	47,225.46	62,878.92	64,828.70	66,745.29	69,022.57	77,626.99	87,927.12	58,650.80	868,548.31
Difference	54,907.34	21,977.75	33,691.86	81,960.57	134,887.39	104,751.28	110,405.65	110,090.59	90,017.34	98,118.24	60,379.84	72,643.03	973,830.88
Capital outlay	0.00	0.00	84,730.70	84,730.70	0.00	0.00	0.00	0.00	0.00	224,861.40	0.00	1,083.92	395,406.72
Non Operating Revenue (Expense)													
Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sale of Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous Reimbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	107.44	0.00	107.44
Compensation Loss & Damage	0.00	1,973.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,973.69
Principal Payment	0.00	0.00	0.00	-33,218.94	0.00	0.00	0.00	0.00	0.00	-33,634.22	0.00	0.00	-66,853.16
Interest Expense	0.00	0.00	0.00	-3,268.87	0.00	0.00	0.00	0.00	0.00	-2,853.59	0.00	0.00	-6,122.46
Total Non Operating	0.00	1,973.69	0.00	-36,487.81	0.00	0.00	0.00	0.00	0.00	-36,487.81	107.44	0.00	-64,772.03
Cash Flow Transfer	58,691.82	54,018.18	66,489.38	78,856.88	82,232.06	81,612.58	82,905.60	83,655.30	77,674.70	78,756.58	71,477.18	63,725.86	880,096.12

City of Yankton
2023 Joint Powers

Description	January	February	March	April	May	June	July	August	September	October	November	December	Year To Date
Joint Recycling													
Revenue: (accrual)													
Aluminum	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Newspaper	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cardboard	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
County Contr.-Recycle	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Tipping Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses:													
Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Professional Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Publishing/Advertising	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Trans. to Vermillion	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Processing Recyclable	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Equip Repair	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Motor Vehicle Repair	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Building Repair & Maint	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Vehicle fuel & Maint.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Copy Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Operating Supplies & Materials	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Uniforms	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Depreciation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Op Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interest Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Difference	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Non Operating Rev (Exp)													
Grant Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
State Loan	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Principal Payment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interest Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Non Operating	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cash Flow Transfer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

This report is based on the following:

Revenue accrual thru December 31, 2023

Expenses thru December 31, 2023 with January A/P bills

JOINT POWERS VERMILLION OPERATIONS

2023

LANDFILL: REVENUE	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTALS
BERESFORD	-	-	-	-	-	-	-	-	-	-	-	-	-
CLAY COUNTY GARBAGE	63,625.35	61,437.47	72,412.78	74,973.52	122,836.64	99,235.97	105,187.03	104,907.15	86,507.31	83,763.21	75,347.56	63,545.13	1,013,779.12
ELK POINT	5,220.36	4,406.71	5,140.43	5,025.54	6,138.33	5,418.50	5,615.53	5,664.36	5,635.50	5,987.38	5,015.56	5,093.84	64,362.04
CENTERVILLE	2,124.57	1,092.80	1,989.13	1,981.93	1,959.17	1,955.28	1,574.00	1,534.03	1,271.52	2,606.86	2,018.56	726.50	20,834.35
COMPOST-YD WASTE-WOOD	23.87	312.80	58.42	702.21	645.66	440.76	1,578.57	1,672.26	382.45	843.87	187.80	717.86	7,566.53
CONTAMINATED SOIL	-	2,939.12	-	14.80	434.20	-	1,354.11	-	4.30	-	-	-	4,746.53
ASBESTOS	196.32	176.81	304.20	343.86	754.68	540.15	573.95	347.74	429.64	238.55	352.94	161.20	4,420.04
WHITE GOODS	51.00	26.50	115.00	123.50	420.75	248.00	346.50	279.05	150.00	308.00	1,872.25	110.89	4,051.44
ELECTRONICS	10.00	30.00	10.00	100.00	165.00	30.00	100.00	328.50	150.00	60.00	80.00	-	1,063.50
TIRES	187.30	619.40	387.00	1,262.80	3,715.40	1,906.90	834.30	2,822.85	1,335.20	1,981.05	674.00	2,515.80	18,242.00
OTHER REVENUE	-	-	-	-	300.00	-	-	-	-	-	-	-	300.00
YANKTON PROFIT TO VERMILLION	-	58,691.82	54,018.18	66,489.38	78,856.88	82,232.06	81,612.58	82,905.60	83,655.30	77,674.70	78,756.58	71,477.18	816,370.26
TOTAL REVENUE	71,438.77	129,733.43	134,435.14	151,017.54	216,226.71	192,007.62	198,776.57	200,461.54	179,521.22	173,463.62	164,305.25	144,348.40	1,955,735.81
TONNAGE IN TRENCH													
ASBESTOS	3.02	2.72	4.68	5.29	11.61	8.31	8.83	5.35	6.61	3.67	5.43	2.48	68.00
CLAY COUNTY GARBAGE	1,120.32	1,060.55	1,261.33	1,337.03	2,092.26	1,702.39	1,795.25	1,832.40	1,482.88	1,436.94	1,331.90	1,092.25	17,545.50
CENTERVILLE GARBAGE	38.28	19.69	35.84	35.71	35.30	35.23	28.36	27.64	22.91	46.97	36.37	13.09	375.39
ELK POINT	94.06	79.40	92.62	90.55	110.60	97.63	101.18	102.06	101.54	107.88	90.37	91.78	1,159.67
YANKTON CO GARBAGE	1,755.36	1,495.87	1,938.12	2,224.24	2,313.57	2,283.73	2,338.53	2,391.64	2,140.67	2,368.14	2,160.63	1,775.54	25,186.04
TOTAL TONNAGE IN TRENCH	3,011.04	2,658.23	3,332.59	3,692.82	4,563.34	4,127.29	4,272.15	4,359.09	3,754.61	3,963.60	3,624.70	2,975.14	44,334.60
OPERATING EXPENDITURES													
TOTAL PERSONNEL	29,149.04	31,611.03	45,239.93	32,105.65	26,924.46	31,146.29	25,419.54	26,749.01	45,279.43	45,277.04	16,764.67	38,715.34	394,381.43
INSURANCE	-	-	-	-	7,396.85	-	-	-	-	11,734.19	-	-	19,131.04
PROFESSIONS SERVICE & FEES	1,639.50	4,015.92	-	22,659.20	11,330.43	22,720.85	4,545.43	1,513.37	907.85	4,356.13	7,605.10	3,206.71	84,500.49
STATE FEES	3,011.04	2,658.23	3,332.59	3,692.82	4,563.34	4,127.29	4,272.15	4,359.09	3,754.61	3,963.60	3,624.70	2,975.14	44,334.60
PROFESSIONAL-LEGAL	-	-	-	-	-	-	-	-	-	-	-	-	-
PROCESSING-REDUCTION	-	-	-	11,297.60	-	-	-	2,493.20	5,133.60	3,234.70	-	-	22,159.10
PUBLISHING & ADVERTISING	-	-	-	83.40	139.77	93.00	14.90	2,767.35	25.00	61.92	-	-	3,185.34
MOTOR REPAIR & MAINT.	522.41	829.82	-	173.67	643.02	15.00	-	-	-	65.99	180.53	-	2,430.44
EQPT REPAIR & MAINT.	1,316.87	33,025.00	19,267.67	17,773.56	2,494.99	4,132.77	4,801.09	2,997.31	6,694.51	11,862.84	2,323.37	3,026.82	109,716.80
BLDG REPAIR & MAINT.	-	5,103.54	696.03	79.00	-	1,337.46	2,216.84	-	-	692.53	-	-	10,125.40
FACILITY REPAIRS & MAINT.	46.98	415.69	-	1,677.87	106.28	2,436.39	280.19	421.86	3,113.39	112.47	3,241.60	59.98	11,912.70
OFFICE SUPPLIES	-	-	-	95.96	-	-	15.15	18.88	-	-	-	-	129.99
OPERATING SUPPLIES & MATERIALS	19,553.36	22,884.35	2,578.42	9,151.03	14,432.96	26,132.20	12,399.62	16,108.28	9,744.15	9,756.50	2,128.41	18,057.05	162,926.33
MOTOR FUEL & SUPPLIES	260.99	6,481.21	4,189.83	6,357.06	3,771.60	7,061.17	3,374.78	4,549.08	5,466.46	7,507.20	7,334.45	5,968.13	62,321.96
COPY SUPPLY	-	-	1.13	17.00	-	1.52	100.98	-	-	11.49	78.92	10.64	221.68
POSTAGE	1.02	1.12	2.24	-	1.54	8.57	-	-	153.44	40.80	-	-	208.73
UNIFORMS	162.40	519.96	157.80	836.48	185.20	186.12	268.98	107.40	223.00	263.54	529.14	212.86	3,652.88
TRAVEL & TRAINING	475.95	-	-	475.95	-	-	475.95	400.00	-	-	606.74	-	2,434.59
ELECTRICITY	-	1,762.35	1,764.84	1,721.08	1,249.15	1,283.41	1,307.10	1,125.53	1,388.06	1,306.43	1,445.69	1,240.33	15,593.97
WATER	-	55.30	60.60	60.60	65.90	211.20	285.00	211.20	264.50	211.20	103.00	103.00	1,631.50
HEATING FUEL-GAS	4,800.68	-	3,576.16	5,621.33	-	-	-	-	-	1,459.01	-	1,902.60	17,359.78
TELEPHONE	792.24	96.62	412.12	254.13	570.08	254.13	254.17	520.39	254.40	254.72	254.72	121.94	4,039.66
DEPRECIATION	21,082.00	21,082.00	21,082.00	21,082.00	21,082.00	21,082.00	23,488.00	23,488.00	23,488.00	23,488.00	23,488.00	23,488.00	267,420.00
TRENCH DEPLETION	16,169.28	19,637.57	25,485.08	28,245.54	34,909.55	31,562.82	31,209.28	27,627.57	23,668.03	25,018.69	23,187.26	17,780.22	304,500.89
CLOSURE/POSTCLOSURE RESERVE	903.43	797.47	999.78	1,107.85	1,369.00	1,238.19	1,281.65	1,307.73	1,126.38	1,189.08	1,087.41	892.54	13,300.51
AMORTIZATION OF PERMIT	145.38	128.33	160.88	178.27	220.30	199.24	206.24	210.44	181.25	191.34	174.98	143.62	2,140.27
TOTAL OPERATING EXPENSES	100,032.57	151,105.51	129,007.10	164,747.05	131,456.42	155,229.62	116,217.04	116,975.69	130,866.06	152,059.41	94,158.69	117,904.92	1,559,760.08
LANDFILL OPERATING PROFIT	(28,593.80)	(21,372.08)	5,428.04	(13,729.51)	84,770.29	36,778.00	82,559.53	83,485.85	48,655.16	21,404.21	70,146.56	26,443.48	395,975.73

JOINT POWERS VERMILLION OPERATIONS

2023

CAPITAL EXPENDITURES:													
BUILDING & STRUCTURES													-
FURNITURE & EQUIPMENT													-
MACHINERY & AUTO	-	-	-	44,172.00	237.51	-	-	-	-	-	-	-	44,409.51
LANDFILL DEVELOPMENT	-	52,550.75	-	43,949.25	-	7,943.12	217,746.69	3,607.45	627,176.98	305,154.59	44,893.36	68,176.49	1,371,198.68
TOTAL CAPITAL EXPENDITURES	-	52,550.75	-	88,121.25	237.51	7,943.12	217,746.69	3,607.45	627,176.98	305,154.59	44,893.36	68,176.49	1,415,608.19
NON OPERATING REVENUE (EXPENSE)													
INTEREST INCOME	5,145.81	5,548.49	6,886.51	8,689.47	9,258.25	9,696.42	10,704.46	10,079.37	10,007.28	10,673.08	10,131.28	3,522.54	100,342.96
SALE OF EQUIPMENT													-
YANKTON OPERATING TRANSFER													-
STATE GRANT	-	-	-	-	-	-	-	-	-	-	-	242,350.86	242,350.86
FEDERAL GRANT THROUGH STATE													-
STATE LOAN	-	-	-	-	-	-	-	-	-	-	-	969,403.00	969,403.00
INSURANCE REIMBURSEMENT													-
CONTRIBUTED CAPITAL	-	-	-	3,771.00	(15.00)	-	-	-	-	-	-	-	3,756.00
FIRE RELATED EXPENSES													-
BUILDING INSURANCE RESERVE													-
PRINCIPAL PAYMENT	-	(18,943.51)	-	-	(30,170.67)	-	-	(19,228.73)	(29,460.33)	-	(30,568.87)	(29,598.43)	(157,970.54)
INTEREST EXPENSE	-	(8,375.70)	-	-	(8,683.72)	(42,750.84)	-	(8,090.48)	(6,060.05)	-	(8,285.52)	(5,921.95)	(88,168.26)
BOND ISSUANCE COSTS	-	-	-	-	-	-	-	-	-	(23,000.00)	-	-	(23,000.00)
TOTAL NON OPERATING REVENUE-EXPENSE	5,145.81	(21,770.72)	6,886.51	12,460.47	(29,611.14)	(33,054.42)	10,704.46	(17,239.84)	(25,513.10)	(12,326.92)	(28,723.11)	1,179,756.02	1,046,714.02
LANDFILL GAIN (LOSS)	(23,447.99)	(95,693.55)	12,314.55	(89,390.29)	54,921.64	(4,219.54)	(124,482.70)	62,638.56	(604,034.92)	(296,077.30)	(3,469.91)	1,138,023.01	27,081.56

