



The MISSION of the City of Yankton is to provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage, and thrive.

## **AGENDA**

### **YANKTON PARK ADVISORY BOARD**

**Monday, November 20, 2023, 5:30 PM, in the Community Room**

**CMTEA Building, 1200 W. 21<sup>st</sup> Street**

#### **I. ROUTINE BUSINESS**

- A. Roll Call. Nick Severson is board President.
- B. Consideration of September 16, 2023, minutes. (attachment)

Public Appearances. Public appearance is a time for persons to address The Board on items not listed on the agenda.

#### **II. OLD BUSINESS**

- A. 2023 Capital projects update.

The Westside Park pond project has no update at this time.

The pickle ball court conversion project received \$10,000 from Avera. We are still waiting on the finalization of a LWCF grant of \$34,000. The local pickle ball group has donated some funds for this project also. I've been informed grant finalization and signing paperwork will happen in spring of 2024.

The Parks Department is utilizing the new Field Leveling/Groomer that was purchased in the spring. They have completed the Northwest field and the Northeast field in the south Sertoma Park complex.

- B. A citizens' task force committee has been meeting to plan for the Meridian Bridge's 100<sup>th</sup> birthday in 2024. The official birthday would be October 12, 2024. The group is discussing having educational events and entertainment events throughout 2024.

The first event on the schedule is the January Kick-Off Reception on Friday night, January 26, from 6:00 to 8:30, at Ben's Brew Station.

Website- hosted by Yankton Thrive-<https://www.visitanktonsd.com/meridian-bridge-centennial/>

Facebook page- <https://www.facebook.com/Meridian.Centennial>

Instagram page- @meridianbridgecentennial

- C. SAC mission statement: Provide everyone with an affordable, indoor, family-friendly fitness and recreation facility. The SAC financials through October 31 are attached (attachment). Reminder, the SAC fees will be increased again on January 1, 2024.

Reminder, the SAC facility user data can be found in the Commission Information Memorandums (CIM) that are presented to the City Commission, every two weeks, as a part of their Commission Meeting packet and they are also a part of the PAB agenda packets.

- D. The Huether Family Aquatics Center updated 2023 financials (not finalized) (attachment).
- E. The Eagle Scout Project to build a three-sided wind-break area at the entrance of the Sertoma Park Ice Rink is underway.

### **III. NEW BUSINESS**

- A. Christmas lighting at Riverside Park by the Parks Department with donated items from the Optimists Club. The club purchased some displays that will be placed by the amphitheater. The City of Yankton purchased a few more items also. The Optimists still plan to do the Santa Claus house in the Capitol on the weekends of December 2 & 3 and December 9 & 10. The Optimists have a vision of even more lighting in Riverside Park in the years to come and this is an on-going effort to realize that long-term vision.
- B. The holiday festival of lights and parade will take place on Thursday, November 30. Luke Youmans has been working with downtown businesses for parade activities, from 4:00pm to 5:30pm at the Meridian Venue, that will entertain families prior to the parade at 6:00pm. The lighting of the Christmas Tree by the Meridian Bridge will take place at 7:00pm and then fireworks will be shot from the top level of the Meridian Bridge. The festival website can be found at:  
  
<https://experience.arcgis.com/experience/b2f29939eef14dd0a15ed4770ea630aa/>
- C. The Lawn and event spaces along the river master planning process is being planned for January through May of 2024. A similar process to what was done with the Westside Park master planning process will be used. Public meetings to examine current areas and ideas for what the public may want to see in Riverside Park and The Lawn in the future.

### **IV. OTHER BUSINESS**

- A. General discussion items.
  - Commission Information Memorandums. (4 CIM attachments for previous months)
    - Other completed work projects for the department are noted in the CIMs.
  - Next Meeting Monday, January 15, 2024.

### **V. ADJOURN**

Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.



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**MINUTES**  
**YANKTON PARK ADVISORY BOARD**  
**Monday, September 18, 2023, 5:30PM, in the Community Room**  
**CMTEA Building, 1200 W. 21<sup>st</sup> Street**

**I. ROUTINE BUSINESS**

Roll Call:

Present: Jason Tellus, Tom Bixler, Brian Bertsch, Nick Severson, Jeannine Economy-List, and City Commissioner Brian Hunhoff.

Absent: Elizabeth Healy.

Also present Director of Parks and Recreation Todd Larson, City Manager Amy Leon, and Parks Secretary Chasity McHenry.

Public Appearances: Sam Hummel. Presented the Parks Advisory Board with information in regards to building a Pump Track or BMX Bike Park. Hummel implied that this would be a great opportunity for Yankton and provide something to do for the middle school and high school aged kids. A pump track is a circuit of hills, banked turns and features designed to be ridden by bike riders. They are relatively simple to use, can be constructed of dirt, and cater to a wide variety of rider skill levels. Could look to use crushed asphalt/concrete for a surfacing to help with wet weather conditions. There may be grants available for creating a park like this (T-Mobile, bike manufacturers). Sam reported Sioux City will have a small track in Cone Park. Sioux Falls will have 2 acres of track and it will be larger than Sioux City's.

Minutes: July 17, 2023 minutes approved. Economy-List motioned. Bixler second. Motion passed 5-0.

**II. OLD BUSINESS**

**A. 2023 Capital projects update.**

The Westside improvements project has some items completed and others ongoing. The meditative garden, sundial, and labyrinth project had the dedication ceremony with the donors on September 13. All parties are happy with how the gardens turned out. Will need to evaluate the middle area of the park between the basketball courts and three play areas to determine need for lighting in these areas. The Born Learning Trail will need to have artwork on the sidewalks repainted in the next year.

The pond project is in discussions between City engineers, Stockwell Engineering, and legal about what the next step should be. Discussions have been about a synthetic liner design and move away from the clay liner that was originally designed. Tom Bixler expressed concerns about using a synthetic liner, which will be more expensive, versus utilizing clay which may be a more trusted product.



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The pickle ball court conversion project received \$10,000 from Avera. We are still waiting on the finalization of a LWCF grant of \$34,000. The local pickle ball group has donated some funds for this project also. It appears with timing of grant finalization and signing paperwork, that this will be a 2024 project.

