



**2023\_01\_23**

**CITY COMMISSION  
MEETING**



**Mission Statement**  
*To provide exemplary experiences, services & spaces that create opportunities for everyone to learn, engage and thrive.*

---

---

## **YANKTON BOARD OF CITY COMMISSIONERS**

Regular City Commission Meeting beginning at 7:00 P.M.

**Monday, January 23, 2023**

**City of Yankton Community Meeting Room**

Located at the Career Manufacturing Technical Education Academy formerly known as Technical Education Center • **1200 W. 21<sup>st</sup> Street • Room 114**

**If you would like to watch the City Commission meeting you can do so by accessing the City of Yankton’s YouTube Live Channel.**

<https://www.youtube.com/channel/UCD1a1hf1dIkiLVSXnmDRQg/live>

Rebroadcast Schedule: Tuesday following meeting at 1:00 p.m. and Monday following meeting at 7:03 p.m. on Midco Channel 3 and Bluepeak Channel 98.

---

---

### **I. ROUTINE BUSINESS**

**1. Roll Call**

**2. Approve Minutes of Regular Meeting of January 9, 2023**

**Attachment I-2**

**3. Schedule of Bills**

**Attachment I-3**

**4. City Manager’s Report**

**Attachment I-4**

**5. Public Appearance**

– Colton Griffin, follow-up on Eagle Scout Skate Park project.

*Public appearances is a time for persons to address the City Commission on items not listed on the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken. Each person has up to three minutes to speak. Comments made during the Public Appearance Comment period of the agenda may be on any subject. There shall be no personal attacks against the Mayor, members of the City Commission, City Staff, or any other individual.*

### **II. CONSENT ITEMS**

*Matters appearing on the Consent Agenda are expected to be non-controversial and will be acted upon by the City Commission at one time, without discussion. Approval constitutes following the recommendation of the City Manager on each item.*

**1. Establishing public hearing for sale of alcoholic beverages**

Establish February 13, 2023 as the date for the public hearing on the request for a New Retail (on-off sale) Malt Beverage & SD Farm Wine License for July 1, 2022 to June 30, 2023 from JoAnn D. Selves dba Selves Concessions, Sertoma Park, 15<sup>th</sup> & Ferdig Street, Yankton, SD.

**Attachment II-1**

### **III. OLD BUSINESS**

*Old business includes items that have previously appeared on the City Commission's agenda and require further consideration or action by the board.*

1. **Public Hearing for transfer of ownership of retail liquor license**  
Consideration of Memorandum #23-12 regarding the request for transfer of ownership of a Retail (on-sale) Liquor License for January 1, 2023 to December 31, 2023 from W R Capital, LLC (Don Anderson, President), dba Minerva's Grill & Bar to LLTD1, LLC (Kimberly Ocampo, Owner), dba Boss' Pizza & Chicken Sports Bar, 1607 E. Hwy 50, Suite 1, PO Box 146, Yankton, SD.  

**Attachment III-1**
2. **Public Hearing for sale of alcoholic beverages**  
Consideration of Memorandum #23-13 regarding the request for a Special Events Retail (on-sale) Liquor License for 1 day, February 4, 2023, from BPO Elks Lodge 994 (Lindsay Stotz, Secretary), 504 W 27<sup>th</sup> Street, NFAA, 800 Archery Lane, Yankton, SD.  

**Attachment III-2**
3. **Public Hearing for sale of alcoholic beverages**  
Consideration of Memorandum #23-14 regarding the request for a Special Events Retail (on-sale) Liquor License for 2 days, February 10 and 11, 2023, from BPO Elks Lodge 994 (Lindsay Stotz, Secretary), 504 W 27<sup>th</sup> Street, NFAA, 800 Archery Lane, Yankton, SD.  

**Attachment III-3**
4. **Public Hearing for sale of alcoholic beverages**  
Consideration of Memorandum #23-15 regarding the request for a Special Events Retail (on-sale) Liquor License and a Special (on-sale) Wine Retailers License for 1 day, February 16, 2023, from The Center (Kriss Thury, Executive Director), 900 Whiting Drive, Yankton, SD.  

**Attachment III-4**
5. **Public Hearing for sale of alcoholic beverages**  
Consideration of Memorandum #23-18 regarding the request for a Special Events (on-sale) Liquor License for February 18, 2023 from Hanten, Inc., (Ben Hanten, Owner) dba Ben's Brewing Company, 222 West 3<sup>rd</sup> Street, NFAA, 800 Archery Lane, Yankton, South Dakota.  

**Attachment III-5**
6. **Public Hearing and Second Reading - Camping Ordinance**  
Second reading of Memorandum #23-19 and Ordinance #1068 restricting camping within Yankton City Limits.  

**Attachment III-6**

*Adoption of an ordinance is typically a two-meeting process. At the first meeting, an ordinance is introduced, and the first reading is held. During the second meeting, the ordinance is discussed by the commission and the public and then considered for adoption.*

## **IV. NEW BUSINESS**

*New business items are those that have not been discussed by the Commission previously.*

1. **Salary Adjustments for City Manager, Finance Officer and City Attorney**  
Consideration of Memorandum #23-20 and Resolution #23-02 regarding recommending an adjustment to the salary of the City Manager, Resolution #23-03 regarding recommending an adjustment to the salary of the Finance Officer, and Resolution #23-04 regarding recommending an adjustment to the salary of the City Attorney.  
**Attachment IV-1**
2. **Introduction and First Reading – Budget Ordinance**  
Consideration of Memorandum #23-22 – Introduction and First Reading and Setting February 13, 2023 as the Second Reading and Public Hearing of Ordinance #1069, Supplement #1 to Ordinance #1064, the 2023 Annual Appropriation Ordinance.  
**Attachment IV-2**
3. **Conditional Use Permit for School / Early Childhood Development Center**  
Consideration of Memorandum #23-21 regarding Resolution #23-05, Conditional Use Permit for a school / early childhood development center on School Tract 1 of Ridgeway North Subdivision to the City of Yankton, South Dakota (a portion of the NW 1/4 of the NE 1/4 of Section 6, T93N, R55W of the 5th P.M., and Kuchta 3rd Addition, City and County of Yankton, South Dakota). Location, south side of the 600 - 800 Blocks of E. 31st Street. Yankton School District, applicant.  
**Attachment IV-3**
4. **Boomer’s Sidewalk Cafe**  
Consideration of Memorandum #23-23 regarding 2023 Sidewalk Cafe permit application at 100 East 3<sup>rd</sup> Street dba Boomer’s Lounge.  
**Attachment IV-4**
5. **Banner Associates, Inc. Professional Services Agreement Marne Creek Sanitary Sewer Crossing**  
Consideration of Memorandum #23-24 regarding the contract for professional services with Banner Associates, Inc. for the Marne Creek sanitary sewer crossing replacement.  
**Attachment IV-5**

## **V. OTHER BUSINESS**

*Other business is a time for City Commissioners to address the commission regarding matters not on the agenda. These items will be deliberated by the governing body and will not be acted upon at this time. Items mentioned may be added to a future City Commission meeting or work session for deliberation or action.*

## **VI. ADJOURN THE MEETING OF JANUARY 23, 2023**

*The City of Yankton Community Meeting Room is accessible to everyone. If you have any additional accommodation requirements, please call 668-5221.*

*Should you have any reason to believe an open meetings law has been violated please contact the Open Meetings Commission at the South Dakota Office of the Attorney General at: 1302 E. Hwy 14, Suite 1, Pierre, SD 57501-8501 or by phone at 605-773-3215.*

**CHAMBER OF THE BOARD OF CITY COMMISSIONERS  
YANKTON, SOUTH DAKOTA  
JANUARY 9<sup>TH</sup>, 2023**

Board of City Commissioners of the City of Yankton was called to order by Mayor Moser.

**Roll Call:** Present: Commissioners Benson, Brunick, Johnson, Maibaum, Miner, Schramm, Webber and Villanueva. City Attorney Den Herder and City Manager Leon were also present.

Quorum present.

Action 23-001

Moved by Commissioner Johnson, seconded by Commissioner Webber, to approve Minutes of regular meeting of December 22, 2022.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 23-002

Moved by Commissioner Webber, seconded by Commissioner Villanueva, that the Schedule of Bills be approved and warrants be issued.

1OFC - Supplies - \$185.85; 1-800Hansons - Permit Refund Fee - \$20.00; 1-800Hansons - Refund - \$44.50; 1st Dakota - HSA Contributions - \$7,233.24; 1st National - Cafeteria Plan - \$1,450.00; 3 Star - Vehicle Evidence Tow - \$112.25; A & B Business Equip - Copier Lease - \$347.66; A1 Auto - Vehicle Equip - \$6,909.98; Adobe - Subscription - \$14.99; Adobe - Computer Program - \$58.56; Advanced Weighing Sys - Landfill Support - \$4,500.00; AFSCME - Deductions - \$855.30; Airnav - Renewal - \$90.00; Amazon - Aquatic Dumbbells - \$134.90; Amazon - Medicine Balls - \$105.96; Amazon - Planners - \$91.66; American Family - Premiums - \$5,529.04; American Red Cross - Lifeguard Certification - \$950.00; Amzn Mktp - Supplies - \$10.97; Amzn Mktp - Books - \$161.58; Amzn Mktp - Lab Dishwasher Repair - \$211.94; Amzn Mktp - Gun Cleaner, Degreaser - \$25.98; Amzn Mktp - Portable Radio Belt Clip - \$9.54; Amzn Mktp - Gun Cleaning Supplies - \$17.98; Amzn Mktp - 2-Way Radio Antenna - \$9.85; Amzn Mktp - DVD - \$21.88; Amzn Mktp - DVD - \$58.81; Amzn Mktp - Battery Replacement - \$15.99; Amzn Mktp - Storage Drives - \$268.88; Amzn Mktp - Gift Book - \$31.94; Amzn Mktp - Exercise Handles - \$39.98; Amzn Mktp - Supplies - \$87.91; Amzn Mktp - Binders Folders - \$33.84; Amzn Mktp - Supplies - \$69.23; Amzn Mktp - Books - \$20.84; Amzn Mktp - Thumb Drives, Chargers - \$330.96; Amzn Mktp - Supplies - \$12.98; Amzn Mktp - Books - \$6.38; Amzn Mktp - DVD - \$222.21; Amzn Mktp - Temp/Humidity Monitor - \$24.98; Amzn Mktp - People Counter - \$139.00; Amzn Mktp - Books - \$14.97; Amzn Mktp - Books - \$158.90; Amzn Mktp - Books - \$28.24; ASCE - Dues - \$270.00; Assurance Alliance - Insurance - \$290.06; ATT - Mobile Data - \$1,247.96; Autozone - Wiper Blades, Antifreeze - \$742.35; Avenu Insights - Software Support - \$17,256.99; Avera - Premiums - \$87,287.33; Axvoice - Dialer Service - \$21.44; Badgeandwallet - Tie Clip, Collar Brass - \$146.00; Becker Body Shop - Repair - \$2,806.37; Bluepeak - Internet - \$3,833.24; Bomgaars - Tools - \$2,304.10; Buhls - Towel Cleaning - \$862.52; C & B - Snow Blower Parts - \$3.57; Caseys - Travel Exp - \$80.00; CBR Nitro - Software - \$125.99; Cenex - Fuel - \$78.17; Cengage Learning - Books - \$25.59; Central Salt - Salt - \$3,483.97; ChemPure Products - Root Cutter Chain - \$568.12; City Utilities - Wtr-Ww Charges - \$14,553.29; Coffee Cup - Travel Exp - \$41.00; Core & Main - Repair Clamp - \$473.34; Crescent Elect - Supplies - \$291.81; Dakota Traffic Serv - Pavement Marking - \$57,733.20; Dash Medical - Medical Gloves - \$135.84; Dept Of Ag - Fees -

\$717.50; Dept Of Ag - Dues - \$179.38; Dept Of Health - Water Samples - \$312.00; District III - Cemetery Maintenance - \$1,500.00; DLT Solutions - Software - \$4,037.00; DOC - Work Program - \$471.75; Dollar Tree - Supplies - \$52.37; DSS - Child Support - \$1,834.84; Ducks Unl - Wetland Mitigation - \$63,376.00; Dunhams - Supplies - \$53.74; EB Commercial Ap - Dues - \$40.00; Ebay - Hard Drive - \$42.64; Echo Electric - Parts - \$471.53; Ehresmann Engineering - Tubes - \$70.10; Engineer Supply - Equip - \$1,064.94; Envision Ware - Prof Serv - \$565.81; Facebk - Sac Ads - \$95.15; Fair Manufacturing - Snow Blower Blades - \$980.00; Fairbank Equip - Hardware - \$4.20; Fastenal - Air Filters - \$885.46; Fastenal - Nuts/Bolts - \$1,304.43; Feimer Const -Construction - \$129,856.75; Ferguson Enterprise - Meters - \$4,323.29; Foxit - PDF Editor License - \$179.00; FSP Dakotas Chapter - Dues - \$250.00; Galls - Tie Replacement - \$23.99; Garys Repair - Towing - \$300.00; Geotek - Softball Field - \$3,100.00; Gerstner Oil - Fuel Hose - \$192.78; Gerstner Oil - Jet Fuel - \$50,807.71; Graham Tire - Tires - \$1,210.00; Greatland Corp - Subscription - \$99.00; Growmark - Corn - \$45.00; Guardian Fleet - Equip Install - \$20,097.94; Hach C - Orp Insert - \$2,494.97; Hard Drive Central - Rental Fee - \$62.48; Hardees - Travel Exp - \$6.44; Hawkins - Chemicals - \$32,321.32; Hults/Nathan - Prof Serv - \$800.00; Hy-Vee - Holiday Festival Lights - \$537.84; IACP - Dues - \$190.00; ICMA Retirement - Contributions - \$410.00; In Advanced Graphix, - Vehicle Graphics - \$119.50; In Guardian Alliance - Background Software - \$62.00; In Nartec - Meth Test Kits - \$189.31; Intl Code Council - Dues - \$287.00; Intoximeters - Breath Testers - \$1,625.00; J & H - Janitorial Supplies - \$4,100.00; Jacks Uniforms - Vest Attachments - \$2,338.74; Jack's Uniforms - Ballistic Vests - \$4,265.81; Jansen/Dean - Refund - \$30.00; JCL Solutions - Supplies - \$306.46; JLC Piano Studio - Youth Choir Program - \$250.00; Kaiser Refrigeration - Supplies - \$810.74; Kellen & Streit - Boat Ramp - \$349.44; Kindle Svcs - Digital Book - \$4.25; KLJ Engineering - Design Services - \$3,000.00; Knife River - Water Fixture - \$893.66; Koletzky Implement - Wiper Blades - \$245.25; Kopetskys Ace - Ice Melt - \$469.13; Language Line - Translation Services - \$189.99; LLRMI - Training - \$150.00; Locators & Supplies - Paint - \$1,185.58; Lone Star Challenge - Challenge Coins - \$513.00; Los Designs - Christmas Banner - \$104.00; Loves - Travel Exp - \$79.43; Lumen - Fiber Internet - \$347.36; Marco Pizza - Travel Exp - \$20.42; Marshall Bond Pumps - Pump Elements - \$476.71; Masonry Components - Construction - \$26,644.70; McClenner/Ryan - Boot Reimbursement - \$95.84; Mead Lumber - Supplies - \$265.04; Menards - Fitness Room Flooring - \$4,785.57; Merkel Electric - Breaker - \$724.43; Metrofax - Fax Service - \$11.95; Mexico Viejo - Staff Appreciation - \$262.96; Midam Energy - Fuel - \$5,349.83; Midwest Labs - Monthly Nutrient Testing - \$728.68; Midwest Radiator - Repairs - \$210.00; Midwest Turf - Repairs - \$734.65; Miracle Recreation - Westside Play Equip - \$76,051.00; Money Movers - Nihca Fee - \$10.75; Morrow/Joseph C. - Design Work - \$5,760.00; Motor Vehicle Dept - Title & License - \$24.20; Mutt Mitt - Mutt Mitts - \$3,523.30; Napa Auto - Repairs - \$723.85; Nebraska DOR - NE Income Tax - \$991.53; NewEnglandDoorCloser - Door Arms - \$268.55; North Central International - Replace Semi Tractor - \$126,543.00; Northwestern Energy - Electricity - \$93,147.68; OfcDepot - Ink - \$128.00; Olsons Pest - Pest Control - \$93.00; OReilly - Battery - \$731.65; OTC Brands - Supplies - \$224.42; Overdrive - Ebooks - \$1,993.40; Paint Sprayers Unl - Hose/Pump - \$155.30; Pathways - CDBG Grant - \$70,834.65; PB Leasing - Postage - \$122.00; Pfeifer Imp - Repairs - \$569.41; PFS Healthworks - Testing - \$105.54; Pheasantland Ind - Safety Apparel - \$70.78; Photography By Jerry - Retirement Photo - \$123.50; Pied Piper - Memorial - \$109.99; Pitney Bowes - Postage - \$200.00; Pitney Bowes - Postage - \$80.97; Premier Pyrotechnics - Fireworks - \$27,000.00; Pressure Washers - Power Washing Equip - \$2,155.60; Principal Life - Dental Ins - \$6,770.69; PSN - CC Merchant Fees - \$158.85; Push Pedal Pull - Repairs - \$4,333.91; Quadiant Oracle - Postage Machine Ink - \$179.55; Racom - Radio Access - \$35.80; Radiant Heat Of SD - HP Motor - \$1,150.00; Redlinger Bros - Sump Pump Piping - \$1,493.29; Residence Inn - Travel Exp - \$70.96; Rivers Edge - Meeting - \$21.49; Riverside Hydraulics - Parts - \$8,227.22; Riverside

Hydraulics - Fittings - \$723.20; Riverside Technologies - Microsoft Server - \$16,500.25; Robinson/Donnie - Boot Reimbursement - \$130.00; Rods Piddle Shop - Router Engine - \$2,576.08; Royal Sport - Employee Of The Year - \$12.80; SD DOH - Biosolids Testing - \$221.48; SD DOH - State License For K9 - \$75.00; SD Firefig - Dues - \$240.00; SD Firinst - SD Society Fire Service - \$60.00; SD Prop Mgmt - Flags - \$241.29; SD Retirement - SD Retirement - \$89,229.35; SDSRP - SD Supplement Retirement - \$16,224.00; SE Firefighters - Dues - \$50.00; SE South Dakota - Dues - \$340.00; Select Parts - Repairs - \$190.00; Shell - Travel Exp - \$32.81; Sherwin Williams - Supplies - \$68.93; SHI International - Microsoft Edition - \$5,141.70; Sioux Falls Two Way Radio - Radio Repair - \$54.97; Smith Ins - Fire Pak Ins - \$41,370.00; SD Inv - SD Fire Chief Membership - \$100.00; South Dakota Planners - Dues - \$50.00; Stan Houston Equip - Shovel - \$206.80; Standard Ins - Vision Ins - \$703.32; Sturdevants - Filters And Parts - \$1,224.07; Taco Bell - Travel Exp - \$8.59; Third Millennium - Utility Billing - \$678.25; Titan Machinery - Cutting Edge For Bobcat - \$948.70; TMA - Tires - \$3,710.55; Toms Electric - Sertoma Bath Light - \$383.91; Tri Air Testing - Air Testing Equip - \$573.00; TRK Hosting - Internet - \$7.95; Truck Trailer - Straps/Fitting/Tank - \$4,104.07; TSC - Dog Food - \$83.99; UKG Workforce Ready - Payroll Software - \$2,114.50; ULine - Mats, Grip Strips - \$335.95; United Way - Contributions - \$172.00; Ups Store - Ads - Passes - \$792.23; US Treasury - Federal WH Tax - \$170,651.98; USPS - Postage - \$2,360.52; USPS - Ads - \$27.30; USPS - Ads - \$92.38; USPS - Mail Evidence - \$110.38; USPS - Ads - \$290.24; Versaframe - Retirement Photo Frames - \$647.45; Viddler - Video Hosting - \$41.20; Vitality Medical - Sharp Containers - \$1,334.15; VMO Vimeo - Fire Training Video - \$10.00; VWR Intl - Supplies - \$607.21; Vzwrlls - Internet - \$1,204.69; Walgreens - Supplies - \$50.96; Walmart - Grave Cooking Charcoal - \$739.39; Walmart - Tables - \$745.11; Walmart - Supplies - \$267.61; Web NetworkSolutions - Domain Registration - \$194.95; Wholesale Supply - Supplies - \$24.05; Wilson/Cullen & Michele - Refund - \$22.93; WNAX - Ad - \$135.00; Yankton Media - Ad - \$190.80; Yankton Riverboat Days - 2023 Donation - \$10,000.00; Yankton Rod - Recording - \$127.50; Yankton Thrive - Service Awards - \$350.00; Yankton Thrive - Ad - \$1,000.00; Yankton Vol Fire Dept - Nov/Dec Fire Calls - \$1,110.00; Yankton Winnelson - Riverside Bathroom - \$24.88; Yankton Janitorial - Supplies - \$313.00; YMC - Physicals - \$407.00; YMC - FFighters Physicals - \$378.00

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted

December 2022 Salaries By Department: Administration \$54,370.75; Finance \$35,167.83; Community Development \$28,037.45; Police/Dispatch \$203,914.39; Fire \$14,005.30; Engineering/Sr. Citizens \$43,185.78; Streets \$54,552.68; Snow & Ice \$0.00; Traffic Control \$4,552.02; Library \$34,014.36; Parks/SAC \$78,281.08; Huether Aquatics \$0.00; Marne Creek \$7,620.77; Water \$44,056.87; Wastewater \$43,703.06; Cemetery \$4,935.24; Solid Waste \$31,370.25; Landfill/Recycle \$24,020.63; Central Garage \$8,650.52

December 2022 Wage Changes: Park, Recreation and City Events Dept: Luke Youmans, Recreation and City Events Manager, \$2,901.35 to \$2,937.88 biweekly; Community Development: Brandon Mastalir, Building Maintenance/Custodial Supervisor, \$1,769.35 to \$1,814.23 biweekly; Fire Department: Timothy Linke, Fire Chief, \$3,856.26 to \$3,904.84 biweekly.

2023 Monthly Salaries: Bridget Benson \$563.90; Ben Brunick \$563.90; Nathan Johnson \$563.90; Anthony Maibaum \$563.90; Amy Miner \$563.90; Stephanie Moser \$774.84; Mason Schramm \$563.90; Michael Villanueva \$563.90; Jerry Webber \$563.90

2023 Bi-Weekly Salaries: Garrett Anderson \$2,127.73; Colleen Bailey \$2,718.34; Brian Ballard \$1,874.23; Jean Barkley \$1,947.38; Brad Bies \$3,110.89; Brad Binde \$2,892.81; Dillon Bollinger \$2,242.46; Chris Bornitz \$2,621.77; Ashley Bouza \$2,489.23; Jeremiah Braxton \$1,655.42; Samantha Bruening \$2,884.00; Hunter Bryant \$1,761.08; Robert Buechler \$2,884.00; Shane Bush \$2,097.81; Brian Carda \$2,204.77; Garrett Carda \$1,718.77; Sage Chytka \$3,270.70; Preston Crissey \$2,596.50; Roger Dather \$2,124.96; Linda Dobrovolny \$2,495.34; Robert Dooley \$2,302.11; Adam Doyle \$1,739.15; Ryan Eddy \$2,127.77; Rebecca Eskens \$1,898.50; Michael Feilmeier \$2,204.77; Brett Fishel \$2,184.34; Jason Foote \$4,367.70; Sandi Fox \$1,850.23; Brandon Frey \$2,426.19; Brian Frick \$3,308.54; Dan Frick \$2,433.66; Dylan Gobel \$1,969.77; Brooke Goeden \$1,898.50; Kyle Goodmanson \$4,235.04; Adam Goodwillie \$2,127.77; Jordan Groves \$1,831.15; Devin Gullikson \$1,676.27; Dustin Gusso \$1,655.42; Gregory Gusso \$2,892.81; James Haas \$1,655.42; Adam Haberman \$4,508.66; Dustin Hagemann \$2,623.96; Hunter Hallock \$1,783.27; Brooke Hansen \$2,302.11; Tanner Hanson \$3,438.66; George Hite \$2,302.11; Sarah Hochstein \$1,427.42; Jeremy Hoeck \$1,657.15; Michael Hofer \$2,258.46; Matthew Hoilien \$2,398.42; Gregg Homstad \$3,189.81; Julia Hussein \$3,194.19; Eileen Ibach \$1,828.50; Maria Ishmael \$1,784.66; William Jensen \$2,072.38; Duane Johnson \$4,452.54; Danita Jordan \$1,657.15; Jennifer Keitel \$2,302.11; Leslie Kirchner \$2,432.04; Nikole Knox \$1,739.15; Elizabeth Knutson \$1,720.04; Lisa Kortan \$2,525.11; Dave Kuehler \$2,174.38; Emily Kuenzli \$1,764.19; Kevin Kulhavy \$2,493.70; Todd Larson \$4,561.11; Cole Larson \$2,302.11; Michael Lee \$2,204.77; Larry Lee Jr \$2,521.58; Timothy Linke \$4,191.19; Laurie Lockwood \$2,589.15; Brandon Mastalir \$1,947.38; Jordan Maxon \$2,184.34; Ryan McClennen \$1,897.85; Chasity McHenry \$1,742.27; Jeremy McNinch \$2,529.23; Camille Mertens \$2,146.71; Thomas Miles \$1,782.70; David Mingo \$4,683.04; Michele Moderegger \$1,658.34; Joshua Monson \$2,043.19; Bradley Moser \$3,652.23; Peter Mueller \$2,204.77; Elizabeth Nedved \$1,764.19; Larry Nickles \$3,308.54; Matthew Nighbert \$2,019.73; Steve Nowak \$1,967.89; Kelly O'Dea \$1,657.15; Sarah O'Farrell \$2,809.27; Susan O'Grady \$2,205.54; Jeremy Olson \$2,557.00; Brittany Orr \$3,517.27; Jericho Osborne \$2,411.11; Jennifer Palsma \$1,828.50; Brandon Pavel \$1,763.66; Taylor Peters \$3,749.73; Alan Peterson \$2,460.34; Cassandra Pietz \$2,068.96; Corey Potts \$3,524.81; Royce Reisner \$1,655.42; Tahlia Reynolds \$1,657.15; Donnie Robinson \$2,958.92; Mike Roinstad \$2,787.27; Monty Rothenberger \$3,339.34; Jonah Rothermel \$2,428.62; Courtney Russenberger \$1,851.54; Skyler Russenberger \$2,363.34; Dylan Ruter \$1,827.23; Tamra Ruzicka \$1,739.15; Robert Ryken \$2,720.15; Dwayne Schantz \$2,148.15; Amanda Schieffer \$2,178.11; Caitlin Schindler \$2,363.34; Scott Schindler \$2,884.00; Dana Schmidt \$3,229.00; Roger Schroeder \$2,204.77; Kole Simonsen \$1,655.42; Kelly Skrzypek \$1,739.15; Melisa Smith \$1,655.42; Robert Snyder \$1,949.46; Marietta Sprakel \$2,069.66; Brandon Steenholdt \$1,655.42; Gail Stocking \$1,901.85; Kimberly Storgaard \$2,260.66; Shawn Stuen \$1,850.23; Tanner Termansen \$1,805.73; Jonathan Todd \$2,242.46; Jason Tramp \$2,490.23; Bruce Ulmer \$2,718.34; Marcus Urban \$2,242.46; Sara VanderTuig \$1,850.23; Richard Vellek \$2,150.23; Josh Voeltz \$1,655.42; Cameron Voigt \$2,242.46; Tamara Wadsworth \$2,205.54; David Walsh \$1,718.77; Jay Walsh \$1,898.50; Sonya Wattier \$2,432.04; Dylan Wilson \$2,251.77; Dylan Wilson \$2,363.34; Lisa Yardley \$3,269.70; Kristin Yonke \$2,584.50; Luke Youmans \$3,153.34

2023 Hourly Salaries: Emma Bargstadt \$14.08; Marissa Caballero \$14.00; Jaycee Fischer \$12.75; Jordyn Fischer \$12.75; Sarah Hart \$13.50; Jayden Horrach \$12.75; Rachel Houdek \$14.25; Isyck Johnson \$12.75; Emilee LaBarge \$13.50; Adam Lange \$14.00; Nancy Leonard \$14.00; Mary Loecker \$15.00; LaVonne Lorenzen \$15.00; Cade Manzanares \$12.50; Claire Martinson \$12.75; Suzanne Olsen \$13.50; Jill Paulson \$14.08; Sharolette Peterson \$15.00; Grace Peterson \$12.75; Mikael Pietila



\$13.75; Shana Platt \$15.00; Karley Schieffer \$13.75; Leila Schumacher \$12.75; Logan Smallwood \$12.75; Marcus Teel \$14.08; Bonnie Voagen \$17.00

City Manager Leon submitted a written report giving an update on community projects and items of interest.