JOINT POWERS VERMILLION OPERATIONS
2023

RECYCLING

REVENUE	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTALS
PLASTIC	-	3,182.50	-	-	6,786.70	-	-	2,589.30	-	385.50	2,896.00	-	15,840.00
TIN	3,160.50	-	-	395.92	-	-	-	-	-	-	296.50	-	3,852.92
ALUMINUM VERMILLION	-	-	6,618.48	-	-	-	6,745.96	209.17	-	-	-	-	13,573.61
NEWSPRINT VERMILLION	902.25	-	-	-	-	1,101.00	-	-	-	1,153.35	-	-	3,156.60
CARDBOARD VERMILLION	279.69	1,957.86	2,943.28	2,618.56	1,797.87	1,103.20	5,781.66	2,912.01	1,686.35	1,076.85	6,060.61	1,457.59	29,675.53
OTHER MATERIAL	-	-	144.07	-	-	-	-	693.25	-	-	235.40	455.10	1,527.82
HIGH GRADE PAPER VERMILLION	-	-	-	-	-	-	-	-	-	-	-	2,754.60	2,754.60
YANKTON CONTRIBUTION	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE	4,342.44	5,140.36	9,705.83	3,014.48	8,584.57	2,204.20	12,527.62	6,403.73	1,686.35	2,615.70	9,488.51	4,667.29	70,381.08

OPERATING EXPENDITURES:

TOTAL PERSONNEL EXPENSES	13,288.91	15,469.25	25,225.06	17,415.12	19,004.00	21,451.37	19,981.12	17,967.55	25,828.75	25,146.46	12,711.49	25,692.11	239,181.19
INSURANCE	-	-	-	-	1,337.89	-	-	-	-	2,720.75	-	-	4,058.64
PROFESSIONAL SERVICES & FEES	-	160.95	401.10	160.95	41.10	333.91	510.95	41.10	41.10	213.45	483.15	41.10	2,428.86
HAZARDOUS WASTE COLLECTION	-	-	-	504.00	55,089.10	-	-	-	-	-	500.00	-	56,093.10
PUBLISHING & ADVERTISING	-	169.95	34.95	34.95	34.95	41.95	34.95	34.95	34.95	34.95	34.95	90.85	582.35
MOTOR VEHICLE REPAIR & MAINT.	-	-	7.93	-	352.64	15.00	19.99	-	-	-	-	-	395.56
EQUIPMENT REPAIR & MAINTENANCE	-	-	209.33	1,733.01	-	-	2,643.97	37.62	117.00	-	620.34	-	5,361.27
BLDG REPAIR & MAINTENANCE	263.97	257.00	(1,274.09)	2,835.09	55.00	55.00	55.00	55.00	55.00	3,988.37	55.00	55.00	6,455.34
OFFICE SUPPLIES	-	-	5.72	-	-	-	-	18.88	-	-	-	-	24.60
OPERATING SUPPLIES	29.97	-	-	-	9.97	-	-	983.20	-	3,724.80	379.65	-	5,127.59
MOTOR VEHICLE FUEL & SUPPLIES	104.43	733.37	537.76	155.13	459.21	445.42	215.35	454.66	624.45	525.78	111.90	533.25	4,900.71
COPY SUPPLIES	-	-	42.11	17.00	-	1.52	0.06	-	-	78.45	-	21.51	160.65
POSTAGE	0.25	0.28	0.56	-	0.39	2.14	-	-	-	-	-	-	3.62
FREIGHT	-	1,200.00	1,210.00	1,390.00	1,160.00	1,280.00	1,280.00	1,230.00	1,280.00	1,310.00	1,310.00	1,280.00	13,930.00
UNIFORMS	-	-	-	-	-	-	-	-	-	-	249.92	-	249.92
MATERIALS PURCHASES	114.00	95.00	396.00	316.40	100.00	260.50	462.75	64.00	321.50	58.50	219.00	457.75	2,865.40
REVENUE SHARING	-	-	-	1,217.35	-	1,027.77	-	-	1,134.39	-	-	279.82	3,659.33
TRAVEL & TRAINING	634.60	-	-	634.60	-	-	634.60	-	-	-	666.32	-	2,570.12
ELECTRICITY	478.78	468.85	442.26	458.28	418.91	479.02	549.92	548.64	546.37	432.91	438.56	447.89	5,710.39
WATER	29.35	29.94	29.40	29.42	29.21	29.54	29.28	29.80	29.72	29.68	30.03	29.91	355.28
SEWER	36.98	36.98	500.00	39.02	39.02	39.02	39.02	39.02	39.02	39.02	39.02	39.02	925.14
HEATING FUEL-GAS	-	1,764.93	1,551.36	1,293.93	188.34	-	-	-	-	111.39	-	250.52	5,160.47
TELEPHONE	545.88	-	16.00	8.00	8.00	8.00	16.00	8.00	8.00	8.00	8.00	-	633.88
DEPRECIATION	3,972.00	3,972.00	3,972.00	3,972.00	3,972.00	3,972.00	4,172.00	4,172.00	4,172.00	4,172.00	4,172.00	4,172.00	48,864.00
TOTAL OPERATING EXPENDITURES	19,499.12	24,358.50	33,307.45	32,214.25	82,299.73	29,442.16	30,644.96	25,684.42	34,232.25	42,594.51	22,029.33	33,390.73	409,697.41

RECYCLING OPERATING PROFIT	(15,156.68)	(19,218.14)	(23,601.62)	(29,199.77)	(73,715.16)	(27,237.96)	(18,117.34)	(19,280.69)	(32,545.90)	(39,978.81)	(12,540.82)	(28,723.44)	(339,316.33)
----------------------------	-------------	-------------	-------------	-------------	-------------	-------------	-------------	-------------	-------------	-------------	-------------	-------------	--------------

CAPITAL EXPENDITURES:

BUILDING & STRUCTURES	-	-	-	-	-	-	-	-	-	-	-	-	-
FURNITURE & MINOR EQUIPMENT	-	-	-	-	-	-	-	-	-	-	-	-	-
MACHINERY & AUTO EQUIPMENT	-	-	-	44,172.00	237.51	-	4,876.99	-	-	-	-	-	49,286.50
TOTAL CAPITAL EXPENDITURES	-	-	-	44,172.00	237.51	-	4,876.99	-	-	-	-	-	49,286.50

NON OPERATING REVENUE:

STATE GRANT	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL RECYCLING GAIN (LOSS)	(15,156.68)	(19,218.14)	(23,601.62)	(73,371.77)	(73,952.67)	(27,237.96)	(22,994.33)	(19,280.69)	(32,545.90)	(39,978.81)	(12,540.82)	(28,723.44)	(388,602.83)

TOTAL VERMILLION JOINT POWERS
GAIN (LOSS)

(38,604.67)	(114,911.69)	(11,287.07)	(162,762.06)	(19,031.03)	(31,457.50)	(147,477.03)	43,357.87	(636,580.82)	(336,056.11)	(16,010.73)	1,109,299.57	(361,521.27)
--------------------	---------------------	--------------------	---------------------	--------------------	--------------------	---------------------	------------------	---------------------	---------------------	--------------------	---------------------	---------------------

JOINT POWERS VERMILLION OPERATIONS
2023

MISSOURI VALLEY RECYCLING
TONNAGE MARKETED

	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTALS
Magazines -30405	-	-	-	-	-	-	-	-	-	-	-	-	-
PLASTIC -30406	-	16.75	-	-	23.30	-	-	8.63	-	1.29	18.10	-	68.07
TIN -30407	21.07	-	-	-	-	-	-	-	-	-	-	-	21.07
V-ALUMINUM -30408	-	-	5.01	-	-	-	6.49	0.19	-	-	-	-	11.69
V-NEWSPRNT -30409	20.05	-	-	-	-	22.02	-	-	-	20.97	-	-	63.04
V-CARDBOARD -30410	21.90	66.08	111.40	88.67	89.14	21.90	88.03	66.96	44.66	22.08	88.39	21.92	731.13
OTHER METALS/MATERIALS -30411	-	-	-	-	-	-	-	0.12	-	-	-	-	0.12
HIGH GRADE PAPER -30412	-	-	-	-	-	-	-	-	-	-	-	22.06	22.06
TOTAL TONNAGE	63.02	82.83	116.41	88.67	112.44	43.92	94.52	75.90	44.66	44.34	106.49	43.98	917.18

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota for the transfer of location of a Retail (on-off sale) Malt Beverage & SD Farm Wine License for July 1, 2023 to June 30, 2024 from Chuck Stop LLC d/b/a Chuck Stop (Charles Rezac, Owner), 800 Summit Street, Yankton, South Dakota to Diggers, Inc. d/b/a The Fox Den (Larry Olson, Owner), 511 West 4th Street, Suite C, Yankton, South Dakota.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, February 12, 2024 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Career Manufacturing Technical Education Academy, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota
this 22nd day of January, 2024.



Lisa Yardley
FINANCE OFFICER

____ Voice Vote

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that a Special Events Alcoholic Beverage License Application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a Special (on-sale) Malt Beverage Retailers License and a Special (on-sale) Wine Retailers License for 1 day, February 24, 2024, from The Center (Kriss Thury, Executive Director), 900 Whiting Drive, Yankton, South Dakota.

NOTICE IS FURTHER GIVEN that a public hearing on the application will be held on Monday, February 12, 2024 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Career Manufacturing Technical Education Academy, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota
This 22nd day of January, 2024.

A handwritten signature in cursive script that reads "Lisa Yardley".

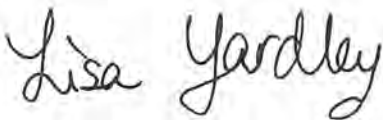
Lisa Yardley
FINANCE OFFICER

NOTICE OF HEARING UPON APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton for a Special On-Sale Liquor License for one day, February 14, 2024, from Flusswerks, LLC dba 1872 Saloon/ Levee Street Steakhouse at 100 Douglas, Suite 101.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, February 12, 2024 at 7:00 p.m. in the City of Yankton Community Meeting Room at the Career Manufacturing Technical Education Academy, 1200 West 21st Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota
this 22nd day of January, 2024.



Lisa Yardley
FINANCE OFFICER

MEMORANDUM #24-22***Second Reading and Public Hearing***

To: Yankton City Commission
 From: Ross K. Den Herder, City Attorney & Lisa Yardley, Finance Officer
 Date: January 15, 2024
 Re: Alcohol License Fees Ordinance Second Reading Ordinance #1077

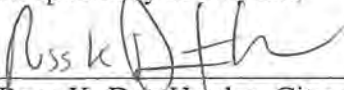
Due to the statutory cap for on- and off-sale liquor licenses, we understand that the City of Yankton has not had the lawful ability to issue a new off-sale liquor license since the 1980's. However, the City collects renewal fees on an annual basis. The applicable statute (SDCL 35-4-2) permits a municipality to set a fee for "renewal" of an off-sale renewal no less than \$300, nor more than \$500. In 1991, the City Commission adopted Ordinance Sec. 3-2, which established the "fee" for an "off-sale dealer" at \$500, thus maximizing the renewal fee permitted under the statute. There is no indication that in the passage of Ordinance Sec. 3-2 that the City Commission contemplated anything other than "renewal" of off-sale licenses when it set this fee.