The Marne Creek trail project to repair flood damage from 2019 and to replace sections of the trail that were damaged in 2019, through FEMA, has been completed. The trail staff is evaluating the lighting along the trail system from the Meridian Bridge past the two water treatment facilities and up the switchback to the west of the Discovery Bridge.

There are 46 lights in the Walnut Street corridor between 4<sup>th</sup> Street and 2<sup>nd</sup> Street that are up-lights for the trees. We currently have identified six lights that are not working properly and we are working through what should be done to remedy the situation. The lights are controlled by Bluetooth on a handheld device when standing right next to the light and the light colors can be changed using the handheld device. We will need to get a quote on replacing the malfunctioning lights when we have determined the exact number of problem lights.

The Parks Department is utilizing the new Field Leveling/Groomer that was purchased in the spring. They are leveling the Northwest field in the south Sertoma Park complex.

- B. A citizen's task force committee has been meeting to plan for the Meridian Bridge's 100<sup>th</sup> birthday in 2024. The official birthday would be October 12, 2024. The group is discussing having educational events and entertainment events throughout 2024. Website- hosted by Yankton Thrive – [www.visitanktonsd.com/meridian-bridge-centennial/](http://www.visitanktonsd.com/meridian-bridge-centennial/)  
Facebook page- [www.facebook.com/Meridian.Centennial](https://www.facebook.com/Meridian.Centennial)  
Instagram page- @meridianbridgecentennial
- C. SAC mission statement: Provide everyone with an affordable, indoor, family-friendly fitness and recreation facility. The SAC financials through August 31 are attached. Reminder, the SAC fees will be increased starting October 1, 2023, and then again on January 1, 2024. New equipment is coming this month and into the beginning of October. The SAC has started using a new software September 18. Marketing for this upcoming fall/winter could include letters to former members welcoming them back to the SAC and providing some free access to get them back in the facility.

The Recreation Summer Programs are a part of the SAC operating budget. Attached is the 2023 Summer Recreation program Ledger which documents participation, expenses, and revenues.

- D. The Huether Family Aquatics Center 2023 financials provided. Along with attendance and concessions data. Library passes and utility customer passes data provided also.



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### III. NEW BUSINESS

- A. Park shelter and restroom proposed signage. To help the parks staff ask people to leave the shelters as they clean and prepare them for rentals, signs with the following would be posted permanently in the shelters:

City of Yankton shelters are first-come-first-served for up to one hour unless reserved and the reservation posted. Please pick up after your use and dispose of trash in the provided trash cans. If you have a maintenance concern, please contact a park employee at 605-668-5233.

Report emergencies or illegal activity to the Yankton Police Department – 911 or non-emergencies at 605-668-5210.

Restroom signage example from Rapid City. Yankton's signs would state:

This restroom is seasonal May – September.

Contact the Parks Department for any maintenance concerns at 605-668-5233.

Report emergencies or illegal activity to the Yankton Police Department – 911 or non-emergencies at 605-668-5210.

The Parks Department cleaning crews for restrooms and shelters are starting to encounter more people who are non-housed in the mornings and during the day at our parks.

May need to include QR codes to link to City website. City should examine a text option to allow people to give feedback and other messages.

### IV. OTHER BUSINESS

- A. General discussion items.
- Commission information Memorandums (4 CIMs). The items were sent out after the meeting as they were not attached to the agenda packet.
    - Other completed work projects for the department are noted in the CIMs.
  - Next Meeting: Monday, November 20, 2023.

### V. ADJOURN

Bertsch motioned, Tellus second. Motion carried 5-0.

	ADOPTED BUDGET	REVISIED BUDGET	ANNUAL ACT AND IN PROCESS	MTD POSTED AND IN PROCESS	YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT	
203	SUMMIT ACTIVITY CENTER							
	INTERGOVERNMENTAL REVENUES							
3390	YANKTON SCHOOL DISTRICT	40,000.00	40,000.00	0.00	22,590.55	17,409.45	56	-----
TOTAL:	INTERGOVERNMENTAL REVENUES	40,000.00	40,000.00	0.00	22,590.55	17,409.45	56	-----
	GOODS AND SERVICES							
3484	RED CROSS LESSON-SAC	20,000.00	20,000.00	0.00	6,569.50	13,430.50	32	---
3488	RENTALS - SAC	21,000.00	21,000.00	1,680.00	15,802.50	5,197.50	75	-----
3489	RENTALS - CITY HALL GYM	3,000.00	3,000.00	930.00	2,945.00	55.00	98	-----
TOTAL:	GOODS AND SERVICES	44,000.00	44,000.00	2,610.00	25,317.00	18,683.00	57	-----
	MISCELLANEOUS							
203	SUMMIT ACTIVITY CENTER							
	MISCELLANEOUS							
3610	INTEREST	800.00	800.00	2,874.59	20,327.16	19,527.16-	2540	-----]]]]
3615	MISC REIMBURSMENTS/SCHOOL	300.00	300.00	0.00	0.00	300.00	0	
3619	GREAT LIFE MISC REIMBURSEMNT	10,000.00	10,000.00	2,110.07	25,365.61	15,365.61-	253	-----]]]]
3690	MISCELLANEOUS NON-TAXABLE	20.00	20.00	8.48-	32.90-	52.90	164	-----]]]]
TOTAL:	MISCELLANEOUS	11,120.00	11,120.00	4,976.18	45,659.87	34,539.87-	410	-----]]]]
	RECREATION GOODS & SERVICES							
3701	CASH LONG	100.00	100.00	0.01	9.33	90.67	9	
3726	CONTRACTED CONCESSIONS	500.00	500.00	0.00	0.00	500.00	0	
3728	VENDING CONCESSIONS	750.00	750.00	135.29	1,809.40	1,059.40-	241	-----]]]]
3740	ANNUAL MEMBERSHIPS	25,000.00	25,000.00	12,244.82	48,924.46	23,924.46-	195	-----]]]]
3741	CORPORATE MEMBERSHIPS	5,000.00	5,000.00	0.00	0.00	5,000.00	0	
3742	MONTHLY MEMBERSHIPS	25,000.00	25,000.00	7,699.37	52,819.87	27,819.87-	211	-----]]]]
3743	DAILY PASS	18,000.00	18,000.00	3,633.98	28,682.08	10,682.08-	159	-----]]]]
3744	ADULT RECREATION LEAGUES	10,000.00	10,000.00	11,582.09	24,800.90	14,800.90-	248	-----]]]]
3745	YOUTH RECREATION LEAGUES	1,000.00	1,000.00	0.00	0.00	1,000.00	0	
3746	SAC PROGRAMS	15,000.00	15,000.00	10,075.28	60,841.92	45,841.92-	405	-----]]]]
3749	SHOWERS	50.00	50.00	0.00	0.00	50.00	0	
3756	POOL PASS (TAX EXEMPT)	0.00	0.00	0.00	440.00	440.00-	9999	-----]]]]
3766	MERCHANDISE	400.00	400.00	16.00	238.63	161.37	59	-----
3768	SAC PROGRAMS - NON TAXABLE	5,000.00	5,000.00	902.50	8,772.50	3,772.50-	175	-----]]]]
TOTAL:	RECREATION GOODS & SERVICES	105,800.00	105,800.00	46,289.34	227,339.09	121,539.09-	214	-----]]]]
	OTHER SOURCES							
3910	FROM GENERAL FUND	685,058.00	685,058.00	0.00	685,058.00	0.00	100	-----
TOTAL:	OTHER SOURCES	685,058.00	685,058.00	0.00	685,058.00	0.00	100	-----
	ACTIVITY CENTER							
TOTAL:	SUMMIT ACTIVITY CENTER	885,978.00	885,978.00	53,875.52	1,005,964.51	119,986.51-	113	-----]
<b>Total revenue w/out general fund transfer:</b>					<b>\$320,906.51</b>			

