

**MINUTES OF THE BOARD OF TRUSTEES MEETING
YANKTON COMMUNITY LIBRARY**

Regular meeting, March 9, 2016, at 5:30 p.m.
Library Meeting Room

Meeting called to order by President Tonja Koenigs at 5:30 p.m. Present were Lilah Gillis, Nathan Johnson, David Koerner, and Amy Nelson; library director Kathy Wibbels and Linda Dobrovolny.

Absent with regrets: Jim Miner

Absent without regrets: Ray Epp

Minutes:

Motion to approve the minutes of the January 13, 2016 by Nelson with second by Gillis; unanimous approval.

Financial Report:

Wibbels reported that two LCD projectors have been ordered and should be here soon. They were less than half of the capital equipment budget so she requested from the City Manager that she be able to pursue using the remainder of the funds to purchase a large screen television for the meeting room and was given permission to do so.

Communications and Correspondence:

Wibbels read a thank you from a library user.

Public Comment: none

Director's Report:

Wibbels was asked about the Seed Library class attendees and members and explained the demographics of the group thus far. She also informed the Board that Stephanie Siebrandt from Yankton County Extension is holding a Soil & Garden Preparation class for youth and their families, so the demographics will change.

Old Business: none

New Business:

Computer Use Policy:

Motion by Gillis with second by Johnson to accept policy with changes; unanimous approval.

Short Takes for Trustees:

Most Board members could not access this webinar but those that did gave a synopsis. Wibbels explained how our library's Board members are chosen.

Other Business:

Power Up:

Wibbels reported that she is working with the Boys & Girls Club as they have requested that the library be the location of Power Up, a summer learning experience for elementary students. This year they are targeting students from Lincoln Elementary and hope to have ten students. They would meet July 11 through August 14, from 8-10 a.m., Monday through Thursday. As she receives more information, she will pass it on to the Board. The library itself has no duties to perform as it is just the site.

May Meeting:

City Manager Amy Nelson requested that the Board use their regular monthly meeting in May to hold a dinner meeting and discuss the process and make plans for replacing the current library director. Wibbels spoke about the process that took place when she was hired and suggested the Board think about what was done in the past and what they'd like to do in the future.

Library Director Evaluation Form:

The Board showed interest in using a new evaluation form for the director. Wibbels provided the form that the City Manager uses to evaluate department heads.

Adjourn:

Motion by Koerner with second by Gillis to adjourn at 6:10 p.m.

Respectfully submitted,

Kathy Wibbels, Library Director