For that reason, the proposed change to Ordinance Sec. 3-2 clarifies the language to align with the Commission's original intent that the established fee applies only to renewal of liquor licenses. No change has been made to the amount of the proposed fee, which is still set at the maximum fee of \$500 per year. Remaining changes to Sec. 3-2 make the same adjustments to the other types of alcohol licenses issued by the City with specific reference to each license's statutory license type.

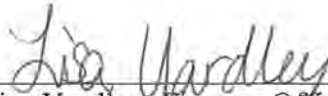
The proposed new Sec. 3-23 adopts into law a sealed bidding procedure similar to the process currently adopted into ordinance by Sioux Falls. It mirrors the procedure used by City Staff when the available off-sale liquor license was let for sealed bid auction last fall. The process is also similar to the bidding process used by contractors to bid public improvements. It provides a fair and competitive framework for all citizens interested in acquiring an available license. Staff are comfortable with this process.

If adopted, when the Commission wishes to attempt to re-auction the new off-sale liquor license, the Commission will need to consider whether to establish a new minimum bid amount and set that amount and a bidding application fee by separate resolution.

Respectfully submitted,



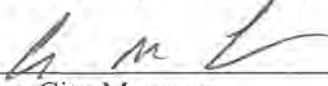
 Ross K. Den Herder, City Attorney



 Lisa Yardley, Finance Officer

Recommendation: Staff recommends approval of the proposed Ordinance #1077.

I concur with this recommendation.
 I do not concur with this recommendation.



 Amy Leon, City Manager

_____ Roll Call

ORDINANCE NO. 1077

AN ORDINANCE CLARIFYING THE FEE STRUCTURE FOR ALCOHOL LICENSE RENEWAL AND THE METHOD FOR ISSUANCE OF ON-SALE AND OFF-SALE LIQUOR LICENSES ISSUED BY THE CITY OF YANKTON.

WHEREAS, the Yankton City Attorney and the City's Finance Office staff determined that current Ordinance 3-2 is does not clearly reflect the Commission's original intent to establish fees as prescribed therein only for the renewal of alcohol licenses (and not for the issuance of alcohol licenses); and therefore, a revised Ordinance 3-2 is necessary to clarify that such fees are for alcohol license renewal only with fees established in a manner corresponding with SDCL 35-4-2; and

WHEREAS, the City Commission has deemed it prudent and appropriate to establish a fair and competitive procedure to issue available on-sale and off-sale liquor licenses to maximize the revenue to be raised by the City of Yankton for the benefit of its citizens.

NOW THEREFORE, BE IT ORDAINED, by the Board of City Commissioners of the City of Yankton that:

Section 3-2 is hereby amended to read as follows:

Sec. 3-2. License Classification and Renewal Fees.fees.

The following classifications and fees are established for renewal of alcohol licenses in the City of Yankton:dealers in distilled spirits, wines and malt beverages:

- (a) On-sale dealer liquor license issued under SDCL 35-4-2(4): Any person who sells or keeps for sale any alcoholic beverages other than malt beverages or "wine only" for consumption on the premises where sold\$1,500.00.
- (b) Off-sale dealer liquor license issued under SDCL 35-4-2(3): Any person who sells or keeps for sale any alcoholic beverage other than malt beverages or "wine only" for consumption off the premises where sold \$500.00.
- (c) On- and off-sale wine and cider retailers license issued under SDCL 35-4-2(12):dealer in wine only \$500.00.
- (d) On- and off-sale malt beverage and South Dakota farm winery wine license issued under SDCL 35-4-2(16): \$300.00.
- (e) Any other alcohol license renewal or issuance fee shall be as prescribed by State Statute, or if not so prescribed, then as set by resolution of the Yankton Board of City Commissioners.

A new Section 3-23 is hereby added to the Yankton Municipal Code of Ordinances to read as follows:

Sec. 3-23. On-Sale and Off-Sale Liquor License Sealed Bid Issuance Procedures.

The following sealed bid procedure shall apply any time the Yankton Board of City Commissioners elects to issue one or more off-sale or on-sale liquor licenses that has become available to be issued per SDCL 35-4-10 (off-sale liquor licenses) or per SDCL 35-4-11 (on-sale liquor licenses):

- (a) The City shall cause to be published a notice of sealed bid auction in a legal newspaper with general circulation in the area, with the publication at least once not less than ten calendar days prior to the date of the sealed bid opening. The notice shall state the number of off-sale or on-sale liquor licenses to be sold by sealed bid, the time, date, and place for the opening of sealed bids, and that bids shall be made on a form available from the City. The notice shall also state that the City reserves the right to reject any or all bids and that a bidder must conform to the requirements of South Dakota law and Yankton City Ordinance to qualify as an alcoholic beverage licensee.
- (b) Sealed bids shall be made using a form provided by the city, which will require specifying the location where the on-sale liquor license or off-sale liquor license will be used and the amount of the bid for each specific license set for auction. Only one sealed bid will be accepted per location and per owner. The sealed bids must be filed with the City prior to the time and date specified in the notice. Each bid shall contain the bid form, along with a nonrefundable application fee in an amount set by resolution of the Yankton Board of City Commissioners. The City shall not accept any bids tendered to the City after the time and date specified in the notice.
- (c) On the date, time, and place for the opening of bids, all sealed bids will be opened, and bidders will be listed in sequential order from highest to lowest bid. The order for tie bids will be determined by the earliest date and time the bid was received by the City.
- (d) The Yankton Board of City Commissioners may establish by resolution a minimum bid for an on-sale or off-sale liquor license. In such event, a bid shall not be eligible unless the bid amount is equal to or greater than the minimum bid as set by such resolution. If the City receives no bids for an amount equal or greater than the minimum bid established by the Board of City Commissioners, the Board of City Commissioners may elect not to issue the unissued license, or may elect to modify the minimum bid amount and restart the sealed bid process as prescribed by this Ordinance. Any such minimum bid amount shall be included within the published notice of sealed bid auction required by this Ordinance.
- (e) The bidder providing the highest bid for a given license shall be notified in writing of their conditional award. The issuance of the license shall be conditioned upon the eligibility of the bidder to hold the license, suitability of the proposed premises upon which alcoholic beverages will be sold, active use of the license within 120 calendar days of issuance, and compliance with all other state law and city ordinance

requirements and codes, including but not limited to then-applicable zoning, building, and maintenance codes. The Board of City Commissioners reserves the right to stipulate such other and further conditions for issuance of the license by resolution based upon suitable person and suitable location.

- (f) If no conditional use permit is required, conditionally awarded bidders must submit a completed uniform alcoholic beverage license application along with the liquor license issuance fee in the amount of the conditionally awarded bid, to the City Finance Office within ten (10) business days of the date of written notice of conditional award.
- (g) If a conditional use permit is required for the location of a conditionally awarded bidder, the conditionally awarded bidder must submit a conditional use permit application within fifteen (15) calendar days of the date of written notice of conditional award. The conditional use permit process must be concluded with final approval by the Yankton City Board of Adjustment within sixty (60) calendar days of the date of written notice of conditional award unless extended by resolution of the Yankton Board of City Commissioners. Upon receiving the conditional use permit, the conditionally awarded bidder must submit the uniform alcoholic beverage license application and the liquor license fee, in the amount of the conditionally awarded bid, to the city within ten (10) business days of receiving the conditional use permit.
- (h) If one or more of the highest bidders receiving a conditional award do not meet all conditions as prescribed in the ordinance, or if the Board of City Commissioners fails to approve the issuance based upon, the next highest eligible and acceptable bid for each such license may be conditionally accepted in the same manner as the prior higher bid(s). If a bidder voluntarily withdraws a conditionally awarded bid prior to submitting the uniform alcoholic beverage license application, that bidder shall be deemed ineligible to provide a bid for issuance of a future newly issued on-sale or off-sale liquor license from the City for a period of three (3) years.
- (i) After all new on-sale or off-sale liquor licenses have been approved (or if all bidders or bids have been rejected) by the Board of City Commissioner, the time period for executing these procedures shall be closed. Any remaining on-sale or off-sale liquor license bids shall be deemed ineligible for further consideration. Any additional on-sale or off-sale liquor licenses that may become available or any renewed or modified sealed bid auction if no license is issued in accordance with these procedures shall require a new sealed bid process as prescribed in the manner set forth in this Ordinance with a new published notice and all new sealed bids from all bidders.
- (j) Proceeds from the issuance of an on-sale or off-sale liquor license in accordance with this sealed bid process shall be deposited into the City's General Fund.
- (k) Substantial good faith compliance with the foregoing procedures is sufficient for the issuance of a liquor license in accordance with the sealed bid procedures prescribed by this Ordinance. No license issued by the City in accordance with this Ordinance shall be terminated or revoked due to failure by the awarded bidder or by the City to strictly

adhere to the procedures set forth in this Ordinance absent bad faith, misrepresentation, or fraud by the licensee.

The number of on-sale and off-sale dealers in alcoholic beverages other than wine retailers and malt beverage retailers and dealers licensed by the city shall not exceed the maximum number allowed by SDCL 35-4-10 (off-sale liquor license limit) or SDCL 35-4-11 (on-sale liquor license limit).

Savings Clause. Should any section, subsection, clause, term, or provision of this Ordinance be declared by the Court to be invalid, such invalidity shall not effect the validity of the remainder of the Ordinance as a whole, or any other part thereof, other than the part so declared to be invalid.

Dated this ___ day of January, 2024.

CITY OF YANKTON

ATTEST:

Stephanie Moser, Mayor

Lisa Yardley, Finance Officer
(SEAL)

First Reading:
Second Reading:
Published:
Effective:

Memorandum #24-17


To: City Manager
From: Finance Department
Date: January 22, 2024
Subject: Special Events Alcoholic Beverage License
Applicant: Boomer's Lounge

Type of License:

Special On-sale Malt Beverage Retailers License
 Special On-sale Wine Retailers License
 Special On-sale Liquor License

The Finance Department has received a Special Events Alcoholic Beverage License Application for a Special On-sale Liquor License for one day, January 26, 2024, from Boomer's, Inc. (Kim Braunesreither, Owner/Vice-President), d/b/a Boomer's Lounge, 100 E. 3rd Street, Yankton, South Dakota. The event will take place at the Meridian Venue, 101 E. 3rd Street, Yankton, South Dakota.

The Finance Department has provided the above referenced application to the Community and Economic Development Department, the Fire Department and the Police Department to ensure that the premises and the applicant conform to the provisions of the City of Yankton Municipal Code of Ordinances. An inspection by the Fire Marshal and the Building Inspector revealed that the event premises is in compliance with all building and fire codes. A police check on the applicant revealed no felony convictions or warrants in South Dakota. After reviewing said information, it appears to the Finance Department that the above applicant is in compliance with the City of Yankton Municipal Code of Ordinances as relates to the submitted application.


Lisa Yardley
Finance Officer

Roll Call

Memorandum #24-18

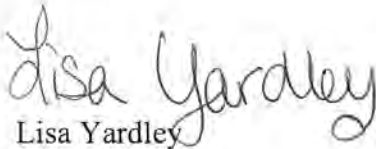
To: City Manager
From: Finance Department
Date: January 22, 2024
Subject: Special Events Alcoholic Beverage License
Applicant: Ben's Brewing Co.

Type of License:

- Special On-sale Malt Beverage Retailers License
- Special On-sale Wine Retailers License
- Special On-sale Liquor License

The Finance Department has received a Special Events Alcoholic Beverage License Application for a Special On-sale Liquor License for one day, April 6, 2024, from Hanten, Inc., (Ben Hanten, President), d/b/a Ben's Brewing Co., 222 West 3rd Street, Yankton, South Dakota. The event will take place at the St. Benedict Dining Room, 1500 St. Benedict Drive, Yankton, South Dakota.

The Finance Department has provided the above referenced application to the Community and Economic Development Department, the Fire Department and the Police Department to ensure that the premises and the applicant conform to the provisions of the City of Yankton Municipal Code of Ordinances. An inspection by the Fire Marshal and the Building Inspector revealed that the event premises is in compliance with all building and fire codes. A police check on the applicant revealed no felony convictions or warrants in South Dakota. After reviewing said information, it appears to the Finance Department that the above applicant is in compliance with the City of Yankton Municipal Code of Ordinances as relates to the submitted application.