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
203	SUMMIT ACTIVITY CENTER					
203	SUMMIT ACTIVITY CENTER					
	PERSONNEL SERVICES					
101	REGULAR WAGES	231,428.00	0.00	15,885.54	167,274.58	64,153.42 72 -----
102	TEMPORARY WAGES	200,000.00	0.00	11,407.91	125,555.66	74,444.34 62 -----
103	OVERTIME WAGES	2,000.00	0.00	198.19	3,590.64	1,590.64- 179 -----]]]]
111	OASI	33,157.00	0.00	2,097.04	22,617.19	10,539.81 68 -----
121	RETIREMENT	14,006.00	0.00	965.03	10,252.73	3,753.27 73 -----
131	WORKERS COMPENSATION	1,574.00	0.00	0.00	58.00-	1,632.00 3
132	GROUP INSURANCE	45,358.00	0.00	2,321.08	23,368.85	21,989.15 51 -----
133	UNEMPLOYMENT INSURANCE	1,435.00	0.00	55.35	990.06	444.94 68 -----
TOTAL:	PERSONNEL SERVICES	528,958.00	0.00	32,930.14	353,591.71	175,366.29 66 -----
	OTHER CURRENT EXPENDITURES					
201	INSURANCE	1,370.00	0.00	0.00	1,033.32	336.68 75 -----
202	PROFESSIONAL SERVICES	30,000.00	0.00	115.35	42,645.13	12,645.13- 142 -----]]]]
203	BANK CARD DISCOUNTS	9,000.00	0.00	0.00	0.00	9,000.00 0
204	CONTRACTED SERVICES	63,000.00	0.00	3,141.94	41,878.56	21,121.44 66 -----
206	COST OF SERVICE PROVIDED	129,000.00	0.00	0.00	69,878.60	59,121.40 54 -----
210	PROMOTIONAL	0.00	0.00	0.00	0.00	0.00 0
211	ADVERTISING	9,000.00	0.00	1,058.00	2,711.00	6,289.00 30 ---
213	CONTRACTUAL AGREEMENT	0.00	0.00	0.00	0.00	0.00 0
221	REP. & MAINT. - EQUIPMENT	5,000.00	0.00	100.00	3,360.07	1,639.93 67 -----
222	REP. & MAINT. -VEHICLES	0.00	0.00	0.00	0.00	0.00 0
223	REP. & MAINT. - BUILDINGS	9,000.00	0.00	1,018.06	11,702.78	2,702.78- 130 -----]]]
224	REP. & MAINT.-CENTRAL GARAGE	0.00	0.00	41.25	182.23	182.23- 9999 -----]]]]
231	POSTAGE	1,300.00	0.00	28.35	393.66	906.34 30 ---
232	OFFICE SUPPLIES	2,000.00	0.00	0.00	1,004.96	995.04 50 -----
233	PRINTING & BINDING	0.00	0.00	0.00	0.00	0.00 0
234	COPIES	1,000.00	0.00	53.26	1,727.81	727.81- 172 -----]]]]
235	SUBSCRIPTIONS & PUBLICATIONS	700.00	0.00	0.00	0.00	700.00 0
236	JANITORIAL SUPPLIES	10,000.00	0.00	923.07	4,011.85	5,988.15 40 ----
240	CHEMICALS & GASES	20,000.00	0.00	628.60	14,197.53	5,802.47 70 -----
241	AGRICULTURAL SUPPLIES	0.00	0.00	0.00	0.00	0.00 0
242	RECREATION SUPPLIES	15,500.00	0.00	1,412.41	13,314.49	2,185.51 85 -----
243	MEDICAL, SAFETY, & LAB. SUPPL	1,000.00	0.00	0.00	37.47	962.53 3
244	UNIFORMS & DRY GOODS	3,000.00	0.00	0.00	1,511.49	1,488.51 50 -----
247	SMALL TOOLS & HARDWARE	100.00	0.00	23.98	238.51	138.51- 238 -----]]]]
250	RECREATION SUPPLIES-ART PRGM	0.00	0.00	0.00	0.00	0.00 0
251	ALCOA ICE SKATING RINK	0.00	0.00	0.00	0.00	0.00 0
255	COVID EXPENSE	0.00	0.00	0.00	0.00	0.00 0
261	MEMBERSHIP DUES	800.00	0.00	0.00	602.44	197.56 75 -----
263	TRAVEL EXPENSE	1,350.00	0.00	0.00	962.27	387.73 71 -----
264	LEARNING	1,100.00	0.00	0.00	1,100.00	0.00 100 -----
265	CONFERENCE & MEETINGS	2,500.00	0.00	0.00	1,765.00	735.00 70 -----
271	TELEPHONE	5,200.00	0.00	429.45	3,386.08	1,813.92 65 -----
274	WATER SERVICE	8,000.00	0.00	598.71	6,294.98	1,705.02 78 -----