There were no public appearances at that time.

Action 23-003

Moved by Commissioner Brunick, seconded by Commissioner Villanueva, to approve the following consent agenda items:

**1. Work Session**

Setting date of January 23, 2023, at 6:00 pm in Room #114 of the Career Manufacturing Technical Education Academy for the next work session of the Yankton City Commission

**2. Establish Public Hearing for Transfer of Ownership of Retail Liquor License**

Establish January 23, 2023 as the date for the public hearing on the request for transfer of ownership of a Retail (on-sale) Liquor License for January 1, 2023 to December 31, 2023 from W R Capital, LLC (Don Anderson, President), dba Minerva's Grill & Bar to LLTD1, LLC (Kimberly Ocampo, Owner), dba Boss' Pizza & Chicken Sports Bar, 1607 E. Hwy 50, Suite 1, PO Box 146, Yankton, SD.

**Attachment II-2**

**3. Establish Public Hearing for sale of alcoholic beverages**

Establish January 23, 2023 as the date for the public hearing on the request for a Special Events Retail (on-sale) Liquor License for 1 day, February 4, 2023, from BPO Elks Lodge 994 (Lindsay Stotz, Secretary), 504 W 27<sup>th</sup> Street, NFAA, 800 Archery Lane, Yankton, SD.

**Attachment II-3**

**4. Establish Public Hearing for sale of alcoholic beverages**

Establish January 23, 2023 as the date for the public hearing on the request for a Special Events Retail (on-sale) Liquor License for 2 days, February 10 and 11, 2023, from BPO Elks Lodge 994 (Lindsay Stotz, Secretary), 504 W 27<sup>th</sup> Street, NFAA, 800 Archery Lane, Yankton, SD.

**Attachment II-4**

**5. Establish Public Hearing for sale of alcoholic beverages**

Establish January 23, 2023 as the date for the public hearing on the request for a Special Events Retail (on-sale) Liquor License and a Special (on-sale) Wine Retailers License for 1 day, February 16, 2023, from The Center (Kriss Thury, Executive Director), 900 Whiting Drive, Yankton, SD.

**Attachment II-5**

**6. Establish Public Hearing for sale of alcoholic beverages**

Establish January 23, 2023 as the date for the public hearing on the request for a Special Events (on-sale) Liquor License for February 18, 2023 from Hanten, Inc., (Ben Hanten, Owner) dba Ben's Brewing Company, 222 West 3<sup>rd</sup> Street, NFAA, 800 Archery Lane, Yankton, South Dakota.

**Attachment II-6**

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 23-004

While The City Commission was acting as the Zoning Board of Adjustment, this was the time and place for the second reading and public hearing to consider a variance from the City's maximum front yard fence height in a residential district on Lot 16, Block 2, Mayer's Addition to the City of Yankton, South Dakota. Address, 203 West 25th Street. Travis Arens and Kelly Arens, owners. (Memorandum 23-06).

Citizen Travis Arens, owner of said residence, appeared to answer Commission questions and request Commission approval of the variance request for front yard fence height. Dave Mingo, Community and Economic Development Director, and City Attorney Ross Den Herder, explained the definition of a land use related hardship and their opinions that it wouldn't apply to this variance request. After Commission discussion, Commissioner Johnson moved, and Commissioner Webber seconded, a motion to deny the proposed variance.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 23-005

City Manager Amy Leon explained previous Commission action approving four permanent Sertoma Park shade structures at up to \$50,000 total expense. After receiving quotes for structures and installation for a total of \$59,000, the Friends of Sertoma reviewed the possibility of using four portable "Kool Cow" shade structures for \$18,000. (Memorandum #23-10) After some Commission discussion, Commissioner Brunick moved to purchase two permanent shade structures and installation and/or request shared funding from Friends of Sertoma for the extra \$9,000 for four shade structures and to have the Commission review this topic again during the normal 2023-2024 budgeting process. After further discussion, Commissioner Webber moved, and Commissioner Johnson seconded, to "call the question". Prior to this vote, Commissioner Maibaum moved to table this item. This Motion failed for lack of a second.

The Commission then voted to end the discussion.

**Roll Call:** Members present voting "Aye:": Commissioners Benson, Brunick, Johnson, Miner, Schramm, Webber, Villanueva, Mayor Moser; voting "Nay:" Commissioner Maibaum.

Commission then voted on Commissioner Brunick's original Motion.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 23-006

This was the time and place for the public hearing for a Special Events Retail (on-sale) Liquor License for 1 day, January 21, 2023, from Ben's Brewing Co. (Ben Hanten, Owner), 222 West 3<sup>rd</sup> Street, NFAA, 800 Archery Lane, Yankton, S.D. (Memorandum 23-11) No one was present to speak for or against the application.

Moved by Commissioner Miner, seconded by Commissioner Villanueva, to approve the license.

**Roll Call:** All members present voting "Aye;" voting "Nay:" None.

Motion adopted.

Action 23-007

Moved by Commissioner Webber, seconded by Commissioner Villanueva, to approve the lease agreement of Unit #2 of the city-owned T-Hangars at Chan Gurney Municipal Airport to Mr. Scott Olson. (Memorandum 23-01)

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 23-008

Moved by Commissioner Benson, seconded by Commissioner Brunick, to approve the Music at the Meridian Concert Series and grant the City Manager the ability to sign all documents/contracts for the event. (Memorandum 23-02)

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 23-009

Moved by Commissioner Benson, seconded by Commissioner Villanueva, to approve the Kids in the Park event series and allow for the City Manager to be granted the ability to sign all documents/contracts needed for the event. (Memorandum 23-03)

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 23-010

Moved by Commissioner Villanueva, seconded by Commissioner Webber, to approve the lease agreement of Unit #1 of the city-owned T-Hangars at Chan Gurney Municipal Airport to Hoffner Flying Inc., Jake Hoffner, President. (Memorandum 23-04)

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 23-011

Moved by Commissioner Johnson, seconded by Commissioner Webber, to authorize the write-off of \$2,040.63 as uncollectible per SDCL 9-22-4 and take favorable action on the Application for Abatement or Refund of Taxes relating to property at 1402 Ash Street, located within the City of Yankton jurisdiction. (Memorandum 23-05)

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 23-012

Moved by Commissioner Villanueva, seconded by Commissioner Brunick, to authorize the City Manager to sign and execute the Professional Services Agreement with KLJ Engineering LLC for the Runway 20 End Turnaround Project. (Memorandum 23-16)

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 23-013

Moved by Commissioner Benson, seconded by Commissioner Villanueva, to approve a Sidewalk Cafe Permit to 301 East 3rd Street doing business as The Boat House. (Memorandum 23-07)

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 23-014

Moved by Commissioner Benson, seconded by Commissioner Brunick, to approve a Sidewalk Cafe Permit to 102 & 104 East 3rd Street doing business as Mojo’s Third Street Pizza, and to adopt Resolution #23-01 (Memorandum 23-08)

**RESOLUTION #23-01**

**RESOLUTION OF SIDEWALK EXTENSION**

WHEREAS, the City of Yankton, permits sidewalk cafes to operate on public sidewalks in the B-3 Central Business District, and

WHEREAS, the owner/operator of 102 & 104 East 3<sup>rd</sup> Street has requested a sidewalk cafe permit in a boardwalk extension to the existing public sidewalk, and

WHEREAS, the applicant has provided a detailed set of plans for a boardwalk extension to the public sidewalk, and

WHEREAS, the City of Yankton, South Dakota, after due review and consideration, has determined that applicant has met the minimum sidewalk cafe requirements, and

WHEREAS, the design: SD planning process and other redevelopment efforts in the Meridian District emphasize the creative use of public spaces, and

WHEREAS, the applicant has requested the boardwalk extension be formally recognized by the City Commission as a portion of the public sidewalk.

NOW THEREFORE BE IT RESOLVED, that boardwalk extension as shown in the 2023 sidewalk cafe application of 102 & 104 East 3<sup>rd</sup> Street be recognized as a portion of the public sidewalk during the time period during which it is installed.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Commissioner Webber introduced, and Mayor Moser read the title of Ordinance #1068, AN ORDINANCE RESTRICTING CAMPING WITHIN YANKTON CITY LIMITS, (Memorandum 23-

17) and set the date of the second reading and public hearing as January 23, 2023.

Action 23-015

Moved by Commissioner Maibaum, seconded by Commissioner Miner, to set April 11, 2023 as the annual Municipal Election and direct Finance staff to work with the Yankton School District for a combined election if both entities have elections. The Finance staff shall also be directed to work with YSD administration on an agreement sharing expenses and responsibilities for said election. (Memorandum 23-09)

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Action 23-016

Moved by Commissioner Villanueva, seconded by Commissioner Benson, to adjourn into Executive Session at 8:40 p.m. to discuss **contractual, litigation and personnel matters** under SDCL 1-25-2.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

Regular meeting of the Board of City Commissioners of the City of Yankton was reconvened by Mayor Moser.

**Roll Call:** Present: Commissioners Benson, Brunick, Johnson, Maibaum, Miner, Schramm, Webber and Villanueva. City Attorney Den Herder and City Manager Leon were also present.

Quorum present.

Action 23-017

Moved by Commissioner Villanueva, seconded by Commissioner Benson, to adjourn at 11:00 p.m.

**Roll Call:** All members present voting “Aye;” voting “Nay:” None.  
Motion adopted.

---

Stephanie Moser  
Mayor

ATTEST:

---

Al Viereck  
Finance Officer

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
A-OX WELDING SUPPLY CO I	@FY@ PROPANE	77.05	CHEMICALS & GASES	801.801.240		00277800	023743	P	980	00002
	@FY@ PROPANE	84.87	CHEMICALS & GASES	801.801.240		01278545	023742	P	980	00001
		161.92	*VENDOR TOTAL							
BANNER ASSOCIATES INC	@FY@ PROF SERVICES	48,844.32	BUILDINGS & STRUCTURES	204.204.320		37911	020857	P	980	00003
CEDAR KNOX PUBLIC POWER	@FY@ ELECTRICITY	848.13	ELECTRICITY	601.601.272		1.11.23	005176	P	980	00020
	@FY@ ELECTRICITY	530.62	ELECTRICITY	201.201.272		350035355	005243	P	980	00019
		1,378.75	*VENDOR TOTAL							
CENTRAL SALT	@FY@ BULK DEICING SALT	1,667.83	CHEMICALS	101.124.240		119-65065	023552	P	980	00021
CENTURYLINK	@FY@ PHONE	5.08	TELEPHONE	101.102.271		1.12.23	002262	P	980	00004
	@FY@ PHONE	9.12	TELEPHONE	101.104.271		1.12.23	002262	P	980	00005
	@FY@ PHONE	4.15	TELEPHONE	101.122.271		1.12.23	002262	P	980	00006
	@FY@ PHONE	22.20	TELEPHONE	101.111.271		1.12.23	002262	P	980	00007
	@FY@ PHONE	11.71	TELEPHONE	101.114.271		1.12.23	002262	P	980	00008
	@FY@ PHONE	0.30	TELEPHONE	101.115.271		1.12.23	002262	P	980	00009
	@FY@ PHONE	1.26	TELEPHONE	101.123.271		1.12.23	002262	P	980	00010
	@FY@ PHONE	1.93	TELEPHONE	101.127.271		1.12.23	002262	P	980	00011
	@FY@ PHONE	4.89	TELEPHONE	201.201.271		1.12.23	002262	P	980	00012
	@FY@ PHONE	5.26	TELEPHONE	601.601.271		1.12.23	002262	P	980	00013
	@FY@ PHONE	2.67	TELEPHONE	611.611.271		1.12.23	002262	P	980	00015
	@FY@ PHONE	1.78	TELEPHONE	637.637.271		1.12.23	002262	P	980	00016
	@FY@ PHONE	3.79	TELEPHONE	801.801.271		1.12.23	002262	P	980	00017
	@FY@ PHONE	57.36	TELEPHONE	611.611.271		1.12.23	003065	P	980	00018
		131.50	*VENDOR TOTAL							
CITY OF VERMILLION	@FY@ JT POWERS CASH TRAN	55,890.90	COST OF SERVICE PROVIDED	637.637.206		1.4.23	003067	P	980	00026
CITY OF YANKTON-CENTRAL	@FY@ RUBBISH	31.50	LANDFILL	801.801.276		1.3.23	005523	P	980	00024
CITY OF YANKTON-PARKS	@FY@ LANDFILL CHARGES	263.45	LANDFILL	201.201.276		12.22.22	003889	P	980	00023
CITY OF YANKTON-SOLID WA	@FY@ COMPACTED GARBAGE	16,136.07	LANDFILL TIPPING FEE	631.631.219		1.3.23	005524	P	980	00025
COLLIERS SECURITITES LLC	@FY@ 2022 ANNUAL FEE	300.00	PROFESSIONAL SERVICES	611.611.202		1.6.22	005659	P	980	00022
CORE & MAIN	@FY@ HYMAX COUPLINGS	551.84	REP. & MAINT. - DISTRIBUTU	601.601.226		S147050	220230	P	980	00027

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
DEN HERDER LAW OFFICE, P	@FY@ LEGAL SERVICES	2,336.45	PROFESSIONAL SERVICES	101.103.202		8843	022305	P	980	00028
	@FY@ LEGAL SERVICES	30.00	PROFESSIONAL SERV.-VOLUN	101.114.202		8843	022305	P	980	00029
		2,366.45	*VENDOR TOTAL							
DEPT OF CORRECTIONS	@FY@ DOC WORK PROGRAM	68.00	REP. & MAINT. - BUILDING	201.201.223		C1803249	080857	P	980	00030
	@FY@ DOC WORK PROGRAM	68.00	REP. & MAINT. - TRAIL	204.204.223		C1803249	080857	P	980	00031
	@FY@ DOC WORK PROGRAM	68.00	REP. & MAINT. - BUILDING	621.621.223		C1803249	080857	P	980	00032
		204.00	*VENDOR TOTAL							
EHRESMANN ENGINEERING IN	@FY@ TUBES	733.90	GARAGE PARTS	801.801.249		002071	023745	P	980	00033
FEIMER CONSTRUCTION	@FY@ WATER REPAIR	2,416.79	REP. & MAINT. - BUILDING	201.201.223		6626	080835	P	980	00034
	@FY@ WATERMAIN BREAK	2,448.98	REP. & MAINT. - DISTRIBU	601.601.226		6698	220226	P	980	00035
	@FY@ WATERMAIN BREAK	4,132.66	REP. & MAINT. - DISTRIBU	601.601.226		6702	230101	P	980	00036
		8,998.43	*VENDOR TOTAL							
GAVINS POINT RECREATIONA	@FY@ COMMAND POST REPAIR	299.44	REP & MAINT - MOBILE COM	101.114.225		44256	235501	P	980	00037
	@FY@ COMMAND POST REPAIR	74.86	REP. & MAINT. -VEHICLES	101.111.222		44256	235501	P	980	00038
		374.30	*VENDOR TOTAL							
GEOTEK ENG & TESTING SER	@FY@ SERVICE FEE	7,240.00	PROFESSIONAL SERVICES	516.588.202		22N2710-IN	021123	P	980	00039
HDR ENGINEERING INC	@FY@ WTR-WW MASTERPLAN	8,513.75	GIS MODELING	602.602.318		1200483983&955	022801	P	980	00042
	@FY@ WTR-WW MASTERPLAN	8,513.75	COLLECTION MODEL/MASTER	611.611.318		1200483983-955	022801	P	980	00094
	@FY@ WTR PLANT CONST	4,508.29	WATER TREATMENT FACILITY	602.602.326		304 & 868	016185	P	980	00040
	@FY@ WWTP EDA IMPROVE	80,732.65	2019 WW IMPROVEMENTS PHA	611.611.332		871-875	021019	P	980	00041
		102,268.44	*VENDOR TOTAL							
KAISER HEATING & COOLING	@FY@ DIAGNOSTIC FEE	150.00	REP. & MAINT. - BUILDING	801.801.223		18734	023744	P	980	00043
LIST VENTURES STEEL	@FY@ REPAIRS	315.32	REP. & MAINT. - BUILDING	201.201.223		202713	080856	P	980	00044
MASONRY COMPONENTS INC	@FY@ RECONSTRUCTION	82,772.00	5TH STREET, GREEN TO SPR	506.574.387		C-6-22	223014	P	980	00046
MAYER SIGNS	@FY@ LABOR	499.00	PROFESSIONAL SERVICES	101.111.202		2102	231502	P	980	00048
MERKEL ELECTRIC	@FY@ DOOR REPAIR	178.57	REP. & MAINT. - BUILDING	101.127.223		10173	023590	P	980	00050

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
MERKEL ELECTRIC	@FY@ INSTALL OUTLET	444.49	REP. & MAINT. - EQUIPMEN	101.127.221		10204	023591	P	980	00051
		623.06	*VENDOR TOTAL							
MIDAMERICAN ENERGY	@FY@ FUEL	4,510.05	FUEL-HEATING	611.611.273		253424	002904	P	980	00049
MIRACLE RECREATION EQUIP	@FY@ PLAYGROUND EQUIP	862.89	REP. & MAINT. - EQUIPMEN	201.201.221		850950	080858	P	980	00045
MOTOROLA	@FY@ BODY CAM CORDS	55.00	REP. & MAINT. - EQUIPMEN	101.111.221		35956	231500	P	980	00047
NORTHWEST ELECTRIC	@FY@ PUMP REPAIR	18,932.13	REP. & MAINT. - PLANT	601.601.221		715890	230102	P	980	00052
OBSERVER	@FY@ ADS	60.00	ADVERTISING	203.203.211		1.16.23	080855	P	980	00053
PARKWAY CONSTRUCTION	@FY@ WESTSIDE PARK POND	209,832.11	WESTSIDE PARK IMPROVEMEN	503.545.320		1.10.23	223016	P	980	00055
	@FY@ MCVAY FAMILY GARDEN	95,850.00	WESTSIDE PARK SUNDIAL	503.545.321		1.11.23	233000	P	980	00054
		305,682.11	*VENDOR TOTAL							
PG PLUMBING HEATING-CARP	@FY@ GOLF COURSE REPAIR	375.00	REP. & MAINT. - BUILDING	641.641.223		545514	023156	P	980	00056
PRESS DAKOTA MSTAR SOLUT	@FY@ LEGAL NOTICE	24.32	PUBLISHING	101.106.211		138867-138868	021132	P	980	00059
	@FY@ COMMISSION MINUTES	64.00	PUBLISHING	101.101.211		2504	023644	P	980	00057
	@FY@ NOTICE	14.40	PUBLISHING	101.101.211		2504	023639	P	980	00058
	@FY@ COMMISSION MINUTES	416.16	PUBLISHING	101.101.211		2504	023641	P	980	00060
	@FY@ ORD #1067	162.82	PUBLISHING	101.101.211		2504	023640	P	980	00061
	@FY@ COMMISSION MINUTES	154.72	PUBLISHING	101.101.211		2504	023631	P	980	00062
	@FY@ NOTICE	14.88	PUBLISHING	101.101.211		2504	023627	P	980	00063
		851.30	*VENDOR TOTAL							
SOUTH DAKOTA 811	@FY@ MESSAGE FEE	212.10	LOCATES	601.601.208		862-647-552	022820	P	980	00093
	@FY@ MESSAGE FEE	212.10	LOCATES	611.611.208		862-647-552	022820	P	980	00095
		424.20	*VENDOR TOTAL							
STOCKWELL ENGINEERS INC	@FY@ MCVAY FAMILY GARDEN	3,480.00	WESTSIDE PARK SUNDIAL	503.545.321		13838	223012	P	980	00064
SWEENEY CONTROLS COMPANY	@FY@ LIFT STATION REPAIR	6,817.81	REP. & MAINT. - COLLECTI	611.611.226		7447	230103	P	980	00065
TRUCK TRAILER SALES INC	@FY@ BRAKES	306.00	GARAGE PARTS	801.801.249		2719-218	023741	P	980	00068



VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
UNITED STATES POSTAL SER										
	@FY@ POSTAGE METER	103.98	POSTAGE	101.122.231		1.4.23	002989	P	980	00069
	@FY@ POSTAGE METER	198.66	POSTAGE	101.104.231		1.4.23	002989	P	980	00070
	@FY@ POSTAGE METER	1.14	POSTAGE	101.111.231		1.4.23	002989	P	980	00071
	@FY@ POSTAGE METER	5.70	POSTAGE	201.201.231		1.4.23	002989	P	980	00072
	@FY@ POSTAGE METER	45.60	POSTAGE	637.637.231		1.4.23	002989	P	980	00073
	@FY@ POSTAGE METER	8.55	POSTAGE	101.102.231		1.4.23	002989	P	980	00074
	@FY@ POSTAGE METER	16.98	POSTAGE	101.106.231		1.4.23	002989	P	980	00075
	@FY@ POSTAGE METER	1.95	POSTAGE	101.107.231		1.4.23	002989	P	980	00076
	@FY@ POSTAGE METER	1.71	POSTAGE	203.203.231		1.4.23	002989	P	980	00077
	@FY@ POSTAGE METER	1.29	POSTAGE	601.601.231		1.4.23	002989	P	980	00078
	@FY@ POSTAGE METER	84.59	POSTAGE	601.601.231		1.4.23	002989	P	980	00079
	@FY@ POSTAGE METER	95.16	POSTAGE	611.611.231		1.4.23	002989	P	980	00080
	@FY@ POSTAGE METER	31.72	POSTAGE	631.631.231		1.4.23	002989	P	980	00081
		597.03	*VENDOR TOTAL							
XEROX FINANCIAL SERVICES										
	@FY@ COPIER LEASE	410.99	COPIES	101.105.234		3674327	021748	P	980	00085
	@FY@ COPIES	217.64	COPIES	101.105.234		3674327	021748	P	980	00086
	@FY@ COPIER LEASE	141.94	CONTRACTED SERVICES	203.203.204		3674327	021748	P	980	00087
	@FY@ COPIES	130.55	COPIES	203.203.234		3674327	021748	P	980	00088
	@FY@ COPIER LEASE	141.94	COPIES	101.111.234		3674327	021748	P	980	00089
	@FY@ COPIES	35.57	COPIES	101.111.234		3674327	021748	P	980	00090
	@FY@ COPIER LEASE	141.94	COPIES	101.104.234		3674327	021748	P	980	00091
	@FY@ COPIES	115.46	COPIES	101.104.234		3674327	021748	P	980	00092
		1,336.03	*VENDOR TOTAL							
XTREME CAR WASH										
	@FY@ CAR WASHES	271.20	REP. & MAINT. -VEHICLES	101.111.222		1.5.23	231503	P	980	00083
YANKTON COUNTY AUDITOR										
	@FY@ SAFETY CTR SHARE	11,122.47	RENT FOR SAFETY CENTER	101.111.212		Q4 2022	023155	P	980	00084
YANKTON THRIVE										
	@FY@ PARADE OF LIGHTS	250.00	SPECIAL EVENTS - ACTIVIT	211.231.575		204	080854	P	980	00082

Schedule of Bills

VENDOR NAME								
DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID LINE
REPORT TOTALS:	687,836.20							

RECORDS PRINTED - 000092

Schedule of Bills

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	19,281.16
201	PARKS AND RECREATION	4,467.66
203	SUMMIT ACTIVITY CENTER	334.20
204	MARNE CREEK	48,912.32
211	LODGING SALES TAX	250.00
503	PARK CAPITAL	309,162.11
506	SPECIAL CAPITAL IMPROV	82,772.00
516	MEAD PROPERTY DEVELOPMENT	7,240.00
601	WATER OPERATION	27,216.98
602	WATER RENEWAL/REPLACEMENT	13,022.04
611	WASTE WATER OPERATION	101,241.55
621	CEMETERY OPERATION	68.00
631	SOLID WASTE	16,167.79
637	JOINT POWER	55,938.28
641	GOLF COURSE	375.00
801	CENTRAL GARAGE	1,387.11
TOTAL ALL FUNDS		687,836.20

BANK RECAP:

BANK	NAME	DISBURSEMENTS
1DAK	FIRST DAKOTA NAT'L BANK CORP	687,836.20
TOTAL ALL BANKS		687,836.20

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE ..... APPROVED BY .....

.....

.....



---

---

## OFFICE OF THE CITY MANAGER

[www.cityofyankton.org](http://www.cityofyankton.org)

VOL. 58 NUMBER 2

### Commission Information Memorandum

The Yankton City Commission meeting on Monday, January 23, 2023 will begin at 7:00 pm.

#### Non-Agenda Items of Interest

##### 1) Community & Economic Department Update

Building Official Gregg Homstad recently passed the International Code Council's Residential Mechanical Inspector's exam which means he is certified to inspect things like furnaces, air conditioning systems and ventilation and exhaust systems in residential and light commercial buildings. Although we do not have a mechanical permitting system in place at this time, this knowledge base will allow our organization to provide more comprehensive inspections of new residential builds. These skills will also translate to Gregg's facilities maintenance supervisory responsibilities and be a reference to contractors when they are designing projects. This certification positions Gregg to be an excellent resource for all departments in our organization and will help us do a better job while working to reduce operational costs. It should also help with Yankton's Insurance Services Office (ISO) rating during our next evaluation.