Lisa Yardley
Finance Officer

Roll Call

Memorandum #24-19

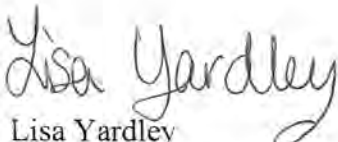
To: City Manager
From: Finance Department
Date: January 22, 2024
Subject: Special Events Alcoholic Beverage License
Applicant: Yankton Elks Lodge #994

Type of License:

- Special On-sale Malt Beverage Retailers License
- Special On-sale Wine Retailers License
- Special On-sale Liquor License

The Finance Department has received a Special Events Alcoholic Beverage License Application for a Special On-sale Liquor License for one day, February 3, 2024, from Yankton Elks Lodge #994, (Joe Sparks, Exalted Ruler), 504 West 27th Street, Yankton, South Dakota. The event will take place at the NFAA Archery Center, 800 Archery Lane, Yankton, South Dakota.

The Finance Department has provided the above referenced application to the Community and Economic Development Department, the Fire Department and the Police Department to ensure that the premises and the applicant conform to the provisions of the City of Yankton Municipal Code of Ordinances. An inspection by the Fire Marshal and the Building Inspector revealed that the event premises is in compliance with all building and fire codes. A police check on the applicant revealed no felony convictions or warrants in South Dakota. After reviewing said information, it appears to the Finance Department that the above applicant is in compliance with the City of Yankton Municipal Code of Ordinances as relates to the submitted application.


Lisa Yardley
Finance Officer

Roll Call

Memorandum #24-20

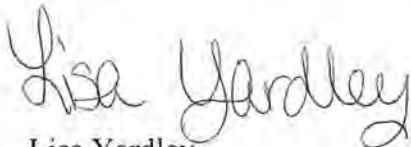
To: City Manager
 From: Finance Department
 Date: January 22, 2024
 Subject: Special Events Alcoholic Beverage License
Applicant: Boomer's Lounge

Type of License:

Special On-sale Malt Beverage Retailers License
 Special On-sale Wine Retailers License
 Special On-sale Liquor License

The Finance Department has received a Special Events Alcoholic Beverage License Application for a Special On-sale Liquor License for one day, February 10, 2024 from Boomer's, Inc., (Kim Braunesreither, Owner/Vice-President), d/b/a Boomer's Lounge, 100 E. 3rd Street, Yankton, South Dakota. The event will take place at the Meridian Venue, 101 E. 3rd Street, Yankton, South Dakota.

The Finance Department has provided the above referenced application to the Community and Economic Development Department, the Fire Department and the Police Department to ensure that the premises and the applicant conform to the provisions of the City of Yankton Municipal Code of Ordinances. An inspection by the Fire Marshal and the Building Inspector revealed that the Applicant is in compliance with all building and fire codes. A police check on the Owner/Vice-President revealed no felony convictions or warrants in South Dakota. After reviewing said information, it appears to the Finance Department that the above applicant is in compliance with the City of Yankton Municipal Code of Ordinances as relates to the submitted application.



Lisa Yardley
 Finance Officer

Roll Call

Memorandum #24-16

To: City Commission
From: Finance Officer
Date: January 10, 2024
Subject: Introduction and First Reading and Setting February 12, 2024 as the Second Reading and Public Hearing of Ordinance No. 1078, Supplement #1 to Ordinance No.1074, the 2024 Annual Appropriation Ordinance

Attached is "Ordinance No.1078" amending "Ordinance No. 1074", the 2024 annual appropriations ordinance. This supplemental appropriations ordinance is prepared to re-appropriate for those projects which were budgeted or contracted in 2023 but not completed. I have *italicized and underlined* the actual expenditure estimates that were originally budgeted in 2023. The other numbers are just the sub-totals, totals, and how the transfers and funding flow through the actual budget ordinance.

SECTION I – GENERAL FUND

1. *Information Services from \$37,000.00 to \$188,759.00, an increase of \$151,759.00 for the technology related equipment in account 101.105.350 budgeted in 2023 but not completed.* This increases Information Services total appropriations from \$559,376.00 to \$711,135.00, an increase of \$151,759.00. Financing for this increase will be from monies carried over into 2024.
2. *Community Development from \$80,000.00 to \$150,000.00, an increase of \$70,000.00 for the Comprehensive Plan in account 101.106.350 budgeted in 2023 but not yet completed.* This increases Community Development total appropriations from \$713,661.00 to \$783,661.00, an increase of \$70,000.00. Financing for this increase will be from monies carried over into 2024.
3. **Total General Government** from \$3,261,592.00 to \$3,483,351.00, an increase of \$221,759.00 for the projects listed in #1-2 above.
4. *Police Department from \$262,000.00 to \$268,540.00, an increase of \$6,540.00 in account 101.111.350 (\$6,540.00 for tasers ordered but not yet received).* This increases Police Department total appropriations from \$4,230,315.00 to \$4,236,855.00, an increase of \$6,540.00. Financing for this increase will be from monies carried over into 2024.
5. *Fire Department from \$279,000.00 to \$354,00.00, an increase of \$75,000.00 in account 101.114.350 (\$75,000.00 for radios ordered but not yet received).* This increases Fire Department total appropriations from \$1,231,322.00 to \$1,306,322.00, an increase of \$75,000.00. Financing for this increase will be from monies carried over into 2024.
6. **Total Public Safety** from \$5,466,922.00 to \$5,548,462.00, an increase of \$81,540.00 for the projects listed in #4-5 above.
7. *Engineering from \$1,000.00 to \$2,000.00, an increase of \$1,000.00 in account 101.122.350 for office furniture budgeted in 2023 but not purchased.* This increases Engineering total

- appropriations from \$769,749.00 to \$770,749.00, an increase of \$1,000.00. Financing for this increase will be from monies carried over into 2024.
8. **Street and Highway** from \$85,000.00 to \$583,733.00, an increase of \$498,733.00 in account 101.123.320 (\$293,000.00 for Active Transportation Plan Improvements budgeted in 2023, but not completed and \$205,733.00 for upgrades to the former "Hardscapes Building" budgeted in 2023 but not completed); and from \$561,000.00 to \$1,247,691.00, an increase of \$686,691.00 in account 101.123.350 (\$9,691.00 for flatbed, \$15,000 for skid steer backhoe, \$15,000 to replace snow plow, \$15,000 for snow box, \$17,000 for concrete truss screed, \$190,000 for truck ordered and to be delivered in 2024, \$200,000 for new truck underbody plow ordered and to be delivered in 2024, and \$225,000 for new loader ordered and to be delivered in 2024). This increases Street and Highway total appropriations from \$2,607,442.00 to \$3,792,866.00, an increase of \$1,185,424.00. Financing for this increase will be from monies carried over into 2024.
 9. **City Hall** from \$5,000.00 to \$85,797.00, an increase of \$80,797.00 in account 101.125.350 for City Hall wiring / data wiring improvements budgeted in 2023 but not accomplished. This increases City Hall total appropriations from \$460,062.00 to \$540,859.00, an increase of \$80,797.00. Financing for this increase will be from monies carried over into 2024.
 10. **Chan Gurney Airport** from \$10,000.00 to \$20,800.00, an increase of \$10,800.00 in account 101.127.301 (\$2,000.00 for airport landscaping, \$3,800.00 for roof maintenance, and \$5,000.00 to replace floor coverings) budgeted in 2023 but not completed; and from \$5,000.00 to \$10,000.00, an increase of \$5,000.00 in account 101.127.320 (\$5,000.00 for signage and runway appurtenances ordered and not yet delivered); and from \$30,000.00 to \$33,000.00, an increase of \$3,000.00 in account 101.127.350 (\$1,000.00 for furniture replacement and \$2,000.00 for security system). This increases Chan Gurney Airport total appropriations from \$702,527.00 to \$721,327.00, an increase of \$18,800.00. Financing for this increase will be from monies carried over into 2024.
 11. **Total Public Works** from \$5,063,239.00 to \$6,349,260.00, an increase of \$1,286,021.00 for the projects listed in #7-10 above.
 12. **Other Financing Uses / Transfers Out** from \$2,140,290.00 to \$2,180,533.00, an increase of \$40,243.00 in account 101.182.620 Transfer to Parks & Rec. for the project listed in #16 below; from \$134,484.00 to \$159,484.00, an increase of \$25,000.00 in 101.182.623 Transfer to Marne Creek for the project listed in #17 below; from \$879,964.00 to \$1,077,985.00, an increase of \$198,021.00 in account 101.182.627 Transfer to Dispatch for the projects explained in #19 below; and from \$187,000.00 to \$687,965.00, an increase of \$500,965.00 in account 101.182.653 Transfer to Park Capital for the projects explained in #26 below. This increases Other Financing Uses / Transfers Out total appropriations from \$5,106,702.00 to \$5,870,931.00, an increase of \$764,229.00. Financing for this increase will be from monies carried over into 2024.
 13. **Total General Fund Appropriations** from \$20,042,165.00 to \$22,395,714.00, an increase of \$2,353,549.00 for the projects listed in #'s 1-12 above.

14. **Total General Fund Unappropriated Balance** from \$4,205,615.00 to \$6,559,164.00, an increase of \$2,353,549.00.
15. **Total General Fund Means of Finance** from \$20,042,165.00 to \$22,395,714.00, an increase of \$2,353,549.00 for the projects listed in #'s **1-12** above.

SECTION II – SPECIAL REVENUE

16. *Parks & Recreation from \$277,000.00 to \$317,243.00, an increase of \$40,243.00 in account 201.201.350 Equipment (\$19,000.00 for Lawnmowers budgeted in 2023, but not yet delivered; and \$21,243.00 for dump box ordered in 2023, but not yet delivered).* This increases Parks & Recreation total appropriations from \$2,162,425.00 to \$2,202,668.00, an increase of \$40,243.00. Financing for this increase will be an increased transfer from the General Fund as stated in **#12** above.
17. *Marne Creek from \$0.00 to \$25,000.00, an increase of \$25,000.00 in account 204.204.324 for the Rotary Shelter project budgeted in 2023 but not completed.* This increases Marne Creek total appropriations from \$203,484.00 to \$228,484.00, an increase of \$25,000.00. Financing for these projects will consist of a \$25,000.00 increased transfer from the general fund as listed in **#12** above.
18. *Bridge and Street from \$250,000.00 to \$440,000.00, an increase of \$190,000.00 in account 207.221.397 Cedar Street Bridge design work budgeted in 2023 but not completed; and from \$300,000.00 to \$433,035.00, an increase of \$133,035.00 in account 207.221.395 Meridian Bridge column repair for work budgeted in 2023 but not completed.* This increases Bridge and Street total appropriations from \$680,000.00 to \$1,003,035.00, an increase of \$323,035.00. Financing for this increase will come from an increased transfer from the Second Penny fund as listed in **#24** below.
19. *Dispatch from \$4,000.00 to \$202,021.00, an increase of \$198,021.00 in account 208.208.350 for the dispatch update radio project budgeted in 2023 but not yet completed.* This increases Dispatch total appropriations from \$1,039,182.00 to \$1,237,203.00, an increase of \$198,021.00. Financing for this increase will be from an increased transfer from the General Fund as listed in **#12** above.
20. *Lodging Sales Tax (BBB) from \$30,000.00 to \$56,065.00, an increase of \$26,065.00 in account 211.231.549 Historic Downtown Yankton Façade Program for façade improvements budgeted in 2023 but not yet completed; and from \$95,000.00 to \$145,000.00, an increase of \$50,000.00 in account 211.231.575 for the Meridian Bridge Centennial Celebration budgeted but not completed in 2023.* This increases Lodging Sales Tax (BBB) total appropriations from \$862,700.00 to \$938,765.00, an increase of \$76,065.00. Financing for this increase will be from monies carried over into 2024.
21. **Total Special Revenue Appropriations** from \$7,897,550.00 to \$8,559,914.00, an increase of \$662,364.00 for the projects listed in #'s **16-20** above.

22. **Special Revenue Unappropriated Fund Balance** from \$2,040,693.00 to \$2,116,758.00, an increase of \$76,065.00 as explained in #20 above.
23. **Total Transfer from General Fund** from \$4,718,252.00 to \$4,981,516.00, an increase of \$263,264.00 as explained in #16, #17, and #19 above.
24. **Total Transfer from Second Penny Special Capital Fund** from \$518,602.00 to \$841,637.00, an increase of \$323,035.00 as explained in #18 above.
25. **Total Special Revenue Means of Finance** from \$9,935,817.00 to \$10,598,181.00, an increase of \$662,364.00 as listed in #'s 22 – 24 above.