	ANNUAL REVISED BUDGET	ENCUMBERED	ACT MTD POSTED AND IN PROCESS	ACT YTD POSTED AND IN PROCESS	REMAINING BALANCE	PCT
203	SUMMIT ACTIVITY CENTER					
203	SUMMIT ACTIVITY CENTER OTHER CURRENT EXPENDITURES					
275	2,000.00	0.00	187.53	1,915.04	84.96	95 -----
276	0.00	0.00	0.00	0.00	0.00	0
277	0.00	0.00	0.00	0.00	0.00	0
278	0.00	0.00	0.00	0.00	0.00	0
TOTAL:	330,920.00	0.00	9,759.96	225,855.27	105,064.73	68 -----
	CAPITAL OUTLAY					
301	0.00	0.00	0.00	0.00	0.00	0
320	0.00	0.00	0.00	0.00	0.00	0
350	16,000.00	0.00	14,104.79	17,194.79	1,194.79-	107 -----
355	0.00	0.00	0.00	0.00	0.00	0
TOTAL:	16,000.00	0.00	14,104.79	17,194.79	1,194.79-	107 -----
	OTHER EXPENDITURES					
570	0.00	0.00	0.00	0.00	0.00	0
TOTAL:	0.00	0.00	0.00	0.00	0.00	0
	OPERATING TRANSFERS OUT					
622	0.00	0.00	0.00	0.00	0.00	0
628	0.00	0.00	0.00	0.00	0.00	0
TOTAL:	0.00	0.00	0.00	0.00	0.00	0
	RESALE EXPENDITURES					
701	100.00	0.00	0.46	6.53	93.47	6
728	1,000.00	0.00	0.00	1,334.84	334.84-	133 -----]]]
766	3,000.00	0.00	0.00	0.00	3,000.00	0
768	0.00	0.00	0.00	0.00	0.00	0
771	0.00	0.00	0.00	0.00	0.00	0
782	0.00	0.00	0.00	0.00	0.00	0
784	6,000.00	0.00	0.00	4,210.00	1,790.00	70 -----
TOTAL:	10,100.00	0.00	0.46	5,551.37	4,548.63	54 -----
TOTAL:	885,978.00	0.00	56,795.35	602,193.14	283,784.86	67 -----
TOTAL:	885,978.00	0.00	56,795.35	602,193.14	283,784.86	67 -----

2023 Operating loss through ten months: \$281,286.63



THE HUETHER FAMILY AQUATICS CENTER

EXPENSES		2021	2022	2023
		Actual	Actual	Actual
102	Temp. Wages Total	\$ 294,823	\$ 317,421	\$ 373,624
111	OASI (8% of wages)	\$ 22,554	\$ 24,283	\$ 28,582
133	Unemployment Ins.	\$ 793	\$ 1,175	\$ 2,093
	<b>Personnel</b>	<b>\$ 318,170</b>	<b>\$ 342,879</b>	<b>\$ 404,299</b>
201	Insurance	\$ 19,947	\$ 18,282	\$ 19,240
202	Professional services	\$ 18,557	\$ 20,673	\$ 10,210
211	Advertising	\$ 23,418	\$ 19,870	\$ 20,854
221	R&M- Equip.	\$ 403	\$ -	\$ 265
223	R&M- Buildings	\$ 12,970	\$ 10,991	\$ 17,194
231	Postage	\$ -	\$ 41	\$ -
232	Office Supplies	\$ 1,691	\$ 158	\$ 127
236	Janitorial Supplies	\$ 4,158	\$ 1,413	\$ 2,343
240	Chemicals	\$ 49,617	\$ 63,281	\$ 69,943
242	Recreation Supplies	\$ 12,378	\$ 520	\$ 5,424
243	Medical/first aid	\$ 1,820	\$ 296	\$ 780
244	Uniforms & Dry Goods	\$ 9,930	\$ 6,017	\$ 6,345
247	Small Tools & Hardware	\$ -	\$ -	\$ 149
271	Telephone	\$ 2,710	\$ 3,252	\$ 2,059
272	Electricity	\$ 48,583	\$ 42,648	\$ 34,031
273	Fuel- Heating	\$ 20,490	\$ 23,318	\$ 12,400
274	Water Service	\$ 41,702	\$ 43,869	\$ 32,990
275	Sewer Service	\$ 16,212	\$ 13,157	\$ 11,739
276	Landfill	\$ 1,064	\$ 936	\$ 968
701	Cash Short	\$ 4	\$ 9	\$ 3
728	Concessions Operations	\$ 69,330	\$ 63,823	\$ 65,477
766	Merchandise	\$ 902	\$ 1,180	\$ 655
	<b>Operating</b>	<b>\$ 355,886</b>	<b>\$ 333,734</b>	<b>\$ 313,196</b>
301	Capital Repair & Maint.	\$ -	\$ -	\$ 125
320	Buildings & Structures	\$ -	\$ -	\$ -
350	Equipment	\$ 7,031	\$ 3,370	\$ 3,734
	<b>Capital</b>	<b>\$ 7,031</b>	<b>\$ 3,370</b>	<b>\$ 3,859</b>
	<b>TOTAL EXPENSES</b>	<b>\$ 681,087</b>	<b>\$ 679,983</b>	<b>\$ 721,354</b>

411	Debt Interest	\$ 390,675	\$ 374,745	\$ 181,254
441	Debt Principal	\$ 543,456	\$ 559,386	\$ 285,812
	<b>Total Debt</b>	<b>\$ 934,131</b>	<b>\$ 934,131</b>	<b>\$ 467,066</b>

