

MINUTES OF THE YANKTON COMMUNITY LIBRARY

BOARD OF TRUSTEES MEETING

Wednesday, September 13, 2023, 5:30 pm

Virtual Meeting – GoToMeeting Interface &

Yankton Community Library Meeting Room, 515 Walnut St., Yankton, SD 57078

The meeting was called to order by President David Koerner at 5:30 pm. Present were Sue Otterman, Jean Huff, Mary Pat Bierle, Library Director Dana Schmidt and Assistant Library Director Linda Dobrovolny. Yankton City Commissioner Jerry Webber joined virtually midway through the meeting. Sarah Mechtenberg and Yankton County Commissioner Ryan Heine were absent with regrets.

Approval of August 9, 2023 minutes: Otterman made a motion to approve the August 9, 2023 minutes with a second by Bierle. Unanimous approval.

Public Comment Period: No comments.

Discussion of bills/Accept Financial Report: Schmidt noted that due to fraud on her credit card the charge for services from Olson Pest Control was not processed in July which resulted in two identical charges this month. Motion by Bierle with a second by Otterman to accept the financial report. Unanimous approval.

Communications and correspondence: Schmidt shared a thank you note for programming from a patron and also noted a donation made in honor of a patron's birthday.

Director's report: In addition to the written report, Schmidt noted that the handicapped parking spot has been widened thanks to the City Street Department. She also noted that the bid for roof replacement was awarded to MJ Dalsin Roofing & Sheet Metal in the amount of \$201,179. Work has begun and will include upgraded lighting to illuminate the parking lot. She also announced that Cyber Security Basics classes will be offered as part of the PLA Digital Literacy grant.

Old Business: None.

New Business:

- Lisa Yardley, City of Yankton Deputy Finance Officer, was present to share information about the city's financial system and the various reports provided in the board packet.
- Schmidt introduced a Laptop/Hotspot Lending Policy and asked board members to review and provide input. The policy will also be shared with staff, IT, and the city attorney for review.

Other Business: none

Public Comment Period: Robert Byrnes addressed the board on a variety of topics regarding the library.

Adjourn the meeting of September 13, 2023: Bierle made a motion to adjourn the meeting at 6:30pm with a second by Huff. Unanimous approval.