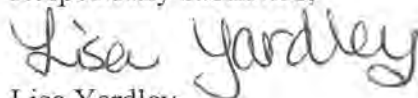
SECTION III – CAPITAL PROJECT FUNDS

26. *Park Capital from \$0.00 to \$120,000.00, an increase of \$120,000.00 in account 503.544.390 Riverside Park Development for the artificial turf project budgeted in 2023 but not completed; from \$0.00 to \$359,965.00, an increase of \$359,965.00 in account 503.545.320 Westside Park Improvements (\$50,000 Pickleball Courts, \$60,000 Tennis Court Conversion, and \$249,965 Pond Liner) not completed in 2023; from \$11,000.00 to \$22,000.00, an increase of \$11,000.00 in account 503.548.322 Park Sidewalks for signs budgeted in 2023 but not yet completed; and from \$5,000.00 to \$15,000.00, an increase of \$10,000.00 in account 503.549.321 for Parks Signs budgeted in 2023 but not completed.* This increases Park Capital total appropriations from \$197,000.00 to \$697,965.00, an increase of \$500,965.00. Financing for this increase will be from an increased transfer from the General Fund as listed in #12 above.
27. *Special Capital (Second Penny) from \$0.00 to \$40,000.00, an increase of \$40,000.00 in account 506.572.377 3rd Street – Green to Maple, for the reconstruction started but not completed in 2023, and from \$458,602.00 to \$781,637.00, an increase of \$323,035.00 in account 506.572.626 Transfer to Bridge and Street for the projects listed in #18 above, and from \$0.00 to \$612,360.00, an increase of \$612,360.00, in account 506.574.360 Loan to TID #12 for item listed in #28 below.* This increases Special Capital total appropriations from \$6,643,840.00 to \$7,619,235.00, an increase of \$975,395.00. Financing for this increase will be from monies carried over into 2024.
28. *TID#12 Mead from \$0.00 to \$1,391,727.00, an increase of \$1,391,727.00 in account 516.588.202 Mead Property Development for the reconstruction started but not completed in 2023.* This increases Special Capital total appropriations from \$0.00 to \$1,391,727.00, an increase of \$1,391,727.00. Financing for this increase will be from a Special Capital (Second Penny) loan for \$612,360.00 and from a Utilities loan for \$779,367.00 as listed in #32-33 below.
29. **Total Capital Projects Funds Appropriations** from \$7,744,404.00 to \$10,612,491.00, an increase of \$2,868,087.00 for those projects listed in #'s 26-28 above.
30. **Capital Project Funds Unappropriated Balance** from \$11,430,257.00 to \$12,405,652.00, an increase of \$975,395.00 as explained in #27 above.

- 31. **Transfer from General Fund** from \$191,800.00 to \$692,765.00, an increase of \$500,965.00 as explained in #'s **12 and 26** above.
- 32. **Loan from Special Capital Fund** from \$0.00 to \$612,360.00, an increase of \$612,360.00 as explained in **#28** above.
- 33. **Loan from Utility Enterprise Fund** from \$0.00 to \$779,367.00, an increase of \$779,367.00 as explained in **#28** above.
- 34. **Total Other Financing Sources** from \$280,991.00 to \$2,173,683.00, an increase of \$1,892,692.00 as explained in #'s **12, 26, and 28** above.
- 35. **Total Capital Projects Means of Finance** from \$18,451,105.00 to \$21,319,192.00, an increase of \$2,868,087.00 as explained in #'s **26-34** above.
- 36. Central Garage from \$63,000.00 to \$96,601.00 an increase of \$33,601.00 in account 801.801.350 (\$20,000.00 rehab windows and \$13,601.00 hydraulic press ordered but not received in 2023). This increases Central Garage total appropriations from \$1,217,190.00 to \$1,250,791.00, an increase of \$33,601.00. Financing for this increase will be from monies carried over into 2024.
- 37. As a memo (only) at this time, we will also be expending more in the following Enterprise Funds using existing balances and loan funds, and these will be explained further during the 2024 Spring/Summer budgeting process:
 - Golf – capital \$45,000.00
 - Joint Powers – dump floor rehabilitation \$100,000.00 and walk thru door replacement \$15,000.00
 - Water Department – State revolving loan projects
 - Wastewater Department – State revolving loan projects and ARPA funding

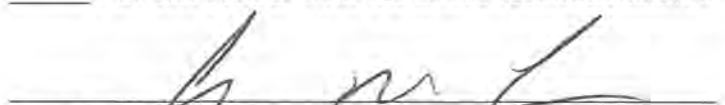
It is recommended that the City Commission introduce Ordinance #1078 amending and supplementing Ordinance No. 1074, the 2024 annual appropriations ordinance, and set February 12, 2024, as the second reading and public hearing of said Ordinance.

Respectfully submitted,



Lisa Yardley
Finance Officer

I concur with the above recommendation.
 I do not concur with the above recommendation.


Amy Leon, City Manager

ORDINANCE NO . 1078

AN ORDINANCE AMENDING AND SUPPLEMENTING ORDINANCE #1074,
THE 2024 ANNUAL APPROPRIATION ORDINANCE OF THE
CITY OF YANKTON, SOUTH DAKOTA

Be it ordained by the City of Yankton, South Dakota, that Ordinance #1074 is amended to wit:

SECTION I - GENERAL FUND

A. Appropriations	Ord 1074		Ord 1078	
General Government:				
Board of City Commissioners	\$ 195,258			
City Manager	290,933			
City Attorney	124,157			
Finance Office	804,140			
Information Services	559,376	1.	151,759	711,135
Community Development	713,661	2.	70,000	783,661
Human Resources	274,067			
Contingency	300,000			
TOTAL GENERAL GOVERNMENT	<u>3,261,592</u>	3.	<u>221,759</u>	<u>3,483,351</u>
Public Safety:				
Police Department	4,230,315	4.	6,540	4,236,855
Fire Department	1,231,322	5.	75,000	1,306,322
Civil Defense	5,285			
TOTAL PUBLIC SAFETY	<u>5,466,922</u>	6.	<u>81,540</u>	<u>5,548,462</u>
Public Works:				
Engineering & Inspection	769,749	7.	1,000	770,749
Street & Highways	2,607,442	8.	1,185,424	3,792,866
City Hall	460,062	9.	80,797	540,859
Traffic Control	523,459			
Chan Gurney Airport	702,527	10.	18,800	721,327
TOTAL PUBLIC WORKS	<u>5,063,239</u>	11.	<u>1,286,021</u>	<u>6,349,260</u>
Special Appropriations	128,600			
TOTAL SPECIAL APPROPRIATIONS	<u>128,600</u>			

Culture - Recreation:

Senior Citizens Center	70,255		
Community Library	944,855		
TOTAL CULTURE - RECREATION	<u>1,015,110</u>		

Other Financing Uses / Transfers Out	5,106,702	12.	764,229	5,870,931
TOTAL OTHER FINANCING USES	<u>5,106,702</u>	12.	<u>764,229</u>	<u>5,870,931</u>

TOTAL APPROPRIATIONS	<u>\$ 20,042,165</u>	13.	<u>2,353,549</u>	<u>\$ 22,395,714</u>
----------------------	----------------------	-----	------------------	----------------------

B. Means of finance

Unappropriated Fund Balances	<u>\$ 4,205,615</u>	14.	<u>2,353,549</u>	<u>6,559,164</u>
------------------------------	---------------------	-----	------------------	------------------

Current Property Taxes	3,184,774		
Sales & Other Taxes	8,867,742		
Licenses & Permits	334,772		
Intergovernmental Revenue	704,874		
Charges for Goods & Services	2,398,354		
Fines & Forfeits	4,500		
Miscellaneous Revenues	59,000		
TOTAL REVENUE	<u>15,554,016</u>		

Other Financing Sources / Transfers In	<u>282,534</u>		
--	----------------	--	--

TOTAL MEANS OF FINANCE	<u>\$ 20,042,165</u>	15.	<u>2,353,549</u>	<u>\$ 22,395,714</u>
------------------------	----------------------	-----	------------------	----------------------

SECTION II - SPECIAL REVENUE

A. Appropriations

Parks & Recreation	\$ 2,162,425	16.	40,243	2,202,668
Memorial Park Pool	1,702,262			
Summit Activities Center	897,901			
Mame Creek	203,484	17.	25,000	228,484
Casualty Reserve Fund	5,000			
Cemetery	167,384			
Bridge & Street Fund	680,000	18.	323,035	1,003,035
911/Dispatch	1,039,182	19.	198,021	1,237,203
Business Improvement District	132,492			
Lodging Sales Tax	862,700	20.	76,065	938,765
Infrastructure Improvement Revolving - Transfer to Infr. Imp. Constr.	44,720			
TOTAL APPROPRIATIONS	<u>\$ 7,897,550</u>	21.	<u>662,364</u>	<u>\$ 8,559,914</u>

B. Means Of Finance			
Unappropriated Fund Balance	<u>\$ 2,040,693</u>	22. <u>76,065</u>	<u>\$ 2,116,758</u>
Parks & Recreation Revenue	22,135		
Memorial Pool Revenue	767,425		
Summit Activies Center Revenue	\$359,320		
Marne Creek Revenue	-		
Casualty Reserve - Interest	250		
Cemetery	27,200		
Bridge & Street Revenue	221,497		
911/Dispatch	159,218		
Business Improvement District	142,080		
Lodging Tax	864,337		
Infrastructure Improvement Revolving	44,720		
TOTAL REVENUE	<u>2,608,182</u>		
Transfer From General Fund	<u>4,718,252</u>	23. <u>263,264</u>	<u>4,981,516</u>
Transfer From HFAC Capital Fund	50,088	-	
Transfer From Special Capital Fund	<u>518,602</u>	24. <u>323,035</u>	<u>841,637</u>
TOTAL MEANS OF FINANCE	<u>\$ 9,935,817</u>	25. <u>\$ 662,364</u>	<u>\$ 10,598,181</u>

SECTION III - CAPITAL PROJECT FUNDS

A. Appropriations			
Public Improvement	\$ -		
Airport Capital Projects	80,000		
Park Capital Projects	197,000	26. 500,965	697,965
Infrastructure Improvement Construction	100,000		
Huether Aquatics Center Construction	50,088		
Special Capital Improvement	6,643,840	27. 975,395	7,619,235
Tax Incr. District #5 Menards	194,610		
Tax Incr. District #6 Westbrook Estates	349,221		
Tax Incr. District #7 West 10th Street	51,655		
Tax Incr. District #8 Westbrook Phase 2	77,990		
Tax Incr. District #9 Yankton Mall	-		
Tax Incr. District #11 Gehl	-		
Tax Incr. District #12 Mead	-	28. 1,391,727	1,391,727
TOTAL APPRORIATIONS	<u>\$ 7,744,404</u>	29. <u>2,868,087</u>	<u>10,612,491</u>

B. Means of Finance				
Unappropriated Fund Balance	\$ 11,430,257	30.	975,395	<u>12,405,652</u>
Public Improvement Revenue	\$ -			
Airport Capital Projects	72,000			
Park Capital Revenue	-			
Infrastructure Improvement Construction	-			
Huether Aquatics Center Construction	-			
Special Capital Improvement	6,012,379			
TID #5 Menards	173,433			
TID #6 Westbrook Estates	349,221			
TID #7 West 10th Street	51,655			
TID #8 Westbrook Phase 2	77,990			
TID #9 Yankton Mall	1,179			
TID #11 Gehl	1,000			
TID #12 Mead	1,000			
TOTAL REVENUE	<u>\$ 6,739,857</u>		<u>-</u>	<u>6,739,857</u>
Transfer from General Fund	191,800	31.	500,965	692,765
Transfer from Park Improvement Fund	-			
Transfer from BBB Fund	44,471			
Transfer from Infrastructure Impr. Fund	44,720			
Transfer from Special Capital Fund	-			
Loan from General Fund	-			
Loan from Special Capital Fund	-	32.	612,360	
Loan from Utilities	-	33.	779,367	
TOTAL OTHER FINANCING SOURCES	<u>280,991</u>	34.	<u>1,892,692</u>	<u>2,173,683</u>
TOTAL MEANS OF FINANCE	<u>\$ 18,451,105</u>	35.	<u>\$ 2,868,087</u>	<u>\$ 21,319,192</u>

SECTION V - INTERNAL SERVICE FUNDS - CENTRAL GARAGE

Unappropriated Fund Balance	\$ (15,442)			
Estimated Revenue - Billings	<u>1,239,234</u>			
TOTAL ESTIMATED BALANCE & REVENUES	\$ 1,223,792			
Less Appropriations	<u>1,217,190</u>	36.	33,601	1,250,791
Estimated Surplus	<u>\$ 6,602</u>		<u>33,601</u>	<u>\$ (26,999)</u>

SECTION VII - EFFECTIVE DATE

This Ordinance being necessary for the support of the government of the City of Yankton and its existing institutions shall take effect upon its passage and publication.