##### 2) Library Update

We have been working on making some maintenance updates to improve accessibility and experiences at the library. Brandon Mastalir and Gregg Homstad have added some charging stations in the seating area near the north windows. Previously the outlets were limited and difficult to access. Because of this, we would often have individuals sitting on the floor around the perimeter of the building to charge their phones or devices. Additionally, they have put covers on the outlets around the perimeter to prevent individuals from spending a lot of time in these areas that are not regularly visible to staff. Smoke detectors were added to our restrooms to help deter people from attempting to smoke in the restrooms, which has happened on occasion. A new threshold was installed on the south entrance to make entering with a wheelchair easier. We are in the process of getting a retrofit unit for our water fountain installed to include the feature of a bottle filler. All of these small improvements have helped to make the library a more welcoming and safer environment. We are grateful to Brandon and Gregg for all they do for the library!

##### 3) Parks and Recreation Department Update

Enclosed in your packet is an update on the various activities in the Parks & Recreation Department.

##### 4) Finance Department Update

The Finance Office continues to work on 2022 end-of-fiscal-year tasks. Finance & HR collaborated and completed W-2s. There were 344 W-2s issued for 2022 compared to 323 for 2021. HR is working on the Affordable Care Act (ACA) 1095-C health insurance documents for fulltime

covered employees while Finance will continue processing vendor 1099 tax forms. The deadline for these forms is January 31<sup>st</sup>.

Finance has begun preparations for the City's 2023 municipal election set for Tuesday, April 11, 2023. Notice of Vacancies for the election are being published on January 17 and 24. The first day that interested parties may circulate nominating petitions is January 27. Commissioners whose terms expire in May are Ben Brunick, Tony Maibaum, and Stephanie Moser. Any individual who is interested in running for a seat on the commission must be a resident of the City of Yankton as well as be a registered voter within the city. Petitions may be picked up at the City Finance Office at 416 Walnut or obtained online at the Secretary of State's website. The deadline for filing nominating petitions is Friday, February 24 at 5:00 p.m.

Please see the enclosed Monthly Finance Report for December, and the Revenues and Expenditures Report for Fourth Quarter 2022.

### **5) Fire Department Update**

Yankton firefighters kicked off the year with an inspection of personal protective equipment (PPE) to ensure that all members have gear that is clean and in serviceable condition. All members have two sets of structural firefighting gear (helmet, coat, pants, and gloves); one set of gear is purchased by the City and the other by the Rural Fire District. The fire service industry standard life span for PPE is ten years and we found two sets out of compliance with this standard that will need to be purchased. Our vendors have indicated a significant price increase with the standard gear that meets YFD specifications. Our budget will be able to withstand the price increase this year, but it will impact the number of new volunteers who can join the department and our ability to outfit them.

We will begin recruiting for new volunteers in the next month. The process includes application, interviews, an agility test, and a background investigation. YFD is authorized 50 volunteers by City Ordinance; we currently have 42 volunteers on our roster. Our target for this round of recruitment is three new members, as this will be a manageable number to equip, train, and certify.

### **6) Police Department Update**

We continue with our hiring process. We have received several applications and continue to accept more. Commander Rothenberger has held a few interviews and is helping to make sure we find the right people to bring to the Yankton Police Department. KYNT and WNAX are strong supporters of the area's first responders and are helping us get the word out.

We have been working with the Yankton School District regarding the safety of our schools. Dr. Kindle invited Chief Foote to listen to a presentation made by the State of South Dakota on the program "Safe2Say". This is an app that allows students to make reports anonymously. This information is monitored 24/7, and school officials and law enforcement are notified of reports immediately. This also sparked a conversation regarding the "Handle with Care" program which helps schools and law enforcement work together when students suffer trauma outside of their school day.

Commander Rothenberger and Chief Foote met with retailers in the community who are experiencing a high volume of shoplifting. We will be working together to come up with a plan to communicate with all retailers in an attempt to identify individuals who are committing these

crimes. We also discussed information that is required in order to bring a compelling case to the States Attorney for prosecution.

## **7) Public Works Department Update**

Street department staff continue to perform winter maintenance projects on equipment and the streets in between the snow plowing events. Crews are also working on trimming back trees in the alleys.

The 2023 15th Street Reconstruction project from Bill Baggs Road to Alumax Road is currently advertised for bids. The bid opening date is February 16, 2023 with a recommendation for acceptance anticipated on the February 27, 2023 Commission meeting agenda.

The plans for the 2023 Douglas Avenue Reconstruction from Levee Street to 2nd Street are currently being reviewed. The specifications documents will be assembled during the plan review process. Advertising for bids should out by the end of January.

The Mead Development project has begun. During the week of January 9th, Slowey Construction started removing trees along Highway 81 which has changed the landscape for that area considerably.

Fenton Construction, the contractor for the Marne Creek Bank Stabilization project, has been mobilizing equipment and signage to the site. The contractor was planning to begin the tree removals on January 17th, but may be delayed with the weather forecast of 6-8 inches of snow.

## **8) Human Resources Department Update**

We are still accepting applications for Part Time Lifeguard and Water Safety Instructors for the Summit Activities Center. We continue to accept applications for full time Police Officers and which will remain open until filled.

Yankton Housing position for a Part Time Housing Program Assistant has been filled. Brenda Wollman has been selected for this position and she will begin this role on February 2. The position of permanent Part Time Water Reclamation Plant Operator position has been filled. Jonathan Hoefs has been hired to fill this position. Jonathan began his employment on January 10.

## **9) Information Services Department Update**

On January 17th we met with the Sheriff's Office staff to discuss issues with call routing. Both agencies (including the jail) are experiencing the same issues. We have agreed to look at additional options including switching carriers to resolve the problem. One of the limiting factors of potential solutions would be the wiring of the building. Current building wiring is not configured appropriately to look at a voice over IP solution.

## **10) Environmental Services Department Update**

Staff has experienced several sanitary sewer line plugs caused by large amounts of grease, paper towels, and wipes. These plugs cause the sewer to back up into homes and can cause extensive damage.

The wastewater plant staff continue to experiment with different process controls to help reduce nutrient level discharges. The current wastewater discharge permit requires sampling of nutrients but does not include any limits. Nutrient limits are expected to be included in future permits.

Staff's ability to increase nutrient removal rates within the current treatment process may require less capitol investment in the future to meet the required limits.

City staff and HDR met with South Dakota Department of Agriculture and Natural Resources (DANR) on our meter replacement project. DANR confirmed that the replacement of meters and meter reading equipment will not need to be bid. The installation of the meters will be required to be bid if the installation cost is greater \$100,000.00. Staff is continuing to research meter options and hopes to move forward with the project this summer. The meter project was approved for SRF funding.

**11) Monthly Reports**

Joint Powers Solid Waste and Yankton Police Department monthly reports are included for your review as well as meeting minutes from the Airport Advisory Board and Planning Commission.

Have an enjoyable weekend and do not hesitate to contact us if you have any questions about these or other issues. If you will not be able to attend the Commission meeting on Monday, please inform my office.

Sincerely,

Amy Leon  
City Manager

Commission Information Memorandum

PARKS AND RECREATION DEPARTMENT

**SUMMIT ACTIVITIES CENTER and RECREATION PROGRAMS**

- SAC check-ins for Dec. 15 – 31– 3,215 visits (2,156 SAC & 1,059 GL)  
(SAC only= 2021- 1,671)

- **Summit Activities Center Membership Information Dec. 15 – Dec. 31:**

	Current	Last	Change
○ Active & Fit/Renew Active/Silver Sneakers	82	81	1
○ Adult Annual	18	11	7
○ Adult EFT	41	40	1
○ Adult Monthly	143	123	20
○ City of Yankton Single	43	41	2
○ Firefighter Single	20	20	0
○ 10 Use Punch card	53	53	0
○ Individual Annual	210	236	-26
○ Individual Corporate	0	16	-16
○ Individual Monthly	48	65	-17
○ Youth Annual	15	6	9
○ Youth EFT	16	15	1
○ Youth Monthly	99	82	17
<b>Total # of Active Members</b>	<b>788</b>	789	-1

- Total Cash Revenue at the SAC 12/16-31/22 – \$25,946.19 compared to \$35,401.48 in 2021



- SAC check-ins for Jan. 1 – 15– 3,197 visits (2,180 SAC & 1,017 GL)  
(SAC only= 2022- 1,668)

- **Summit Activities Center Membership Information Jan. 1 – Jan. 15:**

	Current	Last	Change
○ Active & Fit/Renew Active/Silver Sneakers	91	82	9
○ Adult Annual	24	18	6
○ Adult EFT	42	41	1
○ Adult Monthly	171	143	28
○ City of Yankton Single	43	43	0
○ Firefighter Single	20	20	0
○ 10 Use Punch card	53	53	0
○ Individual Annual	204	210	-6
○ Individual Corporate	0	0	0
○ Individual Monthly	44	48	-4
○ Youth Annual	17	15	2
○ Youth EFT	16	16	0
○ Youth Monthly	98	99	-1
<b>Total # of Active Members</b>	<b>823</b>	<b>788</b>	<b>35</b>

- Total Cash Revenue at the SAC 1/1-15/23 – \$20,721.45 compared to \$9,134.20 in 2022
- **Great Life Reimbursement Payment:**
  - **December 2022: \$3,240.00 (\$2,032.50– December 2021)**

- Aquat Zumba- 32 participants
- Power Abs- 33 participants
- Prime Time Senior Class- 21 participants
- Strength & Flexibility- 26 participants
- Strong Nation- 8 participants
- Tabata- 33 participants
- Trim & Tone- 19 participants
- Turbo Kick- 11 participants
- Water Aerobics- 86 participants
- Work Out Express- 10 participants
- Zumba- 32 participants
- Zumba Gold- 56 participants
- Birthday party rentals at the SAC- 2 rentals.
- Auxiliary Gym/Main Gym rentals- 30 hours.
- Theater Rentals- 0 hours.
- Meeting Room Rentals- 16 hours.
- City Hall Rentals- 10 hours.
- Pickle ball courts are available at the SAC for morning play. Probably will add a third court in January.

- Monday, January 2- No school special 1:00pm to 5:00pm. 54 paid guests. Members are admitted for free.
- Monday, January 9- Winter Swim Lesson SAC Members Registration began.
- Tuesday, January 10- Winter Swim Lesson online registration for the general public began.
- Luke has begun evaluating musical acts for the 2023 season of Music at the Meridian.
- Luke is working on the fireworks order for July 4. Luke is planning on having the fireworks display from the upper deck of the Meridian Bridge.

### **Capital Building Rentals**

- Days Rented – 0 Dates

### **Park Shelter Rentals**

- Riverside- 0 Rentals
- Memorial – 0 Rentals
- Westside – 0 Rentals
- Meridian Bridge – 0 Rentals

### **PARKS**

The Parks, Trails, and Cemetery staff have been removing snow and ice as needed from City properties, trails, parking lots and public right-of-ways.

The parks staff have been flooding the Sertoma Park ice rink and the Tripp Park ice skating area so there may be ice should temperatures allow.

Staff is examining the 2023 Capital Budget and planning to make purchases for budgeted items.

The Parks Department is working with the Street Department to take down dead, diseased, or hazardous trees on City property and in street ROW's. Parks staff are trimming trees in parks and green spaces maintained by the City. The Street Department helps in this effort with large limbs. Ash trees are being removed also as a part of the Emerald Ash Borer Mitigation Plan for ROW's, boulevards, and City owned property. The goal is to take approximately 100 Ash trees each year for six years to avoid having to take down an overwhelming number of Ash trees once the EAB is in our area.

The parks staff will be taking down holiday decorations as snow and ice allows for.

Chasity, Luke, Becky and Liz will be attending the Midwest Region Park and Recreation Conference in Kansas City at the end of January.

## FINANCE MONTHLY REPORT

ACTIVITY	DECEMBER 2022	DECEMBER 2021	DECEMBER 2022 YTD	DECEMBER 2021 YTD
<b>UTILITY BILLING:</b>				
<b>Water</b>				
Water Sold (in gallons per 1,000)	41,762 M	42,216 M	769,214 M	755,160 M
Water Billed	\$489,645.35	\$487,211.97	\$7,677,388.32	\$7,584,716.03
Basic Water Fee/Rate per 1000 g	\$27.51/6.30	\$27.51/6.30		
Number of Accounts Billed	5,601	5,521	66,989	66,398
Number of Bills Mailed	5,601	5,521	66,989	66,398
Total Meters Read	5,961	5,901	71,161	70,422
Meter Changes/pulled	4	3	61	72
Total Days Meter Reading	1	1	12	12
Misreads found prior to billing	0	0	0	0
Customers requesting Rereads	0	0	1	1
<b>Sewer</b>				
Sewer Billed	\$369,786.75	\$345,765.91	\$4,504,720.14	\$4,333,466.51
Basic Sewer Fee/Rate per 1000 g	\$11.22/\$6.80	\$11.22/\$6.80		
<b>Solid Waste</b>				
Solid Waste Billed	\$109,945.46	\$108,868.04	\$1,314,526.54	\$1,303,043.80
Basic Solid Waste Fee	\$23.61	\$23.61		
Tax Billed	\$7,110.44	\$7,035.99	\$85,000.33	\$84,213.59
Misc. Billed	\$450.00	\$660.00	\$13,050.00	\$16,307.98
<b>Total Utility Billing:</b>	<b>\$976,938.00</b>	<b>\$949,541.91</b>	<b>\$13,594,685.33</b>	<b>\$13,321,747.91</b>
<b>Adjustment Total:</b>	<b>(\$30.40)</b>	<b>(\$162.42)</b>	<b>(\$3,802.31)</b>	<b>(\$2,487.74)</b>
Misread Adjustments	\$0.00	\$0.00	\$0.00	(\$739.60)
Other Adjustments	(\$20.40)	(\$172.42)	(\$2,402.31)	(\$923.14)
Penalty Adjustments OFF	(\$40.00)	(\$30.00)	(\$1,690.00)	(\$1,095.00)
Penalty Adjustments ON	\$30.00	\$40.00	\$290.00	\$270.00
New Accounts/Connects	54	68	880	957
Accounts Finaled/Disconnects	157	139	882	968
New Accounts Set up	6	3	53	67
Delinquent Notices	371	371	4,679	4,408
Doorknockers	184	156	1,746	1,565
Delinquent Call List	120	94	902	834
Notice of Termination Letters	8	10	113	165
Shut-off for Non-payment	6	7	63	88
Delinquent Notice Penalties	\$3,710.00	\$3,710.00	\$46,790.00	\$44,080.00
Doorknocker Penalties	\$0.00	\$0.00	\$15,620.00	\$14,090.00
<b>Other Office Functions:</b>				
Interest Income	\$195,377.79	\$17,574.91	\$1,074,388.78	\$198,739.58
Interest Rate-Checking Account	4.48%	0.40%		
Interest Rate-CDs	N/A	N/A		
# of Monthly Vendor Checks	169	83		
Payments Issued to Vendors	\$2,706,765.43	\$2,947,535.65	\$37,276,776.21	\$29,164,359.47
# of Employees on Payroll	188	177		
Monthly Payroll	\$509,034.76	\$466,435.22	\$6,730,008.11	\$6,324,948.79

CITY OF YANKTON  
Revenues and Expenditures

	01Oct2022 31Dec2022	01Oct2021 31Dec2021	YTD 2022	YTD 2021
101 General Fund				
Revenues	5,351,660.11	6,315,230.66	14,668,122.32	14,448,300.75
Expenditures	2,881,183.07	3,483,205.96	10,601,306.04	10,679,718.07
201 Parks				
Revenues	17,345.33	18,145.45	32,388.99	36,572.13
Expenditures	477,716.33	561,999.05	1,731,599.60	1,610,694.63
202 Huether Family Aquatics Center				
Revenues	89,877.12	17,513.67	618,136.52	577,890.67
Expenditures	522,017.82	520,103.13	1,548,350.68	1,535,197.99
203 Summit Activity Center				
Revenues	96,430.46	44,926.62	303,566.29	215,130.21
Expenditures	174,292.02	206,509.47	624,124.24	676,978.00
204 Marne Creek				
Revenues	(6,630.21)		343,498.56	(72,428.47)
Expenditures	197,773.48	201,772.58	467,627.35	717,628.89
205 Casualty Reserve				
Revenues	523.31	55.28	862.76	167.54
Expenditures	3,000.00		3,000.00	
207 Bridge and Street				
Revenues	13,012.36	10,926.02	25,122.87	22,100.05
Expenditures	1,069.21	12,433.17	5,116.04	19,944.40
208 911/Dispatch				
Revenues	2,104.60	86,534.94	71,941.22	150,918.67
Expenditures	174,795.41	207,403.22	716,961.40	650,008.94
209 Business Improvement District				
Revenues	40,681.73	47,039.17	130,358.78	136,909.39
Expenditures		123,218.45	82,200.00	134,355.29
211 Lodging Sales Tax				
Revenues	213,723.86	311,709.94	752,006.68	751,827.48
Expenditures	282,459.87	137,652.87	758,224.57	664,834.23
241 Infrastructure Improvement				
Revenue	31,692.25	(50,025.52)	35,465.54	(46,038.33)
Expenditures				

CITY OF YANKTON  
Revenues and Expenditures

	01Oct2022 31Dec2022	01Oct2021 31Dec2021	YTD 2022	YTD 2021
501-504 Improvements/Capital				
Revenues	363,444.92	164,769.52	912,966.38	73,607.58
Expenditures	1,031,194.60	163,947.10	1,943,964.91	312,506.72
505 HFAC Construction				
Revenues	31,837.86	17,364.05	274,326.50	241,810.70
Expenditures	26,178.72		(133,931.15)	3,599,153.34
506 Special Capital Improvements				
Revenues	1,509,216.40	2,091,971.28	5,576,064.61	5,459,566.55
Expenditures	1,025,666.69	1,299,688.21	3,047,727.62	1,936,126.13
510 TID #5 Menards				
Revenues	79,717.18	82,218.53	175,514.58	173,432.87
Expenditures				
511 TID #6 Westbrook Estates				
Revenues	157,959.65	73,687.84	348,736.89	341,013.06
Expenditures		159,648.80	188,460.54	341,013.06
512 TID #7 West 10th Street				
Revenues	17,826.09	16,524.10	51,654.76	42,740.19
Expenditures		16,415.21	32,284.59	42,631.30
513 TID #8 Westbrook Phase 2				
Revenues	26,654.75	17,056.25	77,990.14	57,110.56
Expenditures		24,509.64	43,115.79	57,110.56
514 TID #9 Yankton Mall				
Revenues	517.42	726.72	1,034.84	1,178.51
Expenditures	5,661.54		5,661.54	
515 TID #11 East Yankton / Gehl				
Revenues				
Expenditures				
516 TID #12 Mead Property				
Revenues			199,131.37	
Expenditures	155,410.25		427,410.25	
601-608 Water				
Revenues	2,137,965.06	1,836,469.22	8,261,991.85	7,864,103.73
Expenditures	4,704,405.10	1,115,977.70	11,473,737.30	6,987,142.99
611-614 Wastewater				
Revenues	1,207,236.09	1,091,311.63	4,981,436.30	4,358,196.28
Expenditures	3,613,564.49	1,014,950.27	9,502,103.12	3,745,522.01
621 Cemetery				
Revenues	10,417.10	4,879.17	28,521.95	27,124.70
Expenditures	35,211.71	33,396.61	84,640.95	111,458.93
631 Solid Waste Collection				
Revenues	350,401.40	331,081.80	1,350,664.63	1,318,278.13
Expenditures	384,949.92	452,627.87	1,253,123.59	1,282,252.07
637 Joint Powers Landfill				
Revenues	456,589.47	422,045.52	1,759,382.14	1,628,278.75
Expenditures	792,672.67	464,048.90	2,185,934.67	1,634,510.53
641 Fox Run Golf Course				
Revenues	10,158.45	10,000.02	63,586.92	40,000.08
Expenditures	113,323.75	14,659.41	386,630.18	127,085.69

# January 2023

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9 <i>Commission Meeting</i>	10	11	12 Send Notice of Vacancy to P&D	13	14
15	16	17 Publish 1st Notice of Vacancy 9-13-6	18 Setup Synergy Graphics	19	20	21
22	23 <i>Commission Meeting</i>	24 Publish 2nd Notice of Vacancy 9-13-6	25	26	27 1st day to circulate Nominating Petitions 9-13-9	28
29	30	31				

# February 2023

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13 <i>Commission Meeting</i>	14	15	16	17	18
19	20	21 Call Election Workers this week.	22	23	24 Petitions & Candidate Financial Interest Statements Due 12-25-30 9-13-7	25
26	27 <i>Commission Meeting</i>  Draw for Candidate ballot order at noon.	28				

# March 2023

SUN	MON	TUE	WED	THU	FRI	SAT
			1 Send Notice of Voter Registration to P&D	2	3 Mail Notice to Election Officials	4
5	6	7 1st Notice of Voter Registration 12-4-5.2	8	9	10	11
12	13 <i>Commission Meeting</i>	14 2nd Notice of Voter Registration 12-4-5.2	15	16	17	18
19	20	21 Send Notice of Election w/Facsimile of ballot & test tab. Equipment to P & D	22	23	24	25
26	27 <i>Commission Meeting</i> *Deadline for Voter Registration 12-4-5 *Absentee Voting	28 1st Notice of Election w/Facsimile of ballot & test tab. equipment 9-13-13 & 12-17 B-5	29	30	31	



# April 2023

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3 Ballot equipment testing with County Auditor	4 2nd Notice of Election w/Facsimile of ballot & test tab. equipment. 9-13-13 & 12-17 B-5	5	6	7	8
9	10 <i>Commission Meeting</i> Last day of Absentee Voting. Elec worker training	11 <b>Election Day:</b> Polls Open 7am-7pm 3 PM deadline to Absentee vote. 9-13-1  12-9-2.1	12	13	14	15
16	17	18 Deadline for Canvass	19	20	21	22
23 /30	24 <i>Commission Meeting</i>	25	26	27	28	29

Joint Powers Solid Waste Authority  
Financial Report Thru December 31, 2022

Description	Yankton Transfer	Vermillion Landfill	Total Joint	12 Month Budget	Legal 2022 Budget
<b>Joint Power Transfer/Landfill</b>					
<i>Total Revenue</i>	\$1,681,507.22	\$1,165,230.76	\$2,846,737.98	\$2,363,380.00	\$2,363,380.00
<i>Expenses:</i>					
Personal Services	368,034.41	401,605.72	769,640.13	796,536.00	796,536.00
Operating Expenses	350,478.11	488,915.31	839,393.42	964,553.00	964,553.00
Depreciation (est)	208,817.08	257,238.60	466,055.68	455,696.00	455,696.00
Trench Depletion	0.00	281,405.74	281,405.74	239,000.00	239,000.00
Closure/Postclosure Resrv	0.00	13,285.67	13,285.67	25,000.00	25,000.00
Amortization of Permit	0.00	2,137.89	2,137.89	1,500.00	1,500.00
<i>Total Operating Expenses</i>	927,329.60	1,444,588.93	2,371,918.53	2,482,285.00	2,482,285.00
<i>Non Operating Expense-Interest</i>	7,762.78	36,380.90	44,143.68	78,646.00	78,646.00
<i>Landfill Operating Income</i>	746,414.84	(315,739.07)	430,675.77	(197,551.00)	(197,551.00)
<b>Joint Recycling Center</b>					
<i>Total Revenue</i>	0.00	145,840.24	145,840.24	100,500.00	100,500.00
<i>Expenses:</i>					
Personal Services	0.00	237,310.35	237,310.35	248,978.00	248,978.00
Operating Expenses	0.00	119,356.42	119,356.42	130,950.00	130,950.00
Depreciation (est)	0.00	37,889.28	37,889.28	38,000.00	38,000.00
<i>Total Operating Expenses</i>	0.00	394,556.05	394,556.05	417,928.00	417,928.00
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	0.00	0.00
<i>Recycling Operating Income</i>	0.00	(248,715.81)	(248,715.81)	(317,428.00)	(317,428.00)
<i>Total Operating Income</i>	\$746,414.84	(\$564,454.88)	\$181,959.96	(\$514,979.00)	(\$514,979.00)
<b>Tonage in Trench:</b>	<u>12/31/2021</u>	<u>12/31/2022</u>			
Asbestos	126.34	122.30	122.30	50.00	50.00
Centerville	347.70	325.66	325.66	1,100.00	1,100.00
Beresford	0.00	0.00	0.00	1,400.00	1,400.00
Clay County Garbage	15,336.86	18,264.34	18,264.34	14,500.00	14,500.00
Elk Point	1,112.98	1,075.54	1,075.54	260.00	260.00
Yankton County Garbage	24,635.44	24,497.26	24,497.26	23,900.00	23,900.00
<i>Total Tonage in Trench</i>	41,559.32	44,285.10	44,285.10	41,210.00	41,210.00
Operating Cost per ton			\$53.56	\$62.14	\$62.14

This report is based on the following:

Revenue accrual thru December 31, 2022

Expenses cash thru December 31, 2022

Joint Powers Solid Waste Authority  
Financial Report Thru December 31, 2022

Description	Yankton Transfer	Vermillion Landfill	Total Joint	12 Month Budget	Legal 2022 Budget
<b>Source of Funds</b>					
<i>Beginning Balance</i>	(\$472,259.00)	\$2,906,126.00	\$2,433,867.00	\$1,785,196.00	\$1,785,196.00
<i>Operating Revenue:</i>					
Net Income	746,414.84	(564,454.88)	181,959.96	(514,979.00)	(514,979.00)
Depreciation	208,817.08	295,127.88	503,944.96	493,696.00	493,696.00
Trench Depletion	0.00	281,405.74	281,405.74	239,000.00	239,000.00
Amortization of Permit	0.00	2,137.89	2,137.89	1,500.00	1,500.00
<i>Non Operating Revenue:</i>					
Grant	0.00	0.00	0.00	0.00	0.00
Loan Proceeds	0.00	0.00	0.00	0.00	0.00
Contributed Capital	0.00	1,920.00	1,920.00	5,000.00	5,000.00
Sale Proceeds	60,550.00	0.00	60,550.00	0.00	0.00
Comp. for Loss & Damage	17,324.91	0.00	17,324.91	0.00	0.00
Fire Related Expenses	0.00	0.00	0.00	0.00	0.00
Interest	0.00	18,266.49	18,266.49	5,000.00	5,000.00
<i>Cash Flow Transfer:</i>					
Joint Power Transfer/Landfill	(235,311.66)	235,311.66	0.00	1,740,000.00	1,740,000.00
Joint Recycling Center	0.00	0.00	0.00	0.00	0.00
<b>Total Funds Available</b>	<b>325,536.17</b>	<b>3,175,840.78</b>	<b>3,501,376.95</b>	<b>3,754,413.00</b>	<b>3,754,413.00</b>
<b>Application of Funds Available</b>					
<i>Joint Power Transfer/Landfill</i>					
Equipment	430,337.61	260,051.33	690,388.94	818,000.00	818,000.00
Trench	0.00	0.00	0.00	0.00	0.00
Closure/Postclosure Cash Res.	0.00	13,285.67	13,285.67	25,000.00	25,000.00
<i>Joint Recycling Center</i>					
Equipment	0.00	31,756.56	31,756.56	57,000.00	57,000.00
<i>Payment Principal</i>	65,212.84	96,216.30	161,429.14	342,743.00	342,743.00
<i>Appropriation to Reserve</i>	0.00	0.00	0.00	0.00	0.00
<b>Total Applied</b>	<b>495,550.45</b>	<b>401,309.86</b>	<b>896,860.31</b>	<b>1,242,743.00</b>	<b>1,242,743.00</b>
<b>Ending Balance</b>	<b>(\$170,014.28)</b>	<b>\$2,774,530.92</b>	<b>\$2,604,516.64</b>	<b>\$2,511,670.00</b>	<b>\$2,511,670.00</b>