THE HUETHER FAMILY AQUATICS CENTER  
REVENUES

		2021 Actual	2022 Actual	2023 Actual
3471	Red Cross Lessons	\$ 15,680	\$ 18,720	\$ 28,048
3472	Daily Pass Sales	\$ 192,321	\$ 138,126	\$ 146,236
3473	Guppy Grant reimbursed to City	\$ 7,699	\$ 3,096	\$ 13,135
3491	City Portion of Guppy Grant	\$ 2,298	\$ -	\$ 60
3610	Interest	\$ -	\$ 7,436	\$ 158,855
3615	Miscellaneous Reimbursements	\$ -	\$ 683	\$ -
3620	Total Rentals	\$ 9,935	\$ 12,150	\$ 14,083
3659	Processing Fee	\$ 9,307	\$ 7,314	\$ 6,098
3660	Donations- Guppy Grant	\$ 11,405	\$ 69,540	\$ 173,220
3701	Cash Long	\$ 28	\$ 23	\$ 4
3728	Miscellaneous Concessions	\$ 120,336	\$ 115,150	\$ 113,900
3755	Aquatics Pass Sales	\$ 243,470	\$ 244,142	\$ 214,489
3766	Merchandise	\$ 2,956	\$ 2,593	\$ 2,199
	<b>TOTAL REVENUES</b>	<b>\$ 615,435</b>	<b>\$ 618,973</b>	<b>\$ 870,327</b>
	PROFIT/LOSS	\$ (65,652)	\$ (61,010)	\$ 148,973
3910	Transfer from General Fund	\$ 1,137,162	\$ 1,062,623	\$ 915,399
	TOTAL REVENUE AND TRANSFER	\$ 1,752,597	\$ 1,681,596	\$ 1,785,726
	TOTAL EXPENSE AND DEBT	\$ 1,615,218	\$ 1,614,114	\$ 1,188,420

PARKS AND RECREATION DEPARTMENT

**SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS**

**Summit Activities Center Membership Information:**

	Current	Last	Change
○ Active & Fit/Renew Active/Silver Sneakers	132	131	1
○ Adult Annual	78	75	3
○ Adult EFT	48	48	0
○ Adult Monthly	98	121	-23
○ City of Yankton Single	61	57	4
○ Firefighter Single	19	19	0
○ 10 Use Punch card	59	60	-1
○ Individual Annual	92	95	-3
○ Individual Monthly	4	4	0
○ Radio	41	41	0
○ Youth Annual	41	40	1
○ Youth EFT	12	14	-2
○ Youth Monthly	58	57	1
<b>Total # of Active Members</b>	<b>743</b>	<b>762</b>	<b>-19</b>

- Mid-February 2023- total memberships peaked at 861.
  - Last year at the end of August, we had 629 active memberships.
  - In August of 2019 (pre-pandemic), we had 995 memberships on the books.
  
- Attendance – 2,746 (1,957 SAC, 789 GL); for the entire month of August 5,424 (3,923 SAC, 1,501 GL) compared to 1,414/2,885 in August 2022.
  
- Total Cash Revenue at the SAC 8/16-31/23 – \$9,489.27 (\$16,570.78 – August) compared to \$4,710.65/\$9,724.85 in August 2022.
- Great Life Reimbursement Payment:
  - July 2023: \$1,987.50 (\$1,335.00 – July 2022)

<b>August, 2023 – Completed Adult Coed Softball &amp; Sand Volleyball leagues</b>
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- **2023 COED Softball**
  - Participants – 14 Teams (13 teams in 2022)
- **2023 Coed Sand Volleyball**
  - Participants – 16 teams (15 teams in 2022)
- **2023 Women’s Sand Volleyball**
  - Participants – 12 teams (11 teams in 2022)

**Monday, August 28, 2023**

- **SAC Library Day Passes Used**
  - 1 Coupons (1 Adult)

**Wednesday, August 30, 2023**

- **SAC Library Day Passes Used**
  - 1 Coupons (1 Adult)

**Additional SAC Information for Last Half of August:**

- **Aqua Zumba**
  - Participation – 37 Participants (62 for the Month)
- **Power Abs**
  - Participation – 35 Participants (59 for the Month)
- **Power Yoga**
  - Participation – 21 Participants (35 for the Month)
- **Prime Time Senior Class**
  - Participation – 40 Participants (84 for the Month)
- **Strength & Flexibility**
  - Participation – 27 Participants (56 for the Month)
- **Tabata**
  - Participation – 35 Participants (59 for the Month)
- **Trim & Tone**
  - Participation – 26 Participants (43 for the Month)
- **Turbo Kick**
  - Participation – 0 Participants (0 for the Month)
- **Wake UP**
  - Participation – 9 Participants (28 for the Month)
- **Water Aerobics Classes**
  - Participation – 109 Participants (205 for the Month)
- **Work Out Express Class**
  - Participation – 12 Participants (30 for the Month)
- **Yoga**
  - Participation – 20 Participants (34 for the Month)

- **Zumba**
  - Participation – 35 Participants (62 for the Month)
- **Zumba Gold**
  - Participation – 76 Participants (130 for the Month)
- **Birthday Party Rentals**
  - Participation – 0 Birthday Parties (0 for the Month)
  - Revenue - \$0.00 (\$0.00 for the Month)
- **Auxiliary/Main Gym Rentals**
  - Hours Rented – 0 Hours (0 Hours for the Month)
  - Revenue - \$0.00 (\$0.00 for the Month)
- **Theater Rentals**
  - Hours Rented – 0 Hours (28 Hours for the Month)
  - Revenue – \$0.00
- **Meeting Rooms**
  - Hours Rented – 0 Hours (0 Hours for the Month)
  - Revenue - \$0.00 (\$0.00 for the Month)
- **City Hall Rentals**
  - Hours Rented – 0 Hours (72 Hours for the Month)
  - Revenue – \$0.00 (\$500.00 for the Month)
- **Capital Building Rentals**
  - Days Rented – 2 (5 Dates for the Month)
- **Park Shelters**
  - Riverside - 2 Rentals
  - Memorial – 0 Rentals
  - Westside – 0 Rental
  - Meridian Bridge – 0 Rental

*Huether Aquatic Fitness Classes: Last Half of August*

- **Aqua Zumba**
  - Participation – 17 Participants (27 for the Month)
  
- **Water Fitness**
  - Participation – 0 Participants (20 for the Month)
  
- **Yoga**
  - Participation – 0 Participants (8 for the Month)
  
- Total Huether Family Aquatics Center Passes Sold: 3,635 (3,961 – 2022)

**PARKS**

The has not received notification on the status of the Land, Water, Conservation Fund grant for resurfacing the courts in Westside Park and converting them into pickle ball courts. The proposal has been approved by the State of SD and now needs approval from the National Parks Service. The amount of the award will be \$34,000 should it be approved.