Adopted: February 12, 2024

Stephanie Moser
Mayor

ATTEST :

Lisa Yardley
Finance Officer

Introduction and first reading: January 22, 2024

Second reading : February 12, 2024

Published in the Yankton Daily Press and Dakotan, Official Newspaper: February , 2024

I so certify

Lisa Yardley
Finance Officer

Memorandum #24-14

To: Amy Leon, City Manager
From: Todd Larson, Director of Parks, Recreation, & City Events
Subject: John Deere Gator Purchase from Sourcewell
Date: January 10, 2024

The 2024 budget provides for the purchase of a utility terrain vehicle (UTV) for the Department of Parks and Recreation. The Department has \$35,000.00 budgeted for this vehicle.

The City of Yankton participates in the cooperative purchasing agreements through its membership in Sourcewell and the State of SD Sourcewell contract. These cooperative purchasing agreements were established through a competitive bidding process.

Entities eligible to make purchases from these cooperative purchasing agencies include all agencies, institutions, officers, boards, commissions and public universities of the State of South Dakota, and all political subdivisions of the State, including counties, municipalities and public school corporations within the State of South Dakota.

The Department is requesting the purchase of a John Deere Gator with a snow blade. The bid price is \$30,348.39 for the Gator. The snow blade will cost \$6,000.00 (with attachments). The Department will place two old UTV's on surplus auction in 2024 and will adjust other purchases to make up for the expense being over budget.

Respectfully submitted,

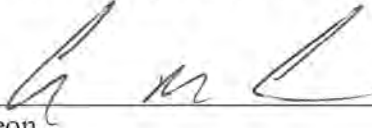


Todd R Larson
 Director of Parks, Recreation, & City Events

Recommendation: It is recommended that the Commission approve the purchases of a John Deere Gator for \$30,348.39 and a snow blade for \$6,000.00, and adopt Resolution #24-04 authorizing the surplus of two UTV's.

I concur with this recommendation.

I do not concur with this recommendation.



Amy Leon
 City Manager

____ Roll Call

RESOLUTION #24-04

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useable or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, trade-in, destruction or other disposal of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

SURPLUS PROPERTY TO BE TRADE-IN

Year	Description	Division
2002	Toro UTV serial number ending: 0243	Cemetery
1997	Cushman UTV serial number ending: 1429	Golf Course

Adopted:

Stephanie Moser
Mayor

Attest:

Lisa Yardley
Finance Officer



Selling Equipment

Quote Id: 30143456 Customer Name: CITY OF YANKTON PARK AND RECREATION DEPT

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):
Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:
C & B Operations, LLC
2200 E Highway 50
Yankton, SD 57078
605-665-3762
neworders@deerequipment.com

JOHN DEERE GATOR™ XUV835M HVAC (Model Year 2024)

Hours:

Stock Number:

Contract: Sourcewell Grounds Maintenance 031121-DAC
(PG NB CG 70)

Selling Price *
\$ 30,348.39

Price Effective Date: December 21, 2023

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
57KGM	GATOR™ XUV835M HVAC (Model Year 2024)	1	\$ 29,749.00	14.00	\$ 4,164.86	\$ 25,584.14	\$ 25,584.14
Standard Options - Per Unit							
182A	Less AutoTrac™/ GreenStar™ Harness	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
183B	Less JDLINK™ Hardware	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
0202	United States	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
0505	Build To Order	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
1062	27" Predator Heavy-Duty all-terrain radial tires on 14" Yellow Alloy Wheels	1	\$ 654.00	14.00	\$ 91.56	\$ 562.44	\$ 562.44
1950	Less Application	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
2031	Split Bench Seat - Black Vinyl	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
2351	Park Position in Transmission with Secondary Park Brake	1	\$ 660.00	14.00	\$ 92.40	\$ 567.60	\$ 567.60
2500	Green and Yellow	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
3003	Cargo Box with Spray In Liner, Brake, and Tail Lights	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
3101	Cargo Box Power Lift	1	\$ 1,100.00	14.00	\$ 154.00	\$ 946.00	\$ 946.00
4022	Full Door with Side Mirrors	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
4062	HVAC Cab	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
5007	Premium Protection Package	1	\$ 1,180.00	14.00	\$ 165.20	\$ 1,014.80	\$ 1,014.80
6313	Winch	1	\$ 1,108.00	14.00	\$ 155.12	\$ 952.88	\$ 952.88
Standard Options Total			\$ 4,702.00		\$ 658.28	\$ 4,043.72	\$ 4,043.72
Technology Options/Non-Contract/Open Market							



JOHN DEERE



Selling Equipment

Quote Id: 30143456

Customer Name: CITY OF YANKTON PARK AND RECREATION DEPT

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

C & B Operations, LLC
2200 E Highway 50
Yankton, SD 57078
605-665-3762
neworders@deerequipment.com

1880	Less Receiver	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
1900	Less Display	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
	Technology Options Total		\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00
Dealer Attachments/Non-Contract/Open Market							
BM26478	Sun Visors (2)	1	\$ 101.66	14.00	\$ 14.23	\$ 87.43	\$ 87.43
BM26477	Rear View Mirror	1	\$ 246.10	14.00	\$ 34.45	\$ 211.65	\$ 211.65
BM26390	Windshield Washer Kit	1	\$ 174.41	14.00	\$ 24.42	\$ 149.99	\$ 149.99
BM22772	Cargo Box Bed Mat	1	\$ 167.99	14.00	\$ 23.52	\$ 144.47	\$ 144.47
BUC10608	Front Turn Signal Light Kit	1	\$ 107.00	14.00	\$ 14.98	\$ 92.02	\$ 92.02
BM26391	Horn Kit	1	\$ 40.66	14.00	\$ 5.69	\$ 34.97	\$ 34.97
	Dealer Attachments Total		\$ 837.82		\$ 117.29	\$ 720.53	\$ 720.53
	Value Added Services Total		\$ 0.00			\$ 0.00	\$ 0.00
Total Selling Price			\$ 35,288.82		\$ 4,940.43	\$ 30,348.39	\$ 30,348.39

Quote Summary

Prepared For:

CITY OF YANKTON PARK AND RECREATION DEPT
 PO BOX 176
 YANKTON, SD 57078

Prepared By:

Kinney Bryan
 C & B Operations, LLC
 2200 E Highway 50
 Yankton, SD 57078
 Phone: 605-665-3762
 kinneyb@cbequipment.com

Quote Id: 30180294
Created On: 03 January 2024
Last Modified On: 03 January 2024
Expiration Date: 31 January 2024

Equipment Summary	Suggested List	Selling Price	Qty	Extended
WESTERN 6 FT PLOW	\$ 6,013.00	\$ 6,000.00 X	1 =	\$ 6,000.00
Equipment Total				\$ 6,000.00

Quote Summary

Equipment Total	\$ 6,000.00
SubTotal	\$ 6,000.00
Est. Service Agreement Tax	\$ 0.00
Total	\$ 6,000.00
Balance Due	\$ 6,000.00

Salesperson : X _____

Accepted By : X _____



JOHN DEERE

Selling Equipment



Quote Id: 30180294

Customer: CITY OF YANKTON PARK AND RECREATION DEPT

WESTERN 6 FT PLOW				
Hours:		0	Suggested List	
Stock Number:			\$ 6,013.00	
			Selling Price	
			\$ 6,000.00	
Code	Description	Qty	Unit	Extended
BLADE	BLADE	1	\$ 4,683.00	\$ 4,683.00
Other Charges				
	Freight	1	\$ 175.00	\$ 175.00
	Setup	1	\$ 1,155.00	\$ 1,155.00
	Other Charges Total			\$ 1,330.00
	Suggested Price			\$ 6,013.00
Customer Discounts				
	Customer Discounts Total		\$ -13.00	\$ -13.00
Total Selling Price				\$ 6,000.00

Memorandum #24-15

To: Amy Leon, City Manager
From: Todd Larson, Director of Parks, Recreation, & City Events
Subject: Jacobsen GP 400 Mower Purchase for Fox Run Golf Course
Date: January 10, 2024

The 2024 budget provides for the purchase of a mower for the Department of Parks and Recreation at Fox Run Golf Course. The Department has \$66,000.00 budgeted for mowers.

The Department received three estimates for a used Jacobsen GP400 mower (attached). The 2019 GP400 mower from TurfWerks had the fewest amount of hours with the longest warranty on parts. TurfWerks is also a supplier that the City has purchased equipment from in the past. The Department is requesting the purchase of the 2019 GP400 mower with rollers, brushes, grass catchers and upgraded seat from TurfWerks. The price is \$31,500.00. The Department will trade-in two old Jacobsen mowers. A 2006 mower will have a trade-in value of \$5,000.00. A 2015 mower will have an \$8,000.00 trade-in value. The net price for the 2019 used GP400 mower will be \$18,500.00.

Respectfully submitted,

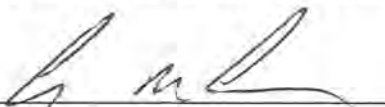


Todd R Larson
 Director of Parks, Recreation, & City Events

Recommendation: It is recommended that the Commission approve the purchase of a 2019 Jacobsen GP400 mower from TurfWerks and approve the trade-in of two mowers as outlined in Resolution #24-03, resulting in a net price of \$18,500.00.

I concur with this recommendation.

I do not concur with this recommendation.



 Amy Leon
 City Manager

____ Roll Call

RESOLUTION #24-03

WHEREAS, SDCL 6-13-1 requires a municipality owning personal property which is no longer necessary, useable or suitable for municipal purposes shall, by resolution, declare it surplus and may, by resolution, order the sale, trade-in, destruction or other disposal of said personal property.

NOW, THEREFORE, BE IT RESOLVED that the following personal property be declared no longer necessary or suitable for municipal purposes and said property shall be disposed of in accordance with SDCL 6-13-1, et sequential:

SURPLUS PROPERTY TO BE TRADE-IN

Year	Description	Division
2006	Jacobsen Greensking 4 serial number ending: 6228	Golf Course
2015	Jacobsen Greensking 4 serial number ending: 2664	Golf Course

Adopted:

Stephanie Moser
Mayor

Attest:

Lisa Yardley
Finance Officer

DAVIS EQUIPMENT CORPORATION | 800-747-8300
TURFWERKS

REMIT TO: 5225 NW BEAVER DRIVE | JOHNSTON IA 50131

S10606 CITY OF YANKTON-PARK
DEPARTMENT
416 WALNUT
PO BOX 176
YANKTON, SD 57078

SHIP TO
FOX RUN GOLF

PO #: _____ Date: 12/21/23 NUMBER: JE17274
Tax #: _____ 6:53:26 PRT: 131 Open

Tax	D	Qty	Description	Price	Amount
Group: 01					
USED TURF TRADE					
SDO	0		URG833 JACOBSEN GK4+ SER#:FOX RUN	UGREENS	5000.00
SDO	0		URG834 JACOBSEN GK4+ SER#:FOX RUN	UGREENS	8000.00
** TOTAL USED TURF TRADE					13000.00
USED EQUIP 6					
SDO	0		URG822 JACOBSEN 62706 SER#:6270611214	GP 400	31500.00

USED JACOBSEN GP400
1YR PART WARRANTY START DATE: END DATE:

** SUBTOTAL 18500.00

Charge Sale

Phone: (605) 668-5231

PAY THIS
AMOUNT 

\$18500.00

** TERMS: NET DUE 7 DAYS ** CHARGE OF 1 1/2% PER MONTH WILL BE ADDED TO PAST DUE BALANCES.



www.burrisequipment.com

Waukegan:
 2216 N. Greenbay Road
 Waukegan, IL 60087
 (847) 336-1205
 (847) 336-2697 - Fax

Date: 1/8/2024

Rev:

Lakemoor:
 27939 W. Concrete Drive
 Ingleside, IL 60041
 (815) 363-4100
 (815) 363-4109 - Fax

To: City of Yankton - Fox Run Golf

Yankton, SD
 Attn: Greg Bates
 Ph #
 Cell # 605.751.9231
 Fax #
 Email greg.bates@joingreatlife.com

Frankfort:
 10351 W. Laraway Road
 Frankfort, IL 60423
 (815) 464-6650
 (815) 464-6951 - Fax

We are pleased to submit this quote for your consideration:

Qty	Code	Description	Unit Price	Extended
1	UG7891	2018 Jacobsen GP400 1225 hours with 15 blade reels *No warranty	\$ 32,500.00	\$ 32,500.00
FACTORY FREIGHT & PREP				1,000.00
Sub-Total:				33,500.00
Sales Tax %:				
Grand Total:				\$33,500.00

Notes:

Quote Good Thru:

Mailed Faxed Delivered E-Mailed

Order Accepted.