Joint Powers Solid Waste Authority  
Financial Report Thru December 31, 2022

<b>Joint Power Transfer/Landfill Description</b>	<b>Yankton Transfer</b>	<b>Vermillion Landfill</b>	<b>Total Joint</b>	<b>12 Month Budget</b>	<b>Legal 2022 Budget</b>
<i>Revenue: (accrual)</i>					
Asbestos	\$0.00	\$7,949.56	\$7,949.56	\$6,000.00	\$6,000.00
Elk Point	0.00	58,172.94	58,172.94	62,400.00	\$62,400.00
Centerville	0.00	17,618.58	17,618.58	13,780.00	13,780.00
Beresford	0.00	365.76	365.76	0.00	0.00
Clay County Garbage	0.00	1,034,902.04	1,034,902.04	825,000.00	825,000.00
Compost-Yd Waste-Wood	0.00	6,967.35	6,967.35	9,500.00	9,500.00
Contaminated Soil	0.00	12,988.35	12,988.35	7,500.00	7,500.00
White Goods	0.00	3,506.88	3,506.88	6,000.00	6,000.00
Tires	0.00	17,151.52	17,151.52	5,000.00	5,000.00
Electronics	0.00	1,793.43	1,793.43	6,000.00	6,000.00
Other Revenue	263.15	3,814.35	4,077.50	15,100.00	15,100.00
Cash long	(5.51)	0.00	(5.51)	0.00	0.00
Rubble	69,751.63	0.00	69,751.63	52,000.00	52,000.00
Transfer Fees	1,600,344.35	0.00	1,600,344.35	1,350,000.00	1,350,000.00
Metal	11,153.60	0.00	11,153.60	5,000.00	5,000.00
Other Operational - Solid Waste	0.00	0.00	0.00	100.00	100.00
<b>Total Revenue</b>	<b>1,681,507.22</b>	<b>1,165,230.76</b>	<b>2,846,737.98</b>	<b>2,363,380.00</b>	<b>2,363,380.00</b>
<i>Expenses: (cash)</i>					
Personal Services	368,034.41	401,605.72	769,640.13	796,536.00	796,536.00
Insurance	22,183.55	11,382.33	33,565.88	32,628.00	32,628.00
Professional Service/Fees	47,066.71	80,896.46	127,963.17	180,000.00	180,000.00
Non Professional Fees	0.00	0.00	0.00	0.00	0.00
Processing- Reduction	0.00	6,650.25	6,650.25	10,000.00	10,000.00
State Fees	0.00	44,285.10	44,285.10	46,500.00	46,500.00
Professional - Legal/Audit	3,580.15	0.00	3,580.15	2,750.00	2,750.00
Publishing & Advertising	162.62	1,995.91	2,158.53	2,800.00	2,800.00
Rental	0.00	0.00	0.00	500.00	500.00
Hauling fee	0.00	0.00	0.00	0.00	0.00
Equipment repair	892.33	76,834.43	77,726.76	61,000.00	61,000.00
Motor vehicle repair	1,320.77	2,953.32	4,274.09	24,000.00	24,000.00
Vehicle fuel & maintenance	165,581.00	72,710.30	238,291.30	210,000.00	210,000.00
Equip, Mat'l & Labor	45,065.96	0.00	45,065.96	65,000.00	65,000.00
Building repair	29,440.85	2,763.85	32,204.70	24,000.00	24,000.00
Facility repair & maintenance	0.00	22,976.40	22,976.40	35,000.00	35,000.00
Postage	514.16	154.88	669.04	850.00	850.00
Office supplies	549.75	1,169.70	1,719.45	3,500.00	3,500.00
Copy supplies	75.80	189.57	265.37	375.00	375.00
Uniforms	128.00	7,400.64	7,528.64	6,500.00	6,500.00
Small Tools & Hardware	279.99	0.00	279.99	250.00	250.00
Travel & Training	0.00	4,534.81	4,534.81	4,500.00	4,500.00
Operating supply	487.61	117,109.80	117,597.41	182,600.00	182,600.00
Electricity	8,141.89	16,528.82	24,670.71	31,000.00	31,000.00
Heating Fuel - Gas	20,140.88	15,593.94	35,734.82	32,500.00	32,500.00
Water	2,392.14	1,162.45	3,554.59	3,500.00	3,500.00
WW service	1,090.12	0.00	1,090.12	1,300.00	1,300.00
Landfill	283.32	0.00	283.32	300.00	300.00
Telephone	1,100.51	1,622.35	2,722.86	3,200.00	3,200.00
Depreciation (est)	208,817.08	257,238.60	466,055.68	455,696.00	455,696.00
Trench Depletion		281,405.74	281,405.74	239,000.00	239,000.00
Closure/Postclosure Resrv		13,285.67	13,285.67	25,000.00	25,000.00
Amortization of Permit		2,137.89	2,137.89	1,500.00	1,500.00
<b>Total Op Expenses</b>	<b>927,329.60</b>	<b>1,444,588.93</b>	<b>2,371,918.53</b>	<b>2,482,285.00</b>	<b>2,482,285.00</b>

Joint Powers Solid Waste Authority  
Financial Report Thru December 31, 2022

Joint Power Transfer/Landfill Description	Yankton Transfer	Vermillion Landfill	Total Joint	12 Month Budget	Legal 2022 Budget
<i>Non Operating Expense-Interest</i>	7,762.78	36,380.90	44,143.68	78,646.00	78,646.00
<i>Bond Issuance Costs</i>	0.00	0.00	\$0.00	0.00	0.00
<i>Operating Income (Loss)</i>	\$746,414.84	(\$315,739.07)	\$430,675.77	(\$197,551.00)	(\$197,551.00)
<i>Capital:</i>					
Capital Outlay	\$430,337.61	\$260,051.33	\$690,388.94	\$818,000.00	\$818,000.00
Landfill Development	0.00	0.00	0.00	74,000.00	\$74,000.00
Capital Lease	0.00	0.00	0.00	0.00	\$0.00
<i>Total Capital Expenditures</i>	\$430,337.61	\$260,051.33	\$690,388.94	\$892,000.00	\$892,000.00
<i>Grant Reimbursement</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Federal Grant thru State</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment Sale Proceeds	\$60,550.00	\$0.00	\$60,550.00	\$0.00	\$0.00
<i>Cash Flow Transfer</i>	(\$235,311.66)	\$235,311.66	\$0.00	\$0.00	\$0.00
<i>Tonage in Trench:</i>					
Asbestos		122.30	122.30	50.00	50.00
Beresford		0.00	0.00	1,400.00	1,400.00
Centerville Garbage		325.66	325.66	1,100.00	1,100.00
Clay County Garbage		18,264.34	18,264.34	14,500.00	14,500.00
Elk Point		1,075.54	1,075.54	260.00	260.00
Yankton County Garbage		24,497.26	24,497.26	23,900.00	23,900.00
<i>Total Tonage in Trench</i>		44,285.10	44,285.10	41,210.00	41,210.00
Operating Cost per ton			\$53.56	\$62.14	\$62.14

Joint Recycling Center Description	Yankton Transfer	Vermillion Center	Total Joint	12 Month Budget	Legal 2022 Budget
<i>Revenue:</i>					
Tipping Fees	\$0.00	0.00	\$0.00	0.00	0.00
Metal/Tin	0.00	0.00	0.00	2,500.00	2,500.00
Plastic	0.00	13,821.05	13,821.05	15,000.00	15,000.00
Aluminum	0.00	27,167.19	27,167.19	16,000.00	16,000.00
Newsprint	0.00	9,852.55	9,852.55	9,000.00	9,000.00
Cardboard	0.00	90,133.85	90,133.85	45,000.00	45,000.00
High Grade Paper	0.00	3,711.50	3,711.50	5,000.00	5,000.00
Other Material	0.00	1,154.10	1,154.10	8,000.00	8,000.00
Contributions/Operating Grants	0.00	0.00	0.00	0.00	0.00
<b>Total Revenue</b>	<b>0.00</b>	<b>145,840.24</b>	<b>145,840.24</b>	<b>100,500.00</b>	<b>100,500.00</b>
<i>Expenses:</i>					
Personal Services	0.00	237,310.35	237,310.35	248,978.00	248,978.00
Insurance	0.00	2,133.85	2,133.85	2,400.00	2,400.00
Professional Service/Fees	0.00	1,151.55	1,151.55	500.00	500.00
Hazardous Waste Collection	0.00	39,611.57	39,611.57	50,000.00	50,000.00
Professional-Legal	0.00	0.00	0.00	0.00	0.00
Publishing & Advertising	0.00	1,130.07	1,130.07	1,500.00	1,500.00
Rental	0.00	0.00	0.00	0.00	0.00
Equipment repair	0.00	9,028.68	9,028.68	9,500.00	9,500.00
Vehicle repair & maintenance	0.00	998.74	998.74	600.00	600.00
Vehicle fuel	0.00	5,733.19	5,733.19	5,000.00	5,000.00
Building repair & maintenance	0.00	6,312.46	6,312.46	2,800.00	2,800.00
Postage	0.00	2.10	2.10	50.00	50.00
Freight	0.00	14,180.00	14,180.00	17,500.00	17,500.00
Office supplies	0.00	580.62	580.62	1,000.00	1,000.00
Uniforms	0.00	52.20	52.20	750.00	750.00
Materials Purchases	0.00	6,296.60	6,296.60	4,500.00	4,500.00
Travel & Training	0.00	2,538.97	2,538.97	2,000.00	2,000.00
Operating Supplies	0.00	7,509.32	7,509.32	10,000.00	10,000.00
Copy Supply	0.00	142.95	142.95	200.00	200.00
Electricity	0.00	5,811.23	5,811.23	6,500.00	6,500.00
Heating Fuel-Gas	0.00	6,211.92	6,211.92	4,750.00	4,750.00
Water	0.00	343.97	343.97	650.00	650.00
WW service	0.00	890.24	890.24	1,200.00	1,200.00
Telephone	0.00	779.92	779.92	850.00	850.00
Revenue Sharing	0.00	7,916.27	7,916.27	8,700.00	8,700.00
Depreciation (est)	0.00	37,889.28	37,889.28	38,000.00	38,000.00
<b>Total Op Expenses</b>	<b>0.00</b>	<b>394,556.05</b>	<b>394,556.05</b>	<b>417,928.00</b>	<b>417,928.00</b>
<i>Non Operating Expense-Interest</i>	0.00	0.00	0.00	0.00	0.00
<b>Operating Income (Loss)</b>	<b>\$0.00</b>	<b>(\$248,715.81)</b>	<b>(\$248,715.81)</b>	<b>(\$317,428.00)</b>	<b>(\$317,428.00)</b>
Capital Outlay	\$0.00	\$31,756.56	\$31,756.56	\$57,000.00	\$57,000.00
Grant Reimbursement/Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cash Flow Transfer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

This report is based on the following:

Revenue accrual thru December 31, 2022

Expenses cash thru December 31, 2022

2022 Joint Powers Total Operations Recap

Month	Yankton Transfer	Vermillion Landfill	Total	Total Tons	\$ per ton	Recycling			Yankton Operations	Vermillion Operations	Total Operations
						Yankton	Vermillion	Total			
January	42,818.80	(37,653.09)	5,165.71	3,001.98	53.37	0.00	8,540.61	8,540.61	42,818.80	(29,112.48)	13,706.32
February	20,433.97	(48,393.67)	(27,959.70)	2,578.89	71.09	0.00	(19,765.60)	(19,765.60)	20,433.97	(68,159.27)	(47,725.30)
Subtotal	63,252.77	(86,046.76)	(22,793.99)	5,580.87	62.09	0.00	(11,224.99)	(11,224.99)	63,252.77	(97,271.75)	(34,018.98)
March	57,675.49	(50,930.75)	6,744.74	3,355.35	62.21	0.00	(8,826.73)	(8,826.73)	57,675.49	(59,757.48)	(2,081.99)
Subtotal	120,928.26	(136,977.51)	(16,049.25)	8,936.22	62.14	0.00	(20,051.72)	(20,051.72)	120,928.26	(157,029.23)	(36,100.97)
April	61,717.12	(53,530.54)	8,186.58	3,441.44	61.19	0.00	(16,693.14)	(16,693.14)	61,717.12	(70,223.68)	(8,506.56)
Subtotal	182,645.38	(190,508.05)	(7,862.67)	12,377.66	61.87	0.00	(36,744.86)	(36,744.86)	182,645.38	(227,252.91)	(44,607.53)
May	88,622.30	(20,745.52)	67,876.78	4,034.28	46.99	0.00	(56,865.99)	(56,865.99)	88,622.30	(77,611.51)	11,010.79
Subtotal	271,267.68	(211,253.57)	60,014.11	16,411.94	58.22	0.00	(93,610.85)	(93,610.85)	271,267.68	(304,864.42)	(33,596.74)
June	100,537.14	(12,787.35)	87,749.79	4,038.44	44.13	0.00	(16,830.21)	(16,830.21)	100,537.14	(29,617.56)	70,919.58
Subtotal	371,804.82	(224,040.92)	147,763.90	20,450.38	55.43	0.00	(110,441.06)	(110,441.06)	371,804.82	(334,481.98)	37,322.84
July	71,817.80	(11,629.42)	60,188.38	3,986.98	48.15	0.00	(20,058.94)	(20,058.94)	71,817.80	(31,688.36)	40,129.44
Subtotal	443,622.62	(235,670.34)	207,952.28	24,437.36	54.24	0.00	(130,500.00)	(130,500.00)	443,622.62	(366,170.34)	77,452.28
August	103,046.66	(1,018.02)	102,028.64	4,350.96	43.14	0.00	(17,748.23)	(17,748.23)	103,046.66	(18,766.25)	84,280.41
Subtotal	546,669.28	(236,688.36)	309,980.92	28,788.32	52.57	0.00	(148,248.23)	(148,248.23)	546,669.28	(384,936.59)	161,732.69
September	55,912.65	(41,286.02)	14,626.63	4,274.96	61.16	0.00	(27,686.14)	(27,686.14)	55,912.65	(68,972.16)	(13,059.51)
Subtotal	602,581.93	(277,974.38)	324,607.55	33,063.28	53.68	0.00	(175,934.37)	(175,934.37)	602,581.93	(453,908.75)	148,673.18
October	58,627.48	(16,122.38)	42,505.10	3,826.06	57.02	0.00	(27,815.26)	(27,815.26)	58,627.48	(43,937.64)	14,689.84
Subtotal	661,209.41	(294,096.76)	367,112.65	36,889.34	54.02	0.00	(203,749.63)	(203,749.63)	661,209.41	(497,846.39)	163,363.02
November	57,633.19	(13,173.34)	44,459.85	3,432.13	51.72	0.00	(15,691.45)	(15,691.45)	57,633.19	(28,864.79)	28,768.40
Subtotal	718,842.60	(307,270.10)	411,572.50	40,321.47	53.84	0.00	(219,441.08)	(219,441.08)	718,842.60	(526,711.18)	192,131.42
December	35,077.77	27,911.93	62,989.70	3,963.63	50.74	0.00	(29,274.73)	(29,274.73)	35,077.77	(1,362.80)	33,714.97
Subtotal	753,920.37	(279,358.17)	474,562.20	44,285.10	53.56	0.00	(248,715.81)	(248,715.81)	753,920.37	(528,073.98)	225,846.39

City of Yankton

2022 Joint Powers

Description	January	February	March	April	May	June	July	August	September	October	November	December	Year To Date
Revenue: (accrual)													
Cash long	0.00	0.00	-11.00	0.00	4.11	0.00	0.00	0.38	0.00	0.00	1.00	0.00	-5.51
Misc. - Non Taxable	0.00	0.15	0.12	0.42	0.43	0.60	0.71	0.86	0.86	0.84	0.52	0.39	5.90
Rubble	1,996.77	1,938.71	8,227.04	4,346.58	7,029.44	14,062.96	5,782.16	4,998.03	5,298.44	9,619.69	4,214.40	2,237.41	69,751.63
Transfer Fees	96,114.43	96,868.45	127,760.59	132,090.84	147,802.28	157,650.45	143,243.55	167,529.74	153,869.35	142,881.12	125,024.06	109,509.49	1,600,344.35
Metal	110.00	592.77	575.66	1,215.50	1,357.70	1,101.72	1,001.00	1,787.50	970.66	1,267.40	597.30	576.39	11,153.60
Other Operational - Solid Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Revenue</b>	<b>98,221.20</b>	<b>99,400.08</b>	<b>136,552.41</b>	<b>137,653.34</b>	<b>156,193.96</b>	<b>172,815.73</b>	<b>150,027.42</b>	<b>174,316.51</b>	<b>160,139.31</b>	<b>153,769.05</b>	<b>129,837.28</b>	<b>112,323.68</b>	<b>1,681,249.97</b>
Expenses: (cash)													
Personal Services	16,846.80	30,308.38	29,868.69	37,941.51	28,856.19	28,885.09	29,190.15	28,844.33	41,937.72	33,027.09	29,090.26	33,238.20	368,034.41
Insurance	0.00	0.00	17,790.29	0.00	1,061.15	0.00	0.00	0.00	0.00	0.00	0.00	3,332.11	22,183.55
Professional fees	827.03	15,636.86	592.17	978.09	242.17	8,701.52	16,661.22	705.85	160.20	332.95	589.31	1,639.34	47,066.71
Audit	0.00	0.00	0.00	0.00	0.00	3,190.50	0.00	112.50	1.15	276.00	0.00	0.00	3,580.15
Publishing & Advertising	0.00	0.00	29.66	0.00	132.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	162.62
Rental	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Hauling fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Equip repair	0.00	56.35	116.00	0.00	0.00	0.00	538.26	0.00	0.00	0.00	181.72	0.00	892.33
Motor vehicle repair	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,320.77	0.00	1,320.77
Vehicle fuel & Maint.	14,841.35	9,306.65	8,306.14	14,398.36	13,754.30	12,468.38	13,460.73	9,970.68	9,786.22	34,842.16	14,070.96	10,375.07	165,581.00
Labor, Equip, & Mat'l	2,303.69	3,996.17	3,130.05	5,267.79	8,059.54	4,234.79	3,548.01	3,658.29	5,181.80	2,305.18	1,650.25	1,730.40	45,065.96
Building repair	248.94	818.60	710.55	551.66	0.00	0.00	200.21	3,702.60	22,983.35	0.00	224.94	0.00	29,440.85
Postage	48.63	29.68	27.56	57.97	41.34	40.28	67.01	44.37	49.17	66.54	41.61	0.00	514.16
Office supplies	0.00	16.09	0.00	0.00	0.00	56.22	119.34	39.95	14.97	243.02	55.77	4.39	549.75
Copy supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	75.80	0.00	0.00	0.00	0.00	75.80
Sml Tools & Hardware	0.00	0.00	0.00	279.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	279.99
Travel & Learning	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Operating Supplies	0.00	0.00	0.00	487.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	487.61
Agricultural Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Uniforms	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	128.00	0.00	0.00	128.00
Electricity	707.34	756.14	810.51	596.99	537.86	658.98	496.19	765.72	731.90	618.04	634.35	827.87	8,141.89
Heating Fuel - Gas	5,705.36	4,182.89	3,650.40	1,505.51	1,028.58	145.57	59.00	59.00	118.00	14.32	964.71	2,707.54	20,140.88
Water	194.62	188.32	182.02	194.62	188.32	207.22	194.62	194.62	182.02	194.62	232.42	238.72	2,392.14
WW service	83.64	76.84	70.04	83.64	76.84	97.24	83.64	83.64	70.04	83.64	137.06	143.86	1,090.12
Landfill	23.61	23.61	23.61	23.61	23.61	23.61	23.61	23.61	23.61	23.61	23.61	23.61	283.32
Telephone	93.85	91.99	91.69	91.33	91.26	91.65	90.09	94.03	91.65	91.54	91.49	89.94	1,100.51
Depreciation (est)	13,477.54	13,477.54	13,477.54	13,477.54	13,477.54	13,477.54	13,477.54	22,894.86	22,894.86	22,894.86	22,894.86	22,894.86	208,817.08
<b>Total Op Expenses</b>	<b>55,402.40</b>	<b>78,966.11</b>	<b>78,876.92</b>	<b>75,936.22</b>	<b>67,571.66</b>	<b>72,278.59</b>	<b>78,209.62</b>	<b>71,269.85</b>	<b>104,226.66</b>	<b>95,141.57</b>	<b>72,204.09</b>	<b>77,245.91</b>	<b>927,329.60</b>
<b>Difference</b>	<b>42,818.80</b>	<b>20,433.97</b>	<b>57,675.49</b>	<b>61,717.12</b>	<b>88,622.30</b>	<b>100,537.14</b>	<b>71,817.80</b>	<b>103,046.66</b>	<b>55,912.65</b>	<b>58,627.48</b>	<b>57,633.19</b>	<b>35,077.77</b>	<b>753,920.37</b>
<b>Capital outlay</b>	<b>110,067.41</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>11,289.00</b>	<b>165,606.00</b>	<b>16,808.00</b>	<b>0.00</b>	<b>126,567.20</b>	<b>430,337.61</b>
Non Operating Revenue (Expense)													
Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sale of Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,550.00	60,550.00
Miscellaneous Reimbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	147.80	0.00	0.00	109.45	0.00	257.25
Compensation Loss & Damage	6,724.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,600.00	0.00	0.00	0.00	17,324.91
Principal Payment	0.00	0.00	0.00	-32,403.97	0.00	0.00	0.00	0.00	0.00	-32,808.87	0.00	0.00	-65,212.84
Interest Expense	0.00	0.00	0.00	-4,083.84	0.00	0.00	0.00	0.00	0.00	-3,678.94	0.00	0.00	-7,762.78
<b>Total Non Operating</b>	<b>6,724.91</b>	<b>0.00</b>	<b>0.00</b>	<b>-36,487.81</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>147.80</b>	<b>10,600.00</b>	<b>-36,487.81</b>	<b>109.45</b>	<b>60,550.00</b>	<b>12,919.32</b>
<b>Cash Flow Transfer</b>	<b>54,608.76</b>	<b>59,399.36</b>	<b>69,372.92</b>	<b>70,074.00</b>	<b>0.00</b>	<b>160,005.02</b>	<b>76,257.92</b>	<b>80,414.08</b>	<b>77,617.58</b>	<b>-529,331.34</b>	<b>61,002.46</b>	<b>55,890.90</b>	<b>235,311.66</b>



City of Yankton  
2022 Joint Powers

Description	January	February	March	April	May	June	July	August	September	October	November	December	Year To Date
<b>Joint Recycling</b>													
Revenue: (accrual)													
Aluminum	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Newspaper	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cardboard	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
County Contr.-Recycle	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Tipping Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Expenses:													
Personal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Professional Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Publishing/Advertising	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Trans. to Vermillion	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Processing Recyclable	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Equip Repair	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Motor Vehicle Repair	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Building Repair & Maint	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Vehicle fuel & Maint.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Copy Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Operating Supplies & Materials	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Uniforms	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Depreciation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Op Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Interest Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Difference</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Capital outlay</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Non Operating Rev (Exp)													
Grant Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
State Loan	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Principal Payment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interest Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Non Operating</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Cash Flow Transfer</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

This report is based on the following:

