



Request for Street Closure for Special Event

This form must be completed and submitted for any special event that is seeking road closure permission.

A special event application may also be required for approval.

*any street closure request turned in within 30 days of the closure may not be approved

Contact Information

Date of Request: _____

Organization Requesting Closure: _____

Person Making Request: _____ Phone Number: _____

Event Name: _____ Email: _____

Event Date: _____ Hours of Operation: _____

List all streets requesting to be closed

Street Desired: _____ from: _____ to: _____
(Street name) (Street name) (Street name) (Time/date)

Street Desired: _____ from: _____ to: _____
(Street name) (Street name) (Street name) (Time/date)

Street Desired: _____ from: _____ to: _____
(Street name) (Street name) (Street name) (Time/date)

I understand that this request is granted subject to the following conditions:

The sidewalk/street will not be used or blocked in such a manner that a safety hazard would occur or that an obstruction will be created that would unreasonably interfere with police, fire or health of the city. Further, there will be no solicitation in the street, crosswalk or intersection and that violation of the above conditions will cause this permit to be rescinded. *This request does not include towing authorization. If you wish to have towing ability within your street closure, you will be required to submit a special events application.

Applicant Signature

Date

City Manager Signature

Date