Customer Signature

Date

Sales Representatives Signature

Date

Sales * Service * Rentals * Parts

Memorandum #24-11

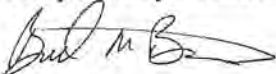
To: Amy Leon, City Manager
From: Brad Bies, Community Development Manager
Subject: 2024 Sidewalk Cafe Permit Application -100 East 3rd Street d/b/a Boomer's
Date: January 2, 2024

Attached is a sidewalk cafe permit application for 100 East 3rd Street doing business as Boomer's Lounge. The application as submitted meets the minimum ordinance requirements.

Sidewalk cafes are permitted in specifically identified areas of a B-3 central business district. Several considerations included in the approval of permits are:

- Outdoor food or beverage sales and dining may only occur on the sidewalks that are adjacent to the building or structure in which the business is located.
- A five-foot wide pedestrian zone must be maintained, not including the curb zone (the two-foot area nearest the curb). The pedestrian zone shall be kept easily navigable. Once approved, the location of the pedestrian zone cannot change without City Commission action in the form of an amendment to the existing permit, or as part of the annual renewal process.
- The City Commission may adjust the location of the requested pedestrian zone as a part of their action on the application.
- No food or beverage service devices can be attached to the sidewalk or other public areas without approval.
- All equipment must be moved indoors during non-business hours, unless the tables and chairs are secured in an approved manner or constructed of such material and placed so that they cannot be inadvertently moved or blown by the wind. Residential style plastic chairs and tables are not permitted.
- All garbage and cigarette refuse containers must be specifically manufactured for their intended use. The outdoor cafe area must be monitored and cleared of empty cans, bottles and other refuse during business hours and at closing time. Sidewalk areas shall be swept and cleaned as needed.

Respectfully Submitted,

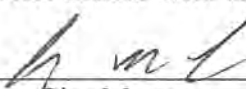


Brad Bies
 Community Development Manager

Recommendation: It is recommended that the City Commission approve Memorandum #24-11 granting a sidewalk cafe permit to 100 East 3rd Street d/b/a Boomer's Lounge.

I concur with the recommendation.

I do not concur with the recommendation.



 Amy Leon, City Manager

____ Roll Call

CITY OF YANKTON
Sidewalk Cafe Permit Application

P A I
 DEC 15 2023
 CITY OF YANKTON
 Permit No. _____

Annual permit for calendar year: 2024

Permit Fee: \$25.00

Please note: the application must be reviewed and approved by the City Commission before sidewalk cafe activities may begin.

Legal Description W 25' Lts 8 & 9 BLK 3 Lower Yankton

Address 100 E. 3rd Street

Owner	Mailing Address	Phone Number
<u>Gary W Boom</u>	<u>100 E. 3rd Street</u>	<u>605.665.9167</u>

Operator/Contact Person	Mailing Address	Phone Number
<u>Kim Braunesreither</u>	<u>100 E 3rd Street</u>	<u>605 661.1521</u>

Sidewalk cafe activities are only allowed in the sidewalk cafe zone as described in the City of Yankton's Sidewalk Cafe Ordinance.

Public Sidewalk Use Zones shall be defined as:

1. Curb zone: Two feet from the face of the curb toward the private property line.
2. Pedestrian zone: A five foot wide corridor on the sidewalk not including the curb zone.
3. Sidewalk cafe permit zone: Remaining area of the public sidewalk not included in the curb zone or pedestrian zone. Sidewalk cafes may be located in this zone.

Site Plan Requirement

Please note this permit application must be accompanied by a site plan to scale showing the above described use zones and proposed sidewalk cafe request. The plan should also indicate all items to be placed on the sidewalk: tables, chairs, decorations, serving equipment, etc...

Additional comments (Please describe the items to be placed on the sidewalk and the how they will be stored/secured)

Boomers Lounge would once again like to place 2-4 tables and chairs inside a removable fence in the sidewalk cafe zone located in front of our building. Each table will have 4-6 chairs. Tables will have an attachable umbrella, weather permitting. Tables, chairs and fence will be placed and removed as South Dakota "seasons" permit. We intend to make and keep the outside area appealing and to follow the guidelines that are required.

[Signature]
 Signature of Owner or Authorized Agent
12/12/23
 (Date)

Copy to Comm Dev
Brad Bies 12/15/23
 City of Yankton Authorized Agent (Date)

I certify that I am aware of the terms and conditions of the Sidewalk Cafe Permit and I agree to comply with all requirements of the associated City of Yankton Sidewalk Cafe Ordinance. Any person who violates any of the provisions of this ordinance may have their permit revoked and is further subject to the penalties described in Section 1-8 in the Code of Ordinances for the City of Yankton, South Dakota.

DOUGLAS AVE.

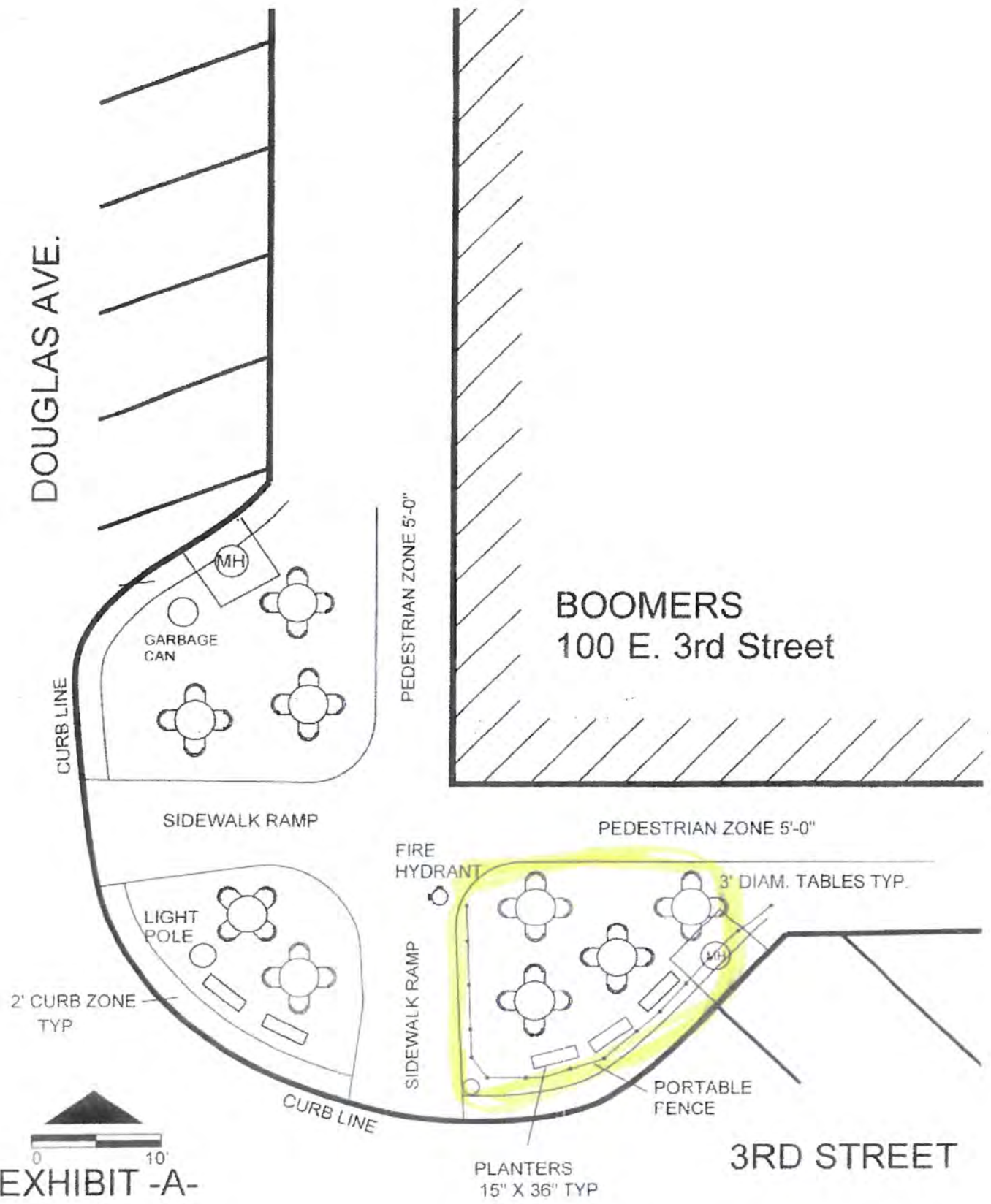


EXHIBIT -A-

Only the highlighted area will be utilized

Memorandum #24-12

To: Amy Leon, City Manager
From: Brad Bies, Community Development Manager
Subject: 2024 Sidewalk Cafe Permit Application-102 & 104 East 3rd Street d/b/a Mojo's
Third Street Pizza
Date: January 2, 2024

Attached is a sidewalk cafe permit application for 102 & 104 East 3rd Street doing business as Mojo's Third Street Pizza. The applicant is requesting a sidewalk cafe to be located in an adjacent boardwalk extension to the existing sidewalk. A major benefit of this approach is that the entire existing sidewalk remains open for pedestrian travel with all seating and service areas located in the boardwalk extension.

City Attorney Ross Den Herder recommends that if the Commission approves the sidewalk cafe application, Resolution #24-02 should also be adopted to clearly identify the boardwalk extension as a portion of the public sidewalk during the period of time it is in use. The boardwalk extension will be installed seasonally and removed by the applicant on or before October 31.


If approved, the sidewalk cafe would again occupy five on-street parking spots. The boardwalk extension approach was logistically successful in prior years from a staff perspective. Staff did not receive negative feedback about the functionality of the design from neighboring property owners. Public Works staff and the Building Official have previously reviewed and approved the plans and installation.

Sidewalk cafes are permitted in specifically identified areas of a B-3 central business district. Several considerations included in the approval of permits are:

- Outdoor food or beverage sales and dining may only occur on the sidewalks that are adjacent to the building or structure in which the business is located.
- A five-foot wide pedestrian zone must be maintained, not including the curb zone (the two-foot area nearest the curb). The pedestrian zone shall be kept easily navigable. Once approved, the location of the pedestrian zone cannot change without City Commission action in the form of an amendment to the existing permit, or as part of the annual renewal process.
- The City Commission may adjust the location of the requested pedestrian zone as a part of their action on the application.
- No food or beverage service devices can be attached to the sidewalk or other public areas without approval.
- All equipment must be moved indoors during non-business hours unless the tables and chairs are secured in an approved manner or constructed of such material and placed so that they cannot be inadvertently moved or blown by the wind. Residential style plastic chairs and tables are not permitted.

- All garbage and cigarette refuse containers must be specifically manufactured for their intended use. The outdoor cafe area must be monitored and cleared of empty cans, bottles and other refuse during business hours and at closing time. Sidewalk areas shall be swept and cleaned as needed.

Respectfully Submitted,

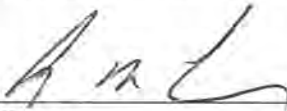


Brad Bies
Community Development Manager

Recommendation: It is recommended that the City Commission approve Memorandum #24-12 granting a sidewalk cafe permit to 102 & 104 East 3rd Street d/b/a Mojo's Third Street Pizza, and adopt Resolution #24-02 declaring the proposed boardwalk extension a portion of public sidewalk.

I concur with the recommendation.

I do not concur with the recommendation.



Amy Leon
City Manager

____ Roll Call

RESOLUTION 24-02

RESOLUTION OF SIDEWALK EXTENSION

WHEREAS, the City of Yankton, permits sidewalk cafes to operate on public sidewalks in the B-3 Central Business District, and

WHEREAS, the owner/operator of 102 & 104 East 3rd Street has requested a sidewalk cafe permit in a boardwalk extension to the existing public sidewalk, and

WHEREAS, the applicant has provided a detailed set of plans for a boardwalk extension to the public sidewalk, and

WHEREAS, the City of Yankton, South Dakota, after due review and consideration, has determined that applicant has met the minimum sidewalk cafe requirements, and

WHEREAS, the design:SD planning process and other redevelopment efforts in the Meridian District emphasize the creative use of public spaces, and

WHEREAS, the applicant has requested the boardwalk extension be formally recognized by the City Commission as a portion of the public sidewalk.