Revenue accrual thru December 31, 2022

Expenses thru December 31, 2022

JOINT POWERS VERMILLION OPERATIONS  
2022

LANDFILL: REVENUE	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTALS
BERESFORD	-	-	-	-	-	-	-	-	-	-	365.76	-	365.76
CLAY COUNTY GARBAGE	63,668.32	49,486.67	64,636.32	73,309.15	89,084.15	81,422.95	91,431.08	103,396.04	108,516.43	95,840.22	79,810.41	134,300.30	1,034,902.04
ELK POINT	4,132.41	3,866.88	5,226.86	4,314.73	5,599.45	4,830.42	4,405.89	5,542.81	5,127.12	4,588.20	5,328.03	5,210.14	58,172.94
CENTERVILLE	881.92	893.58	1,402.38	1,694.41	1,716.67	1,565.62	1,505.20	2,099.04	641.03	1,720.52	1,716.08	1,782.13	17,618.58
COMPOST-YD WASTE-WOOD	140.12	208.71	192.90	485.40	498.29	1,010.14	1,283.23	369.63	202.08	804.77	181.42	1,590.66	6,967.35
CONTAMINATED SOIL	92.81	-	-	-	451.70	2,480.50	-	2,200.30	21.21	19.90	-	7,721.93	12,988.35
ASBESTOS	384.81	161.85	585.01	206.70	176.80	391.95	1,354.63	682.50	745.55	1,552.21	854.10	853.45	7,949.56
WHITE GOODS	138.00	101.50	168.50	156.50	1,302.27	288.50	277.00	274.00	183.61	253.00	289.00	75.00	3,506.88
ELECTRONICS	150.00	503.60	35.00	155.00	160.00	-	110.00	274.83	100.00	250.00	55.00	-	1,793.43
TIRES	577.90	738.10	6,674.71	792.60	2,265.99	1,022.71	1,752.21	568.80	405.50	1,912.20	199.50	241.30	17,151.52
OTHER REVENUE	-	-	-	-	-	137.25	-	-	-	340.25	3,336.85	-	3,814.35
YANKTON PROFIT TO VERMILLION	-	54,608.76	59,399.36	69,372.92	70,074.00	-	160,005.02	76,257.92	80,414.08	77,617.58	70,668.66	61,002.46	779,420.76
<b>TOTAL REVENUE</b>	<b>70,166.29</b>	<b>110,569.65</b>	<b>138,321.04</b>	<b>150,487.41</b>	<b>171,329.32</b>	<b>93,150.04</b>	<b>262,124.26</b>	<b>191,665.87</b>	<b>196,356.61</b>	<b>184,898.85</b>	<b>162,804.81</b>	<b>212,777.37</b>	<b>1,944,651.52</b>
<b>TONNAGE IN TRENCH</b>													
ASBESTOS	5.92	2.49	9.00	5.90	-	6.03	21.24	10.14	16.77	18.54	13.14	13.13	122.30
CLAY COUNTY GARBAGE	1,153.78	912.53	1,168.41	1,330.51	1,603.22	1,517.54	1,630.22	1,763.31	1,862.29	1,633.44	1,449.94	2,239.15	18,264.34
CENTERVILLE GARBAGE	16.64	16.86	26.46	31.97	32.39	29.54	28.40	37.82	11.55	31.00	30.92	32.11	325.66
ELK POINT	77.97	72.96	98.62	81.41	105.65	91.14	83.13	99.87	92.38	82.67	96.00	93.74	1,075.54
YANKTON CO GARBAGE	1,747.67	1,574.05	2,052.86	1,991.65	2,293.02	2,394.19	2,223.99	2,439.82	2,291.97	2,060.41	1,842.13	1,585.50	24,497.26
<b>TOTAL TONNAGE IN TRENCH</b>	<b>3,001.98</b>	<b>2,578.89</b>	<b>3,355.35</b>	<b>3,441.44</b>	<b>4,034.28</b>	<b>4,038.44</b>	<b>3,986.98</b>	<b>4,350.96</b>	<b>4,274.96</b>	<b>3,826.06</b>	<b>3,432.13</b>	<b>3,963.63</b>	<b>44,285.10</b>
<b>OPERATING EXPENDITURES</b>													
TOTAL PERSONNEL	27,273.98	27,164.26	29,368.05	42,348.70	29,700.69	31,552.53	30,527.74	31,416.79	47,269.67	31,732.03	31,402.42	41,848.86	401,605.72
INSURANCE	-	-	-	(80.38)	6,932.32	-	(256.07)	-	-	4,368.16	418.30	-	11,382.33
PROFESSIONS SERVICE & FEES	8,640.00	8,053.40	10,351.28	3,020.00	6,506.23	4,777.00	6,589.20	1,376.85	28,804.49	259.36	2,518.65	-	80,896.46
STATE FEES	3,001.98	2,578.89	3,355.35	3,441.44	4,034.28	4,038.44	3,986.98	4,350.96	4,274.96	3,826.06	3,432.13	3,963.63	44,285.10
PROFESSIONAL-LEGAL	-	-	-	-	-	-	-	-	2,518.65	-	(2,518.65)	-	-
PROCESSING-REDUCTION	-	-	-	-	-	-	210.90	6,439.35	-	-	-	-	6,650.25
PUBLISHING & ADVERTISING	-	-	-	1,578.20	118.75	70.50	-	-	-	22.56	176.00	29.90	1,995.91
MOTOR REPAIR & MAINT.	1,555.60	-	372.97	725.35	15.99	-	30.00	34.99	112.31	106.11	-	-	2,953.32
EQPT REPAIR & MAINT.	14,549.87	2,097.48	9,149.23	11,379.82	3,519.51	4,117.98	4,144.85	1,617.23	4,507.90	15,554.07	6,051.63	144.86	76,834.43
BLDG REPAIR & MAINT.	100.00	752.79	142.84	-	-	-	32.99	-	288.00	1,236.20	91.18	119.85	2,763.85
FACILITY REPAIRS & MAINT.	816.17	8,193.26	23.27	2,439.69	2,537.35	181.80	100.65	296.80	154.00	1,142.72	5,142.22	1,948.47	22,976.40
OFFICE SUPPLIES	44.00	44.19	218.25	44.19	44.19	314.16	44.19	122.83	45.92	247.78	-	-	1,169.70
OPERATING SUPPLIES & MATERIALS	7,287.44	7,303.69	23,519.45	17,606.31	9,318.57	7,138.28	11,650.25	9,336.03	6,586.68	4,417.58	946.67	11,998.85	117,109.80
MOTOR FUEL & SUPPLIES	-	4,432.61	5,694.17	4,965.49	9,248.64	6,450.47	7,493.42	6,196.49	8,686.75	6,649.43	7,324.98	5,567.85	72,710.30
COPY SUPPLY	0.09	1.34	1.50	4.02	-	1.50	0.06	1.95	174.61	-	4.50	-	189.57
POSTAGE	2.82	-	1.03	1.03	-	(0.56)	2.53	111.22	1.52	35.29	-	-	154.88
UNIFORMS	544.48	767.96	929.27	563.40	771.15	942.94	572.31	779.08	825.50	355.59	60.00	288.96	7,400.64
TRAVEL & TRAINING	-	403.35	1,000.00	591.35	611.94	-	403.35	900.00	-	148.87	475.95	-	4,534.81
ELECTRICITY	2,114.15	1,754.77	1,774.13	1,774.13	1,720.85	1,286.64	1,296.17	1,169.69	1,329.67	1,258.27	1,057.10	1,767.38	16,528.82
WATER	-	95.90	-	110.95	61.20	66.50	197.10	205.30	197.10	156.60	71.80	-	1,162.45
HEATING FUEL-GAS	5,139.23	-	2,877.80	2,545.78	1,883.42	-	-	-	-	-	-	3,147.71	15,593.94
TELEPHONE	115.31	115.43	115.28	115.36	115.55	115.20	115.70	115.70	115.65	209.22	121.49	252.46	1,622.35
DEPRECIATION	21,791.10	21,791.10	21,791.10	21,791.10	21,791.10	21,791.10	21,082.00	21,082.00	21,082.00	21,082.00	21,082.00	21,082.00	257,238.60
TRENCH DEPLETION	15,911.80	17,546.59	18,018.23	18,480.53	21,664.08	21,686.42	24,135.80	29,357.38	28,764.12	29,263.23	26,255.79	30,321.77	281,405.74
CLOSURE/POSTCLOSURE RESERVE	900.59	773.67	1,006.61	1,032.43	1,210.28	1,211.53	1,196.07	1,305.29	1,282.65	1,147.82	1,029.64	1,189.09	13,285.67
AMORTIZATION OF PERMIT	144.92	124.50	161.98	166.14	194.75	194.96	192.47	210.04	206.40	184.70	165.69	191.34	2,137.89
<b>TOTAL OPERATING EXPENSES</b>	<b>107,819.38</b>	<b>104,354.56</b>	<b>129,852.43</b>	<b>134,645.03</b>	<b>122,000.84</b>	<b>105,937.39</b>	<b>113,748.66</b>	<b>116,425.97</b>	<b>157,228.55</b>	<b>123,403.65</b>	<b>105,309.49</b>	<b>123,862.98</b>	<b>1,444,588.93</b>
<b>LANDFILL OPERATING PROFIT</b>	<b>(37,653.09)</b>	<b>6,215.09</b>	<b>8,468.61</b>	<b>15,842.38</b>	<b>49,328.48</b>	<b>(12,787.35)</b>	<b>148,375.60</b>	<b>75,239.90</b>	<b>39,128.06</b>	<b>61,495.20</b>	<b>57,495.32</b>	<b>88,914.39</b>	<b>500,062.59</b>

JOINT POWERS VERMILLION OPERATIONS  
2022

CAPITAL EXPENDITURES:													
BUILDING & STRUCTURES	-	-	-	-	-	-	-	-	-	-	-	-	
FURNITURE & EQUIPMENT	-	-	-	-	-	-	-	-	-	-	-	-	
MACHINERY & AUTO	-	-	119,766.31	-	140,285.02	-	-	-	-	-	-	260,051.33	
LANDFILL DEVELOPMENT	-	-	-	-	-	-	-	-	-	-	-	-	
TOTAL CAPITAL EXPENDITURES	-	-	119,766.31	-	140,285.02	-	-	-	-	-	-	260,051.33	
NON OPERATING REVENUE -( EXPENSE)													
INTEREST INCOME	270.03	292.70	362.63	455.34	615.54	811.43	1,116.48	1,689.27	1,567.02	3,260.96	3,356.63	4,468.46	18,266.49
SALE OF EQUIPMENT	-	-	-	-	-	-	-	-	-	-	-	-	-
YANKTON OPERATING TRANSFER	-	-	-	-	-	-	-	-	-	600,000.00	-	-	600,000.00
STATE GRANT	-	-	-	-	-	-	-	-	-	-	-	-	-
FEDERAL GRANT THROUGH STATE	-	-	-	-	-	-	-	-	-	-	-	-	-
STATE LOAN	-	-	-	-	-	-	-	-	-	-	-	-	-
INSURANCE REIMBURSEMENT	-	-	-	-	-	-	-	-	-	-	-	-	-
CONTRIBUTED CAPITAL	-	-	1,920.00	-	-	-	-	-	-	-	-	-	1,920.00
FIRE RELATED EXPENSES	-	-	-	-	-	-	-	-	-	-	-	-	-
BUILDING INSURANCE RESERVE	-	-	-	-	-	-	-	-	-	-	-	-	-
PRINCIPAL PAYMENT	(18,385.70)	-	-	(29,390.26)	-	-	-	(18,662.52)	-	(29,777.82)	-	-	(96,216.30)
INTEREST EXPENSE	(8,933.51)	-	-	(9,464.13)	-	-	-	(8,656.69)	-	(9,076.57)	(250.00)	-	(36,380.90)
BOND ISSUANCE COSTS	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL NON OPERATING REVENUE-EXPENSE	270.03	(27,026.51)	362.63	2,375.34	(38,238.85)	811.43	1,116.48	(25,629.94)	1,567.02	603,260.96	(35,497.76)	4,218.46	487,589.29
LANDFILL GAIN (LOSS)	(37,383.06)	(20,811.42)	8,831.24	(101,548.59)	11,089.63	(152,260.94)	149,492.08	49,609.96	40,695.08	664,756.16	21,997.56	93,132.85	727,600.55

## JOINT POWERS VERMILLION OPERATIONS

2022

## RECYCLING

REVENUE	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTALS
PLASTIC		-	-	9,670.60	(17.60)	964.95	-	1,778.10	1,425.00	-	-	-	13,821.05
TIN		-	-	-	-	-	-	-	-	-	-	-	-
ALUMINUM VERMILLION	6,946.50		7,102.00	(1.00)							13,119.69		27,167.19
NEWSPRINT VERMILLION	3,162.45				3,564.76	288.74			2,836.60				9,852.55
CARDBOARD VERMILLION	17,230.06	6,651.96	12,956.88	10,291.32	6,575.58	12,817.75	9,605.11	8,313.90	4,241.58	1,066.24	(250.04)	633.51	90,133.85
OTHER MATERIAL	45.00			30.99	75.00	315.77	68.00	40.00	528.34	51.00			1,154.10
HIGH GRADE PAPER VERMILLION												3,711.50	3,711.50
YANKTON CONTRIBUTION													-
TOTAL REVENUE	27,384.01	6,651.96	20,058.88	19,991.91	10,197.74	14,387.21	9,673.11	10,132.00	9,031.52	1,117.24	12,869.65	4,345.01	145,840.24
OPERATING EXPENDITURES:													
TOTAL PERSONNEL EXPENSES	15,186.15	17,625.20	17,801.66	25,677.86	16,880.41	19,033.98	19,669.59	19,107.70	24,333.02	18,094.13	19,142.81	24,757.84	237,310.35
INSURANCE	58.66	-	-	-	880.61	-	-	-	-	1,194.58	-	-	2,133.85
PROFESSIONAL SERVICES & FEES	-	41.10	41.10	160.95	41.10	61.65	41.10	41.10	41.10	153.10	488.15	41.10	1,151.55
HAZARDOUS WASTE COLLECTION	-	-	-	52.40	39,559.17	-	-	-	-	-	-	-	39,611.57
PUBLISHING & ADVERTISING	135.00	34.95	34.95	105.07	121.95	280.40	34.95	109.00	34.95	169.95	34.95	33.95	1,130.07
MOTOR VEHICLE REPAIR & MAINT.	19.16	-	-	-	-	-	-	-	759.71	164.98	54.89	-	998.74
EQUIPMENT REPAIR & MAINTENANCE	49.50	-	189.80	217.39	73.41	3,143.74	-	1,227.01	2,526.41	66.56	1,497.39	37.47	9,028.68
BLDG REPAIR & MAINTENANCE	346.85	227.00	345.39	227.00	3,118.80	15.86	227.00	227.00	748.33	291.24	310.99	227.00	6,312.46
OFFICE SUPPLIES	44.00	44.20	44.20	44.20	44.20	44.20	75.37	152.83	45.92	41.50	-	-	580.62
OPERATING SUPPLIES	-	-	13.80	3,796.75	174.34	-	1,660.80	-	36.55	1,664.40	42.79	119.89	7,509.32
MOTOR VEHICLE FUEL & SUPPLIES	-	499.68	649.06	500.43	577.53	168.59	651.67	601.45	659.87	705.79	150.68	568.44	5,733.19
COPY SUPPLIES	0.10	88.26	1.50	4.02	-	1.50	0.06	1.95	0.08	-	4.50	40.98	142.95
POSTAGE	0.71	-	0.26	0.26	-	(0.14)	0.63	-	0.38	-	-	-	2.10
FREIGHT	-	1,200.00	1,200.00	1,280.00	1,310.00	1,310.00	1,280.00	1,310.00	1,310.00	1,310.00	1,390.00	1,280.00	14,180.00
UNIFORMS	-	-	-	-	-	-	-	-	52.20	-	-	-	52.20
MATERIALS PURCHASES	79.00	572.80	589.60	450.00	648.40	811.80	877.10	439.55	158.85	417.00	25.50	1,227.00	6,296.60
REVENUE SHARING	-	-	3,238.56	-	-	3,304.32	-	-	1,373.39	-	-	-	7,916.27
TRAVEL & TRAINING	-	537.80	-	537.80	-	-	537.80	-	-	-	925.57	-	2,538.97
ELECTRICITY	466.98	476.16	474.02	473.35	474.95	470.52	572.92	561.62	535.66	458.82	388.01	458.22	5,811.23
WATER	29.19	28.89	28.61	28.06	28.06	28.06	28.22	28.89	29.00	29.16	29.10	28.73	343.97
SEWER	36.34	484.74	36.34	36.98	36.98	36.98	36.98	36.98	36.98	36.98	36.98	36.98	890.24
HEATING FUEL-GAS	-	2,158.90	1,799.03	694.71	696.07	108.29	10.71	8.00	8.00	13.41	60.50	654.30	6,211.92
TELEPHONE	48.88	55.00	54.85	54.94	54.87	54.79	55.15	55.15	55.26	148.90	6.29	135.84	779.92
DEPRECIATION	2,342.88	2,342.88	2,342.88	2,342.88	2,342.88	2,342.88	3,972.00	3,972.00	3,972.00	3,972.00	3,972.00	3,972.00	37,889.28
TOTAL OPERATING EXPENDITURES	18,843.40	26,417.56	28,885.61	36,685.05	67,063.73	31,217.42	29,732.05	27,880.23	36,717.66	28,932.50	28,561.10	33,619.74	394,556.05
RECYCLING OPERATING PROFIT	8,540.61	(19,765.60)	(8,826.73)	(16,693.14)	(56,865.99)	(16,830.21)	(20,058.94)	(17,748.23)	(27,686.14)	(27,815.26)	(15,691.45)	(29,274.73)	(248,715.81)
CAPITAL EXPENDITURES:													
BUILDING & STRUCTURES	-	-	-	-	-	-	-	-	-	-	-	-	-
FURNITURE & MINOR EQUIPMENT	-	-	-	-	-	594.45	-	-	-	-	-	-	594.45
MACHINERY & AUTO EQUIPMENT	-	-	-	-	-	31,162.11	-	-	-	-	-	-	31,162.11
TOTAL CAPITAL EXPENDITURES	-	-	-	-	-	31,756.56	-	-	-	-	-	-	31,756.56
NON OPERATING REVENUE:													
STATE GRANT	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL RECYCLING GAIN (LOSS)	8,540.61	(19,765.60)	(8,826.73)	(16,693.14)	(56,865.99)	(48,586.77)	(20,058.94)	(17,748.23)	(27,686.14)	(27,815.26)	(15,691.45)	(29,274.73)	(280,472.37)
TOTAL VERMILLION JOINT POWERS GAIN (LOSS)	(28,842.45)	(40,577.02)	4.51	(118,241.73)	(45,776.36)	(200,847.71)	129,433.14	31,861.73	13,008.94	636,940.90	6,306.11	63,858.12	447,128.18

JOINT POWERS VERMILLION OPERATIONS  
2022

MISSOURI VALLEY RECYCLING  
TONNAGE MARKETED

	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTALS
Magazines -30405		-	-	-	-	-	-	-	-	-	-	-	-
PLASTIC -30406		-	-	18.19	-	3.22	-	5.93	4.75	-	-	-	32.09
TIN -30407		-	-	-	-	-	-	-	-	-	-	-	-
V-ALUMINUM -30408	4.63	-	3.55	-	-	-	-	-	-	-	11.51	-	19.69
V-NEWSPRINT -30409	21.81	-	-	-	22.02	-	-	-	21.82	-	-	-	65.65
V-CARDBOARD -30410	110.48	44.05	88.06	66.75	44.27	88.53	66.58	66.52	44.10	43.91	22.25	44.52	730.02
OTHER METALS/MATERIALS -30411		-	-	-	-	-	-	-	-	-	-	-	-
HIGH GRADE PAPER -30412		-	-	-	-	-	-	-	-	-	-	21.90	21.90
<b>TOTAL TONNAGE</b>	<b>136.92</b>	<b>44.05</b>	<b>91.61</b>	<b>84.94</b>	<b>66.29</b>	<b>91.75</b>	<b>66.58</b>	<b>72.45</b>	<b>70.67</b>	<b>43.91</b>	<b>33.76</b>	<b>66.42</b>	<b>869.35</b>

December 2022	
YPD - Calls For Service	
911 HANG UP	2
911 OPEN	11
ALARM	13
ALCOHOL	1
AMBULANCE	31
ANIMAL	37
ASSAULT	5
ASSIST	3
ATTEMPT TO LOCATE	2
BANK ALARM	1
BOND VIOLATION	1
BURGLARY RESIDENTIAL	2
CHILD ABUSE	1
CHILD CUSTODY	3
CITY SERVICES	5
CIVIL DISPUTE	17
CRIMINAL ENTRY OF MV	6
DEATH	1
DISORDERLY CONDUCT	17
DOMESTIC VIOLENCE	15
DRIVING COMPLAINT	18
DRIVING COMPLAINT 911	6
DRUG	12
ELDER ABUSE	1
ESCORT	4
EVENT STANDBY	2
EX PATRL	10
FAMILY OFFENSE	4
FIGHT	3
FIRE ALL CALL	1
FOREIGN AID	11
FRAUD	5
HARASS	15
HIT&RUN	15
INDECENT EXPOSURE	1
INFORMATION	28
JUV	16
LOST & FOUND	10
MENTAL ILLNESS	6
MISC	2
MISSING PERSON	2
MOTOR ASSIST	10
NOISE COMPLAINT	8
OPN DOOR	4
PARKING	28
PAROLE/PROBATION	7
PRIVATE PROPERTY COLLISION	3
PROPERTY	4
PROTECTION ORDER	7
RUNAWAY	1
SAFETY TALK	10
SEX CRIME	5
SIG 2	20
SIGNAL 1 INJURY	1
SUICIDE	5
SUSP ACTIVITY	12
SUSPICIOUS PERSON/VEHICLE	56
THEFT	31
THREAT	13
TRAFFIC CONTROL	2
TRAFFIC HAZARD	2
TRAFFIC STOP	226
TRESPASS	11
VANDALISM	8
VEHICLE/ROAD COMPLAINT	6
WARRANT	6
WEAPONS	6
WELFARE CHECK	58
Total	896

Adult Arrests:
# Individuals Arrested: 56
# Of Charges: 72

Juvenile Arrests:
# Individuals Arrested: 9
# Of Charges: 12

Total Citations: 236
----------------------

December 2022

YPD

Activity Report

	<b>GENERAL SUMMARY</b>			
	<b>THIS MONTH</b>		<b>Year To Date</b>	
	<b>This Year</b>	<b>Last Year</b>	<b>This Year</b>	<b>Last Year</b>
<b>POLICE INCIDENTS</b>	<b>897</b>	<b>842</b>	<b>11634</b>	<b>11999</b>
<b>SHERIFF INCIDENTS</b>	<b>215</b>	<b>139</b>	<b>2584</b>	<b>1930</b>
<b>AMBULANCE CALLS (YPD)</b>	<b>31</b>	<b>28</b>	<b>316</b>	<b>326</b>
<b>FIRE / HAZMAT CALLS</b>	<b>1</b>	<b>6</b>	<b>74</b>	<b>64</b>
<b>FOREIGN AID CALLS</b>	<b>11</b>	<b>9</b>	<b>165</b>	<b>197</b>
<b>ALARMS</b>	<b>13</b>	<b>20</b>	<b>171</b>	<b>145</b>
<b>ANIMAL CALLS / COMPLAINTS</b>	<b>37</b>	<b>42</b>	<b>639</b>	<b>527</b>
<b>ANIMALS CLAIMED OR IMPOUNDED (HHS)</b>	<b>9</b>	<b>9</b>	<b>168</b>	<b>152</b>
<b>ANIMALS DISPOSED</b>	<b>0</b>	<b>9</b>	<b>2</b>	<b>9</b>

	<b>ACCIDENT SUMMARY</b>			
	<b>THIS MONTH</b>		<b>Year To Date</b>	
	<b>This Year</b>	<b>Last Year</b>	<b>This Year</b>	<b>Last Year</b>
<b>STATE REPORTABLE</b>	<b>17</b>	<b>12</b>	<b>219</b>	<b>170</b>
<b>NON REPORTABLE AND HIT &amp; RUN</b>	<b>20</b>	<b>18</b>	<b>263</b>	<b>305</b>
<b>SIGNAL 1 INJURY</b>	<b>1</b>	<b>3</b>	<b>52</b>	<b>38</b>
<b># PERSONS INJURED</b>	<b>1</b>	<b>3</b>	<b>44</b>	<b>33</b>
<b>FATALITIES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>PEDESTRIAN ACCIDENT</b>	<b>0</b>	<b>1</b>	<b>5</b>	<b>6</b>

December 2022

YPD

Citations

			THIS MONTH		YEAR TO DATE	
	This Month Juv / Adult		Total This Year	Total Last Year	Total This Year	Total Last Year
<b>SUSPENDED, EXPIRED OR UNLICENSED DRIVER</b>	2	18	20	24	264	239
<b>CARELESS DRIVING</b>		1	1	0	13	10
<b>EXHIBITION DRIVING</b>	1	3	4	0	17	12
<b>SPEEDING</b>	1	35	36	13	351	330
<b>STOP SIGN, RED LIGHT VIOLATION</b>	3	12	15	5	95	70
<b>ANIMALS AT LARGE</b>			0	0	2	1
<b>MAINTENANCE OF FINANCIAL RESPONSIBILITY</b>		16	16	6	134	96
<b>OPEN CONTAINER</b>		4	4	3	33	25
<b>CONSUMPTION UNDERAGE (18-20 yoa)</b>		7	7	0	31	24
<b>LIQUOR VIOLATIONS / FURNISHING ALCOHOL TO A MINOR</b>			0	0	5	6
<b>MISDEAMEANOR DRUG VIOLATIONS (POSS. OF DRUG PARAPH)</b>		13	13	9	202	179
<b>TOBACCO VIOLATIONS</b>	4	2	6	6	66	89
<b>PETTY THEFT UNDER \$400</b>		6	6	6	83	38
<b>INTENTIONAL DAMAGE TO PROPERTY</b>			0	0	5	3
<b>OTHER VIOLATIONS</b>	8	102	110	27	484	237
<b>TOTAL TRAFFIC CITATIONS</b>	19	219	238	99	1785	1359



December 2022

YPD

Adult Arrest

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
MURDER	0	0	0	0
RAPE	0	1	0	1
ROBBERY	0	0	0	0
DUI	14	5	155	133
DRIVING UNDER REVOCATION	6	5	44	48
BURGLARY	0	0	5	2
ASSAULT AGGRAVATED	0	1	13	12
ASSAULT SIMPLE	1	2	28	35
CRIMES AGAINST FAMILY / DOMESTIC VIOLENCE	5	4	64	70
DISORDERLY CONDUCT	0	0	6	8
SEXUAL CONTACT/SEX OFFENSES	0	1	0	2
THEFT PETTY	0	0	10	18
THEFT GRAND	0	0	5	4
THEFT AUTO	0	0	4	5
FORGERY & COUNTERFEITING	0	0	4	0
FRAUD	0	0	0	0
EMBEZZLEMENT	0	0	0	0
INTENTIONAL DAMAGE	0	0	8	12
NARCOTIC DRUG CHARGES	8	16	174	147
LIQUOR ARRESTS	0	0	12	8
WEAPONS VIOLATION	0	0	7	8
WARRANTS	19	20	225	265
PROTECTIVE CUSTODY	0	0	0	0
ALL OTHER OFFENSES	19	24	378	373
TOTAL ARRESTS	72	79	1142	1151

December 2022  
YPD  
Juvenile Arrests

	THIS MONTH		YEAR TO DATE	
	This Year	Last Year	This Year	Last Year
<b>CURFEW</b>	2	0	13	6
<b>RUNAWAY</b>	1	1	18	18
<b>MIC</b>	2	0	28	17
<b>MURDER</b>	0	0	0	0
<b>RAPE</b>	0	0	0	0
<b>ROBBERY</b>	0	0	0	0
<b>BURGLARY</b>	0	0	0	0
<b>ASSAULT AGGRAVATED</b>	0	1	0	2
<b>ASSAULT SIMPLE</b>	0	1	6	3
<b>CRIMES AGAINST FAMILY/ DOMESTIC VIOLENCE</b>	0	1	2	1
<b>DISORDERLY CONDUCT DISTURBANCE OF SCHOOL</b>	3	0	41	4
<b>SEXUAL CONTACT / SEX OFFENSES</b>	0	0	0	0
<b>THEFT PETTY</b>	0	0	0	0
<b>THEFT GRAND</b>	0	0	2	0
<b>THEFT AUTO</b>	0	0	0	2
<b>FORGERY &amp; COUNTERFEITING</b>	0	0	0	0
<b>FRAUD</b>	0	0	0	0
<b>EMBEZZLEMENT</b>	0	0	0	0
<b>INTENTIONAL DAMAGE</b>	0	1	1	2
<b>NARCOTIC DRUG CHARGES</b>	2	0	12	0
<b>LIQUOR ARRESTS</b>	0	1	0	1
<b>DUI</b>	0	0	1	3
<b>WEAPONS VIOLATIONS</b>	0	0	0	1
<b>ALL OTHER OFFENSES</b>	2	1	24	5
<b>TOTAL ARRESTS</b>	12	7	148	65

## City of Yankton

### Airport Advisory Board Meeting Minutes For November 16<sup>th</sup>, 2022

The November 16<sup>th</sup>, 2022 Airport Advisory Board Meeting was called to order at 8:02AM by Chairman Jim Cox.

#### **ROLL CALL:**

Present from the Airport Advisory Board: Jim Cox, Mary Boyer, Rick Daugherty, Jake Hoffner, and City Commission Representative Tony Maibaum.

Present from the City of Yankton: Mike Roinstad, Adam Haberman, Brad Moser, and Brooke Goeden.

Unable to attend: Dan Specht and Steve Hamilton.