Luke is working with outside organizations and their special event applications and events for this fall.

The Parks staff aerated and over-seeded with grass seed some areas in Riverside Park once Riverboat Days was moved out.

The ball fields at Sertoma Park, Summit Activities Center, and Riverside Park are being dragged and prepared each weekday according to practice and game schedules submitted to the Parks Department.

The parks staff has and will move bleachers, benches, goals, trash cans, and other items for youth soccer and other events which will be taking place in Yankton on weekends in the fall.

PARKS AND RECREATION DEPARTMENT

**SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS**

**Summit Activities Center Membership Information:**

	Current	Last	Change
○ Active & Fit/Renew Active/Silver Sneakers	135	132	3
○ Adult Annual	81	78	3
○ Adult EFT	49	48	1
○ Adult Monthly	99	98	1
○ City of Yankton Single	61	61	0
○ Firefighter Single	19	19	0
○ 10 Use Punch card	57	59	-2
○ Individual Annual	91	92	-1
○ Individual Monthly	1	4	-3
○ Radio	41	41	0
○ Youth Annual	41	41	0
○ Youth EFT	12	12	0
○ Youth Monthly	51	58	-7
<b>Total # of Active Members</b>	<b>738</b>	743	-5

- Mid-February 2023- total memberships peaked at 861.
  - Last year at the end of September, we had 636 active memberships.
  - In September of 2019 (pre-pandemic), we had 1,041 memberships on the books.
- Attendance – 1,574 (1,574 SAC, **No GL stats at the time of this report**) compared to 1,124 (SAC only) in first-half of September 2022.
- Total Cash Revenue at the SAC 9/1-15/23 – \$6,951.04 compared to \$13,314.11 in September 2022.

**Monday, September 4, 2023**

- SAC Closed – Labor Day Holiday

**Tuesday, September 5, 2023**

- SAC Fall Hours Start
  - Monday-Thursday 5:00 AM-10:00 PM
  - Friday 5:00 AM-8:00 PM
  - Saturday & Sunday 7:00 AM-8:00 PM

**Monday, September 11, 2023**

- SAC Pool water dumped for Cleaning and Maintenance
- SAC Pool Slide getting soda blasted and repainted.
- Re-open Pool on Saturday, September 16, 2023.

**Sunday, September 3, 2023**

- **SAC Library Day Passes Used**
  - 1 Coupons (1 Adult)

**Tuesday, September 5, 2023**

- **SAC Library Day Passes Used**
  - 1 Coupons (1 Adult)

**Additional SAC Information for first half of Sept.:**

- **Aqua Zumba**
  - Participation – 28 Participants
- **Power Abs**
  - Participation – 25 Participants
- **Power Yoga**
  - Participation – 25 Participants
- **Prime Time Senior Class**
  - Participation – 33 Participants
- **Strength & Flexibility**
  - Participation – 43 Participants
- **Tabata**
  - Participation – 25 Participants
- **Trim & Tone**
  - Participation – 14 Participants
- **Turbo Kick**
  - Participation – 5 Participants
- **Wake UP**
  - Participation – 16 Participants
- **Water Aerobics Classes**
  - Participation – 61 Participants
- **Work Out Express Class**
  - Participation – 3 Participants



- **Yoga**
  - Participation – 19 Participants
- **Zumba**
  - Participation – 25 Participants
- **Zumba Gold**
  - Participation – 43 Participants
- **Birthday Party Rentals**
  - Participation – 0 Birthday Parties
- **Auxiliary/Main Gym Rentals**
  - Hours Rented – 0 Hours
- **Theater Rentals**
  - Hours Rented – 0 Hours
- **Meeting Rooms**
  - Hours Rented – 0 Hours
- **City Hall Rentals**
  - Hours Rented – 0 Hours
- **Capital Building Rentals**
  - Days Rented – 2
- **Park Shelters**
  - Riverside - 8 Rentals
  - Memorial – 0 Rentals
  - Westside – 0 Rental
  - Meridian Bridge – 0 Rental

## **PARKS**

Sunday, September 1- Yankton Bucks and Gazelles Youth Singers program began for the fall session.

The City has not received final notification on the status of the Land, Water, Conservation Fund grant for resurfacing the courts in Westside Park and converting them into pickle ball courts. The proposal has been approved by the State of SD and now needs approval from the National Parks Service. The amount of the award will be \$34,000 should it be approved.

Luke is working with outside organizations and their special event applications and events for this fall.

Luke has started to plan for the 2023 Holiday Festival of Lights. The theme is “A Frosty Evening.”

Luke has been working with groups to schedule events for the fall of 2023.

- Touch-a-Truck will take place on Saturday, September 23, and this is a City of Yankton sponsored event.
- There are a couple of parades for homecomings (Yankton and Mount Marty) happening in the next weeks.
- Mount Marty tailgating is still taking place at Fantle Memorial Park on Saturdays of home games.

The Parks Staff are utilizing the new Field Leveler/Groomer and are leveling the infield on the northwest field in the south complex at Sertoma Park. Once the infield is complete, then the staff will work on the southwest field’s infield. This could be a fall project, or it may need to be finished up in the spring if weather does not allow for completion in the fall/early winter.

There are 46 lights in the Walnut Street corridor between 4<sup>th</sup> Street and 2<sup>nd</sup> Street that are up-lights for the trees. We currently have identified six lights that are not working properly and we are working through what should be done to remedy the situation. The lights are controlled by Bluetooth on a handheld device when standing right next to the light and the light colors can be changed using the handheld device. We will need to get a quote on replacing the malfunctioning lights when we have determined the exact number of problem lights.