NOW THEREFORE BE IT RESOLVED, that boardwalk extension as shown in the 2024 sidewalk cafe application of 102 & 104 East 3rd Street be recognized as a portion of the public sidewalk during the time period during which it is installed.

Adopted:

Stephanie Moser, Mayor

ATTEST:

Al Viereck, Finance Officer

CITY OF YANKTON


Sidewalk Cafe Permit Application

Annual permit for calendar year: 2024

Permit No. _____

Permit Fee: \$25.00

Please note: the application must be reviewed and approved by the City Commission before sidewalk cafe activities may begin.

Legal Description E2W 3LTS 8&9 BLK 3 Lower Yankton		
Address 102-104 E 3rd Street Yankton SD 57078		
Owner	Mailing Address	Phone Number
Jeff Dayhuff	113 E 3rd Street Yankton SD 57078	605-260-2134
Operator/Contact Person	Mailing Address	Phone Number
Tara Leonard	113 E 3rd Street Yankton SD 57078	605-660-3144
<p>Sidewalk cafe activities are only allowed in the sidewalk cafe zone as described in the City of Yankton's Sidewalk Cafe Ordinance.</p> <p><i>Public Sidewalk Use Zones</i> shall be defined as:</p> <ol style="list-style-type: none"> 1. Curb zone: Two feet from the face of the curb toward the private property line. 2. Pedestrian zone: A five foot wide corridor on the sidewalk not including the curb zone. 3. Sidewalk cafe permit zone: Remaining area of the public sidewalk not included in the curb zone or pedestrian zone. Sidewalk cafes may be located in this zone. 		
<p>Site Plan Requirement</p> <p>Please note this permit application must be accompanied by a site plan to scale showing the above described use zones and proposed sidewalk cafe request . The plan should also indicate all items to be placed on the sidewalk: tables, chairs, decorations, serving equipment, etc...</p>		
<p>Additional comments (Please describe the items to be placed on the sidewalk and the how they will be stored/secured)</p> <p>Mojo's deck is a 76 foot by 14 foot accross 5 parking spaces in front of Mojo's 3rd Street Pizza. the deck be will level with the sidewalk and held together by joices to be removed in the winter months.</p>		
 Signature of Owner or Authorized Agent		12-5-23 (Date)
_____ City of Yankton Authorized Agent		_____ (Date)
<p>I certify that I am aware of the terms and conditions of the Sidewalk Cafe Permit and I agree to comply with all requirements of the associated City of Yankton Sidewalk Cafe Ordinance. Any person who violates any of the provisions of this ordinance may have their permit revoked and is further subject to the penalties described in Section 1-8 in the Code of Ordinances for the City of Yankton, South Dakota.</p>		

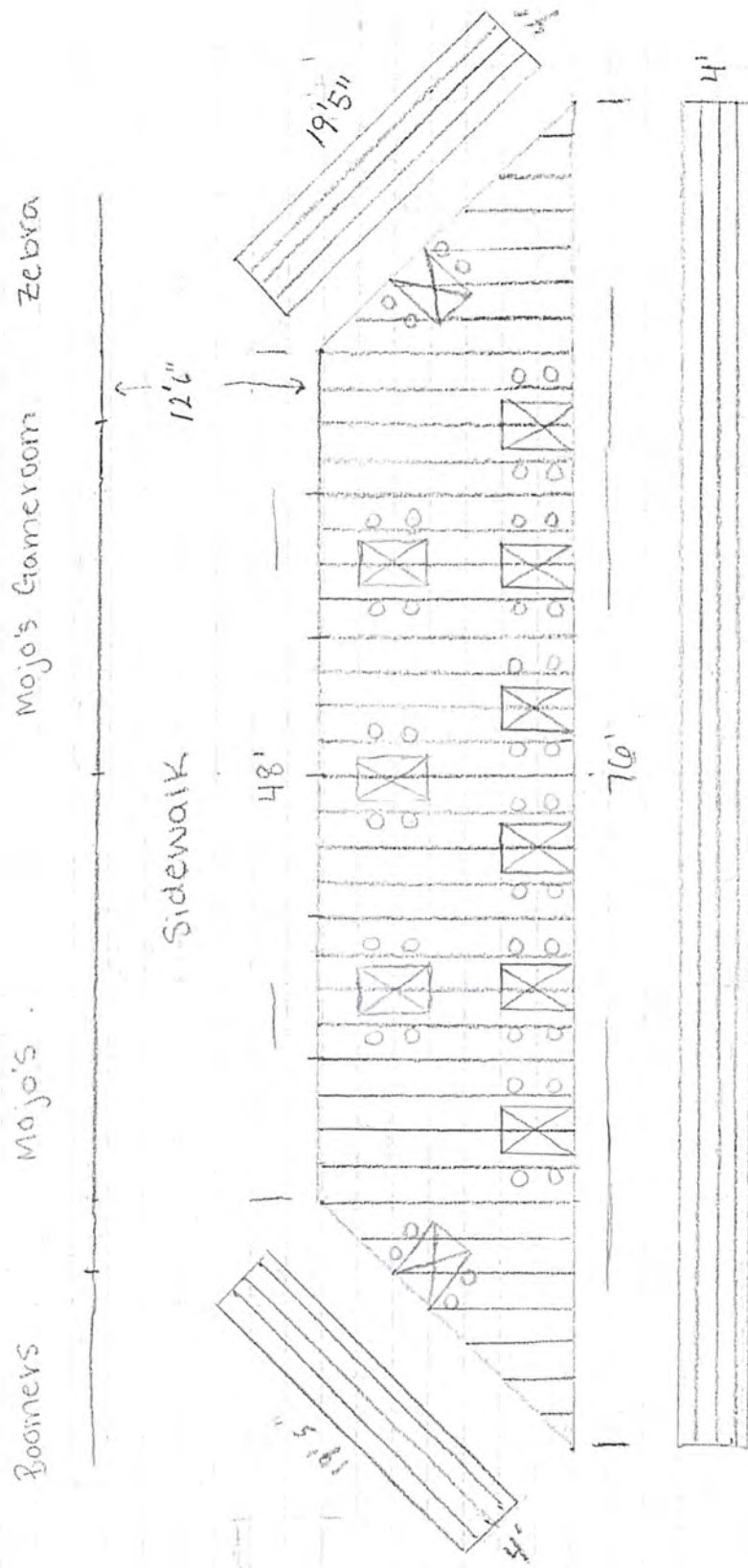


X = Bar Height Tables - 48" x 30"

O = Barstools

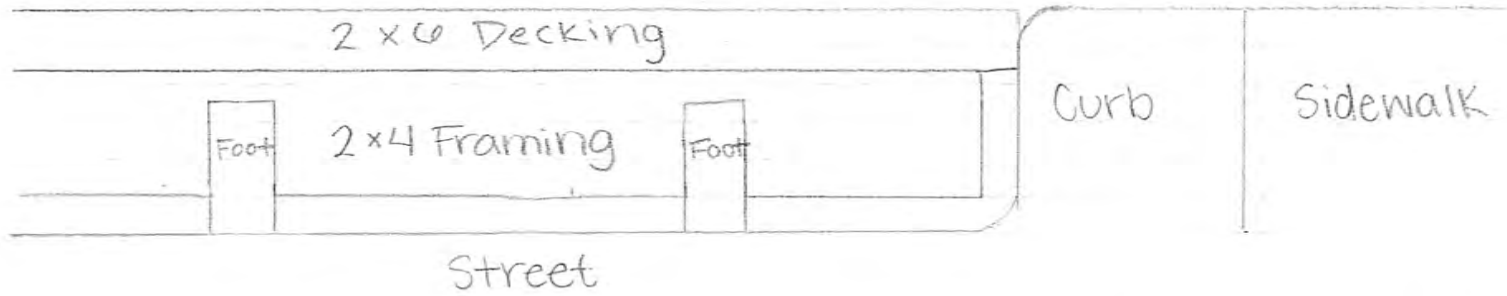
Tables along the walls will be built in.

The deck will be level with the sidewalk.



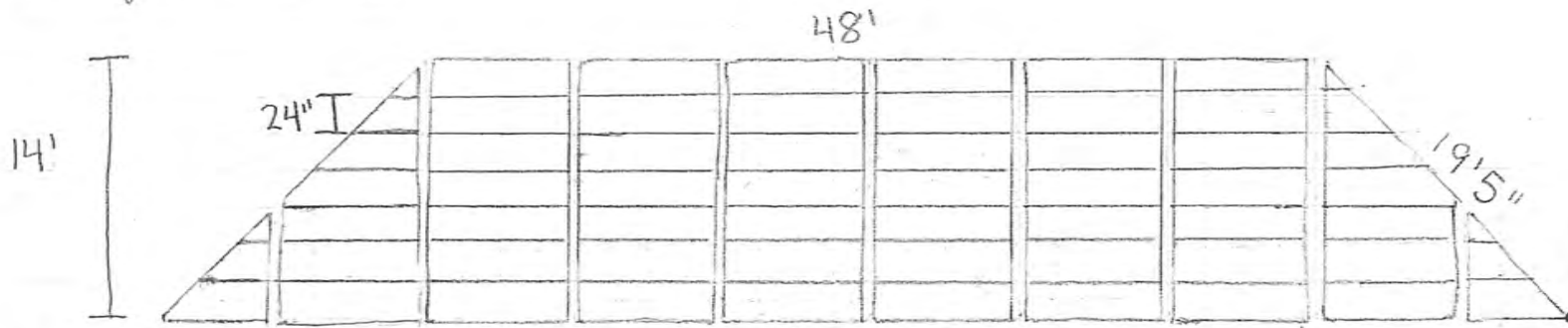
Under View of Deck Base

1 Square = 1 in



Feet will be attached to framing to support $\frac{1}{4}$ level deck.

1 Square = 24 in



Base structure Under Decking 8'

24 in on center crossboards

All 2 x 4 construction

Memorandum #24-21

To: Amy Leon, City Manager
From: Adam Haberman, PE, Public Works Director
Subject: Bid Award for Three New Heavy Duty Ten Yard Dump Boxes with Hydraulic Hoist, and One Under Body Scraper for the Street Department
Date: January 16, 2024

Bid packets were furnished to three equipment dealers for three, new heavy duty ten yard 14'6" dump box bodies with hydraulic hoist, and one underbody scraper. One bid was received:

<i>Bidder Name</i>	<i>Specified Equipment Cost</i>
Northern Truck & Equipment PO Box 563 Sioux Falls, SD 57101	\$191,122.00


The 2023 adopted budget provides \$390,000.00 for the purchase of two replacement trucks for the Department of Public Works, Street Division. The 2024 adopted budget also allows \$450,000.00 for the purchase of two replacement trucks for the Department of Public Works, Street Division. Three truck chassis were awarded on December 11, 2023 to North Central International of Sioux Falls, SD (Memorandum #23-247) for the total amount of \$401,054.00 for three new replacement trucks.

The three new trucks with installed dump bodies and hydraulic hoist, and one with an underbody scraper, will be used for snow removal and construction projects throughout the City.

The bid submitted by Northern Truck and Equipment of Sioux Falls, South Dakota, meets the City specifications.

Combining the 2023 and 2024 adopted budgets, there is a total of \$790,000.00 budgeted for the purchase of new trucks for the Department of Public Works, Street Division. The total bid for the three truck chassis, \$401,054.00, and the total bid for the three heavy duty ten yard 14'6" dump box bodies with hydraulic hoist, and one underbody scraper, \$191,122.00, together total \$592,176.00 which is under the budgeted amount.

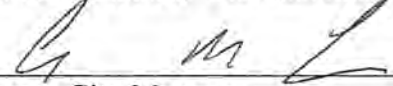
Respectfully submitted,


Adam Haberman, PE
Public Works Director

Recommendation: It is recommended that the City Commission approve Memorandum #24-21 to award the bid for three new Heavy Duty Ten Yard Dump Box Bodies with Hydraulic Hoist, and one Under Body Scraper to Northern Truck and Equipment, Sioux Falls, South Dakota in the amount of \$191,122.00 for the Department of Public Works, Street Division.

I concur with this recommendation.

I do not concur with this recommendation.


Amy Leon, City Manager

Roll Call