#### **Minutes from September 21st, 2022**

**22-09 MOTION** -- It was moved by Daugherty and seconded by Boyer to approve the minutes of the September 21<sup>st</sup>, 2022.

**VOTE** - Voting "Aye" - all members present. Voting "Nay" - none.

**MOTION – PASSED**

#### **Monthly Fuel Report:**

Mike Roinstad provided the monthly fuel report for September 2022. In September 2022, there were 66 transactions, totaling 4,491.0 gallons sold. For comparison, in September 2021, there were 69 transactions, totaling 4,073.0 gallons sold.

Roinstad also provided the monthly fuel report for October 2022. In October 2022, there were 74 transactions, totaling 2,794.0 gallons sold. For comparison, in October 2021, there were 80 transactions, totaling 3,901.0 gallons sold.

#### **Staff Report:**

Adam Haberman stated staff is currently finalizing airport 5-year haying lease. Bid opening to be held on Thursday, January 26<sup>th</sup>, 2023. Haberman also stated that staff has started the 5-year Airport Consultant process. There were 2 submissions received and it was decided by the Airport Consultant Selection Committee to select KLJ Engineering for this position.

**North Taxilane & Access Road Project Update:**

Adam Haberman stated pre-applications for funding have started and staff will continue to submit forms and continue to wait for funding.

**Land Purchase Across Street from YKN:**

School is considering purchasing land across the road from YKN airport to build an Early Child Development Center. This project is in the preliminary stage and more information will follow at a later date.

**Other Business:**

None.

**Adjournment**

**22-10 MOTION** –It was moved by Hoffner and seconded by Daugherty to adjourn the meeting.

**VOTE** – Voting “Aye” – all members present. Voting “Nay” – none.

Meeting adjourned at 8:29AM.

Respectfully Submitted,

Adam Haberman, Secretary

**CITY of YANKTON**  
**PLANNING COMMISSION MEETING MINUTES**  
**For**  
**January 9, 2023**

Chairwoman Specht called the meeting to order at 5:30PM.

**ROLL CALL:**

Present: Evie Sime, Dave Carda, Steve Pier, John Kraft, Lynn Peterson City Commission liaison  
Mason Schramm, ETJ member Michael Welch and Chairwoman Deb Specht.

Unable to attend: Warren Erickson, Marc Mooney.

Brad Wenande arrived at the time noted in the minutes 5:39 P.M.

Chairwoman Specht acknowledged others in attendance and asked them if they wished to address the Planning Commission about any item that is not on the agenda. They did not.

**MINUTES – December 12, 2022**

23-01 **MOTION** - It was moved by Commissioner Pier and seconded by Commissioner Carda to approve the minutes from December 12, 2022.

**VOTE** - Voting “Aye” – all members present. Voting “Nay” – none.

**MOTION – PASSED**

**CONSENT ITEMS:**

None.

**OLD BUSINESS**

1. Public hearing to consider a Conditional Use Permit for a school / early childhood development center on School Tract 1 of Ridgeway North Subdivision to the City of Yankton, South Dakota (a portion of the NW 1/4 of the NE 1/4 of Section 6, T93N, R55W of the 5th P.M., and Kuchta 3rd Addition, City and County of Yankton, South Dakota). Location, south side of the 600 - 800 Blocks of E. 31st Street. Yankton School District, applicant.

Wenande arrived at this time.

Mr. Mingo discussed that the project meets the requirements for this type of facility. The city’s consulting engineer for the airport also reviewed the proposal and had no concerns about impacts to existing or future use of the airport in proximity to the project. As to the publications mailed out from our office, there was no contact from the public. The Yankton School District and Public Works Department will manage the requirements expected for child safety and traffic control in and near facility.

Planning Commissioners had questions about traffic on 31st Street. Chairwoman Specht asked if a turn lane for the bus access may be needed. Commissioner Pier asked about sidewalks. Mr. Mingo stated that the facility will be subject to all trail and sidewalk requirements. The project and use of adjacent streets will also be closely monitored for any MUTCD related items that will need to be considered. The school district plans for work to begin as soon as possible.

Attorney Mike Marlow was present and approached the podium. He addressed the Planning Commission as representative for the Yankton School District. Mr. Marlow went over the site plan for the school / early childhood development center with the commission.

23-02 **MOTION** - It was moved by Commissioner Pier and seconded by Commissioner Sime to recommend approval of the Conditional Use Permit including the time extension with no time limit.

**VOTE** - Voting "Aye" – all members present. Voting "Nay" – none.

**MOTION – PASSED**

#### **NEW BUSINESS:**

None.

#### **OTHER BUSINESS:**

1. Overview of the Building Permit Report for the year of 2022. Dave Mingo recapped the year of 2022, there were 90 housing units receiving permits, which helps with the vacancy rate. The month of December was light for permit requests and the month of January 2023 maybe light as well. 2023 looks strong with several commercial projects planned. We will see if 2023 will plateau with valuations.

#### **ADJOURNMENT**

23-03 **MOTION** – It was moved by Commissioner Sime and seconded by Commissioner Peterson to adjourn at 5:53 PM.

**VOTE** – Voting "Aye" – all members present. Voting "Nay" – none.

**MOTION – PASSED**

Respectfully submitted,



Dave Mingo, Secretary

Publishing Dates: January 19 & 24, 2023

## ADVERTISEMENT FOR BIDS

Notice is hereby given that the City of Yankton, South Dakota, will receive bids for the **15<sup>th</sup> Street Pavement Replacement from Bill Baggs Road to Alumax Road.**

The project includes the following major construction items:

Removal of Asphalt Pavement	12883	SY
8" PCC Pavement	12367	SY
Aggregate Base Course	13192	SY
6" Approach Pavement	3209	SF
And Other Miscellaneous and Landscape Items		

Owner reserves the right to make the award based on the lowest responsive bid.

Sealed bids will be received for the City Commission of the City of Yankton, South Dakota, at the office of the City Finance Officer of said City until 3:00 PM or may be hand delivered to the place of opening at 3:00 PM on the 16<sup>th</sup> day of February, 2023, at which time they will be publicly opened and read in the Second Floor Meeting Room A, of City Hall, located at 416 Walnut Street in Yankton, South Dakota. Disposition of said bids is expected to be held on the 27<sup>th</sup> day of February, 2023, after 7:00 PM, in the Career Manufacturing Technical Education Academy, at 1200 W. 21<sup>st</sup> Street, Yankton, South Dakota.

Drawings, Specifications and Contract Documents may be obtained at the City Engineer's Office, 416 Walnut Street, Yankton, SD, 57078, or by going to: <http://www.cityofyankton.org/how-do-i/bid-rfp-posts-list>. With any questions please call 605-668-5251.

The Bidder to whom the contract is awarded will be required to furnish a construction performance bond and a construction payment bond to the OWNER in the amount of one hundred percent (100%) of the contract award for each bond, in conformance with the requirements of the Contract Documents. The construction performance bond and construction payment bond shall remain in full force until the completion of the Contract as specified in the General Conditions.

Each Bid must be accompanied by a certified check, cashier's check or draft in the amount of 5% of the base bid and all add alternates and drawn on a State or National Bank or a 10% bid bond issued by a surety authorized to do business in the State of South Dakota and made payable to the City of Yankton.

The bid guarantee will be retained by the OWNER as liquidated damages if the successful bidder refuses or fails to enter into an Agreement within ten (10) days after Notice of Award or fails at time of executing the contract to furnish a construction performance bond and construction payment bond guaranteeing the faithful performance of the work.

Bids may not be withdrawn after the time fixed for opening them. The OWNER reserves the right to reject any and all bids, and to waive any irregularities therein.

Adam Haberman, Public Works Director  
City of Yankton, South Dakota

NOTICE OF HEARING UPON APPLICATION  
FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that an application has been received by the Board of City Commissioners of the City of Yankton, South Dakota, for a New Retail (on-off sale) Malt Beverage & SD Farm Wine License for July 1, 2022, to June 30, 2023, from JoAnn D. Selves dba Selves Concessions, Sertoma Park, 15<sup>th</sup> & Ferdig Street, Yankton, S.D.

NOTICE IS FURTHER GIVEN that a Public Hearing upon the application will be held on Monday, February 13th, at 7:00 p.m. in the City of Yankton Community Meeting Room at the Career Manufacturing Technical Education Academy, 1200 West 21<sup>st</sup> Street, Yankton, South Dakota, where any person or persons interested in the approval or rejection of the above application may appear and be heard.

Dated at Yankton, South Dakota  
this 23<sup>rd</sup> day of January, 2023.



Al Viereck  
FINANCE OFFICER



**Memorandum #23-12**

*To: City Manager*  
*From: Finance Officer*  
*Date: January 11, 2023*  
*Subject: Transfer Retail (on-sale) Liquor License-Boss' Pizza & Chicken Sports Bar*

We have received an application for a transfer of ownership of a Retail (on-sale) Liquor License for January 1, 2023, to December 31, 2023, from W R Capital, LLC (Don Anderson, President), dba Minerva's Grill & Bar to LLTD1, LLC (Kimberly Ocampo, Owner), dba Boss' Pizza & Chicken Sports Bar, 1607 E. Hwy 50, Suite A, PO Box 146, Yankton, S.D.

The above application is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A Police check on the applicant revealed no felony convictions or wants. An inspection by the Building Inspector and Fire Marshal has been done and the premises are in compliance with building and fire codes.



Al Viereck  
Finance Officer

**Memorandum #23-13**

To: City Manager  
From: Finance Department  
Date: January 11, 2023  
Subject: Special Events (on-sale) Liquor License for Elk's Lodge

We have received an application for a Special Events RETAIL (on-sale) Liquor License for 1 day, February 4, 2023, from BPO Elks Lodge 994 d/b/a Elks Lodge 994 (Lindsay Stotz, Secretary), 504 W. 27<sup>th</sup> Street, NFAA, 800 Archery Lane, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A Police check on the Applicant revealed no felony convictions or wants. An inspection by the Building Inspector and Fire Marshal has been done and the premises are in compliance with building and fire codes.



Al Viereck  
Finance Officer

**Memorandum #23-14**

To: City Manager  
From: Finance Department  
Date: January 11, 2023  
Subject: Special Events (on-sale) Liquor License for Elk's Lodge

We have received an application for a Special Events RETAIL (on-sale) Liquor License for 2 days, February 10 & 11, 2023, from BPO Elks Lodge 994 d/b/a Elks Lodge 994 (Lindsay Stotz, Secretary), 504 W. 27<sup>th</sup> Street, NFAA, 800 Archery Lane, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A Police check on the Applicant revealed no felony convictions or wants. An inspection by the Building Inspector and Fire Marshal has been done and the premises are in compliance with building and fire codes.



Al Viereck  
Finance Officer

**Memorandum #23-15**

*To: City Manager*  
*From: Finance Department*  
*Date: January 11, 2023*  
*Subject: Special Events Malt Beverage/Wine License-The Center*

We have received an application for a Special Malt Beverage (on-sale) Retailers License and a Special (on-sale) Wine Retailers License for 1 day, February 16<sup>th</sup>, 2023, from The Center (Kriss Thury, Executive Director), 900 Whiting Drive, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck  
Finance Officer

**Memorandum #23-18**

*To: City Manager*  
*From: Finance Department*  
*Date: January 11, 2023*  
*Subject: Special Events Liquor License-Ben's Brewing Co.*

We have received an application for a Special Events Retail (on-sale) Liquor License for 1 day, February 18<sup>th</sup>, 2023, from Ben's Brewing Co. (Ben Hanten, Owner), 222 West 3<sup>rd</sup> Street, NFAA, 800 Archery Lane, Yankton, S.D.

The above applicant is in compliance with the City Code of Ordinances, as checked by the Department of Finance. A police check on the applicant revealed no felony convictions or wants. The applicant is in compliance with all building and fire codes.



Al Viereck  
Finance Officer

*Memorandum #23-19*

**To:** Yankton City Commission  
**From:** Ross Den Herder, City Attorney  
**Subject:** Ordinance #1068 restricting camping within Yankton City Limits  
**Date:** January 12, 2023

---

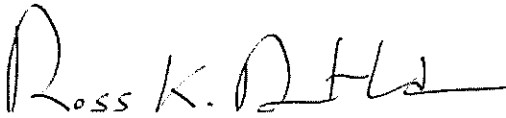
The Problem: During the summer months of 2022, the Yankton Police Department (YPD), the Parks Department, and the Water Department took complaints from the public and also had to directly contend with the problem of people unlawfully camping on City-owned property (i.e. the bike trail, water department land, parks, etc.). There were times when staff found camping gear unattended. There were also times when campers were present and confrontation occurred between campers and City staff or the YPD. Presently, Yankton's Code of Municipal Ordinances does not directly address camping which has made resolution more challenging. It is expected this problem will resume when spring and summer weather return in 2023. As a result, Staff has requested that an ordinance be drafted to address the issue.

Authorized Camping: In the past, when City Hall has received reasonable requests for camping (on City property), the matter has been presented to the Yankton City Commission for temporary approval (i.e. Lewis and Clark expedition reenactors, canoeing expeditions along the Missouri River, etc.). This approach has worked okay, but it also seems excessively formal. Also, it has not been governed by any applicable law which also justifies an ordinance.

For these reasons, our office has crafted an ordinance that simply prohibits camping (outside of a properly zoned and licensed campground) without simple consent of the City Manager or her designee. This approach prevents camping but allows a simple process for approval of reasonable camping requests by the public. We think this approach provides the right balance between simplicity and flexibility. The proposed ordinance also allows the YPD to collect and remove the privately owned camping gear/materials of an unauthorized camp, which is particularly helpful when unauthorized camps are found unattended.

While the Ordinance as drafted does apply to the entirety of the City limits, the YPD will be instructed to take a very "hands-off" approach to enforcement in residential neighborhoods. However, the ordinance can be an effective tool to resolve conflict if "backyard camping" were to draw neighborhood complaints. Similar to noise or parking violations, typical complaints would first be met with warnings and compliance education before citations would be issued.


Thanks,

  
 Ross K. Den Herder  
 City Attorney

**Recommendation: It is recommended that the Board of Commissioners hold the second reading of Ordinance #1068 restricting camping within Yankton City Limits and approve said Ordinance.**

I concur with the recommendation

I do not concur with the recommendation

  
\_\_\_\_\_  
Amy Leon  
City Manager

\_\_\_\_ Roll Call

**ORDINANCE NO. 1068**

**AN ORDINANCE RESTRICTING CAMPING WITHIN CITY LIMITS.**

**WHEREAS**, the City of Yankton has received numerous complaints about people camping without permission upon City-owned land, upon the City's bicycle trail system, and in various other locations that are bothersome to members of the public.

**WHEREAS**, the City Commission deems it in the best interests of the City to create some general limitations and restrictions on camping within the jurisdictional limits of the City of Yankton to alleviate citizen complaints.

**NOW THEREFORE, BE IT ORDAINED**, by the Board of City Commissioners of the City of Yankton that:

**A new Section 16-27 is hereby added to read as follows:**

***Section 16-27. Camping Outside Approved Campgrounds Prohibited Without Permission of City Manager***

- (a) No person shall be permitted to camp outside of a properly zoned and licensed campground within the jurisdictional limits of the City of Yankton without consent of the City Manager or the City Manager's designee. The consent shall be in writing and shall limit the location and duration of the approved camp. For purposes of this Ordinance, to "camp" shall mean to utilize a tent, camper, tarp, cardboard, or other material or device for shelter or lodging of persons or property. A violation of this Ordinance shall be a class two misdemeanor.
  
- (b) The Yankton Police Department shall be permitted to remove, impound as evidence for prosecution, and store for safe keeping all personal property associated with an unauthorized campsite.

Dated this \_\_\_\_ day of January, 2023.

CITY OF YANKTON

ATTEST:

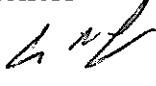
\_\_\_\_\_  
Stephanie Moser, Mayor

\_\_\_\_\_  
Al Viereck, Finance Officer  
(SEAL)

First Reading:  
Second Reading:  
Published:  
Effective:



**Memorandum #23-20**

**TO:** Mayor and City Commissioners  
**FROM:** Amy Leon, City Manager   
**RE:** Salary Adjustment City Manager, Finance Officer, and City Attorney  
**DATE:** January 10, 2023

The position of the City Manager, City Finance Officer, and City Attorney are not included in the salary resolution adopted for members of the City of Yankton's Collective Bargaining Unit or the City of Yankton employees that are not represented by the labor union. Rather, salaries for these positions are set annually by the City Commission.

The following salary recommendations have been made for these positions for 2023. This is the equivalent to the 6 percent and 1 step increase (7.26% total) that was negotiated with the City of Yankton's Collective Bargaining Unit for those eligible employees as well as the employees not represented by the labor union.

City Manager	\$ 144,441.50
City Finance Officer	\$ 125,862.69
City Attorney	\$ 71,350.08

**Recommendation:** It is recommended that the City Commission approve the salary adjustments for the City Manager, Finance Officer, and City Attorney effective January 1, 2023.

**RESOLUTION # 23-02**

WHEREAS, SDCL 9-14-28 requires that the salaries of municipal officers be fixed and determined by City resolution,

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, effective January 1, 2023, that the salary of the City Manager shall be increased by 7.26% to an annual rate of \$144,441.50, which is equivalent to the amount that was negotiated by the City of Yankton Collective Bargaining Unit for all eligible employees.

Adopted:

---

Stephanie Moser, Mayor

Attest:

---

Al Viereck, Finance Officer

**RESOLUTION # 23-03**

WHEREAS, SDCL 9-14-28 requires that the salaries of municipal officers be fixed and determined by City resolution,

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, effective January 1, 2023, that the salary of the Finance Officer shall be increased by 7.26% to an annual rate of \$125,862.69, which is equivalent to the amount that was negotiated by the City of Yankton Collective Bargaining Unit for all eligible employees.

Adopted:

---

Stephanie Moser, Mayor

Attest:

---

Al Viereck, Finance Officer

**RESOLUTION # 23-04**

WHEREAS, SDCL 9-14-28 requires that the salaries of municipal officers be fixed and determined by City resolution,

NOW, THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of Yankton, effective January 1, 2023, that the salary of the City Attorney shall be increased by 7.26% to an annual rate of \$71,350.08, which is equivalent to the amount that was negotiated by the City of Yankton Collective Bargaining Unit for all eligible employees.

Adopted:

---

Stephanie Moser, Mayor

Attest:

---

Al Viereck, Finance Officer

## **Memorandum #23-22**

**To:** City Commission  
**From:** Finance Officer  
**Date:** January 11, 2023  
**Subject:** Introduction and First Reading and Setting February 13, 2023 as the Second Reading and Public Hearing of Ordinance No.1069, Supplement #1 to Ordinance No.1064, the 2023 Annual Appropriation Ordinance

Attached is "Ordinance No.1069" amending "Ordinance No.1064", the 2023 annual appropriations ordinance. This supplemental appropriations ordinance is prepared to re-appropriate for those projects which were budgeted or contracted in 2022 but not completed. I have italicized and underlined the actual expenditure estimates that were originally budgeted in 2022. The other numbers are just the sub-totals, totals, and how the transfers and funding flow through the actual budget ordinance.

### **SECTION I – GENERAL FUND**

1. **Information Services** from \$43,000.00 to \$187,969.00, an increase of \$144,969.00 for the technology related equipment in account 101.105.350 budgeted in 2022 but not completed. This increases Information Services total appropriations from \$541,219.00 to \$686,188.00, an increase of \$144,969.00. Financing for this increase will be from monies carried over into 2023.
2. **Community Development** from \$71,000.00 to \$141,000.00, an increase of \$70,000.00 for the Comprehensive Plan in account 101.106.350 budgeted in 2022 but not yet completed. This increases Community Development total appropriations from \$688,160.00 to \$758,160.00, an increase of \$70,000.00. Financing for this increase will be from monies carried over into 2023.
3. **Total General Government** from \$3,134,478.00 to \$3,349,447.00, an increase of \$214,969.00 for the projects listed in #1-2 above.
4. **Police Department** from \$234,500.00 to \$357,955.00, an increase of \$123,455.00 in account 101.111.350 (\$60,000.00 for a vehicle ordered but not yet received, \$8,300.00 for SRT equipment, \$4,155.00 for protective vests, \$45,000.00 for mobile radios and \$6,000.00 for portable radios ordered but not yet received). This increases Police Department total appropriations from \$4,227,492.00 to \$4,350,947.00, an increase of \$123,455.00. Financing for this increase will be from monies carried over into 2023.
5. **Total Public Safety** from \$5,274,297.00 to \$5,397,752.00, an increase of \$123,455.00 for the projects listed in #4 above.
6. **Street and Highway** from \$85,000.00 to \$510,500.00, an increase of \$425,500.00 in account 101.123.320 (\$210,500.00 for Active Transportation Plan Improvements budgeted in 2022, but not completed and \$215,000.00 for upgrades to the former

- “Hardscapes Building” budgeted in 2022 but not completed); and from \$831,000.00 to \$951,000.00, an increase of \$120,000.00 in account 101.123.350 (\$50,000.00 for radios, \$50,000.00 for the Asphalt Hot Box, and \$20,000.00 for an equipment trailer). This increases Street and Highway total appropriations from \$2,977,272.00 to \$3,522,772.00, an increase of \$545,500.00. Financing for this increase will be from monies carried over into 2023.
7. **City Hall** from \$5,000.00 to \$81,227.00, an increase of \$76,227.00 in account 101.125.350 for City Hall wiring / data wiring improvements budgeted in 2022 but not accomplished. This increases City Hall total appropriations from \$308,720.00 to \$384,947.00, an increase of \$76,227.00. Financing for this increase will be from monies carried over into 2023.
  8. **Traffic Control** from \$45,000.00 to \$61,244.00, an increase of \$16,244.00 in account 101.126.350 for upgrades to school crossings not yet completed in 2022. This increases Traffic Control total appropriations from \$517,899.00 to \$534,143.00, an increase of \$16,244.00. Financing for this increase will be from monies carried over into 2023.
  9. **Chan Gurney Airport** from \$35,500.00 to \$49,500.00, an increase of \$14,000.00 in account 101.127.301 (\$2,000.00 for airport landscaping and \$12,000.00 for terminal lawn irrigation) budgeted in 2022 but not completed. This increases Chan Gurney Airport total appropriations from \$608,474.00 to \$622,474.00, an increase of \$14,000.00. Financing for this increase will be from monies carried over into 2023.
  10. **Total Public Works** from \$5,205,324.00 to \$5,857,295.00, an increase of \$651,971.00 for the projects listed in #6-9 above.
  11. **Other Financing Uses / Transfers Out** from \$2,060,613.00 to \$2,170,613.00, an increase of \$110,000.00 in account 101.182.620 Transfer to Parks & Rec. for the project listed in #15 below; from \$128,319.00 to \$185,319.00, an increase of \$57,000.00 in 101.182.623 Transfer to Marne Creek for the project listed in #16 below; from \$842,999.00 to \$1,042,999.00, an increase of \$200,000.00 in account 101.182.627 Transfer to Dispatch for the projects explained in #17 below; from \$165,000.00 to \$515,103.00, an increase of \$350,103.00 in account 101.182.653 Transfer to Park Capital for the projects explained in #25 below; and from \$116,976.00 to \$128,976.00, an increase of \$12,000.00 in account 101.182.661 Transfer to Cemetery for the project listed in #34 below. This increases Other Financing Uses / Transfers Out total appropriations from \$5,236,014.00 to \$5,965,117.00, an increase of \$729,103.00. Financing for this increase will be from monies carried over into 2023.
  12. **Total General Fund Appropriations** from \$20,099,990.00 to \$21,819,488.00, an increase of \$1,719,498.00 for the projects listed in #'s 1-11 above.
  13. **Total General Fund Unappropriated Balance** from \$4,710,706.00 to \$6,430,204.00, an increase of \$1,719,498.00.
  14. **Total General Fund Means of Finance** from \$20,099,990.00 to \$21,819,488.00, an increase of \$1,719,498.00 for the projects listed in #'s 1-11 above.

## SECTION II – SPECIAL REVENUE

15. **Parks & Recreation** from \$259,000.00 to \$369,000.00, an increase of \$110,000.00 in account 201.201.350 Equipment (\$11,000.00 for Landscaping budgeted in 2022, but not yet completed; and \$99,000.00 for Play Equipment budgeted in 2022, but not yet completed). This increases Parks & Recreation total appropriations from \$2,080,573.00 to \$2,190,573.00, an increase of \$110,000.00. Financing for this increase will be an increased transfer from the General Fund as stated in #11 above.
16. **Marne Creek** from \$67,000.00 to \$74,000.00, an increase of \$7,000.00 in account 204.204.320 for directional signage budgeted in 2022 but not completed; from \$2,100,000.00 to \$5,400,000.00, an increase of \$3,300,000.00 in account 204.204.323 for the FEMA project budgeted in 2022, but not completed; from \$0.00 to \$25,000.00, an increase of \$25,000.00 in account 204.204.324 for the Rotary Shelter project budgeted in 2022 but not completed; and from \$1,000.00 to \$26,000.00, an increase of \$25,000.00 in account 204.204.350 for lawn equipment budgeted in 2022 but not purchased. This increases Marne Creek total appropriations from \$2,297,319.00 to \$5,654,319.00, an increase of \$3,357,000.00. Financing for these projects will consist of a \$57,000.00 increased transfer from the general fund as listed in #11 above, an increase of FEMA funding of \$2,805,000.00, and an increased transfer of \$495,000.00 from the Second Penny capital fund as listed in #28 below.
17. **Bridge and Street** from \$0.00 to \$35,000.00, an increase of \$35,000.00 in account 207.221.396 Meridian Bridge Inspection budgeted in 2022 but not completed; and from \$150,000.00 to \$187,740.00, an increase of \$37,740.00 in account 207.221.397 Cedar Street Bridge design work budgeted in 2022 but not completed. This increases Bridge and Street total appropriations from \$220,000.00 to \$292,740.00, an increase of \$72,740.00. Financing for this increase will come from an increased transfer from the Second Penny fund as listed in #28 below.
18. **Dispatch** from \$4,000.00 to \$204,000.00, an increase of \$200,000.00 in account 208.208.350 for the dispatch update radio project budgeted in 2022 but not yet completed. This increases Dispatch total appropriations from \$1,002,217.00 to \$1,202,217.00, an increase of \$200,000.00. Financing for this increase will be from an increased transfer from the General Fund as listed in #11 above.
19. **Lodging Sales Tax (BBB)** from \$30,000.00 to \$62,166.00, an increase of \$32,166.00 in account 211.231.549 Historic Downtown Yankton Façade Program for façade improvements budgeted in 2022 but not yet completed; and from \$5,000.00 to \$55,000.00, an increase of \$50,000.00 in account 211.231.599 for the recently approved Sertoma shade structures budgeted but not completed in 2022. This increases Lodging Sales Tax (BBB) total appropriations from \$847,700.00 to \$929,866.00, an increase of \$82,166.00. Financing for this increase will be from monies carried over into 2023.

