

2024 SUMMER EMPLOYMENT

CITY OF YANKTON

Job Descriptions

All positions are hourly if not noted and, therefore, are paid for each hour worked. Temporary seasonal employees do not receive any benefits (sick leave, vacation leave, holiday pay, etc.). They are covered by Workers Compensation to the extent provided by law.

PARKS AND RECREATION

Parks/Trail Maintenance Workers -- An employee in this position will assist in general care and maintenance of the City's parks and trail. Tasks include mowing, trimming, garbage collection, facility cleaning, ball field maintenance, and other given tasks. Use of power machinery and equipment will be included. Weekend work may be required and will require some rotating weekend ballfield prep. Applicants must possess a valid driver's license and be at least 17 years old.

Flower/Tree Maintenance Workers -- An employee in this position will assist in watering and weeding (as needed) the flower plantings in the baskets and pots downtown along with a few other city flower bed locations. Other park maintenance duties will be assigned if time allows. This position will work eight hours Wednesday through Friday, from 7:00am. – 3:30pm. Saturday and Sunday will consist of approximately four hours each day starting at 6:00am. The work week will be 36 hours or less if the flowers do not need to be watered/weeded. The applicant must be able to drive a small utility vehicle with a clutch. Applicants must possess a valid driver's license and be at least 17 years old.

Water Safety Instructors -- Employees will be responsible for teaching the Red Cross lessons to varying class levels and sizes. Duties include but are not limited to record keeping, following guidelines set forth, and other given tasks. Employees must be currently certified WSI's and pass preliminary testing. Weekend and/or evening work may be required. Applicants must be at least 16 years old.

Lifeguards -- Employees will be responsible for enforcing and overseeing the rules of the swimming pool during swimming hours. Duties include but are not limited to lifeguarding, general maintenance, daily cleanup of facility spaces and places, and other given tasks. Lifeguards must be currently certified with Lifeguard Training. Individuals 15 years and over may obtain a Lifeguard Certification. Weekend and/or evening work may be required. Must be able to lift at least 30 lbs. Applicants must be at least 15 years old.

Cashiers/Concessions -- Employees will be responsible managing transactions at either the front desk or the concession stand. Duties include but are not limited to selling memberships and day passes to users of the facility, taking orders, accepting payment and making change for the concession stand, greeting customers when utilizing the facility, daily cleanup of facility spaces and places, and other given tasks. Weekend and/or evening work may be required. Applicants must be at least 14 years old.

Water Park Attendant – Employees will be responsible for enforcing and overseeing the rules of the two large slides at the facility. Duties include but are not limited to directing patrons up and down the slide, assisting patrons if needed from the landing location of the slides, organizing and relocating tubes used on the slides and daily cleanup of facility spaces and places,. Water Park Attendants must be CPR/First Aid certified. Weekend and/or evening work may be required. Applicants must be at least 15 years old.

Youth Summer Programs Instructor – Employees will lead and/or assist with a variety of summer programs for youth of all ages. Programs will include pre-school, grade school and middle school activity classes and day camps. Duties will include planning, organizing, leading and supervising appropriate activities for participants in a variety of programs such as sports, movement and educational classes. Applicants must be at least 15 years old.

Volleyball Referees -- Employees will be responsible for refereeing the Women's and Coed League summer sand volleyball leagues at Memorial Park on Wednesday (Coed) and Thursday (Women's) evenings. Weekend and/or evening work may be required.

Coed Softball League Umpires -- Employees will be responsible for officiating the summer coed softball leagues on Sunday afternoons and evenings at Sertoma Park. Certification is appreciated, but not mandatory. Weekend and/or evening work may be required.

STREET DEPARTMENT

Solid Waste Collectors - Employees' responsibilities include picking garbage, general shop maintenance, and any other given tasks within the Street and/or Solid Waste Division. Employees must be 18 years of age or older and possess a valid driver's license.

Airport Maintenance – Employee's responsibilities include mowing grass, cutting weeds, general maintenance, and any other given tasks. Employees must be 17 years of age or older and possess a valid driver's license.

ENGINEERING DEPARTMENT

Engineering Aide - This employee performs basic drafting work, assists in field surveys, inspection of construction projects, provides general assistance in the operation of the Engineering and Inspection divisions on routine assignment and any other given tasks. Preference given to those with practical work experience or technical schooling in drafting and/or surveying. Applicants must be 18 years of age or older and possess a valid driver's license.