The ball fields at Sertoma Park, Summit Activities Center, and Riverside Park are being dragged and prepared each weekday according to practice and game schedules submitted to the Parks Department.

The parks staff has and will move bleachers, benches, trash cans, and other items for the events which will be taking place in Yankton on weekends in the fall.

The Parks Department worked with the Yankton Youth Soccer Association to have all the items they needed from the City delivered to the NFAA complex prior to their tournament on September 16 & 17.

PARKS AND RECREATION DEPARTMENT

**SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS**

**Summit Activities Center Membership Information:**

	Current	Last	Change
○ Active & Fit/Renew Active/Silver Sneakers	139	135	4
○ Adult Annual	168	81	87
○ Adult plus 3	3	0	3
○ Adult EFT	38	49	-11
○ Adult EFT plus 1	14	0	14
○ Adult EFT plus 3	4	0	4
○ Adult EFT plus 4	5	0	5
○ Adult Monthly	133	99	34
○ Adult Monthly plus 1	1	0	1
○ City of Yankton Single	62	61	1
○ Firefighter Single	19	19	0
○ 10 Use Punch card	29	57	-28
○ Individual Annual		91	-91
○ Individual Monthly		1	-1
○ Radio	41	41	0
○ Youth Annual	53	41	12
○ Youth EFT	2	12	-10
○ Youth Monthly	94	51	43
<b>Total # of Active Members</b>	<b>805</b>	<b>738</b>	<b>67</b>

- Mid-February 2023- total memberships peaked at 861.
  - Last year at the end of September, we had 636 active memberships.
  - In September of 2019 (pre-pandemic), we had 1,041 memberships on the books.
- Attendance – 1,625 (1,625 SAC, **No GL stats at the time of this report**) compared to 1,253 (SAC only) in second-half of September 2022.
- Total Cash Revenue at the SAC 9/16-30/23 – \$18,625.49 compared to \$11,839.07 in second-half of September 2022.
- Great Life Reimbursement Payment:
  - August 2023: \$2,184.00 (\$1,653.00 – August 2022)

**Saturday, September 16, 2023**

- SAC Pool re-opened after completed Cleaning and Maintenance

**Monday, September 18, 2023**

- Start of new software at the SAC. Switched from Active Net to Civic Rec.

**Sunday, September 24, 2023**

- **SAC Utility Day Passes Used**
  - 1 Coupon (2 Adult)

**Wednesday, September 27, 2023**

- **SAC Library Day Passes Used**
  - 1 Coupon (2 Adult, 3 children)

**Additional SAC Information for first half of Sept.:**

- **Aqua Zumba**
  - Participation – 41 Participants (69 for the Month)
- **Power Abs**
  - Participation – 30 Participants (55 for the Month)
- **Power Yoga**
  - Participation – 25 Participants (50 for the Month)
- **Prime Time Senior Class**
  - Participation – 35 Participants (68 for the Month)
- **Strength & Flexibility**
  - Participation – 26 Participants (69 for the Month)
- **Tabata**
  - Participation – 31 Participants (56 for the Month)
- **Trim & Tone**
  - Participation – 20 Participants (34 for the Month)
- **Turbo Kick**
  - Participation – 4 Participants (9 for the Month)
- **Wake UP**
  - Participation – 12 Participants (28 for the Month)
- **Water Aerobics Classes**
  - Participation – 93 Participants (154 for the Month)
- **Work Out Express Class**
  - Participation – 4 Participants (7 for the Month)

- **Yoga**
  - Participation – 10 Participants (29 for the Month)
- **Zumba**
  - Participation – 23 Participants (48 for the Month)
- **Zumba Gold**
  - Participation – 58 Participants (101 for the Month)
- **Birthday Party Rentals**
  - Participation – 3 Birthday Parties (3 for the Month)
- **Private Pool Party Rentals**
  - Hours Rented – 2 Hours (2 for the Month)
- **Auxiliary/Main Gym Rentals**
  - Hours Rented – 0 Hours ( for the Month)
- **Theater Rentals**
  - Hours Rented – 13 Hours (13 for the Month)
- **Meeting Rooms**
  - Hours Rented – 0 Hours ( for the Month)
- **City Hall Rentals**
  - Hours Rented – 0 Hours ( for the Month)
- **Capital Building Rentals**
  - Days Rented – 4 (6 for the Month)
- **Park Shelters**
  - Riverside - 5 Rentals
  - Memorial – 1 Rentals
  - Westside – 0 Rental
  - Meridian Bridge – 0 Rental

## **PARKS**

The City has not received final notification on the status of the Land, Water, Conservation Fund grant for resurfacing the courts in Westside Park and converting them into pickle ball courts. The proposal has been approved by the State of SD and now needs approval from the National Parks Service. The amount of the award will be \$34,000 should it be approved.

Luke is working with outside organizations and their special event applications and events for this fall.

Luke has started to plan for the 2023 Holiday Festival of Lights. The theme is "A Frosty Evening."

The Parks Staff are utilizing the new Field Leveler/Groomer and are leveling the infield on the northwest field in the south complex at Sertoma Park. Once the infield is complete, then the staff will work on the southwest field's infield. This could be a fall project, or it may need to be finished up in the spring if weather does not allow for completion in the fall/early winter.

There are 46 lights in the Walnut Street corridor between 4<sup>th</sup> Street and 2<sup>nd</sup> Street that are up-lights for the trees. We were able to work with the technology and were able to get all but one light to work properly. The lights are controlled by Bluetooth on a handheld device when standing right next to the light and the light colors can be changed using the handheld device. We will order a new light to replace the one malfunctioning light.

The ball fields at Sertoma Park, Summit Activities Center, and Riverside Park are being dragged and prepared each weekday according to practice and game schedules submitted to the Parks Department.

The parks staff has and will move bleachers, benches, trash cans, and other items for the events which will be taking place in Yankton on weekends in the fall.

The Parks Department worked with the Yankton Youth Soccer Association to have the new soccer complex fertilized this fall. The staff are also aerating the soccer fields at the new complex.

Les Kirchner has started the process of turning off water to certain parks facilities. The goal is to have all the water shut off in the parks system by October 30. That date can be earlier as the department monitors nighttime temperatures to avoid damage caused by freezing.