20. **Total Special Revenue Appropriations** from \$9,251,659.00 to \$13,073,565.00, an increase of \$3,821,906.00 for the projects listed in #'s **15-19** above.
21. **Special Revenue Unappropriated Fund Balance** from \$1,436,170.00 to \$1,518,336.00, an increase of \$82,166.00 as explained in **#19** above.
22. **Marne Creek Revenue** from \$0.00 to \$2,805,000.00, an increase of \$2,805,000.00 in account 204.3311 FEMA grant revenue. This increases Marne Creek total revenue from \$1,785,000.00 to \$4,590,000.00, an increase of \$2,805,000.00.
23. **Total Special Revenue** from \$3,955,526.00 to \$6,760,526.00, an increase of \$2,805,000.00 as explained in #16 and #22 above and #28 below.
24. **Total Transfer from General Fund** from \$4,632,388.00 to \$4,999,388.00, an increase of \$367,000.00 as explained in **#11, #16, and #18** above.
25. **Total Transfer from Second Penny Special Capital Fund** from \$498,602.00 to \$1,066,342.00, an increase of \$567,740.00 as explained in **#16 and #17** above and **#28** below.
26. **Total Special Revenue Means of Finance** from \$12,322,774.00 to \$16,144,680.00, an increase of \$3,821,906.00 as listed in #'s **21 - 25** above.

### SECTION III – CAPITAL PROJECT FUNDS

27. *Park Capital from \$0.00 to \$25,000.00, an increase of \$25,000.00 in account 503.541.321 Memorial Park Improvements for the north shelter shingle project budgeted in 2022 but not completed; from \$25,000.00 to \$45,000.00, an increase of \$20,000.00 in account 503.542.320 Sertoma Park Improvements for sidewalks budgeted in 2022 but not completed; from \$50,000.00 to \$341,103.00, an increase of \$291,103.00 in account 503.545.320 Westside Park Improvements not completed in 2022; from \$5,000.00 to \$15,000.00, an increase of \$10,000.00 in account 503.549.321 Park Signs for signs budgeted in 2022 but not yet completed; and from \$0.00 to \$4,000.00, an increase of \$4,000.00 in account 503.549.361 for Banners and Decorations budgeted in 2022 but not completed.* This increases Park Capital total appropriations from \$265,000.00 to \$615,103.00, an increase of \$350,103.00. Financing for this increase will be from an increased transfer from the General Fund as listed in **#11** above.
28. *Special Capital (Second Penny) from \$155,891.00 to \$173,185.00, an increase of \$17,294.00 in account 506.571.350 Common Building Equipment for equipment budgeted in 2022 but not completed; from \$123,602.00 to \$196,342.00, an increase of \$72,740.00 in account 506.572.626 Transfer to Bridge and Street for the project listed in #17 above; from \$375,000.00 to \$870,000.00, an increase of \$495,000.00 in account 506.573.623 Marne Creek for a transfer for the projects listed in #16 above; and from \$0.00 to \$69,450.00, an increase of \$69,450.00 in account 506.574.387 5<sup>th</sup> Street – Green to Spruce, for the reconstruction started but not completed in 2022.* This increases Special Capital total appropriations from \$7,888,394.00 to \$8,542,878.00, an



increase of \$654,484.00. Financing for this increase will be from monies carried over into 2023.

29. **Total Capital Projects Funds Appropriations** from \$22,738,847.00 to \$23,743,434.00, an increase of \$1,004,587.00 for those projects listed in #'s **27-28** above.
30. **Capital Project Funds Unappropriated Balance** from \$10,939,095.00 to \$11,593,579.00, an increase of \$654,484.00 as explained in **#28** above.
31. **Transfer from General Fund** from \$165,000.00 to \$515,103.00, an increase of \$350,103.00 as explained in #'s **11 and 25** above.
32. **Total Other Financing Sources** from \$6,423,014.00 to \$6,773,117.00, an increase of \$350,103.00 as explained in #'s **11, 25, and 29** above.
33. **Total Capital Projects Means of Finance** from \$29,658,937.00 to \$30,663,524.00, an increase of \$1,004,587.00 as listed in #'s **27-32** above.
34. *Cemetery Operations from \$15,000.00 to \$27,000.00, an increase of \$12,000.00 in account 621.621.350 Equipment to put a steel roof on the shop building.* This increases Cemetery total appropriations from \$151,154.00 to \$163,154.00, an increase of \$12,000.00. Financing for this increase will be from an increased transfer from the general fund as explained in **#11** above.
35. As a memo (only) at this time, we will also be expending more in the following Enterprise Funds using existing balances and loan funds, and these will be explained further during the 2023 Spring/Summer budgeting process:
  - Solid Waste Collection – a tractor \$120,000.00, and radios \$10,000.00
  - Joint Powers – dump floor rehabilitation \$100,000.00, door replacement \$15,000.00, and transfer trailers \$144,217.00
  - Water Department – State revolving loan projects
  - Wastewater Department – State revolving loan projects and ARPA funding

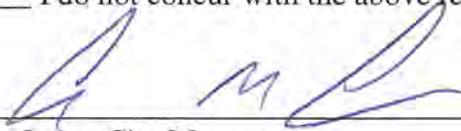
**It is recommended that the City Commission introduce Ordinance #1069 amending and supplementing Ordinance No.1064, the 2023 annual appropriations ordinance, and set February 13, 2023, as the second reading and public hearing of said Ordinance.**

Thank You



Al Viereck  
Finance Officer

I concur with the above recommendation  
 I do not concur with the above recommendation

  
\_\_\_\_\_  
Amy Leon, City Manager

ORDINANCE NO . 1069  
 AN ORDINANCE AMENDING AND SUPPLEMENTING ORDINANCE #1064,  
 THE 2023 ANNUAL APPROPRIATION ORDINANCE OF THE  
 CITY OF YANKTON, SOUTH DAKOTA.

Be it ordained by the City of Yankton, South Dakota, that Ordinance #1064 is amended to wit:

Ord 1064                      **Ord 1069**

SECTION I - GENERAL FUND

A. Appropriations

General Government:

Board of City Commissioners	\$ 172,283			
City Manager	288,552			
City Attorney	136,734			
Finance Office	758,087			
Information Services	541,219	1.	144,969	686,188
Community Development	688,160	2.	70,000	758,160
Human Resources	249,443			
Contingency	<u>300,000</u>			
TOTAL GENERAL GOVERNMENT	<u>3,134,478</u>	3.	<u>214,969</u>	<u>3,349,447</u>

Public Safety:

Police Department	4,227,492	4.	123,455	4,350,947
Fire Department	1,041,520			
Civil Defense	<u>5,285</u>			
TOTAL PUBLIC SAFETY	<u>5,274,297</u>	5.	<u>123,455</u>	<u>5,397,752</u>

Public Works:

Engineering & Inspection	792,959			
Street & Highways	2,977,272	6.	545,500	3,522,772
City Hall	308,720	7.	76,227	384,947
Traffic Control	517,899	8.	16,244	534,143
Chan Gurney Airport	<u>608,474</u>	9.	<u>14,000</u>	<u>622,474</u>
TOTAL PUBLIC WORKS	<u>5,205,324</u>	10.	<u>651,971</u>	<u>5,857,295</u>

		<b>Ord 1069</b>		
Special Appropriations	<u>128,095</u>			
TOTAL SPECIAL APPROPRIATIONS	<u>128,095</u>			
Culture - Recreation:				
Senior Citizens Center	69,984			
Community Library	<u>1,051,798</u>			
TOTAL CULTURE - RECREATION	<u>1,121,782</u>			
Other Financing Uses / Transfers Out	<u>5,236,014</u>	11.	<u>729,103</u>	<u>5,965,117</u>
TOTAL OTHER FINANCING USES	<u>5,236,014</u>	11.	<u>729,103</u>	<u>5,965,117</u>
 TOTAL APPROPRIATIONS	 <u>\$ 20,099,990</u>	 12.	 <u>1,719,498</u>	 <u>\$ 21,819,488</u>
 B. Means of finance				
Unappropriated Fund Balances	<u>\$ 4,710,706</u>	13.	<u>1,719,498</u>	<u>\$ 6,430,204</u>
 Current Property Taxes	3,189,797			
Sales & Other Taxes	8,392,372			
Licenses & Permits	333,507			
Intergovernmental Revenue	793,829			
Charges for Goods & Services	2,338,429			
Fines & Forfeits	4,600			
Miscellaneous Revenues	<u>59,000</u>			
TOTAL REVENUE	<u>15,111,534</u>			
 Other Financing Sources / Transfers In	 <u>277,750</u>			
 TOTAL MEANS OF FINANCE	 <u>\$ 20,099,990</u>	 14.	 <u>1,719,498</u>	 <u>\$ 21,819,488</u>

SECTION II - SPECIAL REVENUE

Ord 1069

A. Appropriations				
Parks & Recreation	\$ 2,080,573	15.	110,000	<u>\$ 2,190,573</u>
Memorial Park Pool	1,730,312			
Summit Activies Center	885,978			
Marne Creek	2,297,319	16.	3,357,000	5,654,319
Casualty Reserve Fund	5,000			
Bridge & Street Fund	220,000	17.	72,740	292,740
911/Dispatch	1,002,217	18.	200,000	1,202,217
Business Improvement District	137,840			
Lodging Sales Tax	847,700	19.	82,166	929,866
Infrastructure Improvement Revolving - Transfer to Infr. Imp. Constr.	44,720			
TOTAL APPROPRIATIONS	<u>\$ 9,251,659</u>	20.	<u>3,821,906</u>	<u>\$ 13,073,565</u>
B. Means Of Finance				
Unappropriated Fund Balance	<u>\$ 1,436,170</u>	21.	<u>82,166</u>	<u>\$ 1,518,336</u>
Parks & Recreation Revenue	19,960			
Memorial Pool Revenue	764,825			
Summit Activies Center Revenue	\$200,920			
Marne Creek Revenue	1,785,000	22.	2,805,000	4,590,000
Casualty Reserve - Interest	250			
Bridge & Street Revenue	21,497			
911/Dispatch	159,218			
Business Improvement District	149,071			
Lodging Tax	810,065			
Infrastructure Improvement Revolving	44,720			
TOTAL REVENUE	<u>3,955,526</u>	23.	<u>2,805,000</u>	<u>6,760,526</u>
Transfer From General Fund	4,632,388	24.	367,000	4,999,388
Transfer From HFAC Capital Fund	1,800,088			
Transfer From Special Capital Fund	498,602	25.	567,740	1,066,342
TOTAL MEANS OF FINANCE	<u>\$ 12,322,774</u>	26.	<u>3,821,906</u>	<u>\$ 16,144,680</u>

SECTION III - CAPITAL PROJECT FUNDS

A. Appropriations				
Public Improvement	\$	-		
Airport Capital Projects		1,250,000		
Park Capital Projects		265,000	27.	350,103      615,103
Infrastructure Improvement Construction		100,000		
Huether Aquatics Center Construction		1,800,088		
Special Capital Improvement		7,888,394	28.	654,484      8,542,878
Tax Incr. District #5 Menards		194,610		
Tax Incr. District #6 Westbrook Estates		341,013		
Tax Incr. District #7 West 10th Street		42,631		
Tax Incr. District #8 Westbrook Phase 2		57,111		
Tax Incr. District #9 Yankton Mall		-		
Tax Incr. District #11 Gehl		5,800,000		
Tax Incr. District #12 Mead		5,000,000		
TOTAL APPROPRIATIONS		<u>\$ 22,738,847</u>	29.	<u>1,004,587</u> <u>\$ 23,743,434</u>
B. Means of Finance				
Unappropriated Fund Balance	\$	<u>10,939,095</u>	30.	<u>654,484</u> <u>\$ 11,593,579</u>
Public Improvement Revenue	\$	-		
Airport Capital Projects		1,168,750		
Park Capital Revenue		100,000		
Infrastructure Improvement Construction		-		
Huether Aquatics Center Construction		-		
Special Capital Improvement		5,712,311		
TID #5 Menards		173,433		
TID #6 Westbrook Estates		341,013		
TID #7 West 10th Street		42,631		
TID #8 Westbrook Phase 2		57,111		
TID #9 Yankton Mall		1,179		
TID #11 Gehl		4,300,200		
TID #12 Mead		400,200		
TOTAL REVENUE		<u>\$ 12,296,828</u>		

		<b>Ord 1069</b>	
Transfer from General Fund	165,000	31.	350,103      515,103
Transfer from Park Improvement Fund	-		
Transfer from BBB Fund	113,294		
Transfer from Infrastructure Impr. Fund	44,720		
Transfer from Special Capital Fund	-		
Loan from General Fund	120,000		
Loan from Special Capital Fund	1,980,000		
Loan from Utilities	4,000,000		
<b>TOTAL OTHER FINANCING SOURCES</b>	<u>6,423,014</u>	<b>32.</b>	<u>350,103      6,773,117</u>
 <b>TOTAL MEANS OF FINANCE</b>	 <u>\$ 29,658,937</u>	 <b>33.</b>	 <u>1,004,587      \$ 30,663,524</u>

**SECTION IV - ENTERPRISE FUNDS**

	Cemetery	Ord 1069	
Exts/Capital	26,500	12,000	38,500      34.
Total Approp.	\$ 151,154	12,000	\$ 163,154      34.

**SECTION VII - EFFECTIVE DATE**

This Ordinance being necessary for the support of the government of the City of Yankton and its existing institutions shall take effect upon its passage and publication.

Adopted: February 13, 2023

\_\_\_\_\_  
Stephanie Moser, Mayor

ATTEST :

\_\_\_\_\_  
Al Viereck, Finance Officer

Introduction and first reading: January 23, 2023

Second reading : February 13, 2023

Published in the Yankton Daily Press and Dakotan, Official Newspaper: February ??, 2023

I so certify

\_\_\_\_\_  
Al Viereck, Finance Officer

## *Memorandum #23-21*

**To:** Amy Leon, City Manager  
**From:** Dave Mingo, AICP Community and Economic Development Director  
**Subject:** Planning Commission Action #23-02 / Resolution #23-05  
**Date:** January 11, 2023

---

### CONDITIONAL USE PERMIT REQUEST

**ACTION NUMBER: 23-02**

**E.T.J. MEMBER ACTION REQUIRED: No**

**APPLICANT / OWNER:** Yankton Public School District

**ADDRESS / LOCATION:** The south side of the 600 - 800 Blocks of E. 31st Street.

**PROPERTY DESCRIPTION:** School Tract 1 of Ridgeway North Subdivision to the City of Yankton, South Dakota (a portion of the NW 1/4 of the NE 1/4 of Section 6, T93N, R55W of the 5th P.M., and Kuchta 3rd Addition, City and County of Yankton, South Dakota).

**ZONING DISTRICT:** R-2 Single Family Residential

**PREVIOUS ACTION:** A large portion of the site was recently annexed into the municipal corporate limits.

**COMMENTS:** The school district is requesting a Conditional Use Permit to allow the construction and occupancy of a school / early childhood development center at the described site. The permit is required to construct such a facility in a residentially zoned area. The attached illustrations do a good job of depicting the proposal. The timing of this permit request for a location in a substantially undeveloped area is ideal. It is always best to consider this type of use prior to the development of adjacent properties.

As depicted on the attached site plan, the primary access for the facility will be from a local street (Highland Drive) and the parking lot circulation is designed in a manner that the vehicle que for parents dropping off their children will not impact 31st Street. The provisions of the Manual on Uniform Traffic Control Devices will determine recommendations related to transportation planning if needed.

City staff also discussed the proposal with our airport engineering consultant. They have reviewed the applicable Federal Aviation Administration processes associated with constructing this type of facility adjacent to the Chan Gurney Municipal Airport. They did not discover any concerns with the current or future use of the airport as it relates to the proposed school location.

The proposed location meets all setback requirements. If approved, the school would be the only occupant of the tract. The proposal includes the potential for building additions in the future, so the applicant is requesting that those be considered in this application also.



Staff did receive one phone call from a neighbor subsequent to the required publication and mailing. The neighbor had general questions about the project and did not express any opposition.

The staff recommends approval of the request including a waiver of the time limit for construction of the future additions.

**HEARING SCHEDULE:**

- December 12, 2022: The Planning Commission established January 9, 2023 as the date for public hearing on the proposed request.
- January 9, 2023: Planning Commission conducts a hearing and makes a recommendation to the City Commission.
- January 23, 2023: City Commission considers a resolution and makes the final decision.

**Planning Commission results:** The Planning Commission recommended approval of the proposed Conditional Use Permit including the time extension for future additions to the facility.

**RESOLUTION #23-05**  
Conditional Use Permit

WHEREAS, The Yankton Public School District is the applicant for a project on property legally described as School Tract 1 of Ridgeway North Subdivision to the City of Yankton, South Dakota (a portion of the NW 1/4 of the NE 1/4 of Section 6, T93N, R55W of the 5th P.M., and Kuchta 3rd Addition, City and County of Yankton, South Dakota), and

WHEREAS, the above described property is zoned R-2 Single Family Residential which allows conditional uses under the City of Yankton's Zoning Ordinance No. 711 as amended, and

WHEREAS, this Conditional Use Permit request is necessary for the construction and occupancy of a school / early childhood development center at the described site and the associated plans have been reviewed and recommended for approval by a vote of the City Planning Commission.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the City of Yankton, South Dakota hereby approves a Conditional Use Permit for a school / early childhood development center as depicted in the associated documentation, on the above described property including a time extension for ordinance compliant future additions to the facility.

Adopted:

\_\_\_\_\_  
Stephanie Moser, Mayor

ATTEST:

\_\_\_\_\_  
Al Viereck, Finance Officer



Chan Gurney  
Municipal Airport

E 31ST ST

E 29TH ST

PENINAH ST

RUTH ST

BELMONT AVE

PREAKNESS AVE

KENTUCKY AVE

ARLINGTON AVE

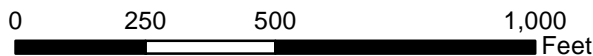
WOODBINE AVE

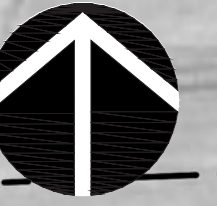
APPLEWOOD DR

# City of Yankton

## Conditional Use Permit Location Map

Plat of School Tract 1 of the Ridgeway North Subdivision  
to the City of Yankton, Yankton County, South Dakota





Scale: 1" = 60'



File Location: G:\2022\22445 - Hofer\YPS Plat & Annex\Exhibits\Working Files\CAD\22445 - Site Options\_5\_2010 - Rendered Exhibit.dwg \ Plot Date: 12/16/2022 10:11 AM

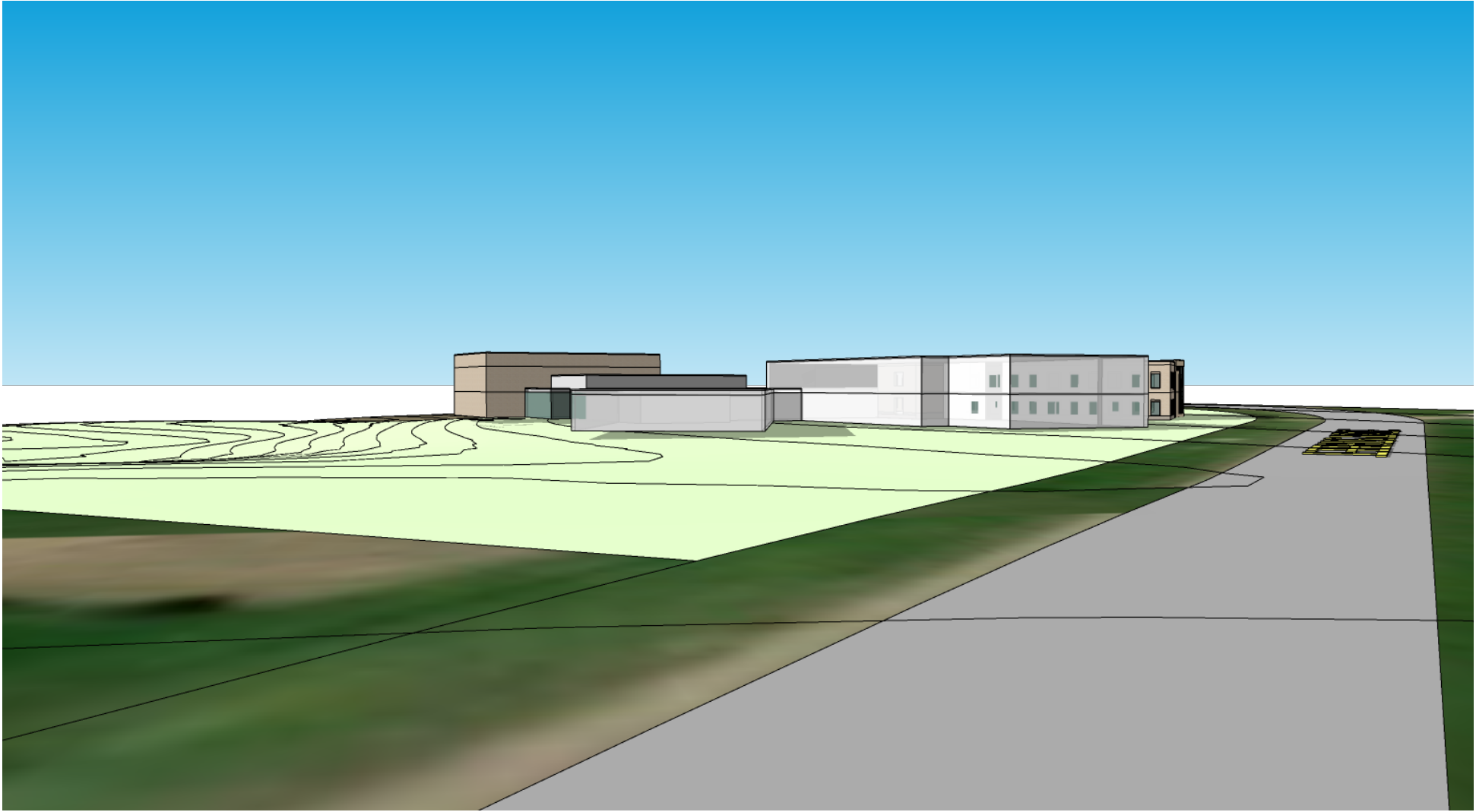
# YANKTON EARLY CHILDHOOD CENTER OPTION 6

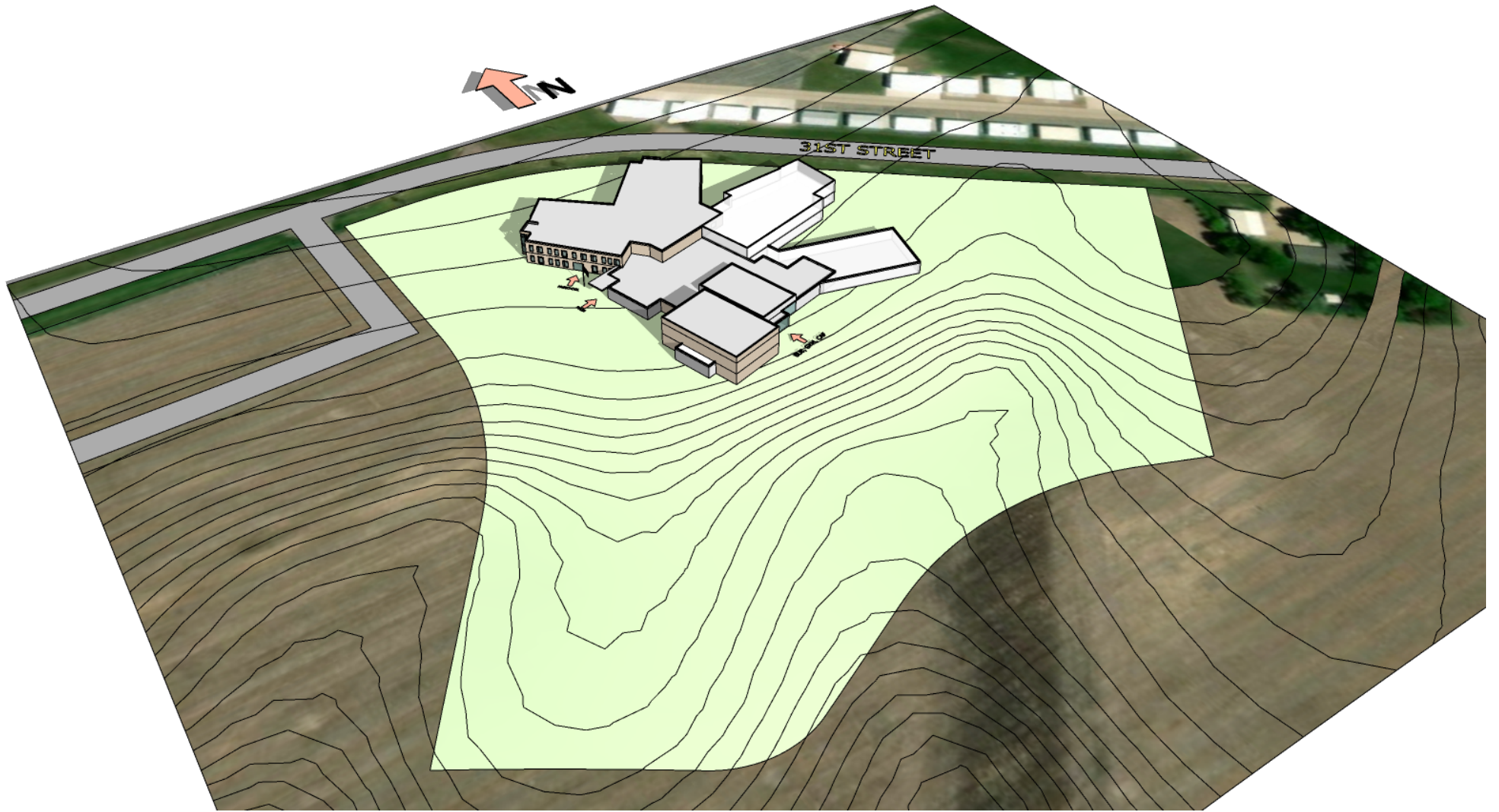


12/16/2022 SEI#22445



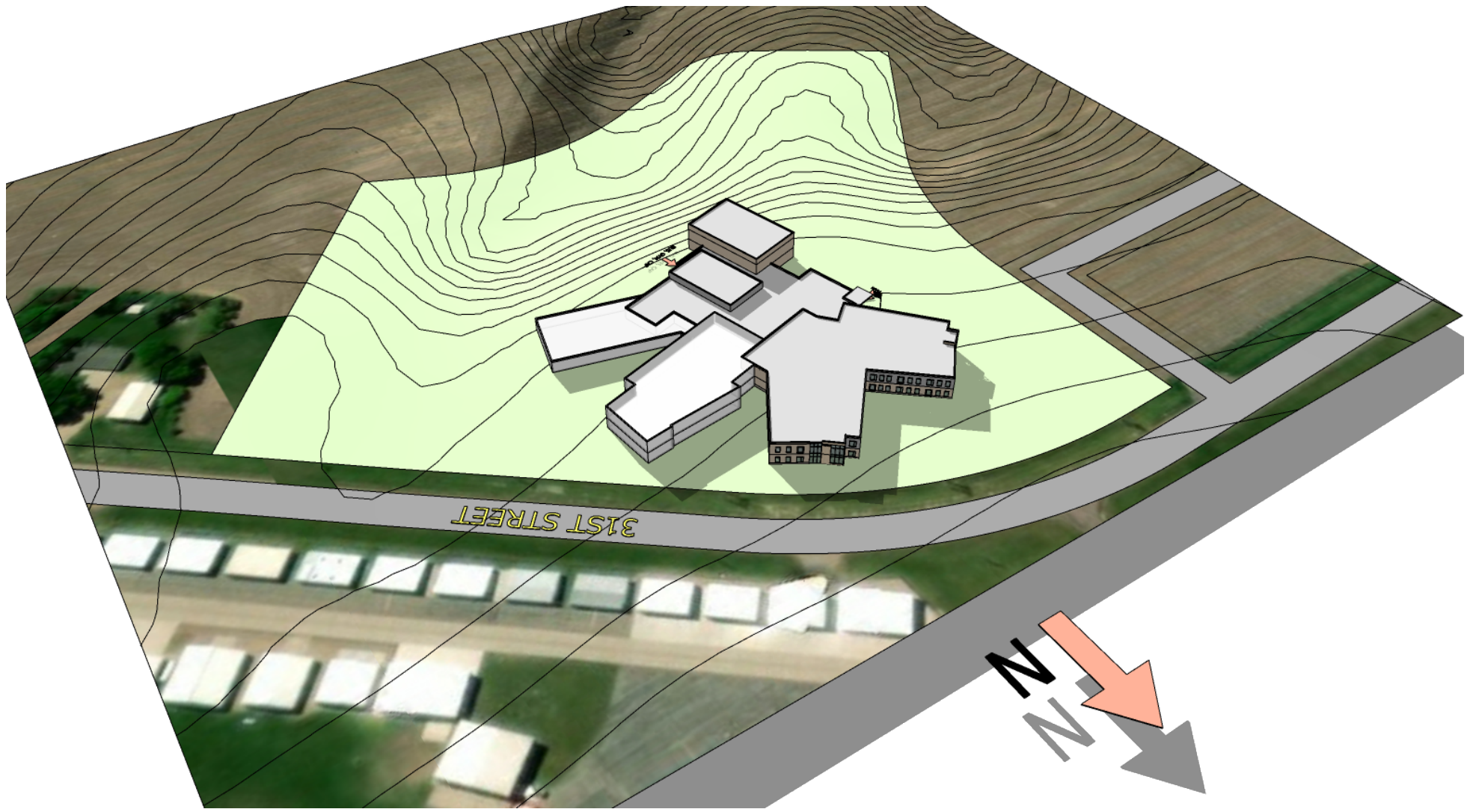


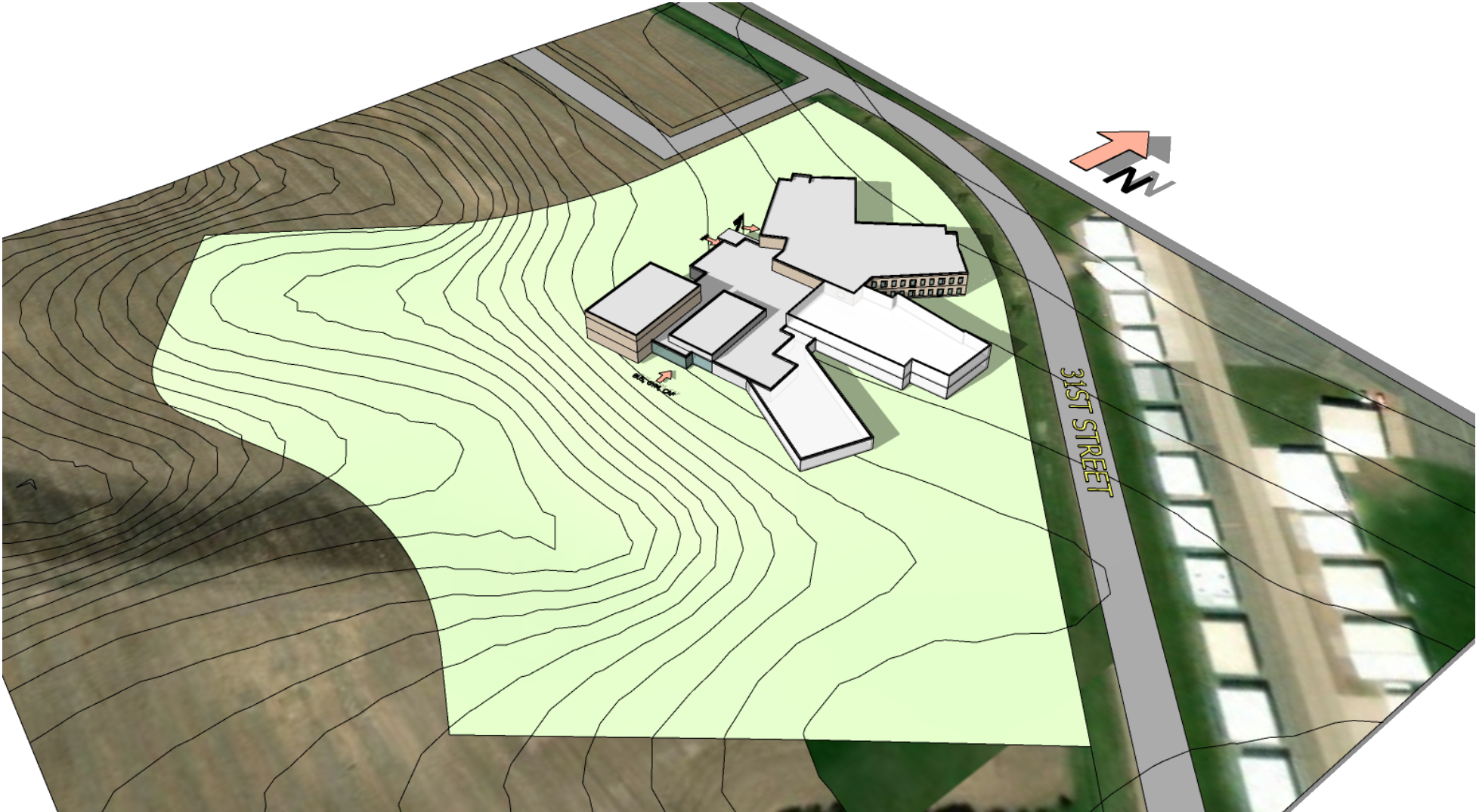












City of Yankton  
City Planning Commission  
Yankton, SD 57078

**Re: Conditional Use Permit**

Dear Commission Members:

This letter, pursuant to the City of Yankton's Zoning Ordinance, is an application hereby made for a Conditional Use Permit for the property herein described.

**Description of Conditional Use Permit desired:** Constriction and occupancy of a school / early childhood development center.

**The address of the property is:** 701 E. 31st Street

**Legal Description:** School Tract 1 of Ridgeway North Subdivision to the City of Yankton, South Dakota (a portion of the NW 1/4 of the NE 1/4 of Section 6, T93N, R55W of the 5th P.M., and Kuchta 3rd Addition, City and County of Yankton, South Dakota).

**Zoning District:** R-2 Single Family Residential

Check One

of which I own or have contractually obligated.

of which I rent / lease (application must include consent document from the owner).

I/We, if required, have included a set of drawings or site plan, to scale, showing all conditions as to lot dimensions, building dimensions (proposed and existing), proposed uses of buildings (proposed, existing and future), location of off street parking, dimensions and number of spaces, the location of landscaping and/or screening that is proposed, and any easements that might exist or are proposed if necessary. *Statement of Intended Use is attached.*

I/We have included a receipt for fifty dollars (\$50.00), from the City Finance Department for processing this request.

I hereby depose and say that all the above statements and statements contained in this application and related attachments are true.

Thank you for your consideration,

Dated this 21<sup>st</sup> day of December, 2022

Jason Bietz, Business Manager  
printed / typed name and title if applicable

  
signature

Yankton Independent School District #63-3  
2410 West City Limits Road  
Yankton, SD 57078

### **Intended Use**

Yankton School District intends to construct an Early Childhood Development Center on School Tract 1. The building will initially be used to provide educational services to preschool, junior kindergarten, and kindergarten students along with special education and related services. In the future, the building may be expanded to provide educational services to first graders and other community programs.

**Memorandum #23-23**

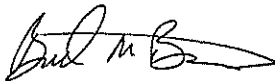
**To:** Amy Leon, City Manager  
**From:** Brad Bies, Community Development Manager  
**Subject:** 2023 Sidewalk Cafe Permit Application -100 East 3<sup>rd</sup> Street dba Boomer's  
**Date:** January 12, 2023

Attached is a Sidewalk Cafe Permit Application for 100 East 3<sup>rd</sup> Street doing business as Boomer's Lounge. The application as submitted meets the minimum ordinance requirements.

Sidewalk Cafes are permitted in specifically identified areas of a B-3 Central Business District. Several considerations included in the approval of permits are:

- Outdoor food or beverage sales and dining may only occur on the sidewalks that are adjacent to the building or structure in which the business is located.
- A five-foot wide pedestrian zone must be maintained, not including the curb zone, the two-foot area nearest the curb. The pedestrian zone shall be kept easily navigable. Once approved, the location of the pedestrian zone cannot change without City Commission action in the form of an amendment to the existing permit, or as part of the annual renewal process.
- The City Commission may adjust the location of the requested pedestrian zone as a part of their action on the application.
- No food or beverage service devices can be attached to the sidewalk or other public areas without approval.
- All equipment must be moved indoors during non-business hours, unless the tables and chairs are secured in an approved manner or constructed of such material and placed so that they cannot be inadvertently moved or blown by the wind. Residential style plastic chairs and tables are not permitted.
- All garbage and cigarette refuse containers must be specifically manufactured for their intended use. The outdoor cafe area must be monitored and cleared of empty cans, bottles and other refuse during business hours and at closing time. Sidewalk areas shall be swept and cleaned as needed.

Respectfully Submitted,

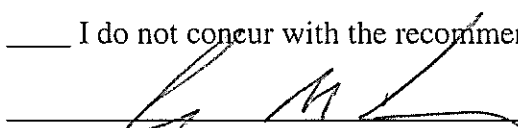


Brad Bies  
Community Development Manager

**Recommendation:** It is recommended that the City Commission approve Memorandum #23-23 granting a Sidewalk Cafe Permit to 100 East 3rd Street doing business as Boomer's Lounge.

I concur with the recommendation.

I do not concur with the recommendation.

  
Amy Leon, City Manager

\_\_\_\_ Roll Call

# CITY OF YANKTON

## Sidewalk Cafe Permit Application

Annual permit for calendar year: 2023

Permit No. \_\_\_\_\_

Permit Fee: \$25.00

Please note: the application must be reviewed and approved by the City Commission before sidewalk cafe activities may begin.

Legal Description	<u>Lower 3 8+ Lots 8 &amp; 9 Blk 3 Lower Yankton</u>		
Address	<u>100 EAST THIRD STREET, Yankton SD</u>		
Owner	Mailing Address	Phone Number	
<u>Gary Boom</u>	<u>408 Murphy Lane, Yankton SD</u>	<u>605.665.8706</u>	
Operator/Contact Person	Mailing Address	Phone Number	
<u>Kim Braunesreither</u>	<u>40 100 E. 3rd Yankton. SD 57078</u>	<u>605.661.1521</u>	

Sidewalk cafe activities are only allowed in the **sidewalk cafe zone** as described in the City of Yankton's Sidewalk Cafe Ordinance.

*Public Sidewalk Use Zones* shall be defined as:

1. Curb zone: Two feet from the face of the curb toward the private property line.
2. Pedestrian zone: A five foot wide corridor on the sidewalk not including the curb zone.
3. Sidewalk cafe permit zone: Remaining area of the public sidewalk not included in the curb zone or pedestrian zone. Sidewalk cafes may be located in this zone.

### Site Plan Requirement

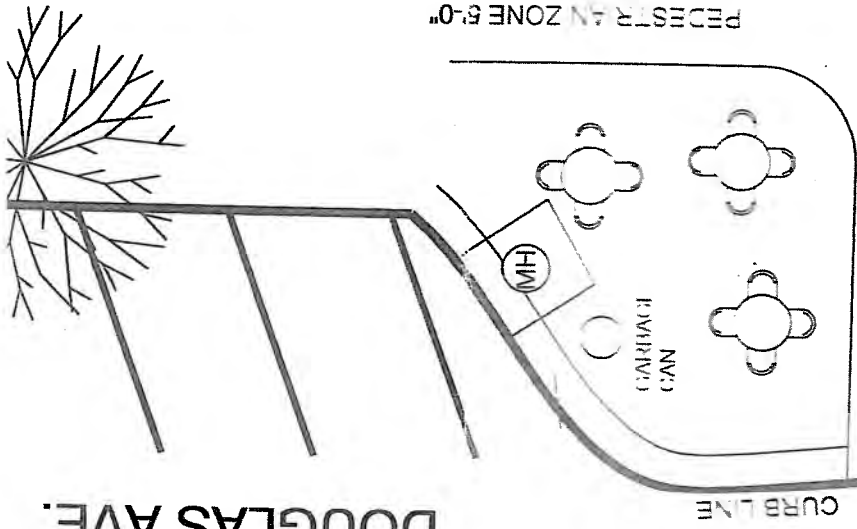
Please note this permit application must be accompanied by a site plan to scale showing the above described use zones and proposed sidewalk cafe request . The plan should also indicate all items to be placed on the sidewalk: tables, chairs, decorations, serving equipment, etc...

**Additional comments** (Please describe the items to be placed on the sidewalk and the how they will be stored/secured)

	<u>1/9/23</u> (Date)	_____ City of Yankton Authorized Agent (Date)
---	-------------------------	--

I certify that I am aware of the terms and conditions of the Sidewalk Cafe Permit and I agree to comply with all requirements of the associated City of Yankton Sidewalk Cafe Ordinance. Any person who violates any of the provisions of this ordinance may have their permit revoked and is further subject to the penalties described in Section 1-8 in the Code of Ordinances for the City of Yankton, South Dakota.

DOUGLAS AVE.



PEDESTRIAN ZONE 5'-0"

BOOMERS  
100 E. 3rd Street

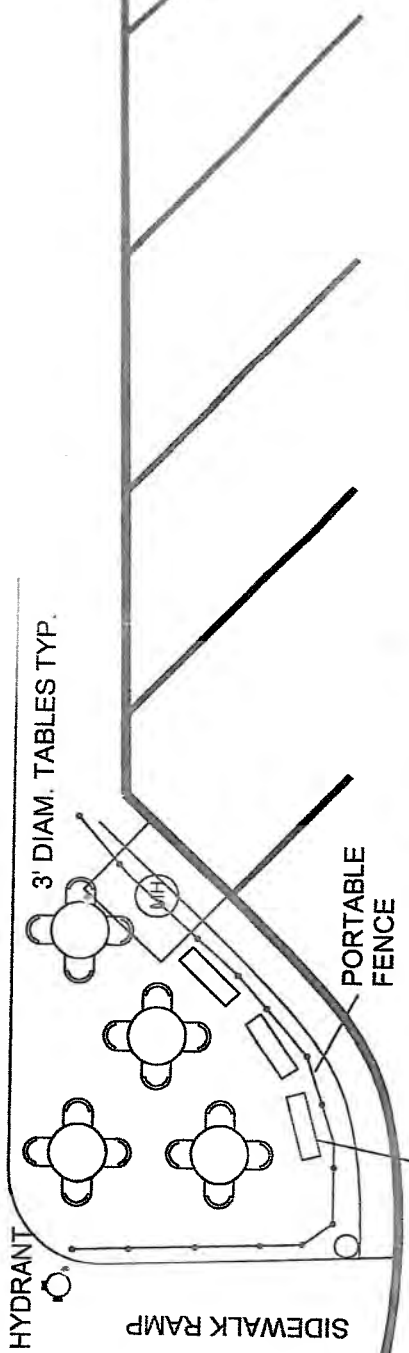


SIDEWALK RAMP

PEDESTRIAN ZONE 5'-0"

FIRE HYDRANT

3' DIAM. TABLES TYP.

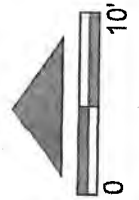


PORTABLE FENCE

PLANTERS  
15" X 36" TYP.

3RD STREET

2' CURB ZONE  
TYP.



**MEMORANDUM #23-24**

To: Amy Leon, City Manager  
From: Kyle Goodmanson, Director of Environmental Services  
Date: January 23, 2023  
Subject: Banner Associates, Inc. Professional Services Agreement Marne Creek Sanitary Sewer Crossing

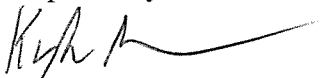
The City has identified the need to make substantial improvements to our wastewater collection system. The City's 2023 Capital Improvement Plan includes several collection system projects. This project was also identified in the funding package that was approved for collection system improvements. SRF funding will be utilized for this project. This is an Agreement between City of Yankton and Banner Associates, Inc. for the Marne Creek sanitary sewer crossing replacement.

This project will replace the existing sewer line crossing at Marne Creek. This will include sewer pipe, casing pipe, manholes on each end, and support piers. The project will also address wingwall at the northwest corner of the adjacent pedestrian bridge. The existing sewer line has failed and been repaired several times. This included a cured-in-place lining that was damaged by a car.

Attached is a Professional Services Agreement with Banner Associates, Inc. for the engineering design and specification, bidding services, and construction administration. The fee for services outlined in the Professional Services Agreement is \$52,900.00 for design and bidding services and an additional \$16,500.00 for construction administration.

It is recommended that the City Commission authorize the City Manager to execute the attached contract for professional services with Banner Associates, Inc. in an amount not to exceed \$69,400.00.

Respectfully submitted,

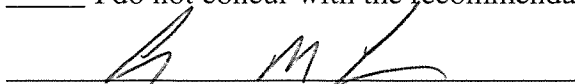


Kyle Goodmanson  
Director of Environmental Services

**Recommendation: It is recommended that the City Commission authorize the City Manager to execute the attached contract for professional services with Banner Associates, Inc. in an amount not to exceed \$69,400.00.**

I concur with the recommendation.

I do not concur with the recommendation.



Amy Leon  
City Manager

\_\_\_\_ Roll Call





Banner Associates, Inc.  
409 22nd Avenue South  
Brookings, SD 57006  
Tel 605.692.6342  
Toll Free 855.323.6342  
[www.bannerassociates.com](http://www.bannerassociates.com)

December 7, 2022

Mr. Kyle Goodmanson  
Director of Environmental Services, City of Yankton  
315 West Riverside Drive  
PO Box 176  
Yankton, SD 57078

RE: Letter of Contract – Engineering Services  
Replacement of Sanitary Sewer Crossing – Marne Creek  
Yankton, South Dakota

Dear Mr. Goodmanson:

Banner Associates, Inc. is pleased to submit this proposed letter of contract for Engineering Services for the replacement of the sanitary sewer where it crosses Marne Creek adjacent to SD Highway 50.

Scope of Services:

Banner will design and prepare drawings and specifications for the replacement of the sanitary sewer pipe, casing pipe, manholes on each end of the crossing and support piers located in the channel. Wingwall at the northwest corner of the adjacent pedestrian bridge will also be designed for replacement.

1. Engineering Design and Specifications:
  - Construction Plans
    - Utility Plans
    - Grading Plans
    - Structural Plans
    - Storm Water Pollution Prevention Plan (SWPPP)
    - Notes, Detail, and Cross Sections
  - Front End and Technical Specifications
    - Utility Specifications
    - Civil/Site Specifications
    - Structural Specifications
  - Incorporation of City review comments into construction documents
  
2. Bidding Services:
  - Prepare and submit Advertisement to official City newspaper
  - Distribute plans to bidders and track plan holder's list
  - Respond to Bidders Questions
  - Addenda
  - Attend Bid Opening
  - Evaluate award

### 3. Construction Administration

- Preconstruction meeting
- Review shop drawings
- Construction staking
- Six (6) site visits with Field Reports
- Review pay requests
- Construction change orders
- Prepare punchlist items at substantial completion
- Final inspection
- Construction Plans of Record
- Project Closeout

Assumes the funding will be state SRF funds, project is already included in a facility plan and no additional environmental review to meet SRF requirements is needed. The environmental commitments noted in the facility plan will need to be met, the following is proposed for environmental tasks:

- The facility plan notes the need for wetland delineation. The previously completed wetland delineation for Marne Creek Stabilization will be utilized. For Section 404 permitting, riprap and stabilization will be required so coordination to comply with Section 404 will be completed.
- No tree removal is noted in the facility plan, if needed Banner would be able to complete habitat review if removal is needed as an amendment.
- Banner will check in with SDDANR to identify if any portions of the environmental review are still needed for the issuance of a FONSI for the project to proceed.

#### Deliverables:

These services include providing design plan submittal at approximately 60% completion and 90% completion to the Owner for review. This also includes plans and specification submittal at 100% completion for bidding and construction.

#### Client Obligations:

- Owner supplied information, data or documents as needed.
- Geotechnical investigation and report
- Signed acceptance of proposal

#### Exclusions:

- Geotechnical investigation (Banner can coordinate a contract for the City with a firm, but the contract would be outside of this contract);
- Hazardous materials;
- Landscaping and Lighting Plans;
- Permitting;
- SWPPP management;
- Restaking due to contractor negligence.



Engineering Services Compensation:

We propose to perform the above stated services including reimbursable expenses as outlined below (plus tax). Any work that falls outside this scope will be billed separately based on our hourly rates in accordance with the attached fee schedule.

Work Tasks No. 1 & 2	Design and Bidding Services	\$52,900 Lump Sum
Work Task No. 3	Construction Administration	\$16,500 Hourly Not to Exceed

Time Schedule of Work:

It is understood that time is of the essence. Our proposed schedule is as follows:

1. Signed and sealed documents will be provided to allow for bidding in March of 2023 with a project construction completion in the fall of 2023.

This proposed work order incorporates and includes Banner’s General Conditions.

If you have any questions regarding this contract, please do not hesitate to contact our office.

Sincerely,

Pat Carey, PE  
Banner Associates, Inc.

Adam Hanson, PE  
Banner Associates, Inc.

ACKNOWLEDGMENT OF ACCEPTANCE

Accepted this \_\_\_\_\_ day of \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Client: City of Yankton

## GENERAL CONDITIONS

**Agreement.** The entire Agreement between the Client and Banner shall consist of the Letter of Contract, the Schedule of Labor Rates and Expenses and these General Conditions ("Agreement"). The Agreement represents the entire, integrated Agreement and supersedes all other negotiations, representations or agreements, either written or oral. The Agreement may be amended only by written agreement of the Parties. Banner's services are limited to those specifically identified in the Agreement.

**Authorization to Proceed.** Execution of this Agreement by the Client will be authorization for Banner to proceed with the Services, unless otherwise provided in the Agreement.

**Cost Opinions.** Any opinion of cost provided by Banner will be on a basis of experience and judgment, but, since construction costs are dependent upon many market and other conditions over which Banner has no control, Banner shall not be responsible for variations between actual costs and any opinion of cost.

**Standard of Care.** In the performance of its professional services, Banner will use that degree of care and skill ordinarily exercised by similarly situated professionals under like and similar circumstances. No express or implied warranties are applicable to, or provided with, any of Banner's services

**Payment.** Monthly invoices will include charges incurred during the preceding month. Payment of the invoice is due within thirty (30) days following the date of the invoice. A charge of one and one-half percent (1 1/2%) per month, or the maximum legal rate for commercial accounts, whichever is less, will be charged for late payment. Client shall be responsible for reimbursing Banner for all costs incurred in collecting delinquent amounts owed by Client.

**Termination.** This Agreement may be terminated for convenience upon 30 days' written notice, or for cause, if either party fails to substantially perform as required under the Agreement through no fault of the other party and does not commence to diligently correct such nonperformance within 5 days of receipt of written notice. Upon termination, Banner will be paid for all services authorized and performed up to the termination date plus reasonable termination expenses incurred by Banner as a result of the termination.. This Agreement will otherwise terminate upon completion of all applicable requirements of the Agreement. The Indemnity and Limitation of Liability Provision shall survive any termination of this Agreement.

**Indemnity and Limitation of Liability.** The Client agrees to defend, indemnify and hold Banner and its professionals, officers, employees representatives and agents harmless from and against all claims, costs, expenses (including attorney's fees and expenses) asserted against Banner in connection with the Project, including, but not limited to claims involving hazardous substances, except to the extent caused by the sole negligence of Banner. Banner's liability to the Client for losses, damages or injuries arising out of the performance of Banner's services or the Project will be limited to a sum not to exceed the greater of \$50,000 or Banner's fee (to a maximum of \$1,000,000 or the amount of any insurance available to cover such liability if less than \$1,000,000).

**Severability.** If any provision of this Agreement is held to be invalid or unenforceable, the remainder of the Agreement shall not be affected and shall continue to be valid and enforceable to the fullest extent permitted by law.

**Hazardous Substances.** Unless specifically stated in this Agreement, Banner shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site

**Interpretation.** This Agreement and any claims or disputes arising out of, or relating to, the Agreement shall be governed by the laws of the State of South Dakota, other than any choice of law provisions under South Dakota law.

**No Third Party Beneficiaries.** This Agreement is for the sole benefit of Client and Banner and nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, any third party against either Client or Banner.

**Responsibility for Construction.** The Client agrees that in accordance with generally accepted construction industry standards, Banner shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Project, since they are solely the responsibility of the contractor, and Banner shall not have control over or charge of, and shall not be responsible for, acts or omissions of the contractor, including, but not limited to the contractor's failure to perform its work in accordance with industry standards and the requirements of any plans and specifications.



Banner Associates, Inc.  
 409 22nd Avenue South  
 Brookings, SD 57006  
 Tel 605.692.6342  
 Toll Free 855.323.6342  
[www.bannerassociates.com](http://www.bannerassociates.com)

## SCHEDULE OF LABOR RATES AND EXPENSES

January 2022

Administrative .....	\$65.00 to \$160.00/Hour
Surveying/Geomatics .....	\$70.00 to \$150.00/Hour
Engineering Technician .....	\$65.00 to \$120.00/Hour
Environmental Scientist .....	\$65.00 to \$145.00/Hour
Staff Engineer .....	\$90.00 to \$120.00/Hour
Project Engineer .....	\$110.00 to \$160.00/Hour
Project Manager .....	\$125.00 to \$230.00/Hour

1. Meals at State Rates.
2. Lodging at actual cost.
3. Reimbursables:
 

Mileage .....	\$0.70/Mile
Photocopy .....	0.08/Copy
Black & White 11x17 Laser Prints.....	0.15/Sheet
4. All other direct project expenses at actual cost of materials.

Rates are subject to change annually.