Lisa Kortan has been working with some private individuals for our Memorial Tree Sponsorship Program. Three plantings and memorial stones are being placed this fall. We also have had a couple of benches donated.

PARKS AND RECREATION DEPARTMENT

**SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS**

**Summit Activities Center Membership Information:**

**Reminder, on October 1 we switched membership rates and types.**

	Current	Last	Change
○ Active & Fit/Renew Active/Silver Sneakers	145	139	6
○ Adult Annual	154	168	-14
○ Adult Annual plus 1	10	0	10
○ Adult Annual plus 2	0	0	0
○ Adult Annual plus 3	3	3	0
○ Adult Annual plus 4	0	0	0
○ Adult Annual plus 5	0	0	0
○ Adult Annual plus 6	0	0	0
○ Adult EFT	35	38	-3
○ Adult EFT plus 1	14	14	0
○ Adult EFT plus 2	0	0	0
○ Adult EFT plus 3	4	4	0
○ Adult EFT plus 4	5	5	0
○ Adult EFT plus 5	0	0	0
○ Adult EFT plus 6	0	0	0
○ Adult Monthly	99	133	-34
○ Adult Monthly plus 1	9	1	8
○ Adult Monthly plus 2	6	0	6
○ Adult Monthly plus 3	4	0	4
○ Adult Monthly plus 4	2	0	2
○ Adult Monthly plus 5	0	0	0
○ Adult Monthly plus 6	0	0	0
○ City of Yankton Single	62	62	0
○ Firefighter Single	19	19	0
○ 10 Use Punch card	31	29	2
○ Radio	41	41	0
○ Youth Annual	48	53	-5
○ Youth EFT	0	2	-2
○ Youth Monthly	86	94	-8
<b>Total # of Active Memberships</b>	<b>777</b>	805	-28
<b>Total # of Active Members</b>	<b>883</b>	861	22

- Mid-February 2023- total memberships, which were all individual, peaked at 861.

- Last year at the end of October, we had 742 active memberships, which were all individual.
- In October of 2019 (pre-pandemic), we had 1,063 memberships and 1,976 members.
- **Attendance** – 2,868 (1,851 SAC, 1,017 GL) compared to 1,523, SAC members only, in first half of Oct. 2022.
- **Total Cash Revenue** at the SAC 10/1-15/23 – \$31,989.99 compared to \$26,418.88 in October 2022

<b>Friday, October 6, 2023</b>
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- **Adult Volleyball League Registrations Due**
  - Teams – 42 (2022 – 40)

<b>Sunday, October 1, 2023</b>
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- **SAC Library Day Passes Used**
  - 1 Coupons (1 Adult)

<b>Tuesday, October 10, 2023</b>
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- **SAC Library Day Passes Used**

<b>Additional SAC Information for first half of Sept.:</b>
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- **Aqua Zumba**
  - Participation – 44 Participants
- **Power Abs**
  - Participation – 34 Participants
- **Power Yoga**
  - Participation – 21 Participants
- **Prime Time Senior Class**
  - Participation – 51 Participants
- **Strength & Flexibility**
  - Participation – 23 Participants
- **Tabata**
  - Participation – 34 Participants
- **Trim & Tone**
  - Participation – 21 Participants



- **Turbo Kick**
  - Participation – 8 Participants
- **Wake UP**
  - Participation – 12 Participants
- **Water Aerobics Classes**
  - Participation – 99 Participants
- **Work Out Express Class**
  - Participation – 2 Participants
- **Yoga**
  - Participation – 17 Participants
- **Zumba**
  - Participation – 24 Participants
- **Zumba Gold**
  - Participation – 57 Participants
- **Birthday Party Rentals**
  - Participation – 4 Birthday Parties
- **Auxiliary/Main Gym Rentals**
  - Hours Rented – 4 Hours
- **Theater Rentals**
  - Hours Rented – 0 Hours
- **Meeting Rooms**
  - Hours Rented – 0 Hours
- **City Hall Rentals**
  - Hours Rented – 4 Hours
- **Capital Building Rentals**
  - Days Rented – 4
- **Park Shelters**
  - Riverside - 1 Rentals
  - Memorial – 0 Rentals
  - Westside – 0 Rental
  - Meridian Bridge – 0 Rental

## PARKS

The City has not received final notification on the status of the Land, Water, Conservation Fund grant for resurfacing the courts in Westside Park and converting them into pickle ball courts. The proposal has been approved by the State of SD and now needs approval from the National Parks Service. The amount of the award will be \$34,000 should it be approved. The state has informed me it will probably be late winter before we are notified of approval from the NPS.

Luke is working with outside organizations and their special event applications and events for this fall.

Luke has started to plan for the 2023 Holiday Festival of Lights. The theme is "A Frosty Evening."

The City will work with the Yankton Optimist Club to have a Santa House for children's activities located at the Capitol Building in Riverside Park this December on a few weekends. Details are being worked out. Decorating the outside of the Capitol Building is also planned.

The Parks Staff are utilizing the new Field Leveler/Groomer and are leveling the infield on the northwest field in the south complex at Sertoma Park. Once the infield is complete, then the staff will work on the southwest field's infield. This could be a fall project, or it may need to be finished up in the spring if weather does not allow for completion in the fall/early winter.

The lights in the Walnut Street corridor between 4<sup>th</sup> Street and 2<sup>nd</sup> Street that are up-lights for the trees have been adjusted to the color of orange for the month of October

The ball fields at Sertoma Park, Summit Activities Center, and Riverside Park are being dragged and prepared each weekday according to practice and game schedules submitted to the Parks Department. There are two adult softball tournaments scheduled for the fall.

The parks staff has and will move bleachers, benches, trash cans, and other items for the events which will be taking place in Yankton on weekends in the fall.

The Parks Department worked with the Yankton Youth Soccer Association to have the new soccer complex fertilized this fall. The staff are also aerating the soccer fields at the new complex.

Les Kirchner has started the process of turning off water to certain parks facilities. The goal is to have all the water shut off in the parks system by October 30. That date can be earlier as the department monitors nighttime temperatures to avoid damage caused by freezing.